Minutes of the Ordinary Meeting of Council

Held at the Council Chambers, 86 Market Street, Mudgee on 16 November 2016, commencing at 5:58pm and concluding at 6:57pm.

PRESENT Cr P Shelley, Cr D Kennedy, Cr E Martens, Cr JP Thompson, Cr P Cavalier,

Cr S Paine, Cr A Karavas, Cr J O'Neill and Cr R Holden.

IN ATTENDANCE General Manager (Brad Cam), Director Operations (Daryl Colwell), Director

Community (Simon Jones), Director Development (Julie Robertson), Chief Financial Officer (Leonie Johnson), Governance Co-ordinator (Tim

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Johnston) and Executive Assistant (Mette Sutton).

Item 1: Apologies

There were no apologies.

Item 2: Disclosure of Interest

There were no disclosures of interest.

Item 3: Confirmation of Minutes

MOTION: Thompson / Martens

That the Minutes of the Extraordinary Meeting held on 26 October 2016 be amended to exclude the record that reads "that Cr Thompson be removed from the meeting for five minutes".

The motion was put and lost with Councillors voting as follows:

Councillors	Ayes	Nayes
Cr Shelley		✓
Cr Kennedy		✓
Cr Martens	✓	
Cr Thompson	✓	
Cr Cavalier		✓
Cr Paine		✓
Cr Karavas		✓
Cr O'Neill		✓
Cr Holden		✓

329/16 MOTION: Cavalier / Holden

That the Minutes of the Ordinary Meeting held on 19 October 2016 and the Extraordinary Meeting held on 26 October 2016 be taken as read and confirmed

The motion was put and carried with Councillors voting as follows:

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Councillors	Ayes	Nayes
Cr Shelley	✓	
Cr Kennedy	✓	
Cr Martens		✓
Cr Thompson		✓
Cr Cavalier	✓	
Cr Paine	✓	
Cr Karavas	✓	
Cr O'Neill	✓	
Cr Holden	✓	

Item 4: Matters in Progress

<u>Cudgegong River - Lawson Park</u>

A0130022

330/16 MOTION: Cavalier / Holden

That Minute no. 70/16 be noted as completed.

The motion was carried with the Councillors voting unanimously.

Item 5: Mayoral Minute

Nil

Item 6: Notices of Motion or Rescission

6.1 PURCHASE OF TWO GRADERS FOR GRAVEL ROAD MAINTENANCE

GOV400054, GOV4000054

MOTION: Thompson / Martens

That Council purchase two rollers that fit behind the rippers, to be used for gravel road maintenance only.

331/16 AMENDMENT: Cavalier / Shelley

That:

- 1. Council investigate alternate options for the future purchase of road maintenance equipment; and
- 2. a report be brought back to Council identifying efficiencies and cost savings.

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Councillors	Ayes	Nayes
Cr Shelley	✓	
Cr Kennedy	✓	
Cr Martens		✓
Cr Thompson		✓
Cr Cavalier	✓	
Cr Paine	✓	
Cr Karavas	✓	
Cr O'Neill	✓	
Cr Holden	✓	

The amendment, on being put as the motion, was carried with Councillors voting unanimously.

Item 7: Office of the General Manager

7.1 COUNCIL MEETING SCHEDULE DECEMBER 2016 TO JUNE 2017

GOV400054, GOV400054

Date: 16 November 2016

332/16 MOTION: Holden / Cavalier

That Council:

- receive the report by the Governance Coordinator on the Council Meeting Schedule December 2016 to June 2017; and
- 2. re-schedule the Council Meeting set for Wednesday, 21 December 2016 to Wednesday, 14 December 2016; and
- 3. confirm the Council Meetings for the remainder of the 2016/17 financial year as follows:

Wednesday, 14 December 2016 Wednesday, 15 February 2017 Wednesday, 15 March 2017 Wednesday, 19 April 2017 Wednesday, 17 May 2017

Wednesday, 21 June 2017

The motion was carried with the Councillors voting unanimously.

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Item 8: Development

8.1 DA0006/2017 - SUBDIVISION, MULTI DWELLING HOUSING & DETACHED DUAL OCCUPANCIES, 235-241 GLADSTONE STREET MUDGEE

GOV400054, DA0006/2017

Date: 16 November 2016

333/16 MOTION: Cavalier / Paine

That Council:

- 1. receive the report by the Town Planner on the DA0006/2017 Subdivision, Multi-Dwelling Housing & Detached Dual Occupancies, 235-241 Gladstone Street Mudgee;
- 2. approve DA0006/2017 Subdivision, Multi-Dwelling Housing & Detached Dual Occupancies subject to the following conditions:

APPROVED PLANS CONDITIONS

3. The development is to be carried out in accordance with the following plans endorsed with Council's Stamp as well as the documentation listed below, except as varied by the conditions listed herein and/or any plan notations.

Title / Name:	Drawing No / Doc. Ref	Revision / Issue:	Date	Prepared by:
Gladstone Street Elevation	113.4	В	27/06/16	Preferred Design & Drafting
Site Plan	1 of 36	В	27/06/16	Preferred Design & Drafting
Site Overview – Including Floor Plans	2 of 36	В	27/06/16	Preferred Design & Drafting
Landscape Plan	3 of 36	В	27/06/16	Preferred Design & Drafting
Preliminary Subdivision Plan	4 of 36	В	27/06/16	Preferred Design & Drafting
Dwelling 1 – Floor Plan	5 of 36	В	27/06/16	Preferred Design & Drafting
Dwelling 1 – Elevations	6 of 36	В	27/06/16	Preferred Design & Drafting
Dwelling 1 – Elevation, Sections, Roof Plan	7 of 36	В	27/06/16	Preferred Design & Drafting
Dwelling 2 – Floor Plan	8 of 36	В	27/06/16	Preferred Design & Drafting
Dwelling 2 – Elevations	9 of 36	В	27/06/16	Preferred Design & Drafting
Dwelling 2 – Elevation, Sections, Roof Plan	10 of 36	В	27/06/16	Preferred Design & Drafting
Dwelling 3 – Floor Plan	11 of 36	В	27/06/16	Preferred Design & Drafting
Dwelling 3 – Elevations	12 of 36	В	27/06/16	Preferred Design & Drafting
Dwelling 3 – Elevation, Sections, Roof Plan	13 of 36	В	27/06/16	Preferred Design & Drafting
Dwelling 4 – Floor Plan	14 of 36	В	27/06/16	Preferred Design & Drafting
Dwelling 4 – Elevations	15 of 36	В	27/06/16	Preferred Design & Drafting
Dwelling 4 – Elevation, Sections, Roof Plan	16 of 36	В	27/06/16	Preferred Design & Drafting
Dwelling 5 – Floor Plan	17 of 36	В	27/06/16	Preferred Design & Drafting
Dwelling 5 – Elevations	18 of 36	В	27/06/16	Preferred Design & Drafting

