

\*\*PUBLIC COPY\*\*

# 2018

MID-WESTERN REGIONAL COUNCIL  
**COUNCIL BUSINESS PAPERS**

ORDINARY MEETING  
WEDNESDAY 18 APRIL 2018

*A prosperous and progressive community,  
we proudly call home*







PO BOX 156  
MUDGEES NSW 2850

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11 April 2018

Dear Councillor

MEETING NOTICE  
**Ordinary Meeting**  
18 APRIL 2018  
**Open Day at 5:30PM**

*Council Meeting commencing at conclusion of Open day*

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Notice is hereby given that the above meeting of Mid-Western Regional Council will be held in the Council Chambers, 86 Market Street, Mudgee at the time and date indicated above to deal with the business as listed on the Meeting Agenda.

Members of the public may address the Committee Meeting at Open Day. Speakers are given five minutes to outline any issue of relevance to the Council. If you wish to speak at Open Day please contact the Mayor's Office on 1300 765 002 or 02 6378 2850 by 3.00 pm on the day of the meeting. Alternatively, please make yourself known to the General Manager prior to the commencement of the meeting.

Yours faithfully

A handwritten signature in black ink, appearing to be "BRAD CAM", written over a horizontal line.

BRAD CAM  
GENERAL MANAGER





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Item 1: Apologies

Item 2: Disclosure of Interest

In accordance with Section 451 of the Local Government Act 1993, Councillors should declare an interest in any item on this Agenda. If an interest is declared, Councillors should leave the Chambers prior to the commencement of discussion of the item.

Item 3: Confirmation of Minutes

**3.1 Minutes of Ordinary Meeting held on 21 March 2018**

Council Decision:

That the Minutes of the Ordinary Meeting held on 21 March 2018 be taken as read and confirmed.

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The Minutes of the Ordinary Meeting are separately attached.

## Item 4: Matters in Progress

SUBJECT	RESOLUTION NO. & DATE	RESOLUTION	ACTION
Saleyards Subdivision	Res. 228/14 Ordinary Meeting 4/6/14	<p>That Council:</p> <ol style="list-style-type: none"> <li>2. Council advertise state-wide a tender to sell the former Saleyards site, known as Lot 2 DP534336, Lot 399 DP132580, and Lot 532 DP1132581 which has recently been approved for a 48 lot residential subdivision;</li> <li>3. all tenders be forwarded to Council for determination as to whether or not Council will sell the site;</li> <li>4. the tender process to last 60 days, and the tender notice clearly indicate that Council may not necessarily accept all or any tenders;</li> <li>5. Council demolish the old SES building prior to the public tender of this subdivision and remove all demolished waste from site.</li> </ol>	<p><b>Council has completed the demolition of the old SES building, and the survey of the subdivision is also complete.</b></p> <p><b>Further discussion with Council to decide the best timing to call for a tender of this subdivision.</b></p>
Solar Energy Options	Res. 129/17 Ordinary Meeting 17/05/17	<p>That:</p> <p>Council endorse the strategy of installing solar panels on appropriate Council buildings to reduce ongoing electricity costs and deliver this strategy for at least one further Council building during the 2017/18 financial year.</p>	<p><b>To be reported to Council at a future meeting.</b></p>
Update on LEC Matter MA0030/2017	Res. 389/17 Ordinary Meeting 13/12/17	<ol style="list-style-type: none"> <li>1. That Council staff review the current road standards for subdivisions and that a report be brought back to Council for considerations.</li> </ol>	<p><b>To be reported to Council at a future meeting.</b></p>
Lue and Goolma tips	Res. 49/18 Ordinary Meeting 21/03/18	<p>That Council implement a strategy to improve the efficiency and aesthetics of the Lue and Goolma tips by:</p> <ol style="list-style-type: none"> <li>2. installing security cameras in safe and secure locations on the tip sites;</li> <li>3. planning the sites to make more efficient use of tipping locations and waste categories; and</li> </ol>	<p><b>To be reported to Council at a future meeting.</b></p>



SUBJECT	RESOLUTION NO. & DATE	RESOLUTION	ACTION
		4. installing some 'sight barriers' to improve the impact upon entry into these villages.	
RFT 2017/21 Glen Willow Footbridge - Provision of Handrail Trusses and Piers	Res. 66/18 Ordinary Meeting 21/03/18	That Council:  4. investigate a more economical outcome and bring back a report when the cost of works are known.	<b>To be reported to Council at a future meeting.</b>

## Item 5: Mayoral Minute

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Nil

## Item 6: Notices of Motion or Rescission

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### 6.1 Mudgee Bicentenary Celebrations

NOTICE OF RESCISSION LISTED BY CR ALEX KARAVAS, CR ESME MARTENS AND CR PERCY THOMPSON

TO 18 APRIL 2018 ORDINARY MEETING

GOV400066, CMR200039, A0100035

We, the undersigned Councillors, give notice of our intention that the resolution of the Council Meeting on 21 February 2018 in relation to:

#### **Minute number 08/18**

#### **That Council:**

- 1. receive the report by the Director Community on the Mudgee Bicentenary Celebrations;**
- 2. determine that the gazettal of Mudgee as a town in January 1838 is the best date available for historic periodic celebrations; and**
- 3. explore the option through the budget process of providing funding to the Camping Tree for the enhancement of this area in recognition of the early pioneering days.**

be and is hereby rescinded.

In the event that this Rescission Motion is carried, we propose to move the following motion:

#### **That Council:**

- 1. receive the report by the Director Community on the Mudgee Bicentenary Celebrations;**
- 2. determine that the date to be celebrated is December 1821; and**
- 3. explore the option through the budget process of providing funding to the Camping Tree for the enhancement of this area in recognition of the early pioneering days.**

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### Background

Please refer to attachment two provided by Councillor Karavas.

CR ALEX KARAVAS

CR ESME MARTENS

CR PERCY THOMPSON

- Attachments:*
1. Signed Rescission Motion regrading Min. 08/18.
  2. Rescission Motion Mudgee Bicentenary Celebrations - Councillor Karavas background.



### RECISSION MOTION

We, the undersigned Councillors give notice of our intention that the resolution of the Council

Meeting on 21 February 2018 .....

in relation to (outline resolution to be rescinded)

Minute number 08/18

That Council:

1. receive the report by the Director Community on the Mudgee Bicentenary Celebrations;
2. determine that the gazettal of Mudgee as a town in January 1838 is the best date available for historic periodic celebrations; and
3. explore the option through the budget process of providing funding to the Camping Tree for the enhancement of this area in recognition of the early pioneering days.

Be and is hereby rescinded.

Signed:

*Esme Martens & J. Thompson*

( to be signed by at least three (3) Councillors)

In the event that this Rescission Motion is carried, we propose to move the following motion:

That Council:

1. receive the report by the Director Community on the Mudgee Bicentenary Celebrations;
2. determine that the date to be celebrated is December 1821; and
3. explore the option through the budget process of providing funding to the Camping Tree for the enhancement of this area in recognition of the early pioneering days.

### **Mudgee Bi Centenary Celebrations MWRC 2021 not 2038**

It has been accepted historically that in 1821 James Blackman with a small party rode north from Bathurst, crossed the Turon River near Sofala and then followed the Crudine up to Tabrabucca Swamp. He was accompanied by a faithful Aborigine, Aaron who pointed the way to the Cudgegong River. Because of tribal rights Aaron would go no further but Blackman went as far as the Burrundulla Swamps.

Encouraged by glowing reports of the fertile country William Lawson with Blackman's younger brother John continued to the native camp of Mudgee and beyond to the Talbragar River. Lawson decided to take up land south of this new country and suggested to George and Henry Cox who were looking for further land to go to Mudgee, Lawson taking the land to the north and Cox to the south. The Cox's also settled at Guntawang and later at Rawdon near Rylstone while Richard Fitzgerald and his son Robert claimed Daby (later called Dabee).

Allan Cunningham also explored and in his journal on 23/4/1823 noted that at a distance of approx 3 miles from their camp (believed to be near Woodlawn) an extensive grazier had erected a hut and stockyards at Daby.

Early Colonial Secretary letters reveal both the Cox's and Richard Fitzgerald applied for grazing rights approximately 58 miles from Bathurst.

The original settlement was at Menah and later moved to Mudgee because of flooding.

The year 1821 has been historically attributed to the settlement of the MWRC area although the town of Mudgee was not proclaimed till 1838.

The Mudgee Centenary Celebrations were held in 1921 and it is appropriate that the bicentenary is held 100 years after, not 117. 2021 will be an opportunity to celebrate settlement of the Mudgee area as we know it today and to cement our friendship with the original inhabitants of this land. For without their help we would not have been able to develop this rich fertile area. 2021 should be the year to acknowledge the bicentenary.

## 6.2 Lighting for Victoria Park Gulgong

NOTICE OF MOTION LISTED BY CR PERCY THOMPSON  
TO 18 APRIL 2018 ORDINARY MEETING  
GOV400066, A0100035, F0650124

### **MOTION**

That part of the \$1.7 million Stronger Country Communities funding be used to install lighting at Victoria Park Gulgong.

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### Background

The people of Gulgong have nowhere to train as there is only one field with lights at Gulgong being Billy Dunn Oval.

### Officer's comments

The Victoria Park Gulgong lighting project would meet the eligibility criteria for the Stronger Country Communities Fund. The project is identified in Council's Delivery Program with partial grant funding. An application will be submitted.

## 6.3 Gulgong Holtermann Museum Loan

### NOTICE OF MOTION LISTED BY CR PERCY THOMPSON

TO 18 APRIL 2018 ORDINARY MEETING  
GOV400066, P0468911, A0100035

#### **MOTION**

That \$150,000 of the \$1.7 million Stronger Country Communities funding be used to pay for the Gulgong Holtermann Museum loan.

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#### Officer's comments

The Stronger Countries Community Fund supports projects that deliver local community infrastructure or sporting facilities. Projects must be for:

1. Construction of or refurbishment/upgrade of existing community infrastructure
2. Construction of or refurbishment/upgrade of existing local sporting infrastructure
3. Capital works related to street beautification and place making

The provision of loan funding for the Holtermann Museum does not satisfy the eligibility criteria for this fund.



## Item 7: Office of the General Manager

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### 7.1 Delegate to Moolarben Coal Community Consultative Committee

REPORT BY THE ACTING GENERAL MANAGER  
TO 18 APRIL 2018 ORDINARY MEETING  
GOV400066, A0420176

#### RECOMMENDATION

##### That Council:

1. **receive the report by the Acting General Manager on the Delegate to Moolarben Coal Community Consultative Committee; and**
2. **endorse Councillor \_\_\_\_\_ as an additional delegate to the Moolarben Coal Community Consultative Committee.**

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#### Executive summary

There has been a request from Moolarben Coal for Council to provide a third delegate to the Moolarben Coal Community Consultative Committee to ensure continuity of information sharing and involvement with Council.

#### Disclosure of Interest

Nil.

#### Detailed report

Moolarben Coal have requested that Council consider appointing a third representative to the Community Consultative Committee. It can be difficult for Councillors to get all meeting of the numerous Committees and Working Parties that they have been appointed to and the endorsement of a third Councillor would allow continuity of Council's involvement in the matters raised at these community consultation meetings. The current councillor representatives are Cr Cavalier and Cr O'Neill.

#### Community Plan implications

Theme	Good Governance
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Goal	Good communications and engagement
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Strategy	Encourage community access and participation in Council decision making
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## Strategic implications

### **Council Strategies**

Community Strategic Plan

### **Council Policies**

Provision of Expenses and Facilities to Councillors.

### **Legislation**

Not Applicable.

## Financial implications

The attendance by Councillors at this external committee and other organisations may incur a travel cost to Council, provision for which is included in the budget and is subject to the relevant policy.

## Associated Risks

Not Applicable.

SIMON JONES  
ACTING GENERAL MANAGER

3 April 2018

*Attachments:* Nil

APPROVED FOR SUBMISSION:

SIMON JONES  
ACTING GENERAL MANAGER

## Item 8: Development

### 8.1 Division 8.2 Review of a Determination - Development Application MA0028/2018 - Attached Dual Occupancy - 416 Yarrowonga Road, Yarrowonga

REPORT BY THE TOWN PLANNER AND MANAGER, STATUTORY PLANNING  
TO 18 APRIL 2018 ORDINARY MEETING  
GOV400066, MA0022/2018 & MA0028/2018

#### RECOMMENDATION

##### That Council:

- A. receive the report by the Town Planner and Manager, Statutory Planning on the Division 8.2 Review of a Determination - Development Application MA0028/2018 - Attached Dual Occupancy - 416 Yarrowonga Road, Yarrowonga; and
- B. refuse the applicant's request to vary the side setback requirements for the proposed development as per the Division 8.2 Review of a Determination - Development Application MA0028/2018 - Attached Dual Occupancy - 416 Yarrowonga Road, Yarrowonga for the following reasons:
  1. The proposed development is not compliant with the side setback requirements of the Mid-Western Regional Development Control Plan 2013; and
  2. Insufficient justification was provided to support a variation to the development standard.

#### Executive summary

OWNER/S	Keith Coubrough
APPLICANT:	Keith Coubrough
PROPERTY DESCRIPTION	416 Yarrowonga Road, Yarrowonga
PROPOSED DEVELOPMENT	Attached Dual Occupancy
ESTIMATED COST OF DEVELOPMENT:	\$142,808
REASON FOR REPORTING TO COUNCIL:	Council Interest
PUBLIC SUBMISSIONS:	Nil

Council is in receipt of a Division 8.2 Review of a Determination, requesting Council to review the refusal of development application MA0028/2018 under the *Environmental Planning and Assessment Act 1979* (EP&A Act).

MA0028/2018 proposed a reduction in the side setback of an attached dual occupancy at 416 Yarrowonga Road, Yarrowonga. The modification application proposed a side setback of 12m –

which represents a 40% variation to the relevant development standard of 20m, as specified in the *Mid-Western Regional Development Control Plan 2013 (DCP)*.

MA0028/2018 was refused by Council staff under delegation on 6 February 2018. The reason for refusal was that the proposed dual occupancy building was setback only 12m from the side boundary, which is not compliant with the required setback of 20m, as specified in Council's DCP.

In accordance with the EP&A Act, as the previous application was not notified or advertised, the subject application is not required to be notified or advertised. No submissions have been received in relation to the Division 8.2 Review.

As the application does not comply with Council's DCP, and in the absence of sufficient planning grounds to support a variation to the development standard, the 20m setback control must be given determining weight, and accordingly, the application is still recommended for refusal.

### *Background*

A Development Application for an Attached Dual Occupancy was received by Council on 5 April 2017. The application, located on land within the R5 Large Lot Residential zone, proposed a 10m side setback, contrary to Part 6 of Council's DCP, which prescribes a 20m side setback.

The site is largely vacant with no physical constraints to achieving a 20m side setback. Amended plans were requested, however the applicant refused to modify the location of the building and no valid planning justifications were provided. Consequently, the development consent was approved subject to the building being setback at least 20m from the side boundary.

An application to modify the development consent was received by Council on 23 November 2017 (MA0022/2018). The application proposed a 12m side setback - which is a 40% variation to the development standard.

Council staff have delegation to refuse applications that do not comply with Council's policies, but the application can be called up and decided by Council upon the written request of two Councillors.

Upon lodgement of the application, the applicant contacted Councillors in order to have the matter called up and determined by Council. Staff circulated a memo to Councillors for information purposes so that they could make an informed decision. The memo indicated that staff did not support the variation to reduce the side setback and that the application should be refused. Only 1 written request was received from a Councillor, and accordingly the application was determined under delegation, with a refusal notice issued on 23 January 2018.

An identical modification application (MA0028/2018) was lodged with Council on 30 January 2018, with the intention of bypassing Council staff for the matter to be determined by Councillors. The application was again determined under delegation, in the absence of a written request from 2 Councillors to call the matter up, with a refusal notice issued 6 February 2018.

The implications of Council approving the variation to the DCP as proposed by the applicant are not limited to side setbacks. A decision to allow the variation, with no valid planning reason, will threaten the credence of any development standard in the DCP in the future. Should Council allow this development to proceed in its current form, Council's ability to enforce development standards and to deliver the outcomes desired by the community, would be significantly weakened in any subsequent development application.





**Figure 1. Location Plan**

### Disclosure of Interest-

Nil.

### Detailed report

The application has been assessed in accordance with Section 4.15 of the *Environmental Planning & Assessment Act 1979*. The main issues are addressed below as follows.

#### *REQUIREMENTS OF REGULATIONS AND POLICIES*

##### ***Mid-Western Regional Local Environmental Plan 2012***

The land is zoned R5 Large Lot Residential pursuant to the *Mid-Western Regional Local Environmental Plan 2012* (LEP). The proposal being an attached dual occupancy is permissible with consent in the zone, however it does not comply with the relevant objectives, in that it does not provide residential housing in a rural setting while preserving, and minimising impacts on, environmentally sensitive locations and scenic quality.

##### ***State Environmental Planning Policy***

Not Applicable.

##### ***Mid-Western Regional Development Control Plan 2013***

In considering the 20m side setback provisions contained in Council's DCP, it is important that there are certain principles relevant to consideration of development control plans. In summary they are:

- Council's DCP is a detailed planning document which reflects the Council's expectation for parts of its area, which may be a large area or confined to an individual site. The provisions of the DCP are consistent with the provisions of Council's LEP.
- Council's DCP was adopted after consultation with interested persons, including the affected community, and should therefore be given significantly more weight, than compared to one that is adopted with little or no community consultation.

- A DCP that is consistently applied by a Council will be given significantly greater weight than one which has only been selectively applied.
- Consistency of decision-making is a fundamental objective of those who make administrative decisions. That objective is assisted by the adoption of development control plans and the making of decisions in individual cases which are consistent with them. If this is done, those with an interest in the site under consideration or who may be affected by any development of it have an opportunity to make decisions in relation to their own property which is informed by an appreciation of the likely future development of nearby property.
- The correct approach to consideration of, and weight to be given to, a development control plan is assisted by the express inclusion of a reference to development control plans in Sec 4.15 of the *Environmental Planning and Assessment Act 1979*.

The aims of the DCP are to:

- Implement and support the objectives of the Mid-Western Regional LEP 2012;
- Define development standards that deliver the outcomes desired by the community and Council;
- Provide clear and concise development guidelines for various forms of development;
- Encourage innovation in design and development by not over-specifying development controls;
- Expedite development approvals by providing clear direction of Council's intent and criteria; and
- Provide certainty of development outcomes for developers and the community.

A decision to allow a variation to the DCP without any relevant planning justification to support the variation, would contradict the principles outlined above and challenge the validity of the entire DCP.

The proposed DCP variation is discussed below.

### Part 6.1 Dwellings in Rural Areas

#### **Setbacks**

The minimum side/rear setback in the R5 zone as prescribed in the DCP is 20m. The proposed dual occupancy is to be setback 12m from the side boundary. Therefore, the application is not compliant.

As part of the original application DA0243/2017, in response to Council's request to submit compliant plans, the applicant provided the following justification (3 points in bold below) for the reduced setback. The justification included:

- 1. A 12m side setback would allow access to the existing rear shed on the northern side of the dwelling.**

#### Planning Comment:

A 20m side setback would also allow access to the existing rear shed. Reconfiguration or relocation of the proposed dwelling, which is achievable on the site given the absence of any constraints, would allow clear access to the existing shed, whilst meeting the development standards for side setbacks.

- 2. The 12m setback will not result in any tree removal.**

Planning Comment:

A number of locations are available on the site that would allow for a 20m side setback and not require the removal of any trees. Only a minor segment of the Yarrowonga Road frontage is mapped as being sensitive biodiversity. Tree removal outside of this area may be undertaken without Council consent.

**3. A 12m side setback will allow adequate space for emergency services ie. RFS to access the rear of the property along the southern boundary.**

Planning Comment:

A site inspection by Council Officers revealed that the property retains various accessible locations in which emergency services can enter the rear of the property. This may include the area between the proposed dwelling and the southern boundary. Further, a 20m setback is more accessible than a 12m setback.

Council staff do not support a variation to the side setback standards on the following grounds:

- Allowing a reduced side setback, without a valid planning reason, would set a precedent. Such a decision would be used as an example for future applicants seeking reduced side setbacks without a valid planning reason.
- The intent of the setback requirements for the R5 zone is to maintain the rural character of the area, and not give rise to close proximity living, particularly where a site is not restrictive;
- It is noted that all development in the wider area complies with the setback requirements;
- There is sufficient area on site to move the dual occupancy so that it is 20m from the side boundary and outside of the electricity line easement;
- Re-orientating the dual occupancy units in an east-west direction would improve solar access to the living areas of the units;
- Vehicular access to the existing farm shed may be obtained by driving through a 20m setback;
- As there are no physical constraints to achieving compliance with the 20m side boundary setback requirement, and no valid reasons have been presented justifying the departure, it is considered inappropriate to allow a variation from the required development standard.

*IMPACT OF DEVELOPMENT*

**Context and Setting**

The site is located within a rural setting, characterised by large rural/residential lifestyle blocks. An assessment of residential dwellings in the locality has indicated they are all setback over 20m from side boundaries. The intent of the R5 zone is to provide a setting typified by rural open space, not one that encourages close proximity living.

**Access, transport and traffic**

Reconfiguration or relocation of the building would allow significant room within the site to achieve access to the existing shed, and various locations of the property, whilst complying with Council's DCP setback standards.

**Public domain**

Not Applicable.

**Utilities**

Compliance with the setback standards will not inhibit the ability to connect to utilities or dispose of waste.

**Heritage**

Not Applicable.

**Other land resources**

Not Applicable.

**Water**

No significant impact – the proposal is not expected to create any water pollution issues.

**Soils**

No significant impact – the proposed development would not have any negative impacts on soils.

**Air and Microclimate**

No impact – the proposal is not a polluter or dust generator and will not have any effect on air and microclimate.

**Flora & fauna**

No impact – no vegetation removal or removal of fauna habitat is proposed. No threatened species will be impacted by the proposed development.

**Waste**

No significant impact.

**Energy**

Not Applicable.

**Noise & vibration**

Compliance with the setback standard will only reduce amenity impacts on neighbouring property and to the subject site itself.

**Natural Hazards**

The site is bushfire prone. A 20m setback will not impact on any building requirements or raise any safety concerns.

**Technological hazards**

Nil.

**Safety, security and crime prevention**

No significant impact.

**Social impact in the locality**

No significant impact.

**Economic impact in the locality**

No significant impact.

**Site design and internal design**

The proposed location of the attached dual occupancy on the site is not compliant with Council's development standards. The site does not have any constraints that would prevent a compliant setback being achieved.

**Construction**

No significant impact.

**Cumulative Impacts**

The impact of approving the development with a reduced setback, with no valid planning grounds, would be significant. Allowing this development to proceed with disregard to Council's development standards would undermine the entire purpose of the DCP – to provide clear and

concise development guidelines, which is reflective of the community and Council's desired development outcomes.

A decision to ignore development standards with no site constraints or relevant justification will only provide scope for development standards to be disregarded in any future development. In this instance, ignoring side setback requirements will result in rural areas having the same limitations as dense residential zones.

#### *SUITABILITY OF SITE FOR DEVELOPMENT*

##### ***Does the proposal fit in the locality***

In its current form, the proposed attached dual occupancy does not fit the locality, which is typified by its spacious make-up. The area is characterised by rural residential lifestyle blocks, with residences that all achieve the required setback. There are no examples of dwellings encroaching the required 20m setback in the locality.

##### ***Are the site attributes conducive to development***

The site has ample cleared land to accommodate residential development that can comply with Council's development standards. There are no site constraints that would otherwise inhibit the ability to achieve compliance.

#### *SUBMISSIONS MADE IN ACCORDANCE WITH ACT OR REGULATIONS*

##### ***Public Submissions***

The proposal was not required to be notified or advertised in accordance with Part 1.12 of the *Mid-Western Regional Development Control Plan 2013*.

##### ***Submissions from public authorities***

No submissions were sought or received from public authorities.

#### *THE PUBLIC INTEREST*

##### ***Federal, State and local government interests and community interests***

No significant issues in the interests of the public are expected as a result of the proposed development.

#### *CONSULTATIONS*

##### ***Health & Building***

Recommended conditions were included in the original consent – subject to modification of the side setback.

##### ***Development Engineer***

Not Applicable.

##### ***Heritage Advisor***

Not Applicable.

## Community Plan implications

<b>Theme</b>	<b>Looking After Our Community</b>
Goal	Vibrant towns and villages
Strategy	Make available diverse, sustainable, adaptable and affordable housing options through effective land use planning

## Strategic implications

### **Council Strategies & Plans**

Mid-Western Regional Local Environmental Plan 2012  
Mid-Western Regional Development Control Plan 2013

### **Council Policies**

Not Applicable

### **Legislation**

Environmental Planning and Assessment Act 1979

## Financial implications

Not Applicable

## Associated Risks

The recommendation of staff is to refuse this development. Should Council approve this development, this decision will undermine the credibility of the DCP standards. Consequently, Council's ability to enforce development standards and to deliver the outcomes desired by the community, would be significantly weakened in any subsequent development application.

CAMERON AMOS  
TOWN PLANNER

LINDSAY DUNSTAN  
MANAGER, STATUTORY PLANNING

JULIE ROBERTSON  
DIRECTOR DEVELOPMENT

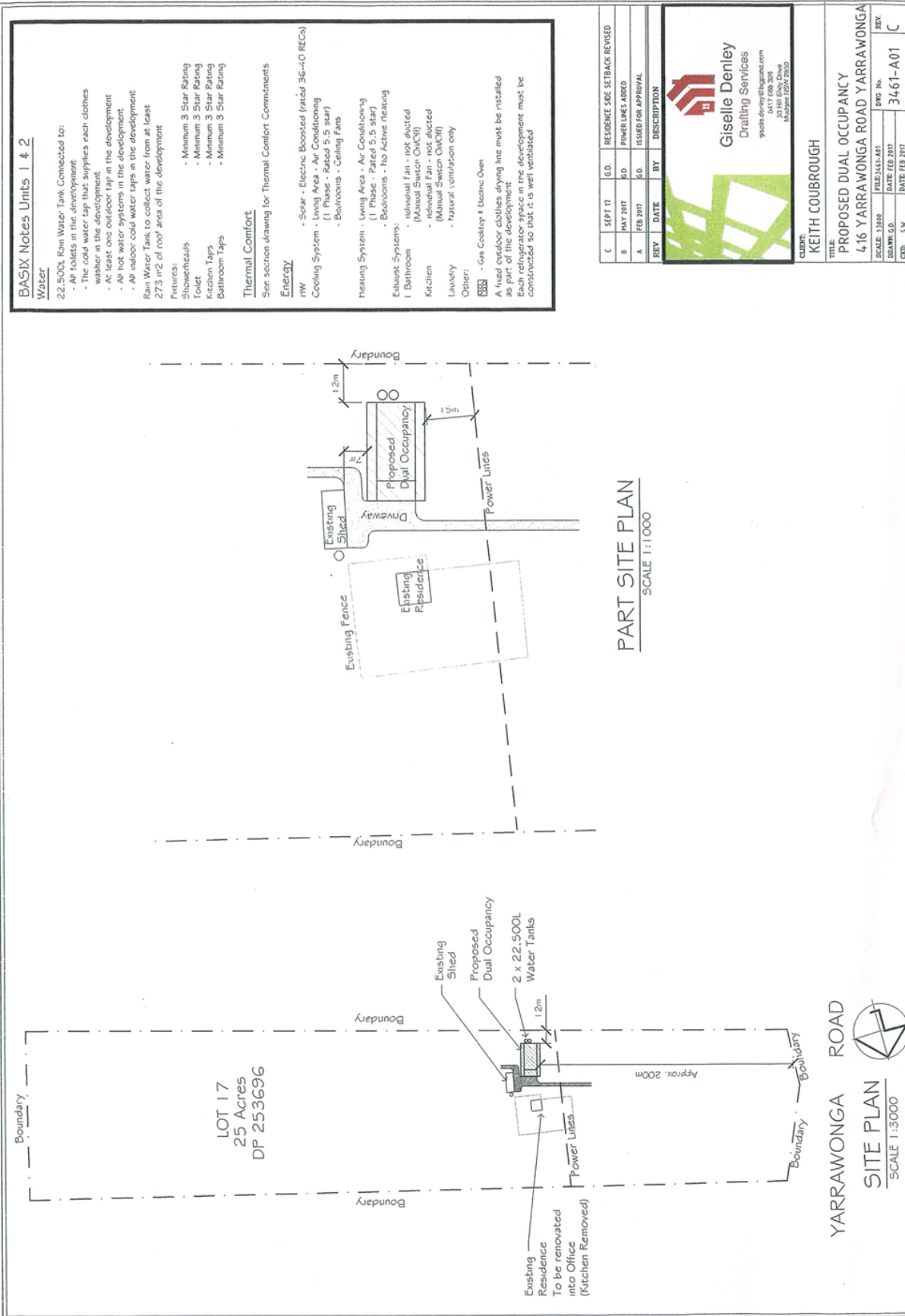
3 April 2018

*Attachments:* 1. Proposed Non-Compliant Site Plan.

### APPROVED FOR SUBMISSION:

SIMON JONES  
ACTING GENERAL MANAGER





**BASIX Notes Units 1 & 2**

Water  
 22,500L Rain Water Tank Connected to:  
 - All toilets in the development  
 - The cold water tap that supplies each clothes washer in the development  
 - At least one outdoor tap in the development  
 - All hot water systems in the development  
 - All indoor cold water taps in the development  
 Rain Water Tank to collect water from at least 273 m<sup>2</sup> of roof area of the development

Fixtures:  
 Showerheads - Minimum 3 Star Rating  
 Toilet - Minimum 3 Star Rating  
 Kitchen Taps - Minimum 3 Star Rating  
 Bathroom Taps - Minimum 3 Star Rating

Thermal Comfort  
 See section drawing for Thermal Comfort Commitments

Energy  
 nW  
 - Solar - Electric Boosted (rated 36-40 RECs)  
 Cooling System - Living Area - Air Conditioning (1 Phase - Rated 5.5 star)  
 - Bedrooms - Ceiling Fans

Heating System: - Living Area - Air Conditioning (1 Phase - Rated 5.5 star)  
 - Bedrooms - No Active Heating

Exhaust Systems:  
 1 Bathroom - Individual Fan - not ducted (Manual Switch ON/OFF)  
 Kitchen - Individual Fan - not ducted (Manual Switch ON/OFF)  
 Laundry - Natural ventilation only

Other:  
 - Gas Cooktop & Electric Oven

A fixed outdoor clothes drying line must be installed as part of the development.  
 Each refrigerator space in the development must be constructed so that it is well ventilated.

REV	DATE	BY	DESCRIPTION
C	SEPT 17	G.D.	RESIDENCE SITE SETBACK REVISED
B	MAY 2017	G.D.	POWER LINES ADDED
A	FEB 2017	G.D.	ISSUED FOR APPROVAL

**Giselle Denley**  
 Drafting Services  
 0417 608 208  
 giselle.denley@bigpond.com  
 1/157 YARRAWONGA ROAD  
 YARRAWONGA VIC 3084

CUSTOMER: **KEITH COUBROUGH**

TITLE: **PROPOSED DUAL OCCUPANCY**  
**416 YARRAWONGA ROAD YARRAWONGA**

SCALE: 1:3000 FILE: 161-A01 DWG No: **34-61-A01**

DRAWN G.D. DATE: FEB 2017 REV: **C**

CHKD: S.V. DATE: FEB 2017

**PART SITE PLAN**  
 SCALE 1:1000

**YARRAWONGA ROAD**

**SITE PLAN**  
 SCALE 1:3000

## 8.2 Monthly Development Applications Processing and Determined

### REPORT BY THE DIRECTOR DEVELOPMENT

TO 18 APRIL 2018 ORDINARY MEETING

GOV400066, A100055, A100056

### RECOMMENDATION

**That Council receive the report by the Director Development on the Monthly Development Applications Processing and Determined.**

### Executive summary

The report presented to Council each month is designed to keep Council informed of the current activity in relation to development assessment and determination of applications.

### Disclosure of Interest

Nil.

### Detailed report

Included in this report is an update for the month of March 2018 Development Applications determined and Development Applications processing. The report will detail:

- Total outstanding development applications indicating the proportion currently being processed and those waiting for further information
- Median and average processing times for development applications
- A list of determined development applications
- Currently processing development applications and heritage applications

### Community Plan implications

Theme	Looking After Our Community
Goal	Vibrant towns and villages
Strategy	Maintain and promote the aesthetic appeal of the towns and villages within the Region

### Strategic implications

#### Council Strategies

Not Applicable

#### Council Policies

Not Applicable

#### Legislation

Not Applicable



## Financial implications

Not Applicable

## Associated Risks

Not Applicable

JULIE ROBERTSON  
DIRECTOR DEVELOPMENT

3 April 2018

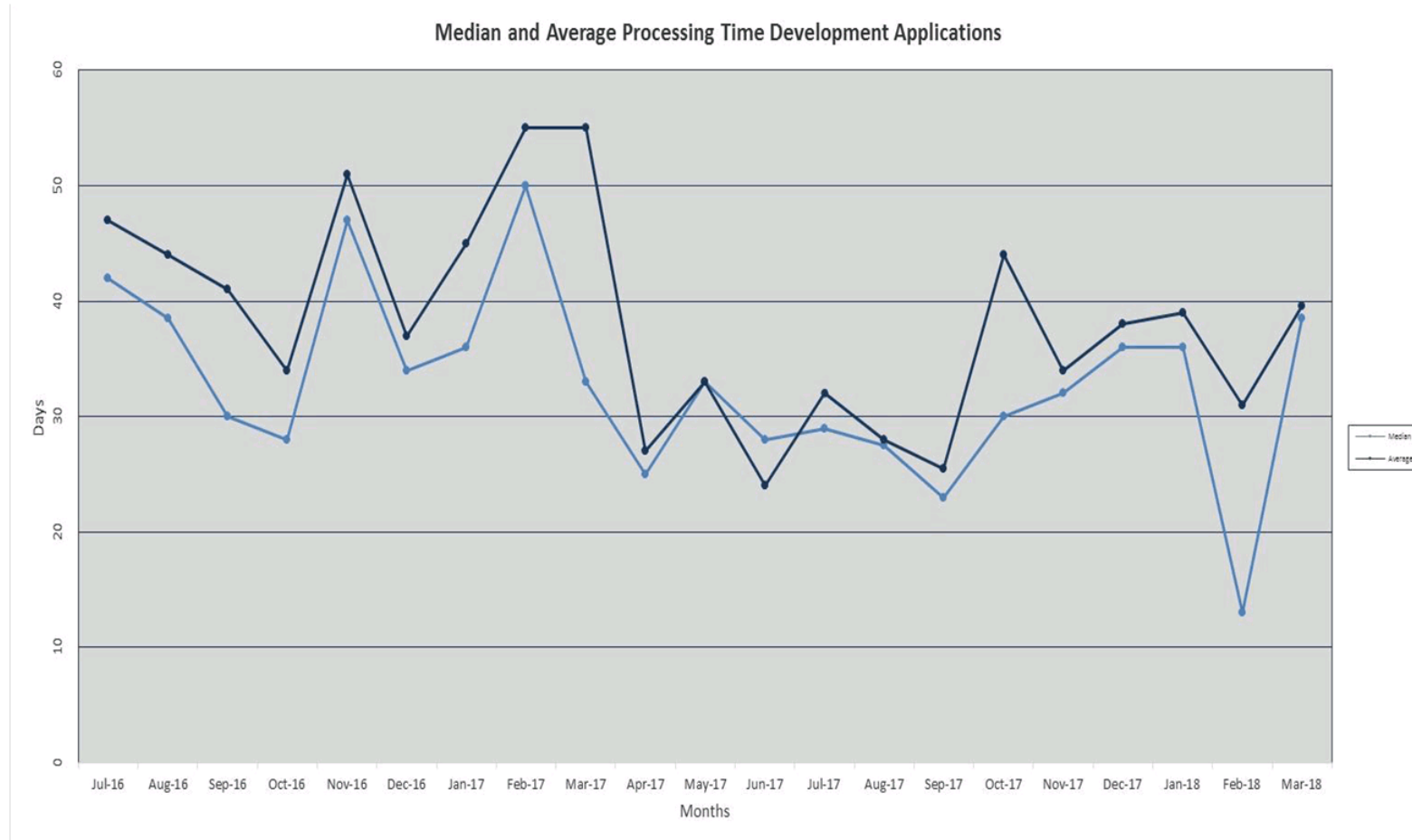
*Attachments:* 1. Monthly Development Applications Processing and Determined - March 2018.

APPROVED FOR SUBMISSION:

SIMON JONES  
ACTING GENERAL MANAGER

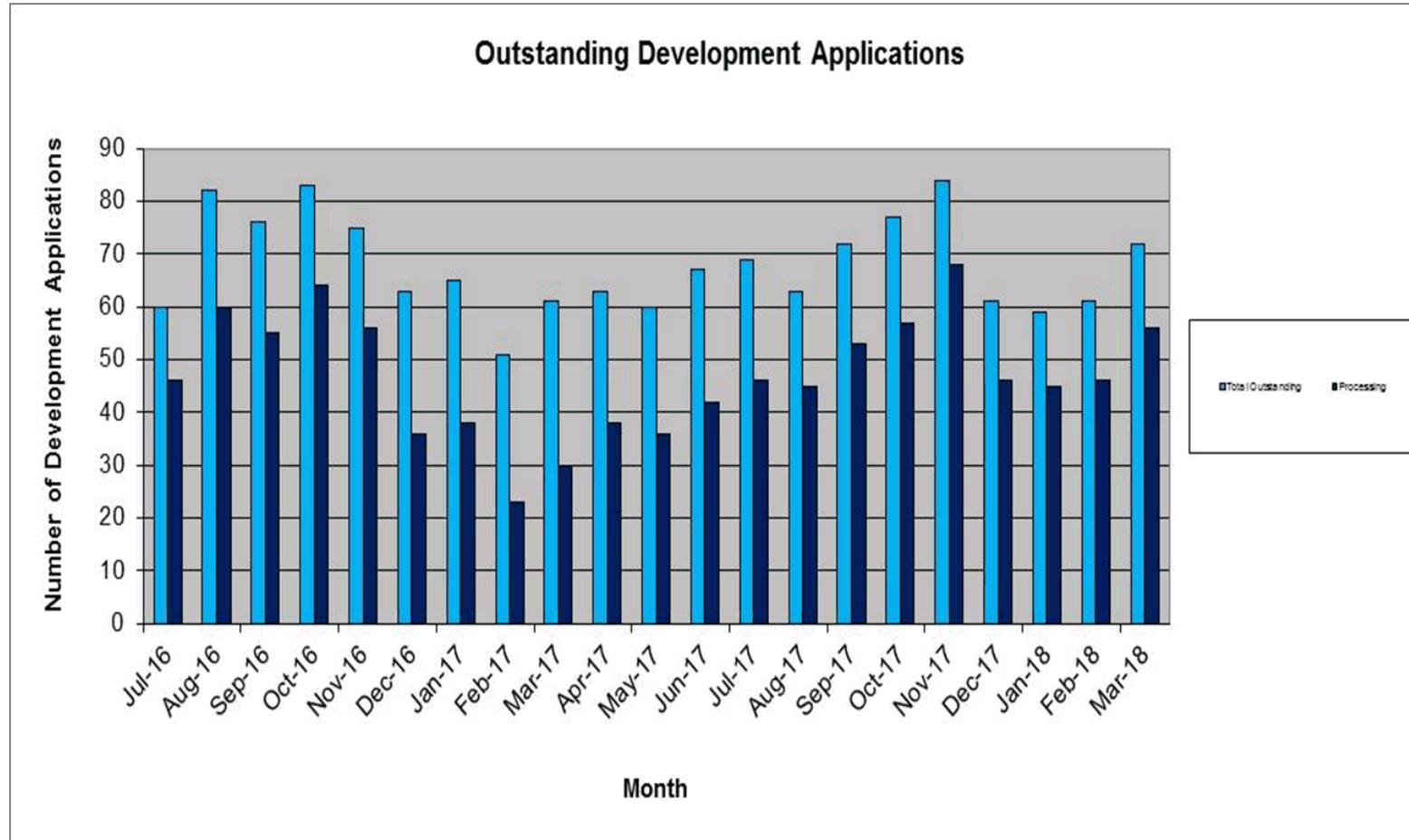
Monthly Development Application Processing Report – March 2018

This report covers the period for the month of March 2018. Graph 1 indicates the processing times up to 31, March 2018 with the month of March having an average of 39 days and a median time of 38 days.



### Monthly Development Application Processing Report – March 2018

Graph 2 indicates the total number of outstanding applications, the number currently being processed and the number on “stop clock”.



## Monthly Development Application Processing Report – March 2018

The Planning and Development Department determined 20 Development Applications either by Council or under delegation during March 2018.

### Development Applications Determined – March, 2018

Appl/Proc ID	Description	House No	Street Name	Locality
DA0122/2017	Dual Occupancy	1	Lewis Street	MUDGEE
DA0280/2017	Warehouse	23	Industrial Avenue	MUDGEE
DA0103/2018	Alterations & Additions	1581	Yarrabin Road	YARRABIN
DA0106/2018	Subdivision - Torrens Title	59	Bellevue Road	MUDGEE
DA0159/2018	Change of use - Gym	102	Church Street	MUDGEE
DA0164/2018	Industrial Building	49	George Street	MUDGEE
DA0167/2018	Liquid Fuel Depot	4	Industrial Avenue	GULGONG
DA0174/2018	Dwelling House	1678	Yarrabin Road	YARRABIN
DA0175/2018	Horticulture	60	Carara Road	ERUDGERE
DA0176/2018	Commercial Alterations/Additions	93	Mortimer Street	MUDGEE
DA0179/2018	Change of use - Office Fit Out	65	Church Street	MUDGEE
DA0187/2018	Carport	18	Dewhurst Drive	MUDGEE
DA0193/2018	Dwelling House	726	Gollan Road	GOOLMA
DA0197/2018	Electricity Generating Works	34	Inglis Street	MUDGEE
DA0200/2018	Dwelling House	19	Waterworks Road	MUDGEE
DA0201/2018	Dwelling House	3	Costigan Court	MUDGEE
DA0203/2018	Alterations & Additions	41	Kellett Drive	MUDGEE
DA0206/2018	Dwelling House	33	Lynne Street	GULGONG
DA0211/2018	Residential Shed	14	Spring Road	MUDGEE
DA0212/2018	Pergola	3	Inverness Avenue	MUDGEE

## Monthly Development Application Processing Report – March 2018

### Development Applications currently being processed – March, 2018.

Appl/Proc ID	Description	House No	Street Name	Locality
DA0214/2011	Dwelling House	663	Castlereagh Highway	BURRUNDULLA
DA0327/2011	Shed >150m2	23	Horatio Street	MUDGEE
DA0191/2015	Subdivision - Torrens Title	196	Roberston Road	MUDGEE
DA0102/2016	Dwelling House	705	Windeyer Road	GRATTAI
DA0315/2016	Tourist and Visitor Accommodation	345	Bylong Valley Way	ILFORD
DA0325/2016	Change of use - Garage to Bedroom	179	Denison Street	MUDGEE
DA0343/2016	Commercial Alterations/Additions	137	Ulan Road	PUTTA BUCCA
DA0221/2017	Function Centre	141	Black Springs Road	EURUNDEREE
DA0228/2017	Subdivision - Torrens Title	158	Robertson Street	MUDGEE
DA0266/2017	Residential Shed	3	Cudgegong Street	RYLSTONE
DA0303/2017	Change of use - Vehicle Repair Station	1	Inglis Street	MUDGEE
DA0004/2018	Multi Dwelling Housing	66	Dangar Street	KANDOS
DA0009/2018	Subdivision - Torrens Title	15	Wiradjuri Close	PUTTA BUCCA
DA0063/2018	Shed >150m2	434	Melrose Road	MOUNT FROME
DA0072/2018	Earthworks	290	Rocky Waterhole Road	MOUNT FROME
DA0102/2018	Change of use - Studio to Secondary Dwelling	111	Mount Pleasant Lane	BUCKAROO
DA0104/2018	Commercial Alterations/Additions	121	Ulan Road	PUTTA BUCCA
DA0119/2018	Dwelling House	4	Dunn Street	KANDOS
DA0139/2018	Seniors Housing	153	Bruce Road	MUDGEE
DA0142/2018	Subdivision - Torrens Title	38	Rifle Range Road	MUDGEE
DA0146/2018	Tourist and Visitor Accommodation	196	Rocky Waterhole Road	MOUNT FROME
DA0157/2018	Dwelling House	20	Lewis Street	MUDGEE
DA0158/2018	Commercial Alterations/Additions	9	Sydney Road	MUDGEE
DA0165/2018	Liquid Fuel Depot	56	Sydney Road	MUDGEE
DA0168/2018	Multi Dwelling Housing	31	Banjo Paterson Avenue	MUDGEE
DA0169/2018	Alterations & Additions	69	Gladstone Street	MUDGEE
DA0172/2018	Subdivision - Torrens Title	13	Caledonian Street	GULGONG
DA0173/2018	Dual Occupancy	29	Henry Bayly Drive	MUDGEE
DA0178/2018	Commercial Premises	36	Sydney Road	MUDGEE
DA0189/2018	Subdivision - Torrens Title	43	Rocky Waterhole Road	MOUNT FROME
DA0191/2018	Dwelling House	7	Denton Close	MUDGEE

### Monthly Development Application Processing Report – March 2018

DA0192/2018	Dwelling House	482	Windeyer Road	GRATTAI
DA0198/2018	Commercial Alterations/Additions	22	Sydney Road	MUDGEES
DA0199/2018	Residential Shed	2018	Campbells Creek Road	CARCALGONG
DA0202/2018	Dwelling House	2334	Castlereagh Highway	GALAMBINE
DA0204/2018	Residential Shed	22	Bumberra Place	BOMBIRA
DA0205/2018	Ancillary Residential Development	1307	Castlereagh Highway	APPLE TREE FLAT
DA0207/2018	Residential Shed	7	Banjo Paterson Avenue	MUDGEES
DA0208/2018	Commercial Alterations/Additions	7	Jacques Street	KANDOS
DA0209/2018	Carport	10	Hardy Crescent	MUDGEES
DA0210/2018	Subdivision - Torrens Title	22	Robertson Street	MUDGEES
DA0213/2018	Residential Shed	27	Stockmans Drive	PUTTA BUCCA
DA0214/2018	Camping Ground	2970	Lue Road	LUE
DA0215/2018	Carport	17	Mountain View Road	MUDGEES
DA0216/2018	Secondary Dwelling	355	Queens Pinch Road	SPRING FLAT
DA0217/2018	Dwelling House	10	Stirling Court	MUDGEES
DA0218/2018	Extractive Industry	1330	Pyramul Road	PYRAMUL
DA0219/2018	Garage	6	Anzac Avenue	KANDOS
DA0221/2018	Extractive Industry	1484	Crudine Road	CRUDINE
DA0222/2018	Extractive Industry	1484	Crudine Road	CRUDINE
DA0223/2018	Dwelling House	24	Farrelly Street	CLANDULLA
DA0224/2018	Alterations & Additions	40	Windles Lane	RYLSTONE
DA0225/2018	Subdivision - Torrens Title	81	Bellevue Road	MUDGEES
DA0226/2018	Dwelling House	308	Cypress Drive	YARRAWONGA
DA0227/2018	Pergola	3	Durack Court	MUDGEES
DA0228/2018	Industrial Building	47	Depot Road	MUDGEES
DA0229/2018	Dwelling House	17	Hughson Avenue	MUDGEES
DA0230/2018	Farm Building	488	Hill End Road	ERUDGERE
DA0231/2018	Residential Shed	7	Dabee Street	RYLSTONE
DA0232/2018	Shed >150m2	1132	Bocoble Road	BOCOBLE
DA0233/2018	Commercial Premises	34	Goolma Road	GULGONG
DA0234/2018	Alterations & Additions	79	Madeira Road	MUDGEES

## Monthly Development Application Processing Report – March 2018

### Heritage Development Applications currently being processed – March 2018.

Appl/Proc ID	Description	House No	Street Name	Locality
DA0271/2011	Alterations & Additions	87	Short Street	MUDGEE
DA0091/2017	Residential Shed	42	Louee Street	RYLSTONE
DA0247/2017	Change of use - Beauty Salon	79	Market Street	MUDGEE
DA0058/2018	Fence	1	Dunphy Crescent	MUDGEE
DA0081/2018	Commercial Alterations/Additions	5	Church Street	MUDGEE
DA0177/2018	Alterations & Additions	46	Lawson Street	MUDGEE
DA0182/2018	Boundary Adjustment	80	Rodgers Street	KANDOS
DA0185/2018	Change of use - Tourist and Visitor Accommodation	8	Lewis Street	MUDGEE
DA0195/2018	Signage	95	Church Street	MUDGEE
DA0220/2018	Commercial Premises	13	Perry Street	MUDGEE

## Item 9: Finance

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### 9.1 Revised Delivery Program 2018/21 and Draft Operational Plan 2018/19

REPORT BY THE CHIEF FINANCIAL OFFICER  
TO 18 APRIL 2018 ORDINARY MEETING  
GOV400054, FIN300117

#### RECOMMENDATION

##### That Council:

1. **receive the report by the Chief Financial Officer on the Revised Delivery Program 2018/21 and Draft Operational Plan 2018/19;**
  2. **endorse the Draft Delivery Program 2018/21 and Draft Operational Plan 2018/19 to go on public exhibition for a period of 28 days commencing Friday 20 April 2018; and**
  3. **request a further report be presented following the exhibition period including a review of any submissions made on the Draft Delivery Program 2018/21 and Draft Operational Plan 2018/19.**
- 

#### Executive summary

Following extensive community consultation and in line with Councils Integrated Planning and Reporting requirements, the draft Delivery Program 2018/21 (the Delivery Program) and draft Operational Plan 2018/19 (the Operational Plan) are presented to Council and the community. This report seeks Council resolution to place the Delivery Program/Operational Plan on exhibition, with a subsequent report to be presented to Council in June considering any submissions made, and recommending adoption of the final Operational Plan and Delivery Program.

