



2016

COUNCIL BUSINESS PAPERS

Ordinary Meeting WEDNESDAY 20 APRIL 2016

CONFIDENTIAL COPY



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13 April 2016

Dear Councillor

MEETING NOTICE
Ordinary Meeting

20 APRIL 2016

Open Day at 5.30pm

Council Meeting commencing at conclusion of Open day

Notice is hereby given that the above meeting of Mid-Western Regional Council will be held in the Council Chambers, 86 Market Street, Mudgee at the time and date indicated above to deal with the business as listed on the Meeting Agenda.

Members of the public may address the Committee Meeting at Open Day. Speakers are given five minutes to outline any issue of relevance to the Council. If you wish to speak at Open Day please contact the Mayor's Office on 1300 765 002 or 02 6378 2850 by 3.00 pm on the day of the meeting. Alternatively, please make yourself known to the General Manager prior to the commencement of the meeting.

Yours faithfully

A handwritten signature in black ink, appearing to be "BRAD CAM", written over a horizontal line.

BRAD CAM
GENERAL MANAGER

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Item 1: Apologies

Item 2: Disclosure of Interest

In accordance with Section 451 of the Local Government Act 1993, Councillors should declare an interest in any item on this Agenda. If an interest is declared, Councillors should leave the Chambers prior to the commencement of discussion of the item.

Item 3: Confirmation of Minutes

3.1 Minutes of Ordinary Meeting held on 16 March 2016

Council Decision:

That the Minutes of the Ordinary Meeting held on 16 March 2016 be taken as read and confirmed.

The Minutes of the Ordinary Meeting are at the back of the separately attached attachment document.

Item 4: Matters in Progress

SUBJECT	RESOLUTION NO. & DATE	RESOLUTION	ACTION
Quarry Road – Kandos	Res. 64/12 Ordinary Mtg 15/2/2012	That consideration of this matter be deferred until discussions with Cement Australia have been completed.	No determination as yet.
Saleyards Subdivision	Res 228/14 Ordinary Mtg 4/6/14	That Council: <ol style="list-style-type: none"> 2. Council advertise state-wide a tender to sell the former Saleyards site, known as Lot 2 DP534336, Lot 399 DP132580, and Lot 532 DP1132581 which has recently been approved for a 48 lot residential subdivision; 3. all tenders be forwarded to Council for determination as to whether or not Council will sell the site; 4. the tender process to last 60 days, and the tender notice clearly indicate that Council may not necessarily accept all or any tenders; 5. Council demolish the old SES building prior to the public tender of this subdivision and remove all demolished waste from site. 	<p>Council has completed the demolition of the old SES building, and the survey of the subdivision is also complete.</p> <p>Further discussion with Council to decide the best timing to call for a tender of this subdivision.</p>
Rural Fire Service Precinct Development	565/14 Ordinary Mtg 17/12/14	3. That the General Manager be authorised to continue negotiations with the Rural Fire Service in order to subdivide the necessary 7100sm of land and negotiate an agreement for the timing, design and funding of the Rural Fire Service headquarters and museum at Mudgee.	<p>The General Manager has had a preliminary meeting with the RFS. They have confirmed they are happy with the 7,100 sm of land, and the timing of construction is 2 years away.</p> <p>A report on the Rural Fire Service precinct development is included in this business paper.</p>
	25/16 Ordinary Mtg 17/2/16	That Council: <ol style="list-style-type: none"> 2. reject the proposed NSW Rural Fire Service Precinct 	

SUBJECT	RESOLUTION NO. & DATE	RESOLUTION	ACTION
		<p>Development proposal due to the high financial burden placed on Council;</p> <ol style="list-style-type: none"> 3. support the development of the NSW Rural Fire Service Heritage Museum; 4. authorise the General Manager to enter into negotiations with NSW Rural Fire Service to develop a proposal for a NSW Rural Fire Service solution that substantially reduces the financial burden on Council. 5. receive any new proposals for a NSW Rural Fire precinct, or Fire Control Centre, for in-principle support. 	
Tender for cleaning services for Council buildings in the Mudgee/ Gulgong region	572/14 Ordinary Mtg 17/12/14	2. That Council not accept any tenders and delegate authority to the General Manager to negotiate with the tenderers as necessary.	<p>Council staff are undertaking a comparison of in-house versus external service provision.</p> <p>Tenders will be advertised on 18 April with the intention of a Report to Council in June.</p>
Council Contributions	44/15 Ordinary Mtg 18/2/15	That a discussion paper be prepared in relation to Council contributions and presented to Councillors at the April workshop, so that Councillors can consider how to best assist applicants who demonstrate an economic and social need.	Council will be presented with options next financial year, after the Fit for the Future submission has been completed.
Pedestrian Bridge over Cudgegong River, Rylstone	421/15	<p>That Council:</p> <ol style="list-style-type: none"> 1. support the pedestrian bridge in Rylstone subject to funding; 2. consider the project as part of the 2016/17 budget process; 3. continue to lobby for grant funding for this project; and 4. approach the RMS for appropriate signage regarding speed zoning and pedestrian signage. 	<p>Discussions with RMS is ongoing.</p> <p>Staff are investigating grant opportunities.</p> <p>Recommend completion.</p>

SUBJECT	RESOLUTION NO. & DATE	RESOLUTION	ACTION
Reseal of Angus Avenue, Kandos	422/15	That Council staff assess the reseal of Angus Avenue, Kandos as a priority and bring a report back to Council.	<p>The report will be tabled at the April Meeting.</p> <p>Recommend completion.</p>
Nuclear Waste Dump at Sally's Flat	423/15	That Council oppose a nuclear waste dump at Sally's Flat.	<p>Response was sent to the Federal Government.</p> <p>Recommend completion.</p>
Business Use of Footpath Policy	29/16 Ordinary Mtg 17/2/16	That the policy be deferred pending a community meeting as soon as possible to include the Police, MRTI, MWGGA, local business operators, Council and any other interested parties so a comprehensive and appropriate policy can be drafted to ensure all compliance issues are addressed, and that tourism and commercial opportunities are maximised.	<p>Council staff and Mudgee Police met during March confirming the need to retain the Alcohol Free Zones and how the service of alcohol permits for footpath dining areas at restaurants will need to be identified, signposted and operated. Broader business consultation to occur during April 2016.</p>

Item 5: Mayoral Minute

Nil

Item 6: Notices of Motion or Rescission

6.1 Baby Change Facilities in the Mudgee CBD

NOTICE OF MOTION LISTED BY CR PERCY THOMPSON
TO 20 APRIL 2016 ORDINARY MEETING
GOV400054, COU500068

MOTION

That Council allocate an appropriate amount of money to build a baby change facility in the Mudgee CBD.

Background

There is a large demand for this facility in Mudgee, could a suitable location be sought to build this facility with the input from the ladies that utilise these facilities.

Officer's comments

This needs to be considered as part of the current budget process 2016/17 – 2019/20.

6.2 Cudgegong River - Lawson Park

NOTICE OF MOTION LISTED BY CR MAX WALKER
TO 20 APRIL 2016 ORDINARY MEETING
GOV400054, A0130022

MOTION

That Council dredge Cudgegong River at Lawson Park from the weir back.

Background

Paddle boats and dragon boats are unable to utilise the river due to siltation and an offensive odour is sometimes present.

Officer's comments

For Council to undertake this activity we would need to apply for a Part 7 Fisheries Management Act permit from the Department of Primary Industries (Fisheries). Minor permits start at \$336 and cost increases with complexity of assessing the application up to \$4000 with no assurance that approval will be granted. As the Cudgegong is a significant river I would expect that Council would need to demonstrate a real need for this work to go ahead as there may be significant impacts to fish habitat. Council would just need to notify Office of Water, LLS and EPA before works start as well as any adjoining property owners. If approval was granted this work could cost several hundred thousand dollars to complete.

6.3 Maintenance of Unsealed Roads

NOTICE OF MOTION LISTED BY CR PERCY THOMPSON
TO 20 APRIL 2016 ORDINARY MEETING
GOV400054, R0790167

MOTION

That Council allocate an additional \$1 million to the gravel roads maintenance program.

Background

Roads aren't being maintained to an acceptable standard or within the 12 month timeframe as specified in the Gravel Roads Maintenance Program. Roads are in poor condition with rocks protruding making the surface extremely uneven and difficult to drive on.

Officer's comments

Grading has been delayed for sometime due to the extended dry conditions and the unavailability of water.

Council have already allocated \$1.576 million to grading this financial year and have \$400,000 remaining in the current budget.

Item 7: Office of the General Manager

7.1 Council Meeting Schedule June 2016 - December 2016

REPORT BY THE DIRECTOR, COMMUNITY
TO 20 APRIL 2016 ORDINARY MEETING
GOV400054, GOV400054, GOV400020

RECOMMENDATION

That Council:

1. **receive the report by the Director, Community on the Council Meeting Schedule June 2016 - December 2016; and**
2. **set the dates for Council meetings for the period June 2016 to December 2016 as follows:**

Wednesday 1 June 2016
Wednesday 15 June 2016
Wednesday 20 July 2016
Wednesday 17 August 2016
Wednesday 19 October 2016
Wednesday 16 November 2016
Wednesday 21 December 2016

Executive summary

The purpose of this report is to set the meeting programme for the remainder of 2016.

Disclosure of Interest

Nil.

Detailed report

The Local Government elections will cause an interruption to our regular Council meeting schedule. With the elections scheduled to be held on 10 September 2016, it is unlikely that results of the poll will be declared allowing sufficient time for a September meeting to be held. It is therefore proposed to not hold a meeting in September and hold the first meeting of the newly elected Council on Wednesday 19 October 2016. Council will still meet its obligations under Section 365 of the Local Government Act without a meeting in September.

An additional ordinary meeting has been added to the schedule in June to allow for the passage of the Operational and Delivery Plan. At this meeting on 1st June, any submissions received during the exhibition period will be considered by Council and then a final version of the Plan will be presented to Council for adoption at the meeting on 15th June.

As there will be a new Council after the September elections, it will be appropriate for the new Council to make decisions on the holding of meetings (including the frequency of the meetings, times and days) early in the new term to set the schedule 2017. This will include any necessary changes to the Code of Meeting Practice

The new Council will also determine how Council will continue with Community Forums (which have normally been held in October and November of each year).

Community Plan implications

Theme	Good Governance
Goal	Strong civic leadership
Strategy	Provide accountable and transparent decision making for the community

Financial implications

Not applicable.

SIMON JONES
DIRECTOR, COMMUNITY

5 April 2016

Attachments: Nil

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER

Item 8: Development

8.1 Post-Exhibition Report - Planning Proposal to Amend Split Zoning - Lot 60 DP 1181768 Robert Hoddle Grove, Bombira

REPORT BY THE STATUTORY / STRATEGIC PLANNER
TO 20 APRIL 2016 ORDINARY MEETING
GOV400054, LAN900059

RECOMMENDATION

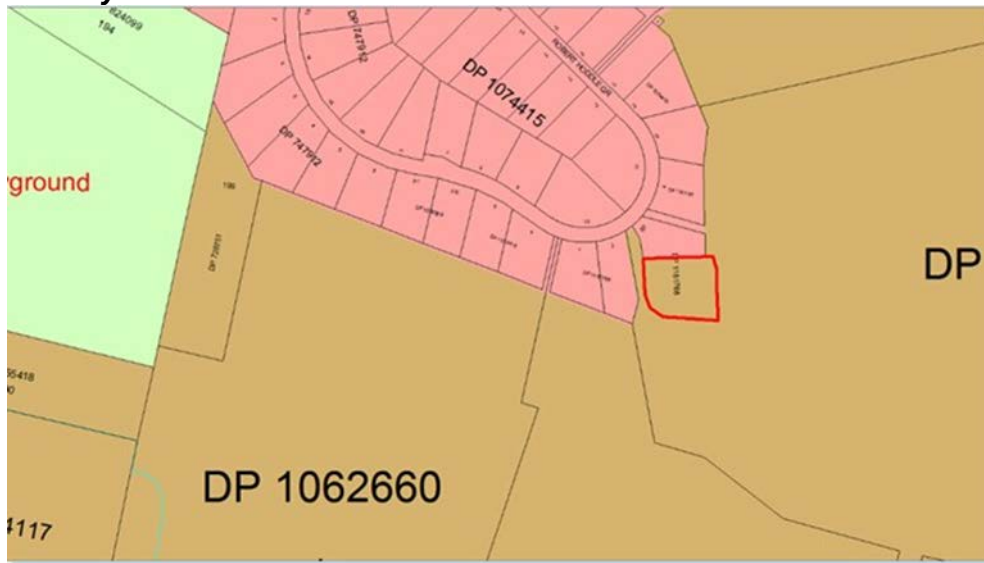
That Council:

1. **receive the report by the Statutory / Strategic Planner on the Post-Exhibition Report - Planning Proposal to Amend Split Zoning - Lot 60 DP 1181768; and**
2. **exercise its delegation in relation to the preparation of the amendment to the Mid-Western Regional Local Environmental Plan 2012 to:**
 - **change the zoning of part of the subject lot from RU4 Primary Production Small Lots to R2 Low Density Residential; and**
 - **amend the minimum lot size from 20ha to 2ha with provision for 4000m² subject to connection to reticulated water and sewer.**

Executive summary

On 16 December 2015, Council endorsed the Planning Proposal (PP) for the rezoning and amendment to the minimum lot size for part of Lot 60 DP 1181768, Robert Hoddle Grove, Bombira. The PP was subsequently forwarded to the NSW Department of Planning & Environment (DPE) for Gateway Determination, which was issued on 21 January 2016. The PP went on public exhibition from 4 March 2016 to 4 April 2016 as per the requirements of the Gateway Determination and no submissions were received.

The PP was prepared by Minespex on behalf of Evaross Pty Ltd and involves rezoning part of Lot 60 DP 1181768 from RU4 Primary Production Small Lots to R2 Low Density Residential and amending the minimum lot size from 20ha to 2ha, with provision for 4000m² subject to connection to reticulated water and sewer.

Figure 1 – Locality Plan

Disclosure of Interest

Nil.

Detailed report

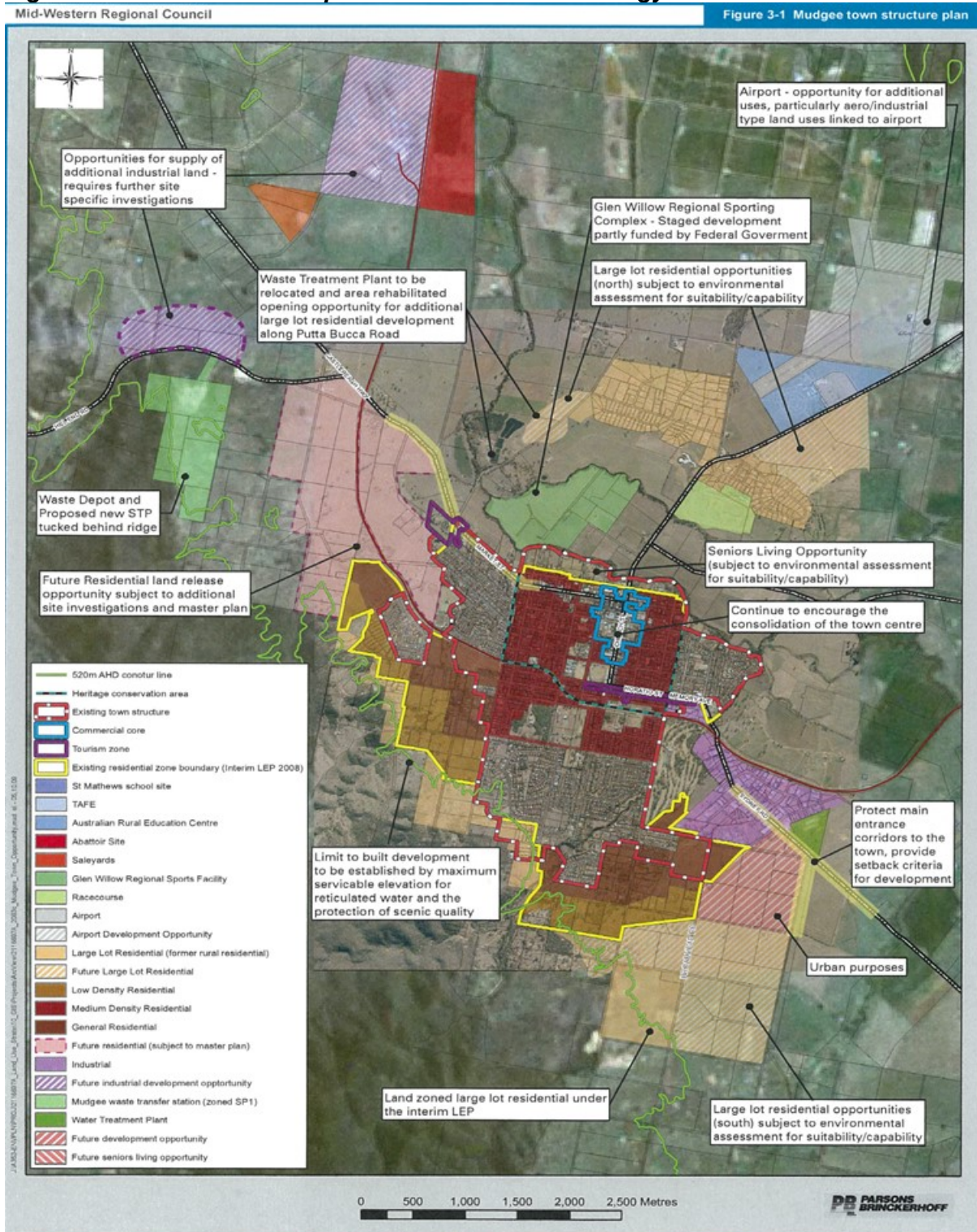
Following the resolution to proceed with the rezoning at the 16 December 2015 Council meeting, the PP was forwarded to DPE for Gateway Determination. The Gateway Determination was issued on 21 January 2016 and required the following:

- Community consultation to be carried out for a period of 28 days;
- Consultation with the following public authorities:
 - Department of Primary Industries – NSW Office of Water (DPI Water);
 - NSW Office of Environment & Heritage (OEH);
 - NSW National Parks & Wildlife Service (NPWS).
- No public hearing is required.

A copy of the Gateway Determination and Planning Proposal is attached to this report.

Responses were received from both NSW DPI Water and NSW OEH. Neither agency objected to the PP or had any specific requirements to allow the development to proceed. No response was received from NSW NPWS.

Figure 2 – Extract from Comprehensive Land Use Strategy



SERVICING

Reticulated water and sewer are available to service both the existing dwelling and any future dwelling on the front portion of the subject land.

Electricity and telecommunications can be extended to service any future dwelling.

PROJECT TIMELINE

Stage	Date/Details
Dates draft LEP exhibited	Public exhibition held from 04/03/2016 to 04/04/2016
Date of Public Hearing (If held)	N/A
Date sent to PCO seeking opinion	Opinion to be sought upon formal adoption by elected Council.
Date Opinion received	Opinion has not been sought at this stage.
Date Council resolved to adopt LEP	Anticipated to be adopted 20/04/2016.
Date LEP made by GM under delegation	N/A at this stage
Date sent to Planning & Environment requesting notification	N/A at this stage

Community Plan implications

Theme	Looking After Our Community
Goal	Vibrant towns and villages
Strategy	Make available diverse, sustainable, adaptable and affordable housing options through effective land use planning

Financial implications

Not applicable.

MARK LYNDON
STATUTORY / STRATEGIC PLANNER

JULIE ROBERTSON
DIRECTOR DEVELOPMENT

4 April 2016

Attachments: 1. Planning Proposal prepared by Minespex. (separately attached)
2. Gateway Determination. (separately attached)

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER

8.2 Post-Exhibition Report - Planning Proposal Lot 147, 148 and 174 DP756894, 542 Spring Flat Road, Spring Flat

REPORT BY THE STATUTORY / STRATEGIC PLANNER

TO 20 APRIL 2016 ORDINARY MEETING

GOV400054, LAN900058

RECOMMENDATION

That Council:

1. **receive the report by the Statutory / Strategic Planner on the Post-Exhibition Report - Planning Proposal Lot 147, 148 and 174 DP756894, 542 Spring Flat Road, Spring Flat; and**
2. **exercise its delegation in relation to the preparation of the amendment to the Mid-Western Regional Local Environmental Plan 2012 to reduce the minimum lot size to 20 hectares in respect to Post-Exhibition Report - Planning Proposal Lot 147, 148 and 174 DP756894, 542 Spring Flat Road, Spring Flat.**

Executive summary

At its 16 September 2015 meeting, Council endorsed the Planning Proposal (PP) for an amendment to the Local Environmental Plan 2012 (LEP) to allow for the future construction of a dwelling on Lots 147, 148 and 174 DP 756894, 542 Spring Flat Road, Spring Flat. The Planning Proposal was subsequently forwarded to the NSW Department of Planning and Environment (DPE) for Gateway Determination, which was issued on 4 December 2015. The PP went on exhibition from 29 January 2016 to 26 February 2016 as per the requirements of the Gateway determination and no submissions were received.

The PP was prepared by Minespex on behalf of Todd Munn and Alison Shumack to reinstate a dwelling entitlement that existed under a previous LEP by reducing the minimum lot size from 100 hectares (ha) to 20ha. The option of allowing the dwelling entitlement as an Additional Permitted Use under Schedule 1 of the LEP 2012 was put forward to DPE but was rejected in favour of the amendment to the minimum lot size.

Disclosure of Interest

Nil.

Detailed report

Figure 1 – Extract from Comprehensive Land Use Strategy

The total area of the land is approximately 25.48ha. The site is located 6.9km from the town centre, approximately 9km by road. Access is obtained from Spring Flat Road which is unsealed but considered suitable for 2wd all-weather access. The dominant land use in the vicinity of the site is extensive agriculture, being the grazing of cattle and sheep.

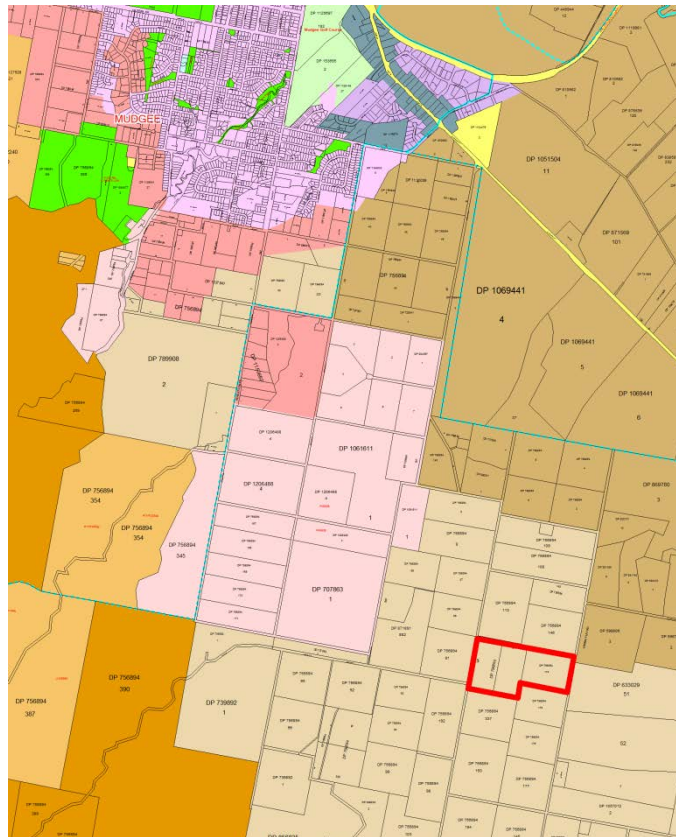
The land had a dwelling entitlement under a previous LEP (see attachment 2), however this was removed following the gazettal of the Mudgee LEP 1998. Development consent has previously been granted under DA163/97 for the staged construction of a dwelling, however this was never enacted and the consent has since lapsed.

Following Council's resolution to proceed with the rezoning on 16 September 2015, the proposal was forwarded to DPE for Gateway Determination. The Gateway Determination of 4 December 2015 recommended the proposal proceed with an amendment to the minimum lot size rather than as an Additional Permitted Use in Schedule 1, subject to the following conditions:

- Community Consultation is required to be carried out for a period of 28 days; and
- No public hearing is required;

The timeframe for the completion of the amending LEP is 9 months from the week following the date of the Gateway Determination.

Figure 2 – Subject Site in relation to Mudgee



Project Timeline

STAGE	DATE/ DETAILS
Dates draft LEP exhibited	Public exhibition held from 29 January 2016 to 26 February 2016.
Date of public hearing (if held)	Not applicable.
Date sent to PCO seeking Opinion	Opinion to be sought upon formal adoption by elected Council.
Date Opinion received	Opinion has not been sought at this stage.
Date LEP made by GM under delegation	Not applicable at this stage.
Date sent to Planning & Environment requesting notification	Not applicable at this stage.

Servicing

The land is not proposed to be serviced by reticulated water or sewer. These services will be catered for on-site which is consistent with the surrounding land.

Telecommunications and electricity are available and may be extended to service any future dwelling on the site.

Community Plan implications

Theme	Looking After Our Community
Goal	Vibrant towns and villages
Strategy	Make available diverse, sustainable, adaptable and affordable housing options through effective land use planning

Financial implications

Not applicable.

MARK LYNDON
STATUTORY / STRATEGIC PLANNER

JULIE ROBERTSON
DIRECTOR DEVELOPMENT

3 March 2016

Attachments:

1. Planning Proposal prepared by Minespex. (separately attached)
2. Dwelling Entitlement under former LEP 28. (separately attached)
3. Gateway Determination. (separately attached)

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER

8.3 Planning Proposal for Small Lot Aviation/Residential Subdivision Associated with Airport - Lot 63 DP 618063, George Campbell Drive, Bombira

REPORT BY THE STATUTORY / STRATEGIC PLANNER
TO 20 APRIL 2016 ORDINARY MEETING
GOV400054, LAN900050

RECOMMENDATION

That Council:

1. **receive the report by the Statutory / Strategic Planner on the Planning Proposal for Small Lot Aviation/Residential Subdivision Associated with Airport - Lot 63 DP 618063, George Campbell Drive, Bombira;**
2. **complete its reporting requirements pursuant to Section 59 of the Environmental Planning & Assessment Act 1979 and formally notify the NSW Department of Planning and Environment of its reasons for withdrawing support for the Planning Proposal; and**
3. **Confirm that the reason for withdrawing the support was**

Executive summary

A Planning Proposal (PP) was submitted to Council in November to reduce the minimum lot size, pursuant to the Mid-Western Regional Local Environmental Plan 2012 (LEP 2012), for the subject land to permit further subdivision and residential accommodation incidental with aviation.

The following is a timeline of events pertaining to the PP:

- Submitted to Council for assessment in November 2014;
- Supported at 17 December 2014 Council meeting as per staff recommendation;
- Sent off for Gateway Determination by the NSW Department of Planning & Environment (DPE) on 14 January 2015;
- Gateway Determination received from DPE on 27 March 2015 with condition for amendments to clarify intent and remove reference to large lot residential;
- Placed on public exhibition for 28 days from 5 June 2015;
- Post-exhibition and recommendation report deferred at 21 October 2015 Council meeting;
- Support for PP withdrawn at 18 November 2015 Council meeting;
- Rescission motion received following the 18 November 2015 meeting;

- Rescission motion not supported at 16 December 2015 Council meeting;
- DPE advised by Council's Acting Director Development that PP not proceeding 17 February 2016;
- NSW DPE formally advised Council of its reporting requirements pursuant to Section 59 (2)(b) the Environmental Planning and Assessment Act 1979 (EP & A Act); and
- Timeframe for completing LEP as specified in the Gateway Determination expired on April 3 2016.

The purpose of this report is to clarify the reasons for withdrawing support for the PP so that the required statutory reporting procedures are able to be followed and the matter finalised.

Disclosure of Interest

Nil.

Detailed report

Council has received a letter (attached) from DPE outlining our reporting requirements under Section 59 (2)(b) of the EP & A Act.

The timeline shows that Council withdrew support for the PP for small lot aviation/residential subdivision associated with the airport - Lot 63 DP 618063, George Campbell Drive, Bombira at its 18 November 2015 meeting, but did not provide a reason for doing so. Council must now prepare a report outlining the reasons behind this decision. The minutes from the Council meetings on 18 November 2015 and 16 December 2015 do not specify the planning grounds behind the decisions and it is therefore unclear what prompted Council's decision.

Examples of valid planning reasons are contained in Schedule 1 of the DPE's document 'A Guide to Preparing Planning Proposals' (attached).

It should be noted that if no valid planning reasons are given, DPE may request that the Minister for Planning make the amending LEP pursuant to Section 59 (2)(a) of the EP & A Act 1979.

Community Plan implications

Theme	Looking After Our Community
Goal	Vibrant towns and villages
Strategy	Make available diverse, sustainable, adaptable and affordable housing options through effective land use planning

Financial implications

Not applicable.

MARK LYNDON
STATUTORY / STRATEGIC PLANNER

JULIE ROBERTSON
DIRECTOR DEVELOPMENT

4 April 2016

- Attachments:*
1. A Guide to Preparing Planning Proposals. (separately attached)
 2. Letter from DPE outlining reporting requirements. (separately attached)
 3. Post-Exhibition Report to Council . (separately attached)
 4. Amended Planning Proposal. (separately attached)

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER

8.4 Environment and Waterways Alliance Update Report

REPORT BY THE ENVIRONMENT OFFICER

TO 20 APRIL 2016 ORDINARY MEETING
GOV400054, ENV200006

RECOMMENDATION

That Council receive the report by the Environment Officer on the Environment and Waterways Alliance Update Report.

Executive summary

The Central West Councils Environment & Waterways Alliance (Alliance) is a partnership of 19 Councils across the Central West of NSW including Mid-Western Regional Council. In 2015 the Alliance experienced a significant period of change and growth. As well as undertaking a name change the Alliance has adopted a new 5 Year Plan to guide works into the future. The following report is intended to update Council on the past and future activities of the Alliance.

Disclosure of Interest

Nil.

Detailed report

The Central West Councils Environment & Waterways Alliance (Alliance) is a partnership of 19 Councils across the Central West of NSW, encompassing both the Central Tablelands and Central West Local Land Services regions. The Alliance exists to improve environmental outcomes across the region. Mid-Western Regional Council is an existing member of the Alliance.

To facilitate the operation of the Alliance a Project Support Officer is employed to assist Councils with on-ground works, grant funding opportunities, project development and management and the organisation of Alliance meetings and capacity building events. This role is supported and complimented by relevant staff from both participating Local Land Services regions.

In 2015 the Alliance experienced a significant period of change and growth. The name of the Alliance was changed to the Environment & Waterways Alliance (formerly the Salinity & Waterways Alliance) to better represent the priorities and outcomes of the partnership. This recognises that much of the focus of the group surrounds issues along waterways and rivers – Coxes, Fish, Macquarie, Castlereagh, Bogan, Lachlan, Cudgegong Rivers and their many tributaries as well as the surrounding terrestrial catchments.

As well as a new name the Alliance has adopted a new 5 Year Plan to guide works into the future. This 5 Year Plan was developed in consultation with member Councils and took into account priorities and objectives from each member Councils Community Strategic Plan and Operational Plan as well as the Local Land Services State Strategic Plan. The 5 Year Plan features a range of Strategies and Actions designed to deliver on the six Priorities identified within the plan being:

- Land
- Biodiversity

- Water & Waterways
- People & Communities
- Towards Sustainability
- Council Capacity

These six strategies align with the existing Regional State of the Environment Reporting of which Mid-Western Regional Council is also involved in.

To improve communications within the Alliance as well as with external parties, a new Alliance website and associated Facebook page were developed during 2015. The website in particular is an important resource for Council staff as it is a repository for many documents and materials, news, case studies and grant funding and award information. Both the website and Facebook pages are available to be utilised by Councils to promote relevant environmental events or achievements, news items and employment opportunities. The website can be viewed at: cwcewa.com.au

A major benefit of Alliance membership for Council is the capacity building events held across the year to upskill Council staff. In 2015 registered training in the form of *Sediment and Erosion Control* training was held at various locations across the region at no cost to member Councils. Additionally, the Alliance partnered with the Central West and Orana branches of the Institute of Public Works Engineering Australasia to host a Stormwater Best Management Practice Conference in Dubbo. These training and capacity building events are funded by Local Land Services as a means of investing in positive, long-term environmental outcomes for the region.

Grant funding specifically for Alliance Member Councils was awarded on a competitive basis by both the Central Tablelands and Central West Local Land Services regions with a total of \$90,000 being distributed to Local Government in this manner in the 2015/16 financial year. This funding is contributing towards various projects including the development of management plans, river restoration works, community events, litter capture projects and training events.

Looking towards 2016, the Alliance continues to deliver for its member Councils through the delivery of registered training and capacity building events within our region. *Manage a Local Government Project* training is being hosted in partnership with Institute of Public Works Engineers in March at a heavily subsidised rate for Alliance Member Councils. Additionally, the Alliance is planning to host a *Hollows for Habitat* seminar in April to upskill participants as well as to provide exposure to industry experts and best management practice habitat augmentation for native fauna.

In order to fund the operational costs of the Alliance, financial contributions are made by each member Council representing 50% of the total Alliance funding. The remaining 50% of funding is contributed equally by Central Tablelands and Central West Local Land Services who utilise the existing and functional Alliance format as their primary means of engagement with Local Government across their respective regions. Additionally, Local Land Services continue to invest heavily in the Alliance through the aforementioned grant funding and training opportunities made available to Alliance member Councils.

Community Plan implications

Theme	Protecting Our Natural Environment
Goal	Provide total water cycle management
Strategy	Protect and improve catchments across the Region by supporting Catchment Management Authorities

Financial implications

Council pays \$3,150 per annum as a member of the Alliance.

CASSIE LINEY
ENVIRONMENT OFFICER

JULIE ROBERTSON
DIRECTOR DEVELOPMENT

9 March 2016

Attachments: 1. Central West Councils Environment and Waterways Alliance 5 Year Plan.
(separately attached)

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER

8.5 Monthly Development Applications Processing & Determined - March 2016

REPORT BY THE DIRECTOR DEVELOPMENT
TO 20 APRIL 2016 ORDINARY MEETING
GOV400054, GOV400054, GOV400043, A100055, A100056

RECOMMENDATION

That Council receive the report by the Director Development on the Monthly Development Applications Processing & Determined - March 2016.

Executive summary

The report presented to Council each month is designed to keep Council informed of the current activity in relation to development assessment and the determination of applications.

Disclosure of Interest

Nil.

Detailed report

Included in this report is an update for the month ending 31 March 2016 of development applications determined and development applications processing. The report details:

- Total outstanding development applications indicating the proportion currently being processed and those waiting for further information;
- Median and average processing times for development applications;
- A list of determined development applications; and
- Currently processing development applications and heritage applications.

Community Plan implications

Theme	Looking After Our Community
Goal	Vibrant towns and villages
Strategy	Maintain and promote the aesthetic appeal of the towns and villages within the Region

Financial implications

Not applicable.

JULIE ROBERTSON
DIRECTOR DEVELOPMENT

4 April 2016

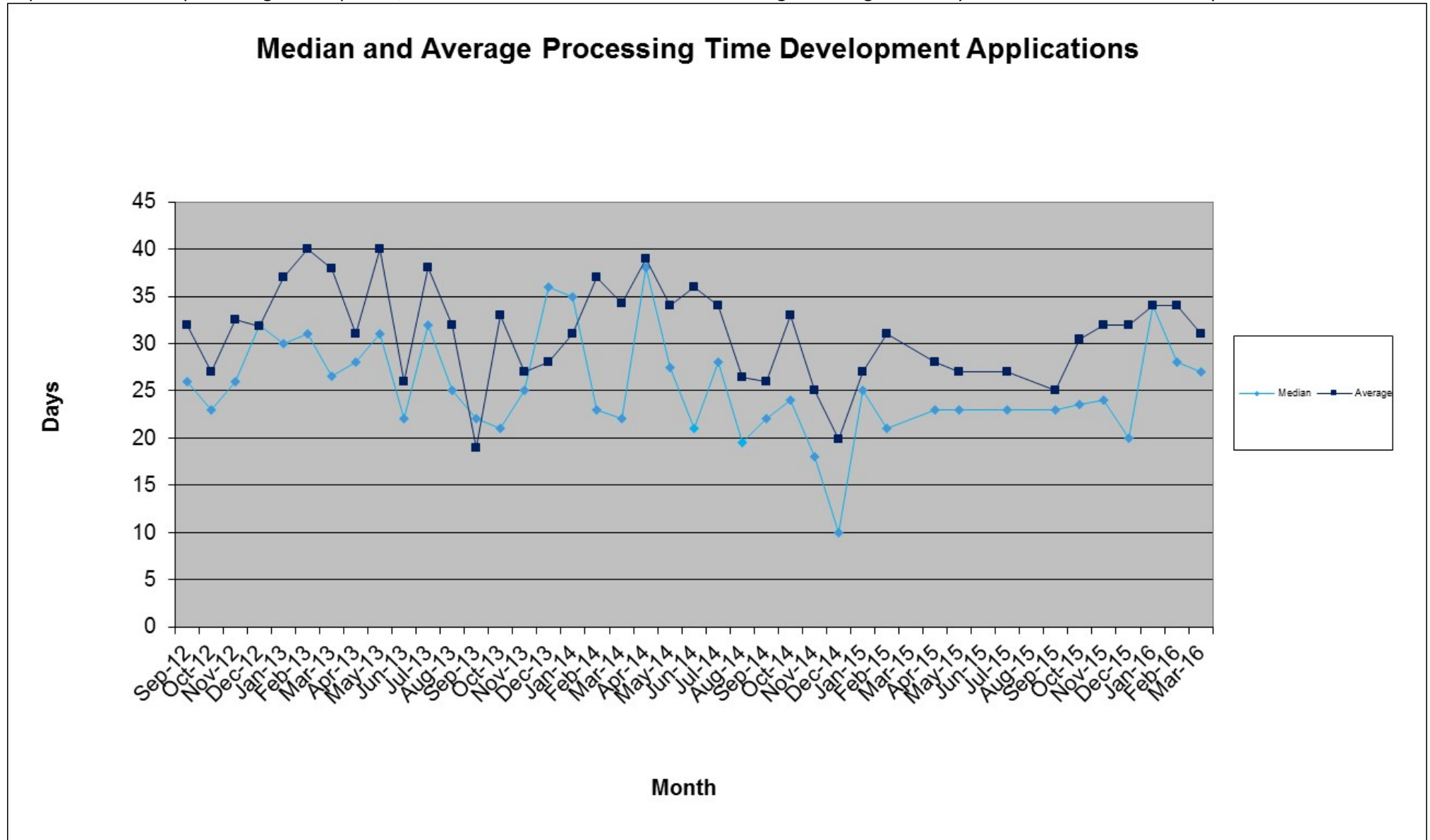
Attachments: 1. Monthly Development Applications Processing & Determined - March 2016.