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PRESCRIBED CONDITIONS

- 4. That the work must be carried out in accordance with the requirements of the Building Code of Australia.
- 5. In the case of residential building work for which the Home Building Act 1989 requires there to be a contract of insurance in force in accordance with Part 6 of that Act, that such a contract of insurance is in force before any building work authorised to be carried out by the consent commences.
- 6. Residential building work within the meaning of the Home Building Act 1989 must not be carried out unless the Principal Certifying Authority for the development to which the work relates (not being the Council) has given the Council written notice of the

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following information:

- in the case of work for which a principal contractor is required to be appointed:
 - i. the name and licence number of the principal contractor; and

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- ii. the name of the insurer by which the work is insured under Part 6 of that Act.
- in the case of work to be done by an owner-builder:
 - i. the name of the owner-builder; and
 - ii. if the owner-builder is required to hold an ownerbuilder permit under that Act, the number of the owner-builder permit.
- 7. Notwithstanding the approved plans the structure is to be located clear of any easements and/or any water and sewer mains in accordance with Council Policy.

PRIOR TO ISSUE OF THE CONSTRUCTION CERTIFICATE - BUILDING

8. Prior to release of the Construction Certificate, approval pursuant to Section 68 of the Local Government Act, 1993 to carry out water supply, storm water and sewerage works is to be obtained from Mid-Western Regional Council.

PRIOR TO THE COMMENCEMENT OF WORKS - BUILDING

- 9. No work shall commence until a Construction Certificate has been issued and the applicant has notified Council of:
 - the appointment of a Principal Certifying Authority; and
 - the date on which work will commence.

Such notice shall include details of the Principal Certifying Authority and must be submitted to Council at least two (2) days before work commences.

10. The site shall be provided with a waste enclose (minimum 1800mm X 1800mm X 1200mm) that has a lid or secure covering for the duration of the construction works to ensure that all wastes are contained on the site. The receptacle is to be emptied periodically to reduce the potential for rubbish to leave the site. Council encourages the separation and recycling of suitable materials.

NOTE: ALL WASTE GENERATED FROM THE CONSTRUCTION PROCESS IS TO BE CONTAINED ON-SITE

- 11. Prior to the commencement of works on site, the applicant shall advise Council's Operations Department, in writing, of any existing damage to Council property.
- 12. If the work involved in the erection/demolition of the building;
 - is likely to cause pedestrian or vehicular traffic in a public

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place to be obstructed or rendered inconvenient; orbuilding involves the enclosure of a public place,

a hoarding or fence must be erected between the work site and the public place. If necessary, an awning is to be erected, sufficient to prevent any substance from, or in connection with, the work falling into the public place. Any such hoarding, fence or awning is to be removed when the work has been completed.

- 13. The Applicant shall provide the Certifying Authority with certification from a practising structural engineer that the Class 1 buildings comply with:
 - Part 3.10.3 'Flood Hazard Areas' of the National Construction Code (NCC) and the relevant sections of the Australian Building Codes Board (ABCB) 'Standard for Construction of Buildings in Flood Hazard Areas'; or
 - Performance requirement P2.1.2 'Construction of buildings in flood hazard areas' of the NCC.
- 14. All residences/associated structures are to have flood compatible building components, as defined in Council's DCP 2013 Appendix A – Flood Schedules, below or at the 100 year ARI flood level (plus Freeboard).
- 15. All finished surface levels shall be shown on the plans submitted for the Construction Certificate. Where it is proposed to import fill, the material shall be certified as free of hazardous materials and contamination by a suitably qualified geotechnical engineer. Fill placed in residential or commercial lots shall be compacted in accordance with AS3798-2007 Guidelines on Earthworks for Commercial and Residential Developments.
- 16. A sign must be erected in a prominent position on any site on which building work, subdivision work or demolition work is being carried out:
 - showing the name, address and telephone number of the Principal Certifying Authority for the work;
 - showing the name of the principal contractor (if any) for any building work and a telephone number on which that person may be contacted outside working hours; and
 - stating that unauthorised entry to the work site is prohibited.

Any such sign is to be maintained while the building work, subdivision work or demolition work is being carried out, but must be removed when the work has been completed.

- 17. The development site is to be managed for the entirety of work in the following manner:
 - erosion and sediment controls are to be implemented to

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prevent sediment from leaving the site. The controls are to be maintained until the development is complete and the site stabilised with permanent vegetation;

- appropriate dust control measures;
- construction equipment and materials shall be contained wholly within the site unless approval to use the road reserve has been obtained; and
- toilet facilities are to be provided on the work site at the rate of one toilet for every 20 persons or part of 20 persons employed at the site.