#### Disclosure of Interest

Nil.

#### Detailed report

Under the Local Government Act (1993), Council must have an annual Operational Plan, adopted before the beginning of each financial year, outlining the activities to be undertaken in that year, as part of the Delivery Program.

The Delivery Program details all of the principal activities Council will undertake to achieve the goals established in Council's Community Plan, *Towards 2030*. The draft Operational Plan for 2018/19 has been integrated into the Delivery Program and sets out the annual projects and activities to which Council are committed and includes detailed budgets for the projects and



services identified under each theme, together with appropriate measures and timeframes for completion. The document includes budgets for the four years from 2018/19 to 2021/22.

If endorsed by Council, the draft documents will be published on Council's website from Friday 20 April 2018 for a period of 28 days.

### **Draft Operational Plan 2018/19**

The draft Operational Plan has been prepared following a series of budget workshops with budget managers, executive, and Elected Members over the past 4 months. The draft Operational Plan sets out Council's proposed budget for next financial year, and the three years thereafter. The budgets are presented in the form of consolidated statements and schedules, together with a more detailed breakdown at a functional level.

Operating revenue is approaching \$64 million for 2018/19, plus an estimated \$16 million in Capital Grants & Contributions, taking total anticipated income to a budget of \$80 million.

The draft Operational Plan includes additional borrowings of:

1. \$4 million in 2019/20, to support structural upgrades at the Rylstone Dam Wall
2. \$8.5 million in 2019/20 to support Sewer Augmentation works at Rylstone/Kandos
3. \$2 million in 2021/22 to support the Rylstone/Kandos Water Augmentation
4. \$3 million in 2021/22 to support Mudgee Water Headworks

Operating expenditure is budgeted at \$63.4 million for 2018/19, with annual increases constrained to estimated CPI less an efficiency factor: 2.35%.

Based on proposed budget figures, Council will not achieve Fit for the Future benchmarks in all key financial performance indicators, in particular Operating Performance Ratio and Own Source Revenue Ratio. However, results are considered satisfactory for all key financial performance indicators and will meet benchmarks for the Unrestricted Current Ratio, Buildings and Infrastructure Asset Renewal Ratio, and Debt Service Ratio.

### **Revenue Policy**

The Rates Model proposed as part of the Operational Plan includes a 2.3% rate increase, in line with the cap determined by the NSW Independent Pricing and Regulatory Tribunal. This year, Council chose to place the preferred Rates Model out on Public Exhibition before including it in the draft Operational Plan, to gauge community expectations through consultation.

The Rate Model selected for exhibition was to have the rate peg applied equally across all categories, meaning most ratepayers will see an effective increase of 2.3%. Council placed this Rate Model on public exhibition for 14 days ending on the 6<sup>th</sup> April 2018. During that public exhibition, four submissions were received in favour of reducing the Farmland rate increase:

<b>Name</b>	<b>Submission</b>
John Webb	Request 0.8% increase to Farmland and the remainder to be spread equally over the rest of the community.
Malcolm Roth	Seeks Councils reconsideration of change in policy and reintroduction of at least the same rate adjustments as last year (in support of farmers).
Garry Thompson	Wishes to express disappointment at Councils recent decision to stop the annual rate adjustment for Farmland.
Mudgee District Branch - NSW Farmers Association	The branch "strongly requests Council reconsider the proposed rating structure on public exhibition and apply a rating structure

	that halts and addresses the continuing inequitable and unfair rate imposition on farmers”.
--	---

Council may now consider whether the community feedback received should result in a change to the proposed rate model included in the draft Operational Plan. If Council is of a mind to change the proposed model, a resolution will be required and the revised model will be included for exhibition for 28 days.

### **Revised Delivery Program 2017/18 – 2020/21**

After the election in September 2016, a new Council was formed and following strong community consultation, the 2017/18 - 2020/21 Delivery Program was developed. It set out Council's planned Actions for the four year term, built from the Community Strategic Plan's Themes and Strategies. This Delivery Program has been reviewed and revised to ensure timelines and dates are revised, with some minor amendments to project/service wording.

The draft Delivery Program 2018/21 and draft Operational Plan 2018/19 are key elements in Council's suite of integrated planning documents. The Delivery Program and Operational Plan articulate to Council and the Community what actions and services Council will provide, and how those activities will be funded. There are clear links between the Outcomes, Goals and Strategies of the Community Plan; the Actions of the Delivery Program; and the Projects/Services of the Operational Plan.

### Community Plan implications

<b>Theme</b>	<b>Good Governance</b>
Goal	Strong civic leadership
Strategy	Provide clear strategic direction through the Community Plan, Delivery Program and Operational Plans

### Financial implications

The draft Operational Plan 2018/19 as attached to this report recommends to Council the proposed budget for the next four years.

**LEONIE JOHNSON**  
**CHIEF FINANCIAL OFFICER**

4 April 2018

*Attachments:*

1. John Webb Rates Submission.
2. Malcolm Roth Rates Submission.
3. Garry Thompson Rates Submission.
4. Mudgee District Branch NSW Farmers Association Rates Submission.
5. Mudgee District Branch NSW Farmers Association support information.

### **APPROVED FOR SUBMISSION:**

**SIMON JONES**  
**ACTING GENERAL MANAGER**

Cooyal Homestead  
Cassilis Rd Mudgee  
NSW 2850  
April 3<sup>rd</sup>, 2018

The General Manager of Mid-Western Regional Council (CC to all Councillors),

**RE: Submission rates, Draft Management Plan**

I write to express my disappointment on councils' decision not to continue its rating adjustment over a period of years to bring the farmland rates back to a fairer and more equitable level.

The decision last year, not to increase the farmland rate should be continued at least at the same level i.e. .8 increase for farmland and the remainder spread equally over the rest of the community. Remember this is still far less than the Rating Reference Groups recommendation of 10% reduction over 5 years.

This adjustment would not disadvantage the community as a whole to any significant amount when spread over the other 11000 assessments, however, would at least show the 1800 odd farmers that they have the support of the council.

It is not my intention to disadvantage any other rating sector, however, I ask councillors to be open minded and study the rating figures, 'they speak for themselves'. Comments made at council's meeting on 21<sup>st</sup> March, that businesses in Rylstone and Kandos are doing it tough are certainly true and as farmers we sympathise with them, however, the fact of the matter is that most businesses in this area as well as many others are on minimum rates and they will not be affected by a farmland rate adjustment. It was also suggested that more could be done in other ways to assist farmers with more substantial monary rewards other than rating adjustments.

I suggest that the best and only way I know of is a fairer rating structure. Remember council spends a lot of money on Tourism and attracting sporting and other events to support businesses in our area, and although I am certainly not against this, it does not put one dollar in the pockets of farmers.

In conclusion, I appeal to councillors to show some moral support to keep our remaining farmers in our district before it is too late. The adjustment I am asking for is really pittance but it is the in principle and moral support we need, remember farmers spend most of their income in this shire.

Regards



John Webb



Lowes Peak  
1012 Henry Lawson  
Drive  
Erunderee NSW 2850

2<sup>nd</sup> April 2018

General Manager  
Mid Western Regional Council  
(cc All Councillors)

Recently the Council moved to cease its rating adjustment policy regarding Farmland. The former policy was welcomed by those on the land as it was a forward step in hopefully getting rates across ALL property to be fair and equitable.

That the Council has now taken a backward step is very disappointing and a further unwelcome burden on farmers across this Region.

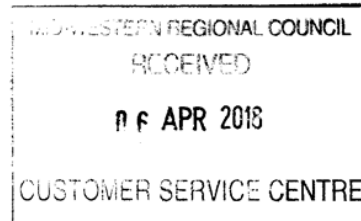
Whilst Council to be fair has lifted its game in more recent years in getting the Tourist dollars, Government grants etc in the region and increased the profile and visitors to the area it appears that in the process Farmers are once again cast aside as a minor issue.

I seek the Councils reconsideration of change of policy and reintroduction of at least same rate adjustments as last year. After all isn't it about being fair in spreading the load of Rates across all properties.

Thank You



Malcolm Roth



Mystic Park  
783 Henry Lawson Drive  
Eurunderee 2850  
2<sup>nd</sup> April 2018

General Manager  
Mid Western Regional Council

I wish to express my disappointment at the Councils recent decision to stop the annual rate adjustment for Farmland .

The policy as it stood was in some way both an acknowledgement of the importance of farmers to this Region and importantly also a small lead to a fairer Rates policy across all properties.

Would the Council consider putting higher rates on the many Property owners of retail outlets and shops in our towns who rent out their properties to businesses at ridiculously high rents and the many Investment Property owners ... NO, but let's now hit the Farmers.

Clearly changing the adjustment policy is not right and I seek the Councils' reconsideration of Policy change.

Regards



Garry Thompson

Cc Copy to all Councillors please



NSWF Mudgee Branch has in the past submitted detail (*attached as a supporting document*) and extensive analysis in order to demonstrate the valid need for rates reform in MWRC. Little has changed to de-value the findings, nor the compelling arguments supported by that analysis. In fact the 10% reduction in Farmland Rates over 5 Years implemented last year falls far short of the full impost placed on local farmers, but was accepted as a reasonable outcome.

Farmers are an integral part of the local economy, providing strong support to the local businesses. Much of farm income is redistributed locally. Yet the **Draft Rate Model 1** will reset an unfair cost impost on farm business and a disincentive for further farm investment in MWRC. Perhaps this cost on its own in an isolated year does not look that great but when compounded over many years it is a significant consideration.

Australian Agricultural statistics have demonstrated that Farming is an ageing profession. However, there has been renewed interest in the Ag sector investment with improved commodity prices and the importance of AG to the national economy is being recognised. Where there is interest much needed investment follows, revitalising through new ventures or succession in existing family farms. An uncompetitive Farmland Rate is a disincentive to investment. By adopting *draft model 1* MWRC risks missing out on its share of new investment or succession in agriculture.

The council should be commended for its strong balance sheet and financial performance last year (net operating result of \$19.6M). However, I remind councillors when considering their decision that full annual impact of returning to honouring the Farmland rate reform implemented last year would be a cost of only \$470,000 approx. in the fifth year based on collecting \$4,700,000 approx from farmers. Not much out of \$18,400,000 estimated rates income. A short fall if council deemed necessary to fill could easily be retrieved from a small impost on the mining sector which contributed only \$2,200,000. However it's enough to encourage resilience and re- investment in local farms.

Farmers in MWRC have very rarely sort assistance from Council and we are not asking now, all we have ever called for is a fair go.

***We strongly request Council reconsider the proposed rating structure on public exhibition and apply a rating structure that halts and addresses the continuing inequitable and unfair rate imposition on farmers.***

Yours sincerely

**MUDGEES DISTRICT BRANCH NSW FARMERS' ASSOCIATION**

David Clarke Branch Chair

Email: [mtbrace@bigpond.com](mailto:mtbrace@bigpond.com) Phone: 0427 791 384





**Mudgee District Branch  
NSW Farmers Association**

**C/- P.O. Box 31  
Rylstone NSW 2849**

Mr Brad Cam  
General Manager  
Mid-Western Regional Council (MWRC)  
PO Box 156  
MUDGEE NSW 2850

Dear Brad,

**RE: Draft Delivery Program 2018 /19, Proposed Rate Model Submission**

The Mudgee District Branch of NSW Farmers finds it regretful that Council has decided to renege on its commitment to phase in over several years structural reform to the rating system. The reforms instigated last year provided a pathway to a fairer and more equitable spread of the rate burden when fully implemented over 5 years should be upheld.

It is hard to convey the deep disappointment felt by the members of the Mudgee District Branch expressed at a recent general meeting. The proposed Rate Model on exhibition if adopted will only further entrench the disproportionate burden placed on farmland rate payers within Mid Western Regional Council (MWRC). Just because MWRC has a long standing heavy impost on Farmland rate payers in comparison to most other similar local governments is not a reason for that to continue, in fact the MWRC Rate Review Committee reflected this in its recommendation, which adopted by Council last year.

The question asked by many of our members is: *Why is my Rates bill about double my neighbours in adjoining local government?*

A satisfactory answer has never been provided given that most of our neighbouring councils have similar logistical & structural challenges and service provision. It's not that rural roads are significantly better in MWRC for example.

felt the brunt of cost price squeeze over the last twenty years with incomes remaining static and decreasing in real terms without taking into account adverse seasonal conditions experienced and compounding already existing difficult circumstances experienced by many producers who have seen the proportion of their income paid in rates double over the last twenty years to the extent one farm business submission to Council in 2012 stated that council rates took 8% of their gross income.

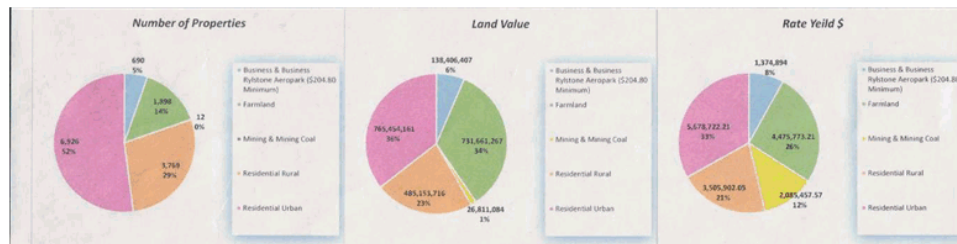
Adjoining progressive and comparable Councils have adopted more realistic and sustainable rate structures better reflecting various income levels and ability to pay, recognising the fact that agriculture, unlike any other industry is taxed annually on its asset used to create income, and therefore should be rated at a substantially lower level.

Coupled with the above circumstance which comes into play with amalgamated councils such as MWRC is the diabolical situation where we inevitably have genuine farmland ratepayers becoming a minority constituency by a huge margin, but paying a substantially higher proportion of rates.

The following pie charts illustrate the problem MWRC farmers face, making up 14% of ratepayers and pay 26% of the rates.

Mid-Western Regional Council

Summary of rates as at December 2015



Under the current rate structure, coal mining in MWRC also presents another perverse outcome with an industry 20 times greater than agriculture in gross production in dollar terms, paying half the rates farmers do.

The gross value of primary production from agriculture in MWRC area is \$65 million annually according to the Bylong Mining Project Agriculture Impact Statement prepared by Scott Barret & Associates. (Our analysis using ABARE figures for MWRC suggests \$130-\$150 million is closer to the mark). They also state that the combined gross income from





**Mudgee District Branch  
NSW Farmers Association**

Mr Brad Cam  
General Manager  
Mid-Western Regional Council (MWRC)  
PO Box 156  
MUDGEES NSW 2850

Dear Brad,

**Draft Delivery Program 2018/19 Proposed Rate Submission**

**Supporting Analysis Document**

Australian Bureau of Agricultural Resource Economics (ABARE) 2014 figures state that total farm business assets on average comprise 83% property value, 2% current assets, 15% non-current assets. No other business is taxed at such an extraordinary level on its total business assets by local government annually. MWRC represents an extreme case and example:

Within Mid-Western Regional Council (MWRC), currently a full time farmer on an average 1,000 /1,200 ha property will be paying in the vicinity of \$10,000 per annum in Council rates. With an average annual increase of 2.5% to 3.5%, rates will increase by a thousand dollars every three to four years. This magnifies the unsustainable trajectory of the current rating model with an ever increasing percentage of farm incomes being paid in council rates.

Agricultural production has historically been the mainstay of the local economy and a substantial supporter of many additional businesses in the MWRC area since first settlement. More recently it has become the common thread and vital backdrop intertwined with the ever increasing local tourism industry which, according to Local Government statistics, attracts in excess of 500,000 visitors per annum to the region. However farm incomes have not kept pace with various costs and wage increases for many years with agricultural commodities suffering long term market decline. Woolgrowers and particularly superfine wool production which is synonymous with the Mudgee region has

agriculture on the affected land in Bylong will be \$2.6 million per year compared to projected benefits of \$596 million from the coal mining project.

The collective coal mining extraction limit in MWRC area is currently 52 million tonnes annually with an imminent increase of a further four million tonnes with the Moolarben extension and an additional 6 million tonnes projected with the advent of the Kepco Bylong mine.

Only the coal mining industry could tell us what their collective gross income is, but I would suggest it is in billions, not millions, while their collective contribution to MWRC via rates is \$2,085,000, less than half that of farmland.

In 2002, with an extraction limit of 2 million tonnes annually, Ulan Coal then paid approximately \$200,000 in rates to Mudgee Shire Council.

We would submit that their contribution has not grown commensurately with their production capacity, economic footprint in MWRC or their impact on public infrastructure.

In our neighbouring Council of Lithgow, the coal mining industry currently has an annual extraction limit of 15 million tonnes and pays in excess of \$2 million annually in rates.

Additionally, when mining companies successfully do an extension and gain an increase in their extraction limit as they invariably do, there is no recourse in an extension Development Application for local government to increase their rates or contribution to Council that we are aware of.

**The objectives and design of a rating system (according to the recognised principles of taxation):**

The objectives of the Local Government Act with regard to rating are to:

- provide a system of local taxation, based on rates levied on property, which is simple, fair, broadly uniform, and which promotes local accountability
- permit the use of particular rates for the provision of specific services or facilities
- provide that councils will annually justify to their community their proposed revenue raising decisions in an open manner
- allow reasonable flexibility in the administration of the local taxation and charging regime
- reinforce council's accountability and responsibility for local revenue raising to the local community to provide for councils to set their own fees and charges for services

In particular, Council's charter under section 8 of the Act includes the following:

"To raise funds for local purposes by ***the fair imposition*** of rates, charges and fees".

The current imposition of rates in MWRC is manifestly unfair to the farming community and when compared to other councils, is biased against the farmland category, as exemplified by the following table of rates paid, ad valorem cents in the dollar by category.

<i>Council</i>	<i>Residential</i>	<i>Farm</i>	<i>Business</i>	<i>Mining</i>
MWRC	0.65	0.61	0.95	7.68
Bathurst	0.92	0.28	1.8	
Lithgow	0.60	0.28	2.3	9.5
Upper Hunter	0.75	0.43	0.75	43.0
Warrumbungle	0.92	0.42	2.73	
Orange	0.61	0.18	1.2	
Dubbo	1.1	0.68	3.7	

Furthermore, when compared to similar councils as evidenced in Comparative information on NSW Local Government, we find the following:

	Average Ordinary Res Rate	Average Ordinary Business Rate	Average Ordinary Farmland Rate	Average Ordinary Mining Rate
Group Average	\$878.05	\$3168.15	\$1834.89	\$206,823.71
MWRC	\$ 745.39	\$1821.72	\$2,190.48	\$10,606.33

As can be seen in the above comparative figures, Farmland rates in MWRC are at a premium to the average while all other categories are at a discount to the average.

Additionally based on Councils own figures referred to in the “Community Plan 2030”, Mining’s contribution to the Gross Regional product (GRP) is 35.8%, Rental, Hiring and Real Estate is 11.5%, Manufacturing is 6.7% followed by Agriculture at 5.8%

It may be argued that rural ratepayers should pay for rural road maintenance as the access to their businesses as well as contributing towards services available to them in towns. Conversely, many rural ratepayers will contend their use of council provided services in town is restricted and often not used due to distance and isolation so why should they pay?

The simple answer is that all constituents generally and collectively benefit from council services provided including a well maintained public road network. To take the parochial view and try and divide and attribute costs to particular categories as MWRC does is short sighted, counterproductive and only serves to divide the wider community.

Based on the preceding information, we strongly object to the proposed rate structure and proposed proportioning of rates to the farmland category for the following reasons:

- 1) *MWRC* convened a Rate Reference Group which recommended a reduction in Farmland rates by 10% over five years. Council has completely ignored their recommendation without any valid explanation or reason.
- 2) We have consistently lobbied MWRC over many years to put in place a fair and equitable rating structure to no avail and as previously stated on many occasions, when compared to neighbouring and comparable councils, the MWRC rating structure places an excessive and unfair rate burden on farmland ratepayers. This burden is unequalled in other comparative councils.
- 3) Consistently Residential, Business and Mining rate percentages in MWRC are rated at a discount to the average while Farmland is at a substantial premium as demonstrated in the Comparative Information for NSW Local Government. Unless MWRC can reasonably demonstrate why this should be the case, then it clearly should not exist.
- 3) Excessive and unreasonably high farmland rates only serves to provide a disincentive to investment in agriculture in the MWRC area in comparison to neighbouring council areas.
- 4) MWRC should take into account the long term cumulative effect of continuing to drive up the percentage of gross farm income taken in rates, and the ultimate impact this will have on farmland sustainability and viability.
- 5) Ultimately agriculture will remain a long term sustainable contributor to our local economy and it is important that investment in agriculture in MWRC is encouraged, not discouraged.
- 6) Continued rate increases, on top of already disproportionately high rates is driving up the percentage of gross farm income taken in rates over time, paying considerably more than other industries. This is not sustainable and is evidenced by the lessening number of agriculture service businesses in our community, small school closures of outlying communities.
- 7) MWRC should look at the long term main drivers of our local economy as evidenced in the MWRC “2030 Community Plan, Economic Snapshot”, and its beneficiaries and apply an appropriate, commensurate, fair and equitable rating structure. The 14% farmer rate base of MWRC cannot sustainably continue to fund 26% of MWRC total rates.

- 8) Section 8 of the Local Government Act clearly states as part of Council’s charter “to raise funds for local purposes by ***the fair imposition of rates***, charges and fees”. We strongly contend that the current rate structure is grossly inequitable, manifestly unfair and biased against farmland ratepayers.
- 9) Failure to make incremental adjustments now will inevitably lead to major rates restructure in the not too distant future.

We strongly request Council reconsider the proposed rating structure on public exhibition and apply a rating structure that halts and addresses the continuing inequitable and unfair rate imposition on farmers.

**Compiled by Mitchell Clapham**

**MUDGE DISTRICT BRANCH NSW FARMERS’ ASSOCIATION**

## 9.2 Community Grants Program - March

### REPORT BY THE MANAGER FINANCIAL PLANNING

TO 18 APRIL 2018 ORDINARY MEETING  
GOV400064, FIN300138

### RECOMMENDATION

#### That Council:

1. receive the report by the Manager Financial Planning on the Community Grants Program - March;
2. provide financial assistance to the following applicants in accordance with the criteria and guidelines of the Community Grants Program Policy, subject to those requirements being met;

<b>Gulgong Chamber Commerce</b>	<b>\$10,000.00</b>
<b>Gulgong High School</b>	<b>\$1,600.00</b>
<b>Rotary Club of Mudgee Sunrise</b>	<b>\$2,300.00</b>
<b>Gulgong Golf Club</b>	<b>\$1,000.00</b>

3. do not support the following requests for financial assistance, for the reasons provided in the report;

**Frontline Christian Church**

### Executive summary

This report considers requests for financial assistance under Council's Community Grants Program Policy.

Provision is made in Council's Community Grants Program Policy to provide financial assistance to not-for-profit community-based organisations, groups and individuals that offer a significant contribution to community outcomes and goals as provided in the Towards 2030 Community Plan.

All applications were first reviewed for eligibility and then assessed by a panel of three staff against the following criteria relative to the amount of funding requested:

- Degree of benefit to the community aligned with the community plan
- Amount of resident participation
- Level of consultation and collaboration with other local groups
- Organisational capacity to deliver the program or project

Even though an application meets the criteria it may be judged that there is not a significant enough benefit to the community in order to fund or fully fund the request.

A summary of each application is shown below, together with a panel recommendation.

Applicant	Project/Activity	Total Project Cost \$	Funding Request \$	Recommended Funding \$	Total Score out of 12
<b>Frontline Christian Church</b>	Seniors Community Connect Group	1,400	1,400	0	6
<b>Gulgong Chamber Commerce</b>	Gulgong Town Promotion Officer for FY18/19	23,000	15,000	10,000	12
<b>Gulgong High School</b>	Bstreetsmart – Smarter Safer Drivers	2,500	2,000	1,600	9
<b>Rotary Club of Mudgee Sunrise</b>	Mudgee Clock Awards	38,500	5,000	2,300	8
<b>Gulgong Golf Club</b>	Reimbursement of water and sewer charges	2,373	2,373	1,000	6

## Disclosure of Interest

Nil.

## Detailed report

The information provided below gives more detail on each application and the scoring against the policy criteria. Copies of all applications are provided as attachments to the report.

### *Gulgong Chamber of Commerce*

The Gulgong Chamber of Commerce is requesting a contribution towards the cost of wages and administration expenses for the position of Gulgong Town Promotion Officer. The total project expenditure is estimated to be \$23,000. The Gulgong Chamber of Commerce has requested community grant funding of \$15,000.

Although the Gulgong Chamber of Commerce has obtained 12 stars, it is recommended to cap this grant at \$10,000, in line with similar major grant supported projects.

**3** ★★★★★

*Benefits and link to the community plan*

**3** ★★★★★

*Amount of resident participation*

**3** ★★★★★

*Consultation and collaboration with other local groups*

**3** ★★★★★

*Capacity to deliver the program or project*



**RECOMMENDATION**      **\$10,000**

*Link to Community Plan: 1.4.1 Support programs which strengthen the relationships between the range of community groups.*

*Link to Community Plan: 3.1.1 Support the attraction and retention of a diverse range of businesses and industries.*

*Link to Community Plan: 3.2.1 Promote the region as a great place to live, work, invest and visit.*

**Gulgong High School**

“Bstreetsmart” is a one day training event, which takes place in Sydney. The purpose of bstreetsmart is to reduce the fatality and injury rates of young people by promoting safe behaviour as drivers, riders and passengers. Going into its 14th year, the bstreetsmart forum is Australia’s largest educational event on road safety, with over 162,000 year 10, 11 and 12 students having participated.

Accessing programs like this, is often not feasible, for Gulgong High School due to its location. Thus, Gulgong High School requests funding for the amount of \$2,000 to enable approximately 70 year 10 and 11 students to travel to bstreetsmart. The school will look at contributing approximately \$500 to fund the entry cost to the event.

**3** ★★★★★*Benefits and link to the community plan***3** ★★★★★*Amount of resident participation***3** ★★★★★*Consultation and collaboration with other local groups***3** ★★★★★*Capacity to deliver the program or project***RECOMMENDATION**      **\$1,600**

*Link to Community Plan: 1.1.1 Maintain the provision of high quality, accessible community services that meet the needs of our community.*

*Link to Community Plan: 1.1.4 Work with key partners and the community to reduce crime, antisocial behaviour and improve community safety.*

**Rotary Club of Mudgee Sunrise**

The Rotary Club of Mudgee Sunrise has been hosting the Mudgee Clock Awards since its inception in 1996. Originally it was held annually, then it has been hosted biennially since 2012. They joined with Mudgee Chamber of Commerce in 2016 to jointly run the Awards. The Awards not only recognise the valuable contribution of local residents and business owners to our local community in various categories, including Apprentices and Trainees, but also allows members of the Chamber of Commerce, who are category winners, to progress straight through to the Regional and State business awards.



The Rotary Club of Mudgee Sunrise requests funding for the amount of \$5,000 to assist with Mudgee Clock Awards.

2 ★★

*Benefits and link to the community plan*

2 ★★

*Amount of resident participation*

2 ★★

*Consultation and collaboration with other local groups*

2 ★★

*Capacity to deliver the program or project*

**RECOMMENDATION      \$2,300**

*Link to Community Plan: 3.1.1 Support the attraction and retention of a diverse range of businesses and industries.*

#### *Gulgong Golf Club*

Gulgong Golf Course attracts tourists and provides quality life style to our community through local sports activities and events, including school golf lessons. Expected number of resident participation is up to 30 percent of the town and up to 2,000 visitors per annum. The Club has 55 current financial members.

The Gulgong Golf Club requests funding for the amount of \$2,373 to assist with operational expenses for FY2018/19. The total amount of water and sewer charges was \$2,373 for FY2016/17.

2 ★★

*Benefits and link to the community plan*

2 ★★

*Amount of resident participation*

1 ★

*Consultation and collaboration with other local groups*

1 ★

*Capacity to deliver the program or project*

**RECOMMENDATION      \$1,000**

*Link to Community Plan: 1.1.3 Support networks, programs and facilities which promote health and wellbeing and encourage healthy lifestyles.*

*Link to Community Plan: 1.3.1 Provide infrastructure and services to cater for the current and future needs of our community.*

### Frontline Christian Church

Frontline Christian Church hosts the fortnightly Seniors Community Connect Group event to provide a safe and caring opportunity for seniors, some with disabilities, to gather together and share their stories, interact with others and learn something new. With their present number of volunteer helpers, they hope to have twelve to fifteen community residents participating and benefiting from this program.

The church requests funding for the amount of \$1,400 to assist their members, who require transport, to attend the Seniors Connect Group.

**2** ★★

*Benefits and link to the community plan*

**1** ★

*Amount of resident participation*

**1** ★

*Consultation and collaboration with other local groups*

**2** ★★

*Capacity to deliver the program or project*

### NOT RECOMMENDED

It is not recommended to support this application as there are existing services available, including Community Transport services and the transport taxi subsidy service. It is recommended that the applicant utilise those more relevant services instead.

### Community Plan implications

Theme	Looking After Our Community
Goal	A safe and healthy community
Strategy	Support networks, program and facilities which promote health and wellbeing and encourage healthy lifestyles

### Strategic implications

#### Council Strategies

Not applicable

#### Council Policies

Recommendations are made under the Community Grants Program Policy.

#### Legislation

In accordance with the *Local Government Act 1993 Section 356* granting of financial assistance must be in accordance with a Council resolution.

### Financial implications

Funding of \$120,000 is provided in the Operational Plan for Financial Assistance. \$90,155 has already been allocated for ongoing commitments, leaving a balance of \$29,845.

Should Council approve the recommendations in this report, a balance of \$14,945 will remain.

## Associated Risks

Not applicable.

NEIL BUNGATE  
MANAGER FINANCIAL PLANNING

LEONIE JOHNSON  
CHIEF FINANCIAL OFFICER

28 March 2018

- Attachments:*
1. Community Grants Application - Frontline Christian Church.
  2. Community Grants Application - Gulgong Chamber of Commerce.
  3. Community Grants Application - Gulgong High School.
  4. Community Grants Application - Rotary Club of Mudgee Sunrise.
  5. Community Grants Application - Gulgong Golf Club.

### APPROVED FOR SUBMISSION:

SIMON JONES  
ACTING GENERAL MANAGER



MID-WESTERN REGIONAL COUNCIL  
RECORDS  
RECEIVED  
05 MAR 2018  
 SCANNED  
 REGISTERED

## Application Form

### APPLICANTS DETAILS

Name of Organisation	Frontline Christian Church
Contact Person	Judy Plummer
Address	51 Burrendulla Ave Mudgee 2850
Phone	0263721104 or 026373389
Email	frontline@frontline.org.au
ABN	59900624910
Bank Account Name	Frontline Reserve Account
BSB	032653
Account Number	248034

### PROJECT / ACTIVITY DETAILS

Name of Project / Activity	Seniors Community Connect	
Amount of funding requested	\$ 1,400.00	
Start and Finish date	START (click to tick)	FINISH (click to tick)
	7/02/2018	5/12/2018
Briefly, describe Project / Activity	At Seniors Community Connect Group, we have people come for afternoon tea, conversations, games and enjoyment. Some are lonely, some have disabilities and are generally confined to their homes. There are several members who require transport to attend. It is difficult for us to provide suitable transport and this grant will enable us to access a taxi service.	

COMMUNITY GRANTS

ADDRESS CRITERIA

How will your project benefit the Mid-Western Region Community?

(Note: limited number of characters)

At our Seniors Group we meet fortnightly and provide a safe and caring opportunity for seniors, some with disabilities, to come together and share their stories, interact with others and learn something new.

Most of those who come have limited opportunities to meet with others in a social environment. Our conversation, trivia, shared information and simple games provide mental, social and physical interaction. We find there is quite a need in our community, amongst those with the limitations of isolation, disability and lack of transport and seek to address this need. As a voluntary group, we have limited resources, especially in the area of transport. If we are successful with our grant application our program will be more accessible to the wider community.

What is the expected amount of resident participation?

(Please provide no. of estimated participants)

(Note: limited number of characters)

With our present number of volunteer helpers, we hope to have twelve to fifteen community residents participating and benefiting from our program. Should our group increase, we are able to access additional voluntary help.

What level of consultation and collaboration with other local groups has your organisation undertaken?

(ie what other local community groups are or will be involved in this project?)

(Note: limited number of characters)

We have presented and discussed our current program and our future hopes for growth, with our local Australian Unity Home Care branch, where there is much need amongst their clients.

Outline your organisation's capacity to deliver the Project / Activity OR describe previous experiences.

(Note: limited number of characters)

We are an experienced group of volunteers, authorised by our church organisation. As a church organisation, we already have the necessary WHS policies in place as well as relevant insurances. We have been successfully running this program for the past three years. One of our volunteer members is qualified and is currently working in the Aged Care sector, another is a teacher with many years of experience working with people of all ages. We also have an experienced creative member who provides valuable and stimulating activities. There are other members who provide practical and supportive assistance.

COMMUNITY GRANTS

Community Grant (amount sought from Council)	\$ 1,400.00
Project Income	
Expected Sales Revenue i.e. Entry Fee, Membership Sales	\$ 0.00
Other Income	\$ 0.00
<b>TOTAL INCOME</b>	<b>\$ 1,400.00</b>

List proposed cash expenditure (provide copies of quotes for equipment)

Taxis	\$ 1,400.00
Project Expenditure	
<b>TOTAL EXPENDITURE</b>	<b>\$ 1,400.00</b>
<b>TOTAL SURPLUS / DEFICIT</b>	<b>\$ 0.00</b>

If positive or surplus budget, please provide further details/explanation what this surplus will be used for.

We would use any funds remaining at the end of the year to carry over for transport in 2019.

(Note: Unspent grants >\$200 will be required to be returned to MWRC)

FINANCIAL DETAILS

	YES (click to tick)	NO (click to tick)
Is your group/organisation Incorporated?	<input checked="" type="radio"/>	<input type="radio"/>
Have you registered for Goods & Services Tax (GST) purposes?	<input checked="" type="radio"/>	<input type="radio"/>
Do you have an Australian Business Number (ABN)? Note: If you do not have an ABN please attach a 'Statement by Supplier' form	<input checked="" type="radio"/>	<input type="radio"/>



**COMMUNITY GRANTS**

Has your organisation/group previously received a Community Grant from Council?	YES (click to tick) <input type="radio"/>	NO (click to tick) <input checked="" type="radio"/>
If yes, please advise date and amount	DATE / YEAR <input type="text"/>	AMOUNT \$ <input type="text"/>
Did your group return the acquittal form?	YES (click to tick) <input type="radio"/>	NO (click to tick) <input checked="" type="radio"/>
Closing bank balance from the most recent bank statement or treasurer's report	<input type="text" value="\$ 21,820.78"/>	

Comment on cash set aside for specific projects (optional)

We have been unable to obtain a written quote from Mudgee Taxic as the amounts and distances to be traveled are not definite, but we have spoken to the manager and have ascertained that between \$50 and \$70 each fortnight should be ample.

**APPLICATION CHECKLIST**

If the following are not attached with the application, this may result in the application not being considered.

	SUPPLIED? (click to tick)	
	YES	NO
A copy of the group's/organisation's most recent bank statement or treasurer's report	<input checked="" type="radio"/>	<input type="radio"/>
A copy of the group's/organisation's public liability insurance	<input checked="" type="radio"/>	<input type="radio"/>
Where the group intends to purchase equipment, a copy of the quote/s obtained	<input type="radio"/>	<input checked="" type="radio"/>
Where the groups/organisations does not have an ABN, 'Statement by Supplier' is required	<input type="radio"/>	<input checked="" type="radio"/>
If your group is not incorporated, please supply a letter from your auspicing body	<input type="radio"/>	<input checked="" type="radio"/>

**AUTHORISATION OF APPLICANT**

Name	Pastor Annette Taylor
Position	Pastor
Date	7/02/2018

- I confirm that the information contained in the application form and within the attachments are true and correct.
- I confirm that this application has been submitted with the full knowledge and support of the applicant.
- I acknowledge the Community Grants Program acquittal requirements and understand that surplus funds may be required to be returned to Council.
- I am aware that this application will be reproduced in the Council Business Paper, and authorise public release of information provided.



14<sup>th</sup> February 2018

Attached is a copy of the latest bank statement for Frontline Christian Church Reserve Account, as requested, as part of our funding application. The funds in this account are set aside for specific purposes such as our insurance, worker's compensation, our annual dues as part of Australian Christian Churches and donations towards missions.

Frontline Christian Church  
ABN: 59 900 624 910  
PO Box 85 Mudgee NSW 2850  
Ph: (02) 6372 1104  
[janetconroy@frontline.org.au](mailto:janetconroy@frontline.org.au)





## Application Form

### APPLICANTS DETAILS

Name of Organisation	Gulgong Chamber of commerce Inc.
Contact Person	William Bill Murph
Address	10 B O G L G O G
Phone	
Email	reid@gulgong.com.au
ABN	
Bank Account Name	Gulgong Chamber of Commerce
BSB	
Account Number	

### PROJECT / ACTIVITY DETAILS

Name of Project / Activity	Fund Gulgong promotion on Officer G O for F				
Amount of funding requested	.				
Start and Finish date	<table border="1"> <tr> <td>START (click to tick)</td> <td>FINISH (click to tick)</td> </tr> <tr> <td>Jul</td> <td>June</td> </tr> </table>	START (click to tick)	FINISH (click to tick)	Jul	June
START (click to tick)	FINISH (click to tick)				
Jul	June				
Briefly, describe Project / Activity	<p>The fund are required to a the Chamber of a the age                  overhead of the Gulgong promotion Officer for the F                  oal role in the Chamber commun engagemen and ma ore                  nclud ng the Henr La on Fe al.</p>				



ADDRESS CRITERIA

How will your project benefit the Mid-Western Region Community?

(Note: limited number of characters)

Gulgong a major our major on the M R C L G . the role in the Chamber Community engagement on a number regional committee . the Officer the Chairman of the Henr L Comm ee manage the del er of the Gulgong Go o all ho o code region a ell a managing e a ec of the Gulgong G Fe al and Chr ma fe e . ach of the eac member of local re d en o Gulgong and the Mud gee area br ng ng a n o local bu ne e .

What is the expected amount of resident participation?

(Please provide no. of estimated participants)

(Note: limited number of characters)

In all ac e the number of local re d en and our hi Curren e ma e are ha o er re d en are n ol ed the Henr L a on Fe al nclud e arad e and ac a a ch ng and all hold er . ma e of cro d ha e been a h a . Cro d number are ea her ba ed . H or call cro d nun each ear. Re urn ng fam l member and our a e he a e l e the Henr L a on Fe al o o er .

What level of consultation and collaboration with other local groups has your organisation undertaken?

(ie what other local community groups are or will be involved in this project?)

(Note: limited number of characters)

the Gulgong Chamber of Commerce the ea bu ne organ a and ha an n ere n engag ng h all bu ne e and e e G O ffr the r nc le cond u be een the Chamber and the o on fac l a e a ro ma el engagemen h c through d rec ar c a on or ac fac l a on. Henr L a on Fe al Comm ee on the Gold and M Red H ll n ronmen al d uca on Comm ee and Memor al H all Off cer romo e Gulgong and the local area through ra eg cad commun engagemen a oc al med a.

Outline your organisation's capacity to deliver the Project / Activity OR describe previous experiences.

(Note: limited number of characters)

he o on ha been ne ence for o er ear be ng an o on. are ul of re ruc ure he o on mo ed Chamber umbrella. the curren ncumben ha been n he o ha a eal h of no led ge and ab l o engage locall and d er ac e are full e lo ed o br ng ma mum ar c a commun . the Chamber ha embraced h o on and or ec MR o no onl ma n a n he rele ance of he o on bu or e n egral member of local our m. In ord er o ma n a n he gro h of a ma n a n a ro r a e le el of ad m n ra e u or a gran oa . the Chamber ro erl re ourced o man HR com onen of he o on. h ac M R C gran .



Project Income	Community Grant (amount sought from Council)	<input type="text"/>
	Expected Sales Revenue i.e. Entry Fee, Membership Sales	<input type="text"/>
	Other Income	<input type="text"/>
<b>TOTAL INCOME</b>		<b>\$ 22,000.00</b>

List proposed cash expenditure (provide copies of quotes for equipment)

Project Expenditure	Contract	<input type="text"/>
	Insurance	<input type="text"/>
	Phone and internet	<input type="text"/>
	Transport or accommodation and Fuel	<input type="text"/>
	GST accounting and administration	<input type="text"/>
<b>TOTAL EXPENDITURE</b>		<b>\$ 23,000.00</b>
<b>TOTAL SURPLUS / DEFICIT</b>		<b>-\$ 1,000.00</b>

If positive or surplus budget, please provide further details/explanation what this surplus will be used for.

If there are any unutilised funds, please provide details of how they will be used for another year of the Council.

The current grant has not been accepted because the funds are not available.

The current grant has not been accepted because the funds are not available.

*(Note: Unspent grants >\$200 will be required to be returned to MWRC)*

**FINANCIAL DETAILS**

	YES (click to tick)	NO (click to tick)
Is your group/organisation Incorporated?	<input checked="" type="radio"/>	<input type="radio"/>
Have you registered for Goods & Services Tax (GST) purposes?	<input checked="" type="radio"/>	<input type="radio"/>
Do you have an Australian Business Number (ABN)? Note: If you do not have an ABN please attach a 'Statement by Supplier' form	<input checked="" type="radio"/>	<input type="radio"/>



Has your organisation/group previously received a Community Grant from Council?	YES (click to tick) <input checked="" type="radio"/>	NO (click to tick) <input type="radio"/>
If yes, please advise date and amount	DATE / YEAR F	AMOUNT \$
Did your group return the acquittal form?	YES (click to tick) <input type="radio"/>	NO (click to tick) <input type="radio"/>
Closing bank balance from the most recent bank statement or treasurer's report	\$ 5,684.32	

Comment on cash set aside for specific projects (optional)

Cash to support this position is derived from Chamber memberships. No other Grants have been received to support this position.

Acquittal of FY 17/18 is not due until end of April 2018. This will be done on time.

**APPLICATION CHECKLIST**

If the following are not attached with the application, this may result in the application not being considered.

	SUPPLIED? (click to tick)	
	YES	NO
A copy of the group's/organisation's most recent bank statement or treasurer's report	<input checked="" type="radio"/>	<input type="radio"/>
A copy of the group's/organisation's public liability insurance	<input checked="" type="radio"/>	<input type="radio"/>
Where the group intends to purchase equipment, a copy of the quote/s obtained	<input type="radio"/>	<input checked="" type="radio"/>
Where the groups/organisations does not have an ABN, 'Statement by Supplier' is required	<input type="radio"/>	<input checked="" type="radio"/>
If your group is not incorporated, please supply a letter from your auspicing body	<input type="radio"/>	<input checked="" type="radio"/>

**AUTHORISATION OF APPLICANT**

Name	Il am B ll Mur h
Position	re d en Gulgong Chamber of Commerce Inc.
Date	F eb

- I confirm that the information contained in the application form and within the attachments are true and correct.
- I confirm that this application has been submitted with the full knowledge and support of the applicant.
- I acknowledge the Community Grants Program acquittal requirements and understand that surplus funds may be required to be returned to Council.
- I am aware that this application will be reproduced in the Council Business Paper, and authorise public release of information provided.



### SUBMIT YOUR APPLICATION

**EMAIL:** After you complete this digital form, please save it to your computer and email to [council@midwestern.nsw.gov.au](mailto:council@midwestern.nsw.gov.au)

**DELIVER TO:** Customer Service Locations

86 Market Street  
MUDGEE

109 Herbert Street  
GULGONG

77 Louee Street  
RYLSTONE

**MAIL TO:** Mid-Western Regional Council  
Attn: Finance Department  
PO Box 156  
MUDGEE NSW 2850

[SUBMIT ONLINE](#)

[COMMUNITY GRANTS POLICY](#)

[PRINT MY APPLICATION](#)





10 May 2017

Bill Murphy  
Gulgong Chamber of Commerce Inc  
PO Box 400  
GULGONG NSW 2852

PO Box 1331 Parramatta NSW 2124  
Level 1, 130 George Street,  
Parramatta NSW 2150  
DX 8248 Parramatta  
phone +61 2 8623 4236  
fax +61 2 9253 7299  
email stephanie.balzan@aon.com

## Certificate of Currency

In our capacity as Insurance Brokers to Gulgong Chamber of Commerce Inc, we hereby certify that the undermentioned Insurance Contract is current.

This certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend or alter the coverage afforded by the policy detailed below.

<b>Class of Insurance</b>	<b>Voluntary Workers Personal Accident</b>		
<b>Insurer</b>	Accident & Health International Limited		
<b>Policy Number</b>	MFC G4211		
<b>Period of Insurance</b>	From:	31 <sup>st</sup> March 2017	
	To:	31 <sup>st</sup> March 2018	
<b>Limit of Liability</b>	<b>Death &amp; Capital Benefits</b>	\$	50,000
	<b>Weekly Benefits</b>	\$	1,000
<b>Situation/Location</b>	Anywhere in Australia		
<b>Interested Party:</b>	mid-western regional council		

Yours faithfully

**Stephanie Balzan**  
Signed for and on behalf of  
Aon Risk Services Australia Limited



### Important notes

- This certificate is a summary of cover only. Please refer to the Policy Wording and Schedule for its full terms and conditions.
- Aon does not guarantee that the insurance outlined in this Certificate will continue to remain in force for the period referred to as the Policy may be cancelled or altered by either party to the contract, at any time, in accordance with the terms of the Policy and the *Insurance contracts Act 1984 (Cth)*.
- Aon accepts no responsibility or liability to advise any party who may be relying on this Certificate of such alteration to or cancellation of the Policy.
- This Certificate does not:
  - Represent an insurance contract or confer rights to the recipient : or
  - Amend, extend or alter the Policy.

**Aon Risk Services Australia Limited** ABN 17 000 434 720 . [www.aon.com.au](http://www.aon.com.au)

Aon has always valued the privacy of personal information. If you would like a copy of our Privacy Policy, you can contact us or access it from our website at [www.aon.com.au](http://www.aon.com.au).



# COMMUNITY GRANTS



## Application Form

### APPLICANTS DETAILS

Name of Organisation	Gulgong High School
Contact Person	Carly Sewell
Address	Belmore Street Gulgong NSW 2852
Phone	63741201 or 0400103083
Email	carly.sewell@det.nsw.edu.au
ABN	18246198266
Bank Account Name	
BSB	
Account Number	

### PROJECT / ACTIVITY DETAILS

Name of Project / Activity	Bestreetsmart Youth Driver Safety	
Amount of funding requested	\$ 2,000.00	
Start and Finish date	START (click to tick)	FINISH (click to tick)
	TBC	TBC
Briefly, describe Project / Activity	Bestreetsmart is the inspiring initiative of the Trauma Service at Westmead Hospital. The purpose of bstreetsmart is to reduce the fatality and injury rates of young people by promoting safe behaviour as drivers, riders and passengers.	



ADDRESS CRITERIA

How will your project benefit the Mid-Western Region Community?

