



2015

COUNCIL BUSINESS PAPERS

Ordinary Meeting | WEDNESDAY 18 MARCH 2015



PO BOX 156
MUDGEE NSW 2850

86 Market Street MUDGEE
109 Herbert Street GULGONG
77 Louee Street RYLSTONE

Ph: 1300 765 002 or (02) 6378 2850

Fax: (02) 6378 2815

Email: council@midwestern.nsw.gov.au

11 March 2015

Dear Councillor

MEETING NOTICE
Ordinary Meeting

Wednesday, 18 March 2015

Open Day at 5.30pm

Council Meeting commencing at conclusion of Open day

Notice is hereby given that the above meeting of Mid-Western Regional Council will be held in the Council Chambers, 86 Market Street, Mudgee at the time and date indicated above to deal with the business as listed on the Meeting Agenda.

Members of the public may address the Committee Meeting at Open Day. Speakers are given 5 minutes to outline any issue of relevance to the Council. If you wish to speak at Open Day please contact the Mayor's Office on 1300 765 002 or 02 6378 2850 by 3.00 pm on the day of the meeting. Alternatively, please make yourself known to the General Manager prior to the commencement of the meeting.

Yours faithfully

A handwritten signature in black ink, appearing to be "BRAD CAM", written over a horizontal line.

BRAD CAM
GENERAL MANAGER

AGENDA

Item 1:	Apologies.....	4
Item 2:	Disclosure of Interest.....	4
Item 3:	Confirmation of Minutes.....	4
	3.1 Minutes of Ordinary Meeting held on 18 February 2015	4
Item 4:	Matters in Progress	47
Item 5:	Mayoral Minute.....	52
Item 6:	General Business	53
	6.1 Notices of Motion	53
	6.1.1 Council land at 45 Dunn Street Kandos	53
	6.1.2 Obstruction of Pram Ramps in Gulgong	54
	6.1.3 Rylstone Skate Park	55
	6.1.4 Business use of the footpath - Rylstone & Kandos	56
	6.2 Reports	57
	6.2.1 Gulgong Memorial Hall Committee	57
	6.2.2 Monthly Development Applications Processing & Determined	61
	6.2.3 Monthly Budget Review January 2015	69
	6.2.4 Financial Assistance Applications	71
	6.2.5 Monthly statement of investments and bank balances as at 28 February 2015	84
	6.2.6 Lease to Vodafone Network Pty Ltd at Mt Misery	90
	6.2.7 Noise FM Pty Ltd Request to Co-locate Antennas at Council's Facilities	96
	6.2.8 Offer to Purchase 45 Dunn Street Kandos	108
	6.2.9 Realignment and Road Closure of Part of George Campbell Drive Mudgee	116
	6.2.10 Tender for the panel - supply and delivery of road safety barrier systems - T441415HUN	120
	6.2.11 Additional Supplier - RFT 2013/04 General Contractors Preferred Supplier – Mudgee Complete Services	124
	6.2.12 Classification of Land – Lot 35 DP 1199766 Drainage Reserve 6A Sawyers Place Mudgee	126
	6.2.13 Cultural Development Committee	129
	6.2.14 Gulgong Banner Designs	132
	6.2.15 Comparative Information on NSW Councils	141
	6.2.16 Public Art Plan	145
	6.2.17 Mudgee Sports Council	161

6.2.18	Clarkes Creek Road, Windeyer	167
6.2.19	Ulan Road Upgrade – Investigation & Design Contract – Variations to Contract	169
6.2.20	Local Traffic Committee Minutes of Meeting held 13 February 2015	177
6.2.21	Rylstone Kandos Flood Study & Committee	183
6.2.22	Mudgee Saleyards Management Committee	187
6.2.23	Mudgee Showground Management Committee	191
6.2.24	MRTI Quarterly Report December 2014	195
6.2.25	Restart NSW Deed – Wollar Road	208
Item 7:	Urgent Business Without Notice	209
Item 8:	Confidential Session	
	8.1.1 Triamble Road Re-alignment	
Item 9:	Open Council	

Item 1: Apologies

Item 2: Disclosure of Interest

In accordance with Section 451 of the Local Government Act 1993, Councillors should declare an interest in any item on this Agenda. If an interest is declared, Councillors should leave the Chambers prior to the commencement of discussion of the item.

Item 3: Confirmation of Minutes

3.1 Minutes of Ordinary Meeting held on 18 February 2015

Council Decision:

That the Minutes of the Ordinary Meeting held on 18 February 2015, Minute Nos 8/15 to 47/15 be taken as read and confirmed.

The Minutes of the Ordinary Meeting are attached overleaf.

Mid-Western Regional Council

Date: 18 February 2015

Minutes of the Ordinary Meeting of Council

Held at the Council Chambers, 86 Market Street, Mudgee
on Wednesday 18 February 2015, commencing at 6.02pm and concluding at 7.27pm.

PRESENT	Cr D Kennedy (Mayor), Cr P Cavalier (Deputy Mayor), Cr EE Martens (AM), Cr PA Shelley, Cr JP Thompson, Cr MB Walker, Cr JK Weatherley, Cr JR Webb, Cr L White.
IN ATTENDANCE	General Manager (B Cam), Director Operations (D Colwell), Director Development (C Van Laeren), Director Corporate (C Phelan), Director Community (S Jones), Governance Coordinator (A Gearon), Corporate Communications Officer (P Goldsmith).
MEDIA REPRESENTATIVES	Mudgee Guardian / The Weekly (R Murray), Radio 2MG (M Heldon).

Item 1: Apologies

There were no apologies.

Item 2: Disclosure of Interest

Councillor Kennedy declared a pecuniary conflict of interest in Item 6.2.3 as he is an owner of the property.

Councillor Thompson declared a less than significant conflict of interest in Item 6.2.2 as a member of his family works in the childcare industry.

Item 3: Confirmation of Minutes

8/15 MOTION: Shelley / Martens

That the Minutes of the Ordinary Meeting held on 17 December 2014 (Minute Nos. 539/14 to 582/14) be taken as read and confirmed.

That the Minutes of the Extraordinary Meeting held on 4 February 2015 (Minute Nos. 1/15 to 7/15) be taken as read and confirmed.

The motion was carried with Councillors voting unanimously.

Item 4: Matters in Progress

Rural Fire Services Headquarters Museum

9/15 MOTION: Cavalier / Thompson

That Minute no. 565/14 be noted as completed.

Page 1 of the Minutes of the Ordinary Meeting of Council held on Wednesday 18 February 2015.

Mayor

General Manager

Mid-Western Regional Council

Date: 18 February 2015

The motion was carried with Councillors voting unanimously.

Item 5: Mayoral Minute

There was no Mayoral Minute.

Item 6: General Business

6.2 REPORTS TO COUNCIL

6.2.1 DA0193/2015, STAGED DEVELOPMENT - DWELLING –
MONTAZA - 52 LUE ROAD MILROY NSW 2850

GOV400043, DA0193/2015

MOTION: White / Martens

That:

1. the report by the Senior Town Planner on the Development Application DA0193/2015 Proposed Staged Dwelling – Lot 313 DP 1183266 52 Lue Road Milroy be received;
2. that the Development Application 0193/2015 – Proposed Staged Dwelling – Lot 313 DP 1183266 52 Lue Road Milroy be refused for the following reasons;
 1. The proposed development for a dwelling to be located within the High Flood Risk Precinct is inconsistent with the Mid-Western Regional Development Control Plan Clause 5.2 Flooding – Development Controls Matrix 2 that does not support residential development in the high risk precinct.
 2. The proposed development for a dwelling to be located within the High flood risk Precinct is inconsistent with Clause 6.2 (1) of the Mid-Western Regional LEP 2012 as the development does not meet the objectives of the clause to minimise risk to life and property associated with flooding as a flood free access to Mudgee town cannot be achieved.
 3. The proposed development for a dwelling to be located within the High flood risk Precinct is inconsistent with Clause 6.2 (3) of the Mid-Western Regional LEP 2012 as the development is incompatible with the flood hazard, does not incorporate measures to reduce risk and may result in unsustainable social and economic costs to the community as a consequence of flooding.
 4. The proposed development for a dwelling to be located within the High Flood Risk Precinct is inconsistent with the Mid-Western Regional Development Control Plan Clause 5.2 Flooding Development Control, Performance Criteria (c) as a reliable access for evacuation to the Mudgee town cannot be achieved.

Page 2 of the Minutes of the Ordinary Meeting of Council held on Wednesday 18 February 2015.

Mayor

General Manager

Mid-Western Regional Council

Date: 18 February 2015

5. The proposed development fails to provide a suitable road access to Mudgee town which is inconsistent with the Clause 6.9 Essentials Services of the Mid-Western Regional Local Environmental Plan 2012 as Council cannot be satisfied that emergency services can adequately access the site during a flood event or that the future inhabitants will have suitable means of access during flood/storm events.
6. The proposed development for a dwelling with a front setback of 30 metres is inconsistent with the Mid-Western Regional Development Control Plan Clause 6.1 Dwellings in Rural Areas as the setback standard of 60 metres as it will degrade the existing open visual amenity of the locality.
7. The proposed development is not considered to be in the public interest as it will increase the costs to the community when emergency services are responding during flood events and may lead to further development on the floodplain.

10/15

AMENDMENT: Walker / Thompson**That:**

1. the report by the Senior Town Planner on the Development Application DA0193/2015 Proposed Staged Dwelling – Lot 313 DP 1183266 52 Lue Road Milroy be received;
2. that the Development Application 0193/2015 – Proposed Staged Dwelling – Lot 313 DP 1183266 52 Lue Road Milroy be approved subject to the following conditions;
 1. The dwelling be relocated to the existing shed pad.
 2. Pipes be inserted into the driveway and driveway to be constructed with a hard stand surface to remove dips in the driveway.
 3. Imposition of standard conditions of consent for a dwelling.

The amendment was put and carried and being put as the motion was again carried with Councillors voting as follows:

Councillors	Ayes	Nays
Cr Cavalier		✓
Cr Kennedy	✓	
Cr Martens		✓
Cr Shelley	✓	
Cr Thompson	✓	
Cr Walker	✓	
Cr Weatherley	✓	
Cr Webb		✓
Cr White		✓

Page 3 of the Minutes of the Ordinary Meeting of Council held on Wednesday 18 February 2015.

Mayor

General Manager

Mid-Western Regional Council

Date: 18 February 2015

6.2.2 DA0206/2015, EARLY CHILDHOOD EDUCATION CENTRE -
 OLD SALEYARDS SITE 43 SALEYARDS LANE MUDGEES NSW
 2850

GOV400043, DA0206/2015

11/15

MOTION: Shelley / Martens**That:**

1. the report by the Manager, Statutory Planning on DA0206/2015 Early Childhood Education Centre (Old Saleyards Site) 43 Saleyards Lane Mudgee be received;
2. DA0206/2015 Early Childhood Education Centre (Old Saleyards Site) 43 Saleyards Lane Mudgee be approved in accordance with the following conditions;

APPROVED PLANS CONDITIONS

1. Development is to be carried out generally in accordance with stamped plans:
 - Drawing No. 22321-A01 3D Perspective, Locality Plan
 - Drawing No. 22321-A02 Proposed Site Layout
 - Drawing No. 22321-A03 Proposed Floor Layout
 - Drawing No. 22321-A04 Elevations and Sections
 - Drawing No. 22321-A05 Shed Elevations

and the Application received by Council on 7 January 2015 except as varied by the conditions listed herein. Any minor modification to the approved plans will require the lodgement and consideration by Council of amended plans. Major modifications will require the lodgement of a new development application.
2. Notwithstanding the approved plans the structure is to be located clear of any easements and/or any water and sewer mains in accordance with Council Policy.

OPERATIONAL CONDITIONS - PRIOR TO ISSUE OF THE CONSTRUCTION CERTIFICATE BUILDING

The following conditions must be compiled with prior to Council or an accredited Certifier issuing a Construction certificate for the proposed building.

3. The developer shall obtain a Certificate of Compliance under the *Water Management Act 2000*. This will require:
 - a) Payment of a contribution for water and sewerage headworks at the following rate:

Water Headworks	\$23,265.00
Sewerage Headworks	\$17,705.00
Total	\$40,970.00

Page 4 of the Minutes of the Ordinary Meeting of Council held on Wednesday 18 February 2015.

Mayor

General Manager

- b) The adjustment of existing services or installation of new services and metres, as required, in compliance with *Australian Standard 3500: National Plumbing and Drainage Code*. All costs associated with this work shall be borne by the developer.

Note: Section 64 Developer Contributions are subject to Consumer Price Index increase at 1 July each year. Please contact Council's Development Directorate regarding any adjustments.

4. All building work is to comply with the requirements of the Access to Premises Standard.
5. Prior to release of the Construction Certificate, approval pursuant to Section 68 of the Local Government Act, 1993 to carry out water supply, stormwater and sewerage works is to be obtained from Mid-Western Regional Council.
6. The design, construction and fitout of any proposed kitchen, coolroom/s and associated structures must be constructed in accordance with the relevant requirements of Australian Standard 4674 - 2004 "Design, Construction and Fitout of Food Premises". Full details are to be submitted for approval with the required Construction Certificate.
7. A schedule of existing and proposed fire safety measures is to be submitted to the Principal Certifying Authority with the application for the Construction Certificate.
8. In accordance with the provisions of section 94A of the Environmental Planning and Assessment Act 1979 and the Mid-Western Regional Council Section 94A Development Contributions Plan, a levy of 1% of the cost of carrying out the development shall be paid to Council in accordance with this condition for the purpose of:

The levy is: \$8,427.00 based on the estimated cost of development of \$ 842,744.00.

PRIOR TO THE COMMENCEMENT OF WORKS – BUILDING

9. No work shall commence until a Construction Certificate has been issued and the applicant has notified Council of:
 - the appointment of a Principal Certifying Authority and
 - the date on which work will commence.

Such notice shall include details of the Principal Certifying Authority and must be submitted to Council at least two (2) days before work commences.

Mid-Western Regional Council

Date: 18 February 2015

10. The site shall be provided with a waste enclosure (minimum 1800mm X 1800mm X 1200mm) that has a lid or secure covering for the duration of the construction works to ensure that all wastes are contained on the site. The receptacle is to be emptied periodically to reduce the potential for rubbish to leave the site. Council encourages the separation and recycling of suitable materials.

NOTE: ALL WASTE GENERATED FROM THE CONSTRUCTION PROCESS IS TO BE CONTAINED ON-SITE

11. A sign must be erected in a prominent position on any work site on which involved in the erection or demolition of a building is carried out;
- stating that unauthorised entry to the work site is prohibited, and
 - showing the name of the person in charge of the work site and a telephone number at which that person may be contacted outside working hours.
 - the name, address and telephone number of the principal certifying authority for the work,
 - The sign shall be removed when the erection or demolition of the building has been completed.
12. Prior to the commencement of works on site, the applicant shall advise Council's Development Directorate, in writing, of any existing damage to Council property.
13. The development site is to be managed for the entirety of work in the following manner:
- Erosion and sediment controls are to be implemented to prevent sediment from leaving the site. The controls are to be maintained until the development is complete and the site stabilised with permanent vegetation;
 - Appropriate dust control measures;
 - Construction equipment and materials shall be contained wholly within the site unless approval to use the road reserve has been obtained;
 - Toilet facilities are to be provided on the work site at the rate of one toilet for every 20 persons or part of 20 persons employed at the site.
14. Prior to the commencement of works on site, the applicant shall advise Council's Development Directorate, in writing, of any existing damage to Council property.
15. The applicants shall, at their own expense, engage a registered surveyor to relocate any survey mark that may be disturbed by the development or any associated work. Any information

Page 6 of the Minutes of the Ordinary Meeting of Council held on Wednesday 18 February 2015.

Mayor

General Manager

regarding relocation should be supplied to the Land Titles Office and Council.

16. All works are to be constructed at the full cost of the developer, in a manner consistent with Aus-Spec #1 and Council's standard drawings.
17. A copy of the Contractor's public liability insurance cover for a minimum of \$20,000,000 (Twenty million dollars) is to be provided to Mid-Western Regional Council. Mid-Western Regional Council is to be indemnified against any works carried out by the contractor.

BUILDING CONSTRUCTION

18. All building work must be carried out in accordance with the provisions of the National Construction Code, the Environmental Planning & Assessment Act 1979 and Regulations and all relevant Australian Standards.
19. All plumbing and drainage work must be carried out by a licensed plumber and drainer and must comply with the Plumbing Code of Australia.
20. Construction work noise that is audible at other premises is to be restricted to the following times:
 - Monday to Saturday - 7.00am to 5.00pm

No construction work noise is permitted on Sundays or Public Holidays.
21. All mandatory inspections required by the Environmental Planning & Assessment Act and any other inspections deemed necessary by the Principal Certifying Authority being carried out during the relevant stage of construction.
22. The strength of the concrete used for the reinforced concrete floor slab must be a minimum 25Mpa
23. All stormwater is to discharge to the street with the use of non-flexible kerb adaptors. Please note this can be achieved by connecting to existing stormwater lines.
24. The list of measures contained in the schedule attached to the Construction Certificate are required to be installed in the building or on the land to ensure the safety of persons in the event of fire in accordance with Clause 168 of the Environmental Planning and Assessment Regulation 2000.

ENGINEERING CONSTRUCTION **Stormwater**

25. All earthworks, filling, building, driveways or other works, are to be designed and constructed (including stormwater drainage if necessary) so that at no time will any ponding of stormwater occur on adjoining land as a result of this development.
26. The applicant is to submit a Drainage Report prepared in accordance with the Institution of Engineers publication Australian Rainfall and Run-off to the Principal Certifying Authority for approval prior to the release of the Construction Certificate. The report must demonstrate that stormwater runoff from the site is not increased beyond the existing undeveloped state up to and including a 1.5 year event. All storm water detention details including analysis shall be included with the drainage report.
27. The development must meet the water quality requirements pursuant to Council's Development Control Plan and Appendix B.

Roads, Kerbs and Vehicular Access

28. Each access provided must comply with Council's Access to Properties Policy, AUSTRROADS Part 4/4A and any associated RMS supplements.
29. A total of 10 car parking spaces are to be provided within the site of the development and comply with AS 2890.1: 2004 and the following requirements:
 - Each parking space is to have minimum dimensions of 5.5m x 2.4m;
 - Each disabled car parking space is to be in accordance with the provisions of AS 2890.6: 2009.
 - All car parking spaces are to be provided with a hard standing, all weather compacted gravel or concrete surface and must be maintained in a satisfactory condition at all times;
 - Off street parking is to be encouraged by the placement of prominent signs indicating the availability of parking.
30. The aisle widths, internal circulation, ramp widths and grades of the car park are to generally conform to the Roads and Maritime Services (RMS) guidelines and Australian Standard AS 2890.1 – 1993. Details of compliance are to be shown on the relevant plans and specifications.
31. The developer is to upgrade the existing road (Saleyards Lane) for the full frontage of the proposed development, such that it has the following characteristics:

Item	Requirement
Full Road Pavement Width	9 m (2 x 3.5m travel lanes with 1m sealed shoulders)
Nature Strip	2 x 4.5m

Mid-Western Regional Council

Date: 18 February 2015

Item	Requirement
Concrete Footpaths	1.2m Wide
Seal	Two-coat flush seal -14/7 mm (Double/ Double) as required
Kerb & Gutter	Roll back concrete kerb & gutter
Subsoil Drainage	Behind kerb if required
Underground Drainage	Where gutter flow exceeds 2.5m during minor events or adjacent to intersections.

Earthworks

32. If any aboriginal artefacts are uncovered or identified during construction earthworks, such work is to cease immediately and the local aboriginal community and National Parks and Wildlife Service are to be notified. Note: The applicant should contact the Aboriginal Land Council and consult a suitably qualified individual to determine if artefacts were uncovered.
33. Runoff and erosion controls shall be installed prior to clearing and incorporate:-
- sediment control fences at the downslope perimeter of the cleared and/or disturbed area to prevent sediment and other debris escaping from the land to pollute any stream or body of water;
 - maintenance of all erosion control measures at maximum operational capacity until the land is effectively rehabilitated and stabilized beyond the completion of construction.
34. All finished surface levels shall be shown on the plans submitted for the Construction Certificate. Where it is proposed to import fill, the material shall be certified as free of hazardous materials and contamination by a suitably qualified geotechnical engineer. Fill placed in residential or commercial lots shall be compacted in accordance with AS3798-2007 Guidelines on Earthworks for Commercial and Residential Developments.
35. Any necessary alterations to, or relocations of, public utility services to be carried out at no cost to council and in accordance with the requirements of the relevant authority including the provision of easements over existing and proposed public infrastructure.

Water and Sewer Services

36. The developer is to extend and meet the full cost of water and sewerage reticulations to service the development plus the cost of connecting to existing services. All water and sewerage work is required to be carried out in accordance with the requirements

Mid-Western Regional Council

Date: 18 February 2015

of Mid-Western Regional Council (as the Water Supply Authority under the Local Government Act, 1993) and in accordance with the National Specification – Water & Sewerage Codes of Australia.

37. Three metre wide easements, including associated Section 88B Instruments, are to be created in favour of Council over any existing or newly constructed water or sewerage reticulation components located within the subject property, or extended through any private properties as a result of this development.

PRIOR TO ISSUE OF THE OCCUPATION CERTIFICATE

The following conditions are to be completed prior to occupation of the building and are provided to ensure that the development is consistent with the provisions of the Building Code of Australia and the relevant development consent.

38. Prior to the occupation of a new building, or occupation or use of an altered portion of, or an extension to an existing building, an Occupation Certificate is to be obtained from the Principal Certifying Authority appointed for the erection of the building.
39. Prior to occupation or the issue of the Occupation Certificate (or Interim Occupation Certificate) the owner of the building must cause the Principal Certifying Authority to be given a fire safety certificate (or interim fire safety certificate in the case of a building or part of a building occupied before completion) in accordance with Clause 153 of the Environmental Planning and Assessment Regulation 2000 for each measure listed in the schedule.

The certificate must only be in the form specified by Clause 174 of the Regulation. A copy of the certificate is to be given to the Commissioner of the New South Wales Fire Brigade and a copy is to be prominently displayed in the building.

GENERAL

The following conditions have been applied to ensure that the use of the land and/or building is carried out in a manner that is consistent with the aims and objectives of the environmental planning instrument affecting the land.

40. All exterior lighting associated with the development shall be designed and installed so that no obtrusive light will be cast onto any adjoining property or roadways, in accordance with Australian Standard 4282 "Control of the Obtrusive Effects of Outdoor Lighting".
41. The Child Care Centre is limited to a total number of 40 places for early childhood care and any license from the relevant State/ Federal department should not exceed 40 places.

Page 10 of the Minutes of the Ordinary Meeting of Council held on Wednesday 18 February 2015.

Mayor

General Manager

Mid-Western Regional Council

Date: 18 February 2015

42. The hours of operation approved for the child care centre are Monday to Friday - 7.30am – 6.30pm.
43. All vehicles are required to enter and leave the site in a forward direction at all times. Signage to this effect is to be appropriately located within the site. Signage identifying the driveway and car park as low speed environments is also to be appropriately located within the site.
44. Garbage areas are to be adequately screened from public view with an opaque fence and / or adequate landscaping.
45. All exterior lighting associated with the development shall be designed and installed so that no obtrusive light will be cast onto any adjoining property or roadways, in accordance with Australian Standard 4282 "Control of the Obtrusive Effects of Outdoor Lighting".
46. Any further signage proposed on the site is subject to a separate Development Application.

The motion was carried with Councillors voting unanimously.

6.2.3 DA0164/2015 – PROPOSED COMMERCIAL ALTERATIONS & ADDITIONS AND BOUNDARY ADJUSTMENT – LOTS 1 & 2 DP732911 AND LOT 1 DP995458 – ORIENTAL HOTEL - 6 LEWIS STREET MUDGEE

GOV400043, DA0164/2015

Councillor Kennedy declared a pecuniary conflict of interest in Item 6.2.3 as he is an owner of the property, left the meeting at 6.23pm, did not participate in discussion or vote in relation to this matter. In his absence, the Deputy Mayor assumed the Chair.

12/15 MOTION: Shelley / Weatherley

That:

1. The report by the Town Planner on the DA0164/2015 Proposed Alterations and Additions to Commercial Premises & Boundary Adjustment (Oriental Hotel) at Lot 1 DP 732911, Lot 2 DP 732911 and Lot 1 DP 995458, 6 Lewis Street Mudgee be received;
2. Development Application 0164/2015 Proposed Alterations and Additions to Commercial Premises & Boundary Adjustment (Oriental Hotel) at Lot 1 DP 732911, Lot 2 DP 732911 and Lot 1 DP 995458, 6 Lewis Street Mudgee be approved subject to the below conditions; and
3. Council write to the OLGR and recommend that a security guard be required as part of any future liquor licence.

Page 11 of the Minutes of the Ordinary Meeting of Council held on Wednesday 18 February 2015.

Mayor

General Manager

APPROVED PLANS

1. Development is to be carried out generally in accordance with stamped plans
 - Project No. 711 - Drawing Number DA1201 - Issue C Ground Floor and Site Plan
 - Project No. 711 - Drawing Number DA1301 - Issue C Level One Floor Plan
 - Project No. 711 - Drawing Number DA1501 - Issue C Elevations
 - Project No. 711 - Drawing Number DA1601 - Issue C Sections
 - Oriental Hotel, Mudgee Car Parking Analysis Response to Council – Ref. 2013/377.F02A.CM/hc – McLaren Traffic Engineering

and the Application received by Council on 14 November 2014 except as varied by the conditions listed herein. Any minor modification to the approved plans will require the lodgement and consideration by Council of amended plans. Major modifications will require the lodgement of a new development application.

2. The signage on the western elevation is to generally match the existing signage on the hotel western elevation.

PRIOR TO ISSUE OF CONSTRUCTION CERTIFICATE

3. The bi-fold doors for both levels facing the street are to incorporate treatment to minimize noise levels to a maximum of 5db(A) above background level noise. Details of compliance with this requirement are to be provided with the construction certificate documentation and certified by a qualified acoustic engineer.
4. An acoustic barrier to a height of 2m above ground level is to be provided for the length of the western boundary extending from the front boundary to the rear access gate. Details of the barrier are to be provided prior to the issue of a construction certificate.
5. The 2m acoustic barrier proposed for the southern elevation is to be extended for the entire rear boundary of Lot 1 DP 995458.
6. Any plant or air-conditioning units are to be adequately screened. Details of screening are to be provided with the construction certificate documentation.
7. Under clause 94 of the Environmental Planning and Assessment Regulation 2000, the existing residential portion of the building, being the second storey residential part, is to be brought into partial conformity with the following Performance Requirements (PR's) of the BCA, Volume 1.

CP2 – In relation to the doors of the Sole Occupancy Units (SOU's) and doors in the path of travel to the required stairways.

DP2 – In relation to the goings/risers, handrails and balustrades of the external stairway leading down from the second storey residential part.

DP6 – In relation to the operation of the latch to the doors in a path of travel to an exit. Those being doors in public corridors and opening into required stairways.

EP1.2 – In relation to serving common areas throughout the residential part.

EP2.1 – In relation to the whole of the residential part.

EP4.1, EP4.2 – In relation to passage way, corridor and stairway of the residential part.

Details of compliance with the abovementioned Performance Requirements of the BCA are to be indicated on amended/additional plans and submitted to the Principle Certifying Authority for assessment with the Construction Certificate. A report from a suitably qualified Building/BCA Certifier is to be submitted addressing the matters which are subject to the upgrading.

- 8. A certificate from a Practising Structural Engineer certifying to the structural sufficiency of the existing structure to support proposed addition is to be submitted at Construction Certificate stage.**
- 9. All building work is to comply with the requirements of the Access to Premises Standard.**
- 10. Trade Waste Application will be required to be submitted and approved for the proposed kitchen grease trap prior to occupation.**
- 11. Prior to release of the Construction Certificate, approval pursuant to Section 68 of the Local Government Act, 1993 to carry out water supply, stormwater and sewerage works is to be obtained from Mid-Western Regional Council.**
- 12. A schedule of existing and proposed fire safety measures is to be submitted to the Principal Certifying Authority with the application for the Construction Certificate.**
- 13. All proposed structural foundations must not impose a load within the zone of influence of any reticulated water or sewer mains.**

Note: Please contact Council regarding the calculation of the zone of influence.

Mid-Western Regional Council

Date: 18 February 2015

14. The developer shall obtain a Certificate of Compliance under the Water Management Act. This will require:

Water Headworks	\$ 11,223
Sewerage Headworks	\$ 5,122
Total Payable	\$ 16,345

15. In accordance with the provisions of section 94 of the Environmental Planning and Assessment Act 1979 and the Mid-Western Regional Council Section 94 Development Contributions Plan, a contribution of \$31,977 for Civic Improvements shall be paid to Council in accordance with this condition.
16. Car parking within the development is to comply with the following:
- Car parking shall be implemented as shown on the approved drawings at the full cost of the Developer;
 - Each parking space is to have minimum dimensions pursuant to Australian Standard AS2890.1;
 - Each disabled car parking space is to be in accordance with the provisions of Clause D3.5 of the Building Code of Australia and Australian Standard as 2890.1;
 - All car parking spaces are to be line-marked and sealed with a hard standing, all weather material and must be maintained in a satisfactory condition at all times;
 - The aisle widths, internal circulation, ramp widths and grades of the car park are to generally conform to the Roads and Traffic Authority *Guide to Traffic Generating Developments 1992* and Australian Standard AS2890.1. Details of compliance are to be shown on the relevant plans and specifications.

PRIOR TO COMMENCEMENT OF WORKS BUILDING

17. No work shall commence until a Construction Certificate has been issued and the applicant has notified Council of:
- the appointment of a Principal Certifying Authority and
 - the date on which work will commence.

Such notice shall include details of the Principal Certifying Authority and must be submitted to Council at least two (2) days before work commences.

18. The site shall be provided with a waste enclose (minimum 1800mm X 1800mm X 1200mm) that has a lid or secure covering for the duration of the construction works to ensure that all wastes are contained on the site. The receptacle is to be emptied periodically to reduce the potential for rubbish to leave the site. Council encourages the separation and recycling of suitable materials.

Page 14 of the Minutes of the Ordinary Meeting of Council held on Wednesday 18 February 2015.

Mayor

General Manager

NOTE: ALL WASTE GENERATED FROM THE CONSTRUCTION PROCESS IS TO BE CONTAINED ON-SITE

19. A sign must be erected in a prominent position on any work site on which involved in the erection or demolition of a building is carried out;
- a) stating that unauthorised entry to the work site is prohibited, and
 - b) showing the name of the person in charge of the work site and a telephone number at which that person may be contacted outside working hours.
 - c) the name, address and telephone number of the principal certifying authority for the work,
 - d) The sign shall be removed when the erection or demolition of the building has been completed.
20. If the work involved in the erection/demolition of the building;
- a) is likely to cause pedestrian or vehicular traffic in a public place to be obstructed or rendered inconvenient, or
 - b) building involves the enclosure of a public place

A hoarding or fence must be erected between the work site and the public place. If necessary, an awning is to be erected, sufficient to prevent any substance from, or in connection with, the work falling into the public place. Any such hoarding, fence or awning is to be removed when the work has been completed.

21. Prior to the commencement of works on site, the applicant shall advise Council's Development and Community Services Department, in writing, of any existing damage to Council property.
22. The development site is to be managed for the entirety of work in the following manner:
- a) Erosion and sediment controls are to be implemented to prevent sediment from leaving the site. The controls are to be maintained until the development is complete and the site stabilised with permanent vegetation;
 - b) Appropriate dust control measures;
 - c) Construction equipment and materials shall be contained wholly within the site unless approval to use the road reserve has been obtained;
 - d) Toilet facilities are to be provided on the work site at the rate of one toilet for every 20 persons or part of 20 persons employed at the site.

BUILDING CONSTRUCTION

23. All building work must be carried out in accordance with the provisions of the National Construction Code, the Environmental Planning & Assessment Act 1979 and Regulations and all relevant Australian Standards.

24. All plumbing and drainage work must be carried out by a licensed plumber and drainer and must comply with the Plumbing Code of Australia.
25. Construction work noise that is audible at other premises is to be restricted to the following times:
 - Monday to Saturday - 7.00am to 5.00pmNo construction work noise is permitted on Sundays or Public Holidays.
26. All mandatory inspections required by the Environmental Planning & Assessment Act and any other inspections deemed necessary by the Principal Certifying Authority being carried out during the relevant stage of construction.
27. The licensed demolition contractor and/or principal contractor must comply with the following specific requirements in respect of the proposed demolition works:-
 - a) Demolition work is not be undertaken until:
 - Council has been provided with a copy of any required Hazardous Substances Management Plan;
 - The licensed demolition contractor and/or principal contractor has inspected the site and is satisfied that all measures are in place to comply with the provisions of such Plan;
 - b) The removal, handling and disposal of any asbestos material (in excess of 10m²) is to be undertaken only by an asbestos removal contractor who holds the appropriate class of Asbestos Licence, issued by WorkCover NSW, and in accordance with the requirements of WorkCover NSW, the Work Health and Safety Act 2011 and Australian Standard 2601-2001
 - c) All asbestos and other hazardous materials are to be appropriately contained and disposed of at a facility holding the appropriate license issued by the NSW Environmental Protection Agency;
 - d) Seven working days notice in writing is to be given to Council prior to the commencement of any demolition works. Such written notice is to include the date demolition will commence and details of the name, address, contact telephone number and licence details (type of licences held and licence numbers) of any asbestos removal contractor and demolition contractor.
28. The removal of any asbestos material (less than 10m²) during the demolition phase of the development is to be in accordance with the requirements of the Workcover Authority and disposed of at an approved waste facility.
29. All stormwater is to discharge to the street with the use of non-flexible kerb adaptors. Please note this can be achieved by connecting to existing stormwater lines.

30. All building work is to comply with the requirements of the Access to Premises Standard.
31. The list of measures contained in the schedule attached to the Construction Certificate are required to be installed in the building or on the land to ensure the safety of persons in the event of fire in accordance with Clause 168 of the Environmental Planning and Assessment Regulation 2000.

PRIOR TO WORKS COMMENCING CIVIL

32. The applicants shall, at their own expense, engage a registered surveyor to relocate any survey mark that may be disturbed by the development or any associated work. Any information regarding relocation should be supplied to the Land Titles Office and Council.
33. All works are to be constructed at the full cost of the developer, in a manner consistent with Aus-Spec #1 and Council's standard drawings.
34. The developer is to grant Council (or an *Accredited Certifier* on behalf of Council) unrestricted access to the site at all times to enable inspections or testing of the works.
35. All earthworks, filling, building, driveways or other works, are to be designed and constructed (including stormwater drainage if necessary) so that at no time will any ponding of stormwater occur on adjoining land as a result of this development.

PRIOR TO OCCUPATION CERTIFICATE

36. Prior to the occupation of a new building, or occupation or use of an altered portion of, or an extension to an existing building, an Occupation Certificate is to be obtained from the Principal Certifying Authority appointed for the erection of the building.
37. All car parking and associated driveway works are to be completed prior to occupation of the development.
38. CCTV cameras are to be installed at all entrances to the premises to the standards of NSW police. An additional camera is to be located at the rear south western entrance to the premises capturing the immediate surrounding carpark.
39. Security lighting is to be installed to clearly identify the rear gate to the public carpark.
40. A sign is to be placed at the Mortimer Street driveway entrance making patrons aware of the extra parking at the rear of the site.

41. Confirmation of registration of the boundary adjustment as approved by this consent.
42. Prior to occupation or the issue of the Occupation Certificate (or Interim Occupation Certificate) the owner of the building must cause the Principal Certifying Authority to be given a fire safety certificate (or interim fire safety certificate in the case of a building or part of a building occupied before completion) in accordance with Clause 153 of the Environmental Planning and Assessment Regulation 2000 for each measure listed in the schedule. The certificate must only be in the form specified by Clause 174 of the Regulation. A copy of the certificate is to be given to the Commissioner of the New South Wales Fire Brigade and a copy is to be prominently displayed in the building.
43. Confirmation from a registered surveyor that no part of the new building exceeds a height of 8.5m above existing natural ground level.

GENERAL CONDITIONS

44. A management plan is to be prepared for hotel staff. The plan is to incorporate measures including the closing of all bi-fold doors and all other external windows at 10pm every evening, the locking of the external gate to the rear carpark at 10pm every evening and the directing of patrons to exit the hotel through the Mortimer Street exits after 10pm every evening.
45. For every 12 month period after the issue of the Final Fire Safety Certificate the owner/agent of the building must provide the Council and the Commissioner of NSW Fire Brigades with a copy of a Annual Fire Safety Statement Certifying that each specified fire safety measure is capable of performing to its specification.
46. Where any essential services are installed in the building a copy of the final Fire Safety Certificate (together with a copy of the current fire safety schedule) is to be given to the Commissioner of NSW Fire Brigades and Council. A further copy of the Certificate (together with a copy of the current fire safety schedule) is to be prominently displayed in the building.
47. The air conditioning unit/s must be operated in accordance with the requirements of the Protection of the Environmental Operations Act (Noise Control) Regulations 2000.
48. The premises shall, at all times, be operated and maintained in accordance with Food Safety Standards 3.1.1, 3.2.2 and 3.2.3 prescribed in chapter 3 of the Australia and New Zealand Food Standards Code.
49. All exterior lighting associated with the development shall be designed and installed so that no obtrusive light will be cast onto any adjoining property or roadways, in accordance with

Mid-Western Regional Council

Date: 18 February 2015

Australian Standard 4282 "Control of the Obtrusive Effects of Outdoor Lighting".

- 50. The colour scheme is to generally match the existing colour scheme of the hotel.
- 51. The rear garage is to remain open and clear for the use of car parking during opening hours.
- 52. The southern extent of the turfed area is to incorporate a play equipment area as committed to in the details lodged with the application.

PRIOR TO ISSUE OF SUBDIVISION CERTIFICATE

- 53. Under the Environmental Planning & Assessment Act, 1979, a *Subdivision Certificate* is required before the linen plan of subdivision can be registered with the Land Titles Office.

(Note: The fee to issue a *Subdivision Certificate* is set out in Council's Fees and Charges)

- 54. A linen plan and two (2) copies are to be submitted to Council for approval and endorsement by the General Manager.
- 55. Three metre wide easements, including associated Section 88B instruments, are to be created in favour of Council over any existing or newly constructed water or sewerage reticulation components located within the subject property, or extended through adjoining private properties as a result of this subdivision.
- 56. All services including water and sewer connections are to be preserved for individual lots.

AMENDMENT: Martens / Thompson

That:

- 1. The report by the Town Planner on the DA0164/2015 Proposed Alterations and Additions to Commercial Premises & Boundary Adjustment (Oriental Hotel) at Lot 1 DP 732911, Lot 2 DP 732911 and Lot 1 DP 995458, 6 Lewis Street Mudgee be received;
- 2. Development Application 0164/2015 Proposed Alterations and Additions to Commercial Premises & Boundary Adjustment (Oriental Hotel) at Lot 1 DP 732911, Lot 2 DP 732911 and Lot 1 DP 995458, 6 Lewis Street Mudgee be approved subject to the below conditions; and
- 3. Council write to the OLGR and recommend that a security guard be required as part of any future liquor licence.

APPROVED PLANS

1. Development is to be carried out generally in accordance with stamped plans
 - Project No. 711 - Drawing Number DA1201 - Issue C Ground Floor and Site Plan
 - Project No. 711 - Drawing Number DA1301 - Issue C Level One Floor Plan
 - Project No. 711 - Drawing Number DA1501 - Issue C Elevations
 - Project No. 711 - Drawing Number DA1601 - Issue C Sections
 - Oriental Hotel, Mudgee Car Parking Analysis Response to Council – Ref. 2013/377.F02A.CM/hc – McLaren Traffic Engineering

and the Application received by Council on 14 November 2014 except as varied by the conditions listed herein. Any minor modification to the approved plans will require the lodgement and consideration by Council of amended plans. Major modifications will require the lodgement of a new development application.

2. The signage on the western elevation is to generally match the existing signage on the hotel western elevation.

PRIOR TO ISSUE OF CONSTRUCTION CERTIFICATE

3. The bi-fold doors for both levels facing the street are to incorporate treatment to minimize noise levels to a maximum of 5db(A) above background level noise. Details of compliance with this requirement are to be provided with the construction certificate documentation and certified by a qualified acoustic engineer.
4. An acoustic barrier to a height of 2m above ground level is to be provided for the length of the western boundary extending from the front boundary to the rear access gate. Details of the barrier are to be provided prior to the issue of a construction certificate.
5. The 2m acoustic barrier proposed for the southern elevation is to be extended for the entire rear boundary of Lot 1 DP 995458.
6. Any plant or air-conditioning units are to be adequately screened. Details of screening are to be provided with the construction certificate documentation.
7. Under clause 94 of the Environmental Planning and Assessment Regulation 2000, the existing residential portion of the building, being the second storey residential part, is to be brought into partial conformity with the following Performance Requirements (PR's) of the BCA, Volume 1.

CP2 – In relation to the doors of the Sole Occupancy Units (SOU's) and doors in the path of travel to the required stairways.

Mid-Western Regional Council

Date: 18 February 2015

DP2 – In relation to the goings/risers, handrails and balustrades of the external stairway leading down from the second storey residential part.

DP6 – In relation to the operation of the latch to the doors in a path of travel to an exit. Those being doors in public corridors and opening into required stairways.

EP1.2 – In relation to serving common areas throughout the residential part.

EP2.1 – In relation to the whole of the residential part.

EP4.1, EP4.2 – In relation to passage way, corridor and stairway of the residential part.

Details of compliance with the abovementioned Performance Requirements of the BCA are to be indicated on amended/additional plans and submitted to the Principle Certifying Authority for assessment with the Construction Certificate. A report from a suitably qualified Building/BCA Certifier is to be submitted addressing the matters which are subject to the upgrading.