BUILDING CONSTRUCTION

- 18. All building work must be carried out in accordance with the provisions of the National Construction Code, the Environmental Planning & Assessment Act 1979 and Regulations and all relevant Australian Standards.
- All plumbing and drainage work must be carried out by a licensed plumber and drainer and must comply with the Plumbing Code of Australia.
- 20. Construction work noise that is audible at other premises is to be restricted to the following times:

Monday to Saturday - 7.00am to 5.00pm

No construction work noise is permitted on Sundays or Public Holidays.

- 21. All mandatory inspections required by the Environmental Planning & Assessment Act 1979 and any other inspections deemed necessary by the Principal Certifying Authority being carried out during the relevant stage of construction.
- 22. Structural members subject to attack by subterranean termites shall be protected by one of the methods outlined in AS 3660.1 and a durable notice must be permanently fixed to the building in a prominent location, such as a meter box or the like, indicating:
 - the method of protection;
 - the date of installation of the system;
 - where a chemical barrier is used, its life expectancy as listed on the National Registration Authority label; and
 - the need to maintain and inspect the system on a regular basis.
- 23. The strength of the concrete used for the reinforced concrete floor slab must be a minimum 25Mpa.

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24. The requirements of BASIX Certificate number(s) 740357S, 740380S, 740389S, 740442S, 740454S, 740548S, 740550S, 740567S, 740577S, 740622S, 740625S issued on 30 June 2016 must be installed and/or completed in accordance with the commitments contained in that certificate. Any alteration to those commitments will require the submission of an amended BASIX Certificate to the Council and/or the Principal Certifying Authority prior to the commencement of the alteration/s.

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- 25. All earthworks, filling, building, driveways or other works, are to be designed and constructed (including stormwater drainage if necessary) so that at no time will any ponding of stormwater occur on adjoining land as a result of this development.
- 26. All stormwater is to discharge to the street with the use of nonflexible kerb adaptors. Please note this can be achieved by connecting to existing stormwater lines.
- 27. Drainage detail shall include provision for the drainage of surface water from the rear yards of all units so as to not poise a drainage nuisance to future dwelling owners.
- 28. Prior to the pouring of concrete slabs, a survey prepared by a registered surveyor is to be submitted to the Principal Certifying Authority and Council, confirming the location of dwellings to ensure fire separation is achieved.

CULTURAL HERITAGE

29. If any aboriginal artefacts are uncovered or identified during construction earthworks, such work is to cease immediately and the local aboriginal community and National Parks and Wildlife Service are to be notified.

PRIOR TO ISSUE OF THE OCCUPATION CERTIFICATE

- 30. Prior to the occupation of a new building, or occupation or use of an altered portion of, or an extension to an existing building, an Occupation Certificate is to be obtained from the Principal Certifying Authority appointed for the erection of the building.
- 31. A survey prepared by a registered surveyor is to be submitted to Council, confirming all fencing below the 1 in 100 year flood level is designed to allow the passage of water in the event of a flood. The 1:100 year flood level shall be determined by subtracting 500mm freeboard from the Finished Floor Level of the closest residence.

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32. A survey prepared by a registered surveyor is to be submitted to Council, confirming the Finished Floor Level (FFL) of each dwelling achieves a 500mm Freeboard clearance above the 1 in 100 year flood event. FFLs shall be in accordance with the table below:

DWELLING UNIT	FINISHED FLOOR LEVEL
Unit 1	457.08m
Unit 2	456.97m
Unit 3	456.76m
Unit 4	456.69m
Unit 5	456.92m
Unit 6	457.09m
Unit 7	457.44m
Unit 8	457.50m
Unit 9	457.47m
Unit 10	457.50m
Unit 11	457.36m

- 33. All finished surface levels shall be shown on the plans, and comply with Triaxial Consulting's Independent Flood Study report documents below:
 - MX10306.rpt.jd- dated 13 November 2015- Re: Proposed Multi Housing Development 237 Gladstone Street, Mudgee NSW 2850 Lots 6 & 7, DP790409
 - MX10296.00-C01 Issue D- Site Plan and Flood Levels 237
 Gladstone Street Mudgee NSW 2850
 - MX10296.00-C02 Issue D- Site Plan and Flood Levels 237
 Gladstone Street Mudgee NSW 2850

ENGINEERING CONSTRUCTION

- 34. The applicants shall, at their own expense, engage a registered surveyor to relocate any survey mark that may be disturbed by the development or any associated work. Any information regarding relocation should be supplied to the Land Titles Office and Council.
- 35. All works are to be constructed at the full cost of the developer, in a manner consistent with Aus-Spec #1 and Council's standard drawings.

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- 36. The works are to be inspected by the Council (or an Accredited Certifier on behalf of Council) to monitor compliance with the consent and the relevant standards of construction, encompassing the following stages of construction:
 - Installation of sediment and erosion control measures
 - Water Main Extensions
 - Sewer Main Extensions
 - Stormwater drainage such as inter-allotment drainage
 - Practical Completion
- 37. Where stormwater drainage and sewer main extensions cross through private land three metre wide easements, including associated Section 88B of the Conveyancing Act 1919 instruments, are to be created in favour of Council over any existing or newly constructed stormwater drainage or sewer mains located within the subject property, or extended through adjoining private properties as a result of this subdivision.

Note: where an easement is proposed over private land for the purpose of servicing this subdivision, Council will require evidence that the easement has been created prior to approval of the DA. If evidence of an easement being created cannot be provided to Council by the Applicant a deferred commencement condition will apply for the Development.

