



# 2016

COUNCIL BUSINESS PAPERS

Ordinary Meeting WEDNESDAY 19 OCTOBER 2016

SEPARATELY ATTACHED ATTACHMENTS

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## Lilian Mutyiri

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**From:** Craig Allen <3210khz@gmail.com>  
**Sent:** Friday, 2 September 2016 12:19 PM  
**To:** Lilian Mutyiri  
**Subject:** Re: Mount Misery Tower - proposed radio licence

Hi Lilian,

We plan to use existing equipment that is located at Mt Misery.

1. A power box has been installed at the site to house our transmitter (picture on page 15 of valuation report)
2. The FM antenna is currently on the tower (picture on page 16 of valuation report)

### Schedule A

- FM broadcast antenna
- Metal power box with the following equipment enclosed within it.
- Audio Decoder (small computer)
- FM Broadcast Transmitter

If you need further information please contact me.

Kind Regards  
Craig Allen

On Thu, Sep 1, 2016 at 5:31 PM, Craig Allen <3210khz@gmail.com> wrote:

Hi Lilian.

I have answered the questions below.

- Your credentials ( for example,, your experience in running a radio station and references if possible)

We currently have 2 local Narrowcast NFP (community) radio stations operating there are located at Newcastle

NSW and Bowral NSW. Both of these radio stations have been operating for over 5 years and both use local transmitting sites that are owned by council.

I have attached my council contact for both locations.

Sharon Hauptberger Senior Property Officer, Business Services  
Wingecarribee Shire Council  
Civic Centre, Elizabeth St. Moss Vale, NSW  
mail@wsc.nsw.gov.au  
t: 4868 0709 f: (02) 4869 1203

**Lilian Mutyiri**

---

**From:** Craig Allen <3210khz@gmail.com>  
**Sent:** Thursday, 1 September 2016 5:32 PM  
**To:** Lilian Mutyiri  
**Subject:** Re: Mount Misery Tower - proposed radio licence  
**Attachments:** Rent Valuation Report - Mt Misery.pdf; mtmisery lease.pdf

Hi Lilian.  
I have answered the questions below.

- Your credentials ( for example,, your experience in running a radio station and references if possible)

We currently have 2 local Narrowcast NFP (community) radio stations operating there are located at Newcastle

NSW and Bowral NSW. Both of these radio stations have been operating for over 5 years and both use local transmitting sites that are owned by council.

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mail@wsc.nsw.gov.au  
t: 4868 0709 f: (02) 4869 1203

Penelope Francqueville  
Blackbutt Reserve

Newcastle City Council  
[pfrancqueville@ncc.nsw.gov.au](mailto:pfrancqueville@ncc.nsw.gov.au)

- Proposed term of agreement

We would like a 5 year Deed of Agreement with 5 year option.

- List of equipment that you would like to install on Council's infrastructure

The equipment we would like to use is the equipment currently used by Noise FM we will not add any other equipment to the site.

- Confirmation of the licence fees that you are prepared to pay

We would be willing to pay the recommended valuation amount of \$1250 + GST Document attached.

- A copy or example of the agreement that you would like to enter into

I have attached the existing deed of agreement that council has with noise FM

Name to be used on agreement CRALLEN Pty Ltd address 5 Riviera Place Glenmore Park NSW 2745

Kind Regards

Craig Allen

0407811989

On Thu, Sep 1, 2016 at 5:27 PM, Craig Allen <[3210khz@gmail.com](mailto:3210khz@gmail.com)> wrote:

Hi Lilian.

I have answered the questions below.

- Your credentials ( for example,, your experience in running a radio station and references if possible)

We currently have 2 local Narrowcast NFP (community) radio stations operating there are located at Newcastle

NSW and Bowral NSW. Both of these radio stations have been operating for over 5 years and both use local transmitting sites that are owned by council.

I have attached my council contact for both locations.

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- List of equipment that you would like to install on Council's infrastructure

The equipment we would like to use is the equipment currently used by Noise FM we will not add any other equipment to the site.

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- A copy or example of the agreement that you would like to enter into

I have attached the existing deed of agreement that council has with noise FM

Name to be used on agreement CRALLEN Pty Ltd address 5 Riviera Place Glenmore Park NSW 2745

Kind Regards

Craig Allen

0407811989

On Thu, Sep 1, 2016 at 4:08 PM, Lilian Mutyiri <[Lilian.Mutyiri@midwestern.nsw.gov.au](mailto:Lilian.Mutyiri@midwestern.nsw.gov.au)> wrote:

Dear Craig

Thank you for your e-mail below.

To expedite the matter can you please provide the following information;

- Your credentials ( for example,, your experience in running a radio station and references if possible)
- Proposed term of agreement
- List of equipment that you would like to install on Council's infrastructure
- Confirmation of the licence fees that you are prepared to pay
- A copy or example of the agreement that you would like to enter into

This information will be forwarded to management for them to decide on whether the matter should go to a Council meeting.

Please let me know if you require further information.

Regards.

Lilian Mutyiri

Property Officer

Mid-Western Regional Council

t 02 6378 2850 |

f 02 6378 2815 | e [Lilian.Mukwewa@midwestern.nsw.gov.au](mailto:Lilian.Mukwewa@midwestern.nsw.gov.au)

a 86 Market Street | PO Box 156 Mudgee NSW 2850

w [www.midwestern.nsw.gov.au](http://www.midwestern.nsw.gov.au)



[facebook](#) | [twitter](#) | [youtube](#)

Confidentiality notice: This email may contain confidential and/or private information. If you received this in error please delete and notify sender.

**From:** Craig Allen [<mailto:3210khz@gmail.com>]  
**Sent:** Tuesday, 30 August 2016 10:41 AM  
**To:** Council <[Council@midwestern.nsw.gov.au](mailto:Council@midwestern.nsw.gov.au)>  
**Subject:** Property Section

Crallen Pty Ltd

5 Riviera Place

Glenmore Park

NSW 2745

0407811989

Re: Transfer of existing lease that is held by Noise FM.

Dear Sir or Madam,

I am writing to you today to introduce myself as the new owner of Classic Gold 87.6 FM. Over the next month we will be changing

the name of Classic Gold to Oldies FM. We would like to continue with the current (expired) lease that Noise FM had with council for the use

of antenna tower located at Mt Misery. We don't plan to change the existing arrangement that Noise FM had with council.

Free community service announcements, road closure's and any other information the council would like pasted on to our listeners.

If we can organise a lease within the few weeks it would guarantee no disruption of service to the listeners of the radio station.

Kind Regards

Craig Allen

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Mount Misery Communication Tower, 441 Mount Misery Road  
Mudgee, NSW 2850  
Our Reference: 7077840



View from communications site over Mudgee  
to the east

### 10.1 Proposed Tenancy

The proposed tenancy of the Mount Misery site is to be utilised by Classic Gold FM with the following extract from information provided by Mid Western Regional Council indicating the infrastructure on site.

#### Classic Gold FM installation at Council Site Mt Misery

##### Meter Box

Meter box for equipment has been installed along with GPO connected from Council Meter Box.

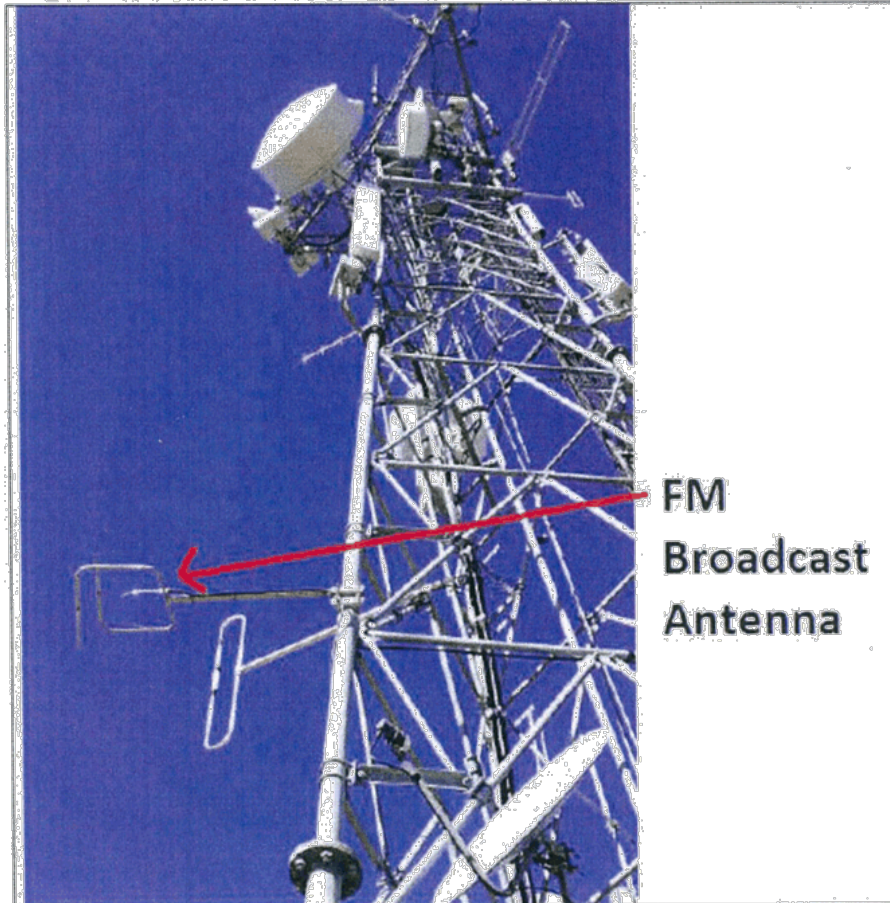


Mount Misery Communication Tower, 441 Mount Misery Road  
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**Antenna:**

Our FM Broadcast Antenna has been installed beneath the SBS Broadcast Antenna and above the SBS receive dish.





**VALUE MADE VISIBLE**

[www.opg.net](http://www.opg.net)

**Valuation Report**

441 Mount Misery Road  
Mudgee, New South Wales 2850

File Ref: 7089759



## VALUATION REPORT



### Mount Misery Communication Tower, 441 Mount Misery Road Mudgee, New South Wales 2850

**Prepared For** Ms Lilian Mutyiri  
Mid Western Regional Council  
86 Market Street  
Mudgee NSW 2850

**Report Purpose** Market Rent Assessment Purposes

**Valuation Date** 14 June 2016

**Our Reference** 7089759

**Client Reference** Ms Lilian Mutyiri

#### Opteon Property Group

Opteon (Western NSW) Pty Ltd  
ABN 85 144 615 538  
PO Box 86 Dubbo NSW 2830

P (02) 6882 8888 E [dubbo.info@opg.net](mailto:dubbo.info@opg.net)  
F (02) 6882 8892 W [www.opg.net](http://www.opg.net)

#### VALUE MADE VISIBLE

Liability limited by a scheme approved under Professional Standards Legislation

Mount Misery Communication Tower, 441 Mount Misery Road  
Mudgee, NSW 2850  
Our Reference: 7077840



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1. Instructions
2. Computer Folio Searches

Mount Misery Communication Tower, 441 Mount Misery Road  
Mudgee, NSW 2850  
Our Reference: 7077840



## 1.0 Executive Summary

### 1.1 Instructions

<b>Instructing Party</b>	Ms Lilian Mutyiri Mid Western Regional Council 86 Market Street Mudgee NSW 2850
<b>Client / Authorised Party</b>	Mid Western Regional Council
<b>Client Reference</b>	Ms Lilian Mutyiri
<b>Valuation Purpose</b>	Market Rent purposes - <i>Please note, this report does not meet Practice Standards for valuations for mortgage/finance purposes and is specifically unsuitable for this purpose.</i>

### 1.2 Property Details

<b>Property Address</b>	441 Mount Misery Road, Mudgee, New South Wales 2850.
<b>Property Description</b>	The subject property comprises a small 1,075 sqm holding utilised for telecommunications, radio communications and data transfer infrastructure.
<b>Demised Premises</b>	The property comprises an irregularly shaped parcel enclosed with man proof security fencing incorporating steel towers, masonry lock-up equipment rooms with electricity connected.
<b>Title Reference</b>	Lot 332 Deposited Plan 1141487 Folio 332/1141487
<b>Tenure Type</b>	Freehold
<b>Registered Proprietor</b>	Mid Western Regional Council
<b>Total Site Area</b>	1,012 sqm
<b>Encumbrances</b>	Refer to Folio Identifier
<b>Zoning</b>	E3 (Environmental Management)

Mount Misery Communication Tower, 441 Mount Misery Road  
Mudgee, NSW 2850  
Our Reference: 7077840



### 1.3 Property Profile

#### Market

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<b>Reletting</b>	Re-letting prospects are somewhat limited with few potential tenants in the current market reflecting the specialised nature of the property.
<b>Stock Levels</b>	The market for comparable accommodation is quite low/very limited.
<b>Leasing Volumes</b>	There are a number of lease transactions of similar licences over the subject and other facilities.
<b>Leasing Demand</b>	Leasing demand for the property is limited to specific users.

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#### Assumptions & Recommendations:

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<b>Verifiable Assumptions</b>	<ul style="list-style-type: none"><li>The instructions and information supplied contain a full disclosure of all information that is relevant.</li></ul>
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Mount Misery Communication Tower, 441 Mount Misery Road  
Mudgee, NSW 2850  
Our Reference: 7077840



## 1.4 Valuation

### Market Rent

**Market Gross Rent:** **\$1,250 p.a.**

The rental assessment is Gross plus GST

<b>Date of Inspection</b>	29 June 2016
<b>Date of Valuation</b>	14 July 2016
<b>Date Issued</b>	13 July 2016
<b>Currency of Valuation</b>	90 days from the date of valuation, or such earlier date if you become aware of any factors that have any effect on the valuation.
<b>Pecuniary Interest</b>	We confirm that the valuer does not have any pecuniary interest that would conflict with the proper valuation of the property.

### Signatories

**Mark Hopcraft** FAPI CPV  
Consultant Valuer  
Inspecting Valuer

<b>Important</b>	<i>This Executive Summary must be read in conjunction with the remainder of this report. The Executive Summary is only a synopsis designed to provide a brief overview and must not be acted upon in isolation to the contents of the valuation report.</i>
<b>Third Party Disclaimer</b>	<i>This report has been prepared for the private and confidential use of our client, Mid Western Regional Council for the specified purpose. It should not be reproduced in whole or part without the express written authority of Opteon (Western NSW) Pty Ltd or relied upon by any other party for any purpose and the valuer shall not have any liability to any party who does so. Our warning is registered here, that any party, other than those specifically named in this paragraph should obtain their own valuation before acting in any way in respect of the subject property.</i>
<b>Digital Copies of Reports</b>	<i>Where a report has been provided in digital copy and has not been received directly via our firm, the report contents, especially the valuations and critical assumptions, should be verified by contacting the issuing office to ensure the contents are bona fide. In particular if the reader of this report has suspicions that the report appears to be tampered or altered then we recommend the reader contact the issuing office.</i>
<b>Reliance on Whole Report</b>	<i>This valuation should be read in its entirety, inclusive of any summary and annexures. The valuer and valuation firm does not accept any responsibility where part of this report has been relied upon without reference to the full context of the valuation report.</i>



Mount Misery Communication Tower, 441 Mount Misery Road  
Mudgee, NSW 2850  
Our Reference: 7077840



## 2.0 Instructions

Instructions have been received to undertake a valuation of the property as per the details below.

---

<b>Instructing Party</b>	Ms Lillian Mutyiri Mid Western Regional Council 86 Market Street Mudgee NSW 2850
<b>Property Address</b>	441 Mount Misery Road, Mudgee, New South Wales 2850
<b>Date of Instructions</b>	12 July 2016
<b>Client / Authorised Party</b>	Mid Western Regional Council
<b>Valuation Purpose</b>	Market Rent purposes - <i>Please note, this report does not meet Practice Standards for valuations for mortgage/finance purposes and is specifically not suitable for this purpose.</i>
<b>Specific Instructions</b>	Assessment of the Market Rental Value of the property as at the Date of Valuation.
<b>Documentation Provided</b>	Information we have been provided with and relied upon in undertaking our valuation includes: <ul style="list-style-type: none"><li>• Utilisation of site</li><li>• Description of equipment to be affixed to the site</li></ul>
<b>Scope of Work</b>	The scope of work undertaken by the valuer in completing the valuation has included: <ul style="list-style-type: none"><li>• Collation of information from relevant parties regarding the subject property;</li><li>• Undertaking our own research regarding the subject property;</li><li>• An inspection of the property and measurement of buildings where required;</li><li>• Undertaking market research of similar properties;</li><li>• Preparation of valuation calculations; and</li><li>• Preparation of this report.</li></ul>
<b>Compliance</b>	Our valuation has been prepared with reference to the Australian Property Institute Practice Standards and Guidance Notes.

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A copy of our instructions is attached to this report.

Mount Misery Communication Tower, 441 Mount Misery Road  
Mudgee, NSW 2850  
Our Reference: 7077840



### 3.0 Basis of Valuation & Definitions

This valuation has been prepared in accordance with definitions and Valuation Applications of the International Valuation Standards Council (IVSC) and endorsed by the Australian Property Institute.

<b>Market Rental Value</b>	“The estimated amount for which an interest in real property should be leased on the valuation date between a willing lessor and a willing lessee on appropriate lease terms in an arm’s length transaction, after proper marketing and where the parties had each acted knowledgeably, prudently and without compulsion.”
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### 4.0 Date of Valuation

<b>Valuation Date</b>	14 July 2016
<b>Date of Inspection</b>	29 June 2016
<b>Currency of Valuation</b>	90 days from the date of valuation, or such earlier date if you become aware of any factors that have any effect on the valuation.

### 5.0 Location

<b>Location</b>	<p>Mudgee is located on the Central Tablelands of New South Wales approximately 260 kilometres north west of Sydney. The township is centrally located with good accessibility to the surrounding cities of Dubbo, Orange and Bathurst and has good proximity to the Newcastle/Hunter Valley region.</p> <p>The Mudgee local Government area which encompasses the Cudgegong River Valley has a population just over 18,000 with approximately 8,500 residing in Mudgee, 2,000 in Gulgong and a further 7,500 in the smaller villages and surrounding rural areas.</p> <p>The area is noted for its picturesque countryside and extensive vineyard/winery development and is a renowned fine wool growing and honey producing area.</p> <p>Tourism is also a major industry with a large number of visitors attracted annually to Mudgee and the surrounding areas.</p> <p>The subject property is situated on the southern side of Belleview Road accessed over a right of carriageway extending through Lot 331 Deposited Plan 1141487 for approximately 2.5 kilometres at or near the summit of Mount Misery.</p>
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Mount Misery Communication Tower, 441 Mount Misery Road  
Mudgee, NSW 2850  
Our Reference: 7077840



**Neighbourhood**

Surrounding properties generally comprise timbered open space whilst a single private residence is located towards the south of the subject property.

**Access**

Access is obtained over a narrow gravelled track suitable for all weather access for four wheel drive vehicles only.

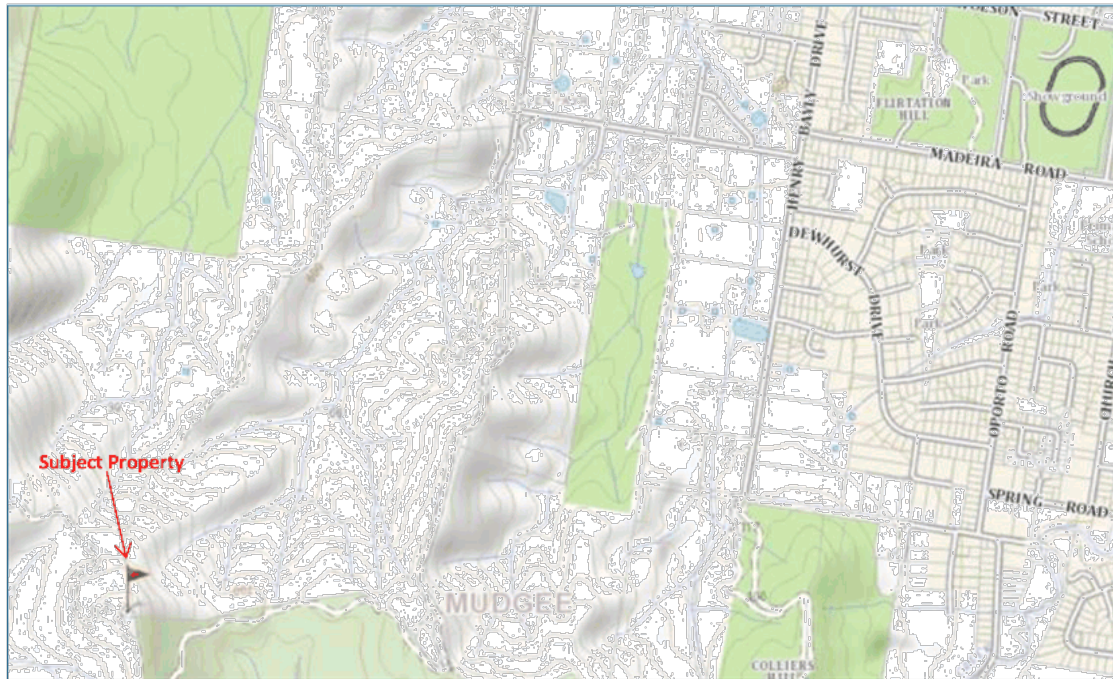
**Location Map**



Mount Misery Communication Tower, 441 Mount Misery Road  
 Mudgee, NSW 2850  
 Our Reference: 7077840



**Specific Location Map**



Source: LPI NSW SIX MAPS

**6.0 Tenure**

**6.1 Title Particulars:**

Title Reference	Tenure	Registered Proprietor	Title Area
Lot 332 Deposited Plan 1141487 Folio Identifier 332/1141487	Freehold	Mid Western Regional Council	1,075 sqm
<b>Total Site Area</b>			<b>1,075 sqm</b>

Mount Misery Communication Tower, 441 Mount Misery Road  
 Mudgee, NSW 2850  
 Our Reference: 7077840



**Deposited Plan Extract** An extract of Deposited Plan 1141487 is illustrated below with boundaries of the subject property outlined in red.



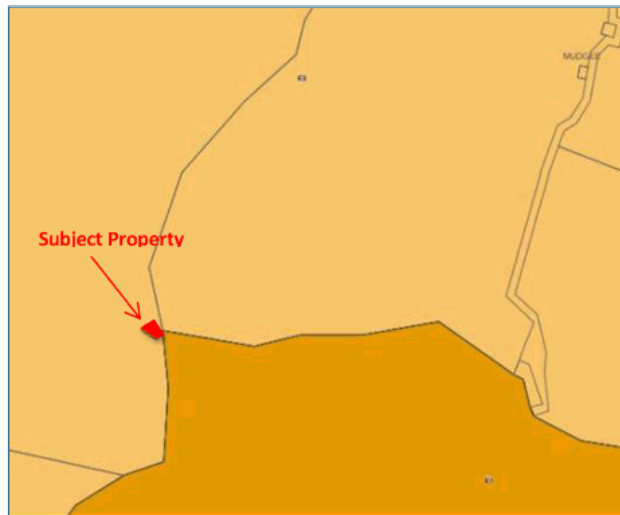
## 7.0 Planning

**Local Government Area** Mid Western Regional Council

**Planning Scheme** Mid Western Regional Council Local Environmental Plan 2012

**Current Zoning** E3 (Environmental Management)

**Zoning Map Extract**



**Existing Use** Radio Transmission Tower

Mount Misery Communication Tower, 441 Mount Misery Road  
Mudgee, NSW 2850  
Our Reference: 7077840




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## Permitted Uses

### Zone E3 Environmental Management

#### 1 Objectives of zone

- To protect, manage and restore areas with special ecological, scientific, cultural or aesthetic values.
- To provide for a limited range of development that does not have an adverse effect on those values.
- To manage development within the water supply catchment lands of Windamere and Burrendong Dams, to conserve and enhance the district's water resources.

#### 2 Permitted without consent

Extensive agriculture; Home-based child care; Home occupations; Moorings

#### 3 Permitted with consent

Aquaculture; Bed and breakfast accommodation; Boat sheds; Building identification signs; Business identification signs; Camping grounds; Caravan parks; Community facilities; Dairies (pasture-based); Dwelling houses; Eco-tourist facilities; Environmental facilities; Environmental protection works; Extractive industries; Farm buildings; Farm stay accommodation; Flood mitigation works; Helipads; Home businesses; Home industries; Horticulture; Information and education facilities; Open cut mining; Recreation areas; Recreation facilities (major); Recreation facilities (outdoor); Research stations; Roads; Secondary dwellings; Water recreation structures; Water recycling facilities; Water storage facilities

#### 4 Prohibited

Industries; Multi dwelling housing; Residential flat buildings; Retail premises; Seniors housing; Service stations; Warehouse or distribution centres; Any other development not specified in item 2 or 3

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## Heritage Issues

Not applicable

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Mount Misery Communication Tower, 441 Mount Misery Road  
Mudgee, NSW 2850  
Our Reference: 7077840



## 8.0 Site

### 8.1 Site Details

<b>Site Description</b>	The subject site is irregularly shaped and situated at or near the summit of Mount Misery having expansive views and line of sight access over the township of Mudgee.
<b>Dimensions</b>	The shape and dimensions of the property are shown on the Title plan.
<b>Source of Site Area</b>	The site area has been obtained from the Deposited Plan.
<b>Site Area</b>	1,075 sqm
<b>Identification</b>	The property has been identified by reference to Deposited Plan and our on site inspection.
<b>Aerial Image</b>	An aerial map extract sourced from Land & Property Information, <a href="http://www.maps.six.nsw.gov.au">www.maps.six.nsw.gov.au</a> website is provided below illustrating the boundaries of the subject land.



— Denotes approximate property boundaries

### 8.2 Services

<b>Services</b>	Electricity and telephone services are connected.
-----------------	---

Mount Misery Communication Tower, 441 Mount Misery Road  
Mudgee, NSW 2850  
Our Reference: 7077840



## 9.0 Description of Premises

The premises comprise a secured yard which incorporates several demountable concrete tanks converted to store room/secure/air conditioned security rooms for telecommunications and data facilities. The premises also includes steel and timber towers to which are attached a variety of telecommunications and radio facilities.

## 10.0 Improvements

The following photographs illustrate the improvements.



View of compound entry and converted  
concrete rain water tanks



View of towers



View of electrical installation



View of antennae



Mount Misery Communication Tower, 441 Mount Misery Road  
Mudgee, NSW 2850  
Our Reference: 7077840



View from communications site over Mudgee to the east

### 10.1 Proposed Tenancy

The proposed tenancy of the Mount Misery site is to be utilised by Classic Gold FM with the following extract from information provided by Mid Western Regional Council indicating the infrastructure on site.

#### Classic Gold FM installation at Council Site Mt Misery

##### Meter Box

Meter box for equipment has been installed along with GPO connected from Council Meter Box.



Mount Misery Communication Tower, 441 Mount Misery Road  
Mudgee, NSW 2850  
Our Reference: 7077840



**Antenna**

Our FM Broadcast Antenna has been installed beneath the SBS Broadcast Antenna and above the SBS receive dish.



Mount Misery Communication Tower, 441 Mount Misery Road  
Mudgee, NSW 2850  
Our Reference: 7077840



## 11.0 Occupancy and Lease Details

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<b>Occupancy Status</b>	Occupied – no lease/licence yet in place.
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### 11.1 Proposed Lease Summary

The terms and conditions of a proposed lease which has formed the basis of our assessment are set out as follows:

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<b>Lessee</b>	Classic Gold FM
<b>Demised Premises</b>	Part Lot 332 Deposited Plan 1141487
<b>Commencement Date</b>	TBA
<b>Initial Term</b>	5 yrs
<b>Options</b>	4 x 5 year options
<b>Rent Reviews</b>	The rent is to be reviewed annually in accordance with movements in the CPI (Sydney (All Groups)). The rent is reviewed to market at the commencement of the option(s) but shall not be less than the preceding rent.
<b>Net or Gross</b>	Gross plus GST.
<b>Outgoings</b>	The rent is on a gross basis and the landlord pays for all outgoings. The tenant is responsible for service and utility charges and maintenance of the Lessee's equipment.
<b>Permitted Use</b>	Purposes of 'holding, storing and operation of a radio system by a community radio company'.

---

Mount Misery Communication Tower, 441 Mount Misery Road  
Mudgee, NSW 2850  
Our Reference: 7077840



## 12.0 Market Commentary

The market for radio transmission and communication sites is somewhat limited by virtue of the actual number of potential licensees/lessees and the limited number of sites suitable for installation of radio communication equipment.

The subject site enjoys an elevated location with line of sight over Mudgee and to other radio transmission sites within the immediate area.

Other licensees/lessees on site include:

- Mid Western Regional Council main network hubs
- New South Wales Police
- VRA/SES
- Vodafone

Located nearby to the north east are further radio communications towers including Telstra site.

## 13.0 Market Evidence

### 13.1 Rental Evidence

#### Market Rents:

In forming our opinion of the Market Rental Value of the section of the subject property to be occupied, we have had regard to various lease transactions are summarised as follows:

Market Evidence Radio Transmission Sites						
Lot	DP	Lessee	Address	Town	Area m <sup>2</sup>	Rental Gross PA
71	252737	NBN Co	17 Mays Pl	YARRAWONGA	96.00	\$ 5,000
46	255534	NBN Co	316 Kains Flat Rd	KAINS FLAT	96.00	\$ 5,000
166	755442	NBN Co	2746 Ulan Rd	COOKS GAP	96.00	\$ 5,000
6	712724	NBN Co	27 King Johns Lne	YARRAWONGA	96.00	\$ 5,000
1	127384	NBN Co	Cooper Dr	CLANDULLA	166.75	\$ 5,000
22	1127928	Telstra	Off Bellevue Rd	MUDGEE	31.60	\$ 7,789

Mount Misery Communication Tower, 441 Mount Misery Road  
Mudgee, NSW 2850  
Our Reference: 7077840



The above rentals reflect the lease of small sites in strategic locations throughout Mid Western Regional Council area. These leases provide for exclusivity of occupation by the relevant lessees, who have constructed infrastructure at the various locations.

