



2015

COUNCIL BUSINESS PAPERS

Ordinary Meeting 4 MAY 2015

ATTACHMENT **6.2.2**

► DRAFT Amended Delivery Program 2013/14 – 2016/17 including the Operational Plan 2015/16

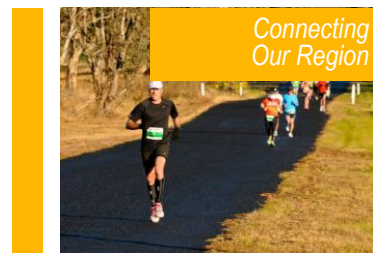
TOWARDS 2030



Good
Government



Protecting our
Natural Environment



Connecting
Our Region



Looking after
Our Community



Building a Strong
Local Economy

MID-WESTERN REGIONAL COUNCIL

Delivery Programme 2014-2017
Operational Plan 2015/16



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Overview

Mayor's Message

It is with great pleasure that I present the Mid-Western Regional Council's draft 2015/16 Operational Plan as part of the Delivery Program 2013/14 – 2016/17

As a Local Government, one of the most important things we do is budget and plan for the projects Council will undertake. Council has now prepared its Draft Operational Plan 2015/16 setting out how much money Council will spend, what it will be spent on, and how we will fund this expenditure. This is the action plan and budget that staff will follow.

This year, we are focused on key infrastructure projects; and investing in our existing assets. We are promoting a budget that includes some \$124 million of capital investment over the next four years, with \$38 million in 2015/16 alone. Major projects included in the draft Plan are:

- Wollar Road upgrade of \$14m over two years
- Bridge upgrades across the region of \$2.1 million
- Continuation of the Glen Willow walkway, Gulgong pathways and other shared pathways around the Region
- Rehabs of Ulan Road and Cope Road
- Lue Road Blackspot works of \$1.146 million
- Upgrades to a wide range of corporate and community buildings across the Region

- Construction of the Rylstone Skate Park
- Safety improvements at the Lewis and Mortimer Street intersection
- Renewal of the Robertson Park rotunda
- A new playground at the Bellevue salinity reserve
- Extensions to the Gulgong Lawn Cemetery
- Lawson Park lighting
- Improvements to the Billy Dunn and Glen Willow carparks
- Upgrades to recycling plant
- Ongoing renewal and upgrade of the water supply and sewerage networks
- Stormwater drainage improvements

Your Council are committed to ensuring we show leadership on what matters to our community and to best representing your needs and aspirations. I commend this Plan to you and look forward to working with community members, partners, stakeholders, staff and fellow Councillors to put this Plan into action.

We thank you for taking the time to read this plan, and strongly encourage you to make a submission. Every submission will be presented to and considered by Council prior to adoption of this plan.



Des Kennedy
Mayor

General Manager's Message

A prosperous and progressive community that we are proud to call home

This is the clear vision we have for our region – a great place to live, work and invest.

Local government across NSW is facing a period of significant change. We are all being challenged to demonstrate how we, as a Council, are Fit for the Future. The goal for Council is to maintain and enhance the current lifestyle enjoyed by our residents and continue to meet the expectations of our community into the future, in a long term sustainable approach.

Through our ongoing engagement activities, Council works with local residents, businesses and other stakeholders to understand community expectations and we then carefully allocate our resources – our funds, staff and time – to best achieve them.

This Delivery Plan, and the 2015/16 Operational Plan, spells out how we plan to do this. It tells how we will protect our community assets and direct essential funding to ensure our roads, footpaths, water and sewer networks, and parks and sporting grounds are maintained to the standards you have set.

It tells you how we will embed sustainability and innovation as the underlying principles that drive everything we do.

It shows how we will work smarter to connect with new and existing partners and community organisations to collaborate on projects and initiatives.

It clearly sets out how we plan to maintain and renew key community buildings and sporting facilities, and how an inclusive approach will allow us to achieve more with less.

Ultimately, I hope this Plan demonstrates our organisation's commitment to apply good governance to meet both our community expectations and our legislative obligations.

I hope you will take the opportunity to read over the content and to provide us with your thoughts, comments and your support. I look forward to working with Councillors, staff and the community on the initiatives outlined, and hope you will help us achieve your vision for the Mid-Western Region in the future.

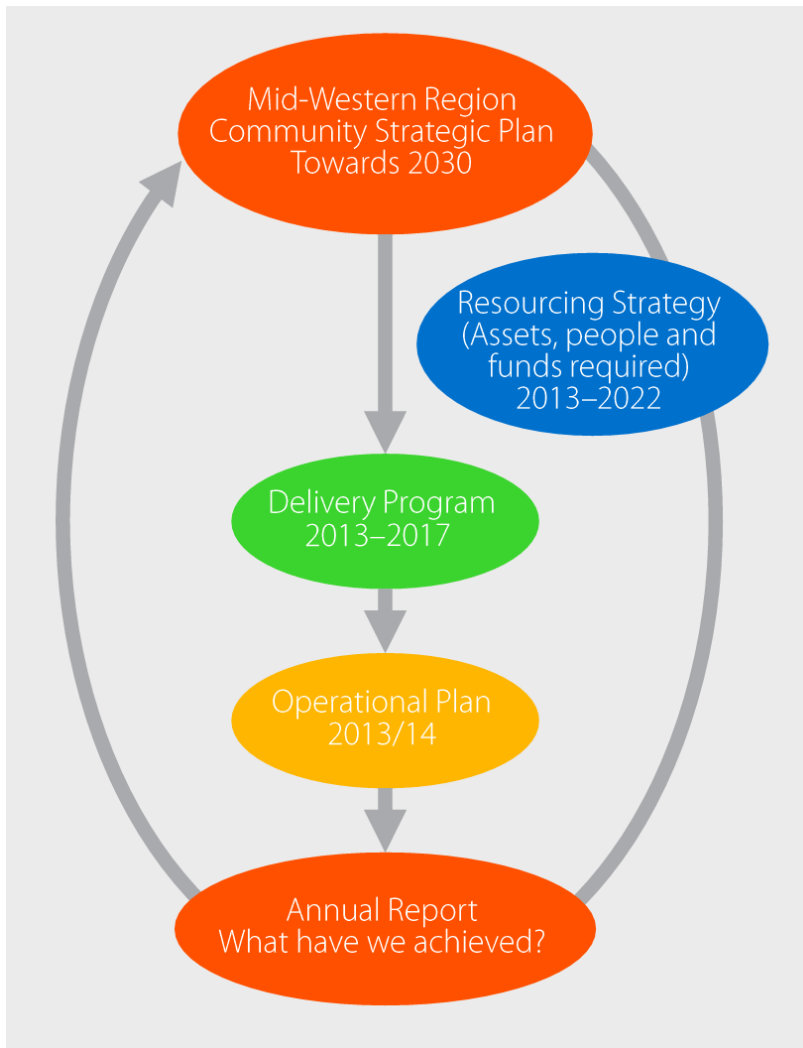


Brad Cam
General Manager



About this document

The Mid-Western Region *Towards 2030* Community Plan is Council's highest level strategic plan, and sets out the community's vision for the future – where we are, where we want to be and how we will get there. The plan represents an opportunity to create and foster community based goals, values and aspirations – to drive a sustainable community that reconciles the economic, social, environmental and civic leadership priorities for the region.



The Community Plan is supported by a four year Delivery Program; a Resourcing Strategy identifying the assets, people and funds required; an annual Operational Plan; and an end of period report on achievements. This suite of documents collectively forms our Integrated Planning and Reporting Framework.

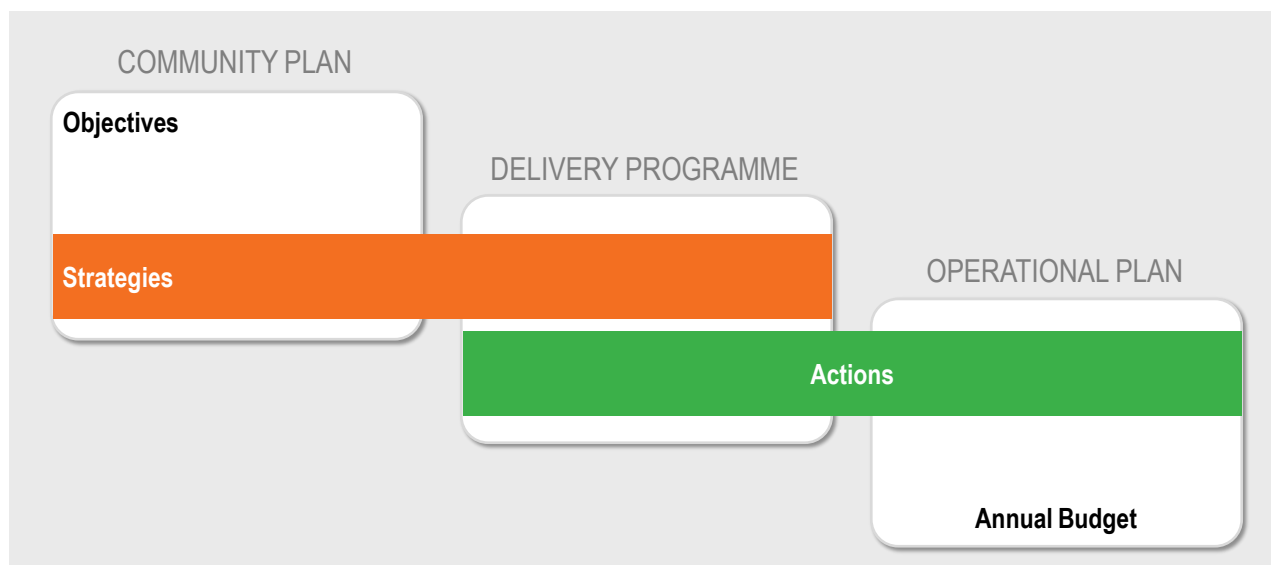
The Delivery Program details all of the principle activities Council will undertake to achieve the goals established in the Community Plan. It has a fixed four year term aligned with the local government election cycle and is reviewed by the incoming Council within 9 months of an election.

The Operational Plan has been integrated into the Delivery Program and sets out the projects and activities to which Council is committed to over the coming financial year, with measures, timeframes, and responsibilities identified.

Our Planning Framework of goals, strategies, and actions is built around five key themes:

THEME	GOAL
Looking after our Community Vibrant towns and villages with a rich history, a safe and healthy community, and a strong sense of community pride – a great place for families	Goal 1.1: A safe and healthy community Goal 1.2: Vibrant towns and villages Goal 1.3: High quality sustainable development Goal 1.4: Effective and efficient delivery of infrastructure Goal 1.5: Meet the diverse needs of the community and create a sense of belonging
Protecting our Natural Environment Conserving and promoting the natural beauty of our region	Goal 2.1: Protect and enhance our natural environment Goal 2.2: Provide total water cycle management Goal 2.3: Live in a clean and environmentally sustainable way
Building a Strong Local Economy A prosperous and diversified economy delivering lifestyle benefits to the community through employment, income and sustainable economic growth	Goal 3.1: A prosperous and diversified economy Goal 3.2: An attractive business and economic environment Goal 3.3: High quality sustainable development Goal 3.4: A range of rewarding and fulfilling career opportunities to attract and retain residents
Connecting our Region Linking towns and villages across our region, and connecting our region to the rest of NSW	Goal 4.1: High quality road network that is safe and efficient Goal 4.2: Efficient connection of the region to major towns and cities
Good Government A strong council that is representative of the community and effective in meeting the needs of our people	Goal 5.1: Strong civic leadership Goal 5.2: Good communications and engagement Goal 5.3: An effective and efficient organisation

The following diagram illustrates the relationship of the various plans in the planning framework.

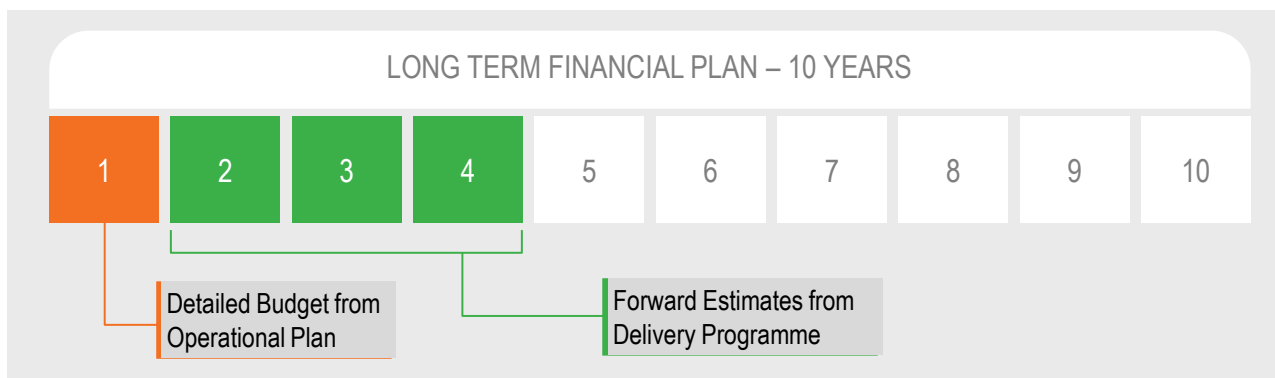


Council's activities identified in the Delivery Program/Operational Plan are underpinned by the Resourcing Strategy. The Resourcing Strategy includes:

- Long Term Financial Plan – 10 years
- Workforce Plan – 4 years
- Asset Management Strategy – 10 years

The role of the Resourcing Strategy is for Council to demonstrate that it can meet the commitments made in the Delivery Program/ Operational Plan.

The relationship between the Delivery Program/Operational Plan and Long Term Financial Plan are illustrated in the diagram below.



The Delivery Program/Operational Plan has been developed consistent with the priorities identified in the Community Plan – Towards 2030 adopted by Council in 2013. In the most extensive consultation and successful exercise ever undertaken by Council, the community overwhelmingly identified roads as its single highest priority. In turn, roads and the continued high levels of service delivery are dominant in the Delivery Program/Operational Plan.

This document will be placed on public exhibition in May/June for public comment. Details of where to view the plan and how to make a submission will be published in the local newspaper and on Council's website. Following a consultation period of 28 days, Council will consider submissions, undertake any adjustments to the plan and budget, and adopt the plan for the 2015/16 financial year.

The Delivery Program/Operational Plan includes consolidated financial statements; current and forecast borrowings; reserves; capital works programs; and a 4 year funding statement for the principal activities within each theme.

Also included is Council's Revenue Policy, covering proposed rates and annual charges, and detailed Fees and Charges schedule for 2015/16

Councillors

Mid-Western Regional Council is represented by nine Councillors with the Mayor elected annually from within. Our Councillors are elected to a four year term commencing in September with the next round of Local Government elections due in 2016.



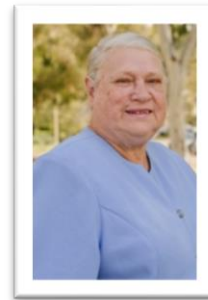
**Councillor Des
Kennedy**

Mayor



**Councillor
Paul Cavalier**

Deputy Mayor



**Councillor
Esme Martens**



**Councillor
Peter Shelley**



**Councillor Percy
Thompson**



**Councillor Max
Walker**



**Councillor John
Weatherley**



**Councillor
John Webb**



**Councillor
Lucy White**

Organisation Structure

General Manager

Human Resources
Elected Member Support
Executive Support

Director Community

Governance
Customer Service
Records Management
Animal Control
Parking Control
Community Services
Family Day Care
Aged & Disabled
Youth Services
Libraries
Swimming Pools
Sports Grounds
Parks & Gardens
Cemeteries

Director Corporate

Corporate Development
Economic Development
Events
Communications
Insurance
Financial Services
Payroll
Rating & Valuations
Procurement
Stores
Information Technology
Property Administration

Director Development

Town Planning
Building Control
Environmental Services
Strategic Planning
Public Health
Development Engineering
Drainage Management
Heritage
Aboriginal Consultation
Community & Corporate Building Management

Director Operations

Airports
Asset Management
Fire Control
Emergency Management
Ironed Out
Mudgee Recycling
Roads, Bridges & Footpaths
Water Supply
Sewerage Services
Solid Waste Management
Workshop
Weeds
Street Cleaning

Goals, Strategies & Actions

Theme 1: Looking after our community

Vibrant towns and villages with a rich history, a safe and healthy community, and a strong sense of community pride – a great place for families

Goal 1.1: A safe and healthy community

Strategy 1.1.1 Maintain the provision of high quality, accessible community services that meet the needs of our community					
DELIVERY PROGRAM 2013/14 - 2016/17		OPERATIONAL PLAN (2015/16 PLAN - THE THIRD YEAR OF THE DELIVERY PROGRAM)			
ACTION	TIMEFRAME	PROJECT/SERVICE	MEASURE	TIMEFRAME	RESPONSIBILITY
Provide comprehensive community support programs that embrace social justice, access and equity	30/06/2017	Meals on Wheels	Number of meals delivered	30/06/2016	Community Services
		Respite Care	Number of care hours provided	30/06/2016	Community Services
		Home Modification & Maintenance	Number and value of home modification works provided	30/06/2016	Community Services
		Community Transport	Number of trips provided	30/06/2016	Community Services
		Provide financial and in-kind support to MWRC Youth Council to deliver a range of youth oriented initiatives	Successful delivery of Youth Council initiatives	30/06/2016	Community Services
		Family Day Care	Number of places offered through FDC network	30/06/2016	Community Services
Provide customer focused library and information services	30/06/2017	Delivery of high quality, modern library services at Mudgee, Kandos and Gulgong	Library visitation	30/06/2016	Library Services

Strategy 1.1.1 Maintain the provision of high quality, accessible community services that meet the needs of our community

DELIVERY PROGRAM 2013/14 - 2016/17

OPERATIONAL PLAN (2015/16 PLAN - THE THIRD YEAR OF THE DELIVERY PROGRAM)

ACTION	TIMEFRAME	PROJECT/SERVICE	MEASURE	TIMEFRAME	RESPONSIBILITY
		Mobile Library Service	Number of mobile borrowings	30/06/2016	Library Services
		Children and Youth library programs including Pre-School Bookworms and school holiday reading program	Programs implemented	30/06/2016	Library Services
		Maintain an up to date library collection in accordance with Collection Policy	Number of borrowings	30/06/2016	Library Services

Strategy 1.1.2 Work with key partners and the community to lobby for effective health services in our Region

DELIVERY PROGRAM 2013/14 - 2016/17

OPERATIONAL PLAN (2015/16 PLAN - THE THIRD YEAR OF THE DELIVERY PROGRAM)

ACTION	TIMEFRAME	PROJECT/SERVICE	MEASURE	TIMEFRAME	RESPONSIBILITY
Ensure commitment to construction of Gulgong MPS	30/06/2017	COMPLETED			
Explore funding opportunities for improved health services. Work in partnership with Western Local Area Health Network to promote health projects	30/06/2017	Lobby government and industry for funding including potential upgrade of Mudgee Hospital	Access to relevant authorities and funding agreements in place	30/06/2016	Corporate & Economic Development
		Liaise with Western NSW Local Health District and work with local Medical Services Organisations through inter-agency meetings	Regular meetings maintained	30/06/2016	Community Services
		Provision of accommodation for Doctors in the region	Accommodation provided	30/06/2016	Community Services

Strategy 1.1.3 Support networks, programs and facilities which promote health and wellbeing and encourage healthy lifestyles

DELIVERY PROGRAM 2013/14 - 2016/17

OPERATIONAL PLAN (2015/16 PLAN - THE THIRD YEAR OF THE DELIVERY PROGRAM)

ACTION	TIMEFRAME	PROJECT/SERVICE	MEASURE	TIMEFRAME	RESPONSIBILITY
Provide financial assistance in accordance with Council's Financial Assistance Policy	30/06/2017	Provide financial assistance for local and regional bodies in accordance with Financial Assistance Policy	Budget allocation fully distributed in line with Policy objectives	30/06/2016	Finance
Promote and support programs aimed at increasing community health and wellbeing	30/06/2017	Provide funding for Healthy Communities initiatives	Funding providing and initiatives delivered	30/06/2016	Community Services

Strategy 1.1.4 Work with key partners and the community to reduce crime, anti social behaviour and improve community safety

DELIVERY PROGRAM 2013/14 - 2016/17

OPERATIONAL PLAN (2015/16 PLAN - THE THIRD YEAR OF THE DELIVERY PROGRAM)

ACTION	TIMEFRAME	PROJECT/SERVICE	MEASURE	TIMEFRAME	RESPONSIBILITY
Support and implement programs which aim to reduce anti-social behaviour.	30/06/2017	Maintain effective working relationship with NSW Police	Reduction in incidences of vandalism	30/06/2016	Executive
		Participate in the Liquor Accord	Continued representation	30/06/2016	Health & Building
		Maintain Alcohol Free Zones in Town Centres	Extent of AFZ's maintained	30/06/2016	Health & Building
		Increase lighting and other safety initiatives in parks and gardens as per Capital Works Program 2015/16	Works completed on schedule and on budget	30/06/2016	Open Space
		Installation of CCTV cameras at Mudgee CBD cab rank	Cameras installed and operational	30/06/2016	Information Communications & Technology
Maintain clean and attractive streets and public spaces where people feel safe	30/06/2017	Regular street cleaning and litter collection in town centres	Street cleaning and litter collection undertaken in accordance with agreed levels of service	30/06/2016	Weeds & Waste Management

Strategy 1.1.4 Work with key partners and the community to reduce crime, anti social behaviour and improve community safety

DELIVERY PROGRAM 2013/14 - 2016/17		OPERATIONAL PLAN (2015/16 PLAN - THE THIRD YEAR OF THE DELIVERY PROGRAM)			
ACTION	TIMEFRAME	PROJECT/SERVICE	MEASURE	TIMEFRAME	RESPONSIBILITY
Work effectively with State Agency partners to maintain and enhance public safety	30/06/2017	Update of Displan to new Emergency Plan	Plan updated	30/06/2016	Plant & Facilities
Effective public health regulation and continuing education	30/06/2017	Work in partnership with the NSW Food Authority in addressing matters such as food premises inspections, safe food handling and food borne illness investigations	Number of food complaints		Health & Building
		Continued support and promotion of Scores on Doors initiative	Number of businesses participating in program	30/06/2016	Health & Building
		Onsite sewerage management registration and inspections	Number of instances of unapproved onsite systems	30/06/2016	Health & Building
Effective animal control regulation	30/06/2017	Utilise website to actively re-home animals	Number of animals re-homed	30/06/2016	Governance
		Media campaign to encourage registration of dogs	Reduction in number of unregistered animals impounded	30/06/2016	Governance
		Installation of path bins and bag dispensers along walking trails	Works completed on schedule and on budget	30/06/2016	Open Space
		Provision of off leash areas	Off leash dog areas provided and utilised	30/06/2016	Governance

Goal 1.2: Vibrant towns and villages

Strategy 1.2.1 Respect and enhance the historic character of our Region and heritage value of our towns					
DELIVERY PROGRAM 2013/14 - 2016/17		OPERATIONAL PLAN (2015/16 PLAN - THE THIRD YEAR OF THE DELIVERY PROGRAM)			
ACTION	TIMEFRAME	PROJECT/SERVICE	MEASURE	TIMEFRAME	RESPONSIBILITY
Review Development Control Plan	30/06/2014	COMPLETED			
Heritage advisory services and heritage conservation	30/06/2017	Access to heritage funding through Local Assistance Program	Heritage grant funds distributed	30/06/2016	Statutory Planning
Support and assist preservation of important historical sites in the Region	30/06/2017	Support Kandos Museum with financial assistance for insurance and rates expenses	Financial support provided	30/06/2016	Community Services
		Maintain historical sites within the region, for example Red Hill Reserve	Historical sites maintained in accordance with agreed levels of service	30/06/2016	Open Space Health & Building
		Provide financial support for delivery of interactive tools for the Holtermann Collection in Gulgong	App/online tool developed	30/06/2016	Community Services

Strategy 1.2.2 Manage growth pressure driven by the increase in mining operations in the Region					
DELIVERY PROGRAM 2013/14 - 2016/17		OPERATIONAL PLAN (2015/16 PLAN - THE THIRD YEAR OF THE DELIVERY PROGRAM)			
ACTION	TIMEFRAME	PROJECT/SERVICE	MEASURE	TIMEFRAME	RESPONSIBILITY
Monitor employment and population growth	30/06/2017	Work with State Government to provide updated population estimates based on building statistics and employment growth	Revised population estimate methodology adopted	30/06/2016	Strategic Planning
		Support the preparation of Central West Regional Land Use Plan	CWRLUP prepared and relevant to MWRC needs	30/06/2017	Strategic Planning

Strategy 1.2.2 Manage growth pressure driven by the increase in mining operations in the Region

DELIVERY PROGRAM 2013/14 - 2016/17

OPERATIONAL PLAN (2015/16 PLAN - THE THIRD YEAR OF THE DELIVERY PROGRAM)

ACTION	TIMEFRAME	PROJECT/SERVICE	MEASURE	TIMEFRAME	RESPONSIBILITY
Meet regularly with mining companies	30/06/2017	Engage with Mine Managers at quarterly meetings	Quarterly meetings held with MWRC and Mine Managers	30/06/2016	Executive

Strategy 1.2.3 Make available diverse, sustainable, adaptable and affordable housing options through effective land use planning

DELIVERY PROGRAM 2013/14 - 2016/17

OPERATIONAL PLAN (2015/16 PLAN - THE THIRD YEAR OF THE DELIVERY PROGRAM)

ACTION	TIMEFRAME	PROJECT/SERVICE	MEASURE	TIMEFRAME	RESPONSIBILITY
Ongoing monitoring of land release and development	30/06/2017	Continue to review and release land for development as required	Suitable land available	30/06/2016	Strategic Planning
Regular updating of the Comprehensive Land Use Strategy	30/06/2017	NO ACTION REQUIRED THIS YEAR			
Promote affordable housing options across the Region	30/06/2017	Provide funding to lease emergency housing for women and children leaving family violence	Housing provided	30/06/2016	Community Services

Strategy 1.2.4 Maintain and promote the aesthetic appeal of the towns and villages within the Region

DELIVERY PROGRAM 2013/14 - 2016/17

OPERATIONAL PLAN (2015/16 PLAN - THE THIRD YEAR OF THE DELIVERY PROGRAM)

ACTION	TIMEFRAME	PROJECT/SERVICE	MEASURE	TIMEFRAME	RESPONSIBILITY
Maintain and beautify civic open space and street access areas within towns and villages in the Region	30/06/2017	Work in partnership with the Public Art Advisory Panel and local groups to apply for grants to buy and install sculptures across the Region.	Art pieces acquired and installed	30/06/2016	Community Services

Strategy 1.2.4 Maintain and promote the aesthetic appeal of the towns and villages within the Region					
DELIVERY PROGRAM 2013/14 - 2016/17		OPERATIONAL PLAN (2015/16 PLAN - THE THIRD YEAR OF THE DELIVERY PROGRAM)			
ACTION	TIMEFRAME	PROJECT/SERVICE	MEASURE	TIMEFRAME	RESPONSIBILITY
		Ongoing program of street beautification and tree planting	Delivery of works program on schedule and on budget	30/06/2016	Open Space
Application of appropriate building and development controls to protect and enhance the natural and built environment of the Mid-Western Region	30/06/2017	Delivery of statutory and strategic planning functions, and building regulation in accordance with relevant legislation and adopted planning instruments	Number of applications Processing times	30/06/2016	Statutory Planning Strategic Planning Health & Building

Goal 1.3: Effective and efficient delivery of infrastructure

Strategy 1.3.1 Provide infrastructure and services to cater for the current and future needs of our community					
DELIVERY PROGRAM 2013/14 - 2016/17		OPERATIONAL PLAN (2015/16 PLAN - THE THIRD YEAR OF THE DELIVERY PROGRAM)			
ACTION	TIMEFRAME	PROJECT/SERVICE	MEASURE	TIMEFRAME	RESPONSIBILITY
Review asset management plans and underpin with financial strategy	30/06/2017	Review, update and develop asset management plans for each major category of infrastructure in accordance with AMP review schedule	All AMPs developed and reviewed by Council bi-annually	30/06/2016	Plant & Facilities
Manage and maintain sportsgrounds, parks, reserves and playgrounds across the Region	30/06/2017	Review and update Parks Management Plans	Plans published	30/06/2016	Open Space
		Maintain and operate public open space in accordance with agreed service levels	Public open space maintained at agreed service levels	30/06/2016	Open Space
		Passive parks and facilities upgrades as per Capital Works Program 2015/16	Works completed on schedule and on budget	30/06/2016	Open Space

Strategy 1.3.1 Provide infrastructure and services to cater for the current and future needs of our community					
DELIVERY PROGRAM 2013/14 - 2016/17		OPERATIONAL PLAN (2015/16 PLAN - THE THIRD YEAR OF THE DELIVERY PROGRAM)			
ACTION	TIMEFRAME	PROJECT/SERVICE	MEASURE	TIMEFRAME	RESPONSIBILITY
		Public toilet construction and refurbishment as per Capital Works Program 2015/16	Works completed on schedule and on budget	30/06/2016	Health & Building
		Playground installations and upgrades as per Capital Works Program 2015/16	Works completed on schedule and on budget	30/06/2016	Open Space
		Construction of Rylstone Skate Park	Works completed on schedule and on budget	30/06/2016	Open Space
		Active parks and facilities upgrades as per Capital Works Program 2015/16	Works completed on schedule and on budget	30/06/2016	Open Space
Manage and maintain cemeteries throughout the Region	30/06/2017	Maintain and operate town and rural cemeteries in accordance with adopted service levels and policy requirements	Achievement of agreed service levels and response times	30/06/2016	Open Space
		GPS mapping of town cemeteries	All cemeteries plotted on GIS	30/06/2016	Open Space
		Upgrades and extensions of cemeteries as per 2015/16 Capital Works Program	Works completed on schedule and on budget	30/06/2016	Open Space
Manage, plan and maintain buildings and other assets across the Region	30/06/2017	Buildings upgrade and refurbishments as per Capital Works Program 2015/16	Works completed on schedule and on budget	30/06/2016	Health & Building
		Complete construction of new preschool facility	Works completed on schedule and on budget	30/06/2016	Health & Building
Showground upgrades	30/06/2015	COMPLETED			

Strategy 1.3.1 Provide infrastructure and services to cater for the current and future needs of our community					
DELIVERY PROGRAM 2013/14 - 2016/17		OPERATIONAL PLAN (2015/16 PLAN - THE THIRD YEAR OF THE DELIVERY PROGRAM)			
ACTION	TIMEFRAME	PROJECT/SERVICE	MEASURE	TIMEFRAME	RESPONSIBILITY
Maintain and operate swimming pool centres across the Region	30/06/2017	Maintain and operate swimming pool facilities at Mudgee, Gulgong and Kandos in accordance with adopted service levels	Patronage of swimming pools	30/06/2016	Open Space
		Undertake capital upgrades and renewals to swimming pool facilities as per Capital Works Program 2015/16	Works completed on schedule and on budget	30/06/2016	Open Space

Goal 1.4: Meet the diverse needs of the community and create a sense of belonging

Strategy 1.4.1 Support programs which strengthen the relationships between the range of community groups					
DELIVERY PROGRAM 2013/14 - 2016/17		OPERATIONAL PLAN (2015/16 PLAN - THE THIRD YEAR OF THE DELIVERY PROGRAM)			
ACTION	TIMEFRAME	PROJECT/SERVICE	MEASURE	TIMEFRAME	RESPONSIBILITY
Provide youth representation through the Youth Council	30/06/2017	Provide secretarial support for Youth Council	100% 8 meetings per year	30/06/2016	Community Services
		Allocation of funding for delivery of youth oriented initiatives by MWRC Youth Council	Funding provided Programs delivered on time and on budget	30/06/2016	Community Services
Provide meaningful employment to members of the disabled community	30/06/2017	Maintain policies that support employment for people with disabilities at MWRC	Policies reflect EEO principles	30/06/2016	Human Resources
		Continued operations of Mudgee Recycling and Ironed Out	Number of hours employment provided to supported workers	30/06/2016	Weeds & Waste
Work with lead agencies to ensure adequate provision of a range of services	30/06/2014	Attend inter-agency meetings	Capacity participation in program	30/06/2016	Community Services

Strategy 1.4.1 Support programs which strengthen the relationships between the range of community groups

DELIVERY PROGRAM 2013/14 - 2016/17		OPERATIONAL PLAN (2015/16 PLAN - THE THIRD YEAR OF THE DELIVERY PROGRAM)			
ACTION	TIMEFRAME	PROJECT/SERVICE	MEASURE	TIMEFRAME	RESPONSIBILITY
Promote volunteering through the community	30/06/2017	Run community services programs that encourage volunteering	Maintain number of volunteer hours across the LGA	30/06/2016	Community Services

Strategy 1.4.2 Support arts and cultural development across the Region

DELIVERY PROGRAM 2013/14 - 2016/17		OPERATIONAL PLAN (2015/16 PLAN - THE THIRD YEAR OF THE DELIVERY PROGRAM)			
ACTION	TIMEFRAME	PROJECT/SERVICE	MEASURE	TIMEFRAME	RESPONSIBILITY
Arts and cultural events promotion	30/06/2017	Provide financial and in-kind support to events in accordance with Events Assistance Policy	Support provided in accordance with Policy objectives	30/06/2016	Corporate & Economic Development
		Promote the use of Council facilities for significant events	2 major events per year	30/06/2016	Corporate & Economic Development
Provision of meeting and exhibition space	30/06/2017	Make existing community buildings available at reasonable cost, and promote use and availability through the website	Increase in bookings for buildings	30/06/2016	Customer Service
		Promote the use of exhibition space provided at the Regional Library	Increase in use of exhibition space	30/06/2016	Customer Service
Coordinate and facilitate cultural and arts projects throughout the Region	30/06/2017	Implement 1st year recommendations from the pARTicipate investigation	Implementation	30/06/2016	Community Services
		Liaise with Cultural Development Committee, Public Art Advisory Panel, Orana Arts and local arts and cultural groups to develop cultural and artistic projects within the Region	Continued liaison with art groups	30/06/2016	Community Services
		Initiate an Arts prize for the Mid-Western Region	Arts prize awarded	30/06/2016	Community Services

Strategy 1.4.3 Provide equitable access to a range of places and spaces for all in the community						
DELIVERY PROGRAM 2013/14 - 2016/17		OPERATIONAL PLAN (2015/16 PLAN - THE THIRD YEAR OF THE DELIVERY PROGRAM)				
ACTION	TIMEFRAME	PROJECT/SERVICE	MEASURE	TIMEFRAME	RESPONSIBILITY	
Public facilities to be accessible	30/06/2017	On-going monitoring of existing buildings	Public Buildings comply with Accessibility DCP	30/06/2016	Health Building	&
		Development of a Disability Access Inclusion Plan	DAIP prepared, adopted and implemented	30/06/2016	Community Services	
Coordinate the provision of local community centres and halls for community use	30/06/2017	A variety of community facilities available for use	Increase in patronage of community facilities	30/06/2016	Customer Service	
Corporate and Community Buildings upgrades	30/06/2017	Buildings upgrade and refurbishments as per Capital Works Program 2015/16	Works completed on schedule and on budget	30/06/2016	Health Building	&

Theme 2: Protecting our Natural Environment

Conserving and promoting the natural beauty of our region

Goal 2.1: Protect and enhance our natural environment

Strategy 2.1.1 Ensure land use planning and management enhances and protects biodiversity and natural heritage					
DELIVERY PROGRAM (2014/17)		OPERATIONAL PLAN (2015/16 PLAN - THE THIRD YEAR OF THE DELIVERY PROGRAM)			
ACTION	TIMEFRAME	PROJECTS/SERVICE	MEASURE	TIMEFRAME	RESPONSIBILITY
Include biodiversity and heritage as key components in the development application process	30/06/2017	Implement Comprehensive Development Control Plan (DCP) through the development assessment process in relation to environmental protection	DCP implemented	30/06/2016	Statutory Planning
Manage environmental and cultural factors impacted by physical works on Council lands	30/06/2017	Continue to prepare Review of Environmental Factors for MWRC works	REF completed for all applicable physical works	30/06/2016	Strategic Planning
		Work with local Aboriginal groups to effectively plan works involving sites of cultural significance	Effective working relationship with local Aboriginal groups	30/06/2016	Strategic Planning
Strategy 2.1.2 Minimise the impact of mining and other development on the environment both natural and built					
DELIVERY PROGRAM (2014/17)		OPERATIONAL PLAN (2015/16 PLAN - THE THIRD YEAR OF THE DELIVERY PROGRAM)			
ACTION	TIMEFRAME	PROJECTS/SERVICE	MEASURE	TIMEFRAME	RESPONSIBILITY
Work with the community and government agencies to identify and address the issues and mitigate impacts associated with mining	30/06/2017	Raise any issues as part of Environmental Assessment stage of development approvals process	Submissions made to Department of Planning	30/06/2016	Statutory Planning
		Represent MWRC on Community Consultative Committees	Attendance at all Community Consultative Committee meetings	30/06/2016	Executive

Strategy 2.1.3 Raise community awareness of environmental and biodiversity issues					
DELIVERY PROGRAM (2014/17)		OPERATIONAL PLAN (2015/16 PLAN - THE THIRD YEAR OF THE DELIVERY PROGRAM)			
ACTION	TIMEFRAME	PROJECTS/SERVICE	MEASURE	TIMEFRAME	RESPONSIBILITY
Deliver projects which work towards protecting biodiversity and regeneration of native environment	30/06/2017	Implement a roadside vegetation management plan	RVMP implemented	30/06/2016	Strategic Planning
		Pursue grant funding for environmental projects	Number of funding submissions made	30/06/2016	Strategic Planning
		Support Green Army project	Green Army project delivered on time and on budget	30/06/2016	Strategic Planning
Support National Tree Day	30/06/2017	Facilitate National Tree Day	Participation in National Tree Day	30/06/2016	Strategic Planning
Work with schools to promote environmental awareness amongst students	30/06/2017	Support Green Day	Participation in Green Day	30/06/2016	Strategic Planning

Strategy 2.1.4 Control invasive plant and animal species					
DELIVERY PROGRAM (2014/17)		OPERATIONAL PLAN (2015/16 PLAN - THE THIRD YEAR OF THE DELIVERY PROGRAM)			
ACTION	TIMEFRAME	PROJECTS/SERVICE	MEASURE	TIMEFRAME	RESPONSIBILITY
Effective weeds management	30/06/2017	Effective monitoring and management of noxious weeds across region	Increase in the number of properties inspected	30/06/2016	Waste & Weeds
		Ongoing community education on noxious weeds	Reduction in infringement notices issued	30/06/2016	Waste & Weeds
		Undertake weed control on roadsides and MWRC land	Number of km sprayed	30/06/2016	Waste & Weeds

Strategy 2.1.4 Control invasive plant and animal species

DELIVERY PROGRAM (2014/17)		OPERATIONAL PLAN (2015/16 PLAN - THE THIRD YEAR OF THE DELIVERY PROGRAM)			
ACTION	TIMEFRAME	PROJECTS/SERVICE	MEASURE	TIMEFRAME	RESPONSIBILITY
Collaborate with agencies to manage feral animals	30/06/2017	Ongoing community education on the impact of domestic pets on rural land managers	Reduction in complaints	30/06/2016	Governance

Goal 2.2: Provide total water cycle management

Strategy 2.2.1 Identify and implement innovative water conservation and sustainable water usage management practices

DELIVERY PROGRAM (2014/17)		OPERATIONAL PLAN (2015/16 PLAN - THE THIRD YEAR OF THE DELIVERY PROGRAM)			
ACTION	TIMEFRAME	PROJECTS/SERVICE	MEASURE	TIMEFRAME	RESPONSIBILITY
Encourage reduced water consumption through Best Practice Pricing	30/06/2017	Maintain Best Practice water pricing structure	Reduction in water consumption	30/06/2016	Finance
Implement water conservation and reuse programs	30/06/2017	Ongoing community education on water conservation	Reduction in water consumption	30/06/2016	Water & Sewer
Work to secure water for agriculture and urban use	30/06/2017	Work with State Government to secure domestic water supply	Secure supply of water	30/06/2016	Executive
Promote an active role and participate in the review of the Murray Darling Basin Plan	30/06/2017	Effectively represent MWRC at Murray Darling Association meetings	Meetings attended by MWRC delegates	30/06/2016	Executive

Strategy 2.2.2 Maintain and manage water quantity and quality

DELIVERY PROGRAM (2014/17)		OPERATIONAL PLAN (2015/16 PLAN - THE THIRD YEAR OF THE DELIVERY PROGRAM)			
ACTION	TIMEFRAME	PROJECTS/SERVICE	MEASURE	TIMEFRAME	RESPONSIBILITY
Identify and plan future maintenance, renewals and upgrades for Council's stormwater assets	30/06/2017	Complete drainage works for the detention basin between Horatio Street and Winter Street	Works completed on schedule and on budget	30/06/2016	Development Engineering

		Drainage renewal and extension works undertaken as per Capital Works Program 2015/16	Works completed on schedule and on budget	30/06/2016	Development Engineering
		Effectively maintain existing drainage network including built infrastructure and overland drainage reserves	Drainage network maintained at agreed service levels	30/06/2016	Roads Open Space
		Identify and undertake culvert replacement and causeway improvement program	Sites identified and works completed	30/06/2016	Roads
Achieve NSW Government Best Practice Management of Water Supply and Sewerage	30/06/2017	Implement an integrated Water Cycle Management Strategy	Strategy implemented	30/06/2016	Water & Sewer
		Ongoing implementation and review of the Drinking Water Management System	Management system implemented	30/06/2016	Water & Sewer
		Review Strategic Business Plans for Water Supply and Sewerage Services	Strategic Business Plans updated and adopted	30/06/2016	Water & Sewer
Identify and plan future maintenance, renewals and upgrades for Council's water supply infrastructure	30/06/2017	West Mudgee water distribution extension	Works completed on schedule and on budget	30/06/2016	Water & Sewer
		Water Supply Infrastructure renewals and new works undertaken as per Capital Works Program 2015/16	Works completed on schedule and on budget	30/06/2016	Water & Sewer

Strategy 2.2.3 Protect and improve catchments across the Region by supporting Catchment Management Authorities

DELIVERY PROGRAM (2014/17)

OPERATIONAL PLAN (2015/16 PLAN - THE THIRD YEAR OF THE DELIVERY PROGRAM)

ACTION	TIMEFRAME	PROJECTS/SERVICE	MEASURE	TIMEFRAME	RESPONSIBILITY
Support the Central West Catchment Management and Hunter Central Rivers CMA Catchment Action Plan implementation	30/06/2017	Represent MWRC interests as appropriate	Representations made	30/06/2016	Strategic Planning
Continue riparian rehabilitation	30/06/2017	Continue riverbed regeneration	KM's completed	30/06/2016	Strategic Planning

Strategy 2.2.3 Protect and improve catchments across the Region by supporting Catchment Management Authorities

DELIVERY PROGRAM (2014/17)		OPERATIONAL PLAN (2015/16 PLAN - THE THIRD YEAR OF THE DELIVERY PROGRAM)			
ACTION	TIMEFRAME	PROJECTS/SERVICE	MEASURE	TIMEFRAME	RESPONSIBILITY
Program along waterways		Maintenance and promotion of Putta Bucca Wetlands	Works completed on schedule and on budget	30/06/2016	Open Spaces
Provide education to the community of the importance of waterways	30/06/2017	Ongoing community education on protecting waterways	Communications	30/06/2016	Strategic Planning

Strategy 2.2.4 Maintain and manage waste water quality to meet Environmental Protection Agency standards

DELIVERY PROGRAM (2014/17)		OPERATIONAL PLAN (2015/16 PLAN - THE THIRD YEAR OF THE DELIVERY PROGRAM)			
ACTION	TIMEFRAME	PROJECTS/SERVICE	MEASURE	TIMEFRAME	RESPONSIBILITY
Identify and plan future maintenance, renewals and upgrades for Council's sewerage treatment infrastructure	30/06/2017	West Mudgee sewer pump station construction	Works completed on schedule and on budget	30/06/2016	Water & Sewer
		Decommissioning Mudgee Sewer Treatment Plant (Putta Bucca)	Physical works completed	30/06/2016	Water & Sewer
		Sewer Infrastructure renewals and new works undertaken as per Capital Works Program 2015/16	Works completed on schedule and on budget	30/06/2016	Water & Sewer
Improve and develop treatment options to ensure quality of waste water meets EPA standards	30/06/2017	Develop options and plans for effective management of sewage at Charbon village	Options for servicing developed	30/06/2016	Water & Sewer
		Continue to improve outgoing water quality at all sewerage treatment plants across the Region	Meeting EPA requirements at all treatment plants	30/06/2016	Water & Sewer
Achieve NSW Government Best Practice Management of Water Supply and Sewerage	30/06/2017	Develop Liquid Trade Waste Policy and Pricing with implementation from 1 July 2016	Policy adopted	30/06/2016	Water & Sewer

Goal 2.3: Live in a clean and environmentally sustainable way

Strategy 2.3.1 Educate, promote and support the community in implementing waste minimisation strategies

DELIVERY PROGRAM (2014/17)		OPERATIONAL PLAN (2015/16 PLAN - THE THIRD YEAR OF THE DELIVERY PROGRAM)			
ACTION	TIMEFRAME	PROJECTS/SERVICE	MEASURE	TIMEFRAME	RESPONSIBILITY
Promote a philosophy of Reduce, Reuse, Recycle	30/06/2017	Ongoing education on waste minimisation	Proportion of waste tonnage to landfill	30/06/2016	Waste & Weeds
Provide a domestic recycling and waste services for all residents through kerbside collection and rural waste transfer stations	30/06/2017	Kerbside and local recycling facilities	Proportion of waste diverted to recycling	30/06/2016	Waste & Weeds
Promote home composting initiatives for green waste	30/06/2017	Ongoing education on managing green waste	Reduction of green waste	30/06/2016	Waste & Weeds

Strategy 2.3.2 Work regionally and collaboratively to implement strategies that will enhance environmental outcomes in regards to waste management and minimisation

DELIVERY PROGRAM (2014/17)		OPERATIONAL PLAN (2015/16 PLAN - THE THIRD YEAR OF THE DELIVERY PROGRAM)			
ACTION	TIMEFRAME	PROJECTS/SERVICE	MEASURE	TIMEFRAME	RESPONSIBILITY
Participate in regional procurement contracts for waste services that provided added value.	30/06/2017	Regional scrap steel, green waste processing, used motor oil, house hold chemical collection, e-waste	Contracts in place for these services	30/06/2016	Waste & Weeds
Participate in regional investigations for collaborative solutions to problem wastes types.	30/06/2017	Participate in NetWaste steering committee for strategic direction of the group	Reduced landfill tonnes through regional solutions.	30/06/2016	Waste & Weeds
		Participate in Organics Processing tender with Dubbo City Council	Participate in tender process	30/06/2016	Waste & Weeds
Apply for available grants under the NSW Government 'Waste Less Recycle More' package	30/06/2017	Apply for grants to upgrade or introduce services to the Mid-Western Community that reduces landfill tonnes and Co2 emissions	Number of successful grants received	30/06/2016	Waste & Weeds

Strategy 2.3.3 Support programs that create environmental awareness and promote sustainable living

DELIVERY PROGRAM (2014/17)		OPERATIONAL PLAN (2015/16 PLAN - THE THIRD YEAR OF THE DELIVERY PROGRAM)			
ACTION	TIMEFRAME	PROJECTS/SERVICE	MEASURE	TIMEFRAME	RESPONSIBILITY
Build community awareness through environmental education	30/06/2017	Enhanced communications on environmental issues	Number of PR initiatives on environmental matters	30/06/2016	Strategic Planning
		Facilitate and promote community garden programs	Community gardens initiated/maintained	30/06/2016	Strategic Planning

Strategy 2.3.4 Consider technologies in Council's facilities, infrastructure and service delivery to reduce ecological footprint

DELIVERY PROGRAM (2014/17)		OPERATIONAL PLAN (2015/16 PLAN - THE THIRD YEAR OF THE DELIVERY PROGRAM)			
ACTION	TIMEFRAME	PROJECTS/SERVICE	MEASURE	TIMEFRAME	RESPONSIBILITY
Implement alternative energy and sustainable technologies in physical works and service delivery	30/06/2017	Nil planned for 2015/16	Not applicable	N/A	Waste & Weeds

Theme 3: Building a strong local economy

A prosperous and diversified economy delivering lifestyle benefits to the community through employment, income and sustainable economic growth

Goal 3.1: A prosperous and diversified economy

Strategy 3.1.1 Support the attraction and retention of a diverse range of businesses and industries					
DELIVERY PROGRAM (2014/17)		OPERATIONAL PLAN (2015/16 PLAN - THE THIRD YEAR OF THE DELIVERY PROGRAM)			
ACTION	TIMEFRAME	PROJECTS/SERVICE	MEASURE	TIMEFRAME	RESPONSIBILITY
Business expos targeting businesses that complement key local industries	30/06/2017	Presence at 2-3 conferences or events where the Region can be marketed	Number of conferences attended	30/06/2016	Corporate & Economic Development
Work with business and industry groups to facilitate business development workshops for existing businesses in the region	30/06/2017	Support the business chambers by attendance at meeting as required.	Number of Chamber meetings attended	30/06/2016	Corporate & Economic Development
		Formulate policy on provision of financial support for business attraction	Policy developed	30/06/2016	Corporate & Economic Development
Establish a process of capturing and monitoring relevant economic data to identify opportunities, trends and needs of local businesses	30/06/2017	Produce annual update to Economic and Business Profile booklet	Booklet updated	30/06/2016	Corporate & Economic Development
Develop and strengthen partnerships with major employers in the region	30/06/2017	Conduct two Think Tank forums to encourage business leaders to participate in local economic development	Number of forums held	30/06/2016	Corporate & Economic Development
Work with the community to identify economic development opportunities	30/06/2017	Be aware of new business investors coming to the Region and work with them to promote benefits	Demonstrate contacts and activity	30/06/2016	Corporate & Economic Development
Work with Mudgee Region Tourism Inc (MRTI) to identify target markets and promote the region	30/06/2017	Develop parameters for target markets in terms of how tourism will be developed in the Region	Demonstrate contacts and activity	30/06/2016	Corporate & Economic Development

Strategy 3.1.1 Support the attraction and retention of a diverse range of businesses and industries

DELIVERY PROGRAM (2014/17)		OPERATIONAL PLAN (2015/16 PLAN - THE THIRD YEAR OF THE DELIVERY PROGRAM)			
ACTION	TIMEFRAME	PROJECTS/SERVICE	MEASURE	TIMEFRAME	RESPONSIBILITY
Develop existing events in the region and attract new event proponents to hold major events and festivals in the region	30/06/2017	Identify opportunities to submit bids for new events and conferences. Support event proponents holding or seeking to hold events in the Region	Demonstrate contacts and activity	30/06/2016	Corporate & Economic Development
		Deliver Flavours of Mudgee in September 2015	Number of exhibitors and event patronage	30/06/2016	Corporate & Economic Development

Strategy 3.1.2 Encourage the development of a skilled and flexible workforce to satisfy local industry and business requirements

DELIVERY PROGRAM (2014/17)		OPERATIONAL PLAN (2015/16 PLAN - THE THIRD YEAR OF THE DELIVERY PROGRAM)			
ACTION	TIMEFRAME	PROJECTS/SERVICE	MEASURE	TIMEFRAME	RESPONSIBILITY
Work with business and industry groups to identify the main skills shortage areas	30/06/2017	Conduct two think tank forums to encourage business leaders to participate in local economic development and provide feedback on skills issues	Number of forums held	30/06/2016	Corporate & Economic Development
Encourage workers to move to the region for employment opportunities where skills shortages exist	30/06/2017	Presence at 2-3 conferences or events where the Region can be marketed	Number of conferences attended	30/06/2016	Corporate & Economic Development

Goal 3.2: An attractive business and economic environment

Strategy 3.2.1 Promote the region as a great place to live, work, invest and visit

DELIVERY PROGRAM (2014/17)		OPERATIONAL PLAN (2015/16 PLAN - THE THIRD YEAR OF THE DELIVERY PROGRAM)			
ACTION	TIMEFRAME	PROJECTS/SERVICE	MEASURE	TIMEFRAME	RESPONSIBILITY

Provide brand leadership, market the Region's competitive advantages and targeted marketing of investment opportunities	30/06/2017	Presence at 2-3 conferences or events where the Region can be marketed	Number of conferences attended	30/06/2016	Corporate & Economic Development
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Strategy 3.2.2 Provide leadership on economic development initiatives and identify resources and infrastructure required to drive investment and economic growth in the region

DELIVERY PROGRAM (2014/17)		OPERATIONAL PLAN (2015/16 PLAN - THE THIRD YEAR OF THE DELIVERY PROGRAM)			
ACTION	TIMEFRAME	PROJECTS/SERVICE	MEASURE	TIMEFRAME	RESPONSIBILITY
Promote the development of infrastructure at the Mudgee Airport as an opportunity for business expansion in the aviation industry	30/06/2017	Review airport development strategy and promotional opportunities in the future.	Strategy updated	30/06/2016	Corporate & Economic Development
		Deliver infrastructure upgrades at Mudgee Airport Precinct in accordance with Restart NSW funding	Works completed on schedule and on budget	30/06/2016	Plant & Facilities
Facilitate the production of a study on investment opportunities in the local property market	30/06/2017	Provide information package regarding development opportunities in property market.	Relevant information available	30/06/2016	Corporate & Economic Development
Lobby State and Federal Government on infrastructure needs of local businesses including transport and communications linkages	30/06/2017	Continue to lobby government agencies and departments on the provision of infrastructure to meet community needs	Issues documented and directed to relevant government agency	30/06/2016	Executive

Strategy 3.2.3 Support the expansion of essential infrastructure and services (education, health) to match business and industry development in the region

DELIVERY PROGRAM (2014/17)		OPERATIONAL PLAN (2015/16 PLAN - THE THIRD YEAR OF THE DELIVERY PROGRAM)			
ACTION	TIMEFRAME	PROJECTS/SERVICE	MEASURE	TIMEFRAME	RESPONSIBILITY

Lobby State and Federal Government for expanded health and education services	30/06/2017	Lobby government agencies and departments on the provision of infrastructure to meet community needs	Issues documented and directed to relevant government agency	30/06/2016	Executive
Work with local service providers to maintain an acceptable level of service delivery	30/06/2017	Raise identified deficiencies in education needs across the Region in particular Pre-School and High School	Continued liaison with State Government	30/06/2016	Corporate & Economic Development
		Participate in regional planning working group	Meeting attendance	30/06/2016	Strategic Planning

Strategy 3.2.4 Develop tools that simplify development processes and encourage high quality commercial and residential development

DELIVERY PROGRAM (2014/17)		OPERATIONAL PLAN (2015/16 PLAN - THE THIRD YEAR OF THE DELIVERY PROGRAM)			
ACTION	TIMEFRAME	PROJECTS/SERVICE	MEASURE	TIMEFRAME	RESPONSIBILITY
Develop a step by step guide to assist potential investors to work through the regulatory framework	30/06/2017	Develop a guide to assist potential investors and developers to work through regulatory framework	Completion of guide	30/06/2016	Strategic Planning
Review plans and controls with economic impacts	30/06/2017	Update and review guides, as required, to keep up with changes in legislation and the economy.	Economic plans reviewed	30/06/2016	Corporate & Economic Development

Goal 3.3: A range of rewarding and fulfilling career opportunities to attract and retain residents

Strategy 3.3.1 Support projects that create new jobs in the Region and help to build a diverse and multi-skilled workforce

DELIVERY PROGRAM (2014/17)		OPERATIONAL PLAN (2015/16 PLAN - THE THIRD YEAR OF THE DELIVERY PROGRAM)			
ACTION	TIMEFRAME	PROJECTS/SERVICE	MEASURE	TIMEFRAME	RESPONSIBILITY
Work with lead agencies for employment to identify trends and discuss issues impacting employment	30/06/2017	Work with employment agencies to identify trends and develop strategies to assist employment opportunities across the Region	Continued liaison	30/06/2016	Corporate & Economic Development

Strategy 3.3.1 Support projects that create new jobs in the Region and help to build a diverse and multi-skilled workforce

DELIVERY PROGRAM (2014/17)		OPERATIONAL PLAN (2015/16 PLAN - THE THIRD YEAR OF THE DELIVERY PROGRAM)			
ACTION	TIMEFRAME	PROJECTS/SERVICE	MEASURE	TIMEFRAME	RESPONSIBILITY
Encourage local business to explore traineeships and apprenticeships	30/06/2017	Work with local businesses to promote traineeship and apprenticeship positions, including educating businesses on available government support.	Number of local traineeships/apprenticeships started and level of liaison with businesses	30/06/2016	Corporate & Economic Development

Strategy 3.3.2 Build strong linkages with institutions providing education, training and employment pathways in the Region

DELIVERY PROGRAM (2014/17)		OPERATIONAL PLAN (2015/16 PLAN - THE THIRD YEAR OF THE DELIVERY PROGRAM)			
ACTION	TIMEFRAME	PROJECTS/SERVICE	MEASURE	TIMEFRAME	RESPONSIBILITY
Work with lead agencies for education in the region and understand their roles and responsibilities in economic development	30/06/2017	Work with education providers on the provision of services to meet community needs	Issues documented	30/06/2015	Corporate & Economic Development
Pursue opportunities to develop a university outreach campus with offerings aligned to local industries	30/06/2017	Nil activity planned for 2015/16			

Theme 4: Connecting Our Region

Vibrant towns and villages with a rich history, a safe and healthy community, and a strong sense of community pride – a great place for families

Goal 4.1: High quality road network that is safe and efficient

Strategy 4.1.1 Provide traffic management solutions that promote safer local roads and minimise traffic congestion					
DELIVERY PROGRAM (2014/17)		OPERATIONAL PLAN (2015/16 PLAN - THE THIRD YEAR OF THE DELIVERY PROGRAM)			
ACTION	TIMEFRAME	PROJECTS/SERVICE	MEASURE	TIMEFRAME	RESPONSIBILITY
Work with the RMS to improve road safety	30/06/2017	Liaise with the RMS on road safety matters	Regular meetings	30/06/2016	Roads
		Improve pedestrian safety at Lewis St and Mortimer St intersection	Works completed on schedule and on budget	30/06/2016	Roads
Regulate effective and appropriate user activities on the road network	30/06/2017	Contribute to and support load limit variations and B-Double restrictions on various local roads as necessary	Clear limit/use signage	30/06/2016	Roads
		Review speed limits and traffic management	Regular meetings	30/06/2016	Roads
Partner with Transport NSW regarding local transport needs	30/06/2017	Support the Transport Working Group	Regular meetings	30/06/2016	Roads
Participate in relevant regional transport committees and working parties	30/06/2017	Facilitate the Local Traffic Committee	Regular meetings	30/06/2016	Roads
Strategy 4.1.2 Provide a roads network that balances asset conditions with available resources and community needs					
DELIVERY PROGRAM (2014/17)		OPERATIONAL PLAN (2015/16 PLAN - THE THIRD YEAR OF THE DELIVERY PROGRAM)			
ACTION	TIMEFRAME	PROJECTS/SERVICE	MEASURE	TIMEFRAME	RESPONSIBILITY
Annually review the Roads Asset Management Plan	30/06/2017	Continue to update data for Asset Management Plans	AMP reviewed on schedule	30/06/2016	Roads

Strategy 4.1.2 Provide a roads network that balances asset conditions with available resources and community needs					
DELIVERY PROGRAM (2014/17)		OPERATIONAL PLAN (2015/16 PLAN - THE THIRD YEAR OF THE DELIVERY PROGRAM)			
ACTION	TIMEFRAME	PROJECTS/SERVICE	MEASURE	TIMEFRAME	RESPONSIBILITY
Implement the works program in accordance with the Roads Asset Management Plan	30/06/2017	Manage State Roads in accordance with RMS contracts	Works identified and completed	30/06/2016	Roads
		Ongoing maintenance and upgrades of Regional Roads network	Works completed on schedule and on budget	30/06/2016	Roads
		Maintenance of MWRC local road network in accordance with established levels of service	Works completed in accordance with agreed service levels	30/06/2016	Roads
		Upgrade, renewal and extension of local roads in accordance with Capital Works Program 2015/16	Works completed on schedule and on budget	30/06/2016	Roads
		Upgrade and renewal of bridges across the region in accordance with the Capital Works Program 2015/16	Works completed on schedule and on budget	30/06/2016	Roads
		Sealing of and upgrades to Wollar Road in accordance with Restart NSW funding agreement	Works completed on schedule and on budget	30/06/2017	Roads
		Undertake upgrades of Ulan Road in accordance with the Ulan Road Strategy	Work completed in accordance with Program	30/06/2016	Roads
Pursue additional funding for upgrading of roads infrastructure	30/06/2017	Lobby for additional funding for roads	Increase in level of funding received	30/06/2016	Executive
		Ensure major developers pay for the impact additional development will have on road network	Adequate level of developer contributions achieved	30/06/2016	Executive

Strategy 4.1.3 Develop and enhance walking and cycling networks across the Region

DELIVERY PROGRAM (2014/17)		OPERATIONAL PLAN (2015/16 PLAN - THE THIRD YEAR OF THE DELIVERY PROGRAM)			
ACTION	TIMEFRAME	PROJECTS/SERVICE	MEASURE	TIMEFRAME	RESPONSIBILITY
Implement the Pedestrian Access Mobility Plan	30/06/2017	Upgrade and renewal of footpaths and cycleways in accordance with Capital Works Program 2015/16	Works completed on schedule and on budget	30/06/2016	Roads
		Maintain existing footpath and cycleway network in accordance with established levels of service	Network maintained in accordance with agreed service levels	30/06/2016	Roads
		Extension of Cudgegong River shared pathway to Glen Willow/Putta Bucca	Works completed on schedule and on budget	30/06/2016	Roads