STORMWATER DRAINAGE

- 38. The Applicant is to submit a Drainage Report prepared in accordance with the Institution of Engineers publication Australian Rainfall and Run-off to the Principal Certifying Authority for approval prior to the release of the Construction Certificate. The report must demonstrate that stormwater run-off from the site is not increased beyond the existing undeveloped state up to and including a 1.5 year event. All stormwater detention details including analysis shall be included with the Drainage Report.
- 39. Inter-allotment drainage is to be provided to remove stormwater from any lots that cannot discharge to the street in accordance with Aus Spec #1. Easements not less than 1m wide shall be created over inter-allotment drainage in favour of upstream allotments.
- 40. Stormwater drainage design is to comply with Council's Development Control Plan and the Standards referenced within Appendix B and D.
- 41. Stormwater is to be collected via a system of gutters, drains and pits and piped to the existing on-site stormwater drainage network in accordance with AusSpec #1. Where necessary to avoid undue

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EARTHWORKS

- 42. An Erosion and Sediment Control Plan for the development is to be prepared and implemented in accordance with the LANDCOM guidelines and requirements as outlined in the latest edition of "Soils and Construction Managing Urban Stormwater". Points to be considered include, but are not limited to:
 - Saving available topsoil for reuse in the revegetation phase of the development;
 - Using erosion control measures to prevent on-site damage;
 - · Rehabilitating disturbed areas quickly; and
 - Maintenance of erosion and sediment control structures.
- 43. All earthworks, filling, building, driveways or other works, are to be designed and constructed (including stormwater drainage if necessary) so that at no time will any ponding of stormwater occur on adjoining land as a result of this development.
- 44. Where it is proposed to import fill, the material shall be certified as free of hazardous materials and contamination by a suitably qualified geotechnical engineer. Fill placed in residential or commercial lots shall be compacted in accordance with AS3798-2007 Guidelines on Earthworks for Commercial and Residential Developments.

CAR PARKING

- 45. A minimum of 24 car parking spaces are to be provided in association with the development. Car parking is to be provided in accordance with the following:
 - Each parking space is to have a minimum dimension of 5.5m x 2.6m;
 - All car parking including visitor spaces are to be linemarked and sealed with a hard standing, all weather material and must be maintained in a satisfactory condition at all times; and
 - The vehicular entry and exit driveway is to have a minimum width of 6 metres (at the kerb line). Vehicular entrances comprising kerb laybacks (where roll kerb and gutter does not exist) and concrete footway crossings are to be provided to the development site. The entrance shall be constructed in accordance with Aus-Spec #1 and Council's Access to Properties Policy.

Note: Concrete must not be poured until the excavation, formwork and reinforcing has been inspected by Council. The

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PRIOR TO ISSUE OF THE CONSTRUCTION CERTIFICATE - CIVIL

- 46. A detailed engineering design is to be submitted to and approved by Council prior to the issue of a Construction Certificate. The engineering design is to comply with Council's Development Control Plan and the Standards referenced within Appendix B and D.
- 47. A Construction Certificate is required for, but not limited to, the following civil works:
 - Water and sewer main extensions; and
 - Stormwater drainage such as inter-allotment drainage.

Note: No works can commence prior to the issue of the Construction Certificate.

48. All finished surface levels shall be shown on the plans submitted for the Construction Certificate.

PRIOR TO THE COMMENCEMENT OF WORKS - CIVIL

- 49. A Traffic Control Plan (TCP) completed by a "Certified Person" for implementation during works is to be submitted to Mid-Western Regional Council prior to any work commencing.
- 50. A copy of the Contractor's public liability insurance cover for a minimum of \$20,000,000 (twenty million dollars) is to be provided to Mid-Western Regional Council. Mid-Western Regional Council is to be indemnified against any works carried out by the contractor.
- 51. The development site is to be managed for the entirety of work in the following manner:
 - Erosion and sediment controls are to be implemented to prevent sediment from leaving the site. The controls are to be maintained until the development is complete and the site stabilised with permanent vegetation;
 - Appropriate dust control measures;
 - Construction equipment and materials shall be contained wholly within the site unless approval to use the road reserve has been obtained;
 - Toilet facilities are to be provided on the work site at the rate of one toilet for every 20 persons or part of 20 persons employed at the site.

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52. Any necessary alterations to, or relocations of, public utility

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- services to be carried out at no cost to council and in accordance with the requirements of the relevant authority including the provision of easements over existing and proposed public infrastructure.
- 53. Prior to the commencement of works, the following actions are to be carried out:
 - A site supervisor is to be nominated by the applicant;
 - Council is to be provided with two (2) days notice of works commencing; and
 - Council is to be notified in writing of any existing damage to Council's infrastructure.

NOTE: Failure to comply with these conditions may result in damage to Council's infrastructure. Any damage will be rectified at the applicant's cost.

WATER AND SEWER

- 54. The developer is to extend and meet the full cost of water and sewerage reticulations to service the development plus the cost of connecting to existing services. All water and sewerage work is required to be carried out in accordance with the requirements of Mid-Western Regional Council (as the Water Supply Authority under the Local Government Act,1993) and in accordance with the National Specification Water & Sewerage Codes of Australia.
- 55. Three metre wide easements, including associated Section 88B Instruments, are to be created in favour of Council over any existing or newly constructed water or sewerage reticulation components located within the subject property that will become a Council asset, or extended through any private properties as a result of this subdivision.

Note: Council does not permit other bodies to insert new junctions/tappings into 'live' water and sewer mains. Please contact Council's Operations Water and Wastewater Department by calling 1300 765 002 or 02 6378 2850 or by emailing council@midwestern.nsw.gov.au to obtain a quote for the connection of water and sewer (Private Works Order).

56. At the completion of construction the developer shall obtain a Certificate of Compliance under the Water Management Act. This will require:

Payment of Developer Contributions. Payment of a contribution for water and sewerage headworks at the following rate: SUBJECT TO CPI INCREASE

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Water Headworks	\$45,502
Sewerage Headworks	\$24,342
Total Payable	\$69,844

57. The adjustment of existing services or installation of new services and meters, as required, in compliance with Australian Standard 3500: National Plumbing and Drainage Code. All costs associated with this work shall be borne by the developer.

PRIOR TO THE ISSUE OF SUBDIVISION CERTIFICATE

58. Under the Environmental Planning & Assessment Act 1979, a Subdivision Certificate is required before the linen plan of subdivision can be registered with the Land Titles Office.