APPROVED FOR SUBMISSION:

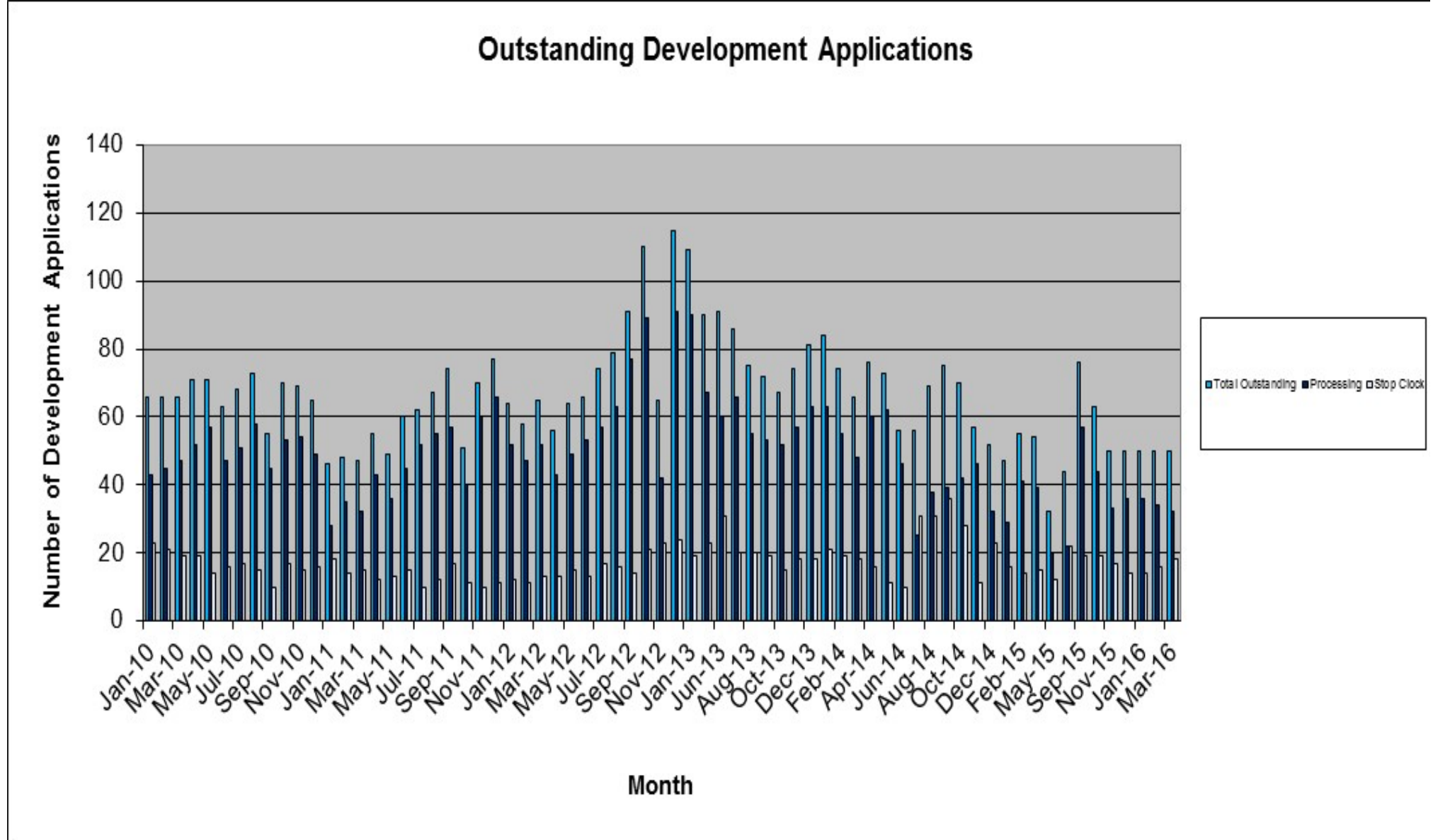
BRAD CAM
GENERAL MANAGER

This report covers the period for the month of March, 2016.

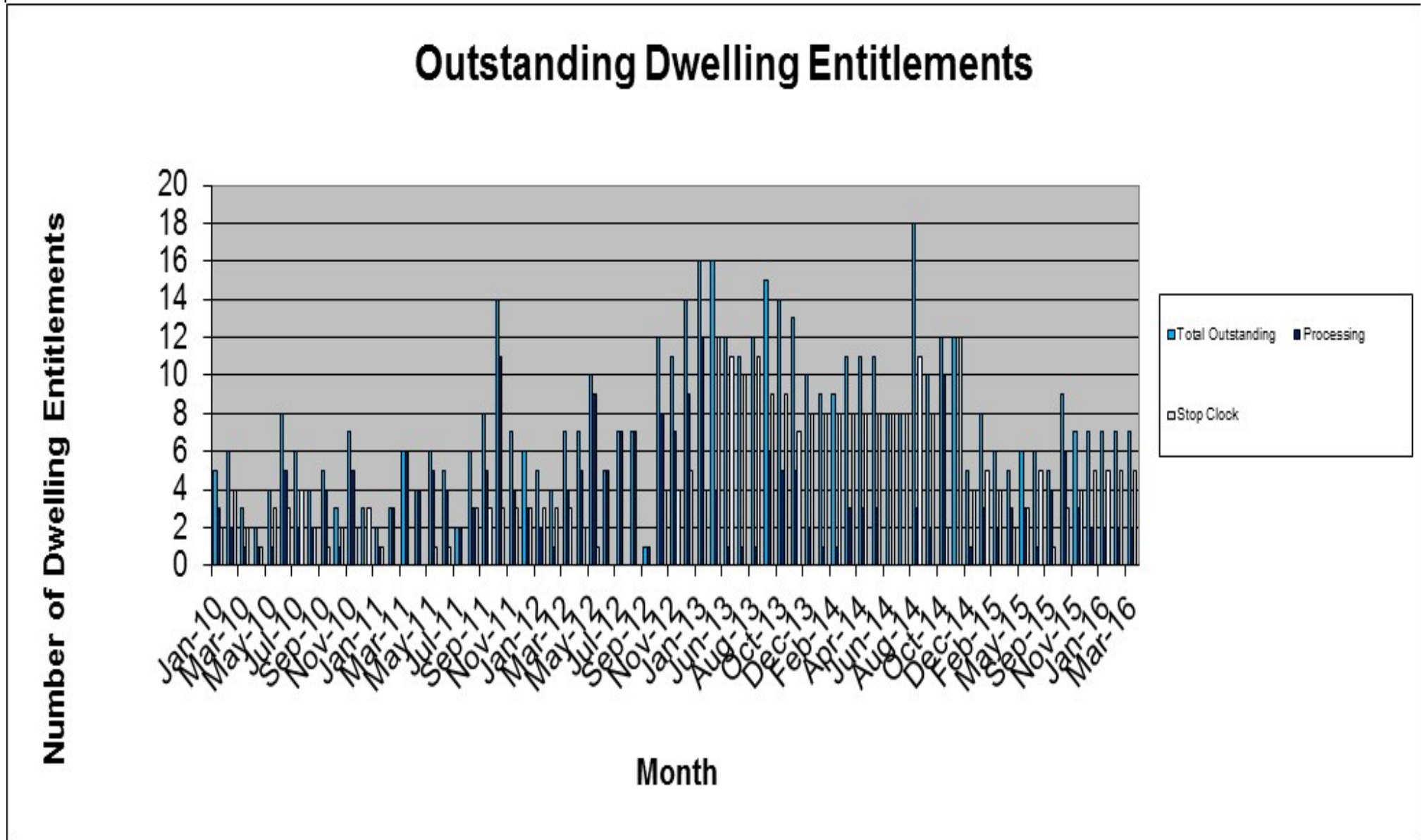
Graph 1 indicates the processing times up to 31, March 2016 with the month of March having an average of 31 days and a median time of 27 days.



Graph 2 indicates the total number of outstanding applications (excluding dwelling entitlements), the number currently being processed and the number on “stop clock”.



Graph 3 relates solely to dwelling entitlements and indicates the number of outstanding dwelling entitlement applications, the number on stop clock and the number being processed.



The Planning and Development Department determined 35 Development Applications either by Council or under delegation during March, 2016.

Development Applications Determined – March 2016.

1.	Appl/Proc ID	2.	Description	3.	House No	4.	Street Name	5.	Locality
	DA0109/2016		Subdivision - Torrens Title		66		Edgell Lane		BUCKAROO
	DA0148/2016		Alterations & Additions		117		Gladstone Street		MUDGEE
	DA0165/2016		recreation facility (outdoor)		142		Winchester Crescent		COOKS GAP
	DA0185/2016		Mine		7936		Bylong Valley Way		UPPER BYLONG
	DA0189/2016		Alterations & Additions		3		Mulgoa Way		MUDGEE
	DA0190/2016		Subdivision - Strata Title		7		Hardwick Avenue		MUDGEE
	DA0191/2016		Subdivision - Strata Title		8		Hardwick Avenue		MUDGEE
	DA0192/2016		Change of use – Shed to Dwelling		2512		Henry Lawson Drive		GULGONG
	DA0196/2016		Subdivision - Torrens Title		1276		Ullamalla Road		ULLAMALLA
	DA0197/2016		Subdivision - Torrens Title		11		Acacia Drive		RYLSTONE
	DA0202/2016		Alterations & Additions		15		Mortimer Street		MUDGEE
	DA0203/2016		Dual Occupancy		58		Tierney Lane		EURUNDEREE
	DA0204/2016		Dwelling House		772		Bara Road		BARA
	DA0206/2016		Alterations & Additions		90		Cox Street		MUDGEE
	DA0207/2016		Change of use		13		Oporto Road		MUDGEE
	DA0209/2016		Dwelling House		1733		Lower Piambong Road		PIAMBONG
	DA0210/2016		Change of use -		5		Sydney Road		MUDGEE
	DA0213/2016		Dual Occupancy		7		Rowe Street		MUDGEE
	DA0215/2016		Alterations & Additions		20		Mulgoa Way		MUDGEE
	DA0218/2016		Dual Occupancy		63		Bellevue Road		MUDGEE
	DA0220/2016		Change of use – Commercial to Residential		59		Angus Avenue		KANDOS
	DA0224/2016		Dwelling House		10		Miller Crescent		MUDGEE
	DA0227/2016		Subdivision - Torrens Title		148		Wyoming Road		STUBBO
	DA0229/2016		Residential Shed		2		Roy Cross Place		GULGONG
	DA0230/2016		Alterations & Additions		329		Tinja Lane		EURUNDEREE
	DA0231/2016		Dwelling House		87		Gardiners Road		TWO MILE FLAT
	DA0232/2016		Alterations & Additions		225		Church Street		MUDGEE

DA0233/2016	Residential Shed	131	Old Grattai Road	ERUDGERE
DA0234/2016	Alterations & Additions	5	Callaghan Street	CLANDULLA
DA0235/2016	Swimming Pool	22	Sydney Road	MUDGEE
DA0236/2016	Carport	1	Scully Street	GULGONG
DA0241/2016	Dwelling House	9	Waterworks Road	MUDGEE
DA0242/2016	Residential Shed	24	Robertson Street	MUDGEE
DA0243/2016	Residential Shed	5	Yamble Close	MUDGEE
DA0250/2016	Fence	11	Waterworks Road	MUDGEE

Development Applications currently being processed – March, 2016

6.	Appl/Proc ID	7.	Description	8.	H ouse No	9.	Street Name	10.	Locality
	DA0222/2016		Alterations & Additions		833		Goolma Road		GUNTAWANG
	DA0138/2016		Alterations & Additions		1541		Henry Lawson Drive		ST FILLANS
	DA0073/2016		Alterations & Additions		71		Lions Drive		MUDGEE
	DA0046/2016		Alterations & Additions		1581		Yarrabin Road		YARRABIN
	DA0247/2016		Boundary Adjustment		154		Market Street		MUDGEE
	DA0248/2016		Carport		24		Redbank Road		MUDGEE
	DA0240/2016		Carport		4		Meroo Crescent		MUDGEE
	DA0278/2014		Change of use – Shed to Dwelling		2012		Aarons Pass Road		AARONS PASS
	DA0145/2016		Change of use		8		Wilkins Crescent		MUDGEE
	DA0212/2016		Change of use		1544		Castlereagh Highway		MENAH
	DA0055/2016		Change of use – Agricultural shed to Industry		1199		Ulan Road		BUDGEE BUDGEE
	DA0252/2016		Commercial Alterations/Additions		69		Market Street		MUDGEE
	DA0027/2016		Commercial Alterations/Additions		8		Bell Street		MUDGEE
	DA0102/2016		Dwelling House		705		Windeyer Road		GRATTAI
	DA0245/2016		Residential Shed		21		Douro Street		MUDGEE
	DA0263/2016		Dwelling House		14		Miller Crescent		MUDGEE
	DA0254/2016		Dwelling House		283		Erudgere Lane		ERUDGERE
	DA0214/2011		Dwelling House		663		Castlereagh Highway		BURRUNDULLA
	DA0256/2016		Dwelling House		7		Hughson Avenue		MUDGEE
	DA0255/2016		Dwelling House		8		Hughson Avenue		MUDGEE
	DA0238/2016		Dwelling House		14		Dunphy Crescent		MUDGEE
	DA0246/2016		recreation facility (indoor)		14		Industrial Avenue		MUDGEE
	DA0351/2015		Home Industry		354		Yarrowonga Road		YARRAWONGA
	DA0257/2016		Alterations & Additions		22		Cainbil Street		GULGONG
	DA0265/2016		Alterations & Additions		10		Louee Street		RYLSTONE
	DA0260/2016		Pergola		11		George Street		MUDGEE
	DA0267/2014		signage		33		Sydney Road		MUDGEE
	DA0258/2016		Residential Shed		143		Norris Lane		GALAMBINE

DA0237/2016	Residential Shed	19	Melton Road	MUDGEE
DA0251/2016	Residential Shed	295	Putta Bucca Road	BOMBIRA
DA0239/2016	Residential Shed	9	Market Street	MUDGEE
DA0223/2016	seniors housing	37	Hill End Road	CAERLEON
DA0262/2016	Shed >150m2	267	Ulan Road	BOMBIRA
DA0327/2011	Shed >150m2	23	Horatio Street	MUDGEE
DA0208/2016	Commercial Alterations/Additions	32	Sydney Road	MUDGEE
DA0264/2016	Residential Shed	53	Henry Lawson Drive	BOMBIRA
DA0261/2016	Subdivision - Torrens Title	986	Crudine Road	CRUIDINE
DA0221/2016	Subdivision - Torrens Title	118	Medley Street	GULGONG
DA0191/2015	Subdivision - Torrens Title	196	Robertson Road	MUDGEE
DA0225/2016	Subdivision - Torrens Title	571	Spring Flat Road	SPRING FLAT
DA0253/2016	Subdivision - Torrens Title	37	Hill End Road	CAERLEON
DA0178/2014	Subdivision - Torrens Title	7291	Castlereagh Highway	ILFORD
DA0249/2016	Subdivision - Torrens Title	66	Pipeclay Lane	BUDGEE BUDGE
DA0219/2016	Staged Development – Dwelling Entitlement	25	Oxley Street	KANDOS
DA0007/2016	Staged Development – Dwelling Entitlement	173	McMurrays Lane	WINDEYER
DA0050/2015	Staged Development – Dwelling Entitlement	3634	Bylong Valley Way	RYLSTONE
DA0228/2016	Staged Development – Dwelling Entitlement	667	Pyramul Road	WINDEYER
DA0267/2016	Staged Development – Dwelling Entitlement	82	Nuggett Lane	GULGONG
DA0184/2016	Staged Development – Dwelling Entitlement	99	Merinda Street	HARGRAVES
DA0134/2015	Staged Development – Dwelling Entitlement	4156	Lue Road	CAMBOON
DA0135/2015	Staged Development – Dwelling Entitlement	4156	Lue Road	CAMBOON
DA0135/2016	Staged Development – Dwelling Entitlement	31	Strikes Lane	EURUNDEREE
DA0244/2016	Staged Development – Dwelling Entitlement	18	Mudgee Street	RYLSTONE

Heritage Development Applications currently being processed – March, 2016.

11.	Appl/Proc ID	12.	Description	13.	House	14.	Street Name	15.	Locality
				No					
	DA0271/2011		Alterations & Additions		87		Short Street		MUDGEE
	DA0098/2016		Alterations & Additions		49		Church Street		MUDGEE
	DA0114/2016		Commercial Alterations/Additions		49		Church Street		MUDGEE
	DA0226/2016		Dwelling House		10		Loy Avenue		MUDGEE
	DA0259/2016		Garage		48		Inglis Street		MUDGEE
	DA0266/2016		Change of use – Retail to Restaurant		184		Church Street		MUDGEE

8.6 Heritage Committee Members and Terms of Reference

REPORT BY THE SENIOR TOWN PLANNER

TO 20 APRIL 2016 ORDINARY MEETING
GOV400054, DEV700020

RECOMMENDATION

That Council:

1. **receive the report by the Senior Town Planner on the Heritage Committee Members and Terms of Reference;**
2. **endorse the Terms of Reference for the Heritage Committee; and**
3. **accept the nominations of Barbara Hickson, David Mort, John Bentley, Chris Pearson, Maurice Gaudry, David Warner, Virginia Hollister and Peter Monaghan to the Heritage Committee.**

Executive summary

Council recently called for expressions of interest for membership of Council's Heritage Committee. Six expressions of interest were received, providing good representation of the towns, villages and rural areas within the local government area.

The Terms of Reference for the Heritage Committee have been drafted and provided as an attachment to this report.

Both the Terms of Reference and Committee Member Nominations are for consideration by Council.

Disclosure of Interest

Nil.

Detailed report

Council recently called for expressions of interest for membership of Council's Heritage Committee. Nominations were received from the following members of the community:

1. Barbara Hickson
2. David Mort
3. John Bentley
4. Chris Pearson/Maurice Gaudry/David Warner (as one representative from Gulgong)
5. Virginia Hollister
6. Peter Monaghan

The expressions of interest received, provide a good representation from across the local government area. Accordingly, staff support all of the nominations for membership.

Council's delegate to this committee is Cr Lucy White.

A Terms of Reference for the Heritage Committee have been drafted and attached for consideration by Council. The Terms of Reference outline the committee's responsibilities, composition, formation of subcommittees, frequency and location of meetings.

If the Terms of Reference and Committee Member Nominations are endorsed by Council, the first meeting will be held in May 2016.

Community Plan implications

Theme	Looking After Our Community
Goal	Vibrant towns and villages
Strategy	Respect and enhance the historic character of our Region and heritage value of our towns

Financial implications

Not applicable.

SARAH ARMSTRONG
SENIOR TOWN PLANNER

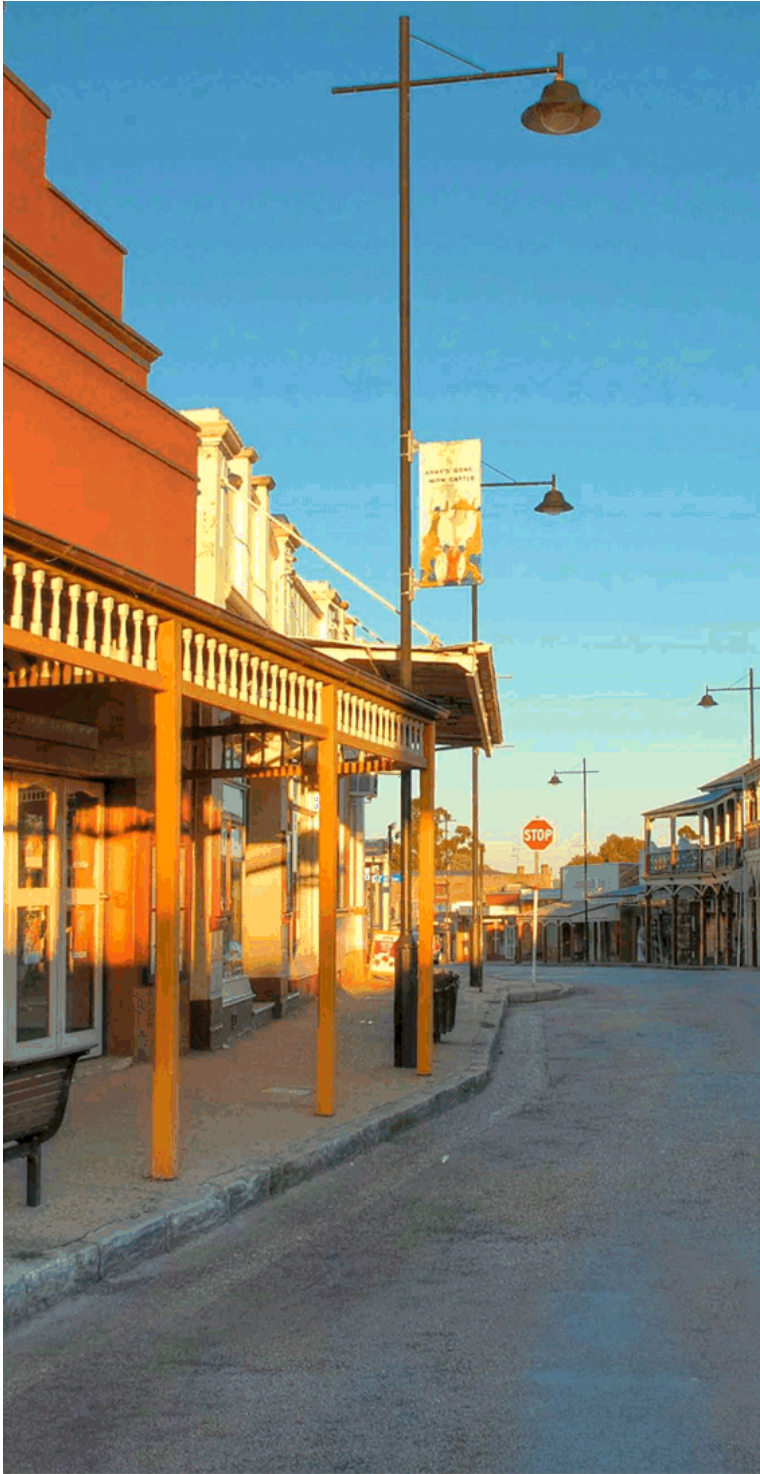
JULIE ROBERTSON
DIRECTOR DEVELOPMENT

4 April 2016

Attachments: 1. Terms of Reference.

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER



*Looking After
our Community*

HERITAGE COMMITTEE

TERMS OF REFERENCE

APRIL 2016

MID-WESTERN REGIONAL COUNCIL
DEVELOPMENT

■ ■ ■ ■ ■ TOWARDS 2030



Terms of Reference

PREAMBLE

Mid-Western Regional Council appreciates the advice, voluntary time, commitment, interest and dedication demonstrated by members of its Committees. Council will give serious consideration to recommendations stated in the minutes of Committees. Such recommendations are considered in the context of Council's Community Plan and budgetary considerations at an operational and strategic level.

COUNCIL CONTACT

The Senior Town Planner is the Council contact officer for the Heritage Committee.

RESPONSIBILITIES OF COMMITTEE

The Heritage Committee will be responsible for providing advice to Council on heritage-based issues to assist with the achievement of quality outcomes and solutions within the framework of Council's Community Plan.

Heritage issues will have a broad range of consideration (including social, aesthetic, historic and scientific values to determine cultural significance) as they relate to the activities of Council.

The Heritage Committee will:

- Provide insight into the complex range of heritage issues and provide recommendations as they relate to Council's activities at an operational level, including the local heritage grants; and
- Provide an advisory role for matters of protection and conservation of heritage items as related to Council's activities at a strategic level.

COMPOSITION OF COMMITTEE

The Committee shall be comprised of the following members:

- Community representatives (up to 8);
- A Council delegate; and
- A General Manager's delegate.

Community representatives shall make written application to Council for membership and should include details of relevant experience and/or interest in heritage issues.

FORMATION OF SUB-COMMITTEES

The structure is to reflect the Heritage Committee as the peak body, with sub-committees having a supplementary role. Formation of a sub-committee may only occur with written application to Council.

A sub-committee shall only be formed where a specific need to address a targeted matter requires the consideration of a sub-committee. This may occur when work required is outside the scope and timeframe of the normal Heritage Committee meeting schedule or for an area-based issue.

The sub-committee is to report updates to every meeting of the Heritage Committee. Council will only provide staff support to the Heritage Committee as the peak body.

FREQUENCY OF MEETINGS

The Heritage Committee meetings will be held quarterly. The expected duration of the meeting will be up to 1 ½ hours.

LOCATION OF MEETINGS

The location of the Heritage Committee meeting will be in Mudgee, except where required to occur elsewhere due to specific circumstances. The decision to have a meeting at an alternate location must be made at the previous meeting.

DELEGATIONS

Nil.

MEDIA CONTACT

No contact shall be made with the press, whether through written or verbal media. Any contact with the Committee is to be in accordance with Council's Media Policy.

FINANCIAL ARRANGEMENTS

Nil.

SECRETARIAL SUPPORT

The minutes of the Heritage Committee shall be recorded and distributed by secretarial resources provided by Council.

8.7 Events Assistance for July to December 2016 Events

REPORT BY THE EVENTS COORDINATOR

TO 20 APRIL 2016 ORDINARY MEETING
GOV400054, ECO800009, FIN300052

RECOMMENDATION**That Council:**

1. receive the report by the Events Coordinator on the Events Assistance for July to December 2016 Events;
2. provides Events Assistance to:

Lambfest	\$1,000
Mudgee Small Farm Field Days	\$2,500
Mark Dwyer Cycling Weekend	\$2,500
Mudgee & District Kennel & Obedience Club Championship Show	\$1,000
Mudgee Readers' Festival	
\$2,498.20	
Mudgee Running Festival	\$2,500
NSW PSSA Rugby Union	
\$1,390.91	
2016 Week of Golf Tournament	\$2,500
Kandos Pirate Festival	\$1,500
Mudgee Physical Culture Interclub	\$100
Gulgong Chinese Gold Festival	\$1,500
Gulgong Camel Races & Family Fun Day	\$2,500
Mudgee Sevens	
\$1,390.91	
Sculptures in the Garden	\$2,500
Rylstone StreetFeast 2016	\$2,500
3. will not collect a facility hire bond from the following applicants:
 - Mudgee & District Kennel & Obedience Club Championship Show**
 - Mudgee Readers' Festival**
 - Kandos Pirate Festival**
 - Mudgee Physical Culture Interclub**
 - Rylstone StreetFeast 2016**

Executive summary

This report considers applications for Events Assistance under Council's Financial Assistance Policy. It relates to events to be held between July to December 2016.

Disclosure of Interest

Nil.

Detailed report

Council's Events Assistance Program is designed to assist local community events which benefit the local economy and attract visitors to the Region. A maximum of \$2,500 per event per year is recommended. Under this program, the highest priority should be for events which:

- Attract the largest number of visitors to the Region
- Extend the duration of visitation to the Region (i.e. occur over a number of days)

Applications were recently open for the next round of Events Assistance funding which is for events to be held between July to December 2016. A total of 16 applications were received.

Based on the applications received and given the priorities for funding identified above, it is recommended that Events Assistance be allocated as outlined in the attachment.

Note: an additional application was received from Kandos Museum Inc. to host the Toy Trains from MAAS. The organisers advised on 5 April 2016 that this event would not be going ahead due to timing and that they may hold the event in 2017.

Community Plan implications

Theme	Building a Strong Local Economy
Goal	An attractive business and economic environment
Strategy	Promote the region as a great place to live, work, invest and visit

Financial implications

Funding of \$60,000 is provided in the Operational Plan for Events Assistance. Should Council approve these requests for events assistance, the remaining balance will be \$32,119.98.

ALAYNA GLEESON
EVENTS COORDINATOR

JULIE ROBERTSON
DIRECTOR DEVELOPMENT

4 April 2016

Attachments: 1. MWRC Events Assistance Applications - July to December 2016 Events.

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER

MWRC EVENTS ASSISTANCE APPLICATIONS - JULY TO DECEMBER 2016 EVENTS

Event	Event Date	In-kind Support Requested	Total In-kind	Cash Support Requested	Total Cash	Total Requested (Cash + In-Kind)	Total Recommended
Lamb Fest	2 July 2016	N/A		Windyeyr Progress Hall hire - \$200 Jumping Castle hire - \$200 Mudgee Guardian advertising - \$100 Music - \$1000 Hall hire dinner and dance - \$1000	\$2,500.00	\$2,500.00	\$1,000.00
Mudgee Small Farm Field Days	15 & 16 July 2016	Traffic Controller at Airport crossing (two days)	\$800.00	Rubbish removal - \$1700	\$1,700.00	\$2,500.00	\$2,500.00
Mark Dwyer Cycling Weekend	6 & 7 August 2016	Traffic controllers x 3 (two days) - \$1500	\$1,500.00	Hire of traffic controllers (non-Council) - \$1000.00	\$1,000.00	\$2,500.00	\$2,500.00
The Mudgee & District Kennel & Obedience Club Championship Show & Obedience Trials	6 & 7 August 2016	Victoria Park, Gulgong Hire - \$136.36* Bond Waived	\$136.36	Marketing & advertising - \$2,360	\$2,360.00	\$2,496.36	\$1,000.00
Mudgee Readers' Festival	13 & 14 August 2016	Town Hall Theatre Hire (two day) - \$149.10* Stables Meeting Room Hire (two day) - \$289.10* Bond waived Use of the library as festival hub and bookseller venue (arrangement with library, invaluable but not costed)	\$438.20	Print marketing - \$800 Author expenses - \$1260	\$2,060.00	\$2,498.20	\$2,498.20
Mudgee Running Festival	21 August 2016	Traffic controllers x 3 (one day) - \$800 Use of the pools amenities and a lifeguard (see 2015 conditions) Assistance with Council's media and promotion through Community News, Facebook and Councils website.	\$800.00	Timing of the event - \$1,700	\$1,700.00	\$2,500.00	\$2,500.00
NSW PSSA Rugby Union	22 to 25 August 2016	Glen Willow Granstand & Facilities - \$764.55* Fields 2 & 3 - \$300* Hire of corporate room 1 - \$326.36*	\$1,390.91	N/A		\$1,390.91	\$1,390.91
2016 Week of Golf Tournament	11 to 16 September 2016	N/A		General event expenses - \$2,500	\$2,500.00	\$2,500.00	\$2,500.00
Kandos Pirate Festival	17 September 2016	Kandos Hall hire - \$298.18* Bond waived	\$298.18	Advertising - \$2200	\$2,200.00	\$2,498.18	\$1,500.00
Mudgee Physical Culture Interclub	17 September 2016	Gulgong Memorial Hall Hire - \$100* Bond waived	\$100.00	N/A		\$100.00	\$100.00
Gulgong Chinese Gold Festival	30 Sept - 2 Oct 2016	N/A		Bush Dance musicians - \$1000 Chinese Dragon performance(s) - \$1000 Advertising - \$500	\$2,500.00	\$2,500.00	\$1,500.00
Gulgong Camel Races & Family Fun Day	2 October 2016	N/A		Marketing and advertising - \$1000 Contribution towards hire of camels - \$1500	\$2,500.00	\$2,500.00	\$2,500.00
Mudgee Sevens	8 October 2016	Glen Willow Granstand & Facilities - \$764.55* Fields 2 & 3 - \$300* Hire of corporate room 1 - \$326.36*	\$1,390.91	N/A		\$1,390.91	\$1,390.91
Sculptures in the Garden	8 & 9 October 2016	N/A		Advertising - \$1,000 Printing Material - \$1,000 PR, website & online entry forms - \$500	\$2,500.00	\$2,500.00	\$2,500.00
Rylstone StreetFeast 2016	5 November 2016	Rylstone Hall Hire - \$100* Bond Waived Use of tables and chairs from Rylstone & Kandos Halls	\$100.00	Port-a-loos - \$850 Advertising/PR - \$1550	\$2,400.00	\$2,500.00	\$2,500.00
TOTAL			\$1,889.09		\$25,920.00	\$32,874.56	\$27,880.02

*Amounts excluding GST

8.8 Delivery Program 2014 - 2017 Six Monthly Progress Report

REPORT BY THE DIRECTOR DEVELOPMENT

TO 20 APRIL 2016 ORDINARY MEETING
GOV400054, COR400098

RECOMMENDATION

That Council receive the report by the Director Development on the Delivery Program 2014 - 2017 Six Monthly Progress Report.

Executive summary

Council is required to report on its progress against the adopted Delivery Program at least every six months. This report presents progress against the Delivery Program 2014/2017 for the six months to 31 December 2015.

Disclosure of Interest

Nil.

Detailed report

Council adopted the 2013/14 – 2016/17 Delivery Program on 19 June 2013. A review of the Delivery Program was endorsed by Council on 17 June 2015 as part of the annual budgeting/operational Plan process.

Section 404 of the Local Government Act requires the General Manager to ensure progress reports are provided to the council, with respect to the principal activities detailed in the Delivery Program, at least every 6 months.

Community Plan implications

Theme	Good Governance
Goal	Strong civic leadership
Strategy	Provide clear strategic direction through the Community Plan, Delivery Program and Operational Plans

Financial implications

Not applicable.

JULIE ROBERTSON
DIRECTOR DEVELOPMENT

5 April 2016

Attachments: 1. Delivery Program 2014-2017 Six Monthly Progress Report. (separately attached)

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER

8.9 Voluntary Planning Agreement - Peabody Energy Australia (Wilpinjong)

REPORT BY THE DIRECTOR DEVELOPMENT

TO 20 APRIL 2016 ORDINARY MEETING

GOV400054, GOV400054; A0420169

RECOMMENDATION

That Council:

1. **receive the report by the Director Development on the Voluntary Planning Agreement - Peabody Energy Australia (Wilpinjong);**
2. **place the amendments to the Voluntary Planning Agreement on public exhibition for a period of 28 days in accordance with the requirements of the Environmental Planning and Assessment Act 1979; and**
3. **receive a further report for consideration following the exhibition of the documentation.**

Executive summary

Peabody Energy Australia has made an offer to enter into a Voluntary Planning Agreement (VPA) for the Wilpinjong Extension Project (the Project). The purpose of this report is to proceed to public exhibition with the VPA.

Disclosure of Interest

Nil.

Detailed report

Council considered the proposed amendments to the Wilpinjong VPA at its 17 February 2016 meeting.

At this meeting Council delegated authority to the General Manager to negotiate a further amendment to the VPA to include an additional \$15,000 pa specifically for the maintenance of community infrastructure within the Wollar Village including not necessarily owned and maintained by Council.

The General Manager has held discussions with Peabody Energy Australia management who have confirmed that they are already making contributions and/or undertaking maintenance activities towards community infrastructure in the Wollar Village. Peabody Energy Australia has provided a letter (attached) which confirms in writing the details of the commitments which are to be included in the proposed amendments to the VPA.

Community Plan implications

Theme	Looking After Our Community
Goal	Effective and efficient delivery of infrastructure
Strategy	Provide infrastructure and services to cater for the current and future needs of our community

Financial implications

The amendment to the VPA will provide additional funds which can be used for public purposes. The Environmental Planning and Assessment Act 1979 requires that a VPA be for a public purpose including the following:

- (2) *A public purpose includes (without limitation) any of the following:*
- (a) *the provision of (or the recoupment of the cost of providing) public amenities or public services,*
 - (b) *the provision of (or the recoupment of the cost of providing) affordable housing,*
 - (c) *the provision of (or the recoupment of the cost of providing) transport or other infrastructure relating to land,*
 - (d) *the funding of recurrent expenditure relating to the provision of public amenities or public services, affordable housing or transport or other infrastructure,*
 - (e) *the monitoring of the planning impacts of development,*
 - (f) *the conservation or enhancement of the natural environment.*

JULIE ROBERTSON
DIRECTOR DEVELOPMENT

6 April 2016

Attachments: 1. Wilpinjong VPA 2013 Amendments.
2. Wilpinjong VPA 2013 Amendments - Additional Comments.

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER



WILPINJONG COAL PTY LTD

ABN: 87 104 594 694

100 Melbourne Street
South Brisbane, Queensland
4101 Australia
Tel + 61 (0) 7 3225 5500
Fax + 61 (0) 7 3225 5555

10 December 2015

Brad Cam
General Manager
Mid-Western Regional Council
PO Box 156 Mudgee
NSW 2850

Dear Brad

Wilpinjong Coal Mine – Voluntary Planning Agreement Variation

Wilpinjong Coal Pty Ltd (**WCPL**) and Mid-Western Regional Council (**MWRC**) are parties to the Amended and Restated Planning Agreement executed on or about March 2013 (the **Agreement**).

WCPL is seeking approval to extend its Wilpinjong mining operations into areas adjacent to its existing production tenements including the area referred to as Slate Gully (the Wilpinjong Extension Project (WEP)). Once approved, the WEP aims to extend the life of the mine from 2026 to 2033 and increase production.

It is agreed that the current VPA is extended to cover the WEP life of mine period, commencing from 2013. It is also noted that in recognition of a previous up-front payment made by Wilpinjong there is a discount included in the calculation for 100 employees/contractors up until 2027.

The Agreement contains a method for calculating a contribution to local community infrastructure. In light of the proposed WEP and conditional on its approval, WCPL and MWRC have agreed to amend the Agreement on the terms set out in this letter.

1. The definition of Project Approval is deleted and replaced with the following:

Project Approval means the project approval for the Wilpinjong Coal Project (05_0021) granted on 1 February 2006 as modified, replaced or substituted from time to time.

2. The definition of Wilpinjong Coal Project is deleted and replaced with the following:

Wilpinjong Coal Project means Wilpinjong's coal mining operation located approximately 40 kilometres north east of Mudgee the subject of the Project Approval.

3. Clause 6.2A(b) is deleted and replaced with the following:

(b) The Annual Payment for each Payment Year will be determined by the following formulas:

(i) for Payment Years up to and including 2027:

Annual Payment (\$) = (W-100) x (\$12,000/20)

(ii) for Payment Years on and from 2028:

Annual Payment (\$) = W x (\$12,000/20)

Where 'W' is the total number of permanent employees and permanent contractors at the Wilpinjong Coal Project as determined by Wilpinjong (acting reasonably) on 28 February in any given year.

For the avoidance of doubt, if the WEP is not approved, the parties agree that the above variation has no effect.

Executed as an agreement:

Executed by **Wilpinjong Coal Pty Ltd**
ABN 87 104 594 694 in accordance
with section 127 of the Corporations
Act 2001 (Cth):

Signature of director

Signature of director/secretary

Name of director

Name of director/secretary

Executed by **Mid-Western Regional Council** by its duly authorised representative:

Signature of authorised representative

Signature of witness

Name of authorised representative

Name of witness



6 April 2016

Brad Cam
General Manager
Mid-Western Regional Council
86 Market Street
MUDGEE NSW 2850

WILPINJONG COAL PTY LTD

ABN: 87 104 594 694

100 Melbourne Street
South Brisbane Qld 4101

Locked Bag 2005
Mudgee NSW 2850
Australia
Tel + 61 (0) 2 6370 2500
Fax + 61 (0) 2 6373 4575

Dear Brad

Re: Wilpinjong Extension Project VPA – Additional Comments

Wilpinjong Coal Pty Ltd (**WCPL**) and Mid-Western Regional Council (**MWRC**) are parties to the Amended and Restated Planning Agreement executed on or about March 2013 (the **Agreement**).

The parties are in negotiations to amend the Agreement in light of WCPL's intention to extend the mining operations, including into areas adjacent to its existing production.