8. A certificate from a Practising Structural Engineer certifying to the structural sufficiency of the existing structure to support proposed addition is to be submitted at Construction Certificate stage.
9. All building work is to comply with the requirements of the Access to Premises Standard.
10. Trade Waste Application will be required to be submitted and approved for the proposed kitchen grease trap prior to occupation.
11. Prior to release of the Construction Certificate, approval pursuant to Section 68 of the Local Government Act, 1993 to carry out water supply, stormwater and sewerage works is to be obtained from Mid-Western Regional Council.
12. A schedule of existing and proposed fire safety measures is to be submitted to the Principal Certifying Authority with the application for the Construction Certificate.
13. All proposed structural foundations must not impose a load within the zone of influence of any reticulated water or sewer mains.

Note: Please contact Council regarding the calculation of the zone of influence.

14. The developer shall obtain a Certificate of Compliance under the Water Management Act. This will require:

Water Headworks	\$ 11,223
Sewerage Headworks	\$ 5,122

Page 21 of the Minutes of the Ordinary Meeting of Council held on Wednesday 18 February 2015.

Mayor

General Manager

- c) the name, address and telephone number of the principal certifying authority for the work,
 - d) The sign shall be removed when the erection or demolition of the building has been completed.
20. If the work involved in the erection/demolition of the building;
- a) is likely to cause pedestrian or vehicular traffic in a public place to be obstructed or rendered inconvenient, or
 - b) building involves the enclosure of a public place

A hoarding or fence must be erected between the work site and the public place. If necessary, an awning is to be erected, sufficient to prevent any substance from, or in connection with, the work falling into the public place. Any such hoarding, fence or awning is to be removed when the work has been completed.

21. Prior to the commencement of works on site, the applicant shall advise Council's Development and Community Services Department, in writing, of any existing damage to Council property.
22. The development site is to be managed for the entirety of work in the following manner:
- a) Erosion and sediment controls are to be implemented to prevent sediment from leaving the site. The controls are to be maintained until the development is complete and the site stabilised with permanent vegetation;
 - b) Appropriate dust control measures;
 - c) Construction equipment and materials shall be contained wholly within the site unless approval to use the road reserve has been obtained;
 - d) Toilet facilities are to be provided on the work site at the rate of one toilet for every 20 persons or part of 20 persons employed at the site.

BUILDING CONSTRUCTION

23. All building work must be carried out in accordance with the provisions of the National Construction Code, the Environmental Planning & Assessment Act 1979 and Regulations and all relevant Australian Standards.
24. All plumbing and drainage work must be carried out by a licensed plumber and drainer and must comply with the Plumbing Code of Australia.
25. Construction work noise that is audible at other premises is to be restricted to the following times:
- Monday to Saturday - 7.00am to 5.00pm
- No construction work noise is permitted on Sundays or Public Holidays.
26. All mandatory inspections required by the Environmental Planning & Assessment Act and any other inspections deemed necessary by the

Mid-Western Regional Council

Date: 18 February 2015

Principal Certifying Authority being carried out during the relevant stage of construction.

27. The licensed demolition contractor and/or principal contractor must comply with the following specific requirements in respect of the proposed demolition works:-
 - a) Demolition work is not be undertaken until:
 - Council has been provided with a copy of any required Hazardous Substances Management Plan;
 - The licensed demolition contractor and/or principal contractor has inspected the site and is satisfied that all measures are in place to comply with the provisions of such Plan;
 - b) The removal, handling and disposal of any asbestos material (in excess of 10m²) is to be undertaken only by an asbestos removal contractor who holds the appropriate class of Asbestos Licence, issued by WorkCover NSW, and in accordance with the requirements of WorkCover NSW, the Work Health and Safety Act 2011 and Australian Standard 2601-2001
 - c) All asbestos and other hazardous materials are to be appropriately contained and disposed of at a facility holding the appropriate license issued by the NSW Environmental Protection Agency;
 - d) Seven working days notice in writing is to be given to Council prior to the commencement of any demolition works. Such written notice is to include the date demolition will commence and details of the name, address, contact telephone number and licence details (type of licences held and licence numbers) of any asbestos removal contractor and demolition contractor.
28. The removal of any asbestos material (less than 10m²) during the demolition phase of the development is to be in accordance with the requirements of the Workcover Authority and disposed of at an approved waste facility.
29. All stormwater is to discharge to the street with the use of non-flexible kerb adaptors. Please note this can be achieved by connecting to existing stormwater lines.
30. All building work is to comply with the requirements of the Access to Premises Standard.
31. The list of measures contained in the schedule attached to the Construction Certificate are required to be installed in the building or on the land to ensure the safety of persons in the event of fire in accordance with Clause 168 of the Environmental Planning and Assessment Regulation 2000.

PRIOR TO WORKS COMMENCING CIVIL

32. The applicants shall, at their own expense, engage a registered surveyor to relocate any survey mark that may be disturbed by the development or any associated work. Any information regarding relocation should be supplied to the Land Titles Office and Council.

Page 24 of the Minutes of the Ordinary Meeting of Council held on Wednesday 18 February 2015.

Mayor

General Manager

33. All works are to be constructed at the full cost of the developer, in a manner consistent with Aus-Spec #1 and Council's standard drawings.
34. The developer is to grant Council (or an *Accredited Certifier* on behalf of Council) unrestricted access to the site at all times to enable inspections or testing of the works.
35. All earthworks, filling, building, driveways or other works, are to be designed and constructed (including stormwater drainage if necessary) so that at no time will any ponding of stormwater occur on adjoining land as a result of this development.

PRIOR TO OCCUPATION CERTIFICATE

36. Prior to the occupation of a new building, or occupation or use of an altered portion of, or an extension to an existing building, an Occupation Certificate is to be obtained from the Principal Certifying Authority appointed for the erection of the building.
37. All car parking and associated driveway works are to be completed prior to occupation of the development.
38. CCTV cameras are to be installed at all entrances to the premises to the standards of NSW police. An additional camera is to be located at the rear south western entrance to the premises capturing the immediate surrounding carpark.
39. Security lighting is to be installed to clearly identify the rear gate to the public carpark.
40. A sign is to be placed at the Mortimer Street driveway entrance making patrons aware of the extra parking at the rear of the site.
41. Confirmation of registration of the boundary adjustment as approved by this consent.
42. Prior to occupation or the issue of the Occupation Certificate (or Interim Occupation Certificate) the owner of the building must cause the Principal Certifying Authority to be given a fire safety certificate (or interim fire safety certificate in the case of a building or part of a building occupied before completion) in accordance with Clause 153 of the Environmental Planning and Assessment Regulation 2000 for each measure listed in the schedule. The certificate must only be in the form specified by Clause 174 of the Regulation. A copy of the certificate is to be given to the Commissioner of the New South Wales Fire Brigade and a copy is to be prominently displayed in the building.
43. Confirmation from a registered surveyor that no part of the new building exceeds a height of 8.5m above existing natural ground level.

GENERAL CONDITIONS

Mid-Western Regional Council

Date: 18 February 2015

44. A management plan is to be prepared for hotel staff. The plan is to incorporate measures including the closing of all bi-fold doors and all other external windows at 10pm every evening, the locking of the external gate to the rear carpark at 10pm every evening and the directing of patrons to exit the hotel through the Mortimer Street exits after 10pm every evening.
45. For every 12 month period after the issue of the Final Fire Safety Certificate the owner/agent of the building must provide the Council and the Commissioner of NSW Fire Brigades with a copy of a Annual Fire Safety Statement Certifying that each specified fire safety measure is capable of performing to its specification.
46. Where any essential services are installed in the building a copy of the final Fire Safety Certificate (together with a copy of the current fire safety schedule) is to be given to the Commissioner of NSW Fire Brigades and Council. A further copy of the Certificate (together with a copy of the current fire safety schedule) is to be prominently displayed in the building.
47. The air conditioning unit/s must be operated in accordance with the requirements of the Protection of the Environmental Operations Act (Noise Control) Regulations 2000.
48. The premises shall, at all times, be operated and maintained in accordance with Food Safety Standards 3.1.1, 3.2.2 and 3.2.3 prescribed in chapter 3 of the Australia and New Zealand Food Standards Code.
49. All exterior lighting associated with the development shall be designed and installed so that no obtrusive light will be cast onto any adjoining property or roadways, in accordance with Australian Standard 4282 "Control of the Obtrusive Effects of Outdoor Lighting".
50. The colour scheme is to generally match the existing colour scheme of the hotel.
51. The rear garage is to remain open and clear for the use of car parking during opening hours.
52. The southern extent of the turfed area is to incorporate a play equipment area as committed to in the details lodged with the application.

PRIOR TO ISSUE OF SUBDIVISION CERTIFICATE

53. Under the Environmental Planning & Assessment Act, 1979, a *Subdivision Certificate* is required before the linen plan of subdivision can be registered with the Land Titles Office.

(Note: The fee to issue a *Subdivision Certificate* is set out in Council's Fees and Charges)

Page 26 of the Minutes of the Ordinary Meeting of Council held on Wednesday 18 February 2015.

Mayor

General Manager

Mid-Western Regional Council

Date: 18 February 2015

54. A linen plan and two (2) copies are to be submitted to Council for approval and endorsement by the General Manager.
55. Three metre wide easements, including associated Section 88B instruments, are to be created in favour of Council over any existing or newly constructed water or sewerage reticulation components located within the subject property, or extended through adjoining private properties as a result of this subdivision.
56. All services including water and sewer connections are to be preserved for individual lots.
57. The Developer pay for 11 car parking spaces in accordance with Council's Section 94 Contribution Plan.

The amendment was put and lost with Councillors voting as follows:

Councillors	Ayes	Nayes
Cr Cavalier		✓
Cr Martens	✓	
Cr Shelley		✓
Cr Thompson	✓	
Cr Walker		✓
Cr Weatherley		✓
Cr Webb		✓
Cr White		✓

The motion was put and carried with Councillors voting as follows:

Councillors	Ayes	Nayes
Cr Cavalier	✓	
Cr Martens		✓
Cr Shelley	✓	
Cr Thompson		✓
Cr Walker	✓	
Cr Weatherley	✓	
Cr Webb	✓	
Cr White	✓	

Councillor Kennedy returned to the meeting at 6.41pm and resumed the Chair.

6.2.4 MONTHLY DEVELOPMENT APPLICATIONS PROCESSING & DETERMINED

GOV400043

13/15 MOTION: Cavalier / Shelley

That the report by the Director, Development on the Monthly Development Applications Processing & Determined be received.

The motion was carried with Councillors voting unanimously.

Page 27 of the Minutes of the Ordinary Meeting of Council held on Wednesday 18 February 2015.

Mayor

General Manager

Mid-Western Regional Council

Date: 18 February 2015

6.2.5 UPDATE ON THE NUMBER OF MATTERS DEALT WITH
UNDER THE PROTECTION OF THE ENVIRONMENT
OPERATIONS ACT 1997

GOV400043, ENV200046

14/15 MOTION: Weatherley / Cavalier

That the report by the Manager, Health and Building on the Update on the Number of Matters Dealt with under the Protection of the Environment Operations Act 1997 be received.

The motion was carried with Councillors voting unanimously.

6.2.6 LAND & HOUSING SUPPLY MONITOR QUARTERLY REPORT

GOV400043, LAN900042

15/15 MOTION: Martens / White

That the report by the Manager Strategic Planning on the Land & Housing Supply Monitor Quarterly Report be received.

The motion was carried with Councillors voting unanimously.

6.2.7 REQUESTS FOR VARIATIONS TO WATER AND SEWER
CONTRIBUTIONS

GOV400043, P1193065, DA0004/2015, DA0005/2015

Councillor Thompson declared a less than significant interest in Item 6.2.7 as a member of his family works in the childcare industry.

MOTION: Shelley / Webb

That:

1. the report by the Director, Development on the Requests for Variations to Water and Sewer Contributions be received;
2. Condition 44 of M10011/2013 for the child care centre on Lot 2 DP 844678 being 26 Melton Road Mudgee remain unchanged and condition 44 relating to the residential component of the development be amended to read as follows:

The developer shall obtain a Certificate of Compliance under the Water Management Act. This will require:

- (a) Payment of a contribution for water and sewerage headworks at the following rate for 1 additional lot

Water Headworks	\$3917
Sewer Headworks	\$3400
Total	\$7317;

Page 28 of the Minutes of the Ordinary Meeting of Council held on Wednesday 18 February 2015.

Mayor

General Manager

3. No variation be made to the Section 64 Contributions for DA0004/2015 for multi unit Housing and subdivision on Lot 2 DP 700842 being 24 Cox Street Rylstone; and
4. Council approves the deferral of payment of Section 64 Contribution DA0004/2015 for multi unit Housing and subdivision on Lot 2 DP 700842 being 24 Cox Street, Rylstone in accordance with the provisions of the Development Servicing Plans including the provision of a bank guarantee and for deferral period of 6 months.

16/15

AMENDMENT: Kennedy / Walker

That:

1. the report by the Director, Development on the Requests for Variations to Water and Sewer Contributions be received;
2. Condition 44 of MI0011/2013 for the child care centre on Lot 2 DP 844678 being 26 Melton Road Mudgee be reduced by the sum of \$36,639.80 and condition 44 relating to the residential component of the development be amended to read as follows:

The developer shall obtain a Certificate of Compliance under the Water Management Act. This will require:

- (a) Payment of a contribution for water and sewerage headworks at the following rate for 1 additional lot

Water Headworks	\$3917
Sewer Headworks	\$3400
Total	\$7317;

3. No variation be made to the Section 64 Contributions for DA0004/2015 for multi unit Housing and subdivision on Lot 2 DP 700842 being 24 Cox Street Rylstone; and
4. Council approves the deferral of payment of Section 64 Contribution DA0004/2015 for multi unit Housing and subdivision on Lot 2 DP 700842 being 24 Cox Street, Rylstone in accordance with the provisions of the Development Servicing Plans including the provision of a bank guarantee and for deferral period of 6 months.
5. The intention to waive a fee of \$36,639.80 be placed on public exhibition for 28 days and the matter be brought back to Council.

Mid-Western Regional Council

Date: 18 February 2015

The amendment was put and carried and on being put as the motion was again carried with Councillors voting as follows:

Councillors	Ayes	Nayes
Cr Cavalier		✓
Cr Kennedy	✓	
Cr Martens		✓
Cr Shelley	✓	
Cr Thompson	✓	
Cr Walker	✓	
Cr Weatherley	✓	
Cr Webb	✓	
Cr White		✓

6.2.8 FOOD INSPECTION UPDATE

GOV400043, A0130009

17/15 MOTION: Thompson / Cavalier

That the report by the Manager, Health and Building on the Food Inspection Update be received.

The motion was carried with Councillors voting unanimously.

6.2.9 CENTRAL WEST REGIONAL GROWTH PLAN UPDATE

GOV400043, LAN900016, A0100001

18/15 MOTION: Thompson / Cavalier

That the report by the Manager Strategic Planning on the Central West Regional Growth Plan Update be received.

The motion was carried with Councillors voting unanimously.

6.2.10 DELIVERY PROGRAM 2014 – 2017 SIX MONTHLY PROGRESS REPORT

GOV400043, COR400059

19/15 MOTION: Thompson / Cavalier

That the report by the Director Corporate on the Delivery Program 2014 – 2017 Six Monthly Progress Report be received.

The motion was carried with Councillors voting unanimously.

6.2.11 QUARTERLY BUDGET REVIEW DECEMBER 2014

GOV400043, FIN300062

20/15 MOTION: Cavalier / Thompson

That:

Page 30 of the Minutes of the Ordinary Meeting of Council held on Wednesday 18 February 2015.

 Mayor

 General Manager

Mid-Western Regional Council

Date: 18 February 2015

1. the report by the Manager Finance on the Quarterly Budget Review December 2014 be received;
2. the 2014/15 Operational Plan be amended in accordance with the variations as listed in the quarterly budget review attachments; and;
3. the opinion by the Responsible Accounting Officer regarding the satisfactory financial position of Council, based upon the revised estimates of income and expenditure, be noted.

The motion was carried with Councillors voting unanimously.

6.2.12 MONTHLY STATEMENT OF INVESTMENTS AND BANK BALANCES AS AT 31 JANUARY 2015

GOV400038, FIN300053

21/15 MOTION: Thompson / Cavalier

That:

1. the report by the Manager Finance on the Monthly statement of investments and bank balances as at 31 January 2015 be received;
2. the certification of the Responsible Accounting Officer be noted.

The motion was carried with Councillors voting unanimously.

6.2.13 FINANCIAL ASSISTANCE APPLICATIONS

GOV400043, A0140201

22/15 MOTION: White / Martens

That:

1. the report by the Financial Accountant on the Financial Assistance applications be received;
2. Council provide an in-kind contribution to the following applicants in accordance with the criteria and guidelines of the Financial Assistance Policy, subject to those requirements being met:
 - Painters@Mudgee2015 \$160
 - Pioneer Auxiliary Ladies \$200
 - Mudgee District University of the Third Age (U3A) \$500
 - Mudgee Disability Support Service Inc \$618
 - Rotary Club of Mudgee Sunrise \$4,300

The motion was carried with Councillors voting unanimously.

Mid-Western Regional Council

Date: 18 February 2015

6.2.14 FIT FOR THE FUTURE PROGRAM

GOV400043, GOR500026

23/15 MOTION: Cavalier / Martens

That:

1. the report by the Manager, Corporate & Economic Development on the Fit for the Future Program be received; and
2. a Councillor workshop be held during April to participate in the development of Council's Improvement Proposal.

The motion was carried with Councillors voting unanimously.

6.2.15 CRUDINE ROAD CLOSED ROAD TRANSFER

GOV400043, R0790175

24/15 MOTION: Cavalier / Martens

That:

1. the report by the Revenue & Property Manager on the Crudine Road Closed Road Transfer be received;
2. that Council authorise the transfer of Lots 8, 9 and 10 in DP 44884 to the ownership of the adjoining property owner;
3. the General Manager be authorised to sign all documentation necessary to facilitate the transfer;
4. that the Common Seal of Council be affixed to all necessary documentation to facilitate the transfer.

The motion was carried with Councillors voting unanimously.

6.2.16 NAMING OF THE NEW ROAD IN A SUBDIVISION OFF ADAMS
LEAD ROAD

GOV400043, R0790041

25/15 MOTION: Cavalier / Walker

That:

1. the report by the Revenue & Property Manager on the Naming of the new road in a subdivision off Adams Lead Road be received;
2. Council formally approve the name of Joinery Lane for the new road in this subdivision.

The motion was carried with Councillors voting unanimously.

Mid-Western Regional Council

Date: 18 February 2015

**6.2.17 PROPOSAL TO SELL SURPLUS LAND AT 1535 BYLONG
VALLEY WAY, KANDOS**

GOV400043, P2168311

26/15**MOTION: Walker / Shelley****That:**

1. the report by the Revenue & Property Manager on the Proposal to sell surplus land at 1535 Bylong Valley Way, Kandos be received;
2. Council refuse the offer to purchase Lot B DP 191803, 1535 Bylong Valley Way, Kandos made by the adjoining owner as indicated in the attachment in the Confidential section of this business paper;
3. Council seek Expressions of Interest for the purchase of Lot B DP 191803, 1535 Bylong Valley Way, Kandos;
4. Council approve the sale of Lot B DP 191803, 1535 Bylong Valley Way, Kandos at a price not less than 10% below the current market appraisal, as attached in the Confidential section of this business paper;
5. the General Manager be authorised to negotiate the sale price for Lot B DP 191803 not less than 10% below the current market appraisal, as attached in the Confidential section of this business paper;
6. in addition to sale price, the purchaser be responsible for all costs in relation to the land purchase, including Council's reasonable legal costs;
7. the General Manager be authorised to sign all documentation necessary in relation to the sale of Lot B DP 191803 to the purchaser;
8. the Common Seal of Council be affixed to all necessary documentation for the sale of Lot B DP 191803;
9. the Operational Plan for 2014/2015 be amended to reflect the proposed sale proceeds of Lot B DP 191803;
10. the sale proceeds of Lot B DP 191803 be transferred to the Land Development Reserve with the Operational Plan 2014/15 amended accordingly.

AMENDMENT: Martens / Thompson**That:**

Page 33 of the Minutes of the Ordinary Meeting of Council held on Wednesday 18 February 2015.

 Mayor

 General Manager

Mid-Western Regional Council

Date: 18 February 2015

1. the report by the Revenue & Property Manager on the Proposal to sell surplus land at 1535 Bylong Valley Way, Kandos be received;
2. Council investigate the possibility of use of that area as a quarry.

The amendment was put and lost with Councillors voting as follows:

Councillors	Ayes	Nayes
Cr Cavalier		✓
Cr Kennedy	✓	
Cr Martens	✓	
Cr Shelley		✓
Cr Thompson	✓	
Cr Walker		✓
Cr Weatherley		✓
Cr Webb	✓	
Cr White		✓

The motion was put and carried with Councillors voting as follows:

Councillors	Ayes	Nayes
Cr Cavalier	✓	
Cr Kennedy		✓
Cr Martens		✓
Cr Shelley	✓	
Cr Thompson		✓
Cr Walker	✓	
Cr Weatherley	✓	
Cr Webb		✓
Cr White	✓	

6.2.18 NAMES TO BE INCLUDED IN THE PRE-APPROVED STREET/ROAD NAMES LIST

GOV400043, R0790141, R0790041

27/15

MOTION: Cavalier / White

That:

1. the report by the Revenue & Property Manager on the Names to be included in the Pre-Approved Street/Road Names List be received;
2. Council approve the inclusion of Lucas, Cant, Singh, Oakden, Kearins, Wurth, Goodlet and Bugg in the pre-approved street/road names list for use at a later date.

The motion was carried with Councillors voting unanimously.

Mid-Western Regional Council

Date: 18 February 2015

6.2.19 NAMING OF THE NEW STREETS IN A SUBDIVISION OFF
HENRY BAYLY DRIVE

GOV400043, R0790141

28/15 MOTION: Cavalier / Weatherley

That:

1. the report by the Revenue & Property Manager on the naming of the new streets in a subdivision off Henry Bayly Drive be received;
2. Council formally approve the name of Cover Street for Street 1 and Croan Court for Street 2 in this subdivision.

The motion was carried with Councillors voting unanimously.

6.2.20 ADOPTION OF MUDGEETRAFFIC MANAGEMENT STUDY
2014

GOV400043, TRA300029

MOTION: White / Cavalier

That:

1. The report by the Director, Operations on the adoption of the Mudgee Traffic Management Study 2014 be received;
2. Council adopt the Mudgee Traffic Management Study 2014.

29/15 AMENDMENT: Webb / Walker

That:

1. The report by the Director, Operations on the adoption of the Mudgee Traffic Management Study 2014 be received;
2. Council adopt the Mudgee Traffic Management Study 2014 after the second paragraph of Section 5.2.7 on page 30 is removed.

The amendment was put and carried with Councillors voting as follows:

Councillors	Ayes	Nayes
Cr Cavalier	✓	
Cr Kennedy	✓	
Cr Martens		✓
Cr Shelley		✓
Cr Thompson	✓	
Cr Walker	✓	
Cr Weatherley	✓	
Cr Webb	✓	

Page 35 of the Minutes of the Ordinary Meeting of Council held on Wednesday 18 February 2015.

Mayor

General Manager

Mid-Western Regional Council

Date: 18 February 2015

Cr White

✓

AMENDMENT: Shelley / -

That:

1. The report by the Director, Operations on the adoption of the Mudgee Traffic Management Study 2014 be received;
2. Council adopt the Mudgee Traffic Management Study 2014 after the second paragraph of Section 5.2.7 on page 30 is removed,
3. The road section is referred to RMS for a speed assessment.

This amendment lapsed for want of a seconder.

Councillor White left the meeting at 7.03pm.

On being put as the motion, the original amendment was again carried with Councillors voting unanimously.

Councillor White returned to the meeting at 7.04pm.

6.2.21 REGIONAL ORGANICS OPPORTUNITY

GOV400043, WAS400028

30/15

MOTION: Cavalier / Weatherley

That:

1. the report by the Manager Waste and Weed Services on the regional organics opportunity be received;
2. that Council participates in the tender process for a regional organics collection and processing service facilitated by Dubbo Regional Council to determine transport and processing costs;
3. that the 2014/15 Operational Plan be amended to increase Domestic Waste consultant costs by \$5,000 to cover the initial cost of participating in the tender, to be funded from Waste fund cash; and
4. that the 2015/16 Operational Plan include a further allocation of \$5,000 within the Domestic Waste operating budget to cover estimated continuing costs of participating in the tender.

Page 36 of the Minutes of the Ordinary Meeting of Council held on Wednesday 18 February 2015.

Mayor

General Manager

Mid-Western Regional Council

Date: 18 February 2015

The motion was put and carried with Councillors voting as follows:

Councillors	Ayes	Nays
Cr Cavalier	✓	
Cr Kennedy	✓	
Cr Martens		✓
Cr Shelley	✓	
Cr Thompson		✓
Cr Walker		✓
Cr Weatherley	✓	
Cr Webb		✓
Cr White	✓	

6.2.22 DRAFT STORMWATER ASSET MANAGEMENT PLAN – PUBLIC EXHIBITION

GOV400043, A0010002

31/15 MOTION: Walker / Thompson

That:

1. the report by the Director, Operations on the Draft Stormwater Asset Management Plan be received;
2. the Draft Stormwater Asset Management Plan be placed on public exhibition for 28 days
3. If no submissions are received following public exhibition of the draft report, adopt the Stormwater Asset Management Plan

The motion was carried with Councillors voting unanimously.

6.2.23 LOCAL TRAFFIC COMMITTEE MINUTES OF MEETING HELD 9 DECEMBER 2014

GOV400043, A0100009

32/15 MOTION: Cavalier / Shelley

That the report by the Director, Operations on the Local Traffic Committee Minutes of Meeting held 9 December 2014, items 14/44 – 14/45 be received; accepted and endorsed.

The motion was carried with Councillors voting unanimously.

6.2.24 LOCAL GOVERNMENT ELECTIONS 2016

GOV400043, GOV400044

33/15 MOTION: Cavalier / Shelley

Page 37 of the Minutes of the Ordinary Meeting of Council held on Wednesday 18 February 2015.

Mayor

General Manager

Mid-Western Regional Council

Date: 18 February 2015

That:

1. the report by the Governance Coordinator on the Local Government Elections 2016 be received;
2. Council engage the NSW Electoral Commission to coordinate the 2016 Local Government election for Mid-Western Regional Council;
3. the General Manager be authorised to execute on behalf of Council, all documentation related to any contract with the NSW Electoral Commission, for management of the conduct of Council's 2016 election.

The motion was carried with Councillors voting unanimously.

6.2.25 RED HILL RESERVE WORKING PARTY

GOV400043, P0860011

34/15

MOTION: Cavalier / Shelley**That:**

1. the report by the Director, Development on the Red Hill Reserve Working Party be received;
2. note the minutes of the Meeting of the Red Hill Reserve Working Party meeting held on 15 December 2014, 22 December 2014, 19 January 2015 and 2 February 2015.

The motion was carried with Councillors voting unanimously.

6.2.26 HOME AND COMMUNITY CARE – QUARTERLY REPORT

GOV400043, COS300013, COS300026, COS300023, COS300025

35/15

MOTION: Cavalier / Shelley**That:**

1. the report by the Acting Manager – Community Services on the Home and Community Care – Quarterly Report be received;
2. Council note the activity reports from the Home and Community Care funded services.

The motion was carried with Councillors voting unanimously.

6.2.27 GULGONG MEMORIAL HALL COMMITTEE

GOV400043, A0100024

36/15

MOTION: Cavalier / Shelley**That:**

Page 38 of the Minutes of the Ordinary Meeting of Council held on Wednesday 18 February 2015.

Mayor

General Manager

Mid-Western Regional Council

Date: 18 February 2015

1. the report by the Manager, Health and Building on the Gulgong Memorial Hall Committee be received;
2. Council note the minutes from the Gulgong Memorial Hall Committee meeting held on 2nd February 2015.

The motion was carried with Councillors voting unanimously.

6.2.28 CULTURAL DEVELOPMENT COMMITTEE

GOV400043, A0420172

37/15

MOTION: Cavalier / Shelley

That:

1. the report by the Director, Community on the Cultural Development Committee be received;
2. Council note the minutes of the Cultural Development Committee meeting held on 10 December 2014.
3. Council support the proposal for the Mid-Western Art Prize to be delivered as a Wood Sculpture Symposium as recommended by the Cultural Development Committee and the Public Art Advisory Panel.

The motion was carried with Councillors voting unanimously.

6.2.29 GULGONG SPORTS COUNCIL

GOV400043, A0360003

38/15

MOTION: Cavalier / Shelley

That:

1. the report by the Director, Community on the Gulgong Sports Council be received;
2. that the minutes for the Gulgong Sports Council ordinary monthly meeting held on 12 November 2014 be noted.

The motion was carried with Councillors voting unanimously.

6.2.30 KANDOS CENTENARY WORKING PARTY

GOV400043, P1553611, A0310010

39/15

MOTION: Cavalier / Shelley

That:

1. the report by the Director, Community on the Kandos Centenary Working Party be received;

Mid-Western Regional Council

Date: 18 February 2015

2. Council formally recognise the work of the Kandos Centenary Working Party;
3. Council accept the \$32,736 of funds from Kandos Centenary Working Party and amend the 2014/15 Operational Plan to recognise the revenue;
4. Council allocate \$13,000 to complete the Kandos Centenary pavers project and the Kandos Centenary sculpture project and amend the 2014/15 Operational Plan to recognise the expenditure; and
5. Council proceed to formally dissolve the Kandos Centenary Working Party as a Section 355 Committee of Council.

The motion was carried with Councillors voting unanimously.

6.2.31 MUDGEE SHOWGROUND MANAGEMENT COMMITTEE

GOV400038, F0650007

40/15 MOTION: Cavalier / Shelley

That the report by the Director, Operations on the Mudgee Showground Management Committee be received.

The motion was carried with Councillors voting unanimously.

6.2.32 MUDGEE SPORTS COUNCIL

GOV400043, A0100013

41/15 MOTION: Cavalier / Shelley

That:

1. the report by the Director, Community on the Mudgee Sports Council be received;
2. That the minutes for the Mudgee Sports Council ordinary monthly meeting held on 23 November 2014 be noted.

The motion was carried with Councillors voting unanimously.

6.2.33 MONTHLY STATEMENT OF INVESTMENTS AND BANK BALANCES AS AT 31 DECEMBER 2014

GOV400038, FIN300053

42/15 MOTION: Cavalier / Shelley

That:

1. the report by the Manager Finance on the Monthly statement of investments and bank balances as at 31 December 2014 be received;

Page 40 of the Minutes of the Ordinary Meeting of Council held on Wednesday 18 February 2015.

Mayor

General Manager

2. the certification of the Responsible Accounting Officer be noted.

The motion was carried with Councillors voting unanimously.

Item 7: Urgent Business Without Notice**7.1 COUNCIL CONTRIBUTIONS**

GOV400029, LAN900011

43/15 MOTION: Weatherley / Cavalier

That this matter be dealt with as urgent business without notice.

The Mayor having ruled the matter to be of great urgency, the motion was put and carried.

44/15 MOTION: Weatherley / Cavalier

That:

A discussion paper be prepared in relation to Council contributions and presented to Councillors at the April workshop, so that Councillors can consider how to best assist applicants who demonstrate an economic and social need.

The motion was carried with Councillors voting unanimously.

Item 8: Confidential Session

45/15 MOTION: Cavalier / White

That pursuant to the provisions of Section 10 of the Local Government Act, 1993, the meeting be closed to the public.

Following the motion to close the meeting being moved and seconded, the General Manager announced that the following matter would be considered in confidential session and the reason why it was being dealt with in this way.

Subject: General Manager's Performance Agreement 2014-2015

The reason for dealing with this matter confidentially is that it relates to personnel matters concerning particular individuals (other than Councillors), in accordance with Section 10A(2)(a) of the Local Government Act, 1993.

Following an enquiry from the Mayor, the General Manager advised that there were no written representations in respect of this matter and that no person in the gallery wished to make verbal representations.

The motion was carried with Councillors voting unanimously.

Mid-Western Regional Council

Date: 18 February 2015

8.1.1 General Manager's Performance Agreement 2014 -2015

GOV400043, A0381418

46/15

MOTION: Cavalier / Webb

That:

1. the report by the General Manager on the General Manager's Performance Agreement 2014 -2015 be received;
2. the General Manager's Total Remuneration Package be increased to \$271,457.

The motion was carried with Councillors voting unanimously.

Item 9: Open Council

47/15

MOTION: Cavalier / Walker

That the Council move to Open Council.

The motion was carried with Councillors voting unanimously.

The General Manager announced the decisions taken in Confidential Session.

Closure

There being no further business the meeting concluded at 7.27pm.

Item 4: Matters in Progress

SUBJECT	RESOLUTION NO. & DATE	RESOLUTION	ACTION
Quarry Road – Kandos	Res. 64/12 Ordinary Mtg 15/2/2012	That consideration of this matter be deferred until discussions with Cement Australia have been completed.	No determination as yet.
		Council allocate \$130,000 towards regional-wide new or upgraded footpath and cycleway infrastructure in the region and that staff prepare a report for the July meeting to recommend priorities for the expenditure of these funds.	Council staff have engaged a consultant to prepare a Pedestrian Access Mobility Plan (PAMP). Following this report, a priority list will be prepared for Council's consideration.
Saleyards subdivision	Res 228/14 Ordinary Mtg 4/6/14	That: 2. Council advertise state-wide a tender to sell the former Saleyards site, known as Lot 2 DP534336, Lot 399 DP132580, and Lot 532 DP1132581 which has recently been approved for a 48 lot residential subdivision; 3. all tenders be forwarded to Council for determination as to whether or not Council will sell the site; 4. the tender process to last 60 days, and the tender notice clearly indicate that Council may not necessarily accept all or any tenders; 5. Council demolish the old SES building prior to the public tender of this subdivision and remove all demolished waste from site.	Council has completed the demolition of the old SES building, and the survey of the subdivision is also complete. Further discussion with Council to decide the best timing to call for a tender of this subdivision.

SUBJECT	RESOLUTION NO. & DATE	RESOLUTION	ACTION
Completion of Banner Poles	Res. 411/14 Ordinary Mtg 17/9/14	<ol style="list-style-type: none"> 1. Council purchase six banner poles for Gulgong at a cost of approximately \$6000 to be funded from the strategic projects provisions. 2. Council allocate \$3000 to produce generic banners for the town of Gulgong to be used at times where community organisations are not utilising the banner poles. 3. Council put banner designs on public exhibition for a period of 14 days for the purpose of seeking community feedback, prior to the banners being produced. 	Council to seek feedback on the design of a generic banner. The design will then go on public exhibition. This closes 9 January 2015. A report will be presented to February Council meeting.
Rylstone Skate Park	Res. 426/14 Ordinary Mtg 17/9/14	<ol style="list-style-type: none"> 1. Council support the construction of a skate park at Rylstone. 2. Council seek grant funding for this project. 	Awaiting outcome of grant funding applications.
Rylstone Pedestrian Bridge Tender Process	Res. 530/14 Ordinary Mtg 3/12/14	<ol style="list-style-type: none"> 2. Council accepts the recommendation for the Senior Works Engineer to request the following companies to tender for the work: <ul style="list-style-type: none"> • Waegar Constructions Pty Ltd • Steelworks Engineering Pty Ltd • Fleetwood Urban Pty Ltd • J&R Industries • Wagners CFT Manufacturing Pty Ltd 3. The unsuccessful applicants be notified that their applications were unsuccessful. 4. The 2014/15 Operational Plan be amended to include \$150,000, which is brought forward from the 2015/16 budget 	Council to call for tenders for Rylstone Pedestrian Bridge and report costs back to Council

SUBJECT	RESOLUTION NO. & DATE	RESOLUTION	ACTION
Regional Aviation Services	Res. 537/14 Ordinary Mtg 17/12/14	4. The General Manager or his delegate prepares a further report back to Council following the exhibition period to consider the financial assistance proposal.	Council resolved to provide financial assistance to Fly Pelican at the Extraordinary Council Meeting of 4 February 2015. RECOMMEND COMPLETION
Rural Fire Service Headquarters and Museum	565/14 Ordinary Mtg 17/12/14	3. That the General Manager be authorised to continue negotiations with the Rural Fire Service in order to subdivide the necessary 7100sm of land and negotiate an agreement for the timing, design and funding of the Rural Fire Service headquarters and museum at Mudgee.	The General Manager has had a preliminary meeting with the RFS. They have confirmed they are happy with the 7,100 sm of land, and the timing of construction is 2 years away.
Tender for cleaning services for Council buildings in the Mudgee/ Gulgong region	572/14 Ordinary Mtg 17/12/14	2. That Council not accept any tenders and delegate authority to the General Manager to negotiate with the tenderers as necessary.	Council staff are undertaking a comparison of in-house versus external service provision.
Glen Willow Scoreboard	7/15 Extraordinary Mtg 4/2/15	1. Council accept the offer from the Mudgee Sports Council to provide the funding (estimated to be approximately \$12,000) for a replacement electronic scoreboard at Glen Willow Regional Sports Complex; 2. Council agree to fund the reimbursement of the funds provided by the Mudgee Sports Council for the electronic scoreboard and these funds be included in the budget for 2015/16.	Council need to include the costs in next year's budget to reimburse the Mudgee Sports Council.

SUBJECT	RESOLUTION NO. & DATE	RESOLUTION	ACTION						
Reseal of Mayne , Herbert and Medley Streets in Gulgong	1/15 Extraordinary Mtg 4/2/15	<ol style="list-style-type: none"> 1. the \$155,000 allocated in the 2014/15 Operational Plan for Mayne Street, Gulgong for asphalt works be removed with funds to be reallocated to higher priority roadworks as part of the March 2015 Quarterly Budget Review; 2. Council note the concerns of the residents of Gulgong and take those concerns into account when doing any further work in the Gulgong CBD. 	A report will be brought back to Council after the March QBR to determine the roadworks that need to be completed.						
Requests for variations to water and sewer contributions	16/15 Ordinary Mtg 18/2/15	<p>That:</p> <ol style="list-style-type: none"> 2. Condition 44 of MI0011/2013 for the child care centre on Lot 2 DP 844678 being 26 Melton Road Mudgee be reduced by the sum of \$36,639.80 and condition 44 relating to the residential component of the development be amended to read as follows: <ol style="list-style-type: none"> (a) Payment of a contribution for water and sewerage headworks at the following rate for 1 additional lot: <table data-bbox="730 1397 1066 1496" style="margin-left: 40px;"> <tr> <td>Water headworks</td> <td>\$3,917</td> </tr> <tr> <td>Sewer headworks</td> <td>\$3,400</td> </tr> <tr> <td>Total:</td> <td>\$7,317</td> </tr> </table> 4. That the intention to waive a fee of \$36,639.80 be placed on public exhibition for 28 days and the matter be brought back to Council. 5. 	Water headworks	\$3,917	Sewer headworks	\$3,400	Total:	\$7,317	Currently on exhibition
Water headworks	\$3,917								
Sewer headworks	\$3,400								
Total:	\$7,317								
Fit for the Future Program	23/15 Ordinary Mtg 18/2/15	<ol style="list-style-type: none"> 2. That a Councillor workshop be held during April to participate in the development of Council's Improvement Proposal. 	Workshop to be scheduled and attended by Councillors.						

SUBJECT	RESOLUTION NO. & DATE	RESOLUTION	ACTION
Council Contributions	44/15 Ordinary Mtg 18/2/15	That a discussion paper be prepared in relation to Council contributions and presented to Councillors at the April workshop, so that Councillors can consider how to best assist applicants who demonstrate an economic and social need.	Staff are currently preparing a discussion paper for a future workshop with Councillors.

Item 5: Mayoral Minute

There is no Mayoral Minute.

Item 6: General Business

6.1 Notices of Motion

6.1.1 Council land at 45 Dunn Street Kandos

LISTED BY CR ESME MARTENS TO 18 MARCH 2015 COUNCIL MEETING

NOM Council land at 45 Dunn Street Kandos

GOV400022, GOV400043

MOTION

That Council land at 45 Dunn Street Kandos be given at no cost to Kids and Carers Support Group at Kandos to build a Community House for the disabled.

BACKGROUND

About 10 years ago a group of parents formed the Kids and Carers Support Group to raise funds to build a Community House to be known as Caseys House for respite care, day programs and after school care for disabled people. The Group has had discussions with Life Skills Mudgee who will take over running the house when completed.

Over the 10 year period, some \$40,000 has been raised and it was hoped that very soon the group would own a block of land in Kandos which was to be donated by Australia Cement Limited. They have now received advice that this is not going to happen and so the group has looked around and discovered that 45 Dunn Street Kandos is for sale at a figure of \$38,600. The Estate Agent has told them that Council owns the block.

They have asked if Council would consider an offer of \$28,000. Even if Council were to accept this there would be little funds left to commence building. There have been promises from tradespeople to assist.

If the block of land is secured the Group will become incorporated. They are presently a registered not for profit group.

Given that Council is holding funds from the sale of Council owned blocks in Kandos and the present need for such a facility I recommend that this land be gifted to them.

Comments by General Manager

This matter is considered in item 6.2.8, with staff recommendation shown accordingly.

2 March 2015

6.1.2 Obstruction of Pram Ramps in Gulgong

LISTED BY CR PERCY THOMPSON TO 18 MARCH 2015 COUNCIL MEETING

NOM Pram Ramps Gulgong - Thompson

GOV400022, GOV400043

MOTION

That Council investigate and implement a measure to prohibit motorists from parking and obstructing the pram ramps in Mayne Street Gulgong.

BACKGROUND

Motorists are constantly parking in front of and obstructing two pram ramps in Gulgong; being the ramp into Coronation Park from Mayne Street, and the ramp in Mayne Street near the Prince of Wales Hotel. The ramp into Coronation Park is often used by people wanting to access the amenities within the park. These ramps are installed specifically for use by members of the community that cannot step up the kerb and gutter and therefore the ramps should be unobstructed at all times.