The subject licence is for community purposes and essentially 'piggy backs' on the infrastructure already in place and constructed by Mid Western Regional Council.

As identified earlier in this report the infrastructure includes a meter box together with GPO outlet, an FM broadcast antenna installed beneath the SBS broadcast antenna and above the SBS receive dish.

In assessing a Market Rental Value for the installation we have had regard to the market evidence outlined above and the following factors affecting the subject installation.

- Community based purpose
- Non exclusivity of site
- 'Piggy back' installation on Mid Western Regional Council infrastructure
- Localised nature of the proposed transmission from the site

On this basis we assess the Fair Market Rental Value of the installation as:

**\$1,250 per annum on a Gross Basis plus GST.**

Mount Misery Communication Tower, 441 Mount Misery Road  
Mudgee, NSW 2850  
Our Reference: 7077840



## 14.0 Valuation Methodology

### 14.1 Adopted Valuation Method

The most appropriate method of valuation for a property of this nature is by direct market comparison whereby the subject property is compared with rentals of comparable occupations and adjustments made for points of difference.

### 14.2 Conclusion

Having regard to the above calculations, and after taking into account both the positive and negative attributes of the proposed occupation, from an objective and unbiased, yet balanced point of view, we are of the opinion that the Market Rental Value of the property is:

**\$1,250 p.a. Gross Basis plus GST.**

Variance in Market Value

*Due to the unique characteristics of the property and limited amount of available, confirmed, comparable market evidence we advise that there is likely to be a greater degree of variation in the price prospective purchasers may offer to pay for the property. This volatility is likewise demonstrated within our valuation calculations which show a comparatively higher degree of variation of possible values.*

## 15.0 Goods & Services Tax

### Treatment of GST

All amounts and values expressed in this report are exclusive of GST unless otherwise specified.

### Recommendation

If there is any uncertainty as to the treatment of GST then we recommend you seek advice from a qualified accountant regarding the nature of any potential transaction or services supplied, the GST status of the parties involved, and confirmation of any potential GST liability.

Mount Misery Communication Tower, 441 Mount Misery Road  
Mudgee, NSW 2850  
Our Reference: 7077840



---

<b>Date of Inspection</b>	29 June 2016
<b>Date of Valuation</b>	14 July 2016
<b>Date Issued</b>	13 July 2016
<b>Currency of Valuation</b>	90 days from the date of valuation, or such earlier date if you become aware of any factors that have any effect on the valuation.

---

**Signatories**

A handwritten signature in black ink, appearing to read "Mark Hopcraft".

**Mark Hopcraft** FAPI CPV  
Consultant Valuer  
**Inspecting Valuer**

**Important**

*This valuation is subject to the definitions, qualifications and disclaimers and other comments contained within this report.*

Mount Misery Communication Tower, 441 Mount Misery Road  
Mudgee, NSW 2850  
Our Reference: 7077840



## 16.0 Assumptions, Conditions & Limitations

Area Disclaimer	<i>In the event actual surveyed areas of the property are different to the areas adopted in this valuation the survey should be referred to the valuer for comment on any valuation implications. We reserve the right to amend our valuation in the event that a formal survey of areas differs from those detailed in this report.</i>
Asbestos Disclaimer	<i>We are not experts in the identification of Asbestos and therefore, in the absence of an environmental consultant's report concerning the presence of any asbestos fibre within the subject property, this valuation is made on the assumption that there is no: asbestos material present; health risk from asbestos within the property; or there is any material expense relating to the repair, management or replacement of asbestos materials in the foreseeable future. Should an expert's report establish that there is an asbestos related health risk or a requirement to undertake asbestos remediation works then we reserve the right to review this valuation.</i>
Building Services Disclaimer	<i>No documentation or certification has been sighted to verify the condition of building services, and we have assumed that all building services are: adequate in specification; in good operational condition; and satisfactorily maintained.</i>
Environmental Disclaimer	<i>This report is not an environmental audit and no advice is given in any way relating to environmental or pollution matters. Any comments given as to environmental or pollution factors in relation to the property are not given in the capacity as an expert. This assessment of value is on basis that the property is free of contamination or environmental issues affecting the property not made known to the valuer. In the event the property is found to contain contamination the matter should be referred to this office for comment. Given contamination issues can have an impact on the Market Value of the property, we reserve the right to review and if necessary vary our valuation if any contamination or other environmental hazard is found to exist.</i>
Full Disclosure Disclaimer	<i>Whilst we have attempted to confirm the veracity of information supplied, the scope of work did not extend to verification of all information supplied or due diligence. Our valuation and report has been prepared on the assumption the instructions and information supplied has been provided in good faith, is not in any way misleading or deceptive, contains a full disclosure of all information that is relevant, there are no undisclosed agreements in place that affect the property and the sale price includes GST. The valuer and valuation firm does not accept any responsibility or liability whatsoever in the event the valuer has been provided with insufficient, false or misleading information.</i>
Geotechnical	<i>We have not sighted a geotechnical engineers' survey of the property. We are not experts in the field of civil or geotechnical engineering and we are therefore unable to comment as to the geotechnical integrity of the ground and soil conditions. It is specifically assumed that there are no adverse geotechnical conditions that compromise the utility of the property for the current or highest and best use. In the event there is found to be adverse ground conditions we recommend the matter be referred to this Company for comment.</i>
Identification	<i>The property has been identified as per details provided within this report. The identification comments are not provided in the capacity of an expert, and a surveyor (not a valuer) would be able to confirm the identification of the property and/or any encroachments by way of undertaking a site survey.</i>



Mount Misery Communication Tower, 441 Mount Misery Road  
 Mudgee, NSW 2850  
 Our Reference: 7077840



<p><b>Leases and Rents</b></p>	<p><i>This valuation is based on the lease terms and conditions summarised within this report sourced from a review of the available lease documentation and tenancy schedules made available. This valuation is made on the basis that the tenants are paying rent in accordance with the lease agreements and there are no undisclosed rental subsidies, rent free periods or other incentives that have been provided by the lessor. Our valuation assumes there are no material breaches of the essential terms of existing Leases by the existing Lessees and no material rental arrears at the date of Valuation.</i></p>
<p><b>Market Change</b></p>	<p><i>This valuation is current as at the Date of Valuation only. The value assessed herein may change significantly and unexpectedly over a relatively short period (including as a result of general market movements or factors specific to the particular property or factors that the Valuer could not have reasonably become aware as at the date of the Report). We do not accept liability for losses arising from such subsequent changes in value. Without limiting the generality of the above comment, we do not assume any responsibility or accept any liability where this valuation is relied upon after the expiration of 90 days from the date of valuation, or such earlier date if you become aware of any factors that have any effect on the valuation. We recommend the valuation be reviewed at regular intervals.</i></p>
<p><b>Market Evidence Information Availability</b></p>	<p><i>In preparing this valuation we have undertaken those investigations reasonably expected of a professional valuer having regard to normal industry practice so as to obtain the most relevant, available, comparable market evidence. Whilst we believe the market evidence information and any other information provided to be accurate, not all details can and have been formally verified. Due to privacy laws, confidentiality agreements and other circumstances beyond our control, the valuer may not have had access to:</i></p> <ul style="list-style-type: none"> <li>• <i>Personal details of parties involved in transactions (including the relationship of the parties);</i></li> <li>• <i>Information on recent transactions that are yet to become public knowledge; and</i></li> <li>• <i>Copies of leases or contracts to confirm rents or prices and to ascertain whether or not rents or prices are inclusive or exclusive of GST.</i></li> </ul>
<p><b>Planning Disclaimer</b></p>	<p><i>Town planning and zoning information was informally obtained from the relevant local and State Government authorities and is assumed to be correct. Should the addressee require formal confirmation of planning issues then we recommend formal application be made to the relevant authorities to confirm planning details.</i></p>
<p><b>Publication of Report</b></p>	<p><i>The publication of the valuation or report in whole or any part, or any reference thereto, or the names and professional affiliations of the valuers is prohibited without the prior written approval of the valuer as to the form and context in which it is to appear.</i></p>
<p><b>Site Survey Disclaimer</b></p>	<p><i>This report is not a site survey and no advice is given in any way relating to survey matters. Any comments given in relation to the property are not given in the capacity as an expert, however, are based on our inspection of the property and review of the Certificate of Title plans. Should the addressee require absolute certainty in relation to the site area, dimensions or possible encroachments we recommend that a surveyor be engaged to provide appropriate advice and a survey of the property if considered necessary. In the event there are any fundamental inconsistencies between any site survey undertaken and site detail adopted in this valuation, the survey should be referred to the valuer for comment on any valuation implications (including amendment of our valuation if considered necessary).</i></p>

Mount Misery Communication Tower, 441 Mount Misery Road  
Mudgee, NSW 2850  
Our Reference: 7077840



Structural Disclaimer	<p><i>This report is not a structural survey and no advice is given in any way relating to structural matters. Any opinion given as to the condition of the improvements on the property is not given in the capacity as an expert. A structural report on the building and/or its plant and equipment has not been sighted, and nor have we inspected unexposed or inaccessible portions of the premises. Therefore we cannot comment on the structural integrity, any defects, rot or pest infestation (or damage from pest infestation) of the improvements, any use of asbestos or other materials now considered hazardous or areas of non-compliance with the Building Code of Australia, other than matters which are obvious and which are noted within this report. This valuation assumes the building is structurally sound; that building services are adequate and appropriately maintained; the building complies with applicable Council, building, health, safety and fire regulations, laws, bylaws, rules, licences, permits and directives; and is free of asbestos or other defects, unless specified otherwise. Should an expert's report establish that there is any damage of the varieties noted above then we reserve the right to review this valuation.</i></p>
Third Party Disclaimer	<p><i>This report has been prepared for the private and confidential use of our client, Mid Western Regional Council for the specified purpose. It should not be reproduced in whole or part without the express written authority of Opteon (Western NSW) Pty Ltd or relied upon by any other party for any purpose and the valuer shall not have any liability to any party who does so. Our warning is registered here, that any party, other than those specifically named in this paragraph should obtain their own valuation before acting in any way in respect of the subject property.</i></p>

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**APPENDIX 1**  
**INSTRUCTIONS**

---

**From:** Lilian Mutyiri [mailto:Lilian.Mutyiri@midwestern.nsw.gov.au]  
**Sent:** Monday, 20 June 2016 1:51 PM  
**To:** Mark Hopcraft  
**Cc:** Gary OConnell  
**Subject:** Mount Misery Radio Mast rental valuation

Dear Mark

I refer to your correspondence to Council dated 19 May 2016 for the valuation of radio equipment installed on Council's tower and "Hut" at Mount Misery Communication Tower, 441 Mount Misery Road, Mudgee on Lot 332 DP1141487.

Your submission has been successful. Council would like to proceed as per the details provided in the quote.

Please note that if you need to inspect /access the site at Mount Misery , you should contact and make arrangements with Council's electrician, Mr Gary O'Connell on 0429 789 430.

If you require further information in relation to this matter please contact myself or Diane Sawyers on (02) 6378 2850

Regards

Lilian Mutyiri  
Property Officer

---

**APPENDIX 2**  
**COMPUTER FOLIO SEARCHES**

LAND AND PROPERTY INFORMATION NEW SOUTH WALES - TITLE SEARCH  
-----FOLIO: 332/1141487  
-----

SEARCH DATE	TIME	EDITION NO	DATE
-----	----	-----	----
12/7/2016	10:28 AM	3	29/4/2010

LAND  
-----

LOT 332 IN DEPOSITED PLAN 1141487  
 AT GLEN AYR  
 LOCAL GOVERNMENT AREA MID-WESTERN REGIONAL  
 PARISH OF MUDGEE COUNTY OF WELLINGTON  
 TITLE DIAGRAM DP1141487

FIRST SCHEDULE  
-----

MID-WESTERN REGIONAL COUNCIL (T AF456874)

SECOND SCHEDULE (4 NOTIFICATIONS)  
-----

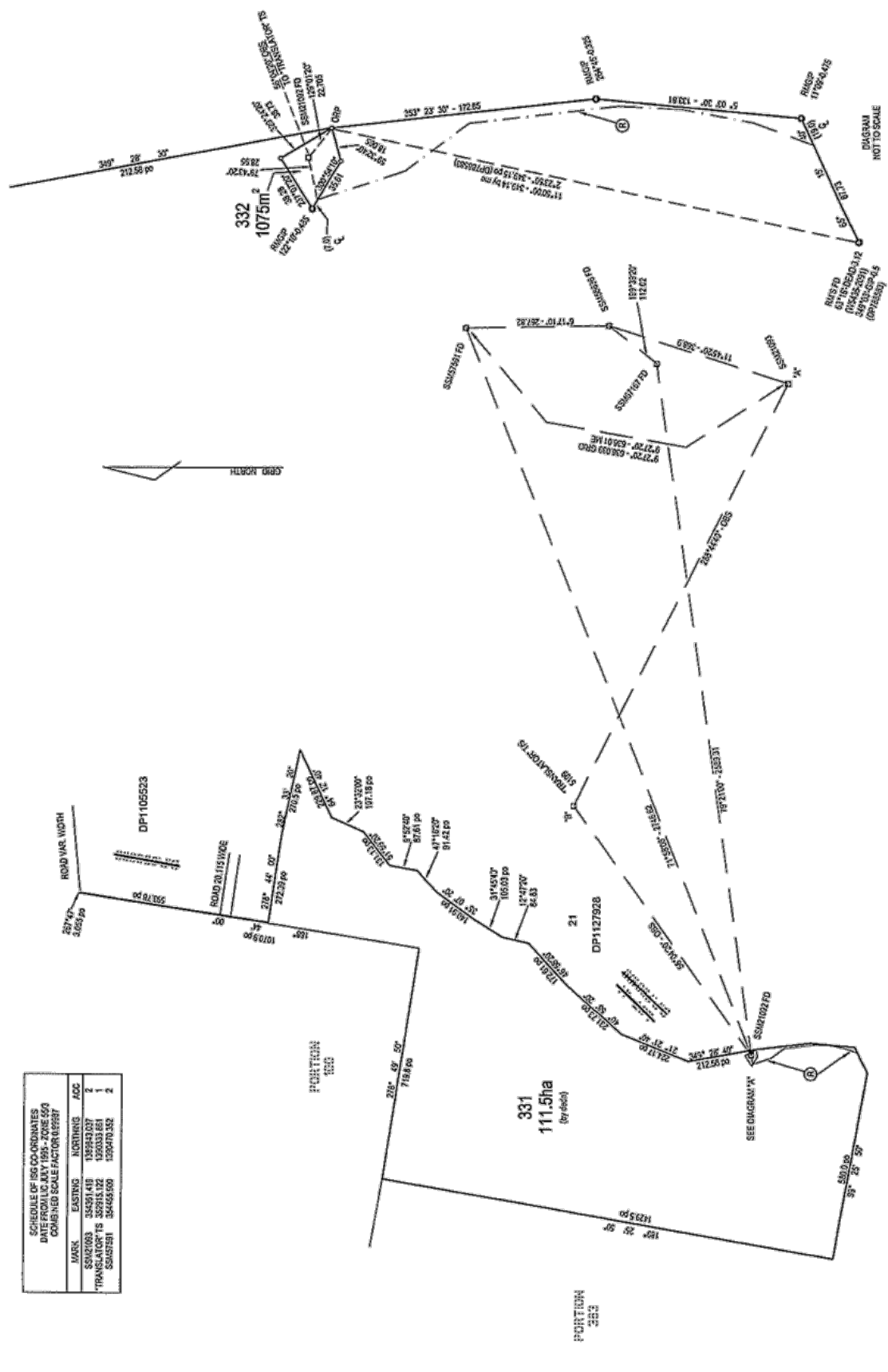
- 1 LAND EXCLUDES MINERALS AND IS SUBJECT TO RESERVATIONS AND CONDITIONS IN FAVOUR OF THE CROWN - SEE CROWN GRANT(S)
- 2 Z141017 COVENANT
- 3 DP1022405 RIGHT OF CARRIAGEWAY 10 METRE(S) WIDE APPURTENANT TO THE LAND ABOVE DESCRIBED
- 4 DP1141487 RIGHT OF CARRIAGEWAY OVER THE EXISTING TRACK IN USE APPURTENANT TO THE LAND ABOVE DESCRIBED

NOTATIONS  
-----

U229840 NOTE: DECLARED "VALLEY HEIGHTS ESTATE WILDLIFE REFUGE" UNDER SECTION 68 OF THE NATIONAL PARKS AND WILDLIFE ACT, 1974 - GAZ 15.4.1994 FOLIO 1664

UNREGISTERED DEALINGS: NIL

\*\*\* END OF SEARCH \*\*\*



SCHEDULE OF ISG COORDINATES			
DATE FROM I.C. JULY 1995 - ZONE 550			
COMBINED SCALE FACTOR 0.9997			
MARL	EASTING	NORTHING	ACC
S5021063	154591.418	1398833.337	2
*TRANS LATOR'S	352515.132	1320333.651	1
S50457591	354458.600	1330470.352	2

APPROXIMATE DISTANCES  
 RIGHT OF CARRIAGEWAY DEFINED BY CENTRAL LINE TRVERSE  
 OVER EXISTING TRACK IN USE RECORDED IN FIELD BOOKS A3

Surveyor: ROBERT JOHN CROOKS  
 Date of Survey: 20TH MARCH 1997  
 Surveyor's Ref: F6380

PLAN OF SUBDIVISION OF LOT 310 CROWN LAND AND RIGHT OF CARRIAGEWAY OVER EXISTING TRACK IN USE OVER LOT 331

LGA: MID-WESTERN REGIONAL COUNCIL  
 Locality: GLEN AYR  
 Subdivision No: SC0572009  
 Lengths are in metres. Reduction Ratio: 1: 800

Registered  
 25-09-2009

DP1141487 P

ref:val:bpa-hopcraftm /Src:W

WARNING: Creasing or folding will lead to rejection

DEPOSITED PLAN ADMINISTRATION SHEET

Sheet 1 of 2 sheet(s)

SIGNATURES, SEALS and STATEMENTS of intention to dedicate public roads, to create public reserves, drainage reserves, easements, restrictions on the use of land or positive covenants.

PURSUANT TO SECTION 88B OF THE CONVEYANCING ACT 1919 AS AMENDED IT IS INTENDED TO CREATE:

A RIGHT OF CARRIAGEWAY OVER THE EXISTING TRACK IN USE

*[Handwritten Signature]*  
Kate Rogers



DP1141487 S

Registered: 22-09-2009  
Title System: TORRENS  
Purpose: ROADS ACT 1993

PLAN OF SUBDIVISION OF LOT 33 DP801585 AND RIGHT OF CARRIAGEWAY OVER TRACK IN USE OVER LOT 33 DP801585

LGA: MID WESTERN REGIONAL COUNCIL  
Locality: MUDGEE GLEN AYR  
Parish: MUDGEE  
County: WELLINGTON

Surveying Regulation, 2006

I, ROBERT JOHN CROOKS of INSITES PTY LTD T/A R J CROOKS & ASSOC NO. 26 MARKET STREET, MUDGEE NSW 2850 a surveyor registered under the *Surveying Act, 2002*, certify that the survey represented in this plan is accurate, has been made in accordance with the *Surveying Regulation, 2006* and was completed on: 20<sup>TH</sup> MARCH, 1997

The survey relates to LOT 332 AND RIGHT OF CARRIAGEWAY (specify the land actually surveyed or specify any land shown in the plan that is not the subject of the survey)

Signature *[Signature]* Dated: 20/3/1997  
Surveyor registered under the *Surveying Act, 2002*

Datum Line: "A" - "B"  
Type: Rural

Plans used in the preparation of survey  
DP801585; DP788583; W4345-2091; W4346-2091;  
W6210-2091; R32604-1603; W5436-2091;

(if insufficient space use Plan Form 6A annexure sheet)

SURVEYOR'S REFERENCE: F658MU

Use PLAN FORM 6A for additional certificates, signatures, seals and statements

Crown Lands NSW/Western Lands Office Approval

I.....in approving this plan certify (Authorised Officer) that all necessary approvals in regard to the allocation of the land shown herein have been given

Signature:.....  
Date:.....  
File Number:.....  
Office:.....

Subdivision Certificate

I certify that the provisions of s.109J of the Environmental Planning and Assessment Act 1979 have been satisfied in relation to:

the proposed SUBDIVISION set out herein (insert 'subdivision' or 'new road')

*[Handwritten Signature]*

Authorised Person/General Manager/Accredited Certifier

Consent Authority: Mid-Western Regional Council  
Date of Endorsement: 27/3/09  
Accreditation no: .....  
Subdivision Certificate no: SC057/2009  
File no: P0920261 "Exempt Dev"

\* Delete whichever is inapplicable.



Ref: val:bpa-hopcraftm /Src:W

WARNING: Creasing or folding will lead to rejection

DEPOSITED PLAN ADMINISTRATION SHEET

Sheet 2 of 2 sheet(s)

PLAN OF SUBDIVISION OF LOT 33 DP801585 AND  
RIGHT OF CARRIAGEWAY OVER TRACK IN USE  
OVER LOT 33 DP801585

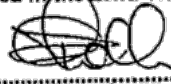
DP1141487

Registered:  22-09-2009

Subdivision Certificate No: SC057/2009

Date of Endorsement: 27/3/09

SIGNED IN MY PRESENCE BY  
PETER JOHN COLLIE  
EXECUTIVE MANAGER of the  
Commonwealth Bank of Australia,  
ACN 123 123 124, the duly constituted  
Attorney of the said Bank who is personally  
known to me.  
Witness Collie

COMMONWEALTH BANK OF AUSTRALIA  
ACN 123 123 124 by its attorney who is  
EXECUTIVE MANAGER for the  
time being at DUBBO and who is the Attorney  
mentioned and referred to in Power of Attorney  
registered in the Land Titles Book 4548  
No 494  


SURVEYOR'S REFERENCE: F658MU

\* OFFICE USE ONLY

ef:val:bpa-hopcraftm /Src:W

**Instrument setting out terms of Easements or Profits a Prendre intended to be created or released and of Restrictions on the Use of Land or Positive Covenants intended to be created pursuant to Section 88B Conveyancing Act 1919.**

(Sheet 1 of 2 sheets)



**DP1141487 B**

Plan of Subdivision of Lot 33 in DP801585  
Parish of Mudgee County of Wellington  
covered by Subdivision Certificate No.

Full name and address  
of the owner of the land:

**MARK GORDON ROGERS  
KATHRYN ELIZABETH ROGERS**  
159 Bellevue Road  
MUDGEE NSW 2850

**Part 1 (Creation)**

Number of item shown in the intention panel on the plan	Identity of easement, profit a prendre, restriction or positive covenant to be created and referred to in the plan	Burdened lot(s) or parcel(s)	Benefited lot(s), road(s), bodies or Prescribed Authorities
1	Right of Carriageway Over the Existing Track in Use	Lot 331	Lot 332

**SIGNED, SEALED AND DELIVERED**  
by **MARK GORDON ROGERS AND**  
**KATHRYN ELIZABETH ROGERS** in the  
presence of:

*[Handwritten signature]*  
Jeanette McKinnon

347 ulan Rd  
Mudgee NSW 2850

) *[Handwritten signature]*  
)  
) *[Handwritten signature]*  
)

lef:val:bpa-hopcraftm /Src:W

**Instrument setting out terms of Easements or Profits a Prendre intended to be created or released and of Restrictions on the Use of Land or Positive Covenants intended to be created pursuant to Section 88B Conveyancing Act 1919.**

(Sheet 2 of 2 sheets)

**DP1141487**

Plan of Subdivision of Lot 33 in DP801585  
Parish of Mudgee County of Wellington  
covered by Subdivision Certificate No.

Full name and address  
of the owner of the land:

**MARK GORDON ROGERS  
KATHRYN ELIZABETH ROGERS**  
159 Bellevue Road  
MUDGEE NSW 2850

SIGNED at *Dubbo* this *22nd* day of )  
*APRIL* 2009 for Commonwealth )  
Bank of Australia by its duly appointed attorneys )  
under Power of Attorney No *4548 Book 494*)

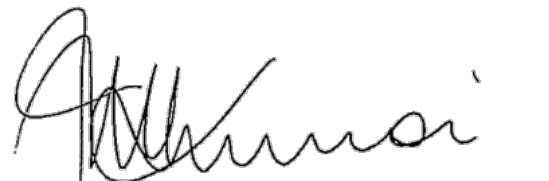
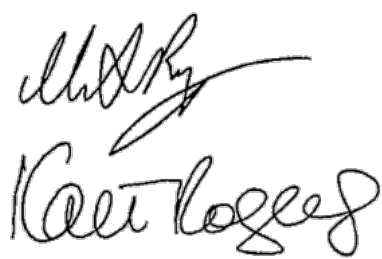


PETER JOHN COLLIE

*Allen*  
*Teena Allen*  
*139 Macquarie Street Dubbo 2830.*

Mortgagee under Mortgage No 9073977 and AC781451

REGISTERED  22-09-2009



Jeanette McKinnon  
247 Ulan Rd  
Mudgee NSW 2850



*Good  
Government*

## COMMUNITY GRANTS PROGRAM

APPLICATION FORM

15 JUNE 2016

MID-WESTERN REGIONAL COUNCIL  
CORPORATE: FINANCE

■ ■ ■ ■ ■ TOWARDS 2030



# Application Form

## APPLICANTS DETAILS

Name of Organisation	Mudgee Chamber of Commerce
Contact Person	Greg Dowker - President or Kim Gribble - Secretariat
Address	PO Box 1159 Mudgee, NSW 2850
Phone	0403 130 899 (Kim Gribble)
Email	info@mudgeechamber.com.au
ABN	98877134518
Bank Account Name	Mudgee Chamber of Commerce
BSB	032653
Account Number	143400

## PROJECT / ACTIVITY DETAILS

Name of Project / Activity	The Chamber represents and supports the business community of Mudgee by providing timely business information, events and resources as well as providing a proactive voice with government and associated corporate agencies.
Amount of funding requested	\$ 20,000.00
Start and finish date	1st July 2016 to 30th June 2017
Briefly describe Project / Activity	The money will be used to support the running costs of the Chamber, including to fund the costs of increased administration support, regular networking events and one major function this year. The exact nature of the event (or events) is yet to be finalised. However, it will be in-line with the events that we have held over the last 18 months, with the aim being to deliver quality services to our members, promoting relationships between local businesses and retaining business within the community. As well as providing timely business information and resources.

ADDRESS CRITERIA

<p>How will your project benefit the Mid-Western Region community?</p>	<p>The work of the Chamber is focused on supporting and promoting Mudgee business interests both within and externally to our community. A strong Chamber provides a vital source of information, assistance and support to all Mudgee Businesses, be they existing businesses or new start up firms.</p> <p>Our work also helps to promote the town and region to a wider audience as shown with our involvement with the Clock Awards and the "Pink Up Your Town" projects.</p>
<p>What is the expected amount of resident participation?</p>	<p>As noted above, we do not currently have a specific event planned, however, we have over 120 local businesses registered as members, and we are actively growing this membership base.</p> <p>It is expected that our larger events such as the Clock Awards, and the "Pink Up Your Town" project will capture the imagination of a large portion of the town, and we will be able to build upon that momentum to continue to grow the Chamber and benefit businesses in Mudgee.</p>
<p>What level of consultation and collaboration with other local groups has your organisation undertaken?</p>	<p>We regularly work closely with other local groups and organisations, including the Local Council, MRTI, Rotary to name but a few.</p>
<p>Outline your organisation capacity to deliver the Project / Activity <u>OR</u> describe previous experiences.</p>	<p>Although we are a not-for-profit organisation, and are therefore run by volunteers. We have a very active, experienced, driven and enthusiastic committee. These committee members come from a wide cross section of occupations and each brings their own skill sets to the group.</p> <p>In addition, we have also engaged the services of a part-time secretariat to provide administration support to allow us to successfully implement the projects that we undertake.</p> <p>We have successfully hosted numerous events and our association with the NSW Business Chamber also provides us with access to their considerable resources and assistance should they be required.</p>

CORPORATE: FINANCE | COMMUNITY GRANTS PROGRAM

**PROJECT BUDGET**

Project Income	Community Grant (amount sought from Council)	\$ 20,000.00
	Club / Organisation / Individual cash towards the project	
	Expected Sales Revenue i.e. Entry Fee, Membership Sales:	
	Other Income:	
	<b>TOTAL INCOME</b>	\$ 20,000

Project Expenditure	List proposed cash expenditure (provide copies of quotes for equipment)	
	<b>TOTAL EXPENDITURE</b>	\$ 0

**FINANCIAL DETAILS**

Is your group/organisation incorporated?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Have you registered for Goods & Services Tax (GST) purposes?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Do you have an ABN?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
	ABN	98877134518
	<i>Note – if you do not have an ABN please attach a ‘Statement by Supplier’ form</i>	
Has your organisation / group previously received a community grant from Council?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
	Year	06/2014
	Amount	\$ 10,000
** Applicable for grants after 1 July 2016	Did your group return the acquittal form?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

## APPLICATION CHECKLIST

A copy of the groups / organisations public liability insurance	<input checked="" type="checkbox"/>	Supplied
Where the group intends to purchase equipment, a copy of the quote/s obtained	<input type="checkbox"/>	Supplied
Where the groups / organisations does not have an ABN, 'Statement by Supplier' form is required	<input type="checkbox"/>	Supplied
If your group is <b>not</b> incorporated, please supply a letter from your auspicing body	<input type="checkbox"/>	Supplied

## AUTHORISATION OF APPLICANT

Name	Edward George
Position	Secretary
Date	
<input checked="" type="checkbox"/>	I confirm that the information contained in the application form and within the attachments are true and correct.
<input checked="" type="checkbox"/>	I confirm that this application has been submitted with the full knowledge and support of the applicant.