(Note: limited number of characters)

Due to our location and low SES of our students, accessing vital programs like this is often not feasible due to our location and transport costs to access programs like Bestreetsmart. If we were to receive \$2000.00, this would allow us to take approx 70 year 10 and 11 students down to Bestreetsmart in Sydney to experience this amazing program. Driver safety is an incredibly important issue and with people aged between 15-30 disproportionately represented in road trauma it is an issue that we need to continually address. Statistics from <http://roadsafety.transport.nsw.gov.au/downloads/crashstats2016.pdf> show that accidents relating in a fatality are represented with twice as many accidents occurring in country areas then that of Metropolitan areas, this again reiterates the importance of getting this vital message across to our youth in our area.

What is the expected amount of resident participation?

(Please provide no. of estimated participants)

(Note: limited number of characters)

All year 10 and 11 students at Gulgong High School which is approximately 70 students would be involved in attending the event which takes place in Sydney. Depending of the time of year and the date of the event year 12 may also be able to be included but will depend on exams.

What level of consultation and collaboration with other local groups has your organisation undertaken?

(ie what other local community groups are or will be involved in this project?)

(Note: limited number of characters)

Our school will look at contributing to the funding of the entry cost to the event which will be approximately \$500.00.

Outline your organisation's capacity to deliver the Project / Activity OR describe previous experiences.

(Note: limited number of characters)

Going into its 11th year, the bstreetsmart forum is Australia's largest educational event on road safety with over 122,000 year 10, 11 and 12 students having participated. bstreetsmart provides students with first hand experiences and:

- An understanding of their responsibilities as a driver and as a responsible passenger
- Information and strategies to avoid serious injuries and death
- Information on how to reduce risk taking behaviour through greater awareness of the consequences of distracted driving, inattention, speeding, drink and drug driving and driver fatigue.



**COMMUNITY GRANTS**

Project Income	Community Grant (amount sought from Council)	\$ 2,000.00
	Expected Sales Revenue i.e. Entry Fee, Membership Sales	\$ 0.00
	Other Income	\$ 0.00
<b>TOTAL INCOME</b>		<b>\$ 2,000.00</b>

List proposed cash expenditure (provide copies of quotes for equipment)

Project Expenditure	Travel Costs approx \$2000.00, have received a quote for \$1800.00	\$ 2,000.00
	however if we are able to take year 12 we may require a bigger bus	
	and therefore costs will be more.	
<b>TOTAL EXPENDITURE</b>		<b>\$ 2,000.00</b>
<b>TOTAL SURPLUS / DEFICIT</b>		<b>\$ 0.00</b>

If positive or surplus budget, please provide further details/explanation what this surplus will be used for.

If we are to have surplus funds at the end of the event, funds will be returned to council.

*(Note: Unspent grants >\$200 will be required to be returned to MWRC)*

**FINANCIAL DETAILS**

	YES (click to tick)	NO (click to tick)
Is your group/organisation Incorporated?	<input checked="" type="radio"/>	<input type="radio"/>
Have you registered for Goods & Services Tax (GST) purposes?	<input checked="" type="radio"/>	<input type="radio"/>
Do you have an Australian Business Number (ABN)? Note: If you do not have an ABN please attach a 'Statement by Supplier' form	<input checked="" type="radio"/>	<input type="radio"/>



Has your organisation/group previously received a Community Grant from Council?	YES (click to tick) <input type="radio"/>	NO (click to tick) <input checked="" type="radio"/>
If yes, please advise date and amount	DATE / YEAR <input type="text"/>	AMOUNT \$ <input type="text"/>
Did your group return the acquittal form?	YES (click to tick) <input type="radio"/>	NO (click to tick) <input checked="" type="radio"/>
Closing bank balance from the most recent bank statement or treasurer's report	<input type="text"/>	
Comment on cash set aside for specific projects (optional)	<div style="border: 1px solid black; height: 60px;"></div>	

**APPLICATION CHECKLIST**

If the following are not attached with the application, this may result in the application not being considered.

	SUPPLIED? (click to tick)	
	YES	NO
A copy of the group's/organisation's most recent bank statement or treasurer's report	<input type="radio"/>	<input checked="" type="radio"/>
A copy of the group's/organisation's public liability insurance	<input checked="" type="radio"/>	<input type="radio"/>
Where the group intends to purchase equipment, a copy of the quote/s obtained	<input checked="" type="radio"/>	<input type="radio"/>
Where the groups/organisations does not have an ABN, 'Statement by Supplier' is required	<input type="radio"/>	<input checked="" type="radio"/>
If your group is not incorporated, please supply a letter from your auspicing body	<input type="radio"/>	<input checked="" type="radio"/>

**AUTHORISATION OF APPLICANT**

Name	Carly Sewell
Position	Careers Adviser and Stage 6 Year Adviser
Date	13/02/2018

- I confirm that the information contained in the application form and within the attachments are true and correct.
- I confirm that this application has been submitted with the full knowledge and support of the applicant.
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PO Box 156  
MUDGEE NSW 2850

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[COMMUNITY GRANTS POLICY](#)

[PRINT MY APPLICATION](#)





AAI Limited trading as GIO ABN 48 005 297 807  
18 Jamison Street Sydney NSW 2000  
GPO Box 2601, Sydney NSW 2001  
Telephone: 02 8121 1183 Fax 02 8121 0690

Saturday, 1 July 2017

Reference: TMF 065 - 1718

Department of Education

### CERTIFICATE OF CURRENCY – NSW TREASURY MANAGED FUND

The NSW Self Insurance Corporation was established by the NSW Self Insurance Corporation Act 2004. The main function of icare is the administration of the Treasury Managed Fund (TMF), which provides cover for all asset and liability exposures (other than compulsory third party insurance) faced by general government sector budget dependent agencies and participating non budget dependent public sector agencies.

This certificate of currency confirms that from 1/07/2017 to 30/06/2018 Department of Education is a member of the TMF which provides broad protection for all assets and liability exposures in accordance with the TMF Statement of Cover Department of Education, their employees and volunteers, are fully covered for their legal liability to any third party arising out of their operations, worldwide.

Cover includes, but is not limited to:

1. Legal liability inclusive of:
  - a. Public Liability for an amount of \$100 million
  - b. Professional Indemnity for an amount of \$100 million
  - c. Directors & Officers for an amount of \$100 million, and
  - d. Product Liability for an amount of \$100 million.

Identifier No: MF100001  
Inception Date: 1/07/1989
2. Comprehensive Motor Vehicle coverage in respect of vehicles owned or leased by Department of Education  
Identifier No: MF100660  
Inception Date: 1/07/1989
3. Property coverage (including plate glass) on a full replacement (new for old) basis, including consequential loss, worldwide, for loss and/or damage to all real and personal property either owned by, or the responsibility of Department of Education  
Identifier No: MF100661  
Inception Date: 1/07/1989



4. Personal Accident coverage for Voluntary Workers whilst actively engaged in voluntary work for Department of Education. Cover is also provided for Department of Education students while engaged in approved educational work experience programmes. Coverage is provided in accordance with and equivalent to the benefits payable under the NSW Workers Compensation Legislation, as amended.

Identifier No: MF100003

Inception Date: 1/07/1989

**NOTE:** GIO hereby agrees that should such coverage be cancelled or withdrawn for any reason, 30 days notice will be provided.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Frank Farhart'.

Client Services Manager

**NSW TREASURY MANAGED FUND**

Phone No: (02) 8121 3683

Email: frank.farhart@suncorp.com.au




## Application Form

### APPLICANTS DETAILS

Name of Organisation	Rotary Club of Mudgee Sunrise & Mudgee Chamber of Commerce
Contact Person	Carole Suthgate
Address	PO Box 643 Mudgee NSW 2850
Phone	0429484422
Email	mudgeesunriserotary.org.au
ABN	81 995 982 086 (Not Registered for GST see ABN Look up attached)
Bank Account Name	Rotary Club of Mudgee Sunrise
BSB	82-726
Account Number	744467332

### PROJECT / ACTIVITY DETAILS

Name of Project / Activity	Mudgee Clock Awards	
Amount of funding requested	\$ 5,000.00	
Start and Finish date	START (click to tick)	FINISH (click to tick)
	01/05/2018	17/08/2018
Briefly, describe Project / Activity	Business house awards. Businesses can nominate or be nominated to participate in the Biennial Awards. There are various categories in which to nominate and if successful in their category can progress through to the NSW Business Chamber regional and state awards. Businesses can be recognised for the valuable contribution to our local community.	





ADDRESS CRITERIA

How will your project benefit the Mid-Western Region Community?

(Note: limited number of characters)

The event allows local residents as well as local business owners to nominate and be recognised for their efforts and contribution to our local economy. We also have categories to recognise Apprentices and Trainees. The awards committee also commits to \$5,000 to be donated to a local charity. We have donated over \$30,000 to local charities/not for profit groups since the commencement of the Clock Awards. We have also had on the night of the Gala Dinner businesses offer donations and support to the financial beneficiary of the event. We will announce who our beneficiary will be later in the year. The Western NSW Regional awards will also be held in Mudgee in 2019, which will bring finalists from the towns in this region together and another opportunity for Mudgee to showcase all it has to offer.

What is the expected amount of resident participation?

(Please provide no. of estimated participants)

(Note: limited number of characters)

The Gala Dinner event has attracted over 330 guests in the 2014 & 2016, we expect to have over 330 guests at our Gala Dinner on 17/8/2018, which represents the business owners, employees, family members and local sponsors. Local residents nominate for the Most Popular Business, this was done electronically for the first time in 2016 we had 899 People's Choice votes. This year we will running People's choice nominations/voting first as sme business owners felt uncomfortable nominating themselves. Local businesses need to self-nominate to participate in one or more categories, there are 25 categories in all. Last year once again was the first time this was done electronically and we had 43 do this. We are expecting more businesses to enter this year on the back of the People's Choice. We also would expect approx 10 to nominate in the Apprentice & Trainee categories.

What level of consultation and collaboration with other local groups has your organisation undertaken?

(ie what other local community groups are or will be involved in this project?)

(Note: limited number of characters)

We joined with the Mudgee Chamber of Commerce in 2016 to jointly run the Awards. We have joined again in 2018 to run this event. This allows members of the Chamber of Commerce who are category winners to progress straight through to the Regional business awards. In 2017, seven Mudgee businesses progressed through to the Regional Awards with two progressing through to the State Awards. We will also be running community advertising though the WIN TV, 2MG/93FM, Mudgee Guardian and will have Posters in local businesses seeking participation.

Outline your organisation's capacity to deliver the Project / Activity OR describe previous experiences.

(Note: limited number of characters)

The Rotary Club of Mudgee Sunrise has been hosting the Mudgee Clock Awards since its inception in 1996. Originally they were held annually however in 2012 a decision was made to hold them biennially. The last 2 years saw guest attendance at the Gala Dinner of approx 330 people. The joint partnership with the Mudgee Chamber of Commerce enables an electronic platform. Also all judging of nominations is conducted outside of Mudgee, judges are organised by the NSW Business Chamber.



Project Income	Community Grant (amount sought from Council)	\$ 5,000.00
	Expected Sales Revenue i.e. Entry Fee, Membership Sales	\$ 26,000.00
	Other Income	\$ 12,500.00
<b>TOTAL INCOME</b>		<b>\$ 43,500.00</b>

List proposed cash expenditure (provide copies of quotes for equipment)

Project Expenditure		\$ 24,000.00
		\$ 2,500.00
		\$ 2,000.00
		\$ 4,000.00
		\$ 5,500.00
		\$ 500.00
<b>TOTAL EXPENDITURE</b>		<b>\$ 38,500.00</b>
<b>TOTAL SURPLUS / DEFICIT</b>		<b>\$ 5,000.00</b>

If positive or surplus budget, please provide further details/explanation what this surplus will be used for.

Surplus on budget will be used toward a donation to our recipient for 2018.

*(Note: Unspent grants >\$200 will be required to be returned to MWRC)*

FINANCIAL DETAILS

	YES (click to tick)	NO (click to tick)
Is your group/organisation Incorporated?	<input checked="" type="radio"/>	<input type="radio"/>
Have you registered for Goods & Services Tax (GST) purposes?	<input type="radio"/>	<input checked="" type="radio"/>
Do you have an Australian Business Number (ABN)? Note: If you do not have an ABN please attach a 'Statement by Supplier' form	<input checked="" type="radio"/>	<input type="radio"/>



**COMMUNITY GRANTS**

Has your organisation/group previously received a Community Grant from Council?	YES (click to tick) <input checked="" type="radio"/>	NO (click to tick) <input type="radio"/>
If yes, please advise date and amount	DATE / YEAR 2016	AMOUNT \$ 2,000.00
Did your group return the acquittal form?	YES (click to tick) <input checked="" type="radio"/>	NO (click to tick) <input type="radio"/>
Closing bank balance from the most recent bank statement or treasurer's report	<input type="text"/>	
Comment on cash set aside for specific projects (optional)	All funds distributed, no separate bank account held for this event. Financial report for 2016 Event attached.	

**APPLICATION CHECKLIST**

If the following are not attached with the application, this may result in the application not being considered.

	SUPPLIED? (click to tick)	
	YES	NO
A copy of the group's/organisation's most recent bank statement or treasurer's report	<input checked="" type="radio"/>	<input type="radio"/>
A copy of the group's/organisation's public liability insurance	<input checked="" type="radio"/>	<input type="radio"/>
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Where the groups/organisations does not have an ABN, 'Statement by Supplier' is required	<input type="radio"/>	<input checked="" type="radio"/>
If your group is not incorporated, please supply a letter from your auspicing body	<input checked="" type="radio"/>	<input type="radio"/>

**AUTHORISATION OF APPLICANT**

Name	Carole Southgate
Position	Director
Date	6/3/2018

- I confirm that the information contained in the application form and within the attachments are true and correct.
- I confirm that this application has been submitted with the full knowledge and support of the applicant.
- I acknowledge the Community Grants Program acquittal requirements and understand that surplus funds may be required to be returned to Council.
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SUBMIT ONLINE

COMMUNITY GRANTS POLICY

PRINT MY APPLICATION





## Current details for ABN 81 995 982 086

### ABN details

Entity name:	ROTARY CLUB OF MUDGEESUNRISE
ABN status:	Active from 01 Nov 1999
Entity type:	Other Incorporated Entity
Goods & Services Tax (GST):	Not currently registered for GST
Main business location:	NSW 2850

### Deductible gift recipient status

Not entitled to receive tax deductible gifts

ABN last updated: 05 May 2006

Record extracted: 08 Mar 2018

### Disclaimer

The Registrar makes every reasonable effort to maintain current and accurate information on this site. The Commissioner of Taxation advises that if you use ABN Lookup for information about another entity for taxation purposes and that information turns out to be incorrect, in certain circumstances you will be protected from liability. For more information see [disclaimer](#).



**Broker:**

**Aon Risk Services Australia Limited**  
Postal Address & Enquiries care of:  
**Mr Brenton Vicary**  
Service Executive  
Aon Risk Solutions Australia Limited  
GPO Box 65  
Brisbane Qld 4001  
Aon Risk Solutions Australia Limited  
Telephone: (07) 3223 7433

## Certificate of Currency

<b>Policy Number</b>	AQ R008958 PLB	
<b>Name of Insured</b>	The Rotary Club of	Mudgee Sunrise
<b>Type of Insurance</b>	Public and Products Liability	
<b>Cover</b>	QBE will pay in respect of Personal Injury or Property Damage first happening during the Period of Insurance and caused by an Occurrence within the Territorial Limits in connection with Your Business.	
<b>Limit of Liability</b>	<b>Public:</b> \$50,000,000	any one Occurrence
	<b>Products:</b> \$50,000,000	any one Occurrence & in the aggregate for all injury or damage occurring during the Period of Insurance.
<b>Territorial Limits</b>	Anywhere in in the World but subject to the Terms, Conditions and Exceptions of the Policy	
<b>Period of Insurance</b>	From: 4.00pm on 30 <sup>th</sup> June 2017 to: 4.00pm on 30 <sup>th</sup> June 2018	
<b>Special Conditions</b>	Subject to the existing Terms, Conditions and Exceptions of the Policy	

Brisbane this 30<sup>th</sup> day of June 2017 Signed 

**QBE INSURANCE (AUSTRALIA) LIMITED**  
ABN: 78 003 191 035  
AFS Licence No. 239545



MID-WESTERN REGIONAL COUNCIL  
RECEIVED  
09 MAR 2018  
CUSTOMER SERVICE CENTRE

## Application Form

### APPLICANTS DETAILS

Name of Organisation	Gulgong Golf Club
Contact Person	Mal Mallinson
Address	21 Tallawang Road PO BOX 220 Gulgong 2852
Phone	6374 2075
Email	gulgonggolf@gmail.com
ABN	80 371 646 026
Bank Account Name	Commonwealth Bank Gulgong
BSB	062549
Account Number	10109099

### PROJECT / ACTIVITY DETAILS

Name of Project / Activity	Reimbursement of Council Rates and water charges	
Amount of funding requested	\$2,372.85	<input type="checkbox"/>
Start and Finish date	1st January 2016	1st January 2017
	<small>START (click to tick)</small>	<small>FINISH (click to tick)</small>
Briefly, describe Project / Activity	Reimbursement of Council Rates and water and sewage charges for 2016-2017	

COMMUNITY GRANTS

ADDRESS CRITERIA

How will your project benefit the Mid-Western Region Community?

(Note: limited number of characters)

Basically to maintain Gulgong Golf Course which will enhance the town regarding tourism and local sporting activity for the town, including school golf lessons and overall benefiting the town.

What is the expected amount of resident participation?

(Please provide no. of estimated participants)

(Note: limited number of characters)

Variable up to 30% of the town and visitors up to 2,000 per annum.

*55 financial members currently.*

What level of consultation and collaboration with other local groups has your organisation undertaken?

(ie what other local community groups are or will be involved in this project?)

(Note: limited number of characters)

Various levels of discussion with local businesses and clubs in our area has resulted in an immense increase in numbers of players per annum.

Schools are currently aliasing with the club captain in organising lessons in how to play the game of golf and with various OH & S responsibilities.

Outline your organisation's capacity to deliver the Project / Activity OR describe previous experiences.

(Note: limited number of characters)

The grant applied for is a refund of payments made in the 2016-2017 year which will assist the financing of 2018-19 expenses.



**COMMUNITYGRANTS**

	Community Grant (amount sought from Council)	\$2,372.00
Project Income	Expected Sales Revenue i.e. Entry Fee, Membership Sales	nil
	Other Income	nil
<b>TOTAL INCOME</b>		<b>2,372.00</b>

List proposed cash expenditure (provide copies of quotes for equipment)

	Pre paid please see council records	\$2,372.00
Project Expenditure		
<b>TOTAL EXPENDITURE</b>		<b>\$2,372.00</b>

<b>TOTAL SURPLUS / DEFICIT</b>	<b>\$ 0.00</b>
--------------------------------	----------------

If positive or surplus budget, please provide further details/explanation what this surplus will be used for.

(Note: Unspent grants >\$200 will be required to be returned to MWRC)

**FINANCIAL DETAILS**

	YES (click to tick)	NO (click to tick)
Is your group/organisation Incorporated?	<input checked="" type="radio"/>	<input type="radio"/>
Have you registered for Goods & Services Tax (GST) purposes?	<input checked="" type="radio"/>	<input type="radio"/>
Do you have an Australian Business Number (ABN)? Note: If you do not have an ABN please attach a 'Statement by Supplier' form	<input checked="" type="radio"/>	<input type="radio"/>

**COMMUNITYGRANTS**

<p>Has your organisation/group previously received a Community Grant from Council?</p> <p>If yes, please advise date and amount</p> <p>Did your group return the acquittal form?</p> <p>Closing bank balance from the most recent bank statement or treasurer's report</p> <p>Comment on cash set aside for specific projects (optional)</p>	<table border="0"> <tr> <td style="text-align: center;">YES (click to tick)</td> <td style="text-align: center;">NO (click to tick)</td> </tr> <tr> <td style="text-align: center;"><input checked="" type="radio"/></td> <td style="text-align: center;"><input type="radio"/></td> </tr> <tr> <td style="text-align: center;">DATE / YEAR</td> <td style="text-align: center;">AMOUNT</td> </tr> <tr> <td style="text-align: center;"><input type="text"/></td> <td style="text-align: center;">\$ <input type="text"/></td> </tr> <tr> <td style="text-align: center;">YES (click to tick)</td> <td style="text-align: center;">NO (click to tick)</td> </tr> <tr> <td style="text-align: center;"><input checked="" type="radio"/></td> <td style="text-align: center;"><input type="radio"/></td> </tr> <tr> <td style="text-align: center;"><input type="text"/></td> <td style="text-align: center;">\$2,570.00 </td> </tr> </table> <div style="border: 1px solid black; height: 60px; margin-top: 10px;"></div>	YES (click to tick)	NO (click to tick)	<input checked="" type="radio"/>	<input type="radio"/>	DATE / YEAR	AMOUNT	<input type="text"/>	\$ <input type="text"/>	YES (click to tick)	NO (click to tick)	<input checked="" type="radio"/>	<input type="radio"/>	<input type="text"/>	\$2,570.00
YES (click to tick)	NO (click to tick)														
<input checked="" type="radio"/>	<input type="radio"/>														
DATE / YEAR	AMOUNT														
<input type="text"/>	\$ <input type="text"/>														
YES (click to tick)	NO (click to tick)														
<input checked="" type="radio"/>	<input type="radio"/>														
<input type="text"/>	\$2,570.00														

**APPLICATION CHECKLIST**

If the following are not attached with the application, this may result in the application not being considered.

	SUPPLIED? (click to tick)	
	YES	NO
A copy of the group's/organisation's most recent bank statement or treasurer's report	<input checked="" type="radio"/>	<input type="radio"/>
A copy of the group's/organisation's public liability insurance	<input checked="" type="radio"/>	<input type="radio"/>
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If your group is not incorporated, please supply a letter from your auspicing body	<input type="radio"/>	<input checked="" type="radio"/>

**AUTHORISATION OF APPLICANT**

Name	Mal Mallinson
Position	Club President/treasurer
Date	15/2/2018

- I confirm that the information contained in the application form and within the attachments are true and correct.
- I confirm that this application has been submitted with the full knowledge and support of the applicant.
- I acknowledge the Community Grants Program acquittal requirements and understand that surplus funds may be required to be returned to Council.
- I am aware that this application will be reproduced in the Council Business Paper, and authorise public release of information provided.



 COMMUNITYGRANTS

SUBMIT YOUR APPLICATION

**EMAIL:** After you complete this digital form, please save it to your computer and email to [council@midwestern.nsw.gov.au](mailto:council@midwestern.nsw.gov.au)

**DELIVER TO:** Customer Service Locations

86 Market Street  
MUDGEE

109 Herbert Street  
GULGONG

77 Loue Street  
RYLSTONE

**MAIL TO:** Mid-Western Regional Council  
Attn: Finance Department  
PO Box 156  
MUDGEE NSW 2850

[SUBMIT ONLINE](#)

[COMMUNITY GRANTS POLICY](#)

[PRINT MY APPLICATION](#)



## 9.3 Monthly Statement of Investment and Bank Balances as at 31 March 2018

REPORT BY THE MANAGER FINANCIAL PLANNING  
TO 18 APRIL 2018 ORDINARY MEETING  
GOV400066, FIN300053

### RECOMMENDATION

#### That Council:

1. **receive the report by the Manager Financial Planning on the Monthly Statement of Investment and Bank Balances as at 31 March 2018; and**
2. **note the certification of the Responsible Accounting Officer.**

---

### Executive summary

The purpose of this report is to certify that Council's investments have been made in accordance with legal and policy requirements, provide information on the detail of investments and raise other matters relevant to Council's investment portfolio as required.

### Disclosure of Interest

Nil

### Detailed report

The attachment to this report provides information on the performance of the portfolio and provides a register of all investments held as at 31 March 2018.

### Community Plan implications

Theme	Good Governance
Goal	An effective and efficient organisation
Strategy	Prudently manage risks association with all Council activities

### Strategic implications

#### Council Strategies

Not applicable.

#### Council Policies

Council's Investments Policy requires a written report each month setting out the entire investment portfolio.

#### Legislation

As per Clause 212 of the Local Government (General) Regulation 2005 the Responsible Accounting Officer certifies that;

- a) this report sets out details of all money that the Council has invested under Section 625 of the Act, and
- b) all investments have been made in accordance with the Act, the regulations and Council's investment policies.

## Financial implications

Not applicable.

## Associated Risks

There are inherent risks in investing funds across different platforms, which have the possibility of impacting Council investments. However, the parameters of the Investment Policy have been developed to reduce risk, as much as possible, and are designed to heavily protect capital investment. The higher risk items are that return on investment will not be as high as anticipated, or in very bad economic environments (e.g. Global Financial Crisis) there may be no return on investment – this risk is low, and monthly reporting to Council helps to mitigate investment risk by providing a probity process.

NEIL BUNGATE  
MANAGER FINANCIAL PLANNING

LEONIE JOHNSON  
CHIEF FINANCIAL OFFICER

29 March 2018

*Attachments:* 1. Investment balances 31 March 2018.

### APPROVED FOR SUBMISSION:

SIMON JONES  
ACTING GENERAL MANAGER

## Investment Register as at 31 March 2018

Bank Account	Opening Balance	Receipts	Payments	Closing Balance	Overdraft Limit
NAB (Cheque Account)	167,989	17,924,145	18,065,850	26,284	700,000

The bank balances have been reconciled to the General Ledger as at 31/03/2018

Investments	Type	Amount \$'000	Yield %	Maturity Date	Term	Long Term Rating
National Australia Bank	At Call	1,736	1.90%	NA	At Call	AA-
National Australia Bank	Term Deposit	3,000	2.66%	26/09/2018	370	AA-
National Australia Bank	Term Deposit	1,800	2.57%	5/09/2018	322	AA-
National Australia Bank	Term Deposit	1,500	2.54%	14/11/2018	350	AA-
National Australia Bank	Term Deposit	1,000	2.60%	19/12/2018	287	AA-
National Australia Bank	Term Deposit	2,500	2.62%	23/01/2019	301	AA-
St George Bank	Term Deposit	1,000	2.65%	30/05/2018	364	AA-
St George Bank	Term Deposit	1,000	2.61%	11/07/2018	364	AA-
St George Bank	Term Deposit	1,600	2.60%	18/04/2018	259	AA-
St George Bank	Term Deposit	1,000	2.61%	2/05/2018	259	AA-
St George Bank	Term Deposit	1,300	2.60%	3/10/2018	322	AA-
St George Bank	Term Deposit	1,500	2.57%	9/01/2019	322	AA-
CBA	Term Deposit	2,000	2.55%	24/04/2018	300	AA-
CBA	Term Deposit	1,500	2.55%	4/04/2018	247	AA-
CBA	Term Deposit	2,000	2.58%	25/07/2018	359	AA-
CBA	Term Deposit	1,500	2.57%	16/05/2018	266	AA-
CBA	Term Deposit	1,500	2.65%	16/05/2018	259	AA-
CBA	Term Deposit	1,700	2.65%	13/06/2018	287	AA-
CBA	Term Deposit	2,500	2.60%	27/06/2018	293	AA-
CBA	Term Deposit	1,000	2.61%	11/07/2018	307	AA-

Investments	Type	Amount \$'000	Yield %	Maturity Date	Term	Long Term Rating
CBA	Term Deposit	1,000	2.61%	29/08/2018	356	AA-
CBA	Term Deposit	1,000	2.63%	8/08/2018	314	AA-
CBA	Term Deposit	1,500	2.67%	12/12/2018	336	AA-
CBA	Term Deposit	1,500	2.67%	19/12/2018	343	AA-
Westpac	Term Deposit	1,500	2.71%	7/08/2019	546	AA-
Suncorp Metway	Term Deposit	2,500	2.55%	28/11/2018	357	A+
AMP	Term Deposit	1,000	2.60%	26/04/2018	269	A
AMP	Term Deposit	1,000	2.60%	2/05/2018	266	A
AMP	Term Deposit	1,500	2.65%	25/10/2018	260	A
AMP	Term Deposit	1,500	2.65%	21/11/2018	273	A
ING Bank	Term Deposit	1,000	2.65%	30/05/2018	357	A
ING Bank	Term Deposit	1,000	2.92%	2/10/2019	720	A
ING Bank	Term Deposit	2,500	2.86%	4/03/2020	728	A
Bank of Queensland	Term Deposit	1,300	2.60%	22/08/2018	315	BBB+
Bank of Queensland	Term Deposit	1,000	2.60%	8/08/2018	287	BBB+
Bendigo & Adelaide Bank	Term Deposit	1,300	2.65%	31/10/2018	364	BBB+
Bank Australia	Term Deposit	1,000	2.80%	25/07/2018	322	BBB
Credit Union Australia	Term Deposit	1,000	2.60%	31/10/2018	343	BBB
Defence Bank	Term Deposit	1,500	2.65%	19/09/2018	322	BBB
Members Equity Bank	Term Deposit	2,000	2.56%	17/10/2018	329	BBB
TCorp - Medium Term Growth Fund	Managed Fund	5,038				TCorp (Unrated)
TCorp - Cash Fund	Managed Fund	1,682				TCorp (Unrated)
<b>Total Investments</b>		<b>66,957</b>				

## Limit Compliance as at 31 March 2018

Investments by Institution	Long Term Rating	Amount \$'000	% of Portfolio	
			Actual	Policy Limit
National Australia Bank	AA-	11,536	17%	30%
St George Bank	AA-	7,400	11%	30%
CBA	AA-	18,700	28%	30%
Westpac	AA-	1,500	2%	30%
Suncorp Metway	A+	2,500	4%	15%
AMP	A	5,000	7%	15%
ING Bank	A	4,500	7%	15%
Bank of Queensland	BBB+	2,300	3%	5%
Bendigo & Adelaide Bank	BBB+	1,300	2%	5%
Bank Australia	BBB	1,000	1%	5%
Credit Union Australia	BBB	1,000	1%	5%
Defence Bank	BBB	1,500	2%	5%
Members Equity Bank	BBB	2,000	3%	5%
TCorp - Medium Term Growth Fund	TCorp (Unrated)	5,038	8%	15%
TCorp - Cash Fund	TCorp (Unrated)	1,682	3%	15%
		<b>66,957</b>	<b>100%</b>	

Investments by S&P Rating	Long Term Rating	Amount \$'000	% of Portfolio	
			Actual	Policy Limit
	AAA to AA-	39,136	58%	100%
	A+ to A-	12,000	18%	40%
	BBB+ to BBB-	9,100	14%	20%
	TCorp (Unrated)	6,720	10%	15%
	Unrated	-	0%	\$ 250,000
		<b>66,957</b>	<b>100%</b>	

Term to Maturity	Amount \$'000	Actual	% of Portfolio	
			Cumulative Actual	Cumulative Minimum
Less than 3 months	25,757	38%	38%	20%
Between 3 months and 1 year	36,200	54%	93%	40%
Between 1 year and 2 years	5,000	7%	100%	50%
Between 2 years and 4 years	-	0%	100%	85%
More than 5 years	-	0%	100%	0%
	<b>66,957</b>	<b>100%</b>		

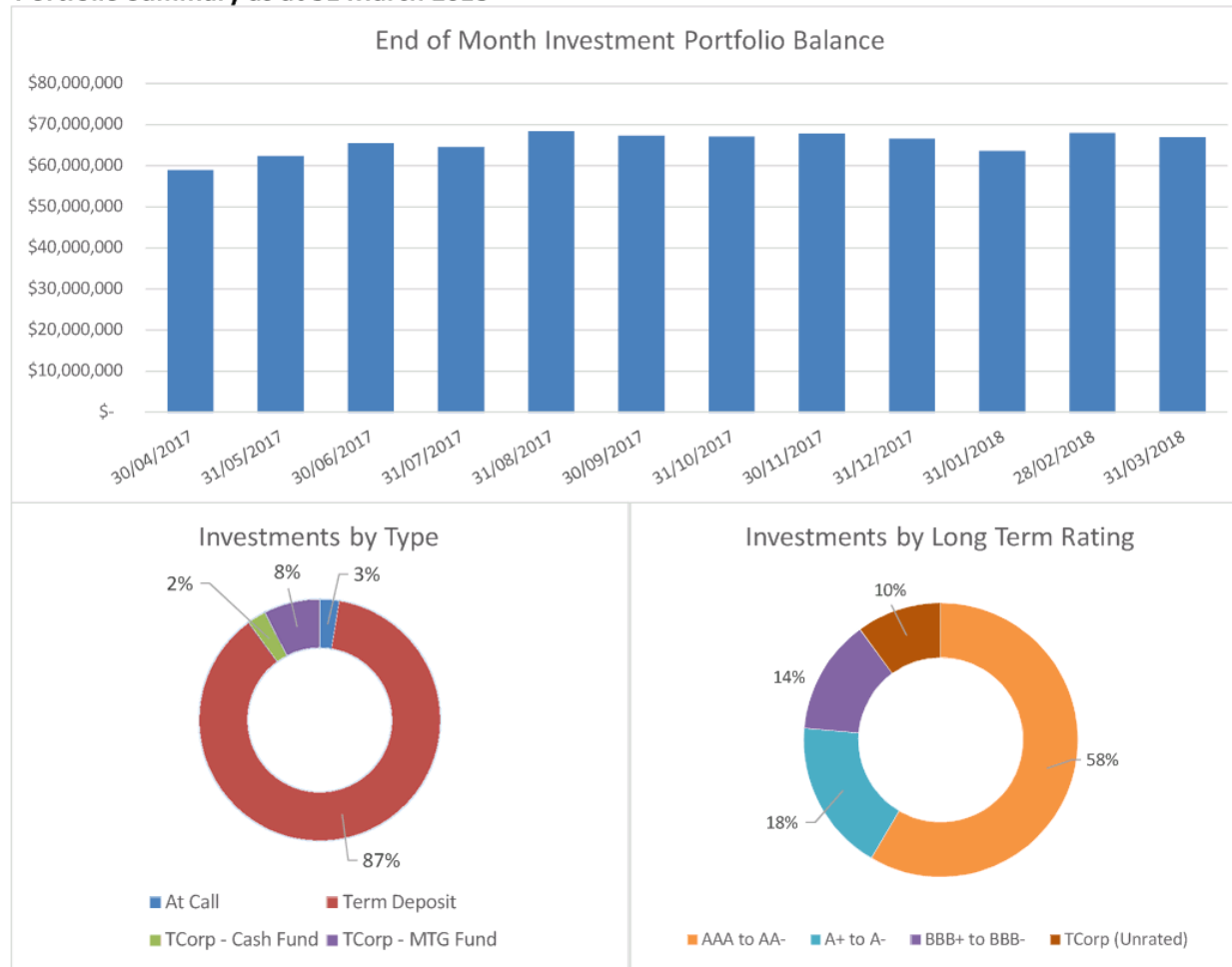
**Monthly Investment Portfolio Activity**

The below table shows investments that have matured and have been redeemed or re-invested, and new investments placed.

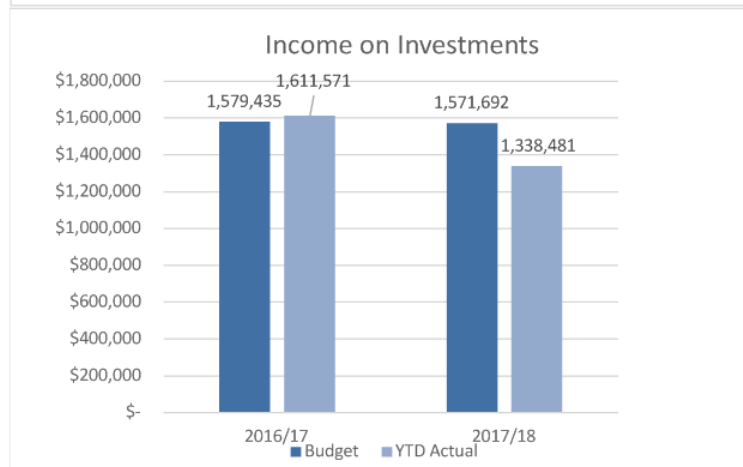
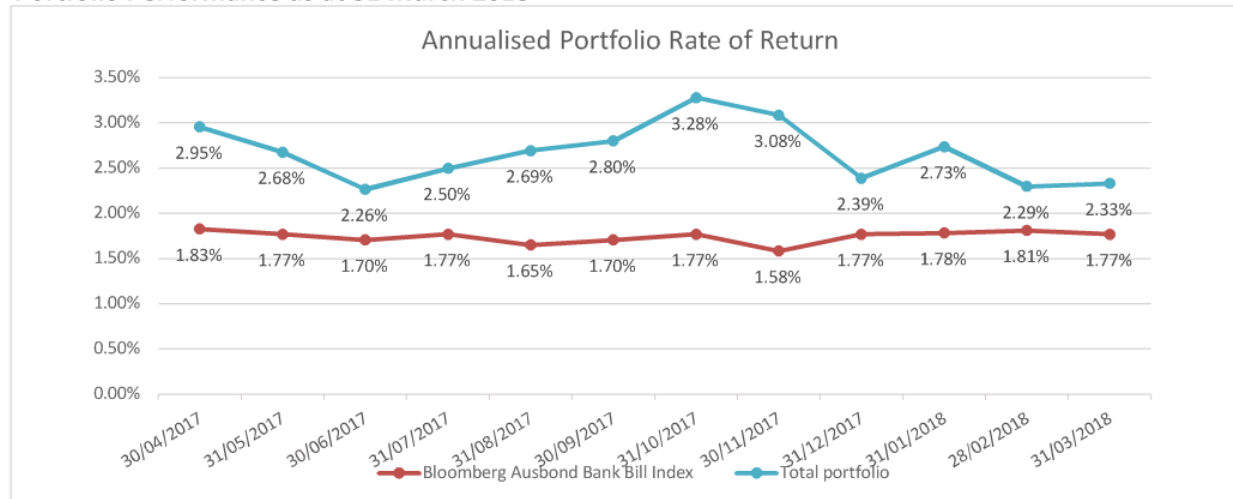
Bank Accounts	Opening Balance \$'000	Redeemed Balance \$'000	Re-invested Balance \$'000	Change in interest rate	Change in Term (days)	New Term Rate
NAB (At call account)	4,061		1,736			
TCorp - Cash Fund	1,680		1,682			
TCorp - Medium Term Growth Fund	4,044		5,038			
St George Bank	1,500	1,500		Redeemed		
National Australia Bank			1,000	New Deposit		2.60%
ING Bank			2,500	New Deposit		2.86%
NAB	1,600	1,600		Redeemed		
St George Bank	2,500	2,500		Redeemed		
NAB			2,500	New Deposit		2.62%
	<b>15,385</b>		<b>14,457</b>			
Investment Portfolio Movement			(928)	Reduction		



**Portfolio Summary as at 31 March 2018**



**Portfolio Performance as at 31 March 2018**



## 9.4 Monthly Budget Review - February 2018

REPORT BY THE MANAGER FINANCIAL PLANNING  
TO 18 APRIL 2018 ORDINARY MEETING  
GOV400066, FIN300117

### RECOMMENDATION

#### That Council:

1. **receive the report by the Manager Financial Planning on the Monthly Budget Review - February 2018; and**
2. **amend the 2017/18 Operational Plan in accordance with the variations as listed in the Monthly Budget Review attachment to this report.**

---

### Executive summary

This report provides Council with information on the progress of the 2017/18 capital works program as at 28 February 2018. The report also recommends budget variations as shown in the attachment to this report.

### Disclosure of Interest

Nil

### Detailed report

Over the period of the financial year, Council has an opportunity to review and approve variances to the Operational Plan. Variations recommended within a monthly budget review generally have no net impact on Council's cash position, however this report recommends increased expenditure of \$150,000 on the road upgrade at Angus Avenue, Kandos. The variation is to amend the scope of works for the upgrade of Angus Avenue to provide an asphalt surface. Asphalt provides a superior wearing surface to spray seal and is appropriate for high traffic and high traffic turning area such as main CBD streets. Currently asphalt is in our other town centres, Mudgee, Rylstone and parts of Gulgong.

The attachment to this report provides the details of other recommended variations.

### Community Plan implications

<b>Theme</b>	<b>Good Governance</b>
Goal	An effective and efficient organisation
Strategy	Prudently manage risks association with all Council activities

### Strategic implications

#### Council Strategies

The recommendation if approved will amend the 2017/18 Operational Plan.

**Council Policies**

Not applicable.

**Legislation**

Clause 202 of the Local Government (General) Regulation 2005, states that the responsible accounting officer of a Council must;

- a) establish and maintain a system of budgetary control that will enable the council's actual income and expenditure to be monitored each month and to be compared with the estimate of council's income and expenditure, and
- b) if any instance arises where the actual income or expenditure of the council is materially different from its estimated income or expenditure, report the instance to the next meeting of Council.

Financial implications

The proposed RFS toilet construction budget variations will negatively impact the own source revenue ratio. Other ratios remain unchanged, however Council's budgeted unrestricted cash will decline by \$150,000 to fund increased costs for Angus Avenue.

Budget Year	Operating Performance Ratio	Own Source Revenue	Building & Infrastructure Renewal
2017/18	-	X	-
Future Years	-	-	-

Associated Risks

Approval of the budget variations proposed in this report are required ahead of the March Quarterly Budget Review Statement in order to meet project deadlines. Should the variations not be approved there is a risk of losing funding and delays in project commencement.

NEIL BUNGATE  
MANAGER FINANCIAL PLANNING

LEONIE JOHNSON  
CHIEF FINANCIAL OFFICER

4 April 2018

*Attachments:* 1. Monthly Budget Review February 2018.

APPROVED FOR SUBMISSION:

SIMON JONES  
ACTING GENERAL MANAGER



*Good  
Government*

MONTHLY BUDGET  
REVIEW – FEBRUARY  
2018

ATTACHMENT 1 – CAPITAL  
PROGRAM UPDATE

18 APRIL 2018

MID-WESTERN REGIONAL COUNCIL  
CORPORATE: FINANCE

■ ■ ■ ■ ■ TOWARDS 2030



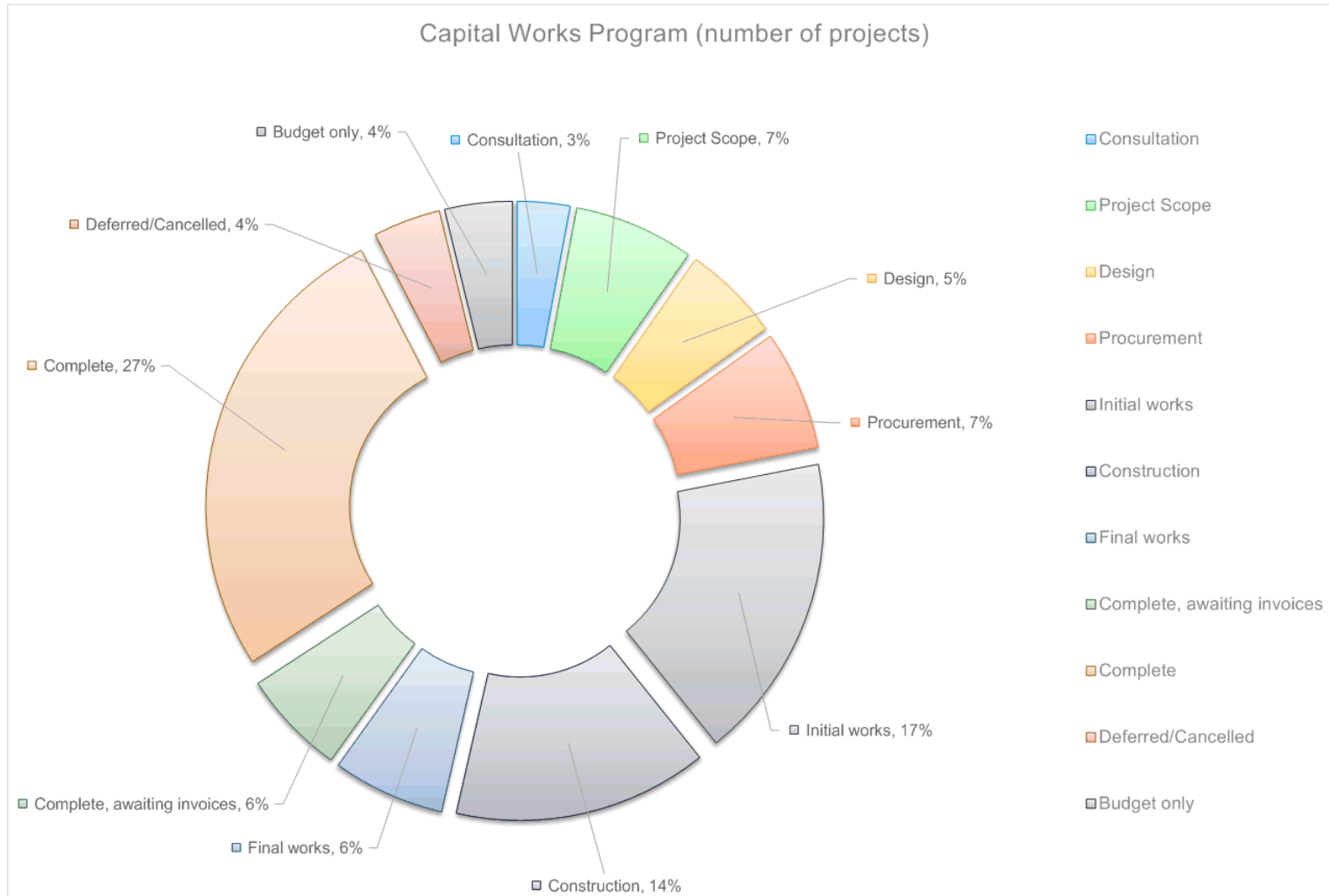
THIS DOCUMENT HAS BEEN PREPARED BY LEONIE JOHNSON, CFO FOR MID-WESTERN REGIONAL COUNCIL.

ANY QUESTIONS IN RELATION TO THE CONTENT OF THIS DOCUMENT SHOULD BE DIRECTED TO:  
LEONIE.JOHNSON@MIDWESTERN.NSW.GOV.AU OR (02) 6378 2850

DATE OF PUBLICATION: 18 APRIL 2018

<i>Proposed Variations</i>				
Community Plan Theme	Variation	Funding Source	Amount	Code
<b>GENERAL FUND</b>				
<b>Negative Variations</b>				
Connecting our Region	Angus Ave asphalt surfacing	Unrestricted Cash	(150,000)	U
<b>Total Negative Variations</b>			<b>(150,000)</b>	
<b>Contra Variations</b>				
Connecting our Region	Regional Roads Block Grant funded project savings: - Hill End Road Reseal \$5k - Linemarking \$8k - Bylong Valley Way Rehab Seg 1040 to 1045 \$300k - Munghorn gap design \$15k - Land matters \$4,687 - Unsealed grading \$22,360 - Bridge maintenance \$4,475	Grants and Contributions	359,522	C
Connecting our Region	Regional Roads Block Grant funded projects added: - Bylong Valley Way Rehab Seg 2305 \$310k - Maintenance \$20k - Bylong Valley Way Seg 2250 Survey and design \$29,522	Grants and Contributions	(359,522)	C
Looking after our Community	Rural Fire Service brigades toilet construction	Grants and Contributions	(75,000)	C
Looking after our Community	Rural Fire Service reimbursement for toilet construction: Bylong \$25,000 Ilford \$25,000 Birrawa \$25,000	Grants and Contributions	75,000	C
<b>Total Contra Variations</b>			<b>0</b>	
<b>TOTAL GENERAL FUND</b>			<b>(150,000)</b>	
			<i>Non-cash variations</i>	
			<i>Cash variations</i>	<b>(150,000)</b>
<b>Code</b>				
<b>U - Unfavourable</b>				
<b>F - Favourable</b>				
<b>C - Contra</b>				





## CORPORATE: FINANCE | MONTHLY BUDGET REVIEW – FEBRUARY 2018

## KEY

<b>Status</b>	<b>Description</b>
Consultation	Engaging with stakeholders for ideas and to determine viability and direction for the project.
Project Scope	Initial concept, business case and project plan development.
Design	Initial and detailed design.
Procurement	Tendering, sourcing quotes or suppliers.
Initial works	Early stages of project delivery.
Construction	Major project activities are in progress.
Final works	Project is in final stages of completion or awaiting minor items.
Complete, awaiting invoices	Project work is complete. Waiting on invoices from suppliers for financial completion.
Complete	Project work is complete and all costs have been allocated.
Deferred/Cancelled	Project is no longer in current year's program
Budget only	Project for budget purposes only. Fully allocated out to projects.