In addition to the annual financial contributions in the Agreement, WCPL is prepared to commit in principle to the following (subject to agreed drafting in the proposed amendments);

- Access to the ablution facilities at the Wollar General Store for public use during and beyond the store opening hours. Provision of cleaning services to either the Wollar Store or Community Hall ablution facilities. Clarification is sought from MWRC, in consultation with Wollar Progress Association, as to the preferred site so that signage and lighting etc. can be arranged.
- Continued ground keeping of the vacant and public land within Wollar Village, including church grounds, park and town entrances. Wilpinjong requests of MWRC access to the maintenance equipment provided to Wollar Progress Association to assist with this commitment.

The above commitments will be included in the proposed amendments to the Agreement for the benefit of the Wollar community.

Regards

A handwritten signature in blue ink, appearing to read "Blair Jackson", with a long horizontal flourish extending to the right.

Blair Jackson
General Manager
Wilpinjong Coal Pty Ltd
Peabody Energy Australia

8.10 Food Inspection Update

REPORT BY THE MANAGER, HEALTH AND BUILDING

TO 20 APRIL 2016 ORDINARY MEETING
GOV400054, GOV400043, A0130009

RECOMMENDATION

That Council receive the report by the Manager, Health and Building on the Food Inspection Update.

Executive summary

The report presented is designed to keep Council informed of the current activity in relation to its food inspection program.

Disclosure of Interest

Nil.

Detailed report

Included in this report is an update on the progress of the food inspection program for the 2015/2016 financial year up to 31 March 2016.

This report focuses on the number of inspections carried out to date, the number of defective inspections and the number of "5 star" inspections which are awarded to premises that are maintaining the highest standard of food safety.

To date a total of 41 food premises out of 115 have had inspections carried out, of which:

- 19 premises have received a 5 star rating;
- 16 premises have received warning letters citing unsatisfactory food safety conditions; an
- 1 premise has been issued with an improvement notice.

Although the Health and Building Team have experienced staff shortages, 100% of required premises are scheduled for inspection and will be completed by the end of the financial year.

Community Plan implications

Theme	Looking After Our Community
Goal	A safe and healthy community
Strategy	Maintain the provision of high quality, accessible community services that meet the needs of our community

Financial implications

These inspections contribute to the expected revenue nominated in the 2015/16 operations budget.

JOSH BAKER
MANAGER, HEALTH AND BUILDING

JULIE ROBERTSON
DIRECTOR DEVELOPMENT

6 April 2016

Attachments: Nil

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER

Item 9: Finance

9.1 2016/17 Draft Operational Plan and Amended Delivery Program

REPORT BY THE CHIEF FINANCIAL OFFICER

TO 20 APRIL 2016 ORDINARY MEETING

GOV400054, FIN300065

RECOMMENDATION

That Council:

1. **receive the report by the Chief Financial Officer on the 2016/17 Draft Operational Plan and Delivery Program;**
 2. **endorse the Amended Delivery Program 2013/14 – 2016/17 and Draft Operational Plan 2016/17 to go on public exhibition for a period of 28 days commencing Friday 22 April 2016; and**
 3. **request a further report be presented following the exhibition period including a review of any submissions made on the Amended Delivery Program 2013/14 – 2016/17 and Draft Operational Plan 2016/17.**
-

Executive summary

A review of Council's Delivery Program 2013/14 – 2016/17 has been undertaken in conjunction with the development of the draft Operational Plan 2016/17. Any proposed amendments to be made to the Delivery Program, and the draft Operational Plan 2016/17 are required to be placed on public exhibition for a minimum period of 28 days. This report seeks Council resolution to place the items on exhibition, with a subsequent report to be presented to Council in June considering any submissions made, and recommending adoption of the final budget (Operational Plan) and Amended Delivery Program.

Disclosure of Interest

Nil.

Detailed report

The Delivery Program details all of the principal activities Council will undertake to achieve the goals established in Council's Community Plan, *Towards 2030*. The draft Operational Plan for 2016/17 has been integrated into the Delivery Program and sets out the annual projects and activities to which Council are committed and includes detailed budgets for the projects and services identified under each theme, together with appropriate measures and timeframes for completion. The document includes budgets for the four years from 2016/17 to 2019/20.

If endorsed by Council, the draft documents will be published on Council's website from Friday 22 April 2016 for a period of 28 days.

Draft Operational Plan 2016/17

The draft Operational Plan 2016/17 has been prepared following a series of budget workshops with budget managers, executive, and Elected Members over the past 3 months. The draft Operational Plan sets out Council's proposed budget for next financial year, and the three years thereafter. The budgets are presented in the form of consolidated statements and schedules, together with a more detailed breakdown at a functional level.

Operating revenue is approaching \$56 million for 2016/17, plus an estimated \$19 million in Capital Grants & Contributions, taking total anticipated income to a budget of \$75 million.

The Rates Model proposed as part of the Operational Plan includes a 1.8% rate increase, in line with the cap determined by NSW Independent Pricing and Regulatory Tribunal. The rate peg will be applied equally across all categories, meaning most ratepayers will see an effective increase of 1.8%.

The draft Plan includes additional borrowings of:

1. \$8.7 million in 2019/20 to support Sewer Augmentation works at Rylstone/Kandos
2. \$4 million in 2016/17, to support structural upgrades at the Rylstone Dam Wall
3. \$4.83 million for investment in property development at Mortimer Street

Operating expenditure is budgeted at \$56.5 million for 2016/17, with annual increases constrained to estimated CPI.

Based on proposed budget figures, Council will achieve satisfactory results in key financial performance indicators, including the Unrestricted Current Ratio, Debt Service Ratio; Operating Performance Ratio and Own Source Revenue Ratio.

Amendments to the Delivery Program 2013/14 – 2016/17

The Integrated Planning and Reporting Guidelines require proposed amendments to the Delivery Program to be included in a Council business paper, outlining the reasons for the amendment. Where significant amendments are proposed, the Program must be re-exhibited for a minimum period of 28 days.

Theme 1: Looking after our community

Goal 1.1: A safe and healthy community

Amend Strategy 1.1.3 to reflect change from Financial Assistance Policy to Community Grants Program.

Strategy 1.1.3 Support networks, programs and facilities which promote health and wellbeing and encourage healthy lifestyles

DELIVERY PROGRAM 2013/14 - 2016/17

OPERATIONAL PLAN (2016/17 PLAN - THE FINAL YEAR OF THE DELIVERY PROGRAM)

ACTION**PROJECT/SERVICE****MEASURE**

Provide financial assistance in accordance with Council's Community Grants Program

Provide financial assistance for local and regional bodies in accordance with the Community Grants Program

Budget allocation fully distributed in line with Policy objectives

Goal 1.2: Vibrant towns and villages

Amend Strategy 1.2.1 to remove development of app for Holtermann Collection in Gulgong.

Strategy 1.2.1 Respect and enhance the historic character of our Region and heritage value of our towns

DELIVERY PROGRAM 2013/14 - 2016/17

OPERATIONAL PLAN (2016/17 PLAN - THE FINAL YEAR OF THE DELIVERY PROGRAM)

ACTION**PROJECT/SERVICE****MEASURE**

Support and assist preservation of important historical sites in the Region

~~Provide financial support for delivery of interactive tools for the Holtermann Collection in Gulgong~~~~App/online tool developed~~**Theme 2: Protecting our Natural Environment****Goal 2.2: Provide total water cycle management**

Amend Strategy 2.2.2 to remove review of strategic business plans for water supply and sewerage services. Change in best practice water management framework means plans are not due for review this year.

Strategy 2.2.2 Maintain and manage water quantity and quality

DELIVERY PROGRAM (2014/17)

OPERATIONAL PLAN (2016/17 PLAN - THE FINAL YEAR OF THE DELIVERY PROGRAM)

ACTION**PROJECTS/SERVICE****MEASURE**

Achieve NSW Government Best Practice Management of Water Supply and Sewerage

~~Review Strategic Business Plans for Water Supply and Sewerage Services~~~~Strategic Business Plans updated and adopted~~**Goal 2.3: Live in a clean and environmentally sustainable way**

Amend Strategy 2.3.4 to work with Essential Energy to obtain funds for LED Street Lighting Retrofit, and to install solar panels on Council buildings as part of capital works program 2016/17.

Strategy 2.3.4 Consider technologies in Council's facilities, infrastructure and service delivery to reduce ecological footprint		
DELIVERY PROGRAM (2014/17)	OPERATIONAL PLAN (2016/17 PLAN - THE FINAL YEAR OF THE DELIVERY PROGRAM)	
ACTION	PROJECTS/SERVICE	MEASURE
Implement alternative energy and sustainable technologies in physical works and service delivery	Work with Essential Energy to obtain funds for LED Street Lighting Retrofit	Demonstrate activity
	Installation of solar panels on Council buildings as part of capital works program 2016/17	Works completed on schedule and budget

Theme 3: Building a strong local economy
Goal 3.1: A prosperous and diversified economy

Amend Strategy 3.1.1 to pursue opportunity to establish a Tesla Supercharger Station in the Region, and to identify opportunities to invest in infrastructure which attracts new business investors to the Region

Strategy 3.1.1 Support the attraction and retention of a diverse range of businesses and industries		
DELIVERY PROGRAM (2014/17)	OPERATIONAL PLAN (2016/17 PLAN - THE FINAL YEAR OF THE DELIVERY PROGRAM)	
ACTION	PROJECTS/SERVICE	MEASURE
	Pursue opportunity to establish a Tesla Supercharger Station in the Region	Demonstrate contacts and activity
	Identify opportunities to invest in infrastructure which attracts new business investors to the Region	Demonstrate contacts and activity

Theme 4: Connecting our region
Goal 4.1: High quality road network that is safe and efficient

Amend Strategy 4.1.1 to remove the Transport Working Group activity as the Transport Working Party no longer operates following changes by Transport NSW.

Strategy 4.1.1 Provide traffic management solutions that promote safer local roads and minimise traffic congestion		
DELIVERY PROGRAM (2014/17)	OPERATIONAL PLAN (2016/17 PLAN - THE FINAL YEAR OF THE DELIVERY PROGRAM)	
ACTION	PROJECTS/SERVICE	MEASURE
Partner with Transport NSW regarding local transport needs	Support the Transport Working Group	Regular meetings

Theme 5: Good government

Goal 5.3: An effective and efficient organisation

Amend Strategy 5.3.3 to include identification of opportunities to increase revenue from property related investments, in order to allow Council to continue to strive to meet Fit for the Future ratios by diversifying revenue streams.

Strategy 5.3.3 Prudently manage risks associated with all Council activities		
DELIVERY PROGRAM (2014/17)	OPERATIONAL PLAN (2016/17 PLAN - THE FINAL YEAR OF THE DELIVERY PROGRAM)	
ACTION	PROJECTS/SERVICE	MEASURE
Provide long term financial sustainability through sound financial management	Identify opportunities to increase revenue from property related investments	Demonstrate opportunities and activity

The Amended Delivery Program 2013/14 – 2016/17 and draft Operational Plan 2016/17 are key elements in Council's suite of integrated planning documents. The Delivery Program and Operational Plan articulate to Council and the Community what actions and services Council will provide, and how those activities will be funded. There are clear links between the Outcomes, Goals and Strategies of the Community Plan; the Actions of the Delivery Program; and the Projects/Services of the Operational Plan.

Community Plan implications

Theme	Good Governance
Goal	Strong civic leadership
Strategy	Provide clear strategic direction through the Community Plan, Delivery Program and Operational Plans

Financial implications

The draft Operational Plan 2016/17 as attached to this report recommends to Council the proposed budget for the next four years. While the draft Operational Plan is out for public exhibition, staff will be updating the Long Term Financial Plan to reflect the proposed budget, with the LTFP to be presented to the June Council Meeting for endorsement.

LEONIE JOHNSON
CHIEF FINANCIAL OFFICER

4 April 2016

Attachments: 1. Draft 2016/17 Operational Plan and Amended 2013/14-2016/17 Delivery Program (combined). (separately attached)

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER

9.2 Monthly Budget Review February 2016

REPORT BY THE MANAGER, FINANCIAL PLANNING
TO 20 APRIL 2016 ORDINARY MEETING
GOV400054, FIN300062

RECOMMENDATION

That Council:

1. **receive the report by the Manager, Financial Planning on the Monthly Budget Review February 2016; and**
2. **amend the 2015/16 Operational Plan in accordance with the variations as listed in the budget review attachments.**

Executive summary

This report presents to Council the February Monthly Budget Review of the 2015/2016 Operational Plan.

Disclosure of Interest

Nil.

Detailed report

Clause 202 of the Local Government (General) Regulation 2005 states that the responsible accounting officer is to maintain a system of budgetary control that enables actual income and expenditure to be monitored each month and compared with the estimate of Council's income and expenditure and that any material difference be reported to the next meeting of Council.

Proposed Budget Variations

The proposed contra variation is to increase the plant purchases budget by \$595,000 in order to bring the utility change over period back to four years and passenger cars change over back to three years. This increase is funded from a transfer from Plant Reserve.

Community Plan implications

Theme	Good Governance
Goal	An effective and efficient organisation
Strategy	Prudently manage risks association with all Council activities

Financial implications

Proposed variations to the 2015/16 Operational Plan are included in the budget review attachments.

NEIL BUNGATE
MANAGER, FINANCIAL PLANNING

LEONIE JOHNSON
CHIEF FINANCIAL OFFICER

4 April 2016

Attachments: 1. Capital Program Update

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER



*Good
Government*

MONTHLY BUDGET REVIEW

ATTACHMENT 1 – CAPITAL
PROGRAM UPDATE

FEBRUARY

MID-WESTERN REGIONAL COUNCIL
CORPORATE: FINANCE

■ ■ ■ ■ ■ TOWARDS 2030



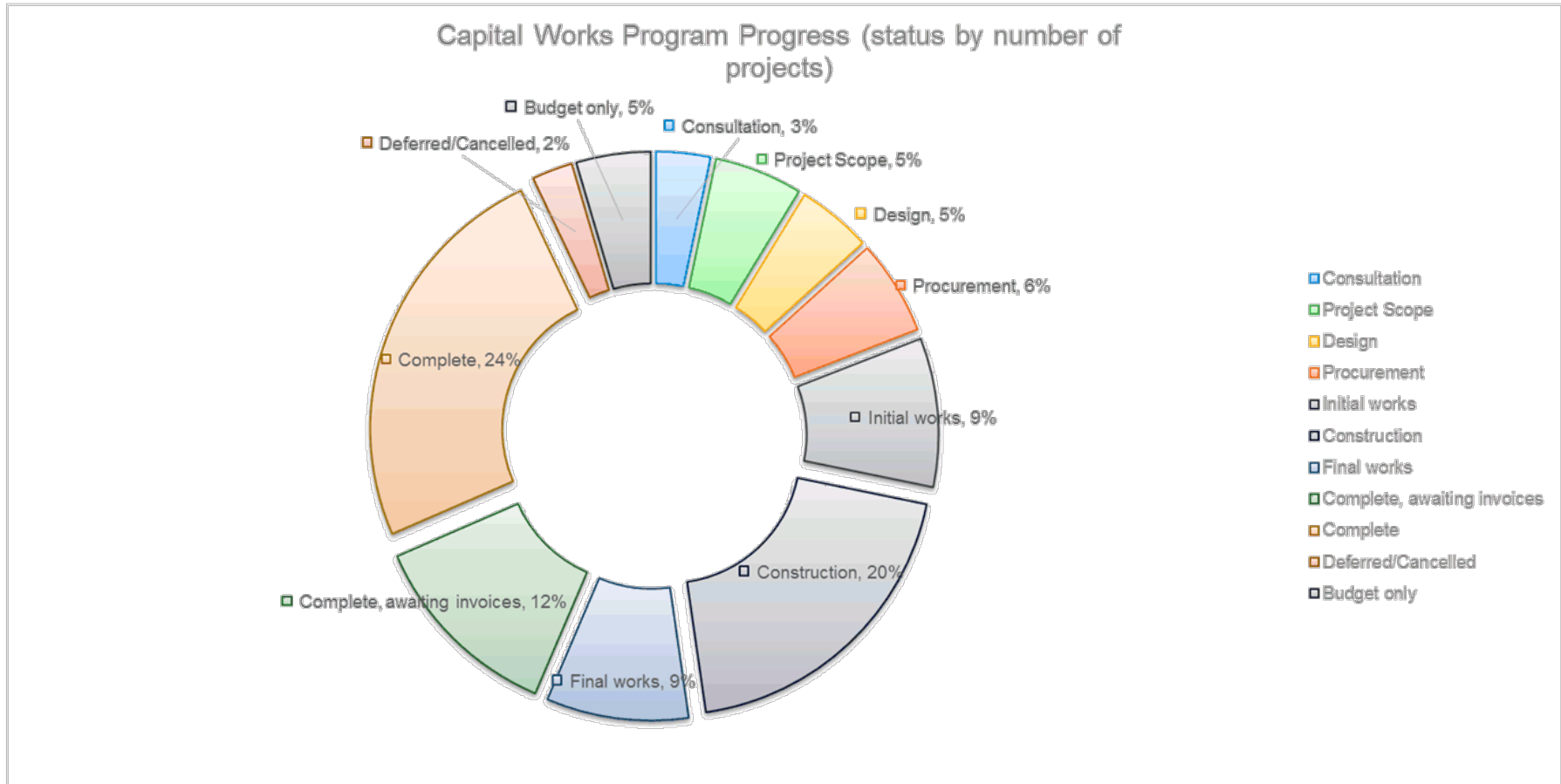
THIS DOCUMENT HAS BEEN PREPARED BY LEONIE JOHNSON, CFO FOR MID-WESTERN REGIONAL COUNCIL.

ANY QUESTIONS IN RELATION TO THE CONTENT OF THIS DOCUMENT SHOULD BE DIRECTED TO:
LEONIE.JOHNSON@MIDWESTERN.NSW.GOV.AU OR (02) 6378 2850

DATE OF PUBLICATION: FEBRUARY

Proposed Budget Variations

<i>Proposed Variations</i>		
COMMUNITY PLAN THEME	VARIATION	AMOUNT
GENERAL FUND		
Contra Variations		
Good Government	Plant Purchases - Increase plant purchase budget to bring utility change over period back to four years and passenger cars change over back to three years	(595,000) C
Good Government	Plant Purchases - Transfer from Plant Replacement Reserves	595,000 C



KEY

Status	Description
Consultation	Engaging with stakeholders for ideas and to determine viability and direction for the project.
Project Scope	Initial concept, business case and project plan development.
Design	Initial and detailed design.
Procurement	Tendering, sourcing quotes or suppliers.
Initial works	Early stages of project delivery.
Construction	Major project activities are in progress.
Final works	Project is in final stages of completion or awaiting minor items.
Complete, awaiting invoices	Project work is complete. Waiting on invoices from suppliers for financial completion.
Complete	Project work is complete and all costs have been allocated.
Deferred/Cancelled	Project is no longer in current year's program
Budget only	Project for budget purposes only. Fully allocated out to projects.

Looking after our Community

	ORIGINAL ANNUAL BUDGET	CURRENT ANNUAL BUDGET	PROPOSED VARIATIONS	PROPOSED ANNUAL BUDGET	ACTUAL YTD	ACTUAL YTD/ PROPOSED ANNUAL BUDGET	COMMITMENTS	PROJECT STATUS
\$'000								
RURAL FIRE SERVICE - CUDGEGONG HERITAGE BUILDING	544	587	0	587	1	0%	0	Consultation
KANDOS POUND SHADE SAIL	3	3	0	3	0	13%	0	Initial works
CCTV CAMERA INSTALLATION	25	25	0	25	0	0%	0	Consultation
COMM. TRANSPORT- VEHICLE PURCHASE	72	72	0	72	44	61%	0	Procurement
AGED CARE UNITS - CAP -COOYAL/ANDERSON ST GULGONG	18	18	0	18	17	92%	0	Complete, awaiting invoices
AGED CARE UNITS - CAP -LOUEE ST UNITS	7	7	0	7	2	27%	0	Construction
LG HOUSING - CAP - WALTER STREET UNITS	12	12	0	12	1	10%	0	Construction
GPS CEMETERY SITES	24	42	0	42	0	0%	21	Construction
GULGONG LAWN CEMETERY EXTENSION	38	38	0	38	24	62%	1	Final works
PUBLIC TOILETS - CAPITAL UPGRADES	11	11	0	11	4	38%	0	Initial works
PUBLIC TOILETS - PERCY NOTT PARK	0	244	0	244	235	96%	1	Complete, awaiting invoices
PUBLIC TOILETS - APEX PARK GULGONG	7	7	0	7	1	22%	0	Construction
PUBLIC TOILETS - BILLY DUNN PARK GULGONG	38	38	0	38	8	22%	12	Final works
LIBRARY BOOKS	70	70	0	70	56	81%	0	Construction
KANDOS MUSEUM - CAPITAL	0	5	0	5	4	93%	0	Complete
STABLES COMPLEX - CAPITAL	13	13	0	13	7	54%	0	Construction
CAPITAL UPGRADE - RYLSTONE HALL	50	50	0	50	1	1%	0	Project Scope
CAP UPGRD-CLANDULLA FACILITIES	5	5	0	5	0	2%	0	Consultation
CAP UPGRD-COMMUNITY BLD-BUDGET ONLY	31	31	0	31	2	6%	0	Initial works
RURAL HALLS UPGRADE	25	25	0	25	0	0%	0	Project Scope
GULGONG POOL - DISABLED ACCESS	0	250	0	250	0	0%	0	Procurement
KANDOS POOL TILING	250	50	0	50	0	0%	0	Procurement
POOL CLEANER REPLACEMENT	14	14	0	14	14	106%	0	Complete

CORPORATE FINANCE | MONTHLY BUDGET REVIEW

	ORIGINAL ANNUAL BUDGET	CURRENT ANNUAL BUDGET	PROPOSED VARIATIONS	PROPOSED ANNUAL BUDGET	ACTUAL YTD	ACTUAL YTD/ PROPOSED ANNUAL BUDGET	COMMITMENTS	PROJECT STATUS
\$'000								
MUDGEES POOL LANE ROPES	12	12	0	12	13	104%	0	Complete
GULGONG POOL BLANKET ROLLERS	0	18	0	18	19	104%	0	Complete
MUDGEES SHOWGROUNDS - REDEVELOPMENT	34	70	0	70	43	61%	0	Construction
GLENWILLOW SPORTS GROUND UPGRADES	42	42	0	42	35	84%	0	Final works
GLEN WILLOW CRICKET WICKET	0	30	0	30	0	0%	0	Consultation
GLEN WILLOW CARPARK	30	30	0	30	18	61%	2	Complete, awaiting invoices
BILLY DUNN CARPARK	43	43	0	43	0	0%	0	Design
RYLSTONE SKATE PARK	125	135	0	135	4	3%	0	Initial works
VICTORIA PARK - GRANDSTAND REPAIRS	7	7	0	7	7	101%	0	Complete, awaiting invoices
VICTORIA PARK UPGRADES	40	10	0	10	13	129%	0	Complete
PASSIVE PARKS - LANDSCAPING IMPROVEMENTS	5	5	0	5	3	57%	0	Final works
RED HILL RESERVE - TOURISM DEVELOPMENT INVESTIGATION	230	657	0	657	652	99%	3	Complete
ROBERTSON PARK ROTUNDA	90	90	0	90	3	3%	0	Procurement
PLAYGROUND EQUIPMENT UPGRADE	73	0	0	0	0	0%	0	Deferred/Cancelled
SCULPTURES ACROSS THE REGION	30	30	0	30	14	48%	0	Construction
AVISFORD RESERVE - CAPITAL	37	37	0	37	5	13%	0	Project Scope
LAWSON PARK - LIGHTING	50	50	0	50	45	91%	1	Complete
NEW PARK - MELTON ROAD	0	20	0	20	13	65%	2	Final works
PLAYGROUND SHADING PROGRAM	15	15	0	15	15	98%	0	Complete
PATH BINS AND BAG DISPENSERS	10	10	0	10	10	99%	0	Complete
PLAYGROUND RUBBER SOFTFALL PROGRAM	60	60	0	60	10	16%	1	Initial works
PLAYGROUND EQUIPMENT - GILBEY PARK	37	37	0	37	34	94%	2	Complete
PLAYGROUND EQUIPMENT - GEORGE CAMPBELL PARK	37	37	0	37	40	108%	1	Complete
PLAYGROUND - BELLEVUE SALINITY RESERVE	200	200	0	200	189	94%	0	Final works
ART GALLERY FACILITY	45	45	0	45	0	0%	0	Consultation

	ORIGINAL ANNUAL BUDGET	CURRENT ANNUAL BUDGET	PROPOSED VARIATIONS	PROPOSED ANNUAL BUDGET	ACTUAL YTD	ACTUAL YTD/ PROPOSED ANNUAL BUDGET	COMMITMENTS	PROJECT STATUS
\$'000								
STREET SCAPE CAPITAL IMPROVEMENTS	13	13	0	13	11	86%	0	Complete
STREETSCAPE IMPROVEMENTS - BELLEVUE ESTATE	10	10	0	10	4	38%	0	Complete
STREETSCAPE - BIN REPLACEMENT PROGRAM	12	12	0	12	(1)	-5%	11	Procurement
STREETSCAPE - TREE PLANTING RYLSTONE/KANDOS	5	5	0	5	4	87%	0	Complete
Total	2,547	3,343	0	3,343	1,624	49%	56	

Protecting our Natural Environment

\$'000	ORIGINAL ANNUAL BUDGET	CURRENT ANNUAL BUDGET	PROPOSED VARIATIONS	PROPOSED ANNUAL BUDGET	ACTUAL YTD	ACTUAL YTD/ PROPOSED ANNUAL BUDGET	COMMITMENTS	PROJECT STATUS
RURAL WASTE DEPOT UPGRADES	8	16	0	16	10	60%	6	Complete
MUDGEE WASTE DEPOT UPGRADES	32	32	0	32	12	39%	2	Construction
NEW TIP CONSTRUCTION	0	30	0	30	2	7%	22	Design
NEW RECYCLING PLANT	500	500	0	500	211	42%	44	Construction
WTS - HOME RULE UPGRADE	30	30	0	30	8	26%	0	Procurement
WTS - LUE UPGRADE	20	20	0	20	16	82%	0	Final works
WASTE SITE REHAB - PUTTA BUCCA	0	22	0	22	16	73%	6	Initial works
WASTE SITE REHAB - MUDGEE	50	0	0	0	0	0%	0	Budget only
COMMUNITY RECYCLING CENTRE	69	69	0	69	2	3%	13	Construction
WASTE SITE REHAB - HOME RULE	50	50	0	50	18	35%	0	Initial works
SEDIMENT DAM	0	20	0	20	11	54%	5	Design
CULVERT INSTALLATIONS	56	56	0	56	19	35%	0	Construction
CAUSEWAY IMPROVEMENTS	60	0	0	0	1	0%	0	Budget only
RIFLE RANGE ROAD CULVERT UPGRADE	115	115	0	115	6	5%	3	Design
DENISON ST DRAINAGE UPGRADE	150	0	0	0	3	0%	0	Deferred/Cancelled
HORATIO ST DETENTION BASIN	321	321	0	321	1	0%	103	Initial works
SPRING RIDGE RD CULVERT REPLACEMENT	0	85	0	85	11	12%	3	Construction
WINTER STREET DETENTION BASIN	0	150	0	150	0	0%	0	Project Scope
ENV - PUTTA BUCCA WETLANDS CAPITAL	15	27	0	27	6	21%	0	Construction
WATER NEW CONNECTIONS	135	135	0	135	49	36%	0	Construction
WATER AUGMENTATION - MUDGEE HEADWORKS	2,535	0	0	0	3	0%	0	Deferred/Cancelled
WATER AUGMENTATION - WEST MUDGEE EXTENSION	470	1,266	0	1,266	108	9%	1,095	Construction
WATER AUGMENTATION - ULAN RD EXTENSION	1,600	1,600	0	1,600	0	0%	0	Procurement
WATER TELEMETRY - BUDGET ONLY	20	20	0	20	4	19%	0	Initial works
WATER MAINS - CAPITAL BUDGET ONLY	329	0	0	0	0	0%	0	Budget only

	ORIGINAL ANNUAL BUDGET	CURRENT ANNUAL BUDGET	PROPOSED VARIATIONS	PROPOSED ANNUAL BUDGET	ACTUAL YTD	ACTUAL YTD/ PROPOSED ANNUAL BUDGET	COMMITMENTS	PROJECT STATUS
\$'000								
WATER MAINS - ROUSE ST (WYNELLA TO STATION)	0	88	0	88	57	64%	3	Final works
WATER MAINS - HERBERT ST (STATION TO ROUSE)	0	44	0	44	44	99%	0	Complete
WATER MAINS - CHURCH ST SOUTH - MADERIA TO SPRING	0	65	0	65	66	101%	0	Complete
WATER MAINS - MEDLEY ST (HEBERT TO FISHER)	0	29	0	29	29	98%	1	Complete
WATER MAINS - BRUCE ROAD	0	214	0	214	215	101%	0	Complete
WATER MAINS - GULGONG WTP PROCESS MAIN	21	10	0	10	11	111%	0	Complete
WATER MAINS - SALEYARDS LANE MAIN EXTENSION	80	65	0	65	66	102%	0	Complete
WATER MAINS - WENONAH ST	0	60	0	60	0	0%	25	Final works
WATER PUMP STATION - CAPITAL BUDGET ONLY	66	0	0	0	0	0%	0	Budget only
WATER PUMP STATION - MUDGEER RIVER INTAKE	0	16	0	16	0	1%	0	Construction
WATER PUMP STATION - RYLSTONE RESERVOIR	0	50	0	50	5	9%	5	Construction
WATER RESERVOIR - FLIRTATION HILL MUDGEER	99	24	0	24	17	71%	0	Complete
RAW WATER SYSTEMS RENEWALS	15	15	0	15	0	0%	0	Procurement
WATER RESERVOIR - WATER QUALITY WORKS	0	75	0	75	0	0%	0	Procurement
WATER TREATMENT PLANT - RENEWALS	85	85	0	85	7	8%	0	Construction
WATER METERS - BULK	115	115	0	115	39	34%	1	Construction
SEWER NEW CONNECTIONS	47	47	0	47	5	11%	0	Construction
SLUDGE DEWATERING MOBILE UNIT	0	42	0	42	3	6%	41	Final works
SEWER AUGMENTATION - RYLSTONE & KANDOS	515	515	0	515	0	0%	0	Consultation
SEWER AUGMENTATION - MUDGEER	0	24	0	24	(2)	-9%	16	Final works
SEWER TELEMTRY	20	20	0	20	0	0%	3	Procurement
SEWER MAINS - CAPITAL BUDGET ONLY	6	0	0	0	0	0%	0	Budget only
SEWER MAINS RELINING	330	330	0	330	332	101%	0	Complete
SEWER MAINS - BELLEVUE TO RIFLE RANGE ROAD	47	47	0	47	0	0%	0	Complete, awaiting invoices
SEWER MAINS - RISING MAIN CAERLEON	808	625	0	625	8	1%	581	Construction

CORPORATE FINANCE | MONTHLY BUDGET REVIEW

	ORIGINAL ANNUAL BUDGET	CURRENT ANNUAL BUDGET	PROPOSED VARIATIONS	PROPOSED ANNUAL BUDGET	ACTUAL YTD	ACTUAL YTD/ PROPOSED ANNUAL BUDGET	COMMITMENTS	PROJECT STATUS
\$'000								
SEWER MAINS - BOMBIRA RISING MAIN	35	35	0	35	0	0%	0	Procurement
SEWER MAINS - SALEYARDS LANE EXTENSION	160	160	0	160	73	46%	0	Construction
SEWER MAINS - MACQUARIE DRIVE	0	12	0	12	8	67%	0	Complete
SEWER PUMP STATION - CAPITAL BUDGET ONLY	69	42	0	42	0	0%	0	Budget only
SEWER PUMP STATION - FLOW METERING	93	70	0	70	0	0%	23	Initial works
SEWER PUMP STATION - CAERLEON	304	644	0	644	3	0%	560	Initial works
GSTP EFFLUENT PS PUMP REFURBISH	0	26	0	26	26	100%	0	Complete
SEWER PUMP STATION - GULGONG HOSPITAL	0	13	0	13	12	93%	0	Complete
DECOMMISSION MUDGEES STP PUTTA BUCCA	183	230	0	230	117	51%	1	Final works
SEWER TREATMENT WORKS - RENEWALS	45	45	0	45	15	32%	10	Construction
Total	9,708	8,445	0	8,445	1,669	20%	2,574	

Building a Strong Local Economy

\$'000	ORIGINAL ANNUAL BUDGET	CURRENT ANNUAL BUDGET	PROPOSED VARIATIONS	PROPOSED ANNUAL BUDGET	ACTUAL YTD	ACTUAL YTD/ PROPOSED ANNUAL BUDGET	COMMITMENTS	PROJECT STATUS
CUDGEGONG WATERS AMENITIES	140	140	0	140	1	1%	0	Procurement
RYLSTONE CARAVAN PARK - CAPITAL	15	15	0	15	10	67%	0	Construction
SALEYARDS - POST AND RAIL REPLACEMENT	10	10	0	10	5	50%	0	Construction
PROPERTY - KANDOS SURPLUS LAND BLOCKS	5	5	0	5	0	6%	0	Complete
PROPERTY - EX SALEYARDS STAGE I	0	120	0	120	98	82%	6	Construction
PROPERTY - BURRUNDULLA LAND DEVELOPMENT	0	1,800	0	1,800	9	0%	0	Project Scope
COMMERCIAL PROP - PRESCHOOL FACILITY	162	188	0	188	52	27%	12	Final works
KANDOS POOL COTTAGE CAPITAL	11	11	0	11	9	85%	0	Complete
Total	343	2,289	0	2,289	183	8%	18	

Connecting our Region

\$'000	ORIGINAL ANNUAL BUDGET	CURRENT ANNUAL BUDGET	PROPOSED VARIATIONS	PROPOSED ANNUAL BUDGET	ACTUAL YTD	ACTUAL YTD/ PROPOSED ANNUAL BUDGET	COMMITMENTS	PROJECT STATUS
CAUSEWAY IMPROVEMENT - BARNEY'S REEF ROAD	0	40	0	40	0	0%	0	Project Scope
CAUSEWAY IMPROVEMENT - CAMBELLS CREEK ROAD	0	20	0	20	0	0%	0	Project Scope
URBAN RESEALS - HENBURY AVE KANDOS SEG 20	9	9	0	9	0	6%	0	Design
URBAN RESEALS - CHURCH ST MUDGEE SEG 70,80,90	55	32	0	32	1	3%	39	Complete
URBAN RESEALS - FITZGERALD ST RYLSTONE SEG 10	12	12	0	12	0	0%	0	Design
URBAN RESEALS - HERBERT STREET	9	9	0	9	0	2%	6	Design
URBAN RESEALS - DANGAR ST KANDOS SEG 10	16	16	0	16	0	0%	9	Design
URBAN RESEALS - PERRY ST MUDGEE SEG 60	32	32	0	32	26	82%	17	Complete, awaiting invoices
URBAN RESEALS - COURT ST MUDGEE SEG 50	17	17	0	17	0	2%	10	Complete, awaiting invoices
URBAN RESEALS - LAHY CT MUDGEE SEG 10	14	14	0	14	0	1%	8	Complete, awaiting invoices
URBAN RESEALS - TIP ROAD GULGONG SEG 10	11	11	0	11	0	2%	8	Construction
URBAN RESEALS - GEORGE ST MUDGEE SEG 40	18	18	0	18	0	1%	8	Complete, awaiting invoices
URBAN RESEALS - DENISON ST MUDGEE SEG 200	6	6	0	6	1	16%	4	Complete, awaiting invoices
URBAN RESEALS - JULIA CT MUDGEE SEG 10	11	11	0	11	0	1%	8	Complete, awaiting invoices
URBAN RESEALS - REDBANK ROAD SEG 10, 20, 40	26	26	0	26	1	2%	18	Complete, awaiting invoices
URBAN RESEALS - MEDLEY ST GULGONG SEG 10	8	0	0	0	0	0%	5	Deferred/Cancelled
URBAN RESEALS - LYNNE ST GULGONG SEG 30,40,50	18	0	0	0	0	0%	0	Deferred/Cancelled
URBAN RESEALS - BRAEBURN PL MUDGEE SEG 10	4	4	0	4	0	0%	2	Complete, awaiting invoices
URBAN RESEALS - MARKET STREET	15	15	0	15	1	4%	11	Complete, awaiting invoices
URBAN RESEALS - GRATHLYN ST MUDGEE SEG 10	4	4	0	4	0	0%	2	Complete, awaiting invoices

	ORIGINAL ANNUAL BUDGET	CURRENT ANNUAL BUDGET	PROPOSED VARIATIONS	PROPOSED ANNUAL BUDGET	ACTUAL YTD	ACTUAL YTD/ PROPOSED ANNUAL BUDGET	COMMITMENTS	PROJECT STATUS
\$'000								
URBAN RESEALS - HAVILAH TERRACE MUDGEE SEG 10, 20	10	10	0	10	3	35%	6	Complete, awaiting invoices
URBAN RESEALS - WANDOONA CT MUDGEE SEG 10	8	8	0	8	0	1%	4	Complete, awaiting invoices
URBAN RESEALS - DAVIDSON ST GULGONG SEG 20	3	3	0	3	0	1%	1	Design
URBAN RESEALS - BASKERVILLE DR MUDGEE SEG 10	12	10	0	10	0	3%	5	Complete, awaiting invoices
URBAN RESEALS - DEWHURST DR MUDGEE SEG 10, 20	41	41	0	41	1	1%	28	Complete, awaiting invoices
URBAN RESEALS - WENONAH STREET	0	18	0	18	0	0%	0	Design
RESEAL - HENRY BAYLEY DRIVE SEG 40	5	5	0	5	0	0%	3	Complete, awaiting invoices
RESEAL - LEWIS STREET SEG 90	17	17	0	17	0	1%	11	Complete, awaiting invoices
URBAN RESEALS - DENISON STREET	65	65	0	65	35	54%	0	Complete, awaiting invoices
URBAN ROADS KERB & GUTTER CAPITAL	23	23	0	23	23	98%	0	Complete
FAIRY DALE LANE UPGRADE	2,877	3,178	0	3,178	2,057	65%	337	Construction
REHAB - KELLET DR MUDGEE	80	120	0	120	13	11%	0	Construction
REHAB - CHURCH ST SEG 100	115	75	0	75	57	76%	29	Complete
REHAB - DANGAR ST KANDOS	62	62	0	62	1	1%	0	Project Scope
REHAB - CHURCH STREET MUDGEE	0	0	0	0	24	0%	0	Complete, awaiting invoices
REHAB - JACQUES/DANGAR ST KANDOS	2	23	0	23	4	16%	0	Initial works
REHAB - JACQUES/RODGERS ST KANDOS	2	19	0	19	9	47%	1	Complete
REHAB - FIRST ST MUDGEE SEG 10	0	22	0	22	8	35%	0	Complete
REHAB - FITZGERALD ST RYLSTONE SEG 10	0	26	0	26	20	77%	0	Complete
REHAB - CUDGEGONG RD EVANS CROSSING	0	120	0	120	105	88%	0	Complete
RESHEETING - URBAN ROADS	14	14	0	14	16	114%	0	Complete
LEWIS & MORTIMER STREET INTERSECTION	186	186	0	186	106	57%	45	Complete, awaiting invoices