## SUBMIT YOUR APPLICATION

@ **EMAIL:** After you complete this digital form, please save it to your computer and email to: [council@midwestern.nsw.gov.au](mailto:council@midwestern.nsw.gov.au)

 **CUSTOMER SERVICE LOCATIONS:**

86 Market Street  
MUDGEE

109 Herbert Street  
GULGONG

77 Louee Street  
RYLSTONE



**POSTAL ADDRESS:**

Attn: Finance Department  
PO Box 156  
MUDGEE NSW 2850

Email My Application

Community Grants Policy

Print My Application





*Good  
Government*

## COMMUNITY GRANTS PROGRAM

APPLICATION FORM

15 JUNE 2016

MID-WESTERN REGIONAL COUNCIL  
CORPORATE: FINANCE

 TOWARDS 2030



## Application Form

### APPLICANTS DETAILS

Name of Organisation	Mudgee Chamber of Commerce
Contact Person	Greg Dowker - President or Kim Gribble - Secretariat
Address	PO Box 1159 Mudgee, NSW 2850
Phone	0403 130 899 (Kim Gribble)
Email	info@mudgeechamber.com.au
ABN	98877134518
Bank Account Name	Mudgee Chamber of Commerce
BSB	032653
Account Number	143400

### PROJECT / ACTIVITY DETAILS

Name of Project / Activity	The Chamber represents and supports the business community of Mudgee by providing timely business information, events and resources as well as providing a proactive voice with government and associated corporate agencies.
Amount of funding requested	\$ 20,000.00
Start and finish date	1st July 2016 to 30th June 2017
Briefly describe Project / Activity	The money will be used to support the running costs of the Chamber, including to fund the costs of increased administration support, regular networking events and one major function this year. The exact nature of the event (or events) is yet to be finalised. However, it will be in-line with the events that we have held over the last 18 months, with the aim being to deliver quality services to our members, promoting relationships between local businesses and retaining business within the community. As well as providing timely business information and affordable access to resources to benefit the Mudgee business community.

ADDRESS CRITERIA

<p>How will your project benefit the Mid-Western Region community?</p>	<p>The work of the Chamber is focused on supporting and promoting Mudgee business interests both within and externally to our community. A strong Chamber provides a vital source of information, assistance and support to all Mudgee Businesses, be they existing businesses or new start up firms.</p> <p>Our work provides local firms with access to information and training that is invaluable to progressive businesses to allow them to keep up with available resources and changing consumer demands. By providing affordable access to these resources locally we are supporting the health and wealth of the local community.</p> <p>Our work also helps to promote the town and region to a wider audience as shown with our involvement with the Clock Awards and the "Pink Up Your Town" projects.</p>
<p>What is the expected amount of resident participation?</p>	<p>As noted above, we do not currently have a specific event planned, however, we have over 120 local businesses registered as members, and we are actively growing this membership base.</p> <p>It is expected that our larger events such as the Clock Awards, and the "Pink Up Your Town" project will capture the imagination of a large portion of the town, and we will be able to build upon that momentum to continue to grow the Chamber and benefit businesses in Mudgee.</p>
<p>What level of consultation and collaboration with other local groups has your organisation undertaken?</p>	<p>We regularly work closely with other local groups and organisations, including the Local Council, MRTI, Rotary and the NSW Business Chamber to name but a few.</p> <p>We are happy to work with other groups who share our focus and goals of working towards a stronger and more vibrant Mudgee Business Community.</p>
<p>Outline your organisation capacity to deliver the Project / Activity <u>OR</u> describe previous experiences.</p>	<p>Although we are a not-for-profit organisation, and are therefore run by volunteers. We have a very active, experienced, driven and enthusiastic committee. These committee members come from a wide cross section of occupations and each brings their own skill sets to the group.</p> <p>In addition, we have also engaged the services of a part-time secretariat to provide administration support to allow us to successfully implement the projects that we undertake.</p> <p>We have successfully hosted numerous events and our association with the NSW Business Chamber also provides us with access to their considerable resources and assistance should they be required.</p>

## CORPORATE: FINANCE | COMMUNITY GRANTS PROGRAM

## PROJECT BUDGET

Project Income	Community Grant (amount sought from Council)	\$ 20,000.00
	Club / Organisation / Individual cash towards the project	
	Expected Sales Revenue i.e. Entry Fee, Membership Sales:	
	Other Income:	
	<b>TOTAL INCOME</b>	\$ 20,000

Project Expenditure	List proposed cash expenditure (provide copies of quotes for equipment)	
	<b>TOTAL EXPENDITURE</b>	\$ 0

## FINANCIAL DETAILS

Is your group/organisation incorporated?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Have you registered for Goods & Services Tax (GST) purposes?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Do you have an ABN?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
ABN	98877134518	
<i>Note – if you do not have an ABN please attach a 'Statement by Supplier' form</i>		
Has your organisation / group previously received a community grant from Council?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Year	06/2014	
Amount	\$ 10,000	
Did your group return the acquittal form?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

\*\* Applicable for grants after 1 July 2016

**APPLICATION CHECKLIST**

A copy of the groups / organisations public liability insurance	<input checked="" type="checkbox"/>	Supplied
Where the group intends to purchase equipment, a copy of the quote/s obtained	<input type="checkbox"/>	Supplied
Where the groups / organisations does not have an ABN, 'Statement by Supplier' form is required	<input type="checkbox"/>	Supplied
If your group is <b>not</b> incorporated, please supply a letter from your auspicing body	<input type="checkbox"/>	Supplied

**AUTHORISATION OF APPLICANT**

Name	Edward George
Position	Secretary
Date	
<input checked="" type="checkbox"/> I confirm that the information contained in the application form and within the attachments are true and correct.	
<input checked="" type="checkbox"/> I confirm that this application has been submitted with the full knowledge and support of the applicant.	

**SUBMIT YOUR APPLICATION**

@ **EMAIL:** After you complete this digital form, please save it to your computer and email to: [council@midwestern.nsw.gov.au](mailto:council@midwestern.nsw.gov.au)

**CUSTOMER SERVICE LOCATIONS:**

86 Market Street  
 MUDGEE

109 Herbert Street  
 GULGONG

77 Louee Street  
 RYLSTONE



**POSTAL ADDRESS:**

Attn: Finance Department  
 PO Box 156  
 MUDGEE NSW 2850

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**ABN Lookup****Current details for ABN 98 877 134 518****ABN details**

Entity name:	MUDGEES CHAMBER OF COMMERCE INCORPORATED
ABN status:	Active from 01 Jan 2016
Entity type:	Other Incorporated Entity
Goods & Services Tax (GST):	Not currently registered for GST
Main business location:	NSW 2850

**Deductible gift recipient status**

Not entitled to receive tax deductible gifts

ABN last updated: 07 Apr 2016

Record extracted: 15 Aug 2016

**Disclaimer**

The Registrar makes every reasonable effort to maintain current and accurate information on this site. The Commissioner of Taxation advises that if you use ABN Lookup for information about another entity for taxation purposes and that information turns out to be incorrect, in certain circumstances you will be protected from liability. For more information see [disclaimer](#).



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## COMMUNITY GRANT PROGRAM

APPLICATION FORM

15 JUNE 2016

MID-WESTERN REGIONAL COUNCIL  
CORPORATE: FINANCE

■ ■ ■ ■ ■ TOWARDS 2030



# Application Form

## APPLICANTS TAILS

Name of Organisation	Scouts Australia. NSW Branch – 1 <sup>st</sup> Mudgee Scout Grou
Contact Person	Julie Wilkin
Address	PO Box 918 MUDGEE NSW 2850
Phone	0428 361 608
Email	<a href="mailto:juliemwilkin@gmail.com">juliemwilkin@gmail.com</a>
ABN	42460434054
Bank Account Name	1 <sup>st</sup> Mudgee Scout Group
BSB	062577
Account Number	28011515

## PROJECT / ACTIVITY TAILS

Name of Project / Activity	Training our Volunteer Leader Team
Amount of funding requested	\$5075.00
Start and finish date	February 2017 until March 2018



<p>Briefly describe Project</p>	<p>provide a wide variety of activities. Certificates in leadership, S10 adventurous activities, specialist electives (disability, bullying, campfire, finance &amp; WH &amp; S), first aid and youth leadership courses.</p>
<p>Activity</p>	<p>Transportation and accommodation costing involved with training as our nearest training centre can be up to 5 hours away in Pennant Hills.</p>

ADDRESS CRITERIA

<p>How will your project benefit the Mid-Western Region community?</p>	<p>1<sup>st</sup> Mudgee Scout Group is a dynamic, motivational group which strives to assist all young people in our community to develop and achieve well beyond their personal best using leadership and age appropriate programs and activities. Currently our 90 + youth members range from 6 years to 18 years, across 4 sections, with a mix of socio-economic backgrounds and cultures. All youth have opportunities to continue further into adulthood and/or to become future trained leaders.</p> <p>We have a number of children from low socio-economic, troubled backgrounds that we part subsidise through fundraising, to allow them the opportunities to take part of the experiences which Scouts delivers. By doing this we are taking them off the streets, breaking the boredom, providing a safe place and helping to prevent the possibilities of turning to crime.</p>
<p>What is the expected amount of resident participation?</p>	<p>In the first instance our 17 Leaders can achieve and maintain the required training to stay compliant with Scouts Australia Leadership policy. This will assist immediately 90+ members and their families of 1<sup>st</sup> Mudgee Scout Group (made up of youth members from Gulgong, Lue, Grattai, Hargraves and Kains Flat) and neighbouring Scout Groups such as Kandos, by providing activities and experiences that require qualified Leaders.</p> <p>Scouts assist other community groups such as Rotary and the Lions Club. We also provide a low cost community hall for groups such as U3A and our Scout Group members also participate in events such as Clean Up Australia Day and Australia Day Celebrations and assisting residence in need eg gardening &amp; yard clean-up for the elderly and disabled.</p> <p>The programs and activities that Scouts provide assists in the growth of a youth member to allow them to become balanced responsible citizens of our community.</p>

**What level of consultation and collaboration with other local groups has your organisation undertaken?**

community groups and businesses (Lions Club, Rotary, Mudgee Golf Club and Club Mudgee) to assist with fundraising for larger projects, including hall renovations.

In turn our Scout member and their families assist with man power for their major events such as Rotary Carols, Lions Club Markets & Christmas markets. We also provide BBQs and canteens for smaller community groups such as Mudgee Disability support services.

We have also collaborated with Government Departments to provide assistance for Work for the Dole and Community Service for the Department of Corrective Services.

**Outline your organisation capacity to deliver the Project / Activity OR describe previous experiences.**

In the past 1<sup>st</sup> Mudgee Scout Group has had a succession of successful projects including:

- Positive partnership training grant – which enabled vital training for 12 Leaders.
- Over the last 6 years we have successfully renovated majority of our hall, which has been completed in stages which have led to the complete renovations of the roof, a new kitchen, new female toilets, internal painting of hall. Current renovations being completed are new male toilets and external painting.

The success of these projects was due to an extremely hard-working fundraising team of volunteers and the collaboration with other community organisations and businesses. Successful grants were sorted and utilised to the fullest. All funds were accurately and competently accounted for to the individual projects as completed.

PROJECT BUDGET		
Project Income	Community Grant (amount sought from Council)	\$5075.00
	Club / Organisation / Individual cash towards the project	
	Expected Sales Revenue i.e. Entry Fee, Membership Sales:	
	Other Income: Fundraising from monthly BBQs and raffles	\$950.00
	<b>TOTAL INCOME</b>	<b>\$6025.00</b>

List proposed cash expenditure (provide copies of quotes for equipment)	
First Aid Certificates (9 leaders)	\$1350.00
Advanced Training (4 leaders)	\$ 980.00
Basic Training (9 leaders)	\$1665.00
Basic bushwalking (2 leaders)	\$ 130.00
Leader of Adults Training (PLA 1 Leader)	\$ 180.00
Youth Leader Courses (16)	\$ 720.00
<b>TOTAL EXPENDITURE</b>	<b>\$6025.00</b>

**FINANCIAL DETAILS**

Is your group/organisation incorporated?  Yes  No

Have you registered for Goods & Services Tax (GST) purposes?  Yes  No

Do you have an ABN?  Yes  No

ABN

Note – if you do not have an ABN please attach a Statement

Has your organisation / group previously received a community grant from Council?  Yes  No *by Supplier form*

Year

Amount

Did your group return the acquittal form?  Yes  No

\*\* Applicable for grants after 1 July 2016

**APPLICATION CHECKLIST**

A copy of the groups / organisations public liability insurance  Supplied

Where the group intends to purchase equipment, a copy of the quote/s obtained  Supplied

Where the groups / organisations does not have an ABN, Statement by Supplier form is required  Supplied

If your group is not incorporated, please supply a letter from your auspicing body  Supplied

## AUTHORISATION OF APPLICANT

Name	Julie Wilkin
Position	Fundraising Co-ordinator
Date	10/08/2016
<input checked="" type="checkbox"/>	I confirm that the information contained in the application form and within the attachments are true and correct.

I confirm that this application has been submitted with the full knowledge and support of the applicant.

## SUBMIT YOUR APPLICATION

@ **EMAIL:** After you complete this digital form, please save it to your computer and email to: [council@midwestern.nsw.gov.au](mailto:council@midwestern.nsw.gov.au)

**CUSTOMER SERVICE LOCATIONS:**

86 Market Street	109 Herbert Street	77 Louee Street
MUDGEES	GULGONG	RYLSTONE

**POSTAL ADDRESS:**  
Attn: Finance  
Department PO Box  
156  
MUDGEES NSW 2850

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## ABN Lookup

### Current details for ABN 42 460 434 054

#### ABN details

Entity name:	THE SCOUT ASSOCIATION OF AUSTRALIA NEW SOUTH WALES BRANCH
ABN status:	Active from 03 May 2000
Entity type:	Other Incorporated Entity
Goods & Services Tax (GST):	Registered from 01 Jul 2000
Main business location:	NSW 2127

#### Australian Charities and Not-for-profits Commission (ACNC)

THE SCOUT ASSOCIATION OF AUSTRALIA NEW SOUTH WALES BRANCH is registered with the Australian Charities and Not-for-profits Commission (ACNC) as follows:

ACNC registration	From
Registered as a charity view ACNC registration	03 Dec 2012

#### Trading name(s)

Trading name	From
SCOUTS AUSTRALIA NSW	16 May 2012

#### Charity tax concession status

THE SCOUT ASSOCIATION OF AUSTRALIA NEW SOUTH WALES BRANCH is a Charity endorsed to access the following tax concessions:

Tax concession	From
GST Concession	01 Jul 2005
FBT Rebate	01 Jul 2005
Income Tax Exemption	01 Jul 2000

#### Deductible gift recipient status

THE SCOUT ASSOCIATION OF AUSTRALIA NEW SOUTH WALES BRANCH is endorsed as a Deductible Gift Recipient (DGR) from 01 Jul 2000. It is covered by Item 1 of the table in section 30-15 of the Income Tax Assessment Act 1997.



#### Important

Please read [Deductible Gift Recipient \(DGR\) information](#) before making a gift.

## Disclaimer

The Registrar makes every reasonable effort to maintain current and accurate information on this site. The Commissioner of Taxation advises that if you use ABN Lookup for information about another entity for taxation purposes and that information turns out to be incorrect, in certain circumstances you will be protected from liability. For more information see [disclaimer](#).



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COMMUNITY GRANTS  
PROGRAM

APPLICATION FORM

15 JUNE 2016

MID-WESTERN REGIONAL COUNCIL  
CORPORATE: FINANCE

■ ■ ■ ■ ■ TOWARDS 2030



CORPORATE: FINANCE | COMMUNITY GRANTS PROGRAM

## Application Form

## APPLICANTS DETAILS

Name of Organisation MUDGEE BAPTIST CHURCH  
 Contact Person AIDAN LUKE (PASTOR)  
 Address 153 BRUCE RD, MUDGEE  
 Phone 0410 496 267  
 Email mudgee.baptist@outlook.com  
 ABN 78 791 351 896  
 Bank Account Name MUDGEE BAPTIST CHURCH  
 BSB 704-922  
 Account Number 100006618

## PROJECT / ACTIVITY DETAILS

Name of Project / Activity YOUTH AND CHILDREN'S PROGRAM SUPPORT  
 Amount of funding requested \$15,000 - \$25,000  
 Start and finish date JANUARY 2017 - DECEMBER 2017

Briefly describe Project / Activity

The project aims to enhance Mudgee Baptist Church's youth and children's programs in order to meet a significant rise in demand from families in the community. These enhancements include improved outdoor areas, subsidised events and sports equipment. The aim is to maintain the quality of our programs while still keeping them affordable for all.



ADDRESS CRITERIA

How will your project benefit the Mid-Western Region community?  
THIS PROJECT WILL INCREASE THE CAPACITY FOR MBC TO PROVIDE SAFE, ACCESSIBLE AND AFFORDABLE SERVICES TO FAMILIES IN THE MAWRC COMMUNITY THESE SERVICES INCLUDE VACATION CARE, AFTER SCHOOL PROGRAMS AND YOUTH ACTIVITIES AND EVENTS. THIS GRANT WILL FACILITATE BOTH THE ENHANCEMENT AND EXPANSION OF THESE SERVICES.

What is the expected amount of resident participation?  
A SIGNIFICANT RESIDENT PARTICIPATION IN PROGRAM PLACEMENTS. - AT PRESENT OUR PROGRAMS SERVE 70-80 CHILDREN AND YOUNG PEOPLE PER WEEK. WE ANTICIPATE THIS TO RISE STEADILY. WE ARE A COMMUNITY FOCUSED CHURCH.

What level of consultation and collaboration with other local groups has your organisation undertaken?  
OUR PROGRAMS HAVE INVOLVED SIGNIFICANT COLLABORATION + CONSULTATION WITH LOCAL COMMUNITY SERVICE PROVIDERS, DISABILITY GROUPS AND ARTS + CULTURAL ORGANISATIONS. THIS HAS TAKEN THE FORM OF SUBSIDISED PLACEMENTS FOR VULNERABLE CHILDREN AND PARTNERSHIPS TO ENABLE THE USE OF OUR FACILITIES. WE ARE IN THE PROCESS OF DEVELOPING CLOSER LINKS WITH SPECIFIC GROUPS TO EXPAND THESE PARTNERSHIPS.

Outline your organisation capacity to deliver the Project / Activity OR describe previous experiences.  
MBC HAS A SUBSTANTIAL AND WELL RESPECTED HISTORY OF PROVIDING QUALITY CHILDREN'S AND YOUTH SERVICES OVER MANY DECADES. WE HAVE SUCCESSFULLY OPERATED PLAYGROUP, TRAINING EVENTS, CHILDREN'S CLUBS AND YOUTH GROUPS, AS WELL AS A RANGE OF OTHER COMMUNITY SERVICES. AS AN EXAMPLE, OUR ANNUAL VACATION CARE PROGRAM, NOW IN ITS SIXTH YEAR, CATERS FOR 70-80 CHILDREN WITH A TEAM OF 20 VOLUNTEERS.

CORPORATE FINANCE | COMMUNITY GRANTS PROGRAM

PROJECT BUDGET

Project Income	Community Grant (amount sought from Council)	\$15,000 - \$25,000
	Club / Organisation / Individual cash towards the project	UP TO \$10,000
	Expected Sales Revenue i.e. Entry Fee, Membership Sales:	-
	Other Income:	-
<b>TOTAL INCOME</b>		<b>\$0</b>

Project Expenditure	List proposed cash expenditure (provide copies of quotes for equipment)	
	See attached "Details" sheet	
<b>TOTAL EXPENDITURE</b>		<b>\$0</b>

FINANCIAL DETAILS

Is your group/organisation incorporated?  Yes  No

Have you registered for Goods & Services Tax (GST) purposes?  Yes  No

Do you have an ABN?  Yes  No

ABN 78 791 351 896

Note – if you do not have an ABN please attach a 'Statement by Supplier' form

Has your organisation / group previously received a community grant from Council?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Year	
Amount	
Did your group return the acquittal form?	<input type="checkbox"/> Yes <input type="checkbox"/> No

NOT UNDER THIS PROGRAM

\*\* Applicable for grants after 1 July 2016

**APPLICATION CHECKLIST**

- A copy of the groups / organisations public liability insurance  Supplied
- Where the group intends to purchase equipment, a copy of the quote/s obtained  Supplied
- Where the groups / organisations does not have an ABN, 'Statement by Supplier' form is required  Supplied *N/A*
- If your group is **not** incorporated, please supply a letter from your auspicng body  Supplied *ABN plus registration with ACNC supplied.*

**AUTHORISATION OF APPLICANT**

Name **AIDAN LUKE**  
Position **PASTOR**  
Date **18/8/16**

- I confirm that the information contained in the application form and within the attachments are true and correct.
- I confirm that this application has been submitted with the full knowledge and support of the applicant.

*Aidan Luke*

**SUBMIT YOUR APPLICATION**

@ **EMAIL:** After you complete this digital form, please save it to your computer and email to: [council@midwestern.nsw.gov.au](mailto:council@midwestern.nsw.gov.au)

📍 **CUSTOMER SERVICE LOCATIONS:**  
86 Market Street MUDGEE      109 Herbert Street GULGONG      77 Louee Street RYLSTONE

✉ **POSTAL ADDRESS:**  
Attn: Finance Department  
PO Box 156  
MUDGEE NSW 2850

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[Community Grants Policy](#)

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**Project Details :** Written quotes are provided where available.

**Vacation Care Program:**

10 @ \$66.00 = \$660.00 Fully subsidised places

60 @ \$6.00 = \$360.00 Partly subsidised places

**SUBTOTAL: \$1,020.00**

**After School Program:**

Shade Sail and fittings as per attached quote \$714.84

Playground equipment and surfacing as per quote \$2,344.00

**SUBTOTAL: \$3,058.84**

**Youth Services:**

Subsidies for youth events and camps (est) \$500.00

Regional youth leadership training event (est) \$1000.00

Audio Visual equipment (as per attached quote) \$1199.00

Sports equipment (as per attached quote) \$479.00

**SUBTOTAL: \$3,178.00**

**Combined Children's and Youth Services: (playing field)**

Bobcat Hire: \$594.00 as per attached quote

Turf etc: \$6,440.00 as per attached quote

Fencing: \$11,070.00 as per attached quote

**SUBTOTAL: \$18,104.00**

**GRAND TOTAL FOR PROJECT: \$25,360.84**

**GRANT REQUEST: \$15,000 - \$25,000**

**SHORTFALL: Up to \$10,360.84 To be raised by donation and fundraising by MBC.**



## Community Grants Program Application Supporting Document August 2016

**Project:** Youth and Children's Programs Support, Mudgee Baptist Church

### **Introduction:**

Mudgee Baptist Church has a long and respected history of providing community programs targeted towards youth and children in the Mudgee area.

At present, the Church is experiencing a significant growth spurt, both in the demand for these programs, and in the number of programs we are offering. In any normal week, MBC provides 70 – 80 children's and youth program placements. This amounts to approx.. 700 placements per term. The annual Vacation Care program provides another 70-80 placements. These numbers are continuing to grow, with an accompanying pressure on facilities and resources.

This application seeks Council support for a number of measures designed to continue this growth and expand our ability to provide accessible and affordable services for families in the community.

We believe this project addresses a number of elements of Council's Community Plan Outcome 1, including **Goal 1 : A Safe and Healthy Community** and **Goal 4: Meet the Diverse Needs of the Community and Create a Sense of Belonging**

**Project Elements:** Note – Links with Community Plan Goals and Strategies are emphasised in bold.

1. *Vacation Care Program* - MBC operates a highly popular week long annual vacation care program (known as "Holiday Club") which is designed to provide an affordable care option for working families. Demand for places is continuing to rise, with between 70-80 children taking part in a range of activities including sport, craft and group challenges. Every year, MBC seeks to partner with Barnardo's and/or Samaritans in order to provide subsidised placements for children in foster care or in vulnerable situations. MBC seeks financial support from Council to expand these partnerships and continue to keep the program accessible by working and single parents. **Outcome One, Strategies 1.1, 4.1 and 4.3.**
2. *After School Program* – MBC has recently launched a weekly after school program, providing affordable enrichment activities, a proposed camping program and inter-generational activities. Although only just launched, the program is already attracting much interest. MBC seeks financial support to help provide an outdoor, shade sail and supports to ensure sun protection for outdoor activities, and dedicated playground equipment. **Outcome One, Strategies 1.1, 1.3 and 4.3.**
3. *Youth Services* - The Gravity youth program has seen over a 100% rise in attendance in the last 12 months. The program is under pressure to maintain quality services and expand its activities, particularly in the area of technology and safe and healthy recreational activities. In addition, the program has a strong emphasis on creating



PO Box 122 Epping NSW 1710  
Level 1, 3 Carlingford Rd  
Epping NSW 2121  
EMAIL: [insurance@nswactbaptists.org.au](mailto:insurance@nswactbaptists.org.au)  
PHONE: 02 9868 9213  
FAX: 02 9868 9201  
[www.baptistinsurance.com.au](http://www.baptistinsurance.com.au)

15 August 2016

**CERTIFICATE OF CURRENCY**

In our capacity as Baptist Insurance Services Managers for the Baptist Union of Australia & others, I hereby certify that the following Insurance Contract is current until: **30 September 2017**

<b><u>INSURED:</u></b>	The Baptist Union of Australia & its Constituents
<b><u>CLASS OF INSURANCE:</u></b>	Public & Products Liability
<b><u>LIMIT OF INDEMNITY:</u></b>	\$250,000,000 any one occurrence
<b><u>INSURER:</u></b>	VERO INSURANCE
<b><u>POLICY NUMBER/S:</u></b>	LSB 013569283
<b><u>GEOGRAPHICAL LIMITS:</u></b>	Anywhere in Australia
<b><u>CONSTITUENT:</u></b>	Mudgee Baptist Church
<b><u>SITUATION:</u></b>	Proof of Insurance Document

This certificate is issued as a matter of information only and confers no rights upon the Certificate holder. This Certificate does not amend, extend or alter the coverage afforded by the policy, or assume continuity of the policy beyond the above date.

**TIM WILLIAMS**  
Manager Insurance



8/16/2016

Current details for ABN 78 791 351 896 | ABN Lookup



**ABN Lookup**

**Current details for ABN 78 791 351 896**

**ABN details**

Entity name:	MUDGEES BAPTIST CHURCH
ABN status:	Active from 29 May 2000
Entity type:	Other Unincorporated Entity
Goods & Services Tax (GST):	Registered from 01 Jul 2000
Main business location:	NSW 2850

**Australian Charities and Not-for-profits Commission (ACNC)**

MUDGEES BAPTIST CHURCH is registered with the Australian Charities and Not-for-profits Commission (ACNC) as follows:

ACNC registration	From:
Registered as a charity view ACNC registration ↗	03 Dec 2012

**Trading name(s)**

Trading name	From
MUDGEES BAPTIST CHURCH	29 May 2000

**Charity tax concession status**

MUDGEES BAPTIST CHURCH is a Charity endorsed to access the following tax concessions:

Tax concession	From
GST Concession	01 Jul 2005
FBT Rebate	01 Jul 2005
Income Tax Exemption	01 Jul 2000

**Deductible gift recipient status**

MUDGEES BAPTIST CHURCH operates the following funds, authorities or institutions. Gifts to these funds, authorities or institutions may be deductible.

Fund, authority or institution name	DGR Item	From
MUDGEES BAPTIST CHURCH BUILDING FUND	Item 1	01 Jan 2010

 **Important**

Please read [Deductible Gift Recipient \(DGR\)](#) information before making a gift.

ABN last updated: 30 May 2013

Record extracted: 16 Aug 2016

**Disclaimer**



Bunnings Group Limited  
ABN 26 008 672 179

Mudgee Warehouse  
Cnr Castlereagh Hwy and Burrundulla Rd  
MUDGEES NSW Regional 2850  
Phone +61 2 6378 6700

Quotation No: 113691241

Customer: MUDGEE BAPTIST CHURCH

Date: 16-AUG-2016

Delivery Address:

Job Number:

Job Address:

Line	Item Number	Item Description	METRE or QTY	M3 or UNIT	RATE EXC GST	AMOUNT EXC GST	GST PAYABLE	AMOUNT INC GST
1	3304443	SHADE SAIL COOLAROO EXTREME++5.44X5.44M SQ O/BLUE 408435	1	Each	197.27	197.27	19.73	217.00
2	8500106	PINE POLE ROUND H4++125MM DIA 3.0M WET	2	Each	28.16	56.33	5.63	61.96
3	0762428	CONCRETE MIX QUICK SET++20KG AUSSIE QUICK SET	4	Each	7.27	29.09	2.91	32.00
4	3970149	SHADE SAIL KIT ZENITH++4 WAY GAL RKT0006 GAL FIXING	1	Each	25.87	25.87	2.59	28.46
5	3970152	SHADE SAIL KIT ZENITH++4 WAY SS RKT0003 STAINLESS STEEL FIXING	1	Each	86.82	86.82	8.68	95.50
6	7071700	LIGHT SECURITY FLOOD DETA++30W LED SLIM FL830	4	Each	63.62	254.47	25.45	279.92
7	3321287	PLAYGROUND EQUIPMENT SSC++WINDSOR PLAY SET MPS132B	1	Each	1,408.18	1,408.18	140.82	1,549.00
8	0760174	SAND WASHED SYDNEY BPS++20KG APPROX =100MM DEEP	100	Each	7.23	722.73	72.27	795.00
		<b>GRAND TOTAL</b>	<b>114</b>			<b>2,780.76</b>	<b>278.08</b>	<b>3,058.84</b>

\*\*\* Quote Valid until 15-SEP-2016 \*\*\*

All care taken but no responsibility accepted for any errors or omissions. It is the customer's responsibility to confirm all items and quantities prior to any order being accepted.