Goal 4.2: Efficient connection of the region to major towns and cities

Strategy 4.2.1 Develop a regional transport network that grows with the needs of business and industry					
DELIVERY PROGRAM (2014/17)		OPERATIONAL PLAN (2015/16 PLAN - THE THIRD YEAR OF THE DELIVERY PROGRAM)			
ACTION	TIMEFRAME	PROJECTS/SERVICE	MEASURE	TIMEFRAME	RESPONSIBILITY
Support the continuation of commercial passenger services at Mudgee Airport	30/06/2017	Work with service provider to re-establish passenger services to end from Sydney	Services retained	30/06/2016	Executive
		Operation and maintenance of Mudgee Airport in accordance with agreed service levels	Airport operated safely and efficiently in accordance with established service levels	30/06/2016	Plant & Facilities
Lobby for improved highway linkages along the Great Western Highway and Bells Line	30/06/2017	Lobby for improved access to Western NSW from Sydney	Regular meeting with and access to Local MPs	30/06/2016	Executive

Strategy 4.2.2 Create a communication network that services the needs of our residents and businesses					
DELIVERY PROGRAM (2014/17)		OPERATIONAL PLAN (2015/16 PLAN - THE THIRD YEAR OF THE DELIVERY PROGRAM)			
ACTION	TIMEFRAME	PROJECTS/SERVICE	MEASURE	TIMEFRAME	RESPONSIBILITY
Pursue improved broadband and mobile coverage with Government and major service providers	30/06/2017	Lobby for improved internet speeds and mobile coverage throughout the region	Improved coverage	30/06/2016	Executive

Theme 5: Good Government

A strong council that is representative of our community and effective in meeting the needs of the community

Goal 5.1: Strong Civic Leadership

Strategy 5.1.1 Provide clear strategic direction through the Community Plan, Delivery Program and Operational Plans						
DELIVERY PROGRAM (2014/17)		OPERATIONAL PLAN (2015/16 PLAN - THE THIRD YEAR OF THE DELIVERY PROGRAM)				
ACTION	TIMEFRAME	PROJECTS/SERVICE	MEASURE	TIMEFRAME	RESPONSIBILITY	
Ensure actions of the Operational Plan and Delivery Program are completed on time, on budget and meets success criteria	30/06/2017	Successful delivery of 2015/16 Operational Plan	Works completed on schedule and on budget	30/06/2016	Executive	
		Six monthly progress reporting against Delivery Program and comprehensive Quarterly Budget Reviews against Operational Plan	Progress reports provided within two months of period end	30/06/2016	Executive	
Strategy 5.1.2 Provide accountable and transparent decision making for the community						
DELIVERY PROGRAM (2014/17)		OPERATIONAL PLAN (2015/16 PLAN - THE THIRD YEAR OF THE DELIVERY PROGRAM)				
ACTION	TIMEFRAME	PROJECTS/SERVICE	MEASURE	TIMEFRAME	RESPONSIBILITY	
Ongoing review and enhancement of governance framework	30/06/2017	Continue to hold "Open Day" prior to Council Meetings	Open Day forum held prior to commencement of Council meeting	30/06/2016	Governance	
		Webcast of Council Meetings	Number of online views of Council Meetings	30/06/2016	Governance	
		Promotion of upcoming Council meetings				
		Installation of Audio Loop in Council Chambers	Audio loop installed	30/06/2016	Information Communication & Technology	

Strategy 5.1.2 Provide accountable and transparent decision making for the community					
DELIVERY PROGRAM (2014/17)		OPERATIONAL PLAN (2015/16 PLAN - THE THIRD YEAR OF THE DELIVERY PROGRAM)			
ACTION	TIMEFRAME	PROJECTS/SERVICE	MEASURE	TIMEFRAME	RESPONSIBILITY
Provide professional development opportunities to support elected members in fulfilling their obligations as councillors	30/06/2017	Provide access to professional development programs for elected members	Attendance at Councillor focused training	30/06/2016	Governance
Hold awareness sessions for potential candidates in the six months leading up to each Council election and ensure information packages are available	30/06/2017	Develop program for candidate awareness sessions	Program developed and scheduled	30/06/2016	Governance

Strategy 5.1.3 Provide strong representation for the community at Regional, State and Federal levels					
DELIVERY PROGRAM (2014/17)		OPERATIONAL PLAN (2015/16 PLAN - THE THIRD YEAR OF THE DELIVERY PROGRAM)			
ACTION	TIMEFRAME	PROJECTS/SERVICE	MEASURE	TIMEFRAME	RESPONSIBILITY
Continue to lobby State and Federal Government on all matters that are of interest to the Mid-Western Region	30/06/2017	Work with the Mayor to access Local Members and Ministers on relevant issues	Regular meeting with and access to Local MPs	30/06/2016	Executive
		Strengthen relationships with local State and Federal members	Regular meeting with and access to Local MPs	30/06/2016	Executive
		Engage with Regional Directors of State Government agencies	Regular meeting with and access to Local MPs	30/06/2016	Executive

Goal 5.2: Good communications and engagement

Strategy 5.2.1 Improve communications between Council and the community and create awareness of Council's roles and responsibilities					
DELIVERY PROGRAM (2014/17)		OPERATIONAL PLAN (2015/16 PLAN - THE THIRD YEAR OF THE DELIVERY PROGRAM)			

ACTION	TIMEFRAME	PROJECTS/SERVICE	MEASURE	TIMEFRAME	RESPONSIBILITY
Publish monthly editions of Community News	30/06/2017	Community News	Distribution	30/06/2016	Corporate & Economic Development
Provide an up to date and functional web interface	30/06/2017	Launch of new website	Increase in hits on website	30/06/2016	Community
		Ensure web content is kept up to date and relevant	Improvement in feedback from community	30/06/2016	All Managers Corporate & Economic Development
Regularly report to the community in a variety of interesting ways	30/06/2017	Increased use of all media avenues including social media, radio and television.	Number of communications issued	30/06/2016	Corporate & Economic Development
		Implementation of Social Media Strategy	Strategy implemented	30/06/2016	Corporate & Economic Development
Operate and maintain a community works request system that provides timely and accurate information and responses	30/06/2017	Maintain Works Request System and produce regular reporting on response times	Works requests assessed within 14 days	30/06/2016	Customer Service
		Promote use of Snap Send Solve for community to submit works requests	Increased usage of Snap Send Solve	30/06/2016	Customer Service Corporate & Economic Development
Ensure the community has clear information about who to contact in Council	30/06/2017	Provide a customer focused web site	Measured through customer service survey	30/06/2016	Customer Service
Educate the community on Council's roles and responsibilities	30/06/2017	Provide access to Council's corporate documents both through the website and Administration Centres	Measured through customer service survey	30/06/2016	Customer Service

Strategy 5.2.2 Encourage community access and participation in Council decision making

DELIVERY PROGRAM (2014/17)

OPERATIONAL PLAN (2015/16 PLAN - THE THIRD YEAR OF THE DELIVERY PROGRAM)

ACTION	TIMEFRAME	PROJECTS/SERVICE	MEASURE	TIMEFRAME	RESPONSIBILITY
Seek feedback on policy development and local issues	30/06/2017	Ensure policies, strategies and proposals impacting the community are placed on exhibition for public comment	Community response to issues	30/06/2016	Corporate & Economic Development
		Utilise a range of formal and informal engagement tools to seek community feedback on a broad range of issues	Instances of feedback	30/06/2016	Corporate & Economic Development
Provide opportunities and make it easy for the community to participate in and influence decision making	30/06/2017	Encourage attendance at Council Meetings in person and via webcast	Number of attendees	30/06/2016	Governance

Goal 5.3: An effective and efficient organisation

Strategy 5.3.1 Pursue excellence in service delivery					
DELIVERY PROGRAM (2014/17)		OPERATIONAL PLAN (2015/16 PLAN - THE THIRD YEAR OF THE DELIVERY PROGRAM)			
ACTION	TIMEFRAME	PROJECTS/SERVICE	MEASURE	TIMEFRAME	RESPONSIBILITY
Benchmark Council's service delivery against relevant organisations	30/06/2017	Provide planning and building statistics to Department of Planning	Council position against comparable size LGA's	30/06/2016	Statutory Planning
		Participate in Centroc, NSW LGPA, LGNSW and other industry body surveys and benchmarking exercises	Participation in industry benchmarking activities	30/06/2016	Executive
		Desktop analysis of annual financial results against other NSW councils	Analysis undertaken	30/06/2016	Finance
		Report on OLG comparatives for Group 4 councils	Report prepared	30/06/2016	Governance
Conduct bi-annual community surveys 2014 & 2016	30/06/2017	NO ACTION REQUIRED THIS YEAR			
Provide effective and efficient internal support functions, and undertake	30/06/2017	Conduct quarterly Council Staff Updates across all work sites	4 meetings held	30/06/2016	Executive

Strategy 5.3.1 Pursue excellence in service delivery

DELIVERY PROGRAM (2014/17)		OPERATIONAL PLAN (2015/16 PLAN - THE THIRD YEAR OF THE DELIVERY PROGRAM)			
ACTION	TIMEFRAME	PROJECTS/SERVICE	MEASURE	TIMEFRAME	RESPONSIBILITY
regular service reviews		Engage with the community on desired levels of service across Council functions	Number of LOS discussions	30/06/2016	Corporate & Economic Development
		Develop program of internal service reviews	Target 4 service reviews per annum	30/06/2016	Corporate & Economic Development
		Provide effective Workshop services for Council fleet	Downtime of Council fleet Programmed maintenance	30/06/2016	Plant & Facilities
		Effective capture and management of corporate records	Compliance with State Records Act	30/06/2016	Customer Service
		Ongoing enhancements to Council procurement including Roadmap Best Practice Procurement project	Roadmap project completed	30/06/2016	Procurement
Provide a responsive customer service function	30/06/2017	Reply to all correspondence within 14 days	100% response rate within 14 days	30/06/2016	Executive
		Review Customer Service Charter and deliver positive, informative, and professional front-of-house and phone customer service function	Positive feedback via customer satisfaction survey	30/06/2016	Customer Service

Strategy 5.3.2 Promote Council as a great place to work for talented people

DELIVERY PROGRAM (2014/17)		OPERATIONAL PLAN (2015/16 PLAN - THE THIRD YEAR OF THE DELIVERY PROGRAM)			
ACTION	TIMEFRAME	PROJECTS/SERVICE	MEASURE	TIMEFRAME	RESPONSIBILITY
Attract, retain and develop a skilled workforce	30/06/2017	Develop a training program targeted towards achievement of Delivery Program and areas of risk identified in Workforce Plan	Training program delivered	30/06/2016	Human Resources

Strategy 5.3.2 Promote Council as a great place to work for talented people					
DELIVERY PROGRAM (2014/17)		OPERATIONAL PLAN (2015/16 PLAN - THE THIRD YEAR OF THE DELIVERY PROGRAM)			
ACTION	TIMEFRAME	PROJECTS/SERVICE	MEASURE	TIMEFRAME	RESPONSIBILITY
		Promote our core values of Respect, Integrity and Recognition	Council recognised as workplace of choice	30/06/2016	Human Resources
		Ensure all employees have clearly articulated accountabilities and key performance indicators against which they will be assessed	Position Descriptions reviewed regularly Annual performance appraisals conducted	30/06/2016	Human Resources
Provide a safe, healthy and non-discriminatory working environment	30/06/2017	Establish a culture of workplace safety	Reduction in number and severity of workplace injuries and near misses	30/06/2016	Human Resources
		Align workplace behaviour with core values of Respect, Integrity and Recognition	Staff survey results positive	30/06/2016	Human Resources
		Annual review of Equal Employment Opportunity policy	EEO Policy reviewed	30/06/2016	Human Resources
		Implement a service provider management framework	Service provider management framework developed and implemented	30/06/2016	Procurement Human Resources
Conduct annual employee opinion surveys	30/06/2017	Seek staff feedback via Employee Opinion Survey 2015/16	Response rate greater than 75%	30/06/2016	Human Resources
		Identify and implement improvement strategies based on feedback from Employee Opinion Survey	Improvement strategies identified and implemented Improved levels of employee engagement	30/06/2016	Human Resources Executive

Strategy 5.3.3 Prudently manage risks associated with all Council activities

DELIVERY PROGRAM (2014/17) OPERATIONAL PLAN (2015/16 PLAN - THE THIRD YEAR OF THE DELIVERY PROGRAM)

ACTION	TIMEFRAME	PROJECTS/SERVICE	MEASURE	TIMEFRAME	RESPONSIBILITY
Monitor and review Council's policies and strategies	30/06/2017	Provide up to date Policy Register	Completed and up-to-date	30/06/2016	Governance
		Run test exercise against Business Continuity Plan	Test exercise completed	30/06/2016	Corporate & Economic Development
		Identify and resolve existing Policy gaps	Areas of risk identified and policies formulated	30/06/2016	Governance
		Education program to ensure staff understand policy requirements	Increased awareness of Council policy requirements	30/06/2016	Governance
Enhance the information systems that support delivery of Council activities	30/06/2017	Implementation of VOIP system	Project completed on schedule and within budget	30/06/2016	Information Communication & Technology
		Canvass options for increasing speed and reliability of Councils network	Options and costing developed	30/06/2016	Information Communication & Technology
		Continued investment in existing information systems to delivery productivity enhancements	Increased productivity	30/06/2016	Corporate Information Communication & Technology
		Implementation of Corporate Performance Reporting software solution	CPR system implemented	30/06/2016	Corporate
		Implementation of mobility solutions for integrated asset management	Mobility solutions implemented	30/06/2016	Plant & Facilities Finance
		Implementation of online employee performance management systems linked to Delivery Program actions	Employee Performance Management online system implemented	30/06/2016	Human Resources

Strategy 5.3.3 Prudently manage risks associated with all Council activities					
DELIVERY PROGRAM (2014/17)		OPERATIONAL PLAN (2015/16 PLAN - THE THIRD YEAR OF THE DELIVERY PROGRAM)			
ACTION	TIMEFRAME	PROJECTS/SERVICE	MEASURE	TIMEFRAME	RESPONSIBILITY
Provide long term financial sustainability through sound financial management	30/06/2017	Update Long Term Financial Plan	LTFP updated after each QBR	30/06/2016	Finance
		Monthly reporting against budget and schedule for major works programs/strategic projects	End of month reports prepared	30/06/2016	Finance
		Comprehensive Quarterly Budget Review reporting	QBRs completed within two months of period end	30/06/2016	Finance
		Development of Rating Strategy to support LTFP	Rating strategy prepared	30/06/2016	Revenue & Property
		Integration of long term impacts on financial sustainability indicators incorporated into Council decision making process	Council reports consistently consider impact on LTFP	30/06/2016	Corporate
Ensure strategic and asset management plans are underpinned by sound financial strategies	30/06/2017	Ongoing improvements to asset data and asset system capabilities	Improvement in reliability rating of asset data	30/06/2016	Finance Plant & Facilities
		Integrate long term asset management considerations into Council decision making process	Council reports consistently consider impact on Asset Management	30/06/2016	Corporate
		Improved integration of Asset Management Plans and Long Term Financial Plan	Development of clear linkages between LTFP and AMPs	30/06/2016	Finance Plant & Facilities
Comply with relevant accounting standards, taxation legislation and other financial reporting obligations	30/06/2017	To achieve a high standard of financial management	Unqualified annual audit report	30/06/2016	Finance
		All rating, taxation, statutory, and grant reporting obligations satisfied in an accurate and timely manner	Returns submitted accurately and on time	30/06/2016	Finance Revenue & Property

Budget 2015/16 – 2017/18

Theme 1: Looking after our community

FIRE PROTECTION - RFS		LOOKING AFTER OUR COMMUNITY			
\$'000	2015/16	2016/17	2017/18	2018/19	
Income					
Rates & Annual Charges	6	6	6	6	6
User Charges & Fees	2	2	2	2	2
Interest & Investment Revenue	0	0	0	0	0
Other Revenues	56	58	59	61	
Grants & Contributions - Operating	(475)	(485)	(495)	(506)	
Grants & Contributions - Capital	0	0	0	0	
Gain or Loss on Disposal of Assets	0	0	0	0	
Total Income	(411)	(419)	(428)	(437)	
Expenditure					
Employee Benefits & Oncosts	68	69	71	73	
Borrowing Costs	0	0	0	0	
Materials & Contracts	209	214	219	224	
Depreciation & Amortisation	128	132	135	138	
Other Expenses	485	777	789	544	
Total Expenditure	890	1,192	1,214	980	
Net Operating Result	479	773	786	542	
Capital Expenditure					
Loan Repayments	0	0	0	0	
Capital Expenditure	0	0	0	0	
Net Result After Capital	479	773	786	542	
Funding					
Non-Cash Entries (Depreciation, Accruals)	128	132	135	138	
Loan Borrowings	0	0	0	0	
Transfer from Reserves	0	0	0	0	
Transfer from Developer Contributions	0	0	0	0	
Transfer from Unexpended Grants	0	0	0	0	
Transfer to Reserves	0	0	0	0	
Transfer to Developer Contributions	0	0	0	0	
Transfer to Unexpended Grants	0	0	0	0	
Contribution from (to) General Purpose Revenue	351	641	651	404	
Net Result	479	773	786	542	

ANIMAL CONTROL		LOOKING AFTER OUR COMMUNITY			
\$'000	2015/16	2016/17	2017/18	2018/19	
Income					
Rates & Annual Charges	0	0	0	0	0
User Charges & Fees	(2)	(2)	(2)	(2)	(2)
Interest & Investment Revenue	0	0	0	0	0
Other Revenues	(34)	(35)	(36)	(37)	(37)
Grants & Contributions - Operating	0	0	0	0	0
Grants & Contributions - Capital	0	0	0	0	0
Gain or Loss on Disposal of Assets	0	0	0	0	0
Total Income	(36)	(37)	(38)	(39)	
Expenditure					
Employee Benefits & Oncosts	172	177	181	185	
Borrowing Costs	0	0	0	0	
Materials & Contracts	69	71	73	75	
Depreciation & Amortisation	10	10	11	11	
Other Expenses	4	4	4	4	
Total Expenditure	256	262	269	275	
Net Operating Result	220	225	231	236	
Capital Expenditure					
Loan Repayments	0	0	0	0	
Capital Expenditure	0	0	0	0	
Net Result After Capital	220	225	231	236	
Funding					
Non-Cash Entries (Depreciation, Accruals)	10	10	11	11	
Loan Borrowings	0	0	0	0	
Transfer from Reserves	0	0	0	0	
Transfer from Developer Contributions	0	0	0	0	
Transfer from Unexpended Grants	0	0	0	0	
Transfer to Reserves	0	0	0	0	
Transfer to Developer Contributions	0	0	0	0	
Transfer to Unexpended Grants	0	0	0	0	
Contribution from (to) General Purpose Revenue	210	215	220	226	
Net Result	220	225	231	236	

EMERGENCY SERVICES		LOOKING AFTER OUR COMMUNITY			
\$'000	2015/16	2016/17	2017/18	2018/19	
Income					
Rates & Annual Charges	1	1	1	1	
User Charges & Fees	0	0	0	0	
Interest & Investment Revenue	0	0	0	0	
Other Revenues	0	0	0	0	
Grants & Contributions - Operating	0	0	0	0	
Grants & Contributions - Capital	0	0	0	0	
Gain or Loss on Disposal of Assets	0	0	0	0	
Total Income	1	1	1	1	
Expenditure					
Employee Benefits & Oncosts	0	0	0	0	
Borrowing Costs	0	0	0	0	
Materials & Contracts	13	3	3	3	
Depreciation & Amortisation	26	26	27	28	
Other Expenses	115	118	121	123	
Total Expenditure	153	147	150	154	
Net Operating Result	154	148	151	155	
Capital Expenditure					
Loan Repayments	0	0	0	0	
Capital Expenditure	0	0	0	0	
Net Result After Capital	154	148	151	155	
Funding					
Non-Cash Entries (Depreciation, Accruals)	26	26	27	28	
Loan Borrowings	0	0	0	0	
Transfer from Reserves	0	0	0	0	
Transfer from Developer Contributions	0	0	0	0	
Transfer from Unexpended Grants	0	0	0	0	
Transfer to Reserves	0	0	0	0	
Transfer to Developer Contributions	0	0	0	0	
Transfer to Unexpended Grants	0	0	0	0	
Contribution from (to) General Purpose Revenue	128	121	124	127	
Net Result	154	148	151	155	

PUB ORDER & SAFETY OTHER		LOOKING AFTER OUR COMMUNITY			
\$'000	2015/16	2016/17	2017/18	2018/19	
Income					
Rates & Annual Charges	0	0	0	0	
User Charges & Fees	0	0	0	0	
Interest & Investment Revenue	0	0	0	0	
Other Revenues	(120)	(123)	(126)	(129)	
Grants & Contributions - Operating	0	0	0	0	
Grants & Contributions - Capital	(25)	0	0	0	
Gain or Loss on Disposal of Assets	0	0	0	0	
Total Income	(145)	(123)	(126)	(129)	
Expenditure					
Employee Benefits & Oncosts	72	74	77	79	
Borrowing Costs	0	0	0	0	
Materials & Contracts	25	25	26	27	
Depreciation & Amortisation	0	0	0	0	
Other Expenses	2	2	3	3	
Total Expenditure	100	102	105	108	
Net Operating Result	(45)	(21)	(21)	(21)	
Capital Expenditure					
Loan Repayments	0	0	0	0	
Capital Expenditure	25	0	0	0	
Net Result After Capital	(20)	(21)	(21)	(21)	
Funding					
Non-Cash Entries (Depreciation, Accruals)	0	0	0	0	
Loan Borrowings	0	0	0	0	
Transfer from Reserves	0	0	0	0	
Transfer from Developer Contributions	0	0	0	0	
Transfer from Unexpended Grants	0	0	0	0	
Transfer to Reserves	0	0	0	0	
Transfer to Developer Contributions	0	0	0	0	
Transfer to Unexpended Grants	0	0	0	0	
Contribution from (to) General Purpose Revenue	(20)	(21)	(21)	(21)	
Net Result	(20)	(21)	(21)	(21)	

FOOD CONTROL		LOOKING AFTER OUR COMMUNITY			
\$'000	2015/16	2016/17	2017/18	2018/19	
Income					
Rates & Annual Charges	0	0	0	0	0
User Charges & Fees	(17)	(17)	(18)	(18)	
Interest & Investment Revenue	0	0	0	0	
Other Revenues	77	79	81	83	
Grants & Contributions - Operating	0	0	0	0	
Grants & Contributions - Capital	0	0	0	0	
Gain or Loss on Disposal of Assets	0	0	0	0	
Total Income	60	62	63	65	
Expenditure					
Employee Benefits & Oncosts	41	42	43	45	
Borrowing Costs	0	0	0	0	
Materials & Contracts	1	1	1	1	
Depreciation & Amortisation	0	0	0	0	
Other Expenses	0	0	0	0	
Total Expenditure	42	43	44	45	
Net Operating Result	102	105	107	110	
Capital Expenditure					
Loan Repayments	0	0	0	0	
Capital Expenditure	0	0	0	0	
Net Result After Capital	102	105	107	110	
Funding					
Non-Cash Entries (Depreciation, Accruals)	0	0	0	0	
Loan Borrowings	0	0	0	0	
Transfer from Reserves	0	0	0	0	
Transfer from Developer Contributions	0	0	0	0	
Transfer from Unexpended Grants	0	0	0	0	
Transfer to Reserves	0	0	0	0	
Transfer to Developer Contributions	0	0	0	0	
Transfer to Unexpended Grants	0	0	0	0	
Contribution from (to) General Purpose Revenue	102	105	107	110	
Net Result	102	105	107	110	

HEALTH OTHER		LOOKING AFTER OUR COMMUNITY			
\$'000	2015/16	2016/17	2017/18	2018/19	
Income					
Rates & Annual Charges	1	1	1	1	1
User Charges & Fees	1	1	1	1	1
Interest & Investment Revenue	0	0	0	0	0
Other Revenues	0	0	0	0	0
Grants & Contributions - Operating	0	0	0	0	0
Grants & Contributions - Capital	0	0	0	0	0
Gain or Loss on Disposal of Assets	0	0	0	0	0
Total Income	1	1	1	1	1
Expenditure					
Employee Benefits & Oncosts	0	0	0	0	0
Borrowing Costs	0	0	0	0	0
Materials & Contracts	27	27	28	29	
Depreciation & Amortisation	4	4	4	4	
Other Expenses	0	0	0	0	
Total Expenditure	30	31	32	32	
Net Operating Result	31	32	33	34	
Capital Expenditure					
Loan Repayments	0	0	0	0	0
Capital Expenditure	0	0	0	0	0
Net Result After Capital	31	32	33	34	
Funding					
Non-Cash Entries (Depreciation, Accruals)	4	4	4	4	4
Loan Borrowings	0	0	0	0	0
Transfer from Reserves	0	0	0	0	0
Transfer from Developer Contributions	0	0	0	0	0
Transfer from Unexpended Grants	0	0	0	0	0
Transfer to Reserves	0	0	0	0	0
Transfer to Developer Contributions	0	0	0	0	0
Transfer to Unexpended Grants	0	0	0	0	0
Contribution from (to) General Purpose Revenue	28	29	29	30	
Net Result	31	32	33	34	

COMMUNITY SERVICES ADMINISTRATION		LOOKING AFTER OUR COMMUNITY			
\$'000	2015/16	2016/17	2017/18	2018/19	
Income					
Rates & Annual Charges	0	0	0	0	
User Charges & Fees	(3)	(3)	(3)	(3)	
Interest & Investment Revenue	0	0	0	0	
Other Revenues	(130)	(133)	(136)	(139)	
Grants & Contributions - Operating	(120)	(123)	(126)	(129)	
Grants & Contributions - Capital	0	0	0	0	
Gain or Loss on Disposal of Assets	0	0	0	0	
Total Income	(252)	(258)	(265)	(271)	
Expenditure					
Employee Benefits & Oncosts	318	327	336	346	
Borrowing Costs	0	0	0	0	
Materials & Contracts	91	63	64	66	
Depreciation & Amortisation	0	0	0	0	
Other Expenses	19	19	20	20	
Total Expenditure	428	409	420	432	
Net Operating Result	176	150	155	161	
Capital Expenditure					
Loan Repayments	0	0	0	0	
Capital Expenditure	0	0	0	0	
Net Result After Capital	176	150	155	161	
Funding					
Non-Cash Entries (Depreciation, Accruals)	0	0	0	0	
Loan Borrowings	0	0	0	0	
Transfer from Reserves	0	0	0	0	
Transfer from Developer Contributions	0	0	0	0	
Transfer from Unexpended Grants	0	0	0	0	
Transfer to Reserves	0	0	0	0	
Transfer to Developer Contributions	0	0	0	0	
Transfer to Unexpended Grants	0	0	0	0	
Contribution from (to) General Purpose Revenue	176	150	155	161	
Net Result	176	150	155	161	

FAMILY DAY CARE		LOOKING AFTER OUR COMMUNITY			
\$'000	2015/16	2016/17	2017/18	2018/19	
Income					
Rates & Annual Charges	0	0	0	0	
User Charges & Fees	(144)	(148)	(151)	(155)	
Interest & Investment Revenue	0	0	0	0	
Other Revenues	5	5	5	5	
Grants & Contributions - Operating	(1,012)	(1,037)	(1,063)	(1,088)	
Grants & Contributions - Capital	0	0	0	0	
Gain or Loss on Disposal of Assets	0	0	0	0	
Total Income	(1,151)	(1,180)	(1,209)	(1,238)	
Expenditure					
Employee Benefits & Oncosts	229	234	241	247	
Borrowing Costs	0	0	0	0	
Materials & Contracts	26	26	27	27	
Depreciation & Amortisation	0	0	0	0	
Other Expenses	897	919	942	964	
Total Expenditure	1,151	1,180	1,209	1,238	
Net Operating Result	0	0	0	0	
Capital Expenditure					
Loan Repayments	0	0	0	0	
Capital Expenditure	0	0	0	0	
Net Result After Capital	0	0	0	0	
Funding					
Non-Cash Entries (Depreciation, Accruals)	0	0	0	0	
Loan Borrowings	0	0	0	0	
Transfer from Reserves	0	0	0	0	
Transfer from Developer Contributions	0	0	0	0	
Transfer from Unexpended Grants	0	0	0	0	
Transfer to Reserves	0	0	0	0	
Transfer to Developer Contributions	0	0	0	0	
Transfer to Unexpended Grants	0	0	0	0	
Contribution from (to) General Purpose Revenue	0	0	0	0	
Net Result	0	0	0	0	

CHILD CARE		LOOKING AFTER OUR COMMUNITY			
\$'000	2015/16	2016/17	2017/18	2018/19	
Income					
Rates & Annual Charges	1	1	1	1	
User Charges & Fees	4	4	4	4	
Interest & Investment Revenue	0	0	0	0	
Other Revenues	(40)	(41)	(42)	(43)	
Grants & Contributions - Operating	0	0	0	0	
Grants & Contributions - Capital	0	0	0	0	
Gain or Loss on Disposal of Assets	0	0	0	0	
Total Income	(36)	(36)	(37)	(38)	
Expenditure					
Employee Benefits & Oncosts	0	0	0	0	
Borrowing Costs	0	0	0	0	
Materials & Contracts	4	4	4	4	
Depreciation & Amortisation	34	35	36	37	
Other Expenses	0	0	0	0	
Total Expenditure	38	39	40	41	
Net Operating Result	3	3	3	3	
Capital Expenditure					
Loan Repayments	0	0	0	0	
Capital Expenditure	0	0	0	0	
Net Result After Capital	3	3	3	3	
Funding					
Non-Cash Entries (Depreciation, Accruals)	34	35	36	37	
Loan Borrowings	0	0	0	0	
Transfer from Reserves	0	0	0	0	
Transfer from Developer Contributions	0	0	0	0	
Transfer from Unexpended Grants	0	0	0	0	
Transfer to Reserves	0	0	0	0	
Transfer to Developer Contributions	0	0	0	0	
Transfer to Unexpended Grants	0	0	0	0	
Contribution from (to) General Purpose Revenue	(31)	(32)	(33)	(34)	
Net Result	3	3	3	3	

YOUTH SERVICES		LOOKING AFTER OUR COMMUNITY			
\$'000	2015/16	2016/17	2017/18	2018/19	
Income					
Rates & Annual Charges	0	0	0	0	
User Charges & Fees	0	0	0	0	
Interest & Investment Revenue	0	0	0	0	
Other Revenues	0	0	0	0	
Grants & Contributions - Operating	(1)	(1)	(1)	(1)	
Grants & Contributions - Capital	0	0	0	0	
Gain or Loss on Disposal of Assets	0	0	0	0	
Total Income	(1)	(1)	(1)	(1)	
Expenditure					
Employee Benefits & Oncosts	0	0	0	0	
Borrowing Costs	0	0	0	0	
Materials & Contracts	51	52	52	52	
Depreciation & Amortisation	0	0	0	0	
Other Expenses	0	0	0	0	
Total Expenditure	51	52	52	52	
Net Operating Result	50	50	50	50	
Capital Expenditure					
Loan Repayments	0	0	0	0	
Capital Expenditure	0	0	0	0	
Net Result After Capital	50	50	50	50	
Funding					
Non-Cash Entries (Depreciation, Accruals)	0	0	0	0	
Loan Borrowings	0	0	0	0	
Transfer from Reserves	0	0	0	0	
Transfer from Developer Contributions	0	0	0	0	
Transfer from Unexpended Grants	0	0	0	0	
Transfer to Reserves	0	0	0	0	
Transfer to Developer Contributions	0	0	0	0	
Transfer to Unexpended Grants	0	0	0	0	
Contribution from (to) General Purpose Revenue	50	50	50	50	
Net Result	50	50	50	50	

AGED & DISABLED		LOOKING AFTER OUR COMMUNITY			
\$'000	2015/16	2016/17	2017/18	2018/19	
Income					
Rates & Annual Charges	5	5	5	5	
User Charges & Fees	(280)	(287)	(294)	(301)	
Interest & Investment Revenue	0	0	0	0	
Other Revenues	62	64	65	67	
Grants & Contributions - Operating	(627)	(643)	(659)	(674)	
Grants & Contributions - Capital	0	0	0	0	
Total Income	(867)	(889)	(910)	(932)	
Expenditure					
Employee Benefits & Oncosts	372	382	392	402	
Borrowing Costs	0	0	0	0	
Materials & Contracts	437	442	452	462	
Depreciation & Amortisation	65	67	69	70	
Other Expenses	50	51	52	54	
Total Expenditure	924	942	965	988	
Net Operating Result	57	54	55	56	
Capital Expenditure					
Loan Repayments	0	0	0	0	
Capital Expenditure	97	74	76	77	
Net Result After Capital	155	127	130	134	
Funding					
Non-Cash Entries (Depreciation, Accruals)	65	67	69	70	
Loan Borrowings	0	0	0	0	
Transfer from Reserves	75	46	47	48	
Transfer from Developer Contributions	0	0	0	0	
Transfer from Unexpended Grants	0	0	0	0	
Transfer to Reserves	(38)	(39)	(40)	(41)	
Transfer to Developer Contributions	0	0	0	0	
Transfer to Unexpended Grants	0	0	0	0	
Contribution from (to) General Purpose Revenue	52	53	54	56	
Net Result	155	127	130	134	

OTHER COMMUNITY SERVICES		LOOKING AFTER OUR COMMUNITY			
\$'000	2015/16	2016/17	2017/18	2018/19	
Income					
Rates & Annual Charges	0	0	0	0	
User Charges & Fees	0	0	0	0	
Interest & Investment Revenue	0	0	0	0	
Other Revenues	(1)	(1)	(1)	(1)	
Grants & Contributions - Operating	0	0	0	0	
Grants & Contributions - Capital	0	0	0	0	
Total Income	(1)	(1)	(1)	(1)	
Expenditure					
Employee Benefits & Oncosts	0	0	0	0	
Borrowing Costs	0	0	0	0	
Materials & Contracts	1	1	1	1	
Depreciation & Amortisation	0	0	0	0	
Other Expenses	1	1	1	1	
Total Expenditure	1	1	1	1	
Net Operating Result	1	1	1	1	
Capital Expenditure					
Loan Repayments	0	0	0	0	
Capital Expenditure	0	0	0	0	
Net Result After Capital	1	1	1	1	
Funding					
Non-Cash Entries (Depreciation, Accruals)	0	0	0	0	
Loan Borrowings	0	0	0	0	
Transfer from Reserves	0	0	0	0	
Transfer from Developer Contributions	0	0	0	0	
Transfer from Unexpended Grants	0	0	0	0	
Transfer to Reserves	0	0	0	0	
Transfer to Developer Contributions	0	0	0	0	
Transfer to Unexpended Grants	0	0	0	0	
Contribution from (to) General Purpose Revenue	1	1	1	1	
Net Result	1	1	1	1	

HOUSING		LOOKING AFTER OUR COMMUNITY			
\$'000	2015/16	2016/17	2017/18	2018/19	
Income					
Rates & Annual Charges	0	0	0	0	
User Charges & Fees	0	0	0	0	
Interest & Investment Revenue	0	0	0	0	
Other Revenues	(52)	(53)	(54)	(55)	
Grants & Contributions - Operating	0	0	0	0	
Grants & Contributions - Capital	0	0	0	0	
Gain or Loss on Disposal of Assets	0	0	0	0	
Total Income	(52)	(53)	(54)	(55)	
Expenditure					
Employee Benefits & Oncosts	0	0	0	0	
Borrowing Costs	0	0	0	0	
Materials & Contracts	19	15	16	16	
Depreciation & Amortisation	30	31	32	32	
Other Expenses	86	88	90	92	
Total Expenditure	135	134	137	140	
Net Operating Result	83	81	83	85	
Capital Expenditure					
Loan Repayments	0	0	0	0	
Capital Expenditure	12	0	0	0	
Net Result After Capital	96	81	83	85	
Funding					
Non-Cash Entries (Depreciation, Accruals)	30	31	32	32	
Loan Borrowings	0	0	0	0	
Transfer from Reserves	16	0	0	0	
Transfer from Developer Contributions	0	0	0	0	
Transfer from Unexpended Grants	0	0	0	0	
Transfer to Reserves	0	0	0	0	
Transfer to Developer Contributions	0	0	0	0	
Transfer to Unexpended Grants	0	0	0	0	
Contribution from (to) General Purpose Revenue	49	50	51	53	
Net Result	96	81	83	85	

TOWN PLANNING		LOOKING AFTER OUR COMMUNITY			
\$'000	2015/16	2016/17	2017/18	2018/19	
Income					
Rates & Annual Charges	0	0	0	0	
User Charges & Fees	(525)	(538)	(551)	(533)	
Interest & Investment Revenue	0	0	0	0	
Other Revenues	392	402	412	421	
Grants & Contributions - Operating	(4)	(4)	(4)	(4)	
Grants & Contributions - Capital	0	0	0	0	
Gain or Loss on Disposal of Assets	0	0	0	0	
Total Income	(137)	(140)	(143)	(116)	
Expenditure					
Employee Benefits & Oncosts	1,370	1,408	1,447	1,485	
Borrowing Costs	0	0	0	0	
Materials & Contracts	120	120	123	125	
Depreciation & Amortisation	0	0	0	0	
Other Expenses	9	9	9	10	
Total Expenditure	1,499	1,537	1,580	1,619	
Net Operating Result	1,362	1,397	1,437	1,504	
Capital Expenditure					
Loan Repayments	0	0	0	0	
Capital Expenditure	0	0	0	0	
Net Result After Capital	1,362	1,397	1,437	1,504	
Funding					
Non-Cash Entries (Depreciation, Accruals)	0	0	0	0	
Loan Borrowings	0	0	0	0	
Transfer from Reserves	0	0	0	0	
Transfer from Developer Contributions	0	0	0	0	
Transfer from Unexpended Grants	0	0	0	0	
Transfer to Reserves	0	0	0	0	
Transfer to Developer Contributions	0	0	0	0	
Transfer to Unexpended Grants	0	0	0	0	
Contribution from (to) General Purpose Revenue	1,362	1,397	1,437	1,504	
Net Result	1,362	1,397	1,437	1,504	

PUBLIC CEMETERIES		LOOKING AFTER OUR COMMUNITY			
\$'000	2015/16	2016/17	2017/18	2018/19	
Income					
Rates & Annual Charges	11	11	12	12	
User Charges & Fees	(233)	(239)	(245)	(251)	
Interest & Investment Revenue	0	0	0	0	
Other Revenues	77	79	81	83	
Grants & Contributions - Operating	0	0	0	0	
Grants & Contributions - Capital	0	0	0	0	
Gain or Loss on Disposal of Assets	0	0	0	0	
Total Income	(145)	(149)	(153)	(156)	
Expenditure					
Employee Benefits & Oncosts	230	236	242	248	
Borrowing Costs	0	0	0	0	
Materials & Contracts	150	162	165	169	
Depreciation & Amortisation	8	8	8	8	
Other Expenses	1	1	1	1	
Total Expenditure	389	407	417	427	
Net Operating Result	244	258	264	271	
Capital Expenditure					
Loan Repayments	0	0	0	0	
Capital Expenditure	62	132	40	0	
Net Result After Capital	306	390	304	271	
Funding					
Non-Cash Entries (Depreciation, Accruals)	8	8	8	8	
Loan Borrowings	0	0	0	0	
Transfer from Reserves	62	132	40	0	
Transfer from Developer Contributions	0	0	0	0	
Transfer from Unexpended Grants	0	0	0	0	
Transfer to Reserves	0	0	0	0	
Transfer to Developer Contributions	0	0	0	0	
Transfer to Unexpended Grants	0	0	0	0	
Contribution from (to) General Purpose Revenue	236	250	256	262	
Net Result	306	390	304	271	

PUBLIC CONVENIENCES		LOOKING AFTER OUR COMMUNITY			
\$'000	2015/16	2016/17	2017/18	2018/19	
Income					
Rates & Annual Charges	1	1	1	1	
User Charges & Fees	1	1	1	1	
Interest & Investment Revenue	0	0	0	0	
Other Revenues	0	0	0	0	
Grants & Contributions - Operating	0	0	0	0	
Grants & Contributions - Capital	0	0	0	0	
Gain or Loss on Disposal of Assets	0	0	0	0	
Total Income	2	2	2	2	
Expenditure					
Employee Benefits & Oncosts	0	0	0	0	
Borrowing Costs	0	0	0	0	
Materials & Contracts	72	43	44	45	
Depreciation & Amortisation	0	0	0	0	
Other Expenses	1	1	1	1	
Total Expenditure	73	44	45	46	
Net Operating Result	74	46	47	48	
Capital Expenditure					
Loan Repayments	0	0	0	0	
Capital Expenditure	55	87	89	91	
Net Result After Capital	130	133	136	139	
Funding					
Non-Cash Entries (Depreciation, Accruals)	0	0	0	0	
Loan Borrowings	0	0	0	0	
Transfer from Reserves	85	87	89	91	
Transfer from Developer Contributions	0	0	0	0	
Transfer from Unexpended Grants	0	0	0	0	
Transfer to Reserves	0	0	0	0	
Transfer to Developer Contributions	0	0	0	0	
Transfer to Unexpended Grants	0	0	0	0	
Contribution from (to) General Purpose Revenue	45	46	47	48	
Net Result	130	133	136	139	

PUBLIC LIBRARIES		LOOKING AFTER OUR COMMUNITY			
\$'000	2015/16	2016/17	2017/18	2018/19	
Income					
Rates & Annual Charges	2	2	2	2	
User Charges & Fees	(2)	(2)	(2)	(2)	
Interest & Investment Revenue	0	0	0	0	
Other Revenues	(38)	(39)	(39)	(40)	
Grants & Contributions - Operating	(91)	(93)	(95)	(97)	
Grants & Contributions - Capital	0	0	0	0	
Gain or Loss on Disposal of Assets	0	0	0	0	
Total Income	(129)	(132)	(135)	(138)	
Expenditure					
Employee Benefits & Oncosts	577	593	609	626	
Borrowing Costs	0	0	0	0	
Materials & Contracts	187	191	196	200	
Depreciation & Amortisation	223	229	234	240	
Other Expenses	133	136	139	143	
Total Expenditure	1,120	1,149	1,178	1,209	
Net Operating Result	991	1,017	1,043	1,071	
Capital Expenditure					
Loan Repayments	0	0	0	0	
Capital Expenditure	70	72	73	75	
Net Result After Capital	1,061	1,088	1,117	1,146	
Funding					
Non-Cash Entries (Depreciation, Accruals)	223	229	234	240	
Loan Borrowings	0	0	0	0	
Transfer from Reserves	0	0	0	0	
Transfer from Developer Contributions	11	11	11	11	
Transfer from Unexpended Grants	0	0	0	0	
Transfer to Reserves	0	0	0	0	
Transfer to Developer Contributions	0	0	0	0	
Transfer to Unexpended Grants	0	0	0	0	
Contribution from (to) General Purpose Revenue	827	849	871	895	
Net Result	1,061	1,088	1,117	1,146	

MUSEUMS		LOOKING AFTER OUR COMMUNITY			
\$'000	2015/16	2016/17	2017/18	2018/19	
Income					
Rates & Annual Charges	1	1	1	0	
User Charges & Fees	0	0	0	0	
Interest & Investment Revenue	0	0	0	0	
Other Revenues	0	0	0	0	
Grants & Contributions - Operating	0	0	0	0	
Grants & Contributions - Capital	0	0	0	0	
Gain or Loss on Disposal of Assets	0	0	0	0	
Total Income	1	1	1	0	
Expenditure					
Employee Benefits & Oncosts	0	0	0	0	
Borrowing Costs	0	0	0	0	
Materials & Contracts	15	15	15	0	
Depreciation & Amortisation	0	0	0	0	
Other Expenses	7	7	7	0	
Total Expenditure	22	22	22	0	
Net Operating Result	23	23	23	0	
Capital Expenditure					
Loan Repayments	0	0	0	0	
Capital Expenditure	0	0	0	0	
Net Result After Capital	23	23	23	0	
Funding					
Non-Cash Entries (Depreciation, Accruals)	0	0	0	0	
Loan Borrowings	0	0	0	0	
Transfer from Reserves	0	0	0	0	
Transfer from Developer Contributions	0	0	0	0	
Transfer from Unexpended Grants	0	0	0	0	
Transfer to Reserves	0	0	0	0	
Transfer to Developer Contributions	0	0	0	0	
Transfer to Unexpended Grants	0	0	0	0	
Contribution from (to) General Purpose Revenue	23	23	23	0	
Net Result	23	23	23	0	

COMMUNITY CENTRES		LOOKING AFTER OUR COMMUNITY			
\$'000	2015/16	2016/17	2017/18	2018/19	
Rates & Annual Charges	0	0	0	0	
User Charges & Fees	2	2	2	2	
Interest & Investment Revenue	0	0	0	0	
Other Revenues	(4)	(4)	(4)	(4)	
Grants & Contributions - Operating	0	0	0	0	
Grants & Contributions - Capital	0	0	0	0	
Gain or Loss on Disposal of Assets	0	0	0	0	
Total Income	(2)	(2)	(2)	(2)	
Expenditure	0	0	0	0	
Employee Benefits & Oncosts	0	0	0	0	
Borrowing Costs	0	0	0	0	
Materials & Contracts	26	27	27	28	
Depreciation & Amortisation	0	0	0	0	
Other Expenses	1	1	1	1	
Total Expenditure	27	27	28	29	
Net Operating Result	25	25	26	27	
Capital Expenditure	0	0	0	0	
Loan Repayments	0	0	0	0	
Capital Expenditure	13	0	0	0	
Net Result After Capital	37	25	26	27	
Funding	0	0	0	0	
Non-Cash Entries (Depreciation, Accruals)	0	0	0	0	
Loan Borrowings	0	0	0	0	
Transfer from Reserves	13	0	0	0	
Transfer from Developer Contributions	0	0	0	0	
Transfer from Unexpended Grants	0	0	0	0	
Transfer to Reserves	0	0	0	0	
Transfer to Developer Contributions	0	0	0	0	
Transfer to Unexpended Grants	0	0	0	0	
Contribution from (to) General Purpose Revenue	25	25	26	27	
Net Result	37	25	26	27	

PUBLIC HALLS		LOOKING AFTER OUR COMMUNITY			
\$'000	2015/16	2016/17	2017/18	2018/19	
Income					
Rates & Annual Charges	7	7	7	7	
User Charges & Fees	3	3	3	4	
Interest & Investment Revenue	0	0	0	0	
Other Revenues	(35)	(36)	(37)	(38)	
Grants & Contributions - Operating	0	0	0	0	
Grants & Contributions - Capital	0	0	0	0	
Gain or Loss on Disposal of Assets	0	0	0	0	
Total Income	(25)	(26)	(26)	(27)	
Expenditure					
Employee Benefits & Oncosts	2	2	2	2	
Borrowing Costs	0	0	0	0	
Materials & Contracts	135	134	137	140	
Depreciation & Amortisation	184	188	193	198	
Other Expenses	16	16	16	17	
Total Expenditure	337	340	349	357	
Net Operating Result	312	315	322	330	
Capital Expenditure					
Loan Repayments	0	0	0	0	
Capital Expenditure	111	314	322	330	
Net Result After Capital	423	629	644	659	
Funding	0	0	0	0	
Non-Cash Entries (Depreciation, Accruals)	184	188	193	198	
Loan Borrowings	0	0	0	0	
Transfer from Reserves	111	309	316	324	
Transfer from Developer Contributions	0	0	0	0	
Transfer from Unexpended Grants	0	0	0	0	
Transfer to Reserves	0	0	0	0	
Transfer to Developer Contributions	0	0	0	0	
Transfer to Unexpended Grants	0	0	0	0	
Contribution from (to) General Purpose Revenue	128	132	135	138	
Net Result	423	629	644	659	

SWIMMING POOLS		LOOKING AFTER OUR COMMUNITY			
\$'000	2015/16	2016/17	2017/18	2018/19	
Income					
Rates & Annual Charges	1	1	1	1	
User Charges & Fees	(65)	(66)	(68)	(69)	
Interest & Investment Revenue	0	0	0	0	
Other Revenues	33	34	35	35	
Grants & Contributions - Operating	0	0	0	0	
Grants & Contributions - Capital	0	0	0	0	
Gain or Loss on Disposal of Assets	0	0	0	0	
Total Income	(31)	(32)	(32)	(33)	
Expenditure					
Employee Benefits & Oncosts	440	451	462	473	
Borrowing Costs	0	0	0	0	
Materials & Contracts	290	298	305	312	
Depreciation & Amortisation	232	238	244	250	
Other Expenses	187	192	197	201	
Total Expenditure	1,150	1,179	1,208	1,236	
Net Operating Result	1,119	1,147	1,175	1,203	
Capital Expenditure					
Loan Repayments	0	0	0	0	
Capital Expenditure	254	14	14	0	
Net Result After Capital	1,373	1,161	1,190	1,203	
Funding					
Non-Cash Entries (Depreciation, Accruals)	232	238	244	250	
Loan Borrowings	0	0	0	0	
Transfer from Reserves	254	14	14	0	
Transfer from Developer Contributions	0	0	0	0	
Transfer from Unexpended Grants	0	0	0	0	
Transfer to Reserves	0	0	0	0	
Transfer to Developer Contributions	0	0	0	0	
Transfer to Unexpended Grants	0	0	0	0	
Contribution from (to) General Purpose Revenue	887	909	932	954	
Net Result	1,373	1,161	1,190	1,203	

SPORTING GROUNDS		LOOKING AFTER OUR COMMUNITY			
\$'000	2015/16	2016/17	2017/18	2018/19	
Income					
Rates & Annual Charges	28	28	29	30	
User Charges & Fees	(40)	(42)	(45)	(45)	
Interest & Investment Revenue	(1)	(1)	(1)	(1)	
Other Revenues	95	97	100	102	
Grants & Contributions - Operating	0	0	0	0	
Grants & Contributions - Capital	0	0	0	0	
Gain or Loss on Disposal of Assets	20	21	21	22	
Total Income	102	103	104	107	
Expenditure					
Employee Benefits & Oncosts	481	493	505	517	
Borrowing Costs	0	0	0	0	
Materials & Contracts	733	741	759	777	
Depreciation & Amortisation	722	740	758	776	
Other Expenses	101	104	106	109	
Total Expenditure	2,036	2,077	2,128	2,178	
Net Operating Result	2,138	2,180	2,232	2,286	
Capital Expenditure					
Loan Repayments	0	0	0	0	
Capital Expenditure	290	67	250	0	
Net Result After Capital	2,428	2,247	2,482	2,286	
Funding					
Non-Cash Entries (Depreciation, Accruals)	742	760	779	798	
Loan Borrowings	0	0	0	0	
Transfer from Reserves	225	67	250	0	
Transfer from Developer Contributions	65	0	0	0	
Transfer from Unexpended Grants	0	0	0	0	
Transfer to Reserves	0	0	0	0	
Transfer to Developer Contributions	0	0	0	0	
Transfer to Unexpended Grants	0	0	0	0	
Contribution from (to) General Purpose Revenue	1,396	1,420	1,453	1,488	
Net Result	2,428	2,247	2,482	2,286	

PARKS & GARDENS		LOOKING AFTER OUR COMMUNITY			
\$'000	2015/16	2016/17	2017/18	2018/19	
Income					
Rates & Annual Charges	16	17	17	17	
User Charges & Fees	48	50	51	52	
Interest & Investment Revenue	0	0	0	0	
Other Revenues	(159)	(163)	(167)	(171)	
Grants & Contributions - Operating	0	0	0	0	
Grants & Contributions - Capital	0	0	0	0	
Gain or Loss on Disposal of Assets	20	21	21	22	
Total Income	(75)	(77)	(79)	(80)	
Expenditure					
Employee Benefits & Oncosts	889	912	934	956	
Borrowing Costs	0	0	0	0	
Materials & Contracts	390	396	406	415	
Depreciation & Amortisation	151	155	159	162	
Other Expenses	32	33	34	35	
Total Expenditure	1,463	1,495	1,532	1,568	
Net Operating Result	1,388	1,419	1,453	1,488	
Capital Expenditure					
Loan Repayments	0	0	0	0	
Capital Expenditure	607	208	213	217	
Net Result After Capital	1,995	1,627	1,666	1,705	
Funding					
Non-Cash Entries (Depreciation, Accruals)	171	175	180	184	
Loan Borrowings	0	0	0	0	
Transfer from Reserves	195	56	56	57	
Transfer from Developer Contributions	407	147	151	155	
Transfer from Unexpended Grants	0	0	0	0	
Transfer to Reserves	0	0	0	0	
Transfer to Developer Contributions	0	0	0	0	
Transfer to Unexpended Grants	0	0	0	0	
Contribution from (to) General Purpose Revenue	1,222	1,249	1,279	1,310	
Net Result	1,995	1,627	1,666	1,705	

ART GALLERIES		LOOKING AFTER OUR COMMUNITY			
\$'000	2015/16	2016/17	2017/18	2018/19	
Income					
Rates & Annual Charges	0	0	0	0	
User Charges & Fees	0	0	0	0	
Interest & Investment Revenue	0	0	0	0	
Other Revenues	0	0	0	0	
Grants & Contributions - Operating	0	0	0	0	
Grants & Contributions - Capital	0	0	0	0	
Gain or Loss on Disposal of Assets	0	0	0	0	
Total Income	0	0	0	0	
Expenditure					
Employee Benefits & Oncosts	0	0	0	0	
Borrowing Costs	0	0	0	0	
Materials & Contracts	0	0	0	0	
Depreciation & Amortisation	0	0	0	0	
Other Expenses	10	10	10	10	
Total Expenditure	10	10	10	10	
Net Operating Result	10	10	10	10	
Capital Expenditure					
Loan Repayments	0	0	0	0	
Capital Expenditure	0	0	0	0	
Net Result After Capital	10	10	10	10	
Funding					
Non-Cash Entries (Depreciation, Accruals)	0	0	0	0	
Loan Borrowings	0	0	0	0	
Transfer from Reserves	0	0	0	0	
Transfer from Developer Contributions	0	0	0	0	
Transfer from Unexpended Grants	0	0	0	0	
Transfer to Reserves	0	0	0	0	
Transfer to Developer Contributions	0	0	0	0	
Transfer to Unexpended Grants	0	0	0	0	
Contribution from (to) General Purpose Revenue	10	10	10	10	
Net Result	10	10	10	10	

BUILDING CONTROL		LOOKING AFTER OUR COMMUNITY			
\$'000	2015/16	2016/17	2017/18	2018/19	
Income	0	0	0	0	
Rates & Annual Charges	0	0	0	0	
User Charges & Fees	(212)	(218)	(223)	(228)	
Interest & Investment Revenue	0	0	0	0	
Other Revenues	(357)	(366)	(375)	(384)	
Grants & Contributions - Operating	0	0	0	0	
Grants & Contributions - Capital	0	0	0	0	
Gain or Loss on Disposal of Assets	0	0	0	0	
Total Income	(570)	(584)	(598)	(612)	
	0	0	0	0	
Expenditure	0	0	0	0	
Employee Benefits & Oncosts	539	554	569	585	
Borrowing Costs	0	0	0	0	
Materials & Contracts	58	67	67	68	
Depreciation & Amortisation	0	0	0	0	
Other Expenses	7	7	7	7	
Total Expenditure	604	628	644	660	
Net Operating Result	34	44	46	48	
Capital Expenditure	0	0	0	0	
Loan Repayments	0	0	0	0	
Capital Expenditure	0	0	0	0	
Net Result After Capital	34	44	46	48	
	0	0	0	0	
Funding	0	0	0	0	
Non-Cash Entries (Depreciation, Accruals)	0	0	0	0	
Loan Borrowings	0	0	0	0	
Transfer from Reserves	0	0	0	0	
Transfer from Developer Contributions	0	0	0	0	
Transfer from Unexpended Grants	0	0	0	0	
Transfer to Reserves	0	0	0	0	
Transfer to Developer Contributions	0	0	0	0	
Transfer to Unexpended Grants	0	0	0	0	
Contribution from (to) General Purpose Revenue	34	44	46	48	
Net Result	34	44	46	48	

URBAN RDS -LOCAL		LOOKING AFTER OUR COMMUNITY			
\$'000	2015/16	2016/17	2017/18	2018/19	
Income					
Rates & Annual Charges	0	0	0	0	
User Charges & Fees	8	8	8	8	
Interest & Investment Revenue	0	0	0	0	
Other Revenues	0	0	0	0	
Grants & Contributions - Operating	(101)	(104)	(106)	(109)	
Grants & Contributions - Capital	0	0	0	0	
Gain or Loss on Disposal of Assets	0	0	0	0	
Total Income	(93)	(96)	(98)	(100)	
Expenditure	0	0	0	0	
Employee Benefits & Oncosts	208	213	218	223	
Borrowing Costs	0	0	0	0	
Materials & Contracts	210	216	221	226	
Depreciation & Amortisation	0	0	0	0	
Other Expenses	0	0	0	0	
Total Expenditure	418	429	439	450	
Net Operating Result	325	333	341	349	
Capital Expenditure					
Loan Repayments	0	0	0	0	
Capital Expenditure	40	41	31	32	
Net Result After Capital	365	374	372	381	
Funding					
Non-Cash Entries (Depreciation, Accruals)	0	0	0	0	
Loan Borrowings	0	0	0	0	
Transfer from Reserves	25	25	26	27	
Transfer from Developer Contributions	0	0	0	0	
Transfer from Unexpended Grants	0	0	0	0	
Transfer to Reserves	0	0	0	0	
Transfer to Developer Contributions	0	0	0	0	
Transfer to Unexpended Grants	0	0	0	0	
Contribution from (to) General Purpose Revenue	340	348	346	355	
Net Result	365	374	372	381	

Theme 2: Protecting our Natural Environment

TOURISM & AREA PROMOTIONS		LOOKING AFTER OUR COMMUNITY			
\$'000	2015/16	2016/17	2017/18	2018/19	
Income					
Rates & Annual Charges	0	0	0	0	0
User Charges & Fees	0	0	0	0	0
Interest & Investment Revenue	0	0	0	0	0
Other Revenues	0	0	0	0	0
Grants & Contributions - Operating	0	0	0	0	0
Grants & Contributions - Capital	0	0	0	0	0
Gain or Loss on Disposal of Assets	0	0	0	0	0
Total Income	0	0	0	0	0
Expenditure					
Employee Benefits & Oncosts	0	0	0	0	0
Borrowing Costs	0	0	0	0	0
Materials & Contracts	0	0	0	0	0
Depreciation & Amortisation	0	0	0	0	0
Other Expenses	0	0	0	0	0
Total Expenditure	0	0	0	0	0
Net Operating Result	0	0	0	0	0
Capital Expenditure					
Loan Repayments	0	0	0	0	0
Capital Expenditure	20	0	0	0	0
Net Result After Capital	20	0	0	0	0
Funding					
Non-Cash Entries (Depreciation, Accruals)	0	0	0	0	0
Loan Borrowings	0	0	0	0	0
Transfer from Reserves	20	0	0	0	0
Transfer from Developer Contributions	0	0	0	0	0
Transfer from Unexpended Grants	0	0	0	0	0
Transfer to Reserves	0	0	0	0	0
Transfer to Developer Contributions	0	0	0	0	0
Transfer to Unexpended Grants	0	0	0	0	0
Contribution from (to) General Purpose Revenue	0	0	0	0	0
Net Result	20	0	0	0	0

NOXIOUS PLANTS		PROTECTING OUR NATURAL ENVIRONMENT			
\$'000	2015/16	2016/17	2017/18	2018/19	
Income					
Rates & Annual Charges	0	0	0	0	0
User Charges & Fees	(12)	(12)	(13)	(13)	(13)
Interest & Investment Revenue	0	0	0	0	0
Other Revenues	17	17	18	18	18
Grants & Contributions - Operating	(105)	(108)	(111)	(114)	(114)
Grants & Contributions - Capital	0	0	0	0	0
Gain or Loss on Disposal of Assets	0	0	0	0	0
Total Income	(100)	(103)	(106)	(109)	(109)
Expenditure					
Employee Benefits & Oncosts	544	559	574	589	589
Borrowing Costs	0	0	0	0	0
Materials & Contracts	168	172	176	180	180
Depreciation & Amortisation	0	0	0	0	0
Other Expenses	9	10	10	10	10
Total Expenditure	721	741	760	780	780
Net Operating Result	621	638	654	670	670
Capital Expenditure					
Loan Repayments	0	0	0	0	0
Capital Expenditure	0	0	0	0	0
Net Result After Capital	621	638	654	670	670
Funding					
Non-Cash Entries (Depreciation, Accruals)	0	0	0	0	0
Loan Borrowings	0	0	0	0	0
Transfer from Reserves	0	0	0	0	0
Transfer from Developer Contributions	0	0	0	0	0
Transfer from Unexpended Grants	0	0	0	0	0
Transfer to Reserves	0	0	0	0	0
Transfer to Developer Contributions	0	0	0	0	0
Transfer to Unexpended Grants	0	0	0	0	0
Contribution from (to) General Purpose Revenue	621	638	654	670	670
Net Result	621	638	654	670	670

DOMESTIC WASTE MANAGEMENT		PROTECTING OUR NATURAL ENVIRONMENT			
\$'000	2015/16	2016/17	2017/18	2018/19	
Income					
Rates & Annual Charges	(1,187)	(1,218)	(1,236)	(1,283)	
User Charges & Fees	470	482	494	505	
Interest & Investment Revenue	0	0	0	0	
Other Revenues	196	201	206	211	
Grants & Contributions - Operating	(27)	(27)	(28)	(28)	
Grants & Contributions - Capital	0	0	0	0	
Gain or Loss on Disposal of Assets	0	0	0	0	
Total Income	(548)	(563)	(564)	(595)	
Expenditure					
Employee Benefits & Oncosts	176	180	184	189	
Borrowing Costs	0	0	0	0	
Materials & Contracts	315	317	325	333	
Depreciation & Amortisation	0	0	0	0	
Other Expenses	0	0	0	0	
Total Expenditure	491	498	510	522	
Net Operating Result	(57)	(65)	(54)	(73)	
Capital Expenditure					
Loan Repayments	0	0	0	0	
Capital Expenditure	0	0	0	0	
Net Result After Capital	(57)	(65)	(54)	(73)	
Funding					
Non-Cash Entries (Depreciation, Accruals)	0	0	0	0	
Loan Borrowings	0	0	0	0	
Transfer from Reserves	0	0	0	0	
Transfer from Developer Contributions	0	0	0	0	
Transfer from Unexpended Grants	0	0	0	0	
Transfer to Reserves	0	0	0	0	
Transfer to Developer Contributions	0	0	0	0	
Transfer to Unexpended Grants	0	0	0	0	
Contribution from (to) General Purpose Revenue	(57)	(65)	(54)	(73)	
Net Result	(57)	(65)	(54)	(73)	