\$'000	ORIGINAL ANNUAL BUDGET	APPROVED VARIATIONS	CURRENT ANNUAL BUDGET	PROPOSED VARIATIONS	PROPOSED ANNUAL BUDGET	ACTUAL YTD	ACTUAL YTD/ PROPOSED ANNUAL BUDGET	PROJECT STATUS
<b>Looking after our Community</b>								
RURAL FIRE SERVICE - GULGONG STATION	0	25	25	0	25	0	0%	Consultation
RURAL FIRE SERVICE - MUDGEE FIRE STATION	0	37	37	0	37	0	0%	Consultation
RURAL FIRE SERVICE - TOILET CONSTRUCTION	0	0	0	75	75	0	0%	Project Scope
IMPOUNDING FACILITY	0	16	16	0	16	16	100%	Complete
COMM. TRANSPORT- VEHICLE PURCHASE	46	0	46	0	46	0	0%	Initial works
AGED CARE UNITS - CAP - COOYAL/ANDERSON ST GULGONG	20	(9)	11	0	11	10	89%	Complete
AGED CARE UNITS - CAP -LOUEE ST UNITS	10	(3)	8	0	8	7	92%	Complete
WOLLAR PROGRESS ASSOCIATION COMMUNITY INFRASTRUCTURE	0	15	15	0	15	13	84%	Final works
CAPITAL -DENISON STREET UNITS	12	0	12	0	12	7	55%	Construction
MUDGEE CEMETERY CAP IMPV	0	61	61	0	61	28	46%	Construction
GPS CEMETERY SITES	40	0	40	0	40	0	0%	Final works
CEMETERY CAPITAL PROGRAM	15	0	15	0	15	4	26%	Final works
GULGONG LAWN CEMETERY EXTENSION	25	0	25	0	25	0	0%	Construction
RYLSTONE CEMETERY NICHE WALL	0	22	22	0	22	10	46%	Initial works
PUBLIC TOILETS - CAPITAL UPGRADES - BUDGET ONLY	59	9	68	0	68	2	3%	Budget only
REDHILL PUBLIC TOILETS - CAP UPGRADE	55	0	55	0	55	0	0%	Deferred/Cancelled

## CORPORATE: FINANCE | MONTHLY BUDGET REVIEW – FEBRUARY 2018

\$'000	ORIGINAL ANNUAL BUDGET	APPROVED VARIATIONS	CURRENT ANNUAL BUDGET	PROPOSED VARIATIONS	PROPOSED ANNUAL BUDGET	ACTUAL YTD	ACTUAL YTD/ PROPOSED ANNUAL BUDGET	PROJECT STATUS
LIBRARY MUDGEES CAPITAL UPGRADES	45	0	45	0	45	32	71%	Complete
LIBRARY BOOKS	68	0	68	0	68	61	90%	Construction
RYLSTONE LIBRARY BRANCH	30	0	30	0	30	0	0%	Design
CAPITAL UPGRADE - RYLSTONE HALL	80	0	80	0	80	7	8%	Initial works
CAPITAL UPGRADE - KANDOS HALL	25	10	35	0	35	18	52%	Complete, awaiting invoices
CAPITAL UPGRADE - KANDOS PRESCHOOL	0	5	5	0	5	0	9%	Complete, awaiting invoices
CAP UPGRD-COMMUNITY BLD-BUDGET ONLY	23	(23)	0	0	0	0	0%	Budget only
CAPITAL UPGRADE - RYLSTONE GUIDE HALL	50	(50)	0	0	0	0	0%	Deferred/Cancelled
CAPITAL UPGRADE - MUDGEES TOWN HALL STAGE LIGHTING	0	8	8	0	8	8	95%	Complete
GULGONG POOL - DISABLED ACCESS	0	27	27	0	27	0	0%	Complete
POOL CLEANER REPLACEMENT	16	(16)	0	0	0	0	0%	Deferred/Cancelled
POOL FILTER REPLACEMENT	20	16	36	0	36	29	81%	Complete
MUDGEES SHOWGROUND GRANDSTAND DEMOLITION	60	0	60	0	60	5	8%	Project Scope
WALKERS FIELD AMENITIES REPAIRS	10	0	10	0	10	7	71%	Complete, awaiting invoices
GLENWILLOW SPORTS GROUND UPGRADES	3,000	(3,000)	0	0	0	0	0%	Deferred/Cancelled
GLEN WILLOW CRICKET WICKET	139	10	149	0	149	120	81%	Complete, awaiting invoices
GLEN WILLOW NETBALL COURTS	110	0	110	0	110	0	0%	Procurement
GULGONG NETBALL COURT UPGRADE	35	32	67	0	67	0	0%	Construction
GLEN WILLOW NETBALL BBQ AREA	10	0	10	0	10	0	0%	Design

CORPORATE: FINANCE | MONTHLY BUDGET REVIEW – FEBRUARY 2018

\$'000	ORIGINAL ANNUAL BUDGET	APPROVED VARIATIONS	CURRENT ANNUAL BUDGET	PROPOSED VARIATIONS	PROPOSED ANNUAL BUDGET	ACTUAL YTD	ACTUAL YTD/ PROPOSED ANNUAL BUDGET	PROJECT STATUS
GLEN WILLOW DRIVEWAY	0	95	95	0	95	96	101%	Complete
MUDGEESKATE PARK	250	0	250	0	250	0	0%	Design
CAPITAL UPGRADE - KANDOS SPORTSGROUND CANTEEN	0	30	30	0	30	6	19%	Complete
GULGONG TENNIS COURTS	0	14	14	0	14	14	101%	Complete
BILLY DUNN SYNTHETIC WICKET	7	0	7	0	7	6	92%	Complete
VICTORIA PARK GULGONG - FENCING	0	16	16	0	16	15	99%	Complete
VICTORIA PARK GULGONG - DISABLED AMENITIES	52	0	52	0	52	1	2%	Initial works
MUDGEES TENNIS COURTS - CAPITAL UPGRADE	20	0	20	0	20	20	101%	Complete
SMART CUT MOWER	0	30	30	0	30	28	92%	Complete
PASSIVE PARKS - LANDSCAPING IMPROVEMENTS	5	0	5	0	5	0	0%	Initial works
PLAYGROUND UPGRADE - ANZAC PARK GULGONG	8	0	8	0	8	12	150%	Complete
SCULPTURES ACROSS THE REGION	31	0	31	0	31	11	35%	Procurement
AVISFORD RESERVE - CAPITAL	0	3	3	0	3	0	10%	Construction
PARK BIN REPLACEMENT	11	0	11	0	11	0	0%	Procurement
YOUTH INFRASTRUCTURE	500	(500)	0	0	0	0	0%	Deferred/Cancelled
IRRIGATION RENEWAL PROGRAM	60	0	60	0	60	37	62%	Final works
VICTORIA PARK GULGONG CAPITAL UPGRADES	15	0	15	0	15	14	93%	Complete
ROBERTSON PARK MUDGEES CAPITAL UPGRADES	15	0	15	0	15	12	78%	Complete
WARATAH PARK PLAYGROUND UPGRADE	28	(7)	21	0	21	21	100%	Complete

## CORPORATE: FINANCE | MONTHLY BUDGET REVIEW – FEBRUARY 2018

\$'000	ORIGINAL ANNUAL BUDGET	APPROVED VARIATIONS	CURRENT ANNUAL BUDGET	PROPOSED VARIATIONS	PROPOSED ANNUAL BUDGET	ACTUAL YTD	ACTUAL YTD/ PROPOSED ANNUAL BUDGET	PROJECT STATUS
ART GALLERY FACILITY	0	38	38	0	38	10	26%	Consultation
STREETSCAPE - CBD INFRASTRUCTURE	13	9	22	0	22	0	0%	Procurement
STREETSCAPE - TREE PLANTING RYLSTONE/KANDOS	5	3	8	0	8	10	119%	Complete
<b>Total</b>	<b>5,023</b>	<b>(3,076)</b>	<b>1,947</b>	<b>75</b>	<b>2,022</b>	<b>698</b>	<b>34%</b>	

### Protecting our Natural Environment

RURAL WASTE DEPOT UPGRADES	150	0	150	0	150	0	0%	Initial works
MUDGEES WASTE DEPOT UPGRADES	34	0	34	0	34	0	0%	Initial works
NEW TIP CONSTRUCTION	2,000	0	2,000	0	2,000	6	0%	Initial works
WASTE SITES REHABILITATION	135	0	135	0	135	10	7%	Construction
REMOTE SECURITY CAMERAS AT WTS	43	0	43	0	43	0	0%	Procurement
WTS - HARGRAVES UPGRADE	50	0	50	0	50	0	0%	Initial works
WTS - BYLONG UPGRADE	30	0	30	0	30	0	0%	Initial works
LEACHATE POND ENLARGEMENT	250	0	250	0	250	1	0%	Design
WEIGHBRIDGE SOFTWARE UPGRADE	35	0	35	0	35	2	5%	Procurement
CARDBOARD COLLECTION CONTAINERS	30	0	30	0	30	0	0%	Procurement
WTS FRONT LIFT BINS	50	0	50	0	50	51	101%	Complete
HOOKLIFT BINS	115	0	115	0	115	16	14%	Initial works

CORPORATE: FINANCE | MONTHLY BUDGET REVIEW – FEBRUARY 2018

\$'000	ORIGINAL ANNUAL BUDGET	APPROVED VARIATIONS	CURRENT ANNUAL BUDGET	PROPOSED VARIATIONS	PROPOSED ANNUAL BUDGET	ACTUAL YTD	ACTUAL YTD/ PROPOSED ANNUAL BUDGET	PROJECT STATUS
DRAINAGE CAPITAL IMPROVEMENTS	48	(48)	(0)	0	(0)	0	0%	Budget only
CAUSEWAY IMPROVEMENTS	62	(62)	0	0	0	0	0%	Budget only
RIFLE RANGE ROAD CULVERT UPGRADE	0	32	32	0	32	32	101%	Complete
MUDGEES RACECOURSE DRAINAGE UPGRADE	0	26	26	0	26	24	92%	Final works
MASON STREET DRAINAGE IMPROVEMENTS	0	1	1	0	1	1	100%	Complete
BENT STREET DRAINAGE IMPROVEMENTS	80	0	80	0	80	0	0%	Construction
LAWSON PARK WEST PIPE EXTENSION	52	0	52	0	52	13	25%	Final works
MUDGEES FLOOD STUDY & FLOODPLAIN MANAGEMENT PLAN	82	90	172	0	172	0	0%	Procurement
BOMBIRA AVE DRAINAGE IMPROVEMENTS	35	0	35	0	35	0	0%	Project Scope
DUNN STREET KANDOS DRAINAGE IMPROVEMENTS	10	0	10	0	10	0	0%	Procurement
COURT STREET DRAINAGE IMPROVEMENTS	10	0	10	0	10	0	0%	Project Scope
CAUSEWAY IMPROVEMENT - BLACK SPRINGS RD	0	27	27	0	27	26	99%	Complete
CAUSEWAY IMPROVEMENT - TRIAMBLE ROAD	0	35	35	0	35	0	0%	Project Scope
PUTTA BUCCA WETLANDS CAPITAL	16	22	38	0	38	35	92%	Construction
PUTTA BUCCA WETLANDS EXTENSION	0	92	92	0	92	45	48%	Construction
ROADSIDE HABITAT CREATION	0	38	38	0	38	4	12%	Construction
WATER NEW CONNECTIONS	76	0	76	0	76	29	39%	Construction
WATER AUGMENTATION - MUDGEES HEADWORKS	1,332	0	1,332	0	1,332	0	0%	Project Scope
WATER AUGMENTATION - ULAN RD EXTENSION	1,574	10	1,584	0	1,584	48	3%	Design



## CORPORATE: FINANCE | MONTHLY BUDGET REVIEW – FEBRUARY 2018

\$'000	ORIGINAL ANNUAL BUDGET	APPROVED VARIATIONS	CURRENT ANNUAL BUDGET	PROPOSED VARIATIONS	PROPOSED ANNUAL BUDGET	ACTUAL YTD	ACTUAL YTD/ PROPOSED ANNUAL BUDGET	PROJECT STATUS
WATER RYLSTONE DAM UPGRADE	5,800	(5,448)	352	0	352	22	6%	Design
WATER TELEMETRY	20	0	20	0	20	0	0%	Design
WATER MAINS - CAPITAL BUDGET ONLY	850	(850)	0	0	0	0	0%	Budget only
WATER MAINS - LYNNE ST GULGONG	0	5	5	0	5	5	97%	Complete
WATER MAINS - ANGUS AVE KANDOS	0	15	15	0	15	5	35%	Construction
WATER MAINS - MEDLEY STREET	0	94	94	0	94	93	100%	Complete
WATER MAINS - MORTIMER STREET	0	72	72	0	72	71	99%	Complete
WATER MAINS - BELMORE STREET	0	54	54	0	54	47	87%	Complete, awaiting invoices
WATER MAINS - THIRD STREET	0	40	40	0	40	0	0%	Design
WATER MAINS - STATION STREET	0	50	50	0	50	9	17%	Construction
WATER MAINS - COURT STREET	0	60	60	0	60	0	0%	Construction
WATER MAINS - LYNNE STREET	0	50	50	0	50	13	26%	Complete, awaiting invoices
WATER MAINS - DENISON STREET	0	57	57	0	57	66	116%	Complete, awaiting invoices
WATER MAINS - CALDERWOOD ROAD	0	19	19	0	19	0	0%	Project Scope
WATER MAINS - WHITE STREET	0	27	27	0	27	27	100%	Complete
WATER MAINS - MAYNE STREET	0	130	130	0	130	130	100%	Complete
WATER MAINS - OPORTO ROAD	0	34	34	0	34	37	109%	Complete
WATER MAINS - ROBINSON STREET	0	30	30	0	30	6	19%	Construction
WATER MAINS - DANGAR STREET	0	94	94	0	94	0	0%	Project Scope
WATER MAINS - CASTLEREAGH HWY GULGONG	0	30	30	0	30	17	56%	Complete

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WATER PUMP STATION - CAPITAL RENEWALS	207	0	207	0	207	0	0%	Design
RESERVOIRS - RYLSTONE, KANDOS, CHARBON, CLANDULLA	80	0	80	0	80	35	44%	Construction
RAW WATER SYSTEMS RENEWALS	16	14	30	0	30	29	95%	Complete
WATER TREATMENT PLANT - RENEWALS	98	(84)	14	0	14	0	0%	Budget only
WATER TREATMENT PLANT - pH CORRECTION SYSTEM	0	45	45	0	45	28	63%	Final works
ONLINE ANALYSER REPLACEMENT - M, G, R WTP (Inc Flouride)	0	25	25	0	25	17	69%	Complete, awaiting invoices
WATER METER REPLACEMENT	415	0	415	0	415	(2)	0%	Procurement
NEW WATER CONNECTIONS SPS	0	9	9	0	9	0	2%	Construction
SEWER NEW CONNECTIONS	24	0	24	0	24	9	38%	Construction
SEWER AUGMENTATION - RYLSTONE & KANDOS	1,295	15	1,310	0	1,310	2	0%	Project Scope
SEWER AUGMENTATION - MUDGEE	0	4	4	0	4	4	96%	Complete
SEWER TELEMETRY	21	0	21	0	21	0	0%	Project Scope
SEWER MAINS - CAPITAL BUDGET ONLY	230	(4)	226	0	226	0	0%	Budget only
SEWER MAINS RELINING	600	527	1,127	0	1,127	947	84%	Complete, awaiting invoices
SEWER MAINS - BELLEVUE TO RIFLE RANGE ROAD	0	47	47	0	47	0	0%	Complete, awaiting invoices
SEWER PUMP STATION - CAPITAL RENEWALS	69	(3)	66	0	66	0	1%	Procurement
SEWER PUMP STATION - CAERLEON	30	0	30	0	30	0	0%	Construction
SEWER TREATMENT WORKS - RENEWALS	46	(46)	0	0	0	0	0%	Budget only
STW - RSTP DISINFECTION SYSTEM	0	36	36	0	36	32	88%	Complete

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STW - KSTP DISINFECTION SYSTEM	0	21	21	0	21	16	78%	Complete
MUDGEES STP SLUDGE MIXER	0	23	23	0	23	0	0%	Construction
<b>Total</b>	<b>16,100</b>	<b>(4,547)</b>	<b>11,553</b>	<b>0</b>	<b>11,553</b>	<b>2,010</b>	<b>17%</b>	

### Building a Strong Local Economy

CUDGEGONG WATERS CARAVAN PARK PLAYGROUND UPGRADE	124	0	124	0	124	43	35%	Final works
CUDGEGONG WATERS CARAVAN PARK	210	62	272	0	272	219	81%	Construction
SALEYARDS - POST AND RAIL REPLACEMENT	10	0	10	0	10	0	0%	Consultation
PROPERTY - MUDGEES AIRPORT SUBDIVISION	0	13	13	0	13	0	0%	Initial works
PROPERTY - EX SALEYARDS STAGE I	390	0	390	0	390	2	0%	Design
PROPERTY - MORTIMER ST PRECINCT	0	18	18	0	18	18	100%	Complete
PROPERTY - BURRUNDULLA LAND DEVELOPMENT	0	1	1	0	1	1	113%	Consultation
PROPERTY - DEVELOPMENT MORTIMER ST	4,820	0	4,820	0	4,820	0	0%	Project Scope
RYLSTONE KANDOS PRESCHOOL EXTENSION	160	0	160	0	160	1	1%	Design
<b>Total</b>	<b>5,714</b>	<b>94</b>	<b>5,808</b>	<b>0</b>	<b>5,808</b>	<b>284</b>	<b>5%</b>	

### Connecting our Region

URBAN RESEAL - COURT STREET SEG 30 TO 40	12	0	12	0	12	2	13%	Initial works
URBAN RESEAL - DEWHURST DRIVE SEG 30 TO 60	27	0	27	0	27	2	6%	Initial works

CORPORATE: FINANCE | MONTHLY BUDGET REVIEW – FEBRUARY 2018

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URBAN RESEAL - FLEMING STREET SEG 10 TO 50	45	0	45	0	45	2	6%	Initial works
URBAN RESEAL - LLOYD AVENUE SEG 10 TO 20	6	0	6	0	6	1	13%	Initial works
URBAN RESEAL - LOVEJOY STREET SEG 10	22	0	22	0	22	2	10%	Initial works
URBAN RESEAL - LOWANA CLOSE SEG 10	7	0	7	0	7	3	40%	Initial works
URBAN RESEAL - LYNNE STREET SEG 30 TO 80	24	0	24	0	24	0	0%	Initial works
URBAN RESEAL - LYNWOOD AVENUE SEG 10 TO 20	7	0	7	0	7	0	0%	Initial works
URBAN RESEAL - MADEIRA ROAD SEG 45 TO 50	10	0	10	0	10	0	3%	Initial works
URBAN RESEAL - MCDONALD STREET SEG 60	3	0	3	0	3	0	11%	Initial works
URBAN RESEAL - MEDLEY STREET SEG 20 TO 70, 110 TO 140	26	0	26	0	26	0	0%	Initial works
URBAN RESEAL - MORTIMER STREET SEG 130 TO 140	26	0	26	0	26	0	0%	Initial works
URBAN RESEAL - PERRY STREET SEG 70	6	0	6	0	6	0	0%	Initial works
URBAN RESEAL - RIFLE RANGE ROAD SEG 10 TO 20	15	0	15	0	15	6	44%	Initial works
URBAN RESEAL - STATION STREET SEG 10 TO 20	12	0	12	0	12	0	0%	Initial works
URBAN RESEAL - THIRD STREET SEG 10 TO 40	9	0	9	0	9	0	0%	Initial works
URBAN RESEAL - WHITE CRESCENT SEG 10 TO 20	8	0	8	0	8	0	0%	Initial works
URBAN RESEAL - MASON STREET SEG 10 TO 30	8	0	8	0	8	0	0%	Initial works
URBAN RESEAL - BELMORE STREET SEG 30 TO 40	13	12	25	0	25	0	0%	Initial works
URBAN RESEAL - DENISON STREET SEG 140 TO 190	20	0	20	0	20	0	2%	Initial works

## CORPORATE: FINANCE | MONTHLY BUDGET REVIEW – FEBRUARY 2018

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URBAN RESEAL - MELTON ROAD SEG 10 TO 20	8	0	8	0	8	0	0%	Initial works
URBAN RESEAL - COX STREET SEG 30 TO 70	59	0	59	0	59	2	4%	Initial works
URBAN ROADS KERB & GUTTER CAPITAL	24	0	24	0	24	24	98%	Complete
URBAN REHAB - ANGUS AVENUE KANDOS	453	0	453	150	603	46	8%	Construction
URBAN REHAB - CAIRO STREET SEG 10	60	0	60	0	60	55	92%	Complete
URBAN HEAVY PATCHING	142	0	142	0	142	23	16%	Construction
URBAN REHAB - LEWIS STREET SEG 50 TO 60	94	0	94	0	94	41	43%	Complete
URBAN REHAB - INGLIS STREET SEG 20 TO 30	135	0	135	0	135	4	3%	Final works
URBAN REHAB - WHITE STREET SEG 30 TO 40	49	(17)	32	0	32	40	127%	Complete
URBAN REHAB - LIONS DRIVE SEG 10 TO 20	251	0	251	0	251	115	46%	Complete
RESHEETING - URBAN ROADS	15	0	15	0	15	0	0%	Project Scope
FAIRYDALE LANE LAND MATTERS CAPITAL	0	18	18	0	18	10	57%	Final works
URBAN ROADS LAND MATTERS CAPITAL	22	(18)	4	0	4	0	1%	Initial works
RURAL RESEAL - YARRABIN RD SEG 20, 30, 40	43	2	44	0	44	44	100%	Complete
RURAL RESEAL - LAHEYS CREEK RD SEG 40, 50	70	32	102	0	102	102	100%	Complete
RURAL RESEAL - LUE ROAD SEG 280, 345, 110	110	0	110	0	110	49	45%	Complete, awaiting invoices
RURAL RESEAL - WILBERTREE ROAD SEG 10 TO 80	165	33	198	0	198	198	100%	Complete
RURAL RESEAL - NARRANGO ROAD SEG 60	29	5	34	0	34	34	100%	Complete

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RURAL RESEAL - HENRY LAWSON DRIVE SEG 170	18	(18)	0	0	0	0	0%	Deferred/Cancelled
RURAL RESEAL - TINJA LANE SEG 50 TO 60	25	3	28	0	28	27	99%	Complete
RURAL RESEAL - YARRABIN ROAD SEG 100 TO 160	252	(56)	196	0	196	190	97%	Complete, awaiting invoices
RURAL RESEAL - GOREE LANE SEG 1	54	0	54	0	54	35	64%	Complete
RURAL RESEAL - ILFORD HALL ROAD SEG 10	35	0	35	0	35	36	102%	Complete
RURAL RESEAL - SPRING RIDGE RD SEG 130 - 180	218	0	218	0	218	154	71%	Complete
RURAL REHAB - CUDGEGONG RD SEG 60 TO 70	597	0	597	0	597	500	84%	Complete
RURAL REHAB - LUE ROAD SEG 170	280	0	280	0	280	170	61%	Final works
REALIGNMENT - ULAN WOLLAR RD	0	229	229	0	229	55	24%	Design
HEAVY PATCHING	109	0	109	0	109	0	0%	Project Scope
CUDGEGONG ROAD GUARDRAIL	100	(50)	50	0	50	27	55%	Initial works
FUTURE YRS REFS - BUDGET ONLY	6	0	6	0	6	0	0%	Budget only
RURAL SEALED ROAD LAND MATTERS	27	0	27	0	27	2	9%	Initial works
RURAL SEALED REGIONAL ROAD REPAIR PROGRAM	0	17	17	0	17	18	102%	Complete
BLACKSPOT HILL END ROAD	0	360	360	0	360	360	100%	Complete
REHAB HILL END ROAD SEG 2080	215	(215)	0	0	0	0	0%	Deferred/Cancelled
RESEAL HILL END ROAD SEG 2260 TO 2300	210	180	390	(5)	385	374	97%	Complete, awaiting invoices
REHAB BYLONG VALLEY WAY SEG 1040 TO 1045	518	0	518	(300)	218	4	2%	Final works
MUNGHORN GAP REALIGNMENT & UPGRADE	0	99	99	(15)	84	0	0%	Project Scope

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REG RESEALS - BYLONG VALLEY WAY RESEAL SEG 1095	0	94	94	0	94	94	100%	Complete
REG RESEALS - BYLONG VALLEY WAY RESEAL SEG 1095	0	0	0	310	310	0	0%	Project Scope
REHAB - BVW SEG 2305	0	0	0	30	30	0	0%	Project Scope
RURAL SEALED REGIONAL ROAD LAND MATTERS CAPITAL	5	0	5	(5)	0	0	100%	Initial works
TRIANGLE ROAD ACCESS	435	15	450	0	450	423	94%	Complete
BLACK LEAD LANE CONSTRUCTION	0	10	10	0	10	0	0%	Procurement
SEAL EXTENSION - QUARRY LANE	90	0	90	0	90	80	89%	Complete
SEAL EXTENSION - OAKLANDS ROAD	0	37	37	0	37	41	110%	Complete
SEAL EXTENSION - BLACK LEAD LANE	0	51	51	0	51	0	0%	Consultation
RESHEETING	1,039	(29)	1,010	0	1,010	675	67%	Construction
REALIGNMENT MALONEYS ROAD	60	0	60	0	60	0	0%	Project Scope
UNSEALED ROADS LAND MATTERS CAPITAL	16	0	16	0	16	2	13%	Initial works
SEAL EXTENSION - WOLLAR ROAD	9,480	293	9,773	0	9,773	4,035	41%	Construction
CURRANS CUTTING - WOLLAR RD SEAL EXTENSION	0	780	780	0	780	771	99%	Complete
HENRY LAWSON DRIVE BRIDGE	970	0	970	0	970	7	1%	Design
GOODIMAN CREEK BRIDGE REPLACEMENT	0	622	622	0	622	8	1%	Procurement
WINDEYER RD BRIDGE - GUARD RAIL	0	20	20	0	20	0	2%	Procurement
REGIONAL ROAD BRIDGE CAPITAL	56	0	56	0	56	6	12%	Initial works
ULAN ROAD - CHURCH LN TO OVERTAKING LN 14.5	870	(140)	730	0	730	731	100%	Complete



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ULAN ROAD - COPE RD TO UCML MINE ENTRANCE	122	0	122	0	122	0	0%	Project Scope
ULAN ROAD - WATTLEGROVE LN TO MIDBLOCK 19.999	2,058	800	2,858	0	2,858	1,364	48%	Construction
ULAN ROAD - WYALDRA LN TO QUARRY ENTRANCE 27.783	2,721	500	3,221	0	3,221	653	20%	Construction
FOOTWAYS - CAPITAL WORKS	127	0	127	0	127	105	83%	Final works
PEDESTRIAN - GLEN WILLOW WALKWAY	32	0	32	0	32	0	0%	Consultation
CYCLEWAY LINK LAWSON PARK TO PITTS LANE	300	120	420	0	420	314	75%	Complete, awaiting invoices
PEDESTRIAN BRIDGE RYLSTONE	400	(400)	0	0	0	0	0%	Deferred/Cancelled
GLEN WILLOW FOOTBRIDGE RECTIFICATION	0	150	150	0	150	119	79%	Construction
AIRPORT - RELOCATION OF FENCING	50	3	53	0	53	0	0%	Construction
AIRPORT - TERMINAL BUILDING FITOUT	0	5	5	0	5	0	0%	Complete
AIRPORT - EXTENSION OF WATER & SEWER SERVICES	171	48	219	0	219	214	98%	Final works
AIRPORT - SAFETY MARKERS	25	0	25	0	25	22	89%	Complete
AIRPORT - TAXIWAY CIVIL WORKS	0	180	180	0	180	75	42%	Construction
<b>Total</b>	<b>23,725</b>	<b>3,774</b>	<b>27,499</b>	<b>165</b>	<b>27,664</b>	<b>12,502</b>	<b>45%</b>	

Good Government

MUDGE ADMINISTRATION BUILDING UPGRADE	100	0	100	0	100	0	0%	Project Scope
RYLSTONE COUNCIL BUILDING	30	0	30	0	30	5	18%	Deferred/Cancelled
CAPITAL UPGRADE - MWRC DEPOT	100	0	100	0	100	0	0%	Project Scope

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MUDGEES TOWN HALL	0	7	7	0	7	5	73%	Complete
CAPITAL UPGRADE - RYLSTONE DEPOT	52	0	52	0	52	48	92%	Complete
IT SPECIAL PROJECTS	45	0	45	0	45	5	10%	Construction
IT NETWORK UPGRADES	60	0	60	0	60	15	25%	Construction
IT CORPORATE SOFTWARE	161	33	194	0	194	46	24%	Construction
SERVER ROOM MUDGEES CAPITAL UPGRADES	30	0	30	0	30	3	11%	Procurement
PLANT PURCHASES	4,717	2,290	7,007	0	7,007	3,751	54%	Procurement
MUDGEES DEPOT CAPITAL WORKS	23	0	23	0	23	6	26%	Final works
GULGONG DEPOT WASHBAY	100	40	140	0	140	121	87%	Complete
MUDGEES WORKSHOP TRUCK HOIST	40	0	40	0	40	46	114%	Complete
MUDGEES DEPOT WASHBAY	40	30	70	0	70	1	1%	Initial works
<b>Total</b>	<b>5,497</b>	<b>2,399</b>	<b>7,896</b>	<b>0</b>	<b>7,896</b>	<b>4,052</b>	<b>51%</b>	

Total Capital Works  
Program

**56,060      (1,356)      54,704      240      54,943      19,546      36%**

## 9.5 Renaming of an undeveloped discontinuous section of Burgundy Road

### REPORT BY THE PROPERTY SUPPORT OFFICER

TO 18 APRIL 2018 ORDINARY MEETING

GOV400066, R0790141

### RECOMMENDATION

#### That Council:

1. **receive the report by the Property Support Officer on the Renaming of an undeveloped discontinuous section of Burgundy Road; and**
2. **approve Quinn Place for this street name.**

---

### Executive summary

Council has received a request from NSW Fire & Rescue to rename a section of Burgundy Road in Mudgee to avoid confusion with the developed cul-de-sac of the same name.

### Disclosure of Interest

Nil

### Detailed report

Council has a requirement, under the Australian/New Zealand Addressing Standard, to provide clear and concise addressing for all properties in the Council area. Per the Addressing Standard, as a result of being a discontinuous road, the undeveloped section should be renamed.

Council wrote to the neighbours of the undeveloped section of Burgundy Road on the 9<sup>th</sup> February 2018 advising that Council was looking at renaming the road and requesting their naming suggestions. Public consultation was also invited in an advertisement placed in the 16 February 2018 issue of the Mudgee Guardian. Submissions closed on 9 March 2018 with no submissions received. The following names from Council's Pre-Approved Names List would be suitable for this road.

McEwen  
Marsh  
Gillis  
Quinn  
Endeavour  
Lillie Cook  
Bugg  
Dunnachie

Dud Mills  
Rowell  
Thomas Fiaschi  
Melaleuca  
Resolution  
Annie Pyne  
Millett

Council wrote to Mrs Dunnachie and to Mr & Mrs Quinn to advise that their previous submissions would be submitted in relation to this road renaming unless they had an objection. No objections were received.

The Geographical Names Board have been advised of the names included in the Pre-Approved Names List and has no objection to any of them.

The recommended name relates to Brad Quinn, a young man, involved in the Rural Bush Fire Brigade and the Youth Café. Brad was killed in a motor vehicle accident in 2002.

Street naming is legislated under the Roads Act 1993. This Act empowers the authority in charge of the road with the rights to name it. The renaming of this unnamed road will allow future addressing to be allocated to the properties developed along it. Section 162 of the Roads Act (1993) states that “a road authority may name and number all public roads for which it is the authority. A roads authority may not alter the name of a public road unless it has given the Geographical Names Board (GNB) at least two months’ notice of the proposed name.”

In accordance with Council’s Road Naming Policy, the name that Council endorses for this road will be:

1. Advertised in The Mudgee Guardian inviting submissions in writing from the public for a period of 21 days.
2. Concurrently, notice of the proposed name will be sent to Australia Post, the Registrar General, the Surveyor General, the Chief Executive of the Ambulance Service of NSW, Fire and rescue NSW, the NSW Rural Fire Service, The NSW Police Force, the State Emergency Service, The NSW Volunteer Rescue Association Inc, and, in the case of a classified road – Roads & Maritime Services, inviting submissions in writing for a period of 21 days.

At the expiration time for the lodgement of submissions, a further report will be prepared for the Council addressing any submissions received and recommending the formal adoption of the proposed road name, and Gazettal of the new road name.

## Community Plan implications

Theme	Connecting Our Region
Goal	High quality road network that is safe and efficient
Strategy	Provide traffic management solutions that promote safer local roads and minimise traffic congestion

## Strategic implications

### Council Strategies

Not Applicable.

### Council Policies

Road Naming Policy

### Legislation

Roads Act 1993

Roads Regulation 2008

Geographical Names Act 1996

Geographical Names Board of NSW Guidelines

## Financial implications

Cost and installation of one street sign to be located at the intersection of Henry Bayly Drive and the road to be renamed. This cost is currently covered within existing street signage budgets.

## Associated Risks

Nil

CAROLYN ATKINS  
PROPERTY SUPPORT OFFICER

LEONIE JOHNSON  
CHIEF FINANCIAL OFFICER

29 March 2018

*Attachments:*

1. NSW Fire & Rescue Request dated 9 May 2016.
2. List of Pre-Approved Names.
3. Submission.
4. Submission.
5. Map.

APPROVED FOR SUBMISSION:

SIMON JONES  
ACTING GENERAL MANAGER

**From:** Kathryn Toovey  
**Sent:** Tuesday, 10 May 2016 4:15 PM  
**To:** Carolyn Atkins <Carolyn.Atkins@midwestern.nsw.gov.au>  
**Subject:** FW: Burgundy Road

Hi Carolyn,

Please find attached email as discussed.


Thanks  
Kathryn

---

**From:** Brett Griffiths [<mailto:Brett.Griffiths@lpi.nsw.gov.au>]  
**Sent:** Tuesday, 10 May 2016 12:46 PM  
**To:** Kathryn Toovey <[Kathryn.toovey@midwestern.nsw.gov.au](mailto:Kathryn.toovey@midwestern.nsw.gov.au)>  
**Subject:** Burgundy Road

Hi Kathryn,  
How's Things in Mudgee,  
I had this email from NSW Fire and Rescue. John Perfect has checked and advised this should come to you guys for investigation.

Cheers

 Kind regards

**Brett Griffiths**  
Business Development Officer, Spatial Client Services  
Business Development and Delivery

Land and Property Information | Department of Finance, Services & Innovation  
p 02 6332 8078 | f 02 6332 8296 | e [brett.griffiths@lpi.nsw.gov.au](mailto:brett.griffiths@lpi.nsw.gov.au) | [www.lpi.nsw.gov.au](http://www.lpi.nsw.gov.au)  
346 Panorama Avenue, Bathurst NSW 2795



Please consider the environment before printing this email

**From:** John Perfect  
**Sent:** Tuesday, 10 May 2016 12:24 PM  
**To:** Brett Griffiths  
**Subject:** RE: Burgundy Road Mudgee

Brett,

I have checked the adjoining DP's and they all refer to 2 instances of Burgundy Rd. Maps on the Mid-Western Regional Council web site also refer to 2 instances of Burgundy Road. Therefore I believe the data held in the DCDB is correct.

All communication regarding a change of name should in the first instance be directed to the relevant council.

JP

**From:** Brett Griffiths  
**Sent:** Monday, 9 May 2016 3:57 PM  
**To:** John Perfect  
**Subject:** FW: Burgundy Road Mudgee

Hi John,  
Could you please comment on the below.

**Kind regards**

**Brett Griffiths**  
Business Development Officer, Spatial Client Services  
Business Development and Delivery

Land and Property Information | Department of Finance, Services & Innovation  
p 02 6332 8078 | f 02 6332 8296 | e [brett.griffiths@lpi.nsw.gov.au](mailto:brett.griffiths@lpi.nsw.gov.au) | [www.lpi.nsw.gov.au](http://www.lpi.nsw.gov.au)  
346 Panorama Avenue, Bathurst NSW 2795



Please consider the environment before printing this email

**From:** Graham Chapman [<mailto:Graham.Chapman@fire.nsw.gov.au>]  
**Sent:** Monday, 9 May 2016 3:05 PM  
**To:** Brett Griffiths  
**Subject:** Burgundy Road Mudgee

Brett,

Please ask the question as to if Burgundy Street is split and as there are no properties connected to the section off Henry Bayly Drive why we can't change this something else as it can cause confusion.

Thanks

Graham

**Graham Chapman**  
Manager Geographic Information Systems  
L2 189 Wyndham Street Alexandria NSW 2015  
T: 9265 2975 M: 0407 144 058 F: 9265 2982  
E: [graham.chapman@fire.nsw.gov.au](mailto:graham.chapman@fire.nsw.gov.au)





List of Approved Street/Road Names as at 1<sup>st</sup> March 2018

COUNCIL MEETING 3 AUGUST 1993

McEwen (Mudgee) – For Alexander McEwen, the first Presbyterian minister at St Paul's Presbyterian Church in Mudgee from 1858 to his death in 1883.

Dud Mills (Mudgee) – CD (Dud) Mills was a successfully published Bush Poet born in Mudgee 30/6/1908. He spent time in south-west Queensland, the central west of NSW & the Kimberly region of WA as a stockman and a drover. In 1942 he joined the Australian Army and spent time in New Guinea during WWII eventually leaving the Army in 1946. Author of several volumes of bush poetry. Died in Mudgee 8/7/1985.

Marsh (Mudgee) – For Allan Marsh who served on Council and was a member of an old Mudgee family. And for Harold Marsh who also served on Council and was a member of an old Mudgee family and was a Stock & Station Agent and Auctioneer.

Rowell (Mudgee) – For Nicholas Rowell who laid the foundation stone for the Salvation Army Citadel, which opened in 1889. He was a partner in the early Kelleys Department Store and then opened up his own store during the gold rush before taking up farming along Lawson's Creek.

Gillis (Mudgee) – For Aboriginal tracker, James Gillis McDonald (-1937) who was attached to Mudgee District Police for 40 years. He was a noted and respected athlete, swimmer and boxer who won the famous Botany Handicap (now Stawell Gift) and was involved in the capture of the Governor Brothers. Died 1937.

Thomas Fiaschi (1853-1927) (Mudgee Eurunderee) - Born in Florence and came to Australia in 1875. A famous Doctor who practiced at Sydney Hospital. After World War I he took over Mudgee Vineyard from the Roth family and was president of the Australian Wine Producers Association of NSW in 1902-27.

Boldrewood (Gulgong) - Rolf Boldrewood, author of Robbery Under Arms, The Miners Right and others. Rolf Boldrewood, was the pen name of Thomas Alexander Browne, Police Magistrate in Gulgong 1871-1881 and Gold Commissioner from 1872-1881. Died 11/3/1915.

Kamilaroi – The name of an Aboriginal people who moved over part of the Council area.

COUNCIL MEETING 15 MARCH 2006

Quinn (Mudgee) – Brad Quinn was a young man, involved in the Rural Bush Fire Brigade and the Youth Café. Killed in motor vehicle accident in 2002.

COUNCIL MEETING 18 APRIL 2007

Melaleuca - Species of native shrubs and trees.

COUNCIL MEETING SEP 2009

Ralphs Road (Mudgee South) – Named after Ralph Turner a POW in Changi Prison where he died aged 21. The Turner property was in the area of the road that was commonly named Old Reservoir Road (near Redbank Dam). Ralphs Road was approved by Council November 2008 but the residents in the area preferred Old Reservoir Road. Ralphs Road was changed to Old Reservoir Road by Council in September 2009. Ralphs Road was already approved so can be used for a new road name but preferably in the Mudgee South area.

COUNCIL MEETING 17 NOV 2012

Oldfield (Gulgong) – For the Oldfield Family – Richard Oldfield came to Australia and settled in Windsor then resettled in Gulgong during the gold rush. He married Mary Ann Field but was not a successful miner so he bought a stamping machine. With his sons he crushed rocks in Gulgong and Mebul. His son, George Oldfield, carried on the rock crushing business until it was not viable. George and his son William Oldfield then acquired a coach run to Gilgandra and Mudgee from Gulgong. Years later Cobb and Co acquired the

coach run from George and William. William Oldfield became a Whyaldra Shire Council employee working as a horse and dray driver, then a road maintenance and grader driver. During World War II he went to Darwin and worked as a grader driver on the airfields, grading aerodrome areas when Darwin was bombed. After the war William (Bill) returned to Gulgong and continued working for Council as a garbage collector. When Bill retired, Mudgee Council presented him with a watch at a dinner in his honour after 30 plus years of service. Bill also served 25 years on the Gulgong Fire Brigade. The Oldfield family history started in 1865 until 1972, over one hundred years in Gulgong.

Endeavour – HMS Endeavour or HM Bark Endeavour was the ship captained by Lieutenant James Cook on his first voyage of discovery to Australia and New Zealand from 1769 to 1771. She was launched in 1764 as the collier Earl of Pembroke but was purchased by the Royal Navy in 1768 for a scientific mission to the Pacific Ocean to observe the 1769 transit of Venus, and to explore the seas for the surmised Terra Australis Incognita.

Resolution – HMS Resolution was the ship captained by Captain James Cook on his second and third voyages of exploration in the Pacific from 1772 to 1775 and 1776 to 1780, after Cook's death in 1779. She was launched in 1770 as the collier Marquis of Granby and was purchased by the Royal Navy in 1771. She was originally registered as HMS Drake but was renamed HMS Resolution in December 1771.

#### COUNCIL MEETING 1 MAY 2013

Sorata (Windeyer) – Sorata Street as a street name in the village of Windeyer. May have never been formed but has since been closed as Lot 1 DP 1181771 (registered 18/12/12). Name added to Pre-Approved List for use in the Windeyer area to retain the history.

Minorca (Rylstone Kandos Clandulla Charbon) – Named for the convict ship Minorca which sailed in June 1801 and arrived in the New South Wales Colony on 31/1/1802 carrying free settler James Vincent. The pioneer pastoralist lived on the property Carwell.

Riversdale (Rylstone Kandos Clandulla Charbon) – Local pioneer James Vincent's daughter, Elizabeth, married John Nevell and two of their properties were resumed for Windamere Dam. One was called Riversdale.

Oakborough (Rylstone Kandos Clandulla Charbon) – Local Pioneer James Vincent's daughter, Elizabeth, married John Nevell and two of their properties were resumed for Windamere Dam. One was called Oakborough.

#### COUNCIL MEETING 19 JUNE 2013

Lambert (Rylstone Kandos Clandulla Charbon) – Jimmy Lambert Born 1823 and died in 1882. Acknowledged during his lifetime as the King of the Dabee tribe. Jimmy was well respected by both the indigenous and European communities.

#### COUNCIL MEETING 24/713

Lillie Cook (Mudgee) – The property of Glen Ayr, which covered the land from Henry Bayly Drive back along Rifle Range Road, was for many years, until the 1950s, used as Cooks Dairy Farm owned and run by Walter Cook and his wife Lillie Cook nee Cox.

Annie Pyne (Mudgee Eurunderee) – Born 9/3/1888 in Woolloomooloo, Annie Williams married Edmund Pyne of Eurunderee in 1925 and became a staunch support of the Red Cross and the Mudgee District Hospital Auxiliary. On 13/10/1971 Annie was awarded a Life Membership of United Hospital Auxiliaries of NSW for her work and dedication to the Mudgee District Hospital. On 6/5/1972 she was selected as the Quota Club of Mudgee's Woman of the Year for 1972 in recognition of her wonderful and consistent work in the service of the community over the years. Annie passed away on 29/9/1992 at 104 years of age. Photo of Mrs Pyne in the Pre-Approved Names folder.

#### COUNCIL MEETING 18/2/15

Lucas (Kandos) – William Lucas was the first Police Officer in the town of Kandos. He began his assignment there in 1903 as a Constable. In 1922 he was promoted to Sergeant and received an assistant. He was transferred away from Kandos in 1922.

Cant (Kandos) – William Cant came to Kandos in 1926 as the head gardener for the Cement Works General Manager. He and his staff transformed the bush and dirt surrounding the Cement Works into magnificent gardens and also built tennis courts and a bowling green. He retired in 1965.

Singh (Kandos) – Jundah Singh came from the Punjab in far north-west India as a child at the turn of the 20<sup>th</sup> century. He married in 1910 and moved his family and business from Portland to Kandos in 1918. He built a store and bought land in the town but in 1927 his wife passed away. With 9 children from the age of 17 to 2 he found the going hard. In 1934 the stress took its toll and he died.

Oakden (Kandos) – Frank Oakden was the first General Manager of the Kandos Cement Works. He came to Australia in 1912 to report on the Cement Works near Clandulla. In 1913 he was head hunted for the position of General Manager. He eventually returned to New Zealand and died in 1931.

Kearins (Kandos) – Irene Kearins bought a shop in Kandos in 1947. Her husband agreed with the purchase so long as he didn't have to work there and she didn't go into debt. They raised a family in the residence attached to the shop full of lollies, ice blocks and ice creams. She became an institution with the children of Kandos and ran the shop until she died in 2009.

Bugg (Mudgee Cooyal Wollar) – Mary Ann Bugg was the aboriginal wife of Captain Thunderbolt. Her family lived in the Cooyal area and she met Fred Ward when he was "paroled" to Cooyal Station. Later it was deemed he had misbehaved too much so his ticket of leave was revoked and he was eventually sent back to Cockatoo Island to serve the rest of his sentence. After his escape from Cockatoo Island Fred became Captain Thunderbolt in a robbery in December 1863. He then returned to Mary Ann and she went bushranging with him until she and Ward separated in 1867. She died in 1905 in Mudgee.

#### COUNCIL MEETING 16/9/15

Millett (Mudgee) – Walter Millett, Mayor of the former Cudgegong Shire from 1891-1892.