Comments by General Manager

Pavement marking at these locations has been refreshed. 'No parking' signs have been ordered and will be erected once they arrive.

6.1.3 Rylstone Skate Park

LISTED BY CR PETER SHELLEY TO 18 MARCH 2015 COUNCIL MEETING

NOM Rylstone Skate Park

GOV400022, GOV400043

MOTION

That:

1. **Council put out for tender, design and construction for the Rylstone Skate Park;**
2. **Skate Park to be located, as in Option 1 of the previous business in Council, next to the existing playground by Rylstone Showground;**
3. **Council fund the Rylstone Skate Park up to, but not exceeding \$125k from capital reserves;**
4. **Council continue to apply for grant funding offset cost to ratepayers.**

BACKGROUND

At its 23 July 2014 meeting, Council unanimously supported that we investigate the cost, design and locality for a Skate Park in Rylstone.

This report came back to Council on 17 September 2014, with a cost of between \$100k and \$150K, where Council again unanimously supported the construction of the skate park and also to continue seeking grant funding.

This motion seeks to advance the construction of this facility. We were unsuccessful in obtaining funding from Clubs Australia and as such will continue to seek grant funding to offset the cost to ratepayers, as this is the most fiscally responsible course of action.

Now is the time to make good our promise to the community.

This project is a community-driven project that meets the needs and requirements for the youth of the town. At present we have no such facility and I believe it would provide a much needed service for our youth.

The demand is high for this facility and as a Councillor, I believe we should fully support the funding and construction of this much needed community asset.

Comments by General Manager

That Council consider the construction of the Rylstone Skate Park as part of the 2015/16 budget process.

18 February 2015

6.1.4 Business use of the footpath - Rylstone & Kandos

LISTED BY CR PETER SHELLEY TO 18 MARCH 2015 COUNCIL MEETING

6.1.4 Business use of the footpath in Rylstone and Kandos

GOV400022, GOV400043

MOTION

That the fee for the business use of the footpath (as per Council policy dated 18 June 2014) not be applicable for business owners in Rylstone and Kandos.

BACKGROUND

Due to the unpopularity of this fee for business owners in Rylstone and Kandos, it is requested that they be exempt from the fee.

Comments by General Manager

At its 18 June 2014 meeting, Council resolved to formally adopt the 'Business Use of the Footpath' policy and fee structure. This motion was carried with Councillors voting unanimously. Should Council wish to review the fee structure, it is recommended that this be done as part of the 2015/16 Fees and Charges process.

9 March 2015

6.2 Reports

6.2.1 Gulgong Memorial Hall Committee

REPORT BY THE MANAGER, HEALTH AND BUILDING TO 18 MARCH 2015 COUNCIL MEETING
Gulgong Memorial Hall Committee Report
GOV400043, A0100024

RECOMMENDATION

That:

1. the report by the Manager, Health and Building on the Gulgong Memorial Hall Committee be received;
2. Council note the minutes from the Gulgong Memorial Hall Committee meeting held on 2nd March 2015.

Executive summary

The purpose of this report is to advise Council of the considerations and recommendations of the Gulgong Memorial Hall Committee meeting held on 2nd March 2015.

Detailed report

The Gulgong Memorial Hall Committee met on the 2nd March 2015 as part of their ongoing monthly meetings.

Financial and Operational Plan implications

Not applicable.

Community Plan implications

Theme	Strategy	Goal
Looking After Our Community	4. Meet the diverse needs of our community and create a sense of belonging	4.3 Provide equitable access to a range of places and spaces for all in the community

TIM O'REILLY
MANAGER, HEALTH & BUILDING


CATHERINE VAN LAEREN
DIRECTOR, DEVELOPMENT

3 March 2015

Attachments: 1. Minutes of ordinary meeting 2 March 2015

APPROVED FOR SUBMISSION:

A handwritten signature in black ink, appearing to be 'BRAD CAM', with a horizontal line extending to the right.

BRAD CAM
GENERAL MANAGER

ATTACHMENT 1

Gulgong Memorial Hall Meeting 2.3.2015**Opened: 16:09****Present: Charles Vassel, Pauline Hannaford, Chris Hannaford, Vaughan Smith, Percy Thompson, Maureen Trgo, Tim O'Reilly**

Apologies:

Minutes of last meeting accepted: Moved Pauline, 2nd Percy.**Comments from Minutes:** Vaughan has been approved by Council.

Letter sent to Brad Cam, which went to Tim, re cleaners contracts. Chris, Pauline and Bill went to see Brad Cam re cleaning, and Memorial Hall members blamed for leaving Hall in a disreputable state after the Christmas Celebration. This was mentioned to Brad. Council staff had not removed the gum trees after Council Christmas Party. When Hall is used it is the hirer's responsibility to leave the Hall in a fit state for the next user, this was not done. This was sorted out with the person who made the complaint.

Tim has spoken to Cleaners. The contractors will be there for another couple of months, as new tenders are being sort, Tender has been advertised, but new contract not awarded as yet. Nicole has sent a message to Council stating that she is happy with the cleaning at the moment. Chris, would like to see a copy of the current contract, as Men's Shed would have liked to do the cleaning, but after a presentation by Tracy Kane realised that they could not meet the criteria raised. Who is responsible and who is going to take responsibility for checking the Hall after it is used? There are different processes for each Hall. There is a new Manager for Public Services, so Tim has asked him who has this responsibility. This Hall is constantly hired, so when can the Hall be checked? Stage is never cleaned as the Cleaners state that they cannot clean more than 2m above floor level, toilets smelly. The current contract states that the Toilets are to be cleaned three times a week. Person who cleans the toilets in the Park and Coronation Park does a very good job, different person to the person doing the Hall. Is Council Staff going to check the Hall – maybe someone local, if not will Council Staff have to drive through from Mudgee to do this – this has not been finalised. There could be a conflict of interest if a local resident is the person responsible for checking the condition of the Hall.

Has the electrician been able to fix the electricity to the rotunda? Works request has been submitted. In the repairs to the gas BBQ, could council consider putting a light over the bbq and a water proof power point over the BBQ. This would then become a greater issue for the people who run the markets, as they want power.

Where do the funds go from the Markets as the power from the Hall is used to run the markets (Fusion Markets). Totally separate from Coronation Park markets.

Brad has agreed that profits left over from Christmas Celebration will be used to help advertise the occasion next year.

Charles's job as Small Town Coordinator will be secure until June 30th, then renewed contract after that.

Christmas Celebration – looking good for next year. Is on Calendar for December 12th, people leave Gulgong Celebration, then go through to Mudgee, so this issue of them being on the same day is not a problem. Chris has asked Brad and other Councillors to come to it. When submission put in for funds, ask for \$3500.

Pauline and Chris would like to see a nativity scene, perhaps a baby animal pavilion? Could Vaughan design this? Perhaps in the playground? no, because of the manure. Charlie will put something in the Gossip.

Meeting closed 16:41

Next meeting 13th of April at Men's Shed.

Action Plan

Person Responsible	Action	Result
Percy	Has Vaughan been confirmed as member of the Committee?	Yes, this has been presented to Council
Cheryl	Letter to Vaughan	Sent, thanks sent from Vaughan to the students
Cheryl	Letter to Brad Cam re state of cleaning	Sent, Chris, Pauline and Bill had meeting with Brad
Tim	Cleaners contracts – who is responsible for checking Hall cleaning	
Tim	Electrician fixing power to rotunda, lights and power point in BBQ	
Tim	Funds from Fusion Markets	
Vaughan	Nativity scene	
Chris	Baby animals	

6.2.2 Monthly Development Applications Processing & Determined

REPORT BY THE DIRECTOR, DEVELOPMENT TO 18 MARCH 2015 COUNCIL MEETING
DA applications processing and determined REPORT TO COUNCIL February 2015
GOV400043

RECOMMENDATION

That the report by the Director, Development on the Monthly Development Applications Processing & Determined be received.

Executive summary

The report presented to Council each month is designed to keep Council informed of the current activity in relation to development assessment and determination of applications.

Detailed report

Included in this report is an update for month ending 28 February 2015 of Development Applications determined and development applications processing. The report will detail:

- Total outstanding development applications indicating the proportion currently being processed and those waiting for further information.
- Median and average processing times for Development Applications
- A list of determined development applications
- Currently processing development applications and heritage applications

Financial and Operational Plan implications

Not applicable.

Community Plan implications

Not applicable.



CATHERINE VAN LAEREN
DIRECTOR, DEVELOPMENT

6 February 2015

Attachments: 1. Monthly development applications processing and determined February 2015.

APPROVED FOR SUBMISSION:



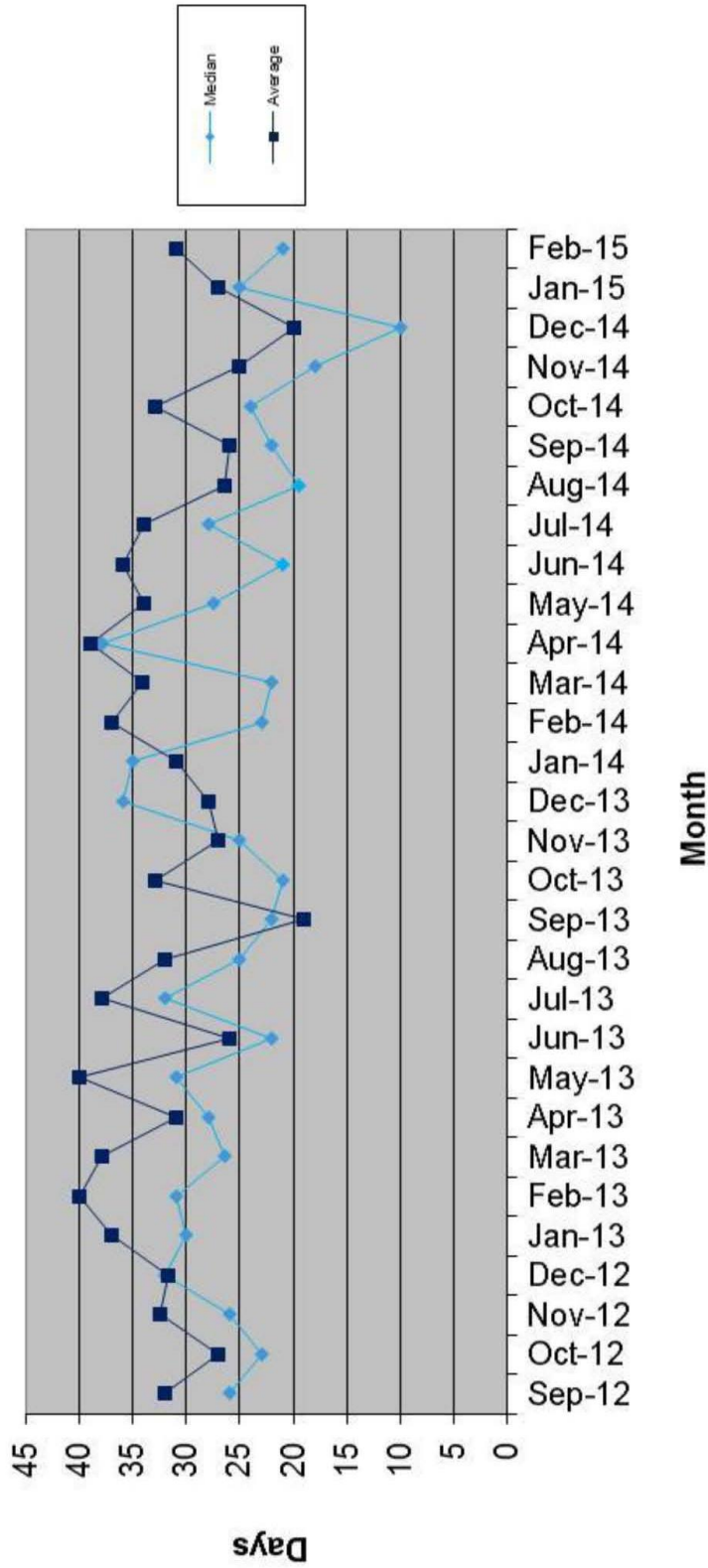
BRAD CAM
GENERAL MANAGER

Monthly Development Application Processing Report – February, 2015

This report covers the period for the month of February 2015.

Graph 1 indicates the processing times up to 28 February 2015 with the month of February having an average of 31 days and a median time of 21 days.

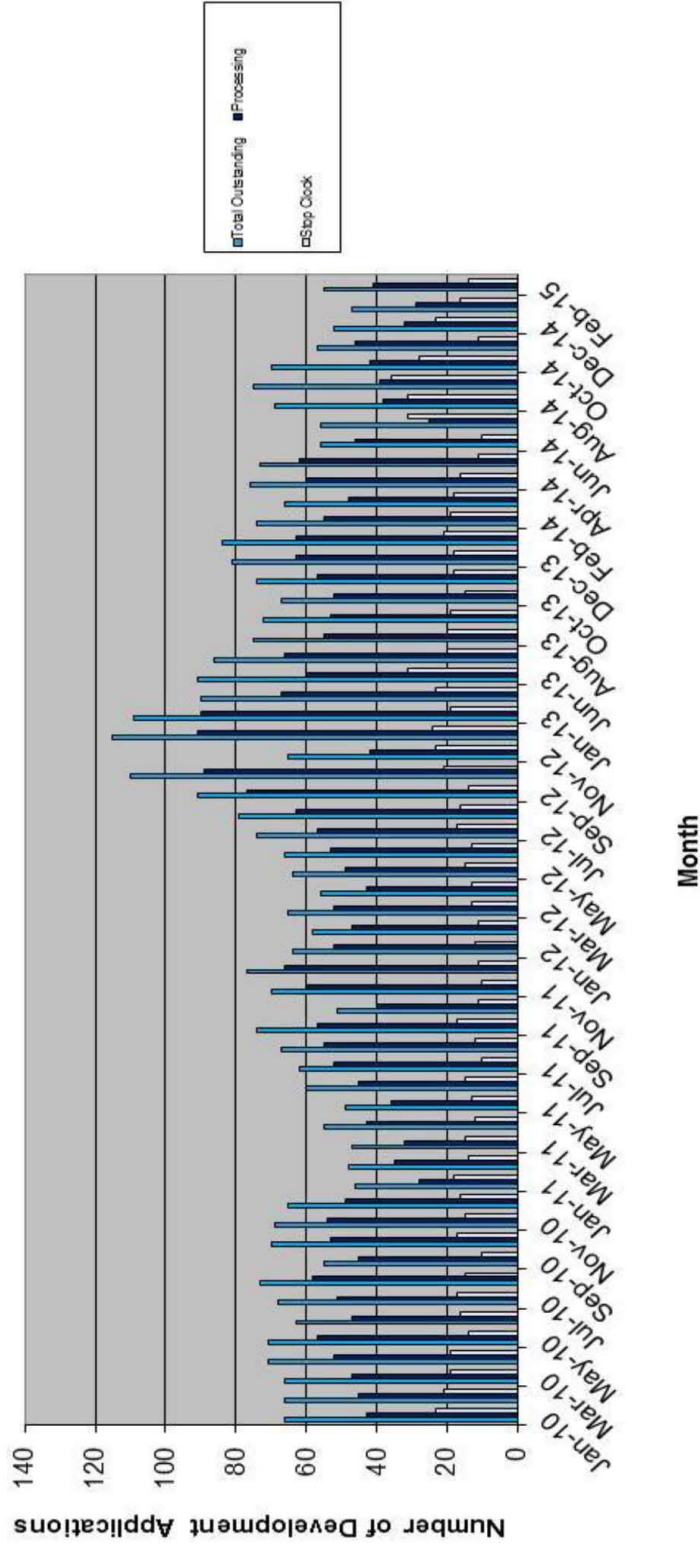
Median and Average Processing Time Development Applications



Monthly Development Application Processing Report – February, 2015

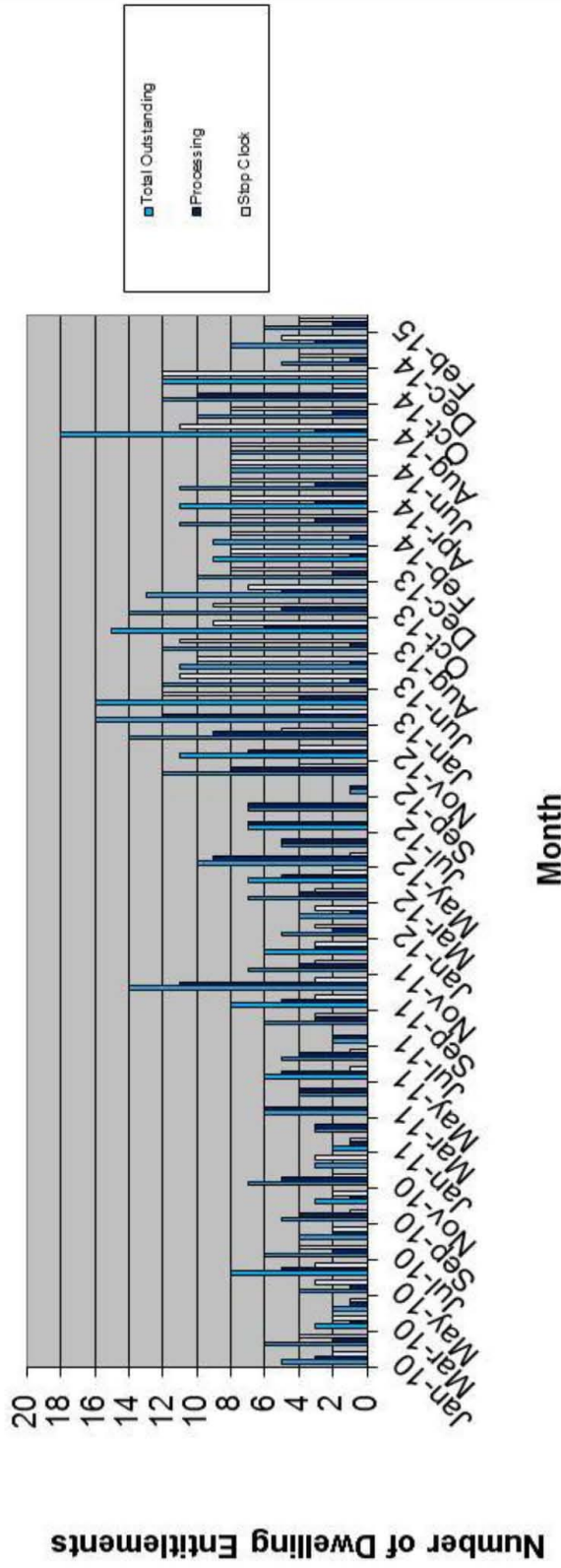
Graph 2 indicates the total number of outstanding applications (excluding dwelling entitlements), the number currently being processed and the number on “stop clock”.

Outstanding Development Applications



Graph 3 relates solely to dwelling entitlements and indicates the number of outstanding dwelling entitlement applications, the number on stop clock and the number being processed.

Outstanding Dwelling Entitlements



Monthly Development Application Processing Report – February, 2015

The Planning and Development Department determined 25 Development Applications either by Council or under delegation during February. **Error! Reference source not found.** 2015.

Development Applications Determined – February, 2015.

Appl/Proc ID	Description	House No	Street Name	Locality
DA0085/2015	Dwelling House	31	Belmore Street	GULGONG
DA0116/2015	Change of use – Colonial Mecca Building	79	Market Street	MUDGE
DA0164/2015	Commercial Alterations/Additions	6	Lewis Street	MUDGE
DA0174/2015	Industrial Building	59	Depot Road	MUDGE
DA0193/2015	Dwelling House	52	Lue Road	MILROY
DA0197/2015	Subdivision - Torrens Title	121	Bruce Road	MUDGE
DA0198/2015	Subdivision - Torrens Title	32	Henry Bayly Drive	MUDGE
DA0202/2015	Subdivision - Torrens Title	3019	Bylong Valley Way	RYLSTONE
DA0204/2015	Dwelling House	434	Melrose Road	MOUNT FROME
DA0205/2015	Swimming Pool	31	Gladstone Street	MUDGE
DA0206/2015	Child Care Centre	43	Saleyards Lane	MUDGE
DA0207/2015	Dwelling House	18	Maher Place	MUDGE
DA0211/2015	Shed >150m2	82	Bunbury Road	BOCOBLE
DA0214/2015	Dwelling House	245	Maiala Road	COOKS GAP
DA0215/2015	Dwelling House	1565	Lower Piambong Road	PIAMBONG
DA0216/2015	Carport	8	Augusta Crescent	MUDGE
DA0217/2015	Dwelling House	139	Honeysett Road	TALLAWANG
DA0219/2015	Residential Shed	33	Lawson Street	MUDGE
DA0220/2015	Shed >150m2	240	240 Iron Bark Road	KAINS FLAT
DA0221/2015	Residential Shed	60	Macquarie Drive	MUDGE
DA0221/2015	Shed >150m2	60	Macquarie Drive	MUDGE
DA0223/2015	Residential Shed	2	Cudgegong Street	RYLSTONE
DA0230/2015	Residential Shed	2	Worobil Street	GULGONG
DA0234/2015	Dwelling House	52	Winter Street	MUDGE
DA0235/2015	Dwelling House	148	Bruce Road	MUDGE

Monthly Development Application Processing Report – February, 2015

Development Applications currently being processed – February 2015.

App/Proc ID	Description	House No	Street Name	Locality
DA0010/2015	Dwelling	1123	Botobolar Road	BOTOBOLAR
DA0014/2014	CommAltAdd	61-65	Ilford Road	KANDOS
DA0023/2015	AltAdd	79	Angus Avenue	KANDOS
DA0073/2015	AltAdd	17	Trefusis Avenue	MUDGEES
DA0096/2015	Garage	5	Burgundy Road	MUDGEES
DA0097/2015	Shed	264	Goolima Road	GULGONG
DA0120/2015	BoundAdj	5	Horatio Lane	MUDGEES
DA0121/2015	SubTorrens	58	Tierney Lane	EURUNDEREE
DA0122/2015	Dwelling	202	Gladstone Street	MUDGEES
DA0136/2015	SubTorrens	16	Henry Bayly Drive	MUDGEES
DA0153/2015	SwimPool	19	Nashs Flat Place	MUDGEES
DA0169/2015	SubTorrens	120	Bergalin Road	GULGONG
DA0174/2012	ShedSmall	1	Rayner Street	MUDGEES
DA0175/2015	SubTorrens	703	Bonds Road	HARGRAVES
DA0178/2014	SubTorrens	7291	Castlereagh Highway	ILFORD
DA0179/2015	SubTorrens	668	Cooper Drive	CLANDULLA
DA0180/2015	AltAdd	42	George Street	MUDGEES
DA0190/2015	SubTorrens	842	Lower Plambong Road	PIAMBONG
DA0191/2015	SubTorrens	196	Robertson Road	MUDGEES
DA0214/2011	Dwelling	663	Castlereagh Highway	BURRUNDULLA
DA0222/2015	DualOcc	8	Hardwick Avenue	MUDGEES
DA0224/2015	Carpport	6178	Ilford Sofala Road	SOFALA
DA0225/2015	AltAdd	2-14	Mudgee Street	RYLSTONE
DA0226/2015	AltAdd	406	Ulan Road	BUCKAROO
DA0227/2015	ChangeUse – warehouse to dance studio	14	Industrial Avenue	MUDGEES
DA0229/2015	Dwelling	271	Gum Gully Road	MEBUL
DA0231/2015	AltAdd	313	Putta Bucca Road	BOMBIRA
DA0232/2015	CommAltAdd	13	Goolima Road	GULGONG
DA0236/2015	ShedResid	57	White Circle	MUDGEES
DA0237/2015	Dwelling	6	Avisford Court	MUDGEES
DA0238/2015	CellarDoor	577	Burrundulla Road	BURRUNDULLA
DA0240/2015	AltAdd	16	Macquarie Drive	MUDGEES
DA0241/2015	Shed	4255	Twelve Mile Road	TWELVE MILE

Monthly Development Application Processing Report – February, 2015

App/Proc ID	Description	House No	Street Name	Locality
DA0242/2015	AltAdd	50-64	Bellevue Road	MUDGE
DA0243/2015	AltAdd	16	Melton Road	MUDGE
DA0244/2015	ShedResid	1865	Windeyer Road	WINDEYER
DA0245/2015	LiveSkProc	1903	Queens Pinch Road	MEROO
DA0246/2015	AltAdd	6	Cainbil Street	GULGONG
DA0248/2015	FarmBldg	137	Wonga Roo Road	BUNGABA
DA0249/2015	SubTorrrens	251	Church Street	MUDGE
DA0252/2015	AltAdd	13	Bateman Avenue	MUDGE
DA0253/2015	AltAdd	945	Lue Road	MOUNT KNOWLES
DA0254/2015	Dwelling	904	Old Grattai Road	GRATTAI
DA0267/2014	Sign	33	Sydney Road	MUDGE
DA0278/2014	ChangeUse – shed to dwelling	2012	Aarons Pass Roa	AARONS PASS
DA0308/2012	SubTorrrens	433	Ulan Road	EURUNDEREE
DA0327/2011	Shed	23	Horatio Street	MUDGE
DA0255/2015	Dwelling	1480	Bocoble Road	CARCALGONG
DA0256/2015	Dwelling	1480	Bocoble Road	CARCALGONG
DA0134/2015	Dwelling	4156	Lue Road	CAMBOON
DA0135/2015	Dwelling	4156	Lue Road	CAMBOON
DA0050/2015	Dwelling	3634	Bylong Valley Way	RYLSTONE
DA0185/2015	Dwelling	1819	Queens Pinch Road	MEROO

Monthly Development Application Processing Report – February, 2015

Heritage Development Applications currently being processed – February 2015.

App/Proc ID	Description	House No	Street Name	Locality
DA0200/2015	Dwelling	111	Gladstone Street	MUDGEES
DA0228/2015	ShopTHouse	5-7	Church Street	MUDGEES
DA0239/2015	DwellMulti	74	Herbert Street	GULGONG
DA0247/2015	Dwelling	8	Loy Avenue	MUDGEES
DA0250/2015	AltAdd	12	Grant Street	MUDGEES
DA0251/2015	Sign	102	Herbert Street	GULGONG
DA0271/2011	AltAdd	87	Short Street	MUDGEES
DA0324/2014	SubTorrens	90	Horatio Street	MUDGEES

6.2.3 Monthly Budget Review January 2015

REPORT BY THE MANAGER FINANCE TO 18 MARCH 2015 COUNCIL MEETING

Monthly Budget Review January 2015

GOV400043, FIN300062, A0100056

RECOMMENDATION

That the report by the Manager Finance on the Monthly Budget Review January 2015 be received.

Executive summary

This report presents to Council the January Monthly Budget Review of the 2014/15 Operational Plan.

Detailed report

Clause 202 of the Local Government (General) Regulation 2005 states that the responsible accounting officer is to maintain a system of budgetary control that enables actual income and expenditure to be monitored each month and compared with the estimate of Council's income and expenditure and that any material difference be reported to the next meeting of Council.

The overall percentage of proposed budget achieved is sitting at 38%, compared to percentage of year elapsed of 58%. Significant contributing factors include a budget of \$5.2 million for water and sewer capex related to servicing new development. The timing of this work is reliant upon progress of the development. We anticipate the majority of this work will occur in 2015/16 and will present budget variations as part of the March quarterly budget review.

Financial and Operational Plan implications

This monthly budget review has no recommended budget variations, and therefore has no impact on the 2014/15 Operational Plan.

Community Plan implications

The Monthly Budget Review meets Community Plan Theme 5 - Good Governance:

Goal 2: Good Communications and Engagement

Strategy 2.1: Improve communications between Council and the community and create awareness of Council's roles and responsibilities.

Goal 3: An Effective and Efficient Organisation

Strategy 3.3: Prudently manage risks associated with all Council activities.

LEONIE JOHNSON
MANAGER FINANCE

CLARE PHELAN
DIRECTOR, CORPORATE

4 March 2015

Attachments: 1. Capital Program Update (included at the end of the business paper).

APPROVED FOR SUBMISSION:

A handwritten signature in black ink, appearing to be 'BRAD CAM', with a horizontal line extending to the right.

BRAD CAM
GENERAL MANAGER

6.2.4 Financial Assistance Applications

REPORT BY THE MANAGER FINANCE TO 18 MARCH 2015 COUNCIL MEETING

Financial Assistance 18 March 2015.docx

GOV400043, A0140201

RECOMMENDATION

That:

1. **the report by the Manager Finance on the Financial Assistance Applications be received;**
2. **Council provide a donation to the following applicants in accordance with the criteria and guidelines of the Financial Assistance Policy, subject to those requirements being met:**

Goolma Public School	\$200
Twin Town Players	\$500
Mudgee Arts	\$250
Kandos-Rylstone Amateur Boxing Club	\$500

3. **Council provide an in-kind contribution to the following applicants in accordance with the criteria and guidelines of the Financial Assistance Policy, subject to those requirements being met:**

Kandos Kids & Carers Support Group	\$750
Karen Wilkinson	\$206
Mudgee Community Health	\$80
Gulgong Holtermann Museum	up to \$500

Executive summary

This report considers requests for financial assistance under the Council's Financial Assistance Policy.

Detailed report

Provision is made in Council's Financial Assistance Policy for community not for profit organisations, groups and individuals which offer a significant contribution to the social, economic and/or environmental well-being of the Community.

GOOLMA PUBLIC SCHOOL

The Goolma community will be holding a Back to Goolma reunion on Saturday 21st March 2015. The day will be a barbeque lunch at the tennis courts followed by ceremonial retrieval of a time capsule and afternoon tea at the school.

The request is for Council to provide a contribution towards the purchase of food and hire of a cool room to assist their small community cater for the day. The attendees will be required to purchase refreshments so therefore it is recommended that Council provide a donation of \$200 to cover the cost to hire a cool room.

Link to Community Plan: *3.3.2 Build strong linkages with institutions providing education, training and employment pathways in the Region.*

TWIN TOWN PLAYERS

The Twin Town Players are a small group of drama enthusiasts who volunteer their time, experience and knowledge to produce theatrical plays for the local community.

Due to the associated costs with the upkeep and maintenance of sound, lighting and equipment as well as the cost of costumes and in order to continue to provide quality entertainment, they are seeking assistance to help with these costs. The recommendation is to provide a donation to the amount of \$500.

Link to Community Plan: *Strategy 1.4.2. Support arts and cultural development across the Region.*

MUDGEES ARTS

Mudgee Arts is holding their annual exhibitions in June 2015. They are endeavouring to raise the profile of the exhibition by seeking a broader cross section of artists both within the region and beyond. Due to the larger scale of the exhibition this year they are hopeful that Council will continue to support them by way of sponsorship.

It is recommended that Council approve a donation of \$250.

Link to Community Plan: *Strategy 1.4.2. Support arts and cultural development across the Region.*

KANDOS-RYLSTONE AMATEUR BOXING CLUB

Kandos-Rylstone Amateur Boxing Club is a small non-profit sporting club which currently have 2 NSW State title holders, 2 Australian title holders and an Australian representative within junior and youth divisions.

It is anticipated that a number of these sportspersons will have the opportunity to represent the region in Australian Championships and Youth Commonwealth Games. The club has requested financial assistance towards the costs incurred for training equipment, travel and accommodation.

It is recommended that Council approve a donation of \$500.

Link to Community Plan: *Strategy 1.1.3. Support networks, program and facilities which promote health and wellbeing and encourage healthy lifestyles.*

KANDOS KIDS & CARERS SUPPORT GROUP

The Kandos Kids & Carers Support Group is holding a Kite Day in Kandos on Sunday 2nd August 2015 to help raise funds towards a respite house in Kandos.

As the group is a not for profit organisation, they ask that Council look at waiving or reducing the cost of facilities for the day. The recommendation is to provide in-kind support of \$750 for the hire fee of Simpkins Park.

Link to Community Plan: *Strategy 1.1.3. Support networks, program and facilities which promote health and wellbeing and encourage healthy lifestyles.*

KAREN WILKINSON

Every year Karen Wilkinson organises fund raising events for the Cancer Council. This year she is booking the Town Hall Theatre on 30th May at 3pm in which she has organised a small video, produced by a young local man, Jacob Fitzgerald showing his relationship with his grandmother who unfortunately died of cancer. Karen's plan is to serve refreshments and then possibly show another film.

It has been requested that Council assist the organiser of the event to obtain rights to screen an additional film but the cost of the film will be borne by the fundraiser and for Council to kindly waive the booking fee to the Town Hall. Therefore it is recommended that Council provide the in-kind support of \$206 for this fundraising event.

Link to Community Plan: *Strategy 1.1.3. Support networks, program and facilities which promote health and wellbeing and encourage healthy lifestyles.*

MUDGEES COMMUNITY HEALTH

Mudgee Community Health would like to book The Stables for a community Smoking Cessation Forum on 23rd April 2015. The request is to have the booking fee waived as it will be used under a Healthy Community Alliance Initiative.

The recommendation is for Council to grant an in-kind contribution to the amount of \$80 for use of The Stables.

Link to Community Plan: *Strategy 1.1.3. Support networks, program and facilities which promote health and wellbeing and encourage healthy lifestyles.*

GULGONG HOLTERMANN MUSEUM

Two buildings in Mayne Street, Gulgong will soon be partially demolished and rebuilt to house an upgraded Gulgong Holtermann Museum. They were previously restored in the 1970's and have unfortunately, in recent years, fallen into a poor state of repair. After some discussion, the decision was made to form an incorporated association that would work towards ensuring the survival of the buildings and their continued use as viable commercial entities while also making a significant contribution to the town's tourism appeal and its value as a unique educational resource.

The recommendation is for Council to grant an in-kind contribution up to the value of \$500 in tipping fees to assist with the demolition stage.

Link to Community Plan: *Strategy 1.4.2. Support arts and cultural development across the Region.*

Financial and Operational Plan implications

Funding of \$157,000 is provided in the Operational Plan for Financial Assistance. \$144,893 has been allocated to date, leaving a balance of \$12,107.

Should Council approve the recommendations in this report, a balance of \$9,121 will remain.

Community Plan implications

Council's Financial Assistance Policy applies.



LEONIE JOHNSON
MANAGER FINANCE

CLARE PHELAN
DIRECTOR, CORPORATE

4 March 2015

Attachments: 1. Applications for financial assistance

APPROVED FOR SUBMISSION:

A handwritten signature in black ink, appearing to be the name 'BRAD CAM', written over a horizontal line.

BRAD CAM
GENERAL MANAGER

ATTACHMENT 1

GOOLMA PUBLIC SCHOOL

Principal:
Kate Charlton

School Administrative Manager:
Cheryl Royal

General Manger
Mid Wester Regional Council
PO Box 156
Mudgee 2850

Dear Mr Cam,

Our Goolma community is having a Back to Goolma on Saturday 21st March. Some ex - students spent time here last year and loved it so much a reunion seems to have materialised.

The day will be barbecue lunch at the tennis courts followed by ceremonial retrieval of time capsule and afternoon tea at the school.

CWA is planning on managing the afternoon tea and I seem to be managing lunch. With purchase of meat, bread, plates and making of salads etc plus the necessity of a cool room I am looking at considerable expenditure. I have purchased bottled water from the Thank You Water organisation which will benefit Third World countries. Sing Australia Mudgee has been invited as has ICAN Nursery to offer guests the opportunity to purchase plants for our Local Land Services funded project. Lunch and afternoon tea will be sold in the hope of recovering costs but it is a bit nerve wracking not knowing how many guests are expected.

In the past we have been the beneficiaries of a warm and generous partnership with MWRC and staff has enjoyed seeing the results of MWRC contributions. An on-going highly valued contribution is the mobile library van with the extremely efficient and kind Lorna. The children love her.

I am optimistic that MWRC will be able to make a contribution towards the purchase of food and hire of a coolroom to assist our small community cater for this wonderful day. Clearly we would be happy to have MWRC represented at the day to enjoy the return on MWRC's donation.

I am more than happy to discuss this further if you have any questions.

Yours sincerely

Kate Charlton
11.2.2015

Gollan Road, GOOLMA 2852

Ph: 63740272 Fax: 02 63740271
Email: goolma-p.school@det.nsw.edu.au
ABN: 16 760 237 379

Dynamic education in a family atmosphere

Twin Town Players Inc.

President: Dee Morgan

twintownplayers@yahoo.com.au



Secretary: Barbara Murray

barbara.murray53@gmail.com
02 6337 7090

Dear Mr Cam

My name is Dee Morgan and I am President of the Twin Town Players (TTP), a local amateur theatrical group.

TTP has been providing quality fun and entertainment in the local area for over 20 years in a variety of ways, including; musicals, one act plays and pantomimes.

Due to the associated costs with the upkeep and maintenance of sound, lighting and equipment as well as the cost of costumes and in order to continue providing quality entertainment, we are asking Mid-Western Regional Council if they would kindly donate to Twin Town Players to help with these costs.

Thank you for your time and I look toward to hearing from you.

Kind regards,
Dee Morgan

PO Box 191, Rylstone NSW 2849 ABN 82 805 084 082



P 0413 208 646
 E mudgeearts@gmail.com
 PO Box 118 Mudgee NSW 2850
 www.mudgeearts.com.au

The General Manager
 Mid-Western Regional Council
 86 Market Street
 Mudgee 2850



Dear Sir and Councillors.

Mudgee Arts is holding its annual exhibition in June of this year. We are endeavouring to raise the profile of the exhibition this year by seeking broader cross section of artists both within our region and beyond. By doing so there is the added advantage of contributing to the profile of Mudgee.

Last year our prize money was \$500 first prize for each category which Mudgee Arts funded.

This year we have four categories; one more than in previous years and as a result we are requesting assistance of business and cultural bodies so that we are more able to achieve our goal.

Mid Western Regional Council supported Mudgee Arts last year in the purchase of hanging equipment for the "Stables" which was greatly appreciated.

This year we are hopeful that you will continue to support us and become a sponsor.

There are three sponsorships levels.

- Gold \$500
- Silver \$250
- Bronze \$100

Your logo will be attached to all our advertising if you do decide to become a sponsor.

Sam Paine
 President

Virginia Moffat
 Co coordinator.

Mid-Western Regional Council

PO Box 156

MUDGEE NSW 2850

Mr James Large

Kandos-Rylstone Amateur Boxing Club

8 Roxburgh St Kandos NSW 2848

4th March 2015

Dear Sir/Madam,

We are a small non-profit club that has been self-funded for many years.

Our goal is to provide discipline, fitness and direction for all those that come to us. We have been achieving this for over 70 years with the grateful assistance from our community.

We currently have 2 NSW State title holders and 2 Australian title holders as well as an Australian representative. These are all in the junior and youth divisions.

This year we have the opportunity to represent the region at the Australian Boxing Championships being held on the Gold Coast as well as the Youth Commonwealth Games held in Samoa. After these events we also have the Olympic trials and have a chance of sending one of our Boxers to the Olympics.

The costs incurred are training equipment, travel, accommodation for trainers and coach as well as the Boxer. As part of our community fund raising we hope to raise \$10000.00 towards the costs.

We would be grateful for any financial assistance from Mid-Western Regional Council.

Yours Sincerely



James Large

M.P. Wales
"Kelgoola"
Coricudgy Rd.
Olinda
Rylstone 2849
4/2/2015

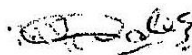
Phone 63796261
leave message if unavailable

The General Manager
Mid Western Regional Council

SIR,

As I'm sure you are aware in October 2014 the Kandos Kids & Carers Support Group held a Kite Day in Kandos to help raise funds towards a Respite house in Kandos. As Secretary of the group I have been asked to contact the Council on two matters. Firstly the Group would like to hold the 2015 Kite Day on Sunday 2nd August in the 2015 Carers Week. The second matter is the cost of facilities on Kite Day, we ask that Council look at waiving costs or perhaps minimising the cost for the day in consideration that the Kids & Carers Group is a non profitable Organisation. We hope Council will put our requests on the table for consideration. I look forward to hearing from you.

Meg Wales (Secretary)
For and on behalf
Kandos Kids & Carers Support Group



MID-WESTERN REGIONAL COUNCIL
RECORDS
RECEIVED
12 FEB 2015
 SCANNED
 REGISTERED

Trish Elsegood

From: Neil Bungate
Sent: Monday, 2 March 2015 2:34 PM
To: Zola Spurr
Subject: FW: Cinema booking Saturday 30th May

Neil Bungate | Management Accountant
Mid-Western Regional Council
t 02 6378 2850
f 02 6378 2815 | e neil.bungate@midwestern.nsw.gov.au
a 86 Market Street | PO Box 156 Mudgee NSW 2850

From: Simon Jones
Sent: Monday, 2 March 2015 2:24 PM
To: Neil Bungate
Cc: Michelle Maunder
Subject: FW: Cinema booking Saturday 30th May

Hi Neil,

Can you please include this request for financial assistance from the Cancer Council in the next available report?

The booking will cost \$206.

Thanks

Simon

From: Larry Wilkinson [<mailto:larryandkaren@bigpond.com>]
Sent: Sunday, 1 March 2015 3:28 PM
To: Michelle Maunder
Subject: Cinema booking Saturday 30th May

Hi Michelle
Every year I hold a Biggest Morning Tea and fundraiser for the Cancer Council.

In 2013, I booked the Town Hall Theatre and held a very successful fashion parade raising close to \$2000 for this very worthwhile cause.

Last year I held a lower key event but still sent off \$1300.

This year, I would like to book the Town Hall Theatre again. My planned event will be on Saturday 30th May at 3pm. At this stage I have organised a small video, produced by a young local man, Jacob Fitzgerald. Jacob's film was officially launched in Sydney several weeks ago, it is a short clip about his relationship with his grandmother. Unfortunately Jacob's Nan died of Cancer, a thing many local people and relatives can relate to.

I plan to serve refreshments and then possible show another film. I don't necessarily need a box office film but wondered if you would be happy to approach the Distributors on my behalf. I would like an easy watching ladies movie.