OTHER WASTE MANAGEMENT		PROTECTING OUR NATURAL ENVIRONMENT			
\$'000	2015/16	2016/17	2017/18	2018/19	
Income					
Rates & Annual Charges	(2,526)	(2,629)	(2,736)	(2,847)	
User Charges & Fees	(1,396)	(1,431)	(1,466)	(1,501)	
Interest & Investment Revenue	(128)	(109)	(121)	(139)	
Other Revenues	218	2	2	2	
Grants & Contributions - Operating	(302)	(309)	(316)	(323)	
Grants & Contributions - Capital	0	0	0	0	
Gain or Loss on Disposal of Assets	0	0	0	0	
Total Income	(4,133)	(4,475)	(4,637)	(4,808)	
Expenditure					
Employee Benefits & Oncosts	2,018	2,068	2,119	2,169	
Borrowing Costs	44	45	46	47	
Materials & Contracts	1,584	1,608	1,647	1,687	
Depreciation & Amortisation	266	273	279	286	
Other Expenses	45	46	47	48	
Total Expenditure	3,956	4,039	4,138	4,236	
Net Operating Result	(177)	(436)	(499)	(572)	
Capital Expenditure					
Loan Repayments	0	0	0	0	
Capital Expenditure	690	1,468	230	236	
Net Result After Capital	513	1,032	(269)	(336)	
Funding					
Non-Cash Entries (Depreciation, Accruals)	285	293	300	307	
Loan Borrowings	0	0	0	0	
Transfer from Reserves	906	1,468	230	236	
Transfer from Developer Contributions	0	0	0	0	
Transfer from Unexpended Grants	0	0	0	0	
Transfer to Reserves	(900)	(900)	(800)	(900)	
Transfer to Developer Contributions	0	0	0	0	
Transfer to Unexpended Grants	0	0	0	0	
Contribution from (to) General Purpose Revenue	221	171	1	21	
Net Result	513	1,032	(269)	(336)	

STREET CLEANING		PROTECTING OUR NATURAL ENVIRONMENT			
\$'000	2015/16	2016/17	2017/18	2018/19	
Income					
Rates & Annual Charges	0	0	0	0	
User Charges & Fees	0	0	0	0	
Interest & Investment Revenue	0	0	0	0	
Other Revenues	6	6	6	6	
Grants & Contributions - Operating	0	0	0	0	
Grants & Contributions - Capital	0	0	0	0	
Gain or Loss on Disposal of Assets	0	0	0	0	
Total Income	6	6	6	6	
Expenditure					
Employee Benefits & Oncosts	138	141	144	148	
Borrowing Costs	0	0	0	0	
Materials & Contracts	111	113	116	119	
Depreciation & Amortisation	0	0	0	0	
Other Expenses	0	0	0	0	
Total Expenditure	248	254	261	267	
Net Operating Result	254	260	266	273	
Capital Expenditure					
Loan Repayments	0	0	0	0	
Capital Expenditure	0	0	0	0	
Net Result After Capital	254	260	266	273	
Funding					
Non-Cash Entries (Depreciation, Accruals)	0	0	0	0	
Loan Borrowings	0	0	0	0	
Transfer from Reserves	0	0	0	0	
Transfer from Developer Contributions	0	0	0	0	
Transfer from Unexpended Grants	0	0	0	0	
Transfer to Reserves	0	0	0	0	
Transfer to Developer Contributions	0	0	0	0	
Transfer to Unexpended Grants	0	0	0	0	
Contribution from (to) General Purpose Revenue	254	260	266	273	
Net Result	254	260	266	273	

STORM WATER DRAINAGE		PROTECTING OUR NATURAL ENVIRONMENT			
\$'000	2015/16	2016/17	2017/18	2018/19	
Income					
Rates & Annual Charges	0	0	0	0	
User Charges & Fees	0	0	0	0	
Interest & Investment Revenue	0	0	0	0	
Other Revenues	60	61	63	64	
Grants & Contributions - Operating	(113)	(116)	(118)	(120)	
Grants & Contributions - Capital	(60)	(60)	(60)	(60)	
Gain or Loss on Disposal of Assets	0	0	0	0	
Total Income	(114)	(114)	(115)	(116)	
Expenditure					
Employee Benefits & Oncosts	283	290	297	304	
Borrowing Costs	0	0	0	0	
Materials & Contracts	318	326	334	342	
Depreciation & Amortisation	233	239	245	250	
Other Expenses	0	0	0	0	
Total Expenditure	834	855	876	896	
Net Operating Result	720	740	760	780	
Capital Expenditure					
Loan Repayments	0	0	0	0	
Capital Expenditure	381	389	397	405	
Net Result After Capital	1,101	1,130	1,158	1,186	
Funding					
Non-Cash Entries (Depreciation, Accruals)	233	239	245	250	
Loan Borrowings	0	0	0	0	
Transfer from Reserves	298	306	313	321	
Transfer from Developer Contributions	0	0	0	0	
Transfer from Unexpended Grants	0	0	0	0	
Transfer to Reserves	0	0	0	0	
Transfer to Developer Contributions	0	0	0	0	
Transfer to Unexpended Grants	0	0	0	0	
Contribution from (to) General Purpose Revenue	570	585	600	615	
Net Result	1,101	1,130	1,158	1,186	

ENVIRONMENTAL PROTECTION		PROTECTING OUR NATURAL ENVIRONMENT			
\$'000	2015/16	2016/17	2017/18	2018/19	
Income					
Rates & Annual Charges	0	0	0	0	
User Charges & Fees	0	0	0	0	
Interest & Investment Revenue	0	0	0	0	
Other Revenues	(19)	(20)	(20)	(21)	
Grants & Contributions - Operating	0	0	0	0	
Grants & Contributions - Capital	0	0	0	0	
Gain or Loss on Disposal of Assets	0	0	0	0	
Total Income	(19)	(20)	(20)	(21)	
Expenditure					
Employee Benefits & Oncosts	59	61	63	64	
Borrowing Costs	0	0	0	0	
Materials & Contracts	90	67	68	70	
Depreciation & Amortisation	2	2	2	2	
Other Expenses	22	23	23	24	
Total Expenditure	173	152	156	160	
Net Operating Result	154	133	136	139	
Capital Expenditure					
Loan Repayments	0	0	0	0	
Capital Expenditure	15	15	16	16	
Net Result After Capital	169	148	152	155	
Funding					
Non-Cash Entries (Depreciation, Accruals)	2	2	2	2	
Loan Borrowings	0	0	0	0	
Transfer from Reserves	15	15	16	16	
Transfer from Developer Contributions	0	0	0	0	
Transfer from Unexpended Grants	0	0	0	0	
Transfer to Reserves	0	0	0	0	
Transfer to Developer Contributions	0	0	0	0	
Transfer to Unexpended Grants	0	0	0	0	
Contribution from (to) General Purpose Revenue	152	131	134	138	
Net Result	169	148	152	155	

WATER SUPPLIES		PROTECTING OUR NATURAL ENVIRONMENT			
\$'000	2015/16	2016/17	2017/18	2018/19	
Income					
Rates & Annual Charges	(1,441)	(1,499)	(1,559)	(1,619)	
User Charges & Fees	(5,424)	(5,618)	(5,817)	(6,024)	
Interest & Investment Revenue	(101)	(107)	(143)	(22)	
Other Revenues	1,002	1,030	1,059	1,090	
Grants & Contributions - Operating	(67)	(69)	(71)	(72)	
Grants & Contributions - Capital	0	0	0	0	
Gain or Loss on Disposal of Assets	60	62	63	65	
Total Income	(5,972)	(6,201)	(6,466)	(6,582)	
Expenditure					
Employee Benefits & Oncosts	1,494	1,565	1,603	1,638	
Borrowing Costs	219	193	166	386	
Materials & Contracts	1,316	1,348	1,382	1,414	
Depreciation & Amortisation	1,600	1,616	1,712	1,752	
Other Expenses	746	765	783	802	
Total Expenditure	5,376	5,487	5,646	5,992	
Net Operating Result	(596)	(714)	(821)	(591)	
Capital Expenditure					
Loan Repayments	0	0	0	0	
Capital Expenditure	861	3,009	1,139	18,201	
Net Result After Capital	265	2,294	318	17,610	
Funding					
Non-Cash Entries (Depreciation, Accruals)	1,601	1,617	1,712	1,753	
Loan Borrowings	0	0	0	10,000	
Transfer from Reserves	726	1,657	996	4,298	
Transfer from Developer Contributions	0	1,213	0	3,755	
Transfer from Unexpended Grants	0	0	0	0	
Transfer to Reserves	(1,500)	(2,300)	(2,400)	(1,600)	
Transfer to Developer Contributions	0	0	0	0	
Transfer to Unexpended Grants	0	0	0	0	
Contribution from (to) General Purpose Revenue	(561)	108	10	(596)	
Net Result	265	2,294	318	17,610	

Theme 3: Building a strong local economy

SEWERAGE SERVICES		PROTECTING OUR NATURAL ENVIRONMENT			
\$'000	2015/16	2016/17	2017/18	2018/19	
Income					
Rates & Annual Charges	(5,096)	(5,481)	(5,894)	(6,339)	
User Charges & Fees	(724)	(768)	(816)	(866)	
Interest & Investment Revenue	(229)	(273)	(333)	(303)	
Other Revenues	1,050	1,021	1,046	1,071	
Grants & Contributions - Operating	(61)	(61)	(62)	(63)	
Grants & Contributions - Capital	(1,000)	0	0	0	
Gain or Loss on Disposal of Assets	60	62	63	65	
Total Income	(5,999)	(5,501)	(5,996)	(6,436)	
Expenditure					
Employee Benefits & Oncosts	1,387	1,421	1,456	1,491	
Borrowing Costs	624	599	576	551	
Materials & Contracts	661	677	694	689	
Depreciation & Amortisation	1,910	1,958	2,006	2,054	
Other Expenses	382	391	401	411	
Total Expenditure	4,964	5,047	5,133	5,195	
Net Operating Result	(1,036)	(454)	(863)	(1,240)	
Capital Expenditure					
Loan Repayments	0	0	0	0	
Capital Expenditure	1,127	989	1,016	4,847	
Net Result After Capital	92	535	153	3,606	
Funding					
Non-Cash Entries (Depreciation, Accruals)	1,970	2,020	2,069	2,118	
Loan Borrowings	0	0	0	0	
Transfer from Reserves	971	940	966	4,695	
Transfer from Developer Contributions	163	0	0	100	
Transfer from Unexpended Grants	0	0	0	0	
Transfer to Reserves	(3,700)	(2,100)	(2,500)	(2,900)	
Transfer to Developer Contributions	0	0	0	0	
Transfer to Unexpended Grants	0	0	0	0	
Contribution from (to) General Purpose Revenue	687	(325)	(382)	(406)	
Net Result	92	535	153	3,606	

CARAVAN PARKS		BUILDING A STRONG LOCAL ECONOMY			
\$'000	2015/16	2016/17	2017/18	2018/19	
Income					
Rates & Annual Charges	0	0	0	0	
User Charges & Fees	0	0	0	0	
Interest & Investment Revenue	0	0	0	0	
Other Revenues	(140)	(143)	(147)	(150)	
Grants & Contributions - Operating	0	0	0	0	
Grants & Contributions - Capital	0	0	0	0	
Gain or Loss on Disposal of Assets	0	0	0	0	
Total Income	(140)	(143)	(147)	(150)	
Expenditure					
Employee Benefits & Oncosts	0	0	0	0	
Borrowing Costs	0	0	0	0	
Materials & Contracts	1	1	1	1	
Depreciation & Amortisation	55	57	58	60	
Other Expenses	0	0	0	0	
Total Expenditure	56	58	59	61	
Net Operating Result	(83)	(85)	(88)	(90)	
Capital Expenditure					
Loan Repayments	0	0	0	0	
Capital Expenditure	155	0	0	0	
Net Result After Capital	72	(85)	(88)	(90)	
Funding					
Non-Cash Entries (Depreciation, Accruals)	55	57	58	60	
Loan Borrowings	0	0	0	0	
Transfer from Reserves	155	0	0	0	
Transfer from Developer Contributions	0	0	0	0	
Transfer from Unexpended Grants	0	0	0	0	
Transfer to Reserves	0	0	0	0	
Transfer to Developer Contributions	0	0	0	0	
Transfer to Unexpended Grants	0	0	0	0	
Contribution from (to) General Purpose Revenue	(139)	(142)	(146)	(149)	
Net Result	72	(85)	(88)	(90)	

TOURISM & AREA PROMOTIONS		BUILDING A STRONG LOCAL ECONOMY			
\$'000	2015/16	2016/17	2017/18	2018/19	
Income					
Rates & Annual Charges	0	0	0	0	0
User Charges & Fees	0	0	0	0	0
Interest & Investment Revenue	0	0	0	0	0
Other Revenues	87	89	91	93	
Grants & Contributions - Operating	0	0	0	0	
Grants & Contributions - Capital	0	0	0	0	
Gain or Loss on Disposal of Assets	0	0	0	0	
Total Income	87	89	91	93	
Expenditure					
Employee Benefits & Oncosts	0	0	0	0	
Borrowing Costs	0	0	0	0	
Materials & Contracts	432	443	453	464	
Depreciation & Amortisation	0	0	0	0	
Other Expenses	83	85	87	89	
Total Expenditure	514	527	540	553	
Net Operating Result	601	616	631	646	
Capital Expenditure					
Loan Repayments	0	0	0	0	
Capital Expenditure	0	0	0	0	
Net Result After Capital	601	616	631	646	
Funding					
Non-Cash Entries (Depreciation, Accruals)	0	0	0	0	
Loan Borrowings	0	0	0	0	
Transfer from Reserves	0	0	0	0	
Transfer from Developer Contributions	0	0	0	0	
Transfer from Unexpended Grants	0	0	0	0	
Transfer to Reserves	0	0	0	0	
Transfer to Developer Contributions	0	0	0	0	
Transfer to Unexpended Grants	0	0	0	0	
Contribution from (to) General Purpose Revenue	601	616	631	646	
Net Result	601	616	631	646	

INDUSTRIAL DEVELOPMENT PROMOTION		BUILDING A STRONG LOCAL ECONOMY			
\$'000	2015/16	2016/17	2017/18	2018/19	
Income					
Rates & Annual Charges	0	0	0	0	0
User Charges & Fees	0	0	0	0	0
Interest & Investment Revenue	0	0	0	0	0
Other Revenues	131	134	137	140	
Grants & Contributions - Operating	0	0	0	0	
Grants & Contributions - Capital	0	0	0	0	
Gain or Loss on Disposal of Assets	0	0	0	0	
Total Income	131	134	137	140	
Expenditure					
Employee Benefits & Oncosts	3	3	3	3	
Borrowing Costs	0	0	0	0	
Materials & Contracts	57	58	60	61	
Depreciation & Amortisation	0	0	0	0	
Other Expenses	10	11	11	11	
Total Expenditure	70	71	73	75	
Net Operating Result	200	205	210	215	
Capital Expenditure					
Loan Repayments	0	0	0	0	
Capital Expenditure	0	0	0	0	
Net Result After Capital	200	205	210	215	
Funding					
Non-Cash Entries (Depreciation, Accruals)	0	0	0	0	
Loan Borrowings	0	0	0	0	
Transfer from Reserves	0	0	0	0	
Transfer from Developer Contributions	0	0	0	0	
Transfer from Unexpended Grants	0	0	0	0	
Transfer to Reserves	0	0	0	0	
Transfer to Developer Contributions	0	0	0	0	
Transfer to Unexpended Grants	0	0	0	0	
Contribution from (to) General Purpose Revenue	200	205	210	215	
Net Result	200	205	210	215	

SALEYARDS & MARKETS		BUILDING A STRONG LOCAL ECONOMY			
\$'000	2015/16	2016/17	2017/18	2018/19	
Income					
Rates & Annual Charges	0	0	0	0	
User Charges & Fees	(331)	(339)	(347)	(356)	
Interest & Investment Revenue	0	0	0	0	
Other Revenues	74	76	78	79	
Grants & Contributions - Operating	0	0	0	0	
Grants & Contributions - Capital	0	0	0	0	
Gain or Loss on Disposal of Assets	0	0	0	0	
Total Income	(257)	(263)	(269)	(276)	
Expenditure					
Employee Benefits & Oncosts	96	98	101	104	
Borrowing Costs	2	2	2	1	
Materials & Contracts	63	65	66	68	
Depreciation & Amortisation	169	174	178	182	
Other Expenses	26	26	27	27	
Total Expenditure	356	365	373	383	
Net Operating Result	99	102	104	107	
Capital Expenditure					
Loan Repayments	0	0	0	0	
Capital Expenditure	10	10	10	10	
Net Result After Capital	109	112	114	117	
Funding					
Non-Cash Entries (Depreciation, Accruals)	169	174	178	182	
Loan Borrowings	0	0	0	0	
Transfer from Reserves	10	10	10	10	
Transfer from Developer Contributions	0	0	0	0	
Transfer from Unexpended Grants	0	0	0	0	
Transfer to Reserves	(15)	(15)	(15)	(15)	
Transfer to Developer Contributions	0	0	0	0	
Transfer to Unexpended Grants	0	0	0	0	
Contribution from (to) General Purpose Revenue	(55)	(57)	(58)	(60)	
Net Result	109	112	114	117	

REAL ESTATE DEVELOPMENT		BUILDING A STRONG LOCAL ECONOMY			
\$'000	2015/16	2016/17	2017/18	2018/19	
Income					
Rates & Annual Charges	16	16	16	17	
User Charges & Fees	17	17	18	18	
Interest & Investment Revenue	0	0	0	0	
Other Revenues	(547)	(561)	(575)	(588)	
Grants & Contributions - Operating	0	0	0	0	
Grants & Contributions - Capital	0	0	0	0	
Gain or Loss on Disposal of Assets	(59)	(1,100)	0	0	
Total Income	(574)	(1,628)	(541)	(553)	
Expenditure					
Employee Benefits & Oncosts	0	0	0	0	
Borrowing Costs	0	0	0	0	
Materials & Contracts	55	55	56	58	
Depreciation & Amortisation	140	144	147	151	
Other Expenses	0	0	0	0	
Total Expenditure	195	199	204	209	
Net Operating Result	(378)	(1,429)	(337)	(345)	
Capital Expenditure					
Loan Repayments	0	0	0	0	
Capital Expenditure	5	10	0	0	
Net Result After Capital	(373)	(1,419)	(337)	(345)	
Funding					
Non-Cash Entries (Depreciation, Accruals)	118	144	147	151	
Loan Borrowings	0	0	0	0	
Transfer from Reserves	1	0	0	0	
Transfer from Developer Contributions	0	0	0	0	
Transfer from Unexpended Grants	0	0	0	0	
Transfer to Reserves	(32)	(1,090)	0	0	
Transfer to Developer Contributions	0	0	0	0	
Transfer to Unexpended Grants	0	0	0	0	
Contribution from (to) General Purpose Revenue	(461)	(472)	(484)	(495)	
Net Result	(373)	(1,419)	(337)	(345)	

Theme 4: Connecting Our Region

URBAN RDS -LOCAL	CONNECTING OUR REGION			
\$'000	2015/16	2016/17	2017/18	2018/19
Income				
Rates & Annual Charges	0	0	0	0
User Charges & Fees	1	1	1	1
Interest & Investment Revenue	0	0	0	0
Other Revenues	0	0	0	0
Grants & Contributions - Operating	(230)	(230)	(230)	(234)
Grants & Contributions - Capital	(2,140)	(350)	(350)	(350)
Gain or Loss on Disposal of Assets	60	62	63	65
Total Income	(2,309)	(517)	(515)	(518)
Expenditure				
Employee Benefits & Oncosts	166	170	175	179
Borrowing Costs	0	0	0	0
Materials & Contracts	128	131	135	138
Depreciation & Amortisation	1,116	1,144	1,171	1,199
Other Expenses	0	0	0	0
Total Expenditure	1,410	1,446	1,481	1,516
Net Operating Result	(898)	929	965	998
Capital Expenditure				
Loan Repayments	0	0	0	0
Capital Expenditure	3,327	794	798	830
Net Result After Capital	2,429	1,722	1,763	1,827
Funding				
Non-Cash Entries (Depreciation, Accruals)	1,176	1,205	1,234	1,264
Loan Borrowings	0	0	0	0
Transfer from Reserves	137	0	0	0
Transfer from Developer Contributions	800	0	0	0
Transfer from Unexpended Grants	0	0	0	0
Transfer to Reserves	0	0	0	0
Transfer to Developer Contributions	0	0	0	0
Transfer to Unexpended Grants	0	0	0	0
Contribution from (to) General Purpose Revenue	316	517	529	563
Net Result	2,429	1,722	1,763	1,827

URBAN RDS -REGIONAL	CONNECTING OUR REGION			
\$'000	2015/16	2016/17	2017/18	2018/19
Income				
Rates & Annual Charges	0	0	0	0
User Charges & Fees	0	0	0	0
Interest & Investment Revenue	0	0	0	0
Other Revenues	0	0	0	0
Grants & Contributions - Operating	0	0	0	0
Grants & Contributions - Capital	0	0	0	0
Gain or Loss on Disposal of Assets	0	0	0	0
Total Income	0	0	0	0
Expenditure				
Employee Benefits & Oncosts	0	0	0	0
Borrowing Costs	0	0	0	0
Materials & Contracts	0	0	0	0
Depreciation & Amortisation	22	23	23	24
Other Expenses	0	0	0	0
Total Expenditure	22	23	23	24
Net Operating Result	22	23	23	24
Capital Expenditure				
Loan Repayments	0	0	0	0
Capital Expenditure	0	0	0	0
Net Result After Capital	22	23	23	24
Funding				
Non-Cash Entries (Depreciation, Accruals)	22	23	23	24
Loan Borrowings	0	0	0	0
Transfer from Reserves	0	0	0	0
Transfer from Developer Contributions	0	0	0	0
Transfer from Unexpended Grants	0	0	0	0
Transfer to Reserves	0	0	0	0
Transfer to Developer Contributions	0	0	0	0
Transfer to Unexpended Grants	0	0	0	0
Contribution from (to) General Purpose Revenue	0	0	0	0
Net Result	22	23	23	24

SEALED RURAL RDS - LOCAL		CONNECTING OUR REGION			
\$'000	2015/16	2016/17	2017/18	2018/19	
Income					
Rates & Annual Charges	0	0	0	0	
User Charges & Fees	1	1	1	1	
Interest & Investment Revenue	0	0	0	0	
Other Revenues	179	183	188	192	
Grants & Contributions - Operating	(867)	(867)	(867)	(884)	
Grants & Contributions - Capital	(1,585)	(646)	(646)	(646)	
Gain or Loss on Disposal of Assets	60	62	63	65	
Total Income	(2,213)	(1,268)	(1,262)	(1,273)	
Expenditure					
Employee Benefits & Oncosts	543	557	570	584	
Borrowing Costs	0	0	0	0	
Materials & Contracts	469	468	458	515	
Depreciation & Amortisation	2,200	2,255	2,310	2,365	
Other Expenses	0	0	0	0	
Total Expenditure	3,212	3,280	3,338	3,464	
Net Operating Result	1,000	2,012	2,077	2,191	
Capital Expenditure					
Loan Repayments	0	0	0	0	
Capital Expenditure	1,722	1,737	1,760	1,783	
Net Result After Capital	2,722	3,749	3,837	3,974	
Funding					
Non-Cash Entries (Depreciation, Accruals)	2,260	2,317	2,373	2,430	
Loan Borrowings	0	0	0	0	
Transfer from Reserves	13	150	150	150	
Transfer from Developer Contributions	0	0	0	0	
Transfer from Unexpended Grants	0	0	0	0	
Transfer to Reserves	0	0	0	0	
Transfer to Developer Contributions	0	0	0	0	
Transfer to Unexpended Grants	0	0	0	0	
Contribution from (to) General Purpose Revenue	449	1,283	1,314	1,394	
Net Result	2,722	3,749	3,837	3,974	

SEALED RURAL RDS - REGIONAL		CONNECTING OUR REGION			
\$'000	2015/16	2016/17	2017/18	2018/19	
Income					
Rates & Annual Charges	0	0	0	0	
User Charges & Fees	0	0	0	0	
Interest & Investment Revenue	0	0	0	0	
Other Revenues	95	98	100	103	
Grants & Contributions - Operating	(1,973)	(2,022)	(2,071)	(2,121)	
Grants & Contributions - Capital	(3,244)	(1,691)	(400)	(400)	
Gain or Loss on Disposal of Assets	100	103	105	108	
Total Income	(5,022)	(3,513)	(2,266)	(2,311)	
Expenditure					
Employee Benefits & Oncosts	280	287	294	301	
Borrowing Costs	0	0	0	0	
Materials & Contracts	413	463	474	485	
Depreciation & Amortisation	1,972	2,021	2,071	2,120	
Other Expenses	0	0	0	0	
Total Expenditure	2,665	2,771	2,839	2,906	
Net Operating Result	(2,357)	(742)	573	596	
Capital Expenditure					
Loan Repayments	0	0	0	0	
Capital Expenditure	4,188	2,985	1,725	1,757	
Net Result After Capital	1,831	2,243	2,298	2,352	
Funding					
Non-Cash Entries (Depreciation, Accruals)	2,072	2,124	2,176	2,227	
Loan Borrowings	0	0	0	0	
Transfer from Reserves	0	0	0	0	
Transfer from Developer Contributions	134	138	141	144	
Transfer from Unexpended Grants	0	0	0	0	
Transfer to Reserves	0	0	0	0	
Transfer to Developer Contributions	0	0	0	0	
Transfer to Unexpended Grants	0	0	0	0	
Contribution from (to) General Purpose Revenue	(375)	(19)	(19)	(19)	
Net Result	1,831	2,243	2,298	2,352	

UNSEALED RURAL RDS -LOCAL		CONNECTING OUR REGION			
\$'000	2015/16	2016/17	2017/18	2018/19	
Income					
Rates & Annual Charges	0	0	0	0	
User Charges & Fees	7	7	7	8	
Interest & Investment Revenue	0	0	0	0	
Other Revenues	179	183	188	192	
Grants & Contributions - Operating	(980)	(980)	(980)	(1,000)	
Grants & Contributions - Capital	0	0	0	0	
Gain or Loss on Disposal of Assets	60	62	63	65	
Total Income	(734)	(728)	(722)	(736)	
Expenditure					
Employee Benefits & Oncosts	600	615	707	763	
Borrowing Costs	0	0	0	0	
Materials & Contracts	887	776	744	766	
Depreciation & Amortisation	917	940	963	986	
Other Expenses	0	0	0	0	
Total Expenditure	2,404	2,331	2,413	2,515	
Net Operating Result	1,670	1,602	1,691	1,779	
Capital Expenditure					
Loan Repayments	0	0	0	0	
Capital Expenditure	1,548	1,347	1,303	1,334	
Net Result After Capital	3,218	2,950	2,994	3,114	
Funding					
Non-Cash Entries (Depreciation, Accruals)	977	1,001	1,026	1,050	
Loan Borrowings	0	0	0	0	
Transfer from Reserves	100	75	0	0	
Transfer from Developer Contributions	0	0	0	0	
Transfer from Unexpended Grants	0	0	0	0	
Transfer to Reserves	0	0	0	0	
Transfer to Developer Contributions	0	0	0	0	
Transfer to Unexpended Grants	0	0	0	0	
Contribution from (to) General Purpose Revenue	2,141	1,873	1,968	2,063	
Net Result	3,218	2,950	2,994	3,114	

UNSEALED RURAL RDS -REGIONAL		CONNECTING OUR REGION			
\$'000	2015/16	2016/17	2017/18	2018/19	
Income					
Rates & Annual Charges	0	0	0	0	
User Charges & Fees	0	0	0	0	
Interest & Investment Revenue	0	0	0	0	
Other Revenues	0	0	0	0	
Grants & Contributions - Operating	(346)	(355)	(363)	(372)	
Grants & Contributions - Capital	(10,270)	(3,730)	0	0	
Gain or Loss on Disposal of Assets	0	0	0	0	
Total Income	(10,616)	(4,085)	(363)	(372)	
Expenditure					
Employee Benefits & Oncosts	47	48	49	50	
Borrowing Costs	0	0	0	0	
Materials & Contracts	58	59	60	62	
Depreciation & Amortisation	82	84	86	88	
Other Expenses	0	0	0	0	
Total Expenditure	186	191	195	200	
Net Operating Result	(10,430)	(3,894)	(168)	(172)	
Capital Expenditure					
Loan Repayments	0	0	0	0	
Capital Expenditure	10,270	3,730	0	0	
Net Result After Capital	(160)	(164)	(168)	(172)	
Funding					
Non-Cash Entries (Depreciation, Accruals)	82	84	86	88	
Loan Borrowings	0	0	0	0	
Transfer from Reserves	0	0	0	0	
Transfer from Developer Contributions	0	0	0	0	
Transfer from Unexpended Grants	0	0	0	0	
Transfer to Reserves	0	0	0	0	
Transfer to Developer Contributions	0	0	0	0	
Transfer to Unexpended Grants	0	0	0	0	
Contribution from (to) General Purpose Revenue	(242)	(248)	(254)	(260)	
Net Result	(160)	(164)	(168)	(172)	

BRIDGES RURAL RDS -LOCAL		CONNECTING OUR REGION			
\$'000	2015/16	2016/17	2017/18	2018/19	
Income					
Rates & Annual Charges	0	0	0	0	
User Charges & Fees	0	0	0	0	
Interest & Investment Revenue	0	0	0	0	
Other Revenues	0	0	0	0	
Grants & Contributions - Operating	(51)	(51)	(51)	(52)	
Grants & Contributions - Capital	(641)	0	0	0	
Gain or Loss on Disposal of Assets	0	0	0	0	
Total Income	(692)	(51)	(51)	(52)	
Expenditure					
Employee Benefits & Oncosts	37	38	39	40	
Borrowing Costs	0	0	0	0	
Materials & Contracts	28	29	24	25	
Depreciation & Amortisation	389	399	408	418	
Other Expenses	0	0	0	0	
Total Expenditure	454	466	472	483	
Net Operating Result	(238)	415	421	431	
Capital Expenditure					
Loan Repayments	0	0	0	0	
Capital Expenditure	1,282	0	0	0	
Net Result After Capital	1,044	415	421	431	
Funding					
Non-Cash Entries (Depreciation, Accruals)	389	399	408	418	
Loan Borrowings	0	0	0	0	
Transfer from Reserves	0	0	0	0	
Transfer from Developer Contributions	0	0	0	0	
Transfer from Unexpended Grants	0	0	0	0	
Transfer to Reserves	0	0	0	0	
Transfer to Developer Contributions	0	0	0	0	
Transfer to Unexpended Grants	0	0	0	0	
Contribution from (to) General Purpose Revenue	655	16	12	13	
Net Result	1,044	415	421	431	

BRIDGES RURAL RDS REGIONAL		CONNECTING OUR REGION			
\$'000	2015/16	2016/17	2017/18	2018/19	
Income					
Rates & Annual Charges	0	0	0	0	
User Charges & Fees	0	0	0	0	
Interest & Investment Revenue	0	0	0	0	
Other Revenues	0	0	0	0	
Grants & Contributions - Operating	(54)	(55)	(57)	(58)	
Grants & Contributions - Capital	(410)	0	0	0	
Gain or Loss on Disposal of Assets	0	0	0	0	
Total Income	(464)	(55)	(57)	(58)	
Expenditure					
Employee Benefits & Oncosts	45	46	47	48	
Borrowing Costs	0	0	0	0	
Materials & Contracts	9	9	10	10	
Depreciation & Amortisation	313	321	329	336	
Other Expenses	0	0	0	0	
Total Expenditure	367	376	385	394	
Net Operating Result	(97)	321	329	336	
Capital Expenditure					
Loan Repayments	0	0	0	0	
Capital Expenditure	820	54	56	57	
Net Result After Capital	723	375	384	393	
Funding					
Non-Cash Entries (Depreciation, Accruals)	313	321	329	336	
Loan Borrowings	0	0	0	0	
Transfer from Reserves	0	0	0	0	
Transfer from Developer Contributions	0	0	0	0	
Transfer from Unexpended Grants	0	0	0	0	
Transfer to Reserves	0	0	0	0	
Transfer to Developer Contributions	0	0	0	0	
Transfer to Unexpended Grants	0	0	0	0	
Contribution from (to) General Purpose Revenue	410	54	56	57	
Net Result	723	375	384	393	

ULAN ROAD STRATEGY - REGIONAL		CONNECTING OUR REGION			
\$'000	2015/16	2016/17	2017/18	2018/19	
Income	0	0	0	0	
Rates & Annual Charges	0	0	0	0	
User Charges & Fees	0	0	0	0	
Interest & Investment Revenue	0	0	0	0	
Other Revenues	365	374	383	392	
Grants & Contributions - Operating	(585)	(600)	(614)	(629)	
Grants & Contributions - Capital	(4,558)	(4,672)	(4,786)	(4,900)	
Gain or Loss on Disposal of Assets	0	0	0	0	
Total Income	(4,778)	(4,898)	(5,017)	(5,137)	
Expenditure	0	0	0	0	
Employee Benefits & Oncosts	153	157	160	164	
Borrowing Costs	0	0	0	0	
Materials & Contracts	274	281	288	295	
Depreciation & Amortisation	0	0	0	0	
Other Expenses	0	0	0	0	
Total Expenditure	427	438	448	459	
Net Operating Result	(4,351)	(4,460)	(4,569)	(4,678)	
Capital Expenditure					
Loan Repayments	0	0	0	0	
Capital Expenditure	4,558	4,672	4,786	4,900	
Net Result After Capital	207	212	217	223	
Funding					
Non-Cash Entries (Depreciation, Accruals)	0	0	0	0	
Loan Borrowings	0	0	0	0	
Transfer from Reserves	0	0	0	0	
Transfer from Developer Contributions	0	0	0	0	
Transfer from Unexpended Grants	0	0	0	0	
Transfer to Reserves	0	0	0	0	
Transfer to Developer Contributions	0	0	0	0	
Transfer to Unexpended Grants	0	0	0	0	
Contribution from (to) General Purpose Revenue	207	212	217	223	
Net Result	207	212	217	223	

FOOTPATHS		CONNECTING OUR REGION			
\$'000	2015/16	2016/17	2017/18	2018/19	
Income					
Rates & Annual Charges	3	3	3	3	
User Charges & Fees	0	0	0	0	
Interest & Investment Revenue	0	0	0	0	
Other Revenues	0	0	0	0	
Grants & Contributions - Operating	0	0	0	0	
Grants & Contributions - Capital	0	0	0	0	
Gain or Loss on Disposal of Assets	0	0	0	0	
Total Income	3	3	3	3	
Expenditure					
Employee Benefits & Oncosts	33	34	34	35	
Borrowing Costs	0	0	0	0	
Materials & Contracts	36	37	38	39	
Depreciation & Amortisation	152	156	160	163	
Other Expenses	0	0	0	0	
Total Expenditure	221	226	232	237	
Net Operating Result	224	230	235	241	
Capital Expenditure					
Loan Repayments	0	0	0	0	
Capital Expenditure	260	255	179	183	
Net Result After Capital	485	484	414	424	
Funding					
Non-Cash Entries (Depreciation, Accruals)	152	156	160	163	
Loan Borrowings	0	0	0	0	
Transfer from Reserves	260	255	179	183	
Transfer from Developer Contributions	0	0	0	0	
Transfer from Unexpended Grants	0	0	0	0	
Transfer to Reserves	0	0	0	0	
Transfer to Developer Contributions	0	0	0	0	
Transfer to Unexpended Grants	0	0	0	0	
Contribution from (to) General Purpose Revenue	72	74	76	77	
Net Result	485	484	414	424	

AERODROMES		CONNECTING OUR REGION			
\$'000	2015/16	2016/17	2017/18	2018/19	
Income					
Rates & Annual Charges	4	4	4	4	
User Charges & Fees	(83)	(128)	(131)	(135)	
Interest & Investment Revenue	0	0	0	0	
Other Revenues	16	16	16	17	
Grants & Contributions - Operating	0	0	0	0	
Grants & Contributions - Capital	0	0	0	0	
Gain or Loss on Disposal of Assets	0	0	0	0	
Total Income	(63)	(108)	(111)	(113)	
Expenditure					
Employee Benefits & Oncosts	113	116	119	122	
Borrowing Costs	0	0	0	0	
Materials & Contracts	198	172	87	91	
Depreciation & Amortisation	83	85	88	90	
Other Expenses	161	26	27	27	
Total Expenditure	555	400	321	330	
Net Operating Result	492	292	210	217	
Capital Expenditure					
Loan Repayments	0	0	0	0	
Capital Expenditure	0	0	0	0	
Net Result After Capital	492	292	210	217	
Funding					
Non-Cash Entries (Depreciation, Accruals)	84	86	88	90	
Loan Borrowings	0	0	0	0	
Transfer from Reserves	0	0	0	0	
Transfer from Developer Contributions	0	0	0	0	
Transfer from Unexpended Grants	0	0	0	0	
Transfer to Reserves	0	0	0	0	
Transfer to Developer Contributions	0	0	0	0	
Transfer to Unexpended Grants	0	0	0	0	
Contribution from (to) General Purpose Revenue	408	206	122	127	
Net Result	492	292	210	217	

PARKING AREAS		CONNECTING OUR REGION			
\$'000	2015/16	2016/17	2017/18	2018/19	
Income					
Rates & Annual Charges	0	0	0	0	
User Charges & Fees	0	0	0	0	
Interest & Investment Revenue	0	0	0	0	
Other Revenues	0	0	0	0	
Grants & Contributions - Operating	(29)	(30)	(31)	(31)	
Grants & Contributions - Capital	0	0	0	0	
Gain or Loss on Disposal of Assets	0	0	0	0	
Total Income	(29)	(30)	(31)	(31)	
Expenditure					
Employee Benefits & Oncosts	12	13	13	13	
Borrowing Costs	0	0	0	0	
Materials & Contracts	5	5	5	6	
Depreciation & Amortisation	451	462	474	485	
Other Expenses	0	0	0	0	
Total Expenditure	469	480	492	504	
Net Operating Result	439	450	461	472	
Capital Expenditure					
Loan Repayments	0	0	0	0	
Capital Expenditure	0	0	0	0	
Net Result After Capital	439	450	461	472	
Funding					
Non-Cash Entries (Depreciation, Accruals)	451	462	474	485	
Loan Borrowings	0	0	0	0	
Transfer from Reserves	0	0	0	0	
Transfer from Developer Contributions	0	0	0	0	
Transfer from Unexpended Grants	0	0	0	0	
Transfer to Reserves	(29)	(30)	(31)	(31)	
Transfer to Developer Contributions	0	0	0	0	
Transfer to Unexpended Grants	0	0	0	0	
Contribution from (to) General Purpose Revenue	17	18	18	19	
Net Result	439	450	461	472	

RMS WORKS - STATE ROADS		CONNECTING OUR REGION			
\$'000	2015/16	2016/17	2017/18	2018/19	
Income					
Rates & Annual Charges	0	0	0	0	
User Charges & Fees	(2,080)	(2,132)	(3,184)	(2,236)	
Interest & Investment Revenue	0	0	0	0	
Other Revenues	180	185	189	194	
Grants & Contributions - Operating	0	0	0	0	
Grants & Contributions - Capital	0	0	0	0	
Gain or Loss on Disposal of Assets	0	0	0	0	
Total Income	(1,900)	(1,947)	(2,995)	(2,042)	
Expenditure					
Employee Benefits & Oncosts	435	446	457	468	
Borrowing Costs	0	0	0	0	
Materials & Contracts	1,262	1,294	2,325	1,357	
Depreciation & Amortisation	0	0	0	0	
Other Expenses	1	1	1	1	
Total Expenditure	1,698	1,740	2,783	1,825	
Net Operating Result	(202)	(207)	(212)	(217)	
Capital Expenditure					
Loan Repayments	0	0	0	0	
Capital Expenditure	0	0	0	0	
Net Result After Capital	(202)	(207)	(212)	(217)	
Funding					
Non-Cash Entries (Depreciation, Accruals)	0	0	0	0	
Loan Borrowings	0	0	0	0	
Transfer from Reserves	0	0	0	0	
Transfer from Developer Contributions	0	0	0	0	
Transfer from Unexpended Grants	0	0	0	0	
Transfer to Reserves	0	0	0	0	
Transfer to Developer Contributions	0	0	0	0	
Transfer to Unexpended Grants	0	0	0	0	
Contribution from (to) General Purpose Revenue	(202)	(207)	(212)	(217)	
Net Result	(202)	(207)	(212)	(217)	

STREET LIGHTING		CONNECTING OUR REGION			
\$'000	2015/16	2016/17	2017/18	2018/19	
Income					
Rates & Annual Charges	0	0	0	0	
User Charges & Fees	0	0	0	0	
Interest & Investment Revenue	0	0	0	0	
Other Revenues	0	0	0	0	
Grants & Contributions - Operating	0	0	0	0	
Grants & Contributions - Capital	0	0	0	0	
Gain or Loss on Disposal of Assets	0	0	0	0	
Total Income	0	0	0	0	
Expenditure					
Employee Benefits & Oncosts	0	0	0	0	
Borrowing Costs	0	0	0	0	
Materials & Contracts	0	0	0	0	
Depreciation & Amortisation	6	6	6	6	
Other Expenses	287	294	301	308	
Total Expenditure	293	300	307	314	
Net Operating Result	293	300	307	314	
Capital Expenditure					
Loan Repayments	0	0	0	0	
Capital Expenditure	0	0	0	0	
Net Result After Capital	293	300	307	314	
Funding					
Non-Cash Entries (Depreciation, Accruals)	6	6	6	6	
Loan Borrowings	0	0	0	0	
Transfer from Reserves	0	0	0	0	
Transfer from Developer Contributions	0	0	0	0	
Transfer from Unexpended Grants	0	0	0	0	
Transfer to Reserves	0	0	0	0	
Transfer to Developer Contributions	0	0	0	0	
Transfer to Unexpended Grants	0	0	0	0	
Contribution from (to) General Purpose Revenue	287	294	301	308	
Net Result	293	300	307	314	

Theme 5: Good Government

GOVERNANCE		GOOD GOVERNMENT			
\$'000	2015/16	2016/17	2017/18	2018/19	
Income					
Rates & Annual Charges	0	0	0	0	
User Charges & Fees	0	0	0	0	
Interest & Investment Revenue	0	0	0	0	
Other Revenues	(79)	(81)	(83)	(85)	
Grants & Contributions - Operating	0	0	0	0	
Grants & Contributions - Capital	0	0	0	0	
Gain or Loss on Disposal of Assets	0	0	0	0	
Total Income	(79)	(81)	(83)	(85)	
Expenditure					
Employee Benefits & Oncosts	10	10	11	11	
Borrowing Costs	0	0	0	0	
Materials & Contracts	43	224	45	46	
Depreciation & Amortisation	0	0	0	0	
Other Expenses	415	423	430	437	
Total Expenditure	468	657	485	494	
Net Operating Result	389	575	402	408	
Capital Expenditure					
Loan Repayments	0	0	0	0	
Capital Expenditure	0	0	0	0	
Net Result After Capital	389	575	402	408	
Funding					
Non-Cash Entries (Depreciation, Accruals)	0	0	0	0	
Loan Borrowings	0	0	0	0	
Transfer from Reserves	0	180	0	0	
Transfer from Developer Contributions	0	0	0	0	
Transfer from Unexpended Grants	0	0	0	0	
Transfer to Reserves	0	0	0	0	
Transfer to Developer Contributions	0	0	0	0	
Transfer to Unexpended Grants	0	0	0	0	
Contribution from (to) General Purpose Revenue	389	395	402	408	
Net Result	389	575	402	408	

CORPORATE SUPPORT		GOOD GOVERNMENT			
\$'000	2015/16	2016/17	2017/18	2018/19	
Income					
Rates & Annual Charges	12	12	12	12	
User Charges & Fees	(37)	(38)	(39)	(40)	
Interest & Investment Revenue	0	0	0	0	
Other Revenues	(3,252)	(3,333)	(3,414)	(3,495)	
Grants & Contributions - Operating	(56)	(57)	(59)	(60)	
Grants & Contributions - Capital	0	0	0	0	
Gain or Loss on Disposal of Assets	0	0	0	0	
Total Income	(3,333)	(3,416)	(3,500)	(3,583)	
Expenditure					
Employee Benefits & Oncosts	5,373	5,470	5,599	5,734	
Borrowing Costs	336	300	262	223	
Materials & Contracts	800	807	794	911	
Depreciation & Amortisation	537	551	564	577	
Other Expenses	1,734	1,780	1,824	1,867	
Total Expenditure	8,781	8,908	9,044	9,313	
Net Operating Result	5,448	5,492	5,544	5,730	
Capital Expenditure					
Loan Repayments	0	0	0	0	
Capital Expenditure	284	316	327	360	
Net Result After Capital	5,732	5,808	5,872	6,090	
Funding					
Non-Cash Entries (Depreciation, Accruals)	847	868	889	911	
Loan Borrowings	0	0	0	0	
Transfer from Reserves	300	310	322	464	
Transfer from Developer Contributions	0	0	0	0	
Transfer from Unexpended Grants	0	0	0	0	
Transfer to Reserves	0	0	0	0	
Transfer to Developer Contributions	0	0	0	0	
Transfer to Unexpended Grants	0	0	0	0	
Contribution from (to) General Purpose Revenue	4,585	4,629	4,660	4,715	
Net Result	5,732	5,808	5,872	6,090	

MID-WESTERN OPERATIONS		GOOD GOVERNMENT			
\$'000	2015/16	2016/17	2017/18	2018/19	
Income					
Rates & Annual Charges	0	0	0	0	0
User Charges & Fees	(6)	(6)	(6)	(7)	(7)
Interest & Investment Revenue	0	0	0	0	0
Other Revenues	(1,469)	(1,508)	(1,550)	(1,592)	(1,592)
Grants & Contributions - Operating	0	0	0	0	0
Grants & Contributions - Capital	0	0	0	0	0
Gain or Loss on Disposal of Assets	0	0	0	0	0
Total Income	(1,475)	(1,515)	(1,556)	(1,599)	
Expenditure					
Employee Benefits & Oncosts	1,306	1,341	1,379	1,417	1,417
Borrowing Costs	0	0	0	0	0
Materials & Contracts	137	140	144	147	147
Depreciation & Amortisation	0	0	0	0	0
Other Expenses	32	33	34	35	35
Total Expenditure	1,475	1,515	1,556	1,599	
Net Operating Result	0	0	0	0	0
Capital Expenditure					
Loan Repayments	0	0	0	0	0
Capital Expenditure	0	0	0	0	0
Net Result After Capital	0	0	0	0	0
Funding					
Non-Cash Entries (Depreciation, Accruals)	0	0	0	0	0
Loan Borrowings	0	0	0	0	0
Transfer from Reserves	0	0	0	0	0
Transfer from Developer Contributions	0	0	0	0	0
Transfer from Unexpended Grants	0	0	0	0	0
Transfer to Reserves	0	0	0	0	0
Transfer to Developer Contributions	0	0	0	0	0
Transfer to Unexpended Grants	0	0	0	0	0
Contribution from (to) General Purpose Revenue	0	0	0	0	0
Net Result	0	0	0	0	0

ENGINEERING & WORKS - ASSETS		GOOD GOVERNMENT			
\$'000	2015/16	2016/17	2017/18	2018/19	
Income					
Rates & Annual Charges	7	7	7	7	8
User Charges & Fees	(14)	(14)	(14)	(15)	(15)
Interest & Investment Revenue	0	0	0	0	0
Other Revenues	(281)	(7)	(3)	(3)	1
Grants & Contributions - Operating	0	0	0	0	0
Grants & Contributions - Capital	0	0	0	0	0
Gain or Loss on Disposal of Assets	(45)	(646)	(349)	(349)	(880)
Total Income	(333)	(659)	(359)	(359)	(885)
Expenditure					
Employee Benefits & Oncosts	847	870	894	919	919
Borrowing Costs	0	0	0	0	0
Materials & Contracts	(4,011)	(3,952)	(3,809)	(3,877)	(3,877)
Depreciation & Amortisation	1,843	1,889	1,935	1,981	1,981
Other Expenses	256	262	269	275	275
Total Expenditure	(1,065)	(931)	(711)	(711)	(703)
Net Operating Result	(1,398)	(1,590)	(1,070)	(1,070)	(1,588)
Capital Expenditure					
Loan Repayments	0	0	0	0	0
Capital Expenditure	3,779	3,825	4,789	4,059	4,059
Net Result After Capital	2,381	2,235	3,719	3,719	2,471
Funding					
Non-Cash Entries (Depreciation, Accruals)	2,343	2,401	2,460	2,518	2,518
Loan Borrowings	0	0	0	0	0
Transfer from Reserves	2,972	2,667	3,915	2,642	2,642
Transfer from Developer Contributions	0	0	0	0	0
Transfer from Unexpended Grants	0	0	0	0	0
Transfer to Reserves	(3,070)	(2,916)	(2,740)	(2,776)	(2,776)
Transfer to Developer Contributions	0	0	0	0	0
Transfer to Unexpended Grants	0	0	0	0	0
Contribution from (to) General Purpose Revenue	137	82	84	84	86
Net Result	2,381	2,235	3,719	3,719	2,471

OTHER BUSINESS UNDERTAKINGS		GOOD GOVERNMENT			
\$'000	2015/16	2016/17	2017/18	2018/19	
Income					
Rates & Annual Charges	0	0	0	0	
User Charges & Fees	(206)	(211)	(216)	(221)	
Interest & Investment Revenue	0	0	0	0	
Other Revenues	0	0	0	0	
Grants & Contributions - Operating	0	0	0	0	
Grants & Contributions - Capital	0	0	0	0	
Gain or Loss on Disposal of Assets	0	0	0	0	
Total Income	(206)	(211)	(216)	(221)	
Expenditure					
Employee Benefits & Oncosts	149	153	156	160	
Borrowing Costs	0	0	0	0	
Materials & Contracts	17	17	18	18	
Depreciation & Amortisation	0	0	0	0	
Other Expenses	0	0	0	0	
Total Expenditure	166	170	174	178	
Net Operating Result	(40)	(41)	(42)	(43)	
Capital Expenditure					
Loan Repayments	0	0	0	0	
Capital Expenditure	0	0	0	0	
Net Result After Capital	(40)	(41)	(42)	(43)	
Funding					
Non-Cash Entries (Depreciation, Accruals)	0	0	0	0	
Loan Borrowings	0	0	0	0	
Transfer from Reserves	0	0	0	0	
Transfer from Developer Contributions	0	0	0	0	
Transfer from Unexpended Grants	0	0	0	0	
Transfer to Reserves	0	0	0	0	
Transfer to Developer Contributions	0	0	0	0	
Transfer to Unexpended Grants	0	0	0	0	
Contribution from (to) General Purpose Revenue	(40)	(41)	(42)	(43)	
Net Result	(40)	(41)	(42)	(43)	

GENERAL PURPOSE INCOME		GOOD GOVERNMENT			
\$'000	2015/16	2016/17	2017/18	2018/19	
Income					
Rates & Annual Charges	(16,650)	(17,066)	(17,483)	(17,899)	
User Charges & Fees	0	0	0	0	
Interest & Investment Revenue	(530)	(626)	(736)	(750)	
Other Revenues	(1)	(1)	(1)	(1)	
Grants & Contributions - Operating	(4,094)	(4,083)	(4,071)	(4,134)	
Grants & Contributions - Capital	0	0	0	0	
Gain or Loss on Disposal of Assets	0	0	0	0	
Total Income	(21,275)	(21,776)	(22,291)	(22,783)	
Expenditure					
Employee Benefits & Oncosts	0	0	0	0	
Borrowing Costs	0	0	0	0	
Materials & Contracts	0	0	0	0	
Depreciation & Amortisation	0	0	0	0	
Other Expenses	45	46	47	48	
Total Expenditure	45	46	47	48	
Net Operating Result	(21,230)	(21,730)	(22,244)	(22,735)	
Capital Expenditure					
Loan Repayments	0	0	0	0	
Capital Expenditure	0	0	0	0	
Net Result After Capital	(21,230)	(21,730)	(22,244)	(22,735)	
Funding					
Non-Cash Entries (Depreciation, Accruals)	30	31	32	32	
Loan Borrowings	0	0	0	0	
Transfer from Reserves	235	0	0	0	
Transfer from Developer Contributions	0	0	0	0	
Transfer from Unexpended Grants	0	0	0	0	
Transfer to Reserves	(2,133)	(1,945)	(1,993)	(2,040)	
Transfer to Developer Contributions	0	0	0	0	
Transfer to Unexpended Grants	0	0	0	0	
Contribution from (to) General Purpose Revenue	(19,362)	(19,815)	(20,283)	(20,728)	
Net Result	(21,230)	(21,730)	(22,244)	(22,735)	

S94 CONTRIBUTIONS		GOOD GOVERNMENT			
\$'000	2015/16	2016/17	2017/18	2018/19	
Income					
Rates & Annual Charges	0	0	0	0	
User Charges & Fees	0	0	0	0	
Interest & Investment Revenue	(256)	(255)	(294)	(267)	
Other Revenues	0	0	0	0	
Grants & Contributions - Operating	0	0	0	0	
Grants & Contributions - Capital	(3,124)	(3,172)	(2,431)	(2,490)	
Gain or Loss on Disposal of Assets	0	0	0	0	
Total Income	(3,380)	(3,427)	(2,726)	(2,757)	
Expenditure					
Employee Benefits & Oncosts	0	0	0	0	
Borrowing Costs	0	0	0	0	
Materials & Contracts	0	0	0	0	
Depreciation & Amortisation	0	0	0	0	
Other Expenses	0	0	0	0	
Total Expenditure	0	0	0	0	
Net Operating Result	(3,380)	(3,427)	(2,726)	(2,757)	
Capital Expenditure					
Loan Repayments	0	0	0	0	
Capital Expenditure	0	0	0	0	
Net Result After Capital	(3,380)	(3,427)	(2,726)	(2,757)	
Funding					
Non-Cash Entries (Depreciation, Accruals)	0	0	0	0	
Loan Borrowings	0	0	0	0	
Transfer from Reserves	0	0	0	0	
Transfer from Developer Contributions	0	0	0	0	
Transfer from Unexpended Grants	0	0	0	0	
Transfer to Reserves	0	0	0	0	
Transfer to Developer Contributions	(3,380)	(3,427)	(2,726)	(2,757)	
Transfer to Unexpended Grants	0	0	0	0	
Contribution from (to) General Purpose Revenue	0	0	0	0	
Net Result	(3,380)	(3,427)	(2,726)	(2,757)	

BALANCE SHEET		GOOD GOVERNMENT			
\$'000	2015/16	2016/17	2017/18	2018/19	
Income					
Rates & Annual Charges	0	0	0	0	
User Charges & Fees	0	0	0	0	
Interest & Investment Revenue	0	0	0	0	
Other Revenues	0	0	0	0	
Grants & Contributions - Operating	0	0	0	0	
Grants & Contributions - Capital	0	0	0	0	
Gain or Loss on Disposal of Assets	0	0	0	0	
Total Income	0	0	0	0	
Expenditure					
Employee Benefits & Oncosts	0	0	0	0	
Borrowing Costs	0	0	0	0	
Materials & Contracts	0	0	0	0	
Depreciation & Amortisation	0	0	0	0	
Other Expenses	0	0	0	0	
Total Expenditure	0	0	0	0	
Net Operating Result	0	0	0	0	
Capital Expenditure					
Loan Repayments	1,413	1,508	1,590	1,841	
Capital Expenditure	0	0	0	0	
Net Result After Capital	1,413	1,508	1,590	1,841	
Funding					
Non-Cash Entries (Depreciation, Accruals)	0	0	0	0	
Loan Borrowings	0	0	0	0	
Transfer from Reserves	0	0	0	0	
Transfer from Developer Contributions	0	0	0	0	
Transfer from Unexpended Grants	0	0	0	0	
Transfer to Reserves	0	0	0	0	
Transfer to Developer Contributions	0	0	0	0	
Transfer to Unexpended Grants	0	0	0	0	
Contribution from (to) General Purpose Revenue	1,413	1,508	1,590	1,841	
Net Result	1,413	1,508	1,590	1,841	

Financial Information

Forecast Assumptions

Important note: Council is currently undertaking its 3rd Quarter Budget Review for 2014/15, which will be presented to Council at its 20 May 2015 meeting. This QBR will likely include a number of variations to the timing of projects, which will cause budgets to roll forward into 2015/16. Where this is the case, proposed impacts on 2015/16 arising from the March 2014/15 QBR will be considered as a staff submission to the Draft Operational Plan 2015/16.

The 2015/16 budget projects total operating expenditure of \$56 million, and a capital works program of \$38 million. It shows a consistently sound financial position, and is structured around maintaining or improving our Fit for the Future benchmarks, with particular emphasis on investment in existing infrastructure.

MWRC has and will continue to pursue operational efficiencies in order to maintain existing service levels and the delivery of quality outcomes to the community.

The budget provides for a 2.4% increase in ordinary rates yield for the 2015/16 year, in line with the rate cap determined by the NSW Independent Pricing and Regulatory Tribunal.

In planning for the 2015/16 financial year and beyond, we have made the best possible assumptions about factors outside of Council's control, such as inflation, population growth, superannuation, and grant funding. Our budgets are based on what we believe to be the most likely scenarios.

To assist you in understanding and interpreting this budget document, a glossary of commonly used terms has been compiled. Please refer to page [114](#).

RATING STRUCTURE

The forecasted budgets do not include any additional general rate increases beyond rate pegging as determined by the NSW Independent Pricing and Regulatory Tribunal.

Rates do represent a high proportion of Council's annual income, and our annual planning processes will continue to assess the community's capacity and willingness to pay rates, and whether there is a potential for increased rates yield. However, we do seek to maximise alternative revenue streams such as grant funding.

FEES & CHARGES

Many of the facilities and services provided by Council are offered on a full or partial user pays basis. In planning future years' budgets, we have assumed that these full or partial user pays arrangements will continue, with increases typically limited to inflation.

GRANTS & SUBSIDIES

Each year, Council receives a Financial Assistance Grant allocation from the Federal Government. In addition, a number of services provided by Council to the community are only possible because of specific grant funding from State and Federal Government. In preparing future year financial

plans, we have assumed that Council will continue to receive such grants. Should the level of grants and subsidies be reduced, Council's ability to provide the related services will be impacted.

BORROWINGS

Within the four year budget period, Council plans to utilise loan funding of:

- \$10 million for the Mudgee water augmentation in 2018/19

Council will continue to review the need for borrowings for major infrastructure projects, to allow the cost of these projects to be spread over a number of years in order to create a greater degree of inter-generational equity. Borrowings are restricted to long-lived assets, and are useful in smoothing long-term expenditure peaks and troughs.

Projected borrowings beyond 2018/19 are set out in Council's Long Term Financial Plan.

EMPLOYEE COSTS

In preparing budgets for employee costs, the Town has assumed annual increases constrained to the provisions of the Local Government State Award 2014. The current Award expires 30 June 2017. At this point that will provide a strong indication of the annual increases to be incurred. This budget document does not provide for any additional permanent staff positions beyond existing levels.

OTHER EXPENDITURE FORECASTS

In preparing expenditure forecasts, we have considered not only new expenditure items, but also the Council's ongoing commitments. This includes costs for capital and recurrent expenditure programs, and the input mix required to achieve the objectives of each of these programs, such as materials and contracts, employee costs, and other expenses. Generally speaking, Council aims to constrain costs to a 2.5% increase year on year. However, a number of expenditure types will likely increase beyond this amount, and Council has specifically recognised software, utilities and insurance premiums as higher risk items.

RISK FACTORS

Council has recognised a number of key risk areas in its budget, including its commercial lease arrangements; levels of developer contributions; timing and quantum of voluntary planning agreement payments; the value of interest earned on investments which will decline as Reserve funded projects are delivered; and our future ability to borrow at prevailing interest rates.

Figures are shown in \$'000s.