CORPORATE FINANCE | MONTHLY BUDGET REVIEW

	ORIGINAL ANNUAL BUDGET	CURRENT ANNUAL BUDGET	PROPOSED VARIATIONS	PROPOSED ANNUAL BUDGET	ACTUAL YTD	ACTUAL YTD/ PROPOSED ANNUAL BUDGET	COMMITMENTS	PROJECT STATUS
\$'000								
SEALING MAINTAINED LANES IN GULGONG CBD	45	53	0	53	0	0%	0	Construction
INGLIS STREET KERB AND GUTTER	0	20	0	20	0	0%	0	Project Scope
RESEAL - BRUCE ROAD	0	7	0	7	0	2%	0	Final works
FAIRYDALE LANE LAND MATTERS CAPITAL	0	114	0	114	61	54%	0	Initial works
URBAN ROADS LAND MATTERS CAPITAL	21	28	0	28	1	3%	0	Initial works
RURAL RESEAL - MAGPIE LN SEG 30, 40, 10, 20	132	87	0	87	88	101%	0	Complete
RURAL RESEAL - SPRING FLAT RD SEG 10	50	23	0	23	23	100%	0	Complete
RURAL RESEAL - NARRANGO RD SEG 30	30	0	0	0	0	0%	0	Deferred/Cancelled
RURAL RESEAL - TIP ROAD MUDGEES SEG 10	13	25	0	25	1	6%	7	Initial works
RURAL RESEAL - YARRABIN RD SEG 140	40	30	0	30	13	42%	24	Complete, awaiting invoices
RURAL RESEAL - YARRABIN RD SEG 20, 30, 40	102	58	0	58	16	28%	59	Complete, awaiting invoices
RURAL RESEAL - WINDEYER RD SEG 140, 150	82	45	0	45	10	22%	49	Complete, awaiting invoices
RURAL RESEAL - BLACK SPRINGS RD SEG 30, 40, 50	86	63	0	63	65	104%	0	Complete
RURAL RESEAL - BOCOBLE RD SEG 10, 20	118	104	0	104	51	49%	72	Complete
RURAL RESEAL - LUE ROAD SEG 350	59	29	0	29	29	100%	0	Complete
HEAVY PATCHING BUDGET	104	104	0	104	8	7%	0	Project Scope
RURAL REHAB - LUE ROAD SEG 80 -90	62	56	0	56	55	100%	0	Complete
RURAL REHAB - NARRANGO RD SEG 20	300	270	0	270	262	97%	7	Complete
RURAL REHAB - LUE RD PART SEG 190, 180	524	524	0	524	16	3%	61	Construction
BLACKSPOT LUE ROAD	0	1,147	0	1,147	489	43%	29	Construction
FUTURE YRS REFS - BUDGET ONLY	5	5	0	5	0	3%	0	Project Scope
RURAL SEALED ROAD LAND MATTERS	15	20	0	20	2	9%	0	Initial works
RURAL SEALED REGIONAL ROAD REPAIR PROGRAM	800	0	0	0	0	0%	0	Budget only
REHAB COPE ROAD UPGRADE BUDGET ONLY	2,844	0	0	0	0	0%	0	Budget only
BLACKSPOT LUE ROAD SHOULDER WIDENING	1,147	0	0	0	0	0%	0	Budget only

	ORIGINAL ANNUAL BUDGET	CURRENT ANNUAL BUDGET	PROPOSED VARIATIONS	PROPOSED ANNUAL BUDGET	ACTUAL YTD	ACTUAL YTD/ PROPOSED ANNUAL BUDGET	COMMITMENTS	PROJECT STATUS
\$'000								
REHAB COPE ROAD UPGRADE - MILESTONE 1	0	100	0	100	95	95%	0	Complete
REHAB COPE ROAD UPGRADE - CONFORMING RESEALS	0	110	0	110	111	101%	0	Complete
REHAB COPE ROAD UPGRADE - MILESTONE 2	0	50	0	50	3	7%	0	Complete
REHAB COPE ROAD UPGRADE - MILESTONE 3	0	1,197	0	1,197	1,247	104%	51	Complete, awaiting invoices
REHAB COPE ROAD UPGRADE - MILESTONE 4	0	1,045	0	1,045	39	4%	11	Construction
REHAB COPE ROAD UPGRADE - MILESTONE 5	0	500	0	500	2	0%	65	Initial works
ULAN WOLLAR ROAD UPGRADES	76	76	0	76	(2)	-2%	0	Project Scope
BYLONG VALLEY WAY HEAVY PATCHING PROGRAM	0	150	0	150	0	0%	0	Project Scope
REG RESEAL - HILL END RD/CASTLEREAGH HWY INTERSECTION	100	100	0	100	76	76%	7	Complete
REG RESEAL - BYLONG VALLEY WAY SEG 2225 TO 2260	351	201	0	201	200	100%	0	Complete
RURAL SEALED REGIONAL ROAD LAND MATTERS CAPITAL	17	17	0	17	0	0%	0	Final works
WIDEN AND SEAL MT VINCENT ROAD HILL	100	100	0	100	38	38%	0	Complete, awaiting invoices
SEAL EXTENSION - PYRAMUL ROAD	0	547	0	547	24	4%	18	Construction
SEAL EXTENSION - BLACK SPRINGS ROAD	0	285	0	285	11	4%	0	Construction
SEAL EXTENSION - MT PLEASANT LANE	0	10	0	10	10	97%	0	Complete
RESHEETING - BUDGET ONLY	1,443	1,443	0	1,443	1,046	73%	8	Construction
MURRAGAMBA RD - REALIGNMENT	0	337	0	337	83	25%	0	Complete
UNSEALED ROADS LAND MATTERS CAPITAL	5	5	0	5	0	0%	0	Initial works
RURAL UNSEALED REGIONAL ROAD RESHEETING	0	0	0	0	9	0%	9	#N/A
SEAL EXTENSION - WOLLAR ROAD	10,270	1,916	0	1,916	84	4%	578	Design
GREEN GULLY BRIDGE	652	652	0	652	15	2%	380	Initial works
BUTTER FACTORY BRIDGE	630	630	0	630	28	5%	341	Initial works
CORICUDGY ROAD BRIDGE - REPAIR	53	53	0	53	0	0%	24	Construction
STONEY CREEK BRIDGE	820	820	0	820	175	21%	362	Construction

CORPORATE FINANCE | MONTHLY BUDGET REVIEW

\$'000	ORIGINAL ANNUAL BUDGET	CURRENT ANNUAL BUDGET	PROPOSED VARIATIONS	PROPOSED ANNUAL BUDGET	ACTUAL YTD	ACTUAL YTD/ PROPOSED ANNUAL BUDGET	COMMITMENTS	PROJECT STATUS
MACDONALDS CREEK BRIDGE REPLACEMENT	0	700	0	700	7	1%	353	Construction
ULAN ROAD STRATEGY - CAPITAL BUDGET ONLY	4,558	0	0	0	12	0%	0	Budget only
ULAN ROAD - MIDBLOCK 19.999 TO 22.215	0	5	0	5	3	58%	0	Complete
ULAN ROAD - WOLLAR RD INTERSECTION	0	8	0	8	8	98%	0	Complete
ULAN ROAD - MT PLEASANT LN TO BUCKAROO LN	0	650	0	650	603	93%	5	Complete
ULAN ROAD - CHURCH LN TO OVERTAKING LN 14.5	0	1,600	0	1,600	298	19%	38	Construction
ULAN ROAD - COPE RD TO UCML MINE ENTRANCE	0	15	0	15	12	83%	0	Complete
ULAN ROAD - WATTLEGROVE LN TO MIDBLOCK 19.999	0	10	0	10	7	67%	0	Complete
ULAN ROAD - WYALDRA LN TO QUARRY ENTRANCE 27.783	0	35	0	35	31	88%	0	Complete
ULAN ROAD - WINCHESTER CRES TO MIDBLOCK 31.106	0	2,500	0	2,500	1,291	52%	98	Construction
FOOTWAYS - CAPITAL BUDGET ONLY	120	120	0	120	10	8%	0	Construction
PEDESTRIAN - GLEN WILLOW WALKWAY	50	52	0	52	48	93%	0	Complete
GULGONG WALKWAY	80	80	0	80	0	0%	0	Initial works
PEDESTRIAN - RYLSTONE PEDESTRIAN BRIDGE	0	142	0	142	0	0%	0	Consultation
ROBERTSON PARK PATHWAY	10	10	0	10	10	101%	0	Complete
ROBERTSON ROAD - GOLF COURSE FENCE	0	33	0	33	26	81%	0	Procurement
AIRPORT - APPROACH LIGHTS	0	33	0	33	0	0%	33	Final works
AIRPORT - TERMINAL EXTENSION	220	375	0	375	371	99%	5	Final works
AIRPORT - CAPITAL UPGRADES	0	99	0	99	23	24%	0	Final works
AIRPORT - REALIGN AIRPORT ENTRY	0	17	0	17	13	81%	0	Final works
Total	29,938	23,978	0	23,978	9,774	41%	3,320	

Good Government

\$'000	ORIGINAL ANNUAL BUDGET	CURRENT ANNUAL BUDGET	PROPOSED VARIATIONS	PROPOSED ANNUAL BUDGET	ACTUAL YTD	ACTUAL YTD/ PROPOSED ANNUAL BUDGET	COMMITMENTS	PROJECT STATUS
CORPORATE BUILDINGS UPGRADE BUDGET ONLY	12	0	0	0	0	0%	0	Budget only
MUDGEES ADMINISTRATION BUILDING UPGRADE	0	37	0	37	26	69%	0	Final works
OLD POLICE STATION UPGRADE	10	10	0	10	10	99%	0	Complete
TELEPHONE SYSTEM - VOIP	118	118	0	118	1	1%	0	Construction
IT NETWORK UPGRADES	0	300	0	300	293	98%	1	Final Works
IT CORPORATE SOFTWARE	230	31	0	31	0	0%	8	Construction
SERVER RECONFIGURATION	32	32	0	32	0	0%	0	Initial Works
ASSET MANAGEMENT SYSTEM UPGRADES	0	24	0	24	3	12%	21	Consultation
PLANT PURCHASES	3,692	3,692	595	4,287	939	22%	1,796	Procurement
MUDGEES DEPOT CAPITAL WORKS	191	191	0	191	90	47%	0	Construction
RYLSTONE DEPOT CAPITAL WORKS	67	67	0	67	2	3%	38	Construction
Total	4,352	4,501	595	5,096	1,364	27%	1,865	

Total Capital Works Program **46,887** **42,556** **595** **43,151** **14,613** **34%** **7,832**

9.3 Financial Assistance Applications

REPORT BY THE MANAGER, FINANCIAL PLANNING
TO 20 APRIL 2016 ORDINARY MEETING
GOV400054, FIN300052

RECOMMENDATION

That Council:

1. receive the report by the Manager, Financial Planning on the Financial Assistance Applications; and
2. provide financial assistance to the following applicants in accordance with the criteria and guidelines of the Financial Assistance Policy, subject to those requirements being met:

Mudgee Polo Club	\$500
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Executive summary

This report considers requests for financial assistance under Council's Financial Assistance Policy.

Disclosure of Interest

Nil.

Detailed report

Provision is made in Council's Financial Assistance Policy for community not for profit organisations, groups and individuals which offer a significant contribution to the social, economic and/or environmental well-being of the community.

Mudgee Polo Club

Mudgee Polo Club under NSW Polo Association auspices will be conducting their annual Polo Tournament on 14th & 15th May 2016.

This event is the last tournament for the NSW season, and is expected to attract large spectator crowds to our region. The Polo Club have requested a donation to be used towards promoting this event. It is recommended to provide financial assistance of \$500.00.

Link to Community Plan: *Strategy 1.4.1. Support programs which strengthen the relationships between the range of community groups.*

Community Plan implications

Theme	Good Governance
Goal	An effective and efficient organisation
Strategy	Prudently manage risks association with all Council activities

Financial implications

Funding of \$148,000 is provided in the 2015/16 Operational Plan for Financial Assistance. \$139,360 has been allocated to date, leaving a balance of \$8,640. Should Council approve the April 2016 financial assistance applications as recommended, it will leave a balance of \$8,140.

NEIL BUNGATE
MANAGER, FINANCIAL PLANNING

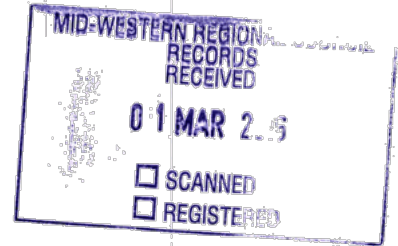
LEONIE JOHNSON
CHIEF FINANCIAL OFFICER

4 April 2016

Attachments: 1. Application for Financial Assistance.

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER



25th February 2016

The General Manager
Mid-Western Regional Council
86 Market Street
Mudgee NSW 2850

Dear Sir,

Re: Mudgee Polo Club's Annual Tournament

On Saturday 14th and Sunday 15th Mudgee Polo Club under NSW Polo Association auspices will be conducting our annual Polo Tournament. Teams from all over the State will be attending with some 12 games plus finals being played over the two days.

Given it is the last Tournament for the season in NSW it will be attracting a large spectator crowd, and include Australian past and present representative players.

Our Club has now expended several thousand dollars on infrastructure on the ground at Parklands Resort on Ulan Road. Further, one of our players, Scott Kennedy-Green recently represented Mudgee in a tournament in South America.

We seek Councils support in any amount of financial support available in promoting the May event. Perhaps Councillors may consider making a contribution from their discretionary fund.

Regards,

H. Bateman
President

Mudgee Polo Club
PO BOX 224, Mudgee NSW 2850
President Hugh Bateman 0418 413 413 | Vice-President Scott Kennedy-Green 0412 016 014

9.4 2016/17 Centroc Membership

REPORT BY THE CHIEF FINANCIAL OFFICER
TO 20 APRIL 2016 ORDINARY MEETING
GOV400054, GOR500016

RECOMMENDATION

That Council:

1. receive the report by the Chief Financial Officer on the 2016/17 Centroc Membership;
2. continue as a member of Centroc and pay the required annual fee of \$27,019;
3. continue to take part in the Water Utilities Alliance and pay the required annual fee of \$13,076;
4. cancel membership to the Human Resources Management Group & WHS Working Group;
5. cancel membership to the Training Service;
6. cancel membership to Screen Central.

Executive summary

At the Centroc Board Meeting on the 25th February, an increase in the 2016/17 Fee Structure was proposed. As Mid-Western Regional Council did not have an elected member present, this report is seeking endorsement for the continued level of membership with Centroc and to consider the benefits of membership and impact of a cost increase.

Disclosure of Interest

Nil.

Detailed report

At the Centroc Board Meeting of 25th February 2016, the member Councils voted to increase Centroc fees by the IPART rate peg amount of 1.8% plus an additional \$55,000 to cover the proposed funding shortfall. The 2015/16 Fees were as follows:

Centroc Service	\$ (exc GST)
Membership & Administration Fees	21,432
Training Service	3,297
Human Resources Management Group & WHS Working Group	5,433
Water Utilities Alliance	13,076
Screen Central Membership	1,000
Total Fees 2015/16	44,238

The proposed fees for 2016/17 are as follows:

Centroc Service	\$ (exc GST)
Membership & Administration Fees	27,019
Training Service	3,356
Human Resources Management Group & WHS Working Group	5,531
Water Utilities Alliance	13,311
Screen Central Membership	1,000
Total Fees 2015/16	50,217

The total increase to fees is \$5,979, equivalent to a 13.5% increase on 2015/16 fees. The increase above rate pegging is on the Membership & Administration fee, equivalent to 26.06%.

The purpose of the fee increase is to cover a cash shortfall in the 2016/17 budgeted Management Plan due to a reduction in rebates and grant programs (JO Pilot, Community Energy Efficiency Program) and increased employment costs for Centroc operations.

Centroc Membership and Administration Fee

The Centroc Membership fee is required for Council to remain a fully paid member of Centroc. It is currently anticipated that Council will be required to participate in the Regional Joint Organisation, however, at this point the Pilot Program has been wound up and Council is awaiting further information on mandated Joint Organisations.

Building Joint Organisations



Source: <http://www.fitforthefuture.nsw.gov.au/joint-organisations> 11/4/2016

The attached Centroc Annual Report lists the benefits of remaining within Centroc, and highlights the achievements of the group in the Financial Year ended 30 June 2015. If Council remains a member of Centroc, Council will still have access to the beneficial procurement programs, working groups like the General Managers Advisory Committee, Supply Management Team, Regional IT Managers Group, Regional Directors of Corporate Services Group as well as access to initiatives in Planning, the Health Workforce Committee, and Regional Development.

During Council's time working with Centroc, staff and councillors have noted that there is a distinct misalignment with the priorities that Centroc is advocating and the priorities of Mid Western Regional Council. Although MWRC is the third largest member of the group, due to our location, there has been little to no prioritisation of projects within MWRC's LGA. There has also been very little work completed on the impacts of coal mining within the Centroc area, with most focus on areas impacted by metalliferous mines. Staff understand that this may be due to the relatively recent membership of MWRC (about 18 months in length). If the costs of membership continue to increase, a further value/benefit analysis of Centroc membership would need to be undertaken.

The Centroc membership fee is calculated using estimated population per LGA. That is, MWRC's estimated population is 23,000 out of 243,000 for the Centroc population – equivalent to roughly 9.5% of net required operating funds.

Staff recommend continuing membership for another 12 months before reassessing.

Centroc Water Utilities Alliance

Staff recommend continuing membership in the Water Utilities Alliance as there has been a lot of valuable and beneficial collaboration within this alliance. Priorities and goals advocated by this group align closely with Councils Water Management priorities, and this alliance has saved Council well above the cost of membership. Pages 5-20 of Centroc's Annual Report 2014/15 (attached) list the achievements and programs completed to date, as well as the continuing programs and goals of the alliance.

Centroc Human Resources Management Group and WHS Working Group and Centroc Training Services

The Training Service works to:

- Research and source relevant and quality training for members
- Coordinate training for members to improve access to courses
- Achieve cost savings for members through group purchasing and negotiating discounts with training providers.

The following table shows the statistics of the Centroc Regional Training Service including spend and estimated savings.

Council	No. of Courses	No. of staff trained	Training Service Spend	Load Shifting training spend	Online Training spend	Total spend	total savings (exc. load shifting)
Bathurst	13	106	\$23,010	\$0	\$25,800	\$48,810	\$14,921
Blayney	5	59	\$5,813	\$3,096	\$0	\$8,909	\$3,277
Boorowa	6	44	\$9,448	\$0	\$3,677	\$13,124	\$7,175
Cabonne	8	90	\$6,943	\$8,844	\$12,900	\$28,687	\$10,033
CTW	4	25	\$3,250	\$0	\$0	\$3,250	\$5,397
Cowra	24	177	\$43,868	\$0	\$10,965	\$54,833	\$21,423
Forbes	15	89	\$20,718	\$0	\$7,740	\$28,458	\$18,961
Lachlan	7	38	\$3,700	\$15,166	\$8,385	\$27,251	\$12,794
Lithgow	17	166	\$37,218	\$0	\$12,900	\$50,118	\$11,703
Mid-Western	1	1	\$275	\$0	\$0	\$275	\$761
Oberon	9	32	\$12,100	\$0	\$6,257	\$18,357	\$4,791
Orange	10	118	\$19,540	\$7,108	\$23,994	\$50,642	\$14,798
Parkes	13	116	\$13,395	\$13,954	\$9,675	\$37,024	\$12,515
Upper Lachlan	12	212	\$20,575	\$5,851	\$8,869	\$35,294	\$7,350
Weddin	2	3	\$667	\$0	\$0	\$667	\$1,401
Young	6	53	\$9,150	\$0	\$3,419	\$12,569	\$8,440
Other	12	15	\$4,725	\$0	\$0	\$4,725	\$9,270
Total	164	1,344	\$234,395	\$54,019	\$134,579	\$422,990	\$165,010

Source: Centroc Annual Report 2014/15 page 37

The savings and use for Mid Western is not equivalent to the fees that are required, \$8,887. The estimated savings listed in the above table would also not have been achieved by Council for the Training Service as Council still had to pay travel expenses to utilise the training attended by the single employee.

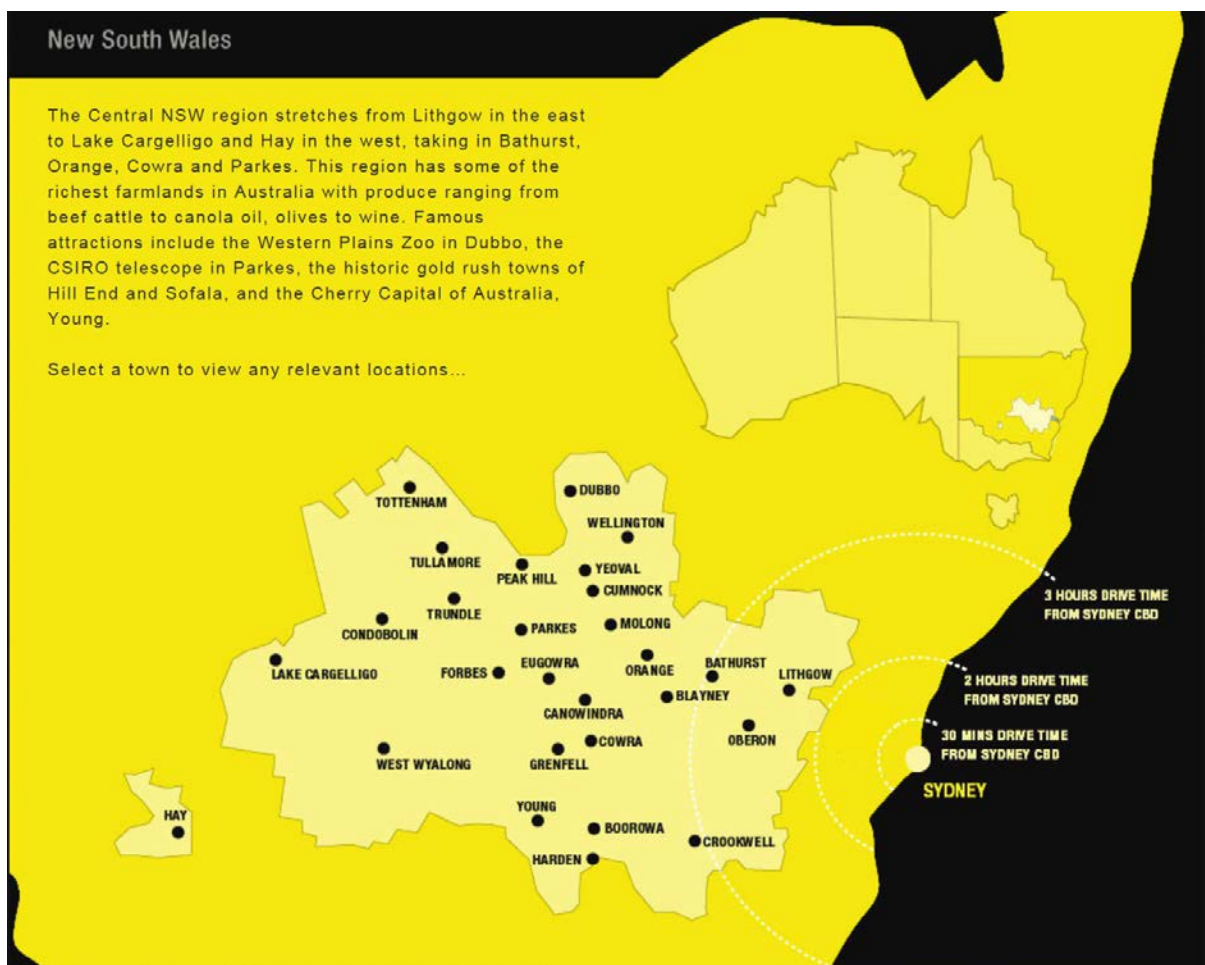
The Centroc membership fee is calculated using Full Time Equivalent numbers (FTE's), and therefore MWRC's costs are quite high (given a high FTE labour force).

Council have not used the Employee Assistance Program (EAP) service, or the online training service (due to use of a local and more affordable EAP).

Staff have found the working groups useful and have also accessed some training providers with a negotiated saving through Centroc, however it is at an expense above obtained benefits, especially given the resources required to attend and access the working groups. Staff feel that they will be able to access similar training and networking opportunities through other means, at a lesser cost. It is therefore recommended to discontinue with this membership component.

Centroc Screen Central

There is a small fee of \$1000 attached to provision of the Screen Central NSW website. Although the interactive map, shown below, does not include any MWRC towns, staff note that the website does reference 20 locations within the LGA. These 20 locations are still accessible through the Screen NSW website, and locations can be added to this site by any interested parties. MWRC is referenced on the members page with a website link.



Source: <http://screencentral.com.au/> 11/4/2016

Should Council wish to continue as a member in this group, it would be prudent to recommend further updates on the website. Staff do not recommend continuation of this membership.

Community Plan implications

Theme	Good Governance
Goal	Strong civic leadership
Strategy	Provide strong representation for the community at Regional, State and Federal levels

Financial implications

The 2016/17 draft Operational Fee has allocated budget to cover the initial anticipated cost of about \$45,000 in membership fees. This includes an allocation from Water Fund of \$13,000 to cover the Water Utilities Alliance.

If Council chooses to continue membership of all 5 components of Centroc, an additional \$5,000 budget allocation will be required for Council Memberships and Subscriptions in 2016/17. This can be amended as a submission to the Draft 2016/17 Operational Plan, if required.

LEONIE JOHNSON
CHIEF FINANCIAL OFFICER

4 April 2016

Attachments: 1. Centroc 2016/17 Annual Fee Structure and 2016/17 Management Plan. (separately attached)
2. Centroc Annual Report 2015/16. (separately attached)

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER

9.5 Monthly Statement of Investment and Bank Balances as at 31 March 2016

REPORT BY THE MANAGER, FINANCIAL PLANNING
TO 20 APRIL 2016 ORDINARY MEETING
GOV400054, FIN300053

RECOMMENDATION

That Council:

1. **receive the report by the Manager, Financial Planning on the Monthly Statement of Investment and Bank Balances as at 31 March 2016; and**
2. **note the certification of the Responsible Accounting Officer.**

Executive summary

The purpose of this report is to certify that Council's investments have been made in accordance with legal and policy requirements; provide information on the detail of investments and raise other matters relevant to Council's investment portfolio as required.

Disclosure of Interest

Nil.

Detailed report

As per Clause 212 of the Local Government (General) Regulation 2005 the Responsible Accounting Officer certifies that;

- a) this report sets out details of all money that the Council has invested under Section 625 of the Act, and
- b) all investments have been made in accordance with the Act, the regulations and Council's investment policies.

This report has been made up to the last day of the month preceding this meeting.

Community Plan implications

Theme	Good Governance
Goal	An effective and efficient organisation
Strategy	Prudently manage risks association with all Council activities

Financial implications

Not applicable.

NEIL BUNGATE
MANAGER, FINANCIAL PLANNING

LEONIE JOHNSON
CHIEF FINANCIAL OFFICER

4 April 2016

Attachments:

1. Monthly Statement of Bank Balances and Investments.
2. Schedule of MWRC Investment Policy Requirements.
3. Monthly Investment Portfolio Activity.

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER

Attachment 1

For the month ended:

31-Mar-16

Bank Account	Opening Balance	Receipts	Payments	Closing Balance	Overdraft Limit
National Australia Bank (Corporate Cheque Account) \$	264,024	\$15,800,523	\$ 16,055,018	\$ 9,528	\$ 700,000

The bank balances have been reconciled to the General Ledger as at 31/03/2016

Investments	Type	Amount \$'000	Yield %	Maturity Date	Term
National Australia Bank	At Call	3,045	2.30%	NA	At Call
National Australia Bank	Term Deposit	1,600	3.02%	6/07/2016	364
National Australia Bank	Term Deposit	1,000	2.95%	13/04/2016	189
National Australia Bank	Term Deposit	1,200	2.98%	20/04/2016	189
National Australia Bank	Term Deposit	1,000	2.97%	27/04/2016	182
National Australia Bank	Term Deposit	1,000	2.91%	11/05/2016	182
National Australia Bank	Term Deposit	1,000	3.05%	20/07/2016	196
National Australia Bank	Term Deposit	1,000	3.00%	15/02/2017	364
National Australia Bank	Term Deposit	2,000	3.00%	5/10/2016	217
National Australia Bank	Term Deposit	1,000	3.15%	26/10/2016	210
St George Bank	Term Deposit	1,000	3.02%	13/07/2016	189
St George Bank	Term Deposit	1,000	2.90%	31/08/2016	196
St George Bank	Term Deposit	2,000	2.90%	7/09/2016	203
St George Bank	Term Deposit	2,500	2.83%	28/09/2016	212
St George Bank	Term Deposit	1,000	2.95%	12/10/2016	217
St George Bank	Term Deposit	500	2.90%	19/10/2016	217
St George Bank	Term Deposit	1,000	3.05%	26/10/2016	210
Bankwest	Term Deposit	2,300	2.85%	6/04/2016	189
Bankwest	Term Deposit	1,000	2.80%	27/04/2016	184
Bankwest	Term Deposit	1,500	3.00%	1/06/2016	189
Bankwest	Term Deposit	1,000	2.95%	8/06/2016	191
Bankwest	Term Deposit	2,000	2.95%	15/06/2016	198
Bankwest	Term Deposit	700	3.00%	13/07/2016	210
Bankwest	Term Deposit	1,000	2.93%	17/08/2016	203
Bankwest	Term Deposit	1,500	2.90%	24/08/2016	196
Bankwest	Term Deposit	1,500	2.90%	21/09/2016	210
ANZ	Term Deposit	1,000	2.94%	29/06/2016	203
ANZ	Term Deposit	1,000	2.86%	14/09/2016	203
AMP	Term Deposit	1,500	3.00%	3/08/2016	182
AMP	Term Deposit	1,000	3.00%	17/08/2016	189
Bank of Queensland	Term Deposit	2,000	3.00%	22/06/2016	203
Bank of Queensland	Term Deposit	800	3.10%	3/08/2016	203
Bank of Queensland	Term Deposit	1,300	3.10%	19/10/2016	224
Bendigo & Adelaide Bank	Term Deposit	1,500	2.85%	2/11/2016	364
ING Bank	Term Deposit	2,000	2.89%	4/05/2016	182
ING Bank	Term Deposit	1,500	3.10%	1/03/2017	364
Members Equity Bank	Term Deposit	1,800	3.05%	27/07/2016	231
Members Equity Bank	Term Deposit	1,500	3.09%	10/08/2016	196
Peoples Choice C/Union	Term Deposit	2,000	2.93%	25/05/2016	189
Peoples Choice C/Union	Term Deposit	1,500	2.93%	18/05/2016	182
MyState Bank	Term Deposit	1,000	3.08%	24/08/2016	203
Family First Credit Union	Term Deposit	500	2.85%	20/04/2016	182
Total Investments		57,245			

Attachment 2

MWRC Policy Requirements:

Investments by Institution	Long/Short Term Ratings	Amount \$'000	% of Portfolio	
			Actual	Policy Limit
National Australia Bank	AA-/A-1+	13,845	24%	25%
Bankwest	AA-/A-1+	12,500	22%	25%
St George Bank	AA-/A-1+	9,000	16%	25%
ANZ	AA-/A-1+	2,000	3%	25%
AMP	A+/A-1	2,500	4%	15%
Bank of Queensland	A-/A-2	4,100	7%	10%
Bendigo & Adelaide Bank	A-/A-2	1,500	3%	10%
ING Bank	A-/A-2	3,500	6%	10%
Members Equity Bank	BBB+/A-2	3,300	6%	10%
Peoples Choice C/Union	BBB+/A-2	3,500	6%	10%
Family First Credit Union	Unrated	500	1%	10%
MyState Bank	BBB/A-2	1,000	2%	10%
		57,245	100%	

Investments by S&P Rating	Short Term Rating	Amount \$'000	% of Portfolio	
			Actual	Limit
Direct Securities	A-1+	37,345	65%	100%
	A-1	2,500	4%	60%
	A-2	16,900	30%	30%
	A-3	-	0%	20%
	Unrated	500	1%	10%
		\$ 57,245	100%	

*Investments lower than AA/A-1 are restricted to licenced banks, credit unions and building societies

Term to Maturity	Amount \$'000	Actual	% of Portfolio	
			Minimum	Maximum
Less than 1 year	57,245	100%	40%	100%
Between 1 and 3 years	-	0%	0%	60%
Between 3 and 5 years	-	0%	0%	50%
More than 5 years	-	0%	0%	25%
	57,245	100%		

Attachment 3**Monthly Investment Portfolio Activity:**

The below table shows monthly investment activity within the portfolio including investments that have matured and have been redeemed or re-invested, and new investments placed.

Bank Accounts	Opening Balance \$'000	Redeemed Balance \$'000	Re-invested Balance \$'000	Change in interest rate	Change in Term (days)	New Term Rate
National Australia Bank	2,979		3,045	-0.08%	0	2.95%
National Australia Bank	2,000		2,000	0.05%	22	3.00%
ING Bank			1,500	New Deposit		3.10%
St George Bank	1,500	500	1,000	0.15%	28	2.95%
Bank of Queensland	1,300		1,300	0.25%	33	3.10%
St George Bank	2,000	1,500	500	0.10%	21	2.90%
St George Bank	2,500	2,500		Redeemed		
National Australia Bank	1,500	500	1,000	0.20%	14	3.15%
St George Bank			1,000	New Deposit		3.05%
	13,779		11,345			
Investment Portfolio Movement	(2,434)	Reduction				

Item 10: Operations

10.1 Deed of Agreement NSW Environment Trust

REPORT BY THE MANAGER, WEEDS AND WASTE SERVICES
TO 20 APRIL 2016 ORDINARY MEETING
GOV400054, WA5400033

RECOMMENDATION

That Council:

1. **receive the report by the Manager, Weeds and Waste Services on the Deed of Agreement NSW Environment Trust;**
 2. **authorise the General Manager to accept the Deed of Agreement from the NSW Environment Trust under the Local Govt. Organics Collection Systems Grant Program including the grant offer of \$570,467.00 and sign all necessary documentation; and**
 3. **amend the 2015/16 Operational Plan be amended to include grant revenue of \$570,467 for Domestic Waste Management, offset by corresponding expenditure of \$570,467.**
-

Executive summary

At Councils 18th February 2015 meeting it was resolved to participate in the tender process for a kerb-side organics collection system to determine collection, transport and processing costs of organics collected from the kerb-side.

Minute No. 30/15 from the 18th February 2015 Council meeting was:

'that Council participates in the tender process for a regional organics collection and processing service facilitated by Dubbo City Council to determine transport and processing costs'

As part of this regional project grant funding is available through the Waste Less Recycle More Infrastructure Scheme. Council has been successful in attracting \$570,467.00 in funding to assist rollout the kerb-side organics system should it eventually participate in the project.

As there is no current budget allocation for this grant in the 2015/16 Operational Plan the General Managers delegations do not allow acceptance of the grant without a Council resolution.

Disclosure of Interest

Nil.

Detailed report

Mid-Western Regional Council has in its Community Plan a strategy to work regionally and collaboratively to implement strategies that will enhance environmental outcomes in regards to waste management and minimisation. Council considered a report in February 2015 regarding the opportunity to participate in a regional project including Dubbo City Council and Narromine Shire Council to implement a kerb-side organics collection system. At that meeting Council resolved to participate in the tender process to determine the costs of the service to the community.

This project is strongly linked to Dubbo City Council accepting a grant to build the organics processing facility that will process the collected kerb-side organics. Dubbo City Council is finalising a kerb-side trial that is due to finish on 25 April 2016, prior to making a determination at its June 2016 meeting. Mid-Western Regional Council will be participating in the tender process as per the 18th February 2015 resolution should Dubbo City Council resolve to proceed with the construction of the processing facility.

In the interim the participating Councils have applied for funding under the Waste Less Recycle More Infrastructure Grant Package and each Council has been successful in attracting fully funded grants to assist with implementing the kerb-side collection system.

The grant that Mid-Western Regional Council has been offered is a fully funded grant and covers the following:

Contractor costs	\$61,000
Materials	\$463,740
Other project costs	\$45,727
Total	\$570,467

Council has the option of accepting this grant or declining it. If Council accepts the grant the Council is bound by the terms of the deed and the conditions contained therein. Should Council choose not to accept the grant offer then the funding opportunity will be forgone.

There remains a project risk that the introduction of the kerb-side organics collection system may not proceed, either through Dubbo City Council resolving not to construct the processing facility or Mid-Western Regional Council resolving not to proceed with the project after the tender process. Should either of these circumstances eventuate the grant in its entirety and any accumulated interest will need to be returned to the NSW Environment Trust in accordance with the terms of the deed.

Community Plan implications

Theme	Protecting Our Natural Environment
Goal	Live in a clean and environmentally sustainable way
Strategy	Work regionally and collaboratively to implement strategies that will enhance environmental outcomes in regards to waste management and minimisation

Financial implications

The grant as offered by the NSW Environment Trust is a fully funded grant. This report is not intended to detail the potential whole of life costs of the kerb-side collection system. The full costs of the system will be detailed in a further report to Council once the tender process is completed.

The 2015/16 Operational Plan does not currently include a budget allocation for this grant or the corresponding equipment rollout, therefore it is recommended to amend the 2015/16 Operational Plan to include an approved budget for this fully funded part of the project.

JULIAN GEDDES
MANAGER, WEEDS AND WASTE SERVICES

DARYL COLWELL
DIRECTOR, OPERATIONS

24 March 2016

Attachments: Nil

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER

10.2 Draft Water Supply Systems Asset Management Plan - Public Exhibition

REPORT BY THE MANAGER, WATER AND SEWER
TO 20 APRIL 2016 ORDINARY MEETING
GOV400054, COU500082

RECOMMENDATION

That Council:

1. **receive the report by the Manager, Water and Sewer on the Draft Water Supply Systems Asset Management Plan - Public Exhibition;**
2. **place the Draft Water Supply Systems Asset Management Plan on exhibition for 28 days; and**
3. **adopt the Water Supply Systems Asset Management Plan if no submissions are received following public exhibition of the draft plan.**

Executive summary

Council is required as part of the Integrated Planning and Reporting process to formulate asset management plans for each of its major asset classes. This report recommends that the attached Draft Water Supply Systems Asset Management Plan be placed on public exhibition for a period of 28 days and if no submissions are received, adopt the draft report as the final Water Supply Systems Asset Management Plan.

Disclosure of Interest

Nil.

Detailed report

In accordance with the Integrated Planning and Reporting process, Council is required to formulate asset management plans for each of its major asset classes.

The goals and objectives of asset management are:

- Setting levels of service and monitoring performance;
- Managing the impact of growth through demand management and infrastructure investment;
- Taking a lifecycle approach to developing cost-effective management strategies for the long term that meet defined levels of service;
- Identifying, assessing and appropriately controlling risks; and,
- Having a long term financial plan which identifies required, affordable expenditure and how it will be financed.