(Note: The fee to issue a Subdivision Certificate is set out in Council's Fees and Charges)

#. The final inspection report shall be submitted to Council with the Subdivision Certificate application.

A linen plan and two (2) copies are to be submitted to Council for approval and endorsement by the General Manager.

- 59. Following completion of the subdivision works, work-as-executed plans (WAE) are to be provided to Council in the following formats:
 - PDF
 - Dwg format or "Autocad compatible"
 - MapInfo Files
- 60. All work-as-executed (WAE) plans shall bear the Consulting Engineer's or Consulting Surveyor's certification stating that all information shown on the plans is accurate. Council also requires the completion of the Asset Data spreadsheet (Council to provide at the request of the applicant).
- 61. All work-as-executed (WAE) plans shall bear the Consulting Engineer's or Consulting Surveyor's certification stating that all information shown on the plans is accurate.
- 62. Any unpaid contributions or charges nominated in the development consent will be indexed to CPI at the beginning of the new financial year.
- 63. Prior to issue of the Subdivision Certificate, Council is to be supplied with:
 - a) A certificate of acceptance from the appropriate power

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- authority indicating that satisfactory arrangements have been made for provision of electricity supply to the subdivision.
- b) A certificate from the appropriate telecommunications authority stating that they accept control/acquisition of the telecommunications infrastructure to the development.
- c) All contributions must be paid to Council and all works required by the consent be completed in accordance with the consent.
- 64. Underground electricity, street lighting and telecommunications are to be supplied to the Development in accordance with the relevant authorities standards.
- 65. In accordance with the provisions of section 94(1)(b) of the Environmental Planning and Assessment Act 1979 and the Mid-Western Regional Council Section 94 Development Contributions Plan, a contribution shall be paid to Council in accordance with this condition for the purpose of:

Catchment No.2A – No. Additional Lot/s 9 in accordance with Council Fees and Charges (credit of 2 applied).

Transport Management	
Traffic Management	\$ 11,223
Open Space	
Local Open Space	\$ 17,613
District Open Space	\$ 23,913
Community Facilities	
Library Buildings	\$ 2,304
Library Resources	\$ 2,763
Drainage	
Drainage Works	\$ 48,213
Administration	
Plan Administration	\$ 5,382
Total	\$ 111,411

SUBJECT TO CPI INCREASE

66. Following completion of all engineering works, a defect liability bond of 5% of the value of such works (not carried out by Council) shall be lodged with Council for a twelve month (12) period to ensure that any defects in such works are remedied by the developer.

Note: The bond may be provided by way of a monetary deposit with the Council or a bank guarantee to the satisfaction of the Council. The bank guarantee must not specify any time limitations on the operation of the guarantee.

67. The developer is to ensure that all defects in the works that become apparent within twelve (12) months of Council accepting the works on maintenance are remedied to Council's satisfaction.

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If these defects are not satisfactorily remedied, Council may use bond money to carry out rectification.

Note: Any unspent bond money will be returned to the developer at the end of the twelve (12) month period, less the estimated cost of any outstanding works.

- 68. Prior to the issue of any Subdivision Certificate, to ensure compliance with Mid-Western Regional Local Environmental Plan 2012, amended plans must be submitted to and approved by Council showing the size of each lot as being equal to or greater than:
 - a) 300sqm for multi dwelling housing
 - b) 400sqm for dual occupancy (detached)

GENERAL

- 69. A 1.8 metre high screen fence is to be provided to all side and rear boundaries prior to occupation of the development. All fencing is to be provided at full cost to the developer.
- 70. A 1.8 metre high screen fence is to be provided between the private open space areas of the units, prior to occupation of the development.
- 71. Outdoor drying facilities and letterboxes are to be provided for each unit prior to occupation.
- 72. All fencing forward of the building line shall not exceed 1.2m in height and be of timber or masonry materials.
- 73. Switchboards for gas, electricity, etc., must not be attached to the front or street facing elevations of the buildings.
- 74. The domestic air conditioning unit/s must be operated in accordance with the requirements of the Protection of the Environmental Operations Act (Noise Control) Regulations 2000.
- 75. All vehicles are required to enter and leave the site in a forward direction at all times. Signage to this effect is to be appropriately located within the site.
- 76. Waste collection from the Community Title allotments (multi dwelling housing) is to occur within the site and be carried out by a private contractor or by agreement with Council. No bins shall be placed on the kerb for collection.

The community management plan shall address the management of the communal bin storage area such that there are no impacts on the amenity of the neighbourhood from the storage bin waste on the site.

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- 77. Garbage areas are to be adequately screened from public view with an opaque fence and/or adequate landscaping.
- 78. All exterior lighting associated with the development shall be designed and installed so that no obtrusive light will be cast onto any adjoining property or roadways, in accordance with Australian Standard 4282 "Control of the Obtrusive Effects of Outdoor Lighting".

The motion was put and carried with Councillors voting as follows:

Councillors	Ayes	Nayes
Cr Shelley	✓	
Cr Kennedy	✓	
Cr Martens		✓
Cr Thompson		✓
Cr Cavalier	✓	
Cr Paine	✓	
Cr Karavas	✓	
Cr O'Neill	✓	
Cr Holden	✓	

8.2 MONTHLY DEVELOPMENT APPLICATIONS PROCESSING & DETERMINED

GOV400054, GOV400043, A100055, A100056

334/16 MOTION: Cavalier / Paine

That Council receive the report by the Director Development on the Monthly Development Applications Processing & Determined.

The motion was carried with the Councillors voting unanimously.

8.3 COMMUNITY FNGAGEMENT STRATEGY

GOV400054, COR400124

Date: 16 November 2016

335/16 MOTION: Shelley / O'Neill

That Council:

- 1. receive the report by the Director Development on the Community Engagement Strategy; and
- 2. adopt the revised Community Engagement Strategy.

The motion was carried with the Councillors voting unanimously.