Financial Statements

INCOME STATEMENT BY NATURE OR TYPE

\$'000s	2015/16	2016/17	2017/18	2018/19
Income				
Rates and Annual Charges	26,778	27,769	28,779	29,857
User Charges & Fees	11,272	11,682	13,059	12,414
Interest & Investment Revenue	1,245	1,371	1,628	1,483
Other Revenues	2,107	2,155	2,203	2,252
Grants & Contributions provided for Operating Purposes	12,370	12,509	12,648	12,904
Grants & Contributions provided for Capital Purposes	28,205	14,321	8,674	8,846
Total Income	81,976	69,807	66,992	67,756
Expenditure				
Employee Benefits & Oncosts	22,354	22,922	23,578	24,199
Borrowing Costs	1,226	1,138	1,051	1,208
Materials & Contracts	9,280	9,566	10,649	10,009
Depreciation & Amortisation	16,276	16,659	17,121	17,529
Other Expenses	6,416	6,717	6,870	6,761
Net losses from the disposal of assets	1,001	1,026	1,051	1,076
Total Expenditure	56,554	58,029	60,321	60,782
Net Operating Result	25,422	11,779	6,671	6,974
Operating Result excluding Capital Grants & Contributions	(2,782)	(2,543)	(2,003)	(1,872)

INCOME STATEMENT BY THEME

\$'000s	2015/16	2016/17	2017/18	2018/19
Income				
Looking After Our Community	4,005	4,078	4,177	4,244
Protecting Our Natural Environment	16,999	17,095	18,025	18,790
Building A Strong Local Economy	694	711	728	746
Connecting Our Region	30,243	17,483	13,680	12,941
Good Government	30,036	30,439	30,382	31,035
Total Income	81,976	69,807	66,992	67,756
Expenditure				
Looking After Our Community	13,388	13,920	14,259	14,320
Protecting Our Natural Environment	16,882	17,196	17,605	18,177
Building A Strong Local Economy	1,192	1,220	1,250	1,280
Connecting Our Region	14,662	14,754	16,023	15,473
Good Government	10,431	10,939	11,184	11,532
Total Expenditure	56,554	58,029	60,321	60,782
Net Operating Result	25,422	11,779	6,671	6,974
Capital Grants & Contributions included in income				
Looking After Our Community	25	0	0	0
Protecting Our Natural Environment	1,060	60	60	60
Connecting Our Region	23,995	11,090	6,182	6,296
Good Government	3,124	3,172	2,431	2,490
Total Capital Grants & Contributions	28,205	14,321	8,674	8,846

BORROWINGS

										Closing Balances \$			
Purpose	Bank	Original Amount \$	Drawdown date	Rate	Term	Annual Repayments \$	Maturity Date	Principle Outstanding at 30 June 2015 \$	New Loan Drawdown	Proposed 2015/16	Proposed 2016/17	Proposed 2017/18	Proposed 2018/19
Water Fund - Mudgee Augmentation Project	CBA	3,635,000	29/06/2004	6.56%	20 years	162,769	29-Apr-24	2,185,817		2,001,074	1,803,351	1,700,543	1,593,399
Water Fund - Mudgee Augmentation Project	CBA	900,000	10/06/2005	5.93%	20 years	38,467	28-Apr-25	573,979		530,540	484,397	435,478	383,614
Multiple funds - Re-finance Water, Sewer, Waste & Saleyards loans	CBA	3,848,000	30/05/2006	6.52%	13 years	220,581	28-Apr-19	1,531,275		1,184,650	814,815	420,472	-
General Fund - Showground buildings*	NAB	1,000,000	12/03/2010	8.05%	10 years	48,833	28-Apr-20	840,096		809,640	776,501	740,998	702,052
General Fund - Mortimer St Precinct	NAB	1,845,000	6/01/2012	6.18%	10 years	123,630	28-Oct-21	1,306,873		1,138,023	958,370	767,443	564,802
General Fund - Swimming Pools	NAB	4,467,000	14/02/2013	5.52%	10 years	288,962	28-Oct-22	3,509,251		3,120,260	2,708,997	2,274,720	1,816,141
Sewer Fund - Mudgee Augmentation	NAB	9,765,844	14/02/2013	6.53%	20 years	420,525	28-Oct-32	9,213,124		8,973,148	8,713,917	8,437,482	8,142,701
General Fund - Rylstone Showground ^	Dept of Trade & Investment	25,000	9/02/2012	7.50%	5 years	6,179	9-Feb-17	11,095		5,748	-	-	-
Water Fund - Mudgee Augmentation Project	-	-	-	-	-	-	-	-	2018/19	-	-	-	9,851,638
Totals		25,485,844				1,309,946		19,171,510		17,763,083	16,260,349	14,777,136	23,054,346

* Amortised over 20 years, requires refinance for further 10 years in 2020

^ Government advance

RESERVES

\$'000s	CLOSING BALANCES				
	Estimated 2014/15	Proposed 2015/16	Proposed 2016/17	Proposed 2017/18	Proposed 2018/19
INTERNAL RESERVES					
Employee Leave Entitlements	2,295	2,295	2,295	2,295	2,295
Emergency	200	200	200	200	200
Land Development	362	159	1,249	1,249	1,249
Airport Development	(235)	0	0	0	0
Election	195	255	136	199	264
Plant Replacement	1,075	1,268	1,517	342	476
Asset Replacement	1,108	779	647	351	187
Capital Program	410	200	444	929	1,468
Livestock Exchange	32	37	42	47	52
State Roads Warranty	200	200	200	200	200
Rylstone Childrens Creative Arts	6	6	6	6	6
Community Plan	33	33	33	33	33
Future Fund	200	200	200	200	200
TOTAL INTERNAL RESERVES	5,881	5,631	6,970	6,052	6,629

	CLOSING BALANCES				
	Estimated 2014/15	Proposed 2015/16	Proposed 2016/17	Proposed 2017/18	Proposed 2018/19
\$'000s					
EXTERNAL RESERVES					
Waste	2,809	2,803	2,234	2,805	3,469
Sewer	2,314	5,042	6,203	7,737	5,942
Water	997	1,771	2,414	3,818	1,120
Community Services	77	77	77	77	77
Community Tenancy Scheme - Walter & Denison St Units	64	48	48	48	48
Family Day Care	118	118	118	118	118
Bequest - Simpkins Park	96	96	96	96	96
Bequest - Kandos Museum	32	32	32	32	32
Community Transport Vehicle Replacement	79	72	65	58	50
TOTAL EXTERNAL RESERVES	6,586	10,059	11,288	14,789	10,953
TOTAL RESERVES	12,467	15,691	18,257	20,841	17,582

CAPITAL WORKS PROGRAM 2015/16 – 2018/19

LOOKING AFTER OUR COMMUNITY	\$'000s	2016	2017	2018	2019
Pub Order & Safety Other					
CCTV Camera Installation		25	-	-	-
		25	-	-	-
Aged & Disabled					
Comm. Transport- Vehicle Purchase		72	74	76	77
Aged Care Units - Cap -Cooyal/Anderson St Gulgong		18	-	-	-
Aged Care Units - Cap -Louee St Units		7	-	-	-
		97	74	76	77
Housing					
LG Housing - Cap - Walter Street Units		12	-	-	-
		12	-	-	-
Public Cemeteries					

LOOKING AFTER OUR COMMUNITY	\$'000s	2016	2017	2018	2019
Mudgee Cemetery Cap Impv		-	95	-	-
Gulgong Cemetery Cap Impv		-	15	-	-
GPS Cemetery Sites		24	22	40	-
Gulgong Lawn Cemetery Extension		38	-	-	-
		62	132	40	-

Public Conveniences

Public Toilets - Capital Upgrades		11	87	89	91
Public Toilets - Apex Park Gulgong		7	-	-	-
Public Toilets - Billy Dunn Park Gulgong		38	-	-	-
		55	87	89	91

Public Libraries

Library Books		70	72	73	75
		70	72	73	75

LOOKING AFTER OUR COMMUNITY	\$'000s	2016	2017	2018	2019
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		254	14	14	-
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Sporting Grounds

Mudgee Showgrounds - Redevelopment		34	-	-	-
Glenwillow Sports Ground Upgrades		42	-	-	-
Glen Willow Carpark		30	-	-	-
Billy Dunn Carpark		43	-	-	-
Mudgee Skate Park		-	-	250	-
Rylstone Skate Park		125	-	-	-
Victoria Park - Grandstand Repairs		7	-	-	-
Goolma - Tennis Courts		-	20	-	-
Billy Dunn Oval - Upgrades		-	27	-	-
Gulgong Tennis Courts		-	20	-	-
Victoria Park Upgrades			-	-	-

LOOKING AFTER OUR COMMUNITY	\$'000s	2016	2017	2018	2019
		10			

290 67 250 -

Parks & Gardens

Passive Parks - Landscaping Improvements	5	5	5	6
Robertson Park Rotunda	90	-	-	-
Playground Equipment Upgrade	73	86	88	91
Sculptures Across The Region	30	30	30	30
Lawson Park - Lighting	50	-	-	-
Playground Shading Program	15	15	16	16
Path Bins And Bag Dispensers	10	10	11	11
Playground Rubber Softfall Program	60	62	63	65
Playground Equipment - Gilbey Park	37	-	-	-
Playground Equipment - George Campbell Park	37	-	-	-

LOOKING AFTER OUR COMMUNITY	\$'000s	2016	2017	2018	2019
Playground - Bellevue Salinity Reserve		200	-	-	-
		607	208	213	217

Urban Rds -Local

Street Scape Capital Improvements		13	13	13	13
Streetscape Improvements - Bellevue Estate		10	10	-	-
Streetscape - Bin Replacement Program		12	13	13	13
Streetscape - Tree Planting Rylstone/Kandos		5	5	5	5
		40	41	31	32

Tourism & Area Promotions

Interactive Website For Gulgong Holterman		20	-	-	-
		20	-	-	-

LOOKING AFTER OUR COMMUNITY TOTAL		1,656	1,009	1,108	823
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PROTECTING OUR NATURAL ENVIRONMENT	\$'000s	2016	2017	2018	2019
Other Waste Management					
Rural Waste Depot Upgrades		8	59	61	62
Mudgee Waste Depot Upgrades		32	33	34	34
New Tip Construction		-	1,200	-	-
Waste Sites Rehabilitation		-	130	135	139
Remote Security Cameras At WTS		-	46	-	-
New Recycling Plant		500	-	-	-
WTS - Home Rule Upgrade		30	-	-	-
WTS - Lue Upgrade		20	-	-	-
Waste Site Rehab - Mudgee		50	-	-	-
Waste Site Rehab - Home Rule		50	-	-	-
		690	1,468	230	236

PROTECTING OUR NATURAL ENVIRONMENT	\$'000s	2016	2017	2018	2019
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Storm Water Drainage

Drainage Capital Improvements	-	272	278	285
Culvert Installations	56	57	59	60
Causeway Improvements	60	60	60	60
Rifle Range Road Culvert Upgrade	115	-	-	-
Denison St Drainage Upgrade	150	-	-	-
	381	389	397	405

Environmental Protection

Env - Putta Bucca Wetlands Capital	15	15	16	16
	15	15	16	16

Water Supplies

Water New Connections	135	139	143	148
Water Augmentation - Mudgee Headworks	-	-	-	11,755

PROTECTING OUR NATURAL ENVIRONMENT	\$'000s	2016	2017	2018	2019
Water Augmentation - West Mudgee Extension		-	513	-	5,320
Water Telemetry - Budget Only		20	20	20	20
Water Mains - Capital Budget Only		350	500	550	600
Water Pump Station - Capital Budget Only		66	76	77	80
Water Reservoir - Flirtation Hill Gulgong		-	1,500	-	-
Water Reservoir - Flirtation Hill Mudgee		75	-	80	-
Raw Water Systems Renewals		15	16	16	17
Water Treatment Plant - Renewals		85	95	98	101
Water Meters - Bulk		115	150	155	160
		861	3,009	1,139	18,201

Sewerage Services

Sewer New Connections		47	49	50	52
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PROTECTING OUR NATURAL ENVIRONMENT	\$'000s	2016	2017	2018	2019
Sewer Augmentation - Mudgee		-	-	-	100
Sewer Telemetry		20	21	21	22
Sewer Augmentation - Charbon & Clandulla		-	-	-	2,800
Sewer Mains - Capital Budget Only		371	806	830	855
Sewer Mains - Rising Main Caerleon		413	-	-	-
Sewer Pump Station - Capital Budget Only		69	68	69	970
Sewer Pump Station - Caerleon		162	-	-	-
Sewer Treatment Works - Renewals		45	45	46	48
		1,127	989	1,016	4,847
PROTECTING OUR NATURAL ENVIRONMENT TOTAL		3,075	5,870	2,798	23,705

BUILDING A STRONG LOCAL ECONOMY	\$'000s	2016	2017	2018	2019
Caravan Parks					
Cudgegong Waters Amenities		140	-	-	-
Rylstone Caravan Park - Capital		15	-	-	-
		155	-	-	-
Saleyards & Markets					
Saleyards - Post And Rail Replacement		10	10	10	10
		10	10	10	10
Real Estate Development					
Property - Kandos Surplus Land Blocks		5	-	-	-
Property - Ex Saleyards Stage I		0	10	-	-
		5	10	-	-
BUILDING A STRONG LOCAL ECONOMY TOTAL		170	20	10	10

CONNECTING OUR REGION	\$'000s	2016	2017	2018	2019
Urban Rds -Local					
Urban Reseals - Budget Only		-	384	387	417
Urban Reseals - Henbury Ave Kandos Seg 20		9	-	-	-
Urban Reseals - Church St Mudgee Seg 70,80,90		55	-	-	-
Urban Reseals - Fitzgerald St Rylstone Seg 10		12	-	-	-
Urban Reseals - Herbert Street		9	-	-	-
Urban Reseals - Dangar St Kandos Seg 10		16	-	-	-
Urban Reseals - Perry St Mudgee Seg 60		32	-	-	-
Urban Reseals - Court St Mudgee Seg 50		17	-	-	-
Urban Reseals - Lahy Ct Mudgee Seg 10		14	-	-	-
Urban Reseals - Tip Road Gulgong Seg 10		11	-	-	-
Urban Reseals - George St Mudgee Seg 40		18	-	-	-

CONNECTING OUR REGION	\$'000s	2016	2017	2018	2019
Urban Reseals - Denison St Mudgee Seg 200		6	-	-	-
Urban Reseals - Julia Ct Mudgee Seg 10		11	-	-	-
Urban Reseals - Redbank Road Seg 10, 20, 40		26	-	-	-
Urban Reseals - Medley St Gulgong Seg 10		8	-	-	-
Urban Reseals - Lynne St Gulgong Seg 30,40,50		18	-	-	-
Urban Reseals - Braeburn PI Mudgee Seg 10		4	-	-	-
Urban Reseals - Market Street		15	-	-	-
Urban Reseals - Grathlyn St Mudgee Seg 10		4	-	-	-
Urban Reseals - Havilah Terrace Mudgee Seg 10, 20		10	-	-	-
Urban Reseals - Wandoona Ct Mudgee Seg 10		8	-	-	-
Urban Reseals - Davidson St Gulgong Seg 20		3	-	-	-
Urban Reseals - Baskerville Dr Mudgee Seg 10		12	-	-	-
Urban Reseals - Dewhurst Dr Mudgee Seg 10, 20		41	-	-	-
Reseal - Henry Bayley Drive Seg 40		5	-	-	-

CONNECTING OUR REGION	\$'000s	2016	2017	2018	2019
Reseal - Lewis Street Seg 90		17	-	-	-
Urban Reseals - Denison Street		65	-	-	-
Urban Road Rehabs - Budget Only		-	350	350	350
Urban Roads Kerb & Gutter Capital		23	24	24	25
Fairy Dale Lane Upgrade		2,380	-	-	-
Rehab - Kellet Dr Mudgee		80	-	-	-
Rehab - Church St Seg 100		115	-	-	-
Rehab - Dangar St Kandos		62	-	-	-
Rehab - Jacques/Dengar St Kandos		2	-	-	-
Rehab - Jacques/Rodgers St Kandos		2	-	-	-
Resheeting - Urban Roads		14	14	15	15
Lewis & Mortimer Street Intersection		186	-	-	-
Urban Roads Land Matters Capital		21	21	22	22

CONNECTING OUR REGION	\$'000s	2016	2017	2018	2019
		3,327	794	798	830

Sealed Rural Rds -Local

Rural Sealed Roads Reseals Budget	-	775	786	795
Rural Reseal - Magpie Ln Seg 30, 40	132	-	-	-
Rural Reseal - Spring Flat Rd Seg 10	50	-	-	-
Rural Reseal - Narrango Rd Seg 30	30	-	-	-
Rural Reseal - Tip Road Mudgee Seg 10	13	-	-	-
Rural Reseal - Yarrabin Rd Seg 140	40	-	-	-
Rural Reseal - Yarrabin Rd Seg 20, 30, 40	102	-	-	-
Rural Reseal - Windeyer Rd Seg 140, 150	82	-	-	-
Rural Reseal - Black Springs Rd Seg 30, 40, 50	86	-	-	-
Rural Reseal - Bocoble Rd Seg 10, 20	118	-	-	-

CONNECTING OUR REGION	\$'000s	2016	2017	2018	2019
Rural Reseal - Lue Road Seg 350		59	-	-	-
Rural Sealed Road Rehab & Widening		-	834	844	853
Heavy Patching Budget		104	106	109	112
Rural Rehab - Lue Road		62	-	-	-
Rural Rehab - Narrango Rd Seg 20		300	-	-	-
Rural Rehab - Lue Rd Part Seg 190, 180		524	-	-	-
Future Yrs Refs - Budget Only		5	6	6	6
Rural Sealed Road Land Matters		15	16	16	17
		1,722	1,737	1,760	1,783

Sealed Rural Rds - Regional

Rural Sealed Regional Road Reseals		-	810	840	869
Rural Sealed Regional Road Repair Program		800	800	800	800

CONNECTING OUR REGION	\$'000s	2016	2017	2018	2019
Rehab Cope Road Upgrade Budget Only		2,844	1,291	-	-
Blackspot Lue Road Shoulder Widening		1,147	-	-	-
Ulan Wollar Road Upgrades		76	78	80	82
Reg Reseal - Hill End Rd/Castlereagh Hwy Intersection		100	-	-	-
Reg Reseal - Bylong Valley Way Seg 2225 To 2260		351	-	-	-
Rural Sealed Regional Road Land Matters Capital		17	5	5	5
		5,335	2,985	1,725	1,757

Unsealed Rural Rds -Local

Widen And Seal Mt Vincent Road Hill		100	-	-	-
Resheeting - Budget Only		1,443	1,267	1,298	1,329
Realignment Maloneys Road		-	75	-	-
Unsealed Roads Land Matters Capital		5	5	6	6

CONNECTING OUR REGION	\$'000s	2016	2017	2018	2019
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		1,548	1,347	1,303	1,334
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Unsealed Rural Rds -Regional

Seal Extension - Wollar Road		10,270	3,730	-	-
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		10,270	3,730	-	-
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Bridges Rural Rds -Local

Green Gully Bridge		652	-	-	-
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Butter Factory Bridge		630	-	-	-
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		1,282	-	-	-
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Bridges Rural Rds Regional

Stoney Creek Bridge		820	-	-	-
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Regional Road Bridge Capital		-	54	56	57
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		820	54	56	57
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Ulan Road Strategy - Regional

CONNECTING OUR REGION	\$'000s	2016	2017	2018	2019
Ulan Road Strategy - Capital Budget Only		4,558	4,672	4,786	4,900
		4,558	4,672	4,786	4,900

Footpaths

Footways - Capital Budget Only		120	123	126	129
Pedestrian - Glen Willow Walkway		50	51	53	54
Gulgong Walkway		80	80	-	-
Robertson Park Pathway		10	-	-	-
		260	255	179	183

CONNECTING OUR REGION TOTAL		29,123	15,574	10,608	10,844
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GOOD GOVERNMENT	\$'000s	2016	2017	2018	2019
Corporate Support					
Corporate Buildings Upgrade Budget Only					

	12	306	317	325
Old Police Station Upgrade	10	-	-	-
Offsite Records Storage	-	10	10	-
IT Corporate Software	230	-	-	-
Server Reconfiguration	32	-	-	35
	284	316	327	360

Engineering & Works - Assets

Plant Purchases	3,692	3,825	4,789	4,059
Mudgee Depot Capital Works	20	-	-	-
Rylstone Depot Capital Works	67	-	-	-
	3,779	3,825	4,789	4,059

Animal Control

Kandos Pound Shade Sail	3	-	-	-
	3	-	-	-

Real Estate Development

Kandos Pool Cottage Capital	11	-	-	-
	11	-	-	-
GOOD GOVERNMENT TOTAL	4,076	4,141	5,116	4,419
Total Capital Program	38,100	26,614	19,640	39,801

Revenue Policy

RATES

The total income that can be raised from levying rates on property is capped by the State Government via IPART, which has determined that Council's may increase general income from rates by a maximum of 2.4% in 2015/16. Mid-Western Regional Council's budget is based on the full 2.4% increase. However, as a result of adjustments for one-off catch up of valuation objections and reascertainments in 2014/15, the total permissible increase between 2014/15 and 2015/16 is only 1.3%.

The rate increases proposed for each category are as follows:

- Business 1.3%
- Residential 1.3%
- Farmland 1.3%
- Mining 1.3%

The current rating structure will be maintained; rate assessments are based upon property valuations (ad valorem), with minimum amounts applied where appropriate. No base amounts apply to the proposed 2015/16 rate structure.

For rating purposes, land in Mid-Western is categorised as Farmland, Residential, Business, or Mining with further subcategories existing for Residential, Business and Mining.

The ad valorem amounts, minimum amounts and estimated yields for each category are set out in the table below.

Category	Sub Category	Minimum Amount	Ad Valorem c in \$	Estimated Yield
Farmland		\$623.88	0.608672	\$4,475,003
Residential		\$623.88	0.651931	\$3,495,489
Residential	Urban	\$623.88	0.651931	\$5,587,368
Business		\$623.88	0.949523	\$1,379,451
Business	Rylstone Aeropark	\$200.00	0.949523	-
Mining		\$623.88	7.778085	\$34,690
Mining	Coal	\$623.88	7.778085	\$2,050,504
Estimated Total Yield from Ordinary rates				\$17,022,505



SPECIAL RATES

Council will continue to levy a Special Rate for the Hunter Valley Catchment within the defined area.

Special Rate	Minimum Amount	Ad Valorem c in \$*	Estimated Yield*
Hunter Catchment Contribution	-	0.0112	\$14,542
Estimated Total Yield from Special rates			\$14,542

*At the date of preparing this document, the Ad Valorem and Estimated Yield for the Hunter Valley Catchment Special Rate have yet to be formally advised to MWRC. The figures shown above have been derived by applying a 2.4% increase to the 2014/15 figures.

CHARGES

Council will levy various charges which are incorporated in the attached Fees & Charges schedule.

Water Charges

This charge will be levied on all rateable and non-rateable properties where the service is available.

Charge Type	Detail	Amount	Estimated Yield
Service availability	20mm meter	\$144	\$1,568,510
	25mm meter	\$225	
	32mm meter	\$369	
	40mm meter	\$576	
	50mm meter	\$900	
	80mm meter	\$2,304	
	100mm meter	\$3,600	
	150mm meter	\$8,100	
Usage – per kL	Residential	\$2.81	\$3,837,668
	Business	\$2.81	\$925,970
	Raw Water	\$0.62	\$46,530

Charges are developed in conjunction with Water 30 Year Financial Plan, which is compliant with the requirements of the State Government Best Practice Guidelines.

Domestic Waste Management including Town Recycling

This charge will be levied on all rateable and non-rateable properties where the service is available.

Charge Type	Detail	Amount	Estimated Yield
Service availability	All locations	\$166	\$1,235,666

Where there is more than one service, the annual charge will be multiplied by the number of services.

General Waste Disposal

This charge will be levied on all rateable and non-rateable properties. The charge is based on all waste management costs, less the cost of providing domestic waste management services and the cost of street and parks litter bins.

As a result of changes to Goods & Services Tax (GST) legislation, the General Waste Management charge became subject to GST from 1 July 2013. The increase from \$175 to \$180 excluding GST for 2015/16 is less than a 3% increase, however 10% GST is added on top of this amount.

Charge Type	Detail	Amount excluding GST	Amount including GST	Estimated Yield Excluding GST
Service availability	All locations	\$180	\$198	\$2,491,039

Where there is more than one service, the annual charge will be multiplied by the number of services.*

* Except certain farmland property that can identify in the manner required by Council that they have a landholding that is comprised of multiple adjoining assessments, but with a lesser number of residences than assessments. They will be levied a charge for each residence on that holding.

Business Waste Management including Town Recycling

This charge will be levied on all rateable and non-rateable properties where the service is available.

As a result of changes to Goods & Services Tax (GST) legislation, the Business Waste Management charge became subject to GST from 1 July 2013. The increase from \$187 to \$192 excluding GST is less than a 3% increase, however 10% GST is added on top of this amount.

Charge Type	Detail	Amount excluding GST	Amount including GST	Estimated Yield Excluding GST
Service availability	All locations	\$192	\$211.20	\$130,408

Where there is more than one service, the annual charge will be multiplied by the number of services.

Sewerage Charges

This charge will be levied on all rateable and non-rateable properties where the service is available.

Charge Type	Detail	Amount	Estimated Yield
Service availability	Residential	\$739	\$4,922,753
	Non Residential	\$412	\$290,868
Usage – Non Residential	Based on kLs of water used that would reasonably be deemed to enter MWRC sewer schemes	\$2.36	\$710,058

Charges are developed in conjunction with the Sewer 30 Year Financial Plan, which complies with the requirements of the State Government Best Practice Guidelines.

PROPOSED BORROWINGS

It is Council's intention to borrow money to support the following programmed works:

Project	Fund	2015/16	2016/17	2017/18	2018/19
Water Augmentation – Mudgee Headworks	Water	-	-	-	10,000,000
Total		-	-	-	10,000,000

Funds are to be sourced from lending authorities approved by the Division of Local Government in accordance with the Ministerial Order on Borrowings. Security is in the form of a mortgage over Council's consolidated funds and income from any source.

Background

About Mid-Western Region

The Mid-Western Regional Council Local Government Area covers over 9,000 square kilometres and has a population of 23,000.

Major Towns and Centres

The Mid-Western Region includes the towns of Gulgong, Kandos, Mudgee and Rylstone in addition to the rural villages of Birriwa, Bylong, Charbon, Clandulla, Cooyal, Goolma, Hargraves, Ilford, Lue, Pyramul, Ulan, Windeyer and Wollar.

Mid-Western Region at a Glance

From the grandeur of the Wollemi National Park in the east to the gold field heritage of Hargraves and Gulgong in the west, the Mid-Western Region offers a wealth of attractions for residents and visitors alike.

The towns of Rylstone and Kandos anchor the eastern part of the Region, describing themselves as “Two Towns – One Community”. The Kandos museum preserves the history of this town which produced the cement for the Sydney Harbour Bridge, while Rylstone with its charming stone buildings serves as gateway to the nature paradise of Dunns Swamp and the Wollemi.

The bustling regional centre of Mudgee, the second oldest municipality west of the Blue Mountains, is renowned for its wines, olives and cheese, heritage architecture, roses, picturesque parks and broad streets. Outdoor cafés add a cosmopolitan feel to the footpaths of the Mudgee CBD, while the sports grounds of Mudgee, from the historic Victoria Oval to the modern Glen Willow complex, can cater to major competitions as well as local games.

To the north of Mudgee lies Gulgong, the town on Australia's original \$10 note. Gulgong's CBD echoes with memories of frontier life and the gold rush days uniquely preserved in the Pioneers Museum; the Prince of Wales Opera House; the famed Henry Lawson Centre and the narrow streets themselves which evolved from bullock tracks that wound between tents from one major mining claim to the next during the 1870s gold rush.

To the south and west, the picturesque highlands of the Mid-Western Region produce some of the world's finest Merino wool.

Economy

The Mid-Western Region prides itself on being business-friendly, with a diverse economic base. The Region's key economic sectors include:

Agriculture – a wide range of agricultural products is produced in the Mid-Western Region including super fine wool, honey and thoroughbred horses

Viticulture – the region has approximately 4,500 hectares under vine and some 40 cellar doors



Mining – there is a rapidly expanding mining industry in the local area with five major coal mines operating in the region and a further four proposed which will result in more than 2,000 direct new employment opportunities.

Tourism – more than 280,000 people visit the region annually to experience the cellar doors, museums, historic areas, local produce tastings, art and craft galleries, major events, markets, locally brewed beers and a wide range of cafes and restaurants

Retail – there are more than 300 retail establishments in the town of Mudgee, a growing regional shopping centre. Gulgong, Rylstone and Kandos have smaller but nonetheless busy town centres.

Glossary

For each Function (Service), we have included a projected budget setting out the type of income and expenditure and funding expected for the next four years. A simple explanation of each line item contained in the budget summary for each theme is provided here.

Borrowing Costs represents the interest paid by Council on borrowings.

Capital Expenditure reflects the cost of purchasing or constructing new assets and renewing existing infrastructure. Those assets (excluding land) are then depreciated over the course of their estimated useful life.

Contribution from General Purpose Funds is the total contribution required out of general purpose funds (such as financial assistance grants, ordinary rates, interest on investments) to support the activities undertaken in each theme. For the purposes of the Budgets by Service, this term can also be expanded to include contributions from "unrestricted" Water, Sewer and Waste Funds that would be externally restricted at a consolidated level.

Depreciation & Amortisation reflects the consumption of Council's infrastructure, property, plant & equipment (net of residual values) over the estimated useful life of the asset. Depreciation is calculated using the straight line method.

Employee Benefits & Oncosts incorporates the cost of staff including salaries and wages, superannuation, workers compensation, and training.

Gain or Loss on Disposal of Assets represents the surplus or shortfall of proceeds received from the disposal of assets over their written down value. This typically relates to the sale of land developed by Council or surplus to our needs, and the sale of plant at the end of its useful life.

Grants & Contributions – Capital encompasses the majority of developer contributions including Voluntary Planning Agreements; capital grants provided for specific purposes such as roadwork, water infrastructure, and sporting facilities.

Grants & Contributions – Operating includes both general purpose grants and contributions such as the Financial Assistance Grant and specific purpose grants for services such as bushfire and emergency, environmental Programs, aged & disabled services, noxious weeds management, and roads maintenance.

Interest & Investment Revenue encompasses interest charged by Council on overdue rates and charges, and interest earned on Council's investment portfolio. The majority of interest revenue will appear in Good Government as it forms part of General Purpose Revenue (treasury operations).

Internal Charges are transactions between the different funds and activities of Council, such as contributions from Water and Sewer Fund to General Fund for corporate support, internal plant hire charges, and employee oncosts.

Loan Repayments represents the principal component of loan repayments made by Council to service borrowings.



Materials & Contracts includes expenditure on materials, contractor and consultancy costs, payments for audit services, legal expenses, and operating lease payments.

New Loan Borrowings represents new loan funding drawn down by Council.

Non Cash Entries is an adjustment made to the income statement to show the impact of noncash entries such as depreciation.

Other Expenses include payments to other levels of government for the Rural Fire Service and town fire brigades, councillor fees, donations and contributions made to local and regional bodies, election expenses, electricity, insurance premiums, street lighting, and telephone & communications expenditure.

Other Revenues includes fines, insurance claim recoveries, sales income, and rental income from Council properties.

Rates & Annual Charges includes the income generated by Council from the levying of ordinary rates (Farmland, Business, Residential, Mining), and annual charges for the provision of water, sewer and waste management services.

Transfers from Reserves, Developer Contributions & Unexpended Grants represents a transfer from Council's restricted funds (internal and external restrictions), and is usually associated with a specific project for which funds have been set aside.

Transfers to Reserves, Developer Contributions & Unexpended Grants represents transfers made to Council's restricted accounts (internal and external restrictions). For example, all developer contributions received by Council are externally restricted and can only be spent in accordance with the relevant Contributions Plan.

User Charges & Fees includes user charges for water and sewer, statutory fees for planning and building regulation, and other fees and charges for a variety of Council services including aged care, RMS contracts, waste depot fees, cemeteries and swimming pools.

Schedule of Fees and Charges 2015/16

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FN	FEE/CHARGE	GST	2014/15	2015/16	CONDITIONS	PRICE POLICY
ADMINISTRATION						
Administration Services						
Photocopying and Printing						
	Black & White - A4.	Yes	0.20	0.20	Per page	DCR
	Black & White - A3	Yes	0.30	0.30	Per page	DCR
	Colour - A4	Yes	1.00	1.00	Per page	DCR
	Colour - A3	Yes	2.00	2.10	Per page	DCR
Scanning (to customer email)						
	A4	Yes		1.00	Per page	DCR
	A3	Yes		2.00	Per page	DCR
Faxing						
	Sent - Local and Interstate	Yes	3.50	3.60	First page plus \$1.10 for every page thereafter	DCR
	Sent - International	Yes	15.50	15.90	Per page	DCR
	Received	Yes	3.60	3.70	First 10 pages plus \$1.10 per page thereafter	DCR
Council Business Paper						
	Annual Subscription	No*	309.00	317.00	Per annum	DCR
Information Requests						
Access to Records by a Person about their Personal Affairs						
	Application Fee	No	30.00	30.00		STAT
	Processing Charge	No	30.00	30.00	Per hour after the first 20 hours	STAT
All Other Requests for Information						
	Application Fee	No	30.00	30.00		STAT
	Processing Charge	No	30.00	30.00	Per hour	STAT
Internal Review of Requests for Information						
	Request for Review	No	40.00	40.00	A reduction of up to 50% may be applied for financial hardship or public interest reasons. Refunds may apply as a result of successful internal reviews, and successful applications for amendment of records. Application fees may be waived for internal reviews in relation to the amendment of records.	STAT
Maps & Plans						
Maps - Paper Prints						
	Maps held by Council - Where Publicly Available	No*			As per plan printing charges below plus \$5 per map	DCR
	Custom Maps	No*	118.00	121.00	Per map plus printing charges below	DCR
Plan Printing - Paper Prints						
	Plan Printing - A2/A3 - Paper	No*	13.40	13.70	Per sheet for the first 5 sheets, plus \$11 per sheet thereafter	DCR
	Plan Printing - A1 - Paper	No*	16.50	16.90	Per sheet for the first 5 sheets, plus \$15 per sheet thereafter	DCR
	Plan Printing - A1 - Film	No*	23.00	24.00	Per sheet for the first 5 sheets, plus \$22 per sheet thereafter	DCR
	Plan Printing - A0 - Paper	No*	43.00	44.00	Per sheet for the first 5 sheets, plus \$25 per sheet thereafter	DCR
	Specialised Printing	No*			Quotations available upon request for specialised printing or drafting services	DCR
AIRPORT						
Mudgee Airport						
Hangar Rental						
	Casual Hanger Rental - weekly	Yes	100.00	115.00	Per week - includes electricity	SUB

FN	FEE/CHARGE	GST	2014/15	2015/16	CONDITIONS	PRICE POLICY
	Casual Hanger Rental - daily	Yes	25.00	26.00	Per day - includes electricity	SUB
	Long Term Hangar Rental	Yes			By individual lease agreement only	SUB
	Landing Fees					
	Landing Fee - Annual Charge	Yes	721.00	739.00	By agreement only, per aircraft per annum for MWRC residents private use. Fee is calculated as 1 landing per week for 52 weeks for aircraft less than 1 tonne. For aircraft over 1 tonne, fee is calculated as 1 landing per week x per tonne fee x 52 weeks.	SUB
	Landing Fee - Per Tonne of Aircraft Weight	Yes	14.00	14.40	Minimum charge 1 tonne rate of \$14	SUB
	Landing Fee - Ultra Light Aircraft	Yes	226.00	232.00	Per annum, for MWRC residents only	SUB
	Commercial Flying Schools	Yes	2,735.00	2,803.00	Per aircraft, per annum. Flight schools may elect to pay either an annual fee or per landing fee.	SUB
	Mudgee Aero Club	Yes	630.00	646.00	Per annum for up to five ultra light aircraft, plus \$125 per annum for each additional aircraft.	SUB
	Passenger Fees	Yes	6.20	6.40	Per passenger, per landing, RPT operators only	SUB
	Careflight, Child Flight, Sydney SLSA Helicopter, Air Ambulance or Angel Flight	Yes		-	No charge	SUB
	Other Aerodrome Fees					
	Hire of Aerodrome Facility	Yes	1,094.00	1,121.00	Per day	SUB
	Operate Car Rental Business at Airport	Yes	650.00	666.00	Per annum	SUB
	Advertising and Sign Boards at Airport	Yes	261.00	268.00	Per annum	SUB
	ANIMAL & STOCK CONTROL					
	Companion Animals					
	Lifetime Registrations					
	Dog or Cat - Desexed	No	51.00	53.00		STAT
	Dog or Cat - Desexed - Pensioner Concession	No	20.00	21.00		STAT
	Dog or Cat - Not Desexed	No	188.00	194.00		STAT
	Dog or Cat - Not Desexed - Registered Breeder	No	51.00	53.00		STAT
	Microchipping					
	Microchip Service	Yes	31.00	32.00		SUB
	Animal Surrender Fees					
	Small Dog	No	28.00	29.00	Plus collection fee	SUB
	Medium Dog	No	42.00	44.00	Plus collection fee	SUB
	Large Dog	No	54.00	54.00	Plus collection fee	SUB
	Greyhound / Commercial	No		80.00	Plus collection fee	SUB
	Collection Fee	No*	15.50	16.00		SUB
	Impound & Release Fees					
	Release Fees - First Release	No	31.00	31.00		SUB
	Release Fees - Second and Subsequent Release	No	47.00	50.00	Within 12 months of first release	SUB
	Sustenance Fee	No	22.00	22.00	Per day	SUB
	Trap Hire					
	Trap Hire	Yes	24.00	25.00		SUB
	Trap Hire - Refundable Deposit	No	103.00	100.00		BOND
	Other Animal Control Fees					
	Purchase Dangerous Dog Sign	Yes	38.00	38.00	Each	DCR
	Stock Impounding					
	Impounding Fees - First Offence					
	Sheep, Goats & Pigs	No	8.20	8.40	Per head	DCR
	All Other Animals	No	31.00	32.00	Per head	DCR



FN	FEE/CHARGE	GST	2014/15	2015/16	CONDITIONS	PRICE POLICY
Impounding Fees - Repeat Offence (within 3 months)						
	Sheep, Goats & Pigs	No	10.30	10.60	Per head	DCR
	All Other Animals	No	60.00	62.00	Per head	DCR
Impounding Travel & Labour						
	Impounding Officer - Travel	No	0.70	0.75	Per kilometre	DCR
	Impounding Officer - Labour	No	52.00	53.00	Per hour	DCR
	After Hours Callout	No	186.00	191.00	Per person, per hour with minimum charge of 4 hours	DCR
Sustenance						
	Sheep, Goats & Pigs	No	8.20	8.40	Per head, per day	DCR
	All Other Animals	No	11.30	11.60	Per head, per day	DCR
Other Stock Impounding Fees						
	Transport of Impounded Stock	No			At cost plus 10%	DCR
	Damage to Property by Trespassing Stock	No			At cost plus 10%	DCR
BUILDING APPROVALS & CERTIFICATES						
Construction Certificate & Complying Development Certificates						
Building - Class 1 *						
	Under 100m ²	Yes		275.00		ROR
	100 to 199m ²	Yes		661.00		ROR
	200m ² and over	Yes		928.00		ROR
<i>*Class 1 fees also apply to Section 68 applications for transportable homes</i>						
Building - Class 2 to 9						
	Under 300m ²	Yes		729.00		ROR
	300 to 499m ²	Yes		1,318.00		ROR
	500 to 1,999m ²	Yes		1,907.00		ROR
	2,000m ² and over	Yes		4,821.00		ROR
Building - Class 10						
	Under 100m ²	Yes	239.00	245.00		ROR
	100 to 199m ²	Yes		355.00		ROR
	200 to 499m ²	Yes		726.00		ROR
	500m ² and over	Yes		1,025.00		ROR
	Swimming Pool	Yes	288.00	295.00		ROR
Assessment of Alternative Fire Solution						
	Value is ≤ \$50,000	Yes	302.00	310.00		FCR
	Value is > \$50,000	Yes	602.00	617.00		FCR
Modification of Construction Certificate or Complying Development Certificate						
	All classes	Yes			Maximum of 50%	FCR
Electronic Housing Code Complying Development Certificates						
<i>All Complying Development Certificate applications lodged via Electronic Housing Code will receive a 25% discount compared to traditional Complying Development Certificates. The discounted prices are set out below.</i>						
Building - Class 1 *						
	Under 100m ²	Yes		206.00		ROR
	100 to 199m ²	Yes		496.00		ROR
	200m ² and over	Yes		696.00		ROR
Building - Class 2 to 9						
	Under 299m ²	Yes		547.00		ROR
	300 to 499m ²	Yes		989.00		ROR
	500 to 1,999m ²	Yes		1,430.00		ROR
	2,000m ² and over	Yes		3,615.00		ROR

FN	FEE/CHARGE	GST	2014/15	2015/16	CONDITIONS	PRICE POLICY
Building - Class 10						
	Under 100m ²	Yes	179.00	183.00		ROR
	100 to 199m ²	Yes		266.00		ROR
	200 to 499m ²	Yes		545.00		ROR
	500m ² and over	Yes		765.00		ROR
	Swimming Pool	Yes	216.00	221.00		ROR
Appointment of Principal Certifying Authority and Building Compliance Inspections						
Inspection Package Fees where Council is the Principal Certifying Authority (including plumbing and drainage inspections)						
	Residential Single Dwellings	Yes	794.00	814.00	Per dwelling	REF
	Residential Dual Occupancies	Yes	794.00	581.00	Per dwelling	REF
	Section 68 Transportable Home	Yes	268.00	275.00		REF
	Alterations and garages with plumbing and drainage ≤ \$50,000	Yes	340.00	349.00		REF
	Alterations and garages with plumbing and drainage > \$50,000	Yes	453.00	464.00		REF
	Alterations and garages with no plumbing and drainage	Yes	227.00	233.00		REF
	Residential Units	Yes	567.00	581.00	Per unit	REF
	Commercial or Industrial Class 2-9 under 299m ²	Yes		349.00		REF
	Commercial or Industrial Class 2-9 from 300m ² to 2,000m ²	Yes		813.00		REF
	Commercial or Industrial Class 2-9 over 2,000m ²	Yes	1,133.00	1,161.00		REF
	Additional building inspections as required > 30km from MWRC	Yes	160.00	164.00		REF
	Mudgee Administration Centre					
	Building Inspection for Approvals > 5 years old > 30km from MWRC	Yes	160.00	164.00		REF
	Mudgee Administration Centre					
Inspection Package Fees where Council is not the Principal Certifying Authority						
	Includes mandatory building inspections and sewerage drainage inspections within Mudgee town limits and up to the start of 100kph speed limit	Yes	1,056.00	1,082.00		REF
	Includes mandatory building inspections and sewerage drainage inspections for all other areas	Yes	1,374.00	1,408.00		REF
Inspection Fees for Plumbing & Drainage where DA/CC not applicable or Council is not the Principal Certifying Authority						
	Section 68 Application	No*	100.00	150.00		REF
	<i>Plus inspection fees as listed below:</i>					
	Residential Dwellings	No*	206.00	254.00	Per dwelling	REF
	Dual Occupancies	No*	206.00	254.00	Per dwelling	REF
	Units	No*	206.00	254.00	Per unit	REF
	Alterations and garages	No*	206.00	254.00	Per structure	REF
	Commercial or Industrial Class 2-9	No*	206.00	254.00	Per unit	REF
	Trade waste	No*	124.00	127.00	Per inspection	REF
Major Projects Integrated Construction Certificate & Principal Certifying Authority Service						
	Service includes pre Construction Certificate consultation; processing of Construction Certificate(s), progress inspections; consultations; and processing of Occupation Certificate(s)	Yes			Cost + 10% + GST. Fee may be varied by up to 50% based on complexity and scale. Quotations available upon request.	FCR
Other Building Approvals & Certificates						
Building Certificates						
	Building Certificate Classes 1 and 10	No	250.00	250.00	For each dwelling on the allotment	STAT
	Building Certificate Classes 2 to 9 under 200m ²	No	250.00	250.00		STAT
	Building Certificate Classes 2 to 9 200m ² to 2,000m ²	No	250.00	250.00	Plus \$0.50/m ² over 200m ²	STAT
	Building Certificate Classes 2 to 9 over 2,000m ²	No	1,165.00	1,165.00	Plus \$0.075/m ² over 2,000m ²	STAT
	Building Certificate reinspection	No	90.00	90.00		STAT
	Copy of Building Certificate	No	13.00	13.00		STAT
Caravan Parks & Camping Grounds						

FN	FEE/CHARGE	GST	2014/15	2015/16	CONDITIONS	PRICE POLICY
	Initial approval inspection fee	No	11.30	11.60	Per site	DCR
	Initial approval inspection fee - minimum fee for development < 12 sites	No	98.00	100.00		DCR
	Approval renewal or continuation inspection fee	No	11.30	11.60	Per site	DCR
	Approval renewal or continuation inspection fee - minimum fee for development < 17 sites	No	98.00	100.00		DCR
	Amended approval fee	No	63.00	65.00		DCR
	Drainage Diagrams					
	Drainage Diagram Original	No	149.00	153.00		FCR
	Drainage Diagram Amendment	No	92.00	94.00		FCR
	Drainage Diagram Copy	No	120.00	123.00		FCR
	Manufactured Home Estates					
	Home inspection fee	No	11.30	11.60	Per unit	ROR
	Home reinspection fee	No	11.30	11.60	Per unit	ROR
	Associated structure inspection fee	No	11.30	11.60	Per unit	ROR
	Associated structure reinspection fee	No	11.30	11.60	Per unit	ROR
	Occupation Certificates					
	Council registered Occupation Certificates	No	36.00	36.00		STAT
	Registration of privately issued Occupation Certificates	No	36.00	36.00		STAT
	Other Building Services					
	Building specification	Yes			At cost plus 10% plus GST	FCR
	General Health & Building search fee	No*	120.00	123.00		FCR
	Section 735A Certificate for Outstanding Health & Building Notices	No	83.00	85.00		REF
	Supply of building statistics	No*	309.00	317.00	Per annum	FCR
	Amusements & Events					
	Event inspection fees	No	60.00	62.00	Per operator	ROR
	Swimming Pools Act					
	Inspection of Swimming Pools - First Inspection	No	100.00	103.00		STAT
	Inspection of Swimming Pools - Second Inspection	No	100.00	100.00		STAT
	Unauthorised Buildings					
	Where a development consent, complying development certificate or construction certificate was required for the erection of the building and no such consent or certificate was obtained, the fee to be applied is the total sum of each of the relevant building certificate fee, development application fee, complying development certificate fee, and construction certificate fee.					STAT
	CEMETERIES					
	Monumental Cemeteries and Rural Cemeteries					
	Land for Grave	Yes	859.00	880.00	Includes maintenance as per Council works program	SUB
	Plot Reservation Marker	Yes	205.00	210.00		DCR
	Cemeteries records search	No*	93.00	95.00	Up to 2 hours plus \$39 per hour thereafter	SUB
	Interment Permits					
	Child under 6 months	No	251.00	257.00		SUB
	Child over 6 months	No	465.00	477.00		SUB
	Adult	No	787.00	807.00		SUB
	Weekends and Public Holidays	Yes*	1,203.00	1,233.00		SUB
	This replaces all standard fees for all age categories					
	Additional charge for oversize interment		30.00	30.00		SUB

FN	FEE/CHARGE	GST	2014/15	2015/16	CONDITIONS	PRICE POLICY
Cremations						
	Ashes from Crematorium - Wall Memorial fees included	Yes*	245.00	251.00	Fee includes interment	SUB
	Ashes from Crematorium - existing Graves	Yes*	127.00	130.00		SUB
Headstone and Plaque Permits						
	Erect stone or concrete kerbing	No	61.00	63.00		SUB
	Erect head and or foot stone	No	29.00	30.00		SUB
	Erect slab over grave	No	61.00	63.00		SUB
	Erect single monument	No	81.00	83.00		SUB
	Erect double monument - 1 headstone	No	145.00	149.00		SUB
	Erect double monument - 2 headstones	No	169.00	173.00		SUB
	Plaque for memorial wall	Yes	62.00	64.00	Installation by application; and must be ordered through Council.	DCR
Lawn Cemetery - Mudgee and Gulgong						
	Land for Grave	Yes	1,203.00	1,233.00		SUB
	Temporary marking fee	Yes	52.00	53.00	Per site	SUB
Interment Permits						
	Child under 6 months	No	422.00	433.00		SUB
	Child over 6 months	No	507.00	520.00		SUB
	Adult	No	787.00	807.00		SUB
	Infant under 1 week old - Garden Section	No			No charge, includes land	SUB
	Weekends and Public Holidays	Yes*	1,203.00	1,233.00		SUB
	This replaces all standard fees for all age categories					
Lawn Cemetery - Memorial Tree Beds - Mudgee						
Interment Permits						
	Interment Permit - Single Bed	No	70.00	72.00		SUB
	Interment Space - Single Bed	Yes	213.00	218.00		SUB
	Interment Permit - Family	No	530.00	530.00	Includes 8 plots	SUB
	Interment Space - Family	Yes	1,641.00	1,682.00	Includes 8 plots	SUB
Plaques						
	Design, proof and quote for plaque	Yes	62.00	64.00	Standard size 230mm x 160mm. Does not include actual plaque.	DCR
	Purchase of plaque	No*			At cost	DCR
	Installation of plaque by Council	Yes	81.00	83.00		DCR
COMMUNITY BUILDINGS						
All Community Buildings						
General Conditions						
<i>Business Hire - businesses, government agencies, and other for profit organisations</i>						
<i>Private Hire - Weddings, parties, private functions</i>						
<i>Community Hire - Schools, youth organisations, not for profit community groups</i>						
<i>Local Artist status to be determined by relevant Arts Council - Mudgee, Gulgong or Rylstone</i>						
<i>The hire and use of Council community buildings is subject to the relevant terms and conditions, which covers aspects such as access, payment terms, and cancellation fees. Prior to entering into a facility hire arrangement, users should review the applicable terms and conditions. A cancellation fee of 50% of the hire fee will apply when less than 14 days notice is provided of cancellation</i>						
	Security bond for parties and functions	No	550.00	550.00	Excluding Ulan Community House	BOND
Carmel Croan Building						
Community Support Centre Meeting Room						
	Meeting Room hire - hourly	Yes	6.50	6.70	Per hour	SUB



FN	FEE/CHARGE	GST	2014/15	2015/16	CONDITIONS	PRICE POLICY
Security Bonds						
	Parties and Functions	No	550.00	550.00		BOND
Council Chambers & Committee Rooms - Mudgee and Rylstone						
Business & Government Hire						
	Council Chambers	Yes	32.00	33.00	Per hour, office hours only	SUB
	Committee Room	Yes	20.00	21.00	Per hour, office hours only	SUB
Private Hire						
	Council Chambers	Yes	20.00	21.00	Per hour, office hours only	SUB
	Committee Room	Yes	14.00	14.40	Per hour, office hours only	SUB
Community Hire						
	Council Chambers	Yes	13.00	13.30	Per hour, office hours only	SUB
	Committee Room	Yes	8.50	8.70	Per hour, office hours only	SUB
Security Bonds						
	Parties and Functions	No	550.00	550.00		BOND
Gulgong Memorial Hall, Rylstone Memorial Hall, Kandos Community Hall						
General Conditions						
	Regular Users	Yes	300.00	308.00	Per annum	SUB
	Kitchen and Amenities Hire	Yes	108.00	111.00	Per day plus hall hire	SUB
	<i>All user groups to supply own materials, and clean facilities after use</i>					
Business Hire						
	Hall hire - half day	Yes	220.00	226.00	Maximum of 4 hours	SUB
	Hall hire - daily	Yes	405.00	415.00		SUB
	Hall hire - weekly	Yes	1,640.00	1,681.00		SUB
Private Hire						
	Hall hire - half day	Yes	135.00	138.00	Maximum of 4 hours	SUB
	Hall hire - daily	Yes	270.00	270.00		SUB
	Hall hire - weekly	Yes	800.00	820.00		SUB
Community Hire						
	Hall hire - hourly	Yes	21.00	22.00		SUB
	Hall hire - half day	Yes	57.00	58.00	Maximum of 4 hours	SUB
	Hall hire - daily	Yes	110.00	110.00		SUB
	Hall hire - weekly	Yes	320.00	328.00		SUB
Local Artist Hire						
	Hall hire - half day	Yes	57.00	58.00	Maximum of 4 hours	SUB
	Hall hire - daily	Yes	110.00	110.00		SUB
	Hall hire - weekly	Yes	320.00	328.00		SUB
Security Bonds						
	Parties and Functions	No	550.00	550.00		BOND
Gulgong Pre School						
Annual Hire						
	User Groups	Yes	400.00	410.00	Per year	SUB
Security Bonds						
	Parties and Functions	No	550.00	550.00		BOND
Mudgee Library						
Business Hire - Library Training Room only						
	Library Training Room hire - half day	Yes	82.00	84.00	Maximum of 4 hours	SUB
	Library Training Room hire - daily	Yes	155.00	159.00	Per day	SUB
Private Hire - Library Training Room only						
	Library Training Room hire - half day	Yes	82.00	84.00	Maximum of 4 hours	SUB
	Library Training Room hire - daily	Yes	155.00	159.00	Per day	SUB
Community Hire - Library Training Room only						
	Library Training Room hire - half day	Yes	41.00	42.00	Maximum of 4 hours	SUB
	Library Training Room hire - daily	Yes	72.00	74.00	Per day	SUB
Library Meeting Rooms						



FN	FEE/CHARGE	GST	2014/15	2015/16	CONDITIONS	PRICE POLICY
	Business Hire	Yes	10.30	11.00	Per hour	SUB
	Private Hire	Yes	10.30	11.00	Per hour	SUB
	Community Hire	Yes	5.20	5.50	Per hour	SUB
	Security Bonds					
	Parties and Functions	No	550.00	550.00		BOND
	Mudgee Town Hall Theatre					
	All Hirers - Sound & Lighting Setup					
	Theatre equipment set up and operation (per hour)	Yes	113.00	116.00	Per hour, equipment may only be set up by trained operators	FCR
	Business Hire - Auditorium, Green Room & Dressing Room					
	Upper floor and equipment hire - half day	Yes	330.00	338.00	Maximum of 4 hours	SUB
	Upper floor and equipment hire - daily	Yes	618.00	633.00	Per day	SUB
	Upper floor and equipment hire - weekly	Yes	2,163.00	2,217.00	Per week - Monday to Sunday	SUB
	Private Hire - Auditorium, Green Room & Dressing Room					
	Upper floor and equipment hire - half day	Yes	330.00	338.00	Maximum of 4 hours	SUB
	Upper floor and equipment hire - daily	Yes	618.00	633.00	Per day	SUB
	Upper floor and equipment hire - weekly	Yes	2,163.00	2,217.00	Per week - Monday to Sunday	SUB
	Community Hire - Auditorium, Green Room & Dressing Room					
	Upper floor and equipment hire - half day	Yes	124.00	127.00	Maximum of 4 hours	SUB
	Upper floor and equipment hire - daily	Yes	206.00	211.00	Per day	SUB
	Upper floor and equipment hire - weekly	Yes	618.00	633.00	Per week - Monday to Sunday	SUB
	Business Hire - Auditorium only					
	Auditorium hire - half day	Yes	258.00	264.00	Maximum of 4 hours	SUB
	Auditorium hire - daily	Yes	464.00	476.00	Per day	SUB
	Auditorium hire - weekly	Yes	1,854.00	1,900.00	Per week - Monday to Sunday	SUB
	Private Hire - Auditorium only					
	Auditorium hire - half day	Yes	258.00	264.00	Maximum of 4 hours	SUB
	Auditorium hire - daily	Yes	464.00	476.00	Per day	SUB
	Auditorium hire - weekly	Yes	1,854.00	1,900.00	Per week - Monday to Sunday	SUB
	Community Hire - Auditorium only					
	Auditorium hire - half day	Yes	82.00	84.00	Maximum of 4 hours	SUB
	Auditorium hire - daily	Yes	155.00	159.00	Per day	SUB
	Auditorium hire - weekly	Yes	464.00	476.00	Per week - Monday to Sunday	SUB
	Business Hire - Green Room only					
	Green Room hire - half day	Yes	82.00	84.00	Maximum of 4 hours	SUB
	Green Room hire - daily	Yes	155.00	159.00	Per day	SUB
	Private Hire - Green Room only					
	Green Room hire - half day	Yes	82.00	84.00	Maximum of 4 hours	SUB
	Green Room hire - daily	Yes	155.00	159.00	Per day	SUB
	Community Hire - Green Room only					
	Green Room hire - half day	Yes	41.00	42.00	Maximum of 4 hours	SUB
	Green Room hire - daily	Yes	72.00	74.00	Per day	SUB
	Security Bonds					
	Parties and Functions	No	550.00	550.00		BOND
	Rural Fire Service					
	Brigade Buildings					
	All user groups other than RFS	Yes	23.00	24.00	Per day	SUB
	Rylstone Amenities Building					
	Business Hire					
	Building hire - half day	Yes	110.00	113.00	Maximum of 4 hours	SUB
	Building hire - daily	Yes	215.00	220.00	Per day	SUB
	Building hire - weekly	Yes	800.00	820.00	Per week	SUB
	Private Hire					
	Building hire - half day	Yes	70.00	72.00	Maximum of 4 hours	SUB
	Building hire - daily	Yes	136.00	139.00	Per day	SUB



FN	FEE/CHARGE	GST	2014/15	2015/16	CONDITIONS	PRICE POLICY
	Building hire - weekly	Yes	400.00	410.00	Per week	SUB
	Community Hire					
	Building hire - half day	Yes	28.00	30.00	Maximum of 4 hours	SUB
	Building hire - daily	Yes	57.00	57.00	Per day	SUB
	Building hire - weekly	Yes	162.00	166.00	Per week	SUB
	Practice sessions	Yes	8.20	8.40	Per hour	SUB
	Local Artist Hire					
	Building hire - half day	Yes	28.00	30.00	Maximum of 4 hours	SUB
	Building hire - daily	Yes	57.00	57.00	Per day	SUB
	Building hire - weekly	Yes	162.00	166.00	Per week	SUB
	Practice sessions	Yes	8.20	8.40	Per hour	SUB
	Security Bonds					
	Parties and Functions	No	550.00	550.00		BOND
	The Stables Mudgee					
	Business & Government Hire					
	Meeting Room or Stables Gallery - Half Day	Yes	110.00	113.00		SUB
	Meeting Room or Stables Gallery - Daily	Yes	215.00	220.00		SUB
	Meeting Room or Stables Gallery - Weekly	Yes	800.00	820.00		SUB
	Entire facility	Yes			Individual room rates as above x 2	SUB
	Private Hire					
	Meeting Room or Stables Gallery - Half Day	Yes	75.00	77.00	Maximum of 4 hours	SUB
	Meeting Room or Stables Gallery - Daily	Yes	146.00	150.00	Per day	SUB
	Meeting Room or Stables Gallery - Weekly	Yes	400.00	410.00	Per week	SUB
	Entire facility	Yes			Individual room rates as above x 2	SUB
	Community Hire					
	Meeting Room or Stables Gallery - Half Day	Yes	50.00	51.00	Maximum of 4 hours	SUB
	Meeting Room or Stables Gallery - Daily	Yes	80.00	82.00	Per day	SUB
	Meeting Room or Stables Gallery - Weekly	Yes	215.00	220.00	Per week	SUB
	Entire facility	Yes			Individual room rates as above x 2	SUB
	Local Artist Hire					
	Meeting Room or Stables Gallery - Half Day	Yes	40.00	42.00	Maximum of 4 hours	SUB
	Meeting Room or Stables Gallery - Daily	Yes	80.00	80.00	Per day	SUB
	Meeting Room or Stables Gallery - Weekly	Yes	215.00	220.00	Per week	SUB
	Entire facility	Yes			Individual room rates as above x 2	SUB
	Security Bonds					
	Parties and Functions	No	550.00	550.00		BOND
	COMMUNITY SERVICES					
	Community Transport					
	Car Transport - Outside of MWRC Region - Single Passenger					
	Return Trip - Dubbo, Lithgow or Bathurst	Yes*	66.00	66.00		SUB
	Return Trip - Orange	Yes*	93.00	93.00		SUB
	Return Trip - Penrith	Yes*	110.00	110.00		SUB
	Return Trip - Parramatta	Yes*	120.00	120.00		SUB
	Return Trip - Sydney	Yes*	130.00	130.00		SUB
	Car Transport - Outside of MWRC Region - Multiple Passenger					
	Return Trip - Dubbo, Lithgow or Bathurst	Yes*	46.00	46.00	Per client	SUB
	Return Trip - Orange	Yes*	60.00	60.00	Per client	SUB
	Return Trip - Penrith	Yes*	79.00	79.00	Per client	SUB
	Return Trip - Parramatta	Yes*	85.00	85.00	Per client	SUB
	Return Trip - Sydney	Yes*	95.00	95.00	Per client	SUB
	Car Transport - Within MWRC Region					
	Zone 1 - Single	Yes*	5.00	5.00	Town	SUB
	Zone 1 - Return	Yes*	11.00	10.00	Town	SUB
	Zone 2 - Single	Yes*	9.00	9.00		SUB

FN	FEE/CHARGE	GST	2014/15	2015/16	CONDITIONS	PRICE POLICY
	Zone 2 - Return	Yes*	17.00	17.00		SUB
	Zone 3 - Single	Yes*	13.00	13.00		SUB
	Zone 3 - Return	Yes*	26.00	26.00		SUB
	Zone 4 - Single	Yes*	16.00	16.00		SUB
	Zone 4 - Return	Yes*	32.00	32.00		SUB
	Zone 5 - Single	Yes*	19.00	19.00		SUB
	Zone 5 - Return	Yes*	37.00	37.00		SUB
	Zone 6 - Single	Yes*	22.00	22.00		SUB
	Zone 6 - Return	Yes*	43.00	43.00		SUB
	Zone 7 - Single	Yes*	24.00	24.00		SUB
	Zone 7 - Return	Yes*	48.00	48.00		SUB
	Additional stops during local trips (per stop)	Yes*		2.00		SUB
Family Day Care						
Family Day Care						
	Parents Administration Fee	No	0.80	0.85	Per hour, per child up to a maximum of \$25.50 per week per child.	SUB
	Carers Levy	No	15.00	15.00	Per week	SUB
	<i>As a result of deregulation, Family Day Care carers negotiate and set their own fees.</i>					
Home Modification & Maintenance						
Client Contributions						
	Materials	Yes*			At cost	SUB
	Contractors	Yes*			At cost	SUB
Meals on Wheels						
Hot Meals						
	Main Meal	No	7.20	7.20		SUB
	Sweets	No	3.30	3.30		SUB
	Fruit	No	1.50	1.50		SUB
	Soup	No	3.30	3.30		SUB
Frozen Meals						
	Main Meal	No	7.20	7.20		SUB
	Roasts	No	7.40	7.40		SUB
	Sweets	No	3.60	3.60		SUB
Sandwiches						
	Sandwiches	No	3.60	3.60		SUB
ENVIRONMENTAL HEALTH						
Onsite Sewage Management Systems						
Septic Systems						
	Section 68 application to install new system, including inspection	No	306.00	404.00		ROR
	Septic Registration Fee	No	21.00	22.00	Per assessment	DCR
	Onsite Septic Inspection Fee	No	113.00	127.00	Per assessment	DCR
	<i>Inspection frequency: High risk - 1 every 2 years; Medium risk - 1 every 4 years; Low risk - 1 every 5 years. Risk categories are determined at initial inspection.</i>					
	Onsite Septic Inspection Fee - Bulk Inspections	No	31.00	32.00	Per assessment	DCR
Other Environment						
Bushfire Hazard Assessment						
	Bushfire Attack Level Certificate for Development Application	No	258.00	264.00		DCR
	Bushfire Hazard Assessment for DA/CDC	No	451.00	462.00		DCR
Public Health & Food Hygiene						
Mortuaries & Undertakers						
	Registration of Mortuary	No	120.00	123.00		DCR
	Inspection	No*	124.00	127.00		DCR