If unsuccessful with the above, I am happy to borrow a movie from the Library and contact the Distributor to seek permission to show in public when my Authority to Fundraise certificate comes from the Cancer Council.

In 2013, the Council kindly waived the booking fee to the Town Hall as the event was a Fundraiser.
If this is possible again I would really appreciate it, if not, please supply details of what fees would apply.

I would not be charging people to see the movie, entry to the event would be a donation to the Cancer Council.

If you need more information, please contact me via email or phone 0458 617 017

Kind Regards

Karen Wilkinson

P.S. I recently saw "The Theory of Everything" at Dubbo. It was fantastic, I hope we get that for the Rotary Movies.

This e-mail has been scanned for viruses by MCI's Internet Managed Scanning Services - powered by MessageLabs. For further information visit <http://www.mci.com> or contact Information Technology Business Unit - Mid-Western Regional Council

Alan Talbot

From: Rosemary Curry <Rosemary.Curry@health.nsw.gov.au>
Sent: Friday, 13 February 2015 1:10 PM
To: Council
Cc: Kate Egan
Subject: booking of stables / community forum

To whom it may concern,
I would like to book the stables back room for a community Smoking Cessation Forum

Date : 23rd April 2015
Sponsor : Healthy Communities Alliance
Time: 5.30pm to 10 pm this would allow set up and dismantling of resources.
For further information please do not hesitate to contact me at Community Health 0263 786236

Many Thanks



Rosemary Curry

Smoking Cessation Support
Mudgee Community Health
157 Church Street ,
Mudgee 2850NSW
Tel (02) 6378 6236 | Fax (02) 6372 7341 |

I acknowledge the Wiradjuri People, the traditional owners of the lands where I live and work

This message is intended for the addressee named and may contain confidential information. If you are not the intended recipient, please delete it and notify the sender.

Views expressed in this message are those of the individual sender, and are not necessarily the views of NSW Health or any of its entities.

This e-mail has been scanned for viruses by MCI's Internet Managed Scanning Services - powered by MessageLabs. For further information visit <http://www.mci.com> or contact Information Technology Business Unit - Mid-Western Regional Council

Trish Elsegood

From: Neil Bungate
Sent: Wednesday, 4 March 2015 3:04 PM
To: Trish Elsegood
Subject: FW: Tip Fees

FYI

Neil Bungate | Management Accountant
Mid-Western Regional Council
t 02 6378 2850
f 02 6378 2815 | e neil.bungate@midwestern.nsw.gov.au
a 86 Market Street | PO Box 156 Mudgee NSW 2850

From: Brad Cam
Sent: Wednesday, 4 March 2015 3:00 PM
To: Chris Pearson-WATCHMAKER
Cc: Neil Bungate; Clare Phelan; Julian Geddes; Kylie Stewart
Subject: RE: Tip Fees

Hi Chris

This will have to go to council, I do not have the approval to waive fees. The Council meeting is on the 18th March so can you wait until after the meeting to commence demolition ?

Regards

Brad

From: Chris Pearson-WATCHMAKER [<mailto:chris@thepearsons.com.au>]
Sent: Monday, 2 March 2015 8:53 PM
To: Brad Cam
Subject: Tip Fees

GULGONG HOLTERMANN MUSEUM

Hello Brad

Thank you for Council's approval of demolition stage which we will commence this Sat in accordance with conditions set down.

Should not be a big task as we will retain a lot of iron, weatherboards etc.

May we respectfully request the waiving of fees when we dump at Gulgong Transfer Station.

If you agree, could you provide an email this week which we can then show the attendant on the day(s)

Thank you for assistance,

Chris Pearson
(Chairman GHM)

This e-mail has been scanned for viruses by MCI's Internet Managed Scanning Services - powered by MessageLabs. For further information visit <http://www.mci.com> or contact Information Technology Business Unit - Mid-Western Regional Council

6.2.5 Monthly statement of investments and bank balances as at 28 February 2015

REPORT BY THE MANAGER FINANCE TO 18 MARCH 2015 COUNCIL MEETING

Investments and Bank balances.docx

GOV400038, FIN300053

RECOMMENDATION

That:

- 1. the report by the Manager Finance on the Monthly statement of investments and bank balances as at 28 February 2015 be received;**
 - 2. the certification of the Responsible Accounting Officer be noted.**
-

Executive summary

The purpose of this report is to certify that Council's investments have been made in accordance with legal and policy requirements; provide information on the detail of investments and raise other matters relevant to Council's investment portfolio as required.

Detailed report

As per Clause 212 of the Local Government (General) Regulation 2005 the Responsible Accounting Officer certifies that;

- a) this report sets out details of all money that the Council has invested under Section 625 of the Act, and
- b) all investments have been made in accordance with the Act, the regulations and Council's investment policies.

This report has been made up to the last day of the month preceding this meeting.

Financial and Operational Plan implications

Council requested a list of restricted cash balances (internally restricted and externally restricted) to clarify what makes up Council's cash at bank. This has been provided as attachment 3. It should be noted that there are timing issues which occur when money is received (income) as budgeted in the Operational Plan and when expenditure occurs, throughout the year. These timing issues can cause fluctuations in the cash balance. The budgeted unrestricted cash balance is not the difference between cash at bank and estimated restricted cash, because of these timing differences. For a full breakdown of unrestricted cash, restricted cash and fund balances Council should refer to the most recent Quarterly Budget Review.

Community Plan implications

Theme	Good Government
Goal	An effective and efficient organisation
Strategy	Prudently manage risk associated with all Council activities



LEONIE JOHNSON
MANAGER FINANCE

CLARE PHELAN
DIRECTOR, CORPORATE

3 March 2015

- Attachments:*
1. Monthly statement of bank balances and investments
 2. Schedule of MWRC investment policy requirements
 3. Restricted cash summary
 4. Monthly investment portfolio activity

APPROVED FOR SUBMISSION:



BRAD CAM
GENERAL MANAGER

ATTACHMENT 1

For the month ended: 28-Feb-15

Bank Accounts	Opening Balance	Receipts	Payments	Closing Balance	Overdraft Limit
National Australia Bank	\$ 206,512	\$14,344,836	\$ 13,527,925	\$ 1,023,423	\$ 700,000

The bank balance has been reconciled to the General Ledger as at

28/02/2015

Investments	Type	Amount \$'000	Yield %	Maturity Date	Term	Rating	Financial Claims Scheme
National Australia Bank	At Call	480	2.55%	N/A	At Call	A-1+	1
National Australia Bank	Term Deposit	1,000	3.55%	1/04/2015	182	A-1+	2
National Australia Bank	Term Deposit	1,000	3.58%	15/04/2015	175	A-1+	2
National Australia Bank	Term Deposit	1,500	3.52%	22/04/2015	140	A-1+	2
National Australia Bank	Term Deposit	1,000	3.55%	17/06/2015	189	A-1+	2
National Australia Bank	Term Deposit	1,000	3.30%	5/08/2015	182	A-1+	2
National Australia Bank	Term Deposit	2,000	3.65%	11/03/2015	189	A-1+	2
National Australia Bank	Term Deposit	1,600	3.58%	8/07/2015	182	A-1+	2
National Australia Bank	Term Deposit	1,000	3.20%	28/10/2015	252	A-1+	2
St George Bank	Term Deposit	500	3.50%	6/05/2015	182	A-1+	1
St George Bank	Term Deposit	700	3.37%	22/07/2015	182	A-1+	2
St George Bank	Term Deposit	1,000	3.55%	10/06/2015	189	A-1+	2
St George Bank	Term Deposit	1,500	3.50%	18/03/2015	173	A-1+	2
St George Bank	Term Deposit	1,400	3.58%	29/04/2015	181	A-1+	2
St George Bank	Term Deposit	1,300	3.40%	29/07/2015	180	A-1+	2
St George Bank	Term Deposit	1,500	2.95%	2/09/2015	189	A-1+	2
Bankwest	Term Deposit	2,000	3.45%	6/05/2015	180	A-1+	1
Bankwest	Term Deposit	2,000	3.45%	13/05/2015	182	A-1+	2
Bankwest	Term Deposit	2,000	3.45%	20/05/2015	182	A-1+	2
Bankwest	Term Deposit	1,800	3.40%	1/07/2015	175	A-1+	2
Bankwest	Term Deposit	1,000	3.40%	15/07/2015	182	A-1+	2
Bankwest	Term Deposit	1,500	3.05%	26/08/2015	189	A-1+	2
ANZ	Term Deposit	1,000	3.56%	3/06/2015	189	A-1	1
ANZ	Term Deposit	1,300	3.56%	3/06/2015	189	A-1	2
ANZ	Term Deposit	1,000	3.59%	8/04/2015	182	A-1	2
ANZ	Term Deposit	1,000	3.68%	4/03/2015	189	A-1	2
AMP	Term Deposit	1,500	3.05%	19/08/2015	182	A-1	1
AMP	Term Deposit	1,000	3.30%	12/08/2015	182	A-1	2
ING Australia Bank	Term Deposit	1,000	3.52%	24/06/2015	189	A-2	1
Bank of Queensland	Term Deposit	2,000	3.55%	27/05/2015	189	A-2	1
Bank of Queensland	Term Deposit	1,500	3.60%	10/06/2015	189	A-2	2
Peoples Choice C/Union	Term Deposit	1,100	3.50%	25/03/2015	175	A-2	1
Members Equity Bank	Term Deposit	1,000	3.18%	12/08/2015	180	A-2	1
Members Equity Bank	Term Deposit	1,000	3.48%	22/04/2015	175	A-2	2
Total Investments		43,180					

Financial Claims Scheme

- 1 Guaranteed to \$250,000
- 2 Not Covered

ATTACHMENT 2

MWRC Policy Requirements:

Investments by Institution	Long/Short Term Ratings	Amount \$'000	% of Portfolio	
			Actual	Policy Limit
National Australia Bank	AA/A-1+	10,580	25%	25%
Bankwest	AA/A-1+	10,300	24%	25%
St George Bank	AA/A-1+	7,900	18%	25%
Commonwealth Bank	AA/A-1+	-	0%	25%
Westpac Bank	AA/A-1+	-	0%	25%
ANZ	AA/A-1	4,300	10%	25%
AMP	A+/A-1	2,500	6%	15%
Macquarie Bank	A/A-1	-	0%	15%
ING Australia Bank	A-/A-2	1,000	2%	10%
Bendigo & Adelaide Bank	A-/A-2	-	0%	10%
Bank of Queensland	A-/A-2	3,500	8%	10%
Newcastle Permanent	BBB+/A-2	-	0%	10%
Beyond Bank Australia	BBB+/A-2	-	0%	10%
Members Equity Bank	BBB+/A-2	2,000	5%	10%
Peoples Choice C/Union	BBB+/A-2	1,100	3%	10%
IMB Treasury	BBB/A-2	-	0%	10%
		43,180	100%	

Investments by Rating	Rating*	Amount \$'000	% of Portfolio	
			Actual	Limit
Direct Securities	AA/A-1+	28,780	67%	100%
	AA/A-1	4,300	10%	100%
	A/A-1	2,500	6%	60%
	BBB/A-2	7,600	18%	20%
	BBB-/A-3	-	0%	20%
	Unrated	-	0%	20%
		\$ 43,180	100%	

*Investments lower than AA/A-1 are restricted to licenced banks, credit unions and building societies

Term to Maturity	Amount \$'000	Actual	% of Portfolio	
			Minimum	Maximum
Less than 1 year	43,180	100%	30%	100%
Between 1 and 3 years	-	0%	0%	70%
Between 3 and 5 years	-	0%	0%	50%
More than 5 years	-	0%	0%	25%
	43,180	100%		

ATTACHMENT 3

Restricted Cash Summary (as at 31 December 2014*)	As at 31 Dec 2014* \$ '000	Est. at 30 June 2015 \$'000
Internal Reserves		
Employee Leave Entitlements	2258	2,295
Emergency	200	200
Land Development	544	361
Airport Development	(235)	(235)
Elections	165	195
Plant Replacement	38	765
Asset Replacement	927	1,108
Capital Program	573	410
Livestock Exchange	52	32
State Roads Warranty	395	200
Rylstone Community Services Community Plan	6 313	6 33
Future Fund	100	200
Airline Support	-	-
External Reserves		
Waste Fund	2626	2,809
Sewer Fund	3288	2,314
Water Fund	1968	997
Community Services	77	77
Community Tenancy Scheme	64	64
Family Day Care	90	118
Bequest – Simpkins Park	96	96
Bequest – Kandos Museum	32	32
Community Transport Vehicle Replacement	79	79
Ulan Road Strategy	-	-
Total Reserves	13,656	12,156
Section 94		
Traffic Management	1194	1,214
Open Space	1457	1,569
Community Facilities	473	520
Administration	252	132
Civic Improvements	(5)	(5)
Car Parking	235	241
S94A Levies	376	391
Drainage	15	(240)
Section 64		
S64 Water	4087	703
S64 Sewer	1820	1,749
VPA	896	2,190
Total Developer Contributions	10,800	8,464
Other Restrictions		
Unspent Loans	-	-
Unspent Grants	755	317
Trust Deposits	867	867
Water Fund	3604	2,648
Sewer Fund	2740	1,921
Waste Management	5170	1,360
Total Other Restrictions	13,136	7,113
Total Restricted Cash	37,592	27,733

* As reported in the December QBR

ATTACHMENT 4

Monthly Investment Portfolio Activity:

The below table shows monthly investment activity within the portfolio including investments that have matured and have been redeemed or re-invested, and new investments placed.

Bank Accounts	Opening Balance \$'000	Redeemed Balance \$'000	Re-invested Balance \$'000	Change in interest rate	Change in Term (days)	New Term Rate
National Australia Bank	1,015	535	480	-0.25%	At Call	2.55%
National Australia Bank	1,000	-	1,000	-0.35%	-7	3.30%
St George	1,500	1,500	-	Redeemed		
AMP			1,000	New Deposit		3.30%
Members Equity Bank	-		1,000	New Deposit		3.18%
National Australia Bank	-		1,000	New Deposit		3.20%
Bankwest	-		1,500	New Deposit		3.05%
AMP	1,500	-	1,500	-0.45%	-13	3.05%
AMP	1,500	1,500	-	Redeemed		
ING Australia Bank	1,000	1,000	-	Redeemed		
St George	-		1,500	New Deposit		2.95%
	7,515		8,980			
Net Portfolio Movement	1,465	Addition				

6.2.6 Lease to Vodafone Network Pty Ltd at Mt Misery

REPORT BY THE REVENUE & PROPERTY MANAGER TO 18 MARCH 2015 COUNCIL MEETING

Lease to Vodafone Network Pty Ltd at Mt Misery

GOV400043, P2042211

RECOMMENDATION

That:

1. **the report by the Revenue & Property Manager on the Lease to Vodafone Network Pty Ltd at Mt Misery be received;**
2. **Council accept the terms of the attached Heads of Agreement Document and enter into a new lease with Vodafone Network Pty Ltd for the Mt Misery antenna site;**
3. **Council authorise the General Manager to negotiate the terms of the proposed Lease agreement;**
4. **Council authorise the General Manager and Mayor to sign necessary documentation in relation to the Heads of Agreement and proposed Lease agreement;**
5. **Council authorises the Common Seal of Council to be affixed to all documentation necessary in relation to the proposed Lease agreement.**

Executive summary

The purpose of this report is to obtain a resolution to renew the lease between Council and Vodafone Network Pty Ltd (Vodafone) for the antenna site at Mount Misery.

Detailed report

Vodafone currently occupy part of the Council owned antenna site at Mt Misery, being part Lot 332 DP 1141487. The land is classified as Operational Land. The current lease agreement is due to expire on 19/8/2015.

Vodafone has undertaken a review of their network requirements and have now indicated that they wish to renew the lease agreement. In order to set out the basic provisions of the new lease agreement, Vodafone has provided the attached Heads of Agreement document. This document is not a legally binding agreement, but provides a basic understanding of the core variables to be included in the new lease.

Most notably, the Heads of Agreement includes a proposed term of a period of twenty years with an annual rental commencing at \$14,000, subject to annual increases of 3%. The proposed term appears suitable in respect to Council's operational requirements while the proposed rental is consistent with the return from other Council owned broadcast sites.

It is proposed that the General Manager be authorised to sign the Heads of Agreement document and then negotiate and endorse the final lease agreement documentation.

Financial and Operational Plan implications

Vodafone Network Pty Ltd will be responsible for initiating, progressing and finalising processes and documentation in relation to the lease agreement and will also contribute to Council's reasonable legal costs to a value of \$1,500 as outlined in the Heads of Agreement document.

Community Plan implications

This report meets Community Plan Theme 5 - Good Governance:

Goal 3: An Effective and Efficient Organisation

Strategy 3.3: Prudently manage risks associated with all Council activities

DIANE SAWYERS
REVENUE & PROPERTY MANAGER

CLARE PHELAN
DIRECTOR, CORPORATE

23 February 2015

- Attachments:*
1. Plan of the Vodafone lease site attached to the current lease agreement.
 2. Proposed Heads of Agreement between Council & Vodafone Network Pty Ltd.

APPROVED FOR SUBMISSION:



BRAD CAM
GENERAL MANAGER

ATTACHMENT 2



Issue Date: >>Insert Date<<

Heads of Agreement - Site: 2440

Lessee	Vodafone Network Pty Ltd - ACN 081 918 461
Lessee's ABN	
Lessee's Address	The Ark, Level 7, 40 Mount Street, North Sydney, NSW, 2060
Lessor's Name	Mid-Western Regional Council
Lessor's ABN	
Lessor's ACN	
Lessor's Address	PO Box 156, NSW 2850
Premises Description (Approx.)	Council owned Tower
Installation Type	
New Lessor	No
Matter Type	Expiry (New Licence)
Site Name	Mudgee
Site Address	MT Misery, Off Rifle Range Rd, Mudgee NSW
Title Volume	
Title Folio	
Licensed Areas	As per existing lease agreement
Lease Commencement Date	20-Aug-15
Rent Commencement Date	20-Aug-15
Expiry Date	19-Aug-35
Term	20 years
Further Term(s)	N/A
Break Clauses	Yes (This is an Essential Term in the lease.)
Holding Over	VHA requires a provision to holdover upon expiry of the Term, at a 12 month notice to vacate, by either party. The Holding Over term to be on the same terms and conditions of the just expired lease.
Rent (Annual)	\$14,000 per annum, payable annually in advance
Rent Review	Fixed 3%



Issue Date: >>Insert Date<<

Rent Review Commencement	The rent will be increased by 3% per annum, on the anniversary of each commencement date, during the Term, and any consecutive Terms.
GST Registered	Yes
Electricity	Separately metered supply, from the relevant power company.
Insurance, Indemnity & Warranty	Vodafone has a Global Insurance Policy for public liability along with international standard indemnity and warranty positions. The arrangements applicable to this transaction are fully set out in the attached lease.
Access	Vodafone will have unrestricted access to the Premises 24 hours a day, 7 days a week during the Term of the Lease and any Holding Over period.
Legal Costs	Vodafone will contribute to the landlord's reasonable legal costs to a maximum of \$1,500.00.
Outgoings	Pay proportionate rates if directly assessed on the Premises.
Assignment	The Lessee may at any time assign this Lease or sublet the Premises without the need for the Landlord's consent: (a) to a Carrier (or the holder of a Nominated Carrier Declaration as that term is used in the Telecommunications Act); or (b) to a Related Body Corporate of the Lessee; or (c) a Member of the VHA Group (VHA Group means VHA, its ultimate parent company and any subsidiaries and related bodies corporate of VHA or its ultimate parent company from time to time, including any entity from time to time which owns 50% or more of the shares of VHA (or one of its holding subsidiary companies or a subsequent holding or subsidiary company of such entity)); or (d) to a party in conjunction with the sale of the whole or part of the Lessee's telecommunications network.
VHA Standard Lease	Yes
Lease Documentation	A copy of Vodafone's standard Lease for this type of Facility and which will apply to this transaction is attached to this Heads of Agreement. Following return of the signed Heads of Agreement, Vodafone's lawyers will issue to you / your solicitor a draft version of the Lease which will incorporate the terms and conditions set out in this Heads of Agreement.
Australian Standards	Vodafone will install and operate the Facility in accordance with the relevant Australian Standards and regulations.
Authority Approvals	Existing Installation.
Special Conditions	
GST	Unless otherwise stated, all amounts quoted in this Heads of Agreement are exclusive of GST.



Issue Date: >>Insert Date<<

Vodafone Requirements

This offer is subject to:

- (a) Final Vodafone Board Approval;
- (b) Vodafone obtaining approval from any statutory authority or other relevant authority to enter into the Lease and construct its Facility.


SAED Supplier Company Name Crown Castle Australia
 SAED Supplier Contact Name Caroline Hovsepian
 SAED Supplier Address Level 1, 754 Pacific Highway, Chatswood NSW 2067
 SAED Supplier Email Caroline.Hovsepian@crowncastle.com
 SAED Supplier Mobile Number
 SAED Supplier Telephone Number 02 9495-9098
 SAED Supplier Fax Number 02 9495-1173

Lessor's Contact Name Lilian Mukwewa
 Lessor's Position
 Lessor's Address
 Lessor's Email Address
 Lessor's Mobile Number
 Lessor's Telephone Number 02 6378 2850
 Lessor's Fax Number

Lessor's Bank Existing
 Lessor's Branch Existing
 Lessor's Branch Address Existing
 Lessor's Account Name Existing
 Lessor's Account Number Existing
 Lessor's BSB Existing

Firm Name
 Lessor's Lawyer's First Name
 Lessor's Lawyer's Surname Name
 Firm Address
 Lawyer's Email Address
 Lawyer's Mobile Number
 Lawyer's Telephone Number
 Lawyer's Fax Number

SIGNED by Caroline Hovsepian - Crown Castle Australia



 Signed on behalf of Vodafone



 Name

Real Estate Licence Number:

SIGNED by

Signature of witness

Signature of party

Name

6.2.7 Noise FM Pty Ltd Request to Co-locate Antennas at Council's Facilities

REPORT BY THE REVENUE & PROPERTY MANAGER TO 18 MARCH 2015 COUNCIL MEETING
Noise FM Pty Ltd Request to Locate Antennas at Council Sites
GOV400043, A0070005, P2042211, P0501311

RECOMMENDATION

That:

1. **the report by the Revenue & Property Manager on the Noise FM Pty Ltd Request to Co-locate Antennas at Council's Facilities be received;**
2. **Council enters into a Licence agreement with Noise FM Pty Ltd to allow Noise FM Pty Ltd to co-locate an antenna on Council's facility at Mount Misery, Mudgee and an antenna on Council's facility at Flirtation Hill, Gulgong as specified in Attachment 2 of this Report;**
3. **Council approve an annual Licence fee of \$462.00 (GST inclusive) per facility, per annum, which is to be increased annually by the Consumer Price Index, for the placement of the equipment;**
4. **the term of the proposed initial Licence agreement be for a period of 12 months;**
5. **Council authorise the General Manager to negotiate all other terms of the proposed Licence agreement;**
6. **Council authorise the General Manager and Mayor to sign necessary documentation in relation to the proposed Licence agreement;**
7. **Council authorises the Common Seal of Council to be affixed to all documentation necessary in relation to the proposed Licence agreement.**

Executive summary

The purpose of this report is to obtain a resolution to enter into a Licence agreement with Noise FM Pty Ltd (Trading as Classic Gold FM 87.6),(Classic Gold), to co-locate Classic Gold's antennas on Council's facilities at Mount Misery, Mudgee and Flirtation Hill, Gulgong.

Detailed report

Classic Gold has been operating for a number of years in Mudgee as a low power, narrowcast radio service from a transmitter site in Mudgee's CBD. Recently, the Australian Communications and Media Authority has provided Classic Gold with additional licences to service the complete MWRC area, taking in Mudgee, Gulgong, Kandos, Rylstone and surrounding communities. The service provides music from the 50s, 60s and 70s along with information relevant to the MWRC area.

The Director of Classic Gold, Mr Nathan Rose, has requested Council consider a proposal for the co-location of Classic Gold's additional antennas on Council's facilities at Mt Misery, Mudgee and Flirtation Hill, Gulgong in order to extend the broadcasting area.

The site and facility at Mt Misery (Lot 332 DP 1141487) is owned by Council and the land is classified as Operational. The site of the Council owned facility at Flirtation Hill Gulgong (Part Lot 7303 DP 1146508) is held by Council under licence from the Crown and the Licence permits the co-location of equipment.

Classic Gold had originally requested that an antenna also be co-located on Council's tower at Bocoble, however this site is no longer required.

Classic Gold has provided a number of documents that set out the organisations background, licencing information and equipment specifications applicable to the co-location. Mr Rose has attended a number of meetings with relevant Council staff to provide further information and clarification of operations. The equipment specifications have subsequently been approved by staff as acceptable for co-location at both sites.

Classic Gold has been informed that both sites are considered high security network sites and access is restricted to authorised Council staff, NSW Police and Essential Energy Radio technicians. This means that access/permission to service and maintain the antennas would have to be made through Council and may not be available to Classic Gold on a 24/7 basis. The Licence agreement would reflect this restriction.

It is proposed that the General Manager be authorised to negotiate and endorse the final Licence agreement documentation. The term of the proposed initial Licence agreement will be 12 months.

Financial and Operational Plan implications

Classic Gold will be responsible for all costs associated with the installation and maintenance of its equipment and connection to Council's equipment.

It is proposed that Classic Gold will pay Council a licence fee of \$462.00 (GST inclusive) per facility, per annum, which is to be increased annually by the Consumer Price Index, for the placement of the equipment as specified in Attachment 2 to this Report.

Community Plan implications

This report meets Community Plan Theme 5 - Good Governance:

Goal 3: An Effective and Efficient Organisation

Strategy 3.3: Prudently manage risks associated with all Council activities

DIANE SAWYERS
REVENUE & PROPERTY MANAGER

CLARE PHELAN
DIRECTOR, CORPORATE

27 February 2015

Attachments: 1. Requests from Classic Gold to co-locate antennas on Council's towers
2. Supporting documentation and equipment specifications

APPROVED FOR SUBMISSION:



BRAD CAM
GENERAL MANAGER

FM 87.6 Mudgee

Postal Address: 41 Castlereagh Road, Richmond NSW 2753
Telephone: (0409) 981 202 – Email: nathan@noisefm.com.au

General Manager
Mid-Western Regional Council
PO Box 156
MUDGEE NSW 2850

Date: Monday 23rd June 2014

Re: Seeking permission to colocate on Council Towers.

Dear Manager,

FM 87.6 has been operating for a number of years in Mudgee as a low power (1 watt) narrowcast radio service from a transmitter site in Mudgee's CBD. FM 87.6 is not a commercial broadcaster but rather a niche broadcaster providing programming for the community. Under our licence conditions we do not make a profit but aim to cover our operating expenses.

Recently the Australian Communications and Media Authority (ACMA) has provided our service with additional licences to service the complete Mid-Western Regional Local Government Area taking in Mudgee, Gulgong, Kandos, Rylstone and surrounding communities. Therefore, I kindly seek council's permission to colocate our antenna on council's towers at:

- Mt Bocoble, Woorawa Road, Bocoble
- Mount Misery, Mudgee
- Flirtation Hill, Gulgong

The equipment that I would be proposing to colocate at your antenna sites consist of a small antenna (100cm Length x 40cm Height x 40cm Width) and a low power (1 watt) transmitter (about the size a DVD player).

Thank you for your consideration. Feel free to contact me if you require any further information.

Kind Regards



Nathan Rose



PO Box 1169, Mudgee NSW 2850
(0409) 981 202 - nathan@classicgoldfm.com.au

General Manager
Mid-Western Regional Council
PO Box 156,
Mudgee NSW 2850

Date: 21st October 2014

Re: Seeking permission to co-locate on council towers

Dear General Manager,

Thank you for your letter of 30 September 2014 in response to my letter seeking permission to co-locate on Council towers.

On Wednesday the 8th of October I had the pleasure of meeting with Council's electrician Gary O'Connell where we discussed the various tower sites and the conditions of access including that access may not be available 24/7 and would be via council staff. I happily accept these conditions.

Mr O'Connell and I discussed the 3 Council tower sites including the shared Council / Essential Energy site at Mt Bocoble. As Mt Bocoble is a shared site, on advice from Mr O'Connell in addition to seeking Council's permission, I have also contacted Essential Energy to ensure they have no objections to the co-location of our service and currently await their reply.

In the meantime, I kindly seek formal approval from council to co-locate our antenna at Mount Misery at Mudgee and Flirtation Hill at Gulgong.

If permission is granted, this will greatly increase the coverage of our service and provide residents across the Mid-Western Regional Council LGA more choice on their radio along with greater access to local information, news and entertainment.

Thank you for your consideration. This is greatly appreciated. If you would like any further information please don't hesitate to contact me on 0409 981 202.

Kind Regards

A handwritten signature in black ink, appearing to read "Nathan Rose".

Nathan Rose
Station Manager

Lilian Mukwewa

From: Nathan Rose <nathan@classicgoldfm.com.au>
Sent: Monday, 8 December 2014 11:36 AM
To: Council
Subject: Attention: Lilian Mukwewa - Re: Request to locate antenna at Council sites.
Attachments: Background.docx; Conflict of Interest Declaration.docx; Equipment List.docx; Licences.docx; Newspaper_Story.pdf

Attention: Lilian Mukwewa - **Re:** Request to locate antenna at Council sites.

Dear Lilian,

Many thanks for your time on Friday with Gary and Diane. It was a pleasure meeting with everyone and I appreciate your time and effort on our request.

As discussed, we have arranged a land lease at Mt Bocoble, so we no longer require access to Council's tower at Bocoble. However, we would like to proceed with access to Council's tower at Mt Misery, Mudgee and Flirtation Hill, Gulgong.

To assist with our request, please find attached:

- Proposed Equipment List;
- Licencing Information;
- Organisation Background;
- Recent newspaper article about our new radio station; and
- Conflict of interest declaration;

Thank you again for your time. Please don't hesitate to contact me if you require any further information on 0409 981 202 or via nathan@classicgoldfm.com.au

Kind Regards

Nathan Rose
Director
Noise FM Pty Ltd (Trading as Classic Gold FM 87.6)



Mobile: 0409 981 202
Email: nathan@classicgoldfm.com.au
Address (Office): Suite 5 & 6, Level 1 Town Hall Arcade,
79 Market Street, Mudgee NSW 2850
Address (Postal): PO Box 1169, Mudgee NSW 2850

Background

Classic Gold FM broadcasts across the Mudgee Region on FM 87.6 – our service officially commenced in September of 2014 and consists of music from the 50s, 60s and 70s, along with information relevant to the Mudgee region.

We operate via a number of Low Power Open Narrowcasting (LPON) licences issued by the Australian Communications and Media Authority (ACMA). Under this class of licence, we cannot operate a commercial broadcasting service (such as 2MG or Real FM), therefore we cannot operate for profit or as part of a profit making enterprise. Our service is owned and operated by Noise FM Pty Ltd (trading as Classic Gold 87.6 FM) with Nathan Rose as the sole director and shareholder.

Our service currently transmits from Club Mudgee which provides coverage out to 10km around Mudgee, however only half of the region's population live in Mudgee with the remainder living in Kandos, Rylstone, Gulgong and smaller villages. Moving our antennas to Mt Misery, Mudgee and Flirtation Hill, Gulgong will enable residents across the Mid-Western Council LGA to receive our service. Residents have been seeking greater access to our service (as is evident from comments on our Facebook page along with emails and telephone calls), as such we have obtained relevant licences from the Australian Communications and Media Authority (ACMA), purchased the required equipment and now seek Council's final approval to transmit from the aforementioned sites.







Conflict of Interest Declaration

Noise FM Pty Ltd (trading as Classic Gold 87.6 FM) along with sole director/shareholder Nathan Rose has no pre-existing relationships with any staff/employees or elected councillors at Mid-Western Regional Council.

Equipment List






Mt Misery, Mudgee

Our proposed equipment at the Mt Misery Council site includes:

Equipment	Image	Dimensions	Location
FM Transmitter (FMX30)		2RU Height: 9cm Width: 50cm Depth: 25cm	Equipment Hut
Audio Decoder (Exstreamer 100)		1RU Height: 4cm Width: 11cm Depth: 8mm	Equipment Hut
Uninterruptible Power Supply (SC450RMI1U)		1RU Height: 4 cm Width: 43 cm Depth: 38 cm	Equipment Hut
FM Broadcast Antenna (FMD_CPLP)		Height: 40cm Width: 40cm Depth: 140cm Weight: 1.5kg	Tower (East Facing)
Link Dish Antenna (Rocket Dish RD-5G-30)		Height: 65cm Width: 65cm Depth: 30cm Weight: 13kg	Tower (SouthEast Facing)
Link Dish Antenna (Rocket Dish RD-5G-30)		Height: 65cm Width: 65cm Depth: 30cm Weight: 13kg	Tower (NorthEast Facing)

Flirtation Hill, Gulgong

Our proposed equipment at the Flirtation Hill, Gulgong Council site includes:

Equipment	Image	Dimensions	Location
FM Transmitter (FMX30)		2RU Height: 9cm Width: 50cm Depth: 25cm	Equipment Hut
Audio Decoder (Exstreamer 100)		1RU Height: 4cm Width: 11cm Depth: 8mm	Equipment Hut
Uninterruptible Power Supply (SC450RMI1U)		1RU Height: 4 cm Width: 43 cm Depth: 38 cm	Equipment Hut
FM Broadcast Antenna (FMD_CPLP)		Height: 40cm Width: 40cm Depth: 140cm Weight: 1.5kg	Equipment Hut Mast (NorthWest Facing)
Link Dish Antenna (PowerBeam M5 300)		Height: 32cm Width: 32cm Depth: 25cm Weight: 1.3kg	Equipment Hut Mast (SouthWest Facing)

Further equipment information and specifications is available via manufacturer's datasheets:

UPS - http://www.apc.com/resource/include/techspec_index.cfm?base_sku=sc450rmi1u&tab=models

FM Transmitter - <http://www.srkelectronics.com.au/downloadfiles/fiver%20FMX30.pdf>

Audio Decoder -

http://www.barix.com/fileadmin/data/sheets/exstreamer/Barix_Product_sheet_Exstreamer_100_105_110_120_V30.pdf

FM Antenna - <http://www.zcg.com.au/Catalogue/02-FMD-CPLP.pdf>

Link Dish Antenna (Rocket Dish) - http://dl.ubnt.com/datasheets/rocketdish/rd_ds_web.pdf

Link Dish Antenna (Power Beam) - http://dl.ubnt.com/datasheets/powerbeam/PowerBeam_DS.pdf

Licences

We operate using 3 x low power open narrowcasting licences, such licences are viewable online via the Australian Communications and Media Authority's website at:

Licence Number	Frequency	Location	Transmit Power
483091	87.6 Mhz	Mudgee	1 watt
1961743	87.6 Mhz	Bocoble	10 watts
1152185	87.6 Mhz	Gulgong	1 watt

Mudgee - http://web.acma.gov.au/pls/radcom/licence_search.licence_lookup?pLICENCE_NO=483091

Mt Bocoble - http://web.acma.gov.au/pls/radcom/licence_search.licence_lookup?pLICENCE_NO=1961743

Gulgong - http://web.acma.gov.au/pls/radcom/licence_search.licence_lookup?pLICENCE_NO=1152185

Notes: Licence 1152185 is operated via a lease. The transmit site for Licences 483091 and 1152185 will be updated with the ACMA and changed to Mt Misery, Mudgee and Flirtation Hill, Gulgong once approval is provided by Council.

Mudgee Guardian

AND GULGONG ADVERTISER

New radio station on air in Mudgee

September 19th 2014



Classic Gold 87.6 FM owner and co-founder Nathan Rose is looking forward to meeting with local community groups and businesses.

Mudgee's newest radio station is taking listeners on a trip down memory lane.

Classic Gold 87.6FM commenced test transmissions in August and is now officially on air.

The station's format consists of classics and memories from the 50s and 60s including artists like Elvis, The Beatles, Dean Martin, The Rolling Stones, Frank Sinatra, Ray Charles, Buddy Holly, Pat Boone, Cliff Richard, Creedence Clearwater Revival, Perry Como and many others.

Station co-founders Nathan and Michelle Rose moved from Richmond to launch the station.

Mr Rose, who has worked in radio in the past, welcomed the opportunity to start a new station in Mudgee when the licence became available.

"The investment into a new radio station developed out of the proactive business and community environment in Mudgee," he said.

"Mudgee is such a positive and beautiful place, so this is the main motivation for why my

<http://www.mudgeeguardian.com.au/story/2569834/new-radio-station-on-a-ir-in-mudgee/>

wife Michelle and I started a radio station in such a wonderful region"

Mr Rose said a licence offered a number of format options, and the 50s/60s format was chosen because it would appeal to a wide audience.

"We had a look at the option and thought that this would be a bit different and would go well in Mudgee," he said. "The music from the era is quite diverse."

Mr Rose said early feedback via the station's Facebook page had been very good.

Mrs Rose, who will be the program director, said the new station is great to have playing in shops, doctors waiting rooms or while having a cup of tea.

"It's all classic easy listening music," she said.

"We have over 2000 songs in our playlist, all from the 1950s and 1960s so we hope to offer a wide variety of music from that time." Mrs Rose said.

The station was awarded a radio licence by the Australian Communications and Media Authority to broadcast on FM 87.6 MHz and currently is transmitting from Mudgee CBD which is providing coverage around Mudgee, but shortly the station will switch on transmitters along the Castlereagh Highway and in many of the surrounding towns including Rylstone, Kandos and Gulgong.

Classic Gold 87.6FM looks forward to engaging with the local community.

"In the coming months we will meet with local community groups, council, businesses and the general public to discuss ways we can support each other," Mr Rose said.

In addition, the station is keen to engage online via facebook, through their website at www.classicgoldfm.com.au and aims to have an online audio stream available soon.

"We hope the people of Mudgee like Classic Gold 87.6 FM as much as we love Mudgee," he said.

6.2.8 Offer to Purchase 45 Dunn Street Kandos

REPORT BY THE REVENUE & PROPERTY MANAGER TO 18 MARCH 2015 COUNCIL MEETING

Offer to purchase 45 Dunn Street Kandos

GOV400043, P1985111

RECOMMENDATION

That:

1. **the report by the Revenue & Property Manager on the Offer to Purchase 45 Dunn Street Kandos be received;**
2. **Council accepts the offer as disclosed in Attachment 2 appended in the Confidential Section of this Business Paper for the purchase of Allotment 1 DP 1192154, being 45 Dunn Street Kandos;**
3. **the Operational Plan for 2014/2015 be amended to reflect the proposed sale proceeds of allotment 1 DP 1192154;**
4. **the sale proceeds of Allotment 1 DP 1192154 be transferred to the Land Development Reserve with the Operational Plan 2014/2015 amended accordingly.**

Executive summary

This report seeks to secure a resolution to accept a proposal to purchase Council's land located at 45 Dunn Street Kandos for the amount disclosed in Attachment 2 appended in the Confidential Section of this Business paper.

Detailed report

On 3 September 2014, Council resolved to sell 45 Dunn Street Kandos and authorised the General Manager to negotiate a sale within 10% of the market appraisal. For reference, the report to Council of 3 September 2014 is appended as Attachment 1 to this Report and the market appraisal, is appended as Attachment 3 in the Confidential Section of this Business paper.

The property was placed for sale with First National Kandos Rylstone in October 2014. There has been no genuine interest in the property until now. First National Kandos Rylstone has introduced a prospective buyer who has made an offer to purchase the property at a price that is below the market appraisal. As this offer is also outside the General Manager's negotiation delegation, the proposal has been referred to Council for consideration.

The real estate agent has stated in the covering letter to the offer, that the market in Kandos is slow for vacant land. The agent has subsequently advised that vacant land can take up to 18-24 months to sell and indicated that 2 additional comparable vacant blocks have recently been listed with the agency.

Given the current market conditions, the recommendation to this Report is that Council accept the current offer.

Financial and Operational Plan implications

Should the offer be accepted, the Operational Plan 2014/2015 will be amended to reflect the proposed sale proceeds of this land and the net sale proceeds will be transferred to the Land Development Reserve with the Operational Plan 2014/15 amended accordingly.

Community Plan implications

This report meets Community Plan:

Theme 3 -	Building a Strong Local Economy
Goal 3.2 -	An attractive business and economic environment
Strategy 3.2.4 –	Develop tools that simplify development processes and encourage high quality commercial and residential development

DIANE SAWYERS
REVENUE & PROPERTY MANAGER

CLARE PHELAN
DIRECTOR, CORPORATE

4 March 2015

Attachments:

1. Report to Council 3/9/2014 – Proposed Sale of 45 Dunn Street Kandos
2. Offer to Purchase 45 Dunn Street (appended to the Confidential Section of this Business Paper)
3. Market Appraisal (appended to the Confidential Section of this Business Paper)

APPROVED FOR SUBMISSION:



BRAD CAM
GENERAL MANAGER

1.1.1 Proposed Sale of 45 Dunn Street Kandos



REPORT BY THE REVENUE & PROPERTY MANAGER TO 3 SEPTEMBER 2014 COUNCIL MEETING
Proposed Sale of 45 Dunn Street Kandos
GOV400038, P1985111

RECOMMENDATION

That:

1. **the report by the Revenue & Property Manager on the Proposed Sale of 45 Dunn Street Kandos be received;**
2. **Council approve the sale of Lot 1 DP 1192154, 45 Dunn Street Kandos;**
3. **the General Manager be authorised to negotiate the sale price for Lot 1 DP 1192154 within 10% of the current market appraisal, as attached in the confidential section;**
4. **the Common Seal of Council be affixed to all necessary documentation for the sale of Lot 1 DP 1192154;**
5. **the sale proceeds be transferred to the Land Development Reserve.**

Executive summary

This report seeks to secure a resolution to the proposal to sell a surplus allotment located at 45 Dunn Street Kandos.