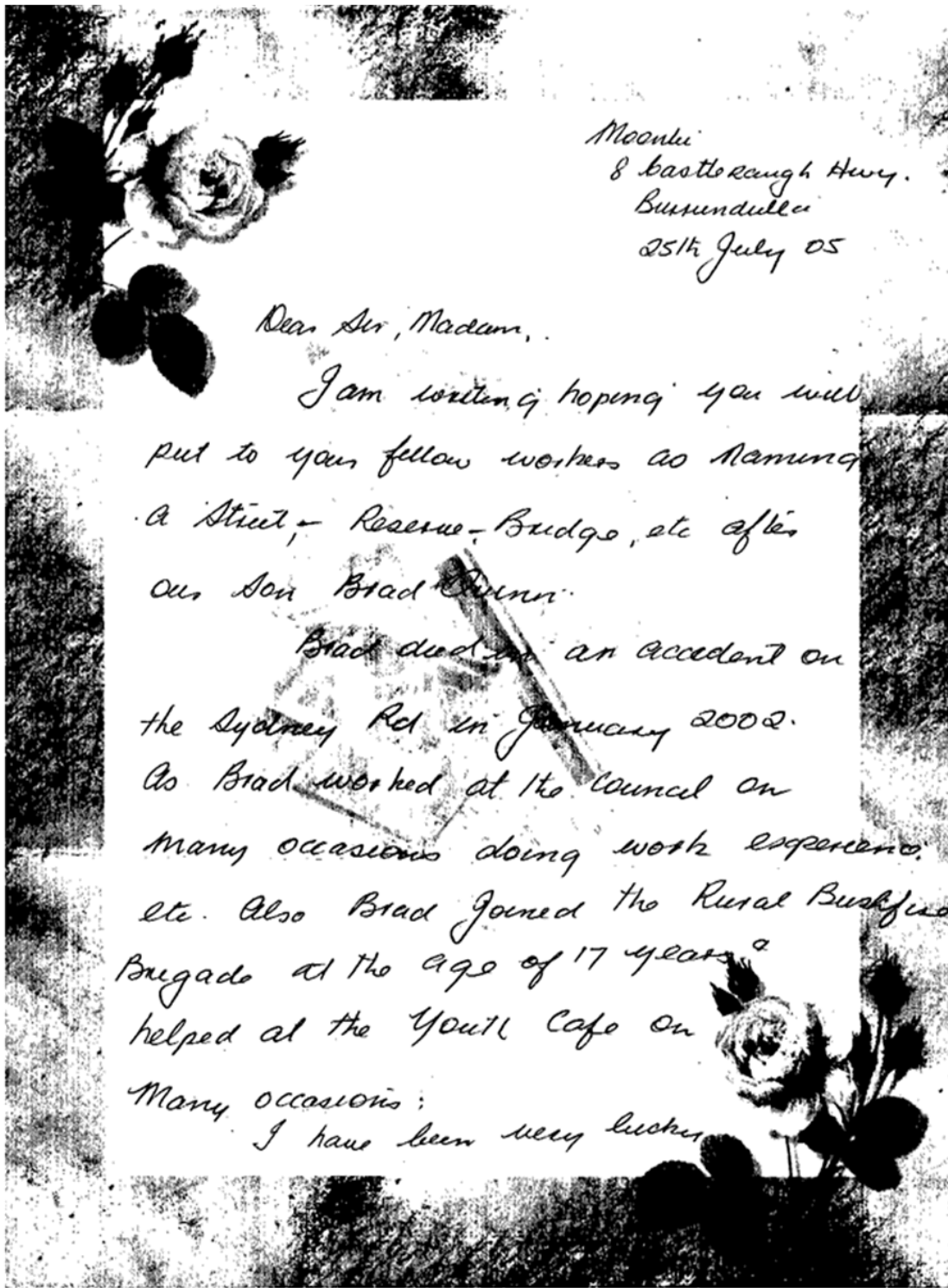
#### COUNCIL MEETING 16/3/16

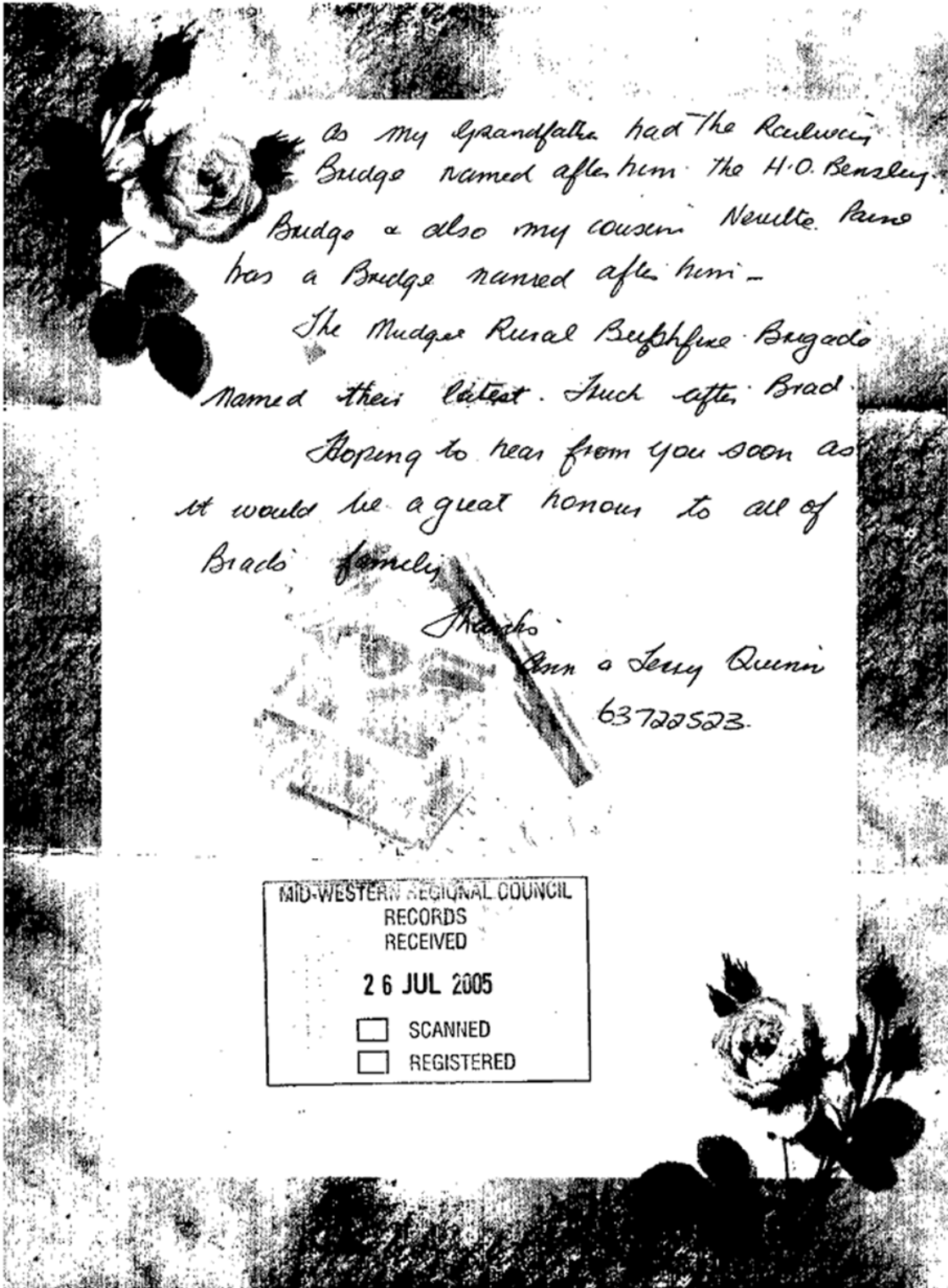
Dunnachie (Mudgee Cooks Gap) – John Dunnachie (1943-2011) with his wife Margaret, chose Mudgee as the location for his semi-retirement to be close to the wineries and because of his love of rural life. John was a long time participant of the Mudgee Field Days and a third generation master Cooper. John also worked on restoring and repairing sloop buckets, water and storage barrels for the HMB Endeavour at the National Maritime Museum in Sydney. He also handcrafted spittoons for Steins Wines, barrels for DiLusso Winery and Mudgee Winery, wine barrels for Farmers Daughter Wines, tubs, buckets, barrels, casks & butter churns for Elizabeth Farm in Parramatta and Hyde Park Barracks in Sydney, and wine barrel tables for hotels in Rylstone and Mudgee. His craftsmanship was highly sought after and many residents and visitors own a piece of his work.

#### COUNCIL MEETING 21/2/18

Knowles (Mudgee Budgee Budgee) – Bill Knowles (1923-1999) was a very active member in the Mudgee Scouts community, bringing it back to life after a period of inactivity. His methods of assessing Scouts was taken up by the Scout movement. Bill was awarded the King Scout badge in 1940. He was welfare officer for the Mudgee Salvation Army and active in helping members of his own and other rural communities. After attempting to join up twice (he worked in a protected industry), Bill joined the RAAF in 1942. He was a radio technician who worked on Kitty Hawk P40 fighters, sometimes in the air during dog fights, installed telephone systems between bases on pacific islands and even ran a radio station. He served in Milne Bay in Papua New Guinea, Goodenough Island in the Solomon Sea, Manus Island & Los Negros Island in the Bismarck Sea, and Noemfoor (Numfor) Island in Cenderawasih Bay north east of New Guinea Island. Bill bought his family to Mudgee in 1977 and put his touch on many homes in the area as a licensed handy man and a Master Locksmith.







As my Grandfather had the Reulver  
 Bridge named after him the H.O. Bensley  
 Bridge & also my cousin Neville Paine  
 has a Bridge named after him -  
 The Mudgar Rural Benefice Brigade  
 named their latest Truck after Brad.  
 Hoping to hear from you soon as  
 it would be a great honour to all of  
 Brad's family

Thanks  
 Ann & Jerry Quinn  
 63722523

MID-WESTERN REGIONAL COUNCIL  
 RECORDS  
 RECEIVED  
 26 JUL 2005  
 SCANNED  
 REGISTERED



Margaret Dunnachie  
P.O. Box 1118  
Mudgee NSW 2850

**TO WHOM IT MAY CONCERN**

**SUBJECT:**

Naming of Reserve/Park

**LOCATION:**

On the corner of Eleanor Dark Court and Banjo Paterson Avenue, Mudgee

Dear Sir/Madam,

I am submitting this to you in the hope that you will consider my application to name the above mentioned reserve/park

**“JOHN DUNNACHIE RESERVE”**

**Profile:**

- ❖ A third generation cooper (barrel maker) John chose Mudgee as the location for semi retirement to be close to the wineries and because of a love of rural life
- ❖ He was a regular exhibitor at the Mudgee Small Farm Field days where he would demonstrate the art of barrel making as well as making buckets, old style colonial water canteens for the 73<sup>rd</sup> Regiment and special orders for customers
- ❖ Restoration and repairing sloop buckets, water and storage barrels for the “Endeavour” ship at Darling Harbour’s National Maritime Museum, Sydney
- ❖ John worked his magic to produce handcrafted spittoons for Steins Winery, barrels for Di Lusso Winery, wine barrels for Farmers’ Daughter Wines, tables made out of old wine barrels for hotels in Rylstone and in Mudgee.
- ❖ Wine coolers (*for which he was awarded prizes for Mudgee Show*), barrels for Mudgee Winery and even a custom made a birthday present for a private customer turning an old wine barrel into an entertainment unit, as well as designing a letter box recycled from an old wine barrel for a neighbour on the outskirts of Mudgee
- ❖ *Everything he did, he made with expert craftsmanship and love because it was what he excelled in and because everything he created was from his heart and soul*

**TESTIMONIALS!**

**Mr Scott McGregor** - In his very kind words upon hearing of the death of John in the Mudgee Small Farm Field Days magazine, 2011

**Mr. Scott Cam** - His opinions upon visiting the site at the Mudgee Small Farm Field Days.

**REASON FOR NOMINATION OF PARK/RESERVE:** In loving memory of my soul mate and best friend and dear departed husband John Dunnachie. In remembrance of a kind, gentle soul and human being who was taken from this life far too soon.

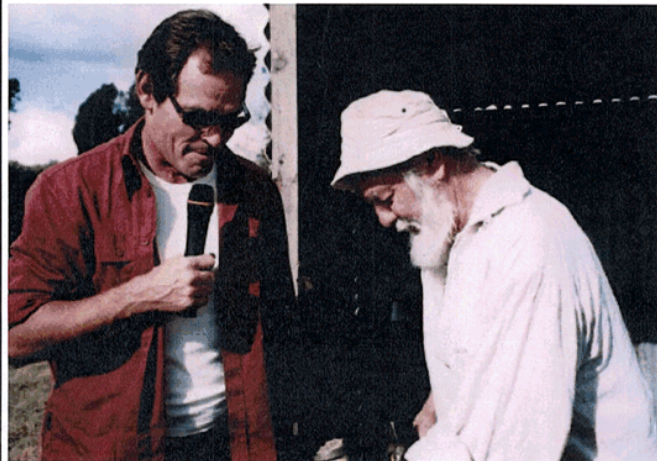
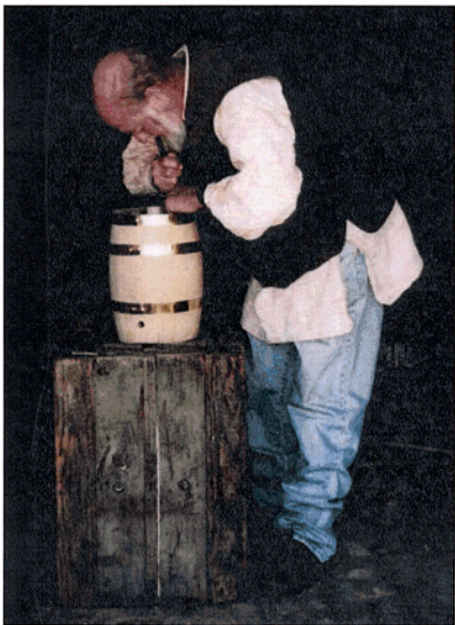
Yours sincerely

*M. Dunnachie*

**THANK YOU VERY MUCH**

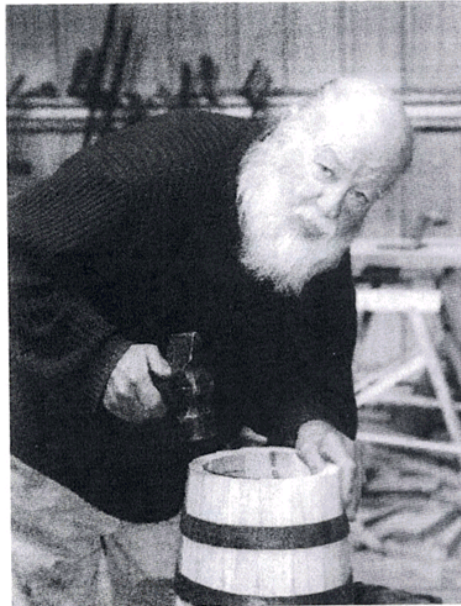








ARTISAN PROFILE



# THE MASTER COOPER

By Viktoria Darab

Coopering is in John Dunnachie's blood. A third-generation cooper, John is an Australian-born Scotsman to Scottish parents. His grandfather and uncle were coopers and as a young boy he was fascinated by what they did. He took on a five-year apprenticeship with his uncle in Gosford, NSW, and later at the Union Cooperage at Rozelle. "At that time a coopering apprenticeship was all 'hands on' work and you just seemed to keep on learning all the time," John says.

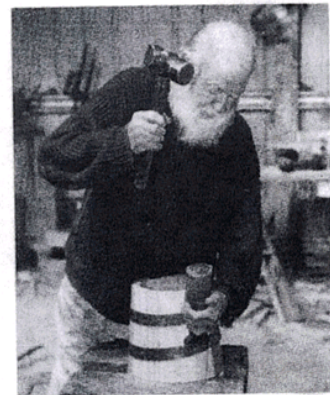
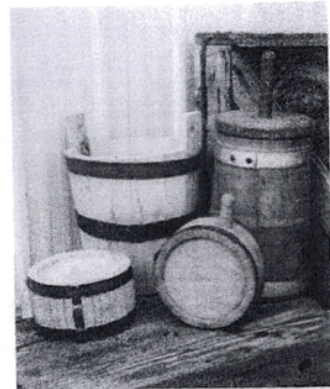
The barrel maker's trade, or coopering as it is known, has its roots in Roman times, however the Gauls claim to be the first coopers. The coopers' guilds in the early Middle Ages in France and England were large and powerful, receiving a royal charter in the 1500s. Barrels were ideal for Great Britain's global maritime trade in the 1700s. Huge weights in dry and wet goods could be moved about easily by rolling the barrels or casks on and off ships. By the 1750s, many hundreds of thousands of barrels were made in Britain and its colonies.

There were three main types of specialisation that developed with the craft. Tight work containers were for liquids; dry tight work casks were for fine powdery material like flour; and slack work containers were for dry goods. The making of buckets and tubs was called white work. The oaks used for barrel making in medieval times were harvested at 80 to 100 years old. Nowadays, they are matured for eight to 15 years before harvesting.

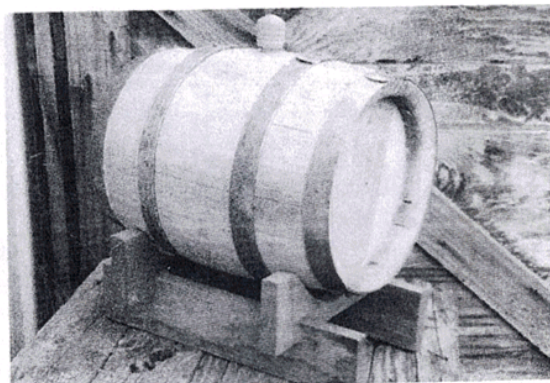
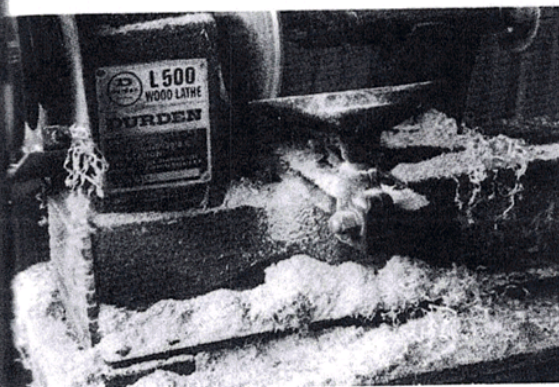
Work on a barrel would begin by the cooper selecting flat planks called blanks, to make staves. Tight work mainly required white oak. Slack work used red oak, chestnut and yellow pine. Rough staves were cut and air dried outside for at least two years. The rough staves were then shaped, bent, fitted together and banded with a metal hoop. Round end pieces called heads were installed in each end.

The measuring to make a barrel is done by eye, which indicates the importance of experience in making a good barrel. Preparation of staves and hoops for a typical batch of 10 new timber →

ARTISAN PROFILE



**Above top:** John works on fitting the hoops to a barrel in progress. **Above:** A butter churn. **Left:** A letterbox John made for a neighbour. **Below left:** The much-used lathe, which is an essential part of the process. **Below right:** A superbly crafted small wine barrel. **Opposite:** The barrel nearing completion.







Some of John's larger wares in his workshop awaiting sale.

buckets takes about four days; "standing" and "hooping" each bucket takes about 40 minutes. Add more time to this if using recycled timbers — they require extra preparation.

"The tools a cooper uses today are much the same as those used hundreds of years ago," explains John. "Those tools are quite numerous — 20 or more — and include saws, axes, a variety of draw knives for tapering, hollowing and backing the staves and several planes. The croze, a type of router, is used to cut the slots in the ends of the barrel staves to house the heads. Heat from a fire for some barrel applications is used to bend the staves and later to harden them."

According to John, "Coopering is a rare trade because a lot of wooden barrels have been replaced by stainless steel for lower maintenance. The maintenance on the oak wine barrels involves shaving out the cream of tartar buildup, which would interfere with the oaking process over time. This process would gain the wine maker one more season from the barrel." Today, a new oak barrel from France would cost about A\$2000 and is used for only four to six years before being retired.

With the support of his devoted wife, Margaret, John operates his one-man cooperage in Mudgee, NSW. He specialises in making wooden buckets and recycling old wine barrels into other smaller coopered objects and employing the retired barrels in different ways. "My work today comes about largely from word of mouth, plus Margaret and I travel about doing demonstrations at Field Days and Heritage Festivals. The demand is steady, but as you would imagine, there is greater demand for Father's Day, for men's birthdays and Christmas," he explains.

John's products have come about from requests by private individuals. The esky, wine cooler and ice buckets were developed after many requests and have proven very popular at shows. John uses recycled timber as much as possible, but he is happy to make anything in a special timber you request. His favourite timber to work with is Jarrah.

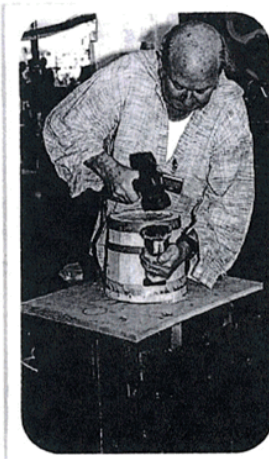
The commission work he gets today is primarily for re-enactment groups and the Historic Houses Trust — places such as Elizabeth Farm in Parramatta and Hyde Park Barracks, NSW. Their needs range from large laundry tubs to buckets, as well as port barrels, water casks and butter churns.

"All my work is interesting, but I especially enjoyed a recent commission which involved the challenge of recycling old barrels into an entertainment unit and bar, with two opening doors and shelves for glasses and bottles," relates John. "I also got great joy from trying to make an historic bucket from a partial drawing. The most unusual piece I have worked on was a Birka Bucket, where I had to use triangular steel hoops."

John can be contacted by phone on (02) 6373 5473 or 0429 442 181 or by mail at PO Box 1118, Mudgee NSW 2850.

**Viktoria Darabi:** Viktoria and Chris Woolcock are members of the Hawkesbury Artisan's Trail ([www.hawkesburyartisantrail.com.au](http://www.hawkesburyartisantrail.com.au)). For more information phone (02) 4577 8697.





**Classic & Wooden Boat Festival**

National Maritime Museum, Darling Harbour, 8-10 October 1999

Celebrate sail and speed at this year's Classic & Wooden Boat Festival, Sydney's fun-for-everyone harbourside celebration. It's even bigger this year with more boats, displays, stalls and loads more entertainment. Some highlights:

- More than 130 superb craft afloat, from graceful yachts to streamlined speedboats.
- A large display of dinghies, dories and skiffs ashore, with a helpful Clinker Clinic.
- More than 20 entrants in the 1999 Classic Ferryboat Challenge.
- Outstanding guest speakers, including the leader of the US team seeking to identify the submerged hull of Captain Cook's Endeavour in Newport Harbour, Rhode Island.
- Maritime Marketplace, trade stands, specialty food and refreshment stalls.

The Classic & Wooden Boat Festival is staged by the Australian National Maritime Museum. Further information: Festival Co-ordinator – Diane Fenton (02) 9298 3614.



**MUDGEES FIELD DAYS**

**Obituary**

**John Dunnachie  
1943-2011**

LONG time participant of the field days and master cooper, John Dunnachie, of Cooks Gap, has died, aged 67.

His knowledge and skill demonstrating the art of the cooper will be missed.

Friend, Scott McGregor, said of Mr Dunnachie:

"I first got to know of John's rare talents when I took time out with him in his shed.

"Decades of craftsmanship, coopering tools, templates, bits of barrels and all manner of wood craft was the backdrop to many a long chat over the finer points of tinkering with timber.

"He was most generous with his time and his knowledge built up over a lifetime involved in one of the special 'rare trades'.

"It was fascinating to watch him transform bits of kindling into



something most desirable.

"He was a part of the special breed of craftspeople who make the Mudgee region such an interesting place and his friendship, his character and creativity will be sorely missed.

"My sincerest sympathies to his wife, Margaret, friends and family."

**Talk**

By KIM CHAPPELL

A WEALTH of knowledge will be on-hand at the Mudgee Field Days.

The Essential Energy and Lecture Pavilion with talks from a range of industry experts on a variety of topics from permaculture, beekeeping to aquaculture.

Organised by Milkwood Permaculture, of Mudgee, the day attendees a "short look at the topics on

Milkwood Permaculture owner, Nick Ritar, says the program would run from 9.30am until 5pm on Friday and Saturday, featuring farming-specific topics and broader topics of interest.

Speakers will include Georgiadis of SBS sh



## 9.6 Naming of unnamed road off Spring Ridge Road

REPORT BY THE PROPERTY SUPPORT OFFICER  
TO 18 APRIL 2018 ORDINARY MEETING  
GOV400066, R0790041

### RECOMMENDATION

#### That Council:

1. **receive the report by the Property Support Officer on the Naming of unnamed road off Spring Ridge Road;**
2. **name this road Cuthel Lane; and**
3. **approve Mariyan, Dean, Yoyang, Yurana, Yurali, Yulan, Balganbaa, Wangarang, Murrung, Yamagan, Yarrany, Bagurra, Gungan, & Wirrang for inclusion in the Pre-Approved Names List for future use in the Council area.**

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### Executive summary

Addressing is needed for four properties accessed via the unnamed road reserve running west off Spring Ridge Road, requiring the road to be named.

### Disclosure of Interest

Nil

### Detailed report

Council has a requirement, under the Addressing Standard, to provide clear and concise addressing for all properties within the Council area. As part of the ongoing Rural Addressing Project it was noted that 4 properties are accessed via an unnamed road of Spring Ridge Road. At the moment the addressing for these properties relates to the point where the unnamed road leaves Spring Ridge Road rather than the actual point at which their property is accessed.

Council wrote to the affected property owners on 3 July 2017 advising that Council was looking into naming the road and requesting their naming suggestions. Public consultation was also invited in an advertisement placed in the 16 February 2019 issue of the Mudgee Guardian. Submissions closed on 9 March 2018 and during this period six submissions were received with the following names suggested:

Cuthel Lane	Mariyan Lane
Martin Lane	Dean Lane
Yangan Lane	Yoyang Lane
Yurana Lane	Yurali Lane
Yulan Lane	Balganbaa Lane
Wangarang Lane	Murrung Lane
Yamagan Lane	Yarrany Lane
Bagurra Lane	Murrubir Lane
Gungan Lane	Wirrang Lane



The Geographical Names Board has been advised of these possible road names and has no objection to Cuthel Lane, Mariyan Lane, Dean Lane, Yangan Lane, Yoyang Lane, Yurana Lane, Yurali Lane, Yurali Lane, Yulan Lane, Balganbaa Lane, Wangarang Lane, Murrung Lane, Yamagan Lane, Yarrany Lane, Bagurra Lane, Murrubir Lane, Gungan Lane and Wirrang Lane. There is an objection to Martin Lane as it already exists within the defined proximity of 30km for rural roads.

The recommended name relates to the Cuthel Family who have owned land along the length of the unnamed road since 1892.

Street naming is legislated under the Roads Act 1993. This Act empowers the authority in charge of the road with the rights to name it. The naming of this unnamed road will allow more precise addressing to be allocated to the properties that use it. Section 162 of the Roads Act (1993) states that “a road authority may name and number all public roads for which it is the authority. A roads authority may not alter the name of a public road unless it has given the Geographical Names Board (GNB) at least two months’ notice of the proposed name.”

In accordance with Council’s Road Naming Policy, the name that Council endorses for this road will be:

1. Advertised in The Mudgee Guardian inviting submissions in writing from the public for a period of 21 days.
2. Concurrently, notice of the proposed name will be sent to Australia Post, the Registrar General, the Surveyor General, the Chief Executive of the Ambulance Service of NSW, Fire and rescue NSW, the NSW Rural Fire Service, The NSW Police Force, the State Emergency Service, The NSW Volunteer Rescue Association Inc, and, in the case of a classified road – Roads & Maritime Services, inviting submissions in writing for a period of 21 days.

At the expiration time for the lodgement of submissions, a further report will be prepared for the Council addressing any submissions received and recommending the formal adoption of the proposed road name, and Gazettal of the new road name.

## Community Plan implications

<b>Theme</b>	<b>Connecting Our Region</b>
Goal	High quality road network that is safe and efficient
Strategy	Provide traffic management solutions that promote safer local roads and minimise traffic congestion

## Strategic implications

### **Council Strategies**

Not Applicable

### **Council Policies**

Road Naming Policy

### **Legislation**

Roads Act 1993

Roads Regulation 2008

Geographical Names Act 1996

Geographical Names Board of NSW Guidelines



## Financial implications

Cost and installation of one street sign to be located at the intersection of Spring Ridge Road and the unnamed road. This cost is currently covered within existing street signage budgets.

## Associated Risks

Nil

CAROLYN ATKINS  
PROPERTY SUPPORT OFFICER

LEONIE JOHNSON  
CHIEF FINANCIAL OFFICER

21 March 2018

*Attachments:*

1. GNB Letter dated 15/2/18.
2. Submission.
3. Submission.
4. Submission.
5. Submission.
6. Submission.
7. Submission.
8. Map.
9. Map of broader area.

### APPROVED FOR SUBMISSION:

SIMON JONES  
ACTING GENERAL MANAGER



PO Box 143  
Bathurst NSW 2795  
T: 02 6332 8214  
F: 02 6332 8217  
E: [gnb@lpi.nsw.gov.au](mailto:gnb@lpi.nsw.gov.au)  
[www.gnb.nsw.gov.au](http://www.gnb.nsw.gov.au)

Your Reference: CA:R0790041  
Contact Officer: Nikko Muldoon  
Telephone No: 02 6332 8304  
Email: [GNB@lpi.nsw.gov.au](mailto:GNB@lpi.nsw.gov.au)

The General Manager  
Mid-Western Regional Council  
PO Box 156  
MUDGEE NSW 2850

ATTENTION: Carolyn Atkins

Dear Carolyn

**ROADS ACT 1993, ROADS (GENERAL) REGULATION 2008  
SECTION 162 – NAMING OF PUBLIC ROADS**

I refer to your letter dated 8 February 2018, which proposed the following public road names:

**CUTHEL LANE, MARIYAN LANE, MARTIN LANE, DEAN LANE, YANGAN LANE, YOYANG LANE, YURANA LANE, YURALI LANE, YULAN LANE, BALGANBAA LANE, WANGARANG LANE, MURRUNG LANE, YAMAGAN LANE, YARRANY LANE, BAGURRA LANE, MURRUBIR LANE, GUNGAN LANE, WIRRANG LANE**

On behalf of the Geographical Names Board (GNB) and Surveyor General (SG), the names have been reviewed under the GNB NSW Addressing User Manual and the following objection has been raised:

**MARTIN LANE** - objection is raised under *Principle 6.7.4 Uniqueness, Duplication* of the NSW Addressing User Manual. A road name will be regarded as a duplicate if it is the same or similar in spelling or sound to an existing name, regardless of the road type. Martin Street is already existing in the proximity area.

Should you wish to proceed with adoption of the name to which objection has been raised, then Council should write to the **Secretary of the Geographical Names Board, PO Box 143, Bathurst NSW 2795** setting out reasons why the name is valid. The matter will then be put to the Board who may choose to overturn the objection.

**CUTHEL LANE, MARIYAN LANE, DEAN LANE, YANGAN LANE, YOYANG LANE, YURANA LANE, YURALI LANE, YULAN LANE, BALGANBAA LANE, WANGARANG LANE, MURRUNG LANE, YAMAGAN LANE, YARRANY LANE, BAGURRA LANE, MURRUBIR LANE, GUNGAN LANE and WIRRANG LANE** are approved for use.



PO Box 143  
Bathurst NSW 2795  
T: 02 6332 8214  
F: 02 6332 8217  
E: [gnb@lpi.nsw.gov.au](mailto:gnb@lpi.nsw.gov.au)  
[www.gnb.nsw.gov.au](http://www.gnb.nsw.gov.au)

---

Kind Regards,

Nikko Muldoon  
Trainee Spatial Information Officer  
Geographical Names Board of NSW  
15 February 2018

20<sup>th</sup> July, 2017

Mid-Western Regional Council,  
PO Box 156  
Mudgee NSW 2850

Attention: Diane Sawyers – Manager Revenue & Property

**Re: PROPOSED ROAD NAMING – UNNAMED ROAD RESERVE OFF SPRING RIDGE ROAD**

I received your letter regarding the naming of the un-named road reserve that runs through the north boundary of the my family property (DP 750762 88), off Spring Ridge Road at Beryl. The naming of this lane was being dealt with by council back in January 2011 (letters will be on your file) but was not carried through.

**Then, as now, I support using the name 'CUTHEL LANE' for this road.**

This name for the road fits into two categories of preferred sources for road names listed in The Geographical Names Board Guidelines for the Naming of Roads, being:


**'local history' and 'early explorers, pioneers, settlers and other eminent persons (not living)'.**

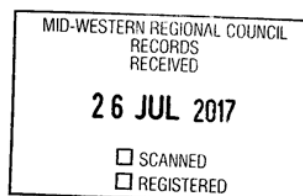
- My grandfather, Robert Cuthel arrived in the district with his brother William in 1892 and selected 640 acres (1 square mile) at Beryl. This was later added to in subsequent years. The un-named road in question is the lane that runs inside the original north boundary of this land and comes off Spring Ridge Road (was Cobbra Road), the original east boundary. This land is still in the hands of my family, the Cuthel family, four generations and 125 years later.
- This un-named road travels through Cuthel property and came into existence as the track to the original homestead of Robert and Jane Cuthel. In time it was also used by Alex Dean who took up land on the other side of the nearby creek (then Puggoon Creek) and later by Ray Copper, who bought from Dean.

Another significant reason for using the name 'Cuthel Lane' is for **safety**.

- Ambulance, Rescue, Fire and Council Roads services already know this road as 'Cuthel Lane'. This has come about naturally by the need to refer to the road. 'Cuthel Lane' came naturally to mind because it runs through Cuthel land and leads to the old homestead.
- Today two families live at the end of this road and it gives access to four properties and seven Transgrid towers. If ever there was a need for ambulance, rescue or fire services it would avoid confusion for the name of the road to be consistent with existing knowledge.
- Council Road services already use the name 'Cuthel Lane'.

Please give this proposal your consideration.  
Yours sincerely,

  
.....  
Robert Cuthel,  
"Blue Bidee", PO Box 38  
Gulgong NSW 2852



20<sup>th</sup> July, 2017

Mid-Western Regional Council,  
PO Box 156  
Mudgee NSW 2850

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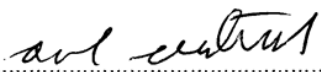
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- My great grandfather, Robert Cuthel arrived in the district with his brother William in 1892 and selected 640 acres (1 square mile) at Beryl. This was later added to in subsequent years. The un-named road in question is the lane that runs inside the original north boundary of this land and comes off Spring Ridge Road (was Cobbra Road), the original east boundary. This land is still in the hands of my family, the Cuthel family, four generations and 125 years later.
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Please give this proposal your consideration.  
Yours sincerely,

  
.....  
Andrew Cuthel,  
"Blue Bidee", PO Box 38  
Gulgong NSW 2852



20<sup>th</sup> July, 2017

Mid-Western Regional Council,  
PO Box 156  
Mudgee NSW 2850



Attention: Diane Sawyers – Manager Revenue & Property

**Re: PROPOSED ROAD NAMING – UNNAMED ROAD RESERVE OFF SPRING RIDGE ROAD**

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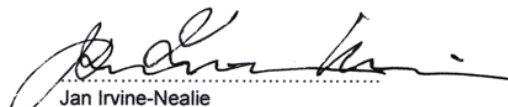
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- This un-named road travels through Cuthel property and came into existence as the track to the original homestead of Robert and Jane Cuthel. In time it was also used by Alex Dean who took up land on the other side of the nearby creek (then Puggoon Creek) and later by Ray Copper, who bought from Dean.

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- Council Road services already use the name 'Cuthel Lane'.

Please give this proposal your consideration.  
Yours sincerely,

  
.....  
Chester Nealie

  
.....  
Jan Irvine-Nealie

"Goanna Ridge" PO Box 9  
Gulgong NSW 2852





CA:R0790041

PO BOX 156  
MUDGEE NSW 285086 Market Street MUDGEE  
109 Herbert Street GULGONG  
77 Louee Street RYLSTONEPh: 1300 765 002 or (02) 6378 2850  
Fax: (02) 6378 2815

email: council@midwestern.nsw.gov.au

3 July 2017

Mr CD Nealie & Ms JH Irvine  
PO Box 9  
GULGONG NSW 2852

Dear Mr Nealie and Ms Irvine,

**PROPOSED ROAD NAMING – UNNAMED ROAD RESERVE OFF SPRING RIDGE ROAD**

Council is currently reviewing all addressing within the Mid-Western Regional Council area. Street and Rural addressing is a standardised addressing system used throughout Australia that is a straight forward means to identify and locate properties. Valid addressing assists emergency vehicles and others to locate properties, thereby minimising delays and inconvenience for emergency services and the delivery of goods and services to the community. It is a requirement that all properties within the Mid-Western Regional Council area have a valid address.

As an unnamed road reserve off Spring Ridge Road is used to access four properties, Council is looking to name this road to provide more precise addressing for those properties. This road reserve provides access to your property – **Lot 1 DP 867723.**

At the moment, your property has been allocated an address (773 Spring Ridge Road) from the point the road leaves Spring Ridge Road rather than to the point where it enters your property. This is not ideal. Once this road is named a more precise address can be allocated to your property. This will enable more exact addressing which can be crucial in an emergency services situation.

As your property is serviced by this road reserve, Council invites you to submit a name or names for this road. The Geographical Names Board Guidelines for the Naming of Roads identifies that the preferred sources for road names include the following:

- Aboriginal names
- Local history
- Early explorers, pioneers, settlers and other eminent persons (not living)
- War/casualty lists
- Thematic names such as flora, fauna or ships.

Please keep in mind that a name cannot relate to a living person or a commercial interest. Names should also be reasonably easy to read, spell and pronounce, and should not duplicate a name already in use in the Council area. Please include the reasons or background information for your proposed name in your submission.

Submissions should be made in writing to the General Manager, Mid-Western Regional Council, PO Box 156 Mudgee NSW 2850 and will be accepted until Friday, 28<sup>th</sup> of July 2017.

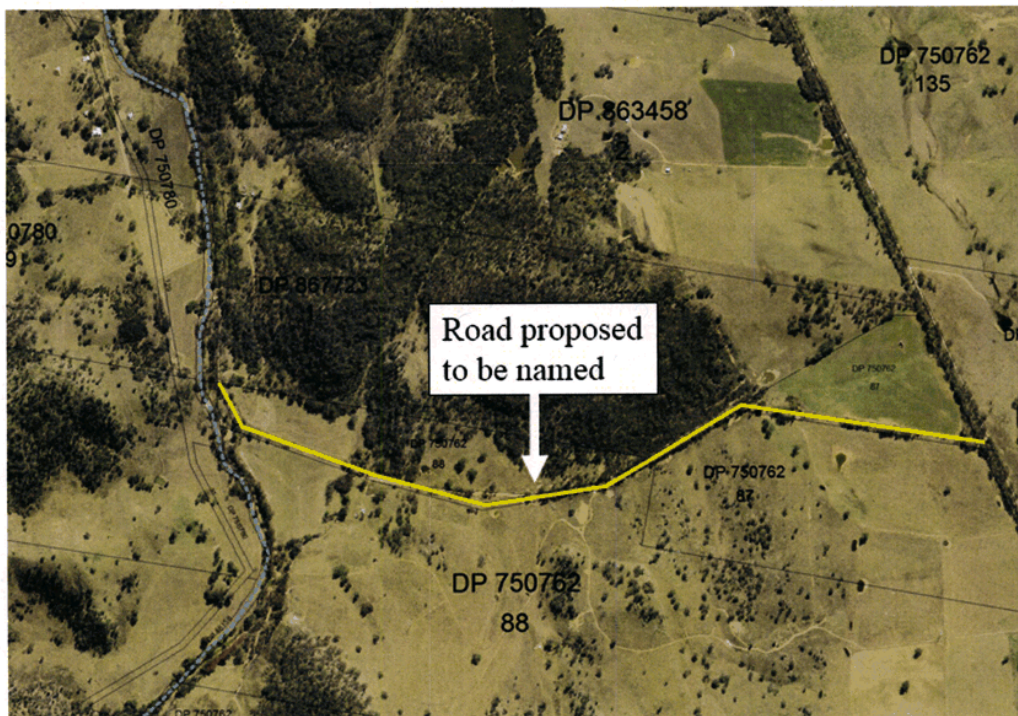
If you have any objection to this road reserve being named please submit your objection, in writing, providing reasons for your objection, to the above address. Objections will be accepted until Friday 28<sup>th</sup> of July 2017.

Should you have any questions concerning the naming of this street, please do not hesitate to contact Carolyn Atkins of Council's Revenue & Property Department on ☎ 02 63782850 or 1300 765 002.

Yours faithfully



Diane Sawyers  
Manager Revenue & Property





# VELYAMA PTY. LTD.

**GOODIMAN CREEK FARM**  
GULGONG NSW ABN 20 064 481 536  
Email: john@plannedenvironment.com

**MAIL ADDRESS**  
PO Box 150  
GULGONG NSW 2852

**PROPERTY**  
765 SPRING RIDGE ROAD  
MEBUL NSW 2852  
PHONE (02) 6374 1612

24<sup>th</sup> July 2017

General Manager  
Mid-Western Regional Council  
PO Box 156  
Mudgee  
NSW 2850

## **PROPOSED ROAD NAMING – UNNAMED ROAD RESERVE OFF SPRING RIDGE RD**

Dear Sir,

I refer to your letter dated 3<sup>rd</sup> July 2017. We are pleased Council are addressing this road name as Council previously wrote to us in 2011 about submitting an appropriate name, and we did indeed provide Council with a submission at that time.

We enclose a copy of our research as to an appropriate name carried out in 2011. This research is based upon the guidelines endorsed by the Geographical Names Board of NSW (1996).

Of the names listed from the first Dictionary of Wiradjuri (by Grant & Rudder) we include here 15 possible names that all relate to our particular area. The names are listed in order of our preference, with the first name “Mariyan Lane” (means wedge Tail Eagle) as our preference, due to the fact that we have 2 wedge tail eagles that have lived and hunted on our property for the duration of our occupancy for almost 50 years (firstly by our business name ‘Goodiman Creek Farm’, then company Quay Estates PL and later by our company Velyama PL).

We have recently discussed with 2 of our 3 neighbours who front the lane about the selection of an appropriate name. Both reluctantly accept the default name of Cuthel Lane as the lane borders the Cuthel property. Their reasons are weighted towards the ability of ambulance and fire services reaching the properties as they have recognised the lane as traversing the Cuthel property.

The Cuthel name is recognising the neighbour as a living person. Although there have been Cuthel’s living adjacent for 2 generations, that should not be a legitimate reason to call the lane after the current family. We suggest that this approach contravenes the guidelines.

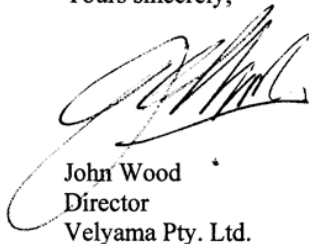
There are other more worthy historical family names that precede. Eg. “Martin” took up the original grant for the land to portions of our property and our neighbours. Martin Lane would be also acceptable to us based upon historical precedence.

MID-WESTERN REGIONAL COUNCIL RECORDS RECEIVED
<b>26 JUL 2017</b>
<input type="checkbox"/> SCANNED <input type="checkbox"/> REGISTERED

Similarly, there is another historical family that owned portions of our property in the 1920's, who have important relevance to Australian history. Their family name was Dean. They arrived in the colony in 1830's – Alexander Dean – and he and his family purchased a ship's medicine cabinet from the master of the vessel they travelled from England. That cabinet was handed down to Alexander Dean who lived on our property in the pit sawn ironbark cottage (renovated and still in use here today). That medicine cabinet was purchased from the Deans eventually by Mr. Dougan who operated the Gulgong Pharmacy, and later that cabinet was donated to the Power House Museum. It is the only completely intact ships cabinet of the 18<sup>th</sup> century in Australia. The Deans were worthy farmers of the district. We would support the name 'Deans Lane' based upon historical precedence.

We however believe that the lane name should be based upon those indigenous people who lived in our district for thousands of years, and be relevant to our fauna and flora. We urge Council to submit to the Geographical Names Board our list of suggested names. We also submit that by taking a name from the Wiradjuri Tribe it eliminates a current family property name 'Cuthel' (who feels they should dominate their neighbours).

Yours sincerely,



John Wood  
Director  
Velyama Pty. Ltd.

## LANE NAME OPTIONS

### RESEARCHED FROM WIRADJURI TRIBE DICTIONARY

(First Dictionary of Wiradjuri by Grant & Rudder)

The requirement is to provide a name to the Geographical Names Board for approval for the existing laneway from the Spring Ridge Road to the Goodiman Creek traversing through the property owned by Robert Cuthel.

Suggested Names in no particular order:

- MALIYAN LANE (Wedge tail eagle)
- YANGAN LANE (Common Property)
- YOYANG LANE (Black Cockatoo)
- YURANA LANE (Yellow Box Tree)
- YURALI LANE (Blossom of Eucalyptus)
- YULAN LANE (Blackwattle tree)
- BALGANBAA LANE (Boomerang shaped bend in a creek)
- WANGARANG LANE (Tortoise)
- MURRUNG LANE (Grey Box)
- YAMAGAN LANE (Kurrajong Tree)
- YARRANY LANE (Wattle)
- BAGURRA LANE (Kurrajong Tree Blossom)
- MURRUBIR LANE (Heaven) in Aboriginal concept
- GUNGAN LANE (Running stream)
- WIRRANG LANE (Rock Wallaby)

The above names have been culled from the very extensive dictionary based upon the following criteria:

- They are relevant to this lane/district/fauna/flora
- They are easily pronounceable (many tribe names are not! I can assure you)

### Guidelines for the determination of placenames

These guidelines were endorsed by the Geographical Names Board of New South Wales (GNB) on 17 October 1996.

1. A name suggested for any place that owes its origin to the peculiarity of the topographic feature designated such as shape, vegetation, animal life etc., may be accepted but, in doing so, care should be exercised in avoiding duplication of names already used for other features. The GNB prefers to avoid the repetition of commonly used names. Sugar Loaf, Sandy, Back, Bald, Deep, Long, Kangaroo, Reedy, Rocky, Spring and Stony are examples of such names.

2. Easily pronounced names should, as far as possible, be used.
3. Names of Aboriginal origin or with a historical background are preferred.
4. Names acknowledging the multicultural nature of our society are encouraged.
5. The changing of long established placenames is generally not preferred, except where necessary to avoid ambiguity or duplication.
6. If considered appropriate, placenames may perpetuate the names of eminent persons, particularly those of early explorers, settlers and naturalists.
7. Names of persons should normally only be given posthumously but the GNB, at its discretion, may approve a feature name which honours a living person. Such a person's contribution to the local community should have been of outstanding benefit to the community. Ownership of the land is not sufficient reason for the application of the owner's name to a geographical feature. The GNB will not approve the naming of a feature after a person still holding public office.
8. The GNB may approve a first or given name as part of a geographical name only where it is necessary to appropriately honour the person referred to or where it is necessary to avoid ambiguity.
9. Long and clumsily constructed names and named composed of two or more words should be avoided.
10. The multiplication of names for different parts of the same topographical feature such as a stream or mountain range will be avoided whenever possible and the one name applied to a stream or mountain range throughout its entire length.
11. The naming of forks, arms and branches of a river as North Branch and South Branch is not favoured. Generally, it is preferable to assign independent names to river branches.
12. The use of cardinal points of the compass as a prefix or suffix to an existing name is not favoured. However, well-established names which carry such a prefix or suffix may be approved.
13. Where names have been changed or corrupted by long established local usage, it is not usually advisable to attempt to restore the original form; that spelling which is sanctioned by general usage should be adopted.
14. When a choice is offered between two or more names for the same place, locality or feature, all sanctioned by local usage, the GNB may adopt one of such names as is considered appropriate in accordance with the rules outlined above.
15. The possessive form should be avoided whenever possible without destroying the sound of the name or changing its descriptive application e.g. Howes Valley should be written without the apostrophe.



16. The use of hyphens in connecting parts of names should, as far as possible be avoided.

17. Names considered offensive or likely to give offence will not be approved.

Land and Property Management Authority  
Head office

1 Prince Albert Road  
Queens Square  
SYDNEY NSW 2000

T 1300 052 637  
61 2 9228 6666  
F 61 2 9233 4357

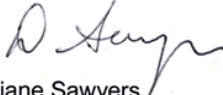
© October 2009 Land and Property Management Authority (B) P09/21/007

[www.gnb.nsw.gov.au](http://www.gnb.nsw.gov.au)

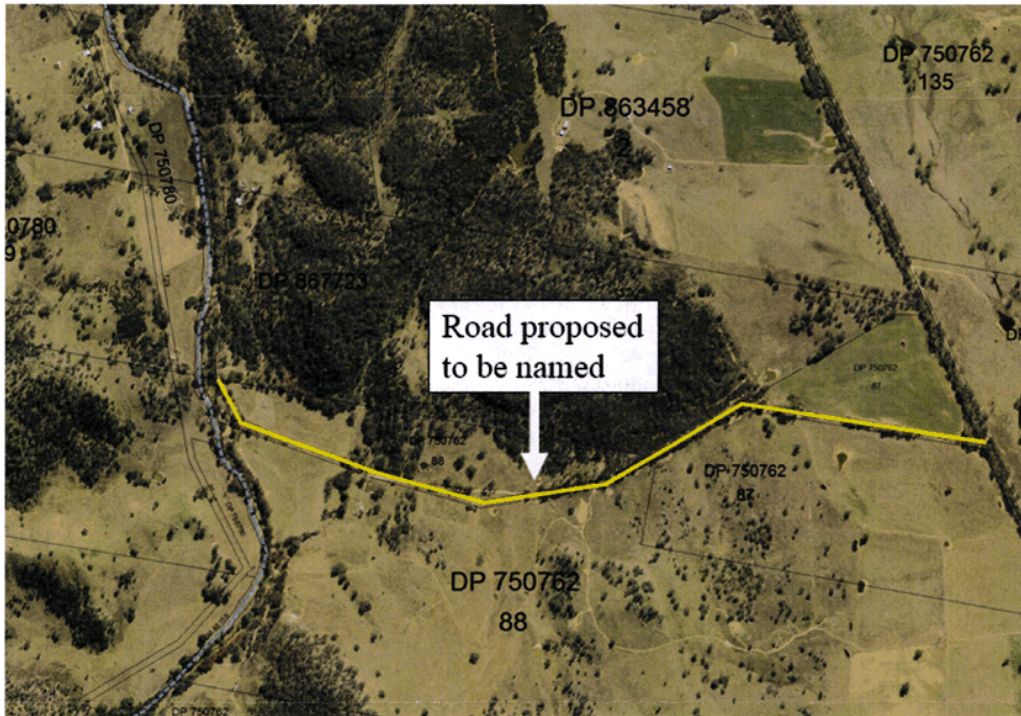
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Should you have any questions concerning the naming of this street, please do not hesitate to contact Carolyn Atkins of Council's Revenue & Property Department on ☎ 02 63782850 or 1300 765 002.

Yours faithfully



Diane Sawyers  
Manager Revenue & Property



We have always called this Cutkels Lane  
we presume because the adjoining  
property has been in the same family  
for generations and we would be  
happy to make this suggestion a formality

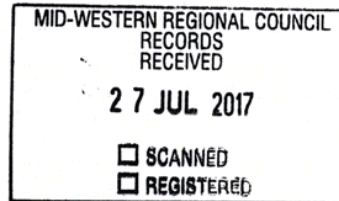
Thanking you.