FN	FEE/CHARGE	GST	2014/15	2015/16	CONDITIONS	PRICE POLICY
	Approval to operate as an Undertaker	No	119.00	122.00		DCR
	Exhumation	No*	288.00	295.00		DCR
	Application for burial on private land	No	128.00	131.00		DCR
	Business Premises					
	New registration - barber, hairdresser, beauticians	No	120.00	123.00		DCR
	New registration - skin penetration	No	120.00	123.00		DCR
	Inspections - Low Risk premises (barber, hairdresser, beautician)	No*	100.00	142.00	Per inspection	DCR
	Inspections - High Risk premises (skin penetration, tattoo, waxing)	No*	185.00	190.00	Per inspection	DCR
	Inspections - street traders	No*	100.00	142.00	Per inspection	DCR
	Food Inspections					
	New registration - food premises	No	120.00	123.00		DCR
	Food inspection charges - Low Risk premises	No*	139.00	142.00		DCR
	Food inspection charges - Medium Risk premises	No*	185.00	190.00		DCR
	Food inspection charges - High Risk premises	No*	185.00	190.00		DCR
	Inspections exceeding 1 hour	No*	67.00	69.00	For each additional half hour or part thereof	DCR
	Temporary food trader	No*	120.00	142.00		DCR
	Reinspection fee due to unhygienic conditions	No*	232.00	238.00	Per inspection	DCR
	Service of Food Premises Improvement Notice	No	330.00	330.00		STAT
	Other Public Health Fees					
	Resuscitation chart	Yes	27.00	27.00		DCR
	Accommodation overflow inspections	Yes	110.00	110.00		ROR
	Business Use of the Footpath					
	New application	No	100.00	100.00		ROR
	Annual renewal fee	No*	75.00	75.00		ROR
	Area fee per square metre	No	10.00	10.00	Per square metre of footpath used	ROR
	Enclosure of a Public Place					
	Works with a duration of up to a week	No	109.00	112.00		ROR
	Works involving the construct or maintenance of a single dwelling or units	No	165.00	169.00	For two months, then \$80 per month thereafter	ROR
	All other works	No	218.00	223.00	For two months, then \$106 per month thereafter	ROR
	Inspection of Water Carts Drawing from Town Water Supply					
	Application fee	No	120.00	123.00		ROR
	Annual inspection	Yes	116.00	142.00		ROR
	Impounding of Abandoned Vehicles					
	Release Fee	No	83.00	85.00	Plus towing at cost to relocate vehicle to Mudgee Waste Depot	DCR
	Overgrown Blocks					
	Administration Fee	No*	175.00	180.00		DCR
	Clean-up Fee	No*			At cost	DCR
	Weed Management					
	Weed Spraying					
	1 operator and vehicle	No*	90.00	92.00	per hour plus \$79 per hour for travel time	DCR
	2 operators and vehicle	No*	150.00	154.00	per hour plus \$125 per hour for travel time	DCR
	1 operator and boom spray vehicle	No*	105.00	108.00	per hour plus \$96 per hour for travel time	DCR
	Additional operators	No*	65.00	67.00		DCR
	Weeds Administration					
	Noxious Weeds Certificate	No	82.00	84.00		DCR
	Section 18 Weed Control Notice reinspection fee	No	150.00	150.00		DCR

FN	FEE/CHARGE	GST	2014/15	2015/16	CONDITIONS	PRICE POLICY
	Section 20 Enforcement administration fee	No	320.00	320.00		DCR
	Forced entry inspection fee	No	150.00	150.00		DCR
FINANCIAL SERVICES						
Certificates						
Section 603 Certificates						
	<i>Section 603 Certificates - Aim to have 603 Certificates completed within 4 working days of receipt of 603 application</i>	No	70.00	70.00		STAT
Debt Recovery						
Interest on Overdue Rates & Annual Charges						
	Interest on Overdue Rates & Annual Charges	No	8.5%	8.5%		STAT
Process Filing & Issue Fees						
	<i>Debt recovery fees are based upon the Local Court Fees & Professional Costs structure, and will be charged in relation to the recovery of outstanding rates, fees or charges. Debt recovery fees are subject to change without notice in accordance with any changes made to the Local Court Fees & Professional Costs structure.</i>					
	Civil Claims - \$0.01 to \$10,000 - Standard	No	93.00	93.00		STAT
	General Claims - \$10,000.01 to \$100,000- Standard	No	228.00	228.00		STAT
	Examination Order - \$0.01 to \$100,000	No	80.00	80.00		STAT
	Writ of Execution - \$0.01 to \$100,000	No	78.00	78.00		STAT
	Warrant of Apprehension	No	78.00	78.00		STAT
	Service Fee	No	68.00	62.00	Per defendant	STAT
Miscellaneous Debt Recovery Fees						
	Certificate of Judgment	No	48.00	48.00		STAT
	On-line business or Company Searches	No	50.00	50.00		STAT
	Location Searches	No	50.00	50.00		STAT
	Title Searches	No	50.00	50.00		STAT
Professional Costs - Amount of Claim \$0.01 to \$1,000						
	Issue Statement of Claim	No	240.80	240.80		STAT
	Default Judgment - Liquidated	No	108.00	108.00		STAT
Professional Costs - Amount of Claim \$1,000.01 to \$5,000						
	Issue Statement of Claim	No	361.20	361.20		STAT
	Default Judgment - Liquidated	No	162.00	162.00		STAT
Professional Costs - Amount of Claim \$5,000.01 to \$20,000						
	Issue Statement of Claim	No	481.60	481.60		STAT
	Default Judgment - Liquidated	No	216.00	216.00		STAT
Professional Costs - Amount of Claim \$20,000.01 to \$100,000						
	Issue Statement of Claim	No	602.00	602.00		STAT
	Default Judgment - Liquidated	No	270.00	270.00		STAT
Professional Costs - Enforcement after Judgement - Amount of Claim \$0.01 to \$100,000						
	Writ of Execution	No	242.00	242.00		STAT
	Examination Order	No	358.00	358.00		STAT
	Attend Examination	No	261.00	261.00		STAT
	Attend and Examination - Non-appearance	No	190.00	190.00		STAT
	Warrant of Apprehension	No	190.00	190.00		STAT
	Application to Set Aside Default Judgment	No	150.00	150.00		STAT
Dishonoured Payments						
	<i>Dishonour fees are recovered at cost, and are subject to change without notice in line with changes made by individual financial institutions.</i>					
	Dishonour Administration Fee	No*	-	25.00	This fee will be applied in addition to the dishonour fee that is charged to Council by individual financial institutions	DCR

FN	FEE/CHARGE	GST	2014/15	2015/16	CONDITIONS	PRICE POLICY
LIBRARY						
Library Borrowings						
Fines						
	1st Notice - 2 weeks overdue	No	3.50	3.50		REF
	2nd Notice - 4 weeks overdue	No	3.50	3.50		REF
	3rd Notice - 6 weeks overdue	No	13.00	13.00		REF
Borrowings						
	Bookworms Program	Yes	20.00	20.00	Per year	SUB
	Toddler Tales Program	Yes		10.00	Per year	SUB
	Replacement of lost items	No*			Replacement cost plus \$4	DCR
	Replacement of lost Library Card	No*	2.00	2.00		DCR
	Security deposit - temporary members	No	30.00	30.00	Refundable upon return of card	BOND
	Inter Library Loans - bulk loans	Yes	6.00	6.00	Per box	SUB
	Inter Library Loans - State and other Public Libraries	Yes	5.00	5.00	Per item	SUB
Library Administration Services						
Photocopying and Printing						
	Black & White - A4	Yes	0.20	0.20	Per page	DCR
	Black & White - A3	Yes	0.30	0.30	Per page	DCR
	Colour - A4	Yes	1.00	1.00	Per page	DCR
	Colour - A3	Yes	2.00	2.00	Per page	DCR
	Transparencies - A4	Yes		1.00	Per page	DCR
Scanning (to customer email)						
	A4	Yes		1.00	Per page	DCR
	A3	Yes		2.00	Per page	DCR
Faxing						
	Sent - Local and Interstate	Yes	3.50	3.50	First page plus \$1.10 for every page thereafter	DCR
	Sent - International	Yes	15.50	15.50	Per page	DCR
	Received	Yes	3.60	3.60	First 10 pages plus \$1.10 per page thereafter	DCR
Laminating						
	Credit card size	Yes	1.00	1.00	Per item	DCR
	A4	Yes	2.00	2.00	Per sheet	DCR
	A3	Yes	3.00	3.00	Per sheet	DCR
Items to purchase						
	Earphones	Yes		1.00	Per set	DCR
	Library Bag	Yes		4.00	Per item	DCR
	USB	Yes		5.00	Per item	DCR
LIVESTOCK EXCHANGE						
Mudgee Saleyards						
Annual Agents Licence						
	Annual Agents Licence	Yes	3,391.00	3,476.00		SUB
	Agents License Supplementary Fee	Yes			0.25% of gross turnover per week	SUB
Regular Sales - Vendor Fees						
	Sheep Sales	Yes	0.54	0.56	Per head	SUB
	Cattle Sales	Yes	5.85	6.00	Per head	SUB
	Scale Fees	Yes	2.13	2.20	Per head	SUB
Regular Sales - Agent Fees						
	Sheep Sales	Yes	0.22	0.24	Per head	SUB
	Cattle Sales	Yes	0.54	0.56	Per head	SUB
	Scale Fees	Yes	0.38	0.40	Per head	SUB
Special Sales Booking Fees						
	Special Sale Annual Booking Fee	Yes	175.00	179.00	1 day per month	SUB

FN	FEE/CHARGE	GST	2014/15	2015/16	CONDITIONS	PRICE POLICY
	Special Sale Booking Fee	Yes	100.00	103.00		SUB
	Special Sales Turnover Fees					
	Goat Sales	Yes	7.45	7.60	Per head	SUB
	Horse Sales	Yes	7.45	7.60	Per head	SUB
	Ram Sales	Yes	7.45	7.60	Per head	SUB
	Miscellaneous Sales	Yes	7.45	7.60	Per head	SUB
	Stud Sheep Sales	Yes	7.45	7.60	Per head	SUB
	Sustenance					
	Sheep, Goats & Pigs	Yes	5.20	5.30	Per head per day	DCR
	All Other Animals	Yes	10.30	10.60	Per head per day	DCR
	Other Saleyards Fees					
	After Hours Yard Callout	Yes	262.00	269.00	Per call out	SUB
	Carrier Use of Yard for Transaction of Sheep	Yes	71.00	73.00	Per month	SUB
	Casual Pen Hire - all animals	Yes	3.20	3.30	Per head, minimum charge of \$10	SUB
	Casual Weigh - all animals	Yes	4.25	4.40	Per head, minimum charge of \$20	SUB
	Private Weighing - all animals	Yes	3.20	3.30	Per head, minimum charge of \$20	SUB
	Saleyards Canteen Facility Hire	Yes	13.40	15.00	Per week	SUB
	Sand or Manure Mix	Yes	21.00	22.00	Per tonne	SUB
	Truckwash					
	Truckwash Key	Yes	10.00	10.00	Per key	DCR
	Truckwash Use	Yes	0.57	0.59	Per minute	DCR
	PARKS - ACTIVE & PASSIVE					
	Parks & Gardens					
	MWRC Parks & Gardens					
	<i>Council does not permit exclusive use of space or facilities at MWRC Parks & Gardens</i>					
	Event booking of MWRC Parks & Gardens	Yes		150.00		SUB
	Bond for event booking of MWRC Parks & Gardens	No		550.00		BOND
	Access to power			30.00	Per day, to be paid when picking up key to power box. Excludes markets and RSL functions	SUB
	Fitness trainer annual fee			220.00	Per annum fee. Copy of insurance need to be provided, list of booking dates (refer to dates parks are closed) and fee paid before a permit is issued.	SUB
	Fitness trainer - access to amenities			50.00	Bond for the provision of a key to the amenities, Key needs to be returned week end 30 June.	SUB
	Mid-Western Sports Groups					
	Junior Sport					
	Junior Players	Yes	13.50	13.80	Per player, 18 years and under	SUB
	Senior Sport - No Gate Takings					
	Senior Players	Yes	32.00	33.00	Per player, over 18 years	SUB
	Senior Sport - Gate Takings					
	First Team	Yes	2,112.00	2,165.00	Per team	SUB
	Second Team	Yes	1,597.00	1,637.00	Per team	SUB
	Third and Subsequent Teams	Yes	567.00	581.00	Per team	SUB
	Cleaning					
	Amenities cleaning	Yes	258.00	264.00	Charged if Club, School or other User Group fails to leave amenities in a clean and tidy condition	DCR

FN	FEE/CHARGE	GST	2014/15	2015/16	CONDITIONS	PRICE POLICY
Glen Willow Sports Complex						
<i>All bookings for Glen Willow, including bookings by Schools, are to be made via Council's Community department P/6378 2850</i>						
Grandstand						
<i>Clubs that elect to play their home games on the Glen Willow Main Field must play all home games on the Main Field. Such clubs will pay per game day fees as set out below, rather than the normal MWRC Team Fees (Junior/Senior).</i>						
	Hire of seating, kiosk, BBQ, 2 or 4 change rooms, public toilets, referees room, first aid room, ticket box, broadcasters room, and coach rooms	Yes	820.00	841.00	Per game day, maximum of 4 games per day after 10am plus cleaning fees	SUB
	Hire of seating, kiosk, BBQ, 2 or 4 change rooms, public toilets, referees room, first aid room, ticket box, broadcasters room, and coach rooms	Yes		1,500.00	Per weekend maximum of 4 games per day after 10am plus cleaning fees	SUB
	Hire of Corporate Room 1, kitchen and second floor toilets	Yes	350.00	359.00	Per game day, plus cleaning fees	SUB
	Hire of Corporate Room 2, kitchen and second floor toilets	Yes	175.00	179.00	Per game day, plus cleaning fees	SUB
	Hire of Media Room, kitchen and second floor toilets	Yes	60.00	62.00	Per game day, plus cleaning fees	SUB
	Cleaning fee for Corporate and Media Rooms	Yes	240.00	246.00	Per game day, per room	DCR
Utilities						
	Electricity consumption on lighting towers used by Sporting Groups	Yes			50% of cost as per consumption recorded by illuminators. Applies to all fields with illuminators installed.	SUB
Security Bonds						
	All Sports Group/Club Users at Glenwillow Complex	No	1,000.00	1,000.00	Payable prior to commencement of season, if user group has previously left facilities in unsatisfactory condition.	BOND
Soccer/Touch Clubhouse and Netball Clubhouse						
Business/Government Hire						
	Clubhouse hire - half day	Yes	110.00	110.00		SUB
	Clubhouse hire - daily	Yes	215.00	215.00		SUB
Private Hire						
	Clubhouse hire - half day	Yes	75.00	75.00		SUB
	Clubhouse hire - daily	Yes	146.00	146.00		SUB
Community Hire						
	Clubhouse hire - half day	Yes	50.00	50.00		SUB
	Clubhouse hire - daily	Yes	80.00	80.00		SUB
Security Bonds						
	Hire of Clubhouse	No	550.00	550.00		SUB
All Other MWRC Sports Complexes excluding Glenwillow						
	Other Event	Yes	150.00	150.00	Sports complex facility hire other than sports events and major events.	SUB
<i>All bookings, including bookings made by Schools, for sporting fields other than Glenwillow are to be made through the relevant Sports Council, excluding Rylstone/Kandos.</i>						

FN	FEE/CHARGE	GST	2014/15	2015/16	CONDITIONS	PRICE POLICY
	<i>The hire and use of Council community buildings is subject to the relevant terms and conditions, which covers aspects such as access, payment terms, and cancellation fees. Prior to entering into a facility hire arrangement, users should review the applicable terms and conditions. A cancellation fee of 50% of the hire fee will apply when less than 21 days notice is provided of cancellation</i>					
	Facility Hire					
	Circus	Yes	750.00	750.00		SUB
	Major Events	Yes	750.00	750.00		SUB
	School Sports Carnivals and Events	Yes			No charge	SUB
	Sports Event - Gate Takings	Yes	275.00	275.00		SUB
	Sports Event - No Gate Takings	Yes	150.00	150.00		SUB
	Other Event	Yes	150.00	150.00		SUB
	Utilities					
	Electricity consumption on lighting towers used by Sporting Groups	Yes			50% of cost as per consumption recorded by illuminators. Applies to all fields with illuminators installed.	SUB
	Bond for hire of Line Marker	No	50.00	50.00		SUB
	Hire of Line Marker	Yes	15.00	15.00	per week	SUB
	Security Bonds					
	Circus	No	1,500.00	1,500.00		BOND
	Major Events	No	1,500.00	1,500.00		BOND
	Sports Group/Club Users at MWRC Sports Complexes	No	1,000.00	1,000.00	Payable prior to commencement of season, if user group has previously left facilities in unsatisfactory condition.	BOND
	Mudgee Showground					
	Security Bonds - Regular Hirers					
	Cudgegong Jump Club	No	150.00	150.00		BOND
	Dressage Club	No	150.00	150.00		BOND
	For Fitness & Sake	No	150.00	150.00		BOND
	Mudgee And District Working Equitation (MADWEQ)	No	150.00	150.00		BOND
	Mudgee Gymnastics Club	No	100.00	100.00		BOND
	Mudgee Show Society	No	3,700.00	3,700.00	Per show	BOND
	Pony Club Camps	No	850.00	850.00	Per event	BOND
	Pony Club Rallies	No	150.00	150.00	Per annum	BOND
	Poultry Club	No	150.00	150.00		BOND
	Rodeos	No	1,000.00	1,000.00		BOND
	Schools	No	100.00	100.00		BOND
	Sheepdog Trials	No	600.00	600.00	Per event	BOND
	Stable Hirers	No	100.00	100.00		BOND
	Security Bonds - Casual Hirers					
	<i>A cleaning fee will be deducted from bond if premises are not cleaned within 24 hours. All cleaning and restoration costs incurred by Council will be deducted from bonds at cost, and any shortfall in available funds will be recovered by Council from the Hirer.</i>					
	Animal Nursery	No	150.00	150.00		BOND
	Auction and Clearing Sale Area including Woodworker Pavilion	No	550.00	550.00		BOND
	Bar Shelter	No	100.00	100.00	Per day	BOND
	Poultry Pavilion	No	100.00	100.00	Per day	BOND
	Cattle Pavilion	No	100.00	100.00	Per day	BOND
	Circus	No	1,000.00	1,000.00	Per day	BOND

FN	FEE/CHARGE	GST	2014/15	2015/16	CONDITIONS	PRICE POLICY
	Grassed Areas	No	250.00	250.00	Applies to Douro Street, Nicholson Street, Madeira Road and Pony Club Training Arena	BOND
	Ground use	No	150.00	150.00		BOND
	Ground use - not for profit & community groups	No	100.00	100.00		BOND
	Horse Events	No	150.00	150.00	Per day	BOND
	Kitchen	No	550.00	550.00		BOND
	Kitchen and Hall	No	550.00	550.00		BOND
	Main Pavilion	No	750.00	750.00		BOND
	Main Pavilion plus Bar and Kitchen Facilities	No	850.00	850.00		BOND
	Major Event - hire of entire showground	No			50% of total fee	BOND
	Minor Event - a large portion of the showground	No			50% of total fee	BOND
	Sheep Pavilion - full day	No	300.00	300.00	Per day	BOND
	Sheep Pavilion - half day	No	150.00	150.00	Per half day	BOND
	Stables	No	100.00	100.00		BOND
	Woodworkers Shed	No	150.00	150.00		BOND
	Wool Shed	No	150.00	150.00		BOND
	Hire Fees - Regular Hirers					
	Air League	Yes	210.00	215.00	Per annum	SUB
	Antique Machinery Club	Yes	305.00	313.00	Per event, excluding camping	SUB
	Antique Machinery Club - Event Management Office	Yes	126.00	129.00	Per annum	SUB
	Camping for Regular Hirers	Yes	11.00	11.00	Per day, unpowered site	SUB
	Caravan Club of Australia	Yes	241.00	247.00	Per day or \$525 per week, Pavilion & Kitchen/Dining	SUB
	Clearing Sales and Auction Sales	Yes			1% of gross sale or Main Pavilion facility hire fee, whichever is the greater	SUB
	Clearing Sales and Auction Sales - Livestock Sales	Yes			1% of gross sale or Cattle Shed or Sheep Shed facility hire fee, whichever is the greater	SUB
	Commercial Markets	Yes			1% of gross sale or the Minor Event fee, whichever is the greater	SUB
	Cudgegong Cruisers	Yes	440.00	451.00	Per event, excluding camping	SUB
	Cudgegong Jump Club Day	Yes	70.00	72.00	Per day, half main arena	SUB
	Dressage Club Day - dressage arena only	Yes	44.00	45.00	Per day	SUB
	Dressage Club Day - dressage arena and half main arena	Yes	107.00	110.00	Per day	SUB
	Equestrian Arena* - daily	Yes	134.00	137.00	per day	SUB
	Equestrian Arena* - half daily	Yes	75.00	77.00	per half day	SUB
	For Fitness & Sake		210.00	215.00	Per annum	SUB
	Gem and Lapidary Club	Yes	770.00	789.00	Per event	SUB
	Kumon	Yes	56.00	57.00	2 days per week	SUB
	Mid Western Working Horse - Annual Events and Monthly Meets only as approved by Council at start of year	Yes		1,500.00	Per annum (bookings still required)	SUB
	Mid Western Working Horse - Equestrian Arena	Yes	134.00	137.00	Per day	SUB
	Mid Western Working Horse - Main Arena	Yes	103.00	106.00	Per day	SUB
	Mid Western Working Horse - Dressage Arena	Yes	70.00	72.00	Per day	SUB
	Mudgee And District Working Equitation (MADWEO) - Main Arena	Yes	103.00	106.00	Per day	SUB
	Mudgee Dressage Club - Annual Events and Monthly Meets only as approved by Council at start of year	Yes		1,400.00	Per annum (bookings still required)	SUB
	Mudgee Gymnastics Club	Yes	250.00	256.00	Per annum	SUB
	Mudgee Show Society	Yes	1,877.00	1,924.00	Per event, maximum of 7 days	SUB
	Pony Club - Annual Events and Monthly Meets only as approved by Council at start of year	Yes		1,400.00	Per annum (bookings still required)	SUB
	Pony Club Camp - Minor Event	Yes	939.00	962.00	Per event	SUB



FN	FEE/CHARGE	GST	2014/15	2015/16	CONDITIONS	PRICE POLICY
	Pony Club Rally Day - Main Arena	Yes	103.00	106.00	Per event	SUB
	Poultry Club	Yes	313.00	321.00	Per annum	SUB
	Ram Selling Association	Yes			1% of gross sale or Sheep Shed facility hire fee, whichever is the greater	SUB
	Rodeos	Yes	1,648.00	1,689.00	Per event	SUB
	Schools - Ground Hire	Yes			No charge	SUB
	Schools - Main Pavilion	Yes	25.00	26.00	Per session	SUB
	Sheepdog Trials	Yes	302.00	310.00	Per event	SUB
	Woodworkers Group	Yes	438.00	449.00	Per annum	SUB
	<i>*Regular users to be determined by Mudgee Showground Management Committee</i>					
	Hire Fees - Casual Hirers					
	Animal Nursery	Yes	94.00	96.00	Per day	SUB
	Animal Stall	Yes	94.00	96.00		SUB
	Bar Shelter	Yes	97.00	99.00	Per day	SUB
	Poultry Pavilion	Yes	94.00	96.00	Per day	SUB
	Caravan Sites - Powered	Yes	29.00	22.00	Per day	SUB
	Caravan Sites - Unpowered	Yes	22.00	15.00	Per day	SUB
	Cattle Pavilion	Yes	94.00	96.00	Per day	SUB
	Circus	Yes	459.00	470.00	Per day plus power charges	SUB
	Clearing Sales and Auction Sales	Yes			1% of gross sale or Main Pavilion facility hire fee, whichever is the greater	SUB
	Dressage Arena - daily	Yes	70.00	40.00	Per day	SUB
	Dressage Arena - hourly	Yes	6.20	6.50	Per hour	SUB
	Equestrian Arena (sand) - daily	Yes	313.00	80.00	Per day	SUB
	Equestrian Arena (sand) - hourly	Yes	11.30	11.50	Per hour	SUB
	Event Management Office	Yes	94.00	96.00	Per day	SUB
	Grassed Areas	Yes	73.00	75.00	Per day - applies to Douro Street, Nicholson Street, Madeira Road and Pony Club Training Arena	SUB
	Kitchen and Hall - Kitchen Only	Yes	210.00	215.00	Per day	SUB
	Kitchen and Hall	Yes	313.00	321.00	Per day	SUB
	Main Arena - Ring Hire	Yes	138.00	141.00	Per day	SUB
	Main Pavilion - Excluding Kitchen and Bar	Yes	438.00	449.00	Per day	SUB
	Main Pavilion - Chair hire	Yes		1.50	Per chair	SUB
	Main Pavilion - Table hire	Yes		5.00	Per table	SUB
	Main Pavilion - Gas room heating	Yes		20.00	Per hour	SUB
	Main Pavilion - Bar area only	Yes	100.00	103.00	Per day	SUB
	Main Pavilion - Kitchen area only	Yes	300.00	308.00	Per day	SUB
	Main Pavilion plus Bar and Kitchen Facilities	Yes	541.00	555.00	Per day	SUB
	Major Event	Yes	1,647.00	1,688.00	Entire Showground excluding stables. Rate is per day, inclusive of camping, plus power and restoration charges.	SUB
	Minor Event	Yes	939.00	962.00	Negotiated partial hire excluding stables. Rate is per day inclusive of camping, plus power and restoration charges.	SUB
	Pony Club Training Area - Daily	Yes		50.00	Per day	SUB
	Pony Club Training Area - Hourly	Yes		8.00	Per hour	SUB
	Sheep Pavilion - full day	Yes	313.00	321.00	Per day	SUB
	Sheep Pavilion - half day	Yes	156.00	160.00	Per half day maximum 4 hours	SUB
	Woodworkers Shed	Yes	105.00	108.00	Per day	SUB
	Wool Shed	Yes	105.00	108.00	Per day	SUB

Horse Accommodation

FN	FEE/CHARGE	GST	2014/15	2015/16	CONDITIONS	PRICE POLICY
	Day Yards (timber & steel)	Yes	10.30	10.60	Per day	SUB
	Horse Float Storage	Yes	6.20	6.40	Per week	SUB
	Large Portable Yard	Yes	36.00	37.00	Per week	SUB
	Stables & Yard - daily	Yes	23.00	24.00	Per day	SUB
	Stables & Yard - weekly	Yes	45.00	46.00	Per week	SUB
	Old Stables (excluding Yard) - weekly	Yes	22.00	23.00	Per week	SUB
Rylstone Showground						
Security Bonds						
<i>A cleaning fee will be deducted from bond if premises are not cleaned within 24 hours. All cleaning and restoration costs incurred by Council will be deducted from bonds at cost, and any shortfall in available funds will be recovered by Council from the Hirer.</i>						
	Bar	No	100.00	100.00		SUB
	Canteen	No	100.00	100.00		SUB
	Circus	No	650.00	650.00		BOND
	Grassed Areas	No	300.00	300.00		BOND
	Horse Events	No	150.00	150.00		BOND
	Major Event	No	1,600.00	1,600.00	Entire Showground. Rate is per day, inclusive of camping, plus power and restoration charges	BOND
Hire Fees - Regular Hirers						
	Clearing Sales and Auction Sales	Yes	30.00	30.00		SUB
	Commercial Markets	Yes	30.00	30.00		SUB
	Pony Club - daily	Yes	56.00	57.00	Per day	SUB
	Pony Club - special events	Yes	110.00	113.00	Per event	SUB
	Schools Ground Hire	Yes			No charge	SUB
	Sheepdog Trials	Yes	385.00	395.00	Per event	SUB
	Sporting Groups	Yes			Refer to Rylstone/Kandos Sports Fees	SUB
	Swap Meet	Yes	110.00	113.00		SUB
Hire Fees - Casual Hirers						
	Bar Hire	Yes	60.00	62.00	Per day	SUB
	Bar (New Building)	Yes	97.00	97.00	Per day	SUB
	Canteen	Yes	94.00	94.00	Per day	SUB
	Cattle Shed	Yes	65.00	67.00	Per day	SUB
	Circus	Yes	190.00	195.00	Per performing night, plus power	SUB
	Grassed Areas	Yes	66.00	68.00	Per day	SUB
	Main Arena - Ring Hire	Yes	125.00	128.00	Per day	SUB
	Major Event	Yes	1,640.00	1,681.00	Per day, plus power	SUB
	Sheep Shed	Yes	105.00	108.00	Per day	SUB
	Shelter Shed	Yes	60.00	62.00	Per day	SUB
	Other community and not-for-profit groups	Yes			25% of normal fee	SUB

PLANNING & DEVELOPMENT

Development Applications

Development Applications

Class 1 dwelling valued up to \$100,000	No	455.00	455.00		STAT
Integrated Development - Fees when an application for development requires approval of a public / statutory authority under the integrated approvals of the EPA Act	No	320.00	320.00	Per approval authority plus \$140 administration fee	STAT
Concurrence of a public / statutory authority to a Development Application as required under the EPA Act or an environmental planning instrument	No	320.00	320.00	Per concurrence authority plus \$140 administration fee	STAT

Development Applications Based on Estimated Cost of Development

FN	FEE/CHARGE	GST	2014/15	2015/16	CONDITIONS	PRICE POLICY
	All development valued up to \$5,000	No	110.00	110.00		STAT
	All development valued between \$5,001 and \$50,000 excluding Class 1 dwelling with value ≤ \$100,000	No	170.00	170.00	Plus \$3.00 for each \$1,000 (or part of \$1,000) of the estimated cost	STAT
	All development valued \$50,001 to \$250,000	No	352.00	352.00	Plus \$3.64 for each \$1,000 or part thereof over \$50,000	STAT
	All development valued \$250,001 to \$500,000	No	1,160.00	1,160.00	Plus \$2.34 for each \$1,000 or part thereof over \$250,000	STAT
	All development valued \$500,001 to \$1,000,000	No	1,745.00	1,745.00	Plus \$1.64 for each \$1,000 or part thereof over \$500,000	STAT
	All development valued \$1,000,001 to \$10,000,000	No	2,615.00	2,615.00	Plus \$1.44 for each \$1,000 or part thereof over \$1,000,000	STAT
	All development valued over \$10,000,000	No	15,875.00	15,875.00	Plus \$1.19 for each \$1,000 or part thereof over \$10,000,000	STAT
	No building, carrying out of work, subdivision or demolition	No	285.00	285.00		STAT
	Application for Designated Development	No	920.00	920.00	Plus Development Application fee will be calculated on the estimated cost of development using the above table.	STAT
Development Applications for Advertisements						
	Advertisements	No	285.00	285.00	Plus \$93 for each additional advertisement	STAT
Unauthorised Buildings						
	Where a development consent, complying development certificate or construction certificate was required for the erection of the building and no such consent or certificate was obtained, the fee to be applied is the total sum of each of the relevant building certificate fee, development application fee, complying development certificate fee, and construction certificate fee.					STAT
Development Consent Modifications						
Minor Modifications						
	Modification of consent under s96(1) Environmental Planning & Assessment Act - minor error by applicant, miscalculation, incorrect description	No	71.00	71.00		STAT
	Modification of consent under s96(1) Environmental Planning & Assessment Act - typographical error on notice of determination	No			No Charge	BOND
Modification of Consent under s96 (1A) or under s96AA(1) Environmental Planning & Assessment Act 1979						
	Modification of Consent under s96 (1A) or under s96AA(1) (Consent originally approved by court) of the Environmental Planning and Assessment Act, if the modification is of minimal environmental impact	No	645.00	645.00	or 50% of original fee or whichever is the lesser.	STAT
Modification of Consent under s96 (2) or s96 AA(1) of the Environmental Planning and Assessment Act, if the modification is not of minimal environmental impact						
	Original fee was for the erection of dwelling house with estimated cost ≤ \$100,000	No	190.00	190.00		STAT
	If original fee less than \$100	No			50% of original fee	STAT
	If original fee \$100 or more and does not involve the erection of a building, carrying out of work, demolition of work or building	No			50% of original fee	STAT
	Estimated cost of development up to \$5,000	No	55.00	55.00		STAT

FN	FEE/CHARGE	GST	2014/15	2015/16	CONDITIONS	PRICE POLICY
	Estimated cost of development \$5,001 - \$250,000	No	85.00	85.00	Plus \$1.50 for each \$1,000 or part thereof of the estimated cost, plus S101 Advertising if required	STAT
	Estimated cost of development \$250,001 - \$500,000	No	500.00	500.00	Plus \$0.85 for each \$1,000 or part thereof over \$250,000, plus S101 Advertising if required	STAT
	Estimated cost of development \$500,001 - \$1,000,000	No	712.00	712.00	Plus \$0.50 for each \$1,000 or part thereof over \$500,000, plus S101 Advertising if required	STAT
	Estimated cost of development \$1,000,001 - \$10,000,000	No	987.00	987.00	Plus \$0.40 for each \$1,000 or part thereof over \$1,000,000, plus S101 Advertising if required	STAT
	Estimated cost of development more than \$10,000,001	No	4,737.00	4,737.00	Plus \$0.27 for each \$1,000 or part thereof over \$10,000,000, plus S101 Advertising if required	STAT
Review of Determination under Section 82A of the Environmental Planning and Assessment Amendment Act						
	Advertising of Section 82A	No	620.00	620.00		STAT
	Original fee was for the erection of dwelling house with estimated cost ≤ \$100,000	No	190.00	190.00		STAT
	If original fee \$100 or more and does not involve the erection of a building, carrying out of work, demolition of work or building	No	-	-	50% of original fee	STAT
	Estimated cost of development up to \$5,000	No	55.00	55.00		STAT
	Estimated cost of development \$5,001 - \$250,000	No	85.00	85.00	Plus \$1.50 for each \$1,000 or part thereof of the estimated cost.	STAT
	Estimated cost of development \$250,001 - \$500,000	No	500.00	500.00	Plus \$0.85 for each \$1,000 or part thereof over \$250,000.	STAT
	Estimated cost of development \$500,001 - \$1,000,000	No	712.00	712.00	Plus \$0.50 for each \$1,000 or part thereof over \$500,000.	STAT
	Estimated cost of development \$1,000,001 - \$10,000,000	No	987.00	987.00	Plus \$0.40 for each \$1,000 or part thereof over \$1,000,000.	STAT
	Estimated cost of development more than \$10,000,001	No	4,737.00	4,737.00	Plus \$0.27 for each \$1,000 or part thereof over \$10,000,000.	STAT
	Review of rejection of development application - If estimated cost less than \$100,000	No	55.00	55.00		STAT
	Review of rejection of development application - If estimated cost is more than \$100,000 and less than \$1,000,000	No	150.00	150.00		STAT
	Review of rejection of development application - If estimated cost is more than \$1,000,000	No	250.00	250.00		STAT
Review of Modification Application						
	Review of a Modified consent decision s96(AB)	No			50% of original fee	STAT
Subdivision Applications						
Subdivision Development application under Environmental Planning & Assessment Act						
	Subdivision involving opening of a public road	No	665.00	665.00	Plus \$65 per additional lot	STAT
	Subdivision not involving opening of a public road	No	330.00	330.00	Plus \$53 per additional lot	STAT
	Strata Subdivision	No	330.00	330.00	Plus \$65 per additional lot	STAT
Subdivision Certificates						
	Subdivision Certificate - exempt development	No	155.00	159.00		DCR
	Subdivision Certificate - no road	No	309.00	317.00		DCR
	Subdivision Certificate - road	No	773.00	792.00		DCR
	Subdivision Construction Certificate	No	210.00	215.00	Plus \$50 per lot	DCR
	Subdivision Inspection Package	No	115.00	118.00	Per lot	DCR
Other Subdivision Applications & Inspections						
	Compliance Certificate	Yes*	125.00	128.00		DCR

FN	FEE/CHARGE	GST	2014/15	2015/16	CONDITIONS	PRICE POLICY
	Repeat construction inspection	No	115.00	118.00	Per hour, with a minimum charge of 1 hour	DCR
	Application to bond engineering works	Yes*	85.00	87.00		DCR
	Application for part release of bonded engineering works	Yes*	85.00	87.00		DCR
	Long Service Levy	No			Refer to Section 34 of the <i>Building and Construction Industry Long Service Payments Act 1986</i> .	STAT
	Inspection Fees for Development not Involving Subdivision					
	Road Works, Drainage, Gravity Sewer and Water Reticulation	No	206.00	206.00	Plus \$1/m road works, \$1/m piped drainage, gravity sewer and water reticulation	FCR
	Public Notification (Advertising)					
	Statutory Advertising					
	Designated Development	No	2,220.00	2,220.00		STAT
	Advertised Development	No	1,105.00	1,105.00		STAT
	Planning Instrument Requirement	No	1,105.00	1,105.00		STAT
	Prohibited Development	No	1,105.00	1,105.00		STAT
	Advertising as per Council Policy					
	Newspaper advertisement	No	385.00	395.00		DCR
	Neighbour notification	No	70.00	72.00		DCR
	Advertising Review of Determination Section 82A					
	Where required	No	620.00	620.00		STAT
	Advertising - Section 96 Modification					
	Newspaper advertisement	No	385.00	395.00		DCR
	Neighbour notification	No	70.00	72.00		DCR
	Developer Contributions					
	Section 64 Developer Contributions					
	Section 64 Sewer	No	3,767.00	3,861.00	Per ET	SUB
	Section 64 Water	No	8,250.00	8,456.00	Per ET	SUB
	Section 94 Contributions Plan 2005-2021					
	Catchment 1 Mudgee Town Centre	No	6,737.00	6,851.00	Per lot	DCR
	Catchment 2 Mudgee Residential Area	No	6,737.00	6,851.00	Per lot	DCR
	Catchment 2A Mudgee Residential South/West	No	11,876.00	12,077.00	Per lot	DCR
	Catchment 3 Gulgong	No	6,200.00	6,305.00	Per lot	DCR
	Catchment 4 All Other Areas	No	4,322.00	4,395.00	Per lot	DCR
	Section 94A Contributions Plan 2005-2021					
	Development valued up to \$100,000	No			Nil	DCR
	Development valued from \$100,000 to \$200,000	No			0.5% of development value	DCR
	Development valued over \$200,000	No			1.0% of development value	DCR
	Planning Enquiries & Documents					
	Enquiries					
	Planning enquiry	No	87.00	89.00	For up to one hour, plus \$100 for each additional hour or part thereof	DCR
	Maps & Documents					
	Local Environment Plan Document	No	29.00	30.00		DCR
	Local Environment Plan Map - size A3 - set	No	377.00	386.00		DCR
	Local Environment Plan Map - size A3 - single	No	8.20	8.40		DCR
	Development Control Plan	No	14.40	30.00		DCR
	Aus-spec	Yes	36.00	37.00	Per discrete spec, licensed for single use. Quotations available for bulk purchase or full specification suite.	DCR
	Certified copy of a plan or document	No	53.00	53.00		STAT
	Section 149 Certificates					



FN	FEE/CHARGE	GST	2014/15	2015/16	CONDITIONS	PRICE POLICY
	Section 149 (2) Certificate	No	53.00	53.00		STAT
	Section 149 (2) Certificate with Section 149 (5) Advice	No	133.00	133.00		STAT
	Site Compatibility Certificates					
	Affordable rental housing	No	265.00	265.00	Plus \$42 for each additional dwelling up to a maximum of \$5,580	STAT
	Infrastructure	No	265.00	265.00	Plus \$265 for each additional hectare up to a maximum of \$5,580	STAT
	Seniors Housing - Residential Care Facility	No	280.00	280.00	Plus \$45 per bed up to a maximum of \$5,580	STAT
	Seniors Housing - Other Facility	No	2,850.00	2,850.00	Plus \$45 per dwelling up to a maximum of \$5,580	STAT
	Land Use Planning					
	Development Control Plan Amendment					
	Not requested by Council	No	2,122.00	2,175.00		DCR
	Local Environment Plan Rezoning Application					
	Consistent with Comprehensive Land Use Strategy	No	3,282.00	3,364.00		DCR
	Inconsistent with Comprehensive Land Use Strategy	No	8,204.00	8,409.00		DCR
	PROPERTY SERVICES					
	Roads & Grids					
	Road Openings & Closures - Temporary					
	Permit for Approval - Road Opening	No	178.00	182.00		DCR
	Refundable Bond - Road Opening	No	515.00	528.00		DCR
	Permit for Approval - Road Closing	No	80.00	82.00		DCR
	Advertising for Approval - Road Closing	No*	385.00	395.00		DCR
	Road Openings & Closures - Permanent					
	First Stage Application Fee - Road Closure - Council Road	No	276.00	355.00	This fee does not include any fees payable to other government authorities in relation to the road closure application or costs as outlined in Council's Permanent Road Closures Policy. Processes include preliminary investigations, initial neighbour notification and report back to applicant with investigation results.	DCR
	Second Stage Application Fee - Road Closure - Council Road	No		550.00	This fee does not include any fees payable to other government authorities in relation to the road closure application or costs as outlined in Council's Permanent Road Closures Policy. Processes include compilation of Council report, administration costs relative to application to Crown, organising survey, valuation, lodgement of plans and subsequent transfer of closed land parcels.	DCR
	Reinstatement of Road Openings & Closures - Asphaltic Concrete, Cement Concrete, Tar & Bitumen, Earth & Gravel	Yes			Rate per square metre will be provided upon request	DCR
	Grid Installations					
	Permit for Grid Installation	No	76.00	78.00		DCR

FN	FEE/CHARGE	GST	2014/15	2015/16	CONDITIONS	PRICE POLICY
	Advertising for Grid Installation	No*	385.00	395.00		DCR
	Grid Installation	Yes			Quotes will be provided upon Request	DCR
Crown Reserves						
Openings & Closures of Crown Land						
	Application Fee - Transfer of a Crown Reserve to Council Control	No*	170.00	174.00	This fee does not include any fees payable to other government authorities in relation to the road closure application	DCR
Leases & Licences on Crown Land						
	Application for New or Renewal of Crown Land Leases and Licences	Yes	266.00	273.00	Plus legal fees at cost associated with the preparation of an agreement	DCR
PRIVATE WORKS						
Private Works						
Private Works						
	Private Works	Yes			Estimates for Private Works are available upon request	ROR
SEWERAGE SERVICES						
Sewerage Annual & User Charges						
Sewerage Service Availability Charge						
	Residential	No	697.00	739.00		ROR
	Non Residential	No	389.00	412.00		ROR
Sewerage Service User Charge						
	Non Residential	No	2.23	2.36	Per kilolitre, based on kilolitres of water used that would reasonably be deemed to enter sewerage system	ROR
Sewerage Services Connections & Disconnections						
Sewer Connections & Disconnections						
	Sewer Connection Fee	No	1,550.00	1,590.00	Existing main sideline & junction only	FCR
	Sewer Extensions	No			Estimation will be provided upon request in accordance with Council's Private Works Policy	FCR
	Sewer Disconnection Fee	No	886.00	908.00		FCR
Sewer Trade Waste						
Trade Waste Agreements						
	Discharge of Septic Tank Waste and Portable Toilet Waste at Mudgee, Gulgong or Rylstone Sewage Treatment Works	No	21.00	22.00	Per kilolitre, rounded to the nearest kilolitre, minimum charge per load of 1 kL. Subject to a <i>Trade Waste Approval</i> .	FCR
Other Trade Waste						
	Discharge of Raw Sewage - Mudgee Sewage Treatment Works	No	5.00	5.00	Per kilolitre	FCR
SWIMMING POOLS						
Mudgee, Gulgong & Kandos Swimming Pools						
Entry Fees						
	Adults	Yes	3.00	3.00		SUB
	Children	Yes	2.00	2.00		SUB
	Babies less than 6 months	Yes			No charge	SUB
	Pensioners	Yes	2.00	2.00		SUB
	Spectators	Yes	1.00	1.00		SUB
Season Tickets*						
	Adults	Yes	105.00	105.00		SUB



FN	FEE/CHARGE	GST	2014/15	2015/16	CONDITIONS	PRICE POLICY
	Adults - Pensioner/Spectator	Yes	65.00	65.00		SUB
	Children	Yes	65.00	65.00		SUB
	Family	Yes	190.00	190.00	2 x Adults and 3 x Children plus \$15 for each additional child.	SUB
	Family - Pensioner	Yes	140.00	140.00	2 x Adults and 3 x Children plus \$10 for each additional child.	SUB
	<i>*Half Season Tickets are available from 1 January at 60% of the annual Season Ticket fees set out above.</i>					
	Swimming Lessons					
	Learn to Swim				No charge - 2 family members entry free to assist / watch participant during lesson, any additional spectator incurs the spectator fee. ALL participants and spectators are to leave the pool immediately after the lesson.	SUB
	Accredited Lifesaving Program participants	Yes	2.00	2.00		SUB
	Council swim lesson			15.00	Includes lesson and entry per participant	SUB
	Facility Hire					
	Half Day Hire of Pool	Yes	150.00	154.00	Maximum 4 hours, plus normal entry fees for each participant	SUB
	Lane or Roped Off Section Hire - ALL	Yes	20.00	15.00	Per hour plus normal entry fees for each participant, lane hire to be paid and booked prior to the pool season opening	SUB
	School Swimming Carnivals	Yes			No charge for school carnival participants, however normal admission fees apply for spectators	SUB
	Pool Inflatable Hire - per hour	Yes		250.00	Per hour includes pool staff, normal entry fees apply - Subject to staff availability	SUB

TOURISM & ECONOMIC DEVELOPMENT

Filming

Film Location Fees

MWRC Film Location Fees	No*				Individual estimates will be provided for direct cost recovery as per the <i>Filming Related Legislation Amendment Act 2008</i>	DCR
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Tourism Directional Signage

Manufacture and installation of tourism directional signage	Yes				Quotes will be provided upon request	DCR
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WASTE MANAGEMENT

Waste Annual Charges

Waste Annual Charges

Business Waste Management Charge	Yes*	205.70	211.20			ROR
Domestic Waste Management Charge	No	161.00	166.00		For weekly collection of 1 x 240L waste bin and 1 x 240L recycling bin per week per household	FCR
General Waste Management Charge	Yes*	192.50	198.00			ROR

**From 1 July 2013, the Business Waste Management Charge and General Waste Management Charge are subject to GST as per ATO ruling*

Recycling

Business Recycling

FN	FEE/CHARGE	GST	2014/15	2015/16	CONDITIONS	PRICE POLICY
	Bulk Collection of Recycling Materials - Cardboard	Yes	15.50	15.90	Per cubic metre, with a minimum charge of 1m ³	FCR
	Bulk Collection of Recycling Materials - Co-mingled	Yes	15.50	15.90	Per cubic metre, with a minimum charge of 1m ³	FCR
	Kerbside Collection	No	187.00	192.00	On normal collection day only	FCR
	Special Recycling Collection	Yes	27.00	28.00	Per cubic metre, with a minimum charge of 1m ³ . By arrangement only and payment required in advance.	FCR
Bin Purchases						
	240 Litre Bins - Green, Blue or Yellow	Yes	70.00	72.00		DCR
	Replacement Bin Lids - Yellow, Blue & Green	Yes		11.67	To suit Sulo MG 240L bin only	DCR
	Replacement Wheels	Yes		6.23	To suit Sulo MG 240L bin only	DCR
Recycled Products Available for Sale						
Mulch - Processed Green Waste						
	Clean Chipped Mulch	Yes	32.00	33.00	Per cubic metre, includes loading	FCR
	Lower Grade Chipped Mulch	Yes	16.50	16.90	Per cubic metre, includes loading	FCR
	Certified Compost Mulch	Yes	64.00	66.00	Per cubic metre, includes loading	FCR
Trade Waste Collection - Mudgee & Gulgong						
Bin Rental - long term hire						
	Bin - 3 Cubic Metres	Yes	70.00	70.00	Per month	FCR
	Bin - 1.5 Cubic Metres	Yes	59.00	60.00	Per month	FCR
Waste Removal Service						
	Bin - 3 Cubic Metres	Yes	63.00	65.00	Per service	FCR
	Bin - 1.5 Cubic Metres	Yes	45.00	46.00	Per service	FCR
	Bin - 240 Litres	Yes	13.40	13.70	Per service	FCR
Waste Disposal - Mudgee, Gulgong & Kandos						
<i>For customers with Waste Disposal debtor accounts, invoices will be issued monthly, and a minimum charge of \$15 applies unless there are no transactions during that month</i>						
Animal Waste Disposal						
	Dead Animals - Large (Horse, Cattle, sheep, pigs)	Yes	57.00	40.00	Each, by appointment at Mudgee Waste Depot only	FCR
	Dead Animals - Small/Medium (Dogs, Cats)	Yes	28.00	15.00	Each, by appointment at Mudgee Waste Depot and Kandos Waste Depot only	FCR
Asbestos						
	Residential - Ute or 6 x 4 Box Trailer	Yes			No charge, by appointment at Mudgee Waste Depot only	SUB
	Commercial - sorted asbestos products only	Yes	151.00	155.00	Per tonne, by appointment at Mudgee Waste Depot only.	SUB
	Asbestos contaminated building waste	Yes		400.00		SUB
<i>All asbestos must be wrapped in accordance with asbestos disposal guidelines. For guidance, please contact Council.</i>						
Commercial Waste Disposal - Mudgee Waste Depot						
	Mixed Waste C&I - not mining related	Yes	95.00	97.00	Per tonne	FCR
	Sorted Bricks, Concrete, Tile, Timber and Green Waste	Yes	40.00	41.00	Per tonne	FCR
	Mining related waste - special	Yes	130.00	133.00	Per tonne	FCR
	Vineyard related waste - (mixed with dripper line)	Yes	300.00	308.00	Per tonne	FCR
	Vineyard Dripper line no wire and rolled	Yes	120.00	123.00	Per tonne	FCR
	Vineyard Dripper Line with wire	Yes	300.00	308.00	Per tonne	FCR
	Hydraulic Hoses	Yes	3.00	3.00	Per Kg	FCR



FN	FEE/CHARGE	GST	2014/15	2015/16	CONDITIONS	PRICE POLICY
Commercial Waste Disposal - Gulgong Waste Transfer Station and Kandos Waste Depot						
	Mixed Waste - Single Axle Box Trailer	Yes	34.00	35.00		FCR
	Mixed Waste - Double Axle Box Trailer	Yes	52.50	54.00		FCR
	Sorted Bricks, Concrete, Tile, Timber and Green Waste - Single Axle Box Trailer	Yes	12.50	30.00		FCR
	Sorted Bricks, Concrete, Tile, Timber and Green Waste - Double Axle Box Trailer	Yes	18.50	41.00		FCR
	Sorted Bricks, Concrete, Tile, Timber and Green Waste - Small Tipping Truck	Yes	42.00	123.00	Up to 3 tonnes	FCR
	Sorted Bricks, Concrete, Tile, Timber and Green Waste - Medium Tipping Truck	Yes	100.00	308.00	Up to 8 tonnes	FCR
	Sorted Bricks, Concrete, Tile, Timber and Green Waste - Large Tipping Truck	Yes	150.00	328.00	Over 8 tonnes	FCR
	Skip Bin - Large 3m3	Yes	25.00	26.00		FCR
Grease Trap Waste Disposal						
	Grease trap waste disposal	Yes	268.00	275.00	Per tonne, by appointment at Mudgee Waste Depot only	FCR
Green Waste						
	Residential	Yes			No charge up to 2m ³ per day, with any further amounts charged at Commercial rate	SUB
	Commercial	Yes	40.00	41.00	per tonne	FCR
Hospital Waste Disposal						
	Hospital Waste	Yes	120.00	123.00	Per tonne, by appointment at Mudgee Waste Depot only	FCR
Recyclable Items						
	Sorted Recyclables	Yes			No charge	SUB
	Automobile Bodies	Yes			No charge	SUB
Soil						
	Virgin Excavated New Material (clean fill and road base) greater than 100t/day*	Yes	2.50	2.60	Per tonne	FCR
	*Charges apply for handling clean fill above 100t/day					
Tyres						
	<i>Council accepts tyres at the Mudgee Waste Depot, Gulgong Waste Transfer Station and Kandos Waste Depot from Residential customers only. No commercial business tyre disposal permitted.</i>					
	Car & Motorcycle Tyres	Yes	7.20	7.40	Each	FCR
	Truck Tyres	Yes	25.00	26.00	Each	FCR
	Tractor & Heavy Plant Tyres	Yes	42.00	43.00	Each	FCR
WATER SUPPLY						
Water Availability & Usage						
Water Availability - Residential and Non Residential						
	Water Meter - 20mm	No	140.00	144.00	Per annum	ROR
	Water Meter - 25mm	No	219.00	225.00	Per annum	ROR
	Water Meter - 32mm	No	358.00	369.00	Per annum	ROR
	Water Meter - 40mm	No	560.00	576.00	Per annum	ROR
	Water Meter - 50mm	No	875.00	900.00	Per annum	ROR
	Water Meter - 80mm	No	2,240.00	2,304.00	Per annum	ROR
	Water Meter - 100mm	No	3,500.00	3,600.00	Per annum	ROR
	Water Meter - 150mm	No	7,875.00	8,100.00	Per annum	ROR
Water Usage - Residential and Non Residential						
	Water Usage - Standpipes	No	5.15	5.15	Per kilolitre	FCR



FN	FEE/CHARGE	GST	2014/15	2015/16	CONDITIONS	PRICE POLICY
	Water Usage - Residential	No	2.75	2.81	Per kilolitre	ROR
	Water Usage - Business	No	2.75	2.81	Per kilolitre	ROR
	Water Usage - Raw Water & Parks Irrigation	No	0.61	0.62	Per kilolitre	FCR
	Interest & Penalties on Overdue Water Accounts					
	Interest on Overdue Water Accounts	No	8.5%	8.5%	Per annum	STAT
	Penalty for Restriction Action Notice	No	69.00	80.00	Per notice	FCR
	Other Water Availability & Usage Fees					
	Meter Reading - Transfers	No	73.00	75.00		FCR
	Meter Reading - Testing	No	244.00	250.00		FCR
	Mains Pressure Testing	No	160.00	164.00	Where available	FCR
	Backflow Device Testing	No	160.00	164.00		FCR
	Meter Cover Box	No	65.00	67.00	Existing services only. Pick up Mudgee Depot Office.	FCR
	Water Service Connections & Disconnections					
	Water Service Connections - 20mm					
	New connection	No	1,700.00	1,745.00		FCR
	Service Renewal/Relocation*	No	1,597.00	1,637.00		FCR
	Meter Assembly	No	380.00	390.00		FCR
	Water Service Connections - 25mm					
	New Connection	No	1,998.00	2,048.00		FCR
	Service Renewal/Relocation*	No	1,813.00	1,858.00		FCR
	Meter Assembly	No	494.00	506.00		FCR
	Water Service Connections - 32mm					
	New Connection	No	2,647.00	2,779.00		FCR
	Service Renewal/Relocation*	No			Estimation will be provided upon request in accordance with Council's Private Works Policy	FCR
	Meter Assembly	No	1,298.00	1,625.00		FCR
	Water Service Connections - 40mm					
	New Connection	No	3,018.00	3,093.00		FCR
	Service Renewal/Relocation*	No			Estimation will be provided upon request in accordance with Council's Private Works Policy	FCR
	Meter Assembly	No	1,514.00	1,916.00		FCR
	Water Service Connections - 50mm					
	New Connection	No	4,099.00	4,201.00		FCR
	Service Renewal/Relocation*	No			Estimation will be provided upon request in accordance with Council's Private Works Policy	FCR
	Meter Assembly	No	2,451.00	2,512.00		FCR
	<i>*Excludes water meter maintenance</i>					
	Water Service Disconnections					
	Disconnections - All Meter Sizes	No	430.00	440.00		FCR

PRICE STRUCTURE	DESCRIPTION	METHODOLOGY
DCR	Direct Cost Recovery	Includes all the recovery of salary, salary on-costs, and materials directly attributable to the provision of the good or services.
EXT	External Cost	Price is determined by external parties carrying out the relevant works
FCR	Full Cost Recovery	Includes all costs, direct and indirect, incurred in providing the good or service. Indirect costs include a proportion of shared costs (or overheads) which include supply and information technology; the recording and processing of financial information, correspondence, payroll, and personnel data; together with professional management of these systems and costs associated with providing shared buildings and equipment.
REF	Reference	Involves the identification of like or similar services in the community followed by the adoption of similar prices to those charged by such services.
ROR	Rate of Return	Prices are set to recover an excess over costs that may then be directed to capital improvements/development of similar facilities.
STAT	Statutory	Prices are set to comply with statutory legislation.
SUB	Subsidised/Partial Cost Recovery	Council only recovers a portion of costs. New services, and services from which benefits accrue to the community as a whole, are often subsidised. Services described as Community Service Obligations are included
BOND	Security Bond	A cleaning fee will be deducted from bond if premises are not cleaned within 24 hours. All cleaning and restoration costs incurred by Council will be deducted from bonds at cost, and any shortfall in available funds will be recovered by Council from the Hirer.



2015

COUNCIL BUSINESS PAPERS

Ordinary Meeting 4 MAY 2015

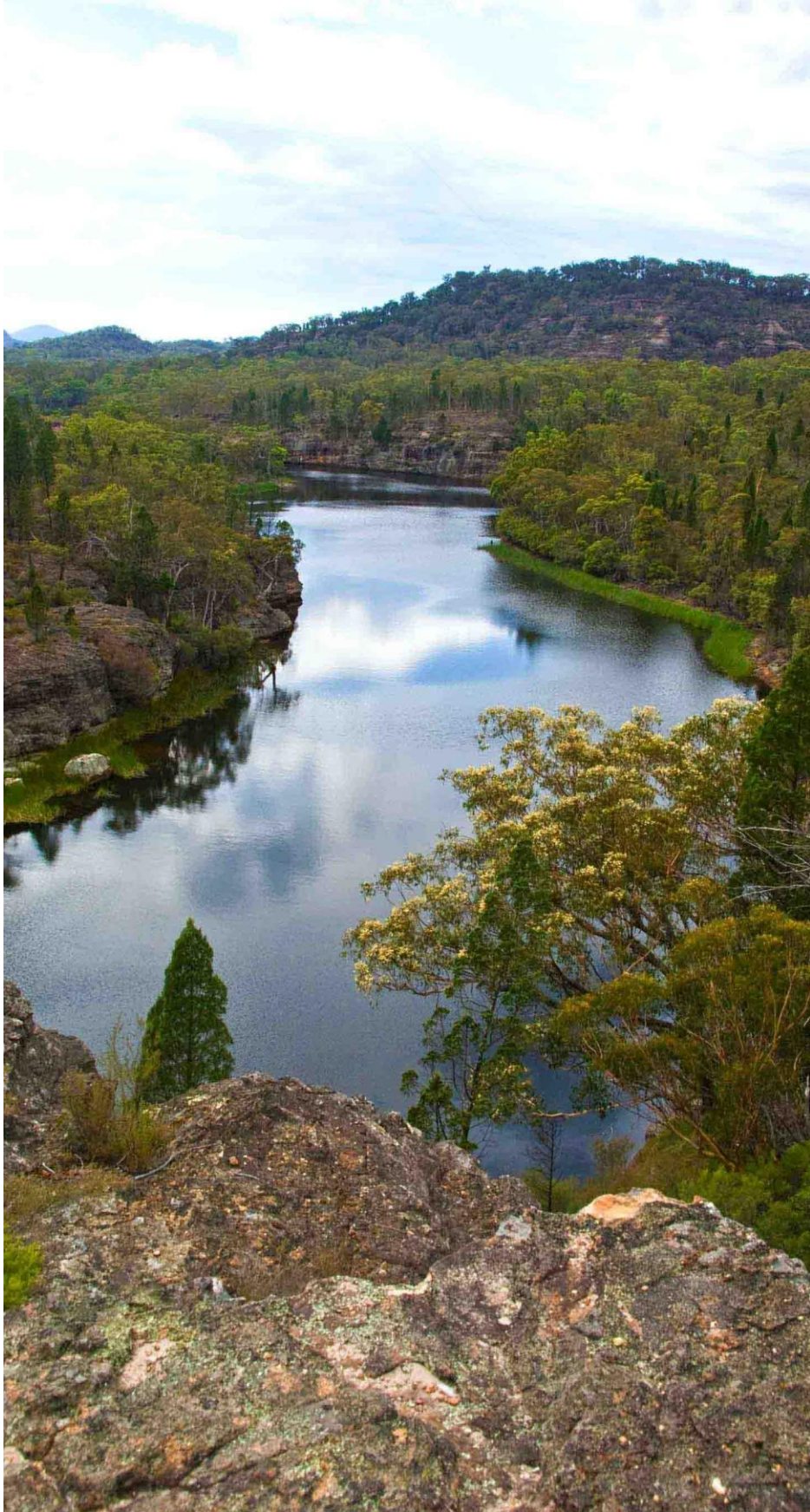
ATTACHMENT **6.2.4**

► Draft Solid Waste Strategy

*Protecting our
Natural Environment*

DRAFT 2014-2024 WASTE STRATEGY

1 NOVEMBER 2014



MID-WESTERN REGIONAL COUNCIL
STRATEGIC PLANNING

■ ■ ■ ■ ■ TOWARDS 2030



DOCUMENT CHECK OFF AND DISCLAIMER

DATE	DRAFT	AUTHOR	CHECKED
15/03/2014	1st	TF	GF
10/04/2014	2nd	TF	GF
22/05/2014	3rd	TF	GF

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1. Executive Summary

This Integrated Waste and Resource Recovery Strategy (“Strategy”) has been developed to provide Council with a framework for the delivery of waste avoidance and resource recovery services across the Mid-Western Region for the period 2014-2024. Whilst Council has achieved notable improvements in waste and resource management, there is an ongoing need to realise improvements through new initiatives and programs.