Detailed report

The following resolutions form the premise for the sale and subsequent allocation of funds in relation to 45 Dunn Street Kandos.

At its Council Meeting on 16 August 2006, Council passed a resolution that stated:

"That where any assets are sold in the former Rylstone Shire, Council give consideration to expending these funds in the former Rylstone Shire area." and;

At its Council Meeting on 7 February 2007, Council passed a resolution that stated:

"Council agrees in principle to sell land no longer required for operational or strategic purposes."

Prior to the registration of the subdivision on 19 May 2014, 45 Dunn Street comprised 2 separate vacant freehold allotments owned by Council with a total area of approximately 2,000m². Impediments in relation to the use and sale of this property included an undedicated constructed road, being the northerly extension of Mason Street that traversed the property to the east and transmission lines that run along the constructed road corridor. Upon registration of the subdivision, Lot 1 DP 1192154 was created and the northern extension of Mason Street was formally dedicated as public road. The transmission lines were incorporated into the dedicated road reserve area.

Lot 1 DP 1192154 has a total area of 851 m², is zoned RU5 Village and is classified as Operational land. The property is not required for operational or strategic purposes and is considered surplus to Council's needs.

Market appraisals were canvassed from 2 Rylstone/Kandos real estate agents. Only one response was forthcoming with the appraisal attached in the confidential section of this business paper. It is proposed the marketing of the property be placed with this agent.

A resolution is now sought to sell the property for residential purposes.

Development & Community Services Comment

The subject site measures 851m², has three road frontages and is zoned RU5 village, dwellings are permissible with the consent of Council. The site contains an easement for sewer three (3) wide along the western boundary (a copy of plan indicating this sewer easement is provided as Attachment 3) which presents a constraint for the future design of a dwelling as the easement cannot be built over.

The block is irregular in shape which also presents a constraint for the future design of a dwelling. At the building line (the site on the block in which a future purchase may locate a dwelling) 4.5 metres and 5.5 metres for the garage from the McLachlan Street. Council's Development Control Plan requires a three (3) metres setback from the secondary frontage for corner allotments, this leaves a future purchaser with a maximum width of approximately 15 metres to design and build a dwelling. The width of a very standard dwelling at the front building line is approximately 12 / 13 metres, therefore the site is constrained and any future dwelling would require a considered design.

It would be unlikely that a future purchaser could seek approved for a dwelling under the State Environmental Planning Policy (Exempt and Complying Development Codes) 2008 as Complying Development, they would be required to lodge a Development Application with Council.

Further it should be noted, the site does meet the 800m² minimum for an attached Dual Occupancy, however the irregular shape of the lot (becoming very narrow approximately 9 metres at the Dunn Street frontage) does not support the future development with the Dual Occupancy.

Financial and Operational Plan implications

The Operational Plan 2014/2015 reflect the proposed sale proceeds of this land.

Community Plan implications

The proposed sale of Lot 1 DP 1192154 sits under theme 3 Building a Strong Local Economy, Goal 3.2.4 – Develop tools that simplify development processes and encourage high quality commercial and residential development.



DIANE SAWYERS
REVENUE & PROPERTY MANAGER

LEONIE JOHNSON
ACTING DIRECTOR, FINANCE AND ADMINISTRATION

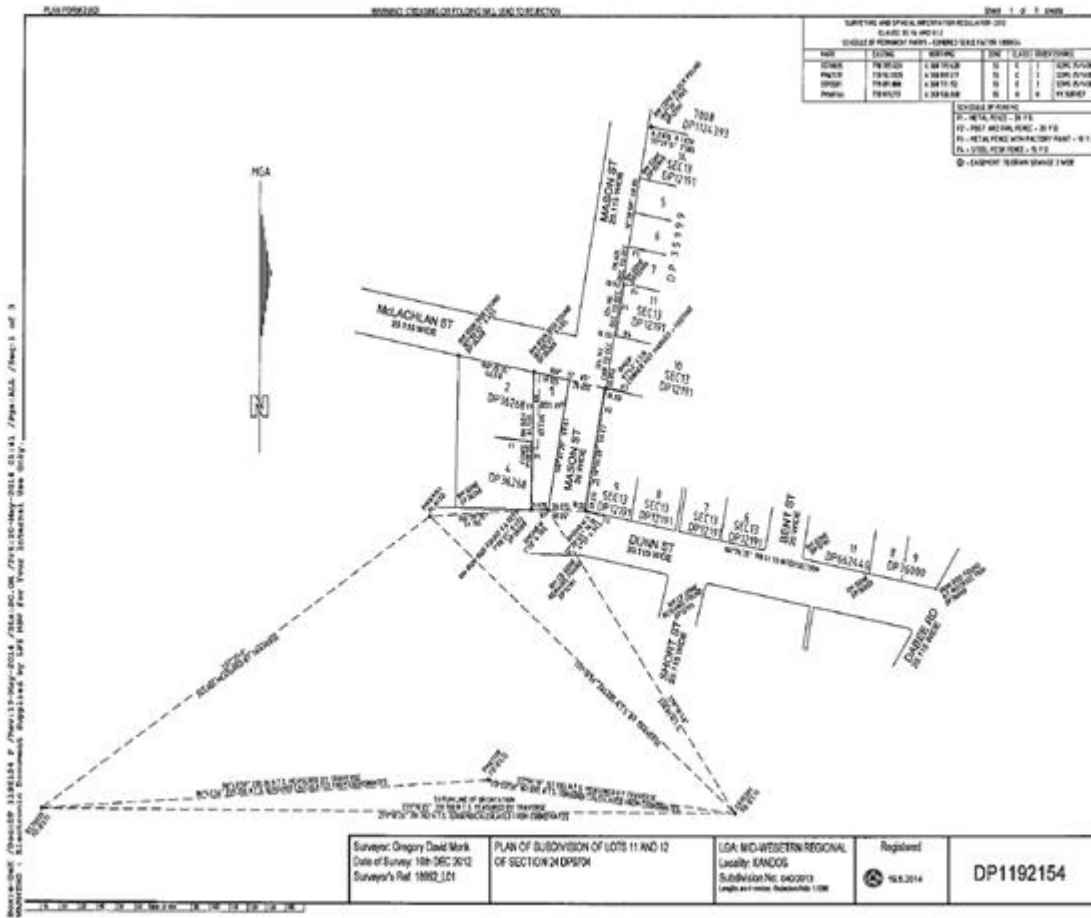
15 August 2014

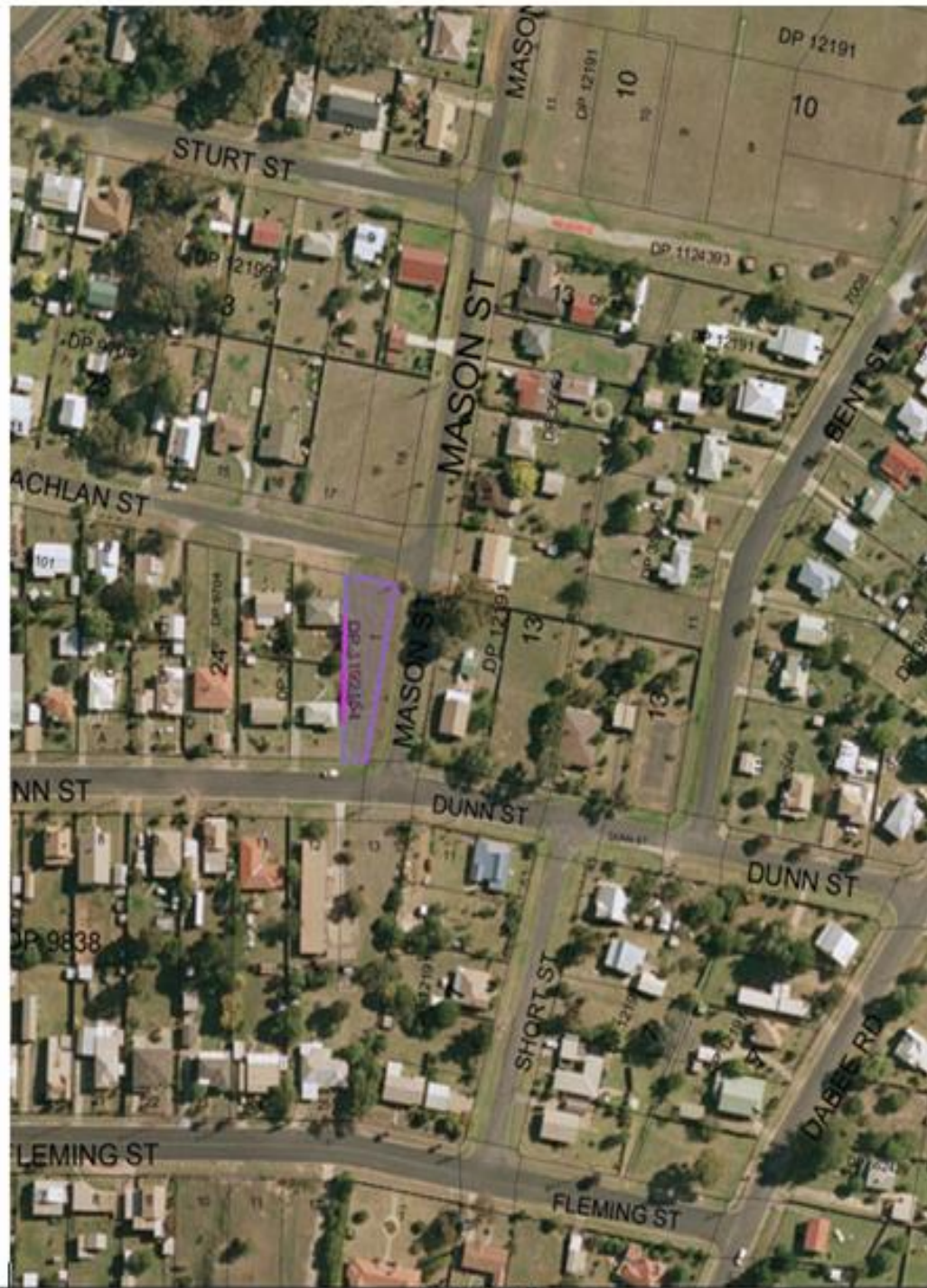
- Attachments:*
1. Plan Lot 1 DP 1192154
 2. Plan Lot 1 DP 1192154 – Aerial View
 3. Plan indicating the approximate location of Council's sewer main
 4. Market Appraisal (included in the confidential section of the business paper)

APPROVED FOR SUBMISSION:

A handwritten signature in black ink, appearing to be 'BRAD CAM', with a horizontal line extending to the right.

BRAD CAM
GENERAL MANAGER





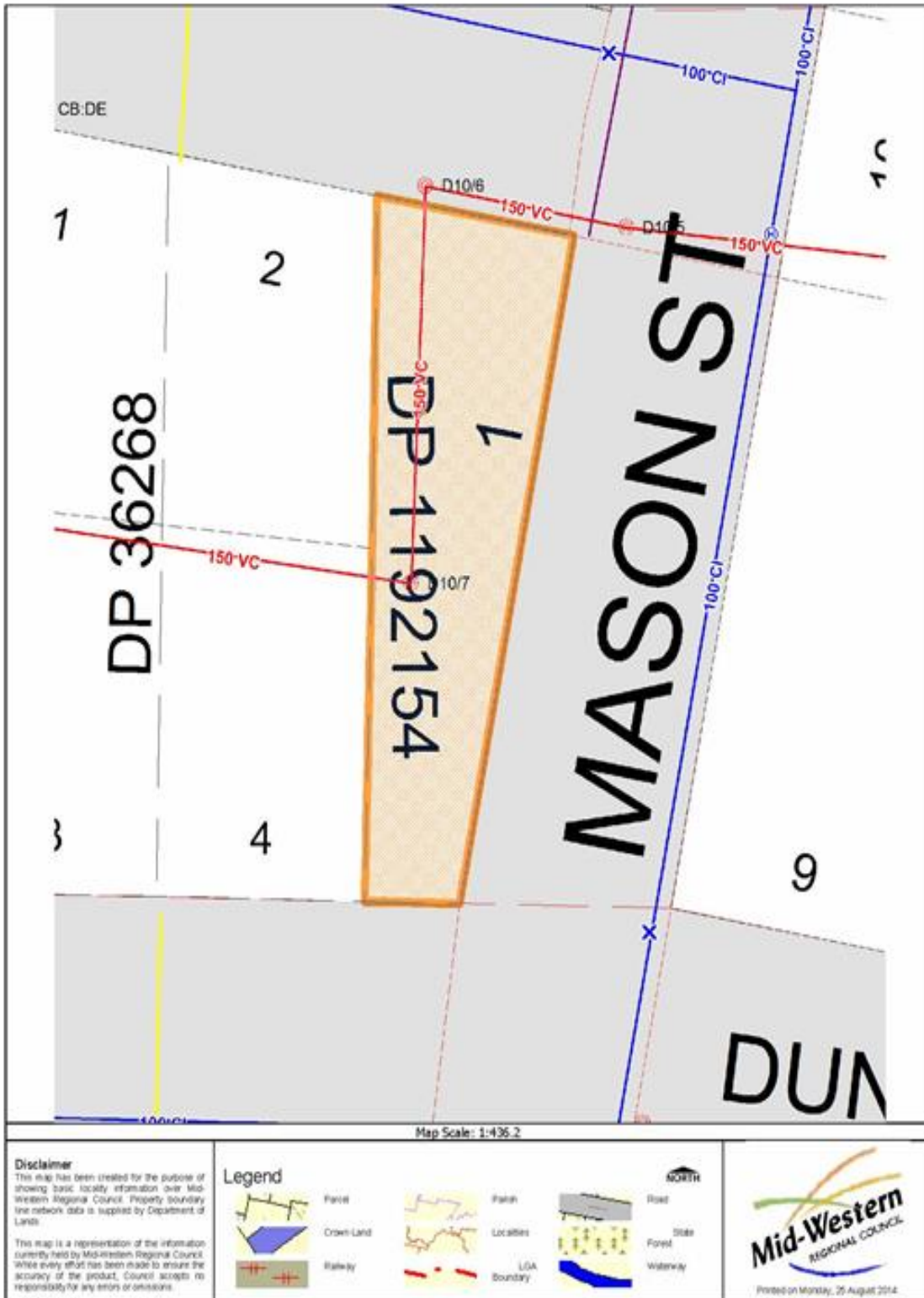
Map Scale: 1:1,910^M

Disclaimer
 The map has been created for the purpose of showing basic locality information to the Mid-Western Regional Council. Property boundaries shown on this map are supplied by Geomatics Pty Ltd.
 This map is a representation of the information currently held by Mid-Western Regional Council. While every effort has been made to ensure the accuracy of the product Council accepts no responsibility for any errors or omissions.

Legend--Lot 1 DP 1192154





	Beach	Beach	Beach
Crown Land	Localities	Localities	Localities
Railway	LSC Boundaries	LSC Boundaries	LSC Boundaries
	Sewer	Forest	Waterway





Disclaimer
 This map has been created for the purpose of showing basic locality information over Mid-Western Regional Council. Property boundary line network data is supplied by Department of Lands.
 This map is a representation of the information currently held by Mid-Western Regional Council. While every effort has been made to ensure the accuracy of the product, Council accepts no responsibility for any errors or omissions.

Legend

-  Parcel
-  Crown Land
-  Railway
-  Fence
-  Localities
-  LGA boundary
-  Road
-  State Forest
-  Waterway



6.2.9 Realignment and Road Closure of Part of George Campbell Drive Mudgee

REPORT BY THE REVENUE & PROPERTY MANAGER TO 18 MARCH 2015 COUNCIL MEETING
Realignment and Road Closure of Part of George Campbell Drive Mudgee
GOV400043, F0470025, A0150046, P2239611

RECOMMENDATION

That:

1. **the report by the Revenue & Property Manager on the Realignment and Road Closure of Part of George Campbell Drive Mudgee be received;**
2. **Council proceed with the road closure of that part of George Campbell Drive depicted as "A" on the attached plan and proceed with the road opening and dedication of the land depicted as "B" on the attached plan over part allotment 2 DP 1186687;**
3. **the General Manager and Mayor be authorised to sign all necessary documentation in relation to the closure of that part of George Campbell Drive and the realignment of George Campbell Drive by way of road opening and dedication;**
4. **Council authorises the affixing of the Common Seal to all documents necessary to complete the closure of that part of George Campbell Drive and the realignment of George Campbell Drive by way of road opening and dedication.**

Executive summary

The purpose of this report is to seek Council's approval to commence and progress with the formal procedural requirements, as stipulated by the Roads Act 1993, to close part of George Campbell Drive and to open and create a new road access to the Mudgee Airport by way of the realignment of George Campbell Drive. The reason for the road closure and its realignment is to achieve outcomes to strategies that have been identified in relation to the ongoing development of the Mudgee Airport precinct.

Detailed report

A number of years ago Council established an Airport Working Party to investigate opportunities to make the Mudgee Airport a growing and dynamic part of our regional economy. The strategies identified by the Airport Working Party necessitate the closure of that part of George Campbell Drive and the opening and creation of a new access to the Mudgee Airport, facilitated by the realignment of George Campbell Drive.

It is proposed that George Campbell Drive be closed from approximately 162 metres from its intersection with Ulan Road in a northerly direction for approximately 250 metres to the entrance into the Airport. Area "A" on Attachment 1 to this Report identifies the proposed road closure.

The realignment and road opening will occur on part of allotment 2 DP 1186687, being the land parcel Council purchased from Blue Wren Winery in October 2013 as identified in Council's strategy to develop the precinct. This land is classified as Operational.

The new access into the Airport would be achieved by opening a road in an easterly direction from the Airport entrance and then in a southerly direction adjacent to the boundary of allotment 2 DP 1186687 to form a new intersection with Ulan Road, identified as area "B" on Attachment 1 to this Report.

Approximately 162 metres of the existing George Campbell Drive from its intersection with Ulan Road and 81 metres of the most northern segment of the existing George Campbell Drive will remain open to enable full access to the RFS and Museum site and properties located on the eastern, northern and western sections of these 2 segments. Areas "C" and "C1" on Attachment 1 to this Report identify the segments proposed to remain open. It is envisaged that Area "C" cul-de-sac will be renamed in accordance with Council's Road Naming Policy in due course.

The proposed closure of that part of George Campbell Drive must be considered in accordance with Council's *Permanent Road Closures* Policy. The Policy stipulates Council must take into account the individual circumstances of the road before proceeding through the formal process of road closure as required by the Roads Act. Individual circumstances of a road include:

1. *The likelihood of the road being required as a through road;*
2. *The legal requirement for the road to give access to separate lots or sections;*
3. *The access to public infrastructure or public waterway.*

Circumstances 1, 2 and 3 of the Policy have been considered in conjunction with Council's strategies for the Airport development and it is considered that the proposed road closure would not have a negative impact on any of the 3 circumstances.

Should Council wish to consent to the road closure application, the matter will be progressed through the formal process of road closure as stipulated by the Roads Act. The ultimate decision however, to close that part of the road reserve will be made by NSW Trade & Investment – Crown Lands after a public process, where the possibility of the closure will be advertised allowing all community members a chance to comment and/or object to the closure.

The road closing processes that are to be progressed by Council are expected to take between 16-20 weeks to complete, dependent upon completion of mandatory investigations and documentation and securing surveys etc. Once Council has lodged the road closure application with NSW Trade & Investment – Crown Lands, it may take up to 12-18 months for the Crown to process and finalise.

Section 38(2)(b) & (c) Roads Act 1993 stipulates the circumstances upon which the land, upon closure of a road, is to vest in either Council or the Crown. George Campbell Drive is a formed road that has had valued added to it by Council over many years and as such, it is anticipated that the land, upon the closure of that part of the road should vest in Council.

The procedural road opening process is expected to take between 16-20 weeks to complete.

Financial and Operational Plan implications

The procedural road closing and road opening costs will be funded from the Restart NSW Fund Resources for Regions grant for the upgrade of the Mudgee Airport.

Community Plan implications

This report meets Community Plan Theme 4 Connecting Our Region:

Goal 4.1: High quality road network that is safe and efficient

Strategy 4.1.1: Provide traffic management solutions that promote safer local roads and minimise traffic congestion

DIANE SAWYERS
REVENUE & PROPERTY MANAGER

CLARE PHELAN
DIRECTOR, CORPORATE

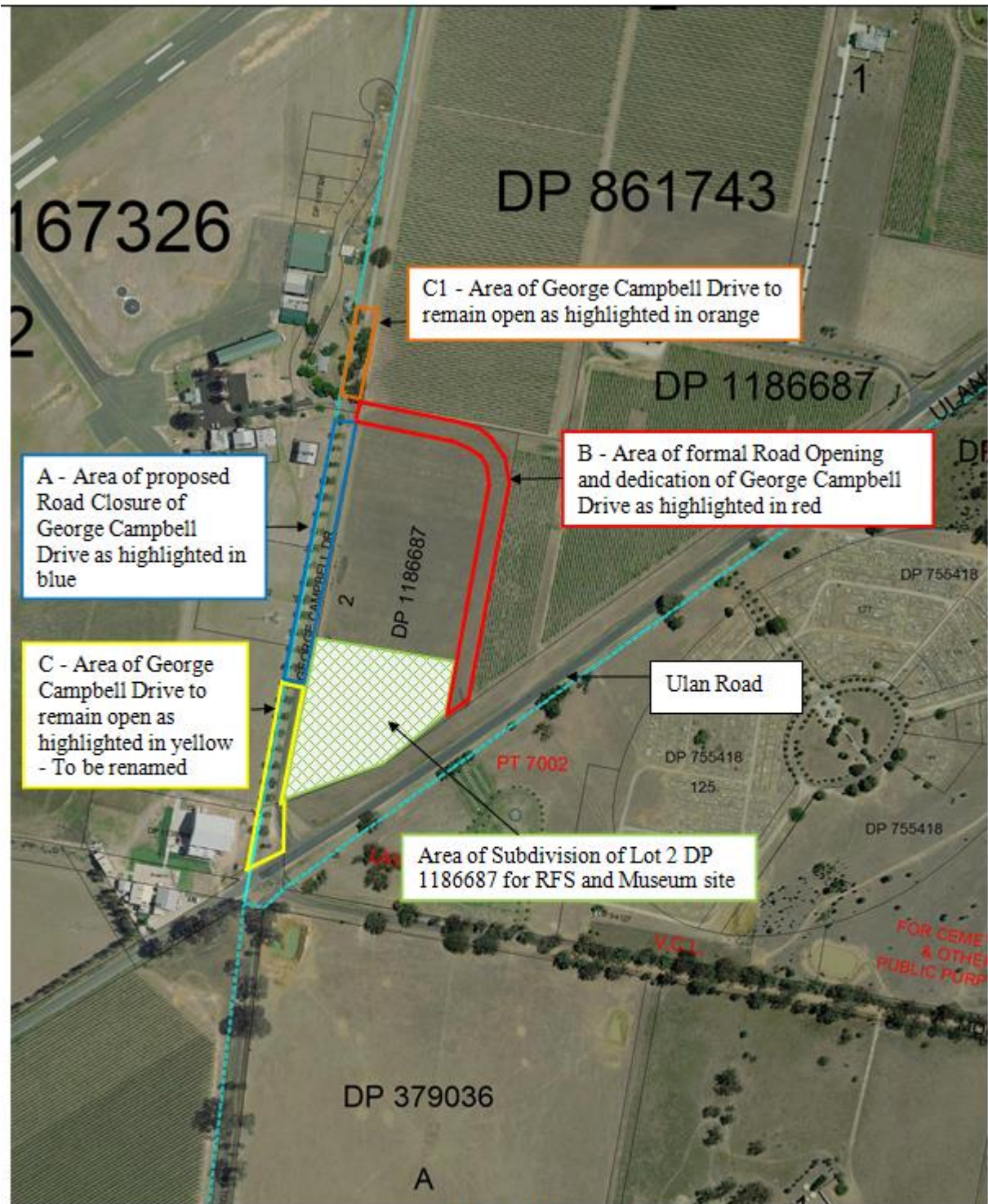
27 February 2015

Attachments: 1. Plan of proposed road closure and opening

APPROVED FOR SUBMISSION:

A handwritten signature in black ink, appearing to be the name 'BRAD CAM', written over a horizontal line.

BRAD CAM
GENERAL MANAGER



<p>Disclaimer This map has been created for the purpose of showing basic locality information over Mid-Western Regional Council. Property boundary the network data is supplied by Department of Lands. This map is a representation of the information currently held by Mid-Western Regional Council. While every effort has been made to ensure the accuracy of the product, Council accepts no responsibility for any errors or omissions.</p>	<p>Legend</p> <table border="0"> <tr> <td></td> <td>Parcel</td> <td></td> <td>Parish</td> <td></td> <td>Road</td> </tr> <tr> <td></td> <td>Crown Land</td> <td></td> <td>Localities</td> <td></td> <td>State Forest</td> </tr> <tr> <td></td> <td>Railway</td> <td></td> <td>LGA Boundary</td> <td></td> <td>Waterway</td> </tr> </table>		Parcel		Parish		Road		Crown Land		Localities		State Forest		Railway		LGA Boundary		Waterway	<p style="text-align: center;">NORTH</p> <p style="text-align: center;">Printed on Wednesday, 21 January 2015</p>
	Parcel		Parish		Road															
	Crown Land		Localities		State Forest															
	Railway		LGA Boundary		Waterway															

6.2.10 Tender for the panel - supply and delivery of road safety barrier systems - T441415HUN

REPORT BY THE PROCUREMENT MANAGER TO 18 MARCH 2015 COUNCIL MEETING

Tender T441415HUN - Road Safety Barrier Systems

GOV400043, GOR500017

RECOMMENDATION

That:

- 1. the report by the Procurement Manager on the Tender for the panel - supply and delivery of road safety barrier systems - T441415HUN be received;**
- 2. Council accept Category 2 – Supply only panel with Ingal Civil, A1 Highways and Roadworks as suppliers;**
- 3. Provision be allowed for a 12 month extension based on satisfactory supplier performance which may take this through to the 31 March 2018.**

Executive summary

Regional Procurement® has called an open Panel Source tender for the Supply and Delivery of Road Safety Barrier Systems Category 1: Supply and Installation & Category 2: Supply Only to participating councils, in accordance with Clause 166(a) of the Local Government (General) Regulation 2005.

This contract will run for a period of 24 months from 1 April 2015 to the 31 March 2017, with a 12 month extension option which may be taken up based on satisfactory performance of the tenderers.

The recommendation is that Council engage the supply only - panel. The preferred supplier panel consists of Ingal Civil, A1 Highways and Roadworks.

Detailed report

This tender was advertised in the following media:

- Tenderlink 9 December 2014;
- Sydney Morning Herald 9 December 2014; and
- Newcastle Morning Herald 9 December 2014.

Tenders closed at 10.00am on Tuesday 20 January 2015.

Nine tender documents were sold, with a total of eight tenders being received:

- A1 Highways Pty Ltd (Category 1 and 2)
- Destraz Pty Ltd t/a D & P Fencing Contractors (Category 1)
- Roadworx Surfacing Pty Ltd (Category 1 and 2)
- Guardrail Installations Australia P/L (Category 1)
- Guardrail Systems Pty Ltd (Category 1)

- AJ & LJ Irwin Family Trust t/a Irwin Fencing Pty Ltd (Category 1)
- Euro Civil Pty Ltd (Category 1)
- Ingal Civil Products (Division of Industrial Galvaniser Corp) (Category 2)

TENDER EVALUATION

The tender evaluation was conducted on 3 February 2015 at the Regional Procurement Offices by:

- Neville Wilson - Port Stephens Council – Evaluation Panel Member
- Arne Redemski - Singleton Council – Evaluation Panel Member
- Craig Wade – Regional Procurement – Evaluation Panel Member
- Mark Kentish – Regional Procurement – Facilitator

The evaluation was conducted in accordance with the Local Government Tendering Guidelines, Regional Procurement® Tendering Code of Conduct and Tendering Evaluation Principles and Process. Confidentiality and probity was maintained throughout the process.

Conflict of Interest Declarations were signed by all participating evaluation panel members including the Regional Procurement® facilitator. The declarations are available to be viewed if required.

PRICING

At evaluation, Regional Procurement® suggested the following scenarios with regards to purchasing on acceptance and for the duration of the contract.

The price of the Services and Goods to be supplied under a Purchase Order Contract shall be the Tender Price for those Services and Goods at the time the Service Provider responds to a RFQ issued by the participating Member Council.

A member council will call for a Request for Quotation (RFQ) from the respective Panel Contractor/s for the project required on a project by project basis throughout the Contract Term i.e. 24 months plus 12 month option (if taken up).

The Service Provider will be requested to submit the Price of Goods & Service to the respective member council for that specific project. A current Schedule of Rates must be submitted with each RFQ.

The member council will then award the RFQ to the Service Provider offering best value.

Price Adjustment (NOT USED)

METHODOLOGY

The % weightings and criteria were agreed upon prior to the tender closing.

The evaluation result was determined by:

- Adding the total value of all items together to determine the lowest overall price.
- The lowest overall amount was awarded the full Criteria % for each Category, as shown in the Evaluation Results Table on the following page.
- Each subsequent total \$ value was then divided into the lowest total amount to obtain a score.

Other Evaluation Criteria was evaluated based on the following factors:

- If the tenderer provided the required evidence to meet the benchmark, eg: ISO 9001:2008 certificate and QMS document contents page, the Evaluation Panel awarded full marks (5) for that category.
- If the tenderer provided partial evidence to meet the benchmark, eg: provided a QMS document contents page but they are not ISO certified, the Panel determined a lower score between 2-4, subject to the evidence in front of them.
- If the tenderer failed to meet the benchmark completely, eg: they demonstrated no ability to meet the criteria and did not provide any evidence, the Panel awarded 0 points to the tenderer for that evaluation criteria.
- Each Tenderer's Referees Score was calculated by adding the total scores obtained from the Tenderer's three nominated referees (each totalling up to 25 points) and dividing this total by the maximum possible score of 75, then multiplying this number by the allocated matrix Weighting value (eg 5%).

SUMMARY OF SCENARIOS

There were three scenario's provided for quoting category 1 - supply & installation, however this information is not relevant to the supply only panel, therefore, I have not include in this report.

EVALUATION RESULTS

Criteria	%	A1 Highways	Ingal Civil	Roadworx
Schedule of Rates	55	44.14	55.00	42.04
Customer Service	15	5.00	5.00	5.00
Referees	10	7.87	9.33	7.87
Quality Assurance	10	10.00	10.00	10.00
WHS	10	7.00	4.00	10.00
Total	100	74.01	83.33	74.91

All mandatory insurance coverage was supplied by tenderers.

Regional Procurement® will formally invite all unsuccessful tenderers to make an appointment to discuss their respective tender submissions with a view to providing them with feedback on the tender process.

Financial and Operational Plan implications

Council is currently operating under the existing Regional Procurement® tender for road safety barrier systems which expires on the 30 March 2015.

Council has spent an average of \$131,000 per annum over the last three years on road safety barrier systems. The recommendation to accept a panel will maintain competitive pricing, therefore represents cost effective purchasing.

Community Plan implications

Goal 5.3 An effective and efficient organisation
Strategy 5.3.1 Pursue excellence in service delivery

KRISTIE WARD
PROCUREMENT MANAGER

CLARE PHELAN
DIRECTOR, CORPORATE

13 February 2015

Attachments: 1. Regional Procurement® Tender Evaluation matrix (included in the confidential section of this business paper).

APPROVED FOR SUBMISSION:

A handwritten signature in black ink, appearing to be 'BRAD CAM', with a horizontal line extending to the right.

BRAD CAM
GENERAL MANAGER

6.2.11 Additional Supplier - RFT 2013/04 General Contractors Preferred Supplier – Mudgee Complete Services

REPORT BY THE PROCUREMENT MANAGER TO 18 MARCH 2015 COUNCIL MEETING

Additional Supplier - RFT 2013_04 General Contractors List

GOV400043, A0411304, COR400049

RECOMMENDATION

That:

1. **The report by the Procurement Manager on the Additional Supplier - RFT 2013/04 General Contractors Preferred Supplier - Mudgee Complete Services be received;**
2. **Council accepts the additional supplier for Tender 2013/04 for the provision of General Contractors;**

Contractor: Mudgee Complete Services
Services Provided: General Building Work, Ceramic Tiling and Labour Hire.

Executive summary

Council resolved at meetings in 2013 to accept appointments to a panel of general contractors across a range of services as part of a tendered process. These initial requests for tenders were accepted for a term of three years. Part of the resolution allowed additional suppliers to be added to the preferred suppliers' lists by resolution of Council.

This report is recommending Mudgee Complete Services be included on the preferred supplier's lists after having received the required information from the contractor.

Detailed report

In 2013 Council completed a detailed, objective analysis for the evaluation of tenders for the provision of general contractor services, which in turn created a preferred suppliers list.

Since the establishment of these lists the above contractor has requested Council consider their application to be included on Council's preferred supplier's lists.

As a result of Council's tendering processes and clauses therein, the additional supplier will be added to Council's relevant preferred supplier's list; however they will be placed on the overflow list. Council has an existing contract for building services, therefore this contractor would only be considered should the existing contract holder on the list be unavailable.

Financial and Operational Plan implications

Not applicable.

Community Plan implications

Theme	Good Government
Goal	An effective and efficient organisation
Strategy	Prudently manage risk associated with all Council activities

KRISTIE WARD
PROCUREMENT MANAGER

CLARE PHELAN
DIRECTOR, CORPORATE

24 February 2015

Attachments: 1. Proposed rates – Mudgee Complete Services (included in the confidential section of the business paper).

APPROVED FOR SUBMISSION:



BRAD CAM
GENERAL MANAGER

6.2.12 Classification of Land – Lot 35 DP 1199766 Drainage Reserve 6A Sawyers Place Mudgee

REPORT BY THE REVENUE & PROPERTY MANAGER TO 18 MARCH 2015 COUNCIL MEETING

Classification of Land Drainage Reserve 6A Sawyers Place Mudgee

GOV400043, A0210007,P2318311

RECOMMENDATION

That:

1. **the report by the Revenue & Property Manager on the Classification of Land – Lot 35 DP 1199766 Drainage Reserve 6A Sawyers Place Mudgee be received;**
2. **Council notify the public of its intention to classify Lot 35 DP 1199766 as Operational by exhibiting the proposal for 28 days and should there be no submissions from the public, the land be so classified as Operational.**

Executive summary

This report seeks to commence the process for classification of Lot 35 DP 1199766 being land vested in the ownership of Mid-Western Regional Council as part of Yallambee Estate Extension for the purposes of a drainage reserve, as Operational.

Detailed report

In accordance with the Local Government Act 1993 (LGA), all public land must be classified as either “Community” or “Operational” land. The purpose of classification is to identify clearly that land which should be kept for use by the general public (community land) and that land which need not (operational land). Community land would ordinarily incorporate land such as a public park. Land that is classified Operational would include land held as an asset, land which facilitates a council carrying out its functions or is land that may not be open to the public, such as in this case, where the land parcels are required for drainage purposes.

To commence the process for the classification of these land parcels, Council must resolve to classify the land parcels as Operational and its intention must be advertised for a period of 28 days during which time written submissions to the proposed classification

Financial and Operational Plan implications

Not applicable.

Community Plan implications

This report meets Community Plan Theme 5 Good Government:

Goal 5.3 An effective and efficient organisation

Strategy 5.3.3 Prudently manage risk associated with all Council activities

DIANE SAWYERS
REVENUE & PROPERTY MANAGER

CLARE PHELAN
DIRECTOR, CORPORATE

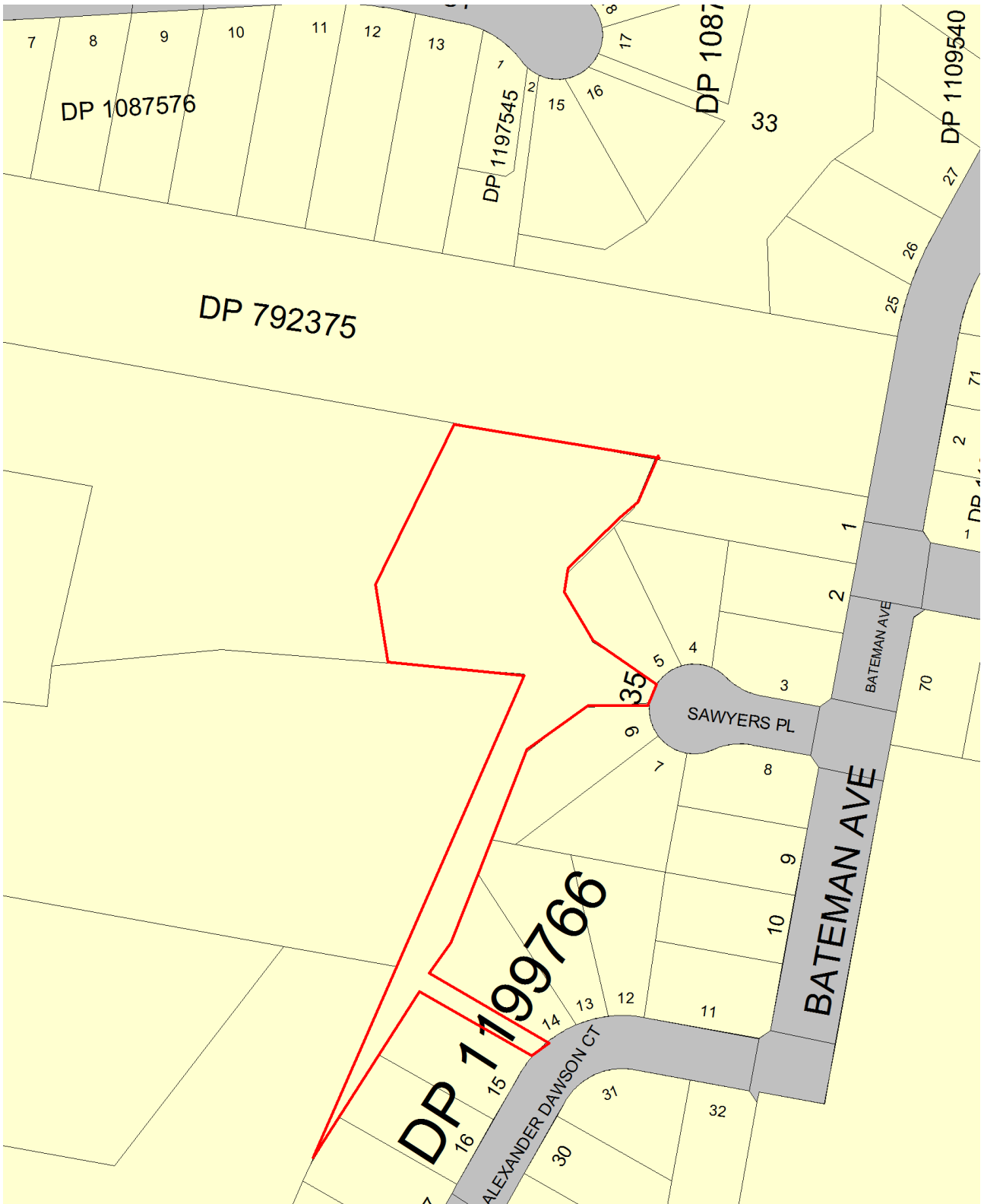
27 February 2015

Attachments: 1. Plan of Lot 35 DP 1199766

APPROVED FOR SUBMISSION:

A handwritten signature in black ink, appearing to be the name 'BRAD CAM', written over a horizontal line.

BRAD CAM
GENERAL MANAGER



6.2.13 Cultural Development Committee

REPORT BY THE DIRECTOR, COMMUNITY TO 18 MARCH 2015 COUNCIL MEETING
Cultural Development Committee - February
GOV400043, A0420172

RECOMMENDATION

That:

1. **the report by the Director, Community on the Cultural Development Committee be received;**
2. **Council note the minutes of the Cultural Development Committee meeting held on 11 February 2015.**

Executive summary

The Cultural Development Committee meets to highlight and promote cultural issues in the region. The next meeting is due to be held on Wednesday 8th April 2015 at 5pm.

Detailed report

The Cultural Development Committee will continue a dialogue between Orana Arts on how the Mid-Western Region can contribute and be involved in the Regional Arts Conference and how this can also be used as a platform for the cultural promotion of our region.

The Mid-Western Art Prize for 2015 will be coordinated by Rylstone Sculptures Inc. and take the format of the Rylstone Wood Sculpture Symposium.

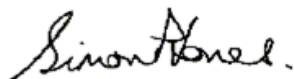
The Cultural Development Committee finalised an updated version of the Public Art Plan which was recommended to Council for adoption.

Financial and Operational Plan implications

Not applicable.

Community Plan implications

Not applicable.



SIMON JONES
DIRECTOR, COMMUNITY

2 March 2015

Attachments: 1. CDC Minutes 11022015

APPROVED FOR SUBMISSION:



BRAD CAM
GENERAL MANAGER

ATTACHMENT 1

**MINUTES OF MEETING OF THE
MID-WESTERN REGIONAL COUNCIL CULTURAL DEVELOPMENT COMMITTEE
HELD ON WEDNESDAY 11th FEBRUARY 2015
MEETING AT THE COUNCIL COMMITTEE ROOM, MUDGEES AT 5.05pm.**

PRESENT: Cr Lucy White, Gai Rayner, Judith James, Helen Harwood, Simon Jones, Margot Palk, Virginia Handmer

1. **WELCOME:** – Judith opened the meeting.
2. **APOLOGIES:** Scott Etherington

Moved – L White	Seconded – V Handmer	Carried
-----------------	----------------------	----------------
3. **PREVIOUS MINUTES:** 10th December 2014

Moved – J James	Seconded – L White	Carried
-----------------	--------------------	----------------

4. **BUSINESS ARISING**

Included in General Business items.

5. **GENERAL BUSINESS**

5.1 **Waste to Art**

Regional Final is due to be held in Bathurst in June.

The local exhibition is to be held at the Mudgee Showground – sometime around the beginning of June.