This Plan is for Council's water supply system assets. The Plan sets out present knowledge of the water supply systems that service Mudgee, Gulgong, Rylstone, Kandos, Charbon and Clandulla, including replacement value and confidence levels associated with the information. The Plan

identifies knowledge gaps and sets out the course of action to close those gaps and refine the valuation of the systems. Ultimately, the Plan will inform long term financial strategies which take into account whole of life costs and assist Council in managing its water supply system assets in a sustainable manner.

This is Council's initial Water Supply Systems Asset Management Plan and it is intended to be a living document that is reviewed each year. Community consultation and expectations will inform desired levels of service in subsequent reviews.

The Plan was workshopped with Councillors on 16th March 2016 with each Councillor present provided with a copy of the Draft Water Supply Systems Asset Management Plan on that day. The Draft Plan has subsequently been amended to include an updated Organisational Structure and include water main renewal budget data which was inadvertently absent from the initial Draft Plan. Inclusion of this financial data has had an impact on the ability of estimated funding to cover the cost to provide the service. The revised estimate is that funding will cover 93% of the cost to provide the service for the 10 year planning period. This is equal to a \$643,000 average shortfall per year.

This report recommends that the Draft Plan be placed on public exhibition for a period of 28 days and further, if no submission are received, adopt the draft as the final Plan.

Community Plan implications

Theme	Looking After Our Community
Goal	Effective and efficient delivery of infrastructure
Strategy	Provide infrastructure and services to cater for the current and future needs of our community

Financial implications

The 2015/16 operational budget includes \$34,000 for water supply systems condition assessment.

CLAIRE CAM
MANAGER, WATER AND SEWER

DARYL COLWELL
DIRECTOR, OPERATIONS

4 April 2016

Attachments: 1. Draft Water Supply Systems Asset Management Plan Rev 4. (separately attached)

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER

10.3 Rehabilitation of Angus Avenue, Kandos

REPORT BY THE MANAGER, WORKS
TO 20 APRIL 2016 ORDINARY MEETING
GOV400054, R9182001

RECOMMENDATION

That Council:

1. **receive the report by the Manager, Works on the Rehabilitation of Angus Avenue; and**
2. **include an upgrade of Angus Avenue, Kandos between White Crescent and Noyes Street in the 2016/17 Delivery Program and allocate a budget of \$1,400,000 for the works funded from the additional Roads to Recovery funding.**

Executive summary

It is proposed that a pavement rehabilitation of Angus Avenue segments 20, 30 and 40, between White Crescent and Noyes Street in Kandos be included in the 2016/17 Delivery Program. These segments were last reconstructed in the mid 1990's and recent inspections have identified that the pavement is in very poor condition with obvious signs of significant pavement failure.

There is some doubt as to the composition of the existing pavement, however it is anticipated that there is a concrete slab underneath the pavement. The extent and depth of this concrete slab is unknown. Without full understanding of the scope of works, it is estimated that the rehabilitation of the road pavement including an asphalt surfacing will cost \$1,400,000.

It is proposed that this project be funded with additional Roads to Recovery funding.

Disclosure of Interest

Nil.

Detailed report

Angus Avenue is the main street through Kandos CBD and runs between Ilford Road and Dabee Road. The Roads Asset Management Plan has identified these segments in need of pavement rehabilitation using a combination of pavement age and condition rating.

Segment 20, White Crescent to Jaques Street and segment 40, McDonald Street to Noyes Street were last rehabilitated in 1993 and received a condition rating of very poor in recent inspections. Segment 30, Jaques Street to McDonald Street was rehabilitated in 1995 and received a condition rating of poor.

There is uncertainty of the existing pavement composition, however previous minor works and local knowledge have indicated that a concrete slab has previously been constructed underneath the existing pavement. The budget has been estimated at \$1,400,000 and would include the

rehabilitation of the pavement and an asphalt surfacing, allowing for removal of this concrete slab. No allowance has been made for stormwater, kerb and gutter or footpath works.

A geotechnical investigation and pavement design would be required for this project to determine the appropriate treatment.

Roads to Recovery have allocated Council an additional \$2 million for 2016/17. It is proposed that the Angus Avenue project is funded from this additional funding.

Alternatively, the scope of the works on Angus Avenue can be reduced and the remaining budget can be allocated to resheeting projects on Crudine Road and/or Aarons Pass Road.

Community Plan implications

Theme	Connecting Our Region
Goal	High quality road network that is safe and efficient
Strategy	Provide a roads network that balances asset conditions with available resources and community needs

Financial implications

It is proposed that the project be funded from additional Roads to Recovery funding in 2016/17.

SALLY MULLINGER
MANAGER, WORKS

DARYL COLWELL
DIRECTOR, OPERATIONS

5 April 2016

Attachments: Nil

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER

Item 11: Community

11.1 2016 National General Assembly of Local Government

REPORT BY THE GOVERNANCE COORDINATOR

TO 20 APRIL 2016 ORDINARY MEETING

GOV400054, A0100021

RECOMMENDATION

That Council:

1. **receive the report by the Governance Coordinator on the call for motions to the 2016 National General Assembly of Local Government; and**
 2. **consider the call for Motions in accordance with the guidelines and background information to be lodged by Friday 22 April 2016.**
-

Executive summary

The Australian Local Government Association has written to all Councils informing them of the National General Assembly (NGA) of Local Government Meeting in Canberra 19 – 22 June 2016.

Disclosure of Interest

Nil.

Detailed report

To be eligible for inclusion in the NGA Business papers, motions must follow the principles set out by the Australian Local Government Association Board, namely:

- Be relevant to the work of Local Government nationally;
- Be consistent with the theme of the NGA;
- Compliment or build on the policy objectives of your state local government association;
- Propose a clear action and outcome and;
- Not be advanced on behalf of external third parties which may seek to use the NGA to apply pressure to Board members, to gain national political exposure for positions that are not relevant to the work of or in the national interests of the local government sector.

Community Plan implications

Theme	Good Governance
Goal	Strong civic leadership

Strategy	Provide strong representation for the community at Regional, State and Federal levels
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Financial implications

Not applicable.

TIM JOHNSTON
GOVERNANCE COORDINATOR

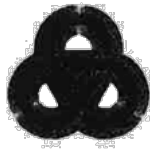
SIMON JONES
DIRECTOR, COMMUNITY

5 April 2016

Attachments: 1. ALGA 2016 call for Motions Discussion Paper.

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER



**AUSTRALIAN LOCAL
GOVERNMENT ASSOCIATION**

**National General Assembly of Local
Government**

19 - 22 June 2016

Call for Motions Discussion Paper

**'Partners in an Innovative and
Prosperous Future'**

Motions should be lodged electronically at www.alga.asn.au no later than

11:59pm on Friday 22 April 2016.

Submitting Motions

The National General Assembly of Local Government is an important opportunity for you and your council to influence the national policy agenda.

To assist you and your council to identify motions that address the theme of the NGA, the ALGA Secretariat has prepared this short discussion paper. You are encouraged to read all of the sections of the Paper, but are not expected to respond to every question in each section. Your motion/s can address one or all of the issues identified in the discussion paper.

To be eligible for inclusion in the NGA Business Papers, and then debate on the floor of the NGA, motions must be consistent with the following principles:

1. be relevant to the work of local government nationally
2. be consistent with the themes of the Assembly
3. complement or build on the policy objectives of your state and territory local government association
4. propose a clear action and outcome, and
5. not be advanced on behalf of external third parties that may seek to use the NGA to apply pressure to Board members or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.

Motions should generally be in a form that seeks the NGA's support for a particular action or policy change at the Federal level which will assist local governments to meet local community needs. For example: *That this National General Assembly call on the Federal Government to restore indexation to local government financial assistance grants.*

Motions should be lodged electronically using the online form available on the NGA Website at: www.alga.asn.au. All motions require, among other things, a contact officer, a clear national objective, a summary of the key arguments in support of the motion, and endorsement of your council. Motions should be received by ALGA no later than 11:59pm on Friday 22 April 2016, electronically in the prescribed format.

Please note that for every motion it is important to complete the background section on the form. Submitters of motions should not assume knowledge. The background section helps all delegates, including those with no previous knowledge of the issue, in their consideration of the motion.

All motions submitted will be reviewed by the ALGA Board's NGA Sub-Committee as well as by state and territory local government associations to determine their eligibility for inclusion in the NGA Business Papers. When reviewing motions, the sub-committee considers the importance and relevance of the issue to local government. Please note that motions should not be prescriptive in directing how the matter should be pursued. Motions may be edited before inclusion in the Business Papers to ensure consistency. If there are any questions about the substance or intent of a motion, ALGA will raise these with the nominated contact officer. Any motion deemed to be primarily concerned with local or state issues will be referred to the relevant state or territory local government association, and will not be included in the Business Papers.

For more information, please contact Clare Hogan at ALGA on (02) 6122 9400.

Preamble

The 2016 National General Assembly (NGA) is most likely to be held in the lead up to the next Federal election. During this time, all national political parties focus on leadership, key messages, marginal seats and political campaigning. National policy initiatives enter the public domain and all Australians are asked to engage in the political process and choose between competing ideas, election promises and the numerous candidates across the nation.

Last year's NGA theme was '*Closest to the People - Local government in the Federation*'. The theme reinforced the vital role of local government in Australia's system of government. It built on the Government's Federation White Paper process, which sought to clarify roles and responsibilities of the levels of government and potentially better align funding with respective responsibilities. It also acknowledged the development of a Green Paper on Taxation. The NGA greatly assisted ALGA in its advocacy and participation in the reform process.

Since then there has been much debate on taxation reform, which will culminate at the 2016 Federal election.

In December 2015 the Council of Australian Governments (COAG) reset the national political dialogue. COAG committed to:

'... close collaboration in areas of shared responsibility, including competition, tax, innovation, infrastructure, cities and regulation, as well as in health and education. '

COAG leaders agreed the principles for a new national economic reform agenda should be:

'...to deliver for all Australians no matter where they live:

- a stronger, more productive and more innovative Australian economy, with more jobs, more opportunities and higher living standards
- fairness and equity, with protection for disadvantaged and lower income Australians, and
- more efficient and high quality services.'

The theme of the 2016 NGA – '*Partners in an Innovative and Prosperous Future*' – invites councils from across Australia to consider the role of local government in this agenda, and how councils can play their role in the delivery of these objectives.

Many of the services and infrastructure provided by councils are not only critical to the social, cultural and environmental well-being of their communities, but also to the economic prosperity of their regions and the nation more broadly.

The NGA debate on motions and associated discussions will seek to highlight how local government can be more agile in delivering those services to communities, as well as send a strong and unified message to the Commonwealth.

Introduction

The 2016 NGA theme is *'Partners in an Innovative and Prosperous Future'*.

This year, the NGA debate on motions and associated discussions will seek to highlight how local government can be more efficient and effective. The discussions will look at how local government, working in partnership with other levels of government, the private sector and the not-for-profit sector, can innovate and create a prosperous future for the community it serves.

This year's theme builds on the work of the 2015 NGA which focused on local government's role in the Federation. The Commonwealth Federation Discussion Paper 2015 sets a context in which motions for this year's NGA should be developed.

The theme *'Partners in an Innovative and Prosperous Future'* seeks to focus attention on the role that local government can play in creating a prosperous Australia. The Federation Discussion Paper notes that Australia today is very different from the country it was at the time of Federation and poses the fundamental question: '... does [the Federation] provide the system of national governance that Australians need right now, and will it help or hinder efforts to adapt and thrive in the vastly different economic, political and social realities of the 21st century?'

To put this question in a local government context:

Are the government systems (including our own), processes and priorities, in many cases set up decades ago, still appropriate today?

Are they delivering accessible and fair systems and are they a help or hindrance? Do they facilitate business activity and contribute to higher living standards, or are they a drag on the local economy? Are they necessary or do they duplicate effort?

Technological change has created opportunities, making many traditional models of business and government obsolete. Have these opportunities been taken up?

Participatory democracy is being enhanced through empowering individuals and local communities with new knowledge and new ways of engaging with each other and with governments. Are these opportunities been captured?

Australian productivity and living standards are comparatively high by world standards. However, the current national productivity and reform debate recognises that without reform, Australia risks being left behind on the world stage—meaning fewer jobs, lower economic growth, and reduced living standards.

COAG has responded positively to this challenge. All governments have committed to collaborate particularly in areas of shared responsibility, including competition, tax, innovation, infrastructure, cities and regulation, as well as health and education.

The 2016 NGA seeks motions that suggest reform, innovation in government operations and opportunities to partner with local government that will support Australia's prosperity.

Local government role in national productivity

Over several decades, the NGA has called on the Australian Government to recognise the importance of greater levels of investment in local and regional infrastructure. This advocacy has been, in part, built on equity considerations as well as productivity considerations.

The NGA has called on the Australian Government to increase Financial Assistance Grants and Roads to Recovery (R2R) funding. These calls have been predominantly based on the need for the Commonwealth to help achieve horizontal equity (i.e. an equitable level of municipal services across the country) and the need to assist local councils to rebuild and maintain local infrastructure, particularly roads.

The rationale for permanent R2R funding and additional freight investment is that essentially the purpose of R2R is to restore the capacity of local roads to a standard able to sustain social and economic services, whereas additional funding through freight investment would be required to improve the standard of roads to meet the higher service levels required to handle higher productivity vehicles and significantly higher volumes of freight traffic.

The NGA's calls to the Australian Government have also sought recognition that local infrastructure provides important economic services. Local roads, for example, are an essential component of the national road network and therefore add to local and regional productivity and, in aggregate, make a significant contribution to state and national productivity.

Community infrastructure also plays an important role in local and regional economic development by enhancing the quality of life for residents as well as helping to attract and retain population, skilled workers and a local and regional workforce. The State of the Regions Report in 2015, commissioned by ALGA and written by National Economics, showed that there is a strong economic rationale for ensuring that all regions in Australia prosper. The report confirmed OECD findings that regional inequality reduces national productivity.

Local government's objectives in local economic development are diverse. They recognise local circumstances, availability of resources and the impact of external factors such as privatisation, technological change, globalisation and structural industry changes. For some councils, particularly in rural and regional areas, the focus is on stemming the decline in population, loss of businesses and local employment. For others, it is a focus on working with local businesses and the local community to optimise economic development and opportunities for the area.

Local government can facilitate and support economic development but it is frequently criticised for impeding economic development by imposing additional costs on business including through regulation, creating red-tape, providing unsuitable infrastructure etc.

Australian councils contribute significantly to the productivity and economy of their regions by focusing their efforts in three key strategic areas:

- creating and maintaining the investment environment – ensuring the availability of appropriate physical and social infrastructure, striving to deliver a quality public domain, and ensuring sufficient housing diversity and lobbying on behalf of local and regional communities for sufficient community services such as education and training, health and well-being, community safety and emergency services
- facilitating new local investment – actively promoting business development through facilitating local economic development, strategic planning, working with business

associations/main street organisations, and active involvement with tourism or other business activities, and

- attracting external investment through the creation of new business and capital – working with regional bodies such as RDA, Austrade and developers to attract and create new businesses and investment.

Local government has a key role to play in the provision of support services and infrastructure that underpins local and regional economic development, and therefore local government plays an essential part in achieving higher productivity. In broad terms, actions geared to creating and maintaining the investment environment in local and regional communities are considered to be of prime importance to a majority of local councils and it is this area that ALGA has focused its greatest attention.

Local government is a natural leader in local economic development because councils know their local business communities, workforce and comparative advantages better than anyone else. Local people and businesses are the key to economic growth and development and councils are perfectly positioned to work with local stakeholders to drive a bottom-up, place-based approach to achieve prosperity. Every council's economic development activity will be different according to the unique structures and needs of their local economies, as well as the capacity of the council and community.

Questions

Given the importance of local and regional infrastructure are there any national initiatives that could further assist local government to support local and regional productivity?

Are there areas of reform that local government can explore to enhance economic development and productivity?

Partnering

The term *partner* as a noun is defined as '... a person who takes part in an undertaking with another or others, especially in a business or firm with shared risks and profits.' In the context of the 2016 NGA, it can be interpreted as '... how councils can take part in an undertaking with others, including sharing the risk, for the benefit of the community'.

Local government provides a vast array of services and local infrastructure, often in partnership with others including other governments, the private sector, the community and not-for-profit sector.

Example of partnerships include:

- the provision of a local swimming pool in partnership with the private sector, or a not-for-profit organisation, that provides the management service of that facility
- the provision of Meals on Wheels in partnership with the community not-for-profit sector delivering meals to residents at their homes, and
- the provision of Home and Community Care (HACC) to targeted groups of clients in the municipality, in partnership with the federal and state governments which provide funding.

Other examples include:

- councils partnering with a university to provide locally-relevant research to inform decisions on issues such as development applications in areas that could be effected by sea level change
- partnering with other councils to share resources and skills, and
- partnering with the private sector to develop new and innovative ways of delivering services, such as electronic planning or apps to report pot holes.

A key feature of each of these examples is that each party brings different expertise, skills, resources and experiences to the specific undertaking. The combination of these skills, expertise and resources frequently results in innovation and the provision of a service in a way that would not be possible by either party separately.

An alliance between local government and other partners creates new opportunities for business as well as innovative services, increased efficiency, cost savings and more accessible service to the benefit of the community.

Questions

Please note, where local government is mentioned in the following questions it refers to local government as a whole, not specific proposals for partnerships at a single council level. Questions are designed to draw out new ideas that could transform the delivery of services and infrastructure at a systemic level.

Are there new opportunities for the Australian Government to partner with local government to deliver Commonwealth services at the local level? What would be the role of the Commonwealth in such a partnership? How would this benefit the community?

Are there partnerships that could be developed to maximise the opportunities to innovate and provide simpler, smarter and more reliable services and infrastructure at the local level? If so, what are these opportunities and what would be the role of the Commonwealth in supporting these partnerships?

Are there opportunities for the private sector to partner with local government to speed up and improve a local government service or function? What role could the Commonwealth play in facilitating these opportunities?

Innovation

The Australian Government has declared its strong support for innovation. The Government's National Innovation and Science Agenda says innovation is:

'... at the heart of a strong economy—from IT to healthcare, defence and transport—it keeps us competitive, at the cutting edge, creates jobs and maintains our high standard of living. It's not just about new ideas, products and business models; innovation is also about creating a culture where we embrace risk, move quickly to back good ideas and learn from mistakes.'

The statement has a focus on a range of objectives including:

- entrepreneurship and leveraging our public research
- increasing collaboration between industry and researchers to find solutions to real world problems and to create jobs and growth
- developing and attracting world-class talent for the jobs of the future, and
- government leading by example by embracing innovation and agility in the way we do business.

Questions

What is the role of local government in this innovation agenda?

Are these objectives relevant to local government itself? For example, is its role in increasing collaboration between industry and researchers to find solutions to real-world problems and to create jobs and growth? If so, how can these solutions be shared to the benefit of all councils and their communities. How could the Australian Government help this to occur?

What can local government bring to the table as a partner? For example, does local government hold data that, having regard to privacy issues, could be shared with the private sector which could put it to innovative uses? How could the Australian Government support this?

Are there digital innovations that could be introduced to local government that would increase the efficiency of businesses working with local government and vice-versa. How could the Australian Government support this?

Is there a role for local government to help innovative start-ups to rapidly transform their ideas into globally competitive businesses by giving them mentorship, funding, resources, knowledge and access to business networks? If so, how could the Australian Government support this?

Resourcing

In the 2014-15 Federal Budget, the Government committed to provide \$2.2867 billion in Local Government Financial Assistance Grants (FAGs). However, the Government also announced it would pause the indexation of FAGs for the three years following that budget.

FAGs are a Commonwealth Specific Purpose Payment to local government paid through the State and Territory Governments. Payments are made to councils by jurisdictional Treasurers on the advice of state and territory Local Government Grants Commissions under the provisions of *the Local Government (Financial Assistance) Act 1995*.

The objects of the *Local Government (Financial Assistance) Act 1995* enable the Commonwealth Parliament to provide assistance to the states for the purposes of improving:

- (a) the financial capacity of local governing bodies
- (b) the capacity of local governing bodies to provide their residents with an equitable level of services
- (c) the certainty of funding for local governing bodies
- (d) the efficiency and effectiveness of local governing bodies, and
- (e) the provision by local governing bodies of services to Aboriginal and Torres Strait Islander communities.

Freezing the indexation of FAG's will reduce Commonwealth expenditures (and grants to councils) by more than \$925 million over the forward estimates. The freeze also means that the aggregate level of FAGs will be permanently reduced by almost 13 per cent, unless there is a future government decision to restore this base with a catch-up payment.

Councils are invited to submit motions to address this issue.

11.2 Firearms Policy

REPORT BY THE GOVERNANCE COORDINATOR
TO 20 APRIL 2016 ORDINARY MEETING
GOV400054, GOV400047

RECOMMENDATION

That Council:

1. **receive the report by the Governance Coordinator on the Firearms Policy;**
2. **place the draft Firearms Policy on public exhibition for 28 days to receive any community feedback; and**
3. **adopt the Firearms Policy if no submissions are received.**

Executive summary

Council's Law Enforcement Officers from time to time are required to humanely destroy livestock or companion animals who have suffered from injury or predation. Firearms legislation requires the Council to be licenced to own and store firearms and ammunition.

A Policy and detailed Procedures have been developed to ensure Council will comply with firearms laws and regulations enabling the Council to meet animal welfare standards when undertaken companion animal duties within the community.

Disclosure of Interest

Nil.

Detailed report

Council has experienced an increase in motor vehicle accidents involving livestock and dog predation of livestock incidents over the past years. On numerous occasions, Law Enforcement Officers tasked to manage these incidents have been confronted with livestock suffering from injuries. Animal Welfare standards details the use of a firearm for the humane destruction of injured stock.

NSW Firearms Act requires the registration of a business that uses firearms and it is also required that firearm must be registered and that identified staff must be trained and registered to hold a firearms licence.

The Policy requires the development of detailed procedures for the safe storage and use of firearms. Both the Policy and the Procedures are attached to this report.

If the Firearms Policy is adopted, Council will then proceed to attain registration with NSW Police (NSW Firearms Registry) to own, store and transport a firearm. The only staff licenced to use the council firearm are the Law Enforcement Officers (Rangers).

Community Plan implications

Theme	Looking After Our Community
Goal	A safe and healthy community
Strategy	Maintain the provision of high quality, accessible community services that meet the needs of our community

Financial implications

Councils 2015/16 operating plan budget commits Animal Control net operating result \$220,000. This program operates within the operating plans strategy 2.1.4 Control invasive plants and animal species.

The cost of purchasing a firearm and developing regulatory storage facilities at the Mudgee pound will be met from within the Animal Control budgets.

TIM JOHNSTON
GOVERNANCE COORDINATOR

SIMON JONES
DIRECTOR, COMMUNITY

5 April 2016

Attachments:

1. Firearms Policy.
2. Draft Firearms Procedure.
3. Firearms Procedure Attachment.

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER



POLICY Firearms Policy

*A prosperous
and progressive
community*

ADOPTED	REFERENCE
COUNCIL MEETING MIN NO	REVIEW DATE
DATE: 11 APRIL, 2016	FILE NUMBER GOV400047

Introduction

This Firearms Policy requires the General Manager to establish procedures for managing Council's firearms used by the Council's Law Enforcement Officers (Rangers). It requires procedures to be developed relating to the 'licencing, use, safety and security' of firearms in accordance with the *NSW Firearms Act 1996* and *Firearms Regulations 2006*.

The availability of firearms is an essential requirement to ensure Council meets its Animal Welfare obligations for the exercise of its functions under the *Companion Animals Act* and to ensure compliance with the *National Model Codes of Practice for the Welfare of Livestock*.

Each Law Enforcement Officer is responsible for the implementation of this Policy and strict compliance of the Firearms Procedures adopted by the General Manager.

Purpose of Policy

This Policy requires the development of procedures that establish clear and consistent practices on the licencing, use, possession, transportation and storage of firearms by Mid-Western Regional Council Law Enforcement Officers (Rangers) so that they only utilise firearms in a manner that is responsible, authorised and safe to the operator and the public.

The General Manager is responsible for the development and implementation of procedures which outline the legislative, training and safety requirements and establish a framework for how and when firearms may be used.

Scope

This Policy applies to Mid-Western Regional Council employees who are Law Enforcement Officers.

Firearms must only be used for the official business of Mid-Western Regional Council to respond to Animal Welfare incidents.

Legislative Requirements

The licencing use, security and transportation of firearms in NSW is governed by the *Firearms Act 1996* and the *Firearms Regulation 2006*.

The General Manager is responsible to ensure appropriate audit and compliance activities are undertaken in accordance with procedures.

POLICY: FIREARMS POLICY | , 11 APRIL, 2016

Safety

Firearms are recognised as having a high risk. The Policy and Procedures adopted and the planned compliance monitoring and competency testing of staff will mitigate this risk.

All firearms will be sue din accordance with the Firearms Procedures document.

Contact

For further information about this Policy please contact Council's Governance Coordinator.



PROCEDURE Firearms Procedure

*to prosper
and progress
commun*

ADOPTED	REFERENCE
EMT	REVIEW DATE
DATE ADOPTED: Click here to enter a date.	FILE NUMBER GOV400047

Background

The Mid-Western Regional Council (MWRC) is committed to providing and maintaining a safe and healthy workplace for all its employees. The MWRC is committed to ensuring that all employees are provided with well-maintained equipment to carry out tasks and to minimize and prevent workplace injury.

In developing and implementing these procedures the MWRC aims to reduce the risks associated with the possession and use of firearms to both employees and the general public.

These procedures apply to all staff authorized and delegated as Law Enforcement Officers (Rangers).

Reference to NSW Police registers PAB 58 & 29, NSW Police fact sheets and NSW Department of Primary Industries fact sheet must be read in conjunction with the procedures. These supporting documents are attachments to the procedures.

Mandatory Procedures (Statutory)

- All firearms and ammunition will be stored in accordance with the provisions of the NSW *Firearms Act 1996* and the conditions imposed on the licence. Refer to the NSW Police Force fact sheets SS1 and ammunition attached.
- All firearms and ammunition will be transported in accordance with *Firearms Act 1996* and the guidelines for transportation as recommended by the Commissioner of Police. Refer to NSW Police Force fact sheet “transport” attached.
- Only Council firearms (firearms provided by the MWRC) will be used by employees and these firearms will be returned to the employer’s firearms storage at the end of each period of duty.
- Only Law Enforcement Officers who possess a current NSW firearms licence or permit with the appropriate genuine reason are authorised to possess and use MWRC firearms.
- Law Enforcement Officers individual firearms licence will be inspected annually by their Supervisor and the details will be maintained in “Register of Employees Authorised to use Firearms” **PAB 58**.
- All firearms and ammunition movements will be recorded in “Register of Transfer of Firearms and Ammunition” **PAB 29**.
- Law Enforcement Officers who have a firearms licence for work use must prove on an annual basis or as required by Management that they are competent to handle firearms in a safe manner, and must also prove accuracy with firearms to ensure they are capable of humane destruction of animals. This testing will be conducted by an approved person.
- Only factory ammunition can be used for MWRC duties.
- Destruction of livestock & injured animals will be in accordance with Department of Primary Industries Policies. Refer attached primefact 310 second edition.

POLICY: FIREARMS PROCEDURE | , ERROR! REFERENCE SOURCE NOT FOUND.

- Firearms will be inspected by the MWRC firearms licence holder and/or a MWRC nominated competent person and/or a Police Officer every 3 months. Inspection certificates will be placed on display near the firearms registers.
- Firearms will be serviced on an annual basis by a licensed gunsmith or armourer.
- When firearms are being used in the field, the following minimum requirements will be followed (the only exemption being when the firearm is being discharged):
 - The action will be opened (preferably removed), and
 - The magazine and ammunition will be removed, and
 - The muzzle will be pointed to the ground at all times, and
 - If the user requires to use both hands the firearm will be placed on the ground facing in a safe direction.
- The MWRC must notify the Commissioner of Police in writing within 7 days if any employee who holds a licence or permit ceases to be employed.

Local Procedures

- Council Firearms will be accessed for the following reasons only:
 - a works request informs the Law Enforcement Officer of an incident involving either livestock predation or an injured companion animal;
 - When a Police officer contacts the Law Enforcement Officer informing of an incident involving livestock predation;
 - When a Police officer or veterinarian instructs a Law Enforcement Officer to destroy an animal.
- The primary storage for MWRC firearms are provided at the Pound located 31 Blain Road, Mudgee.
- When transporting firearms the following will be carried out:
 - check the firearm is not loaded; and
 - the firearm will be made temporarily inoperable by ensuring the bolt is removed; and
 - Ammunition and bolt will be locked in a separate container; and
 - Firearm is to be placed out of sight in a locked vehicle or container affixed to the Vehicle.
- Only MWRC firearms can be used when carrying out work related activities.
- A central electronic register of individual staff firearms licence details will be maintained in the records management system by the MWRC licence holder.
- Firearms category and genuine reason details will also be listed in PAB 58 register.
- Law Enforcement Officers will only possess and use firearms relevant to the category of licence they hold.

POLICY: FIREARMS PROCEDURE | , ERROR! REFERENCE SOURCE NOT FOUND.

- All details of firearms and ammunition movements must be recorded in PAB 29:
 - Prior to removing the firearm/ ammunition;
 - Upon return of the firearm/ammunition.
- An ammunition register will be maintained.
- The ammunition register must be audited at least every 6 months, by the MWRC licence holder or nominated person, plus 2 additional random audits may be undertaken within a 12 month period.
- Staff training and assessment will be carried out annually or as required on a Pre-organised day for all staff, who have access to firearms. Details of competencies will be provided prior to the assessment to each participant. If a staff member is deemed to be not yet competent in the given tasks, access to the MWRC firearms will be removed until further training has been carried out and the person is deemed competent. These assessments will be carried out by the MWRC firearms licence holder or nominated competent person.
- Department of Primary Industries' Primefact 310 second edition January 2011 humane destruction of stock will be adhered with.
- Three monthly inspection details will be recorded in PAB 27 by the MWRC Firearms Licence holder or nominated person.
- Details of the annual servicing of firearms will be recorded in PAB 27 by the licenced firearms dealer or armourer.
- Use of firearms in the field as described in the Use of Firearms by MWRC staff will be adhered to at all times.
- Any breeches of the Firearms Policy or procedures should be reported to the General Manager

Attachments

- NSW Police Firearms Registry Fact sheet version 1.6 March 2015 Safe Storage Level One – category A & B Requirements.
- NSW Police Firearms Registry Fact sheet version 1.6 October 2014 Ammunition Safe Storage, Purchase & Possession.
- NSW Police Firearms Registry Fact sheet version 1.4 March 2012 Transportation of Firearms.
- NSW Industry & Investment Department of Primary Industries Primefact 310 second edition January 2011 Humane destruction of stock.



FIREARMS REGISTRY

Safe Storage Level One - Category A & B Requirements

SS 1

All persons possessing firearms in NSW must comply with the safe keeping and storage requirements as prescribed by the *Firearms Act 1996*, the *Firearms Regulation 2006* and as recommended by the Commissioner.

This FACT sheet provides information on the safe keeping and storage requirements applicable to all Category A & B firearm licence holders.

What are the general requirements in relation to the safe keeping of firearms?

All licence holders in NSW are subject to the general requirement for safe storage of firearms under section 39 of the *Firearms Act 1996*. Any person in possession of a firearm must take all reasonable precautions to ensure the firearm is kept safely, is not lost or stolen and does not come into the possession of an unauthorised person.

There are specific legislative requirements for the safe keeping and storage of firearms for Category A & B licence holders, in addition to the general requirement.

What are the legislative safe storage requirements for Category A & B firearms?

Section 40 of the Act provides mandatory minimum requirements for the safe keeping and storage of firearms held under a Category A & B licence as follows:

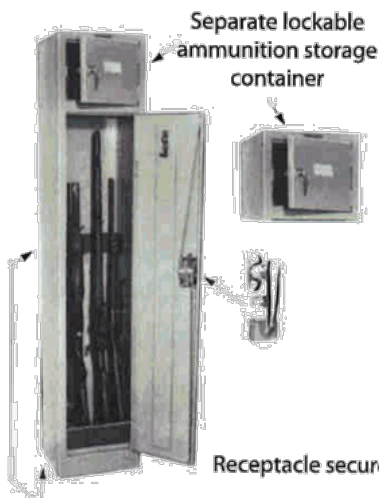
- * When any firearm is not actually being used or carried, it must be stored in a locked receptacle of a type approved by the Commissioner of Police and that is constructed of hard wood or steel and not easily penetrable.
- * If the receptacle weighs less than 150 kilograms when empty, it must be fixed in order to prevent its easy removal.
- * The locks of such a receptacle must be of solid metal and be of a type approved by the Commissioner.
- * Any ammunition for the firearm must be stored in a locked container of a type approved by the Commissioner. Ammunition may be kept in the receptacle with the firearms, but must be kept in a separate locked container within the receptacle.

Failure to meet these requirements is a serious offence with a fine of \$2200 or 12 months imprisonment, or both.

Do I have to secure my receptacle to the premises?

Yes. If the receptacle used for storing the firearms weighs less than 150kg (when empty), the receptacle must be secured to the structure of the building. The receptacle should be secured by way of expanding anchor bolts (or similar) fixed internally through the base and/or back of the receptacle. The securing points should not be visible or accessible externally from the receptacle.

- * When mounted onto brick, stone or concrete, it should be attached by at least four (4) masonry anchors 90mm in length and 10mm in diameter internally fitted through holes in the rear and/or base of the container, securing it to the floor and/or wall. The receptacle should be mounted flush with the floor and/or wall.
- * When mounted onto main wall studs, it should be fitted flush against the wall and secured to the wall studs and/or floor joists by four (4) galvanized hexagon head coach screws, not less than 65mm in length and 8mm in diameter. The receptacle should be mounted flush with the floor and/or wall.



This picture represents an example of a steel container which, when correctly mounted, would comply with the basic safe storage requirements for firearms under a Category A & B firearms licence.

Receptacle secured through the floor and/or rear by expanding anchor bolts

What are the approved receptacles for Category A & B safe storage?

The Commissioner has determined the following as the minimum standard applicable for the receptacle and locking mechanisms for Category A & B safe storage.

Any receptacle or lock must meet or exceed the following features to comply with section 40(1) of the Act.

What are the minimum standards for locking mechanisms?

The minimum standards for the locking mechanisms for a Level 1 receptacle are as follows:

- * The door should be fitted with a three point locking mechanism (or similar) which secures the door to the receptacle at various points around the door to prevent unauthorised entry to the receptacle, **OR**
- * The door should be fitted with a locking mechanism which is equivalent to or exceeds that of a three point locking mechanism, (eg. a deadbolt or padlock).
- * If the safe requires the fitting of an external lock (ie padlock), the lock must have a minimum body width of 40mm and a hardened steel shackle.

Any receptacle must be secure enough to prevent unauthorised entry. If police determine, upon inspection, that the receptacle is easily penetrated, due to the material used, or the type of lock, or the ease of using a crow bar or similar to jemmy open the door, or the positioning of the receptacle, police will not pass the inspection and will advise on the alterations required to make the receptacle compliant.

Can I make alternative arrangements for safe storage?

Yes. Provided the Commissioner of Police is satisfied that the alternative arrangements for the safe keeping & storage of firearms in the licensee's possession are of a standard **not less than** the requirements prescribed by section 40 of the Act.

For example, category A & B licence holders may store their firearms in a safe applicable to a category C, D or H licence, as this level of safe storage exceeds the minimum requirements of section 40 of the Act.

When do I need to have my safe storage inspected?

It is a condition on a licence that the licensee allows inspection by police of the safe keeping and storage facilities for the firearm at a **mutually agreed time** - section 19(2)(c) of the Act.

If your safe storage requires inspection, police will contact you to arrange a time for the inspection.

Upon successful completion of the inspection, police will notify the Firearms Registry and issue you with an inspection event number.

What if I change the address where my firearms are stored?

You must notify the Firearms Registry within **14 days** of any change to a safe storage address.

This can be completed electronically by using the 'Change of Personal Details' form on our website. By using this form you are meeting all the requirements for notification of a change of firearm safe storage address.

Police will contact you when the new safe storage address needs to be inspected.

Related Information:

See FACT Sheets: 'Ammunition Safe Storage, Purchase and Possession',
'Transportation of Firearms',
'Level 2 Safe Storage - Category C, D & H Requirements'.

Where can I find more information?

The information provided in the FACT Sheet is for general guidance only. Applicants and licensees should familiarise themselves with the *Firearms Act 1996* and the *Firearms Regulation 2006*, which are available on the NSW Legislation website - www.legislation.nsw.gov.au.

Firearms Registry

Address

Locked Bag 1
Murwillumbah NSW 2484

Telephone

1300362562

Interstate

02 66708590

Fax

02 66708558

Email

firearmsenq@police.nsw.gov.au

Website

www.police.nsw.gov.au/firearms



NSW Police Force
www.police.nsw.gov.au





FIREARMS REGISTRY

Ammunition Safe Storage, Purchase & Possession

Ammunition

All persons owning firearms in NSW must comply with the safe storage requirements as outlined in the *Firearms Act 1996*, the *Firearms Regulation 2006* and as recommended by the Commissioner.

This FACT sheet provides information on the possession, purchase, sale and safe storage of ammunition.

What is Ammunition?

Section 4 of the *Firearms Act 1996* (the Act) defines ammunition as:

- * Any article consisting of a cartridge case fitted with a primer and a projectile, or
- * Any article consisting of a cartridge case fitted with a primer and containing a propelling charge and a projectile, or
- * Blank cartridges, airgun pellets, training cartridges or gas cartridges, or
- * Any other article prescribed by the regulations for the purpose of this definition.



Shotgun ammunition



Pistol ammunition



Rimfire ammunition 22 cal

Who can lawfully possess ammunition?

Section 65(3) of the Act prescribes that a person must not possess ammunition unless:

- * The person is the holder of a licence or permit for a firearm that takes that ammunition, OR
- * The person is authorised by a permit to possess that ammunition.

Section 65(4) of the Act prescribes that a person is not guilty of an offence for possession of ammunition while carrying out duties in the business of a carrier or a warehouse operator.

Who can sell ammunition?

A licensed firearms dealer or a person authorised by a permit to sell ammunition.

What do I need to buy ammunition?

The person purchasing the ammunition must produce to the firearms dealer, at the time of sale:

- * Identification with name and address of the buyer, and
- * A current firearms licence or permit for a firearm which takes that ammunition or permit which authorises the buyer to purchase the ammunition, and

Where the ammunition is subject to the requirements of section 65A of the Act (ammunition for pistols), in addition to the above, the buyer must produce at the time of sale:

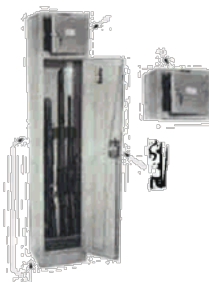
- * The registration certificate for the firearm taking that type of ammunition, or
- * An issued permit to acquire for a firearm which takes that ammunition.

Sections 65 & 65A of the Act.

Ammunition may also be purchased by the holder of an Ammunition Permit issued under clause 69A of the *Firearms Regulation 2006* or other permit issued under that regulation authorising the purchase of ammunition.

What if I want to buy ammunition, but I don't have firearms registered in my name?

Where a person has no firearms registered in their name, they may make application for an Ammunition Permit under clause 69A of the *Firearms Regulation 2006*. The applicant must hold a firearms licence and meet the other criteria for a permit of this type. See the FACT Sheet 'Ammunition Permit' on the Firearms Permit page on the Firearms Registry Internet site.