Dale

www.midwestern.nsw.gov.au



CA:R0790041

PO BOX 156  
MUDGEES NSW 285086 Market Street MUDGEES  
109 Herbert Street GULGONG  
77 Louee Street RYLSTONEPh: 1300 765 002 or (02) 6378 2850  
Fax: (02) 6378 2815

email: council@midwestern.nsw.gov.au

3 July 2017

Mr F & Mrs KEL Dale  
Yerami  
755 Mebul Road  
MEBUL NSW 2852

Dear Mr and Mrs Dale,

**PROPOSED ROAD NAMING – UNNAMED ROAD RESERVE OFF SPRING RIDGE ROAD**

Council is currently reviewing all addressing within the Mid-Western Regional Council area. Street and Rural addressing is a standardised addressing system used throughout Australia that is a straight forward means to identify and locate properties. Valid addressing assists emergency vehicles and others to locate properties, thereby minimising delays and inconvenience for emergency services and the delivery of goods and services to the community. It is a requirement that all properties within the Mid-Western Regional Council area have a valid address.

As an unnamed road reserve off Spring Ridge Road is used to access four properties, Council is looking to name this road to provide more precise addressing for those properties. This road reserve provides access to part of your property – Lot 182 DP 46158 & Lot 128 DP 750780.

At the moment, this land can only be allocated an address from the point the road leaves Spring Ridge Road rather than to the point where it enters that section of your property. This is not ideal. Once this road is named a more precise address can be allocated to your land should the need ever arise. This will enable more exact addressing which can be crucial in an emergency services situation.

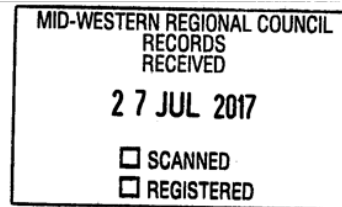
As your land is serviced by this road reserve, Council invites you to submit a name or names for this road. The Geographical Names Board Guidelines for the Naming of Roads identifies that the preferred sources for road names include the following:

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Submissions should be made in writing to the General Manager, Mid-Western Regional Council, PO Box 156 Mudgee NSW 2850 and will be accepted until Friday, 28<sup>th</sup> of July 2017.





To

The General Manager of Midwestern Regional Council or whoever at the appropriate person or peoples.

**Reference to name an unnamed dirt lane off Spring Ridge Road.**

I write this letter in hope that it will assist in a possible naming being placed on a small dirt lane leading from and off a main dirt road called Spring Ridge Road on the North, Western side or Wialdra Creek and the Beryl; wooden and steel bridge.

This lane has been unnamed for over 120 years and I would like to mention to whoever is going to process a possible naming of this dirt lane that there is a long time family history behind the use of this lane.

The Cuthel family (Robert Cuthel )was granted an allotment of around 640 acres in early 1890's and this allotment of farm land is still proudly held on/owned and passed down through the Cuthel family.

First Name of land holder: Robert Cuthel (deceased )

Second Name of land holder: Alexander Martin Cuthel (deceased )

Third Name of land holder: Robert James Cuthel

Robert James Cuthel and his son Andrew Martin Cuthel still work this farmland after 120 years and would be one of the many families still around after such a long period of time.

Other lane names locally are Woods Lane, Lobleys Lane, Holleys Lane are named after local family's in the immediate local area.

I would like to put forward a name to be placed on this dirt lane and that name would be worthy of thought. This name is Cuthel Lane.

My father Robert James Cuthel was born and raised on this farm that follows this dirt lane beside the Cuthel's property. He is now 82 years of age.

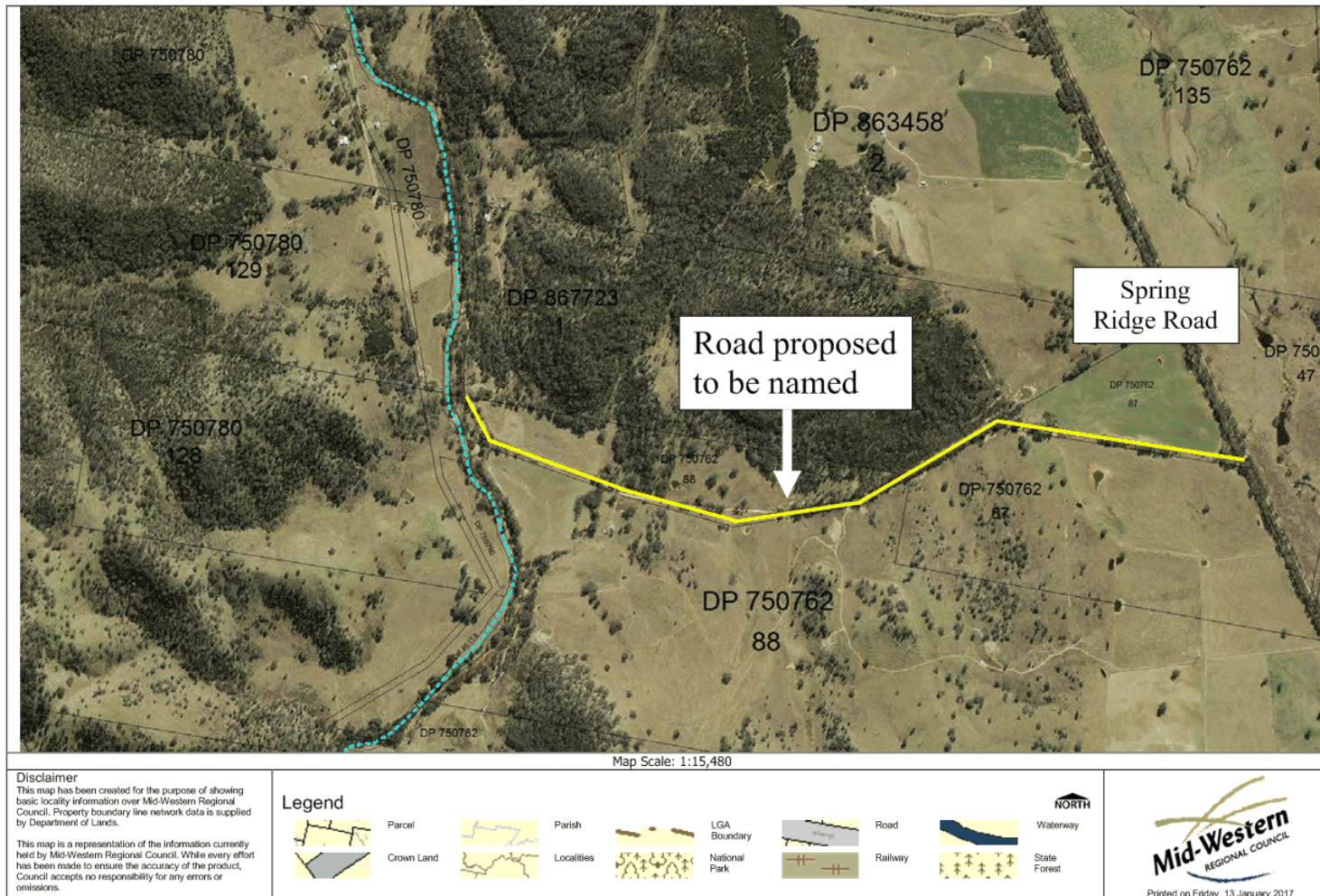
This name Cuthel name would be worthy considering the history mentioned above.

Thank you for taking the time in reading my letter to Council.

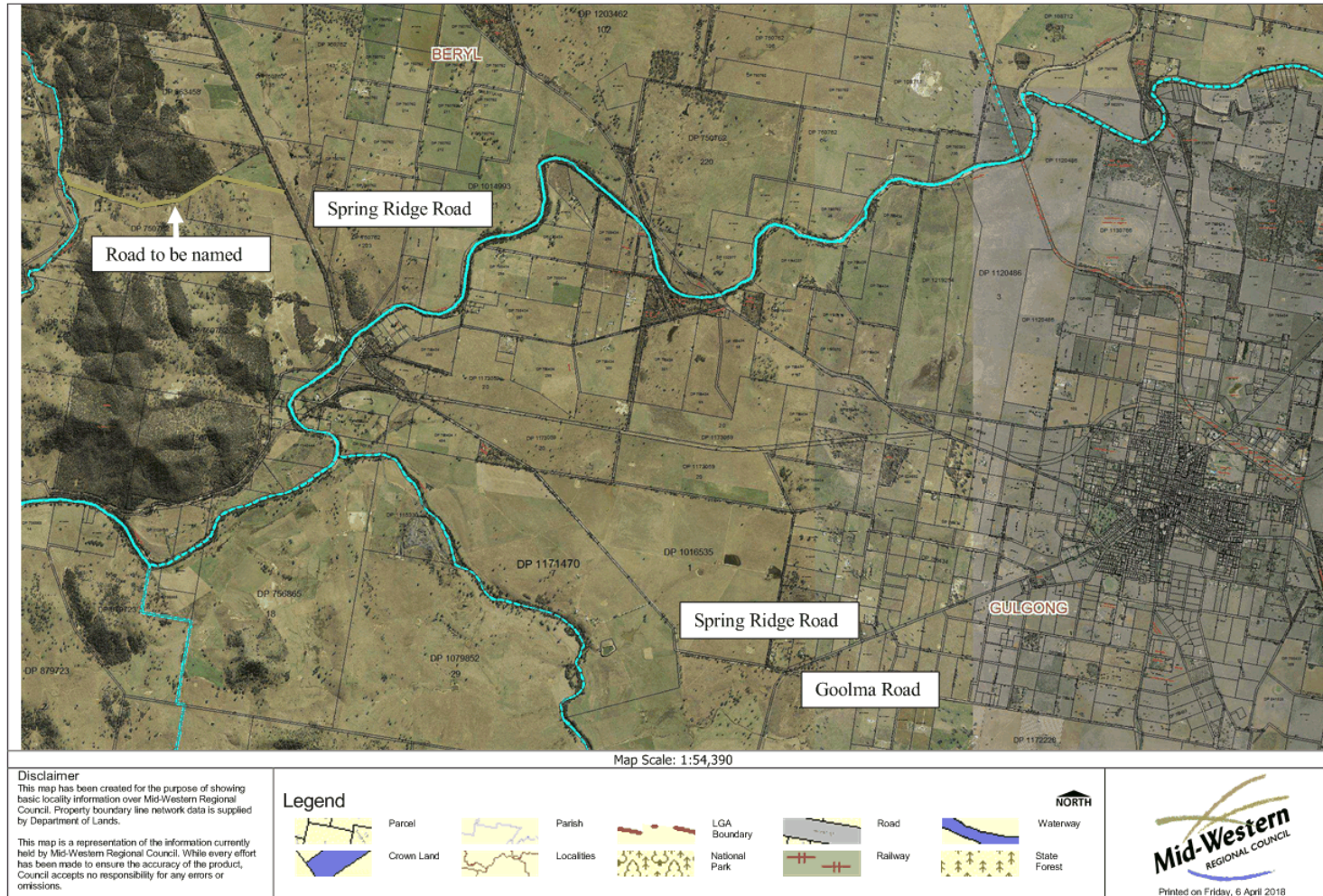
Kind Regards

A handwritten signature in black ink, appearing to read "R. Cuthel".

Robert Cuthel (Robert James Cuthel eldest son)









## Item 10: Operations

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### 10.1 Chlorine Disinfection in Council's Water Supply

REPORT BY THE MANAGER, WATER & SEWER  
TO 18 APRIL 2018 ORDINARY MEETING  
GOV400066, WAT500036

#### RECOMMENDATION

##### That Council:

1. **receive the report by the Manager, Water & Sewer on the Chlorine Disinfection in Council's Water Supply;**
2. **agree to upgrade the Gulgong disinfection system at the same time as the Mudgee disinfection system is upgraded, to increase efficacy of the disinfection process and improve water quality at Gulgong; and**
3. **amend the Operational Plan 2017/18 to include \$110,000 for upgrade of the Gulgong disinfection system, funded from Water Reserves.**

---

#### Executive summary

The purpose of this report is to seek approval of an upgrade to the Gulgong disinfectant system, simultaneously with the current approved upgrade of the Mudgee disinfectant system to reduce the overall cost of both upgrades and expedite an upgrade at the Gulgong Water Filtration Plant.

#### Disclosure of Interest

Nil.

#### Detailed report

Council has three Water Filtration Plants, one at Gulgong, one at Mudgee and one at Rylstone. These Filtration Plants are for the supply of Potable Drinking Water to the residents of the towns and villages within Council's area. Potable drinking water is legislated under the Food Act and requires a Water Quality Management Plan. Part of this plan is to insure adequate disinfection of the water using a chlorination system that meets the NSW Health Department guidelines. Effective disinfection is paramount in potable water to eliminate bacteria's and viruses that may adversely affect the people using the water supply.

At present Council has two different disinfection systems. Council uses gaseous chlorine at Rylstone and sodium hypochlorite at both Mudgee and Gulgong. Council has identified the current use of sodium hypochlorite as a potentially vulnerable area in the treatment process. Due to this vulnerability, Council has included the upgrade of the current disinfection system to gaseous chlorine in the approved budget for the headworks upgrade at Mudgee.

Gaseous chlorine allows Council staff to maintain a more effective chlorination control, therefore improving the stability of the disinfection system of the potable water. The comparison of the two systems indicates that gaseous chlorine has several benefits over sodium hypochlorite. The active disinfection by volume of gaseous chlorine exceeds 99%, whilst the active disinfection by volume of sodium hypochlorite is 12.5%. Sodium Hypochlorite has a stability issue as it deteriorates quickly in hot weather. Over the last ten years the dosing of sodium hypochlorite has been a contributing factor in most “boiled water alerts” and only one time has gaseous chlorine being used. The boiled water alert when using gaseous chlorine was from post dosing contamination in a reservoir. Council pumps surface water from the Cudgegong River, the water is classified as “Hard Water” with a high Calcium Hardness rate. This is caused by natural occurring calcium salts. Council reduces the hardness by “lime softening” and using re-carbonation process with carbon dioxide to assist in the precipitation of these salts. The use of sodium hypochlorite adds salts and increases pH levels.

Gulgong water supply has had numerous complaints for odours and taste over the last two weeks. The improvement in the disinfection rate should reduce the number of complaints. Gaseous chlorine has less maintenance issues than sodium hypochlorite therefore reducing the overall maintenance costs. The gaseous chlorination system proposed for Mudgee requires the calling of tenders to upgrade the disinfection system. Gulgong does require a similar upgrade and the proposal is to include the Gulgong disinfection upgrade in the same tender to reduce the overall cost of both upgrades. The estimated cost for a “turnkey” complete upgrade of Gulgong’s disinfection system is \$110,000.

### Community Plan implications

<b>Theme</b>	<b>Protecting Our Natural Environment</b>
Goal	Provide total water cycle management
Strategy	Maintain and manage water quantity and quality

### Strategic implications

**Council Strategies**

Water Quality Management Improvement Plan, in conjunction with NSW Health

**Council Policies**

Drinking Water Policy

**Legislation**

NSW Health Act 2010

NSW Water Act 2000

### Financial implications

It is proposed to upgrade the current disinfectant system, which would include a renewal portion of the existing infrastructure. This is a capital expense, that will be funded from Water Reserves, it therefore has no impact to current operating performance ratios or own source revenue.

In future years, the new system is expected to be more efficient, and as such a reduction in operating costs is anticipated.

Budget Year	Operating Performance Ratio	Own Source Revenue	Building & Infrastructure Renewal
2017/18	-	-	✓
Future Years	✓	-	-

### Associated Risks

It has a high Work, Health and Safety risk, however there is a prescribed protocol and legislation for dangerous goods. The following of these protocols reduces the Work, Health and Safety risks.

There is also an associated risk to the quality of potable water produced using the current disinfectant system. Upgrading the system will reduce this health risk, as discussed in the report.

TOM BALDWIN  
MANAGER, WATER & SEWER

GARRY HEMSWORTH  
DIRECTOR OPERATIONS

26 March 2018

*Attachments:* Nil

APPROVED FOR SUBMISSION:

SIMON JONES  
ACTING GENERAL MANAGER

## 10.2 Beryl Road Widening

REPORT BY THE MANAGER WORKS  
TO 18 APRIL 2018 ORDINARY MEETING  
GOV400066, R4011001

### RECOMMENDATION

#### That Council:

1. **receive the report by the Manager Works on the Beryl Road Widening;**
2. **subject to the Beryl Solar Farm proceeding, accept funding of \$863,426 from First Solar (Australia) Pty Ltd for the widening of Beryl Road and the upgrade of the intersection of Beryl Road and Castlereagh Highway;**
3. **amend the 2017/18 Operational Plan to include the Beryl Road Widening Project in the amount of \$863,426 funded by First Solar (Australia) Pty Ltd; and**
4. **authorise the General Manager to negotiate final terms and sign all necessary documentation to formally accept the funds from First Solar (Australia) Pty Ltd.**

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### Executive summary

First Solar (Australia) Pty Ltd are the proponent of the Solar Farm development at Beryl. The Consent Conditions for the project specify that prior to construction the applicant must “upgrade the intersection of the Castlereagh Highway and Beryl Road” and “upgrade Beryl Road between the Castlereagh Highway and the project site access point to allow two-way construction traffic”.

First Solar intend to engage Council to undertake the road widening works through an agreement with their Construction Contractor.

Council staff have scoped the project in accordance with the Conditions of Consent and Council’s requirements and have developed a project cost of \$863,426 which will be fully funded by First Solar.

It is recommended that Council accept the funding and undertake the construction works.

### Disclosure of Interest

Nil

### Detailed report

First Solar (Australia) Pty Ltd are developing the Solar Farm at Beryl, 5km North West of Gulgong. Included in the Conditions of Consent, the proponent is required to undertake widening of Beryl Road between the Castlereagh Highway and the solar farm site entrance, a distance of 2.4km. Also included is an upgrade of the existing intersection of Beryl Road and the Castlereagh Highway to provide a basic right turn and auxiliary left turn treatment. This scope of works was developed in consultation with Council staff.

Council staff have provided First Solar a cost and program schedule for the proposed works. The cost of the works is estimated at \$863,426 which will be completed in a 12 week construction period from engagement.

Council will enter into an agreement with the Construction Contractor. The Construction Contractor has yet to be appointed by First Solar but Council have received a Letter of Intent that the Council will undertake the works.

It is anticipated that construction works will commence in late April and be completed by early July 2018.

## Community Plan implications

<b>Theme</b>	<b>Connecting Our Region</b>
Goal	High quality road network that is safe and efficient
Strategy	Provide traffic management solutions that promote safer local roads and minimise traffic congestion

## Strategic implications

### Council Strategies

This project will contribute to the improvement and upgrade of Council assets.

### Council Policies

Not Applicable

### Legislation

Not Applicable

## Financial implications

It is expected that the maintenance costs will be comparable with future maintenance estimates and therefore no change to the Operating Performance Ratio. The Own Source Revenue Ratio will decrease due to the external funding and the Building and Infrastructure Renewal will increase due to the partial renewal of the asset.

<b>Budget Year</b>	<b>Operating Performance Ratio</b>	<b>Own Source Revenue</b>	<b>Building &amp; Infrastructure Renewal</b>
2017/18	-	✘	✔
Future Years	-	-	-

## Associated Risks

Staff will manage the construction project risks such as program and cost. Construction risks associated with wet weather, environmental and approvals from RMS.

**SALLY MULLINGER**  
**MANAGER WORKS**

**GARRY HEMSWORTH**  
**DIRECTOR OPERATIONS**

3 April 2018

*Attachments:* 1. First Solar Letter of Intent.

**APPROVED FOR SUBMISSION:**

**SIMON JONES**  
**ACTING GENERAL MANAGER**





First Solar (Australia) Pty Ltd  
Level 3, 16 Spring Street,  
Sydney NSW, 2000

3 April 2018

Sally Mullinger  
Manager Works  
Mid-Western Regional Council  
86 Market Street  
Mudgee NSW 2850

Dear Sally,

**Re: Letter of Intent  
Beryl Road Widening and Intersection Works - Beryl Solar Farm**

As per our recent discussion, we intend to proceed with the construction of the Beryl Solar Farm.

First Solar is pleased to provide Mid-Western Regional Council with this Letter of Intent, regarding the engagement of Council to complete the widening works on Beryl Road and the intersection works with Castlereagh Highway for \$863,426 plus GST. Subject to final commitment to the Beryl Solar Farm construction, First Solar (or our Solar Farm Construction Contractor) will enter into an Agreement (on terms acceptable to First Solar) with Council for the Works.

First Solar understands works will commence on 18<sup>th</sup> April following Council meeting and be completed by 4<sup>th</sup> July.

If you have any further queries, please contact Mirjam Tome on 02 9002 7713.

Yours sincerely,

Steve Jackson  
Vice President, APAC Regional Manager

## Item 11: Community

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### 11.1 Glen Willow Sporting Complex Master Plan 2018

REPORT BY THE ACTING GENERAL MANAGER  
TO 18 APRIL 2018 ORDINARY MEETING  
GOV400066, F0650099

#### RECOMMENDATION

##### That Council:

1. **receive the report by the Acting General Manager on the Glen Willow Sporting Complex Master Plan 2018;**
  2. **place the Draft Glen Willow Sporting Complex Master Plan on exhibition for 28 days; and**
  3. **endorse the changes to the Glen Willow Sporting Complex Master Plan, if no public submissions are received.**
- 

#### Executive summary

Minor amendments have been made to the Glen Willow Sporting Complex Master plan based on feedback from sporting committees and an updated version of the Master Plan for Glen Willow has been developed for Council's endorsement.

#### Disclosure of Interest

Nil.

#### Detailed report

A Master Plan was developed in 2005 to support the development of Glen Willow and the seeking of funding opportunities. Feedback has been sought from sporting groups and associations through the Mudgee Sports Council. The resulting updated plan has been developed in line with the feedback received through the Sports Council.

While the changes to the Master Plan are not substantial, there are a number of areas where some amendments have been made, some of which have come as a result of requests from sporting groups. The changes include:

- The replacement of the northern most cricket and AFL oval, with two multi purpose fields.
- These two fields would also be targeted for additional lighting consistent with lighting for fields 3 & 4
- More carparking areas
- More shedding location
- A location for cricket nets

- Alteration to the walking track/cycleway path
- Potential future vehicle access to the complex from Cox Street

The fundamentals for the Master Plan including additional future facilities for netball, hockey, rugby league, rugby union, cricket, soccer and touch football remain the same.

It is recommended that the updated Master Plan be placed on public exhibition for any further comment from sporting groups, Sports Council or the Community.

An updated Master Plan will provide the required information to accurately apply for grant funding opportunities. The cost estimates in the Master Plan have also been included,

## Community Plan implications

Theme	Looking After Our Community
Goal	Effective and efficient delivery of infrastructure
Strategy	Provide infrastructure and services to cater for the current and future needs of our community

## Strategic implications

### Council Strategies

Glen Willow Master Plan  
Recreation Strategy  
Community Strategic Plan

### Council Policies

Not applicable

### Legislation

Not applicable

## Financial implications

The Master Plan contains costing for various expansion options for the facility. Any actual expenditure related to new developments at Glen Willow will be sought through the regular budget processes.

## Associated Risks

The changes to the Master Plan do not have an overall impact on risk considerations to Council. Specific aspects of the Master Plan would be subject to more detailed analysis including studies relating to floodplain considerations.

SIMON JONES  
ACTING GENERAL MANAGER

3 April 2018

*Attachments:* 1. DRAFT Glen Willow Sporting Complex Master Plan - Amended March 2018.

APPROVED FOR SUBMISSION:

SIMON JONES  
ACTING GENERAL MANAGER



*Looking After  
our Community*

## GLEN WILLOW MASTER PLAN

GLEN WILLOW REGIONAL  
SPORTING COMPLEX  
PITTS LANE, MUDGEES NSW 2850

7 APRIL 2016

MID-WESTERN REGIONAL COUNCIL  
COMMUNITY: OPEN SPACES

■ ■ ■ ■ ■ TOWARDS 2030



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## 1. Introduction

### 1.1 Objectives & Goals

The Mid-Western Regional Council has established Glen Willow as a regional sporting facility that has the capacity to attract important regional and State level competitions. The main field at Glen Willow is of the highest level with the centrepiece being a first class field with a 1000 seat grandstand incorporating changing room facilities, amenities, broadcast facilities including media rooms, canteen facilities, staff and storage areas and competition level lighting for night games. The ongoing aim is to develop Glen Willow further and to have a facility that would attract high profile teams to play and through this increasing interest in sport, encouraging more participation by local people.

In addition to the main field it is proposed to establish a number of multi-use fields for both summer and winter competitions including soccer, AFL, rugby league, rugby union, touch football, cricket, junior league, hockey, softball, baseball and netball.

As well as utilising the facility for sporting events, the objective is to create a green space that both sporting people and non-participants can enjoy. It is proposed that the area would be significantly landscaped with meandering paths incorporated into the landscape area and wetlands created from stormwater runoff that would encourage wildlife as well as giving a pleasant environment for picnics. A memorial arboretum is proposed for the south west corner and a defined cycle/running track is also proposed to meander around the development.

The goal is to encourage more participation in sport and to establish a significant green space that is located conveniently close to the majority of residents in the region.

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## 1.2 Benefits Associated with Sport & Sporting Facilities

There are a number of benefits to the community that are to be gained by the development of quality sporting facilities. The fact that active lifestyles are one of the best investments for individual and community health is well documented. Whilst not exhaustive, a summary of probable benefits is listed below:

### 1.2.1 Individual (Participant) Benefits

- Improved fitness levels reducing health problems such as cardiovascular disease and back pain.
- Psychological benefits by reducing stress and depression whilst increasing enjoyment, happiness and satisfaction.
- Improved self-confidence and a sense of achievement by improving skills or developing new skills.

### 1.2.2 Social Benefits

- Involvement of both participants and volunteers helps strengthen bonds and social interaction within the local community.
- Creates interaction between residents due to meeting at sporting events.
- Gives children the opportunity to play in a team environment improving social skills and giving the children a sense of direction and belonging. The reduction of boredom and giving children and young adults a direction is also found to reduce the incidence of vandalism and crime.
- Strengthening of family relationships due to involvement of multiple members as participants, volunteers or spectators.
- Development of an attractive, relaxing environment with extensive green space and picnic facilities will also encourage a meeting place for non-participants in sport to meet, interact and improve health and wellbeing by walking or other non-competitive activities with family and friends
- Reduction in health costs due to general improvement in wellbeing of residents.
- Improved performance and productivity of personnel in the work environment and reduced absenteeism.

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## 2. Research

### 2.1 Demographics

The estimated total resident population in the Mid-Western Region community in 2014 was 24,017 people. Over the past five years there has been a 6.9% increase in the population (an average of 1.4% per year).

Population forecast for the Mid-Western Region from 2006-2031 was carried out by Ratio Consultants Pty Ltd in 2007.

The forecast indicates a 32% increase in the population in the region with the majority of growth in the Mudgee Township and rural Mudgee areas.

#### 2.1.1 Population Forecast Mid-Western Region 2006-2031

Location	2006	% of Region Population 2006	2031	% of Region Population 2031	Change 2006-2031 %
Mudgee Township	8,979	41%	14,050	48%	56%
Gulgong Township	1,988	9%	2,123	7%	7%
Rylstone Township	639	3%	750	3%	17%
Kandos Township	1,364	6%	1,363	5%	0%
Rural Mudgee	7,235	33%	8,366	29%	16%
Rural Rylstone, Kandos	1,778	8%	2,312	8%	30%
<b>Mid-Western Region</b>	<b>21,983</b>	<b>100%</b>	<b>28,964</b>	<b>100%</b>	<b>32%</b>

POPULATION FORECASTS – RATIO CONSULTANTS PTY LTD (2007)

The forecast indicates a significant increase in population. It is envisaged that this population will be an aging population as is being experienced in all areas and as such facilities that will incorporate for elements for older participants such as cricket, walking, jogging, bike riding, etc. are also necessary. Mudgee Township has adequate tennis courts at present. Future development on the Glen Willow site could include archery based on future assessment.

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## 2.2 Current Facilities in the Region

There are a number of facilities within the Mid- Western Region in addition to the fields already established at Glen Willow. The majority of these facilities are owned and/or managed by Mid-Western Regional Council. Currently, the only regional level sports fields in the region are those located at Glen Willow and Jubilee Oval. Jubilee Oval has a single field and is also located in Mudgee. All other facilities within the region are considered local sports grounds and are suitable for local activities within the town in which they are located. The majority of the Council facilities are set up to be multi-purpose allowing the fields to be used for more than one sport. Whilst this is functionally good, it restricts usage without significant re-marking out and changeover of posts, goals, etc.

A number of the schools within the region also have sporting facilities that are primarily for school use. Some facilities in the public schools are also made available to the public for use out of hours. These facilities however are considered to be local level only.

There are a number of other facilities for sporting groups that are within the region. These are in addition to the sporting groups that are intended to gain either a direct or indirect benefit from the Glen Willow Facility.

Other sporting facilities in the region include the following:

- Golf Courses
- Lawn Bowling Greens
- Tennis Courts
- Swimming Pools
- Equestrian including Showgrounds, Pony Club, Polo & Stock Horse.

All facilities are well utilised demonstrating the level of interest in sports within the Region.

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## 2.3 Stakeholders

The proposed facility will be owned and operated by Mid-Western Regional Council. The intention is that Council will ensure all user groups, as detailed below, will have facilities within the region commensurate with their operations and long term goals.

The sporting groups in the region that would benefit from the Facility are as follows:

Organisation	Level of Competition
<b>Athletics</b> Mudgee Little Athletics	Local/Regional/District
<b>Australian Rules</b> Mudgee Black Swans Australian Football Club	Local/Regional
<b>Cricket</b> Mudgee District Cricket Association Mudgee & Gulgong Junior Cricket Gulgong District Cricket Association	Local/Regional/District Local/Regional/District Local
<b>Hockey</b> Mudgee District Hockey Association	Social/Local/Regional/State
<b>Rugby League</b> Mudgee Junior League Mudgee Rugby League Club Gulgong Junior Rugby League Gulgong Senior Rugby League Rylstone Kandos Junior Rugby League Kandos District Waratahs Rugby League Football Club	Local/Regional Local/Regional/NRL Trials/NRL Local/Regional Local/Regional Local/Regional Regional
<b>Rugby Union</b> Mudgee Junior Rugby Club Mudgee Rugby Club	Local/Regional Local/Regional
<b>Soccer</b> Mudgee Gulgong Wolves Soccer Club Western Mariners Football Club	Local/Regional/State Regional
<b>Softball</b> Mudgee Softball Association	Local/Regional
<b>Touch Football</b> Mudgee Touch Association Gulgong Touch Association	Local/Regional/State/Australian
<b>Netball</b> Mudgee District Netball Association Kandos Rylstone Netball Club Gulgong Junior Netball Club	Social/Local/Regional/State Local/Regional Local/Regional
<b>Cycling</b> Mudgee Cycle Club	Local



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The majority of current facilities are shared facilities. Most would be viewed as local level facilities with insufficient lighting, restrictions of use during certain seasons due to drainage issues and the like.

The Mudgee Gulgong Wolves Soccer Club is very active with in excess of 500 participants. Typical spectator numbers are in excess of 900. A strong demand for additional quality facilities is necessary. Also, the Mudgee District Netball Association has in excess of 750 netball members and attracts 700- 900 spectators on any particular competition day.

Rugby League in the region has some 500 participants; Cricket some 650 participants; Rugby Union some 250 participants, Touch Football some 1100 participants and Hockey some 105 participants. It is apparent from the participant numbers that sport plays a large role in the community.

Associations such as Athletics will continue to primarily practice and compete at other facilities within the region. These other associations will still benefit from the development of Glen Willow as it will allow more time for practice as there will be a greater availability of the currently shared facilities. All higher profile games would be played on the Glen Willow main fields to utilise the enhanced player and spectator facilities associated with the larger grandstands and amenities areas. Schools would also hold their sports carnivals at the Glen Willow facility.

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## 3. Location

### 3.1 Mid-Western Region



The Mid-Western Regional Council in New South Wales is located some 250km to the north-west of Sydney. The region covers an area of approximately 9000 square kilometres. The region was formed by the amalgamation of the former Mudjee Shire Council, 70% of the former Rylstone Shire Council and 10% of the former Merriwa Shire Council. The major town in the region is Mudjee which is located almost in the centre of the region. Other significant towns in the region are Kandos, Rylstone and Gulgong.

The region is well known for significant agricultural and mining operations and the number of wineries growth in all these areas is envisaged for many years to come. Tourism in the region is significant. The region is rich with history with Mudjee being the second town settled west of the Blue Mountains and townships such as Gulgong having Heritage significance. The Wollemi Pine is also found in the Wollemi National Park near Rylstone.

The region is located close to other significant centres with Orange, Bathurst and Lithgow to the south, Wellington and Dubbo to the west and Muswellbrook and Scone to the east. Travel times from Mudjee to these other towns are in the order of one to two hours.

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### 3.2 Site Description

The proposed site is Council owned land that is bounded by Lawson Creek to the north, Pitts Lane to the south and farm land to the east and west. The site area is approximately 40 hectares.

Currently access to the site is via Ulan Road from Mudgee Town Centre and then by travelling west along Pitts Lane. With this current configuration the site is approximately 1.2 km from the Town Centre. The site level is below the one in 100 year flood level (ARI 1%) and is located in an area designated as a high hazard flood zone.

Significant vegetation exists along Lawson Creek and there are a few native trees along the southern site boundary. The remaining site is grassed and generally flat with a gentle fall to the west.

Council commenced work on the Glen Willow facility some ten years ago with the construction of Pitts Lane and the two fields that are closest to Pitts Lane. The two fields to the north were constructed around 8 years ago and have been used primarily for soccer and touch football. Council's initial investment in the site for the first three years (2005-2008) was approximately \$1.6M.

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## 4. Master Plan

### 4.1 The Plan

The Mid- Western Regional Council has the vision of a high quality sporting facility with ancillary family recreational use for a number of years.

It is important to establish quality facilities for groups such as junior soccer, junior league, little athletics, junior cricket, softball association, etc. as supplying an inviting environment will assist in both initial involvement and retention of players for many years.

While some facilities have already been established, current demand for these fields by the various associations is extremely high, particularly from Touch Football. This reinforces the need for additional facilities.

The overall vision is for three major fields; nine other fields; a cricket oval; two artificial fields; up to 24 netball hardcourts; up to 9 netball grass courts; associated grandstands and amenities buildings and club rooms; storage sheds; playgrounds; an extended off-leash dog park area; cycleways and walkways; a memorial arboretum; car park and interior roadworks; lighting; signage, fencing and irrigation. This would support a wide range of sports including Rugby League, Soccer, Touch Football, Rugby Union, Netball and Cricket.

The primary car park area to the overall facility is located directly to the south of the grandstand. The ticketing and main entry area is located to the southern end of the grandstand to assist in patron movement. To the west of the grandstand a boulevard will be further developed, running north/south to access the majority of fields. Adjacent to the main field grandstand is a bus lay-by to drop both patrons and teams that have travelled from further a-field. The main boulevard is to act as a spine to the facilities with parking either side as well as directing patrons to the smaller car park at the northern end of the facility. A circuit road to the west will give access to the junior league, netball and other multi-purpose fields located on the western section of the facility.

Access to the site of the development is currently by heading west along Pitts Lane from Ulan Road which runs nominally north/south from the Mudgee Township.

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Whilst the main field is the home ground for the local rugby league club, other sports also utilise the field and associated infrastructure. The size of the field will be such that all disciplines other than AFL will be able to play on a regulation field with adequate overrun areas to ensure safety.

Two further main fields are to be established to the west of the existing main field. This would be developed with a central grandstand and amenities building between the two fields. It is envisaged that one of these fields could become the main field for Rugby Union. Again, it is anticipated that the opportunity would exist for multiple sports to access these fields.

The majority of the outer fields are being configured such that they will be suitable for multiple disciplines and summer/winter sports.

Two junior league fields are proposed for the north-west corner of the development. Patronage with junior league is high with availability of time to practice or play on available fields very limited. Ensuring high participation rates at an earlier age is imperative in ensuring senior level participation. A clubhouse/amenities area is also proposed for the junior league club. Fields to the west of the boulevard are predominantly multi-use for sports such as soccer, cricket and touch football.

To the west of the loop road it is proposed to construct a further 12 hardcourt netball courts to the existing 12 that are already established with associated facilities and defined car park. Further grass netball courts could also be added.

The facility will also include cricket practice nets, toilet facilities, storage facilities for the various sporting associations, change rooms, catering facilities, picnic areas including barbecue facilities, shade structures, children's playground, an off leash dog run, cycle/running track, static exercise equipment and significant landscaping. These facilities are intended to encourage families to utilise the facilities as well as non-competitive participation for cycling, jogging and walking.

The landscaping is intended to give the facility definition between fields and shade for spectators and family groups as well as creating walking trails. The current trees along Lawson Creek at the northern boundary of the site are proposed to be retained and, as appropriate, augmented to give a pleasant meandering area. In addition, it is proposed to capture stormwater from the entire facility and direct this water to wetland ponds for filtration/aeration and reuse onto the fields. These wetlands will encourage wildlife and will further enhance the overall appearance of the facility. Sub-surface moisture probes will be utilised to ensure the fields are not over-watered.

As the site is located within a flood plain it is proposed to raise all buildings onto berms. The raising of the buildings will give the buildings a presence, will

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make the various areas easier to recognise and will afford an improved view of the fields. The intention is not to raise the entire site as this would have a detrimental effect on adjoining properties due to floodwater displacement. Flood analysis works are being carried out to ensure the pre-development and post-development flood levels both downstream and upstream are maintained.

Lawson Creek is a watercourse and as such the Environmental Protection Authority requirements for construction adjacent to a watercourse will need to be addressed. The current vegetation along the creek will be retained as previously discussed, and additional works as necessary carried out to ensure a passage for wildlife along the water's edge is maintained. The inclusion of further trees and plantings to the facility will also encourage greater bird, insect and animal life than the current paddock affords.

## 4.2 Staging

The Council's vision has already commenced being put into reality by the development of the six existing fields and 12 netball courts at Glen Willow. Council recognises that the overall master plan is a long term vision to improve facilities and the environment in order to assist in the wellbeing of the people within the region and to encourage more regional competition with both the neighbouring regions and further a-field. Of primary importance is the development of more playing fields and additional regional level fields complete with grandstand, amenities, media and other facilities in order to attract the level of competition necessary to attract other regional teams.

It is noted that future stages are developed into different areas (A, B, C, D) in order to group things together from an overall infrastructure perspective, including roads, pathways, irrigation, water supply and sewer. Construction for any of these stages, or any parts of these stages, may depend on external funding. Therefore, funding available from other sporting organisations may provide the opportunity for one stage to be developed before another stage. These opportunities will be assessed by Council as they arise.



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The overall staging for the site is as follows:

#### 4.2.1 Stage 1 (Completed)

- Construction of main field including grandstand, viewing mounds, fencing, etc.
- Construction of the practice field to the north of the main field and grandstand.
- Construction of the Soccer/ Touch amenities and change facilities between the practice field noted above and the existing fields to the east of the practice field.
- Install all necessary services infrastructure to the site. Construct wetland ponds and stormwater collection and treatment as necessary to service the built facilities.
- Landscape constructed areas, wetlands and other areas to southern half of site to create the green space for the public.
- Construct children's playground and part barbecue facilities.
- Construct formal car park area to south of Pitts Lane.

#### 4.2.2 Stage 2a (proposed)

- Construct two (2) playing fields suitable for Rugby Union and Rugby League including irrigation, drainage and turf
- Construct 8 lighting towers to 500 lux suitable for night games
- Construct spectator mounds, electronic scoreboards, goal posts, ground fencing and security fencing
- Construct an amenities building for these two main fields including tiered seating (200 per side), 4 change rooms, clubhouse facilities, toilets, canteen, kitchen and bar
- Construct car parking, internal roadways and cycleway extensions.
- Install all services infrastructure to these areas including lighting to car park.
- Landscape all elements constructed in this stage.

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4.2.3 Stage 2b (proposed)

- Construct 6 additional lighting towers (100 lux) suitable for night training on these fields
- Construct two (2) additional multi-purpose fields suitable for either 4 touch fields or 2 full size rugby league fields including provision for a turf cricket wicket.
- Provide two additional sets of junior goal posts and boxes
- Construct internal roadways and cycleway extensions.
- Install all services infrastructure to these areas including lighting to car park.
- Landscape all elements constructed in this stage.
- Additional shedding.

4.2.4 Stage 2c (proposed)

- Construct two (2) playing fields suitable for Junior Rugby League including irrigation, drainage and turf
- Construct 6 lighting towers (100 lux) suitable for night training
- Provide two sets of junior goal posts
- Construct junior rugby league amenities building including 2 change rooms, clubhouse facilities, toilets and canteen.
- Construct car parking, internal roadways and cycleway extensions
- Landscape all elements constructed in this stage
- Additional shedding.

4.2.5 Stage 2d (future proposal)

- Construct two (2) additional multi-purpose fields suitable for either 4 touch fields or 2 full size rugby league fields including provision for a turf cricket wicket
- Construct 4 lighting towers to 250 lux suitable for night games
- Construct cricket nets, car parking, internal roadways and cycleway extensions
- Landscape all elements constructed in this stage

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## 4.2.6 Stage 2e (netball future proposal)

- Construct 8 hardcourt netball courts and 6 grassed courts including goal posts
- Construct car parking and lighting
- Install all services infrastructure to these areas including lighting to car park.
- Landscape all elements constructed in this stage.

## 4.2.7 Stage 2f (hockey future proposal)

- Construct two synthetic hockey playing fields
- Construct lighting towers.
- Construct hockey amenities building including 2 change rooms, clubhouse facilities, toilets, canteen, kitchen and storage.
- Install all services infrastructure to these areas including lighting and fencing.
- Landscape all elements constructed in this stage.

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### 4.3 Services

Current infrastructure to the site is in general adequate for the proposed development. The site is serviced by a substation with available capacity. Water services already established in Pitts Lane will be adequate and will only require extension to the various facilities.

Due to the low lying nature of the site sewerage is collected and pumped to Council's current sewerage system. This type of operation in regional areas is not uncommon and is currently functioning well. As indicated above, stormwater will be managed on site. Communications facilities will need to be augmented for the site for media operations.

The area to the south and south west of the proposed site is designated for future expansion. This future expansion could include tennis courts and basketball courts, this future expansion would be assessed in more detail taking into account trends, shifts in demographics for the area, etc.

### 4.4 Construction Materials & Methodologies

It is proposed that the built elements will be durable and give many years of virtually maintenance free service. External building materials will be predominantly masonry or other low maintenance materials such as concrete. Roofing will be colorbond steel. The aim is to minimise ongoing maintenance due to general wear and tear as well as minimising the impact of vandalism. Roads and car parks will be paved to give all weather access.

All sports fields will be constructed including turf underlaying selection, turf selection, irrigation and drainage systems commensurate with their proposed use.

Field construction is one of the most important elements on sports fields with correct configuration and materials significantly reducing injuries as well as ensuring field recovery times are minimised and all weather use of the field is possible.

The facility will have adequate street lighting for general circulation of patrons and selected fields will be equipped with lighting of a level necessary to allow night time games and/or training to occur.

Cut and fill of the existing material on site will be carried out to minimise flood volume impacts and existing topsoil will be stockpiled, enhanced and reused in landscaping.

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Areas such as the wetland and riparian zone to Lawson Creek will have raised walkways where necessary to minimise the impact on flora and fauna.

Trees, shrubs and grasses planted as part of the landscaping for the area will be selected from species indigenous to the local area.

## 4.5 Planning & Site Considerations

The land is currently owned by Council. Current zoning of the site is RE1 Public Recreation. It is therefore permissible to use the land for public space and recreational facilities.

The northern boundary of the site abuts Lawson Creek. In accordance with the Environmental Protection Authority (EPA) requirements a riparian zone should be incorporated adjacent to the creek. This will be the subject of an application to the EPA. The proposed extent of riparian zone and enhanced planting onto the site will, we believe, meet or exceed EPA requirements.

As the site is flood prone, the development must not adversely impact adjoining properties. Modelling will be necessary to ensure the post development flood water levels are no higher than the pre development levels and that flow velocities across the site do not significantly increase risk. In addition, all buildings will have to be constructed with a floor level above the one in 100 year (ARI 1%) flood level in accordance with the relevant Council Development Control Plan.

Due to the site location, disturbance and disruption to adjoining properties should be minimal. An acoustic study will be carried out to ensure guidelines will be met.

Traffic movement to the area will generally not be excessive. Significant regional games will attract larger numbers of vehicles. A traffic study will be carried out to determine the effect on the adjoining roads. The second entry road from the north east of the town will assist in dispersing the vehicles through a number of road systems.

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## 4.6 Preliminary Estimated Costs

Stage 2a	Cost
Main Fields	\$ 1,250,000
Lighting Towers	\$ 1,250,000
Fencing – Perimeter & Internal Field	\$ 200,000
Spectator Mounds	\$ 300,000
Electronic scoreboards	\$ 100,000
Goal Posts	\$ 40,000
Main Field Amenities Building	\$ 3,000,000
Landscaping	\$ 50,000
Construction Designs	\$ 80,000
Flood Study	\$ 50,000
Car Parking and Lighting	\$ 630,000
Cycleway extension	\$ 100,000
Project Management	\$ 50,000
<b>Stage 2a – Sub total</b>	<b>\$ 7,100,000</b>

Stage 2b	
Multi-purpose playing fields	\$ 1,400,000
Lighting Towers	\$ 750,000
Goal Posts	\$ 50,000
Construction Designs	\$ 20,000
Road Extension	\$ 360,000
Cycleway extension	\$ 200,000
Sewer upgrade	\$ 250,000
Additional shedding	\$ 50,000
Landscaping	\$ 150,000
Project Management	\$ 20,000
<b>Stage 2b – Sub total</b>	<b>\$ 3,250,000</b>

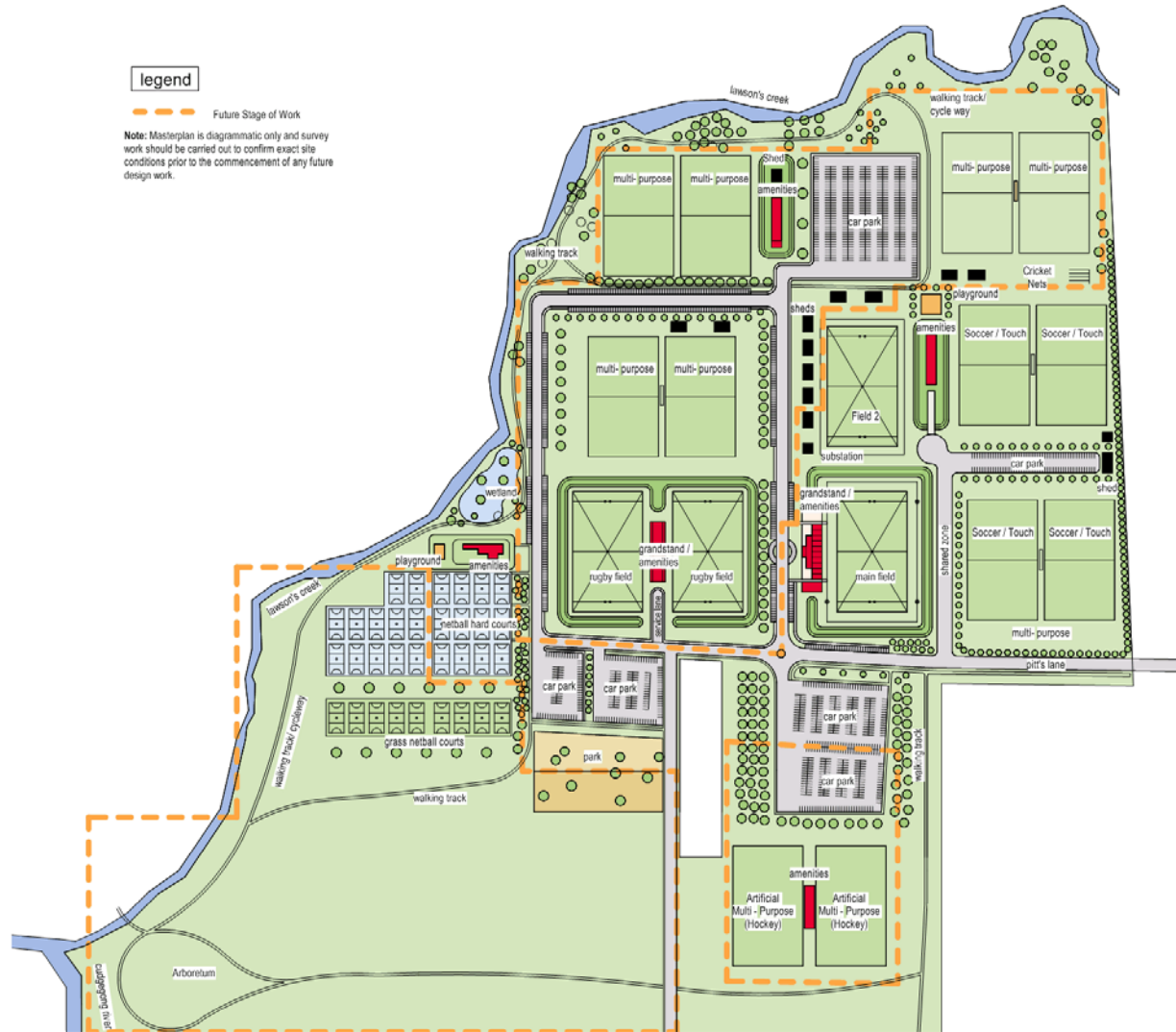
Stage 2c	
Junior Rugby League Fields	\$ 950,000
Lighting Towers	\$ 750,000
Goal Posts	\$ 40,000
Amenities Building and shedding	\$ 1,450,000
Construction Designs	\$ 30,000
Car parking and Lighting	\$ 200,000
Landscaping	\$ 150,000
Project Management	\$ 30,000
<b>Stage 2c – Sub total</b>	<b>\$ 3,600,000</b>



<b>Stage 2d</b>	
Construct Playing Fields	\$ 1,600,000
Lighting Towers	\$ 950,000
Construction Designs	\$ 40,000
Car Parking and Lighting	\$ 200,000
Cycleway extension	\$ 200,000
Road Extension	\$ 370,000
Landscaping	\$ 100,000
Project Management	\$ 40,000
<b>Stage 2d – Sub total</b>	<b>\$ 3,500,000</b>

<b>Stage 2e</b>	
Grassed Netball courts	\$ 400,000
Hard Surface Netball Courts	\$ 800,000
Lighting Towers	\$ 200,000
Goal Posts	\$ 10,000
Construction Designs	\$ 20,000
Landscaping	\$ 100,000
Project Management	\$ 20,000
<b>Stage 2e - Sub total</b>	<b>\$ 1,550,000</b>

<b>Stage 2f</b>	
Hockey fields and fencing	\$ 2,200,000
Lighting Towers	\$ 750,000
Amenities Building	\$ 1,450,000
Construction Designs	\$ 30,000
Landscaping	\$ 150,000
Project Management	\$ 30,000
<b>Stage 2f – Sub total</b>	<b>\$ 4,610,000</b>
<b>STAGE 2 TOTAL</b>	<b>\$ 23,610,000</b>



**legend**

--- Future Stage of Work

Note: Masterplan is diagrammatic only and survey work should be carried out to confirm exact site conditions prior to the commencement of any future design work.