**\* This quote is strictly confidential \***



Harvey Norman Mudgee Electrics  
T/A Mudgee Electrics ABN 95424525145

33 Sydney Road  
Mudgee NSW 2850  
Telephone: (02) 6372 8800  
Facsimile: (02) 63728855

## Harvey Norman Mudgee Electric

16/08/16

Mudgee Baptist Church  
6372 3592  
0458 017 527  
fredlysmith@gmail.com

Attn: Lydia Smith

RE: Quote for Grant

Please find quote to supply the following as requested

<u>PRODUCT</u>	<u>RRP</u>	<u>SALE</u>
<u>TV'S</u>		
TCL 55" Smart FHD TV 55S4800FS	\$899	\$879
Hisense 55" Smart FHD TV 55K3110PW	\$995.01	\$959
<u>WALL MOUNTS</u>		
TAURIS FIXED PLAW8000F	\$129	\$119
TAURIS INCLINABLE PLAW9000T	\$149	\$139

P.T.O.

**SANUS EXTENDABLE  
VMF322-B**

**\$399**

**\$320**

This quote is valid for 2 weeks as is standard procedure as prices cannot be predicted for several months in the future.

If you have any further enquiries please do not hesitate to contact me on:  
(02) 63728800.

Regards

Lewis

Original

TAX INVOICE\* / STATEMENT\* 034  
(\*delete as appropriate)

To Mudgee Baptist Church Date \_\_\_\_\_

**SPORTSPOWER MUDGEE**

SHOP 1/102 CHURCH ST

ABN (of Recipient) MUDGEE N.S.W. 2350

From PH 0263721929 FAX 0263723859

ABN (of Supplier) 74003831927

QTY	DESCRIPTION	PRICE	G.S.T	TOTAL
	<b>QUOTE TO SUPPLY</b>			
	<b>52" ACRYLIC Basket ball Combo</b>		<b>\$459</b>	
	<b>FREIGH</b>		<b>\$20-</b>	
			<b>to \$479</b>	

TOTAL INCLUSIVE OF G.S.T. **479**

Total Includes G.S.T. of

**BOOKING AGREEMENT/TAX INVOICE# B03298**

Printed by: Michelle Rhodes Print date: 12 Aug, 2016



*Client*  
**MUDGEE BAPTIST CHURCH**  
ERIK ANDREWS P: 63726501

*Deliver to*  
**MUDGEE BAPTIST CHURCH**  
ERIK ANDREWS P: 63726501

<b>HIRE PERIOD:</b>		<b>DELIVERY/PICKUP:</b>	<b>USE DATE:</b>	
<b>HIRE START:</b> Thu 1/9/2016	<b>T: 7:30 AM</b>	<b>DELIVERY DATE:</b>	<b>COLLECT DATE:</b>	
<b>HIRE END:</b>	<b>T: 7:30 AM</b>	<b>DELIVERY TIME:</b>	<b>COLLECT TIME:</b>	

QTY	DAYS	CODE	ITEM DETAILS	PRICE	TOTAL
1	2	C60	Bobcat	220.00	440.00
1	2	C63	4 in 1 Bucket		0.00
<b>Sub Total:</b>					<b>\$440.00</b>

**DIRECT DEBIT PAYMENT**

Bank: National Australia Bank Account Name: Domayn Complete Hire  
BSB: 082726 Account No: 594408934

<b>DAMAGE WAIVER:</b>	\$0.00
<b>DELIVERY CHARGES:</b>	\$50.00
<b>COLLECTION CHARGES:</b>	\$50.00
<b>SECURITY BOND:</b>	\$0.00

**CREDIT CARD PAYMENT**

NAME: \_\_\_\_\_ CARD TYPE: \_\_\_\_\_ EXP: \_\_\_\_\_

CARD NO: \_\_\_\_\_ CCV: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_

AMEX NOT ACCEPTED

<b>SUB TOTAL:</b>	\$540.00
<b>GST (10%):</b>	\$54.00
<b>TOTAL DUE:</b>	<b>\$594.00</b>

**DEPOSIT DETAILS**

Amount: N/A Due: //  
Balance: N/A Due: //

<b>FEE PAID:</b>	\$0.00
<b>PAY METHOD:</b>	NIL
<b>BOND PAID:</b>	\$0.00
<b>PAY METHOD:</b>	NIL
<b>BALANCE DUE:</b>	<b>\$594.00</b>

Picked up by: ..... Delivered by: .....

I accept the conditions of hire \_\_\_\_\_ Bond Refunded \$ \_\_\_\_\_ By \_\_\_\_\_ Date \_\_\_\_\_

### Turfing Lot

#### **Costs of turf**

Kikuyu recommended

\$3.75 per m<sup>2</sup>

800 to be turfed

\$3000.00

#### **Costs of Top Soil**

\$60.00 per ton

800 m<sup>2</sup> x .50

40 m<sup>3</sup>

1.4 tons per m<sup>3</sup>

56 tons

\$3,360.00

Bags of Fertiliser

2 bags @ \$40.00 per bag

\$ 80.00

TOTAL

\$6,440.00

\* RICHARD PLUMMER QUOTED BY PHONE. WILL  
SUPPLY WRITTEN QUOTE ON HIS RETURN FROM  
HOLIDAYS!

ABN 59 832 967 958

**GRAHAM PRICE FENCING**26 Inglis St  
MUDGEE NSW 2850  
Licence No: 266157CEmail: [graham@grahampricefencing.com.au](mailto:graham@grahampricefencing.com.au)Website: [www.grahampricefencing.com.au](http://www.grahampricefencing.com.au)

Phone: 02 63729431

Fax: 63721152

Mobile: 0427617664

17<sup>th</sup> August, 16  
Quote No: 16-133Fred Smith  
[fredlydsmith@gmail.com](mailto:fredlydsmith@gmail.com)

We have pleasure in submitting the following Quotation for your consideration.  
Quote re: Supply and erect approx. 120m including 2 gates of playground compliant fencing for Mudgee Baptist Church as discussed.

1800 high Diplomat security (similar to High School fencing) without spears on top.

Materials	23705.00
Labour	4752.00
Total includes GST of \$2587.00	28457.00

1200 high flat top pool panels (similar to council playgrounds/pool fencing)

Materials	8100.00
Labour	2970.00
Total includes GST of \$1006.36	11070.00

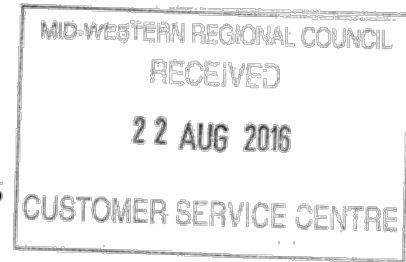
This quotation is valid until 31<sup>st</sup> October, 16

Yours faithfully

Graham J Price  
Graham Price Fencing

Terms: Payment strictly within 14 days of invoice date. Materials remain the property of Graham Price Fencing until payment has been made.

**Mid-Western Regional Council**  
**Community Grants Program, June 2016**  
**Application Form**



**APPLICANT DETAILS**

Name of Organisation: CUDGEGONG VALLEY PIONEER VEHICLE CLUB INC.

Contact Person: Cath Stevenson, Treasurer and Public Officer

Address: Mudgee Railway Station, 21B Inglis Street, Mudgee, NSW 2085  
CVPVC Inc., PO Box 398, Mudgee, NSW 2850

Phone: 02 6373 5490

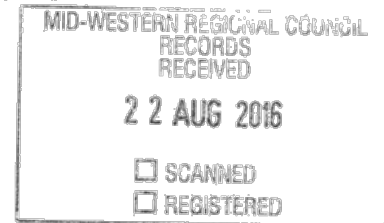
Email: [edenvale@hwy.com.au](mailto:edenvale@hwy.com.au)

ABN: Not applicable

Bank Account Name: Cudgegong Valley Pioneer Vehicle Club Inc.  
Customer Number 21000171,

BSB: 032-653, Westpac

Account Number: 23-9058



**PROJECT/ ACTIVITY DETAILS**

Name of Project / Activity: Waiver of Council rates and water charges for Club Rooms  
Located at Mudgee Railway Station.

Amount of Funding: \$1,423.11

Start and Finish Dates: 1 July 2016 to 1 July 2017

Briefly describe the Project: The Cudgegong Valley Pioneer Vehicle Club was established in 1974 as a club for classic vehicle enthusiasts to encourage the restoration and maintenance of vehicles and promote heritage motoring in Mudgee, Kandos, Gulgong, Rylstone and surrounding districts. The Club is multi make and vehicles include cars, trucks, caravans and motorbikes. The Club has recently obtained a lease on part of the Mudgee Railway Station for its Club Rooms from the State Department for Transport for NSW at the concessional rate for "not for profit" organisations.

As a community organisation, Club funds are limited coming from member's annual fees and from its major fund raiser, the Rylstone Swap Meet held in May each year. A waiver on the Council rates and charges will greatly increase the capacity of the Club to fulfill its aims and activities for the benefit not only of its increasing membership but also in the community.

How will the project benefit the  
Mid-Western Regional Community:

The Club is registered with the State Department of Transport for NSW, enabling Members to qualify for "historic registration" of their vehicles and use of those vehicles in Club sponsored or approved events. The Club is also registered to participate in the current log book trial giving up to 60 days per year of additional use by owners for personal and maintenance purposes. The costs in time and money restoring and maintaining these vehicles is entirely borne by their enthusiastic owners and it is of great benefit to them to obtain this low cost registration. To maintain older vehicles properly and safely these vehicles have to be driven, on the road, otherwise our motoring heritage would consist solely of static displays in museums. The log book scheme allows greater use of these vehicles. Since the introduction of this scheme the Club has experienced a steady increase in its Membership.

The new Club Rooms provide improved facilities for its Members as a centre for Club activities. One of the aims of the Club is to encourage an interest in historic vehicles from outside the Club. To this end Members regularly participate in a number of events in the district providing vehicle displays at the Small Farm Field Days, the Gulgong Henry Lawson Festival and the Rylstone Streetfeast and Wing Wine and Wheels.

For over twenty years the Club has organised the Rylstone Swap Meet in May each year. The Swap Meet has become an important event on the Rylstone calendar now attracting over 100 stalls and well over 1000 "lookers". The Swap Meet also provides an opportunity for other local groups to fundraise.

The Club publishes a regular newsletter to keep all Members informed of events taking place locally and across the State. There is an exchange of newsletters with some 20 other clubs and motoring organisations in NSW and interstate, helping to promote the attractions of the district. The new Club facility will give the Club more opportunity to host events with other similar car club visiting the area as it has done in the past for the Rolls Royce Club and the Sydney EH Holden Club. In 2017 the Club will be joint hosts with Mudgee Antique Car Club of a meeting of the Combined Historic Motor Clubs of NSW



(CHMC). This will bring into the district representatives of over 100 historic vehicle clubs.

What is the expected amount  
Of resident participation

The Club has a current membership of 58 and is growing. Members attending any events organised by the Club are encouraged to bring along members of their family and friends. The Club has a close association with the Gulgong Car Club and most of the Club runs are joint, with members of both Clubs welcome to attend. Also with the distribution of the newsletter to other clubs in the district members of those clubs are invited to attend.

The new facilities at the Mudgee Railway Station will provide more opportunity to hold joint events. The Station provides safe off road parking for classic cars and an attractive back drop for photographs.

What level of consultation and  
Collaboration with other local  
groups has your organisation  
undertaken?

Over the past years the Club has organised its program of Club runs in conjunction with the Gulgong Car Club so increasing participation and enjoyment for all those attending. The Club major fundraiser is the Rylstone Swap Meet held in May each year. The Club has always made a point of having only local community groups provide the catering for those attending, both sellers and lookers. There is no charge for these groups who have found the Meet to be a significant fundraiser for their own activities. The organisations providing catering for the event, include the local school P & C, the Pony Club, the Boy Scouts, and the SES. Organisation for the Meet includes interaction with Council over the use of Rylstone Showground and the distribution of advertising material through other car clubs and community groups and businesses.

Outline your organisation capacity  
to deliver the Project / Activity  
or describe previous experiences.

Officers for the Club are elected by the Members and act in an honorary capacity, receiving no payment. The roles for club officials are outlined in the constitution. The preparation, printing and distribution of the newsletter is carried out by two other Members of the Club and there is a separate sub group charged with the organisation of the Swap Meet. Members of this group are mainly based in Rylstone and Kandos as they are in a better position to liaise with the local community. The Club tries to spread the load of running the Club around the Members. The Club has a core of active members and encourages new members not only to participate in the Club activities but also to take a role in the organisation of the Club. The Swap Meet has

been a successful activity for the Club for over twenty years, with the number of stalls increasing as well as the number of lookers. The Swap Meet attracts enthusiasts from Sydney and the Blue Mountains to attend many of whom bring their own classic vehicles.

The Club Rooms provide a centre for our activities and are open for the monthly general meeting on the first Sunday of the month. It is also open each Tuesday by one of the officers of the Club for that benefit of Members who documentation stamped and signed in order to register their vehicles. Members also attend to carry out the refurbishment of the Club Rooms (which is steadily coming together). It is hoped to develop the Rooms as a facility where all classic car and other vehicle enthusiasts can meet and exchange ideas and keep up with activities around the district that they can participate in.

## BUDGET

### Income 2016

The Club has a current Membership of 58 with 6 being Life Members paying no fees.

Current Membership is \$25 / year. This has brought in \$1300

The main fundraiser is the Rylstone Swap Meet which in 2016 brought in just short of \$5500 in gate takings

Income 2016 = \$6,800.

### Expenditure 2016

Rental for Club Room = \$550 (plus \$550 for application for lease)

Insurance = \$604

Swap Meet = \$1200

Stationery = \$1500

Club Room Refurbishment = \$1300 to date

Events = \$450

Electricity = not known at this time

Expenditure to date= \$ 6154

To this date there is very little left from this year's income.

However accumulated funds from 2015 where expenditure was much lower will more than cover the additional expenditure for the refurbishment of the Club Room.

Expenditure for rental, insurance, Swap Meet, and events is similar from year to year. Expenditure on stationery was larger with the recent purchase of a new printer. However while electricity consumption will not be high as yet it is not known how much it will be over the year.

The Current balance in the Club account as at 27 July 2016 is \$9,243. So the Club is in a sound financial position.

There is still further one off expenditure expected for the refurbishment of the Club Room and rent and insurance will be due again at the end of the year and Swap Meet and expenditure

will be due before there is further income from the Swap Meet in May and memberships in June/July. The accumulated fund will be much reduced. The budgetary aim of the Club is for income to cover expenditure with a small carryover for contingencies.

It is for this reason the Club is seeking a community grant to waive the Council Rates and charges of \$1,423.11. To find this amount may require an increase in either the membership fees or Swap Meet fees or both.

In previous years where the Club has received income over its needs it has made donations to a variety of charities or needy causes in the district. Donations have been made to the local Rescue Squad for new ropes, and to children's charities, always trying to keep the donation within the district. The Club like to be in a position to continue to do this in the future. The Club has not made any donations in 2014 as negotiations with Riding for the Disabled fell through, or in 2015 with uncertainty over the future Club Room premises. By the end of the year the Club will be in a much clearer position and able to develop a more certain budget for 2017.

The Club understands that this grant is not ongoing and would have to be applied for each year. The Club believes that its activities do benefit the district and Members would much appreciate the assistance of the Council in providing this grant.

**FINANCIAL DETAILS**

Incorporation	YES
Registered for Goods and Services Tax	NO
ABN	NO

**AUTHORISATION OF APPLICANT**

Name	Catherine Stevenson
Position	Treasurer and Public Officer
Date	21 August 2016

I confirm that the information contained in the application and within the attachments are true and correct

I confirm that this application has been submitted with the full knowledge and support of the Members of the Cudgegong Pioneer Vehicle Club Inc.

Signature



29 March 2016

Cudgegong Valley Pioneer Vehicle Club  
PO Box 398  
Mudgee NSW 2850

**Jardine Lloyd Thompson Pty Ltd**  
ABN 69 009 098 864

Level 1  
148 Frome Street  
ADELAIDE SA 5000  
GPO Box 1693  
ADELAIDE SA 5001  
Tel +61 8 8418 0260  
Fax +61 8 8418 0278  
1800 356 072

[www.jlta.com.au](http://www.jlta.com.au)

## Certificate of Currency

This is to certify that the following policy reference is current as at the date stated above. This Certificate provides a summary of the policy cover and is not intended to amend, extend, replace or override the policy terms and conditions contained in the actual policy document.

<b>Insurance Class</b>	Public & Products Liability	
<b>Insured Name</b>	Cudgegong Valley Pioneer Vehicle Club	
<b>Business</b>	Principally Motor club including but not limited to General Meetings, Static Displays, Swap Meets (up to 200 sites), Touring Runs, Picnics, Barbecues and Club Dinners but excluding all Racing, Practicing, Qualifying, Time or Speed Trials, Rallying, Hillclimbs, Motor Khana or any event for which Sanctioning or Permits are required including Property Owners/Occupiers and all associated activities, past or present.	
<b>Period of Insurance</b>	From 31/10/2015 to 31/10/2016 at 4:00 pm Local Time	
<b>Limit of Indemnity</b>	Legal liability to third parties in relation to property damage and/or bodily injury in connection with the business	
	General Liability \$20,000,000	any one occurrence
	Products Liability \$20,000,000	any one occurrence and in the aggregate any one period of Insurance
<b>Situation</b>	Anywhere in Australia	
<b>Deductible</b>	\$500	
<b>Insurer</b>	AXIS Underwriting Services P/L as Managing Agents for Lloyds of London	
<b>Interested Parties</b>	Mid Western Regional Council, The State Department of Transport for NSW, John Holland Rail	
<b>Policy Number</b>	0013360LIA	

This certificate of currency provides a summary of the policy cover and is current on the date of issue. It is not intended to amend, extend, replace or override the policy terms and conditions contained in the actual policy document. This certificate of currency is issued as a matter of information only and confers no rights upon the certificate holder. We accept no responsibility whatsoever for any inadvertent or negligent act, error or omission on our part in preparing these statements or in transmitting this certificate by email or for any loss, damage or expense thereby occasioned to any recipient of this letter.

Terry Connor  
Account Manager

Cudgegong Valley Pioneer Vehicle Club Inc.  
 Inc. No. YO 1855-34

Statement of Income and Expenditure for the Financial Year  
ending 31 October 29, 2015

Income	2014/2015	2013/2014
Membership Fees	\$ 880.00	\$ 762.00
Swop Meet Gate Takings	\$ 5,409.10	\$ 3,791.50
Name Tags & Badges	\$ 56.00	\$ 287.00
Donations	\$ 186.00	\$ 273.49
Interest on Bank Account	\$ 6.28	\$ 6.23
<b>TOTAL Income</b>	<b>\$ 6,144.92</b>	<b>\$ 5,118.27</b>

Expenditure

Insurance	\$ 568.93	\$ 647.08
Rent*	\$ 555.00	\$ 547.00
Govt.Charges	\$ 85.00	\$ 72.00
Subscriptions	\$ 64.00	\$ 65.00
Name Tags & Badges	\$ nil	\$ 175.00
Printing & Stationery	\$ 402.14	\$ 566.61
Postage	\$ 405.00	\$ 573.50
Donations**	\$ nil	\$ nil
Swop Meet	\$ 1,777.00	\$ 1,384.25
Social Events	\$ 536.58	\$ 502.25
Capital Expenditure	\$ 364.50	\$ nil
<b>TOTAL Expenditure</b>	<b>\$ 4,318.58</b>	<b>\$ 4,089.81</b>

Operating Surplus/loss	\$ 1,726.34	\$ 42.28
Accumulated Funds b/fwd	\$ 4,089.81	\$ 3,074.81
Accumulated Funds at end Of the year	\$ 5,726.34	\$ 4,089.81

Mison

Cannot find certificate of incorporation at this time  
 This is financial report for 2015 which went to Dept of Fair Trading  
 which has incorporation number on it.

*[Signature]*

### Treasurer's Report

**Membership:** has increased over the year with 4 new members.

It is recommended that fees for 2015/2016 remain at \$30 for new members and \$25 for continuing members.

**Swop Meet:** With the increase in the charges income has restored the finances of the Club. With the decision to reduce some of the expenditures for the Meet this should improve things further even with the donation to the Pony Club in exchange for some assistance in running the Meet. It is recommended that the charges for the Swop Meet remain at \$15 for sellers and \$3 for lookers with members free.

**Insurance:** I have made further enquiries with CAMS and the cost of affiliation which includes their insurance would be \$575.83 which includes the Council as an interested party but does not include cover for directors and officers. JLT our current insurer has just presented its account for 2016 of \$568.93 and will include the Council on the certificate of compliance at no charge. It is recommended that the Club continue with its current insurer JLT.

**Rent:** Jack Gillham finally presented the cheque for rental of the Club Room for 2014 in September. The cheque for rental for 2015 has been cancelled as Jack Gillham no longer holds the lease for Mudgee Station. I have been in touch with John Holland and Sons, and have been informed that we should have vacated when Jack Gillham's lease ran out and that John Holland has no record that the Club has a sublease on the Club Room. John Holland is now acting as agent for State Rail and is in negotiation with a party (Vietnam Vets) to take over the lease. It has been suggested that either we wait to see if this goes ahead then seek to sub-lease from them, OR apply for a lease on the room directly from State Rail. The cost will be \$550 for an application with a minimum rent of \$550 increasing by 3% each year. The alternative is to vacate the Club Room. I make no recommendation at this time except to say that the Club has sufficient funds to obtain a lease and that income, through the Swop Meet, puts the Club in a secure position to cover the annual rental.

**Donations:** The Club normally decides at its AGM who it will donate any surplus funds. In light of the rental situation I recommend that it would be prudent not to make a donation this year.

Cath Stevenson  
Treasurer,



### Association Summary - New South Wales

ABN 81 913 830 179

Extracted from NSW Fair Trading database: 29 August 2016 13:44

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Association Name:	<b>CUDGEGONG VALLEY PIONEER VEHICLE CLUB INC</b>
Incorporation No:	<b>Y0185534</b>
Status	<b>REGISTERED</b>
Date of Incorporation	<b>22 April 1987</b>
Registered State	<b>NEW SOUTH WALES</b>
Regulator	<b>NSW FAIR TRADING</b>
Official Address Suburb	<b>MUDGEES</b>

---

The Information made available in this Public Portal search facility is a subset of the data on the Register maintained by the Secretary, and is provided as a means of quickly locating key information on NSW Incorporated Associations. Should copies of specific documents lodged by an association or an official extract of the Register be required you may follow the link [accessing Associations public records](#) to obtain further information.

For further Information or to advise of incorrect information contact NSW Fair Trading on 1800 502 042 Monday to Friday between 8:30am and 5:00pm, or [registryinquiries@finance.nsw.gov.au](mailto:registryinquiries@finance.nsw.gov.au).



*Good  
Government*

## COMMUNITY GRANTS PROGRAM

APPLICATION FORM

15 JUNE 2016

MID-WESTERN REGIONAL COUNCIL  
CORPORATE: FINANCE

■ ■ ■ ■ ■ TOWARDS 2030





## Application Form

### APPLICANTS DETAILS

Name of Organisation	Gulgong Show Society Inc.
Contact Person	Jean Monaghan
Address	PO Box 294, Gulgong 2852
Phone	63741425
Email	editorgulgongss@outlook.com
ABN	51031367714
Bank Account Name	Gulgong Show Society Inc.
BSB	062549
Account Number	10028264

### PROJECT / ACTIVITY DETAILS

Name of Project / Activity	Gulgong Show 2017
Amount of funding requested	\$ 5,000.00
Start and finish date	18 February 2017
Briefly describe Project / Activity	Annual Agricultural Show. A community event where people come together in competition and friendship.

ADDRESS CRITERIA

<p>How will your project benefit the Mid-Western Region community?</p>	<p>It will provide an event/entertainment for all members of the Mid-Western Regional Council area and beyond to compete, meet with friends and neighbors and put aside, for a period of time, their concerns regarding drought, stock prices, the rising cost of raising their family, and operating their farms and business.</p>
<p>What is the expected amount of resident participation?</p>	<p>Many members of the community come to the show. Some to enter the various competitions, some to entertain and/or be entertained.              Community groups that participate include, local schools, musicians, dance group.              Members of the Fire Brigade, Ambulance and representatives from Gulgong MPS attend to inform and entertain and if required in case of accident or illness.              Many others attend as stall holders where they sell their products and/or services.              Members of the Show Society attend as volunteers to organize the various competitions.              Some come simply to enjoy the day.</p>
<p>What level of consultation and collaboration with other local groups has your organisation undertaken?</p>	<p>See above.              Invitations are sent to the groups to participate, to assist with sponsorship.              Service clubs such as 2852, Mens Shed, Seniors &amp; Superannuants are invited to assist in various areas.</p>
<p>Outline your organisation capacity to deliver the Project / Activity <u>OR</u> describe previous experiences.</p>	<p>The Gulgong Show has been held almost every year for 128 years.</p>

CORPORATE: FINANCE | COMMUNITY GRANTS PROGRAM

**PROJECT BUDGET**

Project Income	Community Grant (amount sought from Council)	\$ 5,000.00
	Club / Organisation / Individual cash towards the project	
	Expected Sales Revenue i.e. Entry Fee, Membership Sales: Figures from 2016 Show	\$ 34,728
	Other Income:	
	<b>TOTAL INCOME</b>	<b>\$ 39,728</b>

Project Expenditure	List proposed cash expenditure (provide copies of quotes for equipment)	
		\$ 35,375
	<b>TOTAL EXPENDITURE</b>	<b>\$ 35,375</b>

**FINANCIAL DETAILS**

Is your group/organisation incorporated?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Have you registered for Goods & Services Tax (GST) purposes?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Do you have an ABN?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
ABN	51031367714	
<i>Note – if you do not have an ABN please attach a 'Statement by Supplier' form</i>		
Has your organisation / group previously received a community grant from Council?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Year		
Amount		
<small>** Applicable for grants after 1 July 2016</small>	Did your group return the acquittal form?	<input type="checkbox"/> Yes <input type="checkbox"/> No

## APPLICATION CHECKLIST

A copy of the groups / organisations public liability insurance	<input type="checkbox"/>	Supplied
Where the group intends to purchase equipment, a copy of the quote/s obtained	<input type="checkbox"/>	Supplied
Where the groups / organisations does not have an ABN, 'Statement by Supplier' form is required	<input type="checkbox"/>	Supplied
If your group is <b>not</b> incorporated, please supply a letter from your auspicing body	<input type="checkbox"/>	Supplied

## AUTHORISATION OF APPLICANT

Name	Jean Monaghan
Position	Assistant Secretary/Editor/Public Officer
Date	08/23/2016
<input type="checkbox"/>	I confirm that the information contained in the application form and within the attachments are true and correct.
<input type="checkbox"/>	I confirm that this application has been submitted with the full knowledge and support of the applicant.

## SUBMIT YOUR APPLICATION

@ **EMAIL:** After you complete this digital form, please save it to your computer and email to: [council@midwestern.nsw.gov.au](mailto:council@midwestern.nsw.gov.au)

**CUSTOMER SERVICE LOCATIONS:**

86 Market Street  
MUDGEE

109 Herbert Street  
GULGONG

77 Louee Street  
RYLSTONE

**POSTAL ADDRESS:**

Attn: Finance Department  
PO Box 156  
MUDGEE NSW 2850

[Email My Application](#)
[Community Grants Policy](#)
[Print My Application](#)



## ABN Lookup

### Current details for ABN 51 031 367 714

#### ABN details

**Entity name:** GULGONG SHOW SOCIETY INC

**ABN status:** Active from 01 Nov 1999

**Entity type:** Other Incorporated Entity

**Goods & Services Tax (GST):** Not currently registered for GST

**Main business location:** NSW 2852

#### Deductible gift recipient status

Not entitled to receive tax deductible gifts

**ABN last updated:** 14 Jun 2000

**Record extracted:** 29 Aug 2016

#### Disclaimer

The Registrar makes every reasonable effort to maintain current and accurate information on this site. The Commissioner of Taxation advises that if you use ABN Lookup for information about another entity for taxation purposes and that information turns out to be incorrect, in certain circumstances you will be protected from liability. For more information see [disclaimer](#).



25 February 2016

Gulgong P A & H Association Inc  
PO Box 294  
Gulgong NSW 2852

Jardine Lloyd Thompson Pty Ltd  
ABN 69 009 098 854

Level 1, 148 Frome Street  
Adelaide, SA 5000  
GPO Box 1693  
Adelaide SA 5001

Direct (08) 8418 0265  
Telephone (08) 8418 0260  
Toll Free 1800 356 072  
Fax (08) 8418 0278  
bronia.henty-smith@jlt.com.au

www.jlta.com.au

### Certificate of Currency

<b>Insurance Class</b>	Public and Products Liability
<b>Insured Name</b>	Gulgong P A & H Association Inc
<b>Policy Expiry Date</b>	28 February 2017
<b>Details</b>	Legal liability to third parties for Injury and/or Damage to Property caused by an occurrence in connection with the Insured's business
<b>Situation</b>	Anywhere in Australia
<b>Limit of Indemnity</b>	\$50,000,000
<b>Deductible</b>	As per policy
<b>Insurer</b>	SLE World Wide Australia Pty Ltd (As Managing Agents for Lloyds of London)
<b>Policy Number</b>	205034401020

This certificate of currency provides a summary of the policy cover and is current on the date of issue. It is not intended to amend, extend, replace or override the policy terms and conditions contained in the actual policy document.

This certificate of currency is issued as a matter of information only and confers no rights upon the certificate holder. We accept no responsibility whatsoever for any inadvertent or negligent act, error or omission on our part in preparing these statements or in transmitting this certificate by email or for any loss, damage or expense thereby occasioned to any recipient of this letter.