Example of cabinet with separate lockable ammunition storage container

Example of ammunition box



Example of cash box



What are the storage requirements in relation to ammunition?

Ammunition must be stored in a locked container, separate from the firearms - sections 40 (1)(d) & 41(1)(c) of the Act. The ammunition storage may be separate altogether, or may be a separate locked compartment or receptacle within the firearms safe storage receptacle or safe.

Ammunition kept by a firearms dealer, club armourer or the holder of a Purchase and Sell Ammunition permit must be kept in a locked container, locked display case or in a restricted area not accessible by the public.

The Commissioner of Police has determined the following as the minimum standard applicable to the ammunition storage container and locking mechanisms for a licence or permit holder:

The ammunition container must be made of plastic, wood, metal or steel which is sturdy and not easily penetrated (ie cash box/ammunition box) and be fitted with a lock which is either:

1. An internal locking mechanism (ie cash box or similar) which is operated by means of a key, combination lock or other similar locking mechanism (ie pin number), OR
2. Locked by the use of a hasp and staple (or similar) and fitted with a padlock.

NOTE: The key to the lock/padlock must not be kept within the firearms receptacle, or within the immediate vicinity.

Police have the authority to seize firearms and ammunition under section 42 of the Act if they have reasonable cause to believe the firearms or ammunition are not being kept in accordance with Part 4 of the Act.

The Commissioner has not evaluated or approved any individual receptacles for safe storage of ammunition. However, any receptacle or lock meeting or exceeding the features described herein is approved for the purposes of sections 40(1)(d) & 41(1)(c) of the Act.

Related Information

See FACT Sheets:

- 'Safe Storage Level 1 - Category A & B Requirements',
- 'Safe Storage Level 2 - Category C, D & H Requirements',
- 'Transportation of Firearms'.



Where can I find more information?

The information provided in the FACT Sheet is for general guidance only. Applicants and licensees should familiarise themselves with the *Firearms Act 1996* and the *Firearms Regulation 2006*, which are available on the NSW Legislation website - www.legislation.nsw.gov.au.

Firearms Registry

Address

Locked Bag 1
Murwillumbah NSW 2484

Telephone

1300362562

Interstate

02 66708590

Fax

02 66708558

Email

firearmsenq@police.nsw.gov.au

Website

www.police.nsw.gov.au/firearms



NSW Police Force
www.police.nsw.gov.au





FIREARMS REGISTRY

Transportation of Firearms

TRANSPORT

All persons possessing firearms in NSW must comply with the safe keeping and storage requirements as prescribed by the *Firearms Act 1996*, the *Firearms Regulation 2006* and as recommended by the Commissioner.

This FACT Sheet provides information on the requirements for the transportation of firearms.

What are the general requirements in relation to the safe keeping of firearms?

All licence holders in NSW are subject to the general requirement for safe storage of firearms under Part 4 of the *Firearms Act 1996* (the Act). Any person in possession of a firearm must take all reasonable precautions to ensure the firearm is kept safely, is not lost or stolen and does not come into the possession of an unauthorised person.

There are specific legislative requirements for the transportation of category C, D & H firearms and for the commercial transportation of firearms in addition to the general requirement.

What legislative requirements are there in relation to transportation of category C, D & H firearms?

Category C, D & H firearms must be conveyed unloaded, with the ammunition kept in a locked container separate from the firearms. They must be rendered temporarily incapable of being fired (eg by removal of the bolt/firing mechanism or the use of trigger locks) or must be kept in a locked container that is properly secured to, or is within the vehicle.

What legislative requirements are there in relation to the commercial transportation of firearms?

Persons engaged in the activities of commercial transportation must ensure that any portion of the consignment consisting of firearms is:

- * Transported concealed in a locked container which is secured to the vehicle or in a locked compartment within the vehicle, and
- * That all reasonable precautions have been taken to ensure that firearms are not lost or stolen whilst being conveyed.

Reasonable precautions to prevent loss or theft would include the security of the vehicle in general; security of the vehicle when left unattended; how long the vehicle is left unattended; the length of time the firearms were in conveyance; and whether arrangements are made to expedite the delivery of firearms over the other items being conveyed.

Leaving the firearms unattended overnight or for extended periods of time without added security or locking the vehicle in a secure compound would not be considered to be reasonable precautions to prevent loss or theft.



Safe bolted to structural parts of the vehicle



Doors must be locked while the vehicle is unattended and keys must not be left in the vehicle



Examples of trigger locks



Ammunition must be stored in a separate locked container ie locked in the glovebox or locked box in the cab, not with the firearms



What are the requirements for transporting Category A & B firearms?

Unlike the transportation of category C, D & H firearms and commercial transportation, there are no legislative requirements for the transportation of category A & B firearms.

However the general rule applied in section 39 of the Act applies and the Commissioner has determined that 'all reasonable precautions' have been met if category A & B firearms are conveyed in the same manner as category C, D & H firearms.

NOTE: At no time should a firearm be left stored unattended in a motor vehicle unless the firearms are stored in accordance with the requirements of category C, D & H firearms and no other alternative safe storage is available.

Are there exemptions in relation to these transportation requirements?

Yes. Persons listed below are exempt from the requirements for the transportation of firearms ONLY IF during the course of conveyance there is a reasonable likelihood that the firearm will be required to kill vermin or stock.

- * Primary Producers or employees of Primary Producers, and Members of staff of the:
- * Department of Primary Industries, or
- * Department of Environment and Climate Change, or
- * Livestock Health and Pest Authorities, or
- * Wild Dog Destruction Board.

Related Information

See FACT Sheets:

- 'Safe Storage Level 1 - Category A & B Requirements',
- 'Safe Storage Level 2 - Category C, D & H Requirements',
- 'Ammunition Safe Storage, Purchase and Possession'.



Ammunition must be stored in a separate locked container ie locked in the glovebox or locked box in the cab, not with the firearms



Doors must be locked while the vehicle is unattended and keys must not be left in the vehicle

Where can I find more information?

The information provided in the FACT Sheet is for general guidance only. Applicants and licensees should familiarise themselves with the *Firearms Act 1996* and the *Firearms Regulation 2006*, which are available on the NSW Legislation website - www.legislation.nsw.gov.au.

Firearms Registry

Address

Locked Bag 1
Murwillumbah NSW 2484

Telephone

1300362562

Interstate

02 66708590

Fax

02 66708558

Email

firearmsenq@police.nsw.gov.au

Website

www.police.nsw.gov.au/firearms



NSW Police Force
www.police.nsw.gov.au



Humane destruction of stock

Ross Burton, Director Emergencies & Animal Welfare, Orange

During times of economic depression in the stock market or emergency, stockowners are faced with the difficult decisions of on-farm disposal of animals. Past examples have included:

- ▮ when the livestock have no commercial value;
- ▮ on animal welfare grounds due to the devastating impacts of bushfires, storms, flooding or drought.

To ensure that this destruction is conducted humanely, efficiently and safely these guidelines have been developed to assist.

Experienced operators using the techniques described in this Primefact can safely deal with more than 1000 sheep or 300 cattle per day.

Methods for humanely destroying stock

Methods for humanely destroying stock include the following:

- ▮ **Shooting:** This is generally the best choice as it is quick and painless when carried out correctly. It is important to consider the risks associated with using a firearm around livestock and other persons. Also, the legal considerations regarding the use of firearms must be observed. Firearms and/or captive bolt guns can be used.
- ▮ **Lethal injection:** This can only be administered by a qualified veterinarian and is impractical when dealing with large numbers of livestock.
- ▮ **Cutting the throat:** This should be considered as a last resort for sheep and other smaller livestock only and should be carried out by an experienced operator.

If euthanasia of animals is considered necessary, all bystanders should be asked to leave the vicinity and every effort should be made to keep the procedure out of view of members of the public to avoid causing distress.

Options for the destruction and disposal of carcasses

Wherever possible contact abattoirs and knackeries to ascertain whether slaughter through these outlets is a viable alternative. It may be the case that the cost of transport and slaughter may exceed the value of the livestock. It may also be inhumane to transport severely affected livestock.

Advice should be sought from relevant authorities, such as the Department of Environment and Conservation, if on or off-farm disposal is being considered, including the requirement to construct disposal pits for large numbers of livestock.

Shooting techniques

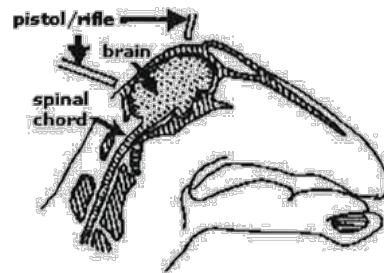


Figure 1. To kill stock efficiently and humanely, aim the shot so that the part of the brain near its junction with the spinal cord is destroyed.

Operators must be aware that Occupational Health & Safety and the humane destruction of livestock are prime considerations that must be taken into account before commencing.

Either a captive bolt pistol or a rifle can be used for destroying stock. Owners of captive bolt pistols and rifles must comply with the *Firearms Act 1996 (NSW)* and the *Firearms Regulation 2006*.

Captive bolt pistols

Captive bolt pistols are much safer for the operator and those assisting, but are heavy to handle and, being single shot, are slow to operate. The bolt requires regular cleaning to prevent jamming, especially with sheep if wool is long.

If feasible, two operators using two pistols is recommended. One operator does the killing while the other reloads the second pistol. Always be aware of safety when handling/passing the guns between operators.

In order to achieve a humane kill ensure the captive bolt pistol is held firmly in contact with the head.

After the animal is dropped, it must be bled by cutting the throat; even if it appears to be already dead (the captive bolt pistol only stuns the animal).

Don't (for captive bolt pistol):

- ▮ Don't try to use on animals which are not immobilised.
- ▮ Don't use a cartridge strength which is not powerful enough. Check the manufacturer's instructions prior to commencing destruction.

Do (for captive bolt pistol):

- ▮ Ensure the use of pithing or cutting the throat of the animal after shooting as animals are only stunned, not killed by the captive bolt gun.
- ▮ The captive bolt gun should be used in the forehead position for most livestock except in sheep where it is more effective at the back of the head.

Rifles

For sheep 0.22 rifles are often used, but for cattle the minimum is a 0.22 magnum. Rifles above 0.44 magnum are too powerful and it is recommended they not be used. Low-power hollow point bullets are recommended, but for bulls and older cattle hard-point or jacketed ammunition may be necessary. Because of the large numbers of sheep which may be involved self-loading 0.22 rifles may make the job faster. Using self-loading rifles around stock and other people is extremely dangerous and safety must be a major consideration.

Self-loading rifles may no longer be readily available as new firearms laws require a special license approved by the police.

Rifles will need regular cleaning as breakages may occur. In addition to adequate supplies of ammunition spare rifles should be available. One rifle and operator per 1000 sheep or 300 cattle is recommended.

Operator safety must be foremost in mind at all times and everyone other than the person using the rifle should be well clear of the killing pens. When using rifles around steel yards and cement floors operators and others should be aware that

ricocheting bullets will be a major hazard and safety precautions should be in place.

It is recommended that when commencing the destruction of stock from a race start from the rear and work towards the front. When destroying stock in pens start close to the pit and work away from the pit. A movable panel can be used to keep stock tightly packed together.

The rifle should not be held in contact with the animal's head when firing.

Don't (for rifle):

- ▮ Don't shoot unless the background is clear.
- ▮ Don't shoot unless all possible hazards and risks have been identified.
- ▮ Don't shoot over long distances.
- ▮ Don't shoot into mobs of animals.
- ▮ Don't place the muzzle of the rifle directly against the animal's head.
- ▮ Don't shoot in a location where a missed shot might result in a bullet ricocheting off a hard surface near the animal.
- ▮ Don't use a weapon that is not powerful enough. Check that the calibre and ammunition are suitable for shooting the class of livestock concerned.
- ▮ Don't fire the rifle until all other personnel are safely clear.

Do (for rifle):

- ▮ Always shoot animals in the correct place in the head (as shown in Figure 2-4 below)

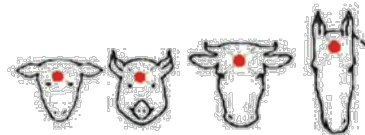


Figure 2. When the animal is facing you, aim at a point where two imaginary lines drawn from each ear to the opposite eye meet on the forehead. Point the gun barrel parallel to the animal's neck

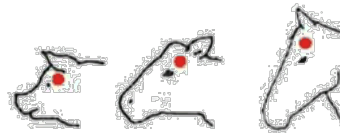


Figure 3. When the animal is side-on, aim halfway between the eye and the ear.

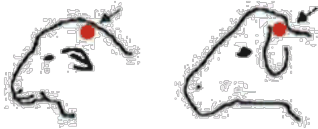


Figure 4. When no other position can be accessed cattle can be shot immediately behind the poll. This is the position of choice for sheep, but in cattle it is only to be used as a last resort.

Humane destruction of sheep

There are two sites for aiming with captive bolt pistol or rifle; the back of the head or the front of the head. The back of the head is the preferred site for sheep, as head movement is minimal.

With hornless sheep the captive bolt pistol can be placed on the top of the upper forehead, aimed for the gullet or just behind the poll and aimed towards the animal's muzzle - see Figure 5(a).

For horned sheep the top of the head may not be a suitable position so use the position just behind the poll and aim towards the animal's muzzle - see Figure 5(b). Alternatively, when using a rifle aim at a point in the middle of the face just above the level of the eyes and shoot towards the spine - see Figure 5(c).



Figure 5. Recommended position and direction of fire for destroying:
(a) hornless sheep with a captive bolt pistol or rifle
(b) horned sheep with a captive bolt pistol or rifle
(c) horned sheep with a rifle

Humane destruction of cattle

Captive bolt pistols are suitable only for small numbers of cattle that can be adequately restrained. In the majority of situations a rifle will be the most appropriate weapon. There are two methods of shooting cattle:

- ▣ temporal method; and
- ▣ frontal method.

Temporal method

The temporal method is **only** suitable for rifles. The animal is shot from the side so that the bullet enters the skull midway between the eye and the

base of the ear. The bullet should be directed horizontally - see point 'a' in Figure 6.

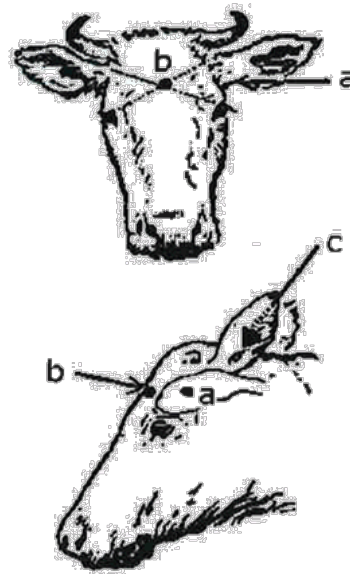


Figure 6. Recommended position and direction of fire for destroying cattle.

Frontal method

When using this method the rifle or captive bolt should be directed at the point of the intersection of lines taken from the base of each horn (or equivalent position in polled animals) to the opposite eye, aiming at the spine - see point 'b' in both diagrams in Figure 6. For **bulls or older animals** the bullet or captive bolt should enter about 1 cm to the left or right of this point.

Note: Small calves may be shot just behind the nuchal crest (poll) in the mid-line, aiming directly at the muzzle - see point 'c' in Figure 6.

Cutting the throat (bleeding out)

This should be considered as a last resort for sheep and other smaller livestock and should be carried out by an experienced operator. It should only be done after using a captive bolt gun as this only stuns the animal while the throat cutting humanely kills the animal. The use of pithing after destruction with a captive bolt gun is preferred.

Don't

- ▣ Don't cut the throat of an animal unless it has been stunned first (captive bolt gun) unless it is an absolute last resort. When using a captive bolt gun pithing is a preferred option. Due to the complex blood supply to the brain animals

can remain conscious for up to 5 minutes after the throat is cut.

- Don't delay between stunning and bleeding out or pithing as the animal may regain consciousness and hence increase pain perception.

Do

- Ensure personnel are skilled for this operation.
- Utilise pithing rather than cutting of the throat wherever possible.
- Only use a very sharp knife with a reasonable blade length.
- Always cut down deep to the level of the bones of the neck. All blood vessels in the neck must be cut for quick bleeding, but the spinal cord should not be severed or snapped.
- Stand behind the animal. Grasp the chin and pull the head back towards you. Cut from ear to ear behind the jawbone. Other methods may be used if the operator is experienced.
- Be aware of the sensitivity of this method and ensure that people who do not need to be involved are not within view.

After killing

Judging when an animal is dead

Even after an animal has been stunned or shot it may continue to move its legs, gasp or groan, but still be unconscious; this is all reflex action. However, if the animal raises its head from the ground as if attempting to rise it is a fairly reliable sign that it is still conscious. A less reliable sign is blinking of the eyelids when a fingertip is placed on the eyeball.

When an animal is dead:

- the heart stops - feel for this on the left-hand side behind the elbow (note that the heart may take several minutes to cease beating);
- the gums and tongue become bluish-grey; and
- the eye appears glazed and the pupil expands.

Always check for these signs and do not assume that an animal is dead just because it is not moving or apparently not breathing. Any unconscious animals (animals which still show signs of life) must be bled out.

Humane destruction of other stock

For advice on the humane destruction of stock other than sheep and cattle, contact the District Veterinarian at your Local Land Services – www.lls.nsw.gov.au

Further information

For further information, contact the District Veterinarian at your Local Land Services – www.lls.nsw.gov.au

Acknowledgments

This Primefact is based on material originally written by LC Pryde, former Senior Field Veterinary Officer. The contribution by John Bowler, former Senior Agricultural Protection Officer, is also acknowledged.

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ISSN 1832-6668

Disclaimer: The information contained in this publication is based on knowledge and understanding at the time of writing (August 2010). However, because of advances in knowledge, users are reminded of the need to ensure that information upon which they rely is up to date and to check currency of the information with the appropriate officer of Industry & Investment NSW or the user's independent adviser.

PUB10/117

11.3 Library Services - Quarterly Report

REPORT BY THE LIBRARY SERVICES COORDINATOR

TO 20 APRIL 2016 ORDINARY MEETING
GOV400054, FO620020

RECOMMENDATION

That Council receive the report by the Library Services Coordinator on the Library Services - Quarterly Report.

Executive summary

This report seeks to inform Council of the activities undertaken by the Mid-Western Regional Council Library Service, under the broad outlines of Customer Visits, Library Borrowings, Purchased items, Strategic Partnerships and Sustainable Organisations. The report covers the period January to March 2016.

Disclosure of Interest

Nil.

Detailed report

CUSTOMER VISITS, LIBRARY BORROWINGS & PURCHASED ITEMS:

Visits to our Library branches during the 2015/2016 January to March period have increased by 10.9% compared to the previous quarter

YEAR	VISITS
Oct – Dec 2015	28,234
Jan – Mar 2016	31,325

Loans of Library items has increased by 11.5% on the previous quarter

YEAR	LOANS
Oct – Dec 2015	22,937
Jan – Mar 2016	25,583

Loans of Library items from the Mobile Library increased by 19% compared to the previous quarter

YEAR	LOANS
Oct – Dec 2015	1,684
Jan – Mar 2016	2,007

The use of the Library resources has increased by 75% compared to the previous quarter (Library resources include ebooks, eaudiobooks and online magazines which may be borrowed; 24/7 online access to a range of information and recreation database; and an online student tutoring service)

YEAR	LOANS/ACCESSES
Oct – Dec 2015	1,649
Jan – Mar 2016	2,888

The Library continues to purchase new items in line with the Collection Development strategy. These items include audio books, magazines, fiction and nonfiction for adults and children in both print and electronic format, and CD's and DVD's.

YEAR	PURCHASES
Jan – Mar 2016	1178

STRATEGIC PARTNERSHIPS

Mid-Western Regional Council Library continues its collaboration with ABC Open – Dubbo, hosting monthly writing workshops for local writers at Mudgee Library.

Mudgee Library continues to provide a venue for Western NSW Community Legal Centre to meet local clients.

SUSTAINABLE ORGANISATION

The Library continues to encourage a life-long love of books and reading through its three early literacy programs for small children – Born to Read, Toddler Tales and Bookworms. Programs are conducted across all branches, with a number of 2016 sessions fully booked and waiting lists in place.

During 2016, the Library is facilitating two community Book Groups and four U3A Book Groups.

The Library's Summer Reading Program – designed in particular to encourage students to continue reading over the school summer breaks – saw 178 library members take part over the December – January period, with over 570 tickets in the January prize draws.

The Library hosted a wide range of well-attended children's craft and storytelling sessions during the January school holidays across all branches.

Library branches continue to participate with the "Wrap with Love" program, acting as collection points for knitted squares. Mudgee Library also supports a monthly knitting group at the Library, while Kandos Library is the chosen venue for a fortnightly crochet group.

The Library continues to support and participate in State and National reading and literacy programs, such as:

- Library Lover's Day – February 14
- NSW Premier's Reading Challenge – supported by appropriate labelling and shelving to enable access.

Community Plan implications

Theme **Looking After Our Community**

Goal	A safe and healthy community
Strategy	Maintain the provision of high quality, accessible community services that meet the needs of our community

Financial implications

Not applicable.

MICHELLE MAUNDER
LIBRARY SERVICES COORDINATOR

SIMON JONES
DIRECTOR, COMMUNITY

5 April 2016

Attachments: Nil

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER

11.4 Glen Willow Master Plan Post Exhibition Report

REPORT BY THE DIRECTOR, COMMUNITY
TO 20 APRIL 2016 ORDINARY MEETING
GOV400054, F0650099

RECOMMENDATION

That Council:

1. **receive the report by the Director, Community on the Glen Willow Master Plan Post Exhibition Report; and**
2. **endorse the Glen Willow Master Plan with the minor amendments noted.**

Executive summary

At the February 2016 meeting of Council, the draft Glen Willow Master Plan was presented and was subsequently placed on public exhibition for 28 days to seek comment from the community. Eleven submissions were received and these are provided with this report for Council's consideration.

Disclosure of Interest

Nil

Detailed report

Following the public exhibition period, the Glen Willow Master Plan is now returned to Council for endorsement with some minor amendments.

Eleven submissions were received. Ten of these submissions can be categorised as submitted that greater priority should be given to the sport of hockey in the Mid-Western Region and that the construction of an artificial field or fields should happen in Stage 2 rather than not until Stage 3. These included submissions from Mudgee District Hockey Association, Hockey NSW and Mudgee High School. A further submission related to the need for improvements to the off-leash dog park that is part of the Glen Willow area.

In relation to hockey, the need for one or more artificial fields for Hockey was discussed with the Mudgee Sports Council as part of the consultation process on the MasterPlan. The number of hockey players is low compared to other sports, although it is reasonable to argue that participation would increase if the facilities were improved dramatically.

One of the other considerations is that other sports canvassed were not supportive of playing their own sports on artificial fields meaning that unlike other sports such as soccer, touch football, rugby league, rugby union, cricket and AFL, the construction of artificial fields may only be of benefit to the one sport.

A change is recommended to the Master Plan, however, to clarify the process by which any of the Stages listed would be funded and proceed. The stages were developed to break up the overall Plan into smaller pieces to allow for easier funding applications to be developed. It is highly unlikely that

any of the stages would be completed without funding from outside sources. This could include funding from Federal Government, State Government, State and National sporting associations, local and regional clubs or a corporate donation. It does not necessarily follow that Stage2A will proceed before Stage 2B. The next stage to proceed will be dependant on the external funding that can be attracted. Significant funding available for synthetic hockey fields may increase the likelihood that this would proceed before other stages.

Therefore it is recommend to including paragraph in section 4.2 Staging on page 14:

It is noted that future stages are developed into different areas (A, B, C, D) in order to group things together from an overall infrastructure perspective, including roads, pathways, irrigation, water supply and sewer. Construction for any of these stages, or any parts of these stages, may depend on external funding. Therefore, funding available from other sporting organisations may provide the opportunity for one stage to be developed before another stage. These opportunities will be assessed by Council as they arise.

It is further recommended to change the wording of Stage 3 to Stage 2D. Hopefully, this will clarify the intention for works to be considered for any aspect of the MasterPlan dependant on the external funding available.

In relation to the submission on the off-leash dog park, the Glen Willow Master Plan is focused on sporting facilities rather than the passive recreation opportunities available within the precinct. The river corridor, the pathways, the off-leash dog park area and the arboretum are all examples of passive recreational aspects to the area.

Further information on these areas will be covered in the Glen Willow Management Plan which will be presented to Council in the next few months. It should also be noted that there is a Community Plan submission to the 2016/17 Operational Plan relating to the Off-leash dog area that is being considered by Council as part of the budget process.

Endorsement of the Glen Willow Master Plan is recommended to assist in the preparation of grant applications to source the external funding required to develop the facility further.

Community Plan implications

Theme	Looking After Our Community
Goal	Effective and efficient delivery of infrastructure
Strategy	Provide infrastructure and services to cater for the current and future needs of our community

Financial implications

The Master Plan contains costings for various expansion options for the facility. Any actual expenditure related to new developments at Glen Willow will be sought through the regular budget processes.

SIMON JONES
DIRECTOR, COMMUNITY

7 April 2016

Attachments: 1. Glen Willow Master Plan April 2016. (separately attached)
2. Submissions for Glen Willow Master Plan. (separately attached)

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER

Item 12: Reports from Committees

12.1 Mudgee Showground Management Committee - February 2016 Minutes

REPORT BY THE MANAGER, PLANT AND FACILITIES
TO 20 APRIL 2016 ORDINARY MEETING
GOV400054, F0650007

RECOMMENDATION

That Council:

1. **receive the report by the Manager, Plant and Facilities on the Mudgee Showground Management Committee; and**
 2. **note the committee's decision to have \$300 annual fee payable by all groups with a shed at the showground.**
-

Executive summary

The purpose of this report is to advise Council of the considerations and recommendations of the Mudgee Showground Management Committee ordinary bi-monthly meeting held on 1 December 2015. The Showground Management Committee receives an updated Works Request and Matters in Progress report together with updated financial details bi-monthly. A copy of the Matters in Progress are attached for Council's information.

Disclosure of Interest

Nil.

Detailed report

Not Applicable.

Community Plan implications

Theme	Looking After Our Community
Goal	Meet the diverse needs of the community and create a sense of belonging
Strategy	Provide equitable access to a range of places and spaces for all in the community

Financial implications

Not Applicable.

ANDREW DRUMMOND
MANAGER, PLANT AND FACILITIES

DARYL COLWELL
DIRECTOR, OPERATIONS

24 March 2016

Attachments: 1. Mudgee Showground Committee Meeting Minutes February 2016.

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER



MUDGEE SHOWGROUND MANAGEMENT COMMITTEE MEETING — 2 FEBRUARY 2016

Meeting Opened: 6 pm

Present: Cr John Webb (Councillor), Daryl Colwell (Director Operations), Bill Robinson (Poultry Group), Helen Chisholm (Mudgee Dressage Group), Malcolm Swords (Livestock & Other Animal Groups), Dana Willmott (Mudgee Pony Club) and Barry Nott (Mudgee Show Society)

Observer: Lesley Burgess (Minute secretary)

Absent: Russell Holden (Building Users)

Apologies: Rick Field (Mid-Western Working Horse)

Moved: Bill Robinson, Seconded: Barry Nott that the apology be accepted.

Motion Carried

Minutes of the December's Meeting – Accepted,

Moved: Bill Robinson
2nd: Helen Chisholm

Motion Carried

Matters in Progress

1. As per attached list.
2. Daryl advised that Council's roads dept are currently using the showground to store roadbase and in return have agreed to construct a hardstand in the parking area behind the Pony Club. It was noted that this work must not clash with the Mudgee Show which is to be held on the weekend of 4 March.
3. A wedding may take place at the showground on 11/3/17 (Isaac). It was decided to consider offering a discounted rate if Council can use the wedding photos to promote the showground on our website.
4. Bill advised that rainwater runs down the road directly into the Sheep Pavilion. Council to look into the possibility of reshaping the road to prevent this.
5. There is currently a tender out to erect a 500 seat grandstand at Castle Hill Showground. It will be interesting to review tendered pricing to estimate costing for our own grandstand.

Correspondence

1. Nil

Financial Report

1. We are now 50% into the financial year and our report shows 50% expenditure.

Proposed new fees and charges 2016 / 2017

1. Main changes, other than the normal CPI increases –

- Bonds on buildings are up
 - Equestrian arena hourly rate has increased from \$11.50 to \$15.00
 - For Fitness Sake rates up from \$25.00 to \$50.00 to cover cleaning and electricity costs
 - The annual building fee standardised across all clubs at \$300.00
2. Electricity meters have been budgeted for in the next financial year; we will then be able to charge each user/building for electricity.
 3. The Pony Club are concerned about the installation of an electricity meter to their shed as there are two power points outside their shed which are regularly used by campers.
 4. This committee felt that the installation, invoicing, reading and monitoring of electricity meters would cost more than any income generated.
 5. Helen felt that the fees for the Main Pavilion are high especially if someone wants to use the building for a couple of hours. After discussions it was suggested charging \$50.00 for a two hour session as is charged to “For Fitness Sake”, may be an option. Further discussions required to ensure no loss of income can be incurred if we miss out on larger events due to the pavilion being booked out for a two hour session.
 6. A question as to why the MWW Horse and Mudgee Dressage Groups are not being charged the \$300.00 for their sheds was raised. As it was felt that the \$300.00 fee is about contributing to the grounds not about floor space. A motion was moved that a \$300.00 annual fee be payable by all groups with a shed at the showground -

Moved: Helen Chisholm
2nd: Malcolm Swords

Motion Carried

General Business

Dana Willmott

1. The Pony Club intend having a two day show jumping event in June which could attract 100 riders per day. As there are insufficient day yards at the showground, the Pony Club would like to hire their own day yards and charge them out to the competitors. These yards are portable and sit on top of the ground and require no earthworks. Daryl advised that Council is happy for the Pony Club to hire yards and to receive the income from them; however, we will need to see their Public Liability insurance.
2. The Pony Club recently had a clean out of their shed and noted that white ants have destroyed a cupboard, these ants were still active.
3. The Mudgee Show Society hosted the Mudgee Spring Show and left 44 gallon drums filled with rubbish behind the Pony Club Shed. These need to be disposed of.

Barry Nott

1. Advised that the Equestrian Arena requires more sand for the Mudgee Show's rodeo

2. The stock piles of dirt in the parking area need to be removed before the Show.

Bill Robinson

1. Advised that they intend to install a door between the wool pavilion and animal stalls, Bill has retrieved an old door from the hall and kitchen building which he will use.
2. Bill advised that the Animal Nursery gutters have totally rotted away.

Meeting closed at: 7:30 pm

Next meeting to be held Tuesday 5 April at 6:00 pm

AT THE OPERATIONS OFFICES, 54 DEPOT ROAD, MUDGEE

MATTERS ARISING

#	SUBJECT	MEETING DATE	ACTION	WHOM	PROGRESS
1.	Parking area behind Pony Club to be laid with roadbase	3/6/14		Andrew Drummond	4/8/15 - No Landfill from Saleyards Lane. Will need to source from elsewhere.
2.	Promote the Main Pavilion for Weddings	4/8/15		Cr Webb	7/4/15 Consider giving the next wedding a discount in order to use their photos. 6/10/2015 Cr Webb advised that he intends to help promote the Main Pavilion for functions. 4/2/16 We could possibly have a Wedding at the showground on 11/3/17 (Isaac) Look into using their photos to promote the showground on our website.
3.	Drainage - Sheep pavilion flooding during rainfall. Water coming off gravel.	03/02/2015		Andrew Drummond	BL0282/2015 Currently no budget available
4.	The Cool-room in the old bar shelter to be removed/sold	6/10/2015		Andrew Drummond	Has been inspected and repaired. Brad Cam has requested that the cool-room be left in the bar shelter. 2/2/16 Needs to be tested.
5.	Signage stating "no camping beyond this point" to be placed down at the water retention area	1/12/15	To order a sign	Lesley Burgess	On order
6.	Costing to have a grandstand erected	1/12/15		All	
7.	The Mudgee Show Society hosted the Mudgee Spring Show and left 44 gallon drums filled with rubbish behind the Pony Club Shed.	2/2/16	Mudgee Show Society to dispose of these drums	Show Society	

12.2 Mudgee Sports Council Meeting - 30 November 2015 and 29 February 2016

REPORT BY THE DIRECTOR, COMMUNITY
TO 20 APRIL 2016 ORDINARY MEETING
GOV400054, A0360013

RECOMMENDATION

That Council

1. **receive the report by the Director, Community on the Mudgee Sports Council Meeting - 30 November 2015 and 29 February 2016;**
2. **note the minutes for the Mudgee Sports Council Meetings held on 30 November 2015 and 29 February 2016; and**
3. **endorse the naming of the building at Victoria Oval as the Betty Endacott Pavilion.**

Executive summary

The purpose of this report is to advise Council of the considerations and recommendations of the Mudgee Sports Council meetings held on 30 November 2015 and 29 February 2016.

Disclosure of Interest

Nil.

Detailed report

The Mudgee Sports Council receives an updated Works Request and Matters in Progress report together with updated financial details each month prior to their meeting.

Mudgee Cricket organisations have made a request that the amenities building at Victoria Oval in Mudgee be named the Betty Endacott Pavilion in recognition of Betty's contribution to local and regional cricket over many years. Sadly, Betty passed away earlier this year. The naming of this building seems to be a fitting tribute from Council and the community. A motion of support for this was passed at the Mudgee Sports Council meeting in February.

There are no further matters arising that require consideration by Council at this time, noting that specific requests/recommendations are forwarded to Council under separate cover providing detailed information on requirements. Operational matters raised will be dealt with in due course when staff receive additional information.

Community Plan implications

Theme	Looking After Our Community
Goal	Effective and efficient delivery of infrastructure
Strategy	Provide infrastructure and services to cater for the current and future needs of our community

Financial implications

Not applicable.

SIMON JONES
DIRECTOR, COMMUNITY

5 April 2016

Attachments: 1. Mudgee Sports Council Minutes 30 November 2015.
2. Mudgee Sports Council Minutes 29 February 2016.
3. Betty Endacott Pavilion Request.

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER

Mudgee Sports Council Minutes**30-11-2015****18:05**

Present: G. Robinson, J. Weatherley (MWRC Rep), T. Kane (MWRC) , P. Mitchell, , D. Sprigg (Softball), G. Bartrim (Rugby) K. Lang, M. O’Keefe (AFL), S. Shoulders, J. Shoulders (Jnr League), K. Bennetts (Little a’s), M. Collins, C. Kurtz, & J.Johnson.

Apologies A. Whale, B. Stoddart (Mudgee Touch), S. Jones (MWRC staff rep), R. Golden (Cricket), K. Quinn, apologies be accepted moved C. Kurtz, seconded K. Lang.

Congratulations to Kathy Lang on her award for National Touch service award.

Minutes from previous meeting read as true and correct meeting. Moved M. O’Keefe seconded K. Lang.

Business Arising from previous meeting:

1. Nil.

Treasurer’s Report:

1. \$69,152.78 in account, as at meeting.

Moved G. Robinson, seconded C. Kurtz.

Secretary Report:

1. Any dates for Calender 2016, please use booking form and email Geoff.

Works Request Updates:

1. PA system to be combined with lighting works, trenching to be done, as lights new street lighting, and also awaiting cherry picker.
2. Signs for Victoria Park, still awaiting quotes.
3. Pitts Lane lighting- black poles, quote for further lighting, is there any plan for street lighting, the lights will be the same as Lawson Park, and is to be completed in the future..
4. The hard drive has be repaired
5. West End Canteen work in progress
6. Uneven surface at West End concrete and pole will be ground down, may need to be re-concreted in the future.
7. Cobwebs still in ladies toilets at West End.

Works Requests:

1. Wire on security door broken Victoria Park canteen.
2. Mowing back oval at Cahill Park and Watered.
3. The side screens need moving from carpark at race course.

General Business:

1. Public exhibition of usage of Parks & Sports grounds, Geoff has contacted the schools.
2. Sports awards surveys only a few back in, would like all sports to return y the first meeting 2016, also draws of games would be handy not only for Geoff, but council grounds staff as well, please email to Geoff ASAP as well as certificates of currency.

3. We discussed at last meeting lighting of Pitts Lane, quote of \$25,000 only for street lighting not the carpark, if lighting carpark will be on illuminators and will be user pays. **MOTION: that Mudgee Sports Council contribute half for the first stage of street lighting \$12,500 to provide lighting from Glen Willow entry to main stadium- Moved K. Lang, Seconded S. Shoulders- Motion withdrawn.** Discussion took place re the works being ground improvements or not. **New MOTION- in addition and new motion- That Mudgee Sports Council recommend to MWRC that they develop a plan for carpark lighting and additional street lighting along Pitts Lane and consider funding for the 2016/17 council budget process, and in the 2016/17 budget make provision to reimburse Mudgee Sports Council their initial contribution of \$12,500 or earlier- Moved K. Lang, seconded S. Shoulders – motion carried.**
4. Softball finishes 12th March 2016; there is a Primary school Softball carnival 1st April which Mick Bollar is running.
5. Email sent re The Guardian as at the 01/01/16 there will be no sports journalist, we shall still have a sports photographer, we can contact Fairfax newspapers, every sport will need to write their own reports and submit, and perhaps all sports can email the local member and lodge a protest.
6. The booking of Glen Willow for movie under the stars, large mess left after with paper everywhere 3 large rubbish bags filled, plus glass bottles, tent pegs, and bottle caps collected, vehicles were driven on the fields, people climbing into the main grand stand, 3 complaints of assault, and there was also alcohol this was supposed to be a non alcohol event.
7. Cricket keys- 2 sets of keys per group. Cricket have lost 2 sets of key's due to a move, now requesting if new sets required do they need to make payment, approved by sports council to receive keys at their cost.
8. All sporting groups to provide key holders and key numbers to Tracey Kane by next meeting.

Meeting closed 19:30

Next meeting to be held 29th February 2016 6pm
at Mudgee Netball clubhouse.

Mudgee Sports Council Minutes**29-02-16****18:15**

Present: G. Robinson, J. Weatherley (MWRC Rep) , S. Jones (MWRC staff rep), P. Mitchell, , D. Sprigg (Softball), G. Bartrim (Rugby) K. Lang (Touch), C. Kurtz (Soccer),N. Richards (Hockey), P. English (Cricket), J. Wiltshire (Netball) & J.Johnson.

Apologies A. Whale, K. Bennetts (Little a's), M. Collins, apologies be accepted moved D. Sprigg, seconded G. Bartrim.

If clubs know their rep is unavailable then they should ensure that a rep from their club is able to attend.

Minutes from previous meeting read as true and correct meeting. Moved D. Sprigg seconded G. Bartrim.

Business Arising from previous meeting:

1. The sports journalist has been removed from the Mudgee Guardian, Robyn Murray who is the editor and is now putting the sport in the paper, all clubs are advised that if they want items published they need to provide the stories for the paper; Geoff will invite Robyn to the next sports council meeting the 30th March.
2. No more information on the damage to the field at Glen Willow after the movies under the stars event.
3. Carpark lighting- commitment to discuss further from council, the lighting of the carpark, will also include street lighting of Pitts Lane, Mudgee Soccer has applied for a State sport and Rec grant of \$25,000 to go towards the lighting, which will go in conjunction with council funding and sports council funding.