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General Manager

Mayor

Item 9: Finance

9.1 COMMUNITY GRANTS PROGRAM APPLICATIONS - CHRISTMAS CELEBRATIONS

GOV400054, FIN300122

Date: 16 November 2016

336/16 MOTION: Holden / Cavalier

That Council:

- 1. receive the report by the Manager, Financial Planning on the Community Grants Program Applications Christmas Celebrations;
- 2. Council provide financial assistance to the following applicants in accordance with the criteria and guidelines of the Community Grants Program Policy, subject to those requirements being met;

Rotary Club Rylstone & Kandos \$3,000 Gulgong Men's Shed \$3,000

3. Council decline the following requests for financial assistance;

Gulgong High School Kandos High School Parklands Resort

The motion was carried with the Councillors voting unanimously.

Council's Chief Financial Officer, on behalf of Council's auditor Intentus, gave a presentation on the Mid-Western Regional Council's 2015/16 Financial Statements.

9.2 PRESENTATION OF 2015/16 FINANCIAL STATEMENTS

GOV400054, FIN300114

337/16 MOTION: Holden / Cavalier

That Council receive the report by the Chief Financial Officer on the Presentation of 2015/16 Financial Statements.

The motion was carried with the Councillors voting unanimously.

Councillor Holden left the room at 6:32pm and did not vote on the following item 9.3.

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Mayor

GOV400054, FIN300053

Date: 16 November 2016

338/16 **MOTION: Cavalier / Martens**

That Council:

- 1. receive the report by the Manager, Financial Planning on the Monthly Statement of Investment and Bank Balances as at 31 October 2016;
- 2. note the certification of the Responsible Accounting Officer.

The motion was carried with the Councillors voting unanimously.

Councillor Holden returned to the room at 6:33pm.

9.4 GENERAL MANAGER'S DELEGATION OF AUTHORITY FOR THE ACCEPTANCE OF TENDERS

GOV400054, FIN300044

339/16 **MOTION:** Shelley / Cavalier

That Council:

- receive the report by the Chief Financial Officer on the 1. General Manager's Delegation of Authority for the Acceptance of Tenders;
- 2. delegate the General Manager authority to accept Council tenders with a contract value of up to \$1,000,000 where all other tender requirements of the Local Government Act 1993 and the Local Government (General) Regulation 2005 are met.

The motion was carried with the Councillors voting unanimously.

CRUDINE RIDGE WIND FARM P/L - REQUEST FOR 9.5 AGREEMENT OVER PART OLD CRUDINE ROAD ROAD RESERVE

GOV400054, A0420255

340/16 MOTION: **Holden / Shelley**

Mayor

That a decision on this matter be deferred pending further information on the term of lease.

The motion was carried with the Councillors voting unanimously.

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9.6 INVESTMENTS POLICY

GOV400054, FIN300053

Date: 16 November 2016

341/16 MOTION: O'Neill / Karavas

That Council:

- 1. receive the report by the Manager, Financial Planning on the Investments Policy;
- 2. place the draft Investments Policy on public exhibition for 28 days to receive any public submissions; and
- 3. adopt the Investments Policy if no submissions are received.

The motion was carried with the Councillors voting unanimously.

9.7 QUARTERLY BUDGET REVIEW STATEMENT SEPTEMBER 2016

GOV400054, FIN300065

342/16 MOTION: Holden / O'Neill

That Council:

- 1. receive the report by the Manager, Financial Planning on the Quarterly Budget Review Statement September 2016;
- 2. amend the 2016/17 Operational Plan in accordance with the variations as listed in the Quarterly Budget Review Statement attachment to this report, excluding the Rural Fire Service contributions budget increase of \$196,334;
- 3. write to the Minister for the Emergency Services to appeal against the increase in Rural Fire Service Contributions which have increased by 16.4% from \$474,589 to \$552,409, with reimbursable amounts reduced by 33% from \$485,402 to \$363,402 resulting in an additional cost to Council of over \$199,000;
- note the opinion by the Responsible Accounting Officer regarding the satisfactory financial position of Council, based upon the revised estimates of income and expenditure.

AMENDMENT: Thompson / Cavalier

That Council:

1. receive the report by the Manager, Financial Planning on the

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Mayor

- 2. amend the 2016/17 Operational Plan in accordance with the variations as listed in the Quarterly Budget Review Statement attachment to this report;
- 3. note the opinion by the Responsible Accounting Officer regarding the satisfactory financial position of Council, based upon the revised estimates of income and expenditure.

The amendment was put and lost with Councillors voting as follows:

Councillors	Ayes	Nayes
Cr Shelley		✓
Cr Kennedy		✓
Cr Martens		✓
Cr Thompson	✓	
Cr Cavalier	✓	
Cr Paine		✓
Cr Karavas		✓
Cr O'Neill		✓
Cr Holden		✓

The motion was put and carried with Councillors voting as follows:

Councillors	Ayes	Nayes
Cr Shelley	✓	
Cr Kennedy	✓	
Cr Martens	✓	
Cr Thompson		✓
Cr Cavalier	✓	
Cr Paine	✓	
Cr Karavas	✓	
Cr O'Neill	✓	
Cr Holden	✓	

9.8 ANNUAL REPORT 2016

GOV400054, FIN300078

Date: 16 November 2016

343/16 MOTION: Cavalier / Shelley

That Council:

- 1. receive the report by the Chief Financial Officer on the Annual Report 2016;
- 2. correct the jobs figure on page 12 to 8,618; and
- 3. Council adopt the draft Annual Report 2016 and authorise it for release by the General Manager.

The motion was carried with the Councillors voting unanimously.