5.2 **Cultural Asset Register**

Scott continues to work on this.

5.3 **Orana Arts relationship**

The 2015 Orana Arts AGM is being held in March

The theme for the 2016 Regional Arts Conference (to be held in Dubbo 27-30 October) is **Artlands**. There will be ongoing dialogue with Orana Arts on how the Mid-Western region can contribute and be involved in the conference and how this can also be used as a platform for the cultural promotion of our region.

Action – Lucy to write letter to Orana Arts re: MWRC supporting program including the promotion of awareness of the Conference.

There is a meeting to be held at the Western Plains Cultural Centre regarding regional programming.

5.4 Mid-Western Art Prize

Rylstone Sculptures Inc. is coordinating the Wood Sculpture Symposium that will be the Mid-Western Art Prize for 2015. Symposium to be held 29th October to 7th November.

Further discussion to be held at the next Public Art Advisory Panel meeting.

The observation was made that the Symposium needs a catchy name to be better understood by the general public.

5.5 Public Art Plan

Some final wording on the Plan was discussed with the hope that this can now be finalised and go to the Council meeting on March 18th.

Motion: That Option D for the Plan purpose be chosen for inclusion in the Public Art Plan

Moved: H Harwood Seconded: G Rayner Carried

It was determined to reduce the site selection section and re-word this.

It was also noted that public art is about art in public spaces (rather than art exhibited in a gallery or an exhibition space).

5.6 Public Art Advisory Panel

It was noted that new membership of the Panel is needed with Chester stepping back from his role.

5.7 Mudgee Arts

It was suggested that a letter be sent to Mudgee Arts to see how things were going.

5.7 CDC Strategy Workshop

It was decided that a CDC Strategy Workshop would be held over 2 nights: Monday 16th March and Tuesday 17th March – 4pm-7pm each night (The Stables Meeting Room has been booked for this purpose). Workshops to be facilitated by Judith/Margot/Scott.

There being no further business the meeting closed at 6. pm.

Next proposed meeting dates:

- Strategy Workshops - 16th & 17th March – 4pm to 7pm each night
- CDC Ordinary Meeting – 8th April – 5pm

6.2.14 Gulgong Banner Designs

REPORT BY THE DIRECTOR, COMMUNITY TO 18 MARCH 2015 COUNCIL MEETING

Gulgong Banner Designs
GOV400043, A0310032

RECOMMENDATION

That:

1. **the report by the Director, Community on the Gulgong Banner Designs be received;**
2. **Council resolve to place the two design proposals for generic Gulgong banners on public exhibition for a period of 14 days to seek community feedback.**

Executive summary

At the Council Meeting of 17 September 2014, Council resolved to seek designs for generic banners for the banner poles in Gulgong. This report provides information on this process and some options for Council to consider.

Detailed report

The decision from the Council meeting of 17 September 2014 resolved that:

1. ***Council purchase six banner poles for Gulgong at a cost of approximately \$6000 to be funded from the strategic projects provisions.***
2. ***Council allocate \$3000 to produce generic banners for the town of Gulgong to be used at times where community organisations are not utilising the banner poles.***
3. ***Council put banner designs on public exhibition for a period of 14 days for the purpose of seeking community feedback, prior to the banners being produced.***

Following this decision, a proposal was received from a resident with a possible design for Council to consider. This letter and proposed design has been attached to this report. A decision was made to provide an opportunity for all residents to put forward any design ideas. This opportunity was advertised through *Community News* and on the Council website for a period through November, December and January. Unfortunately there were no responses.

As a way of providing some options to Council, staff produced another design concept for Council to consider. This is also attached to the report. Council can now determine to place these design options on public exhibition. Council may also want to seek further design options prior to seeking community feedback.

It should also be noted that some concern has been raised that time and resources will be spent putting up these generic banners and taking them down again when other banners are required to be displayed. At present, the Street Banner Usage Policy indicates that it is the responsibility of the organisation that has booked to use the banner poles that is responsible for taking down the generic Council banners and replacing them at the end of the hire period. The Policy states that:

9. ***Installation of banners is the sole responsibility of the hirer. Hirers are required to remove any existing Council banners at the time of installing banners and replace them at the conclusion of the hire period. Council accepts no responsibility for the installation of banners.***
10. ***Banners must be removed within 3 days following the event which is being promoted or within 24 hours if another event has booked the poles for an upcoming event. Failure to do so will result in Council removing the banners with all costs passed on to the hirer.***

It is possible that this additional responsibility may dissuade organisations from wanting to use the banners, particularly if it is required that banner removal take place within three days following the event. If this work is not undertaken then, under the policy, Council would pass on all costs for removal and replacement of the generic banners.

Depending on any feedback provided as a result of placing the designs on public exhibition, Council may also wish to consider the option of not producing the generic banners.

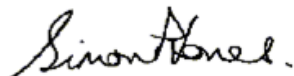
Financial and Operational Plan implications

The costs of producing the banners are already included in the 2014/15 Operational Plan.

Community Plan implications

Looking After Our Community

1.2.4 – Maintain and promote the aesthetic appeal of the towns and villages within the Region.



SIMON JONES
DIRECTOR, COMMUNITY

4 March 2015

Attachments:

1. Gulgong Street Banners Presentation
2. Draft banner for use on entrance & exits of Gulgong - Agnes Nordmann

APPROVED FOR SUBMISSION:



BRAD CAM
GENERAL MANAGER

DESIGN PROPOSAL - Gulgong Street Banners



DESIGN PROPOSAL - Gulgong Street Banners

CONCEPT:

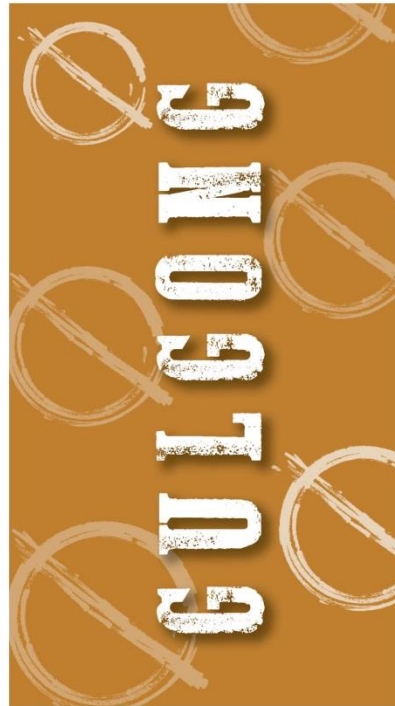
Based on the old Gulgong Symbol Trail.

During the Great Depression and in gold rush times, people travelling country roads in search of work, food or just a place to sleep the night, used a secret code of symbols to communicate the 'lie of the land' to fellow travellers.

Good road to follow	The sky's the limit	Good workhouse	Tell a pathetic story
OK - alright	Dangerous people	Good haystack for sleeping	Money usually given here
Good place for a handout	Temperamental people	Keep away - useless to call	Angry dogs
A good day's work is found	Work before you eat	Dangerous drinking water	I have gone home



DESIGN PROPOSAL - Gulgong Street Banners



GULGONG SYMBOL TRAIL:

A good road to follow



DESIGN PROPOSAL - Gulgong Street Banners

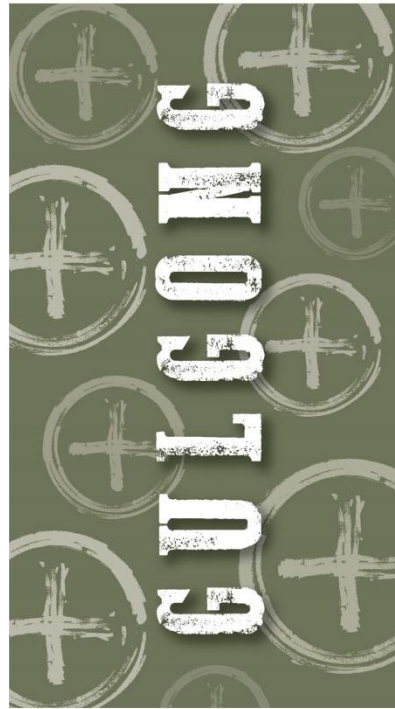


GULGONG SYMBOL TRAIL:

The skys the limit



DESIGN PROPOSAL - Gulgong Street Banners



GULGONG SYMBOL TRAIL:

A good day's work is found



Agnes Nordmann

83 Mayne Street, Gulgong 2852

9. October 2014

Last year September I did ask the Chamber of Commerce for help with a banner. They referred me to get in contact with the council which I did by contacting Paul Cavalier. Paul has brought this matter forward and we now very gladly have the opportunity to hang a permanent Gulgong Banner on the posts. I am aware that the other posts will have banners which will only be on display before and during an event.

Over the last month I have put some thought on this matter and have come up with a draft. As I go overseas to visit my mother, I will probably not be here when the council will put the banner on public display. I am using this letter to forward my ideas and I hope that the logo is received well and can be used as it represents our town very well and is also often used for Gulgong's promotions. As far as I know this banner is meant to remain permanently on one pole per entrance/exit into and out of Gulgong. I refer to my conversation with Councilor Paul Cavalier who assured me that the banners would be displayed 365 days a year. This banner does welcome tourists and also wishes them a safe journey which I think many tourists would like.

For any questions you can contact me on 0263742735

Thank you for taking the time to consider my thoughts on this.

With kind regards

Agnes Nordmann

Agnes Nordmann



Agnes Nordmann

From: Peter Willis [peter@midwestvalves.com.au]
Sent: Thursday, October 09, 2014 11:46 AM
To: Agnes Nordmann
Subject: Gulgong Logo

Hi Agnes,

As discussed Gulgong Chamber of Commerce does not have ownership of this logo so you are free to use it on the banner.



Regards,
Peter Willis
Secretary
Gulgong Chamber of Commerce Inc.
email: peter@midwestvalves.com.au
www.gulgong.net

ph: +612 6374 2808
mob: 0405 154 709

Welcome

to the

Historical Town of Gulgong

CHAMBER LOGO



More than just History

Population :

Altitude :

Thank you for visiting

GULGONG

Have a safe
Journey

- rectangle shape to fit post
- colour for background
heritage brown
- colour for writing creme

6.2.15 Comparative Information on NSW Councils

REPORT BY THE DIRECTOR, COMMUNITY TO 18 FEBRUARY 2015 COUNCIL MEETING
Comparative Statistics on NSW Councils
GOV400043, A0170031

RECOMMENDATION

That Council receive the report by the Director, Community on the Comparative Information on NSW Councils.

Executive summary

Each year the NSW Government's Office of Local Government (OLG) produces comparative information on NSW Councils, releasing that information in a report which is available on the OLG website and which is sometimes quoted by media, when reporting on Councils' performance.

An extract from that information, relating to this Council, is provided for the information of Councillors as an attachment to this report.

Detailed report

The OLG annual publication of comparative information on Councils, is intended to facilitate objective comparison of performance measures and statistics about each Council in the State. The information is collected from published documentation including Financial reports and Grants Commission Returns and the time taken to produce and publish the source reports, means that the Comparative information in this later report is around 18 months old, by the time this report is released.

The most relevant comparisons of Councils probably occur within the "Groups" of councils, as defined by the OLG. For comparison purposes, councils have been "grouped" according to defined characteristics using a derivative of the Australian Classification of Local Governments (ACLG) groupings which use the population, the population density and the proportion of the population that is classified as urban for the council. Midwestern Regional Council is classified for these purposes as "OLG Group 4, Regional Town or City". Other Councils sharing the Group 4 classification include Albury, Bathurst Regional, Dubbo, Goulburn Mulwarree, Lithgow, Orange, Tamworth Regional, to name a few.

The full report on comparative information can be found on the Website:

<http://www.olg.nsw.gov.au/public/my-local-council/NSW-local-government-comparative-information/council-comparative-reports>

One telling statistic to note is the significant amount of road infrastructure that Mid-Western Regional Council is required to maintain in comparison to other Group 4 Councils. This is supported by the large proportion of expenditure on roads infrastructure compared to other Councils.

Further information on these comparative statistics can be provided by the Governance Coordinator, Tony Gearon.

Financial and Operational Plan implications

Not applicable.

Community Plan implications

5.2.1. Improve communications between Council and the community and create awareness of Council's roles and responsibilities.



SIMON JONES
DIRECTOR, COMMUNITY

28 February 2015

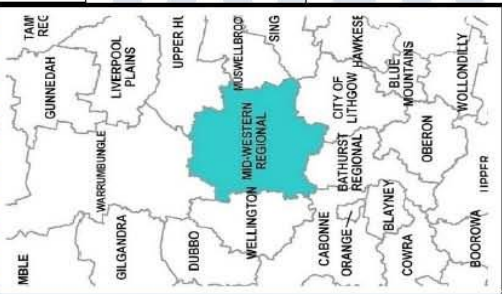
Attachments: 1. Extract from the Comparative Information on NSW Local Government 2012/13 document published by the NSW OLG.

APPROVED FOR SUBMISSION:



BRAD CAM
GENERAL MANAGER

Mid-Western Regional Council




Mid-Western Regional has an area of approximately 8,757.9 km2 with a population of 23,493. Located in the central west region, a strong and diverse economy with agriculture, mining, tourism and viticulture supports business and employment opportunities. Recognised for its arts, cultural and heritage features, the Region attracts more than 500,000 tourists each year to experience local wine, food, sports and cultural events.

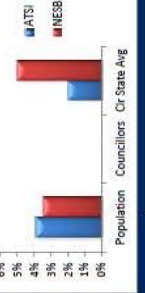
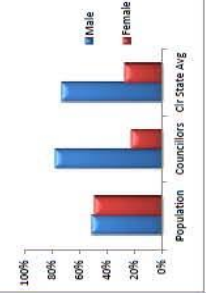
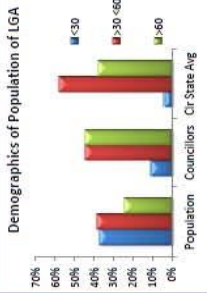
Your Local Population	LGA	Group Avg	Your Council	LGA	Group Avg
Five year population change (%)	7.3	4.6	Councillors (No.)	9	10
Population aged 19 or less (%)	26.6	26.1	Population per Councillor (No.)	2,610	4,055
Population aged between 20 & 59 (%)	48.9	49.6	Equivalent Full Time Staff (EFT) (No.)	290	312
Population aged above 60 (%)	24.4	24.2	2012/13 Revenue (\$'000)	65,332	79,325
Aboriginal & Torres Strait Islanders (%)	3.9	4.7	2012/13 Expenses (\$'000)	53,156	73,370
Language Spoken Other than English (%)	3.5	4.7	Residential Pensioner Rebates (%)	22	21
Socio-Economic Index Rank (1 low, 152 high)	72	n/a	Population Density (residents per km ²)	2.68	59.81
Your Local Economy	LGA	Group Avg	Your Public Facilities	LGA	Group Avg
SALM Unemployment Rate (%)	5.2	5.8	Public Swimming Pool Complexes (incl rock pools) (No.)	3	3
Avg Taxable Income (\$)	39,795	40,087	Public Halls (No.)	11	13
Avg Household Family Size (No.)	2.9	2.9	Public Libraries (No.)	3	3
Largest Industry Employer	Mining		Open Public Space (ha)	555	946
Value of DAs determined (\$'000)	109,062	103,374	Total Road Length (km)	2,243.1	1,101.8
Active Businesses in LGA (No.)	2,467	3,158	Access to Internet at Home (%)	66.2	68.3

Strengthening Local Government

Average Residential Ordinary Rates	Expenditure on Services	Council's Waste Services	Council's Spending on Assets																																																
<table border="1"> <tr><th>Year</th><th>Rate</th></tr> <tr><td>2010/11</td><td>~750</td></tr> <tr><td>2011/12</td><td>~750</td></tr> <tr><td>2012/13</td><td>~750</td></tr> </table>	Year	Rate	2010/11	~750	2011/12	~750	2012/13	~750	<table border="1"> <tr><th>Category</th><th>Percentage</th></tr> <tr><td>Governance & Administration</td><td>11%</td></tr> <tr><td>Public Order, Safety, Health, Water & Sewer</td><td>21%</td></tr> <tr><td>Environment (including waste)</td><td>11%</td></tr> <tr><td>Community Services, Education, Housing & Amenities</td><td>17%</td></tr> <tr><td>Recreation & Cultural</td><td>9%</td></tr> <tr><td>Roads, Bridges & Footpaths</td><td>12%</td></tr> <tr><td>Other Services</td><td>19%</td></tr> </table>	Category	Percentage	Governance & Administration	11%	Public Order, Safety, Health, Water & Sewer	21%	Environment (including waste)	11%	Community Services, Education, Housing & Amenities	17%	Recreation & Cultural	9%	Roads, Bridges & Footpaths	12%	Other Services	19%	<table border="1"> <tr><th>Category</th><th>Percentage</th></tr> <tr><td>Recycling</td><td>19%</td></tr> <tr><td>Garden Organics</td><td>81%</td></tr> <tr><td>Household Waste</td><td>0%</td></tr> </table>	Category	Percentage	Recycling	19%	Garden Organics	81%	Household Waste	0%	<table border="1"> <tr><th>Year</th><th>Actual Asset Maintenance Expenditure (\$)</th><th>Required Asset Maintenance Expenditure (\$)</th><th>Total Council Expenditure (\$)</th></tr> <tr><td>2010/11</td><td>~10</td><td>~10</td><td>~20</td></tr> <tr><td>2011/12</td><td>~10</td><td>~10</td><td>~20</td></tr> <tr><td>2012/13</td><td>~10</td><td>~10</td><td>~20</td></tr> </table>	Year	Actual Asset Maintenance Expenditure (\$)	Required Asset Maintenance Expenditure (\$)	Total Council Expenditure (\$)	2010/11	~10	~10	~20	2011/12	~10	~10	~20	2012/13	~10	~10	~20
Year	Rate																																																		
2010/11	~750																																																		
2011/12	~750																																																		
2012/13	~750																																																		
Category	Percentage																																																		
Governance & Administration	11%																																																		
Public Order, Safety, Health, Water & Sewer	21%																																																		
Environment (including waste)	11%																																																		
Community Services, Education, Housing & Amenities	17%																																																		
Recreation & Cultural	9%																																																		
Roads, Bridges & Footpaths	12%																																																		
Other Services	19%																																																		
Category	Percentage																																																		
Recycling	19%																																																		
Garden Organics	81%																																																		
Household Waste	0%																																																		
Year	Actual Asset Maintenance Expenditure (\$)	Required Asset Maintenance Expenditure (\$)	Total Council Expenditure (\$)																																																
2010/11	~10	~10	~20																																																
2011/12	~10	~10	~20																																																
2012/13	~10	~10	~20																																																

In 2013 TCorp assessed your Council's current Financial Sustainability Rating as Sound with a Negative outlook.
 In 2013 the Infrastructure Audit assessed Council's infrastructure management to be Weak.

Contacting Council		Your Council's Finances	LGA	Group Avg	Your Council's Services	LGA	Group Avg
86 Market Street Mudgee NSW 2850 Postal Address: PO Box 156, Mudgee NSW 2850 Phone: 02 6378 2850 Fax: 02 6378 2815 Email: council@midwestern.nsw.gov.au Web: www.midwestern.nsw.gov.au		Avg Ordinary Residential Rate (\$) Avg Ordinary Business Rate (\$) Avg Ordinary Farmland Rate (\$) Avg Ordinary Mining Rate (\$) Total Land Value / Total Rate Revenue (\$) Typical Residential Water and Sewer Bill (including usage) (\$) Avg Domestic Waste Charge (\$) Own Source Revenue (%) (TCorp Benchmark 60%) Grants & Contributions Revenue (%) Operating Performance Ratio (%) (TCorp Benchmark >-4.0%) Unrestricted Current Ratio Outstanding Rates & Annual Charges (%) Debt Service Cover Ratio (TCorp Benchmark >2.0) Cash Expense Cover Ratio (Mths) (TCorp Benchmark > 3 mths)	745.39 1,821.72 2,190.48 10,606.33 132.46 1,192 103.41 54 40 -2.4 3.1 5.3 3.4 6.7	878.05 3,168.15 1,834.89 206,823.71 166.32 1,188 287.64 64 28 -6.4 2.9 6.1 4.4 4.3	Governance & Administration Expenditure per capita (\$) Environmental Expenditure (including waste) per capita Water & Sewer Services Expenditure per capita (\$) Community Services, Education, Housing, Amenities Expenditure per capita (\$) Recreational & Culture Expenditure per capita (\$)* Public Order, Safety & Health Expenditure per capita (\$) Other Services Expenditure per capita (\$) Library Services Expenditure per capita (\$) Library Circulation per capita (Items) Domestic waste not going to land fill (%) Development Applications (mean gross days) Development Applications determined (No.) Companion Animals microchipped (No.) Companion Animals microchipped and registered (%)	378.37 267.31 362.15 199.93 243.18 63.51 255.05 46.61 4 26 55 455 11,755 32	266.44 236.74 539.74 178.49 252.82 63.87 225.45 45.92 7 43 61 452 17,347 58
		Your Council's Community Leadership			Your Council's Assets		
		Development Applications determined by Councillors (%) Audited Financial Reports submitted by due date (Y/N) Code of Conduct Complaints (No.) Complaints investigated requiring action (No.) Cost of dealing with Code of Conduct Complaints (\$) Population per EFT Staff (No.)	7 Y 7 2 13,348 81	3 n/a 2 1 4,908 125	Roads, Bridges and Footpath expenditure per capita (\$) Building & Infrastructure Renewal Ratio (%) Infrastructure Backlog Ratio (%) (TCorp Benchmark <20%) Road Length per '000 capita (metre) Asset Maintenance Ratio (TCorp Benchmark >1.0)	483.13 143.9 17.0 95.5 1.0	349.74 75.9 10.6 30.7 0.8
		Comparative Information on NSW Local Government Measuring Local Government Performance 2012-13 					
		See Appendix 1 for definitions, calculations & benchmarks See Appendix 3 for Council Groups					



6.2.16 Public Art Plan

REPORT BY THE DIRECTOR, COMMUNITY TO 18 MARCH 2015 COUNCIL MEETING

Public Art Plan

GOV400043, COU500009

RECOMMENDATION

That:

1. **the report by the Director, Community on the Public Art Plan be received;**
2. **Council place the Public Art Plan on public exhibition for 28 days to seek comment and input from the community.**

Executive summary

The Public Art Advisory Panel has developed a draft Public Art Policy. This policy seeks to provide some guidance in the development of public art in the Region and will be utilised in combination with the Public Art Policy that was adopted by Council in October 2013.

Detailed report

Over the past two years, significant work on public art has been undertaken by two of Council's advisory bodies, the Cultural Development Committee and the Public Art Advisory Panel. Much of this work has been focused on the pARTicipate community consultation process, the development of the Public Art Policy and the installation of public art works in Lawson Park (in partnership with the Rosby Sculptures in the Garden event).

The past few years have seen considerable local interest in public art, particularly in relation to public art sculptures. Interest has been generated by both the work of Rylstone Sculptures Inc. and the success of the Rosby Sculptures in the Garden event. This event has now led to the purchase of four pieces of art for public display. This includes two pieces from the 2013 event that have been installed in the western section of Lawson Park and two from the 2014 event (to be installed this month). These four pieces have been a joint donation by the Sculptures in the Garden Committee and purchase by Council. The fifth piece which is currently on display at Council was purchased by Moolarben Coal as a gift to the community as the Moolarben Coal Art Prize.

In forming the Public Art Advisory Panel in response to these opportunities, the development of the Public Art Policy was a requirement to ensure that there were some developed criteria in place for the proposed acquisitions.

The Public Art Plan is a further part of this process. The Plan seeks to provide some guidance to the overall concepts of public art in relation to the principles that underpin selection of works; consideration of potential sites as locations for public art; and meeting the requirements of Council's Delivery Program for 2014/17 to maintain and beautify civic open space and street access areas within towns and villages in the Region by working in partnership with the Public Art Advisory Panel and local groups to apply for grants, buy, and erect sculptures across the region.

As an important part of Council's cultural development program, it is appropriate that this draft Plan be placed on exhibition for 28 days and that public comment be invited.

Financial and Operational Plan implications

Not applicable.

Community Plan implications

Looking after our Community

1.2.4 – Maintain and promote the aesthetic appeal of the towns and villages within the Region

1.4.2 – Support arts and cultural development across the Region



SIMON JONES
DIRECTOR, COMMUNITY

4 March 2015

Attachments: 1. MWRC Public Art Plan March 2015

APPROVED FOR SUBMISSION:



BRAD CAM
GENERAL MANAGER



*Looking After
our Community*

MID-WESTERN
REGIONAL COUNCIL
PUBLIC ART PLAN
2015 - 2016

MID-WESTERN REGIONAL COUNCIL
COMMUNITY

■ ■ ■ ■ ■ TOWARDS 2030



COMMUNITY | MID-WESTERN REGIONAL COUNCIL PUBLIC ART PLAN

THIS DOCUMENT HAS BEEN PREPARED BY SIMON JONES, DIRECTOR COMMUNITY FOR MID-WESTERN REGIONAL COUNCIL.

ANY QUESTIONS IN RELATION TO THE CONTENT OF THIS DOCUMENT SHOULD BE DIRECTED TO:
COUNCIL@MIDWESTERN.NSW.GOV.AU OR (02) 6378 2850

FRONT COVER IMAGE: 'CUBE STACK' BY ALEX SCHIEBER

DATE OF PUBLICATION: 2 MARCH 2015

Table of Contents

1.	Background	4
	1.1.1 Purpose of the Plan	4
	1.1.2 Values	4
1.2	Context	4
	1.2.1 Community Plan	4
	1.2.2 The Public Art Policy	6
	1.2.3 Cultural Development Committee	6
	1.2.4 Public Art Advisory Panel	7
2.	Principles	8
	2.1 Artistic Excellence and Innovation	8
	2.2 Building a Regional Identity	8
	2.3 Respect for Heritage	8
	2.4 Access and Participation	8
	2.5 Collaboration and Partnerships	8
	2.6 Environment and Sustainability	9
	2.7 Tourism and the Visitor Economy	9
3.	Implementation	10
	3.1 Locational Implementation	10
	3.2 Selection Criteria	10
	3.3 Art Selection Process	11
4.	Partners	12
5.	Delivery	13
	5.1 Funding	13
	5.2 Projects	13
	5.2.1 Mid-Western Art Prize	13
	5.2.2 Council Infrastructure	13
	5.2.3 Temporary and Pop Up Installations	13
6.	Appendix	14
	6.1 Site Selection/identification	14

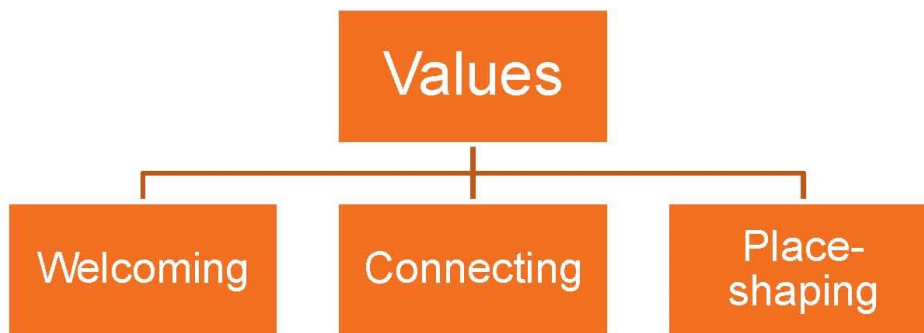
1. Background

1.1.1 Purpose of the Plan

This plan will guide how the Public Art Advisory Panel work with Mid-Western Regional Council to develop a public art program that will enrich the life of public spaces, reveal new public spaces and inspire communal activities of all kinds.

1.1.2 Values

The plan is structured as per the diagram below. The principles provide the foundation for determining all the other aspects of the Plan.



1.2 Context

1.2.1 Community Plan

The Public Art Plan assists in the delivery of several aspects of the Mid-Western Community Plan.

The Community Plan identifies the following themes, goals and strategies which are served by this Plan:

Theme – Looking After Our Community

Goal – Vibrant Towns and Villages

Strategies

2.1 Respect and enhance the historic character of our Region and heritage value of our towns

2.4 Maintain and promote the aesthetic appeal of the towns and villages within the Region

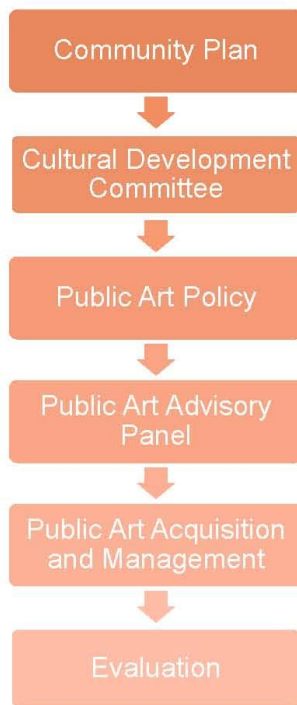
Goal - Meet the diverse needs of the community and create a sense of belonging

Strategies

4.1 Support programs which strengthen the relationships between the range of community groups

4.2 Support arts and cultural development across the Region

The Public Art Plan will be reviewed in line with the review of the Community Plan and incorporate any new principles the community identifies as being important in the future conservation growth and development of the Mid-Western Region.



1.2.2 The Public Art Policy

The Public Art Policy was adopted by Council on 16 October 2013.

This policy sets out Council's commitment to developing a public art program that reflects our natural and cultural heritage, engages with our community and adds value to our infrastructure, attractions and public amenity.

The Policy defines Public Art as:

"Public art may be in any medium, and form, created by a single artist, group of artists or artists working with members of the community. It may be permanent, temporary or ephemeral and will be located in a place easily accessed by the public."

The quality and uniqueness of public environments demonstrate a community's creative ability and its aspirations. Council recognises that public art, integrated with good urban design and landscape architecture can assist the region to be recognised as prosperous and progressive, and foster community pride.

Through this policy Council aims to:

- ⦿ Develop and maintain a public art collection and program that is responsive to the region's natural and cultural history and which gives the region a distinctive voice;
- ⦿ Encourage the participation in and appreciation of art by our communities;
- ⦿ Add value to our infrastructure, attractions and public amenities
- ⦿ Ensure the design, installation and maintenance of public artwork is in accordance with state and national standards of practice.

1.2.3 Cultural Development Committee

The Cultural Development Committee is a Section 355 Committee of Council and in accordance with its terms of reference:

Mid-Western Regional Council Cultural Development Committee will advise council on:

- ⦿ opportunities and priorities with regard to arts and cultural development across the region in accordance with the Towards 2030 Community Plan
- ⦿ strategic relationships with arts funding agencies within NSW and further afield
- ⦿ the use and development of cultural spaces
- ⦿ the needs and requirements of the cultural community; and will provide advice to Council on, and manage Council's relationship with relevant regional arts bodies other cultural advisory panels, such as the Public Art Advisory Panel

1.2.4 Public Art Advisory Panel

As outlined in the Public Art Policy, has established a Public Art Advisory Panel (PAAP) comprised of community and stakeholder representatives to guide the commissioning of public art and the management of the Public Art collection.

PAAP has the following responsibilities:

- ⦿ Evaluate proposals, acquisitions and public art programs within the parameters established by this policy and make detailed recommendations to Council;
- ⦿ Advise on the resources Council will need for the purchase, installation, including any ground works, development approvals, ongoing maintenance, restoration and insurance for new and existing works;
- ⦿ Oversee processes relating to the commissioning, procurement and de-accessioning of public art;
- ⦿ Evaluate public engagement with installations and programs;
- ⦿ Identify and advise Council of funding, partnership and donor opportunities;
- ⦿ Ensure public art is appropriately interpreted for diverse audiences; and
- ⦿ Review and evaluate Council's public art policy on a regular basis.



IMAGE: 'SHOOTING STARS' BY DAVID SHERLOCK

2. Principles

The development and implementation of public art projects and initiatives in the Mid-Western is governed by the following principles.

2.1 Artistic Excellence and Innovation

To support the foundation of excellence and innovation in the region through public art that reflects a visionary experience through quality and innovation that affects and changes an individual. An art experience that adheres to the root of existing that can be permanent, temporary or ephemeral.

2.2 Building a Regional Identity

To support artworks that will form part of a comprehensive program that communicates, demonstrates and celebrates the distinctiveness and diversity of the Mid-Western Region.

2.3 Respect for Heritage

To give consideration to artwork that acknowledges and celebrates local history, cultural heritage, community and the environment. In addition, to support work that honours Wiradjuri culture and heritage with respect to community and place.

2.4 Access and Participation

To enhance the social value of our public domains and experiences through public art and place making.

To actively support outreach to villages and communities within the region through engagement and access to public programs that promote best practice public art commissioning.

2.5 Collaboration and Partnerships

Encourage collaborative outcomes and partnerships that will achieve high quality commissions which can extend the current benefits of the current public art budget, with partners such as:

- government and non-government stakeholders,
- local and regional arts bodies
- practising regional artists

2.6 Environment and Sustainability

To consider and support projects that explore and stimulate a dialogue about environmental and sustainability issues.

2.7 Tourism and the Visitor Economy

To ensure that public art supports tourism and the visitor economy and to support and facilitate art interventions in public spaces that help to build on the vitality of the region and showcase the creativity of the public art sector.



IMAGE: 'SEED MEMORY' BY JAMIE SARGEANT

3. Implementation

3.1 Locational Implementation

The Plan identifies three major drivers that public art can play in the development of the region which assist in identifying the most appropriate locations for the placement of public art. In selecting projects for the region it will be necessary that project relates to one of these locational drivers.

1.	Welcoming	<ul style="list-style-type: none"> • Welcoming cultures and communities to our region • Gateway statements for our towns and villages (road and air) • Important public amenities and facilities
2.	Connecting	<ul style="list-style-type: none"> • connecting places: linking existing landscapes and infrastructures to our communities • connecting people: through the creation of spaces which are or could become popular destinations and talking points because of public art; involving residents in the creation of public art • connecting ideas: connecting the creative communities
3.	Place-shaping	<p>Creating new or enhancing existing public spaces or underutilised resources and assets - outdoor and indoor, through the creation of public art, either permanent (legacy), temporary or ephemeral. Sites might include major tourist destinations, public parklands, sporting facilities and the public domain generally, and may reference the histories of our town and villages.</p>

3.2 Selection Criteria

- Reflect the Mid-Western Region cultural values of creativity, excellence, diversity, openness and accessibility, with reference to this plan and the Community Plan.
- Address the Public Art Plan principles.
- Be identified and selected through fair and transparent processes.
- Be implemented in accordance with the Public Art Policy and Guidelines.

Criteria	Weighting
Artistic merit	50
Relevance to project brief and Public Art Plan principles	25
Practical considerations, including safety, locational, installation and maintenance, Integration with proposed location and accessibility	25

3.3 Art Selection Process

The Mid-Western Public Art Advisory Panel is comprised of members who provide expertise on selection of artists and evaluation of artwork proposals.

The panel includes art professionals, community representation, and Councillors. The composition of the Public Art Advisory Panel is explained in the Public Art Policy.

Note: Under the Local Government Act, all projects must comply with Council's procurement policy.

There is a variety of selection processes and approaches for commissioning works.

Local Government (General) regulations 2005 state that for contracts over \$150,000, local Councils are required to enter into the Tendering Process as outlined in Part 7 - Tendering.

Open Call

This is an open call to all artists and allows for a broad range of ideas, artistic experience and art practices. This process provides opportunities for a wide range of artists including younger or emerging artists, both local and national. For example, in an Ideas Competition, the project site and brief are advertised and artists are asked to send in concept proposals for a pre-determined site. A Committee-based selection panel will choose the winning proposal. This approach is suited to a wide range of projects and may include community-based Public Art projects; Council initiated projects and Legacy Projects.

By Invitation - Invitational Commissions for artists of regional or national stature

Artists are invited by the Public Art Advisory Panel to submit expressions of interest and resumes of previous work. Artists may then be asked to an interview or to submit proposals. This method is appropriate when looking for experienced artists for Legacy Projects or when the project requires specific expertise. These artists would be expected to work with the community and offer professional development opportunities such as workshops, artist talks and residencies.

By Curation

Public art curators can be invited to submit qualifications and proposals for selected artists for a significant project. This process can support both emerging and experienced artists and curators.

By the Development Process

The Public Art Panel may be approached by the private sector to provide advice about the inclusion of Public Art as part of the development process.

By Register

A register of qualified artists will be developed by the Selection Panel based on a review of artists who respond to an open call. Artists may then be invited to apply for specific projects by the Committee at a later date.

By Collaboration and Partnerships

Encourage collaborative partnerships between government and non-government stake holders.

COMMUNITY | MID-WESTERN REGIONAL COUNCIL PUBLIC ART PLAN

4. Partners

The Mid-Western Region benefits from an array of practitioners and partnerships that contribute to the vibrancy of the region and provide an opportunity for further development. Identified below is a number of significant potential and existing partners to assist in achieving its outcomes of the Plan.

Mudgee Underground

Gulgong Triennial Clay Event

Cementa15

Sculptures in the Garden

Local Arts and Cultural Regional Arts Bodies

Rylstone Sculptures Inc

Other major events:

Mudgee Small Farm Field Days (rural public art, found materials, pop up happenings), Day on the Green, September Wine Festival (art in the galleries), Rylstone Street Feast, Henry Lawson Festival, Gulgong Folk Festival, major sporting events



IMAGE: 'HEAVY LOAD' BY DAVE WALSH

5. Delivery

5.1 Funding

The provision of public art works and public art projects may be funded from a variety of sources including corporate sponsorship, grants, community fund-raising and through Council's Operation Plan. At present Council has committed \$30,000 annually to the purchase of public art for the region. In addition, \$10,000 per annum has been included in the budget for the establishment and ongoing support for a Public Art Prize.

Council is currently reviewing the Section 94 Developer Contributions Plan and will investigate options for the inclusion of public art in the Section 94 Plan. The Public Art Plan will provide the foundation for the investigation of its inclusion.

Where appropriate, grants will be sought for the provision and maintenance of public art.

5.2 Projects

5.2.1 Mid-Western Art Prize

As previously stated the Council has designated \$10,000 per annum towards the establishment of Mid-Western Art Prize. Options for the delivery of the program are currently being investigated including a biennial event based on the sculpture forum.

5.2.2 Council Infrastructure

Opportunities exist for the incorporation of public art into the provision of Council Infrastructure. Where possible, projects will be referred to the Public Art Advisory Panel for input into the inclusion of art for Council infrastructure projects.

5.2.3 Temporary and Pop Up Installations

Opportunities are available for popup and temporary installations. Commissioning of such works will be subject to the selection criteria outlined in this Plan and a cost/benefit analysis.

6. Appendix

6.1 Site Selection/identification

Currently, the site for selected works has been determined as Lawson Park West with the first two pieces being installed in 2014 with two more to follow in 2015. There is scope for additional works in Lawson Park West.

Over time, other sites will be selected, including sites in Gulgong, Kandos and Rylstone.

Some of the suggestions for possible sites include:

- ⦿ Town entrances
- ⦿ Laneways generally in the CBD areas
- ⦿ Entrances to major public buildings
- ⦿ Reserves and Parks

6.2.17 Mudgee Sports Council

REPORT BY THE DIRECTOR, COMMUNITY TO 18 MARCH COUNCIL MEETING

Report to Council - Mudgee Sports Council - February 2015

GOV400043, A0100013

RECOMMENDATION

That:

1. **the report by the Director, Community on the Mudgee Sports Council be received;**
 2. **That the minutes for the Mudgee Sports Council ordinary monthly meeting held on 2 February 2015 and 23 February 2015 be noted.**
-

Executive summary

The purpose of this report is to advise Council of the considerations and recommendations of the Mudgee Sports Council Meetings held on 2 February and 23 February 2015. The Sports Council receives an updated Works Request and Matters in Progress report together with updated financial details each month prior to their meeting.

There are no further matters arising that require consideration by Council at this time, noting that specific requests/recommendations are forwarded to Council under separate cover providing detailed information on requirements. Operational matters raised will be dealt with in due course when staff receives additional information.

Detailed report

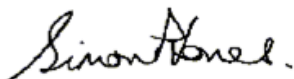
Not applicable.

Financial and Operational Plan implications

Not applicable.

Community Plan implications

Not applicable.



SIMON JONES
DIRECTOR, COMMUNITY

19 February 2015

- Attachments:*
1. Minutes of Mudgee Sports Council Ordinary Meeting 2 February 2015
 2. Minutes of Mudgee Sports Council Ordinary Meeting 23 February 2015

APPROVED FOR SUBMISSION:

A handwritten signature in black ink, consisting of a stylized capital letter 'B' followed by a horizontal line extending to the right.

BRAD CAM
GENERAL MANAGER

ATTACHMENT 1

MUDGEES SPORTS COUNCIL MINUTES 02-02-2015 - 18:05

Present: P. Mitchell, C. Kurtz, D. Schneider, J. Weatherley (MWRC Rep), T. Kane (MWRC staff rep), D. Sprigg, M. Sprigg, C. Kurtz, M. Winsper, R. Calton, J. Waite, G. Robinson, K. Lang, M. Collins, A. Whale, & J. Johnson.

Apologies: G. Parker, R. Sharp_Moved apologies is accepted C. Kurtz seconded M. Winsper. Minutes read as true and correct from previous meeting. Moved J. Weatherley seconded D, Schneider.

Business arising from previous meeting:

- Victoria Park- Fire extinguisher still empty was replaced 24/11/14.

Welcome to Matthew Sprigg who went to the National Softball titles held earlier this year.

Report from Matthew Sprigg:

- I would like to Thank the Sports Council for assisting with funds to allow me to travel to the title's after being selected, the experience was wonderful, and to come away with a national title was amazing. I really appreciate the support that I have been shown.

Treasurer's Report:

- \$57,622.49 in the account, to the end of June last year we had \$61,701.90.
- Payments received from Junior Cricket 13/14, and Mudgee Softball 14/15.
- All Summer Sports are reminded fees are due. Moved G. Robinson, D. Schneider.