**Bronia Henty-Smith**  
Divisional Manager



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## COMMUNITY GRANTS PROGRAM

APPLICATION FORM

15 JUNE 2016

MID-WESTERN REGIONAL COUNCIL  
CORPORATE: FINANCE

 TOWARDS 2030



## Application Form

### APPLICANTS DETAILS

Name of Organisation	Gulgong High School
Contact Person	Linda Macleod Principal or CarleySewell Careers Adviser
Address	Belmore St Gulgong NSW 2852
Phone	02 63741201
Email	gulgong-h.school@det.nsw.edu.au
ABN	89195199603
Bank Account Name	Gulgong High School
BSB	032001
Account Number	140845

### PROJECT / ACTIVITY DETAILS

Name of Project / Activity	Survivor Life Skills
Amount of funding requested	\$2500.00
Start and finish date	February 2017 to June 2017
Briefly describe Project / Activity	<p>We provide programs to High Schools and Primary Schools in order to teach Students Finance Literacy Skills, Interview Employment and Career Skills and other Life skills not covered in the School curriculum. We have 60 subjects Schools can choose from based on the needs of the school and students,</p> <p>We have been running our program for schools in the Mudgee Region for 10 years.</p> <p>The aim of the program is to allow all young people an opportunity to make well educated choices when they enter the world outside of school regardless of age, gender, race or social economic status.</p>



ADDRESS CRITERIA

<p>How will your project benefit the Mid-Western Region community?</p>	<p>The program will allow for better trained and better educated young people as they venture beyond the protective walls of the Schooling system.                  They will be given the confidence to sit an Interview whether this is for a job or University placement.                  They will be trained to understand the world of work and what the expectations will be of their employers but also what their rights and expectations should be as employees.                  They will be trained on how to Budget and control their spending and therefore not be a burden on society and be able to support the economics in the region.                  They will be taught how Credit Cards and Debt work and how not to get caught up living a life in debt just to have the latest of everything.                  Most importantly they will be young people who can contribute to the Mid Western region</p>
<p>What is the expected amount of resident participation?</p>	<p>Based on previous years we would expect between 500 to 800 Year 5/6 Primary students and 9/10/11 High School Students will participate in the program.                   We would also have 15 to 20 Teachers also participate in the days we spend at the schools.</p>
<p>What level of consultation and collaboration with other local groups has your organisation undertaken?</p>	<p>We have worked closely with Maureen Hutchison at Club Mudgee since 2013 and they also support our program with a contribution from Clubgrants of \$2500.00.                  We also work very closely with the Principals and Staff from all the Schools to organise and design the programs to fit with their needs.</p>
<p>Outline your organisation capacity to deliver the Project / Activity OR describe previous experiences.</p>	<p>We have been running this program throughout NSW for 16 years and have been recognised by the Department of Education for 8 consecutive years as bringing excellent programs to Schools that are needed by young people but not covered for in the Schools Curriculum.                  We have a history in the Mid Western Region of providing our annual reporting and feedback from all schools that take part to both Club Mudgee and the Mid Western Regional Council and this has always been very positive regarding achieving what we set out to achieve.                  We currently deal with over 460 Schools in NSW, attend numerous Careers Advisers regional meetings and deal with Principals, Teachers and Students on a daily basis.                  Therefore we have a vast network of contacts, and a keen understanding of exact where our program fits and who to target the information to.</p>

CORPORATE: FINANCE | COMMUNITY GRANTS PROGRAM

**PROJECT BUDGET**

Project Income	Community Grant (amount sought from Council)	\$2500.00
	Club / Organisation / Individual cash towards the project	
	Expected Sales Revenue i.e. Entry Fee, Membership Sales:	
	Other Income:	
	<b>TOTAL INCOME</b>	\$2500.00

Project Expenditure	List proposed cash expenditure (provide copies of quotes for equipment)	
	All money will be used to provide each Sch	\$2500.00
	<b>TOTAL EXPENDITURE</b>	\$2500.00

**FINANCIAL DETAILS**

Is your group/organisation incorporated?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Have you registered for Goods & Services Tax (GST) purposes?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Do you have an ABN?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	ABN	89195199603
	<i>Note – if you do not have an ABN please attach a 'Statement by Supplier' form</i>	
Has your organisation / group previously received a community grant from Council?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	Year	
	Amount	
** Applicable for grants after 1 July 2016	Did your group return the acquittal form?	<input type="checkbox"/> Yes <input type="checkbox"/> No

**APPLICATION CHECKLIST**

A copy of the groups / organisations public liability insurance	<input type="checkbox"/>	Supplied
Where the group intends to purchase equipment, a copy of the quote/s obtained	<input type="checkbox"/>	Supplied
Where the groups / organisations does not have an ABN, 'Statement by Supplier' form is required	<input type="checkbox"/>	Supplied
If your group is <b>not</b> incorporated, please supply a letter from your auspicing body	<input type="checkbox"/>	Supplied

**AUTHORISATION OF APPLICANT**

Name	Linda Macleod
Position	School Principal
Date	23rd August 2016
<input type="checkbox"/> I confirm that the information contained in the application form and within the attachments are true and correct.	
<input type="checkbox"/> I confirm that this application has been submitted with the full knowledge and support of the applicant.	

**SUBMIT YOUR APPLICATION**

@ **EMAIL:** After you complete this digital form, please save it to your computer and email to: [council@midwestern.nsw.gov.au](mailto:council@midwestern.nsw.gov.au)

**CUSTOMER SERVICE LOCATIONS:**

86 Market Street  
MUDGEE

109 Herbert Street  
GULGONG

77 Louee Street  
RYLSTONE



**POSTAL ADDRESS:**

Attn: Finance Department  
 PO Box 156  
 MUDGEE NSW 2850

Email My Application

Community Grants Policy

Print My Application



QBE Insurance (Australia) Ltd  
 Head Office  
 Level 5, 2 Park Street  
 Sydney NSW 2000  
 ABN: 78 003 191 035  
 AFS Licence No: 239545



**BUSINESS PACK INSURANCE / CERTIFICATE OF CURRENCY** Policy Number: 30A545488BPK

This certificate acknowledges that the policy referred to is in force for the period shown.

Details of the cover are listed below.

Policy Number:	30A545488BPK		
Period of Insurance:	From 31/10/2015 to 31/10/2016 at 4.00pm		
Insured Name:	CONCIERGE ENTERPRISES PTY LTD		
<hr/>			
<b>Liability Section</b>		<b>Sum Insured</b>	<b>Excess</b>
Location:	4 TUPELO GROVE MENAI NSW 2234	Public Liability: \$10,000,000 Products Liability: \$10,000,000	
Type of Business:	EDUCATION & TRAINING COURSES	Property Owner: No	
		Property Damage Excess:	\$500
<hr/>			
Interested Party:	None Noted		
<hr/>			
Issued by:	QBE Australia		
Date Issued:	30. October 2015		
<hr/>			

**End of Certificate.**



## Current details for ABN 89 195 199 603

### ABN details

**Entity name:** GULGONG HIGH SCHOOL

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**ABN status:** Active from 01 Nov 1999

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**Entity type:** State Government Entity

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**Goods & Services Tax (GST):** Registered from 01 Jul 2000

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**Main business location:** NSW 2852

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### Trading name(s)

Trading name	From
GULGONG HIGH SCHOOL	13 Apr 2000

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### Deductible gift recipient status

Not entitled to receive tax deductible gifts

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**ABN last updated:** 01 Jul 2000

**Record extracted:** 29 Aug 2016

### Disclaimer

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## COMMUNITY GRANTS PROGRAM

APPLICATION FORM

15 JUNE 2016

MID-WESTERN REGIONAL COUNCIL  
CORPORATE: FINANCE

■ ■ ■ ■ ■ TOWARDS 2030



# Application Form

## APPLICANTS DETAILS

Name of Organisation	Wildlife Carers Network Central West Inc
Contact Person	Garry Richards
Address	C/O 698 Bocoble Rd Bocoble NSW 2850
Phone	0479005386
Email	garry@thekookaburraestate.com
ABN	27006475145
Bank Account Name	Wildlife Carers Mudgee Region INC
BSB	062577
Account Number	28003216

## PROJECT / ACTIVITY DETAILS

Name of Project / Activity	Development of the Network for a sustainable future
Amount of funding requested	Up to \$2500 pa for 3 years Totalling \$7500
Start and finish date	October 2016- September 2019
Briefly describe Project / Activity	<p>The Project is to over a three year period, make the name and phone number of the Wildlife Carers Network synonymous with who to call for orphaned and injured wildlife, within the Mid-Western Region.</p> <p>The project will also involve the building of membership and a management structure to allow for the perpetual running of the network in manner that offers the public total confidence in the network's carers and provides the ultimate care for wildlife in the region.</p>

ADDRESS CRITERIA

<p>How will your project benefit the Mid-Western Region community?</p>	<p>All residents in the Mid-Western Region will be aware of who to call if they come across Injured or Orphaned Wildlife. All rescued animals are rehabilitated and released back in to the area they were rescued from. The group also relocates snakes from the schools and some residences in the area. Wildlife Carers Network is the only group licenced to Rescue Rehabilitate and release wildlife in the Mid-Western Region.</p>
<p>What is the expected amount of resident participation?</p>	<p>During the last year we have had over 700 calls for rescues from residents in the Mid-Western Region. This number will only grow, once people are aware of who to call.Plus we will be pushing hard to increase membership from the residential base.</p>
<p>What level of consultation and collaboration with other local groups has your organisation undertaken?</p>	<p>We work with National Parks and Wildlife, NSW Wildlife Council and have a close relationship with the Lions who allow us to promote the Network at their markets. Our Licence is issued by National Parks .</p>
<p>Outline your organisation capacity to deliver the Project / Activity <u>OR</u> describe previous experiences.</p>	<p>Over the past few years a number of new members have joined the Network bringing with them corporate experience and experince in developing groups, We have the expertise with a number of members fully trained and experienced in wildlife, now with the new members we have the opportunity to develop the group in a formal structured manner. We have developed a three year plan for the group which has been unanimously supported by the group. The new Executive structure will ensure the plan is implemented.</p>



CORPORATE: FINANCE | COMMUNITY GRANTS PROGRAM

PROJECT BUDGET

Project Income	Community Grant (amount sought from Council)	Up to \$2500 pa for 3 years Totalling \$7500
	Club / Organisation / Individual cash towards the project	\$3550
	Expected Sales Revenue i.e. Entry Fee, Membership Sales:	\$3000
	Other Income:	\$32250
	<b>TOTAL INCOME</b>	<b>\$47300</b>

Project Expenditure	List proposed cash expenditure (provide copies of quotes for equipment)	
	See attached Three Year Budget	
	<b>TOTAL EXPENDITURE</b>	<b>\$31571</b>

FINANCIAL DETAILS

Is your group/organisation incorporated?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Have you registered for Goods & Services Tax (GST) purposes?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Do you have an ABN?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	ABN	27006475145
	<i>Note – if you do not have an ABN please attach a 'Statement by Supplier' form</i>	
Has your organisation / group previously received a community grant from Council?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	Year	
	Amount	
** Applicable for grants after 1 July 2016	Did your group return the acquittal form?	<input type="checkbox"/> Yes <input type="checkbox"/> No

## APPLICATION CHECKLIST

A copy of the groups / organisations public liability insurance	<input type="checkbox"/>	Supplied
Where the group intends to purchase equipment, a copy of the quote/s obtained	<input type="checkbox"/>	Supplied
Where the groups / organisations does not have an ABN, 'Statement by Supplier' form is required	<input type="checkbox"/>	Supplied
If your group is <b>not</b> incorporated, please supply a letter from your auspicing body	<input type="checkbox"/>	Supplied

## AUTHORISATION OF APPLICANT

Name	GarryRichards
Position	Group Development Officer
Date	17/8/16
<input type="checkbox"/>	I confirm that the information contained in the application form and within the attachments are true and correct.
<input type="checkbox"/>	I confirm that this application has been submitted with the full knowledge and support of the applicant.

## SUBMIT YOUR APPLICATION

@ **EMAIL:** After you complete this digital form, please save it to your computer and email to: [council@midwestern.nsw.gov.au](mailto:council@midwestern.nsw.gov.au)

**CUSTOMER SERVICE LOCATIONS:**

86 Market Street  
MUDGEE

109 Herbert Street  
GULGONG

77 Louee Street  
RYLSTONE

**POSTAL ADDRESS:**

Attn: Finance Department  
PO Box 156  
MUDGEE NSW 2850

[Email My Application](#)
[Community Grants Policy](#)
[Print My Application](#)



## Current details for ABN 27 066 475 145

### ABN details

<b>Entity name:</b>	WILDLIFE CARERS NETWORK CENTRAL WESTINCORPORATED
<b>ABN status:</b>	Active from 01 Nov 1999
<b>Entity type:</b>	Other Incorporated Entity
<b>Goods &amp; Services Tax (GST):</b>	Not currently registered for GST
<b>Main business location:</b>	NSW 2850

### Australian Charities and Not-for-profits Commission (ACNC)

WILDLIFE CARERS NETWORK CENTRAL WESTINCORPORATED is registered with the Australian Charities and Not-for-profits Commission (ACNC) [as follows:](#)

ACNC registration	From
Registered as a charity <a href="#">view ACNC registration</a>	03 Dec 2012

### Trading name(s)

Trading name	From
WILDLIFE CARERS NETWORK CENTRAL WEST INCORPORATED	27 Sep 2000

### Charity tax concession status

WILDLIFE CARERS NETWORK CENTRAL WESTINCORPORATED is a Charity endorsed to access the following tax concessions:

Tax concession	From
GST Concession	01 Jul 2005
FBT Rebate	01 Jul 2005
Income Tax Exemption	01 Jul 2000

### Deductible gift recipient status

Not entitled to receive tax deductible gifts

ABN last updated: 30 May 2013

Record extracted: 29 Aug 2016

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### Three Year Budget 2016- 2019

Description	2016-2017	2017-2018	2018-2019	3 Year Total
<b>General Administration</b>				
Administration	\$300.00	\$300.00	\$300.00	\$900.00
Telephones	\$2,400.00	\$2,400.00	\$2,400.00	\$7,200.00
Sub Total	\$2,700.00	\$2,700.00	\$2,700.00	\$8,100.00
<b>Training</b>				
Training subsidy	\$1,000.00	\$1,000.00	\$1,000.00	\$3,000.00
Sub Total	\$1,000.00	\$1,000.00	\$1,000.00	\$3,000.00
<b>Social Media</b>				
Web Site Costs	\$120.00	\$120.00	\$120.00	\$360.00
Sub Total	\$120.00	\$120.00	\$120.00	\$360.00
<b>Food &amp; Medicine</b>				
Members Rebate	\$3,000.00	\$3,000.00	\$3,000.00	\$9,000.00
Sub Total	\$3,000.00	\$3,000.00	\$3,000.00	\$9,000.00
<b>Equipment</b>				
Snake Handling Kit	\$450.00	\$450.00	\$450.00	\$1,350.00
Long Handle Nets	\$35.00	\$35.00	\$35.00	\$105.00
Large Animal Cage	\$110.00	\$110.00	\$110.00	\$330.00
USB	\$180.00	\$0.00	\$0.00	\$180.00
First Aid Kits	\$1,050.00	\$0.00	\$0.00	\$1,050.00
Polo Shirts	\$1,320.00	\$0.00	\$0.00	\$1,320.00
Sub Total	\$3,145.00	\$595.00	\$595.00	\$4,335.00
<b>Market Expenses</b>				
Marque x 2	\$299.00	\$0.00	\$0.00	\$299.00
Table x 2	\$80.00	\$0.00	\$0.00	\$80.00
Chairs X 4	\$36.00	\$0.00	\$0.00	\$36.00
Signs	\$120.00	\$0.00	\$0.00	\$120.00
Banners x 2	\$110.00	\$0.00	\$0.00	\$110.00
Brochure Holders x 4	\$24.00	\$0.00	\$0.00	\$24.00
Bus Card Holders X 4	\$14.00	\$0.00	\$0.00	\$14.00
Insurance	\$198.00	\$198.00	\$198.00	\$594.00
Sub Total	\$881.00	\$198.00	\$198.00	\$1,277.00

<b>Signage</b>					
A4 Corflute signs		\$70.00	\$0.00	\$70.00	\$140.00
	Sub Total	\$30.00	\$0.00	\$30.00	\$60.00
<b>Merchandise</b>					
Brochures		\$550.00	\$550.00	\$550.00	\$1,650.00
Car Stickers		\$305.00	\$305.00	\$305.00	\$915.00
Bus Cards		\$212.00	\$212.00	\$212.00	\$636.00
Fridge Magnets		\$330.00	\$330.00	\$330.00	\$990.00
Veterinary Displays		\$240.00	\$0.00	\$0.00	\$240.00
	Sub Total	\$1,637.00	\$1,397.00	\$1,397.00	\$4,431.00
<b>Sellable Merchandise</b>					
Figurines		\$261.00	\$0.00	\$0.00	\$261.00
Key Rings		\$237.00	\$0.00	\$0.00	\$237.00
Rubber Stamps		\$110.00	\$0.00	\$0.00	\$110.00
Clothing Samples		\$100.00	\$0.00	\$0.00	\$100.00
	Sub Total	\$708.00	\$0.00	\$0.00	\$708.00
<b>Sponsorship Costs</b>					
Printing and Mail		\$300.00	\$0.00	\$0.00	\$300.00
	Sub Total	\$300.00	\$0.00	\$0.00	\$300.00
<b>Total</b>		<b>\$13,521.00</b>	<b>\$9,010.00</b>	<b>\$9,040.00</b>	<b>\$31,571.00</b>
<b>Income</b>					
<b>Membership</b>					
Membership Fees		\$700.00	\$1,000.00	\$1,250.00	\$2,950.00
Supporter Membership Fees		\$200.00	\$400.00	\$1,000.00	\$1,600.00
Income from Market Sales		\$1,000.00	\$1,000.00	\$1,000.00	\$3,000.00
	Sub Total	\$1,900.00	\$2,400.00	\$3,250.00	\$7,550.00
<b>Sponsorship funds target</b>		<b>\$13,250.00</b>	<b>\$13,250.00</b>	<b>\$13,250.00</b>	<b>\$39,750.00</b>
<b>Total Income</b>		<b>\$15,150.00</b>	<b>\$15,650.00</b>	<b>\$16,500.00</b>	<b>\$47,300.00</b>
<b>Planned Excess for future years</b>		<b>\$1,629.00</b>	<b>\$6,640.00</b>	<b>\$7,460.00</b>	<b>\$15,729.00</b>
<b>Income</b>					
Membership Fees		\$1,900.00	\$2,400.00	\$3,250.00	\$7,550.00
Sponsorship funds target		\$13,250.00	\$13,250.00	\$13,250.00	\$39,750.00
<b>Total Income</b>		<b>\$15,150.00</b>	<b>\$15,650.00</b>	<b>\$16,500.00</b>	<b>\$47,300.00</b>
<b>Expenses</b>		<b>\$13,521.00</b>	<b>\$9,010.00</b>	<b>\$9,040.00</b>	<b>\$31,571.00</b>
<b>Planned Excess for future years</b>		<b>\$1,629.00</b>	<b>\$6,640.00</b>	<b>\$7,460.00</b>	<b>\$15,729.00</b>



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COMMUNITY GRANTS  
PROGRAM

APPLICATION FORM

15 JUNE 2016

MID-WESTERN REGIONAL COUNCIL  
CORPORATE: FINANCE

■ ■ ■ ■ ■ TOWARDS 2030



## Application Form

### APPLICANTS DETAILS

Name of Organisation Henry Lawson Society of NSW Inc

Contact Person Kevin Robson

Address 7 Belmore St, Gulgong NSW 2852

Phone 02 63741944

Email gramps.70@hotmail.com

ABN 324 383 01774

Bank Account Name Henry Lawson Society of NSW No 1 a/c

BSB 062549

Account Number 00900785

### PROJECT / ACTIVITY DETAILS

Name of Project / Activity Henry Lawson Society Literary Awards, Gulgong June 2017

Amount of funding requested Two thousand dollars

Start and finish date Start date: Planning & advertising started now (August 2016), with entry closing date March 27th, 2017.  
Closing date: final presentations on June Long Weekend, 2017 at the Gulgong POW Opera House as a feature section of the Henry Lawson Heritage Festival.

Briefly describe Project / Activity We offer 2 sections — Open Written Poetry & Open Performance Poetry, with Emerging Poets Sections in both for poets who have not won a 1st prize in a Literary Awards Competition.  
The Awards place an accent on Australian themes, poets and ballad (rhyming) form. The Awards will be finalised on the June Long Weekend 2017 in the Gulgong Prince of Wales Opera House, as a feature of the Gulgong Henry Lawson Heritage Festival.

CORPORATE FINANCE / COMMUNITY GRANTS PROGRAM

ADDRESS CRITERIA

<p>How will your project benefit the Mid-Western Region community?</p>	<p>As the Gulgong Literary Awards attracts many poets entries from all round Australia, and overseas, it has been a major attraction for the June Long Weekend Heritage festival, attracting people to the region for the 3 nights and days of the Long Weekend. Many of these came for a few days before &amp;/or after as well. Accomodation is booked out in Gulgong and Mudgee, with many visitors stopping in Dunedoo, Wellington &amp; Dubbo and travelling to Gulgong each day. As well, we have a large number of visitors as “day trippers” from local area locations (Lithgow, Dubbo etc).</p>
--	--

What is the expected amount of resident participation?

A large number of people (hundreds??) are involved in the Literary Awards and the June Festival.

<p>What level of consultation and collaboration with other local groups has your organisation undertaken?</p>	<p>At the monthly Festival Meeting, which comprises representatives from the citizens, clubs and various organisations; each group discusses where it is heading for the next June Festival, discussing what each is trying to do, problems etc, and often getting advice or help from others. As our Literary Awards is a main event, it is still only one of many events being run over the June Weekend.</p>
---	---

Outline your organisation capacity to deliver the Project / Activity OR describe previous experiences.

Members of the Henry Lawson Society have been organising the Literary Awards each year since 1976, and we have always been pleased by compliments. (Not to say we have hiccups at times).



**CORPORATE FINANCE | COMMUNITY GRANTS PROGRAM**

**PROJECT BUDGET**

Project Income	Community Grant (amount sought from Council) \$2000
	Club / Organisation / Individual cash towards the project Up to \$1,000 in some years events.
	Expected Sales Revenue i.e. Entry Fee, Membership Sales: Entry fees \$950; Awards Dinner \$1840; PoetsMorning Tea \$390.
	Other Income: \$2100 prize money from various sponsors. Note on top of this we were getting our rates refund and using this for various running costs and some prizemoney if we had a shortfall.
<b>TOTAL INCOME</b>	\$6880 \$0

Project Expenditure	List proposed cash expenditure (provide copies of quotes for equipment)
	Stationery, printing, Advertising \$600. Casual Secretary \$800 Literary Awards Prizes \$3400 Dinner food costs \$1600 MADS Socy play & Opera House hire \$500 Miscellaneous expenses \$500
<b>TOTAL EXPENDITURE</b>	\$0 \$7400

**FINANCIAL DETAILS**

Is your group/organisation incorporated?  Yes  No

Have you registered for Goods & Services Tax (GST) purposes?  Yes  No

Do you have an ABN?  Yes  No

ABN 324 383 01774

Note – if you do not have an ABN please attach a 'Statement by Supplier' form

Has your organisation / group previously received a community grant from Council?  Yes  No

Year

Amount

Did your group return the acquittal form?  Yes  No

\*\* Applicable for grants after 1 July 2016

CORPORATE FINANCE & COMMUNITY GRANTS PROGRAM

APPLICATION CHECKLIST

A copy of the groups / organisations public liability insurance	<input checked="" type="checkbox"/>	Supplied
Where the group intends to purchase equipment, a copy of the quote/s obtained	<input type="checkbox"/>	Supplied
Where the groups / organisations does not have an ABN, 'Statement by Supplier' form is required	<input type="checkbox"/>	Supplied
If your group is not incorporated, please supply a letter from your auspicing body	<input type="checkbox"/>	Supplied

AUTHORISATION OF APPLICANT

**Name** Kevin & Jan Robson

**Position** Literary Awards Co-ordinators

**Date** 31st August, 2016

I confirm that the information contained in the application form and within the attachments are true and correct.

I confirm that this application has been submitted with the full knowledge and support of the applicant.

SUBMIT YOUR APPLICATION

**@ EMAIL:** After you complete this digital form, please save it to your computer and email to: [council@midwestern.nsw.gov.au](mailto:council@midwestern.nsw.gov.au)

**📍 CUSTOMER SERVICE LOCATIONS:**

86 Market Street MUDGEE	109 Herbert Street GULGONG	77 Louisa Street RYLSTONE
----------------------------	-------------------------------	------------------------------

**✉️ POSTAL ADDRESS:**  
Attn: Finance Department  
PO Box 158  
MUDGEE NSW 2850

[Email My Application](#)      [Community Grants Policy](#)      [Print My Application](#)





# The Henry Lawson Society of N.S.W. Inc.

The Henry Lawson Centre

A Memorial for the study of literary works and the history of associated characters, places and times of Australia's National Poet.

147 Mayne St  
Gulgong, NSW  
Postal Address:  
P.O. Box 235  
Gulgong, NSW 2852  
Phone: (02) 6374 2049  
Fax: (02) 6374 2400

Email: [henrylawsongulgong@yahoo.com.au](mailto:henrylawsongulgong@yahoo.com.au)  
Web: [www.henrylawsongulgong.org.au](http://www.henrylawsongulgong.org.au)

Attn: Finance Department  
Mid-Western Regional Council  
PO Box 156  
Mudgee 2850

31.8.2016  
Contact: Kevin Robson,  
Treasurer  
Home Ph: 02 6374 1944

Application for financial support for Gulgong Henry Lawson Literary Awards; to be held on June Long Weekend, 2017, as a feature event of the Henry Lawson Heritage Festival.

The Henry Lawson Society runs these Literary Awards each year, culminating in a dinner and “play-off” of the final 10 in the Performance Poetry on Saturday night the 10th June, 2017 at the Prince of Wales Opera House. Also, the presentations are held for the winners in the Written Poetry section.

We have quite a number of mainly small sponsors at the moment, and as Council has in past years refunded our rates, this has been used for the Literary Awards to cover running costs and an occasional prize. Because of this arrangement, Council has always been acknowledged as a sponsor of the Literary Awards.

Although the Awards are not finalised until June 2017, we are applying early so that entry forms with sponsors logos, and posters can be distributed by Nov/Dec this year via emails, web site, facebook, local papers, and a number of writers magazines; to get exposure for up to 8 months before the event.

- I have attached the:—
- Grant Application Form.
  - A copy of our Public Liability Insurance

It would be highly appreciated if you can help financially in this area.

Thanking You,

*Kevin Robson*

Literary Awards Co-ordinator

ABN 86 004 651 512  
Darling Park Tower 3  
201 Sussex Street  
Sydney NSW 2000  
PO Box H176  
AUSTRALIA SQUARE NSW 1215  
(02) 8864 8227 Fax (02) 8864 8899  
angela.sandiego@marsh.com

21 April 2016

**CERTIFICATE OF CURRENCY**

This certificate is issued as a matter of information only and confers no rights upon the holder. It does not amend, extend or alter the coverage afforded by the policy/policies listed. It is provided as a summary only of the cover provided and is current only at the date of issue. For full particulars, reference must be made to the current policy wording.

**Class of Insurance:** Combined General Liability - Primary

**Insurer(s):** CGU Insurance Limited

**Policy Number(s):** 10M 0887660

**Insured:** Henry Lawson Society of NSW and Individual Affiliated Societies of the Royal Australian Historical Society

**Interest Insured:** Legal Liability to third parties for personal injury and/or property damage happening during the period of the Insurance, arising out of the business and/or the products as a result of an occurrence.  
All charges, expenses, legal and other costs incurred as the result of an Occurrence.

**Period of Insurance:** From: 21 April 2016 at 4:00 p.m. local standard time  
To: 21 April 2017 at 4.00 p.m. local standard time

**Limit(s) of Liability:** **General (Public) Liability**  
\$30,000,000 any one Occurrence except in the aggregate in respect of Products Liability

**Deductible:** \$500 any one Occurrence

**Jurisdiction:** Australia

**Interested Party:** Mid-Western Regional Council, Police NSW, Roads and Maritime Services are noted for their respective rights and interests.

It is important to note that the noting of a party as an interested party does not mean that they are insured under the policy. The interested party should have their own policy to cover their own legal liabilities and interests. Please ensure that this is conveyed to each party.

Indemnity is subject to the terms and conditions of the Policy, including any applicable Sub-Limit of Liability and Deductible.

Yours faithfully



**Angela SanDiego**  
Corporate NSW



## ABN Lookup

### Current details for ABN 32 438 301 774

#### ABN details

Entity name:	HENRY LAWSON SOCIETY OF NSW INC
ABN status:	Active from 01 Nov 1999
Entity type:	Other Incorporated Entity
Goods & Services Tax (GST):	Not currently registered for GST
Main business location:	NSW 2852

#### Australian Charities and Not-for-profits Commission (ACNC)

HENRY LAWSON SOCIETY OF NSW INC is registered with the Australian Charities and Not-for-profits Commission (ACNC) [as follows](#):

ACNC registration	From
Registered as a charity view ACNC registration <a href="#">link</a>	03 Dec 2012

#### Trading name(s)

Trading name	From
HENRY LAWSON CENTRE	14 May 2008

#### Charity tax concession status

HENRY LAWSON SOCIETY OF NSW INC is a Charity endorsed to access the following tax concessions:

Tax concession	From
GST Concession	01 Jul 2005
FBT Rebate	01 Jul 2005
Income Tax Exemption	01 Jul 2000

#### Deductible gift recipient status

HENRY LAWSON SOCIETY OF NSW INC is endorsed as a Deductible Gift Recipient (DGR) from 01 Jul 2000. It is covered by Items 1 & 4 of the table in section 30-15 of the *Income Tax Assessment Act 1997*.



#### Important

Please read [Deductible Gift Recipient \(DGR\)](#) information before making a gift.

## Disclaimer

The Registrar makes every reasonable effort to maintain current and accurate information on this site. The Commissioner of Taxation advises that if you use ABN Lookup for information about another entity for taxation purposes and that information turns out to be incorrect, in certain circumstances you will be protected from liability. For more information see [disclaimer](#).