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Mayor

Item 10: Operations

10.1 VARIATIONS FOR THE HORATIO STREET DETENTION BASIN, MUDGEE

GOV400054, COR400088

Date: 16 November 2016

344/16 MOTION: Shelley / Holden

That Council:

- 1. receive the report by the Manager Development Engineering on the Variations for the Horatio Street Detention Basin, Mudgee, Contract No 2015/02;
- 2. approve the variations to the contract, increasing the contract value to \$249,675.75 ex.GST;
- 3. amend the 2016/17 Operational Plan for the Horatio Street Detention Basin by increasing the budget by \$50,000 funded from the asset replacement reserve; and
- 4. grant delegated authority to the General Manager to approve further variations to the contract up to a cumulative total of 10% of the revised contract sum.

The motion was carried with the Councillors voting unanimously.

The following recommendations were adopted as a whole, being moved by Cr Shelley, seconded by Cr Cavalier and carried with Councillors voting unanimously. Each recommendation is recorded with a separate resolution number commencing at Resolution no. 335/16 and concluding with Resolution No. 337/16.

Item 11: Community

11.1 COMMONWEALTH HOME SUPPORT PROGRAM QUARTERLY UPDATE

GOV400054, GOV400054, A0060030, COS300013, COS300023, COS300026

345/16 MOTION: Shelley / Cavalier

That Council:

- 1. receive the report by the Manager, Community Services on the Commonwealth Home Support Program Quarterly Update;
- 2. note the activity reports from the Commonwealth Home Support Program funded services.

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Mayor

The motion was carried with the Councillors voting unanimously.

Item 12: Reports from Committees

12.1 MUDGEE SHOWGROUND MANAGEMENT COMMITTEE MEETING

GOV400054, F0650007

Date: 16 November 2016

346/16 MOTION: Shelley / Cavalier

That Council:

- receive the report by the Manager, Plant and Facilities on the Mudgee Showground Management Committee Meeting held on 2 August 2016;
- 2. note the contents of the minutues of the Mudgee Showground Management Committee Meeting held on 2 August 2016.

The motion was carried with the Councillors voting unanimously.

12.2 GULGONG SPORTS COUNCIL MEETING 12 SEPTEMBER 2016

GOV400054, A0360003

347/16 MOTION: Shelley / Cavalier

That Council:

- 1. receive the report by the Director, Community on the Gulgong Sports Council Meeting 12 September 2016; and
- 2. note the minutes of the Gulgong Sports Council Meeting held on 12 September, 2016.

The motion was carried with the Councillors voting unanimously.

Item 13: Urgent Business Without Notice

The Mayor advised that he had received a rescission notice from Cr Thompson that read:

We, the undersigned Councillors, give notice of our intention that the decision of the Council Meeting on 28 September 2016 in relation to Council not retaining the Gulgong Memorial Hall Committee as a 355 Committee, be and is hereby rescinded.

In the event that this Rescission Motion is carried, we propose to move That the Gulgong Memorial Hall Committee be reinstated to a 355 Committee of Council.

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Mayor

The Mayor declared the matter to be considered as Urgent Business Without Notice.

348/16 **MOTION: Holden / Cavalier**

> That the decision of the Council Meeting on 28 September 2016 in relation to Council not retaining the Gulgong Memorial Hall Committee as a 355 Committee be and is hereby rescinded.

Date: 16 November 2016

The motion was carried with the Councillors voting unanimously.

349/16 MOTION: Martens / Cavalier A0100024

> The Council reinstate the Gulgong Memorial Hall Committee as a 355 Committee of Council.

The motion was carried with the Councillors voting unanimously.

Item 14: **Confidential Session**

350/16 **MOTION: Cavalier / Martens**

> That pursuant to the provisions of Section 10 of the Local Government Act, 1993, the meeting be closed to the public.

The motion was carried with the Councillors voting unanimously.

Following the motion to close the meeting being moved and seconded, the General Manager announced that the following matters would be considered in confidential session and the reason why it was being dealt with in this way.

14.1 Sale of Land to Recover Overdue Rates and Charges - Chapter 17, Part 2, Division 5, Section 713 Local Government Act 1993

The reason for dealing with this report confidentially is that it relates to discussion in relation to the personal hardship of a resident or ratepayer in accordance with Section 10A(2)(b) of the Local Government Act, 1993.

Discussion of this matter in an open meeting would be, on balance, contrary to the public interest as it involves discussion of (b) discussion in relation to the personal hardship of a resident or ratepayer.

14.2 General Manager's Performance Agreement 2016 - 2017

The reason for dealing with this report confidentially is that it relates to personnel matters concerning particular individuals (other than Councillors) in accordance with Section 10A(2)(a) of the Local Government Act, 1993.

Discussion of this matter in an open meeting would be, on balance, contrary to the public interest as it involves discussion of personnel matters concerning a particular individual (other than Councillors).

14.3 Proposal to Lease Shop 2/81 Mortimer Street Mudgee

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Mayor

The reason for dealing with this report confidentially is that it relates to commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it in accordance with Section 10A(2)(d)(i) of the Local Government Act. 1993.

Discussion of this matter in an open meeting would be, on balance, contrary to the public interest as it involves discussion of confidentiality.

14.4 Host Family Respite Service

The reason for dealing with this report confidentially is that it relates to personnel matters concerning particular individuals (other than Councillors) in accordance with Section 10A(2)(a) of the Local Government Act, 1993.

Discussion of this matter in an open meeting would be, on balance, contrary to the public interest as it involves discussion of confidentiality.

14.5 Home Modification and Maintenance Service

The reason for dealing with this report confidentially is that it relates to personnel matters concerning particular individuals (other than Councillors) in accordance with Section 10A(2)(a) of the Local Government Act, 1993.

Discussion of this matter in an open meeting would be, on balance, contrary to the public interest as it involves discussion of confidentiality.

Following an enquiry from the Mayor, the General Manager advised that there were no written representations in respect of this matter and that no person in the gallery wished to make verbal representations.