Secretary Report:

- Nil.

Works Request Updates:

- Fire Extinguisher at Victoria Park remains **EMPTY**.
- The issue with the gates at Victoria Park have been resolved.
- Glen Willow - Sprinkler head holes have been attended too.
- West End - Sprinkler heads attended too.
- BBQ area at Glen Willow completed.
- Race Corse - Water had been turned off at Gabba.
- Jubilee re seeding to take place from 26/02-20/03 to liaise with Greg Bartrim.

Works Requests:

- ? Top Dressing at West End- the field is unsuitable to top dressing due to the sand content, and if top dressed sand would fill the holes, making play hazardous.
- Cahill Park - Showers, and Toilets leaking in Dressing sheds, season starts 20/03/15.
- Glen Willow - The scoreboard at the main stadium not working.
- Glen willow - BBQ's not working, more bin's required in Ladies toilets, Lights in Ladies toilet not working, hand sanitizer's not working in Ladies toilets.

General Business:

- Hockey comp starting 2nd May 2015, wondering when Softball finishes, as planning a 7 a side carnival the 28/29th March.
- What are the opportunities for Hockey to play at Glen Willow, numbers have dropped since Netball made their move to Glen Willow, asking if we could have access to a grass field at the moment and storage if available. At this stage we are only investigating the options. Council staff then spoke that plans are being drawn up at the moment with the next stage being 4 fields, a amenities block and storage this would be shared with Junior league and maybe junior Rugby, it will all depend on funding.
- Mudgee Black Swans playing a 9 a side game at Jubilee 21/02.

- Signage around town, are there enough signs showing people where Glen Willow is?
- Reseeding at Glen Willow- Training field to be closed 16/02-16/03, and some other fields from the 02/03-17/04.
- No Mowing or Round Up for line marking.
- Victoria Park- please don't mow on the field and then place the clippings over the fence.
- Lighting at Victoria Park- is being finalised with quotes, letters to affected residents, study into the affect to nearby observatories "Night Sky policy", tower's will come from Germany, the resealing of the Velodrome, test holes will need to be drilled on the cycle track which will be clearly marked for safety, we may be able to increase the cam bra slightly as well.
- Please ensure all dressing sheds are cleaned when your season ends.
- Glen Willow- Turf pitch awaiting plans from council, then a working group will be organised.
- The Health and Fitness Festival to be held 14th March at Lawson Park, contact Adelle at MWRC for more information.
- Proposal for a Pedestrian crossing at Glen Willow from main car park to Soccer fields, also secondary post and rail to all foot traffic next to the fields without impacting on vehicles.
- Winter sports are reminded to order line marking paint for their season, white and black are in stock at all times, for special colours speak with Tracey.
- Glen Willow score board - the Rugby League was notified Friday night that the score board wasn't working, very embarrassing when a major carnival involving Western teams as well as Newcastle, the score board is paramount to a major event, Sports council may be able to help, with funds from Sports council funding the repair with MWRC replacing said funds from Mudgee Sports council. Mr Weatherley said he would take it to the extra ordinary meeting Wednesday the 4th February. **Motion: Mudgee Sports Council provide funds to repair the score board at Glen Willow, with MWRC putting the funds back into the Mudgee Sports Council account, and Mudgee Sports Council recommend these repairs be completed as a matter of urgency.** Moved C. Kurtz, seconded K. Lang.
- Glen Willow needs to be checked prior to major events to ensure everything is at its best to promote the area in a good light, it was noted Saturday that there was bird droppings in carpeted area's and the gardens were in a poor state.
- **Sports Awards: 30th March, nominations need to be in by 13/03/15, selections will take place Monday the 16/03/15 with Geoff, Peter, Darren and Kathy as the selection committee, Geoff to choose a venue either the Golf club, or Club Mudgee.**
- Mudgee Junior Rugby League running a Fun, Footy Friday for 3 weeks from 13th February this is for 5-9 year olds.

Meeting closed 19:10

Next meeting Monday 23rd February 2015. Mudgee Netball Clubhouse

ATTACHMENT 2

MUDGEES SPORTS COUNCIL MINUTES 23-02-2015 - 18:05

Present: P. Mitchell, C. Kurtz (Soccer), D. Schneider (Senior Cricket), J. Weatherley (MWRC Rep), S. Jones (MWRC staff rep, G. Robinson, K. Lang (Mudgee Touch), M. Collins(Hockey), G. Bartrim(Rugby), D. Payne(Cycling), M. O'Keefe(AFL),G. Parker(Cricket), R.Golden(Cricket) & J.Johnson.

Apologies: D. Sprig, A. Whale, J. Waite, M. Winsper_Moved apologies is accepted J. Weatherley seconded M. Collins.

Minutes read as true and correct from previous meeting. Moved G. Robinson seconded D, Schneider.

Business Arising from previous meeting:

1. Score board issue taken to council.
2. Signage around town to Glen Willow, there is enough signage.
3. Sports awards will be held at Club Mudgee.

Treasurer's Report:

- \$57,622.49 in the account, no update since last meeting.
- Unknown at this stage if other summer sports have paid their fees.
- All Summer Sports are reminded fees are due. Moved G. Robinson, D. Schneider.

Secretary Report:

- Letter of resignation from Sports council by Darren Schneider, who is moving to Sydney, the office of Publicity will be vacant.
- Emails from schools for ground bookings for school carnivals.

Works Request Updates:

- Fire Extinguisher at Victoria Park?.
- Glen Willow- Sprinkler head holes fields 5/6 need to be checked.
- West End- Sprinkler heads attended too.
- BBQ area at Glen Willow completed.
- Cahill Park dressing sheds pending.
- Score board Glen Willow, council approved works to be done, not dealing with original company, council will pay for repairs from the quarterly budget, and hope to have everything up and running by the 19th April, if not a temporary scoreboard will be sourced.
- Glen Willow stadium repairs-ongoing.

General Business:

- Sports awards- only 1 entry so far all clubs are reminded to have entries in by the 13th March, also looking to have a section on the council's website for Sports Council information, the Council computer system is being upgraded, Simon will sort.
- Thanks expressed by the committee to John Weatherley for bringing the scoreboard issues to council's knowledge.
- The Pedestrian access to fields 5-6 at Glen Willow- a pedestrian gate and lane will be made, the lane will be made up of bollards to allow safe movement, around the Glen Willow fields, ½

of Touches and soccer's fee's will be accessed to allow the work to commence, approx \$10,000 to sort the safety issues, Sports council also ask that a gate be installed ½ way down Pitts Lane near field 6 to allow access to the Cricket pitch.

- Netball clubhouse, the pump room needs to be free of stored equipment as soon as possible.
- Parking at Glen Willow during the Junior Touch carnival was a nightmare with people parking where ever they felt like even blocking the access road.

Meeting closed 18:25

Next meeting 30/03/15 at 6pm Netball clubhouse.

6.2.18 Clarkes Creek Road, Windeyer

REPORT BY THE BUSINESS MANAGER WORKS TO 18 MARCH 2015 COUNCIL MEETING

Clarkes Creek Road
GOV400043, R0074001

RECOMMENDATION

That:

1. **the report by the Business Manager Works on the Clarkes Creek Road, Windeyer be received;**
2. **Council do not undertake maintenance works on the unmaintained section on Clarkes Creek Road, Windeyer.**

Executive summary

Council have received a request to carry out maintenance works on the unmaintained section of Clarkes Creek Road, Windeyer.

Council currently maintains 2.46km of Clarkes Creek Road, leaving 3.44km of unmaintained road to the property of the rate payer requesting the works. The unmaintained section is in poor condition with washout damage.

It is not recommended to carry out works because:

- It is not supported by Council's Unmaintained and Unformed Road Policy and
- It is estimated that it will cost \$7,500 to grade the unmaintained section and repair the washout damage.

Detailed report

It is the intent of Council's Unmaintained and Unformed Roads Policy that Council will not undertake works on the unmaintained road network. There is provision in the Policy for private individuals to perform maintenance works at their cost or engage Council under a private works arrangement to carry out works.

The policy states that :

'Council may perform maintenance on unmaintained roads under a private works arrangement with the affected property owner(s) when plant is in the region and subject to current workloads.'

'Private individuals or Contractors may perform maintenance on public roads that are listed on the unmaintained road register, if and only if:

- *They have submitted an application to perform maintenance - Such application shall detail the extents of proposed maintenance activities, experience of the person performing the works, and plant and equipment to be used for the maintenance;*
- *Appropriate traffic control plans are in place prior to undertaking the proposed works;*
- *The applicant has a current Public Liability Insurance Policy to cover any mishap which may occur with a recommended minimum level of indemnity of \$10 million and such policy shall be suitable endorsed to cover Council'*

There are 10 separate rate payers accessing their properties from Clarkes Creek Road, however there is only 1 permanent residence, thus this does not meet the Policy criteria for consideration for inclusion onto the maintained road list.

'Roads, or sections thereof that service less than 5 residences will not be considered for addition to the maintained road list, noting that historically, there are roads within the shire that do not meet this requirement.'

Financial and Operational Plan implications

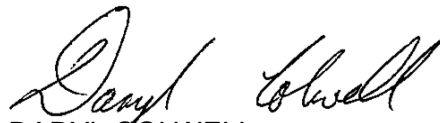
It is estimated that it will cost \$7,500 to grade the 3.44km of unmaintained road to repair the washouts. To bring to road up to a standard by which it can be added to the list would cost \$75,000.

There is no capacity in the 2014/15 Operational Plan for additional roads to be added to the maintain roads list.

Community Plan implications

Unmaintained and Unformed Road Policy.

SALLY MULLINGER
BUSINESS MANAGER WORKS


DARYL COLWELL
DIRECTOR, OPERATIONS

27 February 2015

Attachments: Nil.

APPROVED FOR SUBMISSION:



BRAD CAM
GENERAL MANAGER

6.2.19 Ulan Road Upgrade – Investigation & Design Contract – Variations to Contract

REPORT BY THE SENIOR WORKS ENGINEER TO 18 MARCH 2015 COUNCIL MEETING

Ulan Road Variation Report
GOV400043, COR400061

RECOMMENDATION

That:

1. **the report by the Senior Works Engineer on the Ulan Road Upgrade – Investigation & Design Contract – Variations to Contract be received;**
2. **Council accepts GHD Pty Ltd (GHD) October 2014 – February 2015 Variations to Contract 2014/01 for the Investigation and Design of the Ulan Road Upgrade to the value of \$27,215.00 excl. GST; and**
3. **Council delegate authority to the General Manager to approve any additional variations up to a further 5% of the amended contract value of \$384,460 excl. GST.**

Executive summary

On 23 June 2014 GHD Pty Ltd was awarded the contract for the Investigation and Design of the Ulan Road Upgrade to the value of \$333,200 (excl. GST).

Part of this design work included a drainage study for the low section of Ulan Road south of Cooyal Creek to determine the height by which the road could be raised, and the exiting culverts up-sized to minimise flooding of Ulan Road during periods of high rainfall.

On completion of the drainage analysis, GHD concluded that the existing box culverts at the low point could be retained. If the road was to be raised by 400mm, flood immunity for the road would be provided for the ten year storm event although the risk of upstream flooding was unable to be quantified under this study. This report recommends a further investigation at a cost of \$27,215.00 excluding GST to investigate upstream flooding if the road was to be raised.

Detailed report

GHD proposes that we consider a further drainage study of Cooyal Creek to determine the risk associated with raising the road and to establish the resultant flood immunity for surrounding properties.

Further boundary redefinition work is needed to provide more certainty around the extent of encroachment into certain properties beside Ulan Road. The Lawry property at 1262 Ulan Road and the Huntington Estate opposite Buckaroo Lane are two of these properties.

In line with standard contracting procedures, the designer has submitted Variation Orders to carry out the additional work over and above the original contract. The cumulative amount of these variations exceeds 5% of the contract sum which is outside the delegated authority of the General Manager to approve. This report requests the approval of those variations via Council resolution.

The table below sets out those departures from the original scope of work that have been uncovered during the design process.

VO No.	Date of VO	Description	Submitted Price (excl. GST)	Approved (excl. GST)
VO1	23/07/14	George Campbell Drive realignment	\$ 2,925	\$ 2,925
VO2	20/08/14	1. Additional Mid Block survey of 14.500 to 14.912 covering the gap between two mid-block sections. 2. Additional survey of centreline of Ulan Road from 35.100 to 37.407	\$ 11,505	\$ 11,505
Previously approved by GM				\$ 14,430
VO3	1/09/14	Buckaroo Lane peg out for MWRC review of any property encroachment	\$ 1,350	\$ 1,350
VO4	4/09/14	Wollar Road redesign for property owner concerns	\$ 6,650	\$ 6,650
VO5	8/09/14	MacDessi boundary redefinition survey to check whether there is any encroachment into property	\$ 1,615	\$ 1,615
Amount previously Approved by Council				\$9,615
VO6	16/10/14	Lawry boundary redefinition survey to determine the extent of any encroachment into property	\$ 2,635	\$ 2,635
VO7	16/12/14	Huntington Estate boundary redefinition survey to discuss with owners regarding the extent of encroachment into the property	\$ 3,940	\$ 3,940
VO8	12/02/15	Additional Cooyal Creek drainage study	\$ 20,640	\$ 20,640
Amount to be Approved by Council to date				\$27,215

VO1 and VO2 were previously approved by the General Manager under delegated authority, while VO3 - VO5 have previously been authorised by Council.

The Variation Orders VO6 – VO8 described below require authorisation from Council.

LAWRY BOUNDARY REDEFINITION

VO6 came about as a result earlier MWRC construction work on Ulan Road, during which Council undertook to redefine Mr Lawry's road frontage boundary. This Variation Order was prepared for this purpose.

HUNTINGTON ESTATE BOUNDARY REDEFINITION

VO7 arose as a result of consultation with the owners of the Huntington Estate Winery, which saw them raise concerns regarding possible encroachment issues associated with the Buckaroo Lane intersection upgrade. This revealed the need to show on the ground the extent of the proposed construction work.

Although the extent of work was pegged out, it was still very difficult to see where the property boundary actually lay and the decision was made to redefine the road frontage boundary at 20m intervals to show the impact on the winery entrance. The design will be discussed again with the owners, this time with a better understanding of where the boundary lies in relation to the new roadworks.

COOYAL CREEK FLOOD STUDY

VO8 is required as a result of the need to establish the flood characteristics of Cooyal Creek to allow an informed decision on the risk of raising the road and up-sizing the culverts.

Historically, Ulan Road in the location of the Cooyal Creek Bridge has overtopped on numerous occasions, during which the creek has backed up causing widespread upstream flooding, which has impacted the adjacent properties.

On completion of the drainage analysis GHD determined that the existing four cell 1200x600 box culverts at the low point are adequate. While raising the road by 400mm would provide flood immunity for the road under the ten year storm event GHD were unable to quantify the risk of upstream flooding under this study.

GHD also noted that *“There is widespread flooding in the 100 year event so it is not practical to provide immunity; however, our model does not consider floodplain storage and is based on the rational method only... (and) ...we are not able to understand potential upstream impacts of flood afflux.”*

GHD has proposed that a further drainage study be carried out to gain a better understanding of the risk of raising the road and increasing the size of the culverts. GHD has provided four options as outlined in the attached memorandum and have recommended Option 2 as the best value for money.

Financial and Operational Plan implications

INTERSECTIONS

There are twenty-six road intersections requiring an upgrade to Austroads standard, ten of which are major intersections requiring more than BAR/BAL configuration. It is possible that detailed design may show encroachments into adjoining properties. Minor redesign may arise from any meetings with property owners at an associated cost.

OVERTAKING LANES

The extent of the encroachment of the overtaking lanes remains unknown at this stage. The overtaking lanes on Cooks Gap Hill and Frog Rock Hill will require some deep filling in places and the toe of the 1 in 4 batter from the pavement hinge point may encroach onto the neighbouring properties. Minor redesign may result from consultation with property owners at an associated cost.

Sufficient contingency has been built into the total budget of \$18,685,257 excl. GST to be funded by Restart NSW and the three mines and with only a further two months of design work remaining it is fully expected that the contingency will not be wholly expended. Whilst no further material variations are anticipated, it would be prudent to grant a delegation to the General Manager to approve additional variations to maximum of 5% of the amended contract value (\$384,460 excluding GST ie \$19,223 excl. GST). This would avoid the need to prepare additional reports to Council for immaterial variations should they arise.

Community Plan implications

Not applicable.



PAUL CRAWFORD
SENIOR WORKS ENGINEER



DARYL COLWELL
DIRECTOR, OPERATIONS

9 March 2015

Attachments: 1. GHD Variation Order No.VO8

APPROVED FOR SUBMISSION:

A handwritten signature in black ink, consisting of a stylized capital letter 'B' followed by a horizontal line extending to the right.

BRAD CAM
GENERAL MANAGER



CLIENTS PEOPLE PERFORMANCE

Change Management and Variation Form

GHD Project Number:	<input type="text" value="22/17392"/>	Change / Variation No.	<input type="text" value="V08"/>
Client:	<input type="text" value="Mid-Western Regional Council"/>		
Project:	<input type="text" value="Ulan Road upgrade"/>		
Brief Description:	<input type="text" value="Cooyal Creek flood study"/>		
Predicted Duration:			<input type="text" value="4 weeks"/>
Predicted Project Delay:			<input type="text" value="4 weeks"/>
Budget / Cost implications (excluding GST):	NE cost can be Nil		<input type="text" value="\$ 20,640 (recommended. See below)"/>

Change / Variation Description:

Cooyal Creek flood study

The options below are for the the study to establish flood characteristics of the Cooyal Creek flooding. This will allow an informed decision on the interaction of road raising and culvert provision to alleviate flooding over Ulan Road and to understand potential impact to adjacent properties.

Our proposal, as agreed at the pre-tender meeting, allowed for the assessment of the catchment using the rational method and sizing culverts based on those flows. Upon completing these calculations, there were significant uncertainty around the resultant flood levels and culverts sizes required to provide certainty in the flood immunity achieved.

Option 1: Basic

The steps in the methodology would include:

- Establishment of a discharge relationship for the flow crossing Ulan Road (sum of weir flow formula for the overtopping of Ulan Road, culvert flow formula for culvert flow under Ulan Road plus a head loss flow relationship for the bridge over Cooyal Creek
- Establishment of a RAFTS estimate of a range of peak flood flow rates at Ulan Road for the upstream catchment for events for 2, 5, 10, 20, 50 and 100 year ARI critical duration magnitude
- Based upon a walk over assessment of the creek bank estimate the Cooyal Creek flood level that would cause flow to break onto the flow path for the culvert
- Assess the flood levels upstream of Ulan Road together with overtopping levels from the above predictive relationship
- Document the adopted methodology and results of the analysis

Survey: No additional survey is required

Fee: \$13,450 ex GST

Limitations: This approach would most probably underestimate flood levels at Ulan Road as it would ignore the presence of any backwater effects from downstream of Ulan Road. The magnitude of the underestimate is unknown. For this reason we don't believe this option presents value for money



CLIENTS PEOPLE PERFORMANCE

Change Management and Variation Form

Option 2: Recommended

The steps in the methodology would include:

- Undertake field survey of the sections shown on attached figure ✓
- Undertake a site visit ✓
- Establishment of a RAFTS estimate of a range of peak flood flow rates at Ulan Road for the upstream catchment for events for 2, 5, 10, 20, 50 and 100 year ARI critical duration magnitude. This would be the same as for Option 1 ✓
- Use the surveyed sections to establish a HEC-RAS (1-dimensional) model of the surveyed sections ✓
- Operate the HEC-RAS in an iterative mode to establish the flow split between Cooyal Creek and flow on the floodplain south of Cooyal Creek. That split will also provide the definition of flood levels over Ulan Road for the range of design flow rates ✓
- Document the adopted methodology and results of the analysis ✓

Survey: Additional cross sections along Cooyal Creek would be required ✓

Fee: \$20,640 ex GST

Limitations: This approach would be expected to provide predicted levels over Ulan Road to be +/- 150 mm. Given the location and population density we recommend this option as presenting best value for money. ✓

Option 3: Improved accuracy

The steps in the methodology would include:

- Establishment of a RAFTS estimate of a range of peak flood flow rates at Ulan Road for the upstream catchment for events for 2, 5, 10, 20, 50 and 100 year ARI critical duration magnitude
- Undertake a site inspection
- Undertake field/air survey of the area shown hatched in the attached image. The air survey being sufficiently accurate to establish a DTM having a vertical resolution of 0.25 m and a vertical accuracy of +/- 0.1 m.
- Use the DTM data to establish a TUFLOW (2-dimensional) model of the hatched area
- Operate the TUFLOW model for each ARI event to establish flood conditions over Ulan Road
- Document the adopted methodology and results of the analysis

Survey: Air survey (using a drone) for area shown plus ground establishment

Fee: \$38,900 ex GST

Limitations: This approach would have minimal benefit over the results from Option 2. It would allow the TUFLOW model to establish its own flow path / overflow level from the creek rather than rely upon a user forced overflow location. The magnitude of the improvement in estimates from Option 2 is likely to be minimal ✓



CLIENTS PEOPLE PERFORMANCE

Change Management and Variation Form

Option 4: Detail catchment modelling (Not recommended)

The steps in the methodology would include:

- Undertake a site inspection
- Establishment of a course TUFLOW model over the entire catchment area
- Operate the course TUFLOW model to establish the critical duration flood duration for the 2, 5, 10, 20, 50 and 100 year rainfall events. It is likely that the TUFLOW analysis will give reduced design flow rates to the RAFTS model due to an improved representation of the catchment storage
- Undertake field/air survey of the area shown hatched in the attached image. The air survey being sufficiently accurate to establish a DTM having a vertical resolution of 0.25 m and a vertical accuracy of +/- 0.1 m.
- Use the DTM data to establish a TUFLOW model of the hatched area
- Operate the finer scale TUFLOW model for the hatched area and operate it for each ARI event to establish flood conditions over Ulan Road
- Document the adopted methodology and results of the analysis

Survey: Air survey of *entire* upstream catchment (apparently around 75 km²) plus ground establishment for hatched area

Fee: ~\$100k ex GST, pending confirmation of survey costs

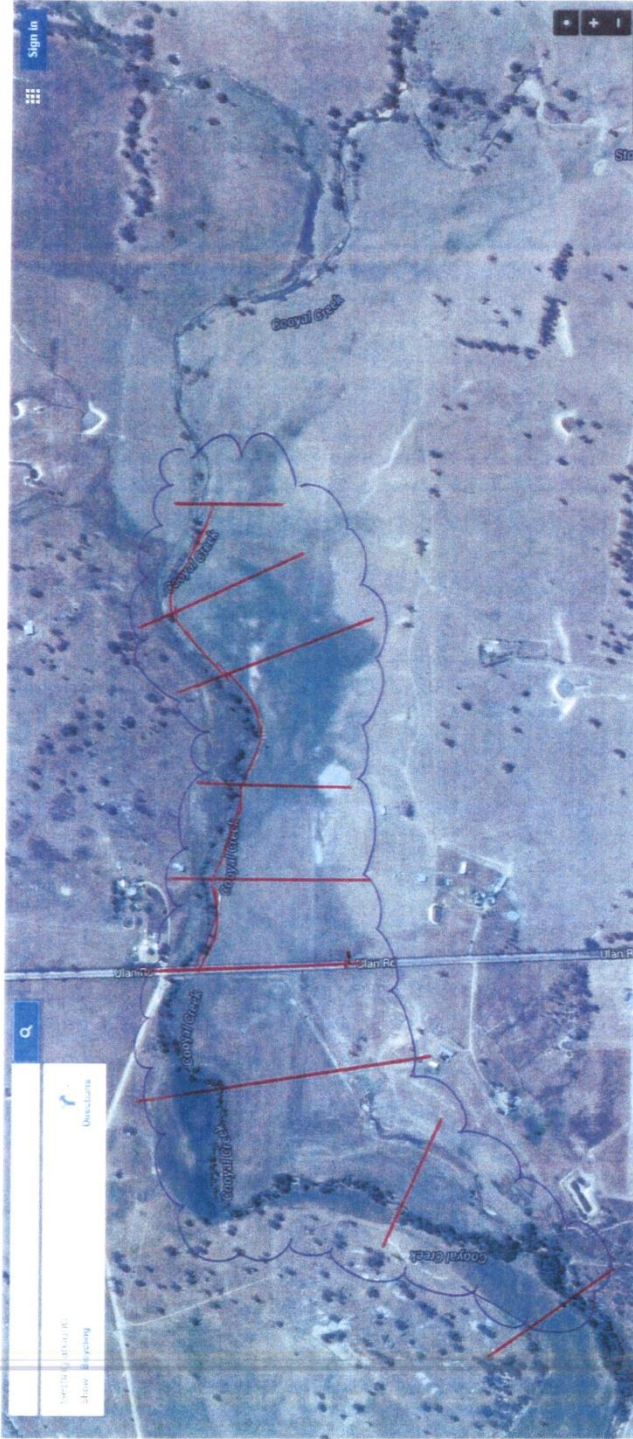
Limitations: This approach would be expected to provide the most realistic representation of the flow rates and required upgrade works. However the expense is probably not warranted for the locality. ✓

Clients Comments

Signed: *Paul Youman*
 Name: Paul Youman
 Position: Project Manager
 Company: GHD
 Date: 11/02/2015

Signed: *Paul Crawford*
 Name: Paul Crawford
 Position: Project Manager
 Company: Mid-western Regional Council
 Date: 16/2/15

OK to proceed
[Signature]
 16.2.15



Survey sections in red.
Air survey extent in blue
blue cloud.

6.2.20 Local Traffic Committee Minutes of Meeting held 13 February 2015

REPORT BY THE DIRECTOR, OPERATIONS TO 18 MARCH 2015 COUNCIL MEETING
LTC Minutes of Meeting 13 February 2015
GOV400043, A0100009

RECOMMENDATION

That the report by the Director, Operations on the Local Traffic Committee Minutes of Meeting held 13 February 2015, items 15/01 – 15/06 be received; accepted and endorsed.

Executive summary

The purpose of this report is to advise Council and seek support of the considerations and recommendations of the Local Traffic Committee (LTC) meeting held on 13 February 2015.

Detailed report

The minutes and discussion notes are attached.

Financial and Operational Plan implications

Minimal with maintenance budgets.

Community Plan implications

Not applicable.



DARYL COLWELL
DIRECTOR, OPERATIONS

4 March 2015

Attachments: 1. Minutes and discussion notes of LTC meetings – 13 February 2015
(reports available upon request)

APPROVED FOR SUBMISSION:



BRAD CAM
GENERAL MANAGER

**MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING
HELD ON TUESDAY, 13 FEBRUARY 2015**

Present: Daryl Colwell (Chairperson MWRC), Prue Britt (RMS), Cr John Weatherley, D/Insp Cameron Whiteside (NSW Police), Thomas Natsa (MWRC – Manager Development Engineering) and Mette Sutton (MWRC – Executive Secretary).

Apologies: Acting Superintendent Julie Boon (NSW Police)

The LTC meeting commenced at 9.35am.

The minutes of the previous meeting held 9 December 2014 accepted as correct.
Moved: Prue Britt; Seconded: John Weatherley.

15/01 MATTERS IN PROGRESS – nil

ITEM	ACTION
Rifle Range Road Stop Sign	<p>Adrian re-measured the sight distance at the intersection pursuant to RMS supplement as directed at previous meeting. Sight distance meets warrant for a stop sign.</p> <p>All in favour of installation of stop sign.</p> <p style="text-align: right;">Moved: John Weatherley; Seconded: Prue Britt</p> <p>Suggested deletion.</p>
Lower Piambong Road Goolma Road intersection	<p>Adrian spoke to Jeff Neil (Ogdens). Jeff suggested that the sealing of the neck of Lower Piambong Road would do little to remedy the problem as the tyres on the school bus do not spin when leaving the intersection. He insisted that a geometric upgrade (for instance: seagull arrangement) would be the ideal solution. He re-iterated that the problem is when leaving Lower Piambong Road, the initial acceleration is the culprit whilst travelling on Goolma Road. Although motorists may be able to see the bus there is insufficient space to stop and there have been reported near misses.</p> <p>Traffic counts shall be available at the intersection within the next fortnight. RMS re-iterated that it is unlikely that the intersection would meet the criteria for an upgrade due to a lack of crashes (minimum of two required over five years).</p> <p>It has come to the attention of the committee that the bus route has already recently changed to allow right turns out of Lower Piambong Road. There needs to be confirmation if the route is an active B-Double route. It was thought that B-Doubles were allowed to only turn left out of Lower Piambong Road into Goolma Road.</p> <p>An upgrade of the intersection may be covered under the Country Passenger Transport Infrastructure Grant Scheme (CPTIGS).</p>

	<p>If the volume of traffic is insufficient to warrant an intersection upgrade a change of bus route may be warranted to avoid the problem entirely. Adrian will follow up with the traffic counts and the Transport Co-ordinator at Transport for NSW (stationed in Bathurst) to assess the viability of options.</p> <p>15.02.15 – Thomas to follow up where Adrian left off, and bring recommendation to future LTC meeting.</p>
Elderly Usage of Motorised Scooters (gophers)	<p>Cr John Weatherly requested that RMS and NSW Police provide Council with any documentation or media that Council can use to raise awareness of individual responsibility whilst driving motorised scooters (gophers) in public places. Julie Boon unable to find information. RMS to provide information.</p> <p>15.02.15 – Prue Britt provided CD and tabled brochure on pedestrian safety. Thomas to provide CD to Fiona Turner in Community Services. RMS Pedestrian Safety brochure available from the motor registry. Police will promote pedestrian safety through NSW Police Facebook site and Cameron will talk to staff about public awareness. Cameron will also talk to the traffic Sergeant to engage media support. Suggested deletion.</p>

15/02 SPECIAL EVENT DEBRIEF - nil

15/03 DISABLED PARKING SPOT MAYNE/HERBERT STREET GULGONG

Decision deferred pending community consultation.

15/04 COX ST-NICHOLSON ST-RHEINBERGER AVENUE, GIVE WAY SIGN

Decision deferred pending community consultation.

15/05 REQUEST TO REVIEW SPEED ZONE – ROCKY WATERHOLE ROAD

The following recommendation was moved by Cr John Weatherly, seconded by D/Insp Cameron Whiteside and carried as a recommendation to Council.

That:

1. a request to review the speed zone on Rocky Waterhole Road be forwarded to the RMS; and
2. the residents of Rocky Waterhole Road be notified of the referral to the RMS.

15/06 GENERAL BUSINESS ITEMS

The following recommendation was moved by Cr John Weatherly, seconded by Prue Britt and carried as a recommendation to Council.

That the items discussed in general business be noted.

DISCUSSION NOTES FROM THE 13 FEBRUARY 2015
LOCAL TRAFFIC COMMITTEE MEETING

Any items not listed in the discussion notes generally had minor discussions prior to the recommendation to the report being resolved by the Committee. In all those cases the items were relatively straight forward and the Committee agreed with the content of the reports.

15/03 DISABLED PARKING SPACE - MAYNE/HERBERT STREET GULGONG

RMS suggested that the community needs to be consulted, including the businesses in proximity of the proposed new parking space. The correspondence received by Council may not represent all of the community. Also, if the disabled parking spot is moved it will need to meet the Australian Standard for disabled parking spaces.

Cr John Weatherley noted that the heritage value, being the kerb and gutter, needs to be maintained in the Gulgong township.

Committee agreed to defer making a decision on this matter until community consultation has been undertaken. Item to be added to matters in progress, and reported to a future LTC meeting.

15/04 COX ST-NICHOLSON ST-RHEINBERGER AVENUE, GIVE WAY SIGN

RMS representative tabled two designs for similar type intersection treatments for consideration, and suggested that community consultation be undertaken.

Council to consider schematic for intersection and to consult with community.

Committee agreed to defer making a decision on this matter until community consultation has been undertaken. Item to be added to matters in progress, and to be reported to a future LTC meeting.

15/05 REQUEST TO REVIEW SPEED ZONE – ROCKY WATERHOLE ROAD

The Committee agreed with the recommendation in the report, and that the item be added to matters in progress.

GENERAL BUSINESS

Dye Hard Fun Run, Sunday 8 March 2015 –

Daryl briefed Committee on proposed fun run that was originally to be held within Lawson Park and thus did not require consideration of the LTC as it did not affect Mid-Western roads. Further documentation on this event was received which included a map showing that the course had changed, and was now proposed to utilise the walking/cycle path from Lawson Park, to behind Walkers oval, over the footbridge to Pitts Lane, under the Ulan Road underpass and back to Lawson park on the path adjacent to Ulan Road over Holyoake Bridge. The organiser has suggested that up to 800 people may participate.

The Committee expressed concern at the use of Holyoake Bridge with such a large number of competitors, and no plans for traffic management. Committee suggested that this event be supported but that the organiser be requested to reconsider the course to eliminate the requirement to use Holyoake Bridge. The alternate route could include a loop around the cyclepath on the northern side of the Cudgegong footbridge utilising the section of cyclepath heading west adjacent to the river and the lane beside the Pitt's

residence in Pitts Lane, back over the footbridge and return to Lawson Park, thus eliminating the use of Holyoake Bridge.

Gulgong Heritage Harness Association Inc – 2015 Henry Lawson Heritage Drive

Daryl provided a copy of documentation received from the Gulgong Heritage Harness Association seeking permission to conduct this year's annual Heritage Drive, from 30 May to 7 June, noting that the event will only be in the Mid-Western region on 4 and 5 June. This event has been held for 15 years previous without incident that Council is aware of.

The Committee agreed to support this event.

Windeyer Endurance Ride – 7 March 2015

Prior to the LTC meeting a traffic management plan was distributed to the LTC for this event. Since that time, the organiser has advised Council that the NSW Police have provided a list of conditions for this event, one being that the event must be held in daylight hours. The organiser has expressed concern at this condition and that it would endanger the welfare of the horses having to compete in the hottest part of the day.

Committee suggested the use of appropriate event in progress advanced warning signs be used to improve safety. Signage could also include time of event.

Det/Inspector Cameron Whiteside contacted Acting Superintendent Julie Boon who suggested that the organiser write to the local Police asking that the condition that the ride be held in daylight hours be reconsidered.

The Committee agreed to support the use of local roads for this event, in conjunction with the conditions issued by the NSW Police.

Mudgee RSL Sub-Branch ANZAC Day March

Daryl distributed correspondence received from the Mudgee RSL Sub- Branch in which permission is sought to hold the Mudgee Town ANZAC Day marches on Saturday 25 April 2015.

The Committee agreed to support the Mudgee Town ANZAC Day march, and that the RSL be advised that they can use any local roads for other marches that will be held in our region for ANZAC day 2015.

Mudgee Fire Station – Permit Parking

Daryl tabled an email received from Prue Britt that stated (from the Permit Parking Manual page 7, Section 6.2) *Council may approve, establish and operate PPs (parking permit) on roads and road related areas within their area of operations except classified roads.....*

Given this information, it poses a problem as the Mudgee Fire Station is located on the corner of Church Street and the Castlereagh Highway which is a classified road. The permit parking area would therefore be limited to Church Street.

Committee agreed that Council staff consult with the Mudgee fire brigade to find out how many car spaces are required and if parking in Church Street could be an option.

The Committee recommended that the items discussed in general business be noted.

Moved; Cr John Weatherly, seconded by Prue Britt

The meeting closed at 10:45am

Next meeting to be held Friday, 13 March 2015.

6.2.21 Rylstone Kandos Flood Study & Committee

REPORT BY THE DIRECTOR, OPERATIONS TO 18 MARCH 2015 COUNCIL MEETING

Council Report- The Flood Study for Kandos & Rylstone

GOV400043, WAT500052

RECOMMENDATION

That:

- 1. the report by the Director, Operations on the Rylstone Kandos Flood Management Committee be received;**
- 2. Council endorse the recommendations of the Rylstone Kandos Flood Management Committee as detailed in the meeting minutes;**
- 3. Council adopt The Flood Study for Kandos and Rylstone**

Executive summary

The former members of the Rylstone Kandos Flood Management Committee reconvened February 24th to discuss the Rylstone Kandos Flood Study and Committee configuration. It is recommended that Council endorse the recommendations detailed in the meeting minutes and adopts the Flood Study for Rylstone and Kandos.

Detailed report

The Flood Study for Kandos and Rylstone (the Study) was commissioned in 2009 with the work undertaken by Sinclair Knight Merz (SKM). The Study was completed in November 2013 and presented to Council at the ordinary meeting held 23rd July 2014 with a resulting resolution to proceed with public exhibition of the report. The Study was placed on public exhibition for 28 days commencing 8th August 2014 with no submissions being received during the exhibition period.

The purpose of the Study was to model hydrologic and hydraulic aspects of flood events at Rylstone and Kandos of varying severity up to and including the probable maximum flood. Based on the results, the Study then identifies flood hazard categories which are useful in determining appropriate land use scenarios for flood affected land and forms a precursor in the development of a flood risk management plan.

Councils in NSW are obligated to develop and implement floodplain risk management plans in accordance with the NSW Office Environment and Heritage (OEH) guidelines as set out in the *Floodplain Development Manual 2005*. The guidelines stipulate the formation of a flood committee (the Committee) that makes recommendations to Council. The Committee acts as both a focus group and forum for the discussion of technical, social, economic, environmental and cultural issues and for the distillation of possibly differing viewpoints on these issues into a management plan. The OEH guidelines suggest that Committee membership should be comprised of elected members of Council, Council staff from engineering, planning and environmental disciplines, local community representatives, representatives of relevant industry bodies, OEH officers and a representative from the SES.

Former members of the Rylstone Kandos Flood Management Committee reconvened February 24th to discuss the Study and future configuration of the Committee that would better inform a flood

risk management plan. The Committee has made recommendations to adopt the Study and to reconfigure the Committee to facilitate a more balanced representation. These recommendations are provided in the attached minutes. This report seeks Council endorsement of those recommendations.

Financial and Operational Plan implications

The flood study and subsequent Floodplain Risk Management Plan are budgeted items and partially grant funded by the NSW Government. The Floodplain Risk Management Plan must be completed in order to claim these funds.

Community Plan implications

Development of a Floodplain Risk Management Plan for Rylstone and Kandos and its implementation is consistent with the 'protecting our natural environment' theme within the community plan.



DARYL COLWELL
DIRECTOR, OPERATIONS

2 March 2015

Attachments:

1. Minutes of the Rylstone Kandos Flood Management Committee Meeting 24th February 2015
2. Flood Study for Kandos & Rylstone (included at the end of the business paper)

APPROVED FOR SUBMISSION:



BRAD CAM
GENERAL MANAGER

MINUTES

MINUTES OF THE RYLSTONE KANDOS FLOOD MANAGEMENT COMMITTEE MEETING HELD 24TH FEBRUARY 2015 COMMENCING AT 2:00PM AND CONCLUDING AT 2:15PM

Present: Daryl Colwell (Chair), Cr Peter Shelley, Cr Esme Martens, Thomas Natsa
Via phone: Kris Grbevski (OEH)

Observer: Gemma Wilkins (Minute Secretary)

1. APOLOGIES

Carrie Hooper

2. Daryl explained that this meeting represents the reconvention of the Rylstone Kandos Flood Committee. Carrie had requested that she be excused from the Committee as her role in Council does not correlate with the function of the Committee. The configuration of the committee to be discussed further after the next item.

3. STUDY TO COUNCIL FOR ADOPTION

Sinclair Knight Merz prepared draft with the draft placed on public exhibition in August 2014 for 28 days. No submissions were received during public exhibition. No objections were raised by the Committee members regarding content of the Study.

Recommendation:

That Council adopt the Flood Study for Rylstone and Kandos.

Moved: Cr Shelley 2nd: Cr Martens

4. RECOVERING THE FLOOD COMMITTEE

- State Government guidelines (Floodplain Management Manual 2005) state that the SES should have a seat on the committee. A letter to be sent requesting a representative be nominated as a member of the Committee.
- State Government guidelines indicate that it would be appropriate for representatives to have expertise in the fields of planning, engineering or environmental disciplines. Daryl suggested Liz Densley of MWRC as an appropriate candidate.
- Daryl requested to be replaced by Thomas Natsa as the Chair of the Committee as he is now in a different role within Council.

Recommendation:

That the Flood Committee be reconvened based on the above recommendations

*Moved: Cr Shelley 2nd Cr Martens
Motion Carried*

5. GENERAL BUSINESS

- Kris concerned about work plan dates and feasibility to meet those deadlines. Schedule will need to be assessed and changed.
- Daryl advised that Sinclair Knight Merz were advised to proceed with risk management. Council will check if dates are doable.

MEETING CLOSED 2:15 pm

6.2.22 Mudgee Saleyards Management Committee

REPORT BY THE DIRECTOR, OPERATIONS TO 18 MARCH 2015 COUNCIL MEETING
Council Report- Mudgee Saleyards Committee Minutes February 2015
GOV400043, F0720036

RECOMMENDATION

That:

- 1. the report by the Director, Operations on the Mudgee Saleyards Management Committee be received;**
- 2. the minutes for the Mudgee Saleyards Management Committee ordinary bi-monthly meeting held 12th February 2015 be noted.**

Executive summary

The purpose of this report is to advise Council of the considerations and recommendations of the Mudgee Saleyards Management Committee ordinary bi-monthly meeting held on 12th February 2015.

There are no matters arising that require consideration by Council at this time, noting that specific requests/recommendations are forwarded to Council under separate cover providing detailed information on requirements. Operational matters raised will be dealt with in due course when staff receives additional information.

Detailed report

Not applicable.

Financial and Operational Plan implications

Not applicable.

Community Plan implications

Not applicable.


DARYL COLWELL
DIRECTOR, OPERATIONS

2 March 2015

Attachments: 1. Minutes of Mudgee Saleyards Management Committee ordinary bi-monthly meeting 12th February 2015

APPROVED FOR SUBMISSION:

A handwritten signature in black ink, appearing to be the name 'BRAD CAM', written over a horizontal line.