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## COMMUNITY GRANTS PROGRAM

APPLICATION FORM

15 JUNE 2016

MID-WESTERN REGIONAL COUNCIL  
CORPORATE: FINANCE

■ ■ ■ ■ ■ TOWARDS 2030





## Application Form

### APPLICANTS DETAILS

Name of Organisation	Mudgee PCYC
Contact Person	Railene Doherty/ Matthew Kane
Address	50 Market Street, Mudgee
Phone	6372 1367
Email	mudgee@pcycnsw.org.au
ABN	89401152271
Bank Account Name	Mudgee PCYC
BSB	062619
Account Number	10154311

### PROJECT / ACTIVITY DETAILS

Name of Project / Activity	Mudgee PCYC Youth Moto Workshop
Amount of funding requested	\$7000 (OR \$1700)
Start and finish date	Ongoing weekly workshop - projected commencement 12 October 2016
Briefly describe Project / Activity	Project will be a weekly mechanical workshop focusing on the restoration and maintenance of motorcycles by local youth. Old, rundown motorcycles will be donated by the community which will become property of the club. These bikes will then be repaired/restored by members during workshops. At the end of each calendar year, PCYC will consult with local schools and police to identify the most deserving members. These members will be rewarded by being given a club motorcycle which they have worked to restore. Other motorcycle merchandise will also be gifted to members as smaller, consolation rewards. Restored motorcycles will also be raffled on a regular basis. with funds being returned to the club and other deserving community organisations.

## CORPORATE: FINANCE / COMMUNITY GRANTS PROGRAM

## ADDRESS CRITERIA

<p>How will your project benefit the Mid-Western Region community?</p>	<p>Mudgee PCYC Youth Moto Workshops aim to equip young people in the Mid-Western Region community with practical, mechanical skills and knowledge to assist in obtaining long term employment or further, formal education. If successful this will assist in the reduction of youth unemployment in the Mid-Western Region.</p> <p>Mudgee PCYC also aims to reduce crime committed by and against young people. As local police will be heavily involved in the running of the Youth Moto Workshops, it is anticipated that local police and youth will be able to establish a good rapport and build trust. It is hoped this will assist to reduce local crime patterns and youth offending.</p>
<p>What is the expected amount of resident participation?</p>	<p>With no other similar projects being offered in the region, it is anticipated that public interest and participation will be high. The Mid-West Region has a healthy motorcycle culture and therefore there is a market for this type of activity. Expressions of interest are already being received from residents of Gulgong, Kandos, Rylstone and Mudgee.</p> <p>Although Workshops will only be offered in Kandos initially, an additional Workshop in Mudgee is already being considered.</p>
<p>What level of consultation and collaboration with other local groups has your organisation undertaken?</p>	<p>There has been consultation with The NSW Police Force, Mid-Western Regional Council, NSW Department of Education - local schools, local businesses, local community groups such as The Mens Shed and Rotary NSW, and seperate PCYC clubs.</p> <p>In operating the workshops, there will be ongoing and close collaboration with NSW Police, local schools, community groups etc.</p>
<p>Outline your organisation capacity to deliver the Project / Activity <u>OR</u> describe previous experiences.</p>	<p>A wide range of volunteers have already expressed their desire to participate and assist in the running of the project. A venue and a large amount of hand tools have already been donated. Local Kandos mechanic John Cauchi has already confirmed his ongoing support for the workshop, bringing with him many years of mechanical knowledge. Ken Hopkins from the Kandos Harley Museum has been instrumental in getting this workshop up and running and has countless year of experience in restoring motorcycles. Ken's ongoing support and expertise has been confirmed. Local Kandos/Rylstone Police will be assisting in the running of workshops. Local Kandos High School and Public School Principles have confirmed their ongoing support for the workshops and have offered to assist in any way possible. Mudgee PCYC is well established in the Mudgee Region, with a sound reputation for community services.</p>

CORPORATE: FINANCE | COMMUNITY GRANTS PROGRAM

**PROJECT BUDGET**

Project Income	Community Grant (amount sought from Council)	\$7000 (OR \$1700)
	Club / Organisation / Individual cash towards the project	\$1000 P/A
	Expected Sales Revenue i.e. Entry Fee, Membership Sales: Motorcycle sale	\$10,000 P/A
	Other Income: Community/corporate donations	\$5000 P/A
	<b>TOTAL INCOME</b>	\$23,000

Project Expenditure	List proposed cash expenditure (provide copies of quotes for equipment)	
	enclosed (or open) bike trailer	\$7000 (OR \$1700)
	tools / equipment	\$5000 P/A
	Spare/replacement parts	\$11,000 P/A
	<b>TOTAL EXPENDITURE</b>	\$23,000

**FINANCIAL DETAILS**

Is your group/organisation incorporated?	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	
Have you registered for Goods & Services Tax (GST) purposes?	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	
Do you have an ABN?	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	
	ABN	89401152271			
	<i>Note – if you do not have an ABN please attach a 'Statement by Supplier' form</i>				
Has your organisation / group previously received a community grant from Council?	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	
	Year				
	Amount				
** Applicable for grants after 1 July 2016	Did your group return the acquittal form?	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No

## APPLICATION CHECKLIST

A copy of the groups / organisations public liability insurance	<input type="checkbox"/>	Supplied
Where the group intends to purchase equipment, a copy of the quote/s obtained	<input type="checkbox"/>	Supplied
Where the groups / organisations does not have an ABN, 'Statement by Supplier' form is required	<input type="checkbox"/>	Supplied
If your group is <b>not</b> incorporated, please supply a letter from your auspicing body	<input type="checkbox"/>	Supplied

## AUTHORISATION OF APPLICANT

Name	Matthew Kane
Position	Volunteer
Date	05/09/2016
<input type="checkbox"/>	I confirm that the information contained in the application form and within the attachments are true and correct.
<input type="checkbox"/>	I confirm that this application has been submitted with the full knowledge and support of the applicant.

## SUBMIT YOUR APPLICATION

@ **EMAIL:** After you complete this digital form, please save it to your computer and email to: [council@midwestern.nsw.gov.au](mailto:council@midwestern.nsw.gov.au)

**CUSTOMER SERVICE LOCATIONS:**

86 Market Street  
MUDGEE

109 Herbert Street  
GULGONG

77 Louee Street  
RYLSTONE

**POSTAL ADDRESS:**

Attn: Finance Department  
PO Box 156  
MUDGEE NSW 2850

[Email My Application](#)
[Community Grants Policy](#)
[Print My Application](#)



## ABN Lookup

### Current details for ABN 89 401 152 271

#### ABN details

Entity name:	POLICE CITIZENS YOUTH CLUBS NSW LTD
ABN status:	Active from 12 Mar 2000
Entity type:	Australian Public Company
Goods & Services Tax (GST):	Registered from 01 Jul 2000
Main business location:	NSW 2770

#### Australian Charities and Not-for-profits Commission (ACNC)

POLICE CITIZENS YOUTH CLUBS NSW LTD is registered with the Australian Charities and Not-for-profits Commission (ACNC) [as follows](#):

ACNC registration	From
Registered as a charity view ACNC registration <a href="#">link</a>	03 Dec 2012

#### Trading name(s)

Trading name	From
POLICE & COMMUNITY YOUTH CLUBS NSW LTD POLICE & COMMUNITY YOUTH CLUBS	12 Mar 2000

#### ASIC registration - ACN or ARBN

000 041 056 [View record on the ASIC website](#)

#### Charity tax concession status

POLICE CITIZENS YOUTH CLUBS NSW LTD is a Public Benevolent Institution endorsed to access the following tax concessions:

Tax concession	From
GST Concession	01 Jul 2005
FBT Exemption	01 Jul 2005
Income Tax Exemption	01 Jul 2000

#### Deductible gift recipient status

POLICE CITIZENS YOUTH CLUBS NSW LTD is endorsed as a Deductible Gift Recipient (DGR) from 01 Jul 2000. It is covered by Item 1 of the table in section 30-15 of the *Income Tax Assessment Act 1997*.

 Important

Please read [Deductible Gift Recipient \(DGR\)](#) information before making a gift.

ABN last updated: 21 Jul 2016

Record extracted: 07 Sep 2016

## Disclaimer

The Registrar makes every reasonable effort to maintain current and accurate information on this site. The Commissioner of Taxation advises that if you use ABN Lookup for information about another entity for taxation purposes and that information turns out to be incorrect, in certain circumstances you will be protected from liability. For more information see [disclaimer](#).



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## COMMUNITY GRANTS PROGRAM

APPLICATION FORM

15 JUNE 2016

MID-WESTERN REGIONAL COUNCIL  
CORPORATE: FINANCE

 TOWARDS 2030



## Application Form

### APPLICANTS DETAILS

Name of Organisation	Mudgee Triathlon Club
Contact Person	Rebecca George
Address	PO Box 802 Mudgee NSW 2850
Phone	0405 389 345
Email	secretary@mudgeetriclub.hwy.com.au
ABN	44271323964
Bank Account Name	Mudgee Triathlon Club
BSB	112879
Account Number	127338009

### PROJECT / ACTIVITY DETAILS

Name of Project / Activity	7x local triathlon events and 1x Interclub triathlon event
Amount of funding requested	\$ 2,000.00
Start and finish date	From 7.30am-10.30am Sundays 16/10/2016, 6/11/2016, 4/12/2016, 8/1/2017, 5/2/17, 12/2/17, 12/3/17 & 2/4/16
Briefly describe Project / Activity	<p>The requested amount above is based on pool hire (\$150 or \$50 per hour for 3 hours) as well as expected entry fees for participants who don't have season passes (\$60 or 20 x \$3) and spectators (\$40 or 40 x \$1).</p> <p>The Mudgee Triathlon Club is a friendly, family orientated club for athletes of all ages, sizes and levels of fitness.</p> <p>We hold 7 club races a year and one interclub race (against Bathurst, Cowra, Dubbo and Orange).</p>



ADDRESS CRITERIA

<p>How will your project benefit the Mid-Western Region community?</p>	<p>We are a not-for-profit club run entirely by volunteers and, in line with council's objective of a healthier community, we actively encourage participation by people/families of all ages and fitness levels.</p> <p>Our triathlons allow all family members to compete together at the same event. We have many examples of where children's participation has led to their parents participation and vice versa.</p> <p>Our races also suit shift workers who may not be able to participate in other sports because of rotating shifts - again allowing more community member live a more active lifestyle.</p>
<p>What is the expected amount of resident participation?</p>	<p>Last year we had between 50-120 competitors at each of our races. We expect at least this number again and are even hopeful of attracting more competitors.</p> <p>Any resident within the council area can participate - our races are not exclusively for members.</p> <p>As mentioned previously, we understand cost is a barrier to participating in sport in our region; as a club we do our best to remove this. Other steps we have taken include: Our volunteers hold a free running group for seniors (year round) and juniors (during the tri season), our volunteers provide free swimming training for our juniors over the summer holidays. Furthermore, last year we secured a grant to purchase 4 road bikes for our</p>
<p>What level of consultation and collaboration with other local groups has your organisation undertaken?</p>	<p>Each of the 4 schools are notified of our triathlons prior to each race in an effort to encourage more competitors. We also use our local newspaper &amp; social media to promote our events and encourage participation.</p> <p>We also work closely with the local cycle club.</p> <p>As a club, we have always participated in Council's Fitness Festival. Although the timing is not ideal, in that it is the end of our race season - we still participate to support this initiative.</p>
<p>Outline your organisation capacity to deliver the Project / Activity <u>OR</u> describe previous experiences.</p>	<p>The Mudgee Tri Club has been operating for over 20 years - holding events one Sunday a month, Oct-April. We are a passionate club, who aims to continually grow participation numbers through keeping participation costs low. With councils support we look forward to continued growth in 2016/17.</p> <p>The races times and swim distances are:                  Long Course: 8am: 300m                  Little Devils: 9.15am 16m                  Big Devils 9.30am: 3x16m                  Shorts Course 10am: 150m</p> <p>It is important to note that people are only using the pool during the races. If they then</p>

CORPORATE: FINANCE | COMMUNITY GRANTS PROGRAM

### PROJECT BUDGET

Project Income	Community Grant (amount sought from Council)	\$ 2,000.00
	Club / Organisation / Individual cash towards the project	\$ 8,534
	Expected Sales Revenue i.e. Entry Fee, Membership Sales:	\$ 2,750
	Other Income:	\$ 0
	<b>TOTAL INCOME</b>	<b>\$ 13,284</b>

Project Expenditure	List proposed cash expenditure (provide copies of quotes for equipment)	
		\$ 13,284
	<b>TOTAL EXPENDITURE</b>	<b>\$ 13,284</b>

### FINANCIAL DETAILS

Is your group/organisation incorporated?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Have you registered for Goods & Services Tax (GST) purposes?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Do you have an ABN?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	ABN	44271323964
	<i>Note – if you do not have an ABN please attach a 'Statement by Supplier' form</i>	
Has your organisation / group previously received a community grant from Council?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	Year	10/2015
	Amount	\$ 1,078
** Applicable for grants after 1 July 2016	Did your group return the acquittal form?	<input type="checkbox"/> Yes <input type="checkbox"/> No

APPLICATION CHECKLIST

A copy of the groups / organisations public liability insurance	<input type="checkbox"/>	Supplied
Where the group intends to purchase equipment, a copy of the quote/s obtained	<input type="checkbox"/>	Supplied
Where the groups / organisations does not have an ABN, 'Statement by Supplier' form is required	<input type="checkbox"/>	Supplied
If your group is <b>not</b> incorporated, please supply a letter from your auspicing body	<input type="checkbox"/>	Supplied

AUTHORISATION OF APPLICANT

Name	Rebecca George
Position	Secretary
Date	08/28/2016
<input type="checkbox"/>	I confirm that the information contained in the application form and within the attachments are true and correct.
<input type="checkbox"/>	I confirm that this application has been submitted with the full knowledge and support of the applicant.

SUBMIT YOUR APPLICATION


@ **EMAIL:** After you complete this digital form, please save it to your computer and email to: [council@midwestern.nsw.gov.au](mailto:council@midwestern.nsw.gov.au)

 **CUSTOMER SERVICE LOCATIONS:**

86 Market Street  
MUDGEE

109 Herbert Street  
GULGONG

77 Louee Street  
RYLSTONE

 **POSTAL ADDRESS:**  
Attn: Finance Department  
PO Box 156  
MUDGEE NSW 2850

Email My Application

Community Grants Policy

Print My Application



## ABN Lookup

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### Current details for ABN 44 271 323 962

#### ABN details

Entity name:	Mudgee Triathlon Club
ABN status:	Active from 01 Jan 2013
Entity type:	Other Incorporated Entity
Goods & Services Tax (GST):	Not currently registered for GST
Main business location:	NSW 2850

#### Deductible gift recipient status

Not entitled to receive tax deductible gifts

ABN last updated: 11 Mar 2013

Record extracted: 30 Aug 2016

#### Disclaimer

The Registrar makes every reasonable effort to maintain current and accurate information on this site. The Commissioner of Taxation advises that if you use ABN Lookup for information about another entity for taxation purposes and that information turns out to be incorrect, in certain circumstances you will be protected from liability. For more information see [disclaimer](#).



**Certificate of Currency**

---

This is to certify the insurance policy detailed below is current and in force.

**Insured Companies**

---

Triathlon Australia Ltd including all Affiliated Organisations including State and Territory Associations, Affiliated Clubs, Officials, Accredited Coaches, Voluntary Workers, Members (including professional license holders), executives, and Race Directors and Event Organisers and/or subsidiary and/or related Corporations as defined under Australian Corporations Law and/or financiers and all parties for whom the Insured undertakes to insure for their respective rights, interests and liabilities.

Affiliated Club Mudgee Triathlon Club

**Type of Policy**

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- A) Public & Products Liability
- B) Professional Liability

**Policy Number**

---

AU00003116LI16A

**Period of Insurance**

---

30 June 2016 to 30 June 2017 at 4:00 pm LST

**Territorial Limit**

---

Worldwide

**Limit of Liability**

---

- A) AUD \$20,000,000 any one Occurrence and in the aggregate in respect of Products per Period of Insurance
- B) AUD \$7,500,000 each occurrence and in the aggregate per Period of Insurance

**Interested Party**

---

The specified entity/ies below are hereby noted under this Policy for their respective rights and interests in Triathlon Australia and/or Triathlon Aust. organised or sanctioned events:

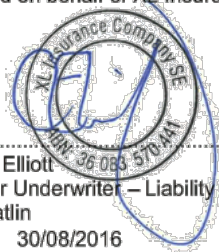
Mid-Western Regional Council

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Nothing herein contained shall serve to alter, vary or waive the provisions of the above-mentioned policy. For full details regarding coverage refer to the policy documentation or contact V-Insurance Group on 1300 945 547 or email [sports@vinsurancegroup.com](mailto:sports@vinsurancegroup.com).

---

Signed on behalf of XL Insurance Company SE



Craig Elliott  
Senior Underwriter – Liability  
XL Catlin  
Date: 30/08/2016  
Sydney  
Phone: (02) 8270 1400

Melbourne  
Phone: (03) 8679 5200



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## COMMUNITY GRANTS PROGRAM

APPLICATION FORM

15 JUNE 2016

MID-WESTERN REGIONAL COUNCIL  
CORPORATE: FINANCE

■ ■ ■ ■ ■ TOWARDS 2030



## Application Form

### APPLICANTS DETAILS

Name of Organisation	Sport and Recreation / Mudgee Cricket Association
Contact Person	Darrin Yates
Address	76 McNamara St Orange NSW
Phone	6362 623
Email	darrin.yates@sport.nsw.gov.au
ABN	31321190047
Bank Account Name	Office of Sport
BSB	032001
Account Number	860623

### PROJECT / ACTIVITY DETAILS

Name of Project / Activity	Disability Cricket Program
Amount of funding requested	\$ 1,232.00
Start and finish date	13th October 2016 to 1st Dec 2016. Each Thursday from 4 - 5 pm
Briefly describe Project / Activity	<p>Mudgee Cricket Association will deliver Cricket skills and modified games sessions to young people and adults with a disability over an eight week period.</p> <p>This program is an important community service program to increase inclusiveness and access to sport. It is coordinated by Sport and Recreation with the aims of:</p> <ul style="list-style-type: none"> <li>To provide people with a disability with more opportunities to be physically active</li> <li>To introduce people with a disability to sport and active recreation organisations and facilities</li> <li>To provide sport and active recreation organisations with more experience in working with people with a disability</li> </ul>

ADDRESS CRITERIA

<p>How will your project benefit the Mid-Western Region community?</p>	<p>It will increase opportunities for people with a disability to be physically and socially active.              It will break down social barriers between people with and without a disability.              It will increase opportunities for sporting clubs to engage with people with a disability to and improved their skills in working with people with a disability.              It will improve disability inclusion in the Mudgee community.</p>
<p>What is the expected amount of resident participation?</p>	<p>Life skills Plus and Mudgee Disability Support service, plus Mudgee High School and St Matthews Catholic School will be invited to send along suitable participants. Plus people not engaged with a service may also attend.              We expect between 10 - 20 participants each week, plus carers.</p>
<p>What level of consultation and collaboration with other local groups has your organisation undertaken?</p>	<p>Sport and Recreation have consulted and designed the program in conjunction with all Disability Support services in Mudgee including:              Lifeskills plus              MDSS              Care West              Challenge Community Services              Glenray industries              And we have informed: the Benevolent Society, Ability Links and the Sports council.</p>
<p>Outline your organisation capacity to deliver the Project / Activity <u>OR</u> describe previous experiences.</p>	<p>Sport and Recreation have already coordinated three other similar programs this year, namely:              Fun Ball games - delivered by Country Physio              Disability Soccer - Delivered by Mudgee Gulgong Wolves Soccer Club              Disability Rugby League - Delivered by the Mudgee Dragons                All the above programs have been highly successful and beneficial to both the participants and the coaches/clubs delivering the sessions.</p>



CORPORATE: FINANCE | COMMUNITY GRANTS PROGRAM

**PROJECT BUDGET**

Project Income	Community Grant (amount sought from Council)	\$ 1,232.00
	Club / Organisation / Individual cash towards the project	\$ 0
	Expected Sales Revenue i.e. Entry Fee, Membership Sales:	\$ 80
	Other Income:	\$ 0
	<b>TOTAL INCOME</b>	<b>\$ 1,312</b>

Project Expenditure	List proposed cash expenditure (provide copies of quotes for equipment)	
	<b>TOTAL EXPENDITURE</b>	<b>\$ 0</b>

**FINANCIAL DETAILS**

Is your group/organisation incorporated?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Have you registered for Goods & Services Tax (GST) purposes?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Do you have an ABN?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	ABN	31321190047
	<i>Note – if you do not have an ABN please attach a 'Statement by Supplier' form</i>	
Has your organisation / group previously received a community grant from Council?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
	Year	
	Amount	
** Applicable for grants after 1 July 2016	Did your group return the acquittal form?	<input type="checkbox"/> Yes <input type="checkbox"/> No

## APPLICATION CHECKLIST

A copy of the groups / organisations public liability insurance	<input type="checkbox"/>	Supplied
Where the group intends to purchase equipment, a copy of the quote/s obtained	<input type="checkbox"/>	Supplied
Where the groups / organisations does not have an ABN, 'Statement by Supplier' form is required	<input type="checkbox"/>	Supplied
If your group is <b>not</b> incorporated, please supply a letter from your auspicing body	<input type="checkbox"/>	Supplied

## AUTHORISATION OF APPLICANT

Name	Darrin Yates
Position	Development Officer
Date	09/02/2016
<input type="checkbox"/>	I confirm that the information contained in the application form and within the attachments are true and correct.
<input type="checkbox"/>	I confirm that this application has been submitted with the full knowledge and support of the applicant.

## SUBMIT YOUR APPLICATION

@ **EMAIL:** After you complete this digital form, please save it to your computer and email to: [council@midwestern.nsw.gov.au](mailto:council@midwestern.nsw.gov.au)

**CUSTOMER SERVICE LOCATIONS:**

86 Market Street  
MUDGEE

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[Email My Application](#)
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AAI Limited trading as GIO ABN 48 005 297 807  
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Friday, 24 June 2016

Reference: TMF 072 - 1617

Office of Sport

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  - d. Product Liability for an amount of \$20 million.Identifier No: MF100033
2. Comprehensive Motor Vehicle coverage in respect of vehicles owned or leased by Office of Sport.  
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Inception Date: MF100035

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Yours faithfully,

Kyria Poulos  
Client Services Manager  
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Entity name:	Office Of Sport
ABN status:	Active from 01 Jul 2014
Entity type:	State Government Entity
Goods & Services Tax (GST):	Registered from 01 Jul 2014
Main business location:	NSW 2127

**Deductible gift recipient status**

Not entitled to receive tax deductible gifts

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Draft Disability  
Inclusion Action  
Plan

2016



DRAFT

Prepared by the University of Technology Sydney Institute for Public Policy and Governance for the Mid-Western Regional Council

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## Message from the Mayor

I'd like to introduce you to Mid-Western Regional Council's Disability Inclusion Action Plan. Council understands that it is a role model for promoting the rights of those in the community living with a disability and seeks to improve access and opportunity for everyone in the region. The Disability Inclusion Action Plan was developed following consultation with a wide range of community groups, including valuable input from Council's Mudgee & Gulgong Access Committee and Rylstone & Kandos Access Committee.

This Disability Inclusion Action Plan provides a vision for the future and puts in place a number of proactive strategies intended to achieve and maintain community inclusion within the Mid-Western Regional area and Council accepts the responsibility of being the driving force for the plan. The strategies also require the ongoing support of local community members, services and businesses to achieve those outcomes. By working together, we can continue to make our community an even better place to live, work, invest and visit.





## 1 The case for inclusion

Mid-Western Regional Council (Council) is committed to being an inclusive and accessible Local Government Area (LGA). Local government plays a key role in promoting the value of diversity and inclusion across the community. Council seeks to meet its obligations under the Disability Discrimination Act 1992 and the NSW Disability Inclusion Act 2014 and is committed to being a regional leader in disability inclusion.

Council is committed to advancing the social model of disability and seeks to break down the barriers between people with a disability and physical, attitudinal, communication and social environments. As part of this commitment, Council seeks to actively promote the rights of people with disability to fully participating within the community on an equal basis with other citizens.

A diverse and inclusive community benefits and strengthens Council's vision and enriches all aspects of community life. Through increasing inclusiveness in our community we can achieve greater social harmony, strong and diverse vibrant towns and communities, positive health impacts and provide a strong sense of belonging and community pride.

### 1.1 The Disability Inclusion Action Plan

The Disability Inclusion Action Plan (DIAP) has been developed as part of Council's commitment to providing equitable opportunities for everyone to access services and participate in community life. The DIAP establishes actions that Council will undertake to achieve a more inclusive region for everyone. This plan will have a positive impact on people with a disability, but the effects of greater inclusion and access will have a positive impact on the entire community.

The term disability is very broad. Disability inclusion is as much about wheel chair ramps, as it is about brail menus in cafes, and the installation of hearing loops in public spaces. Improving disability inclusion is not just about increasing physical accessibility; it also includes creating opportunities for social engagement, improving the quality of personal, social and business interactions, and the methods through which information can be accessed.

The DIAP is a holistic document which applies to all areas of Council business: infrastructure, services and activities, events and community engagement. The DIAP outlines a framework and establishes actions, with embedded evaluative measures and indicators that will allow our community to achieve the benefits of an inclusive community.

The DIAP forms part of Council's integrated planning and reporting and will be monitored and reported on annually in Council's Annual Reports. As part of the dynamic process of evaluation, the DIAP will be reviewed every four years to monitor progress on actions and indicators.

It is important to note that the DIAP is a plan for the community. While a significant number of actions in the DIAP fall under Council's lead or responsibility, Council alone does not have the power to affect the scale of change that the DIAP aspires to achieve. For example, by increasing community awareness and acknowledging local businesses that are actively undertaking inclusion activities, Council is promoting good practice. Council however is not able to enforce disability inclusion principles in areas outside of the building development process.

## 2 Policy and legislative context

The New South Wales (NSW) Government is committed to improving the lives of people with a disability, their carers and families. In recent changes and reforms, the NSW Government has built upon national efforts to enhance the cohesion of society by ensuring that people with a disability can exercise their rights without barriers. The state and local policies described below depict the legislative mechanisms with which government seeks to further the ability of people with a disability to fully and meaningfully participate within their community.

FIGURE 1 THE RELATIONSHIP BETWEEN RELEVANT POLICY AND LEGISLATION



Source: LGNSW (2015) NSW Disability Inclusion Action Planning Guidelines

### 2.1 National context

In 2008, the Australian Government committed to promoting and exercising a rights-based approach to ensure that people with a disability can fully participate within the community without barriers as emphasised in the United Nations Convention on the Rights of Persons with Disabilities (UNCRPD). The UNCRPD recognised that people with a disability have the same human rights as those without disability and reaffirmed the ‘universality, indivisibility, interdependence and interrelatedness of all human rights and fundamental freedoms and the need for persons with a disability to be guaranteed their full enjoyment without discrimination’<sup>1</sup>. Along with acknowledging this universal human right, Australia in ratifying the UNCRPD pledged to ‘promote, protect and ensure the full and equal enjoyment of all human rights and fundamental freedoms by all persons with a disability and to promote respect for their inherent dignity’<sup>2</sup>.

The Commonwealth Government’s National Disability Strategy 2010-2020 (NDS) was developed in partnership with all levels of Australian government. It outlines a national plan for improving the lives of Australian people with disability, their carers and families. The NDS identifies six priority areas that broadly encompass the outcomes set out by the UNCRPD. The principles of the NDS have been aligned with the Disability Inclusion Act 2014 and Disability Inclusion Plan.

<sup>1</sup> United Nations (2006), Convention on the Rights of Persons with Disabilities, Preamble.

<sup>2</sup> United Nations (2006), Convention on the Rights of Persons with Disabilities, Preamble.

## 2.2 State context

The New South Wales Disability Inclusion Act 2014 (NSW DIA) is aimed at improving the lives of people with a disability and continues the efforts of the NSW government to build a truly cohesive society. The objectives of the NSW DIA are to promote the independence of people with a disability to exercise choice and control in pursuit of their goals and the planning and delivery of supports and services for people with disability<sup>3</sup>. The NSW DIA sets forth a purpose of coordinating a whole of government approach towards the creation of a more inclusive society, in which community services and facilities are accessible to people with disability and assist people with disability actualise their full potential.

## 2.3 Local context

To achieve these goals, the NSW DIA stipulates that all local governments develop a disability inclusion action plan (DIAP). The DIAP outlines measures to ensure that people with a disability are able to effectively access general support and services that allow them to meaningfully participate within their community. The DIAP also sets out strategies which Council will utilise to support people with a disability. The DIAP focuses on key outcome areas for priority action planning. The key outcome areas and action plans are developed collaboratively with key stakeholders, Council staff and the community have been included.

The DIAP is not a standalone document; it is an integral part of Council's Integrated Planning and Reporting (IP&R) framework. Figure 2 demonstrates the placement of the DIAP in Council's IP&R requirements. Council is currently undertaking the development of their future Community Strategic Plan. Council will consider the alignment of the DIAP inclusion objectives as part of the development of the Community Strategic Plan.