Treasurer's Report:

1. \$69,705.43 in account, as at meeting.
2. **All Summer sports are reminded that their sports council fee's are due.**
3. Team costs with gate takings 1st team- \$2165, 2nd team \$1637, 3rd team \$581. Senior sport no gate takings over 18 \$33.00, Junior sport U/18 \$13.80, Affiliation for club fee \$22, all clubs have been emailed the template or you can go to the council website.

Moved G. Robinson, seconded C. Kurtz.

Secretary Report:

1. Any dates for Calender 2016, please use booking form and email Geoff.
2. Letter from Amanda Whiles from Carelinks, Ability Links engage community sports program, which encourages clients with a disability to play main stream sports, would like to invite as many sports to provide a display to encourage people with disabilities to play a sport, she would like to come to the next sports council meeting to discuss this.
3. Letter from Darren Yates from NSW Sport & rec, would like to come to the next sports council meeting to also discuss encouraging people with a disability to play sport.
4. Sports wards- NSW Sport & Rec would like to in cooperate an athlete with a disability award as part of the sports awards this would commence 2017.
5. Letter from Mudgee District Cricket Ass. Requesting name change to the amenities block at Victoria Park, this is due to the very sad passing of Mrs Betty Endacott who had worked tirelessly for Mudgee Cricket for over 60 years; a name change would need to go

to the next council meeting. **Motion: Mudjee Sports Council support the renaming of the amenities block at Victoria Park to the “Betty Endacott Pavilion”, and Mudjee Sports Council will share the cost of the plaque with MWRC-** Moved C. Kurtz, seconded G. Bartrim, motion carried.

6. Request from Mudjee Wolves for grant of \$3000 for portable stands, to provide seating at fields with no seats, Mudjee Wolves have had a prototype made by Roberts Engineering, still requires wheels to be installed, will other user groups of Glen Willow be able to use stands, suggest discussion with Soccer re the usage of stands and item held over to next meeting.
7. Application for funding. 1a, Ben Harris and Ivan Giamarco have been invited to ref at the National Touch Football carnival at Coffs Harbour, the invite is only given to level 4 ref's, and would come under Special circumstances funding, Ben and Ivan are requesting \$300, but with \$450 available per application it was decided by Mudjee sports council to provide each ref with \$450. **Grant approved.**
1bNathan Payne and Jesse Boness have been selected to represent Australia in Futsall at the U/17 World Futsall Championships in Greece playing in October 2016, both boy's families have commenced fundraising, **Mudjee Sports Council approved applications to provide \$450 to each boy.**

Works Request Updates:

1. PA system cabling hopefully has been done Simon to check.
2. Signs for Victoria Park, done.
3. Pitts Lane lighting ongoing.
4. West End Canteen work in progress
5. Uneven surface at West End concrete completed.
6. Cobwebs in ladies toilets at West End completed.
7. Canteen door repaired at Glen Willow Netball courts.

Works Requests:

1. Cleaning of the Lisa Keighley stand at Victoria Park.
2. Replace turf on Cricket run ups at Victoria Park and Cahill Park, after Cricket season has been completed.
3. Mowing, Rolling and Watering of West End before 19th March for 7 a side Hockey gala day.
4. Spiders need spraying at Amenities block at Glen Willow.
5. Windows in BBQ area at Glen Willow need to be shut birds entering BBQ area proving a health risk.

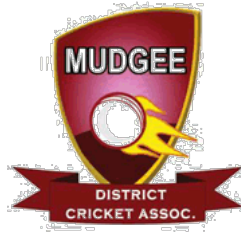
General Business:

1. Public exhibition of Master Plan for Glen Willow on display at all council chambers, MWRC was unsuccessful in obtaining a Federal grant, but still has money in budget for Turf Cricket pitch at Glen Willow, will need further discussion with user groups.

2. Salinity issues on Cricket pitches at Victoria Park, and Cahill Park, Glen Willow is also seeing issues, request an analysis of water quality, and salinity levels, Council will put information together, and present to Sports Council.
3. Damage to the Wickets at Cahill Park, done when sprinklers are on, damage caused by children on push bikes.
4. Softball, High school Softball match 17th March, there is a Primary school Softball carnival 1st April which Mick Bollar is running.
5. Accidental coring of Victoria Park was done Thursday last week just prior to Grand final of match between Bathurst and Mudgee, field sorted Saturday, thanks to the hard work of Tracey Kane, but sprinklers left on overnight Saturday night, making pitch and field wet for play, Council staff not aware of booking?
6. Mudgee Rugby making booking for fields at West End 5th, 12th, 14th, 15th 19th March, last booking does clash with booking made by Mudgee Hockey in October for the 19th March for 7 a side gala day.
7. Mudgee Touch has Grand Finals booked for the 5th, 6th March at Glen Willow, fields need watering very dry.
8. Sports Council is noticing clashes in bookings between Summer and Winter sports, also some fields are out of action due to seeding of fields could sports refrain from overlapping if possible, please ensure you check k with Geoff before making bookings for events as well as council.
9. **Sports Awards- we could use the list of achiever's in sport6 that the Mudgee Guardian printed late last year, we shall also ask all sports to provide nominations for sports awards, the awards ceremony will be held Friday 8th of April at 6pm at a venue to be confirmed, nominations need to be into Geoff at Sports council by the 30th March, we request that all sports get involved in this wonderful opportunity to recognise achievements by our local sports star's and volunteers.**
10. Report from Mudgee Dragon's re the 9 a side played 27th February all visiting teams very pleased with venue and town surrounds, all happy to come back next year, with the carnival being held 25th February 2017, Rugby League Week doing a story for the 3rd March issue, about the carnival and Mudgee, in a side note Mudgee Dragons won.

Meeting closed 19:30

**Next meeting to be held 30th March 2016 6pm
at Mudgee Netball clubhouse.**



Mudgee District Cricket Association
PO Box 604
Mudgee NSW 2850

Mr Simon Jones
Director Community Relations
Mid-Western Regional Council

Mr Peter Mitchell
Chairperson
C/O Mudgee Sports Council

TRANSMITTED VIA EMAIL

24th February 2016

Dear Simon and Peter

As you may be aware, Mudgee District Cricket Association recently saw the passing of Ms Betty Endacott.

Betty was a Life Member of both the Mudgee and Mitchell District Cricket Associations and provided 61 years of service to the game of cricket in and around the Mudgee district.

In light of this outstanding service and in honour of her memory, MDCA in conjunction with the Mudgee Junior Cricket Association wishes to rename the facilities at Victoria Park in Betty's honour. The name put forward for consideration would be the "*Betty Endacott Pavilion*" and would formally like to progress the request through the appropriate channels of both Sports Council and Council.

If you could please advise of any appropriate actions required to progress this request it would be greatly appreciated. MDCA recognises that any costs associated with naming of the facilities would be worn by the association.

Thank you for your consideration of this request. Should you have any questions or enquiries relating to this request or other matters relating to the MDCA, please do not hesitate to contact me on (0427) 892 085.

Yours sincerely

Phil English
President
Mudgee District Cricket Association

12.3 Gulgong Sports Council Meetings - 14 October and 25 November 2015

REPORT BY THE DIRECTOR, COMMUNITY
TO 20 APRIL 2016 ORDINARY MEETING
GOV400054, A0360003

RECOMMENDATION

That Council:

1. **receive the report by the Director, Community on the Gulgong Sports Council Meetings - 14 October and 25 November 2015; and**
2. **note the minutes of the Gulgong Sports Council Meetings held on 14 October and 25 November 2015.**

Executive summary

The purpose of this report is to advise Council of the considerations and recommendations of the Gulgong Sports Council Meetings held on 14 October and 25 November 2015.

Disclosure of Interest

Nil.

Detailed report

The Sports Council receives an updated Works Request and Matters in Progress report together with updated financial details each month prior to their meeting.

There are not further matters arising that require consideration by Council at this time, noting that specific requests/recommendations are forwarded to Council under separate cover providing detailed information on requirements. Operational matters raised will be dealt with in due course when staff receive additional information.

Community Plan implications

Theme	Looking After Our Community
Goal	Effective and efficient delivery of infrastructure
Strategy	Provide infrastructure and services to cater for the current and future needs of our community

Financial implications

Not applicable.

SIMON JONES
DIRECTOR, COMMUNITY

5 April 2016

Attachments: 1. Gulgong Sports Council Minutes 14 October 2015.
2. Gulgong Sports Council Minutes 25 November 2015.

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER



**Gulgong Sports Council
Monthly Meeting
Wednesday, 14th October, 2015**

Meeting Opened: 7pm

Apologies: B. Rae, P. Thompson, T.Kane-MWRC

Present: C. Holden - President, B. Gudgeon - Senior Cricket, MWRC - C. Rae - Greg Lillis, M.Lillyst-Soccer Club Gulgong Soccer, M.Gaudry- Tennis, , L.Hawkins-SportsCouncil.

President read previous minutes.

Motion 1 – “That the minutes be accepted as read”

Moved: C. Holden

Seconded: C. Rae

All in favour – motion moved and carried.

Council Business:

1. Safety Nets at Victoria Park to be adjusted for little Athletics; work has been completed.
4. Gulgong Sports Council Requires a new Lap Top Computer Could please advise when this may happen as it needs to be put in place.

Finance Report: Balance; \$3860.62

Income; nil

Expenditure;

Gulgong Timber & H'ware \$151.20 Maintenance Victoria Park

Gulgong News Agency \$93.86 Stationary

Motion – Finance report to be accepted expenditure to be paid.

Moved: B. Gudgeon Seconded: C.Rae

All in favour – motion moved and carried.

Correspondence: Nil

General Business:

1. Discus and Broad Jump pit to be altered due to the commencement of Junior Athletics in October 2015. Work has been carried out and completed.
2. Storage for Junior Athletics has been fixed and completed.
3. Next meeting will be 6.30 followed by the Christmas Party at 7.00 25th November 2015 at the Bowling Club.
4. Front fence at Victoria park needs fixing waiting on quote from Price Fencing.

Meeting closed: 8.00

Craig Holden – President



Next meeting – 25th November, 2015 Gulgong Bowling Club at 6.30pm.

Gulgong Sports Council
Monthly Meeting
Wednesday, 25th November, 2015

Meeting Opened: 6.30pm

Apologies: Greg Lillis Gulgong Soccer

Present: C. Holden - President, B. Gudgeon - Senior Cricket, MWRC - C. Rae, B.Rae, M.Gaudry- Tennis, L.Hawkins-Sports Council, P.Thompson-Council, D. Thompson-Turf Club, David Brown- Gulgong Soccer.

President read previous minutes.

Motion 1 – “That the minutes be accepted as read”

Moved: C. Holden

Seconded: C. Rae

All in favour – motion moved and carried.

Council Business:

1. Tracey reported on computer, awaiting on IT Department MWRC for replacement.
2. New Sports Policy and booking sheets to be implemented.

Finance Report: Balance; \$2,912 65

Income; nil

Expenditure;

D'Fortune Bistro \$434.00 Christmas Dinner.

Gulgong Public School \$200.00 Donation for softball equipment

Motion – Finance report to be accepted expenditure to be paid.

Moved: B. Gudgeon Seconded: C.Rae

All in favour – motion moved and carried.

Brian Gudgeon (treasurer) to check on fees from Gulgong terriers Football Club as they have not been paid at this time.

Correspondence: Nil

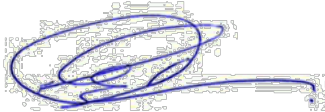
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General Business:

1. Storage for Junior Athletics needs dividing wall sports council to fix.
2. Presentation Night will be discussed at next meeting.
3. Australia Day 7's Cricket, council needs to be notified for mowing of Billy Dunn Oval.
4. Clubs to be notified of all new policies and procedures, also update of Club contacts.

Meeting closed: 8.00

Craig Holden – President



Next meeting–13th January, 2016 Gulgong Bowling Club at 7.00pm.

12.4 Cultural Development Committee

REPORT BY THE MANAGER, COMMUNITY SERVICES

TO 20 APRIL 2016 ORDINARY MEETING
GOV400054, REC800019

RECOMMENDATION

That Council:

1. **receive the report by the Manager, Community Services on the Cultural Development Committee;**
2. **note the minutes of the Cultural Development Committee meetings held on 10 February and 16 March 2016; and**
3. **endorse the appointment of Alex Wisser to the Cultural Development Committee.**

Executive summary

The Cultural Development Committee meets to highlight and promote cultural issues in the region.

The next meeting is due to be held on Tuesday, 26 April 2016 at 5.30pm.

Disclosure of Interest

Nil.

Detailed report

The Cultural Development Committee has been continuing its discussions on a range of cultural issues, including a community plan proposal for a Cultural Development Officer on Council staff.

Other matters discussed are included in the attached minutes.

The Committee has considered the appointment of Alex Wisser, and now request the endorsement of Council for his appointment.

Community Plan implications

Theme	Looking After Our Community
Goal	Meet the diverse needs of the community and create a sense of belonging
Strategy	Support arts and cultural development across the Region

Financial implications

Not applicable.

FIONA TURNER
MANAGER, COMMUNITY SERVICES

SIMON JONES
DIRECTOR, COMMUNITY

1 April 2016

Attachments: 1. Minutes of Cultural Development Committee meetings - 10 February and 16 March 2016.

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER

**MINUTES OF MEETING OF THE
MID-WESTERN REGIONAL COUNCIL CULTURAL DEVELOPMENT COMMITTEE
HELD ON WEDNESDAY 16 MARCH 2016
MEETING IN THE ADMIN KITCHEN AT 1.00PM.**

PRESENT: Lucy White, Lizzy Galloway, Simon Jones, Virginia Handmer and Fiona Turner (No quorum)

1. APOLOGIES: Scott Etherington

2. PREVIOUS MINUTES: 9 September 2015 and 10 February 2016

As no quorum, previous minutes to be held over to next meeting, but agreed upon in principle.

3. CORRESPONDENCE OUT

Letter to Margo Palk thanking her for her contribution to committee.

Invitations sent to Mayor, Councillors, CDC and PAAP members for opening of library exhibition.

4. OTHER BUSINESS ARISING FROM MINUTES

4.1 Official opening of upcoming library exhibition

Opening to be held on 17 March 2016 from 6.30pm.

The Mayor unavailable to open exhibition but Councillor Weatherly a possibility in his absence.

[Addendum subsequent to meeting: The library exhibition was officially opened by Councillor Walker]

5. GENERAL BUSINESS

5.1 Membership

Application from Alex Wisser for membership endorsed in principle.

- - There being no further business the meeting closed at 1.10pm. — — — — —

Next meeting:

26 April 2016 5.30pm (Mudgee Town Hall Theatre Green Room)

Cementa

8/03/16

Dear CDC Chairperson/ Scott Etherington,

I am writing to enquire about joining Council's Cultural Development Committee.

I believe that my participation would be a valuable contribution to the work of the Committee and that I could be useful in helping to shape dialogue and thinking around developing a high quality, inclusive, and robust arts culture in the MidWestern Council area.

I am approaching you with this request in specific because I would like to deepen the relationship and partnership potential of Cementa Inc. and Council. I recognise that through such a relationship, the work we do at Cementa Inc. can be expanded upon to better serve our community and achieve our mission goals of cultivating contemporary art culture in regional NSW and celebrating Australian contemporary art.

Cementa is funded on both the state and federal level and enjoys a positive reputation as a ground breaking art event in the nsw arts calendar. We have a strong connection to the support networks of the contemporary art scene in Sydney as well as growing national and international networks. Outside of the bi-annual arts festival, Cementa, our activities bring over 30 artists a year into Kandos and the region to make art work for the festival and participate in events and projects we host throughout the year. I believe this activity is a potential resource that can be a valuable asset to Council's efforts to improve the creative life and cultural industry of our region.

Furthermore, I believe that my experience as an artist and artistic producer can provide a valuable perspective, an informed understanding of contemporary culture, and a broad experience and involvement in the production of ambitious art projects.

Aside from being one of the three founding directors of Cementa, I have over six years as a working artist and have directed two art galleries and an artist studios as well as organised numerous projects, shows and events during my time in Sydney's Inner West.

I look forward to hearing from you

Yours sincerely,



**MINUTES OF MEETING OF THE
MID-WESTERN REGIONAL COUNCIL CULTURAL DEVELOPMENT COMMITTEE
HELD ON WEDNESDAY 10 FEBRUARY 2016
MEETING IN THE STABLES AT 5.00PM.**

PRESENT: Lucy White, Lizzy Galloway, Simon Jones, Virginia Handmer and Fiona Turner (No quorum)

1. **APOLOGIES:** Scott Etherington
2. **PREVIOUS MINUTES:** 9 September 2015

As no quorum, previous minutes to be held over to next meeting.

3. **GENERAL BUSINESS**

5.1 **Membership**

Margo Palk's resignation has been received and, therefore, membership needs to be reviewed and considered. A link with Cementa would be valuable – VG will write to Alex Wisser to establish whether there is any interest.

A letter is to be sent to Margo thanking her for her contribution to the CDC.

5.2 **Cultural Development Officer (F Turner)**

A Community Plan Proposal has been submitted for the employment of a Cultural Development. The proposal notes that it has the support of the CDC.

5.3 **Library exhibition (F Turner)**

Two exhibitions have been offered recently: an open-minded photography exhibition from NSW Health (a request for sample images to consider suitability is to be sent by FT) and the Dabee Stories Travelling Exhibition which has been deemed unsuitable for set-up and display in the Mudgee Library given the exhibit's dimensions.

Discussion around garnering other works – Press release asking for submissions ideas for the May-December timeframe?

Gora Mann will be contacted regarding a 2-3 month exhibition from March (works to be hung 6 March 2016).

LG departed 5.25pm.

5.4 **Artlands update (V Handmer)**

Artlands has attracted funding for the cultural program as well as funds for Jon Mundine to curate the Landmark exhibition (regional Aboriginal artists) at WPCC. There are also funds available from Destinations NSW. Further funds are expected from Festivals Australia and Arts NSW. It is likely that the British Council will provide speakers along with the Australian Centre of Arts and Health.

The Bespoke Visual Presentation at DRRTC has had a great response from MWRC artists (Kay Norton Knight, Kelly Leonard, Jeff Thomas, Chester Nealie and Margot Stephens).

Expressions of interest have closed for presentations. There has been a huge response with 66 applications as of last week for the afternoon stream.

The regional events have not yet opened for registration but it is important to let artists know so they keep an eye out for this opportunity. These events are held in the regional areas and promoted via Orana Arts, Artlands and any other means. They are curated so artists will have to apply online within a time period to be considered.

The Fringe is open to artists as well. This is not curated: artists uploading event information for users to scroll through and consider. There will be a deadline for this. The thinking is to encourage travellers to the conference to stop in towns and villages on their way to and from Dubbo, as well as day trips from Dubbo throughout the festival. It is important to keep Orana Arts posted about what local artists and art focussed groups are doing. Information on events can be put on the Orana Arts website and in their newsletter. Anyone can call Alicia Leggett regarding their plans and to discuss the best way to benefit from the conference/festival.

Mudgee Arts? Gulgong Arts? It would be great to start a list of what is planned throughout our region and produce an artists' trail/map.

There being no further business the meeting closed at 6.00pm.

Next meeting dates:

16 March 2016 11.30am (Public Art Advisory Panel)

16 March 2016 1.00pm (Cultural Development Committee)

Both meetings to be convened in the Admin Kitchen, Mudgee.

12.5 Weeds Advisory Committee

REPORT BY THE NOXIOUS WEEDS ADMINISTRATOR
TO 20 APRIL 2016 ORDINARY MEETING
GOV400054, ENV200017, ENV200042

RECOMMENDATION

That Council:

1. **receive the report by the Noxious Weeds Administrator on the Weeds Advisory Committee; and**
2. **note the minutes of the Noxious Weeds Advisory Committee meeting held on Monday 7 March 2016.**

Executive summary

Meetings of the Weeds Advisory Committee are held quarterly, the purpose of which is to review the overall strategic direction of noxious weed control in the Mid-Western Regional Council area, and to ensure desired outcomes are being achieved.

Disclosure of Interest

Nil.

Detailed report

Not applicable.

Community Plan implications

Theme	Protecting Our Natural Environment
Goal	Protect and enhance our natural environment
Strategy	Control invasive plant and animal species

Financial implications

Not applicable.

SUSAN BURNS
NOXIOUS WEEDS ADMINISTRATOR

DARYL COLWELL
DIRECTOR, OPERATIONS

4 April 2016

Attachments: 1. Weeds Advisory Committee - 7 March 2016 Meeting Minutes.

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER



MINUTES

MINUTES OF A MEETING OF THE NOXIOUS WEEDS ADVISORY COMMITTEE HELD AT 9 AM ON MONDAY 7 MARCH 2016 IN THE WEEDS OFFICE, DEPOT ROAD, MUDGEE

1. Apologies

Dusty Ireland, Julian Geddes

Moved Cr Webb/Mitchel Clapham that the apologies be accepted
Carried

2. Minutes of the Previous Meeting held on Monday 30 November 2015 (Attachment 1)

Moved Andrew Blackman/Cr John Webb that the minutes be accepted
Carried

3. Matters arising from the previous minutes

3.1 Windamere Dam

The Chief Weeds Officer advised that a meeting was held with the Windamere Dam lessees organised by Malcolm White excluding Sporting Shooters and Camping under Canvas. It was necessary to have a challenging meeting with the lessees and therefore held confidentially. The results from a previous study showed that we are no further ahead than we were 5 years ago as an overall comparison. There is a big difference between those lessees that were very good and others that were not compliant with the Noxious Weeds Act. The conversation was lengthy and outlined the importance of prioritising their weed management species especially Serrated Tussock and Blackberry, and having a more strategic approach. MWRC can be more prescriptive with individual lessees going forward to ensure compliance is achieved. State Water have been advised of the scale of the problem overall and we will be following up with Malcolm White in this regard. The previous commitment made by members of State Water who attended a previous meeting has not progressed. To be followed up.

3.2 Meeting with Minister

The meeting with Ministers Niall Blair and Troy Grant which was scheduled for Wednesday 2 March has been postponed with a future date to be advised.

3.3 African Lovegrass declaration

Chief Weeds Officer advised that since previous discussions regarding the process for declarations we have found out that there will be changes to this methodology once the Biosecurity Act is in place.

The general consensus is that several infestations of African Lovegrass have been identified in our region and as we now must decide on the weeds to be our focus under the new Regional Weeds Strategy and this list given to the CT- LLS Regional Weeds Committee which will then be put forward to be included under the new Act further discussion will take place as to whether African Lovegrass will also be included.

4. Inspection Program - Strategic/Statistics

4.1 2016 Report to date was tabled (Attachment 2)

5. Correspondence

No correspondence has been received.

6. General Business

6.1 Weeds Discussion Paper – Biosecurity Act

Our submission has been sent and an acknowledgement received. Mitchell Clapham gave a brief overview in relation to NSW Farmers' approach which focussed on neutral tenure approach as well as compulsory weeds certification on purchase.

7.2 CT LLS Regional Weeds Committee

The inaugural meeting was held in Bathurst on 10 February 2016 and the Chief Weeds Officer and James Mort attended. An update was provided.

The Chief Weeds Officer Sean Richardson has been elected as Chairman of the Central Tablelands LLS Regional Weeds Committee. The Macquarie Valley Weeds Advisory Committee (MVWAC) will continue to control the Weeds Action Program (WAP) funding and reporting. There is an opportunity for the MVWAC to reshape their Terms of Reference to represent Weeds Officers as a networking and skills development education organisation, as well as a stakeholder to the LLS RWC's.

7.3 Weeds to be considered at the CT LLS level as focus weeds

CWO provided a brief overview regarding what is required.

We currently have a large list which will need to be reduced however there are approximately ten that we enforce regularly. Further discussion to take place. A current declared list to be produced with the CWO suggestions of those weeds which should be our focus. We need to have a list in mind by 1st April in time for 7th April meeting. Committee members to email back their suggestions to CWO.

7.3 Change to date of Committee Meetings

Our current scheduled meeting dates clash with the LLS Meeting (1st Monday of month) attended by Mitchell Clapham. It is proposed to change the date to relieve this situation and the suggestion has been made to hold our regular meetings on the last Monday of the month, rather than the first.

Mitchell Clapham advised that his meeting dates have now changed and do not clash with the Committee therefore the scheduled meeting dates remain unchanged.

8. Meeting Close

The meeting closed at 11.01 a.m.

9. Next Meeting

The next meeting is scheduled for Monday 6 June.



MINUTES

MINUTES OF A MEETING OF THE NOXIOUS WEEDS ADVISORY COMMITTEE HELD AT 9 AM ON MONDAY 30 NOVEMBER IN THE OPERATIONS MEETING ROOM, DEPOT ROAD, MUDGEE

PRESENT: James Mort (Chair), Cr John Webb, Andrew Blackman, Dusty Ireland, Mitchell Clapham, Julian Geddes (Manager), Sean Richardson (Chief Weeds Officer), Susan Burns (Noxious Weeds Administrator)

Clare Hamilton was in attendance to present her Serrated Tussock Working Party report entitled "Serrated Tussock – Landscape Solutions"

James Mort welcomed everyone to the meeting and thanked Clare for attending to present the report.

1. **Apologies**
No apologies.

2. **"Serrated Tussock – Landscape Solutions" Report presentation by Clare Hamilton, LLS.**
Clare explained the background of the Serrated Tussock Working Party and highlighted areas of the report. One of the key elements was how to motivate land managers to take action against existing weeds and protect themselves from new and emerging weeds for their own sake and that of their neighbours, the wider community and the environment. Much discussion took place with the general consensus being education, awareness and training.

Clare left the meeting at 9.45 am

3. **Minutes of the Previous Meeting held on Monday 7 September 2015**
Cr Webb requested a change to the minutes paragraph 7.5 in relation to the Macquarie Valley Weeds Advisory Committee, which should read "*Cr John Webb and Sean Richardson attended a recent meeting of the committee in Dubbo. Some topics discussed included where MWAC fits in the future pending the introduction of the Biosecurity Act and the creation of a regional weeds advisory committee for each of the LLS regions*".

Moved Cr Webb/Andrew Blackman that the minutes be accepted. *Carried.*

4. **Matters arising from the previous minutes**

4.1 **Windamere Dam**

An update was given by the Chief Weeds Officer who advised that he had met with Malcolm White who facilitates the leases for the Windamere Dam Foreshore Blocks and has also spoken to Rod Wilson from State Water. He said that a meeting has been scheduled for lessees and representatives of State Water for February 2016 at which time a management plan for the whole of the foreshore blocks will be presented.

Sean Richardson advised that all Windamere Dam blocks will be inspected and re-mapped for noxious weeds this week so that a comparison can be made on previous

weed survey results. This will enable a program to be prepared as a 5 year plan with clear and concise instructions. He said good work has been done in the past including several aerial treatments however this was done ad hoc and not in a strategic manner. He believes that we need to work back from the outcome we want to achieve with clear direction as to what State Water need to contribute and what lessees need to do.

4.2 Meeting with Minister Troy Grant

A letter has been sent to the Minister from the General Manager.

A telephone call was received by the GM's office advising that a meeting could not be arranged until the new year.

4.3 African Lovegrass Declaration as Noxious Weed

The Chief Weeds Officer advised that an application must be submitted to the DPI in relation to declaring African Lovegrass as a noxious weed but is unsure of the timeline for the process He explained that it is difficult to differentiate between Consol and African Lovegrass and this could create some difficulties for landholders and Council.

Mitchell Clapham noted that some infestations have already been identified in the area.

James Mort asked if a survey could be done to gauge the extent of this weed.

Sean Richardson agreed that further investigation into the scope of the problem should be done with a report to be presented at the next meeting.

James Mort suggested that as we will be holding a special field day in February that the next scheduled meeting of the committee in March 2016 be brought forward to coincide with the field day. Possibly mid-February.

5. Inspection Program - Strategic/Statistics

5.1 Noxious Weed Management – Annual Report 2016

An updated report was tabled by the Weeds Administrator.

6. Correspondence

6.1 Media Release dated 28 October 2015 – “New weed committees aim to improve weed management”

6.2 Letter from the Minister for Primary Industries, The Hon Niall Blair MLC advising that the Biosecurity Act 2015 (the Act) has now been passed by the NSW Parliament.

6.2 Copy of a letter which sent to Mr Michael Johnsen MP was received from The Hon Niall Blair

6.4 Letter sent to the Minister Troy Grant MP requesting a meeting with him on one of his regular visits to Mudgee

Moved Cr Webb/Dusty Ireland that the correspondence be accepted. *Carried.*

7. General Business

7.1 Events

The Chief Weeds Officer presented the draft marketing, activity and communication plan for 2016 calendar year.

Sean advised that this was a draft and would welcome comments and/or feedback via email.

Moved Cr Webb/Dusty Ireland that the draft events calendar be accepted. *Carried.*

7.2 Draft Noxious Weeds Enforcement Policy

The Draft Policy was presented to the Executive in October 2015 and has been approved and can now be presented to Council. There has been one minor change on page 20, paragraph 3 whereby one reinspection is permitted after the initial inspection if there is a treatment program in place but the landholder is in need of further advice from the Weeds Officer. This change is also shown on the Protocol Flowchart on page 23.

Moved Mitchell Clapham/Andrew Blackman that the Draft Noxious Weeds Enforcement Policy be accepted. *Carried.*

7.3 NSW Weeds Conference – Cooma

The Chief Weeds Officer made a presentation in relation to the recent NSW Weed Conference he attended in Cooma.

7.4 Central Tablelands Regional Weed Committee – Nomination

A letter has been received from Peter Sparkes, General Manager, Central Tablelands Local Land Services seeking a Mid-Western Regional Council nominee and alternative nominee to the committee.

Moved Cr Webb/Mitchell Clapham that Sean Richardson be the preferred nominee with James Mort as the alternate nominee. *Carried.*

8. GENERAL BUSINESS

8.1 James Mort expressed his gratitude to the staff of the Weeds Section for their dedication and professionalism in noxious weed management. He also paid tribute to senior management for their support of the Weeds Team.

Moved James Mort/Andrew Blackman that a vote of thanks be made to management and staff in control of noxious weeds. *Carried.*

9. Next Meeting

The next meeting date will be confirmed once the date has been set for the Field Day with Windamere Dam lessees and State Water representatives.

10. Meeting Close

The meeting closed at 11.30 am.

12.6 Mid-Western Regional Youth Council

REPORT BY THE MANAGER, COMMUNITY SERVICES

TO 20 APRIL 2016 ORDINARY MEETING

GOV400054, COS300028

RECOMMENDATION

That Council:

1. **receive the report by the Manager, Community Services on the Mid-Western Regional Youth Council;**
2. **note the minutes of the 19 October and 23 November 2015 and 8 February and 7 March 2016 Youth Council meetings; and**
3. **endorse the nominations of Jack Egan, Daniel Reinhard and Edward Rava to be members of the Mid-Western Regional Youth Council.**

Executive summary

This report seeks endorsement to appoint new members to the Mid-Western Regional Youth Council and to provide a brief update of Youth Council activities to Council.

Disclosure of Interest

Nil.

Detailed report

The Youth Council is pleased to provide nominations for three new appointments to the Youth Council, representing Youth Councillors from Gulgong and Mudgee. The minutes from the most recent Youth Council meeting are also included for Council's information.

Community Plan implications

Theme	Looking After Our Community
Goal	Meet the diverse needs of the community and create a sense of belonging
Strategy	Support programs which strengthen the relationships between the range of community groups

Financial implications

Not applicable.

FIONA TURNER
MANAGER, COMMUNITY SERVICES

SIMON JONES
DIRECTOR, COMMUNITY

5 April 2016

Attachments: 1. Youth Council Minutes October 2015 to March 2016 .

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER

MID-WESTERN REGIONAL COUNCIL

MEETING OF YOUTH COUNCIL

Date: Monday 19th October 2015 commencing at 4.15 pm
Venue: Youth Room Mudgee Library, Mudgee

MINUTES

1. ATTENDANCE

2. **Welcome Louise: New Youth Councillors; Railene Doherty (PCYC)**

3. **APOLOGIES Mayor Kennedy, Ben, Jack**

4. **MOTION OF ACCEPTANCE OF APOLOGIES; (Campbell to ask Dane)**

Put LB seconded JD carried

5. **MOTION OF ACCEPTANCE OF MINUTES (31st August)**

Put LB seconded BM

6. CORRESPONDENCE IN/OUT

in; Youth Volunteering Competition concept Rylstone Brody; students overwhelmingly Youth Council looked at the concept drawings;

Maria Tran 11-15 Jan.

out;

1 email and phone call inviting Railene Doherty from PCYC to this meeting

7. BUSINESS ARISING

6.1 PCYC survey; Railene - Strategic planning meeting to set out plans for the next 2-5 years. A good attendance with some young people. Feedback on positives and negatives and what they thought was needed.

Strengths; location, facility, all ages indoors, variety, good organisation, wants and needs, club focus and awareness. Only youth service in the community. High usage by schools, service supportable, strong volunteers, hydro pool.

Weaknesses; not open all weekend, can't outreach, facility size not big enough, don't have youth friendly hang out space, outdated gym equipment, lack of ventilation, good relationship previously with Council.

We would like a younger volunteer base, youth playing sport use the facility but need youth on committee,

One comment; Maybe youth would come if there wasn't police presence. Also membership is a barrier. Exemption from fees is possible \$10 for 12 month membership.

Asked what is lacking in community: transport, nothing for teenagers not into sport, regular entertainment, poor communication about events that happen, no target marketing, or night activities, lack of employment opportunities for youth, spike in drug use, alcohol, minimum education in relation to drug and alcohol, no youth refuge, homeless youth, support or mental health, expelled students have no place to continue learning.

Railene's plan is; to possibly build a youth drop in centre with free computer, wifi, increased opening hours (all day Saturday and Sunday) 5 year plan. Roof to be replaced 160K and then maybe look at youth hub.

If transport was sorted, youth from outside Mudgee could attend events. Also bubble soccer as an outreach activity.

Youth Council will look at this as an agenda item next meeting: Ways to see how Youth Council can take part in activities.

6.2 Youth Opportunities grant update (the Look Up project started by HeadSpace and Bathurst Youth Council): no news but an application was submitted to run the LOOK UP program beginning in January as part of the Stop Motion film workshop, with training for Youth Council on running events from HeadSpace Bathurst staff and culminating in a Youth Week event (such as the Trivia Night). Examples tabled. By the next meeting we should know if we have the grant.

6.3 August movie night; next one Friday 27th November; decision for movies for the Youth Council FaceBook poll. 6-10pm.

1st Mrs Doubtfire
Iceage 3
Red Dog
Spy Kids
Cool Runnings
A Bugs Life
Paper Towns

2nd Movie
Water Diviner
Gallipoli
The Green Mile
Unbroken
Boy in Striped Pyjamas
Inception
Pirates of the Caribbean Dead Man's Chest

Ben, place on FaceBook page
Check if they are available before uploading

6.4 Rylstone Family Fun Day 30th September; report Louise and Angus. Wonderful time.

6.5 Gulgong Mural project for January holidays; competition for design need to move on this. VH to look at possible sites.

6.6 Rylstone Skatepark update; working party from Rylstone and Kandos to comment on designs.

6.7 Budget; 2015-16

Lights and buzzer/warning light on at Mudgee Skatepark \$4000

Film nights; approximately \$300 per night (4 per year)

AFTRS Stop Motion workshop January 2016 \$4450K

Sofas at Mudgee Library; (they didn't arrive until the new financial year)

More of the DVDs from the original list; resend the list and get more
Manga workshop \$400

Audio upgrade at Rylstone Hall (this is still being discussed as there are issues around who owns the equipment and therefore the maintenance)

7 GENERAL BUSINESS:

7.1 Movies in Gulgong. Can Youth Council help this process?

7.2 Mudgee Skatepark upgrade; date for working party meeting report next meeting.

7.3 Next Youth Council meeting; election of Youth Mayor and Deputy Youth Mayor.

7.3.1 Invite Mayor, Deputy Mayor GM and Director (move to top of agenda).

7.4 Youth Council get together at Ginny's place Sunday the 6th Dec; put it in your diaries now!

7.5 reports from youth councillors

Louise is suggesting a sport thing; laser tag in Bathurst... Brody will find out prices/hours.

Campbell; cherry crop

Nicola; funny story; kid locked out of caravan

Dylan kookaburra took burger

Brody; had a good holiday in Bali. Driver took them to his house. People are happy and don't take things for granted

Angus; hoping for a family cruise

Louise; HSC taking its toll. Counting off to formal and sign off day birthday in 6 days. Star Chem touch team. Div 3 Dance comp this weekend.

Josh; award topped class in IST.

Badges; Angus, Jack, Daniel, Dane.

Closed at 5.45

9 DATE, TIME AND PLACE OF NEXT MEETING; Monday 23 November 2015;

**Election of Youth Mayor and Deputy Youth Mayor
Road Trip**

MID-WESTERN REGIONAL COUNCIL

MEETING OF YOUTH COUNCIL

Date: Monday 23 November 2015 commencing at 4.15 pm
Venue: youth room Mudgee Library, Mudgee

MINUTES

8. **ATTENDANCE; L Blackwell, D Hayes Weber, N Hayes Weber, A Blackwell, J Davis, E Rava, B Munday, Cr Paul Cavalier,**

9. **Staff; General Manager B Cam, Director Community S Jones, F Turner, V Handmer (minutes)**

Deputy Youth Mayor Louise Blackwell welcomed everyone to the meeting especially new youth councillors and called for apologies

10. **APOLOGIES; Mayor Des Kennedy, B Reinhard, D Reinhard,**

11. **MOTION OF ACCEPTANCE OF APOLOGIES;**

Moved B Munday Seconded N Hayes Weber Carried

12. **MOTION OF ACCEPTANCE OF MINUTES (19 October);**

Put L Blackwell Seconded N Hayes Weber Carried

13. **CORRESPONDENCE IN/OUT**

in; info from INDENT (and forwarded to Youth Council)

VH to re send this to Youth Council;

Email from Tracey Kane re lights and switch to be installed at Mudgee Skatepark.
This job will be completed as soon as possible.

out; booking of films for Youth Council movie night through Roadshow

14. **Election of Youth Mayor and Deputy Youth Mayor. Louise Blackwell vacated the chair and V Handmer offered to act as a Returning Officer.**

Returning Officer; V Handmer called for nominations for the position of Youth Mayor; Youth Council decided to vote by secret ballot.

Youth Mayor; B Munday nominated L Blackwell,
L Blackwell nominated Nicola Hayes Weber,

Nicola Hayes Weber and Louise Blackwell accept their nominations. Louise Blackwell is declared Youth Mayor

**Deputy Youth Mayor;
Nicola Hayes Weber nominated Brody Munday
Louise Blackwell nominated Josh Davis
Dylan Hayes Weber nominated Nicola Hayes Weber**

**Josh declined nomination,
Louise nominated Dylan but he declined**

Brody Munday is elected Deputy Youth Mayor

**Election complete
Louise welcomes GM Brad Cam and Cr Paul Cavalier to the meeting.**

She calls for the endorsement of new Youth Councillors; Jack Egan (Gulgong), Daniel Reinhard (Mudgee), Edward Rava (Mudgee). There is unanimous endorsement from the meeting.