Objectives have been developed to be incorporated into, and built upon, Council’s existing systems and operations. The distinguishing principles of this Strategy include:

- Resource conservation. Council will work towards sustainability and resource conservation by minimising the amount of waste requiring disposal. Efforts will be made to avoid waste generation by re-using, recycling and reprocessing.
- Pursue effective systems. Council will consider best practise systems for the collection and processing and disposal of all waste streams in light of economic, social and environmental outcomes.
- Realise responsibility. Council shall plan its waste services management with a cooperative approach to achieving goals and targets for which Mid-Western Regional Council is responsible.

At present the Mid-Western Region is not on track to meet the 2021/2022 NSW State Government targets for resource recovery. In order to preserve the current landfill and move closer to meeting the NSW State resource recovery targets, greater waste diversion is needed. It is clear from benchmarking other regional Councils across the State that a three bin system comprising commingled recyclables, organics and residual waste is required if Council is to progress towards the Government target of 70% recycling. A key bottleneck that has been identified is the need to upgrade the current Materials Recovery Facility (MRF) at the Mudgee Waste Depot (MWD). By upgrading the MRF Council would be able to convert to a commingled recycling collection which in turn would free up extra capacity in the truck fleet to enable a cost effective organics collection.

Changes to the Protection of Environment and Operations Act (POEO Act) may introduce a waste levy in the future for areas of the state not already covered. Section 88 of the POEO Act requires Councils in the regulated areas to pay a levy on every tonne of waste disposed to landfill. Currently Mid-Western is outside the regulated areas however, this is under review.

Uncertainty surrounding the expansion of the Section 88 Levy and the Draft Raw Mulch Exemption 2014 will have a significant impact on Councils direction. Should the section 88 levy be extended to cover Mid-Western Region, Council will be faced with a significant increase in the cost of waste management. This would require an increase in the Domestic Waste Management Charge of approximately \$39 to cover the 5,114 tonnes of waste generated by 7,323 properties in 2013. The General Waste Charge would also increase by approximately \$31 to cover the 6,746 tonnes of domestic drop-off waste. Such a large increase in the general waste charge would reinforce the fact that residents generating small amounts of domestic waste would be subsidising large domestic generators. A fee structure such as a user-pays system would reward generators of small amounts of waste through waste minimisation techniques and enable levy payments to be collected at the time of disposal.

At present the cost of mulching organics is at parity with landfilling. If the Section 88 Levy were extended than a number of processing options would become significantly cheaper if the product leaves the site. The uncertainty surrounding the draft raw mulch exemption must be resolved before Council can commit to organics collection and processing.

A qualitative analysis of the MWD carbon emissions estimates that Council will become a liable entity under the National Greenhouse and Energy Reporting (NGERS) in 2030. Under the Government’s proposed Direct Action Plan it is understood that organisations exceeding the 25,000 t CO2e threshold will still have to report under NGERS but there will be no emissions penalties payable. Instead it will operate similar to a grant scheme with competitive funding.

ITEM	RECOMMENDATION	TIMETABLE
LANDFILL MANAGEMENT		
OUTCOME 1: Council adopt a system by which the full cost of waste disposal activities is recovered	Ensure that the cost associated with operating the MWD is consistent with industry practice	Ongoing
	The cost of closure, rehabilitation and post-closure monitoring will be taken into account when calculating future fee structures	2015/2016
OUTCOME 2: To operate the Mudgee Waste Management Depot in accordance with all relevant legislation, industry standards and accepted best practice	Ensure whole of life landfill costs over the long term are being covered	Ongoing
	Oppose the extension of the Section 88 levy	2014/2015
	Follow the landfill filling plan, that has been developed.	Ongoing
	Budget for a replacement compactor in the Plant Replacement Program	2015/2016
	Investigate and trial the use of Alternate Daily Cover	2017/2018
	Undertake an independent environmental compliance audit of the MWD in light of risk based licensing.	2016/2017
TRANSFER STATION MANAGEMENT		
OUTCOME 1: Install a system by which all material collected from the network of transfer stations is documented	Record the number of bins requiring servicing and an estimate of the waste present in each bin	2016/2017
	Install waste tracking GPS units in trucks.	2015/2016
	Undertake community consultation to determine the willingness of the community to accept a kerbside collection in return for transfer station rationalisation	2016/2017
OUTCOME 2: Operate the transfer stations in an efficient and safe manner	Promote community ownership of transfer stations	Ongoing
	Investigate progressively remove the bulky waste areas from rural waste transfer stations, provide a routine bulk drop off service	2017/2020
MUNICIPAL WASTE		
OUTCOME 1: Council will achieve the recovery rate average for Councils in the N/4 (Region/DLG Group) classification	Maintain Council’s above average recovery rate in relation to neighbouring Councils	Ongoing / long term
	Increase the recovery rate towards the Department of Local Government N4 grouping average	Ongoing
	Investigate and trial recovery of C&D (construction and demolition) waste and tyres	2016/19
KERBSIDE COLLECTION		
OUTCOME 1: To ensure opportunities to expand existing kerbside collection activities and programs are realised	Undertake detailed financial assessment of the extension of the kerbside collection network.	2016/2017

ITEM	RECOMMENDATION	TIMETABLE
	Undertake community consultation to determine the willingness of the community to finance a kerbside collection in Home Rule, Queens Pinch, Frog Rock and Cooyal areas	2016/2017
OUTCOME 2: Reconfigure kerbside collection system to provide a cost effective and sustainable system resulting in reduced waste generation and increased recovery of recyclables	Maintain current 240L residual waste bin size	Ongoing
	(Investigate the cost of purchasing smaller bins with the avoided Section 88 savings over a 10 year period)	If required
OUTCOME 3: Investigate options for future processing of recyclables	Convert to commingled recycling collection	2016/2017
	Undertake site visits to other regional MRF's of similar scale, namely Muswellbrook and Cowra	2015/2016
	Identify what upgrades are necessary to increase the throughput of the MRF	2015/2016
	Upgrade MRF	2016/2017
ORGANICS MANAGEMENT		
OUTCOME 1: To investigate providing kerbside organics collection to eligible properties organics in a way which secures best value for the community	Investigate converting the Metal, Aluminum and Plastic collection into a fortnightly organics collection (excluding food).	2016/2017
	Stay abreast of regional collection contract opportunities	Ongoing
	Consider processing technology as part of the investigation into expanding the kerbside collection	2015/2016
Outcome 2: To secure organics processing capabilities befitting the tonnes collected	Continue shredding drop-off organics through the NetWaste contract	Ongoing
	Identify opportunities through regional organics processing opportunities and locally.	Ongoing
CARBON EMISSIONS		
Outcome 1: Council does not become a liable entity as a result of activities at the Mudgee Waste Depot	Identify potential opportunities (gas capture) from the Emissions Reduction Fund	2018/2019
	Undertake detailed emissions modelling	2017/2018
COMMUNITY EDUCATION		
OUTCOME 1: To promote Council's waste and recycling services and engage in community outreach to ensure all service users know how to correctly separate and manage waste generated	Undertake regular and ongoing community education programs to ensure all residents are aware of all local opportunities for recycling through community news, social media and Netwaste Education Officer.	Ongoing
	Conduct a kerbside waste audit to determine the scope for improvement	2016/2017
OUTCOME 2: Create an environmentally aware community that considers sustainability when purchasing new goods and disposing of used items or waste	Investigate developing targeted applications (APP's) on smart phones and tablets	2017/2018
Outcome 3: To promote waste minimisation and recycling in schools.	Work with NetWaste staff in forming partnerships with willing schools in the Mid-Western Region	Ongoing
	Offer tours of the MRF facility and reuse centre to interested schools	Ongoing
WASTE LESS, RECYCLE MORE		
OUTCOME 1: To secure Waste Less, Recycle More funding.	Target the Landfill Consolidation and Environmental Improvements grants	2014/2015 onwards
	Identify opportunities to partner with NetWaste Councils for regional littering and	2014/2015

ITEM	RECOMMENDATION	TIMETABLE
	Illegal dumping grants	onwards
	Introduction of kerb-side organics grant opportunities	As required

2. Purpose of the Waste Strategy

2.1 Background

This Integrated Waste Strategy (“Strategy”) aims to provide Mid-Western Regional Council with a direction for achieving waste minimisation through targeted planning and policy over the period 2014-2024. The Strategy necessarily incorporates principles of sustainable waste management. Council seeks to implement practices and policies consistent with local, state and national expectations. Waste operations across the local government area can be managed through strategic and considered planning that shall achieve suitable outcomes for the community.

2.2 Community Strategic Plan: Towards 2030

Mid-Western Regional Council has a vision for a safe, vibrant, prosperous and culturally rich town achieved through community leadership and sustainable management.

Specifically, the Community Strategic Plan 2010-30, requires Council to conserve and promote the natural beauty of the region by enabling residents to live in a clean and environmentally sustainable way. Strategies regarding waste management that will enable this outcome include:

- 3.1 Educate, promote and support the community in implementing waste minimisation strategies
- 3.2 Work regionally and collaboratively to implement strategies that will enhance environmental outcomes in regards to waste management and minimisation
- 3.3 Support programs that create environmental awareness and promote sustainable living
- 3.4 Consider technologies in Council’s facilities, infrastructure and service delivery to reduce our ecological footprint.

2.3 Delivery and Operational Plan 2013/14

Strategy 2.3.1 in the Delivery and Operational Plan specifically addresses waste management in the community. Council aims to educate, promote and support the community in implementing waste minimisation strategies. Actions are listed below in Table 1.

TABLE 1 - STRATEGY 2.3.1

ACTION	TIME FRAME	PROJECTS /SERVICE	MEASURE	TIMEFRAME	RESPONSIBILITY
Promote a philosophy of Reduce, Reuse, Recycle	30/06/2017	Ongoing education through website	Reduction in tonnage of waste to landfill	30/06/2014	Waste and Weeds Services
Provide a domestic	30/06/2017	Kerbside	Tonnage	30/06/2014	Waste and Weeds

ACTION	TIME FRAME	PROJECTS /SERVICE	MEASURE	TIMEFRAME	RESPONSIBILITY
recycling and waste services for all residents through kerbside collection and rural waste transfer stations		and local recycling facilities	of recycling collected		Services
Promote home composting initiatives for green waste	30/06/2017	Develop an education program through Community News	Reduction of green waste	30/06/2014	Waste and Weeds Services

SOURCE: MID-WESTERN REGIONAL COUNCIL DELIVERY AND OPERATION PLAN - 'TOWARDS 2030'

Strategy 2.3.2 encourages regional cooperation. Council aims to work regionally and collaboratively, implementing strategies that will enhance environmental outcomes in regards to waste management and minimisation. Actions are listed below in Table 2.

TABLE 2 – STRATEGY 2.3.2

ACTION	TIME FRAME	PROJECTS /SERVICE	MEASURE	TIMEFRAME	RESPONSIBILITY
Participate in regional procurement contracts for waste services that provide added value.	30/06/2017	Review and recommend to council business opportunities for improved services through regional contracts	Recommendations to Council	30/06/2014	Waste and Weeds Services
Participate in regional investigations for collaborative solutions to problem wastes types.	30/06/2017	Participate in NetWaste steering committee for strategic direction of the group	Reduced landfill tonnes through regional solutions.	30/06/2014	Waste and Weeds Services
Apply for available grants under the NSW Government 'Waste Less Recycle More' package	30/06/2017	Apply for grants to upgrade or introduce services to the Mid-Western Community that reduces landfill tonnes and Co2 emissions	Number of successful grants received	30/06/2014	Waste and Weeds Services

SOURCE: MID-WESTERN REGIONAL COUNCIL DELIVERY AND OPERATION PLAN - 'TOWARDS 2030'

2.4 Legislative and Policy Context

Local Councils are required to plan and manage waste responsibilities in accordance with increasing diligence. The complexity of waste legislation and regulation continues to reflect the importance that the community is placing on environmental, economic and social considerations. The following policies, strategic documents and legislation have been considered as the context in this Strategic Plan.

2.4.1 THE NSW GOVERNMENT

The NSW Government has wide ranging responsibilities for laws and regulations that impact on waste management operations and practices.

i. NSW Local Government Act 1993

The NSW Local Government Act defines the various aspects of Council responsibility for waste management. The provisions of the Act relating to waste management range from defining Council responsibilities regarding waste removal, treatment and disposal; the preparation of local policies; the powers to charge residents for waste services; the requirements for tendering services; to how councils are to be accountable for their decisions.

The NSW Local Government Act has been reviewed by the Local Government Acts Taskforce with the final report published in October 2013. A key recommendation is that the Act include a mechanism enabling councils to form statutory entities to undertake regional strategic collaboration activities.

The final report of the NSW Independent Local Government Review Panel October 2013 entitled Revitalising Local Government investigated and identified options for governance models, structural arrangements and boundary changes for local government in NSW.

The report identified waste disposal levies as one of the 5 largest financial impacts on Councils total income before capital for 2010-11. The key recommendation regarding waste management was the removal of the possibility of any limits on domestic waste management charges, which the review panel stated should be set on a full cost-recovery basis.

The formation of Joint Organisations (JO) was discussed which would be embedded within the system of local government. Local councils would remain the core of the system: they would 'own' and resource the JOs in a similar way to Regional Organisations of Councils (ROC's). Regional waste and environmental management was listed as one of the 10 Proposed Core Functions of JO.

ii. Integrated Planning and Reporting Framework

The NSW Local Government Act 1993 currently sets out an Integrated Planning and Reporting framework which aims to strengthen Councils' strategic focus for a minimum timeframe of ten years. Council must ensure the Community Strategic Plan is adequately informed by relevant information.

iii. NSW Waste Avoidance and Resource Recovery Act 2001

The NSW Waste Avoidance and Resource Recovery (WARR) Act is the framework legislation that provides for the development of a NSW waste strategy, which incorporates the headline targets for waste reduction, resource recovery and the diversion of waste from landfill disposal. The Act allows for the Office of Environment and Heritage to require local councils to provide details for the reporting of all waste types, classification, characteristics, composition or quantities, and the transportation of such waste.

The Draft NSW Waste Avoidance and Resource Recovery Strategy 2013–21 has been released for comment. In its current state the following objectives are identified.

- Avoid and reduce waste generation
 - By 2021–22, reduce the rate of waste generation per capita
- Increase recycling
 - By 2021–22, increase recycling rates for:
 - Municipal solid waste from 52% (in 2010–11) to 70%
 - Commercial and industrial waste from 57% (in 2010–11) to 70%
 - Construction and demolition waste from 75% (in 2010–11) to 80%
- Divert more waste from landfill
 - By 2021–22, increase the waste diverted from landfill from 63% (in 2010–11) to 75%
- Manage problem wastes better
 - By 2021–22, establish or upgrade 86 drop-off facilities or services for managing household problem wastes state-wide
- Reduce litter
 - By 2016–17, reduce the number of litter items by 40% compared with 2011–12 levels and then continue to reduce litter items to 2021–22
- Reduce illegal dumping
 - From 2013–14, implement the NSW Strategy to Combat Illegal Dumping to reduce the incidence of illegal dumping state-wide
- As part of this strategy, by 2016–17:
 - reduce the incidence of illegal dumping of waste detected in Sydney and the Illawarra, Hunter and Central Coast regions by 30% compared with 2010–11
 - establish baseline data to allow target-setting in other parts of the state

iv. NSW Protection of the Environment Operations Act 1997

The Protection of the Environment Operations (POEO) Act is the central environmental protection legislation for NSW and is administered by the NSW Office of Environment and Heritage¹.

The POEO Act sets out broad responsibilities for local councils acting in a regulatory capacity. The objects of the Act include measures for the protection of the environment through various regulatory frameworks and enforcement powers. The Act has a scheme for the making of policy instruments which set environmental standards, goals, guidelines or protocols. Local councils must take these policies into account when making decisions that affect the environment.

Under the POEO Act the definition of “Waste” is defined such that a substance is not precluded from being waste for the purposes of this

¹ Office of Environment and Heritage within the NSW Premiers Department.

Act merely because it is or may be processed, recycled, re-used or recovered. The reuse of “Waste” is prohibited, except with the benefit of a General or Specific Exemption issued under Clause 51 and 51A of the Protection of The Environment Operations (Waste) Regulation 2005. Such rules have significant impacts on waste processing, marketing, product uses and compliance costs. Several general exemptions, such as The Food Waste Compost Exemption 2008, are expected to be reviewed during the term of this Strategy.

Schedule 1 of the POEO Act defines scheduled activities that are required to be licensed. Actions pursued in accordance with this Strategic Waste Plan, such as regional landfills may well have implications in terms of requirements to amend existing EPA licences or to seek new licences.

An objective of the POEO Act is to assist in the achievement of the objectives of the Waste Avoidance and Resource Recovery Act 2001.

Other particular provisions currently in force in NSW influencing waste management decision making include:

- Section 144AA of the Protection of the Environment Operations Act 1997 outlines it is an offence and provides for the imposing of penalties for misleading or inaccurate information regarding waste reporting.
- Section 88 of the Protection of the Environment Operations Act 1997 imposes a levy on each tonne of material deposited in a landfill. The amount of the levy is set by regulation until 2016, for LGAs in the Sydney Metropolitan Area, the Extended Regulated Area and the Regional Regulated Area. Whilst this levy is not currently applied to Mid-Western Regional Council, the possibility of Government extending its application needs to be recognised.

The Section 88 Levy rates for 2013-14 have been set as follows:

- Sydney Metropolitan Area: \$107.80 per tonne
- Extended Regulated Area: \$107.80 per tonne
- Regional Regulated Area: \$53.70 per tonne

In 2012 the Minister for the Environment the Hon Robyn Parker commissioned KPMG to undertake an independent review of the waste and environment levy ('waste levy'). The review was identified as a priority action under Goal 23 in “NSW 2021: A plan to make NSW number one”.

Following extensive consultation KPMG proposed 17 recommendations, of which 15 were adopted by the NSW government to improve the waste levy, drive greater recycling and better align future waste levy funding to stimulate infrastructure, combat illegal dumping and reduce littering.

Of particular relevance to Local Government was Recommendation 16 and the NSW government’s determination². Recommendation 16 stated “The levy should be applied across the whole of NSW, with

² <http://www.epa.nsw.gov.au/waste/levyrecommendations.htm>

small regional landfills receiving less than 5000 tonnes of waste per annum remaining exempt from the levy.”

The NSW Government rejected this recommendation on the grounds on improper consultation. The EPA is undertaking a review of the Protection of the Environment Operations (Waste) Regulation 2005 (the Waste Regulation), which is due to be repealed on 1 September 2014. This will address details regarding which facilities are required to pay the levy and other provisions such as exclusions, deductions and record-keeping requirements for levy-paying facilities.

v. Environmental Planning and Assessment Act 1979

Expansion, modification and establishment of new waste facilities will trigger the provisions of the Environmental Planning and Assessment (EP&A) Act and Regulation and may require determination under Part IV or Part V of the Act.

Schedule 3 under the Environmental Planning and Assessment Regulation 2000 lists waste operations, including disposal, storage, composting, and recycling which fall under the definition of “Designated Development”. A Designated Development is subject to more rigorous assessment via an Environmental Impact Assessment.

Further as “Integrated Development” concurrence of relevant authorities is required, in particular the EPA which is also the licensing authority under the POEO Act.

This legislation is highly relevant to regional waste infrastructure activities identified in this Strategy. The creation or upgrading of regional landfills and waste transfer stations will be subject to EP&A Act requirements. For example landfill operations which fall within the following definition under Schedule 3 constitute “Designated Development”: Waste management facilities or works that store, treat, purify or dispose of waste or sort, process, recycle, recover, use or reuse material from waste and:

- that process more than 200 tonnes per year of other waste material, or
- that are located:
 - in or within 100 metres of a natural water body, wetland, coastal dune field or environmentally sensitive area, or
 - in an area of high watertable, highly permeable soils, acid sulphate, sodic or saline soils, or
 - within a drinking water catchment, or
 - within a catchment of an estuary where the entrance to the sea is intermittently open, or
 - on a floodplain, or
 - within 500 metres of a residential zone or 250 metres of a dwelling not associated with the development and, in the opinion of the consent authority, having regard to topography and local meteorological conditions, are likely to significantly affect the amenity of the neighbourhood by reason of noise,

visual impacts, air pollution (including odour, smoke, fumes or dust), vermin or traffic.

The construction of transfer stations are also covered which are facilities that sort, consolidate or temporarily store waste at transfer stations or materials recycling facilities for transfer to another site for final disposal, permanent storage, reprocessing, recycling, use or reuse and:

- handle substances classified in the Australian Dangerous Goods Code or medical, cytotoxic or quarantine waste; or
- have an intended handling capacity of more than 10,000 tonnes per annum of waste containing food or livestock, agricultural or food processing industries waste or similar substances; or
- have an intended handling capacity of more than 30,000 tonnes per annum of waste such as glass, plastic, paper, wood, metal, rubber or building demolition material.

2.4.2 THE AUSTRALIAN GOVERNMENT

i. Product Stewardship And Extended Producer Responsibilities

Extended producer responsibilities are those placed on the producers of consumer goods whereby the producers are required to take greater responsibility for managing the environmental impact of their products across their entire life cycle.

Australian Government legislative and regulatory measures will increasingly be used to compel compliance with policies such as the NSW EPR Priority Statement.

The National Waste policy commits the Australian Government, with the support of state and territory governments to establish a national framework underpinned by legislation to support voluntary, co-regulatory and regulatory product stewardship and extended producer responsibility schemes. The landmark Product Stewardship Bill 2011 was passed by the Federal Parliament in June 2011.

The legislation provides a framework to manage the impacts of products, and in particular those impacts associated with the disposal of products.

The first scheme to be established under the new legislation is the national, industry-led television and computer recycling scheme. The Product Stewardship (Televisions and Computers) Regulations 2011 were made in November 2011. The Regulations identify importers of televisions, computers, printers and computer products and domestic manufacturers of these products as 'liable parties' that are obliged to become members of an approved arrangement (known as Approved Co Regulatory Arrangements in the Act), that will collect and recycle televisions, computers, printers and computer products on their behalf.

ii. National Waste Policy

In November 2009, the Department of the Environment, Water; Heritage and the Arts, on behalf of the Australian Government,

released the National Waste Policy: *Less Waste, More Resources*³. The Policy sets out the aims, principles to guide actions, as well as sets key directions and priority strategies. The Policy targets outcomes for national waste management and resource recovery policy for the next decade.

The aims of the National Waste Policy are summarised as:

- avoid the generation of waste, reduce the amount of waste for disposal, manage waste as a resource and ensure that waste treatment, disposal, recovery and re-use is undertaken in a safe, scientific and environmentally sound manner.
- contribute to the reduction in greenhouse gas emissions, energy conservation and production, water efficiency and the productivity of the land.

In July 2010, the Implementation Plan for the National Waste Policy was released. The Implementation Plan sets out the governance arrangements for the priority initiatives and key milestones for the first five years of the ten year National Waste Policy.

A key priority of the National Waste Policy is the development of National Product Stewardship Framework legislation. The framework will aim to support efficient industry based schemes for collecting and recycling end of life products.

iii. Australian Packaging Covenant

The Australian Packaging Covenant⁴ is an agreement between companies in the supply chain and all levels of Government to reduce the environmental impacts of consumer packaging. The focus of the covenant is on sustainable packaging design, recycling of used packaging and reduction of litter from packaging.

The NSW Government is a signatory to the Covenant and must fulfil certain obligations, which include submission of a current action plan and regular reporting against key performance indicators.

The National Environment Protection Measure (Used Packaging Materials) 2011 requires all States and Territories to provide and enforce regulations to underpin the Covenant to ensure that those who voluntarily participate in the Covenant are not disadvantaged by those that seek to avoid their responsibilities.

The Australian Packaging Covenant is a co-regulatory extended producer responsibility scheme. Non-signatories in NSW are subject to Part 5B of the Protection of the Environment Operations (Waste) Regulation 2005 requirements.

iv. Carbon Pricing Mechanism

The decomposition of the organic waste within landfills, under anaerobic conditions causes the emission of landfill gas. Landfill gas consists primarily of methane and carbon dioxide. Methane is a potent greenhouse gas which has a global warming potential (GWP)

³ National Waste Policy: Less Waste, More Resources. Commonwealth Department of Environment, Water, Heritage and the Arts. November 2009

⁴ Australian Packaging Covenant, 1 July 2010 (as amended).

of around 21 times greater than carbon dioxide. Thus 1 tonne of methane (CH₄) is expressed as 21 CO₂-e tonnes. The GWP is to be increased from 21 to 25 from 2015 onwards⁵.

At the time of writing this Strategy the Government has announced its intention to repeal the Carbon Price Mechanism (CPM)⁶ and replace it with the Direct Action Plan which aims to reduce CO₂ emissions to 95% of 1990 levels by 2020. The Direct Action Plan identifies the need to reduce emissions created by landfills, to encourage energy efficiency in buildings, composting and recycling, and to introduce alternative transport fuels but does not assign any specific funding to these sectors.

The Carbon Price Mechanism was introduced by the previous Federal Government established a carbon tax and emissions trading scheme with wide coverage across the Australian economy including stationary energy, manufacturing and landfills.

With respect to landfills, the carbon tax only applies to waste landfilled after July 1, 2012. Under the scheme a Liable Entity includes a council with operational control of a landfill that exceeds the threshold of greater than 25,000 CO₂-e tonnes of legacy emissions and covered emissions. "Legacy emissions" refers to CO₂-e tonnes caused by waste deposited before 1 July 2012. "Covered emissions" refers to eCO₂ tonnes caused by waste deposited before 1 July 2012.

The CPM commenced on 1 July 2012, with a fixed price period for the first three years. The price started at \$23 per tonne CO₂-e rising at 2.5 per cent per annum in real terms. On 1 July 2015, the carbon price will transition to a fully flexible price under an emissions trading scheme (ETS), with the price determined by the market.

⁵ <http://www.climatechange.gov.au/en/government/initiatives/gwp.aspx> (last accessed 15 May 2013)

⁶ <http://www.cleanenergyfuture.gov.au/clean-energy-future/carbon-price/> (last accessed 21 Jan 2013)

3. Waste Management in the Mudgee Region

3.1 Background Demographics

The Mid-Western Region covers an area of more than 9,000 square kilometres and includes the towns of Gulgong, Kandos, Mudgee and Rylstone, in addition to many rural villages. The region stretches from the Wollemi National Park in the east to Lake Burrendong in the west and from the Goulburn National Park in the north to the Macquarie and Turon Rivers in the south. It is bordered by Warrumbungle Shire to the north and Upper Hunter, Muswellbrook and Singleton Shires to the east. Lithgow and Bathurst Shires are to the south and Cabonne and Wellington Shires to the west.

The total population of the Mid-Western Region exceeds 23,000 with a median age of 41. There are 12,394⁷ households.

There is a diverse range of industry operating in the Mid-Western region including:

- Agriculture
- Viticulture
- Tourism
- Mining

3.2 Performance against WARR Targets

Table 3 below illustrates how Mid-Western Regional Council is currently performing against the NSW Waste and Resource Recovery (WARR) Targets:

TABLE 3 – PERFORMANCE AGAINST WARR TARGETS

SeCTOR	DRAFT warr 2021 target	MID-WESTERN PERFORMANCE	DIFFERENCE
Municipal	70%	24.4% ⁸	- 45.6%
Commercial and Industrial	70%	<5%	- 65%
Construction and Demolition	80%	<5%	- 65%

Note: The figures above are estimates based on the available information provided by Council and the EPA.

Whilst Mid-Western Regional Council has achieved steady improvements in resource recovery, the figures above show there is an opportunity, and need, to divert more waste from landfill. In order to comply with the Draft NSW State Government WARR targets, MWRC needs to increase diversion from the Municipal sector by 45.6%, the C&I sector by at least 60% and the C&D sector by at least 60%. The rest of NSW outside the levy paying area had a recovery rate of 35.7% for domestic waste.

Councils outside the major population centres in NSW often lack the economies of scale that help achieve the NSW Government's diversion targets. It is therefore helpful to compare Mid-Westerns diversion rate to nearby Councils as shown below in Table 4.

⁷ NSW Local Government Waste and Resource Recovery Data Report 2011–12

⁸ NSW Local Government Waste and Resource Recovery Data Report 2011–12

TABLE 4 – MUNICIPAL DIVERSTION RATES OF COUNCILS BORDERING THE MID-WESTERN REGION

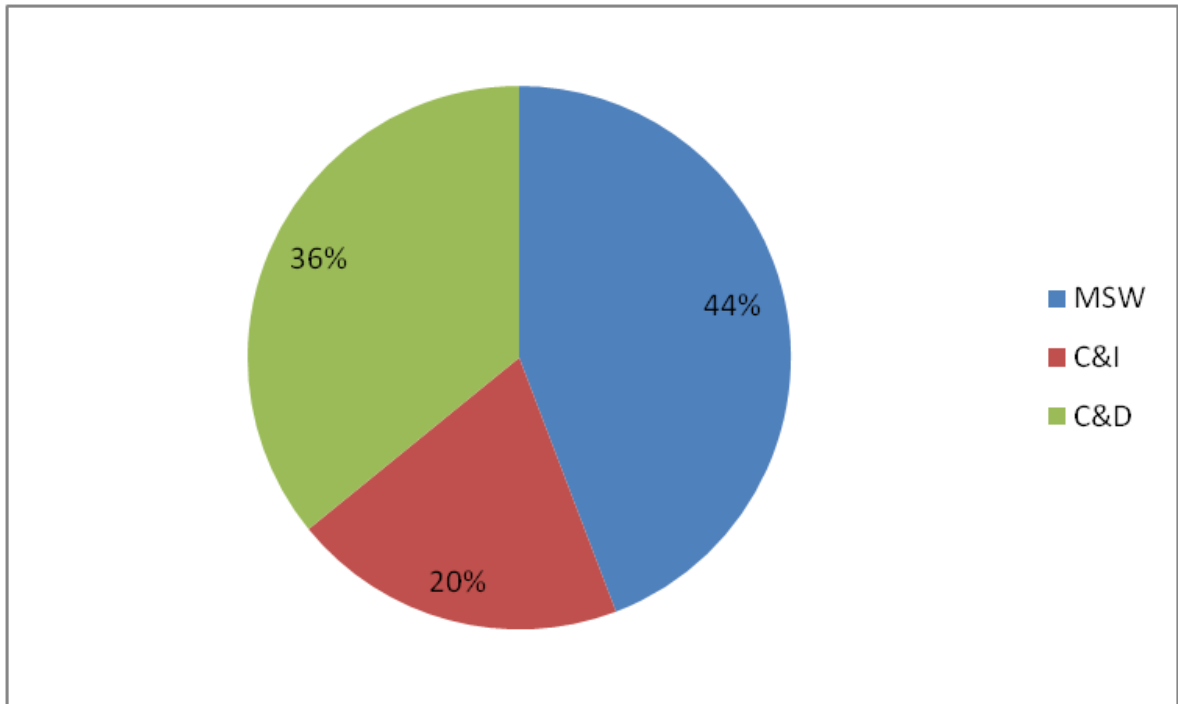
SHIRE	COLlection	DIVERSION RATE
Mid-Western	Recyclables, MSW	24.4%
Bathurst	Recyclables, MSW	24.0%
Cabonne	Recyclables, MSW	19.7%
Lithgow	Recyclables, MSW	15.8%
Muswellbrook	Recyclables, MSW, garden organics	57.7%
Singleton	Recyclables, MSW	28.1%
Upper Hunter	Recyclables, MSW	31.9%
Warrumbungle	Recyclables, MSW	14.8%
Wellington	Recyclables, MSW	0.7%
Average	MSW	24.1%

Source: NSW Local Government Waste and Resource Recovery Data Report 2011–12

Mid-Western Council’s diversion rate of 24.4% for municipal waste is narrowly above the regional average of 24.1%. Muswellbrook Shire has the highest diversion rate at 57.7% which is made possible through a fortnightly kerbside garden organics collection.

In addition to complying with the WARR targets, another key driver for MWRC is to reduce the total amount of waste sent to landfill for disposal, irrespective of the sector it originated in. As can be seen in Figure 1 below, the municipal sector and construction and demolition represent the largest sources of waste.

FIGURE 1 – WASTE GENERATION BY SOURCE



3.3 Municipal Waste Stream

Council’s major waste management concerns relate to municipal waste. Municipal wastes include such sources as kerbside collections, litter bins and drop-off waste including rural waste transfer stations. Drop-off waste delivered to the MWD by residents represents the largest component of the municipal sector.

Table 5 below displays a breakdown of the MSW generated in the Mid-Western region.

TABLE 5 – MUNICIPAL WASTE GENERATED IN MWRC

Municipal waste	weight (t)	Percentage
Kerbside	5,114	36%
Recycling (including kerbside)	2,206	16%
Drop-off	6,764	48%
Total	14,084	100%

Source: Mid-Western Regional Council, 2014

3.4 Commercial and Industrial & Construction and Demolition

Whilst Mid-Western Regional Council is not directly responsible for the waste produced by commercial and industrial operators or the waste from demolition and construction, the broader community expects that Council acts to influence sustainable decision making that affects all members of the community, both present and future. Table 6 below displays a breakdown of the C&I and C&D waste delivered to the MWD.

TABLE 6 – C&I & C&D WASTE DELIVERED TO THE MWD

waste	weight (t)	PERCENTAGE
Commercial and Industrial	6,348	36%
Construction and Demolition	11,428	64%
Total	17,776	100%

Source: Mid-Western Regional Council, 2014

3.5 Services Provided

3.5.1 COLLECTIONS

Mid-Western Regional Council provides a kerbside domestic waste and recycling collection services within the towns of Mudgee, Gulgong, Kandos and Rylstone and the villages of Charbon and Clandulla servicing 7,323 properties. Council operates three side lift trucks to perform kerbside collection. Table 7 below shows the bin size and collection frequency of the service.

TABLE 7 – BIN SIZE AND COLLECTION FREQUENCY

service	size	frequency
Paper and Cardboard	240L	Fortnightly (alternating)
Plastics, Metals and Aluminium	240L	Fortnightly (alternating)
Municipal Solid Waste	240L	Weekly

Source: Mid-Western Regional Council, 2014

Domestic waste collected is transported to the Mudgee Waste Management Depot for landfilling. Recyclable waste collected is transported to the Mudgee Waste Facility for sorting and processing. The rural area and remaining villages are serviced with access to Waste Transfer Stations.

3.5.2 MUDGEE WASTE MANAGEMENT DEPOT

The existing Mudgee Waste Management Depot is located approximately 5km northwest of Mudgee on Hill End Road as shown in Figure 2. The landfill site is located on cleared, undulating land with the western boundary adjoining the base of a range of hills.

FIGURE 2 – MUDGEE WASTE MANAGEMENT DEPOT LOCALITY



Mid-Western Regional Councils Solid Waste Landfill operates under Environmental Protection License No. 6348. The licence is varied from time to time as site circumstances change or the EPA requires certain works to be done i.e. the recent pollution studies project.

3.5.3 RURAL WASTE TRANSFER STATIONS

The Rural Waste Transfer Stations (RWTS) provide a waste disposal facility for the 4,810 properties that do not have access to a kerbside collection. These Waste Transfer Stations are designed for domestic waste and recycling and some are able to accept scrap metal. Other bulky wastes need to be delivered to one of the three urban waste transfer stations that receive bulky waste that is not eligible for kerbside collection or the rural waste transfer station network.

Each RWTS utilises 3m³ front lift bins for municipal waste and bulk cages for recycling. They are serviced by a front loading garbage truck to collect the bins, a tilt tray truck to collect recycling cages and hook lift truck with bobcat to clean up additional waste inappropriately disposed of at these facilities.

Urban transfer stations include:

- Mudgee
- Gulgong
- Kandos

Village and rural waste transfer stations include:

- Goolma
- Birriwa
- Ulan
- Home Rule
- Cooyal

- Wollar
- Bylong
- Hargraves
- Windeyer
- Queens Pinch
- Lue
- Ilford

The transfer station network covers a significant area with 90% of the residents living within a 15km radius of a waste facility. Table 8 below indicates the distance of each transfer station from the Mudgee Waste Management Depot.

TABLE 8 –TRANSFER STATIONS

rural waste transfer station	Distance to Mudgee Waste Management Depot (km) ⁹
Birriwa	58.5
Bylong	100
Cooyal	28.9
Goolma	44.1
Gulgong	26.1
Hargraves	33.1
Home rule	27.1
Ilford	60.8
Kandos	76.3
Lue	33.5
Queens pinch	26.2
Ulan	45.3
Windeyer	31.9
Wollar	53.7

Source Google Maps, 2014

3.5.4 COMMERCIAL WASTE COLLECTION

Council offers a commercial waste and recycling collection service to businesses in the Mid-Western Region. Businesses serviced include offices, shops and industrial premises. Businesses are required to purchase 240L waste and recycling bins. Two trucks are used to perform this fee for service. Council has in place a trade waste fee and a business waste management rate to recover the costs of providing this service. In addition customers are able to organise for recycling collections from business on a fee for service basis also.

3.5.5 PUBLIC PLACE WASTE COLLECTION

Council operates one rear lift compactor truck to collect waste from street and park bins across the Mid-Western Region. One street sweeping truck is used to service Mudgee. All waste collected is deposited at the Mudgee Waste Depot. Public place bins are emptied seven days per week to ensure the streets are kept free of litter and

⁹Google Maps routing using the location of the town with respect to the Mudgee Waste Management Depot

there is capacity in the bins for disposal as required. Council has an on-going capital works program to upgrade street bins in all towns.

4. Focus areas and recommended programs

4.1 LANDFILL MANAGEMENT AND PRICING

KEY OUTCOME 1: Council adopt a system by which the full cost of waste disposal activities (including a potential Section 88 levy) are recovered from the sections of the community responsible for generating the waste.

Operating the Mudgee Waste Management Depot is a significant cost to the Mid-Western community. It comprises a large proportion of the waste budget. Having and maintaining a landfill not only represents a substantial current cost but also a significant cost to future generations.

One of the central principles of sustainable resource management is ensuring present generations do not reduce the ability of future generations to have an equal quality of life. Current waste generators paying the full cost of waste disposal today is consistent with this principle of intergenerational equity.

4.1.1 COST PER TONNE LANDFILLED

The cost per tonne of waste landfilled can be roughly estimated from the expenditure at the MWD. For the purposes of this strategy Council has used the EPA's full cost of landfill calculator to determine a cost per tonne of waste land filled. This includes all operating costs associated with the landfill including business unit on-costs and estimated closure costs of the current cell. The calculator does not include items such as the recycling facility, collection costs, internal transfers or rural waste transfer station costs. These figures will need to be updated as project work continues on the new cell and those project costs become known.

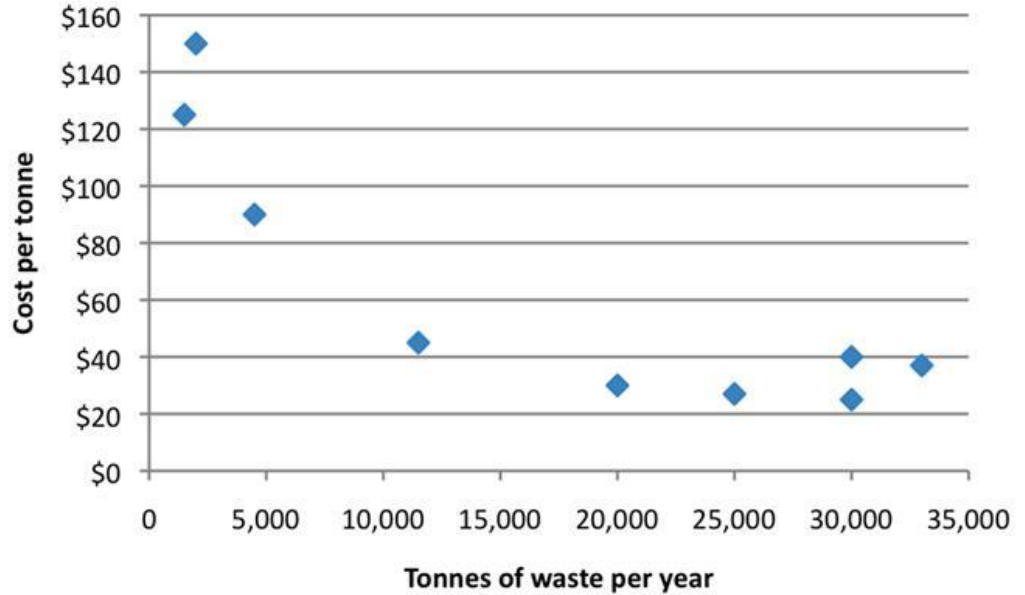
Council figures using the calculator indicate a total landfill operational expenditure of \$1,435,300 per annum including an indicative price for remediation of the site at the end of its life. This would include the cost of capping, landfill gas infrastructure, irrigation and revegetation. Various factors such as: the final surface area of the landfill, availability of clay, scope of the landfill gas collection system and regulatory changes will determine the actual figure. Post closure management must also be taken into account which will represent an ongoing cost including: maintaining the integrity of the capping, slashing vegetation on the final landform and environmental monitoring (surface water, groundwater, leachate and landfill gas). For the purpose of this Strategy the closure and rehabilitation costs were spread over the remaining life which Council has estimated at 20 years. The amortisation of capital costs over the remaining life of the MWD allows scope for recouping of post-closure management and monitoring costs.

The MWD landfills approximately 30,000 tonnes annually, dividing the operational expenditure and closure/rehabilitation costs by this amount results in

a cost of around \$47.84 per tonne of waste landfilled. Including the transfer stations brings the full annual cost of providing waste management in the Mid-Western Region to \$2,318,400¹⁰ or \$77.30 per tonne.

Figure 3 below displays the cost per tonne needed to cover establishment, operations, site closure and rehabilitation and post-closure costs for a number of small Australian and New Zealand landfills.

FIGURE 3 - EXAMPLES OF CURRENT PRIVATE COSTS FOR SMALL AUSTRALIAN LANDFILLS 2009¹¹



At a cost of close to \$50.00 per tonne the MWD is operating within the upper range expected for a landfill accepting 30,000 – 35,000 tonnes per year.

It is also useful to compare gate fees with another regional Council; Muswellbrook Shire Council to the east operates a similar scale landfill accepting in the vicinity of 30,000 tonnes of waste per year. The Muswellbrook Waste Management Facility has a C&I putrescible waste charge of \$187.45¹² (gst inc.) per tonne. Removing the Section 88 levy (\$53.70/tonne RRA) results in a figure of \$133.75 per tonne which is significantly higher than Mid-Western Council’s C&I charge of \$92.00 per tonne.

4.1.2 SECTION 88 LEVY

The Section 88 levy commenced on the 1st of July 2009 in the Regional Regulated Area which is adjacent to Mid-Western Shire. It commenced at a flat rate of \$10 per tonne for 2009/10 but increases each year by \$10 plus CPI until it reaches \$70/tonne by 2016. It is currently at \$53.70 per tonne of waste landfilled. It is not clear yet whether the NSW government will seek to expand the Section 88 Levy to cover western NSW. The NSW Government rejected the following recommendation from the 2012 Waste Levy Review:

“Recommendation 16. The levy should be applied across the whole of NSW, with small regional landfills receiving <5,000 tonnes of waste per annum

¹⁰ 2013/14 Mid-Western Regional Council Delivery Program

¹¹ BDA Group for DEWHA: The Full Cost of Landfill Disposal in Australia, 2009

¹² 2013/2014 Muswellbrook Shire Council Fees and Charges

remaining exempt from the levy, given the lack of economies of scale required to support necessary supporting infrastructure.”

The government rejected the recommendation on the grounds of inadequate consultation:

“The consultation with affected councils on the broadening of the waste levy base will also address alternative voluntary mechanisms, the practical application and costs of the proposed levy threshold of 5000 tonnes per year on existing landfills, and the most appropriate mechanism for dealing with new small rural landfill sites greater than 200 tonnes. The result of this consultation will be further considered by Government in mid-2013.”

The EPA has commenced informal discussions with potentially affected councils and the formal consultation process on the proposal to extend the coverage of the levy begun in early 2014. This includes face-to-face consultation sessions with regional councils.

At the current rate of \$55.70 per tonne the Section 88 contribution for MWD would total \$1,671,000 for the 30,000 tonnes of waste per year landfilled. Council would be required to pay the levy on all material that enters the MWD. Material that is taken off site for recovery is claimed off the following months payment.

The Section 88 levy would have greatest impact on Councils current method of charging a general availability charge for domestic waste management. This would require an increase in the Domestic Waste Management Charge of approximately \$39 to cover the 5,114 tonnes of waste generated by 7,323 properties in 2013. The General Waste Charge would also increase by approximately \$31 to cover the 6,746 tonnes of domestic drop-off waste. Such an increase in the general waste charge would reinforce the fact that residents generating small amounts of domestic waste would be subsidising large domestic generators. Collecting an upfront charge for unlimited waste disposal also leaves Council vulnerable to yearly fluctuations in the amount of municipal waste delivered to the MWD.

Applying the Section 88 levy to C&I and C&D wastes would be relatively straightforward as it can be charged on the weighbridge at the time of disposal.

Recommendation

Council will ensure that the cost associated with operating the MWD is consistent with industry practice for comparable landfills. The cost of closure, rehabilitation and post-closure monitoring will be taken into account when calculating future fee structures. As the Mudgee waste depot has around 35 years of life remaining relatively minor adjustments will be made to incorporate these future costs. Council will consider establishing a landfill closure reserve.

Council will oppose the extension of the Section 88 levy to cover the Mid-Western Region. This will include sending representatives to EPA consultation sessions and lobbying members for State Parliament. In the event that the Section 88 levy is extended Council will increase the general waste charge and the domestic waste management charge to reflect the significant increase in costs. The levy will be applied to the price per tonne for C&I and C&D waste disposal.

Long term, Council should consider a fee structure such as a user-pays system that rewards generators of small amounts of waste through waste minimisation techniques. This will help minimise the Councils exposure to the financial liability incurred by the Section 88 levy extension.

KEY OUTCOME 2: To operate the Mudgee Waste Management Depot in accordance with all relevant legislation, industry standards and accepted best practice.

Council must stay abreast of legislative and regulatory changes, ensure all management documents are up to date and the site is managed to ensure compliance with these evolving rules of operation. It is an imperative that Council follows the landfill filling plan, that has been developed by de Witt Consulting in 2013 to ensure waste is deposited in a manner which maximises remaining air space and the life of the landfill and ensures the final contours are achieved.

Mid-Western Regional Council's current practice of accepting clean fill at no charge is resulting in several operational challenges. Firstly is a lack of storage space; due to years of landfilling the MWD has limited flat surfaces to stockpile large amounts of clean fill. Secondly is heightened dust generation; the newly constructed (2013) Mudgee Sewer Treatment Plant (STP) lies directly to the south of the MWD. The Bureau of Meteorology long term wind direction plot for the Mudgee (George Street) station indicates that the prevailing winds in the afternoon come from the north. This results in dust being deposited over the STP site. Lastly, the amount of airspace in a landfill is a finite resource. Utilising excessive amounts of freely delivered clean fill means that Council is unable to monetise the airspace and as such cannot contribute to the reserves required for closure and remediation.

Council may wish to investigate the use of Alternate Daily Cover (ADC) on future landfill cells which would enable MWRC to minimise cover material requirements, maximise the airspace available for waste disposal, reduce the need to attract clean fill and reduce dust generation. Soil used for cover purposes can comprise up to 15% of the final landfill volume. Achieving even 5% soil reduction represents an additional \$1,100,000 of potential revenue over the remaining life of a landfill cell with 300,000m³ of airspace. Regional councils such as Muswellbrook Shire Council and Coffs Harbour City Council are currently using ADC.

Landfill occupiers are free to specify any alternative cover material (foams, mulch, etc.) provided they can demonstrate compliance with the performance goals specified in benchmark Technique 33 of the Environmental Guidelines: Solid Waste Landfills 1996:

- limiting run-on and infiltration of water
- controlling and minimising risk of fire
- minimising emission of landfill gas
- suppressing site odour
- reducing fly propagation and rodent attraction
- decreasing litter generation

A number of ADC options exist, and one or more of the following could be used at the MWD subject to EPA approval:

- Tarpaulin style covers and lid style covers for non trafficable areas;
- Fibre mulch applied by spray (potentially including a seed mix) for non trafficable areas;

- Other spray on cover products for non trafficable areas;
- Composts & mulches blended with 10% VENM for non trafficable areas; and
- Crushed brick /concrete/ asphalt for trafficable and non trafficable areas.

4.1.3 RESIDUAL WASTE BALER

The current Tana compactor used at the MWD is approaching the end of its operational life; frequent breakdowns are disrupting landfill operations. Impact Environmental was asked to investigate costs associated with baling residual waste.

The baling of waste is undertaken in order to:

- allow for a screening process to recover re-usable resources from the waste stream;
- compact mixed waste to preserve landfill space;
- ease of operations (such as daily cover);
- remove the need for an on-site traditional compactor; and
- minimise environmental impacts (e.g birds and rodents) at the site.

In order to examine the costs associated with baling residual waste in the Mid-Western Region it is helpful to analyse another local Council's experience. A Council located in northern NSW landfills approximately 8,000 tonnes of baled residual waste per year. Council staff indicated that there was numerous capital costs associated with setting up waste baling infrastructure which included:

- New baler and steel belt in-feed conveyor costing around \$800,000;
- Construction of a domestic and commercial drop-off transfer station which also houses the baler \$500,000.

Waste baling also has numerous operational costs which include:

- Maintenance (scheduled and preventative): Up to \$200,000 per annum;
- Electricity usage: Significant increase of around 200% from pre-baler levels;
- Tie wire: Up to \$20,000 per annum;
- Equipment: Specialised equipment and tools, used for the maintenance and service work;
- Staff costs: To comply with a WHS risk assessment a minimum of two staff are required to work on the transfer station floor in addition to one in a skidsteer loader;
- Plant costs: A skidsteer loader is required to sort through the waste and push it into the baler, a haulage vehicle is needed to transport the baled waste to the landfill where an excavator stacks the bales and applies daily cover.

The main disadvantage of baling waste is that the facilities ability to process waste is directly dependant on the availability of the baler. Disruptions to landfill operations can include:

- Daily, weekly, monthly & annual inspections;
- Daily, weekly, monthly & annual maintenance/service schedules;

- Housekeeping: Cleaning the machine and site floor which also helps reduce the chances of breakdown problems;
- Sorting of waste material: Balancing resource recovery with efficiency and removing material unsuitable for baling.

Waste baling becomes more economical when waste haulage distances of over 30 km are required. In Mid-Western Regional Councils case, the proximity of the Mudgee Waste Management Depot to Mudgee means that these savings would not be fully realised.

Baling is suited for sites which have low amounts of cover material, high groundwater table and close proximity to developed areas. Neither of these is seen to be issues at the MWD. Also, converting to baling waste may require design alterations to the final cell plans.

The density of baled waste can range from 655 to 840 kg/m³; a properly operated compactor is capable of matching and exceeding this figure. Achieving a high waste density is crucial for Mid-Western Council as it commences construction of the last cell at the waste depot facility and seeks to use the remaining airspace as efficiently as possible.

Recommendation

Council will continue to follow the landfill filling plan, that has been developed by de Witt Consulting.

Council will budget for a replacement compactor in the Plant Replacement Program.

Council will investigate and trial the use of Alternate Daily Cover before seeking approval from the EPA for a licence variation allowing its use in order to reduce dust generation from the MWD.

Council should undertake an independent environmental compliance audit of the site during 2014 / 2015 in line with the Northern Region EPA audit system as this is likely to be applied to the Mid-Western region.

4.2 TRANSFER STATION MANAGEMENT

KEY OUTCOME 1: Install a system by which all material collected from the network of transfer stations is documented.

It is difficult for Mid-Western Regional Council to manage the network of transfer stations site without having any way of quantifying the waste delivered to the site. Council's ability to operate the network of transfer stations in a cost effective manner is undermined by a lack of accurate information on the sources of waste and types of waste entering the sites. If Council knew how many tonnes of waste were collected from each transfer station it would be able to ensure it is receiving value for money.

In the absence of waste tonnage data, Table 9 below provides an indication of the volume available for disposal at the transfer stations.

TABLE 9 –TRANSFER STATIONS

rural waste transfer station	NUMBER OF bins	number of collections per week	CUBIC METRES COLLECTED PER WEEK
Birriwa	6	1	18
Bylong	6	1	18
Cooyal	6	4	72
Goolma	7	2	42
Gulgong	11	7	231
Hargraves	6	2	36
Home rule	8	7	168
Ilford	8	2	48
Kandos	-	3	90
Lue	7	3	63
Queens pinch	8	7	168
Ulan	7	3	63
Windeyer	6	2	36
Wollar	5	1	15
Total	91	46	1068

Source: Mid-Western Regional Council

For the purpose of this Strategy it was assumed that 70% of the drop-off waste in the Mid-Western Region was delivered to transfer stations; this amounts to 5,082 tonnes per annum¹³. The transfer station network at Mid-Western Council has 55,536 m3 of bin space available for collection annually. This equates to a waste density of 0.10 tonnes/m3, far below the standard uncompacted general waste density of 0.22 tonnes/m3. This low density could indicate:

- an oversupply of disposal volume in Mid-Western Councils transfer station network; and/or
- large amounts of bulky waste such as furniture being placed in bins. This is the more likely scenario.

Council’s current practice of having 90% of households within 15 km of a waste disposal facility is for convenience of the rate payer. It is important that Council begins to measure the amount of waste being generated at each transfer station to enable informed decisions on their future operation. This could potentially include fewer bins, reducing the collection frequency or rationalising the number of transfer stations.

It is recognised that issues of illegal dumping at each waste transfer station may skew the capacity calculations as many load of waste that should be placed in the bins are placed on the ground in the bulk collection areas.

Recommendation

Council will begin recording the number of bins requiring servicing and an estimate of the waste present in each bin.

KEY OUTCOME 2: Operate the transfer stations in an efficient and safe manner.

The current operation of the transfer stations provides business issues for Council in managing the facilities to keep them clean, tidy and safe from a public access point of view and a safe workplace aspect.

¹³ Extrapolation of weighbridge records

It costs Council around \$880,000 per year to operate the transfer station network. This includes the staffing and maintenance of the transfer stations and the transport of waste to the MWD. A recent review of landfills and transfer stations in the NetWaste region by Impact Environmental revealed that Mid-Western Council operates the most landfill and transfer station facilities out of the 28 member Councils. Rationalising waste transfer operations will allow Council to reduce equipment, construction, handling and transportation costs.

Transfer station rationalisation would need to occur in conjunction with an expansion of the kerbside collection system so that residents' level of service is not compromised. Potential areas include Home Rule, Queens Pinch and Cooyal as these are recognised as high density rural areas. It is estimated that extending the kerbside collection of municipal waste and recycling to these areas will cost around \$270,000 per year not including initial capital set up costs; however there would also be an increase in revenue through additional service fees charged through the domestic waste management charge to rural properties. There would be limited savings from the transfer station closure as Council would still need to maintain the current collection trucks to service the other rural facilities. Council figures indicate savings of around \$60,000 per year would be expected which would primarily come from removing the need to clean up and maintain the closed facilities and staff overtime. Rationalisation will help council manage its liability in the event that the Section 88 levy is introduced. Council will find it difficult to equitably charge higher waste producers through the Mudgee Waste Depot weighbridge when nearby transfer stations are open 24 hours / 7 days.

Also of concern to Council is the improper disposal of waste across the transfer station network, particularly at the unmanned sites. In 2013, 1,725 tonnes of improperly disposed waste were collected by Council representing a significant cost in wages and plant. Council will seek to limit the ability for people to dump waste from trailers on to the ground at the unmanned transfer stations.

This can be achieved through promoting community ownership of the transfer stations and making the areas available for dumping much less. After consultation with the communities at Bylong and Birriwa Council installed lockable gates on the transfer stations. Residents were provided with a key on the understanding that they were responsible for the appropriate use of the facility and keeping it locked. This method has proven to be effective in reducing visits to the facility at Bylong from non Mid-Western residents and a significant decrease in the amount of inappropriately dumped waste. Further this has alleviated Council of the need to carry out regular and expensive clean-ups of these facilities located a long way from Mudgee. Since the facility was locked Council has undertaken one clean-up and one community clean-up day at Bylong.

This method will not be suitable at all transfer stations. However, the need to control access, limit illegal dumping and prevent non-residents using these facilities needs to be a priority. Removing the bulk areas from unlimited open access will assist in controlling waste disposal, reduce clean-up costs and satisfy EPA requirements.

It should be remembered that rural waste transfer stations are primarily a drop off centre for house hold waste only and are not designed for the disposal of commercial waste, chemicals, tyres, oils etc.

Recommendation

Council will undertake community consultation to determine the willingness of the community to accept a kerbside collection in return for transfer station rationalisation in areas identified as being suitable and economically viable.

Council will promote community ownership of transfer stations; communities will be provided with a key on the understanding that they are responsible for the appropriate use of the facility and keeping it locked. Council will offer one clean-up and one community clean-up day per year at each locked facility where this has been identified as a suitable solution.

Council will progressively remove the bulky waste areas from rural waste transfer stations and provide a routine bulk drop off service to those communities that is supervised and controlled.

4.3 MUNICIPAL WASTE

KEY OUTCOME 1: Council will increase its recovery rate towards the average for Councils in the N/4 (Region/DLG Group) classification.

The NSW EPA has classified Mid-Western Council Region N, Department of Local Government Group 4¹⁴. These groupings are based on population and socio-economic factors. Table 10 below contains the municipal waste recovery rate for all Councils in the N4 grouping.

TABLE 10 – REGION N DLG 4

Council	Total MUNICIPAL RECOVERY RATE	KERBSIDE
Albury	42.2	Recycling, Organics, MSW
Armidale Dumaresq	64.2	Recycling, Organics, MSW
Bega Valley	43.0	Recycling, Organics, MSW
Broken Hill	29.0	Organics, MSW
Deniliquin	4.5	MSW
Dubbo	45.6	Recycling, MSW
Eurobodalla	49.2	Recycling, Organics, MSW
Goulburn Mulwarree	58.4	Recycling, Organics, MSW
Griffith City	22.3	Recycling, MSW
Lithgow	15.8	Recycling, MSW
Mid-Western	24.4	Recycling, MSW
Orange	39.8	Recycling, MSW
Queanbeyan	50.4	Recycling, Organics, MSW
Tamworth Regional	55.2	Recycling, Organics, MSW
Wagga Wagga	52.3	Recycling, Organics, MSW
AVERAGE	39.8	

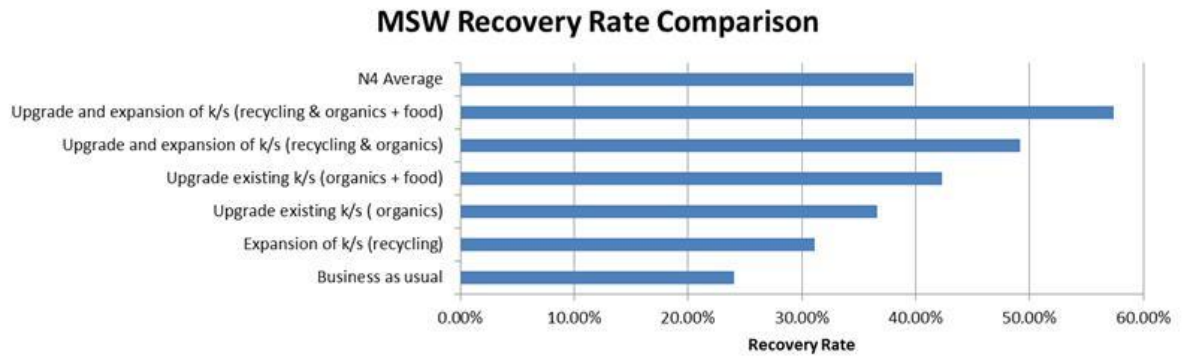
Source: NSW Local Government Waste and Resource Recovery Data Report 2011–12

The N4 grouping has an average municipal waste recovery rate of 39.8% which is above Mid-Western Councils recovery rate of 24.4%. As Mid-Western Council is one of the smaller councils in the N4 grouping it lacks certain economies of scale that are afforded to the larger councils.

Figure 4 below displays potential recovery rates for various options that Mid-Western Council has at its disposal to increase the recovery rate of municipal solid waste. Specifics regarding these options are detailed later in the strategy.

¹⁴ NSW Local Government Waste and Resource Recovery Data Report 2011-12

FIGURE 4 – COMPARISON OF POTENTIAL MSW RECOVERY RATES



Source: NSW Local Government Waste and Resource Recovery Data Report 2011–12

Recommendation

Council's initial municipal waste recovery target will be to maintain its standing in relation to neighbouring Councils as shown previously in Table 4. The long term target will be to increase Mid-Western Regions recovery rate towards the N4 grouping average as shown in Table 10 above.

4.4 KERBSIDE COLLECTION

KEY OUTCOME 1: To ensure opportunities to expand existing kerbside collection activities and programs are realised.