BRAD CAM
GENERAL MANAGER

ATTACHMENT 1

PO BOX 156
MUDGEES NSW 2850

86 Market Street MUDGEES
109 Herbert Street GULGONG
77 Louee Street RYLSTONE

Ph: 1300 765 002 or (02) 6378 2850

Fax: (02) 6378 2815

email: council@midwestern.nsw.gov.au



MINUTES

MINUTES OF THE MUDGEES REGIONAL SALEYARDS COMMITTEE MEETING HELD ON 12TH FEBRUARY 2015 COMMENCING AT 9AM AND CONCLUDING AT 10AM

Present: Cr John Webb (Chair), Daryl Colwell (Council), Terry McDonald, Bob Kearins
John Little, Cr John Weatherly, Barry Clapham

Observer: Gemma Wilkins (Minute Secretary)

1. APOLOGIES

Adam McDougall, Jason Pearce

Moved: Cr Weatherly 2nd Terry McDonald

2. MINUTES OF PREVIOUS MEETING

Recommendation:

That the minutes of the meeting held on 9th October 2014 be accepted.

Moved: Terry McDonald 2nd Bob Kearins

3. MATTERS ARISING FROM MINUTES OF MEETING

- Cattle crush replacement complete.
- Bull pens to be continued, works request raised.

4. CORRESPONDANCE

Nil in, nil out

5. GENERAL BUSINESS

Saleyards Statistics – year 60% passed, 54% expended. Income up, 70% on budgeted, overall tracking well.

6. BUSINESS WITHOUT NOTICE

Bob Kearins

- Concerned over sticks used by agents to move cattle from round yard. Terry McDonald suggested all saleyards should only be using flappers. Daryl suggested that agents should follow up on guidelines and adjust accordingly.

Terry McDonald

- Concerned over contractors who move cattle from scales on horses are slipping on rubber mats. Committee to inspect.
- H3 gate latch different to others and causing issues. Requested to be replaced and be same latch as all other gates. Committee to inspect.
- Suggested the whiteboard for cattle delivery/pickup be moved away from cattle area to stop details being rubbed off. Bob suggested that signage will need to be added to educate contractors. Works request to be raised to move.
- Brought up issue of agent being injured in round yard by a gate not latching and rubber casing obstructing vision. Committee to inspect gate.

Meeting adjourned 9:35am to inspect gate, rubber matting and latch.

Meeting reconvened 9:45am.

- Committee agreed that each item requires action. No motion required, to be logged as works requests to cut hole in rubber casing on round yard gate, remove rubber matting and replace H3 latch.

DATE OF NEXT MEETING – 9th April 2015

MEETING CLOSED 10:00 am

6.2.23 Mudgee Showground Management Committee

REPORT BY THE DIRECTOR, OPERATIONS TO 18 MARCH 2015 COUNCIL MEETING

Report to Council - Mudgee Showgrounds - Minutes February 2015

GOV400043, F0650007

RECOMMENDATION

That:

1. **the report by the Director, Operations on the Mudgee Showground Management Committee be received;**
2. **the minutes for the Mudgee Saleyards Management Committee ordinary bi-monthly meeting held on 9th October 2014 be noted.**

Executive summary

The purpose of this report is to advise Council of the considerations and recommendations of the Mudgee Showground Management Committee ordinary bi-monthly meeting held on 3rd February 2015. The Showground Management Committee receives an updated Works Request and Matters in Progress report together with updated financial details bi-monthly. A copy of the Matters in Progress are attached for Council's information.

Detailed report

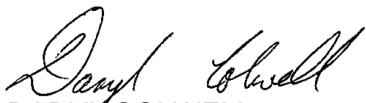
Not applicable.

Financial and Operational Plan implications

Not applicable.

Community Plan implications

Not applicable.



DARYL COLWELL

DIRECTOR, OPERATIONS

2 March 2015

Attachments: 1. Minutes of the Mudgee Showground Management Committee Meeting 2 February 2015

APPROVED FOR SUBMISSION:



BRAD CAM

GENERAL MANAGER

MUDGEES SHOWGROUND MANAGEMENT COMMITTEE MEETING — 3 FEBRUARY 2015

1 Meeting Opened: 6.02 pm

Present: Cr John Webb, Daryl Colwell, Russell Holden, Bill Robinson, Rick Field, Helen Chisholm, Dana Willmott, Dean Rheinberger

Observer: Gemma Wilkins (minute secretary)

Absent: Malcolm Swords

Minutes of Octobers' Meeting – Accepted

Moved: Bill Robinson
2nd Daryl Colwell

Motion Carried

2 Matters in Progress

1. As per attached list.
2. Fencing: Daryl confirmed fence will go ahead, purchase order was issued to Graham Price November 2014. Dana expressed concerns of access for overflow of vehicles for large events, and wants to ensure there are double gates on the lower side for ease of access. Cr Webb demonstrated access on map. Daryl to confirm when work will occur.
3. Dana advised that Pony Club will no longer be seeking to enclose bin area as problems have reduced.
4. Tap at sheep pavilion installed and completed.
5. No further progress for caravan and camping magazine.
6. To advertise in the "Marry Me" Mudgee Magazine, photos are required to show the pavilion in the right setting. Daryl advised that council is considering giving the next wedding booking a discount to be able to have the rights to their photos. Cr Webb to talk to Julie Robertson regarding getting an event held there for more exposure.

3 Correspondence

1. Nil in, nil out.

4 Financial Report

1. Daryl Reviewed financial report. 58% of year has passed and budget 67% expended. An increase in water consumption charges were noted, but Daryl advised as it is charged quarterly it will not be a concern moving forward.
2. Dean questioned whether water tanks were being used within buildings. Daryl to confirm for next meeting

5 General Business

1. A review annual fees for use of the arena deferred until next meeting

2. Yasmin Crockett presented letter of appointment from the Mudgee Dressage Group advising of new delegate Helen Chisholm to be taking the place of Yasmin.

Moved: Daryl Colwell
2nd Dean Rheinberger

Motion Carried

3. Bill Robinson advised problems with pigeons in the sheep pavilion still continue. Daryl advised costing quite expensive, and not considered in budget. Paul Blackwell has offered to put up as budget initiative to council. Cr Webb to follow up with Paul. Russell proposed that committee investigate ways to reduce pigeons

Moved: Cr Webb
2nd Dean Rheinberger

Motion Carried

4. Bill concerned about the showground main gates left open after hours, when they always were locked in the past. Daryl advised that to align service offerings with other campgrounds, locking gates will hinder access for campers.
5. Bill noted that many Stallion Boxes still have items in them, one has a garden shed with lock & key on it. If in use, they should be charged. Daryl to investigate
6. Drainage:
- Bill concerned about sheep pavilion flooding during rainfall. Water coming off gravel and can't move away quickly.
 - Helen advised Amenity block drainage ineffective and rainfall results in amenities receiving flooding. Gemma to raise works request
 - Bill advised Cattle Pavilion floods. Suggestion for gravel to be placed on southern end as a speed bump to direct water away.
7. Request for show society to move storage to the wool pavilion discussed. Request denied due to Wool Pavilion listed in the 2014-2015 Fees & Charges. Society to be notified of this outcome via letter.
8. Cr Webb recommended chasing a grant or requesting budget initiative for the grandstand. Not a good time now due to upcoming state election, but will discuss with Julie Robertson (Council) for assistance.
9. Dean suggested council send letter to Show Society regarding financial limitations and usage regarding pavilion. Gemma to prepare
10. Dean asked if Cudgegong Cruisers were still intending to erect a shed. Daryl to follow up.

Meeting closed at: 7:10 pm

Next meeting to be held 7 April 2015 at 6pm

MATTERS IN PROGRESS

#	SUBJECT	MEETING DATE	ACTION	WHOM	PROGRESS
1.	A fence to be erected to enclose the camping area, mainly for safety reasons.	3/9/13		Andrew Drummond	Needs further discussion and consideration 5/11/13 Brad Cam to do costing. 8/4/14 Approved in next year's budget 16/08/2014 Quote received from Graham Price Fencing for \$4,062.00 fence to be erected. 9/12/2014 Deferred until February's meeting
2.	Strangles virus - More info needed: <ul style="list-style-type: none"> • quarantine period • cost of the vaccination. 	3/6/14		Daryl Colwell	Sign to be erected at the showground advising Council recommends that horses be vaccinated. 07/10/2014 Daryl to look into the wording for the sign 9/12/14 Sign to include the PIC Number ND433989
3.	Parking area behind Pony Club to be laid with roadbase	3/6/14		Andrew Drummond	Part of Saleyards Lane is to be closed; the bitumen currently on this road will need to be removed together with any roadbase. Daryl to investigate whether the roadbase from Saleyards Lane can be reused and utilised at the Showground. 9/12/14 Anticipated this will take place if the road base is suitable early next year, noting that the Mudgee Show is on the 7/3/14
4.	Advertising to be placed in caravan and camping magazines to promote our cheaper camping fees to the public.	5/8/14		Ken Jeffrey & Andrew Drummond	The fees for camping are still high as our amenities are very basic. Daryl Colwell would like the fees reviewed again. 9/12/14 Look at reducing the fees in July when the new fees and charges schedule is reviewed
5.	Advertising in the "Marry Me Mudgee" Magazine	9/12/14	Cost is \$250 for a 1/4 page (40 words plus image)	Andrew Drummond	Wording and Photo needed

6.2.24 MRTI Quarterly Report December 2014

REPORT BY THE GENERAL MANAGER TO 18 MARCH 2015 COUNCIL MEETING
MRTI Quarterly Report December 2014
GOV400043, F0770077

RECOMMENDATION

That the report by the General Manager on the MRTI Quarterly Report December 2014 be received.

Detailed report

As per the funding and performance agreement entered into in March 2014 between Mudgee Regional Tourism Inc (MRTI) and Council, MRTI is required to report quarterly to Council on their performance.

The June 2014 quarterly report has been delivered to Council in accordance with this requirement and is attached for Council's consideration.

Financial and Operational Plan implications

Not applicable.

Community Plan implications

Not applicable.



BRAD CAM
GENERAL MANAGER

24 February 2015

Attachments: 1. MRTI Quarterly Report – December 2014



Q2 2014: OCTOBER TO DECEMBER
TOURISM QUARTERLY REPORT

FOR

MID-WESTERN REGIONAL
COUNCIL

Introduction

Mudgee Region Tourism Inc (MRTI) tables this report to the Mid Western Regional Council (MWRC) as a requirement of the contract between MWRC and MRTI, an agreement subject to the following key performance indicators:

- i) Monitor key indicators that measure tourist numbers to the LGA including the number of visitors attending each visitor centre, where they are from and how they have heard about the LGA and conduct an annual targeted campaign for participation in surveys about visitor experience in the Region
- ii) Provide all tourism related businesses in the Region, whether a member of MRTI or not, with the opportunity to have a free website listing
- iii) Attend and promote the Region at a minimum of 4 events per year held outside the Region to increase the number of domestic tourists to the Region (at least 2 events to be held in new target markets)
- iv) Ensure monthly marketing communication with subscriber database
- v) Promote tourism-related Council events in MRTI marketing material without normal membership limitations, where the event benefits the Region. The events promoted will be decided by the CEO of MRTI and the Council Events Coordinator or Economic Development Officer
- vi) Ensure at least 15% of MRTI produced press releases for the Region's media coverage (achieved through PR activity) represents tourism businesses and attractions in Kandos, Rylstone and Gulgong
- vii) Ensure at least 2-3 different or new tourism businesses or attractions are pitched to media outside the Region each quarter
- viii) Ensure all major events in the Region presented to MRTI are featured in What's On and Events Calendar
- ix) Develop an annual marketing plan which provides the specific details of all marketing and promotional activities that will be undertaken on a monthly basis to actively promote the Region as a tourism destination and provide opportunity for Council's input

Executive Summary

MRTI Team

Chief Executive Officer commenced 22 Sep 14. MRTI team restructure proposed, adopted and implemented.

MRTI Board

In accordance with MRTI Constitution 2010 a Director Selection Committee was established to make recommendations for 4 available director positions. AGM held in Nov at Mudgee Showground with recommendations adopted.

Financial Summary

The Treasurers report demonstrates the trading result for the financial year to 31 December 2014. The overall result of actual to budget was an anticipated a loss of \$30,229.16. See the Treasurers report for details.

RVEF application for marketing campaign grant submitted by deadline (07 Nov). **application unsuccessful, as advised Jan15.*

Marketing & Promotions Summary

The main PR focus was igniting our Visiting Journalist Program (securing four highly influential journalists to visit the region, with expressions of interest to participate in our VJP introduced to members), Mudgee Wine & Food Festival leverage and Mudgee Smuggler Campaign activation (12 highly influential travel bloggers with broad global reach).

LEAP Agency conducted a brand review of the Mudgee Region with recommendations adopted by the Board (shared with members at the AGM).

Press releases were written and distributed for the upcoming Polo in the Paddock event and Mudgee's win at the Australian Traveller Readers' Choice Awards night – 'Best kept secret'. The latter received national coverage and strong response from media (print, online, radio and TV).

MRTI secured national TV coverage for Mudgee on popular Channel 7 television series "The X Factor" to host Brothers 3 (local finalist band) and Dannii Minogue (mentor) for their hometown visit in Mudgee episode. MRTI worked with Fremantle Media to build a compelling film schedule to promote the event and town, ensuring Mudgee received as much brand relevant coverage as possible. Mudgee received many mentions along with compelling footage of the town, concert venue and aerials of our stunning vineyard blessed landscape. Dannii Minogue opened her Brothers 3 dialogue with "Mudgee is a great place to holiday, it is city chic meets country charm" and then went on to say she will return for a family holiday. The X Factor received the highest viewer numbers of all channels on Sunday, 19 October when the hometown visit episode aired: 1) The X Factor 1,316,000, 2) 60 Minutes 1,086,000 and 3) Seven News 1,033,000.

The Mudgee Region facebook page received its highest volume of interest in one week with content and images of Dannii Minogue and Brothers 3 with rich destination content. Number of new page likes was up 35.4%, total reach was up 386.9%, post reach was up 135.4%, people engaged up 469.8%. To put this into context, MRTI (as at 4pm 23 Oct) had 4,786 page likes however the B3 X Factor post on 18 October reached a 22,371 strong audience. Mudgee Guardian article: ["Brothers 3 visit a windfall for regions tourism"](#)

31 positive news articles about the Mudgee Region were published in the quarter.

Social Media

Revitalised social media platform and strategy launched (images rich, content compelling and time targeted). Member involvement sought and received. Specifically targeting the city dweller (primarily the Sydney market), using key hero images and playful language to encourage visitation through an invitational message of 'Reset your senses'. A social media milestone was achieved by the end of the quarter, 5K+ followers on Facebook.

Mobile Phone App – analytics

The members listed on the App have increased from 181 in January to 182 in June 2014.

VIC Statistics Summary

Comparing FYTD against last year, visitation to Visitor Information Centre’s across the region was down 9.4%.

Members

- 4 new membership applications received
- CEO attended meetings/site visits with 20 individual members

Key Performance Indicators met December 2014 Quarter

During this quarter MRTI met the following obligations to Mid-Western Regional Council to provide Visitor Information Services as detailed in **Section 5** of the agreement dated 25 July 2013 between Mid-Western Regional Council and Mudgee Region Tourism Inc. These are outlined below:

- i) *Monitor key indicators that measure tourist numbers to the LGA including the number of visitors attending each visitor centre, where they are from and how they have heard about the LGA and conduct an annual targeted campaign for participation in surveys about visitor experience in the Region.*

MRTI currently collects postcode data and survey information from visitors to the region through the Mudgee, Gulgong and Rylstone Visitor Information Centres.

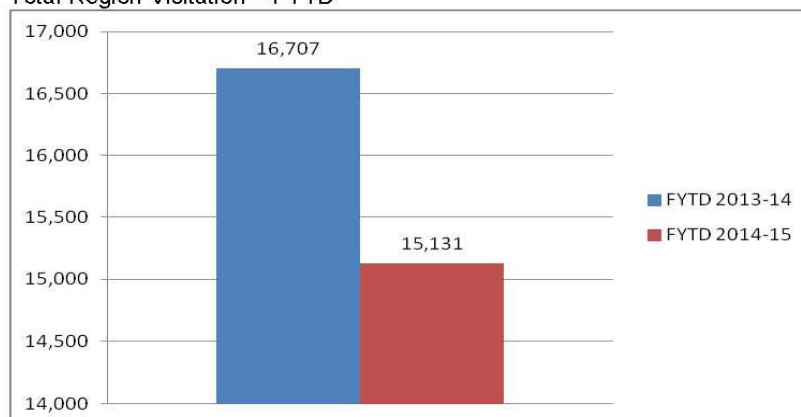
Date	Size	Location
Oct –Dec 2014	7,743	AVIC stats – postcode only (Mudgee, Gulgong & Rylstone VICs)

Total visitation across all three VICs in Q2 increased slightly by 0.5% on same quarter last year. However FYTD VIC numbers are down 9.4% across the region compared to same period last year.

Mudgee remained reasonably steady (down 3%), Gulgong decreased significantly due to change in trading hours year-on-year (down 26%) and Rylstone increased significantly with extended opening hours at the Lollipop Shop (up 59%).

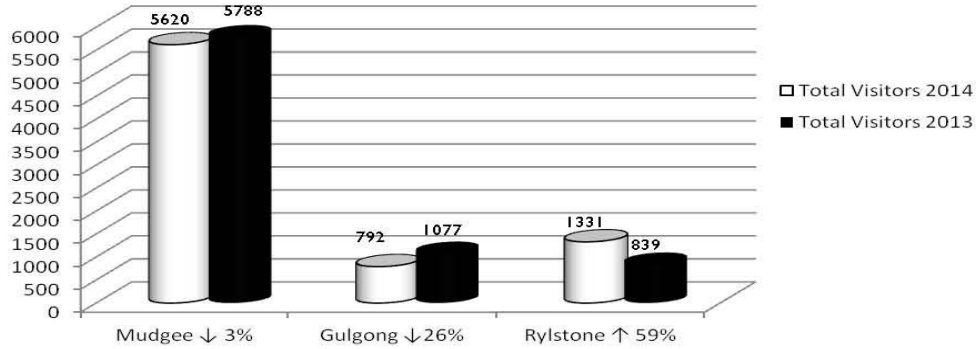
Note: figures are based on manual recording of visitor activity and MRTI team members had no control over Gulgong recording accuracy in 2013 as the centre there was run by Gulgong RSL staff during this period. Additionally, Rylstone figures are manually recorded by the Lollipop Shop (who offers visitor services in partnership with MRTI).

Total Region Visitation – FYTD

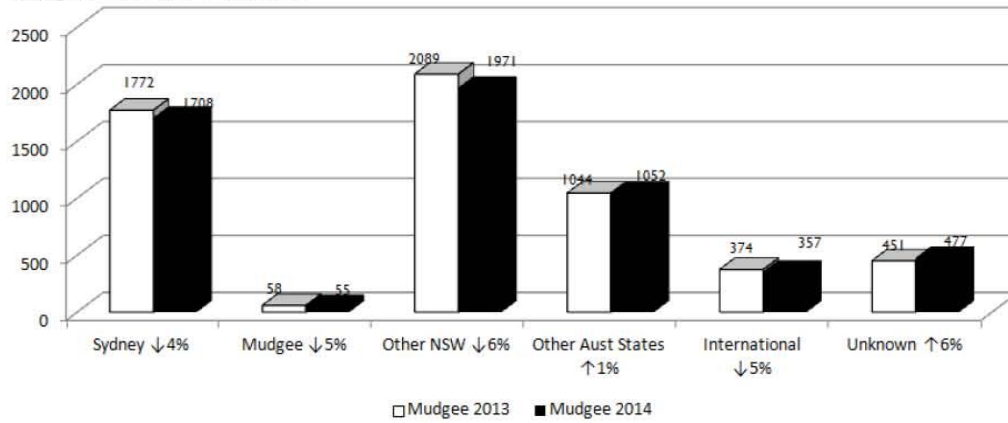


	Mudgee	Gulgong	Rylstone	Total		Mudgee	Gulgong	Rylstone	Total
Oct-Dec 2014	5,620	792	1,331	7,743	Oct-Dec 2013	5,788	1,077	839	7,704
		YTD	2014-15	15,131			YTD	2013-14	16,707

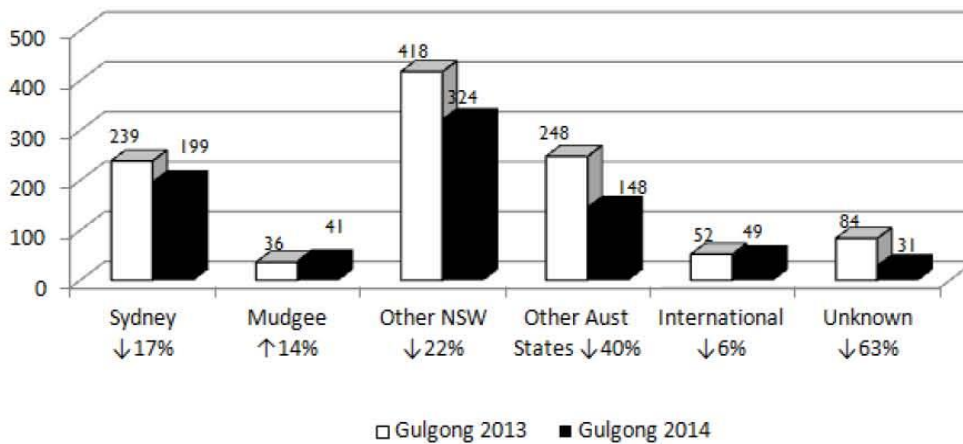
Total VICs: Q214 vs Q213



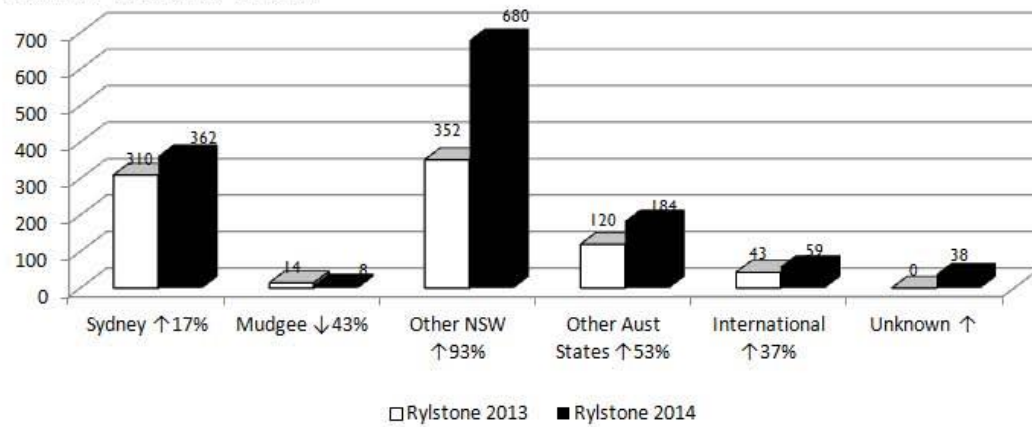
Mudgee VIC: Q214 vs Q213



Gulgong VIC: Q214 vs Q213



Rylstone VIC: Q214 vs Q213



	Oct-Dec 2014	Oct-Dec 2013
Telephone Enquiries		
VICs	2,028	1,962
Website		
Unique Visitors	160,577	33,710
Page Views	192,958	102,825

Significant increase in unique visitors and overall page views in 2014 attributed to strong activity in digital market throughout the quarter (e.g. Mudgee Smuggler campaign, X Factor coverage, Not Quite Nigella food blogger) introducing new interest in our region on a global scale.

- ii) Provide all tourism related businesses in the Region, whether a member of MRTI or not, with the opportunity to have a free website listing.

A directory listing form is available at the Mudgee Visitor Information Centre or via email. No additional businesses have requested a listing in this quarter.

- iii) Attend and promote the Region at a minimum of 4 events per year held outside the Region to increase the number of domestic tourists to the Region (at least 2 events to be held in new target markets).

Date	Event	Description of Activities	Existing Target Market	New Target Market	How this will lead to increase in tourism to LGA?
Oct 14	NSW Public Libraries Conference	MRTI stall offering visitor services and local produce retail opportunities to 300+ delegates from Central NSW region	Yes		Promote awareness of region to conference delegates, enticing a return visit with family or friends

Board adopted proposal to negotiate a sponsorship arrangement with Fairfax Events to participate at Sydney Cellar Door (Feb 2015).

- iv) *Ensure monthly marketing communication with subscriber database.*

Subscriber database strategy reignited in Q2 with member opportunities presented to promote special accommodation packages, events and 'good news' stories on our region. At minimum, monthly subscriber database promotions will be distributed. Initiatives in place to increase database.

- v) *Promote tourism-related Council events in MRTI marketing material without normal membership limitations, where the event benefits the Region. The events promoted will be decided by the CEO of MRTI and the Council Events Coordinator or Economic Development Officer.*

The Henry Lawson Festival in Gulgong was actively promoted through our website homepage with a link to festival program, and our online calendar of events and social media. Visitor guides were also distributed at the event by MRTI team members. Our weekly radio interview also encouraged visitation. Huntington Estate Music Festival and A Day on the Green were also promoted on website, calendar of events and at front desk of visitors centre.

- vi) *Ensure at least 15% of MRTI produced press releases for the Region's media coverage (achieved through PR activity) represents tourism businesses and attractions in Kandos, Rylstone and Gulgong.*

5 of 31 (16%) pieces of coverage incorporated Kandos/Rylstone/Gulgong (e.g. Yahoo USA and Mr & Mrs Romance covered 29 Nine 99 in Rylstone, various pieces through the Mudgee Smuggler campaign).

Social media was used to promote all regions with a Kandos town image seeing one of the highest post reach for the quarter (6,240).

- vii) *Ensure at least 2-3 different or new tourism businesses or attractions are pitched to media outside the Region each quarter.*

Date	New Tourism Business/Attraction	Type of Media Outreach	Distributed To	Evidence Attached
Dec14	- Mudgee Cup - Victoria House, Lewis Street (Kirsten Serviced Accommodation)	Magazine editorial	Fairfax Life & Style, Editor	Pending
Dec14	- Peppertree Hill Cottages (The Woolshed) - Mudgee Trike and Convertible Tours - SHORT SHEEP - Delumptious, Gulgong	Magazine editorial	Take 5 Magazine, Senior Feature Writer famil	Pending
Dec14	- Australian Gourmet Hazelnuts - Sajo's	Digital, social media	Not Quite Nigella (largest food blogger in Australia with a following of over	Refer first part of a two part series

- viii) *Ensure all major events in the Region presented to MRTI are featured in What's On and Events Calendar.*

Our online events calendar reflects all current major events for the region.

- ix) *Develop an annual marketing plan which provides the specific details of all marketing and promotional activities that will be undertaken on a monthly basis to actively promote the Region as a tourism destination and provide opportunity for Council's input.*

A two year marketing plan is currently under development, awaiting response from RVEF funding application to assist budget planning as well as the execution of refreshed brand assets.

Finance

Mudgee Regional Tourism Inc - Treasurer's Report

Treasurer's Report - Q2 Dec 2014

1. Nature of Report

- a. This is the financial report for the final quarter of the MRTI 2015 financial year, given to Mid-Western Region Council (MWRC) under the reporting format as agreed under the contract executed between MWRC and MRTI.
- b. The report demonstrates the trading result for the financial quarter ended 31 December 2014.

2. Accounting Conventions

- a. The attached P&L and Balance Sheet have been prepared directly from the MYOB General Ledger with no external intervention other than formatting.
- b. Accrual accounting is used under GAAP.

Overall Result

- a. The overall result of actual to budget is a loss of \$30,229.16. Whilst our current position indicates a net loss, this is partly a timing issue primarily related to Regional Marketing spend and partly due to the Board's decision to use a portion of funds from our saving accounts to actively market the region as opposed to receiving a minimal interest.

3. Trading Income

- a. Retail trading income indicates a \$3,678.95 surplus to budget (+9.3%), cost of goods sold is greater than budget \$1,041.19 (+4.3%). MRTI has seen a decrease in Ticket Sales Commission \$1,395.15 less than budget (-14%) as there have been fewer significant events in Mudgee (such as the Red Hot Summer Tour).

4. Total Income

- a. Overall income indicates an excess to budget of \$5525.76 being +1.4% above the budget forecast for the 2014-15 Financial Year.

5. Total Expenses

- a. Total expenses are \$34713.73 (10%) over budget due to marketing spend yet to be amortised to EOFY.
- b. The organisation continues to be under financial control.

6. Cash Funds

- a. At the end of Q2 of the 2014-15 Financial Year the majority of the current assets is cash \$194,883.51.

7. Balance Sheet

- a. A balance sheet is included as part of this report.

Mudgee Region Tourism Inc

84 Market Street
MUDGEES NSW 2850

Balance Sheet

As of December 2014

16/02/20
3:39:04 PM

1-0000	Assets		
1-1001	Current Assets		
1-1002	Cash on Hand	\$194,883.51	
1-1999	Debtors	\$4,488.50	
1-2200	Stock on Hand	\$18,387.16	
1-3500	Prepayments	\$63,101.29	
	Total Current Assets		\$280,860.46
1-4000	Non-Current Assets		
1-5000	Motor Vehicle (Nett)	\$49,719.81	
1-7000	Office Furn & Equip (Nett)	\$12,806.65	
1-9000	Intangible Assets	\$3,141.00	
	Total Non-Current Assets		\$65,667.46
	Total Assets		\$346,527.92
2-0000	Liabilities		
2-0001	Current Liabilities		
2-2000	Trade Creditors	\$16,438.39	
2-2210	Accruals	\$13,289.94	
2-2300	Hire Purchase	\$38,810.63	
2-3000	GST Liabilities	-\$2,382.41	
2-5000	Payroll Liabilities	\$14,659.49	
	Total Current Liabilities		\$80,816.04
2-6000	Prepaid Income		
2-6001	Prepaid Income 14/15	\$146,762.58	
2-6800	Ticket Sales	\$7,881.50	
2-9000	Old Accounts		
	Total Liabilities		\$235,460.12
	Net Assets		\$111,067.80
3-0000	Equity		
3-8000	Retained Earnings	\$128,620.38	
3-9000	Current Earnings	-\$17,552.58	
	Total Equity		\$111,067.80

Mudgee Region Tourism Inc

84 Market Street
MUDGEE NSW 2850

Profit & Loss [Budget Analysis]

July 2014 through December 2014

16/02/20
3:37:29 PM

		Selected Period	Budgeted	\$ Difference	% Difference
4-0000	Income				
4-1000	Retail Sales	\$43,197.46	\$39,509.51	\$3,687.95	9.3%
4-1500	Ticket Sales Commission	\$8,604.83	\$9,999.98	-\$1,395.15	(14.0%)
4-2000	Membership Income	\$146,210.05	\$142,500.00	\$3,710.05	2.6%
4-3000	Events Income	\$4,357.72	\$4,500.00	-\$142.28	(3.2%)
4-3040	Booking Agency Fees	\$142.55	\$249.98	-\$107.43	(43.0%)
4-4010	MWRC Contract	\$184,140.00	\$184,140.00	\$0.00	0.0%
4-8000	Interest Received	\$2,522.64	\$2,750.02	-\$227.38	(8.3%)
	Total Income	\$389,175.25	\$383,649.49	\$5,525.76	1.4%
5-0000	Cost Of Sales				
5-0050	COGS Retail	\$25,121.41	\$24,080.26	\$1,041.15	4.3%
5-9000	Unused accts	\$0.04	\$0.00	\$0.04	NA
	Total Cost Of Sales	\$25,121.45	\$24,080.26	\$1,041.19	4.3%
	Gross Profit	\$364,053.80	\$359,569.23	\$4,484.57	1.2%
6-0000	Expenses				
6-1000	Advertising	\$3,133.08	\$2,250.00	\$883.08	39.2%
6-1500	Audit Fees	\$1,999.98	\$2,000.02	-\$0.04	0.0%
6-2000	Bank Charges	\$512.61	\$150.00	\$362.61	241.7%
6-2005	Bank Charges - Merchant	\$2,500.34	\$2,360.00	\$140.34	5.9%
6-2500	Cleaning	\$1,591.48	\$1,749.98	-\$158.50	(9.1%)
6-3000	Computer Expenses	\$3,397.27	\$2,499.98	\$897.29	35.9%
6-3200	Depreciation	\$7,500.00	\$7,500.00	\$0.00	0.0%
6-3300	Electricity	\$934.95	\$1,250.02	-\$315.07	(25.2%)
6-3601	Freight & Cartage	\$45.46	\$0.00	\$45.46	NA
6-3602	Visitors Centre Costs	\$352.50	\$750.00	-\$397.50	(53.0%)
6-3603	Insurance	\$1,732.14	\$1,650.00	\$82.14	5.0%
6-3610	Insurance - Workers Comp	\$539.48	\$750.00	-\$210.52	(28.1%)
6-3710	Motor Vehicle Running	\$2,677.27	\$5,098.04	-\$2,420.77	(47.5%)
6-3750	MV Interest	\$240.30	\$714.67	-\$474.37	(66.4%)
6-3800	Office Supplies	\$1,194.28	\$999.98	\$194.30	19.4%
6-3900	General Postage	\$179.64	\$249.98	-\$70.34	(28.1%)
6-3950	Member Expenses	\$1,841.85	\$999.98	\$841.87	84.2%
6-4000	Printing & Stationery	\$642.13	\$1,500.00	-\$857.87	(57.2%)
6-4100	Professional Fees	\$11,294.54	\$11,850.00	-\$555.46	(4.7%)
6-4551	Rent Mudgee Visitors Centre	\$456.00	\$456.00	\$0.00	0.0%
6-4552	Gulgong Visitors Centre	\$4,007.81	\$3,000.00	\$1,007.81	33.6%
6-4555	Rylstone running costs	\$6,540.72	\$6,540.71	\$0.01	0.0%
6-4600	Repairs & Maintenance	\$82.55	\$500.02	-\$417.47	(83.5%)
6-4800	Staff Amenities & Ent	\$2,388.30	\$1,349.98	\$1,038.32	76.9%
6-4820	Seminars & Training	\$755.00	\$1,297.50	-\$542.50	(41.8%)
6-4850	Subscriptions & Memberships	\$9,127.67	\$9,399.98	-\$272.31	(2.9%)
6-4900	Sundry Expenses	\$1,051.20	\$1,299.98	-\$248.78	(19.1%)
6-5050	Telephone, Fax & Internet	\$6,072.38	\$4,469.02	\$1,603.36	35.9%
6-5060	Travel Expenses	\$0.00	\$500.02	-\$500.02	(100.0%)
6-5080	Website Expenses	\$877.00	\$500.02	\$376.98	75.4%
6-6000	Visitor Guide Exp	\$57,806.20	\$58,219.79	-\$413.59	(0.7%)
6-7000	Wages and Salaries	\$156,643.42	\$148,724.74	\$7,918.68	5.3%
6-8000	Regional Marketing Expenditure	\$93,488.83	\$66,312.24	\$27,176.59	41.0%
	Total Expenses	\$381,606.38	\$346,892.65	\$34,713.73	10.0%
	Operating Profit	-\$17,552.58	\$12,676.58	-\$30,229.16	(238.5%)

PR Report (Klick Communications)

Tactic	Activity
Famil Programme	
Not Quite Nigella - Lorraine Elliott	Klick coordinated famil with MRTI for Not Quite Nigella and confirmed dates
Fairfax Life & Style - Simone Mitchell	Klick coordinated famil with MRTI for Life & Style and confirmed accommodation
Take 5 Magazine - Rebekah Scanlan	Klick coordinatedfamil with MRTI for Take 5 and confirmed accommodation
DNSW Yahoo Travel USA	Klick assisted DNSW in putting together itinerary for journalist from Yahoo Travel USA, with recommendations and contacts
Social Media	
Social media take-over during Mudgee Smuggler	Klick took over management of Mudgee Region's Facebook, Instagram and Twitter accounts over the Mudgee Smuggler period, which included: <ul style="list-style-type: none"> - following our influencers - posting tagged content to followers - publishing content with #mudgeesmuggler and appropriate hastags - engaging with content published by Smuggler guests - Posting using #restaurantaustralia @australia tagging to raise awareness of region for Tourism Australia's Restaurant Australia campaign
Publicity	
Mudgee Wine & Food Festival	Klick continued pitching our media release out to relevant short lead media
Mudgee Smuggler campaign	Klick executed following activity: <ul style="list-style-type: none"> * Briefed bus driver and discussed routes and itinerary prior to journey * Finalised itinerary development with MRTI * Designed and printed final itineraries for guests with all MRTI partner handles and hashtags * Packed and distributed goodie bags * Accompanied and hosted all attendees over long weekend of Mudgee Smuggler famil * Followed up with attendees post-event to supply information and images, and assist with post-famil questions
Australian traveller cover shoot	Klick pitched Mudgee region as an option for the next Australian Traveller cover shoot with Natalie Imbruglia and provided all information for December. The shoot didn't eventuate, however Klick will continue to chase this opportunity for the coming months.
MRTI Internal	
Advertising recommendation	Klick shared recommendations on placing spend in Sydney Observer
Branding meeting	Klick met with Charlotte Prouse of Leap Agency to discuss the perceptions of the Mudgee Region, current branding and public's understanding of the region
AGM Presentation	Klick attended MRTI AGM in Mudgee and presented on activity for FY14 to date, including Mudgee Smuggler results

Reporting	
Mudgee Smuggler Post-Campaign Report	Klick put together Mudgee Smuggler PCR with overview, results, highlights and recommendations moving forward to take into consideration for future similar activity
Contract	
2014/2015 contract	Klick liaised regarding contract (to be signed by MRTI)
Press release distribution	
Australian Traveller award announcement release	Klick drafted and distributed a release to trade, consumer, local and national media to announce the Australian Traveller award win
Polo in the Paddock release	Klick re-drafted Polo in the Paddock release for trade, consumer and national media, and pitched this to long-lead and online publications

Facebook

- Likes increased by 583 over the quarter (13%)
- Highest post reach of 14,576 for the 'Dannii loves Mudgee. We get it...' image, following the X Factor finalist episode hosted by MRTI (screenshot below)



Instagram

- Followers increased by 244 to a total of 1,696

Twitter

- 974 followers, up 31 from 943

Pinterest

- 174 followers, up 6 from 168

6.2.25 Restart NSW Deed – Wollar Road

REPORT BY THE DIRECTOR CORPORATE TO 18 MARCH 2015 COUNCIL MEETING

Restart NSW

GOV400043, GRA600029

RECOMMENDATION

That:

- 1. the report by the Director Corporate on the Restart NSW Deed – Wollar Road be received; and**
- 2. Council authorise the Mayor and General Manager to affix the common seal of Council to the Restart NSW Deed for the Wollar Road Upgrade.**

Detailed report

As Council is aware, Restart NSW have announced Council's grant application for the upgrade of Wollar Road was successful, with \$14 million being allocated to the project.

The Restart NSW deeds including scope of works, project milestones and cash flow requirements will be received prior to the end of March, and will need to be returned to the funding body shortly thereafter.

It is requested Council authorise the Mayor and General Manger to affix the common seal of Council for the project in order to finalise the funding deed.

Financial and Operational Plan implications

The Restart NSW Deed is for \$14,000,000 in grant funding allocated to the Wollar Road Upgrade project.

Community Plan implications

The project aligns with a number of goals in Mid-Western Regional Council's Community Plan.

Goal 1.2: Effective and Efficient Delivery of Infrastructure

Goal 3.2.2: Support Expansion of Essential Infrastructure

Goal 4.1: High Quality Road Network that is Safe and Efficient

CLARE PHELAN
DIRECTOR, CORPORATE

9 March 2015

Attachments: Nil

APPROVED FOR SUBMISSION:



BRAD CAM
GENERAL MANAGER

URGENT BUSINESS WITHOUT NOTICE

As provided by Clauses 19 & 20 of Council's Code of Meeting Practice (Clause 14 LGMR).

GIVING NOTICE OF BUSINESS

19. (1) The Council must not transact business at a meeting of the Council:
- (a) unless a Councillor has given notice of the business in writing at least two (2) days prior to the day on which the agenda and business paper is prepared and delivered to Councillors; and
 - (b) unless notice of the business has been sent to the Councillors in accordance with Clause 6 of this Code. (see Section 367 LGA & Clause 14(1) LGMR)
- (2) Subclause (1) does not apply to the consideration of business at a meeting if the business:
- (a) is already before, or directly relates to a matter that is already before the Council (see Clause 14(2)(a) LGMR); or
 - (b) is the election of a chairperson to preside at the meeting as provided by Clause 12(1) (see Clause 14(2)(b) LGMR); or
 - (c) is a matter or topic put to the meeting by the chairperson in accordance with Clause 21 (see Clause 14(2)(c) LGMR); or
 - (d) is a motion for the adoption of recommendations of a committee of the Council; (see Clause 14(2)(d) LGMR); or
 - (e) relates to reports from officers, which in the opinion of the Chairperson or the General Manager are urgent;
 - (f) relates to reports from officers placed on the business paper pursuant to a decision of a committee that additional information be provided to the Council in relation to a matter before the Committee; and
 - (g) relates to urgent administrative or procedural matters that are raised by the Mayor or General Manager.

BUSINESS WITHOUT NOTICE

20. (1) Despite Clause 19 of this Code, business may be transacted at a meeting of the Council even though due notice of the business has not been given to the Councillors. However, this can happen only if:
- (a) a motion is passed to have the business transacted at the meeting; and
 - (b) the business proposed to be brought forward is ruled by the Chairperson to be of great urgency. Such a motion can be moved without notice. (see Clause 14(3) LGMR)
- (2) Despite Clause 30 of this Code, only the mover of a motion referred to in subclause (1) can speak to the motion before it is put. (see Clause 14(4) LGMR)

Item 7: Urgent Business Without Notice