15. BUSINESS ARISING

8.1 Movie night; 6-10 pm Fri 27th November movies ordered; roster for the night Dylan, Nicola (maybe the first movie), Josh, maybe Eddie, Angus, Louise. First up change movie and get poster out.

8.2 PCYC; Youth Council to look at ways to support PCYC and it's youth focussed activities. Ideas? An activity for youth week next year? Louise suggested a Youth Council versus PCYC rockwall or obstacle course.

8.3 AFTRS workshop (Stop Motion/Animation Thursday 14 Jan /Fri 15th Jan); Theatre, Green Room are booked. AFTRS have been contacted and Maria has confirmed she is available. Children on the waiting list last time will be contacted. Teacher still to be organised and posters as well as announcements at schools Louise will make sure there is promotion at Mudgee High School and St Matthews. ACTION Louise to redo poster ASAP

8.4 Youth Opportunities grant update (the Look Up project started by HeadSpace and Bathurst Youth Council) no news but an application was submitted to run the LOOK UP program beginning in January as part of the Stop Motion film workshop, with training for youth council on running events from HeadSpace Bathurst staff and culminating in a youth week event (such as the Trivia Night).

8.5 Gulgong Mural project for January holidays; competition for design? Catherine Moran to be contacted and suitable sites and permissions need to be arranged. Consultation with Gulgong Spots Council and Gulgong Rugby League Club. Swimming pool wall could work. Start process now.

8.6 Rylstone Skatepark update; working party from Rylstone and Kandos selected the bowl style and this has been passed onto Tracey Kane to submit. The comment was that it would be good to provide a different design for skaters of the area. Simon Jones told the meeting that Council is waiting on the final design from Oasis and will then be calling for tenders.

8.7 Budget; 2015-16

Lights and buzzer/warning light on at Mudgee Skatepark (Tracey Kane to confirm schedule and cost)

Film nights; approximately \$300 per night (4 per year)

AFTRS Stop Motion workshop January 2016 (\$4050)

Sofas at Mudgee Library; (they didn't arrive until the new financial year)

More of the DVDs from the original list

Manga workshop \$400

Audio upgrade at Rylstone Hall (this is still being discussed as there are issues around who owns the equipment and therefore the maintenance); still not resolved

Sam Paine and Youth Theatre use of Mudgee Theatre. Sam approached Youth Council about assisting with youth drama workshops. Youth Council agreed to assist with Theatre fees; these are currently \$633 per week at the community rate. This was discussed with Youth Council agreeing that they are still willing to assist with one week's hire.

Motion Youth Council assist with 1 week theatre fees for Mudgee Youth Theatre and that Josh Davis and Louise Blackwell will assist with technical assistance.

Put L Blackwell, Second N Hayes Weber Carried

7.6 Youth Council end of year get together at Ginny's place Sunday the 6th Dec; 2pm
Please RSVP as soon as possible.

9 GENERAL BUSINESS:

9.1 Road trip; Thursday 17th December? Mudgee to Gulgong to Ulan to The Drip, Ilford, Hargraves, Windeyer, Rylstone Yum Cha. Louise will work out times and distances.

9.2 Youth Week 2016

Trivia Night with HeadSpace/shortfilms from AFTRS workshop

Mural in Gulgong?

Skate event? Or should we leave this until Rylstone Skatepark is opened?

Fun Run

Art/photography/creative writing comp with Mudgee Underground again?

PCYC event?

Laser Tag; Bathurst Brody to find out cost

9.3 Mudgee Skatepark upgrade; date for working party meeting still to be arranged
Tuesdays are best. Tracy Kane V Handmer to check

9.4 Reports from Youth Councillors;

Brody; Deputy Youth Mayor Yahay! done electives for next year

Nicola; electives drama and music

Angus; doing history and Japanese

Dylan; continue with electives Pdhp, food tech and Japanese

Josh; second in the class in IT, B for maths

Eddie; very pleased to be accepted into Youth Council. Year 11 adv maths, Adv English Modern history economics, legal studies, Society and Culture,

Louise; dance comp; got the overall dance award, in Touch are coming 5th out of 8 teams and I am Youth Mayor!

10 DATE, TIME AND PLACE OF NEXT MEETING;

Mon 8th February 2016 Youth Council meeting 4.15 at Mudgee Library youth room

HOWEVER subject to finding out about the Youth Opportunities grant and planning for youth week we will need to have a meeting in January.

At this stage 11am Mon the 11th or Tues 12th would suit me. Can everyone get back to me about their attendance please?

MID-WESTERN REGIONAL COUNCIL

MEETING OF YOUTH COUNCIL

Date: Monday 8th February 2016 commencing at 4.30 pm

Venue: youth room Mudgee Library, Mudgee

MINUTES

1. **ATTENDANCE** A Blackwell, D Hayes Weber, N Hayes Weber, C Stubbs, E Rava, L Blackwell, B Munday

2. Louise welcomed everyone to the meeting and called for apologies
APOLOGIES Jack Egan

3. **MOTION OF ACCEPTANCE OF APOLOGIES**

Put; L Blackwell Seconded B Munday Carried

4. **MOTION OF ACCEPTANCE OF MINUTES (23 November)**

Put D Hayes Weber Seconded E Rava Carried

5. **CORRESPONDENCE IN/OUT**

in;

Communication telling us we did not get the Youth Opportunities Grant

Info Play Safe (and forwarded to Youth Council)

out;

6 BUSINESS ARISING

YW councillors; A Blackwell, L Blackwell, E Rava, B Munday, N Hayes Weber, D Hayes Weber

6.1 Movie night; 1st Term. No Fridays free

6.2 PCYC; Youth Council to look at ways to support PCYC and it's youth focussed activities. Railene attended the meeting and there was a discussion about what might be possible during youth week.

Railene said that Mondays and Fridays are possible days for an activity. PCYC can help with the LOOK UP Project (handing out stickers etc) and could have a rockwall event... Railene would have to employ a belayer (Railene or someone else would need to be rostered on). Say 4-6 pm 10 children per hour = 20 kids.

YC would have to pay \$55 per hour for 10 children. She also offered Friday Bubble soccer (same deal \$5.50 each).

PCYC would be happy to promote and hand out LOOK Up stickers and info.

6.3 AFTRS workshop (Stop Motion/Animation Thursday 14 Jan /Fri 15th Jan); Theatre; feedback Angus and Campbell. Fun, learnt lots. Worth doing again.

6.4 Gulgong Mural project; Youth Week; Catherine Moran document tabled - I have spoken to Craig Holden, President Gulgong Sports Council. Youth Council keen to go with swimming pool. Prize; \$ or certificate? Pool pass? All schools 12-21yrs Registration form.

6.5 Mudgee Skatepark upgrade; date for next working party meeting 15 February; Hopefully Angus can attend V Handmer emailed Tracey Kane for information regarding lights

6.6 Rylstone Skatepark update; no update

6.7 Mudgee Skatepark meeting 21st Jan 2016; Eddie Rava, Louise and Angus Blackwell and V Handmer attended a meeting at Mudgee Skatepark on Tuesday the 12th January. Around 10 other people attended and discussed the need for repair to some areas of the skatepark and what they saw as the way forward. The group meets again on Monday 15th February at 4pm (although it might be later due to people wanting to come along after work).

6.8 Budget; 2015-16

Lights and buzzer/warning light on at Mudgee Skatepark (Tracey Kane to confirm schedule and cost)

Film nights; approximately \$300 per night (4 per year)

AFTRS Stop Motion workshop January 2016 (\$4000+) x 2

Sofas at Mudgee Library; (they didn't arrive until the new financial year)

More of the DVDs from the original list VH contacted Michelle Maunder from the library to discuss how to progress this)

Manga workshop \$400

Audio upgrade at Rylstone Hall (this is still being discussed as there are issues around who owns the equipment and therefore the maintenance); still not resolved so probably best to remove this

Sam Paine and Youth Theatre use of Mudgee Theatre \$633.

7 GENERAL BUSINESS:

7.3 Movie Night 1st Term? Video Ezy closing down so getting DVDs in time means planning well in advance. VH to send roadshow list to everyone.

7.4 Play Safe; could include sexual health questions in trivia night question sections.

7.5 LOOK UP program; Louise to ring Mel Heldon. V Handmer text LB with number. Louise to get her contact details and gauge her interest and commitment to this program (will she cover it on her morning radio show?) Schools, shops library, paper, radio, Youth Council FaceBook.

7.6 Youth Week 2016. Need to move on arranging the following; PLEASE ADD THESE DATES TO YOUR DIARIES

Friday 8th 5-9pm Mudgee Town Hall Theatre

Trivia Night with youth mental health as theme (LOOK UP! Campaign kick off) and shortfilms from AFTRS workshop and PlaySafe questions

MHS Year 12 running the canteen (LOUISE?)

Need to get teams happening now.

LOOK UP posters and stickers and promoters; please talk to everyone about this

Saturday 9th – Friday 15th April;

Art/photography/creative writing comp with Mudgee Underground (Sam Paine and Portia Lindsay have confirmed they are keen to do this). Possibly opening Saturday 9th April with a flash creative writing event. Sam needs to provide more info

During the week;

Mural in Gulgong (VH has emailed Catherine Moran re the possibility of her running a competition through Gulgong High School). In contact with Gulgong Sports Council, Gulgong Rugby League, Gulgong Swimming re position. Swimming pool is the preferred position for YC

Laser Tag; Brody to find out cost (is this for youth council or general event?); this is youth council only activity

Monday 11 April 4-6 pm; 2x 1 hour slots @ \$55 per 10 children per hour= \$110

Rock Wall event PCYC

Tuesday 12th April 2 movies \$350 plus snacks \$50

Movie Night at The Stables

Wednesday 13 April 10am – 4pm Mudgee Town Hall Green Room \$570

3D Printing workshop

Bubble Soccer; Friday 15th April? Where? (Note VH not available this day)

Date?

PCYC event; youth council vesus PCYC rockwall or obstacle course (or involvement in the LOOK UP! Campaign)

Friday 15th April/Sunday 17th April;

Closing event for LOOK UP! Campaign and declaration of art/photography/creative writing winners. Need someone who can access YC FB page and let the paper know.

7.7 Training in Theatre equipment; to be arranged with Michelle Maunder at Mudgee Library
Brody, Nicola, Eddie

7.8 Reports from Youth Councillors; none today.

8 DATE, TIME AND PLACE OF NEXT MEETING;

Next Youth Week Planning;

Monday the 22 Feb 4.15 Mudgee Library Youth Room

Youth Council Meeting

Monday Mon 14 March 2016 youth council meeting 4.15 at Mudgee Library youth room

MID-WESTERN REGIONAL COUNCIL

MEETING OF YOUTH COUNCIL

Date: Monday 7th March 2016 commencing at 4.15 pm
Venue: youth room Mudgee Library, Mudgee

MINUTES

6. **ATTENDANCE;** E Rava, D Hayes Weber, N Hayes Weber, B Munday

Deputy Youth Mayor Brody welcomed everyone to the meeting and called for apologies

7. **APOLOGIES;** Mayor Kennedy, Louise Blackwell, Angus Blackwell, Campbell Stubbs

MOTION OF ACCEPTANCE OF APOLOGIES

Put B Munday Seconded E Rava Carried

8. **MOTION OF ACCEPTANCE OF MINUTES (8th February)**

Put N Hayes Weber Second E Rava Carried

9. **CORRESPONDENCE IN/OUT**

in; Emails and quotes for bubble soccer
Emails and quotes for LOOK UP stickers

out; Emails re quotes for same

7 **BUSINESS ARISING**

7.1 Mudgee Skatepark upgrade; date for next working party meeting 14 March 5.30;

Discussion about what is at the skatepark.

Motion; Youth Council would like to provide some additional shade area at Mudgee skatepark as well as more seating as deemed appropriate by Tracey Kane.

Put N Hayes Weber Seconded E Rava Carried

7.2 Rylstone Skatepark update; no update.

Motion; Youth Council would like to provide a water bubbler at Rylstone Skatepark if it is not already provided for in the design.

Put E Rava Seconded B Munday Carried

7.3 Budget; 2015-16; expenses so far and further spending (in red)

VH to prepare a list (list adds up to \$18935) plus \$4k and \$600 = 23535

The Loft \$10,000

Patrick Mac (Gulgong High School prize winner) \$100

Petty cash \$200

Youth Council badges \$70

Movies (Roadshow) thus far \$500

Rylstone Family Fun Day Trykes \$365

Lights and buzzer/warning light on at Mudgee Skatepark (Tracey Kane to confirm schedule and cost) \$4000?

AFTRS Stop Motion workshop January 2016 \$4500

Teacher at workshop \$200

Sofas at Mudgee Library; \$2600

More of the DVDs from the original list VH contacted Michelle Maunder from the library to discuss how to progress this) \$1000?

Manga workshop \$400

Sam Paine and Youth Theatre use of Mudgee Theatre \$633.

Total \$24,568

Youth WEEK 2016;

- Trivia night; buses; \$865.50
- LOOK UP campaign \$2000
- Art comp opening \$200
- Bubble soccer \$2834
- Wall climb pyc \$110
- Movie night \$350
- Prizes art comp \$1200
- 3 D workshop \$670
- Drinks and snacks at events \$200
- YW Running total so far; \$ 8429.50

Total of above \$32,997.50

Shade area upgrade and seating (low wide tables that can be used as seating or tables such as they have at Dubbo Zoo) for Mudgee Skate Park. VH to discuss with Tracey Kane.

A bubbler for Rylstone if there isn't one in the design (this could be in next years budget)

8 GENERAL BUSINESS:

8.1 Youth WEEK 2016.

Youth Week event Bubble Soccer.

Motion of Acceptance of Jay Waite's Bubble Soccer quote of \$2834.

Put G Rava Seconded B Munday Carried

PLEASE ADD THESE DATES TO YOUR DIARIES

Friday 8th 6-9pm Battle of the Brains Trivia Night**Mudgee Town Hall Theatre****MC; School captains be invited or previous Youth mayors.**

Trivia Night with youth mental health as theme (LOOK UP! Campaign kick off) and shortfilms from AFTRS workshop and PlaySafe questions

MHS Year 12 running the canteen; Eddie will ask the Y12 Year advisor. Year advisor asked for it in writing Eddie to submit tomorrow. **ACTION Eddie**

Need to get teams happening now. Brody has one Kandos Team so far.

LOOK UP posters and stickers and promoters; please talk to everyone about this.

3 printers have been sent information to quote and VH to get back to Youth Council for decision. At this stage Image Signs looks like it will be the best quote but just waiting for a paper not card quote.

Check if Venturer Team would get the prize money; VH to ask Fiona. 9.3.16 *Fiona Turner told me that this shouldn't be a problem (subject to an invoice being provided).*

Friday 8th – Friday 15th April;

Art/photography/creative writing competition with Mudgee Underground (Sam Paine and Portia Lindsay have confirmed Mudgee Underground is keen to do this).

The exhibition can be the same as last time...open 10am -2pm every day
Mudgee Underground will run a 500 Flash Word Comp for the creative writing section.
Mudgee Underground will contact schools and will do a registration form (probably better if all the registration forms are the same but the Flash 500 Word entry can have 'sponsored' or developed by Mudgee Underground).

Delivery of work via box at the libraries, school office, Council Admin VH sent to teachers, Council Customer Service.

Prizes; vouchers. People's choice judging

Vouchers for 1st prize \$100, 2nd prize \$70, 3rd prize \$30 in Junior and Senior in 3 sections; \$1200

VH ask Fiona can we give winners a choice? itunes or major shop such as BigW? 9.03.16 Yes
Fiona said we can

Pick up art works Tues 5th April VH

S Paine set up Wed

Decide on whether we have an opening 7th March meeting

Yes on Saturday 9th April 4.30 - 5.30 VH to check with Sam and Portia

Mural in Gulgong;

Although Youth Council liked the idea of Gulgong Swimming Pool inside wall as the preferred option for the mural we will list both that and the grandstand at Billy Dunn oval too. Catherine Moran is happy to oversee the painting (planned for the July school holidays).

VH has contacted Tracey Kane (Council's Open Spaces Co-Ordinator) regarding any proposed work at the pool area.

Due to the need to have time for submissions to arrive and to judge a short list (say 4 or 5 out of the field of submissions) and then send this list to a main Council meeting (April) we can't declare the winner until after Youth Week and we can't paint until the winner is declared.

Monday 11 April

Morning:

10 am – 12 Bubble Soccer; Billy Dunn Park

1-2, 1st round judging mural designs Gulgong?

Judges; GHS rep (art teacher?), Youth Councillor, local artist? VH send list

4-6 pm

Rock Wall event PCYC

2x 1 hour slots @ \$55 per 10 children per hour= \$110

Tuesday 12th April

10am – 4pm Mudgee Town Hall Green Room (tuition) \$570 ER BM

3D Printing workshop; 15 max lunch and snacks \$100

5.30- 9.30 Movie Night The Stables Mudgee \$350- \$400 (copyright and snacks)

2 movies decided at 22nd Feb meeting;

Ant-man, and the Duff

Wednesday 13 April no activities

Thursday 14th Bubble Soccer

Mudgee Victoria Park morning and Rylstone Showground afternoon

Friday 15th April-Sunday 17th April:

VH not available on any of these dates but Sam Paine/ Portia Lindsay may be happy to work out the winners of the art/photography / creative writing comp and let Eddie know so he can put it on the Youth Council FaceBook page. Winner will receive vouchers (iTunes? Or others)

- Need someone who can access YC FB page and let the paper know. Eddie happy to do this.

LOOK UP for the whole holidays with some feedback at the end via the Youth Council FaceBook page (Eddie).

VH to send jpegs of Youth Week material and ER will upload to Youth Council FaceBook.

The Look Up can finish at the end of the school holidays.

Closing event for LOOK UP! Campaign.

8.2 Training in Theatre equipment; to be arranged with Michelle Maunder at Mudgee Library
VH remind Michelle; ER, DHW, NHW,

8.3 Reports from Youth Councillors

Brody; Participated in a Unit Management Course with Venturers in Orange on the weekend. They learnt about running meeting, community support and promotion. It was useful for Youth Council as well,

Eddie; huge amount of work in Year 11. Also work at the Oriental Hotel as a dish pig

Nicola; family friends returning to Mudgee, showed us all a photo of a Bogan Moth huge. Starting to baby sit regularly

Dylan; went camping and being scared of Bogan moths and other insects

New Youth Council photos uploaded VH remind Jessie. *(done)*

VH gave out YW posters entry forms.

Meeting closed 5.30 VH to meet with Catherine Moran .

9 DATE, TIME AND PLACE OF NEXT MEETING;

Next Youth Week Planning;

Monday the 21st March, 4.15 Mudgee Library Youth Room

Youth Council Meeting

Monday Mon 9th May 2016 youth council meeting 4.15pm at Mudgee Library Youth Room

12.7 Local Traffic Committee Minutes 11 March Meeting

REPORT BY THE DIRECTOR, OPERATIONS

TO 20 APRIL 2016 ORDINARY MEETING

GOV400054, A0100009

RECOMMENDATION

That Council:

1. receive the report by the Director, Operations on the Local Traffic Committee Minutes 11 March Meeting;
 2. note the minutes of the local traffic committee meeting held 11 March 2016;
 3. approve the 'Clay Gulgong' event subject to the following conditions:
 - a. A Special Events Transport Management Plan is to be prepared in accordance with the Guide to Traffic and Transport Management for Special Events Version 3.4 and submitted to and approved by council prior to the event;
 - b. Events are to be undertaken in accordance with the requirements of the NSW Police Service with their approval documentation forwarded to Council for notation;
 - c. Controlling noise as required by the Protection of the Environment Operations (Noise Control) Regulation 2000;
 - d. Reimbursing Council for the cost of damage repairs;
 - e. Complying with Council's Law Enforcement Officers' directives;
 - f. Maintain areas in a clean and tidy condition. No obstructions are to be left on the roadways or footpaths;
 - g. A Traffic Control Plan certified by a person with a "Worksite Traffic Control Certificate" be included in the TMP;
 - h. If there is a need for any person to direct traffic on a public road, they are required to possess an appropriate traffic controller's certificate;
 - i. Council must be provided with a current copy of a public liability insurance policy in the amount of at least \$20 million. Such a policy is to note that Council, NSW Police and RMS are indemnified against any possible action as the result of the event;
 - j. The event convener is to notify all affected businesses and residents adjacent to the proposed closure indicating the period during which their accesses will be affected. Such notification is to be in writing; and
 - k. Maintain a four-metre wide emergency vehicle lane.
 4. approve the 'Cudgegong Jump Club' event subject to the conditions stipulated:
 - l. A Special Events Transport Management Plan (TMP), is to be prepared in accordance with the Guide to Traffic and Transport Management for Special Events Version 3.3 and submitted to and approved by Council prior to the event;
 - m. Events are to be undertaken in accordance with the requirements of the NSW Police Service with their approval documentation forwarded to Council for notation;
 - n. Controlling noise as required by the Protection of The Environment Operations (Noise Control) Regulation 2000;
-

- o. Reimbursing Council for the cost of damage repairs;
 - p. Complying with Council's Law Enforcement Officers' reasonable directives;
 - q. Maintain areas in a clean and tidy condition. No obstructions are to be left on the roadways or footpaths;
 - r. the qualification of the person creating the Traffic Control Plan must be at a minimum a holder of the Select and Modify Certificate or the Design and Audit Certificate;
 - s. Any person directing traffic on a public road is required to possess an appropriate traffic controller's certificate;
 - t. Council must be provided with a current copy of a public liability insurance policy in the amount of at least \$20 million. Such a policy is to note that Council, NSW Police and RMS are indemnified against any possible action as the result of the event;
 - u. The event convener is to notify all affected businesses and residents adjacent to the proposed closure, in writing, indicating the period during which their accesses will be affected. Such notification is to be in writing;
 - v. Maintain a four-metre wide emergency vehicle lane;
 - w. Advertise the proposed event in local newspapers with relevant information at least two weeks prior to the date;
 - x. The organiser is to have a debrief with Council and Police with all traffic control documentation and controls tables for review; and
 - y. The supplied transport management plan, including traffic control plans are to be updated with current industry contacts.
5. support the Mudgee RSL Sub-branch road closure for Anzac Day;
 6. support the Gulgong Heritage Harness Association Heritage Drive; and
 7. respond to the owner of Ogden's Coaches suggesting school bus pickup location be changed.

Executive summary

The purpose of this report is to advise Council and seek support of considerations and recommendations of the Local Traffic Committee (LTC) meeting held 11 March 2016.

Disclosure of Interest

Nil.

Detailed report

The minutes and discussion notes for the LTC meetings held 11 March 2016 are attached.

Community Plan implications

Theme	Good Governance
Goal	Good communications and engagement
Strategy	Encourage community access and participation in Council decision making

Financial implications

Minimal with maintenance budgets.

DARYL COLWELL
DIRECTOR, OPERATIONS

31 March 2016

Attachments: 1. Minutes and discussion notes of LTC meeting - 11 March 2016.

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER

**MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING
HELD ON FRIDAY, 11 MARCH 2016**

Present: Daryl Colwell MWRC – (Chairperson), Cr John Weatherley (Councillor), Phillip Blackman (Community representative), William Hopcroft (MWRC), Prue Britt (RMS), Chief Inspector Jeff Boon (NSW Police).

Apologies: Nil.

Secretary: Gemma Wilkins (MWRC)

The LTC meeting commenced at 9.30am.

16/01 MINUTES OF PREVIOUS MEETING

The minutes of the previous meeting held 29 January 2016 accepted as correct.

Moved: Cr Weatherley 2nd Phillip Blackman

16/02 MATTERS IN PROGRESS

ITEM	ACTION
High cube café at 94 lions drive, Mudgee - off street parking	<p>August Council meeting did not endorse LTC recommendation from July meeting.</p> <p>Councillors resolved, 'That staff prepare a report on the traffic and safety issues along Lions Drive', for council to decide on a preferred course of action.</p> <p>This matter will be referred back to the LTC as required.</p> <p>Discussed in 29/1. Recommendations going to Council 17th February meeting.</p> <p>Currently being considered by Council during the budget process. Council have endorsed the recommendations from previous LTC meeting in the February 18 Council Meeting.</p>
St Matthew's School -Parking Drop off Zone	<p>This matter is deferred until the report on the options discussed at the 11 June meeting is received and reviewed.</p> <p>Discussed in 29/1 meeting. Recommendations going to Council 17th February meeting.</p> <p>As at 11 March the School have been advised and will commence notification of their students, parents and teachers. The altered bus/parking arrangements will be implemented as a trial for term two</p>
Cudgegong Street Give way Sign, Rylstone	<p>Move line marking across intersection and the give way sign moved forward and duplicated</p> <p>A Works request was raised and completed. Item to be removed from action list for next meeting.</p>

Gulgong High School Drop off/Pickup Zone	Correspondence forwarded to Janene Pout- Safety Around Schools Officer 10 th February for review As at March 11 this item is still in progress.
Third Street One Way Request	Council undertake a traffic survey to assess traffic movements in third street. Report to be referred back to LTC. As at March 11 this item is still in progress.
Small Farm Field Days	Provide written advice to event organiser regarding requirements for TCP Letter provided to Steve Garland 19 February with feedback. Completed and removed from next agenda.
Kandos Street Machine Festival	Council to write event organiser advising that event is classified as special event and therefore needs to go through appropriate approval channels
Rocky Waterhole Road 80km Speed zone	Follow up on progress RMS are awaiting quotation from Council for the supply and installation of the signs. Request sitting with Nicole Cassidy
Kandos Public School faded signs	Check status of replacement Completed and to be removed from next agenda
Yellow Line Methodology	Council convert no stopping zones to yellow line methodology

16/13 REPORT FOR CLAY GULGONG 17-23 APRIL 2016

Clay Gulgong have requested permission from Council to allow closure of a small section of Mayne Street for the purpose of their opening event street party on 17 April 2016. Daryl recommended clause 9 be updated to in to include RMS and NSW police in policy as well as Public Liability insurance amended to \$20 million.

RECOMMENDATION

That the event – “Clay Gulgong” – proceeds with the following conditions:

1. **A Special Events Transport Management Plan is to be prepared in accordance with the Guide to Traffic and Transport Management for Special Events Version 3.4 and submitted to and approved by council prior to the event;**
2. **Events are to be undertaken in accordance with the requirements of the NSW Police Service with their approval documentation forwarded to Council for notation;**
3. **Controlling noise as required by the Protection of the Environment Operations (Noise Control) Regulation 2000;**
4. **Reimbursing Council for the cost of damage repairs;**
5. **Complying with Council's Law Enforcement Officers' directives;**

6. **Maintain areas in a clean and tidy condition. No obstructions are to be left on the roadways or footpaths;**
7. **A Traffic Control Plan certified by a person with a "Worksite Traffic Control Certificate" be included in the TMP;**
8. **If there is a need for any person to direct traffic on a public road, they are required to possess an appropriate traffic controller's certificate;**
9. **Council must be provided with a current copy of a public liability insurance policy in the amount of at least \$20 million. Such a policy is to note that Council, NSW Police and RMS are indemnified against any possible action as the result of the event;**
10. **The event convener is to notify all affected businesses and residents adjacent to the proposed closure indicating the period during which their accesses will be affected. Such notification is to be in writing; and**
11. **Maintain a four-metre wide emergency vehicle lane.**

MOTION: That the Clay Gulgong event be approved subject to the conditions as stipulated.

Moved: Prue Britt 2nd Phillip Blackman

16/14 REPORT FOR CUDGEGONG JUMP CLUB 29 MAY 2016

The Cudgegong Jump club and State Pony Club have requested permission from Council to allow horses to cross Henry Lawson Drive to Shawwood Estate on 29 May 2016. Daryl recommended clause 9 be updated to in to include RMS and NSW police in policy as well as Public Liability insurance amended to \$20 million.

RECOMMENDATION

That the event – Cudgegong Jump Club & State Pony Club One Day Event, 29 May 2016 – be classified as a Class 2 Event under the Guide to Traffic and Transport Management for Special Events Version 3.4 and proceeds with the following conditions:

1. **A Special Events Transport Management Plan (TMP), is to be prepared in accordance with the Guide to Traffic and Transport Management for Special Events Version 3.3 and submitted to and approved by Council prior to the event;**
2. **Events are to be undertaken in accordance with the requirements of the NSW Police Service with their approval documentation forwarded to Council for notation;**
3. **Controlling noise as required by the Protection of The Environment Operations (Noise Control) Regulation 2000;**
4. **Reimbursing Council for the cost of damage repairs;**
5. **Complying with Council's Law Enforcement Officers' reasonable directives;**
6. **Maintain areas in a clean and tidy condition. No obstructions are to be left on the roadways or footpaths;**
7. **the qualification of the person creating the Traffic Control Plan must be at a minimum a holder of the Select and Modify Certificate or the Design and Audit Certificate;**
8. **Any person directing traffic on a public road is required to possess an appropriate traffic controller's certificate;**
9. **Council must be provided with a current copy of a public liability insurance policy in the amount of at least \$20 million. Such a policy is to note that Council, NSW Police and RMS are indemnified against any possible action as the result of the event;**
10. **The event convener is to notify all affected businesses and residents adjacent to the proposed closure, in writing, indicating the period during which their accesses will be affected. Such notification is to be in writing;**
11. **Maintain a four-metre wide emergency vehicle lane;**
12. **Advertise the proposed event in local newspapers with relevant information at least two weeks prior to the date;**

13. The organiser is to have a debrief with Council and Police with all traffic control documentation and controls tables for review; and
14. The supplied transport management plan, including traffic control plans are to be updated with current industry contacts.

MOTION: That the Cudgegong Jump Club event be approved subject to the conditions as stipulated.

Moved: Cr Weatherly

2nd Jeff Boon

16/15 PERMISSION TO HOLD ANZAC DAY MARCHES MONDAY 25 APRIL 2016

A request was received from the Mudgee RSL Sub- Branch seeking permission to hold the Mudgee Town ANZAC Day marches on Monday 25 April 2016. At 6:20am they want to march from Robertson Park to Mudgee Soldier's Club via Market, Church and Mortimer Streets. At 10:30am they want to march back to Robertson Park via Mortimer, Church and Market Streets. The VRA will be providing the traffic control. It is recommended to support the closure.

16/16 GULGONG HERITAGE HARNESS ASSOCIATION INC. 9 – 11 JUNE 2016

Documentation was received from the Gulgong Heritage Harness Association seeking permission to conduct this year's annual Heritage Drive, from 4 June to 11 June 2016, noting that the event will only be in the Mid-Western region on 9-11 June 2016. This event has been held for 15 years previous without incident that Council is aware of. It is recommended to support the event.

- Daryl advised that there have been no issues with this event in the past
- Jeff Boon said there is a risk if at night. NSW Police tried to impose more conditions on them last year and had significant push back. Tried to get a vehicle following them with flashing lights at dusk but were unsuccessful. Committee acknowledged that while there have been no incidents the event may still pose a risk.

16/17 SPEED ASSESSMENT REQUEST RAZORBACK ROAD

Council received letter from the Minister for Local Government requesting a speed assessment be conducted on Razorback Road in light of the recent fatality.

- Prue advised that gravel roads don't have speed zone signs due to the variability of their condition. RMS generally do not conduct speed zone assessments on these types of roads
- Letter to be forwarded to Prue to respond directly to the Minister.
- Police thanked Council for their help at the crash. The support was appreciated.
- Prue recommend Council install a 'Drive to Conditions' sign G9-3181.

Motion: To support the Mudgee RSL Sub-branch road closure for Anzac Day and support the Gulgong Heritage Harness Association Heritage Drive.

Moved: Prue Britt 2nd Phillip Blackman

Motion Carried

CORRESPONDANCE

16/18 CONCERNS OVER LOWER PIAMBONG ROAD AND GOOLMA ROAD INTERSECTION

Council received correspondence from Ogden's Coaches Mudgee requesting urgent attention to the intersection due to safety concerns.

- Daryl advised that the letter had been referred to RMS as intersection includes a state road.
- Phillip mentioned that school bus accidents are a big worry, doesn't want to see any again.
- Prue advised that in the past a report had been prepared for that intersection including traffic counts. These were 15 cars a day and only 2 children picked up at that bus stop. Prue

suggested that changing the pickup location for children would be the most viable option. There has been 1 crash in the history. Improvements have been made leading up to the intersection including big cam markers. Thinning out of trees on the inside of the curve as well as advance warning signs for the intersection.

- RMS priority sits with intersections with greater crash history.
- **Action: Respond to the owner of Ogden's Coaches suggesting school bus pickup location be changed.**

16/19 BUSINESS WITHOUT NOTICE

- Mudgee Running festival paperwork for 21 August has been received by Mudgee Police. Issues in the past include illegal parking on median strips. Daryl recommends that we could set a condition in their approval to delineate parking/non parking areas. Council is yet to receive this paperwork.
- Mudgee Police have been CC'd into an email regarding safety concerns at Banjo Patterson Drive. The letter will be addressed in next LTC meeting.

Meeting closed.

10:00am

Item 13: Urgent Business Without Notice

URGENT BUSINESS WITHOUT NOTICE

As provided by Clauses 19 & 20 of Council's Code of Meeting Practice (Clause 14 LGMR).

GIVING NOTICE OF BUSINESS

19. (1) The Council must not transact business at a meeting of the Council:
- (a) unless a Councillor has given notice of the business in writing at least two (2) days prior to the day on which the agenda and business paper is prepared and delivered to Councillors; and
 - (b) unless notice of the business has been sent to the Councillors in accordance with Clause 6 of this Code. (see Section 367 LGA & Clause 14(1) LGMR)
- (2) Subclause (1) does not apply to the consideration of business at a meeting if the business:
- (a) is already before, or directly relates to a matter that is already before the Council (see Clause 14(2)(a) LGMR); or
 - (b) is the election of a chairperson to preside at the meeting as provided by Clause 12(1) (see Clause 14(2)(b) LGMR); or
 - (c) is a matter or topic put to the meeting by the chairperson in accordance with Clause 21 (see Clause 14(2)(c) LGMR); or
 - (d) is a motion for the adoption of recommendations of a committee of the Council; (see Clause 14(2)(d) LGMR); or
 - (e) relates to reports from officers, which in the opinion of the Chairperson or the General Manager are urgent;
 - (f) relates to reports from officers placed on the business paper pursuant to a decision of a committee that additional information be provided to the Council in relation to a matter before the Committee; and
 - (g) relates to urgent administrative or procedural matters that are raised by the Mayor or General Manager.

BUSINESS WITHOUT NOTICE

20. (1) Despite Clause 19 of this Code, business may be transacted at a meeting of the Council even though due notice of the business has not been given to the Councillors. However, this can happen only if:
- (a) a motion is passed to have the business transacted at the meeting; and
 - (b) the business proposed to be brought forward is ruled by the Chairperson to be of great urgency. Such a motion can be moved without notice. (see Clause 14(3) LGMR)
- (2) Despite Clause 30 of this Code, only the mover of a motion referred to in subclause (1) can speak to the motion before it is put. (see Clause 14(4) LGMR)

Item 14: Confidential Session

LOCAL GOVERNMENT ACT, 1993

10A *WHICH PARTS OF A MEETING CAN BE CLOSED TO THE PUBLIC?*

- (1) A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
 - (a) the discussion of any of the matters listed in subclause (2), or
 - (b) the receipt or discussion of any of the information so listed.
- (2) The matters and information are the following:
 - (a) personnel matters concerning particular individuals (other than councillors),
 - (b) the personal hardship of any resident or ratepayer,
 - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
 - (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
 - (e) information that would, if disclosed, prejudice the maintenance of law,
 - (f) matters affecting the security of the council, councillors, council staff or council property,
 - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege,
 - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land,
 - (i) alleged contraventions of any code of conduct requirements applicable under section 440.
- (3) A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) A council, or a committee of a council, may allow members of the public to make representations to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

10D *GROUND FOR CLOSING PART OF MEETING TO BE SPECIFIED*

- (1) The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.
- (2) The grounds must specify the following:
 - (a) the relevant provision of section 10A(2)
 - (b) the matter that is to be discussed during the closed part of the meeting,
 - (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

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DISCLOSURE AND MISUSE OF INFORMATION

- (1) A person must not disclose any information obtained in connection with the administration or execution of this Act unless that disclosure is made:
 - (a) with the consent of the person from whom the information was obtained, or
 - (b) in connection with the administration or execution of this Act, or
 - (c) for the purposes of any legal proceedings arising out of this Act or of any report of any such proceedings, or
 - (d) in accordance with a requirement imposed under the Ombudsman Act 1974 or the Freedom of Information Act 1989, or
 - (e) with other lawful excuse.

16. (1A) In particular, if part of a meeting of a council or a committee of a council is closed to the public in accordance with section 10A (1), a person must not, without the authority of the council or the committee, disclose (otherwise than to the council or a councillor of the council) information with respect to the discussion at, or the business of, the meeting.

17. (1B) Subsection (1A) does not apply to:
 - (a) the report of a committee of a council after it has been presented to the council, or
 - (b) disclosure made in any of the circumstances referred to in subsection (1) (a)-(e), or
 - (c) disclosure made in circumstances prescribed by the regulations, or
 - (d) any agenda, resolution or recommendation of a meeting that a person is entitled to inspect in accordance with section 12.

- (2) A person acting in the administration or execution of this Act must not use, either directly or indirectly, information acquired by the person in that capacity, being information that is not generally known, for the purpose of gaining either directly or indirectly a financial advantage for the person, the person's spouse or de facto partner or a relative of the person.

- (3) A person acting in the administration or execution of this Act, and being in a position to do so, must not, for the purpose of gaining either directly or indirectly an advantage for the person, the person's spouse or de facto partner or a relative of the person, influence:
 - (a) the determination of an application for an approval, or
 - (b) the giving of an order.

Maximum penalty: 50 penalty units

MOTION

I move that pursuant to the provisions of Section 10 of the Local Government Act, 1993 the meeting be closed to the public.

After a motion to close the meeting has been moved and seconded and before the vote, the Chairman will ask if there are any other matters, besides those listed on the agenda which should be considered in Confidential Session.

He will then announce those matters to be considered in Confidential Session. In doing so, the Chairman will give reasons why those matters are to be considered in Confidential Session and explain the way in which discussion of the matter in an open meeting would, on balance, be contrary to the public interest.

CHAIRMAN

The following matters have been listed for consideration in Confidential Session:

14.1 Cudgegong Waters Caravan Park Licence Assignment

The reason for dealing with this report confidentially is that it relates to commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it in accordance with Section 10A(2)(d)(i) of the Local Government Act, 1993.

Discussion of this matter in an open meeting would be, on balance, contrary to the public interest as it involves discussion of a confidential licence agreement.

14.2 Council Meeting Practices and Procedures

The reason for dealing with this report confidentially is that it relates to advice concerning litigation, or advice as comprises a discussion of this matter, that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege in accordance with Section 10A(2)(g) of the Local Government Act, 1993.

Discussion of this matter in an open meeting would be, on balance, contrary to the public interest as it involves discussion of potential legal action on matters affecting Council.

The Chairman will then ask the General Manager if there are any written representations from the public on the proposed closure of the meeting.

The General Manager will read out any written representations received.

The Chairman will ask if anyone in the gallery would like to make verbal representations in regard to the matters now to be considered in Confidential Session.

The Chairman will then put the motion "to close the meeting" to the vote.