14.1 SALE OF LAND TO RECOVER OVERDUE RATES AND CHARGES - CHAPTER 17, PART 2, DIVISION 5, SECTION 713 LOCAL GOVERNMENT ACT 1993

GOV400054, A0340011, RAT700042

Date: 16 November 2016

351/16 MOTION: Shelley / Martens

That Council:

- receive the report by the Revenue and Property Manager on the Sale of Land to Recover Overdue Rates and Charges
 Chapter 17, Part 2, Division 5, Section 713 Local Government Act 1993;
- 2. agrees to sell under Chapter 17, Part 2, Division 5, Section 713 of the Local Government Act 1993, the lands held under the following Property Numbers: 1343, 5287, 13253, 21003, 21004 and 21150 and note that the General Manager has signed the General Manager's Certificates for each of the properties;
- 3. approves Friday 7 April 2017, as the date for the Auction;
- 4. authorises the General Manager to appoint an Auctioneer

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Mayor

and determine the time and venue for the Auction on 7 April 2017;

- 5. authorises the General Manager to arrange the publication of the mandatory advertisement in accordance with Section 715(1) Local Government Act 1993;
- 6. authorises the General Manager to exercise delegated authority to deal with matters arising out of the sale process so as to ensure continuous and smooth running of the Sale process:
- 7. authorises the General Manager to determine any reserve prices;
- 8. authorises the General Manager to negotiate the sale of any property, by private treaty in accordance with Section 716(2) Local Government Act 1993, that fails to sell at the Auction on 7 April 2017;
- 9. authorises the General Manager to consider arrangements for payment of rates and charges and to withdraw properties from the Auction where satisfactory arrangements have been accepted or where a property no longer meets the requirements under Chapter 17, Part 2, Division 5, Sections 713-726 of the Local Government Act 1993;
- 10. authorises the General Manager to execute the contract documents on behalf of Council in relation to all properties that are sold at the Auction on 7 April 2017 and; to execute the contract documents on behalf of Council in relation any properties that fail to sell at the Auction, but are subsequently sold by private treaty, as negotiated by the General Manager at Recommendation 8;
- 11. authorises the General Manager to take such action (including court proceedings if necessary) as may reasonably be required to give vacant possession of any properties sold at the Auction on 7 April 2017 and; to take such action (including court proceedings if necessary) as may reasonably be required to give vacant possession to any properties that fail to sell at the Auction, but are subsequently sold by private treaty, as negotiated by the General Manager at Recommendation 8;
- 12. authorises the General Manager and Mayor to sign all documentation necessary to facilitate the processes under Chapter 17, Part 2, Division 5, Sections 713-726 of the Local Government Act 1993 and; to all documentation relating to any properties that fail to sell at the Auction, but are subsequently sold by private treaty, as negotiated by the General Manager at Recommendation 8;

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Mayor

- 13. authorises the Common Seal of Council be affixed to all documentation necessary to facilitate the processes under Chapter 17, Part 2, Division 5, Sections 713-726 of the Local Government Act 1993 and; to all documentation relating to any properties that fail to sell at the Auction, but are subsequently sold by private treaty, as negotiated by the General Manager at Recommendation 8;
- 14. appoints Mr Stephen Flynn of Flynns Solicitors, as Council's legal representative in this matter.
- 15 Council authorise the General Manager to continue negotiations with the affected parties in regard to property no. 20822, for a satisfactory outcome.

The motion was carried with the Councillors voting unanimously.

14.2 GENERAL MANAGER'S PERFORMANCE AGREEMENT 2016 – 2017

GOV400054, A0381418

Date: 16 November 2016

352/16 MOTION: Shelley / Paine

That Council:

- 1. receive the report by the Executive Manager, Human Resources on the General Manager's Performance Agreement 2016 2017; and
- 2. adopt the attached General Manager's Performance Agreement for the Financial Year 2016 2017.

The motion was carried with the Councillors voting unanimously.

14.3 PROPOSAL TO LEASE SHOP 2/81 MORTIMER STREET MUDGEE

GOV400054, ECO800024

353/16 MOTION: Martens / Holden

That Council:

- 1. receive the report by the Director Development on the Proposal to Lease Shop 2/81 Mortimer Street Mudgee;
- 2. accept the proposal to lease Shop 2/81 Mortimer Street Mudgee;
- 3. authorise the Mayor and General Manager to finalise and sign necessary documentation in relation to the proposed lease agreement;

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Mayor

- 4. authorise the Common Seal of Council to be affixed to all documentation necessary in relation to the proposed lease agreement;
- 5. amend the 2016/17 Operational Plan to allocate a capital budget to Mortimer St Precinct of \$30,000 to be funded from unrestricted cash.

The motion was carried with the Councillors voting unanimously.

14.4 HOST FAMILY RESPITE SERVICE

COS300026

354/16 MOTION: Paine / Shelley

That Council:

- 1. receive the report by the Manager, Community Services on the Host Family Respit Service;
- 2. write to the Department of Family and Community Services, Ageing and Disability Home Care to notify Council's intention to cease providing the Host Family Respite Service from 1 July 2017;
- 3. commence transition arrangements for current Host Family Respite Service clients to alternative local respite providers

The motion was carried with the Councillors voting unanimously.

14.5 HOME MODIFICATION AND MAINTENANCE SERVICE

COS300023

355/16 MOTION: Paine / Holden

That Council:

- 1 receive the report by the Manager, Community Services on the Home Modification and Maintenance Service;
- 2. write to the Department of Family and Community Services, Ageing, Disability and Home Care seeking permission to release the auspice of the Home Modification and Maintenance Service; and
- 3. continue negotiations and work with the Department of Family and Community Services, Ageing, Disability and Home Care to streamline the handover of auspice.

The motion was carried with the Councillors voting unanimously.

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Mayor

Nil

Open Council Item 16:

356/16 **MOTION:** Shelley / Holden

That: Council move to Open Council.

The motion was carried with the Councillors voting unanimously.

The General Manager announced the decisions taken in Confidential Session.

Item 17: Closure

There being no further business the meeting concluded at 6.57pm.

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Mayor

Date: 16 November 2016