2 Site Plan\_4000  
 A1.101 1 : 4000

PRELIMINARY

**ca**  
**CAMERON ANDERSON ARCHITECTS**  
 ABN 78385853147  
 NSW Nominated Architect - Cameron Anderson  
 NSW ARB 8560

**MUDGEJEE**  
 5 Lovejoy St, Mudgee, NSW  
 c/- PO Box 3, Mudgee NSW,  
 2850  
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Check all dimensions and site conditions prior to the commencement of any work, the purchase or ordering of any materials, fittings, plant, services or equipment and the preparation of shop drawings and / or the fabrication of any components.  
 Do not scale drawings - refer to figure dimensions only. Any discrepancies shall immediately be referred to the architect for clarification.  
 All drawings may not be reproduced or distributed without prior permission from the architect.

Rev	description	date
06	Client Issue	30.07.15
07	Client Issue	30.07.15
08	Client Issue	06.02.18
09	Client Issue	27.03.18

**Glen Willow Masterplan**  
 Pitts Lane Mudgee  
 MWRC  
 Project Number 129

**Site Plan**  
 Status SK  
 Drawn By CA  
 Date March 2018

Scale 1 : 4000  
 Drawing No.  
**A1.101**

## Item 12: Reports from Committees

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### 12.1 Gulgong Sports Council Meeting 12 March 2018

REPORT BY THE ACTING GENERAL MANAGER  
TO 18 APRIL 2018 ORDINARY MEETING  
GOV400066, A0360003

#### RECOMMENDATION

##### That Council:

1. **receive the report by the Acting General Manager on the Gulgong Sports Council Meeting 12 March 2018; and**
  2. **note the minutes of the Gulgong Sports Council meeting held on 12 March 2018.**
- 

#### Executive summary

The purpose of this report is to advise Council of the considerations and recommendations of the Gulgong Sports Council meeting held on 12<sup>th</sup> March 2018.

#### Disclosure of Interest

Nil.

#### Detailed report

The Sports Council receives an updated Works Request and Matters in Progress report together with updated financial details each month prior to the meeting.

It is noted that letters from the Sports Council regarding the lighting project at Victoria Park in Gulgong have been received.

There are no further matters arising that require consideration by Council at this time, noting that specific requests/recommendations are forwarded to Council under separate cover providing detailed information and requirements. Operational matters raised will be dealt with in due course when staff receive additional information.

#### Community Plan implications

<b>Theme</b>	<b>Looking After Our Community</b>
Goal	Effective and efficient delivery of infrastructure
Strategy	Provide infrastructure and services to cater for the current and future needs of our community

---

## Strategic implications

### **Council Strategies**

Not Applicable.

### **Council Policies**

Not Applicable.

### **Legislation**

The Gulgong Sports Council is operating under Section 355 of the Local Government Act (1993), which allows it to exercise a function of Council.

## Financial implications

Not Applicable.

## Associated Risks

Nil.

SIMON JONES  
ACTING GENERAL MANAGER

22 March 2018

*Attachments:* 1. Gulgong Sports Council meeting 12 March 2018.

APPROVED FOR SUBMISSION:

SIMON JONES  
ACTING GENERAL MANAGER

**GULGONG SPORTS COUNCIL**  
**Monthly Meeting**  
**Monday 12th March, 2018 @ Gulgong Bowling Club.**

**Meeting Opened;** 6.00 pm

**Apologies;** L.Hawkins, Betty Rae, T.Papworth, M.Gaudry, T.Kane.

**Moved; M.Freestone 2<sup>nd</sup> C.Rae Carried**

**Present;** M.Freestone, B.Gudgeon, P. Thompson MWRC, M.Gaudry, C.Rae, C.Holden, G.Lillis

**Minutes;** Minutes from last meeting be adopted dated 12<sup>th</sup> February, 2017.

**Moved C.Holden 2<sup>nd</sup> C.Rae Carried**

**Council Business;**

1. Broad Jump pit needs to be relocated at Victoria Park with new run up, instead of two pits converted into one. (onsite meeting required)
2. Need location of pipes at Billy Dunn so we can install new net ball rings. (onsite meeting required)
3. Works requests have been raised for the following issues;
  - a) Back wall Victoria Park grandstand. ( **Needs attention**)
  - b) Concrete shelf at soccer kiosk needs repair.
4. **Disable toilets still needs to be fixed from storm at Billy Dunn Oval?**
5. All clubs must advise T.Kane of Keys to sporting ovals and who has what keys so the register can be updated; this is URGENT; all forms have been sent to clubs via E.mail.

**Finance;** Balance; \$3292.94

**Income;**

Nil

**Expenditure;**

Gulgong Post Office; \$127.00 Postal Box

**Moved B.Gudgeon 2<sup>nd</sup> C.Rae Carried**

**General Business;**

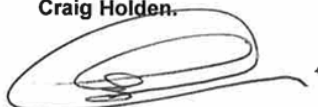
1. Letter to Council regarding Victoria Park Lights (Management plan 2018).
2. Members of sports council have no problem with new location of grass nett ball courts at Billy Dunn Oval. Two courts at small oval that is not in use on eastern side of Billy Dunn Oval.

**Meeting closed 7.30 pm.**

**Next Meeting; 6.00 pm Monday 9th April, 2018, @ Gulgong Bowling Club.**

**President**

**Craig Holden.**



## 12.2 Local Traffic Committee Meeting - March 2018

REPORT BY THE MANAGER DEVELOPMENT ENGINEERING  
TO 18 APRIL 2018 ORDINARY MEETING  
GOV400066, A0100009

### RECOMMENDATION

1. That Council receive the report by the Manager Development Engineering Engineering on the Local Traffic Committee Meeting - March 2018.
2. That Council approves the event – “Mudgee Small Farm Field Days” Friday and Saturday, 13 & 14 July 2018 – be classified as a Class 2 event under the “Guide to Traffic and Transport Management for Special Events Version 3.4” and proceeds with the following conditions:
  - a. A Special Events Transport Management Plan (TMP), is to be prepared in accordance with the *Guide to Traffic and Transport Management for Special Events Version 3.4* and submitted to and approved by Council prior to the event;
  - b. Events are to be undertaken in accordance with the requirements of the NSW Police Force with their approval documentation forwarded to Council for notation;
  - c. Controlling noise as required by the *Protection Of The Environment Operations (Noise Control) Regulation 2000*;
  - d. Reimbursing Council for the cost of damage repairs;
  - e. Complying with any of Council’s Law Enforcement Officers’ reasonable directives;
  - f. Maintain areas in a clean and tidy condition. No obstructions are to be left on the roadways or footpaths;
  - g. the qualification of the person creating the Traffic Control Plan must be a holder of the Prepare a Work Zone Traffic Management Plan or superseded Select and Modify Certificate or the Design and Audit Certificate which has not expired;
  - h. Any person directing traffic on a public road is required to possess an appropriate traffic controller’s certificate;
    - I. Council must be provided with a current copy of a public liability insurance policy in the
    - II. amount of at least \$20 million. Such a policy is to list Council, RMS and NSW Police as Interested Parties;
  - i. The event convener is to consult with all affected businesses and residents adjacent to the proposed closure, in writing, indicating the period during which their accesses will be affected;
  - j. Maintain a four-metre wide emergency vehicle lane;
  - k. Advertise the proposed event in local newspapers with relevant information at least two weeks prior to the date;
  - l. The organiser is to have a debrief with Council and Police with all traffic control documentation and controls tabled for review.
    - I. And the following Special Conditions:
  - m. The southbound lane of Henry Lawson Drive be closed between Putta Bucca Road and Ulan Road from 6am on Friday 13 July to 6pm Saturday 14 July 2018;
  - n. The southbound lane of Church Street, between Short Street and Market Street, be closed between the hours of 12.00pm – 6.00pm on 13 & 14 July



- 2018.
- o. The Australian Rural Education Centre entrances on Ulan Road be monitored by appropriately trained traffic controllers between the hours of 7.30am to 10.30am and 3.30pm to 6.00pm (approximately – specific times to suit peak periods);
  - p. The Ulan Road / Lue Road intersection be monitored by appropriately trained traffic controllers in the mornings;
  - q. The Putta Bucca Road / Gulgong Road intersection is to be monitored by appropriately trained traffic controllers in the afternoons;
  - r. The Road Closures be carried out & monitored by appropriately trained traffic controllers;
  - s. A request be made to the Council to allow the following Speed Limit alterations on 13 & 14 July 2018;
    - Henry Lawson Drive, from the intersection of Eurunderee Lane to the Vineyard Motel driveway, be reduced to the speed limit of 80kph,
    - Henry Lawson Drive from the Vineyard Motel driveway to the Ulan Road intersection be reduced to the speed limit of 60kph,
    - Ulan Road from the intersection of Buckaroo Road to the cemetery entrance (600m before the AREC site) be reduced to the speed limit of 80kph,
    - Ulan Road from the cemetery entrance to the town entrance be reduced to the speed limit of 60kph,
    - Putta Bucca Road, a 60kph speed zone be imposed from the intersection of Henry Lawson Drive to Chestnut Close.
  - t. All Parking is to be provided on site for the public, exhibitors and staff;
  - u. The “free courtesy buses” be organised by AREC to allow public and exhibitors transport to the event, as suggested by the organiser; and
  - v. The “contingency plan for wet weather” affected parking areas, be implemented as required;
3. That Council install a “No Stopping” sign on the north western side of Lisbon Road and Oporto Road Intersection in accordance with the Road Rules 2014.
4. That proposed events held at Glen Willow Regional Sports Stadium from 22<sup>nd</sup> March 2018 to 21<sup>st</sup> March 2019 be classified as Class 2 events under the “Guide to Traffic and Transport Management for Special Events Version 3.4” and proceeds with the following conditions:
- a. Special Events Transport Management Plan (TMP), is to be prepared in accordance with the *Guide to Traffic and Transport Management for Special Events Version 3.4* and submitted to and approved by Council prior to the event;
  - b. Events are to be undertaken in accordance with the requirements of the NSW Police Force with their approval documentation forwarded to Council for notation;
  - c. Controlling noise as required by the *Protection Of The Environment Operations (Noise Control) Regulation 2000*;
  - d. Reimbursing Council for the cost of damage repairs;
  - e. Complying with any of Council’s Law Enforcement Officers’ reasonable directives;
  - f. Maintain areas in a clean and tidy condition. No obstructions are to be left on the roadways or footpaths;
  - g. A Traffic Control Plan (TCP) certified by a person with a Prepare a Work Zone Traffic Management Plan or maintain a current Select and Modify Certificate
-

- or the Design and Audit Certificate under the old qualifications framework to be included in the TMP;
- h. Any person directing traffic on a public road is required to possess an appropriate traffic controller's certificate;
  - i. Council must be provided with a current copy of a public liability insurance policy in the amount of at least \$20 million. Such a policy is to note that Council, NSW Police Force and RMS is indemnified against any possible action as the result of the event;
  - j. The event convener is to consult with all affected businesses and residents adjacent to the proposed closure, in writing, indicating the period during which their accesses will be affected;
  - k. Maintain a four-metre wide emergency vehicle lane;
  - l. Advertise the proposed event in local newspapers with relevant information at least two weeks prior to the date;
  - m. The organiser is to have a debrief with Council and Police with all traffic control documentation and controls tabled for review.

**And the following special conditions:**

- n. Pitts Lane will be closed to all traffic other than those displaying an event parking pass, disabled parking permit and shuttle buses. All other vehicles will be directed to racecourse and Parklands parking;
- o. Traffic management personnel will be in place at the round-a-bout intersecting Pitts Lane, Lue and Ulan Roads;
- p. Traffic management personnel will be in place along Lue Road, on approach to the round-a-bout instructing drivers to continue straight through round-a-bout if accredited to do so or turn right and proceed to racecourse and Parklands parking;
- q. Signage to be displayed at the intersection of the Castlereagh Highway and Rocky Waterhole Road, advising alternate route to the venue;
- r. Signage to be displayed at the intersection of the Castlereagh Highway and Putta Bucca Road, advising alternate route to the venue.

5. That Council approve the ANZAC Day March road closures that are undertaken consistent with previous year's events.

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## Executive summary

The purpose of this report is to advise Council and seek resolution on the recommendations of the Local Traffic Committee (LTC).

## Disclosure of Interest

There are no disclosure of interest associated with this report.

## Detailed report

The Local Traffic Committee meeting was held on 14 March 2018. There were three event related matters discussed:

- Mudgee Small Farm Field Days
- Anzac Day Marches
- Glen Willow Regional Sporting Stadium

There was one non – event related matters discussed:

- Installation of “No Stopping “signs on the corner of Lisbon Road and Oporto Road.

The minutes and comments for the LTC meeting are attached.

## Community Plan implications

<b>Theme</b>	<b>Good Governance</b>
Goal	Good communications and engagement
Strategy	Improve communications between Council and the community and create awareness of Council’s roles and responsibilities

## Strategic implications

### **Council Strategies**

Facilitating the Local Traffic Committee is covered in Council’s Delivery Program, Strategy 4.1.1. Pedestrian Access Mobility Plan

### **Council Policies**

Not Applicable

### **Legislation**

Roads Act 1993  
Roads Transport Act 2013  
Road Rules 2014

## Financial implications

Not Applicable

## Associated Risks

Not Applicable

**DANIEL BUCKENS**  
**MANAGER DEVELOPMENT ENGINEERING**

**GARRY HEMSWORTH**  
**DIRECTOR OPERATIONS**

3 April 2018

*Attachments:* 1. Local Traffic Committee - March Minutes 2018.  
2. Glen Willow Events Traffic Management Plan.

### **APPROVED FOR SUBMISSION:**

**SIMON JONES**  
**ACTING GENERAL MANAGER**

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## Minutes of the Local Traffic Committee

Held at the Operations Meeting Room, 54 Depot Road, Mudgee  
on 14 March 2018.

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Present	Daniel Buckens MWRC – (Chairperson), Cr Alex Karavas (Councillor), Phillip Blackman (Members Representative), Chief Inspector Jeff Boon (NSW Police), Sharon Grierson (RMS), Garry Hemsworth (MWRC).
Apologies	
Secretary	Michelle Neilsen (MWRC)

The LTC meeting commenced at 2.00pm.

### MINUTES OF PREVIOUS MEETING

**MOTION:** Councillor Alex Karavas / Chief Inspector Jeff Boon

**That the Minutes of the previous Local Traffic Committee held on 16 February 2018 be taken as read and confirmed.**

## MATTERS IN PROGRESS

SUBJECT	RES NO. & DATE	RESOLUTION	ACTION
Yellow Line Methodology	29 Jan LTC Meeting		Council convert no stopping zones to yellow line methodology.  Conversion will be continued by Council progressively. Council to conduct educational campaign as the changes occur.
Mudgee Town Pedestrian Crossings	20 Jan LTC Meeting	Council conduct an audit on all crossings, place counts on Market and Church Street and provide a report to the committee with findings and suggestions for improvements	To be completed. Lewis Street added by Phillip Blackman. Bad lighting. Daniel Buckens said all crossings are being looked at in CBD area. Dan has queried with Essential Energy about lighting, still waiting to hear back.  Need to speak to Essential Energy again as there are more lights that need replacing. Start discussions again with this.
Caravans on Mayne Street Gulgong	20 Jan LTC Meeting	Council provide a proposal of what options may be available. Council to table an item at Gulgong Access Committee with the proposal	Council has a study that was undertaken in 2007 that was never reviewed by the committee or endorsed by Council.
Disabled parking Kandos IGA	28 April 2017	RMS and Council to meet onsite and discuss viable options. Provide report to June meeting.	Reports forms part of this agenda
Pedestrian Crossing	16 February	White lines on the pedestrian crossing at Lewis Street and Mortimer Street need repainting. Also the pedestrian crossing is too close to the intersection	To be investigated.

## PAST EVENT DEBRIEF

EVENT	
Mudgee Running Festival	Debrief with organisers. Email received from organisers.
Gulgong Gold and Mining Festival	Debrief with organisers.
Rylstone Street Feast	Debrief
Day on the Green	Debrief with organisers

## CALENDAR OF EVENTS

FEBRUARY	Date	Comments
Charity Shield	24 February 2018	
MARCH	Date	Comments
CAN Cruisers	17 March 2018	Publicity has been on the radio in regards to this.
APRIL	Date	Comments
ANZAC Day	25 April 2018	
MAY	Date	Comments
JUNE	Date	Comments
Henry Lawson Heritage Drive	2-6 June 2018	
JULY	Date	Comments
Small Field Day Event	13 <sup>th</sup> & 14 <sup>th</sup> July 2018	

Red = Unapproved

Green = Approved

18/003 MUDGEES SMALL FARM FIELD DAYS

### RECOMMENDATION

#### That Council RECOMMENDATION

That Council That the event – “Mudgee Small Farm Field Days” Friday and Saturday, 13 & 14 July 2018 - be classified as a Class 2 event under the “Guide to Traffic and Transport Management for Special Events Version 3.4” and proceeds with the following conditions:

- a. A Special Events Transport Management Plan (TMP), is to be prepared in accordance with the *Guide to Traffic and Transport Management for Special Events Version 3.4* and submitted to and approved by Council prior to the event;
- b. Events are to be undertaken in accordance with the requirements of the NSW Police Force with their approval documentation forwarded to Council for notation;
- c. Controlling noise as required by the *Protection Of The Environment Operations (Noise Control) Regulation 2000*;
- d. Reimbursing Council for the cost of damage repairs;
- e. Complying with any of Council’s Law Enforcement Officers’ reasonable directives;
- f. Maintain areas in a clean and tidy condition. No obstructions are to be left on the roadways or footpaths;
- g. the qualification of the person creating the Traffic Control Plan must be a holder of the Prepare a Work Zone Traffic Management Plan or superseded Select and Modify Certificate or the Design and Audit Certificate which has not expired;
- h. Any person directing traffic on a public road is required to possess an appropriate traffic controller’s certificate;
- i. Council must be provided with a current copy of a public liability insurance policy in the



amount of at least \$20 million. Such a policy is to list Council, RMS and NSW Police as Interested Parties;

- j. The event convener is to consult with all affected businesses and residents adjacent to the proposed closure, in writing, indicating the period during which their accesses will be affected;
- k. Maintain a four-metre wide emergency vehicle lane;
- l. Advertise the proposed event in local newspapers with relevant information at least two weeks prior to the date;
- m. The organiser is to have a debrief with Council and Police with all traffic control documentation and controls tabled for review.

And the following Special Conditions:

- n. The southbound lane of Henry Lawson Drive be closed between Putta Bucca Road and Ulan Road from 6am on Friday 13 July to 6pm Saturday 14 July 2018;
- o. The southbound lane of Church Street, between Short Street and Market Street, be closed between the hours of 12.00pm – 6.00pm on 13 & 14 July 2018.
- p. The Australian Rural Education Centre entrances on Ulan Road be monitored by appropriately trained traffic controllers between the hours of 7.30am to 10.30am and 3.30pm to 6.00pm (approximately – specific times to suit peak periods);
- q. The Ulan Road / Lue Road intersection be monitored by appropriately trained traffic controllers in the mornings;
- r. The Putta Bucca Road / Gulgong Road intersection is to be monitored by appropriately trained traffic controllers in the afternoons;
- s. The Road Closures be carried out & monitored by appropriately trained traffic controllers;
- t. A request be made to the Council to allow the following Speed Limit alterations on 13 & 14 July 2018;
  - Henry Lawson Drive, from the intersection of Eurunderee Lane to the Vineyard Motel driveway, be reduced to the speed limit of 80kph,
  - Henry Lawson Drive from the Vineyard Motel driveway to the Ulan Road intersection be reduced to the speed limit of 60kph,
  - Ulan Road from the intersection of Buckaroo Road to the cemetery entrance (600m before the AREC site) be reduced to the speed limit of 80kph,
  - Ulan Road from the cemetery entrance to the town entrance be reduced to the speed limit of 60kph,
  - Putta Bucca Road, a 60kph speed zone be imposed from the intersection of Henry Lawson Drive to Chestnut Close.
- u. All Parking is to be provided on site for the public, exhibitors and staff;
- v. The “free courtesy buses” be organised by AREC to allow public and exhibitors transport to the event, as suggested by the organiser; and
- w. The “contingency plan for wet weather” affected parking areas, be implemented as required;

**MOTION:** Councillor Alex Karavas / Phillip Blackman

That the above recommendation be accepted and approved.

18/004 INSTALLATION OF "NO STOPPING" SIGNS CORNER OF LISBON ROAD AND OPORTO ROAD

**RECOMMENDATION**

**That Council install a “No Stopping” sign on the north western side of Lisbon Road and Oporto Road Intersection in accordance with the Road Rules 2014**

**MOTION: Councillor Alex Karavas /Sharon Grierson(RMS))**

**That the above recommendation be accepted and approved.**

18/005 GLEN WILLOW REGIONAL SPORTING STADIUM EVENTS - 2018 & 2019

#### **RECOMMENDATION**

**That proposed events held at Glen Willow Regional Sports Stadium from 22<sup>nd</sup> March 2018 to 21<sup>st</sup> March 2019 be classified as Class 2 events under the “Guide to Traffic and Transport Management for Special Events Version 3.4” and proceeds with the following conditions:**

- a. **A Special Events Transport Management Plan (TMP), is to be prepared in accordance with the *Guide to Traffic and Transport Management for Special Events Version 3.4* and submitted to and approved by Council prior to the event;**
- b. **Events are to be undertaken in accordance with the requirements of the NSW Police Force with their approval documentation forwarded to Council for notation;**
- c. **Controlling noise as required by the *Protection Of The Environment Operations (Noise Control) Regulation 2000*;**
- d. **Reimbursing Council for the cost of damage repairs;**
- e. **Complying with any of Council’s Law Enforcement Officers’ reasonable directives;**
- f. **Maintain areas in a clean and tidy condition. No obstructions are to be left on the roadways or footpaths;**
- g. **A Traffic Control Plan (TCP) certified by a person with a Prepare a Work Zone Traffic Management Plan or maintain a current Select and Modify Certificate or the Design and Audit Certificate under the old qualifications framework to be included in the TMP;**
- h. **Any person directing traffic on a public road is required to possess an appropriate traffic controller’s certificate;**
- i. **Council must be provided with a current copy of a public liability insurance policy in the amount of at least \$20 million. Such a policy is to note that Council, NSW Police Force and RMS is indemnified against any possible action as the result of the event;**
- j. **The event convener is to consult with all affected businesses and residents adjacent to the proposed closure, in writing, indicating the period during which their accesses will be affected;**
- k. **Maintain a four-metre wide emergency vehicle lane;**
- l. **Advertise the proposed event in local newspapers with relevant information at least two weeks prior to the date;**
- m. **The organiser is to have a debrief with Council and Police with all traffic control documentation and controls tabled for review.**

**And the following special conditions:**

- n. **Pitts Lane will be closed to all traffic other than those displaying an event parking pass, disabled parking permit and shuttle buses. All other vehicles will be directed to racecourse and Parklands parking;**
- o. **Traffic management personnel will be in place at the round-a-bout intersecting Pitts Lane, Lue and Ulan Roads;**
- p. **Traffic management personnel will be in place along Lue Road, on approach to the round-a-bout instructing drivers to continue straight through round-a-bout if**

- accredited to do so or turn right and proceed to racecourse and Parklands parking;
- q. Signage to be displayed at the intersection of the Castlereagh Highway and Rocky Waterhole Road, advising alternate route to the venue;
  - r. Signage to be displayed at the intersection of the Castlereagh Highway and Putta Bucca Road, advising alternate route to the venue.

**MOTION:** Councillor Alex Karavas / Phillip Blackman  
That the above recommendation be accepted and approved.

18/006 ANZAC DAY MARCHES

#### **RECOMMENDATION**

That Council approve the ANZAC Day March road closures that are undertaken consistent with previous years events.

**MOTION:** Councillor Alex Karavas / Chief Inspector Jeff Boon  
That the above recommendation be accepted and approved.

#### **CORRESPONDANCE**

Nil

#### **GENERAL BUSINESS**

Sharon gave an update regarding the Events Nights that will be run by the RMS. They have taken place in other areas and have worked well. Sharon will follow up with further information.

Safety Management Plan at Railway Crossings – Audits are now due.

#### **CLOSURE**

There being no further business the meeting concluded at 2.39pm.



*A prosperous  
and progressive  
community*

## GLEN WILLOW STADIUM

MAJOR EVENT  
TRAFFIC AND PEDESTRIAN  
MANAGEMENT PLAN

12 MARCH 2018

MID-WESTERN REGIONAL COUNCIL  
CORPORATE: EVENTS

■ ■ ■ ■ ■ TOWARDS 2030



THIS DOCUMENT HAS BEEN PREPARED BY MADDISON GREY, EVENTS OFFICER FOR MID-WESTERN REGIONAL COUNCIL.

ANY QUESTIONS IN RELATION TO THE CONTENT OF THIS DOCUMENT SHOULD BE DIRECTED TO:  
MADDISON.GREY@MIDWESTERN.NSW.GOV.AU OR (02) 6378 2850

DATE OF PUBLICATION: 12 MARCH 2018



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# 1. Overview

## 1.1 Scope of this Plan

The scope of this Traffic Management Plan (TMP) includes the provision for the safe movement of vehicular and pedestrian traffic and the protection of employees and volunteers during major events held at Glen Willow Stadium, Mudgee.

## 1.2 Council's Authority

Mid-Western Regional Council (Council) is authorised by the Roads Regulation 2008 to appoint traffic controllers and direct traffic, and is registered under the RMS's Registration Scheme Category G.

## 1.3 Council's Objectives

Council's objectives with respect to the TMP are to:

- Ensure the safety of its employees, volunteers, contractors, the general public, pedestrians, cyclists and traffic
- Keep traffic delays to a minimum
- Maintain satisfactory property access
- Minimise disruption to businesses
- When required, obtain approvals and licenses such as Direction to Restrict
- Minimise disturbance to the environment
- Design temporary detours
- Meet the requirements of RMS Specification G10 Traffic management, RMS G11M Road Occupancy Provisions and the RMS Traffic Control at Worksites Manual

## 2. Event Summary

### **Event 1**

NRL Telstra Premiership Round 11 – St George Illawarra Dragons v Canberra Raiders

Sunday 20 May, 2018

Gates Open: 11.00am (actual)

Gates Open: 11.30am (advertised)

Curtain Raiser Kick Off: 11.45am (Women's Tackle Country v City)

NRL Kick Off: 2.00pm

Full Time: 3.30pm (approx.)

### **Event 2**

2019 Charity Shield – St George Illawarra Dragons v South Sydney Rabbitohs

Date TBC

Gates Open: TBC

Curtain Raiser Kick Off: 1TBC

NRL Kick Off: TBC

Full Time: TBC

### 3. Key Stakeholders

**Mid-Western Regional Council: Nick Stewart (Works Officer)**

Mob: 0427 067 669

Email: [nick.stewart@midwestern.nsw.gov.au](mailto:nick.stewart@midwestern.nsw.gov.au)

**MWRC: Alayna Gleeson (Events Coordinator)**

Mob: 0415 515 188

Email: [alayna.gleeson@midwestern.nsw.gov.au](mailto:alayna.gleeson@midwestern.nsw.gov.au)

**MWRC: Maddison Grey (Events Officer)**

Mob: 0409 472 695

Email: [maddison.grey@midwestern.nsw.gov.au](mailto:maddison.grey@midwestern.nsw.gov.au)

**Other Stakeholders**

National Rugby League (NRL)

NRL Clubs

Country Rugby League (CRL)

NSW Rugby League (NSWRL)

Mudgee Rugby League

Mudgee Junior Rugby League

## 4. Road Closures & Detours

### Pitts Lane

Pitts lane will be closed to all traffic other than those displaying event parking passes, disabled parking permits and shuttle buses from 9.00am on the day of the event. No stopping zone in place (refer to TCP GWP03).

All other traffic is directed to racecourse and Parklands Resort (Ulan road), or in town parking areas including Short Street car parks, Byron Place, Mortimer Street (Target) and on-street parking. Patrons are encouraged to walk to the venue or catch the free shuttle bus service which will run throughout the Mudgee CBD and Mudgee Racecourse to transfer patrons to and from Glen Willow Stadium.

Traffic management personnel will be in place at the round-a-bout intersecting Pitts lane, Lue & Ulan Rds. And VMS boards will be in place on approach to the roundabout (refer to signage requirements).

In the event that the racecourse and Parklands Resort parking is full, cars will be directed back in to the Mudgee CBD to park and either walk or catch the shuttle bus.

### Rocky Waterhole Rd.

Signage will be in place at the intersection of Castlereagh Hwy and Rocky Waterhole Rd offering an alternate route to Glen Willow for those coming from the east (i.e. Lithgow, Bathurst and Sydney direction).

### Putta Bucca Rd

Signage will be in place at the intersection of Castlereagh Hwy and Putta Bucca Rd offering an alternate route to Glen Willow for those coming from the west (i.e. Gulgong, Wellington and Dubbo direction).

### Ulan Rd

Ulan Rd will be reduced to a 50km/hr speed limit from the current 80km/hr zone until Henry Lawson Drive (refer to TCP GWP02). No stopping zone in place (refer to TCP GWP03).

## 5. Signage Requirements

A mix of fixed directional signage and temporary signage will be in place.

### MONDAY PRIOR TO EVENT

- **Church Street, 75m from Horatio St intersection (facing northbound traffic) – VMS Board**  
Page 1 - DRAGONS V RAIDERS      Page 2 – SATURDAY 24<sup>TH</sup> FEBRUARY  
Page 3 – GLEN WILLOW PITTS LN      Page 4 – CHANGED TRAFFIC CONDS
- **Ulan Rd, 200m before Racecourse entrance (facing southbound traffic) – VMS Board**  
Page 1 - DRAGONS V RAIDERS      Page 2 – SATURDAY 24<sup>TH</sup> FEBRUARY  
Page 3 – GLEN WILLOW PITTS LN      Page 4 – CHANGED TRAFFIC CONDS

### EVENT DAY

- **Cnr Castlereagh Highway (East of Mudgee) & Rocky Waterhole Road**  
'MUDGEE TOWN BYPASS TO GLEN WILLOW →'
- **Cnr Rocky Waterhole Road & Lue Road**  
'MUDGEE TOWN BYPASS TO GLEN WILLOW ←'
- **Cnr Castlereagh Highway (West of Mudgee) & Putta Bucca Road**  
'MUDGEE TOWN BYPASS TO GLEN WILLOW ←'
- **Cnr Putta Bucca Road & Tinja Lane**  
'MUDGEE TOWN BYPASS TO GLEN WILLOW →'
- **Church Street, 75m from Horatio St intersection (facing northbound traffic) – VMS Board**  
Page 1 – DRAGONS V RAIDERS      Page 2 – PARK IN TOWN  
Page 3 – CATCH SHUTTLE BUS      Page 4 – NO PARKING PITTS LN
- **Ulan Rd, 200m before Racecourse entrance (facing southbound traffic) – VMS Board**  
Page 1 - DRAGONS V RAIDERS      Page 2 – PARK IN TOWN  
Page 3 – CATCH SHUTTLE BUS      Page 4 – NO PARKING PITTS LN
- **Ulan Rd, 100m from Holyoake Bridge (facing northbound traffic) – VMS Board**  
Page 1 – NO LEFT TURN      Page 2 – EXCEPT SHUTTLE BUSES  
Page 3 – VIP PARKING AND      Page 4 – DISABLED PARKING ONLY
- **Short St, 60m from Church St intersection (facing northbound traffic) – VMS Board**  
Page 1 - DRAGONS V RAIDERS      Page 2 – NO PARKING PITTS LN  
Page 3 – PARK AT RACECOURSE      Page 4 – CATCH SHUTTLE BUS
- **Ulan Rd, 120m from Holyoake Bridge (facing southbound traffic) – VMS Board**  
Page 1 - DRAGONS V RAIDERS      Page 2 – NO PARKING PITTS LN  
Page 3 – PARK IN TOWN      Page 4 – CATCH SHUTTLE BUS

- **Pitts Lane at Stadium (East Entry) – VMS Board**  
Message 1:  
Page 1 - DRAGONS V RAIDERS      Page 2 – TICKET SALES ←  
Page 3 – GENERAL ENTRY →      Page 4 – RESERVED SEATING ←  
Message 2:  
Page 1 – EXIT ←      Page 2 – PLEASE CONSIDER NEIGHBOUR  
Page 3 – MUDGEE TOWN ←      Page 4 – SHUTTLE BUS →
- **Loy Ave (on footpath) – VMS Board**  
Page 1 – DRAGONS V RAIDERS      Page 2 – NO ACCESS  
Page 3 – BRIDGE CLOSED      Page 4 – CATCH SHUTTLE BUS ←
- **Ulan Rd Roundabout – Pitts Lane entrance**  
9.00am to 10.00am – Road closed signage  
10.00am until traffic resumes as normal – refer to TCP GWP01
- **Ulan Rd Roundabout – southern entry**
- Northbound 'EVENT PARKING ↑'
- **Cnr Ulan Road & Race Course/Parklands Resort**  
Northbound 'EVENT PARKING →'
- **Cnr Ulan Road & Race Course/Parklands Resort**  
Southbound 'EVENT PARKING ←'
- **Cnr Ulan Road & Parklands Resort (Once racecourse full)**  
Southbound 'EVENT PARKING →'
- **Cnr Ulan Road & Parklands Resort (Once racecourse full)**  
Northbound 'EVENT PARKING ←'
- **'PARKING \$2 PER CAR'**  
Approach & entrance to Racecourse parking area
- **Shuttle Bus Stops**  
Directional signage to pick up/drop off points



CORPORATE: EVENTS | GLEN WILLOW STADIUM

## 6. Parking Areas

Pitts Lane – 350 spaces

VIP/OFFICIALS X 250 SPACES

DISABLED PARKING X 100 SPACES

TEAM BUS PARKING X 2 (IN TURNING BAY, DIRECTLY BEHIND STADIUM)

Ulan Rd – 580 spaces

Race Course (400 spots) – shuttle bus available or walk to the venue.

Parklands Resort (100 spots) – shuttle bus available or walk to the venue.

Mudgee CBD – 2075 spaces

Short Street/Council Car Park 1, 2 & 3 (180 spots)

Byron Place Car park (160 spots)

Mortimer Street (Target) Car Park (106 spots)

Mudgee CBD on-street parking (1595 spots approx.)

Event messaging will encourage local Mudgee town residents to leave their cars at home.

The length of Ulan Rd. between Pitts Lane and Parklands Resort/Racecourse entrance and Lue Rd. to the visitor information bay will be roped off on both sides to prohibit cars parking along these stretches of road.

### Contingency Plan

If inclement weather affects standard of proposed parking area at Mudgee Racecourse, Mudgee CBD car parks and on-street parking will not be affected. Return shuttle bus services available to/from Glen Willow from the Mudgee CBD and Mudgee Racecourse. Additional buses will be on stand-by to run extra shuttle services.

## 7. Shuttle Bus Service

Ogdens Coaches will be operating a free **shuttle service** throughout Mudgee CBD and Mudgee Racecourse/Parklands Resort for the event.

Designated pick up points:

- Mudgee Tourist Office – Market Street
- Mudgee High School – Perry Street (Victoria Park side of the road)
- St Matthew's Catholic School – Lewis Street
- Mudgee Race Course

A separate service will operate between Mudgee Racecourse/Parklands Resort and Glen Willow.

Services will commence at 11.00am (30 minutes prior to gates open) travelling to Glen Willow Stadium.

Services will depart Glen Willow Regional Stadium to Mudgee CBD and Mudgee Racecourse/Parklands Resort at the completion of the game until no longer required.

These services will be promoted on Council's Website and social media sites. In addition all transport information will be communicated to local media outlets.

## 8. Personnel

Council Staff will work with organisations including Mudgee Police, VRA, RFS and Lions Club. Nick Stewart (MWRC Senior Works Officer) will coordinate all personnel.

- **Ulan Road/Pitts Lane Roundabout north bound approach (COUNCIL x 5)**
  - Instructing drivers to continue through round-a-bout for parking
  - monitoring parking passes and directing spectators to parking areas
- **Pitts Lane, Glen Willow at Eastern Entry Gate (COUNCIL x 1, SECURITY x 1)**
  - directing coaches to drop off area and car with VIP access to parking area, controlling flow of pedestrians entering/exiting stadium and crossing over Pitts Lane
- **Pitts Lane Stadium Roundabout, Glen Willow (COUNCIL x 1 at egress, SECURITY x 1)**
  - Controlling pedestrians and vehicle movements around restricted area.
- **Short St/Church St Roundabout (COUNCIL x 5)**
  - Stopping traffic for pedestrians (Council)
- **Pitts Lane Underpass (RFS x 2)**
  - directing pedestrians to use road underpass (eastern and western approaches)
- **Ulan Rd – Lue Rd to Short St (RFS x 4)**
  - Spread along pedestrian walkway ensuring patrons remain on the footpath (1 at southern approach to bridge, 1 x northern approach to bridge, 2 x spread between underpass and bridge)
- **Cnr Ulan Road & Racecourse Parking (VRA x 4 minimum)**
  - directing cars off Ulan Road to parking area (as there is no turning bay, traffic control staff will stop traffic travelling southbound at regular intervals)
  - stopping traffic for shuttle bus U-turn
- **Racecourse/Parklands Parking (LIONS x 4 minimum)**
  - taking payments
  - directing cars to park

## 9. Spectator Drop off Points

No drop off will be available on Pitts Lane.

This includes taxis and shuttle bus services other than those being operated by Ogden's (on behalf of Council) and Eastend Coaches services from Gulgong.

Spectators need to be dropped in town or at the racecourse to catch the shuttle bus.

## 10. Pedestrian Access

Pedestrians will be able to access the venue using the walkway along Ulan Rd/Pitts Lane.

Access to Walkers Oval, Court St and footpath at Loy Ave will be closed (bunting) and temporary fencing in place at suspension bridge (both approaches). Nearest shuttle bus stop location is Market St – Visitor Information Centre).

There will be two ticket entry points – east (general admission) and west (reserved and general admission).

Egress (gates open) will commence 20mins in to the second half.

Refer to maps in Attachment 2.

## 11. Resident Access

Residents on Pitts Lane will be notified of the planned road closures via a letter drop.

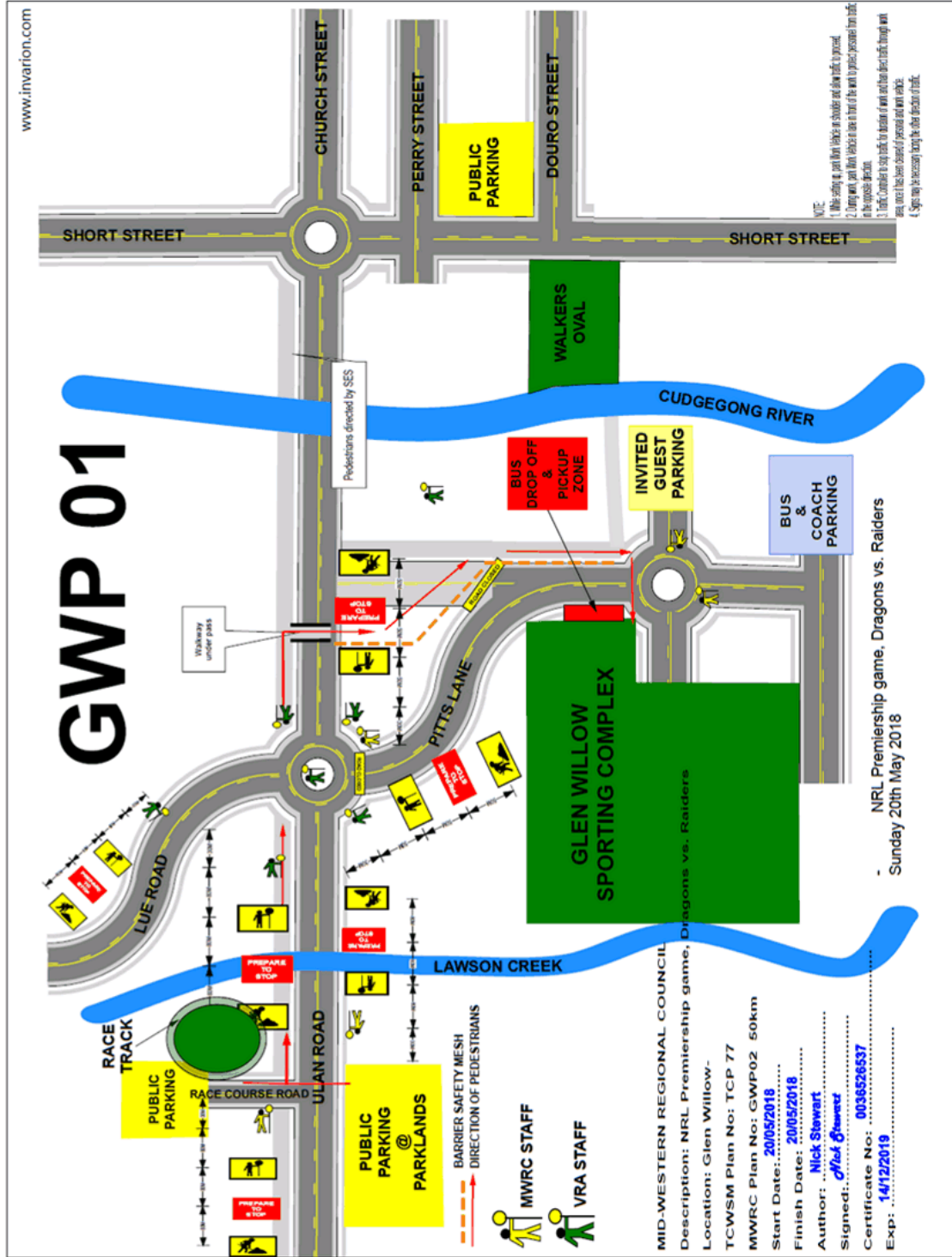
Access will provided to their properties on game day by use of a parking pass.

## 12. Emergency Access and Evacuation

In the event of an emergency, entry to the venue will be via Pitts Lane.

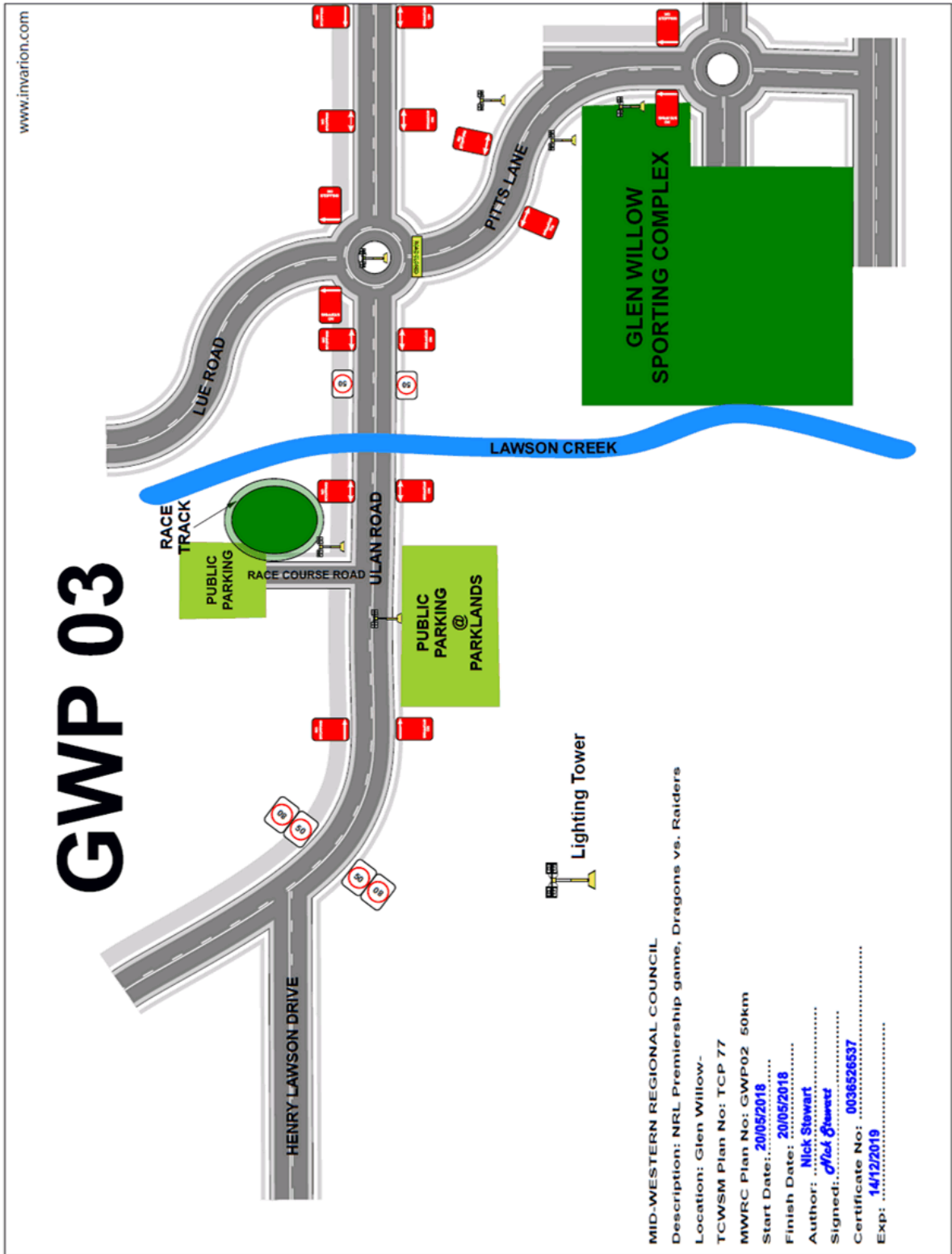
Refer to maps in attachments for emergency evacuation plans.