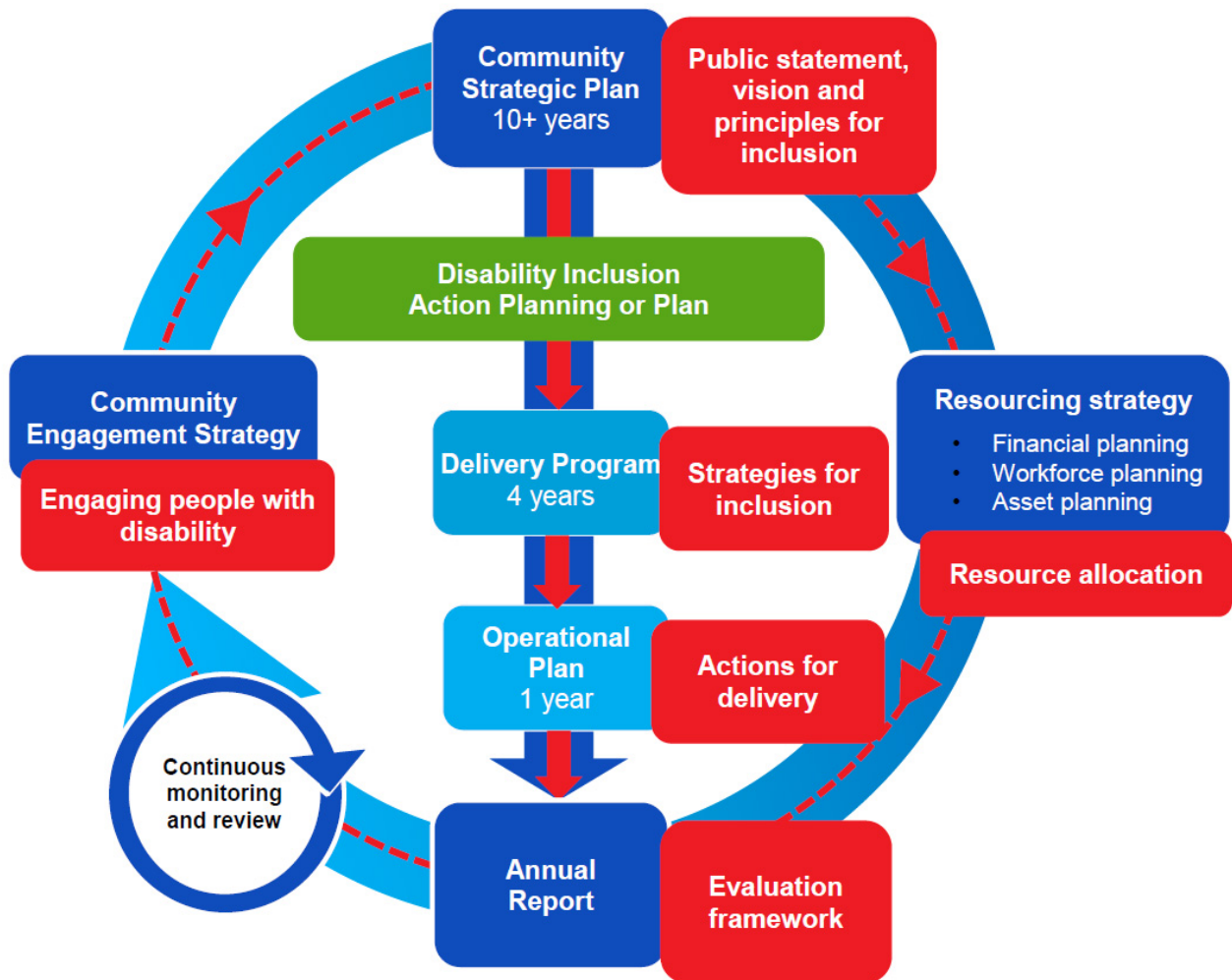
The DIAP reflects the values and principles of the community and promote Council's vision developed as part of the Community Strategic Plan. Strategies for inclusion inform Council's Delivery Program and inclusion actions are identified in Council's Operational Plan. Progress of the DIAP is monitored and reported in Council's Annual Report. Alongside annual monitoring, the DIAP is evaluated and reviewed every four years. Evaluation ensures that the DIAP remains a current reflection of the community's principles and acknowledges progress made towards inclusion in the community more broadly.

A key outcome of the DIAP involves the inclusion objectives traversing into all areas of Council planning. Council is committed to ensuring that our community is inclusive of all people with disability including people with physical, intellectual, cognitive sensory disabilities and those with mental health conditions. Council aspires towards inclusion planning that is reflected in every area of Council practice and planning. The DIAP is an integral aspect of achieving this aspiration.

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<sup>3</sup> Disability Inclusion Act (2014) NSW No 41, Part 1: Preliminary

FIGURE 2: COUNCIL'S IP&R FRAMEWORK AND DIAP



Source: LGNSW, 2015

### **3 Disability and inclusion across the Mid-Western Regional Council area**

Council is committed to enhancing the lives of its community. As part of this commitment, Council wishes to be a leader in implementing the principles of the National Disability Strategy and the NSW Disability Inclusion Act and takes its legislative obligations toward building a cohesive community seriously.

Council is seeking to extensively involve the community in the planning, implementation and monitoring of its DIAP. In implementing the Mid-Western Regional Council DIAP, Council wishes to extend the scope of disability inclusion beyond physical barriers to ensure that people with disability are included and able to meaningfully participate within the community.

Extending the scope of disability inclusion actioning involves reassessing how disability is interpreted within the community and ensuring all people with disability are understood and included. Council understands that genuine inclusion is never achieved in isolation. Effective disability inclusion actioning involves identifying existing Council visions, goals, principles and objectives that directly align with Council's DIAP. The sections below have been developed to inform, assess and continue our commitment to fully support the members of our community by reviewing the demographics of the local government area and existing Council policies for disability inclusion.

### 3.1 Demographic context

The MWRC was established in 2004 when the former Mudgee Council and the majority of the former Rylstone Council along with a portion of Merriwa Council were merged.

The MWRC area is comprised of four main towns: *Mudgee, Gulgong, Kandos and Rylstone* as well as smaller surrounding rural villages. The MWRC area is home to a growing and diverse population with an economy based on agricultural, viticultural, mining, and tourism industries.

At the time of the 2011 Census, the usual resident population of the MWRC area was 22,320, with a median age of 41, notably higher than NSW (38 years). Table 1 below provides a snapshot of community characteristics of the MWRC region compared to NSW.

TABLE 1: MID-WESTERN REGIONAL COUNCIL - DEMOGRAPHIC PROFILE

	MID-WESTERN REGIONAL LGA	NEW SOUTH WALES
Total population	22,318	3,508,780
Aboriginal And Torres Strait Islander People	3.9%	2.5%
<b>AGE</b>		
Median age	41	38
<b>MEDIAN WEEKLY INCOME</b>		
Personal	\$449	\$561
Family	\$1,204	\$1,477
Household	\$929	\$1,237
<b>HOUSING TYPE</b>		
Owned outright	40.5%	33.2%
Owned with a mortgage	29.3%	33.4%
Rented	26.5%	30.1%
<b>EMPLOYMENT</b>		
Employed, full-time	58.1%	60.2%
Employed, part-time	30.4%	28.2%
Unemployed	5.7%	5.9%
<b>BIRTHPLACE</b>		
Australia	85.5%	68.6%
England	2.7%	3.3%
New Zealand	1.0%	1.7%
<b>LANGUAGE</b>		
English only spoken at home	92.2%	72.5%
<b>DISABILITY</b>		
Has need for assistance	6%	5%
Does not have need for assistance	88%	89%

Source: ABS, 2011

The MWRC has a higher percentage of people born in Australia (86%) compared to NSW (69%). This is also reflected in the number of people who only speak English at home (92 %) compared to New South Wales (73%). At 2011, 4% of the MWRC population identified as Aboriginal and Torres Strait Islander people. There is a similar proportion of people who need assistance within the MWRC area compared to NSW generally.

Table 2 provides a breakdown of the age profile across each major town within MWRC.

TABLE 2: MID-WESTERN REGIONAL COUNCIL SUBURB BREAKDOWN - DEMOGRAPHIC PROFILE

	MID-WESTERN REGIONAL LGA	MUDGEES SUBURB	GULGONG SUBURB	KANDOS SUBURB	RYLSTONE SUBURB
Total population	22,318	9,830	2,383	1,284	874
<b>GENDER</b>					
Female	49.4%	50.8%	49.8%	51.1%	52.4%
Male	50.6%	49.2%	50.2%	48.9%	47.6%
<b>AGE GROUPS</b>					
0 to 9 years	13.1%	14.6%	14.5%	12%	10%
10 to 19 years	13.6%	13.9%	14%	13.4%	10.4%
20 to 29 years	9.5%	12.4%	10.8%	8%	7.9%
30 to 39 years	11.1%	12.6%	11.6%	9.4%	8.2%
40 to 49 years	14.2%	13.5%	11.7%	12.5%	16.1%
50 to 59 years	13.2%	10.8%	13.5%	14%	14.9%
60 to 69 years	13%	9.6%	12.2%	13.8%	17.5%
70 to 79 years	7.8%	7.2%	6.7%	10.8%	10.1%
80+ years	4.4%	5.5%	4.9%	6%	5.1%

Source: ABS, 2011

Generally, the MWRC is home to a higher percentage of older people compared to NSW, with 25% of the population aged 60 years and over, compared to 20% for NSW.

- > **Mudgee** is home to approximately half the MWRC population (9,830 people). Mudgee is home to Council chambers and is a primary hub for the majority of services across the region. The median age in Mudgee is 37.
- > **Gulgong** is the second most populated town with 2,383 residents. The median age in Gulgong is 39.
- > **Kandos** has a population of 1,284 people. It is the third most populated town in the MWRC area. Kandos has a median age of 45.
- > **Rylstone** is has a population of 874 people. Rylstone has the highest median age compared to other MWRC area towns (49).



### 3.2 Disability assistance and carers

Data from the 2011 Census identifies that 1,252 people in the MWRC area need assistance with a core activity. Table 3 provides a breakdown of people across each major MWRC town that requires assistance.

TABLE 3: MWRC AND MAJOR TOWNS – DISABILITY ASSISTANCE

	MID-WESTERN REGIONAL LGA		MUDGEE SUBURB		GULGONG SUBURB		KANDOS SUBURB		RYLSTONE SUBURB	
Need For Assistance	#	%	#	%	#	%	#	%	#	%
Has need for assistance	1,252	6%	563	4%	141	1%	125	1%	60	0.4%
Does not have need for assistance	19,696	88%	8,618	60%	2112	15%	1,110	8%	780	5%
Not stated	191	6%	647	5%	130	1%	48	0.3%	34	0.2%
Total	22,380	100%	9,828	68%	2,383	17%	1,283	9%	874	6%

Source: ABS, 2011

Some key characteristics of people who require disability assistance include:

- > 563 (45%) of people who require assistance across MWRC reside in Mudgee
- > The largest age group of people requiring assistance are people 80+ (29%)
- > 64% of people who require assistance with a core activity in the MWRC area are 60+years
- > 80% of people in Rylstone who require assistance with a core activity were 60+ year olds
- > 10% of people who require assistance with a core task in Kandos are Indigenous
- > 80% of people across MWRC who require assistance with a core task are not in the labour force
- > 60% who require assistance with a core task across MWRC earn \$200-\$399 weekly (\$10,400 - \$20,799 annually).

The MWRC area has a total of 2,008 people who provide unpaid assistance to people with a disability. Some key characteristics of carers include:

- > Out of the four main towns in the MWRC, Mudgee has the highest number (773) of people who provide unpaid carers
- > The majority of unpaid carers in the MWRC area are between the ages of 40 to 60
- > 51% of unpaid carers in the MWRC area provide 15 – 30+ hours of unpaid domestic work
- > 32% of unpaid carers in the MWRC area are volunteers.

### 3.3 MWRC plans and policies

A key component of the development of the DIAP was the review and consideration of relevant Council plans and policies. The following section provides an overview of these documents and their relationship to disability inclusion generally.

#### 3.3.1 Community Plan: Towards 2030

The MWRC Community Plan Towards 2030 (Towards 2030) is Council’s highest level strategic plan. Towards 2030 sets out the community’s vision of the future and outlines the community’s goals, values and aspirations. Towards 2030 aligns with the NSW State Plan.

Towards 2030 provides five key themes that outline the community's vision for the future. Council has developed goals or objectives with corresponding strategies to achieve success.

- > Looking after our community
- > Protecting our environment
- > Building a strong economy
- > Connecting our region
- > Good government.

Council also provides a suite of strategies to support the implementation and action of goals within Towards 2030. Key goals within Towards 2030 focus on building accessible and inclusive community services and facilities that meet the needs of residents and visitors. Council also commit to working with key stakeholders to support and promote effective health and disability services in the region. Council is committed to providing the necessary infrastructure to meet current and future demands to enable and create a sense of belonging.

### 3.3.2 MWRC Delivery and Operational plan

Towards 2030 is supported by the MWRC Delivery and Operational Plan, The Delivery and Operational Plan is a program and resource strategy that identify the assets, funds and resources required to deliver the goals set out in Towards 2030. The 2014-17 Delivery Program and the 2015-16 Operational Plan outlines measures that directly relate to improving inclusion and access in the community.

### 3.3.3 Workforce strategy

The MWRC Workforce Strategy (the Strategy) is an essential element of the Community Plan Towards 2023 and aims to ensure MWRC has the correct amount of people with the necessary skills to achieve the projects outlined in the Delivery Program.

The Strategy outlines the issues, actions and strategies required over a four year period to facilitate the Delivery Program. Some key challenges that place pressure on the MWRC workforce include an ageing workforce and the impact of increased retirement age. The Strategy also includes a workforce profile of the local government area. Some key findings include.

- > Employees aged 50+ represent 35% of the workforce
- > Employees aged less than 30 years represent 13% of the workforce
- > 59% of the workforce is between 34 and 54 years old.

### 3.3.4 MWRC Equal employment opportunity

MWRC also have an Equal Employment Opportunity Management Plan (EEO). Council works to provide an environment where staff and other people in the workplace are treated fairly and respectfully<sup>4</sup>.

Throughout the 2014-15 year, MWRC completed several initiatives that supported EEO measures. These initiatives are outlined below:

- > Providing training on Anti-Discrimination and EEO Policies during staff induction
- > Training for select work groups on Anti-Discrimination and EEO
- > Code of conduct training for select positions
- > A review of Council's Recruitment and Selection Procedure

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<sup>4</sup> Mid-Western Regional Council 2015 Annual Report

- > Continued assistance with flexible working arrangements for employees with family and carer responsibilities
- > Development of Wage Assessment Tool for supported workers employed in Council disability services. The tool provides fair wages for employees while meeting the needs of disability services.

It is envisaged that the DIAP will be closely aligned with the goals and objectives of the EEO Management Plan and the Anti-Discrimination and EEO Policy.

### 3.3.5 Pedestrian access and mobility plan

In 2016 Council finalised the Pedestrian Access and Mobility Plan (PAMP). The PAMP is part of Council's commitment to safe, convenient and connect pedestrian infrastructure that encourages the community to use active transport. The PAMP was developed in collaboration between Council and the Roads and Maritime Services. The PAMP delivers a framework for developing pedestrian routes and infrastructure that caters to needs of individuals of all abilities including: older people, people with mobility or visual impairments, children, tourists, and cyclists.

- > The PAMP includes projects to improve pedestrian safety, mobility, and access to local shops, schools and community facilities, recreational areas and neighbourhoods.
- > The PAMP reports that the MWRC area has a higher percentage of older adults compared to the Australian national average, consistent with the findings of the DIAP.
- > The PAMP finds that the higher percentage of older residents escalates the requirement of suitable pathway infrastructure for the mobility impaired.

As part of the development of the PAMP, a user survey was undertaken with the general community and aged care facilities.

Some key findings from the community survey include:

- > 44% of respondents were aged 55 years and older
- > 19% of respondents (n=33) require the use of walking sticks or frames and 3% of respondents (n=11) require use of guide dogs/walking cane
- > 6% of respondents (n=10) require the use of wheelchairs and 8% of respondents (n=14) require use of mobility scooter
- > Less satisfaction with the extent of the pathway network and the network safety than with pathway design, convenience or pleasantness
- > Respondents felt they would use pathways more if the network had a greater extent available.

Some key findings from the aged care facility survey include:

- > The Wenonah Hostel in Gulgong required improvement works in main streets, removal of trip hazards, and replacement of steep kerb ramps and extension of the pathways to the road service. Kandos aged care reported terrain constraints and steep slopes in some places. Rylstone aged care facilities required improved access to the community health centre
- > Mudgee's Opal aged care facility reported concerns of resident isolation caused from lack of access to suitable pathways
- > Access to the community was reported as restricted due to poor or no mobility

The pathway audit also reported major issues with relevant to ability of people with physical or cognitive disability or lowered mobility to access the pathways. These issues included:

- > Pathways not meeting the road
- > Missing ramps and existing ramps which do not meet the standard

- > Shops and facilities with only stair access.

Consideration has been made to these findings and have provided necessary context for forming the DIAP, in particular highlighting physical access and mobility for people with disability and older community members.

### 3.4 Accessible tourism

Access to tourist attractions and recreational activities is recognised as a fundamental human right, delivering important social benefits for individuals and the community, and economic and employment opportunities. Enabling people with disability and their carers to better access tourism opportunities promotes social inclusion; capitalises on the social benefits of increasing access and generates economic opportunities through the growth of the tourism market.

Improving access to tourism and recreational activities has both social and economic benefits. Accessing tourist and recreational activities is a vital step in ensuring an improvement in social inclusion and health and wellbeing outcomes for people with disability. Improving social inclusion is not just about increasing physical accessibility; it also includes creating opportunities for social engagement, improving the quality of personal, social and business interactions, and the methods through which information can be accessed. All tiers of government have undertaken a number of policy initiatives aimed at promoting and enhancing social inclusion; one particular aspect is improving the accessibility of services and public infrastructure for people with disability.

Improving access to tourism and recreational activities has both social and economic benefits. According to demographic forecasts there will be a huge increase in the proportion of older people. With close to 40% of people nationally having some form of disability by the time they are 70 years old, forecasts based on population statistics of age acquired disabilities indicate that the total expenditure of this group in the tourism sector is likely to exceed 22% in ten years' time.<sup>5</sup>

The MWRC area is a key regional destination for tourism and visitors in NSW. It is important that established platforms and mechanisms are realised for disability inclusion, including accessibility more broadly.

### 3.5 MWRC and the DIAP – towards an inclusive community

The DIAP is well placed to align with Council's existing plans and processes. The DIAP integrates within the Community Plan *Towards 2030* and works towards existing community goals, values and aspirations. Actions developed in the DIAP strengthen Council's five themes and engage existing strategies to deliver stronger and more inclusive communities. The DIAP is also strengthened by acknowledging Council's ongoing funding of community support programs, disability employment, accessible public infrastructure and providing non-discriminatory working environments.

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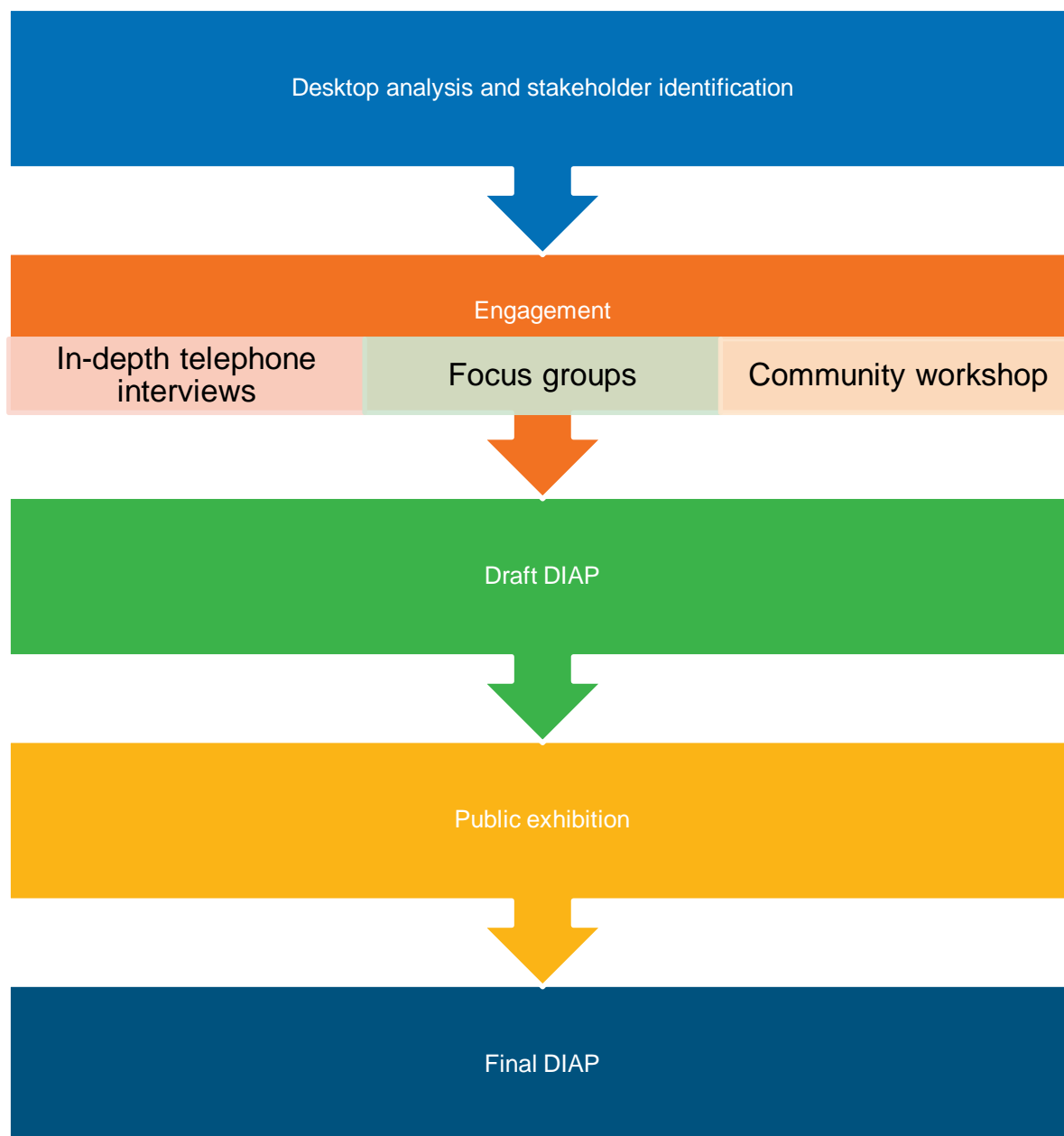
<sup>5</sup> TravAbility (2010), *Press release: Australia misses the plane on accessible tourism*

## 4 Developing this plan

The DIAP was developed in collaboration with the University of Technology Sydney Institute for Public Policy and Governance (UTS:IPPG). The methodology sought opportunities from Council's existing strengths including policies, services, partnerships and stakeholder groups to enhance Council's response and action towards disability inclusion.

Key components of the DIAP had input from MWRC Council staff, the Mudgee Gulgong and Rylstone Kandos Community Access Committees, local and regional disability service providers and NGO's and the local community.

FIGURE 3: METHODOLOGY



## 4.1 Desktop analysis and stakeholder identification

### 4.1.1 Desktop analysis

A desktop analysis of Council's strategic planning documents was undertaken. This review provided a baseline understanding of Council's existing actions for disability inclusion. Key findings are outlined in Section 3.3 of this Plan.

### 4.1.2 Stakeholder identification

A key component of this research involved engaging with stakeholders and community representatives to better understand disability and inclusion barriers and opportunities. A stakeholder identification and mapping process was undertaken to identify relevant stakeholders to engage in the development of the DIAP.

## 4.2 Engagement

### 4.2.1 In-depth interviews with Council staff

A total of seven in-depth one-on-one interviews were conducted with a broad representation of Council staff and service providers. The in-depth interviews were designed to gain a deeper understanding of Council's current approaches toward disability inclusion, identify potential areas for actioning and assist in developing a vision for the DIAP.

Key findings from the in-depth interviews are located at Appendix A. Broadly; the interviewees recognised the need for Council to promote, support, celebrate and include people with disability and identified a need to improve understanding, education and awareness of disability internally and across the community. Opportunities to improve physical access were also identified. Interviewees were supportive and proud of Council's Australian Disability Enterprises, identifying opportunities to expand this work in across Council areas. A need to promote the work of the Access Committees was recognised and increasing cross collaboration between Council's Interagency Committee and disability service providers in the community.

### 4.2.2 Focus groups

A total of two focus groups were undertaken with MWRC's two Access Committees – the Mudgee/Gulgong and the Rylstone/Kandos Access Committees. The aim of the focus groups was to discuss the role and operation of the Access Committees, develop guiding principles of disability inclusion and draft potential actions for inclusion in the DIAP.

A total of 12 participants were involved across the focus groups. Key findings from the focus groups are located at in Appendix A. Input from the focus groups was critical in developing the regional objectives and DIAP actions. The themes from the focus groups and the community workshop underpin the outcomes of the DIAP.

### 4.2.3 Community workshop

The engagement process also included a facilitated community workshop. The community workshop was held on Tuesday 22 March 2016 at the Mudgee Stables meeting room (approximately 12 attendees including two Council representatives were involved). The community workshop was advertised on Council's media platforms including Facebook, Twitter and Council's website. An advertisement flyer for the workshop was also distributed to community members at the MWRC Health and Fitness Festival. A notice advertising the community workshop was also placed in the local newspaper.

The aim of the community workshop was to gain a deeper understanding of key stakeholders including the not-for-profit sector and the general communities' perspectives on the strengths, barriers and challenges of disability inclusion in the MWRC local area. Understanding and capturing the current needs as well as building on successes. The workshop also sought to brainstorm and discuss regional objectives and actions for disability inclusion.

### 4.3 Public exhibition

The Draft DIAP will be placed on public exhibition from XX to XX. The community is encouraged to provide feedback on the Draft DIAP.

Following the period of public exhibition, a review of all submissions will be undertaken. Appropriate amendments to the DIAP will then be undertaken before finalisation. The Final DIAP will be available on Council's website.

## 5 Inclusion objectives

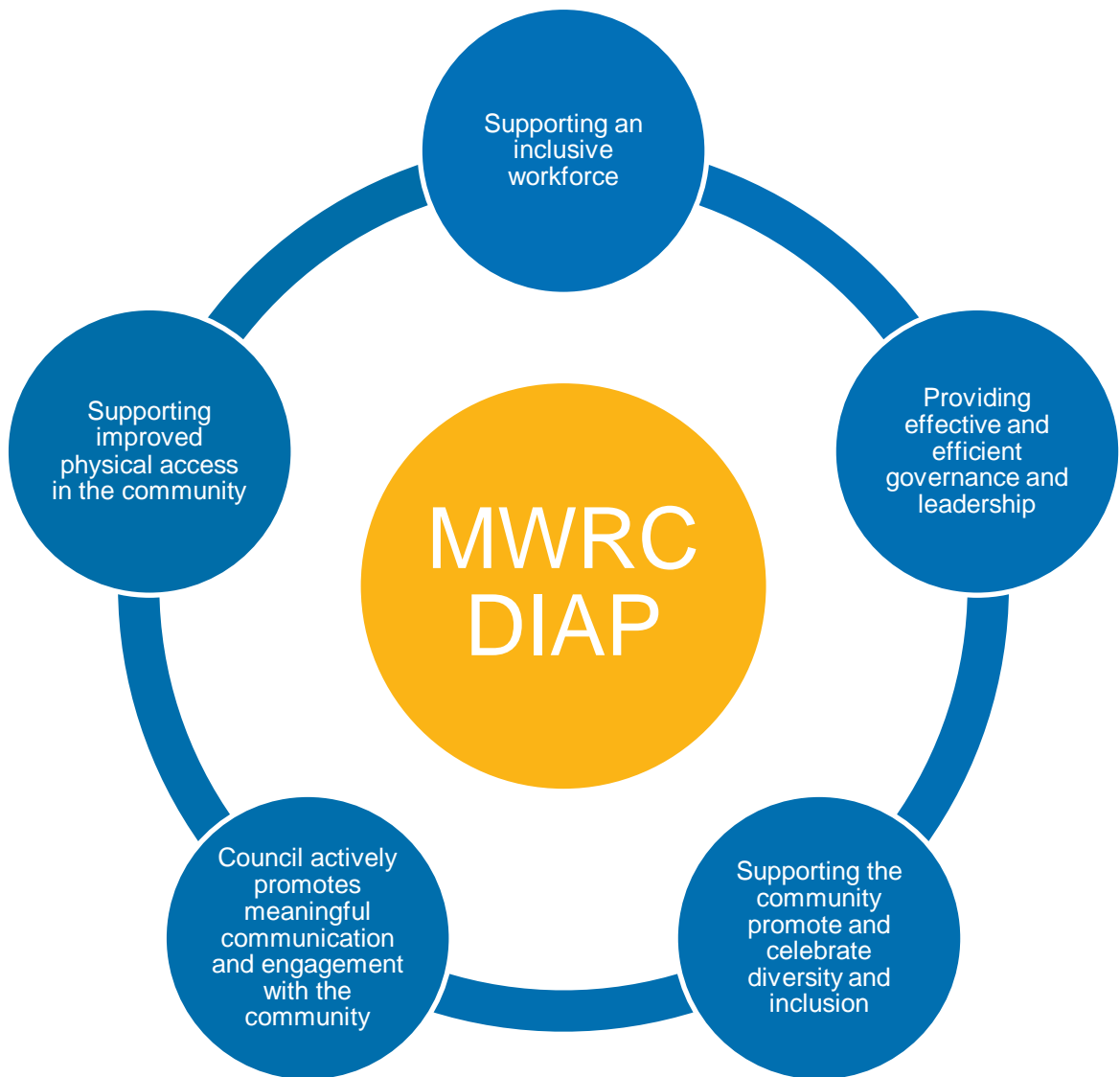
Council plays a key role in promoting the value of diversity and inclusion. The role of Council in delivering inclusion is much broader than service provision. However, Council alone does not have all the levers to affect community-wide change. Council can lead by example in the way it conducts its operations, drive activities to lead awareness but there is no regulatory framework to ‘enforce’ social inclusion principles in the manner in which non-council services are delivered.

These objectives outline our approach towards inclusion. Objectives guide the DIAP actions and present our aspirations for developing greater inclusion in our community. By developing realistic yet aspirational goals we can work towards making genuine progress.

These inclusion objectives were developed to provide strong integration with Council’s existing planning processes to make disability action planning align Council’s core business.

The inclusion objectives and actions developed as part of this DIAP reflect Council’s role as a leader within the community to facilitate and influence change to improve access across the community.