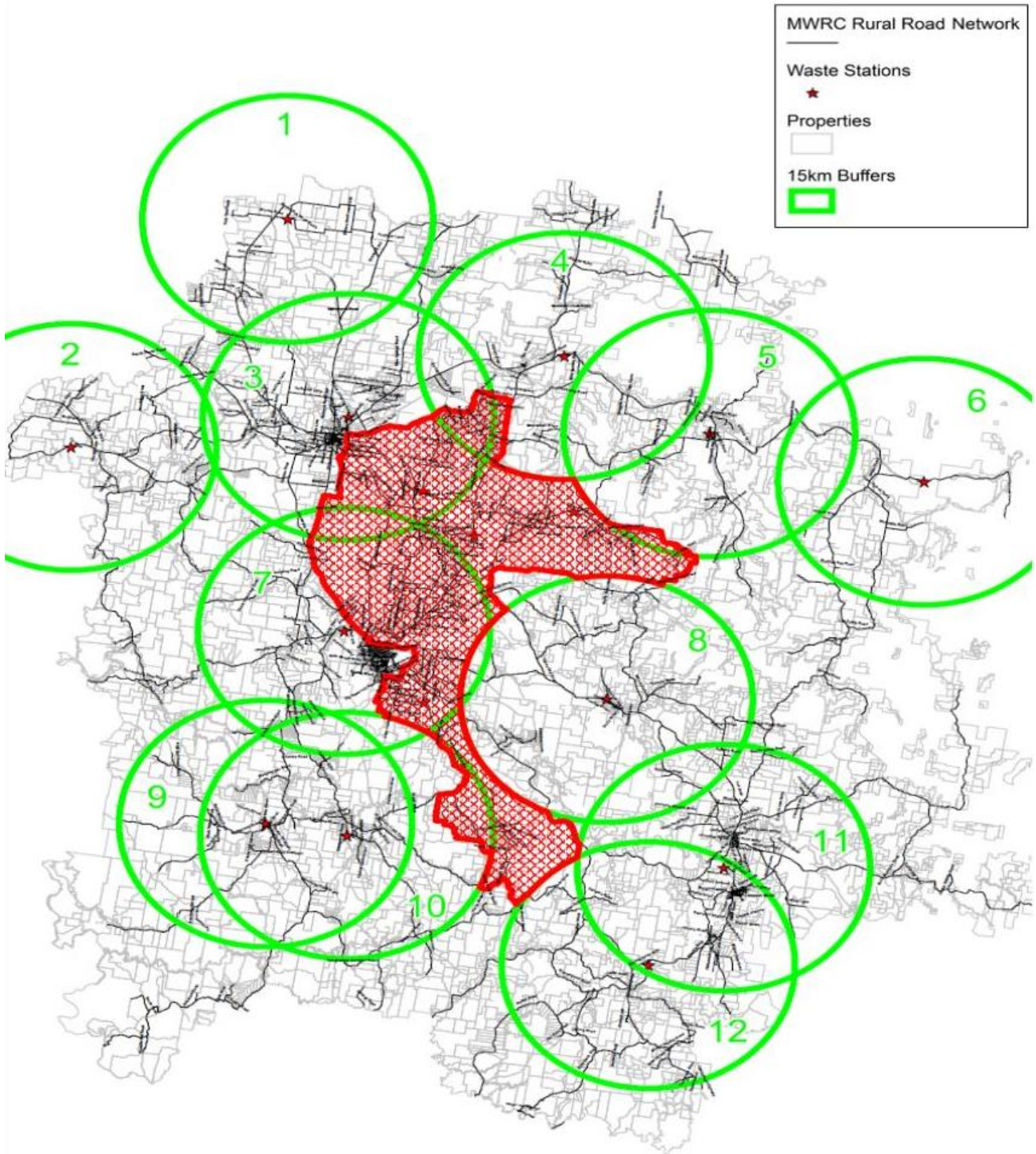
4.4.1 MUNICIPAL SOLID WASTE

The rural waste transfer stations service 4,810 properties in the Mid-Western region. The possibility exists to expand the kerbside waste collection to cover approximately 2,000 of these properties. It is understood that the properties most likely to be offered such a service would be located either at or en route to the following villages:

- Home Rule
- Queens Pinch
- Frog Rock
- Cooyal

Figure 5 below indicates the areas covered by the 15km radius to a rural waste transfer station (green circles) and possible future availability (red hatching) of additional kerb-side collection.

FIGURE 5 – MAP OF CURRENT WASTE TRANSFER STATION COVERAGE AND POTENTIAL FUTURE KERB-SIDE COLLECTION AREA



Using the current waste generation of the 7,323 properties serviced by the kerbside MSW collection it can be estimated that extending the service in its current form would result in an additional 1,400 tonnes of MSW per year. This would require approximately 20% of extra capacity in the current collection fleet of three trucks. The increase in waste would most likely be offset by a decline in the amount of waste delivered to the transfer stations.

Council can expect an increase of at least \$240,000 per year to provide a kerbside MSW collection to 2,000 additional properties. For the purpose of this Strategy it was assumed that the majority of the increase would be through wages and plant expenses.

Council could consider expanding the kerbside MSW collection incrementally, over the course of two or three years. One of the benefits of this arrangement is that the costs could be spread over time, enabling Council to increase the DWMC slowly.

4.4.2 RECYCLING

It is envisioned that the expansion of the kerbside recycling would occur in conjunction with that of the MSW as detailed above.

Using the current waste generation of the 7,323 properties serviced by the kerbside recycling collection it can be estimated that extending the service in its current form would result in an additional 600 tonnes of recyclables per year. This increase in waste would most likely be offset by a decline in the amount of waste delivered to the transfer stations.

Extrapolating the current collection costs Council can expect an increase of at least \$90,000 per year to provide a kerbside recycling collection to 2,000 additional properties. For the purpose of this Strategy it was assumed that the majority of the increase would be through wages and plant expenses.

As mentioned previously, an incremental expansion of the kerbside recycling service would enable Council to determine if additional collection vehicles were required, especially if the expansion occurred simultaneously with a reduction in the residual waste bin size/collection frequency.

Recommendation

An internal detailed financial assessment of the extension of the kerbside collection will be undertaken so that Council is aware of potential risks and benefits of extending the system beyond urban areas.

Council will undertake community consultation to determine the willingness of the community to finance a kerbside collection in Home Rule, Queens Pinch, Frog Rock and Cooyal areas. A survey will be developed and posted to all households in the eligible areas. Should the majority of residents support the service then the intent will be to charge the DWMC to all properties that can be provided with the service, as currently is the case with urban properties.

KEY OUTCOME 2: Reconfigure the kerbside collection to provide a cost effective and sustainable system resulting in reduced waste generation and increased recovery of recyclables.

4.4.3 MUNICIPAL SOLID WASTE

The NSW average weekly kerbside household waste generation dropped slightly to 11.7 kg in 2011–12¹⁵. Residents in the Mid-Western Region generate 13.43

¹⁵ NSW Local Government Waste and Resource Recovery Data Report 2011-12

kg per week which is above the state average and above the average for 240L residual waste bins collected weekly as shown below in Table 11.

TABLE 11 – AVERAGE KERBSIDE RESIDUAL WASTE COLLECTED BY COLLECTION SYSTEM

Bin size	Frequency	Number of Councils	Average collection (kg/hh/week)
120L	Weekly	30	10.7
140L	Weekly	36	10.8
240L	Weekly	72	12.0
140L	Fortnightly	2	6.9
240L	Fortnightly	5	8.2

Source: NSW Local Government Waste and Resource Recovery Data Report 2011–12

As can be seen above, the systems with the lowest waste generation involve fortnightly collection of residual waste. The 140L bin size collected fortnightly shows the lowest weekly average collection at 6.9 kg, but only two councils use this system type. A kerbside food and garden organics collection is required to implement fortnightly collection of residual waste. An optional weekly service must be considered for households with large families or with products such as nappies. Reducing the mixed waste service to fortnightly would typically save around \$0.30 per week per service i.e. \$15 per annum¹⁶. At the current service levels this would amount to \$109,845 across the Mid-Western Region.

An alternate option is reducing the bin size to 120L/140L while retaining the weekly collection frequency. This is the preferred service standard recommended by the EPA¹⁷ as smaller residual waste bin encourages and reinforces recycling and waste avoidance behaviours. This would enable Mid-Western Council to reduce the amount of waste to landfill while also increasing the efficiency of the collection trucks.

4.4.4 RECYCLING

Additional efficiencies may be realised through converting from dual stream to commingled kerbside recycling. The current system of alternating fortnightly Paper and Cardboard and Aluminium, Steel and Plastics effectively means that Council is providing a weekly collection of recyclables.

Standard commingled recyclables include:

- recyclable paper and cardboard including newspapers, magazines, phone books, cardboard packaging
- glass bottles and jars
- steel cans and aerosols
- aluminium cans, packaging and foil
- all plastic containers

Table 12 below displays the relationship between bin size, collection frequency and average collection across a number of Councils in NSW.

¹⁶ Organics Management Options for the Netwaste Region, 2013

¹⁷ Best bin systems: Preferred resource recovery practices by local councils 2012

TABLE 12 – AVERAGE KERBSIDE HOUSEHOLD RECYCLABLES COLLECTED BY COLLECTION SYSTEM

Bin size	Frequency	Number of Councils	Average collection (kg/hh/week)
240L	Weekly	7	5.4
240L	Fortnightly	99	5.2
240L split (paper/cardboard)	Fortnightly	4	4.3
Crate	Weekly	6	4.8

Source: NSW Local Government Waste and Resource Recovery Data Report 2011–12

Using the above data it can be estimated that converting to fortnightly commingled recycling could result in a drop of 0.5 kg/hh/week; from the current 5.8 kg/hh/week to 5.2 kg/hh/week. Overall this would mean a slight reduction from 2,206 tonnes per year to 1,980 tonnes per year.

If the mobile garbage bins (MGB's) Council use for waste are in reasonably good condition the capital costs of introducing a commingled kerbside collection service for recycling can be minimised by converting the existing recycling MGBs into commingled MGBs. Under this scenario, the Paper and Cardboard MGB would be designated as the commingled MGB which would free up the Metal, Aluminium and Plastic MGB for a potential organics collection. The organics collection is discussed in Section 4.5 Organics Management.

If Council wished to provide new bins a cost of around \$55-\$75 per bin is to be expected. This would result in a cost of up to \$550,000 for the 7,323 services.

Recommendation

The primary motivation to downsize to a smaller residual waste bin is a reduction in waste disposal costs. As Council operates the Mudgee Waste Depot the cost reduction will not be realised. Council will therefore continue with the current collection method. In the event that the Section 88 levy is extended to the Mid-Western Region council will compare the cost of purchasing smaller bins with the avoided Section 88 savings over a 10 year period.

The need to upgrade the materials recovery facility (MRF) presents an opportune time for Council to convert to kerbside commingled recycling. The benefits of converting to commingled recycling include a reduction in costs associated with collection, increased capacity in the existing truck fleet and only a small reduction in tonnages. There will be no need to purchase new bins as Council can repurpose the current bins.

KEY OUTCOME 3: Investigate options for future processing of recyclables

Council's current process of handling collected recyclables involves sorting and baling locally at the Materials Recovery Facility located at the Mudgee Waste Depot, prior to being transported for reprocessing. The current MRF has a number of limitations, namely a lack of processing capacity and sealed stockpile areas. This has resulted in unprocessed recyclables being hauled directly to Visy in Sydney when processing capacity is exceeded.

Council's decision on whether to convert to commingled recycling will directly impact on the scope of upgrades required at the MRF. The MRF in its current state is not capable of handling the future population growth of the Mid-Western Region or any expansion of the kerbside collection to additional villages.

An upgraded MRF capable of processing commingled recyclables would still principally rely upon manual sorting. Manual sorting of recyclables does pose some workplace health and safety risks but the small quantity of recyclables generated in Mid-Western Shire would make an investment in a fully automated MRF uneconomical. These WHS risks are considered to be manageable due to Councils long term operation of the current facility.

A Council in the north of NSW recently constructed a MRF capable of processing 10,000 tonnes per annum. The capital cost of construction was around \$1,200,000 which involved:

- An Extension of the shed;
- Hopper;
- Two incline conveyors;
- Trommel for paper and cardboard;
- Air separator for glass and plastic;
- Eddy current and magnetic separator for aluminium and steel.

It is reasonable to assume that any upgrades to the MRF at the MWD would be lower than this figure due to lower throughput required and less automation. However, it is also worth noting that some of these costs will be fixed and will not scale down.

A local MRF would produce higher quality recyclables which will have more financial value. It will stimulate the local economy by creating local jobs for a disadvantaged section of the community. A local solution does not expose Council to the high environmental and financial cost of long distance haulage of unsorted recycling, the financial cost of which will increase under any carbon tax.

The alternative involves constructing a transfer station at the MWD and transporting the recyclables to Sydney. A nearby Council transports unprocessed commingled recyclables 400km to the VISY Smithfield MRF on walking floor trailers. The costs involved in such an operation include haulage and the gate fees at VISY. Discussions indicate a cost of around \$80 per tonne for haulage, with VISY charging no gate fee to accept the material.

The haulage distance from Mudgee to Sydney is around 270 km. It would be reasonable to expect a similar price as the shorter haulage distance would be offset by the smaller economy of scale. The estimated cost of hauling 2,206 tonnes of commingled recyclables to Sydney would be around \$180,000 per year.

Capital costs would include the construction of an undercover transfer station where recyclables could be stockpiled and loaded onto walking floor trailers. Using the NSW EPA's Handbook for Design and Operation of Rural and Regional Transfer Stations a capital cost of around \$400,000 to \$500,000 is to be expected. The potential exists to upgrade the existing outdoor transfer station which would lower the costs significantly.

Recommendation

Council has indicated that it places a priority on the employment of Australian Disability Enterprise(ADE) staff in the MRF; in this role they value add to the

collected recyclables. Council will need to identify what upgrades are necessary to increase the throughput of the MRF to enable it to handle future population growth and potential expansions of the kerbside collection. Council's decision on whether to collect commingled recyclables will impact on the scope of the upgrades. At a minimum it is expected that the upgrades would comprise:

- An incline conveyor.
- A bounce conveyor to separate paper and cardboard;
- A magnetic separator to separate tin cans.

Site visits to other regional MRF's of similar scale, namely Muswellbrook and Cowra, will help Council refine the necessary upgrades.

4.5 ORGANICS MANAGEMENT

KEY OUTCOME 1: To investigate providing kerbside organics collection to eligible properties organics in a way which secures best value for the community.

Greenwaste and timber are delivered to the Mudgee Waste Management Depot where this material is stockpiled and processed to provide a mulched organic material available to the local community. The local community is delivering approximately 1,483 tonnes per annum¹⁸ of this greenwaste and timber to the Mudgee WMD. This is typical of LGAs where there is a variety of options for the disposal or re-use of garden organics. Usually this material is not removed from the rural properties and is composted or left for use as mulch.

The question for Council is whether providing a kerbside collection service for garden organics is the best option. It is well established that providing a kerbside organics service increases the generation of a stream of waste material that was previously dealt with by the householder. Where food remains in the general waste stream, there is a challenge to try to remove or capture this reusable material. Another consideration for the collection of garden organics for Council shall be whether or not to include food with garden organics.

Co-collection of domestic food waste and garden organics has been happening in Australia for some time at Coffs Harbour, Lismore, Port Macquarie Hastings, Camden, Penrith and Broken Hill. Removing food waste from the general waste stream reduces the amount of waste deposited to landfill and reduces to the environmental issues associated with landfilling putrescible material. A Council in northern NSW who introduced a food and garden organics collection in 2012/2013 experienced a 13% drop in residual waste which required landfilling.

An average NSW household generated 6.1 kg of kerbside organics per week as shown below in Table 13. The 13 councils outside of the levy paying area with kerbside organics reported an average collection of 4.4 kg/hh/week¹⁹.

TABLE 13 – AVERAGE KERBSIDE ORGANICS COLLECTED BY COLLECTION SYSTEM

Bin size	Frequency	Number of Councils	Average collection (kg/hh/week)
240L	Weekly	7	5.4
240L	Fortnightly	99	5.2
240L split (paper/cardboard)	Fortnightly	4	4.3
Crate	Weekly	6	4.8

Source: NSW Local Government Waste and Resource Recovery Data Report 2011–12

¹⁸ NSW Local Government Waste and Resource Data Report 2011-12

¹⁹ NSW Local Government Waste and Resource Recovery Data Report 2011-12

It is estimated that a fortnightly organics collection of 7,323 services in the Mid-Western Region would generate between 1,625 – 2,361 tonnes of organics (not including food) per year. Including food in the garden organics waste stream requires a higher order processing solution than what is necessary for garden organics alone. A service that includes food is being investigated through a regional contract with the organics being transported to Dubbo waste facility for processing.

As part of this strategy Council needs to consider the type of services that maybe included in any regional opportunities and may consider alternating fortnightly collection of recycling and organics with a the current 240L waste bin or a variation of collection arrangements with the waste bin. This may include a fortnightly collection of waste and or providing a reduction in the size of the waste bin to encourage further separation of waste, recycling and organic materials.

Councils fee structure would need to change to pay for the new services being provided and is normally attached to the Domestic Waste Management Fee. As opportunities become available such as the Dubbo Regional Organics project detailed costs can be provided back to Council of what likely increases in fees to the community might be.

Table 14 below shows the domestic waste management charge of several regional councils with an organics collection. It is important to note the below figures include collection and processing.

Table 14 – COUNCIL’S WITH ORGANICS COLLECTION DWMC

Council	method	collection	frequency	total dwmc
Coffs Harbour	Contractor	Garden organics +food	Weekly	\$400
Armidale Dumaresq	Council	Garden organics	Fortnightly	\$265
Muswellbrook	Contractor	Garden organics	Fortnightly	\$261
Lismore	Council	Garden organics + food	Weekly	\$262
Greater Taree	Contractor	Garden organics	Fortnightly	\$368

Source: NSW Local Government Waste and Resource Recovery Data Report 2011–12

The preferable option is for Council to introduce a fortnightly organics collection while simultaneously converting to a fortnightly commingled recyclables collection. As mentioned previously the Paper and Cardboard MGB would be designated as the commingled MGB which would free up the Metal, Aluminium and Plastic MGB for an organics collection. The main advantage of this option is that Council will not require any additional capacity in the collection fleet as the Metal, Aluminium and Plastic collection would be replaced by the organics. Additional costs would depend on the inclusions which could include ongoing education, kitchen organics bin and the option of biodegradable bags. The key limitation of this option is that it is dependent on Council upgrading the MRF to process commingled recyclables.

There is uncertainty surrounding the EPA’s Draft Raw Mulch Exemption 2014 which prevents kerbside organics from being classified as raw mulch. This would force Council to direct the kerbside organics into a costlier, higher order process. These are discussed in the following section.

Recommendation

Should Council decide to upgrade the MRF and convert to commingled recycling then it will investigate in detail the costs associated with changing the fortnightly Metal, Aluminium and Plastic collection into a fortnightly organics collection

excluding food. Council must decide on the amount of community education required and whether to offer kitchen top organics bins and biodegradable bags.

Participating in regional collection contracts may provide an opportunity to introduce the service at a lower cost however this will be dependent on the NetWaste region securing adequate organics processing capabilities.

Regulatory uncertainty surrounding the EPA's Draft Raw Mulch Exemption 2014 must be considered before any decision to collect kerbside organics. Initial draft releases of the exception indicate higher order processing of organics prior to be able to re-sell the product or offer it back to the community.

KEY OUTCOME 2: To secure organics processing capabilities befitting the tonnes collected

The scale of organics processing required at the Mudgee Waste Management Depot will be dependent on the availability of organics collected through a kerbside collection. Whilst there are additional associated expenses, the costs associated with low order processing of organic material (mulching) are, at present, at parity with the cost of landfilling.

The MWD currently receives around 2,800 tonnes of drop-off organic material. It must be noted that this figure is calculated from the NSW EPA's weight conversion factors. A kerbside collection in Mid-Western Region is estimated to generate 1,625 – 2,361 tonnes of organics (not including food) per year.

Council has three options regarding the processing of organics:

4.5.1 Business as Usual

Firstly is to continue with business as usual which involves shredding/mulching organics and stockpiling the product into windrows. This is the lowest option with a standard cost of around \$20 per tonne (7.90 per m³) to be expected for greenwaste shredding/mulching through the NetWaste regional contract.

This option is capable of processing extra organics generated by a kerbside collection as shown by Muswellbrook Shire who is achieving 57.7% diversion rate of municipal waste²⁰. However, Council must consider the following:

- A flat surface is needed to stockpile organics and shredded mulch. Runoff from the storage/processing area must be directed to the leachate ponds;
- Staff and plant are needed to sort through organics and remove contaminants. This would generally involve one operating a loader and one picking through.
- Whether to prioritise the sale price (i.e. recovering shredding costs) or turnover (i.e. minimising square metre footprint)

Cost \$30-40 tonne (operational)

Upgrade at MWD

Secondly the option exists to process collected organics to a higher grade at the MWD. The following technologies were investigated in

²⁰ NSW Local Government Waste and Resource Recovery Data Report 2011-12

Impact Environmental's Organics Management Options for The NetWaste Region, 2013.

Open Windrow:

Open windrow composting is commonly employed in Australia and overseas. It is a relatively simple and inexpensive process. In most instances the operations are entirely uncovered and exposed to the weather; however windrows may be roofed or partially covered by tarps though the latter restricts pile aeration.

The material is stockpiled, then usually though not always shredded. It is then placed in open windrows. After a period of around 4-8 weeks, depending on conditions, the product is generally pasteurised and stabilised. It is then matured for around 4 weeks, then screened to generally less than 25 mm particle size, and blended with other materials such as sawdust, nutrients and soil to produce saleable horticultural products.

Cost \$60-90 tonne (capital and operational)

Aerated Static Pile:

Raw material is placed over the aeration pipes to a maximum height of 3.5m. Air volume controls are then adjusted to the appropriate settings on the air supply unit. The MAF system is currently being trialled in Taree, NSW in consultation with the NSW Environment Protection Authority. At this stage the system is not approved in NSW for processing of food waste organics. There remain issues concerning odour control, uniform pasteurisation, exposure to weather, buffer distances and suitability of feed-stocks. Subject to EPA approval/s and independent cost benefit analysis this system may potentially prove suitable for small scale composting.

Capital costs are relatively low for this system, and aeration speeds up the composting process and reduces site requirements. However, as with open windrow composting there are limitations such as exposure to weather and achieving uniform pasteurisation.

Cost \$100-150 tonne (capital and operational)

Offsite Processing

Lastly, Mid-Western Council could transport collected organics to a dedicated processing facility. The Organics Management Options for The NetWaste Region recommended a maximum distance of 100 km for the transport of organics. There is no dedicated organics processing infrastructure within this radius of the MWD. Table 8 below displays the nearest processing plants.

TABLE 15 – DISTANCE TO ORGANICS PROCESSING PLANTS

	FACILITY NAME	ADDRESS	TECHNOLOGY	DISTANCE
Operational	Euchareena Road RRC	Euchareena Rd, Molong NSW 2866	Tunnel Composting	155 km
Planned	Whylandra Waste and Recycling Centre	Dubbo	Undetermined	Around 137 km

Source: Google Maps, 2014

Utilising the methodology developed in the NetWaste Organics Study it can be estimated that the transport of organics to the Euchareena Road Resource Recovery Centre would be in the order of \$50 per tonne.

Council would be required to pay a gate fee to cover processing costs. This would likely amount to \$93 to \$124 per tonne.

Utilising the above assumptions it can be estimated that the transport and processing of 1,625 – 2,361 tonnes of organics would be in the order of \$232,375 - \$410,814 per annum. This figure does not take into account any penalties arising from excessive contamination and community education resources.

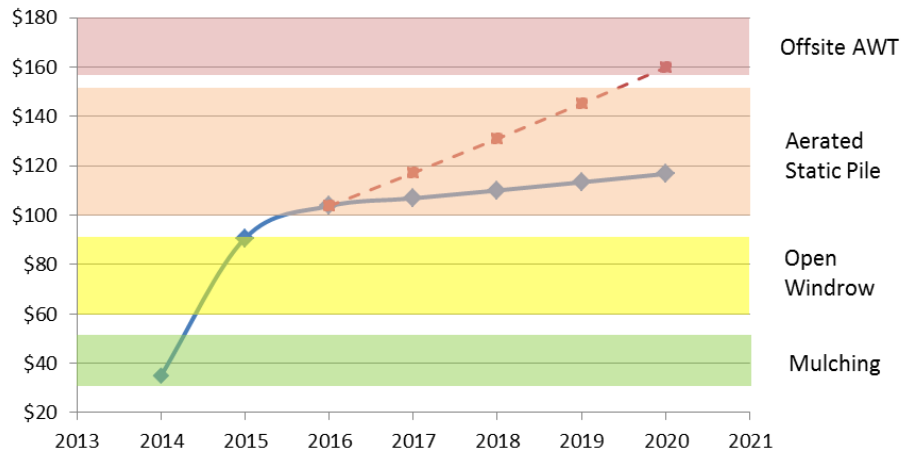
Comparison

Landfilling will become more expensive than organics processing should the Section 88 levy be extended to cover the Mid-Western Region at the RRA rate of \$55.7 per tonne. This will immediately see the cost of landfill jump from around **\$58.50** per tonne to around \$114.20 per tonne.

Figure 5 below graphs an estimate of the cost of landfill including potential waste levy prices. At present the levy is set to increase until 2016. There is uncertainty whether the NSW Government plans to continue increasing the levy by a fixed amount + CPI or will cap it and only increase it by CPI. Scenario 1 in blue is if the levy is introduced in 2015, increases to 2016 and by CPI thereafter. Scenario 2 in red is if the levy continues to increase at the current rate of \$10 + CPI each year. The shaded bars represent the cost range of each processing technology detailed above.

Excluded is the cost of collection which is assumed to be minor as the Metal, Aluminium and Plastic collection can be converted to a fortnightly organics service. Potential revenue from any final products has also been excluded.

FIGURE 6 – AWT VS SECTION 88 LEVY



Mulching/shredding kerbside organics would be the most cost effective solution. This would involve limited changes to the way Council currently operates the MWD. As the focus is on claiming back Section 88 payments Council can offer the product free to residents, community groups or mines. However until the uncertainty surrounding the EPA’s Draft Raw Mulch Exemption 2014 is resolved this is not an option and is unlikely to be so.

Council has time to consider its options, it is not certain that the Section 88 levy will be extended to the Mid-Western region in 2014-2015 or any year thereafter. Once the Draft Raw Mulch Exemption 2014 is resolved Council will be able to make a clearer decision on potential processing options. In the event that the draft exemption is upheld open windrow composting will still be a viable alternative to paying the section 88 levy for landfilled waste. The aerated static pile and offsite AWT options only become viable once the levy has increased for several years. Both of these technologies require specialist infrastructure which may be better managed by an experienced contractor.

Recommendation

Council will consider processing technology as part of the investigation into expanding the kerbside collection.

Council will lobby the EPA for a decision on the Draft Raw Mulch Exemption 2014.

Council will continue with the Business as Usual shredding of drop-off organics through the NetWaste contract in the absence of a kerbside organics collection.

Council will identify opportunities as they emerge regarding large scale organics processing capabilities in the NetWaste region.

Council will identify joint venture opportunities with private business or contractors for process and use of organic materials.

4.6 CARBON EMISSIONS

KEY OUTCOME 1: Council does not become a liable entity as a result of activities at the Mudgee Waste Depot.

At the time of writing this Strategy the Coalition has announced that it will attempt to repeal the Carbon Price Mechanism (CPM) and has since done so replacing it with the Direct Action Plan which aims to reduce CO₂ emissions to 95% of 1990 levels by 2020. The Direct Action Plan identifies the need to reduce emissions created by landfills, to encourage energy efficiency in buildings, composting and recycling, and to introduce alternative transport fuels but does not assign any specific funding to these sectors.

National Greenhouse and Energy Reporting (NGERS) modelling undertaken by Hyder in 2009 indicated that Council is unlikely to exceed the current liable entity threshold of 25,000 CO₂e. The report indicated that the emissions from the MWD will peak at 23,869 CO₂e per year at the time of closure in 2066.

Since 2009 the amount of waste landfilled at the MWD has grown substantially. Impact Environmental used the NGERS calculator distributed by the Clean Energy Regulator to perform a qualitative analysis of emissions from the MWF. A number of assumptions were made:

- The MWD has 35 years of life remaining and will close in 2049;
- The MWD landfilled 19,000 tonnes of waste per year from when it opened 1983 to 2009;
- From 2009 to 2013 the waste grew to 31,000 tonnes per year at a rate of 3,000 tonnes per year;
- From 2013 onwards the waste landfilled grew at a rate of 2% per year;
- No landfill gas capture was utilised.

The calculator provided the following:

- The MWD is currently emitting about 13,432 t CO₂e;
- The MWD will cross the 25,000 t CO₂e threshold in 2030, making Mid-Western Council a liable entity ;
- Post-legacy emissions will peak at 41,045 t CO₂e in 2050.

In order to repeal the former Labor Government's CPM legislation, the Coalition Government will need to pass its repeal legislation through both houses of Parliament. It is not yet clear whether waste management emission reductions programs will qualify for Emissions Reduction Fund (ERF) projects.

The financial implications for liable entities under the Direction Action Plan are yet to be finalised. It is understood that organisations exceeding the 25,000 t CO₂e threshold will still have to report under NGERS but there will be no emissions penalties payable. Instead the ERF will operate similar to a grant scheme whereby organisations looking to improve their environmental performance will compete for federal funding.

A safeguard mechanism will apply at the facility level rather than the company level and will be restricted to facilities with direct emissions of 100 000 tonnes of CO₂e. Company baselines will be set at the level corresponding to the year of highest emissions over the last five-year period.

Recommendation

As Council is not a liable entity at present it will allow the legislative uncertainty surrounding the CPM and the Direct Action Plan to subside before identifying potential opportunities from the Emissions Reduction Fund. The consequences of becoming a liable entity will be considered when considering actions that will reduce waste to landfill such as introducing a kerbside organics collection.

Council will continue to monitor the waste being landfilled at the MWD. If the tonnages continue to increase then consultants will be hired to undertake detailed modelling which will present options for emission reductions.

4.7 COMMUNITY EDUCATION

KEY OUTCOME 1: To promote Council's waste and recycling services and engage in community outreach to ensure all service users know how to correctly separate and manage waste generated.

Future education campaigns will be needed to manage contamination levels in kerbside recyclables and possibly organics in addition to recovering material from the residual waste bin.

Recommendation

Council will engage in regular and ongoing community education programs to ensure all residents are aware of all local opportunities for recycling, the range of waste and recycling services Council offers and how to correctly use these services. Should Council decide to implement a commingled kerbside recycling collection then a targeted education program will need to be developed.

Council education priorities will be best directed by conducting a kerbside waste audit to determine the scope for improvement.

KEY OUTCOME 2: Create an environmentally aware community that considers sustainability when purchasing new goods and disposing of used items or waste.

Council shall actively promote waste minimisation and sustainability throughout the community through many channels including new technology opportunities and NetWaste education programs.

Recommendation

Council will investigate developing targeted applications (APP's) on smart phones and tablets which are becoming increasingly popular in the waste management industry. This allows residents to easily identify their collection date and materials suitable for recovery. Interactive games are also being developed to educate young children.

KEY OUTCOME 3: To promote waste minimisation and recycling in schools.

The promotion of waste minimisation, recycling and general principles of conservation in schools is of great strategic importance in building a community of environmentally educated and aware residents. Through regular meetings with the school, Council can encourage the expansion of recycling where

possible; kerbside recycling can be provided to the schools, preferably at no cost.

Recommendation

Council staff will continue to work with NetWaste staff in forming partnerships with willing schools in the Mid-Western region. Council will offer tours of the MRF facility and reuse centre to interested schools.

4.8 WASTE LESS, RECYCLE MORE

KEY OUTCOME 1: To secure Waste Less, Recycle More funding.

The Waste and Recycling Infrastructure package commits \$250 million over 5 years for targeted but wide-ranging funding that includes new large-scale waste and recycling infrastructure to support communities that pay the waste levy, recycling facility upgrades, drop-off centres, food and garden organics processing, and recycling innovation, as well as support for businesses to increase recycling on site.

The Waste Less, Recycle More initiative also guarantees \$137.7 million over 5 years to help councils support their own waste and recycling initiatives for their local communities, and makes available at least a further \$219 million in contestable grants.

Five key areas of the \$465.7 million package over 5 years include:

1. waste and recycling infrastructure package - \$250 million
2. supporting local communities - \$137.7 million
3. combating illegal dumping - \$58 million
4. tackling litter - \$20 million
5. Improving the operation of the waste levy

A summary of the funding program and its relevance to Mid-Western Shire is on the following page. Grant programs that are limited to the levy paying area are shaded as ineligible and ones that are outside the scope of Councils current waste management operations are shaded unlikely.

Recommendation

Council is best placed to focus its efforts on the Landfill Consolidation and Environmental Improvements grant. Although the scope and requirements of this grant have not yet been finalised by the EPA yet it may represent an opportunity to obtain alternate daily cover for the MWD which will limit dust generation.

Opportunities also exist for Council to target grant funding relating to Littering and illegal dumping.

Local Government Waste & Resource Recovery Program \$137.7 million	Illegal Dumping \$58 million	Littering \$20 million	Organics Infrastructure Fund and Program \$70 million	Waste and Recycling Infrastructure Fund \$60 million	Systems for household problem wastes \$70 million	Recycling Innovation Fund \$15 million	Business Recycling Program \$35 million
Non-contestable funding for councils \$70 million	Regional Illegal Dumping Squads and Programs \$8.3 million	Local litter programs \$10 million	Organics infrastructure (large and small) \$43 million	Resource recovery expansions and enhancements \$10 million	Infrastructure and operation of community recycling centres \$44.3 million	Innovation in shredder-floc management \$5 million	Business advisory services and rebates \$20.5 million
WASIP 2012/13 \$38.7 million	Illegal dumping local council education, community engagement \$5.5 million	Litter prevention programs \$10 million	Food waste avoidance grants and program \$2.7 million	Major resource recovery infrastructure grants \$50 million	Household Chemical Collection events \$11 million	Priority waste innovation program \$8.5 million	Industrial ecology business support \$4.2 million
Regional coordination and strategy \$22 million	Illegal dumping clean up programs \$7.2 million		Organics market development \$3 million		Infrastructure and operation of community recycling centres \$14.7 million	Recycled market development program \$1.5 million	Other business support initiatives \$10.3 million
Landfill consolidation and environmental improvements \$7 million	EPA Compliance \$37 million		Local Government organics collection grants \$17 million				
Relevance:							
Ineligible		Unlikely					

Key:

Local Government exclusive funding (Environmental Trust)	Open contestable grants/programs (Environmental Trust)	EPA programs and compliance, targeted stakeholder programs
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REFERENCES

- A New Local Government Act for New South Wales and Review of the City of Sydney Act 1988, 16 October 2013
- Revitalising Local Government: Final Report of the NSW Independent Local Government Review Panel, October 2013
- NSW Local Government Waste and Resource Recovery Data Report 2011-12
- NSW EPA, Best bin systems: Preferred resource recovery practices by local councils 2012
- NSW EPA, Organics Management Options for the Netwaste Region, 2013
- NSW EPA, Solid Waste Landfill Guidelines, 1996
- Mid-Western Regional Council, Delivery and Operation Plan - 'Towards 2030'

GLOSSARY

Abbreviation	description
AD	ANAEROBIC DIGESTION
AWT	ALTERNATIVE WASTE TREATMENT
C&D	CONSTRUCTION AND DEMOLITION
C&I	COMMERCIAL AND INDUSTRIAL
CENTROC	CENTRAL WEST REGIONAL ORGANISATION OF COUNCILS
CO2-e	CARBON DIOXIDE EQUIVALENT
CPI	CONSUMER PRICE INDEX
CPM	CARBON PRICING MECHANISM
DA	DEVELOPMENT APPLICATION
EPA	NSW ENVIRONMENT PROTECTION AUTHORITY
EPL	NSW ENVIRONMENTAL PROTECTION LICENCE
EFW	ENERGY FROM WASTE
DCCEE	DEPARTMENT OF CLIMATE CHANGE AND ENERGY EFFICIENCY
EMP	ENVIRONMENTAL MANAGEMENT PLAN
GHG	GREENHOUSE GAS
EIS	ENVIRONMENTAL IMPACT STATEMENT
IEC	IMPACT ENVIRONMENTAL CONSULTANTS
LEMP	LANDFILL ENVIRONMENTAL MANAGEMENT PLAN
LFG	LANDFILL GAS
LGA	LOCAL GOVERNMENT AREA
MAF	MOBILE AERATED FLOOR
MBT	MECHANICAL-BIOLOGICAL TREATMENT
MGB	MOBILE GARBAGE BIN
MRF	MATERIALS RECOVERY FACILITY
MSW	MUNICIPAL SOLID WASTE
MUD	MULTI UNIT DWELLINGS
NPV	NET PRESENT VALUE
OSSM	ON SITE SEWAGE MANAGEMENT
OROC	ORANA REGIONAL ORGANISATION OF COUNCILS
ORRF	ORGANIC RESOURCE RECOVERY FACILITY
PA	PER ANNUM
PHLD	PER HOUSEHOLD
POEO	NSW PROTECTION OF THE ENVIRONMENT OPERATIONS ACT
RDA	REGIONAL DEVELOPMENT AUSTRALIA
RRA	REGIONAL REGULATED AREA
RDF	REFUSE DERIVED FUEL

Abbreviation	description
tpa	TONNES PER ANNUM
VENM	VIRGIN EXCAVATED NATURAL MATERIAL
VCU	VERTICAL COMPOSTING UNIT
WTE	WASTE-TO-ENERGY



2015

COUNCIL BUSINESS PAPERS

Ordinary Meeting 4 MAY 2015

ATTACHMENT **6.2.5**

► Draft Amended Code of Meeting Practice

MID-WESTERN REGIONAL COUNCIL

CODE OF MEETING PRACTICE

As amended by Minute No. 209, C/M 9/8/99
As amended by Local Government (Meetings) Regulation, 1999 (Gov.Gaz. No. 98, 27/8/99)
As amended by Minute No. 384, C/M 13/12/99
As amended by Minute No. 166 E/M 19/6/00
As amended by Minute No. 394, C/M 11/12/00
As amended by Local Government (Meetings) Regulation, 1999 (Gov. Gaz. No. 60, 30/3/01)
As amended by Minute No. 208, C/M 12/6/01
As amended by Minute No. G.84/02, 1/7/02
As amended by Local Government (General) Regulation, 2005 (Gov. Gaz. No. 107, 26/8/05) and Minute 18/06 C/M 15/2/06
As amended by Minute No. 204/06 Council Meeting 17/10/06
As amended by Minute No. 217/08 Council Meeting 15/10/08
As amended by Minute No. 6/09 Council Meeting 18/2/09
As amended by Minute No. 88/10 Council Meeting 21/4/10
As amended by Minute No. 276/12 Council Meeting 20/6/12
As amended by Minute No. 128/14 Council Meeting 2/4/14
As amended by Minute No. 257/14 Council Meeting 18/6/14

MID-WESTERN REGIONAL COUNCIL – CODE OF MEETING PRACTICE

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PART 1 - PRELIMINARY

CITATION

1. This Code may be cited as the Mid-Western Regional Council Code of Meeting Practice.

DEFINITIONS

2. (1) In this Code:

amendment, in relation to an original motion, means a motion moving an amendment to that motion;

chairperson,

- (a) in relation to a meeting of the Council - means the person presiding at the meeting as provided by Clause 15 of this Code; and
- (b) in relation to a meeting of a committee - means the person presiding at the meeting as provided by Clause 51 of this Code;

committee means a committee appointed or elected by the Council in accordance with Clause 44(1) of this Code or the Council when it has resolved itself into a committee of the whole;

record means a document (including any written or printed material) or object (including a sound recording, coded storage device, magnetic tape or disc, microfilm, photograph, film, map, plan or model or a painting or other pictorial graphic work) that is or has been made or received in the course of official duties by a Councillor or an employee of the Council and, in particular, includes the minutes of meetings of the Council or of a committee of the Council;

relative, in relation to a person, means any of the following:

- (a) the parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descendant or adopted child of the person or of the person's spouse;
- (b) the spouse or the de facto partner of the person or of a person referred to in paragraph (a).

the Act means the Local Government Act, 1993;

the Code means the Mid-Western Regional Council Code of Meeting Practice; and

the Regulation means the Local Government (General) Regulation 2005.

- (2) Except as otherwise provided, expressions used in this Code which are defined in the dictionary at the end of the Act have the meanings set out in the dictionary.

ACT AND REGULATION

3. (1) This Code is made pursuant to Section 360(2) of the Act.
- (2) It incorporates relevant provisions of the Regulation and the Act.
- (3) In the event of any inconsistency between the Code and the Act or the Regulation, the Act or the Regulation (as the case may be) prevails to the extent of the inconsistency.

NOTES TO TEXT

4. (1) Notes in the text of this Code are explanatory notes and do not form part of this code. They are provided to assist understanding.
- (2) Italic comments contained within the Clauses in the Code references the Section of the Act or the Clause of the Regulation to which that Clause or Sub-Clause of the Code relies. Those Clauses or Sub-clauses of the Code with no reference to either the Act or Regulation comprise either Council policies or procedures or have been included to amplify the provisions of the Code.

PART 2 - CONVENING OF COUNCIL MEETINGS

WHEN DOES THE COUNCIL MEET?

Ordinary Meetings

5. (1) The Council is required to meet at least 10 times each year, each time in a different month. *(see Section 365 LGA)*
- (2) The Council has resolved that meetings will generally be held on the 4th and 3rd Wednesdays of each month, ~~with only one meeting during July on the 3rd Wednesday~~ and no meetings during January.
- (3) Meetings will generally commence at the conclusion of Open Day.
- (4) Meetings will conclude at 11.00pm but may continue upon a resolution of Council which shall include a time limit for this extension provided that:
 - (a) there shall be no debate on any motion to adjourn a meeting of the Council;
 - (b) if a motion for adjournment is negatived, the business of the meeting shall proceed and it shall not be in order for any Councillor to again move for a motion of adjournment within half an hour of the previous motion for adjournment being negatived.
 - (c) a motion for adjournment may specify the time, date and place of the adjourned meeting, however, if a motion for adjournment is carried but does not specify the time, date and place of the adjourned meeting, the Chairperson shall make a determination with respect to whichever of these has not been specified.

Extraordinary Meetings

- (5) Extraordinary meetings of the Council may be convened at other times to deal with matters which cannot wait for the scheduled ordinary meeting or which need to be dealt with urgently.
- (6) Extraordinary meetings may be convened either:
 - (a) by the Council, by resolution; or
 - (b) by the Mayor; or
 - (c) at the request of at least 2 Councillors. In this case, if the Mayor receives a request in writing signed by at least two (2) Councillors, the Mayor must call an extraordinary meeting of the Council to be held as soon as practicable but in any event within 14 days after the receipt of the request. *(see Section 366 LGA)*

NOTICE OF MEETINGS TO COUNCILLORS

Ordinary Meetings

6. (1) The General Manager of the Council must send to each Councillor, at least three (3) days before each meeting of the Council, a notice specifying the time and place at which and the date on which the meeting is to be held and the business proposed to be transacted at the meeting. *(see Section 367(1) LGA)*

Extraordinary Meetings

- (2) Notice of less than three (3) days may be given of an extraordinary meeting called in an emergency (*see Section 367(2) LGA*), however, notice shall be provided at least on the day prior to the date the meeting is scheduled.

General

- (3) Notice of meetings, and the agenda and business papers relating to those meetings may be given to a Councillor in electronic form but only if all Councillors have facilities to access the notice, agenda and business papers in that form. (*see Section 367(3) LGA*)

NOTE: Notice of meetings and the agenda and business papers for those meetings will generally be delivered to the address nominated by Councillors. In certain circumstances this material may be conveyed by facsimile transmission.

PUBLIC NOTICE OF MEETINGS

7. (1) The Council must give notice to the press and public of the times, dates and places of its meetings and meetings of those of its Committees of which all the members are Councillors. (*see Section 9(1) LGA*)

NOTE: Notice is given by placing an advertisement in the local media during the week prior to the meeting.

- (2) The Council and each such Committee must have available for the press and public at its offices and at each meeting copies (for inspection and taking away by persons) of the agenda and associated business papers (such as correspondence and reports) for the meeting. (*see Section 9(2) LGA*)
- (3) In the case of a meeting whose agenda includes the receipt of information or discussion of other matters that, in the opinion of the General Manager, is likely to take place when the meeting is closed to the public:
 - (a) the agenda for the meeting must indicate that the relevant item of business is of such a nature (but must not give details of that item), and
 - (b) the requirements of subclause (2) with respect to the availability of business papers do not apply to the business papers for that item of business. (*see Section 9(2A) LGA*)
- (4) The copies are to be available to the press and public as nearly as possible to the time they are available to Councillors. (*see Section 9(3) LGA*)
- (5) The copies are to be available free of charge. (*see Section 9(4) LGA*)
- (6) A notice given under this Clause or a copy of an agenda or of a business paper made available under this Clause may in addition be given or made available in electronic form. (*see Section 9(5) LGA*)
- (7) A notice of a meeting of the Council or of a Committee must be published in a newspaper circulating in the area before the meeting takes place. (*see Clause 232(2) LGGR*)
- (8) The notice must specify the time and place of the meeting. (*see Clause 232(3) LGGR*)

- (9) Notice of more than one meeting may be given in the same notice. *(see Clause 232(4) LGGR)*

- (10) This clause does not apply to an extraordinary meeting of the Council or Committee. *(see Clause 232(5) LGGR)*

PART 3 – QUORUMS AND ATTENDANCE OF COUNCILLORS AND STAFF

WHO IS ENTITLED TO ATTEND MEETINGS?

8. Except as provided by this Code:
- (a) everyone is entitled to attend a meeting of the council and those of its committees of which all the members are councillors, and
 - (b) a council must ensure that all meetings of the council and of such committees are open to the public. *(see Section 10(1) LGA)*

WHAT IS A QUORUM FOR A MEETING?

9. The quorum for a meeting of the Council is a majority of the Councillors of the Council who hold office for the time being and are not suspended from office. *(see Section 368 LGA)*

WHAT HAPPENS WHEN A QUORUM IS NOT PRESENT?

10. (1) A meeting of the Council must be adjourned if a quorum is not present:
- (a) within half an hour after the time designated for the holding of the meeting; or
 - (b) at any time during the meeting. *(see Clause 233(1) LGGR)*
- (2) In either case, the meeting must be adjourned to a time, date and place fixed:
- (a) by the Chairperson; or
 - (b) in his or her absence - by the majority of the Councillors present; or
 - (c) failing that, by the General Manager. *(see Clause 233(2) LGGR)*
- (3) The General Manager must record in the Council's minutes the circumstances relating to the absence of a quorum (including the reasons for the absence of a quorum) at or arising during a meeting of the Council, together with the names of the Councillors present. *(see Clause 233(3) LGGR)*

MINISTER TO CONVENE MEETINGS IN CERTAIN CASES

11. (1) Whenever an area is constituted or reconstituted, the Minister is required:
- (a) to convene the first meeting of the Council of the area; and
 - (b) to nominate the business to be transacted at the meeting; and
 - (c) to give the Councillors notice of the meeting. *(see Clause 234(1) LGGR)*
- (2) If there is no quorum at that meeting, the Minister may convene meetings in the same manner until a quorum is present. *(see Clause 234(2) LGGR)*

- (3) The Council must transact the business nominated by the Minister for a meeting convened under this clause. *(see Clause 234(3) LGGR)*

CAN A COUNCILLOR PARTICIPATE IN A MEETING WHILE NOT IN ATTENDANCE?

12. A Councillor cannot participate in a meeting of the Council unless personally present at the meeting. *(see Clause 235 LGGR)*

CONTINUED ABSENCE OF COUNCILLOR FROM MEETINGS

13. In the case of a Councillor who is absent from 3 consecutive meetings of the Council (unless the Councillor is absent because he or she has been suspended from civic office under Section 482 or 482A) without:
- (a) prior leave of the Council; or
 - (b) leave granted by Council at any of the meetings concerned;
- the civic office of that Councillor is automatically vacant. *(see Section 234 (1) LGA).*

LEAVE OF ABSENCE

14. (1) For the purposes of Clause 13, a Councillor applying for a leave of absence from a meeting of a Council does not need to make the application in person and the Council may grant such leave in the absence of that Councillor. *(see Section 234 (2) LGA).*
- (2) If the holder of a civic office attends a Council meeting (whether or not an ordinary meeting) despite having been granted leave of absence, the leave of absence is taken to have been rescinded as regards any future Council meeting. *(see Section 234 (3) LGA).*
- (3) Subsection (2) does not prevent the Council from granting further leave of absence in respect of any future Council meeting. *(see Section 234 (4) LGA).*
- (4) A Councillor's application for leave of absence from Council meetings should, if practicable, identify (by date) the meetings from which the Councillor intends to be absent. *(see Clause 235A (1) LGGR).*
- (5) A Councillor who intends to attend a Council meeting despite having been granted leave of absence should, if practicable, give the General Manager at least 2 days' notice of his or her intention to attend. *(see Clause 235A (2) LGGR).*

CAN A PERSON BE EXPELLED FROM A MEETING?

15. (1) A person (whether a Councillor or another person) is not entitled to be present at a meeting of the Council or such a committee if expelled from the meeting:
- (a) by a resolution of the meeting; or
 - (b) by the person presiding at the meeting, if the Council has, by resolution, authorised the person presiding to exercise the power of expulsion. *(see Section 10(2) LGA)*
- (2) A person may be expelled from a meeting only on the grounds specified in, or in the circumstances prescribed by, the regulations. *(see Section 10(3) LGA)*

ATTENDANCE OF GENERAL MANAGER AT MEETINGS

16. (1) The General Manager is entitled to attend, but not to vote at a meeting of the Council or a meeting of a Committee of the Council of which all the members are Councillors. *(see Section 376(1) LGA)*
- (2) The General Manager is entitled to attend a meeting of any other Committee of the Council and may, if a member of the Committee, exercise a vote. *(see Section 376(2) LGA)*
- (3) However, the General Manager may be excluded from a meeting of the Council or a Committee while the Council or Committee deals with a matter relating to the standard of performance of the General Manager or the terms of the employment of the General Manager. *(see Section 376(3) LGA)*

WHICH COUNCIL STAFF ATTEND MEETINGS?

17. The General Manager shall determine which Council staff shall attend meetings in an official capacity.

PART 4 - PROCEDURE FOR THE CONDUCT OF COUNCIL MEETINGS

WHO PRESIDES AT MEETINGS OF THE COUNCIL?

18. (1) The Mayor, or at the request of or in the absence of the Mayor, the Deputy Mayor, presides at meetings of the Council. *(see Section 369(1) LGA)*
- (2) If the Mayor and the Deputy Mayor are absent, a Councillor elected to chair the meeting by the Councillors present presides at a meeting of Council. *(see Section 369(2) LGA)*

COUNCILLOR TO PRESIDE AT CERTAIN MEETINGS

19. (1) If no Chairperson is present at a meeting of the Council at the time designated for the holding of the meeting, the first business of the meeting must be the election of a Chairperson to preside at the meeting. *(see Clause 236(1) LGGR)*
- (2) The election must be conducted:
 - (a) by the General Manager or, in his absence, an employee of the Council designated by the General Manager to conduct the election; or
 - (b) if neither of them is present at the meeting or there is no General Manager or designated employee - by the person who called the meeting or a person acting on his or her behalf. *(see Clause 236(2) LGGR)*
- (3) If, at an election of a chairperson, 2 or more candidates receive the same number of votes and no other candidate receives a greater number of votes, the chairperson is to be the candidate whose name is chosen by lot. *(see Clause 236(3) LGGR)*
- (4) For the purposes of subclause (3), the person conducting the election must:
 - (a) arrange for the names of the candidates who have equal numbers of votes to be written on similar slips; and
 - (b) then fold the slips so as to prevent the names from being seen, mix the slips and draw one of the slips at random. *(see Clause 236(4) LGGR)*
- (5) The candidate whose name is on the drawn slip is the candidate who is to be the chairperson. *(see Clause 236(5) LGGR)*

CHAIRPERSON TO HAVE PRECEDENCE

20. When the Chairperson rises or speaks during a meeting of Council;
 - (a) any Councillor then speaking or seeking to speak must, if standing, immediately resume his or her seat; and
 - (b) every Councillor present must be silent to enable the Chairperson to be heard without interruption. *(see Clause 237 LGGR)*

CHAIRPERSON'S DUTY WITH RESPECT TO MOTIONS

21. (1) It is the duty of the Chairperson at a meeting of the Council to receive and put to the meeting any lawful motion that is brought before the meeting. *(see Clause 238(1) LGGR)*
- (2) The Chairperson must rule out of order any motion that is unlawful or the implementation of which would be unlawful. *(see Clause 238(2) LGGR)*
- (3) Any motion, amendment or other matter that the Chairperson has ruled out of order is taken to have been rejected. *(see Clause 238(3) LGGR)*

ORDER OF BUSINESS

22. (1) At a meeting of the Council (other than an extraordinary meeting), the general order of business shall be:

1. Apologies
2. Disclosure of Interest
3. Confirmation of Minutes
4. Matters in Progress
5. Mayoral Minutes
6. General Business
 - a) Notices of Motion
 - b) Reports to Council
7. Urgent Business Without Notice
8. Confidential Session
 - a) Mayoral Minutes
 - c) General Business
 - i) Notices of Motion
 - ii) Reports to Council
 - iii) Urgent Business Without Notice
9. Open Council

unless varied by Council from time to time. *(see Clause 239(1) LGGR)*

- (2) The Mayor may bring forward an item of business from the business paper where it is established that a member of the public with an interest in that item is present in the public gallery, but only as provided by Subclause (3) below.
- (3) The order of business fixed under subclause (1) may be altered if a motion to that effect is carried. Such a motion can be moved without notice. *(see Clause 239(2) LGGR)*
- (4) Despite Clause 36 of this Code, only the mover of a motion referred to in subclause (3) may speak to the motion before it is put. *(see Clause 239(3) LGGR)*

AGENDA AND BUSINESS PAPERS FOR COUNCIL MEETINGS

23. (1) The General Manager must ensure the agenda for a meeting of the Council states:
- (a) all matters to be dealt with arising out of the proceedings of former meetings of the Council; and

- (b) if the Mayor is the Chairperson - any matter or topic that the chairperson proposes, at the time when the business paper is prepared, to put to the meeting or the Deputy Mayor if acting for the Mayor; and
 - (c) subject to Subclause (3), any business of which due notice has been given. *(see Clause 240(1) LGGR)*
- (2) (a) The General Manager must not include in the agenda for a meeting of the Council any business of which due notice has been given if, in the opinion of the General Manager, the business is (or the implementation of the business would be) unlawful. The General Manager must report (without giving details of the item of business) any such exclusion to the next meeting of the Council. *(see Clause 240(2) LGGR)*
- (b) (i) If a notice of motion (and/or accompanying background) is presented that prima facie would, if stated in the meeting, be an act of disorder under Clause 256 (1) of the Local Government (General) Regulation, the General Manager will bring this to the attention of the Mayor or the (Deputy Mayor if it concerns or originates from the Mayor);
 - (ii) Should, if after further consideration, they feel that this notice of motion (and/or accompanying background) would, if read at the meeting, breach Clause 256 (1) of the Local Government (General) Regulation it will be referred to Council's solicitor for advice;
 - (iii) Should Council's solicitor concur that the notice of motion (and/or accompanying background) would, if read at the meeting, breach Clause 256 (1) of the Local Government (General) Regulation, the notice of motion would not be included in the business paper.
 - (iv) If this occurs, the General Manager shall inform the Councillor from whom the notice of motion originated, providing the reasons for this decision.
 - (v) The General Manager must report (without giving details of the items of business) any such exclusion. The report would include the name of the Councillor proposing the motion and the reason for its exclusion.
- (3) The General Manager must cause the agenda for a meeting of the Council to be prepared as soon as practicable before the meeting. *(see Clause 240(3) LGGR)*

For Council Meetings, the business paper is ordinarily delivered to Councillors one week prior to the meeting. The business papers are available to the public the day after the papers are delivered to Councillors.

- (4) The General Manager must ensure that, in respect of matters, which will be considered in the absence of the press and public, the agenda for the meeting must indicate that the relevant item of business is of such a nature (but must not give details of those items). *(see Section 9(2A) LGA & Clause 240(4) LGGR)*
- (5) Nothing in this clause limits the powers of the chairperson under Clause 27 of this Code. *(see Clause 240(5) LGGR)*

AGENDA FOR EXTRAORDINARY MEETING

24. (1) The General Manager must ensure that the agenda for an extraordinary meeting of the Council deals only with the matters stated in the notice of the meeting. *(see Clause 242(1) LGGR)*
- (2) Despite subclause (1), business may be transacted at an Extraordinary Meeting of Council even though due notice of the business has not been given to the Councillors. However, this can happen only if:
- (a) a motion is passed to have the business transacted at the meeting; and
 - (b) the business proposed to be brought forward is ruled by the chairperson to be of great urgency.
- Such a motion can be moved without notice but only after the business notified in the agenda for the meeting has been disposed of. *(see Clause 242(2) LGGR)*
- (3) Despite Clause 33 of this Code, only the mover of a motion referred to in subclause (2) can speak to the motion before it is put. *(see Clause 242(3) LGGR)*

NOTE: Some guidelines as to what constitutes "great urgency" are:

1. The business is such that a Council decision is required before Council next meets; or
2. The business is of such importance that it requires the immediate attention of Council.

GIVING NOTICE OF BUSINESS

25. (1) The Council must not transact business at a meeting of the Council:
- (a) unless a Councillor, by way of a Notice of Motion, has given notice of the business in writing at least two (2) working days prior to the day on which the agenda and business paper is prepared and delivered to Councillors; and

NOTE: 1. For Council Meetings, this is ordinarily 10.00 am two working days prior to the day the business papers are delivered to Councillors.

2. Councillors should give such notice, in writing on the form attached as Annexure 1.

- (b) unless notice of the business has been sent to the Councillors in accordance with Clause 6 of this Code. *(see Section 367 LGA & Clause 241(1) LGGR)*
- (2) Subclause (1) does not apply to the consideration of business at a meeting if the business:
- (a) is already before, or directly relates to a matter that is already before the Council *(see Clause 241(2)(a) LGGR)*; or
 - (b) is the election of a chairperson to preside at the meeting as provided by Clause 19(1) *(see Clause 241(2)(b) LGGR)*; or
 - (c) is a matter or topic put to the meeting by the chairperson in accordance with Clause 27 *(see Clause 241(2)(c) LGGR)*; or
 - (d) is a motion for the adoption of recommendations of a committee of the Council; *(see Clause 241(2)(d) LGGR)*; or
 - (e) relates to reports from officers, which in the opinion of the Chairperson or the General Manager are urgent;

- (f) relates to reports from officers placed on the business paper pursuant to a decision of a committee that additional information be provided to the Council in relation to a matter before the Committee; and
- (g) relates to urgent administrative or procedural matters that are raised by the Mayor or General Manager.

BUSINESS WITHOUT NOTICE

26. (1) Despite Clause 25 of this Code, business may be transacted at a meeting of the Council even though due notice of the business has not been given to the Councillors. However, this can happen only if:
- (a) a motion is passed to have the business transacted at the meeting; and
 - (b) the business proposed to be brought forward is ruled by the Chairperson to be of great urgency.

Such a motion can be moved without notice. *(see Clause 241(3) LGGR)*

- (2) Despite Clause 36 of this Code, only the mover of a motion referred to in subclause (1) can speak to the motion before it is put. *(see Clause 241(4) LGGR)*

NOTE: Some guidelines as to what constitutes "great urgency" are: <ul style="list-style-type: none">1. The business is such that a Council decision is required before Council next meets; or2. The business is of such importance that it requires the immediate attention of Council.
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MAYORAL MINUTES

27. (1) If the Mayor (or the Deputy Mayor, if acting for the Mayor) is the Chairperson at a meeting of the Council, the Chairperson is, by minute signed by the Chairperson, entitled to put to the meeting without notice any matter or topic that is within the jurisdiction of the Council or of which the Council has official knowledge. *(see Clause 243(1) LGGR)*
- (2) Such a minute, when put to the meeting, takes precedence over all business on the Council's agenda for the meeting. The Chairperson (but only if the Chairperson is the Mayor, or the Deputy Mayor, if acting for the Mayor) may move the adoption of the minute without the motion being seconded. *(see Clause 243(2) LGGR)*
- (3) A recommendation made in a minute of the Chairperson (being the Mayor, or Deputy Mayor, if acting for the Mayor) or in a report made by a Council employee is, so far as adopted by the Council, a resolution of the Council. *(see Clause 243(3) LGGR)*

REPORT OF A DEPARTMENT OF LOCAL GOVERNMENT REPRESENTATIVE TO BE TABLED AT COUNCIL MEETING

28. When a report of a Departmental representative has been presented to a meeting of a Council in accordance with Section 433 of the Act, the Council must ensure that the report:
- (a) is laid on the table at that meeting; and
 - (b) is subsequently available for the information of Councillors and members of the public at all reasonable times. *(see Clause 244 LGGR)*

NOTICE OF MOTION – ABSENCE OF MOVER

29. In the absence of a Councillor who has placed a Notice of Motion on the agenda for a meeting of the Council:
- (a) any other Councillor may move the motion at the meeting; or
 - (b) the Chairperson may defer the motion until the next meeting of the Council at which the motion can be considered. *(see Clause 245 LGGR)*

MOTIONS AND AMENDMENTS TO BE SECONDED

30. (1) A motion or an amendment cannot be debated unless or until it has been seconded. This clause is subject to clauses 27(2) and 36(5) of this Code. *(see Clause 246 LGGR)*
- (2) The seconder of a motion or of an amendment may reserve the right to speak later in the debate.
- (3) An amendment must not be a direct negative of a motion.