FIGURE 4: INCLUSION OBJECTIVES





## 6 Action planning

Actions have been structured to reflect the four focus areas outlined within the NSW Disability Inclusion.

- > Developing positive community attitudes and behaviours
- > Creating liveable communities
- > Supporting access to meaningful employment
- > Improving access to mainstream services through better systems and processes.

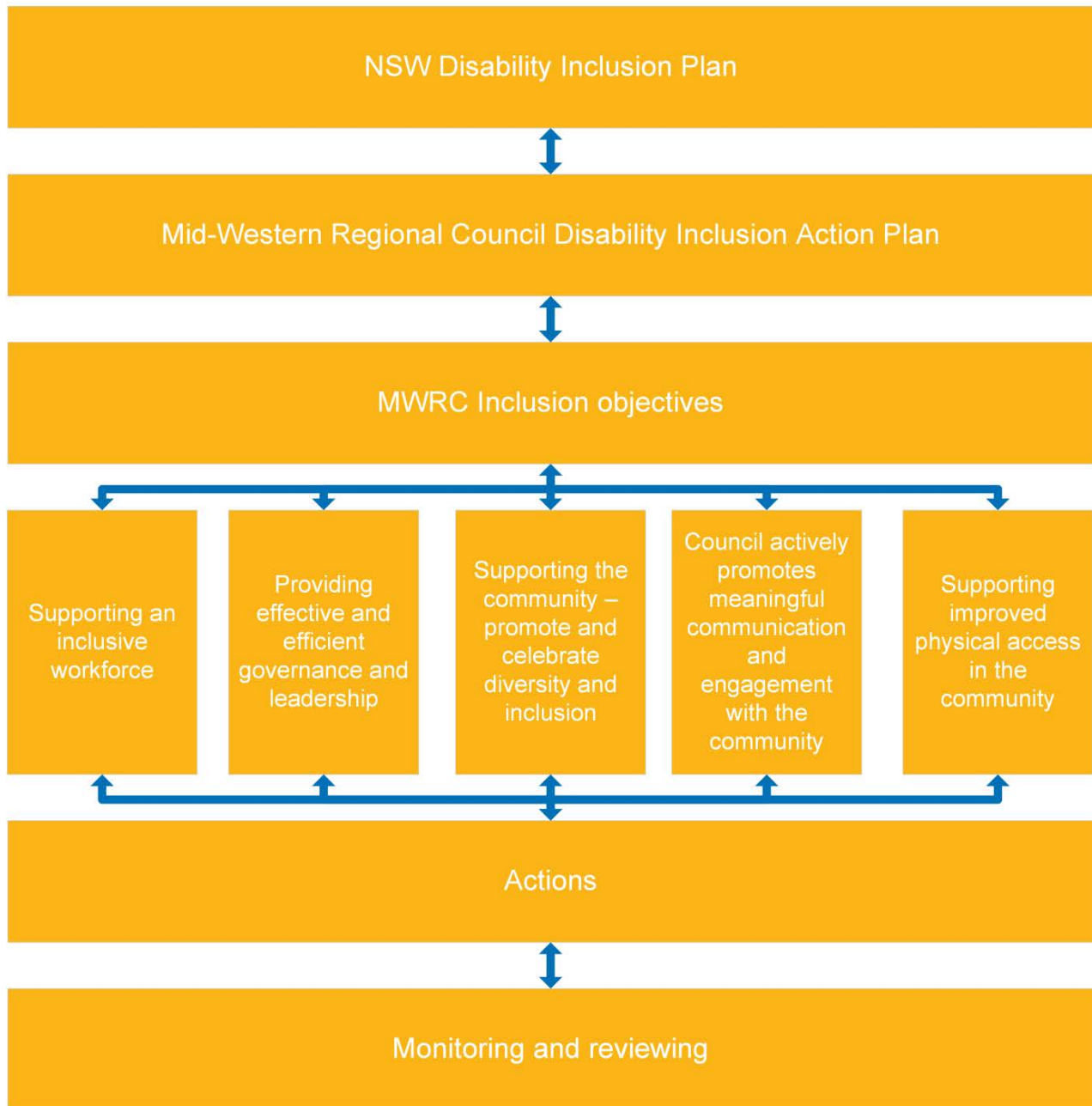
These four focus areas guide the development of DIAP's inclusion objectives. Inclusion objectives were also heavily informed through in-depth research of local evidence and consultation with the community. The DIAP has a four-year timeframe. As detailed in Section 7.1, Council will report on any progress made towards the DIAP actions yearly in the Annual Report. Council will conduct a review of the DIAP and report on key outcomes every four years.

The nature of actions is dynamic; actions are not necessarily contained under one focus area or are mutually exclusive to one objective. One action can have a number of related objectives and sit across multiple focus areas. Our framework attempts to encapsulate the inter-connection of actions and many pathways of likely impact.

Actions will also target different audiences, for example certain actions will relate exclusively to people with a disability, others will benefit the entire community. Actions are directed to address the multiple roles and influences of Council as an organisation, local leaders, and drivers of change within the community

The following figure depicts the relationship of the inclusion objectives with the NSW Disability Inclusion Plan and broader methodology of the project.

FIGURE 5: INCLUSION OBJECTIVES AND THE NSW DISABILITY INCLUSION PLAN



## 6.1 Supporting an inclusive workforce

An inclusive community is one in which everyone has the ability to access and participate in life and engage with other members of the community. Employment is an extremely valuable and important enabler to promoting inclusion.

People with disability have valuable contributions towards our community and workforce. As a key employer, Council seek to be inclusive within its own workforce recruitment and retention of people with disability and promote other employers to be diverse and inclusive.

### *How this aligns with the NSW Disability Inclusion Plan*

- > Objective 3: Support access to meaningful employment
- > Objective 2: Create liveable communities

### *Actions 2016-2020*

	<b>Expected outcome</b>	<b>Key Stakeholders</b>	<b>Reporting</b>	<b>Indicators</b>
<b>Facilitate opportunities for people with disability to work or volunteer within Council.</b>	Increased diversity of Council workforce. Improve employment opportunities for people with disability	People with disability	Workforce strategy	Council workforce statistics
<b>Review recruitment and selection processes to develop inclusive employment opportunities.</b>	Increased diversity of Council workforce.	People with disability	Equal Employment Opportunity Strategy	Council workforce statistics
<b>Engage with local disability service providers to identify strategies to enhance employment opportunities for people with a disability.</b>	Increase knowledge sharing between Council and local disability service providers.	People with disability	Annual report	Council workforce statistics

	<b>Expected outcome</b>	<b>Key Stakeholders</b>	<b>Reporting</b>	<b>Indicators</b>
<p><b>Develop and implement an EEO and Diversity Strategy within the Workforce Strategy</b></p>	<p>Council continues to be an inclusive employer, including recruiting, retaining and supporting people with disability.</p>	<p>Community</p>	<p>Annual report                      Equal Employment Opportunity Management Plan</p>	<p>Council workforce statistics</p>

## 6.2 Providing effective and efficient governance and leadership

Council is a leader and has the ability to facilitate and influence an inclusive community. We envisage that the Access Committees consider issues broader than physical access and provide input into Council’s decision making processes and strategic planning. Council has an overall commitment to provide stronger connection between Advisory (355) Committees and Council on broader issues of disability and inclusion.’

### *How this aligns with the NSW Disability Inclusion Plan*

> Objective 4: Improving access to mainstream services through better systems and processes

### *Actions 2016-2020*

	<b>Expected outcome</b>	<b>Key Stakeholders</b>	<b>Reporting</b>	<b>Indicators</b>
<b>Review and amend the Access Committees Terms of Reference to broaden its focus and purpose</b>	Access Committee is provided with Terms of Reference that clearly outlines Access Committee’s purpose, roles and responsibilities and processes to Council and the community. This will not be exclusive to issues of physical access.	Council Access Committees	Updated Terms of Reference	Increased communication and interaction between Council and Access Committee that results in positive inclusion outcomes.
<b>Enhance communication and visibility between Access Committees and Council</b>	Provide Access Committees with more visibility about Council’s decision-making processes.	Council Access Committees	Updated Terms of Reference	Increased feedback and involvement by Access Committee on key inclusion deliverables by Council.
<b>Support better collaboration between Advisory (355) Committees</b>	Improved collaboration between Advisory committees for youth, recreation and inclusion so that all Council Advisory (355) Committees have a disability inclusion agenda.	Council Advisory Committees Access Committees	DIAP 2020	Advisory (355) Committees implement disability inclusion as an integral part of their activities and processes.

### 6.3 Supporting the community to promote and celebrate diversity and inclusion

An inclusive community is one where people feel valued and celebrated for who they are. A key component of respect includes acknowledging and celebrating diversity and ensuring ownership of participation and sense of place within the MWRC community.

Everyone should be treated with respect, offered freedom, encouragement and opportunities to be independent and equal. Council plays an important role in building awareness and challenging assumptions through representing and celebrating diversity and inclusion.

#### *How this aligns with the NSW Disability Inclusion Plan*

- > Objective 1: Developing positive community attitudes and behaviours
- > Objective 2: Creating liveable communities

#### *Actions 2016 -2020*

	<b>Expected outcome</b>	<b>Key Stakeholders</b>	<b>Reporting</b>	<b>Indicators</b>
<b>As appropriate, incorporate disability awareness and inclusion across key Council activities and events</b>	Encourage outreach, awareness and education about disability. Encourage people with disability to interact, showcase their talents and ability alongside people without disability.	Community People with disability Disability service providers	Annual report	Number of Council activities and events that incorporate or promote outreach and education about disability
<b>Establish collaboration between Council's Access Committee and all Council departments</b>	Cross collaboration and education of Council staff. Increased understanding of accessibility and inclusion in all Council areas.	All of Council Community	Annual report	Disability and inclusion are considered in every Council
<b>Develop and implement media campaign (hashtags; Facebook; Twitter) to encourage</b>	Encourage outreach, awareness and education about disability.	Council corporate team	Annual report	Community satisfaction surveys

	<b>Expected outcome</b>	<b>Key Stakeholders</b>	<b>Reporting</b>	<b>Indicators</b>
<b>understanding of people with disability</b>		Council community services staff Community		
<b>Provide Disability Awareness Training for frontline Council staff to promote accessible Council services</b>	Increased understanding of disability.	Council frontline staff	Annual report	Number of staff trained or % of staff trained
<b>Increase avenues for young people to support and promote an inclusive and diverse community</b>	Council seeks to include initiatives within programs and events that enable young people to be involved in activities that promote disability inclusion.	Youth Community	Annual report	An increase in youth participating in Council supported programs and events specific to disability inclusion.

## 6.4 Council actively promotes meaningful communication and engagement with the community

Council also seeks to improve access to mainstream services by providing information to people with disability, local businesses and other community members of issues and resources for improved access.

Council facilitates and influences processes and outcomes that demonstrate disability inclusion. As an organisation, Council provides services and support that assist people with disability, locally and regionally. As a leader, Council works with local businesses, community groups and individuals who also promote inclusion in the community.

Council seeks to address barriers and look for opportunities to engage with the community to deliver and provide services and facilities that are accessible for everyone.

### *How this aligns with the NSW Disability Inclusion Plan*

- > Objective 2: Creating liveable communities
- > Objective 4: Improving access to mainstream services through better systems and processes

### *Actions 2016 -2020*

	<b>Expected outcome</b>	<b>Key Stakeholders</b>	<b>Reporting</b>	<b>Indicators</b>
<b>Develop and implement Communication Policy for better engaging with people with disability</b>	Improved processes for engaging with people with a disability	Council corporate team Council community service staff People with disability	Annual report	Number of web page visits
<b>Continue to provide Council information in multiple formats</b>	Improved access to Council information	Community	Annual report	Number of downloads through various formats



	<b>Expected outcome</b>	<b>Key Stakeholders</b>	<b>Reporting</b>	<b>Indicators</b>
<b>Council seeks to provide local services and businesses with information on how to appropriately engage with people with disability and how their business could be more inclusive.</b>	Businesses are aware of Council's commitment and resources to assist with disability inclusion.	Local businesses	Annual report	An increase in local businesses enquiring and practicing disability inclusion.
<b>Investigate the opportunity to provide a 'one-stop-shop' on Council's website that provides people with disability access to essential information e.g. accessible and appropriate services and facilities</b>	Improved processes for engaging with people with a disability.	Council People with disability	Annual report	Number of web page visits
<b>Council develops and implements Awards and criteria for local businesses who drive and practice disability inclusion</b>	Businesses are rewarded and promoted for driving change in disability inclusion	Local businesses	Annual reporting	Number of Award nominations

## 6.5 Supporting improved physical access in the community

An inclusive community is one which is accessible to everyone. Having an accessible built and natural environment and streetscape are fundamental to inclusion and participating within the community.

Council understands that active planning and design principles are important to motivate participation and facilitate social connection. Council seeks to ensure that wherever possible, buildings and other spaces are accessible to everyone. Council understands that it does not have direct power over non-Council services and buildings however Council wishes to be a leader in for accessibility in the community and to increase easy access to services, community and cultural centres and other buildings and spaces.

### *How this aligns with the NSW Disability Inclusion Plan*

> Objective 2: Creating liveable communities

### *Actions 2016-2020*

	<b>Expected outcome</b>	<b>Key stakeholders</b>	<b>Reporting</b>	<b>Indicators</b>
<b>Continue to implement the Pedestrian Access and Mobility Plan (PAMP)</b>	Increase pathway infrastructure to improve physical access of public space.	Community Council	Pathways inspected every four years and PAMP is updated every two years.	Number of projects implemented.
<b>Auditing physical accessibility of Council owned buildings to consider leading practice prioritisation of upgrades</b>	Physical accessibility of Council owned facilities is reviewed with priority upgrades identified.	Council	DIAP 2020	Council documents review of physical accessibility within Council owned buildings and prioritises key facilities to upgrade.
<b>Inclusion objectives to be referred to and considered when allocating community grants</b>	Increase consideration of disability and inclusion in awarding Council grants.	Community Council	Annual report	Successful applicants reflect and align with the inclusion objectives.

## 7 Governance and accountability

### 7.1 Monitoring and reviewing

Section 13 of the DIA stipulates that councils in NSW must include reporting on their disability inclusion action planning in their Annual Reports.

Key performance indicators have been developed for each of the actions in this Disability Inclusion Action Plan. Key outcomes should be reported on four yearly. Along with key outcomes, each action has been developed with a performance indicators and measures. It is recommended that each key performance indicators and measures are reported on annually and integrated into Councils delivery program monitoring and reporting processes.

Section 14 of the DIA stipulates that Council is required to review their disability inclusion action planning process every four years. This stipulation is designed to align with the review of Council's IP&R framework and the four-yearly review of the Community Strategic Plan

## 8 Disability inclusion action planning checklist

The following table provides a checklist of the mandatory requirements under DIA legislation for councils as part of disability inclusion action planning or a Disability Inclusion Action Plan.

Legislative requirement	Compliance
<b>Planning</b>	
People with a disability have been consulted in the disability inclusion action planning process	<input checked="" type="checkbox"/>
Strategies and actions to provide access to buildings, events and facilities have been identified	<input checked="" type="checkbox"/>
Strategies and actions to provide access to information have been identified	<input checked="" type="checkbox"/>
Strategies and action that support employment of people with disability have been identified	<input checked="" type="checkbox"/>
Strategies and actions to encourage and create opportunities for people with disability to access the full range of services and activities available in the community have been identified	<input checked="" type="checkbox"/>
A report on the disability inclusion action planning consultation with people with a disability has been provided to the Disability Council NSW	<input type="checkbox"/>
Actions and strategies that support the goals of the NSW Disability Inclusion Act have been identified	<input checked="" type="checkbox"/>
A copy of the disability inclusion action planning documentation has been provided to the Disability Council NSW	<input type="checkbox"/>
Disability inclusion action planning documentation is publically available	<input checked="" type="checkbox"/>
<b>Reporting</b>	
Progress towards achievement of the action planning goals will be included in the Annual Report	<input checked="" type="checkbox"/>
FACS and the Minister for Disability Services have been provided with a copy of the section of the Annual Report that details implementation of disability inclusion action planning	<input type="checkbox"/>

## 9 Disability Inclusion Action Plan Summary 2016-2020

The following table provides a summary of the actions developed as part of the DIAP and how these actions align with the inclusion objectives, the NSW Disability Inclusion Plan and the National Disability Strategy 2010-2020.

Actions	How these actions align with...		
	Inclusion objectives	NSW Disability Inclusion Plan	National Disability Strategy 2010-2020
Facilitate opportunities for people with disability to work or volunteer within Council.	Supporting an inclusive workforce	Objective 3: Supporting access to meaningful employment	Policy Area 1: Inclusive and accessible communities
Review recruitment and selection processes to develop inclusive employment opportunities.		Objective 2: Create livable communities	Policy Area 3: Economic security
Engage with local disability service providers to identify strategies to enhance employment opportunities for people with a disability.			
Develop and implement an EEO and Diversity Strategy within the Workforce Strategy			
Review and amend the Access Committees Terms of Reference to broaden its focus and purpose	Providing effective and efficient governance and leadership	Objective 4: Improving access to mainstream services through better systems and processes	Policy Area 1: Inclusive and accessible communities
Enhance communication and visibility between Access Committees and Council			
Support better collaboration between Advisory (355) Committees			
Incorporate disability awareness and inclusion appropriately into main Council activities and events	Supporting the community to promote and celebrate diversity	Objective 1: Developing positive community attitudes and behaviours	Policy Area 1: Inclusive and accessible communities
Support better collaboration between Council's Access Committee and all Council departments		Objective 2: Creating livable communities	Policy Area 5: Learning and skills
Develop and implement media campaign (hashtags; Facebook; Twitter) to encourage understanding of people with disability			

Actions	How these actions align with...		
	Inclusion objectives	NSW Disability Inclusion Plan	National Disability Strategy 2010-2020
Provide Disability Awareness Training for frontline Council staff to promote accessible Council services			
Increase avenues for young people to support and promote an inclusive and diverse community			
Develop and implement Communication Policy for better engaging with people with disability	Council actively promotes meaningful communication and engagement with the community	Objective 2: Creating loveable communities Objective 4: Improving access to mainstream services through better systems and processes	Policy Area 1: Inclusive and accessible communities
Continue to provide Council information in multiple formats			
Council seeks to provide local services and businesses with how to appropriately engage with people with disability and how their business could be more inclusive			
Investigate the opportunity to provide a 'one-stop-shop' on Council's website that provides people with disability access to essential information e.g. accessible and appropriate services and facilities			
Council develops and implements Awards and criteria for local businesses who drive and practice disability inclusion			
Continue to implement the Pedestrian Access and Mobility Plan (PAMP)			
Auditing physical accessibility of Council owned buildings to consider leading practice prioritisation of upgrades			
Inclusion objectives to be referred to and considered when allocating community grants			

## Appendix A. Outcomes of the consultation

The following is a summary of the key issues that were identified from consultation with the MWRC staff and internal service providers, MWRC Access Committee, NGO’s and external service providers and the community.

### IN-DEPTH INTERVIEWS

The following is a summary of key findings from the analysis of the in-depth one-on-one telephone interviews with MWRC staff and internal service providers.

#### Key findings

The table below provides a summary of comments and views from the stakeholders engaged. Participants have been de-identified for confidentiality purposes.

Key area	Comments
<b>Attitudes and behaviours</b>	<ul style="list-style-type: none"> <li>&gt; Present opportunities for Council to promote and celebrate people with disability</li> <li>&gt; Attitudes, values, knowledge and understanding of disability range in the community</li> <li>&gt; Low levels of knowledge and awareness of disability in the community but an awareness in Council that this is improving</li> <li>&gt; Current need to improve understanding of disability to remove the stigma</li> <li>&gt; Desire to improve awareness of the range in disability – including disabilities that may not be visible</li> <li>&gt; Possible lack of training programs to up-skill Council staff with access and disability knowledge</li> </ul>
<b>Liveable communities</b>	<ul style="list-style-type: none"> <li>&gt; Physical access is still a barrier for people with disability in the region</li> <li>&gt; Council is willing to address and improve issues of physical access</li> <li>&gt; Physical design of Council buildings restricts people with limited mobility from entering and prevents people from exercising independence by necessitating assistance to enter</li> <li>&gt; Council has a strong history of supporting legal advocacy services for people with disability</li> <li>&gt; Council events are usually held in accessible venues</li> <li>&gt; There’s a lack available and accessible public transport to assist mobility between major towns or centres</li> <li>&gt; Issues with the amount of heritage buildings that require adjustments to improve physical accessibility</li> <li>&gt; Acknowledgement that Council is working towards making buildings more accessible</li> <li>&gt; Recent improvements in physical accessibility have been completed, including increased ramps, disabled toilets and tactile areas</li> </ul>

Key area	Comments
	<ul style="list-style-type: none"> <li>&gt; Recognition of the upgrades and renovations to the Library that have increased accessibility and generated increased traffic from people with disability including younger people</li> <li>&gt; Opportunities for Council to make open spaces more accessible for people with disability</li> </ul>
<b>Employment</b>	<ul style="list-style-type: none"> <li>&gt; Overwhelming celebration of the Council's Australian Disability Enterprises- IronedOut and Fancy Dress and Recycling Centre</li> <li>&gt; Strong existing relationship between Council and disability service providers</li> <li>&gt; Scope and opportunities to expand the skills of the ADE staff and work more broadly across other areas in Council</li> <li>&gt; Necessary to review mainstream employment opportunities for people with disability</li> <li>&gt; Necessary to review Council employment and recruitment strategies to assess for inadvertent barriers for people with disability</li> <li>&gt; Recognition that EOO is part of staff induction processes</li> <li>&gt; Informal arrangements in place to recruit staff for the ADE between Council and external disability service providers</li> <li>&gt; Council provides workplace modifications to assist staff with disability</li> <li>&gt; Council's EOO policy is strong and is reviewed every 12 months</li> </ul>
<b>Systems and processes</b>	<ul style="list-style-type: none"> <li>&gt; Council communication does not specifically address people with disability</li> <li>&gt; Necessary to inform on how to engage people with disability</li> <li>&gt; The Access Committees are an avenue to respond to the needs of people with disability</li> <li>&gt; Concern there is a lack of awareness in the general community of the Access Committees</li> <li>&gt; Staff from the ADE's are kept very well informed of what is occurring throughout Council</li> <li>&gt; The Mudgee library is provides a range of accessible products and collections including a large print collection for people with vision impairment; access to e-books which have adjustable font size and reformatting to increase accessibility; Clearview reader etc.</li> <li>&gt; Council has a large online presence, including a Facebook where community news is advertised</li> <li>&gt; There is scope for Council to provide more social inclusion support</li> <li>&gt; Uncertainty whether Council's processes for disseminating information meet accessibility requirements and/or standards</li> </ul>



Key area	Comments
<p><b>Stakeholders and partnerships</b></p>	<ul style="list-style-type: none"> <li>&gt; Access Committees provide a link between the community with a lived experience of disability and Council</li> <li>&gt; The Access Committees may face potential limit in scope</li> <li>&gt; High levels of engagement between Council and the Interagency Committee</li> <li>&gt; Opportunity to increase understanding and collaboration between the ADE and other Council areas</li> <li>&gt; Council hosts a Mid-Western Health Exposition in collaboration with the NSW Department of Recreation and Sport which provides a kit of games with Universal Design</li> <li>&gt; Council areas often develop informal partnerships with disability service providers</li> <li>&gt; Potential to for the Library to develop more partnerships with the community around disability inclusion</li> <li>&gt; Council has an existing Youth Council which provides representation for the younger generation – potential to increase collaboration between Advisory Committees</li> <li>&gt; Opportunity for Council to partner and encourage the private sector to provide increased opportunities for employment. Ex: Bunning’s work experience for people with disability.</li> </ul>
<p><b>Strengths</b></p>	<ul style="list-style-type: none"> <li>&gt; Council is willing to acknowledge that there has not always been equity in service but they’re dedicated to correcting this</li> <li>&gt; Council delivers a lot of impressive services including Meals on Wheels, Community Transport Services, Youth and Seniors Week</li> <li>&gt; Mudgee is experience a lot growth and there’s room to expand employment and participation opportunities for people with disability</li> <li>&gt; Council as an organisation has the willingness to address things that are brought to their attention</li> <li>&gt; The wages calculator for ADE staff is great</li> <li>&gt; Council is progressively becoming more aware of people with a disability and becoming more inclusive</li> <li>&gt; Council treats people equally and involves people equally</li> <li>&gt; Council provides tangible outcomes for people with disability</li> </ul>
<p><b>Barriers</b></p>	<ul style="list-style-type: none"> <li>&gt; Understanding of disability can be strengthened</li> <li>&gt; Strategic planning misses a lot people including individuals or groups who also have valuable contributions to the community</li> <li>&gt; Lack of awareness of how to include people with disability</li> <li>&gt; Physical access is still a large barrier – ease of movement, uneven footpaths and road safety are still issues</li> </ul>

## FOCUS GROUPS AND COMMUNITY WORKSHOP

The following is a summary of key findings from the analysis of the focus groups conducted with the Mudgee/Gulgong and the Rylstone/Kandos Access Committees and the community workshop which were undertaken on Tuesday 22 March 2016 and Wednesday 23 March 2016.

### Key findings

The table below provides a summary of comments and views from the stakeholders engaged. Participants have been de-identified for confidentiality purposes.

Themes	Key areas	Link to theme in Community Plan
<b>Fostering respect and celebrating diversity through education and awareness (attitudes and behaviours)</b>	<ul style="list-style-type: none"> <li>&gt; Supporting independence in people with disability</li> <li>&gt; Normalising inclusion using Council platforms (i.e. social media, business awards etc)</li> <li>&gt; Encouraging awareness and understanding of people with disability</li> <li>&gt; Encouraging people with disability to interact, showcase their talents and ability alongside people without disability</li> <li>&gt; Encouraging outreach, awareness and education about disability</li> </ul>	Looking after our community
<b>Encouraging a diverse and inclusive workforce in the region (employment)</b>	<ul style="list-style-type: none"> <li>&gt; Working with key stakeholders to support the broadening of employment opportunities for people with disability</li> <li>&gt; Supporting work experience and other employment programs that enable inclusion of young people with disability</li> <li>&gt; Undertaking succession planning for ageing volunteers and working with stakeholders to engage young people to volunteer in disability and other Council services</li> </ul>	Building a strong local economy
<b>Engaging in active and meaningful communication with the community (communication)</b>	<ul style="list-style-type: none"> <li>&gt; Providing communication through a variety of platforms so that community issues and Council news reaches everyone</li> <li>&gt; Bringing people, service providers, community members and Council together to discuss disability inclusion issues that are relevant to the community</li> <li>&gt; Continuing to play an active role in the interagency meetings – encouraging their growth and reach</li> <li>&gt; Providing mechanisms for the community to engage with Council</li> <li>&gt; Including people with disability and disability service providers in Council planning considerations e.g. development application process</li> </ul>	Good government

Themes	Key areas	Link to theme in Community Plan
	<ul style="list-style-type: none"> <li>&gt; Council's role in helping the community understand the breadth of services that are available to them</li> </ul>	
<p><b>Acknowledging and building on Council's existing strengths to improve disability inclusion across the LGA</b></p>	<ul style="list-style-type: none"> <li>&gt; Celebrating and building awareness of the good work Council does e.g. Accommodation and travel assistance to support access to specialist and medical professionals; enabling businesses to commit to physically accessible infrastructure through business awards</li> <li>&gt; Improving promotion of existing committees and communication platforms to increase community awareness of services, events and feedback mechanisms</li> <li>&gt; Facilitating interaction and communication between existing Advisory Committees and Council as well as between Council's Advisory Committee</li> </ul>	<p>Good government</p>
<p><b>Supporting and increasing accessibility in the community</b></p> <ul style="list-style-type: none"> <li>- Physical</li> <li>- Services</li> <li>- Funding</li> <li>- Events</li> <li>- Infrastructure</li> <li>- Stakeholders</li> </ul> <p><b>(liveable communities)</b></p>	<ul style="list-style-type: none"> <li>&gt; Enforcing and improving physical accessibility of Council owned buildings</li> <li>&gt; Encouraging physical accessibility from business in the MWRC</li> <li>&gt; Providing Council infrastructure that is physically accessible and cost effective</li> <li>&gt; Improving accessibility to recreation spaces and places</li> <li>&gt; Ensuring access to services and infrastructure are adequately spread throughout MWRC</li> <li>&gt; Increasing the link and access between the services people need across the region and beyond the LGA e.g. better transport, more services locally</li> <li>&gt; Increased transport links to services across region and NSW that are affordable</li> </ul>	<p>Looking after our Community</p>
<p><b>Providing effective and efficient governance and leadership</b></p> <p><b>(systems and processes)</b></p>	<ul style="list-style-type: none"> <li>&gt; Providing clear purpose and objectives to the Access Committees</li> <li>&gt; Providing Advisory Committees with transparency about Council's decision making process</li> <li>&gt; Encouraging links between Advisory Committees, service providers and the community</li> <li>&gt; Improving communication between Council and the Advisory Committees</li> <li>&gt; More established links between different internal (Council) and external committees and advisory groups e.g. seniors, youth etc</li> </ul>	<p>Good government</p>
<p><b>Young people</b></p>	<ul style="list-style-type: none"> <li>&gt; Recognising and valuing young people in the community</li> </ul>	<p>Looking after our Community</p>

Themes	Key areas	Link to theme in Community Plan
	<ul style="list-style-type: none"> <li>&gt; Utilising the knowledge and expertise that young people can provide to older generations – especially around utilising and using technology</li> <li>&gt; Increasing the amount of young people who volunteer</li> <li>&gt; Providing opportunities for young people with link with Council, community services, older people and people with disability</li> </ul>	
<p><b>Funding, grants and cost of facilities</b></p>	<ul style="list-style-type: none"> <li>&gt; Providing more opportunities for and assistance with community grants</li> <li>&gt; Ensuring the community has access to affordable facilities – dismantling prohibiting costs</li> <li>&gt; Funding community grants that improve innovation and inclusion</li> </ul>	<p>Looking after our Community</p>