HOW SUBSEQUENT AMENDMENTS MAY BE MOVED

31. (1) If an amendment has been accepted or rejected, a further amendment can be moved to the motion in its original or amended form (as the case may be), and so on, but not more than one motion and one proposed amendment can be before the Council at any one time. *(see Clause 247 LGGR)*
- (2) It is permissible to debate the motion and an amendment concurrently.
- (3) It is permissible during the debate on an amendment for a further amendment to be foreshadowed. However, any such foreshadowed amendment shall not be moved and debated until the amendment before the Chair is dealt with.

MOTIONS OF DISSENT

32. (1) A Councillor can, without notice, move to dissent from the ruling of the Chairperson on a point of order. If that happens, the Chairperson must suspend the business before the meeting until a decision is made on the motion of dissent. *(see Clause 248(1) LGGR)*
- (2) If a motion of dissent is passed, the Chairperson must proceed with the suspended business as though the ruling dissented from had not been given. If, as a result of the ruling, any motion or business has been discharged as out of order, the Chairperson must restore the motion or business to the agenda and proceed with it in due course. *(see Clause 248(2) LGGR)*
- (3) Despite Clause 36 of this Code, only the mover of a motion of dissent and the Chairperson can speak to the motion before it is put. The mover of the motion does not have a right of general reply. *(see Clause 248(3) LGGR)*

PETITIONS MAY BE PRESENTED TO THE COUNCIL

33. (1) A Councillor or a member of the public may present a petition to the Council.

- (2) The Chairperson must not permit discussion on the petition, unless it relates to an item on the agenda. Petitions shall be referred to the General Manager for report, reply or other appropriate action.

QUESTIONS MAY BE PUT TO COUNCILLORS AND COUNCIL EMPLOYEES

34. (1) A Councillor:
 - (a) may, through the Chairperson, put a question to another Councillor; and
 - (b) may, through the Chairperson and the General Manager, put a question to a Council employee. *(see Clause 249(1) LGGR)*
- (2) However, a Councillor or Council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents. *(see Clause 249(2) LGGR)*
- (3) Any such question must be put directly, succinctly and without argument. *(see Clause 249(3) LGGR)*
- (4) The Chairperson must not permit discussion on any reply or refusal to reply to a question put to a Councillor or Council employee under this clause. *(see Clause 249(4) LGGR)*

MODE OF ADDRESS

35. (1) All Councillors and staff, other than the Chairperson, who are invited to speak at a Council meeting must stand to address Council, unless prevented from doing so by disability or injury;
- (2) When Councillors wish to address the Council, they shall indicate by raising their hand and await the invitation by the Chairperson to speak;
- (3) A Councillor will not be required to stand when moving or seconding a motion only;
- (4) When the Chairperson stands any Councillor and/or staff who are speaking shall cease speaking and resume their seats immediately;
- (5) Where the Chairperson, a Councillor or staff member is speaking, all others present in the Chamber shall remain silent unless raising a point of order;
- (6) In addressing the Council, Councillors, staff and other persons addressing the Council shall at all times address other Councillors by their official designation, as Mayor or Councillor, as the case may be;
- (7) Councillors shall at all times conduct themselves in accordance with the general conduct obligations contained in the Council's Code of Conduct and shall respect the right of their fellow Councillors to speak without interruption.

LIMITATION AS TO NUMBER OF SPEECHES

36. (1) A Councillor who, during debate at a meeting of the Council, moves an original motion, has the right of general reply to all observations that are made by another Councillor during the debate in relation to the motion and to any amendment to it, as well as the right to speak on any such amendment. *(see Clause 250(1) LGGR)*

- (2) A Councillor, other than the mover of an original motion, has the right to speak once on the motion and once on each amendment to it. *(see Clause 250(2) LGGR)*
- (3) A Councillor must not, without the consent of the Council, speak more than once on a motion or an amendment, or for longer than five (5) minutes at any one time. However, the Chairperson may permit a Councillor who claims to have been misrepresented or misunderstood to speak more than once on a motion or an amendment, and for longer than five (5) minutes on that motion or amendment to enable the Councillor to make a statement limited to explaining the misrepresentation or misunderstanding. *(see Clause 250(3) LGGR)*
- (4) Despite subclauses (1) and (2), a Councillor may move that a motion or an amendment be now put:
 - (a) if the mover of the motion or amendment has spoken in favour of it and no Councillor expresses an intention to speak against it; or
 - (b) if at least 2 councillors have spoken in favour of the motion or amendment and at least 2 councillors have spoken against it. *(see Clause 250(4) LGGR)*
- (5) The Chairperson must immediately put to the vote, without debate, a motion moved under subclause (4). A seconder is not required for such a motion. *(see Clause 250(5) LGGR)*
- (6) If a motion that the original motion or an amendment be now put is passed, the Chairperson must, without further debate, put the original motion or amendment to the vote immediately after the mover of the original motion has exercised his or her right of reply under subclause (1). *(see Clause 250(6) LGGR)*
- (7) If a motion that the original motion or an amendment be now put is rejected, the Chairperson must allow the debate on the original motion or the amendment to be resumed. *(see Clause 250(7) LGGR)*

CAN MOTIONS BE PUT WITHOUT DEBATE?

37. Provided there is no objection from any Councillor present, any motion or recommendation before the Council may be put to the vote without discussion or debate.

VOTING AT COUNCIL MEETINGS

38. (1) Each Councillor is entitled to one vote. *(see Section 370(1) LGA)*
- (2) The Chairperson has, in the event of an equality of votes, a second or casting vote and that vote shall be used at the absolute discretion of the Chairperson. *(see Section 370(2) LGA)*
- (3) A Councillor who is present at a meeting of the Council but who fails to vote on a motion or an amendment put to the meeting is taken to have voted against the motion or amendment, as the case may be. *(see Clause 251(1) LGGR)*

NOTE: Vote is usually by show of hands except as provided by Clause 39(2)(d).

- (4) If a Councillor who has voted against a motion put at a Council Meeting so requests, the General Manager must ensure that the Councillor's dissenting vote is recorded in the minutes. *(see Clause 251(2) LGGR)*
- (5) The decision of the Chairperson as to the result of a vote is final, unless the decision is immediately challenged and not less than two (2) Councillors rise and demand a division. *(see Clause 251(3) LGGR)*
- (6) When a division on a motion is demanded, the Chairperson must ensure that the division takes place immediately. The General Manager must ensure that the names of those who vote for the motion and those who vote against it are respectively recorded in the minutes. *(see Clause 251(4) LGGR)*

NOTE: Divisions cannot be taken on amendments.

To give effect to this requirement for a division, the Chairperson shall require those voting in favour of the motion (the "Ayes") to stand and move to one side of the Chamber, while those opposed (the "Nayes") to stand and move to the other side of the Chamber.

- (7) Voting at a council meeting, including voting in an election at such a meeting, is to be by open means (such as voice or by show of hands). However, the council may resolve that the voting in any election by councillors for mayor or deputy mayor is to be by secret ballot. *(see Clause 251(5) LGGR)*
- (8) Where a tie in voting occurs and the Chairperson chooses not to use his/her casting vote, the matter is referred to the next Council meeting.

MINUTES AND RECORD OF VOTING ON PLANNING MATTERS

39. (1) The Council must ensure that full and accurate minutes are kept of proceedings of the Council. *(see Section 375(1) LGA)*
- (2) The General Manager must ensure that the following matters are recorded in the Council's minutes:
 - (a) details of each motion moved at a Council meeting and of any amendments moved to it,
 - (b) the names of the mover and seconder of the motion or amendment,
 - (c) whether the motion or amendment is passed or lost and the way in which Councillors voted. *(see Clause 254 LGGR)*
 - (d) (i) In this clause, a planning decision means a decision made in the exercise of a function of a council under the Environmental Planning and Assessment Act 1979:
 - (A) including a decision relating to a development application, an environmental planning instrument, a development control plan or a development contribution plan under that Act, but
 - (B) not including the making of an order under Division 2A of Part 6 of that Act.
 - (ii) The General Manager is required to keep a register containing, for each planning decision made at a meeting of the council or a council committee, the names of the councillors who supported the decision and the names of any councillors who opposed (or are taken to have opposed) the decision.
 - (iii) for the purpose of maintaining the register, a division is required to be called whenever a motion for a planning decision is put at a meeting of the council or a council committee.

NOTE: For the purposes of Clause 39(2)(d)(iii) the requirement for a division to be called shall be satisfied when the Chairperson of the meeting calls for the vote, those Councillors, in turn, who vote for the motion and those opposed to the motion shall stand in their respective places to permit their names to be recorded. In this manner, the requirement for a division shall be differentiated from that requirement under Clause 38 (5) and (6).

- (iv) Each division recorded in the register is to be described in the register or identified in a manner that enables the description to be obtained from another publicly available document, and is to include the information required by the regulations.
 - (v) This clause extends to a meeting that is closed to the public. (see *Section 375A LGA*)
- (3) The correctness of the minutes of every proceeding meeting, including extraordinary meetings and resolutions of committees, not previously confirmed must be dealt with at every meeting of the Council, in order that such minutes may be confirmed.
- (4) A motion or discussion with respect to such minutes shall only relate to their accuracy as a true record of the proceedings.
- (5) Minutes may be confirmed at an extraordinary meeting of the Council.
- (6) The minutes must, when they have been confirmed at a subsequent meeting of the Council, be signed at that subsequent meeting by the person presiding at the meeting. (see *Section 375(2) LGA*)

WHAT CONSTITUTES A DECISION OF THE COUNCIL?

- 40. (1) A decision supported by a majority of the votes at a meeting of the Council at which a quorum is present is a decision of the Council. (see *Section 371 LGA*)
- (2) Once a decision on a matter is made at a meeting of Council it will not be recommitted. The appropriate way for the decision to be revisited is by way of a motion as provided by Clause 41 of this Code.

HOW MAY DECISIONS BE RESCINDED OR ALTERED?

- 41. (1) A resolution passed by the Council may not be altered or rescinded except by a motion to that effect of which notice has been duly given in accordance with Clause 25 of this Code. (see *Section 372(1) LGA*)
- (2) If it is proposed to move a further motion in the event that a rescission motion is carried, the required notice must also be given of the proposed further motion.
- (3) If a Notice of Motion to rescind or alter a resolution is given:
 - (a) at the meeting at which the resolution is carried, the resolution must not be carried into effect until the Motion of Rescission or alteration has been dealt with (see *Section 372(2) LGA*); or
 - (b) at any time after the meeting at which the resolution is carried, no further action to carry the resolution into effect may be taken after the receipt of the Notice of Motion until the Motion of Rescission or alteration has been dealt with, unless at the time of lodgement of the Notice of Motion to Rescind or alter, suspension of further action is impracticable or action to implement the

resolution to which the notice of motion relates has progressed to the point where suspension of further action is not possible.

- (4) In the case of a motion or alteration, subclause (3) applies only to the extent that the resolution of Council would be affected by the motion or alteration, if it were carried.
- (5) If a motion has been negated by the Council, a motion having the same effect must not be considered unless notice of it has duly been given in accordance with Clause 25 of this Code. *(see Section 372(3) LGA)*
- (6) A Notice of Motion to alter or rescind a resolution and a Notice of Motion which has the same effect as a motion which has been negated by the Council, must be signed by at least three (3) Councillors if less than three (3) months has elapsed since the resolution was passed, or the motion was negated, as the case may be. *(see Section 372(4) LGA)*
- (7) If a motion to alter or rescind a resolution has been negated, or if a motion which has the same effect as a previously negated motion, is negated, no similar motion may be brought forward within three (3) months. This subclause may not be evaded by substituting a motion differently worded, but in principle the same. *(see Section 372(5) LGA)*
- (8) A motion to which this clause applies may be moved on the report of a Committee of the Council and any such report must be recorded in the minutes. *(see Section 372(6) LGA)*
- (9) The provisions of this clause concerning negated motions do not apply to motions of adjournment. *(see Section 372(7) LGA)*

NOTE:

1. A rescission motion is only valid if and when it has been signed by three (3) Councillors. Verbal advice or an unsigned written notice is insufficient to bring a halt to the decision that it proposes to rescind.
2. Rescission motions should be in the form of Annexure 2. This incorporates provision for notice of any proposed motion in the event that the Rescission Motion is carried.
3. Where a notice of motion to rescind or alter a resolution is given at the meeting at which the resolution is carried, action to implement the resolution shall not be carried into effect and the matter should be listed for consideration at the next meeting, unless it is decided that an Extraordinary Meeting be called to consider the notice of motion to rescind or alter.
4. Where a notice of motion to rescind or alter a resolution is lodged after the meeting at which the resolution is carried and:
 - where the decision has been carried into effect it cannot be rescinded. In such circumstances, the General Manager should report this to the next meeting of the Council; or
 - where action on the decision has not been commenced, action to do so shall cease immediately. In such circumstances, the matter should be listed for consideration at the next meeting unless it is decided that an Extraordinary Meeting should be called to consider the rescission motion, or
 - where the decision is in the process of being carried into effect and the General Manager determines that it is possible to cease action or work without disruption or cost then this should occur immediately. In such circumstances, the matter should be listed for consideration at the next meeting unless it is decided that an Extraordinary Meeting should be called to consider the rescission motion, or
 - where the decision is in the process of being carried into effect and the General Manager determines that the matter has reached a point where cessation of action or work cannot be accomplished without significant disruption to Council services or significant cost, the General Manager should immediately inform the Council that the decision cannot be rescinded.

NOTE: The general procedure for debate is as follows:-

Where a motion is moved and seconded without an amendment being raised, it may be debated and upon conclusion of that debate is voted upon.

Where, following the moving (and seconding) of a motion, an amendment is moved and seconded, debate may ensue with speakers for and against both the motion and amendment. Following debate, a vote is taken on the amendment.

If the amendment is carried, it becomes the motion and a further vote is taken on this, as the motion. (The original motion no longer applying).

If the amendment is lost and there are no further amendments brought before the chair, a vote is taken on the motion.

If a further amendment is moved and seconded, it may then be debated and upon conclusion of that debate it is voted upon in the same manner as above. This process continues until there are no amendments before the chair and only a motion remains.

Following the vote on the final motion before the chair, if the vote is in the affirmative, then this becomes a resolution of Council. If the vote is in the negative or the vote is tied, the motion is lost.

If at any time a Councillor moves that "The Question Be Put" the Chairperson must suspend debate and put to the vote that the question be put. If the question is in relation to a motion and if it is passed, the Chairperson must give the mover of the motion the right of reply and immediately thereafter, put the matter to the vote.

If the question is in relation to an amendment and if the question is passed, the mover of the motion has no right of reply and the Chairperson must immediately put the matter for the vote.

DETERMINATION OF ISSUES BY COUNCIL

- 42 (1). Except as provided below, Council will not determine an issue at a meeting immediately following an address by an involved or interested party;
- (a) Where the address concerns a new issue not before the meeting, if this issue is deemed urgent and not requiring further advice, then a determination may be made at that meeting, otherwise the matter will be referred for a staff report as necessary; or
 - (b) Where the address concerns a matter which is the subject of a staff report that is before the meeting:
 - if the issues raised are considered by staff to be of a minor nature then a determination of the staff report may be made at that meeting; otherwise
 - if the issues raised are considered by staff to be material then consideration of the matter be deferred for a further report.A public presentation which is contrary to a staff recommendation is not necessarily material.
- (2) Where a person wishes to circulate material to a meeting of the Council or its Committees, this material is to be provided to the General Manager in the first instance for determination as to whether or not the material may be circulated.

PART 5 – KEEPING ORDER AT MEETINGS

QUESTIONS OF ORDER

43. (1) The Chairperson, without the intervention of any other Councillor, may call any Councillor or member of the public in attendance to order whenever, in the opinion of the Chairperson, it is necessary to do so. *(see Clause 255(1) LGGR)*
- (2) A Councillor who claims that another Councillor or member of the public in attendance has committed an act of disorder, or is out of order, may call the attention of the Chairperson to the matter. *(see Clause 255(2) LGGR)*
- (3) The Chairperson must rule on a question of order immediately after it is raised but, before doing so, may invite the opinion of the Council. *(see Clause 255(3) LGGR)*
- (4) The Chairperson's ruling must be obeyed unless a motion dissenting from the ruling is passed. *(see Clause 255(4) LGGR)*

ACT OF DISORDER

44. (1) A Councillor commits an act of disorder if the Councillor, at a meeting of the Council or a Committee of the Council:
- (a) contravenes the Act, any regulation in force under the Act or this Code *(see Clause 256(1)(a) LGGR)*; or
 - (b) assaults or threatens to assault another Councillor or person present at the meeting *(see Clause 256(1)(b) LGGR)*; or
 - (c) moves or attempts to move a motion or an amendment that has an unlawful purpose or that deals with a matter that is outside the jurisdiction of the Council or Committee, or addresses or attempts to address the Council or Committee on such a motion, amendment or matter *(see Clause 255(1)(c) LGGR)*; or
 - (d) insults or makes personal reflections on or imputes improper motives to any other Councillor, or staff member *(see Clause 255(1)(d) LGGR)*; or
 - (e) says or does anything that is inconsistent with maintaining order at the meeting such as continually interjecting and denying a fellow Councillor, who has been given the call, the right to be heard or is likely to bring the Council or Committee into contempt; *(see Clause 255(1)(e) LGGR)*; or
 - (f) reads at length from any correspondence, report or other document without the leave of the Council.
- (2) A member of the public commits an act of disorder if that member of the public disrupts or attempts to disrupt the meeting of the Council.

HOW DISORDER AT A MEETING MAY BE DEALT WITH

45. (1) If disorder occurs at a meeting of the Council or Committee of the Council, the Chairperson may adjourn the meeting for a period of not more than 15 minutes and leave the Chair. The Council or the committee, on reassembling, must, on a question put from the chair, decide without debate whether the business is to be proceeded with or not. This subclause applies to disorder arising from the conduct of members of the public as well as disorder arising from the conduct of Councillors. *(see Clause 257(1) LGGR)*

Councillors:

- (2) The Chairperson may require a Councillor:
- (a) to apologise without reservation for an act of disorder referred to in Clause 44(1)(a) or (b) of this Code (*see Clause 256(2)(a) LGGR*); or
 - (b) to withdraw a motion or an amendment referred to in Clause 41(1)(a) or (c) of this Code and, where appropriate, to apologise without reservation (*see Clause 256(2)(b) LGGR*);
 - (c) to retract and apologise without reservation for an act of disorder referred to in Clause 44(1)(d) or (e) of this Code. (*see Clause 256(2)(c) LGGR*)
 - (d) to refrain from any further reading and apologise for the act of disorder in Clause 44(1)(f) of this Code.
- (3) A Councillor may, as provided by Clause 15(1) of this Code, be expelled from a meeting of the Council for having failed to comply with a requirement under subclause (2). The expulsion of a Councillor from the meeting for that reason does not prevent any other action from being taken against the Councillor for the act of disorder concerned. (*see Clause 256(3) LGGR*)

Members of the Public:

- (4) A member of the public may, as provided by Clause 15(1) of this Code, be expelled from a meeting of the Council for engaging in or having engaged in disorderly conduct at the meeting. (*see Clause 257(2) LGGR*)

POWER TO REMOVE PERSONS FROM MEETING AFTER EXPULSION RESOLUTION

46. If a Councillor or a member of the public fails to leave the place where a meeting of the Council is being held:
- (a) immediately after the Council has passed a resolution expelling the Councillor or member of the public from the meeting; or
 - (b) where the Council has authorised the person presiding at the meeting to exercise the power of expulsion, immediately after being directed by the person presiding to leave the meeting,

a police officer, or any person authorised for the purpose by the Council or person presiding, may, by using only such force as is necessary, remove the Councillor or member from that place and, if necessary, restrain the Councillor or member from re-entering that place. (*see Clause 258 LGGR*)

NOTE: The Council, at an Extraordinary Meeting on 19 June 2000 (Minute No. 166), has resolved as follows:
"That the person presiding at a meeting of the Council or a Committee of the Council, where that person is the Mayor, or the Deputy Mayor when acting in the position of Mayor, may expel a Councillor from that meeting where that Councillor is guilty of an act of disorder as prescribed in (the) Regulation ... and has failed to comply with a requirement under ... the Regulation or may expel a member of the public for engaging in or having engaged in disorderly conduct as prescribed in ... the Regulation."

PROCESS FOR DEALING WITH DISORDER

Councillors

1. The chairperson becomes aware (either in the opinion of the chairperson or having been so informed by another councillor) that a councillor has committed an act of disorder (as prescribed in ... the Council's Code of Meeting Practice).
2. If the chairperson,
 - is not the Mayor (or the Deputy Mayor, when acting in the position of the Mayor), the chairperson shall immediately call upon the Mayor (or the Deputy Mayor as the case may be) to assume the chair, following which the Mayor (or the Deputy Mayor as the case may be) shall rule on the question of order (but before doing so may invite the opinion of the meeting); or
 - is the Mayor (or the Deputy Mayor when acting in the position of Mayor), the chairperson shall rule on the question of order (but before doing so may invite the opinion of the meeting).
3. If the chairperson (being the Mayor or Deputy Mayor as the case may be) rules that a councillor has committed an act of disorder, the chairperson shall so advise the councillor and shall adjourn the meeting for a period of not more than 15 minutes.
4. When the meeting reassembles, the chairperson (being the Mayor or the Deputy Mayor as the case may be) shall put a question from the chair as to whether to proceed with business or not.
5. Upon resumption of the meeting, the chairperson (being the Mayor or Deputy Mayor, as the case may be), shall call upon the councillor who has committed the act of disorder to apologise without reservation, withdraw, retract and apologise without reservation or refrain from further reading and apologise for the act of disorder in accordance with ... the Council's Code of Meeting Practice.
6. If the councillor refuses to apologise without reservation, withdraw, retract and apologise without reservation or refrain from further reading and apologise for the act of disorder, the chairperson (being the Mayor or Deputy Mayor as the case may be) shall warn the councillor that he or she will be subject to expulsion from the meeting if the apology, withdrawal, retraction, etc is not immediately forthcoming.
7. The chairperson (being the Mayor or Deputy Mayor as the case may be) shall again ask the councillor to apologise without reservation, withdraw, retract and apologise without reservation or refrain from further reading and apologise for the act of disorder.
8. If the councillor still refuses to apologise without reservation, withdraw, retract and apologise without reservation or refrain from further reading and apologise for the act of disorder, the chairperson shall inform the councillor that he or she is expelled from the meeting.
9. At the following Council/Committee Meeting, the Mayor (or Deputy Mayor in their absence) will again ask the Councillor to apologise. Should the Councillor decline this will be recorded in the minutes of the meeting. The Mayor (or Deputy Mayor in their absence) will then warn the Councillor that they risk action under Council's Code of Conduct.

Members of the Public

1. The chairperson becomes aware (either in the opinion of the chairperson or having been so informed by another councillor) that a member of the public has committed an act of disorder (as prescribed in ... the Council's Code of Meeting Practice).
2. If the chairperson,
 - is not the Mayor (or the Deputy Mayor, when acting in the position of the Mayor), the chairperson shall immediately call upon the Mayor (or the Deputy Mayor as the case may be) to assume the chair, following which the Mayor (or the Deputy Mayor as the case may be) shall rule on the question of order (but before doing so may invite the opinion of the meeting); or
 - is the Mayor (or the Deputy Mayor when acting in the position of Mayor), the chairperson shall rule on the question of order (but before doing so may invite the opinion of the meeting).
3. If the chairperson (being the Mayor or Deputy Mayor as the case may be) rules that a member of the public has committed an act of disorder, the chairperson shall so advise the member of the public and shall adjourn the meeting for a period of not more than 15 minutes.
4. When the meeting reassembles, the chairperson (being the Mayor or the Deputy Mayor as the case may be) shall put a question from the chair as to whether to proceed with business or .
5. If necessary, the chairperson (being the Mayor or Deputy Mayor as the case may be) may expel the member of the public from the meeting.

In all cases where the issue of an act of disorder arises, the ruling of the chairperson (being the Mayor or Deputy Mayor as the case may be) must be obeyed, unless a motion of dissenting from that ruling is passed. In all cases, if it becomes necessary to physically remove either a councillor or a member of the public who has been expelled from a meeting, the police will be called to undertake this task.

PART 6 - COUNCIL COMMITTEES

COMMITTEES (Generally)

47. (1) The Council may resolve itself into a Committee to consider any matter before the Council. *(see Section 373 LGA)*
- (2) All the provisions of this Code relating to meetings of the Council, so far as they are applicable, extend to and govern the proceedings of a Committee, except the provisions:
- (a) limiting the number and duration of speeches *(see Clause 259(1) LGGR)*;
 - (b) requiring Councillors to stand when speaking and
 - (c) providing for the Chairperson to have a casting vote.
- (3) The General Manager or, in the absence of the General Manager, an employee of the Council designated by the General Manager, is responsible for reporting to the Council proceedings in a Committee. It is not necessary to report the proceedings in full but any recommendations of the Committee must be reported. *(see Clause 259(2) LGGR)*
- (4) The Council must ensure that a report of the proceedings (including any recommendations of the Committee) is recorded in the Council's minutes. However, the Council is not taken to have adopted the report until a motion for adoption has been made and passed. *(see Clause 259(3) LGGR)*

COUNCIL MAY ESTABLISH COMMITTEES

48. (1) The Council may, by resolution, establish such Committees as it considers necessary. *(see Clause 260(1) LGGR)*
- (2) Such a Committee is to consist of the Mayor and such other Councillors of the Council as the Council decides. *(see Clause 260(2) LGGR)*
- (3) The quorum for a meeting of such a Committee is to be:
- (a) such number of members as the Council decides; or
 - (b) if the Council has not decided a number - a majority of the members of the Committee. *(see Clause 260(3) LGGR)*

FUNCTIONS OF COMMITTEES

49. The Council must specify the functions and delegations of each of its Committees when the Committee is established, but may from time to time amend those functions and delegations. *(see Clause 261 LGGR)*

NOTICE OF COMMITTEE MEETINGS

50. (1) The General Manager of the Council must send to each Councillor, at least three (3) days before each meeting of the Committee, a notice specifying:
- (a) the time and place at which and the date on which the meeting is to be held; and

- (b) the business proposed to be transacted at the meeting. *(see Clause 262(1) LGGR)*
- (2) However, notice of less than three (3) days may be given of a Committee meeting called in an emergency. *(see Clause 262(2) LGGR)*
- (3) Notice of meetings, and the agenda and business papers relating to those meetings may be given to a Councillor in electronic form but only if all Councillors have facilities to access the notice, agenda and business papers in that form. *(see Section 367(3) LGA)*

NOTE: Notice of Meetings will generally be delivered by courier.

- (4) The provisions of Clause 23 (2)-(5) of this Code apply to the agendas of Committee meetings in the same manner as they apply to the agendas of Meetings of the Council.

NON-MEMBERS ENTITLED TO ATTEND COMMITTEE MEETINGS

- 51. (1) A Councillor who is not a member of a Committee of the Council is entitled to attend, and to speak at, a meeting of the Committee. *(see Clause 263(1) LGGR)*
- (2) However, the Councillor is not entitled:
 - (a) to give notice of business for inclusion in the agenda for the meeting; or
 - (b) to move or second a motion at the meeting; or
 - (c) to vote at the meeting. *(see Clause 263(2) LGGR)*

PROCEDURE IN COMMITTEES

- 52. (1) Subject to Subclause (3), each Committee of the Council may regulate its own procedure. *(see Clause 265 LGGR)*
- (2) Without limiting subclause (1), a Committee of the Council may decide that, whenever the voting on a motion put to a meeting of the Committee is equal, the Chairperson of the Committee is to have a casting vote as well as an original vote. *(see Clause 265(2) LGGR)*

NOTE: The Council has specifically resolved that the Chairpersons of Committees will NOT have a casting vote.

- (3) Voting at a committee meeting is to be by open means (such as on the voices or by show of hands). *(see Clause 265(3) LGGR)*

COMMITTEES TO KEEP MINUTES

- 53. (1) Each Committee of the Council must ensure that full and accurate minutes of the proceedings of its meeting are kept. In particular, a Committee must ensure that the following matters are recorded in the Committee's minutes:
 - (a) details of each motion moved at the meeting and of any amendments moved to it,
 - (b) the names of the mover and seconder of the motion or amendment,

- (c) whether the motion or amendment is passed or lost. *(see Clause 266(1) LGGR)*
- (d) (i) In this clause, a planning decision means a decision made in the exercise of a function of a council under the Environmental Planning and Assessment Act 1979:
 - (A) including a decision relating to a development application, an environmental planning instrument, a development control plan or a development contribution plan under that Act, but
 - (B) not including the making of an order under Division 2A of Part 6 of that Act.
- (ii) The General Manager is required to keep a register containing, for each planning decision made at a meeting of the council or a council committee, the names of the councillors who supported the decision and the names of any councillors who opposed (or are taken to have opposed) the decision.
- (iii) for the purpose of maintaining the register, a division is required to be called whenever a motion for a planning decision is put at a meeting of the council or a council committee.

NOTE: For the purposes of Clause 53(1)(d)(iii) the requirement for a division to be called shall be satisfied when the Chairperson of the meeting calls for the vote, those Councillors, in turn, who vote for the motion and those opposed to the motion shall stand in their respective places to permit their names to be recorded. In this manner, the requirement for a division shall be differentiated from that requirement under Clause 38 (5) and (6).

- (iv) Each division recorded in the register is to be described in the register or identified in a manner that enables the description to be obtained from another publicly available document, and is to include the information required by the regulations.
 - (v) This clause extends to a meeting that is closed to the public. *(see Section 375A LGA)*
- (2) As soon as the minutes of a meeting of a Committee of the Council have been confirmed at a later meeting of the Council, the person presiding at the later meeting must sign the minutes of the earlier meeting. *(see Clause 266(2) LGGR)*

CHAIRPERSON AND DEPUTY CHAIRPERSON OF COMMITTEE

54. (1) The Chairperson of each Committee of the Council, must be:
- (a) the Mayor; or
 - (b) if the Mayor does not wish to be the chairperson of a committee - a member of the Committee elected by the Council; or
 - (c) if the Council does not elect such a member - a member of the committee elected by the committee. *(see Clause 267(1) LGGR)*
- (2) The Council may elect a member of the Committee of the Council as Deputy Chairperson of the Committee. In the event that the Council does not do so, the Committee may elect a Deputy Chairperson. *(see Clause 267(2) LGGR)*
- (3) If neither the Chairperson nor the Deputy Chairperson of a Committee of the Council is able or willing to preside at a meeting of the Committee, the Committee must elect a member of the Committee to be acting Chairperson of the Committee. *(see Clause 267(3) LGGR)*

- (4) The Chairperson is to preside at a meeting of a Committee of the Council. If the Chairperson is unable or unwilling to preside, the Deputy Chairperson (if any) is to preside at the meeting, but if neither the Chairperson nor the Deputy Chairperson is able or willing to preside, the Acting Chairperson is to preside at the meeting. (see *Clause 267(4) LGGR*)

ABSENCE FROM COMMITTEE MEETINGS

55. (1) A member ceases to be a member of a Committee if the member (other than the Mayor):
- (a) has been absent from three (3) consecutive meetings of the Committee without having given reasons acceptable to the Committee for the member's absences; or
 - (b) has been absent from at least half of the meetings of the Committee held during the immediately preceding year without having given to the Committee acceptable reasons for the member's absences. (see *Clause 268(1) LGGR*)
- (2) Subclause (1) does not apply if all of the members of the Council are members of the Committee. (see *Clause 268(2) LGGR*)

NOTE: "The expression "year" means the period beginning 1 July and ending the following 30 June. See the dictionary to the Act.

REPORTS OF COMMITTEES

56. (1) If in a report of a Committee of the Council distinct recommendations are made, the decision of the Council may be made separately on each recommendation. (see *Clause 269(1) LGGR*)
- (2) The recommendations of a Committee of the Council are, so far as adopted by the Council, resolutions of the Council. (see *Clause 269(2) LGGR*)
- (3) If a Committee of the Council passes a resolution, or makes a recommendation, during a meeting, or part of a meeting, that is closed to the public, the Chairperson must:
- (a) make the resolution or recommendation public as soon as practicable after the meeting or part of the meeting has ended; and
 - (b) report the resolution or recommendation to the next meeting of the Council. (see *Clause 269(3) LGGR*)

DISORDER IN COMMITTEE MEETINGS

57. The provisions of the Act, the Regulation and this Code relating to the maintenance of order in Council meetings apply to meetings of Committees of the Council in the same way as they apply to meetings of the Council. (see *Clause 270 LGGR*)

COMMITTEE MAY EXPEL CERTAIN PERSONS FROM ITS MEETINGS

58. (1) If a meeting or part of a meeting of a Committee of the Council is closed to the public in accordance with Clause 77(1) of this Code, any person who is not a Councillor may be expelled from the meeting as provided by Clause 15(3) of this Code. (see *Clause 271(1) LGGR*)

- (2) If any such person, after being notified of a resolution or direction expelling him or her from the meeting, fails to leave the place where the meeting is being held, a police officer, or any person authorised for the purpose by the Council, Committee or person presiding, may, by using only such force as is necessary, remove the first-mentioned person from that place and, if necessary, restrain that person from re-entering that place. *(see Clause 271(2)LGGR)*

PART 7 - TASK GROUPS AND SPECIAL COMMITTEES

TASK GROUPS

59. (1) The Council may appoint a group of Councillors and staff members to investigate a specific proposal and to report to the Council or appropriate Committee.
- (2) The Council shall determine the terms of reference for the Task Group, such to clearly state:
- the specific issues to be addressed
 - the time available to the Task Group to complete its investigation.
- (3) The Task Group shall have the power to regulate its own procedures and need only report to the Council or Committee when a decision on policy or resources is required.
- (4) Notwithstanding (3) above, the minutes of Task Group Meetings shall be reported to the appropriate Committee or Council notation.
- (5) The Task Group shall be disbanded after the terms of reference have been completed.

NOTE: The General Manager appoints staff member representatives on Task Groups.

COMMUNITY COMMITTEES

60. (1) The Council may appoint a group of Councillors, staff and community representatives to undertake a particular administrative responsibility.
- (2) Where possible, community representatives on these Committees shall be nominated by community organisations.
- (3) The Council shall determine the terms of reference for a Community Committee.
- (4) The Community Committee shall have power to regulate its own procedures, subject to:
- a) the Chairperson of the Committee being a Councillor of the Council.
 - b) minutes of meetings being submitted to the Council or appropriate Council Committee for adoption prior to any actions being taken which seek to bind Council.
- (5) The Community Committee's term of office shall not be time limited but the Council can disband the Committee or alter its terms of reference and membership composition at any time.

PART 8 – WORKSHOPS AND BRIEFING SESSIONS

PURPOSE

61. (1) Council may hold workshops & briefing sessions to provide background information to Councillors on issues that arise from time to time.
- (2) Workshops & briefing sessions is to facilitate the free and frank exchange of ideas and opinions and to ensure that Councillors are provided with all the information they require to make an informed decision when the issue is discussed at a Council or Committee Meeting.

ATTENDANCE

62. Workshops & briefing sessions may involve councillors, staff and invited participants but will not be open to the public.

PROCEDURE

63. (1) Workshops & briefing sessions do not have any decision making authority and will not be used for detailed or advanced discussions where agreement is reached and/or a (de-facto) decision is made. Any documents produced as a consequence will contain no recommended action. While providing an opportunity for the particular issue to be fully canvassed any decisions will occur at a Council or Committee Meeting.
- (2) The provisions of the Code of Meeting Practice will not apply during workshops and briefing sessions, however all participants will be required to comply with the Code of Conduct and should conduct themselves with an air of decorum at all times allowing all present to participate equally.
- (3) Discussion at workshops and briefing sessions will not necessarily be led by the Mayor but will generally be facilitated by a member of the senior staff of the Council.

PART 9 - HONESTY & DISCLOSURE OF INTERESTS

CONDUCT OF COUNCILLORS, STAFF & DELEGATES

64. (1) Every Councillor, member of staff of a Council and delegate of a Council must act honestly and exercise a reasonable degree of care and diligence in carrying out his or her functions under the Act or any other Act. *(see Section 439(1) LGA)*
- (2) Although this Clause places certain duties on Councillors, members of staff of a Council and delegates of a Council, nothing in this Clause gives rise to, or can be taken into account in, any civil cause of action. *(see Section 439(2) LGA)*

NOTE: Conflicts of Interest may be either of a pecuniary or non-pecuniary nature. Apart from the requirements outlined in this Code, the provisions of Council's Conflicts of Interest Policy also apply.

WHO ARE DESIGNATED PERSONS?

65. Designated persons are
- the General Manager
 - other senior staff of the Council
 - a person (other than a member of the senior staff of the Council) who is a member of staff of the Council or a delegate of the Council and who holds a position identified by the Council as the position of a designated person because it involves the exercise of functions under the Act, or any other Act (such as regulatory functions or contractual functions) that, in their exercise, could give rise to a conflict between the person's duty as a member of staff or delegate and the person's private interest.
 - a person (other than a member of the senior staff of the Council) who is a member of a committee of the Council identified by the Council as a committee whose members are designated persons because the functions of the committee involve the exercise of the Council's functions under this or any other Act (such as regulatory functions or contractual functions) that, in their exercise, could give rise to a conflict between the member's duty as a member of the committee and the member's private interests.
(see Section 441 LGA)

WHAT IS A CONFLICT OF INTERESTS?

66. A conflict of interests exists where a reasonable and informed person would perceive that a Council official could be influenced by a private interest when carrying out their public duty.

NOTE: A Council official is defined in the Code of Conduct as including Councillors, members of staff of Council, Administrators appointed under Section 256 of the Act, members of Council committees, conduct reviewers and delegates of Council.

WHAT IS A PECUNIARY CONFLICT OF INTEREST?

67. (1) For the purposes of this Code, a pecuniary interest is an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person. *(see Section 442(1) LGA)*

- (2) A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Clause 70 of this Code. *(see Section 442(2) LGA)*

WHO HAS A PECUNIARY CONFLICT OF INTEREST?

68. (1) For the purposes of this Code, a person has a pecuniary interest in a matter if the pecuniary interest is the interest of:
- (a) the person, or
 - (b) the person's spouse or de facto partner or a relative of the person, or a partner or employer of the person, or
 - (c) a company or other body of which the person, or a nominee, partner or employer of the person, is a member. *(see Section 443(1) LGA)*
- (2) However, a person is not taken to have a pecuniary interest in a matter as referred to in subclause (1) (b) or (c):
- (a) if the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative, partner, employer or company or other body; or
 - (b) just because the person is a member of, or is employed by, a Council or statutory body or is employed by the Crown; or
 - (c) just because the person is a member of, or a delegate of a Council to, a company or other body that has a pecuniary interest in the matter, so long as the person has no beneficial interest in any shares of the company or body. *(see Section 443(3) LGA)*

WHAT IS A NON-PECUNIARY CONFLICT OF INTERESTS?

69. (1) Non-pecuniary conflicts of interests are private or personal interests the Council official has that do not amount to a pecuniary interest as defined in the LGA. They commonly arise out of family, or personal relationships, or involvement in sporting, social or other cultural groups and associations and may include an interest of a financial nature. *(see Clause 7.10 Code of Conduct)*
- (2) The matter of a report to Council from the conduct review committee/reviewer relates to the public duty of a councillor or the General Manager. Therefore there is no requirement for Councillors or the General Manager to disclose a conflict of interest in such a matter. *(see Clause 7.11 Code of Conduct)*
- (3) The political views of a Councillor do not constitute a private interest. *(see Clause 7.12 Code of Conduct)*
- (4) Where a non-pecuniary conflict of interests exists, which conflicts with a Council official's public duty, the official must disclose the interest fully and in writing, even if the interest is not significant. This must be completed as soon as practicable. *(see Clause 7.13 Code of Conduct)*
- (5) If a disclosure is made at a Council or Committee meeting, both the disclosure and the nature of the interest must be recorded in the minutes. This disclosure constitutes disclosure in writing for the purposes of Clause 7.13 of the Code of Conduct. *(see Clause 7.14 Code of Conduct)*
- (6) Non-pecuniary conflicts of interests will be either significant or less than significant.

- (7) As a general rule, a non-pecuniary conflict of interests will be significant where a matter does not raise a pecuniary interest but it involves
- (a) A relationship between a Council official and another person that is particularly close, for example, parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descendant or adopted child of the person or the person's spouse, current or former spouse or partner, de facto or other person living in the same household
 - (b) Other relationships that are particularly close, such as friendships and business relationships. Closeness is defined by the nature of the friendship or business relationship, the frequency of the contact and the duration of the friendship or relationship
 - (c) An affiliation between the council official and an organisation, sporting body, club, corporation or association that is particularly strong. (*see Clause 7.16 Code of Conduct*)
- (8) A less than significant non-pecuniary conflict of interests is any other conflict of interests which is neither a pecuniary conflict of interest or a significant non-pecuniary conflicts of interests. Generally this would be one which the person has determined that the conflict would be of such a minor nature that it would not require further action. (*see Clause 7.18 Code of Conduct*).

WHAT INTERESTS DO NOT HAVE TO BE DECLARED?

70. The following interests do not need to be disclosed for the purposes of this Part:-

- (a) an interest as an elector,
- (b) an interest as a ratepayer or person liable to pay a charge,
- (c) an interest in any matter relating to the terms on which the provision of a service or the supply of goods or commodities is offered to the public generally, or to a section of the public that includes persons who are not subject to this Part
- (d) an interest in any matter relating to the terms on which the provision of a service or the supply of goods or commodities is offered to a relative of the person by the council in the same manner and subject to the same conditions as apply to persons who are not subject to this Part
- (e) an interest as a member of a club or organisation or association, unless the interest is as the holder of an office in the club organisation (whether remunerated or not)
- (f) an interest of a member of a council committee as a person chosen to represent the community or as a member of a non-profit organisation or other community or special interest group if the committee member has been appointed to represent the organisation or group on the committee,
- (g) an interest in a proposal relating to the making, amending, altering or repeal of an environmental planning instrument other than an instrument that effects a change of the permissible uses of:
 - (i) land in which the person or a person, company or body referred to in section 443 (1) (b) or (c) has a proprietary interest (which, for the purposes of this paragraph, includes any entitlement to the land at law or in equity and any other interest or potential interest in the land arising out of any mortgage, lease, trust, option or contract, or otherwise), or
 - (ii) land adjoining, adjacent to or in proximity to land referred to in subparagraph (i), if the person or the person, company or body referred to in section 443 (1) (b) or

- (c) would by reason of the proprietary interest have a pecuniary interest in the proposal,
- (h) an interest relating to a contract, proposed contract or other matter if the interest arises only because of a beneficial interest in shares in a company that does not exceed 10 per cent of the voting rights in the company,
- (i) an interest of a person arising from the proposed making by the council of an agreement between the council and a corporation, association or partnership, being a corporation, association or partnership that has more than 25 members, if the interest arises because a relative of the person is a shareholder (but not a director) of the corporation or is a member (but not a member of the committee) of the association or is a partner of the partnership,
- (j) an interest of a person arising from the making by the council of a contract or agreement with a relative of the person for or in relation to any of the following, but only if the proposed contract or agreement is similar in terms and conditions to such contracts and agreements as have been made, or as are proposed to be made, by the council in respect of similar matters with other residents of the area:
- (i) the performance by the council at the expense of the relative of any work or service in connection with roads or sanitation,
 - (ii) security for damage to footpaths or roads,
 - (iii) any other service to be rendered, or act to be done, by the council by or under any Act conferring functions on the council or by or under any contract,
- (k) an interest relating to the payment of fees to Councillors (including the Mayor and Deputy Mayor),
- (l) an interest relating to the payment of expenses and the provision of facilities to Councillors (including the Mayor and Deputy Mayor) in accordance with a policy under Section 252,
- (m) an interest relating to an election to the office of Mayor arising from the fact that a fee for the following 12 months has been determined for the office of Mayor,
- (n) an interest of a person arising from the passing for payment of a regular account for wages or salary of an employee who is a relative of the person,
- (o) an interest arising from being covered by, or a proposal to be covered by, indemnity insurance as a Councillor or member of a council committee,
- (p) an interest arising from appointment of a Councillor to a body as representative or delegate of the council, whether or not a fee or other recompense is payable to the representative or delegate. *(see Section 448 LGA)*

IF I HAVE A CONFLICT OF INTERESTS AT A MEETING HOW DO I DISCLOSE IT?

71. (1) A Councillor or a member of a Council Committee who has either a:
- Pecuniary conflict of interest;
 - Significant Non-Pecuniary conflict of interests; or
 - Less than significant Non-Pecuniary conflicts of interests

in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the interest to the meeting as soon as practicable. *(see Section 451(1) LGA)*

- (2) An item is included in the Agenda for the meeting at which Councillors and members of Council Committees can make such disclosures
- (3) In making the disclosure the Councillor or member of the Council Committee must clearly explain:
 - (i) Whether he or she is making a disclosure of a
 - Pecuniary conflict of interests;
 - Significant non-pecuniary conflict of interests; or
 - Less than significant non-pecuniary conflict of interests; and
 - (ii) The nature of that interest.
- (4) In the case of a:
 - Pecuniary conflict of interest or a significant non-pecuniary conflict of interests, the Councillor or member of Council Committee must, when the Chairperson calls for discussion on the particular item in which the Councillor or member of the Council Committee has an interest, immediately declare the interest and leave the Council Chamber;
 - Less than significant non-pecuniary conflict of interest, the Councillor or member of the Council Committee must, when the Chairperson calls for discussion on the particular item in which the Councillor or member of the Council Committee has an interest, immediately declare the interest and where that interest does not require further action and provide an explanation of why it is considered that the conflict does not require further action in the circumstances.
- (5) Once the Councillor or member has declared an interest and left the Council Chamber, he or she must not be present at, or in sight of, the meeting of the Council or Committee:
 - (a) at any time during which the matter is being considered or discussed by the Council or Committee, or
 - (b) at any time during which the Council or Committee is voting on any question in relation to the matter. *(see Section 451(2) LGA)*
- (6) Upon disclosing an interest, the Councillor shall retire to the Committee Room while the matter, the subject of the disclosure, is discussed. During this time, the doors between the Council Chamber and the Committee Room shall remain closed.
- (7) For the removal of doubt, a Councillor or a member of a Council Committee is not prevented by this Clause from being present at and taking part in a meeting at which a matter is being considered, or from voting on the matter, merely because the Councillor or member has an interest in the matter of a kind referred to in Clause 70. *(see Section 451(3) LGA)*

DISCLOSURE BY ADVISOR

72. (1) A person who, at the request or with the consent of the Council or a Council Committee, gives advice on any matter at any meeting of the Council or Committee must disclose any pecuniary interest the person has in the matter to the meeting at the time the advice is given. *(see Section 456(1) LGA)*
- (2) The person is not required to disclose the person's interest as an advisor. *(see Section 456(2) LGA)*

CIRCUMSTANCES IN WHICH SECTIONS 451 AND 456 ARE NOT BREACHED

73. A person does not breach Sections 451 and 456 of the LGA if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest and. (see Section 457 LGA)

DISCLOSURES TO BE RECORDED

74. A disclosure made at a meeting of the Council or Council Committees must be recorded in the minutes of the meeting. (see Section 453 LGA)

NOTE: A Register of declared interests is held by the Council's Public Officer.

POWERS OF THE MINISTER IN RELATION TO MEETINGS

75. The Minister may, conditionally or unconditionally, allow a Councillor or a members of a Council Committee who has a pecuniary interest in a matter with which the Council is concerned and who is present at a meeting of the Council or Committee to take part in the consideration or discussion of the matter and to vote on the matter if the Minister is of the opinion:
- (a) that the number of Councillors prevented from voting would be so great a proportion of the whole as to impede the transaction of business; or
 - (b) that it is in the interests of the electors for the area to do so. (see Section 458 LGA)

PART 10 - PUBLIC ATTENDANCE AT MEETINGS

CAN THE PUBLIC ATTEND MEETINGS OF THE COUNCIL?

76. The press and public are entitled to attend a meeting of the Council and those of its Committees of which all its members are Councillors, except as provided by this Part.
(see Section 10(1) LGA)

WHICH PARTS OF A MEETING CAN BE CLOSED TO THE PUBLIC?

77. (1) The Council or a Committee of the Council of which all of its members are Councillors may close to the press and public only so much of its meeting as comprises discussion or receipt of information related to any of the following:
- (a) personnel matters concerning particular individuals (other than Councillors);
 - (b) the personal hardship of any resident or ratepayer;
 - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business;
 - (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it; or
 - (ii) confer a commercial advantage on a competitor of the Council; or
 - (iii) reveal a trade secret,
 - (e) information that would, if disclosed, prejudice the maintenance of the law;
 - (f) matters affecting the security of the Council, Councillors, Council staff or Council property;
 - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.
 - (h) Information concerning the nature and location of a place or an item of Aboriginal significance on community land.
 - (i) Alleged contraventions of the council's code of conduct. (See Section 10A(2) LGA).
- (2) A Council, or a Committee of the Council of which all the members are Councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public. (see Section 10A(3) LGA)
- (3) Nothing in this Clause prevents any limitation being placed on the number of members of the public admitted to a meeting of the Council or a Committee of the Council, provided such limitation is for reason of safety or security.

CAN A MEMBER OF THE PUBLIC MAKE REPRESENTATIONS ABOUT THE CLOSURE OF PART OF MEETING?

78. (1) A Council or a Committee of the Council may allow members of the public to make representations to or at a meeting (either in writing or verbally), before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed. (see Section 10A(4) LGA)
- (2) A representation by a member of the public as to whether a part of a meeting should be closed may only be made immediately after a motion to close such meeting is moved and seconded, following which the Council or the Committee shall decide

whether or not that part of the meeting shall be closed. (see Clauses 252 & 264 LGGR)

FURTHER LIMITATIONS RELATING TO CLOSURE OF PARTS OF MEETINGS TO THE PUBLIC

79. (1) A meeting is not to remain closed during discussion of anything referred to in Clause 77(1) of this Code:
- (a) except for so much of the discussion as is necessary to preserve the relevant confidentiality, privilege or security; and
 - (b) if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret – unless the Council or Committee concerned is satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest. (see Section 10B(1) LGA)
- (2) A meeting is not to be closed during receipt and consideration of information or advice referred to in Clause 77(1)(g) of this Code unless the advice concerns legal matters that:
- (a) are substantial issues relating to a matter in which the Council or Committee is involved; and
 - (b) are clearly identified in the legal advice; and
 - (c) are fully discussed in that advice. (see Section 10B(2) LGA)
- (3) If a meeting is closed during discussion of a motion to close another part of the meeting to the public (as referred to in Clause 77(2) of this Code, the consideration of the motion must not include any consideration of the matter or information to be discussed in that other part of the meeting (other than consideration of whether the matter concerned is a matter referred to in Clause 77(1) of this Code. (see Section 10B(3) LGA)
- (4) For the purpose of determining whether the discussion of a matter in an open meeting would be contrary to the public interest, it is irrelevant that:
- (a) a person may misinterpret or misunderstand the discussion; or
 - (b) the discussion of the matter may:
 - (i) cause embarrassment to the Council or Committee concerned, or to Councillors or to employees of the Council; or
 - (ii) cause a loss of confidence in the Council or Committee. (see Section 10B(4) LGA)
- (5) In deciding whether part of a meeting is to be closed to the public, the Council or Committee concerned must have regard to any relevant guidelines issued by the Director General. (see Section 10(B)(5) LGA)

NOTICE OF LIKELIHOOD OF CLOSURE NOT REQUIRED IN URGENT CASES

80. Part of a meeting of the Council, or of a Committee of the Council of which all the members are Councillors, may be closed to the press and public while the Council or Committee considers a matter that has not been identified in the agenda for the meeting as a matter that is likely to be considered when the meeting is closed, but only if:
- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in Clause 77(1) of this Code; and
 - (b) the Council or Committee, after considering any representations made under Clause 78 of this Code, resolves that further discussion of the matter:
 - (i) should not be deferred (because of the urgency of the matter); and

- (ii) should take place in a part of the meeting that is closed to the press and public. (see Clause 10C LGA)

GROUND FOR CLOSING PART OF MEETING TO BE SPECIFIED

81. (1) The grounds on which part of a meeting is closed must be stated in the decision to close part of the meeting and must be recorded in the minutes of the meeting. (see Section 10D(1) LGA)
- (2) The grounds must specify the following:
- (a) the relevant provision of the Act under which the meeting is closed;
 - (b) the matter that is to be discussed during the closed part of the meeting;
 - (c) the reasons why part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which discussion of the matter in an open meeting would be, on balance, contrary to the public interest. (see Section 10D(2) LGA)

RESOLUTIONS PASSED AT CLOSED MEETINGS TO BE MADE PUBLIC

82. If the Council passes a resolution during a meeting, or a part of a meeting, that is closed to the public, the Chairperson must make the resolution public as soon as practicable after the meeting or part of the meeting has ended. (see Clause 253 LGGR)

OPEN DAY MEETINGS

83. (1) The Council shall make provision for members of the public to address the Council on matters that are within its jurisdiction.

NOTE: Open Days are held at Council Meetings.

Council has resolved (Minute no. 6/09 C/M 18/2/09) that Open Days will not be recorded.

- (2) Applications to address the Council.
- (a) may be made either:-
 - (i) prior to 3.00 pm on the day of the meeting by contacting the Executive Assistant; or
 - (ii) immediately prior to the commencement of the meeting by contacting the Manager Governance.
 - (b) must state the name of the applicant and general details of the nature of the address.
- (3) The Council may decide to give consideration to allowing opposing points of view to be presented.
- (4) The Open Day shall be limited to a total period of ½ hour, unless extended by decision of the Council. Groups are encouraged to nominate a representative to make the presentation to the Council on behalf of the Group.
- (5) When making a presentation:-
- (a) Each presentation shall be generally limited to five (5) minutes; and

- (b) Speakers shall conduct themselves with due respect to the Council and observe the rules of order and meeting procedure as contained in the Code of Meeting Practice.
- (6) Where possible, the Mayor shall provide a reply to the speaker(s) at the Meeting. Alternatively, Council may resolve to refer the matter to the General Manager for appropriate action.

OPEN FORUM MEETINGS

- 84. (1) The Council shall periodically hold informal meetings at towns and villages to allow residents to raise matters of particular interest with Councillors and Senior Staff.
- (2) These meetings will be in the form of question and answer sessions.
- (3) The meetings dates and times will be set by Council each year.

PUBLIC ACCESS TO CORRESPONDENCE AND REPORTS

- 85. (1) The Council and a Committee of which all the members are Councillors must, during or at the close of a meeting, or during the business day following the meeting, give reasonable access to any person to inspect correspondence and reports laid on the table at, or submitted to, the meeting. *(see Section 11(1) LGA)*
- (2) This Clause does not apply if the correspondence or reports:
 - (a) relate to a matter that was received or discussed; or
 - (b) were laid on the table at, or submitted to, the meeting when the meeting was closed to the public. *(see Section 11(2) LGA)*
- (3) This Clause does not apply if the Council or Committee resolves at the meeting, when open to the public, that the correspondence or reports, because they relate to a matter specified in Clause 77(1) of this Code, are to be treated as confidential. *(see Section 11(3) LGA)*

PART 11 - MISCELLANEOUS

DISCLOSURE AND MISUSE OF INFORMATION

86. (1) A person must not disclose any information obtained in connection with the administration or execution of the Act unless that disclosure was made:
- (a) with the consent of the person from whom the information was obtained; or
 - (b) in connection with the administration or execution of the Act; or
 - (c) for the purpose of any legal proceedings arising out of the Act or of any report of any such proceedings; or
 - (d) in accordance with a requirement imposed under the Ombudsman Act 1974 or the Government Information (Public Access) Act 2009; or
 - (e) with other lawful excuse. *(see Section 664(1) LGA)*
- (2) In particular, if a meeting or part of a meeting of the Council or a Committee of the Council is closed to the public in accordance with Clause 77(1) of this Code, a person must not, without the authority of the Council or the Committee, disclose (otherwise than to the Council or a Councillor of the Council) information with respect to the discussion at, or the business of, the meeting. *(see Section 664 (1A) LGA)*
- (3) Subsection (2) does not apply to:-
- (a) the report of a Committee of the Council after it has been presented to the Council; or
 - (b) disclosure made in any of the circumstances referred to in subsection (1) (a) - (e); or
 - (c) disclosure made in circumstances prescribed by the regulations; or
 - (d) any agenda, resolution or recommendation of a meeting that a person is entitled to inspect in accordance with the Government Information (Public Access) Act 2009. *(see Section 664(1B) LGA)*
- (4) A person acting in the administration or execution of the Act must not use, either directly or indirectly, information acquired by the person in that capacity, being information that is not generally known but if generally known might reasonably be expected to affect materially the market value or price of any land, for the purpose of gaining either directly or indirectly an advantage for the person, the person's spouse or de facto partner or a relative of the person. *(see Section 664(2) LGA)*
- (5) A person acting in the administration or execution of this Act, and being in a position to do so, must not, for the purpose of gaining either directly or indirectly an advantage for the person, the person's spouse or de facto partner or a relative of the person influence:
- (a) the determination of an application for an approval; or
 - (b) the giving of an order.
- (see Section 664(3) LGA)*

NOTE: The maximum penalty for breaches of this Clause is 50 penalty units.

DISCLOSURE AND MISUSE OF INFORMATION - PRESCRIBED CIRCUMSTANCES

87. For the purposes of Clause 86(3)(c) of this Code, any disclosure made with the intention of enabling the Minister or the Director-General to properly exercise the functions conferred or imposed on them by or under the Act is a prescribed circumstance. *(see Clause 412 LGGR)*

INSPECTION OF THE MINUTES OF THE COUNCIL OR A COMMITTEE

88. (1) An inspection of the Minutes of the Council or a Committee of the Council is to be carried out under the supervision of the General Manager or an employee of the Council designated by the General Manager to supervise inspections of those Minutes. *(see Clause 272(1) LGGR)*

NOTE: The person so designated is the Manager Governance.

- (2) The General Manager must ensure that the Minutes of the Council and any minutes of a Committee of the Council are kept secure and in safe custody and that no unauthorised person is allowed to interfere with them. *(see Clause 272(2) LGGR)*

ACCESS TO RECORDS

89. Councillors may gain access to Council records under the Code of Conduct and Government Information (Public Access) Act 2009.

TAPE RECORDING OF A MEETING OF THE COUNCIL OR A COMMITTEE PROHIBITED WITHOUT PERMISSION

90. (1) A person may use a tape recorder to record the proceedings of a Meeting of the Council or a Committee of the Council only with the authority of the Council or Committee. *(see Clause 273(1) LGGR)*
- (2) A person may, as provided by Clause 15(3) of this Code, be expelled from a meeting of the Council or a Committee of the Council for using or having used a tape recorder in contravention of this Clause. *(see Clause 273(2) LGGR)*
- (3) If any such person, after being notified of such a resolution, fails to leave the place where the meeting is being held, a police officer, or any person authorised by the Council for the purposes, may remove the person from, and if necessary, restrain the person from re-entering that place. *(see Clause 273(3) LGGR)*
- (4) In this Clause, tape recorder includes a video camera and any electronic device capable of recording speech, whether a magnetic tape is used to record or not. *(see Clause 273(4) LGGR)*

RECORDING AND WEBCASTING OF MEETINGS BY THE COUNCIL

91. (1) The proceedings, including all debate, of all Ordinary and Extraordinary meetings held in the Council Chamber excluding those parts of the meeting which are held in Confidential Session or those parts of the meeting closed to the public as provided by Section 10A of the Local Government Act 1993, shall be recorded and webcast.

- (2) Open Day shall not be recorded or webcast.
- (3) Reproductions of these proceedings shall be available via Council's website for a minimum period of 2 years.
- (4) Written transcriptions of such proceedings shall not be made available.

CERTAIN CIRCUMSTANCES DO NOT INVALIDATE COUNCIL DECISIONS

92. Proceedings at a Meeting of the Council or a Council Committee are not invalidated because of:-
- (a) a vacancy in a civic office; or
 - (b) a failure to give notice of the Meeting to any Councillor or a Committee member; or
 - (c) any defect in the election or appointment of a Councillor or a Committee member; or
 - (d) a failure of a Councillor or a Committee member to disclose a pecuniary interest, or to refrain from the consideration or discussion of, or vote on, the relevant matter at a Council or a Committee meeting; or
 - (e) a failure to comply with this Code. *(see Section 374 LGA)*

COUNCIL SEAL

93. (1) The Seal of the Council must be kept by the Mayor or the General Manager, as the Council determines. *(see Clause 400(1) LGGR)*

NOTE: The Council Seal is kept by the General Manager.

- (2) The Seal of the Council may be affixed to a document only in the presence of:-
 - (a) the Mayor and the General Manager; or
 - (b) at least 1 Councillor (other than the Mayor) and the General Manager; or
 - (c) the Mayor and at least 1 other Councillor; or
 - (d) at least 2 Councillors other than the Mayor. *(see Clause 400(2) LGGR)*
- (3) The affixing of the Council Seal to a document has no effect unless the persons who were present when the Seal was affixed (being persons referred to in subclause (2)) attest by their signature that the Seal was affixed in their presence. *(see Clause 400(3) LGGR)*
- (4) The Seal of the Council must not be affixed to a document unless the document relates to the business of the Council and the Council has resolved (by resolution specifically referring to the document) that the Seal be so affixed. *(see Clause 400(4) LGGR)*
- (5) For the purposes of subclause (4), a document in the nature of a reference or certificate of service for an employee of the Council does not relate to the business of the Council. *(see Clause 400(5) LGGR)*

AMENDMENT OF CODE

94. Subject to the provisions contained in Sections 361, 362 & 363 of the Act, this Code may be amended by the following means:-
- (a) by resolution of Council, in cases where the amendments to the Code are the result of amendments to either the Act or the Regulation; or

- (b) in accordance with the provisions of Division 1 of Part 2 of Chapter 12 of the Act, in cases where the amendments to the Code are the result of amendments or changes in Council policies.