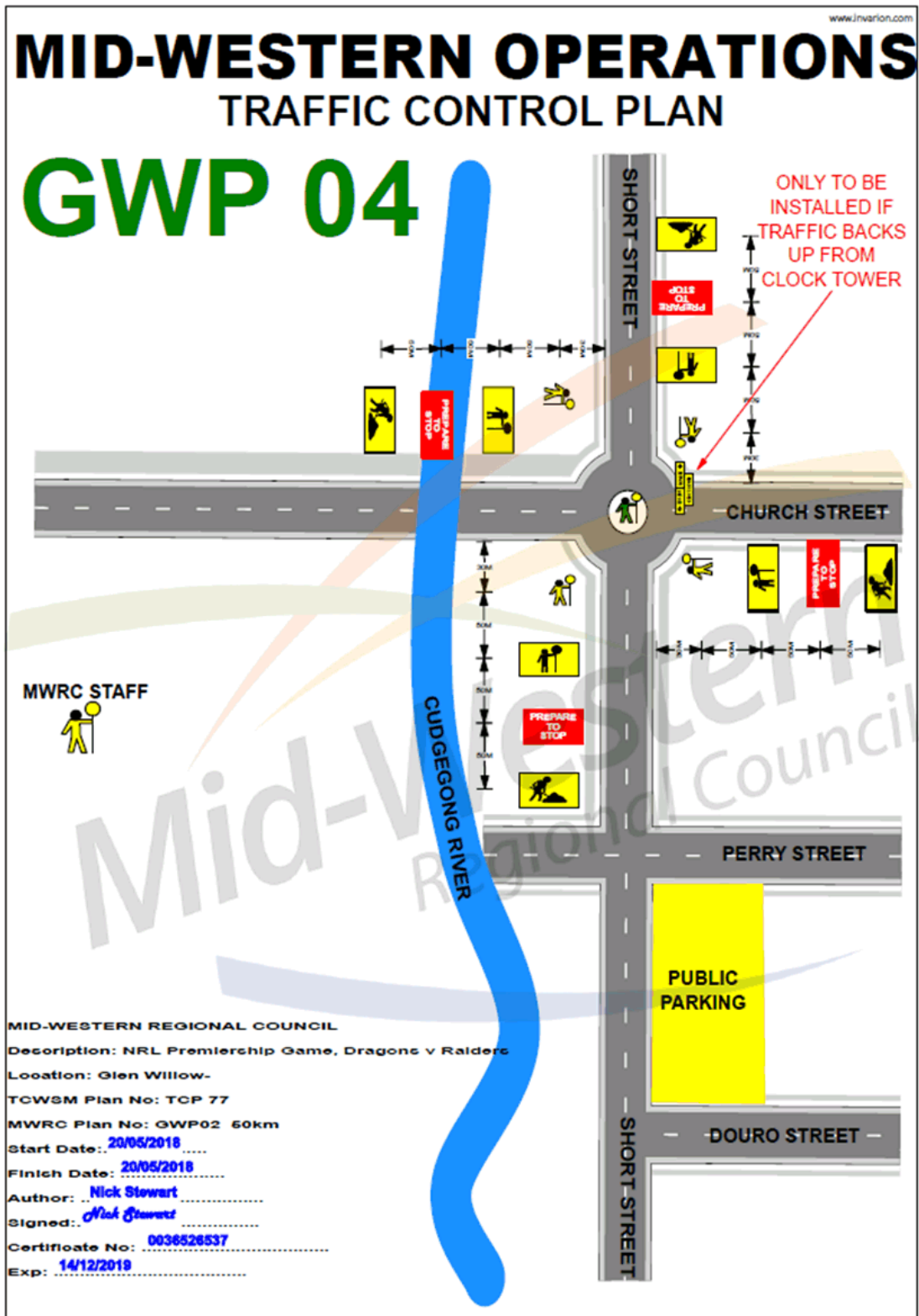
# 13. ATTACHMENT 1 – Traffic Control Plans



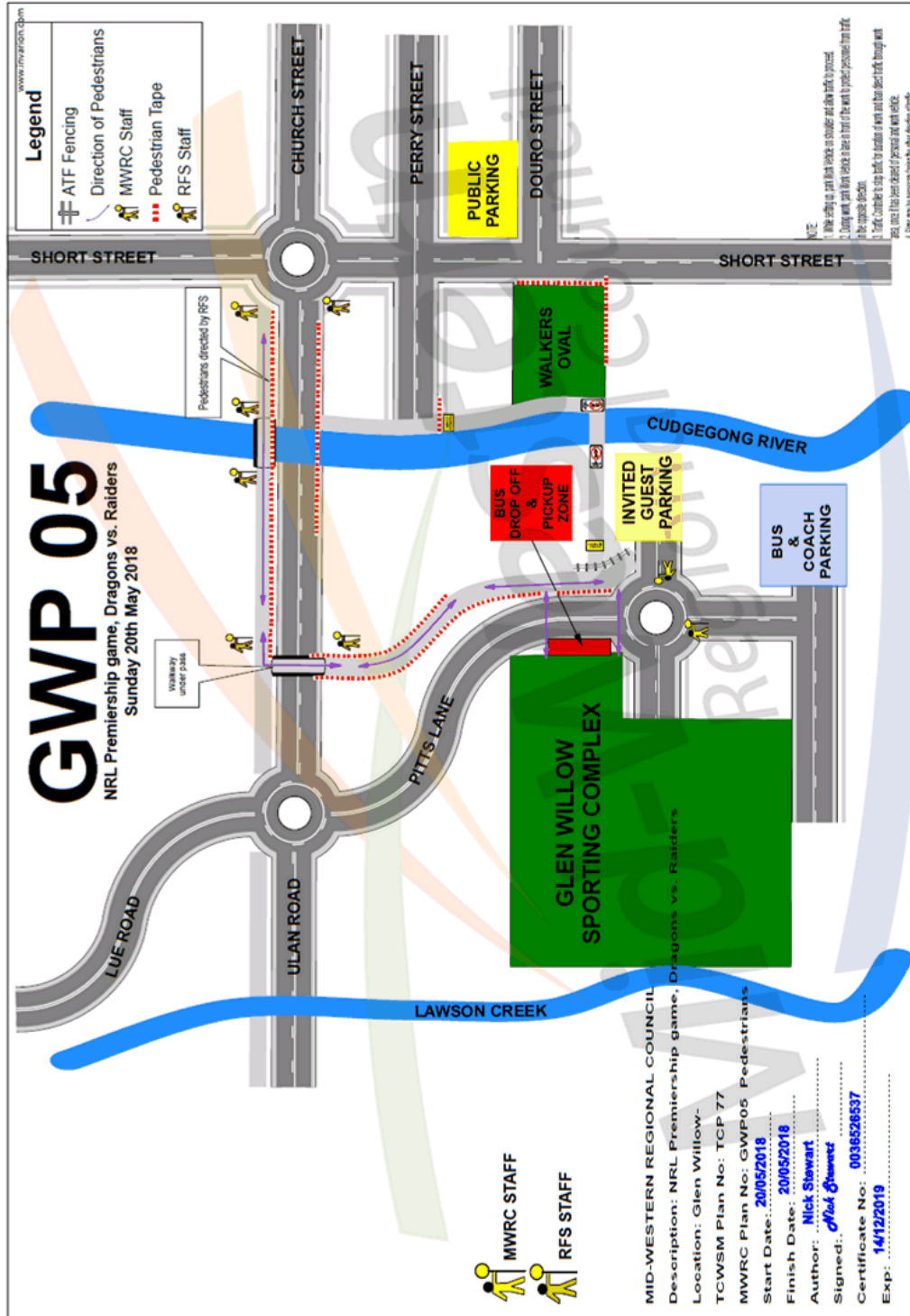


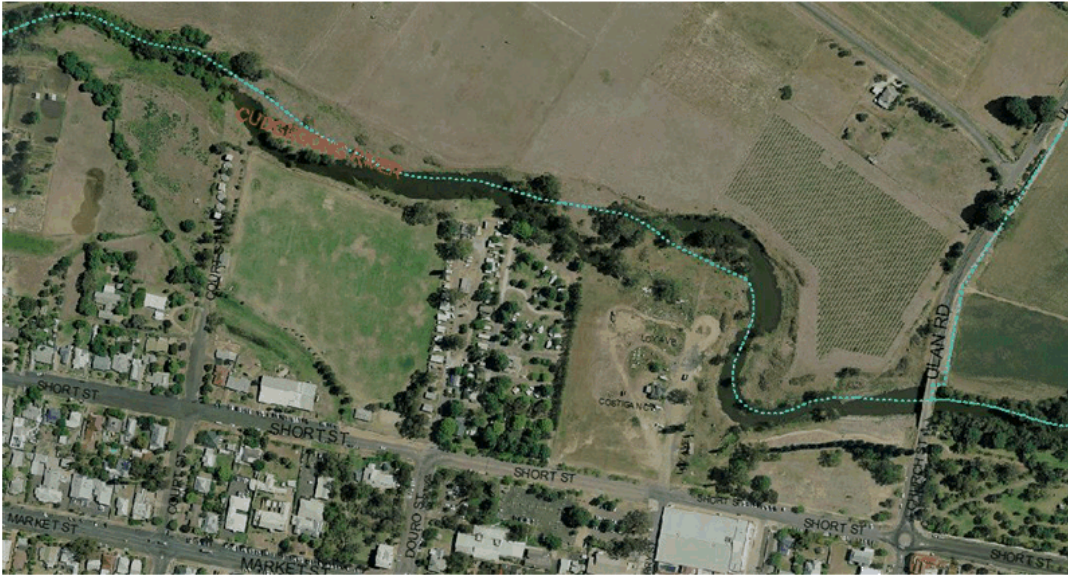




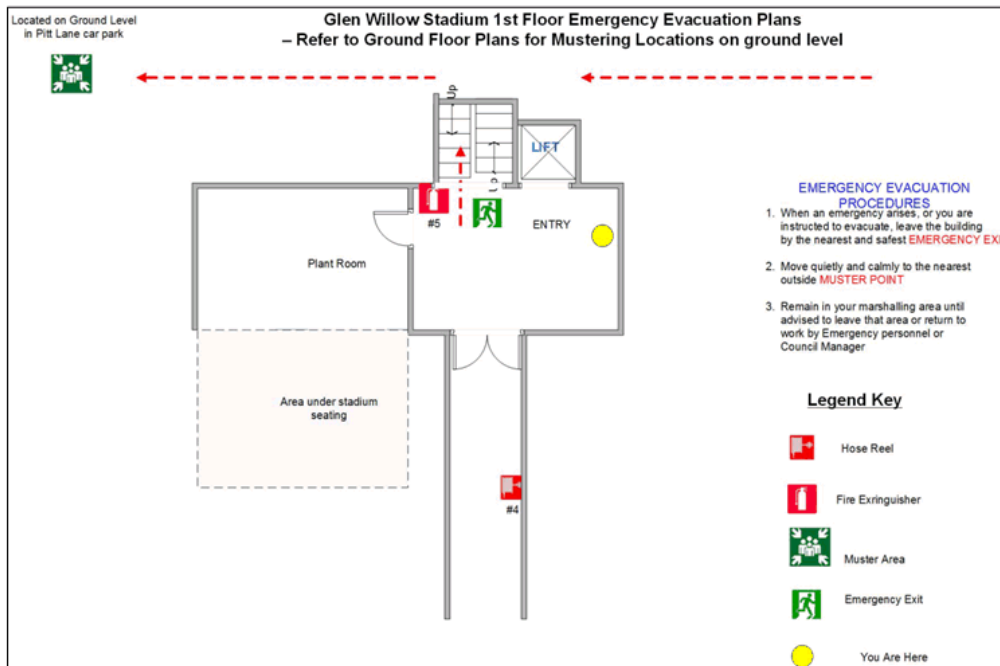
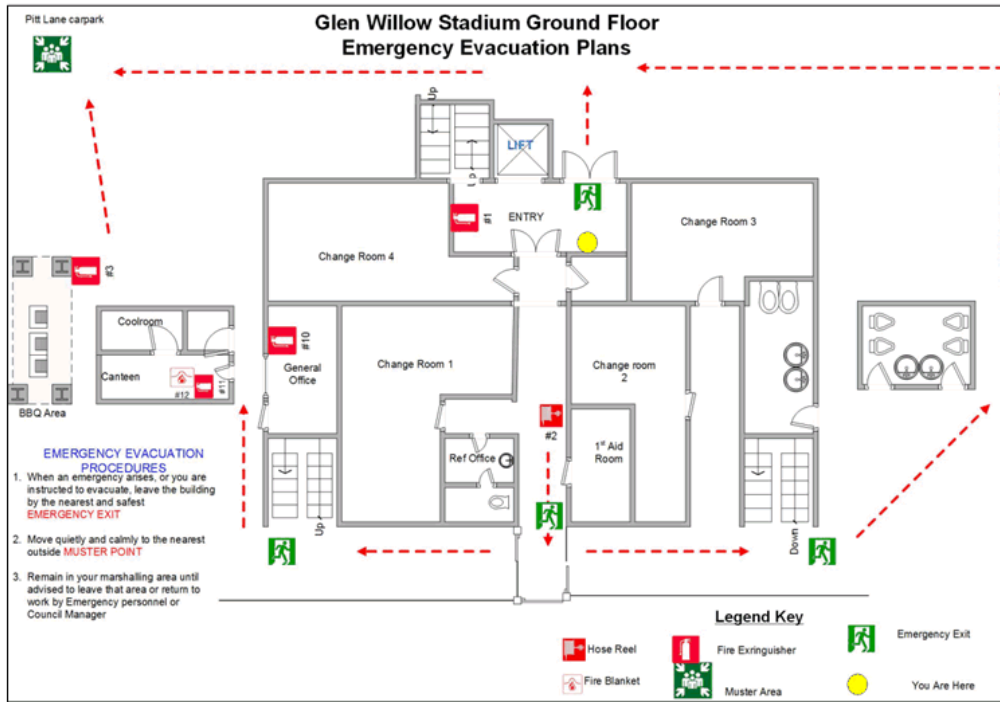


# 14. ATTACHMENT 2 – Pedestrian Management Plans

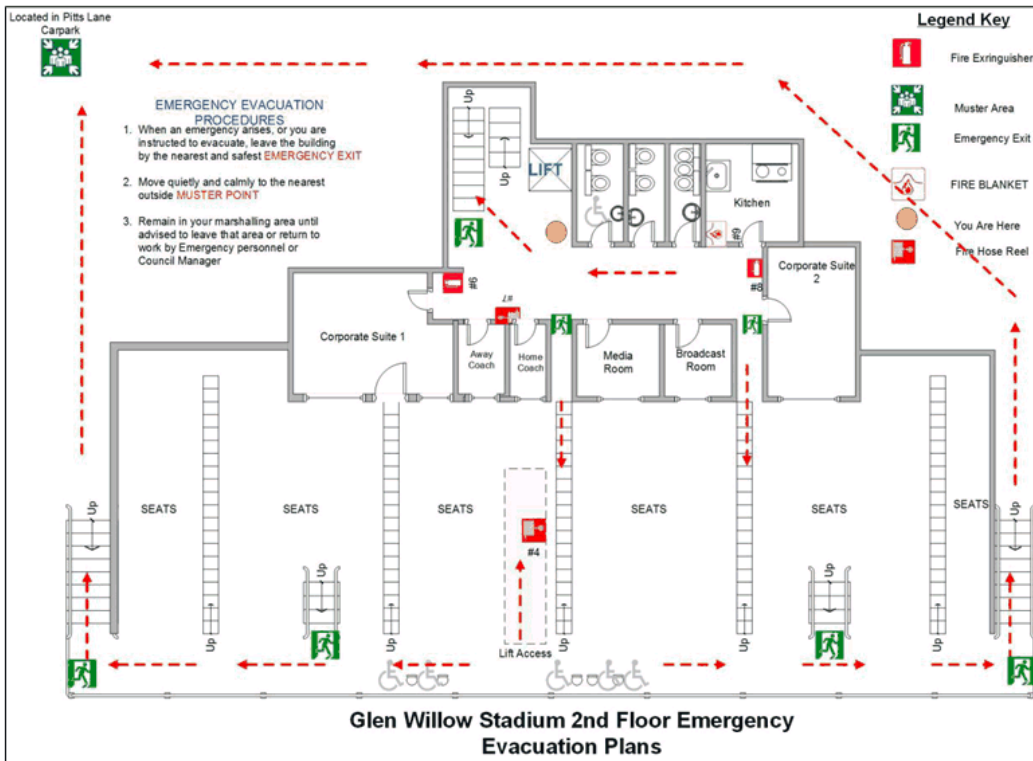




# 15. ATTACHMENT 3 – Emergency Evacuation Plans









# 16. ATTACHMENT 3 – Venue Map (DRAFT)



**DRAFT – as at 060318**

GLEN WILLOW REGIONAL SPORTS STADIUM

SITE MAP – 2018 DRAGONS v RAIDERS PREMIERSHIP MATCH

SUNDAY 20 MAY 2018

# 17. ATTACHMENT 3 – Certificate of Currency



Matthew Cheeseman  
Senior Account Executive

Marsh Pty Ltd  
ABN 86 004 651 512  
PO Box H176  
AUSTRALIA SQUARE NSW 1215  
+61 8864 8792  
Matthew.cheeseman@marsh.com  
marsh.com.au

## Certificate of Currency Combined General Liability

This certificate is issued as a matter of information only and confers no rights upon the holder. It does not amend, extend or alter the coverage afforded by the policy. It is provided as a summary only of the cover provided and is current only at the date of issue. For full particulars, reference must be made to the current policy wording.

<b>Insured</b>	Mid-Western Regional Council and its subsidiary and related bodies corporate, as defined in the Corporations Act 2001, controlled entities and other entities for which the Insured has assumed an obligation to arrange insurance (including those acquired or incorporated during the Period of Insurance), Incorporated and Unincorporated Joint Ventures under Management Control, for their respective rights, titles and interests.		
<b>Interest Insured</b>	The Insured's legal liability to third parties for the bodily injury or property damage arising out of or in the course of the business.		
<b>Territorial Limits</b>	Worldwide Excluding USA and Canada and Territories within their Jurisdiction		
<b>Insured's Business</b>	Principally Local council including the running of water and sewer for the region; servicing of volunteer fire fighting vehicles; waste collection; running of local swimming pool; family day care provider; upkeep of public parks, gardens, showground and sporting fields and regional sporting stadium; coordination and running of regional events and all other occupations incidental thereto.		
<b>Insurer Details</b>	<b>Layers</b>	<b>Insurers</b>	<b>Policy Numbers</b>
	Primary	AXA Australia Limited	Awaiting Issue
<b>Period of Insurance</b>	<b>From:</b> 4.00 p.m. on 30 June, 2017 AEST	<b>To:</b> 4.00 p.m. on 30 June, 2018 AEST	
<b>Limit(s) of Liability</b>	\$20,000,000 any one Occurrence or series of Occurrences arising from one originating cause and in the aggregate during the Period of Insurance in respect of Products Liability.		

Yours faithfully,

Matt Cheeseman  
Senior Account Executive  
[Matthew.Cheeseman@marsh.com](mailto:Matthew.Cheeseman@marsh.com)  
+61 2 8864 8792

If this communication contains personal information we expect you to treat that information in accordance with the Australian Privacy Act 1988 (Cth) or equivalent. You must advise us if you cannot comply.

SOLUTIONS...DEFINED, DESIGNED, AND DELIVERED.



# 18. ATTACHMENT 4 – Risk Assessment

Event Date	Risk No	Risk Category	Risk	Likelihood	Consequence	Level of Risk	Priority Rating	Risk Treatment Plan	Central Long Description to be Implemented	Likelihood	Consequence	Level of Risk	Priority Rating
2018 Round 11 NRL, Intra Franchise Match – St George Illawarra Dragons v Canberra Raiders Sunday 26 May 2018	R1	Public Liability	Vehicle safety emergency equipment - there is a risk that a vehicle will be damaged or destroyed due to a lack of emergency equipment around the perimeter of the grounds at the time of the event. This risk is a risk that could result in an emergency response.	Possible	Catastrophic	High	2	Ensure all emergency equipment is correctly installed, easily located and sufficient for the event. Designated emergency workers are familiar with their role and location.	Ensure all emergency equipment is correctly installed, easily located and sufficient for the event. Designated emergency workers are familiar with their role and location.	Unlikely	Major	Medium	13
	R2	Public Liability	Emergency exits blocked - there is a risk that an emergency exit will be blocked by people, items, or debris. This risk is a risk that could result in an emergency response.	Possible	Major	High	13	Ensure emergency exits are functioning correctly and will work effectively and remain free and clear of all items. Ensure emergency exits are clearly marked and easily accessible. Security staff are trained to monitor exits and report any issues to the event manager.	Block emergency exits to the West Stand (open for access to portable toilets). Ensure emergency exits are clearly marked and easily accessible. Security staff will also be supervised at all times by the event manager.	Unlikely	Major	Medium	13
	R3	Public Liability	Emergency exits blocked - there is a risk that an emergency exit will be blocked by people, items, or debris. This risk is a risk that could result in an emergency response.	Possible	Major	High	13	Ensure emergency exits are functioning correctly and will work effectively and remain free and clear of all items. Ensure emergency exits are clearly marked and easily accessible. Security staff are trained to monitor exits and report any issues to the event manager.	Block emergency exits to the West Stand (open for access to portable toilets). Ensure emergency exits are clearly marked and easily accessible. Security staff will also be supervised at all times by the event manager.	Unlikely	Major	Medium	13
	R4	Public Liability	Children missing - there is a risk that children may go missing at the event due to the large number of spectators.	Possible	Major	High	13	Have a lost children protocol in place. All staff to take parents to supervise their children. Police and security not to allow children to leave or wander around the premises on their own.	Have a lost children protocol in place. All staff to take parents to supervise their children. Police and security not to allow children to leave or wander around the premises on their own.	Unlikely	Major	Medium	13
	R5	Public Liability & Public Safety	Provision access to the venue from car parks - there is a risk that the provision of access to the venue from car parks will be affected by the large number of spectators.	Possible	Moderate	High	13	Council to ensure designated paths from all designated car parks are clear and safe for use, including the provision of signage and staff to assist with access. Collapsing River - all ahead, main communication message is encouraging patrons to use the highway foot bridge.	Inspect paths and ensure they are safe and clear of any obstruction. As a minimum, ensure paths are clear of any obstruction. Collapsing River - all ahead, main communication message is encouraging patrons to use the highway foot bridge.	Unlikely	Major	Medium	13
	R6	RFMS	Loss of communication - there is a risk that all communication, staff and Council operations are unable to communicate due to a lack of communication devices being made available resulting in an incident that could impact the safety of a patron.	Possible	Major	High	13	Specify and implement clear communication tools, systems and protocols for each site by organisations and formalised line of communication in case of an emergency or just in case that needs automation etc.	Specify and implement clear communication tools, systems and protocols for each site by organisations and formalised line of communication in case of an emergency or just in case that needs automation etc.	Unlikely	Moderate	Medium	11
	R7	Public Liability	Alcohol - there is a risk that patrons may become unruly due to the consumption of alcohol at the event resulting in injury to spectators.	Possible	Moderate	High	13	Alcohol to be served by RCM certified personnel and behaviour is supervised and managed by Council staff. Litter to be provided. Alcohol management plan. Plans to identify conditions of entry to venue.	Alcohol to be served by RCM certified personnel and behaviour is supervised and managed by Council staff. Litter to be provided. Alcohol management plan. Plans to identify conditions of entry to venue.	Unlikely	Moderate	Medium	11
	R8	Property	Incidents of violence or destruction - there is a risk that incidents of violence or destruction could occur at the event resulting in damage to property or equipment brought by the event.	Possible	Moderate	High	13	Check if any items brought to the event, including items that could be used as weapons, are checked and stored in a secure location. Additional lighting or equipment brought by the event is to be checked and stored in a secure location. Check for any items brought to the event, including items that could be used as weapons, are checked and stored in a secure location.	Check for any items brought to the event, including items that could be used as weapons, are checked and stored in a secure location. Additional lighting or equipment brought by the event is to be checked and stored in a secure location.	Unlikely	Moderate	Medium	11
	R9	Financial	Inclement weather - there is a risk that the rain or wind could affect the event resulting in financial loss to Council.	Possible	Minor	Medium	13	Have contingencies in place in the event of the occurring and minimise costs if any issues occur.	Have contingencies in place in the event of the occurring and minimise costs if any issues occur.	Possible	Minor	Medium	10
	RE10	Public Liability	Photographic area open to public - there is a risk that a person could be injured or damaged due to the proximity of the public to the event.	Possible	Moderate	High	13	Ensure sufficient parking is provided and that it is well managed to prevent incidents. Transport management plan in place. Appropriate signage displayed in and around the site.	Ensure sufficient parking is provided and that it is well managed to prevent incidents. Transport management plan in place. Appropriate signage displayed in and around the site.	Rare	Moderate	Medium	6
	RE11	Public Liability	Event control - there is a risk that the number of people coming to the event could exceed the capacity of the grounds resulting in overcrowding and safety issues.	Unlikely	Major	Medium	13	Limit number of tickets available for sale. Ensure that there is appropriate and suitable security to ensure no excess public are allowed to enter the grounds. Grounds total capacity is 10,000.	Limit number of tickets available for sale. Ensure that there is appropriate and suitable security to ensure no excess public are allowed to enter the grounds. Grounds total capacity is 10,000.	Rare	Moderate	Medium	6
	RE12	Public Liability	Event liability - there is a risk that an incident could occur that is the responsibility of the RCM. Council may be held liable due to inadequate formulation of roles and responsibilities between the parties.	Possible	Major	High	13	Ensure RCM is adequately insured and indemnified. Council to ensure any liability resulting in their actions. Ensure that a formal agreement is properly checked and confirmed that Council is only responsible for the actions of the RCM. Council to ensure any liability resulting in their actions. Agreement must be signed by both parties prior to the event.	Ensure RCM is adequately insured and indemnified. Council to ensure any liability resulting in their actions. Ensure that a formal agreement is properly checked and confirmed that Council is only responsible for the actions of the RCM. Council to ensure any liability resulting in their actions. Agreement must be signed by both parties prior to the event.	Unlikely	Major	High	4



Ref	Public Liability	Concisions of entry to the grounds - there is a risk that persons may bring unauthorised goods into the grounds or parkable in an unauthorised activity resulting in potential injury to other persons	Possible	Major	High	10	Low	Minor	Unlikely	Low	4
RT3	Public Liability	Concisions of entry to the grounds - there is a risk that persons may bring unauthorised goods into the grounds or parkable in an unauthorised activity resulting in potential injury to other persons	Possible	Major	High	10	Low	Minor	Unlikely	Low	4
RT4	Public Liability	Public walking in the dark at end of game - there is a risk that it will start getting dark after 2.0pm and could result in people being hit by a ball or a person falling causing accidents or trip and fall on hazards on road public footpaths.	Possible	Moderate	High	10	Low	Minor	Unlikely	Low	4
RT5	Public Liability	Access to river - there is a risk that a child may reach and fall into the nearby river resulting in drowning of the child	Unlikely	Major	Medium	13	Low	Minor	Unlikely	Low	4
RT6	Public Liability	Choking - there is a risk that food being served results in patrons suffering from food poisoning	Unlikely	Major	Medium	13	Low	Minor	Unlikely	Low	4
RT7	Public Liability	Parking area, not large enough - there is a risk that the car park is not large enough resulting in congestion and potential vehicle accidents	Unlikely	Moderate	Medium	11	Low	Minor	Unlikely	Low	4
RT8	Public Liability	Shuttle buses - there is a risk that one of the shuttle buses provided to take patrons to the car park could be involved in a vehicle accident resulting in passengers being injured	Unlikely	Moderate	Medium	11	Low	Minor	Unlikely	Low	4
RT9	Public Liability	Venue electrical equipment - there is a risk that the facility may suffer an electrical breakdown resulting in malfunction of lights, trolleys, equipment and lifts	Unlikely	Moderate	Medium	11	Low	Minor	Unlikely	Low	4
RT10	Public Liability	Venue equipment in general - there is a risk that the equipment within the stadium resulting in malfunction of lifts, trolleys, equipment and lifts	Unlikely	Moderate	Medium	11	Low	Minor	Unlikely	Low	4
RT11	Reputation	Shutdown of equipment at venue - there is a risk that equipment may breakdown affecting the success of the event	Unlikely	Moderate	Medium	11	Low	Minor	Unlikely	Low	4
RT12	Reputation	Lack of or mis-information to the public - there is a risk that the public is not aware of the event arrangements resulting in confusion and disgruntled public and bad reputation on Council	Possible	Minor	Medium	10	Low	Minor	Unlikely	Low	4
RT13	WHS	Staff working outdoors - there is a risk that staff may become dehydrated or fatigued due to working long periods outdoors	Possible	Minor	Medium	10	Low	Minor	Unlikely	Low	4
RT14	WHS	Volunteers - there is a risk that volunteers may become dehydrated or fatigued due to working long periods outdoors	Possible	Minor	Medium	10	Low	Minor	Unlikely	Low	4
RT15	WHS	Absent personnel without notice - staff or volunteers calling in sick or unable to work, leaving event short of personnel with some functions unable to be performed adequately leading to stressed staff	Possible	Minor	Medium	10	Low	Minor	Unlikely	Low	4
RT16	Environmental	Waste management during and after event - there is a risk that much of the waste produced by people at the event will end up on the ground and make it easy to walk on resulting in an environmental situation	Possible	Minor	Medium	10	Low	Minor	Unlikely	Low	4
RT17	Public Liability	Patrons with a disability - there is a risk that persons with a disability may walk long distances to the venue resulting in distressed patrons	Unlikely	Minor	Low	4	Low	Minor	Unlikely	Low	4
RT18	Public Liability	WCs open for collection - there is a risk that WCs may be closed, set up could collapse resulting in potential injury to patrons or damage to property	Possible	Minor	Medium	10	Low	Minor	Rare	Low	3
RT19	Public Liability	Heavy rain resulting path to underground - there is a risk that heavy rain may flood or block the designated path from the car park to the grounds resulting in person's being washed away	Possible	Major	High	11	Low	Insignificant	Rare	Low	1
RT20	Public Liability	Manual handling	Possible	Minor	Low	1	Low	Major	Unlikely	Low	1
RT21	Public Liability	Terrorism - there is a risk that an act of terrorism is carried out at the event	Unlikely	Major	High	10	Low	Minor	Unlikely	Low	4

## 12.3 Heritage Committee Minutes 22 March 2018 and amendment to the Terms of Reference

REPORT BY THE MANAGER, STRATEGIC PLANNING  
TO 18 APRIL 2018 ORDINARY MEETING  
GOV400066, DEV700020

### RECOMMENDATION

#### That Council:

1. **receive the report by the Manager, Strategic Planning on the Heritage Committee Minutes 22 March 2018 and amendment to the Terms of Reference;**
2. **note the minutes of the 22 March 2018 Heritage Committee Meeting; and**
3. **amend the Terms of Reference for the Heritage Committee, by meeting every second month and reducing the required quorum to 4 committee members (a representative from Gulgong, Mudgee and Rylstone and one additional attendee).**

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### Executive summary

The purpose of this report is to advise Council of the considerations of the Heritage Committee meeting held on 22 March 2018.

This report also outlines the need and proposed changes to the Terms of Reference for the Heritage Committee.

### Disclosure of Interest

Nil.

### Detailed report

There were no recommendations from the Heritage Committee Meeting. A copy of the minutes have been provided as Attachment 1.

The Terms of Reference for the Committee were discussed. In recent months the Heritage Committee meetings have not had the numbers of attendees to achieve a quorum.

Council's Manager of Strategic Planning suggested the Terms of Reference be amended to encourage attendance and achieving a quorum.

Accordingly, the Terms of Reference are being amended in two ways; meeting every second month and reducing the required quorum to 4 committee members, a representative from Gulgong, Mudgee and Rylstone and one additional attendee.

A copy of the amended Terms of Reference is provided as Attachment 2.

## Community Plan implications

<b>Theme</b>	<b>Looking After Our Community</b>
Goal	Vibrant towns and villages
Strategy	Respect and enhance the historic character of our Region and heritage value of our towns

## Strategic implications

### **Council Strategies**

Conducting Heritage Committee Meetings is consistent with Council's Heritage Strategy.

### **Council Policies**

Not applicable.

### **Legislation**

The Heritage Committee is operating under Section 355 of the Local Government Act 1993, which allows it to exercise a function of Council.

## Financial implications

Not applicable.

## Associated Risks

Not applicable.

**SARAH ARMSTRONG**  
**MANAGER, STRATEGIC PLANNING**

**JULIE ROBERTSON**  
**DIRECTOR DEVELOPMENT**

3 April 2018

*Attachments:* 1. Heritage Committee Meeting Minutes 22 March 2018.  
2. Amended Terms of Reference.

### **APPROVED FOR SUBMISSION:**

**SIMON JONES**  
**ACTING GENERAL MANAGER**



**HERITAGE COMMITTEE MEETING MINUTES  
MUDGEY FOYER MEETING ROOM  
22 MARCH 2018 9.30AM**

**1. WELCOME and PRESENT**

David Warner, Barbara Hickson, David Mort, Peter Monaghan, John Bentley, Virginia Hollister Staff: Sarah Armstrong and Krystie Baker

**2. APOLOGIES**

Councillor Paine, Councillor Holden, Chris Pearson.

**3. CONFIRMATION OF PREVIOUS MINUTES**

No quorum at February meeting.

**4. MATTERS IN PROGRESS**

<b>Matter</b>	<b>Responsible</b>	<b>Date Commenced / Matter Raised</b>	<b>Progress</b>
Local Heritage Grants.	Development Directorate  Committee consideration		Works to be completed by Monday 30 <sup>th</sup> April.
Heritage Conservation Fact Sheet.	Development Directorate	September 2016	Pending approval of Director. Copy to be posted to all heritage items owners by week ending 6 April 2018.
Heritage Advisor.	Development Directorate		Appointed until June 2018.
Review of the Rylstone Main Street Study	Committee Members	September 2016	OE&H Grant and Council Community Plan Proposal.

Matter	Responsible	Date Commenced / Matter Raised	Progress
DCP Review – inclusion of Heritage Conservation provisions.	Development Directorate  Committee Members		<p>OE&amp;H Grant and Council Community Plan Proposal.</p> <p>Peter Monaghan to review structure and content of the Cabonne, Blayney and (former) Wellington DCP's and report back to May meeting.</p> <p>Heritage Conservation Area Statements of Significance prepared.</p> <p>Council staff are continuing with the review and preparation of new controls.</p>

**5. GENERAL BUSINESS**

5.1 – Interim Heritage Order for 29 Louee Street (Sarah Armstrong)

A Statement of Significance to determine the significance of the building has been prepared and site is of local significance. Council will consider the listing of the site when the Main Street Study is reviewed.

5.2 – Terms of Reference (Sarah Armstrong)

A change to the required quorum & frequency and day of the week for the meetings was discussed due to the lack of a quorum over the past few months. It was discussed and agreed to change meetings to Tuesdays and every second month.

The next meeting will be Tuesday 1 May followed by 3 July, 4 September, 6 November, possibly 4 December, depending on projects and necessity to hold the meeting. The quorum will be reduced to four, a representative from Gulgong, Mudgee and Rylstone, plus one additional.

5.3 – Council works within the heritage conservation areas (Peter Monaghan)

Peter Monaghan suggested that any works on heritage listed buildings or in a conservation area should require a development consent. Peter Monaghan stated that Council should be leading by example and that doesn't appear to be happening.

Barbara suggested that the committee put forward a recommendation to council to ask that a policy be put in place for when works occur in heritage area. David Warner will put together

a draft policy and bring to the next meeting. Sarah Armstrong advised the committee that not all work required development consent.

5.4 – Traffic Signage within the Gulgong Heritage Conservation Area (Chris Pearson)  
Chris Pearson has contacted the heritage office for advice on signage in a heritage area and is waiting on a response.

5.5 – Update of LEP Schedule 5 (Sarah Armstrong)  
This involved task is to be taken on by committee with the guidance of the Manager of Strategic Planning. The Committee is to advise when they feel they can complete their section of the update.

Virginia Hollister and Peter Monaghan will complete the Rylstone section of Schedule 5 by next meeting and share the experience. Barbara will focus on a Mudgee Section of Schedule 5 and provide feedback at the next meeting.

## **6. BUSINESS WITHOUT NOTICE**

6.1 Virginia has been nominated an additional Chair Person in the absence of John Bentley.

## **6. CORRESPONDENCE**

Nil.

Meet closed - 10.30am

Next meeting – Tuesday 1 May 2018.



*Looking After  
our Community*

## HERITAGE COMMITTEE

TERMS OF REFERENCE

APRIL 2018

MID-WESTERN REGIONAL COUNCIL  
DEVELOPMENT

■ ■ ■ ■ ■ TOWARDS 2030



## Terms of Reference

### PREAMBLE

Mid-Western Regional Council appreciates the advice, voluntary time, commitment, interest and dedication demonstrated by members of its Committees. Council will give serious consideration to recommendations stated in the minutes of Committees. Such recommendations are considered in the context of Council's Community Plan and budgetary considerations at an operational and strategic level.

### COUNCIL CONTACT

The Manager of Strategic Planning is the Council contact officer for the Heritage Committee.

### RESPONSIBILITIES OF COMMITTEE

The Heritage Committee will be responsible for providing advice to Council on heritage-based issues to assist with the achievement of quality outcomes and solutions within the framework of Council's Community Plan.

Heritage issues will have a broad range of consideration (including social, aesthetic, historic and scientific values to determine cultural significance) as they relate to the activities of Council.

The Heritage Committee will:

- Provide insight into the complex range of heritage issues and provide recommendations as they relate to Council's activities at an operational level, including the local heritage grants; and
- Provide an advisory role for matters of protection and conservation of heritage items as related to Council's activities at a strategic level.

### COMPOSITION OF COMMITTEE

The Committee shall be comprised of the following members:

- Community representatives (up to 8);
- A Council delegate; and
- A General Manager's delegate.

Community representatives shall make written application to Council for membership and should include details of relevant experience and/or interest in heritage issues.

### QUORUM OF COMMITTEE

The Committee shall have a quorum of 4 members.

### FORMATION OF SUB-COMMITTEES

The structure is to reflect the Heritage Committee as the peak body, with sub-committees having a supplementary role. Formation of a sub-committee may only occur with written application to Council.

A sub-committee shall only be formed where a specific need to address a targeted matter requires the consideration of a sub-committee. This may occur when work required is outside the scope and timeframe of the normal Heritage Committee meeting schedule or for an area-based issue.

The sub-committee is to report updates to every meeting of the Heritage Committee. Council will only provide staff support to the Heritage Committee as the peak body.

#### FREQUENCY OF MEETINGS

The Heritage Committee meetings will be held every second month. The expected duration of the meeting will be up to 1 ½ hours.

#### LOCATION OF MEETINGS

The location of the Heritage Committee meeting will be in Mudgee, except where required to occur elsewhere due to specific circumstances. The decision to have a meeting at an alternate location must be made at the previous meeting.

#### DELEGATIONS

Nil.

#### MEDIA CONTACT

No contact shall be made with the press, whether through written or verbal media. Any contact with the Committee is to be in accordance with Council's Media Policy.

#### FINANCIAL ARRANGEMENTS

Nil.

#### SECRETARIAL SUPPORT

The minutes of the Heritage Committee shall be recorded and distributed by secretarial resources provided by Council.



## 12.4 Rylstone and Kandos Sports Council Meeting 7 March 2018

REPORT BY THE ACTING GENERAL MANAGER  
TO 18 APRIL 2018 ORDINARY MEETING  
GOV400066, A0360030

**RECOMMENDATION****That Council:**

1. **receive the report by the Acting General Manager on the Rylstone and Kandos Sports Council Meeting 7 March 2018; and**
2. **note the minutes of the Rylstone and Kandos Sports Council meeting held on 7 March 2018.**

## Executive summary

The purpose of this report is to advise Council of the considerations and recommendations of the Rylstone and Kandos Sports Council meeting held on the 7 March, 2018.

## Disclosure of Interest

Nil.

## Detailed report

The Sports Council receives an updated and Matters in Progress report together with updated financial details each month prior to their meeting.

There are no further matters arising that require consideration by Council at this time, noting that specific requests/recommendations are forwarded to Council under separate cover providing detailed information on requirements. Operational matters raised will be dealt with in due course when staff receive additional information.

## Community Plan implications

<b>Theme</b>	<b>Looking After Our Community</b>
Goal	Effective and efficient delivery of infrastructure
Strategy	Provide infrastructure and services to cater for the current and future needs of our community

## Strategic implications

**Council Strategies**

Not Applicable.

**Council Policies**

Not Applicable.

**Legislation**

The Rylstone and Kandos Sports Council is operating under Section 355 of the Local Government Act (1993), which allows it to exercise a function of Council.

Financial implications

Not Applicable.

Associated Risks

Not Applicable

SIMON JONES  
ACTING GENERAL MANAGER

14 March 2018

*Attachments:* 1. Rylstone Sports Council minutes 70318.

APPROVED FOR SUBMISSION:

SIMON JONES  
ACTING GENERAL MANAGER



## MID-WESTERN REGIONAL COUNCIL

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### Rylstone and Kandos Sports Council

Minutes of the Ordinary meeting held on **Wednesday 7<sup>th</sup> March at 4pm** at the Rylstone Council Office.

Present: Brad Stockwell (Touch), Julie Parsons (Junior Rugby League), Craig Parsons (Senior Rugby League), Sherie Thorn (Little Athletics), Paul Blackwell and Simon Jones (MWRC staff).

Meeting opened by Craig Parsons at 4pm.

#### 1. Apologies

Cr Shelley

#### 2. Financial Report

\$18, 821.61 in Sports Council account .

#### 3. Canteen Project

- Completed

#### 4. Works Requests and General Business

- Paul has provided BKS keys for the canteen shutters
- Works Request – problem with the extractor fan blowing the wrong way
- Works request – can the BBQ move to one side so we can fit in a deep fryer
- Works request – can we get bollards and chain for ambulance for emergency access (with Emergency Access Only signs)
- Change table has been ordered
- Perspex for grandstand gates – approx. \$1200 – approved to come from Sports Council funds
- Could we send the landscaping plan for the front gate area to the Committee again
- Fence panel quote for main field – do these panels slide or wheel away? – approved to come from Sports Council funds
- Discus cage – location has been agreed near the shotput area and grandstand
- Works request – Paul agreed to measure the cage at Mudgee and pass on details
- Break in at canteen
- Works request – Could we fit an external security door to the canteen

- Works Request – canteen shutter has been bent out of shape
- Works request – There is a light blown in the tower
- Front fencing – can this be black fencing like Glen Willow and can the gate area be completed like this to start. It will need to be recessed in about 6 metres
- Street machine – still some tyre ruts on the training field – Street Machine are fixing

**Motion: That Sports Council write a letter of complaint regarding the way the training field and athletics area was left after Street Machine event.**

Moved: C.Parsons

Seconded: J. Parsons

**Motion Carried**

- Works request – broken fence panels near the run on area from the grandstand
- Works request – could we get a key lock for the First Aid room door
- Works request – can we get Council to mark the field for the first time of the season as we have lost the markers after the irrigation works

**Motion: That Sports Council supports the sporting clubs that use Waratah Stadium having permission to put their logos on the back of the grandstand**

Moved: C Parsons

Seconded: B. Stockwell

**Motion Carried**

- Works request – can we get a defibrillator to be kept in the canteen
- Works request – the double door fridge is not working properly

Reimbursement of \$57.80 to J. Parsons agreed to come from Sports Council funds. This is for brooms and cleaning equipment.

Ryegrass – field is looking good. Rye grassing probably not needed at this stage.

Regional Sports Facilities funding through the Stronger Communities Fund – probably seating and fencing would be the best things to apply for.

**Motion: That Council make an application to the Stronger Country Communities fund for infrastructure projects at Waratah Stadium**

Moved: S. Thorn

Seconded: J.Parsons

**Motion Carried**

It was noted by the Sports Council that the main field is in fantastic condition since the irrigation has been upgraded and that MWRC now has the best two fields in the region (along with Glen Willow).

Meeting closed: 5.16pm

Next meeting: To be advised (due in June)

## 12.5 Mudgee Regional Saleyards Committee

REPORT BY THE DIRECTOR OPERATIONS  
TO 18 APRIL 2018 ORDINARY MEETING  
GOV400066, F0720001

### RECOMMENDATION

#### That Council:

1. **receive the report by the Director Operations on the Mudgee Regional Saleyards Committee; and**
2. **note the contents of the minutes of the Mudgee Regional Saleyards Committee Meeting held on the 22 March 2018.**

### Executive summary

The purpose of this report is to advise Council of the considerations and recommendations of the Mudgee Regional Saleyards Committee ordinary quarterly meeting held on 22 March 2018.

### Disclosure of Interest

Nil

### Detailed report

The Mudgee Regional Saleyards Committee was recently re-established. This is the first meeting of the new committee. Terms of reference and strategic direction was discussed. A copy of the minutes are attached for Council's information.

### Community Plan implications

Theme	Looking After Our Community
Goal	Effective and efficient delivery of infrastructure
Strategy	Provide infrastructure and services to cater for the current and future needs of our community

### Strategic implications

#### Council Strategies

Mudgee Saleyards Strategic Plan 2010

#### Council Policies

Not Applicable

#### Legislation

Section 355 Local Government Act (1993)

## Financial implications

Not Applicable

## Associated Risks

Not Applicable

GARRY HEMSWORTH  
DIRECTOR OPERATIONS

5 April 2018

*Attachments:* 1. Mudgee Regional Saleyards Committee Meeting Minutes - 22/03/18.

APPROVED FOR SUBMISSION:

SIMON JONES  
ACTING GENERAL MANAGER





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## MINUTES

### MINUTES OF THE MUDGEE REGIONAL SALEYARDS COMMITTEE MEETING HELD ON 22<sup>nd</sup> MARCH 2018 COMMENCING AT 10:05AM AND CONCLUDING AT 11:20AM

**Present:** Cr Des Kennedy, Garry Hemsworth, Andrew Drummond, David Clarke, Bill Lawson, Chris Schmidt, Barry Clapham, Bob Kearins

**Observer:** Amanda Buckley (Minute Secretary)

#### 1. APOLOGIES

Nil

#### 2. WELCOME AND INTRODUCTIONS

All members were introduced and welcomed.

#### 3. REVIEW TERMS OF REFERENCE

- Garry went through the terms of reference with committee members and suggested that Joe Best doesn't attend meetings, everyone agreed.
- Chris mentioned he and the rest of the agents are happy with the general operation of the Saleyards, works request are dealt with promptly.

#### 4. REVIEW SALEYARDS STRATEGIC PLAN 2010

All members agreed that the strategic plan needs updating. It was discussed that all members are to read the plan and make note of any changes and advise Andrew of changes for incorporation into new plan.

#### 5. GENERAL BUSINESS

**Troughs** – Agents are concerned that the troughs aren't being cleaned regularly. It was agreed that they are poorly designed and that there must be a way to make it easier to clean and access. Garry is to meet with the agents on site to assess the issue, discuss ideas and work out costings. In the meantime Barry will look at other Saleyards and see what they have in place.

**Holding Pens** – This has been an ongoing issue for years. 1 – 2 pens were completed last financial year. Agents would like to see 4 – 5 pens completed in the near future pending funds.

**Dust Issue** – Bill Lawson mentioned that in the laneways it gets quite dusty, at the moment Joe is watering them down which has been helping but Bill was wondering if there was something else that could be installed to do it on a regular basis.

**Capital Works Priorities** – There is currently \$10,000 in capital works, it was agreed by all that this should firstly go towards repairing/modifying the trough then maintenance to the holding pens.

**Security Cameras** – Bill was enquiring on behalf of Detective Senior Constable Adam MacDougall and Detective Inspector Cameron Whiteside if there are any plans to upgrade the current surveillance cameras in the near future. Andrew advised that next financial year digital cameras will be installed.

**Statistics** – Agents are happy with sale statistics, Chris mentioned it has been pretty steady. Des to contact surrounding mines to try and encourage them to support Mudgee Saleyards and sell locally. Andrew suggested advertising to increase local support. Des will mention the Saleyards in the Community News from the Mayor's desk.

**Fees & Charges** – Andrew advised everyone that 2018/2019 fees and charges are currently out on exhibition.

**Staffing Issues** – Andrew mentioned that Mary Best is no longer able to fill in for Joe when he is on leave. At this stage Andrew doesn't have any staff who are able to step in so he has advised the Agents and asked if they could have a think about a suitable candidate and/or how they wish to proceed with this. Agents will discuss and come back to Andrew with a decision.

**Thank you** – Bill Lawson made a special thank you to Cameron Stanmore from Workshop on his outstanding work while attending to works requests.

**Future Meetings** – Bob requested if meetings could start at 9am instead of 10am. All agreed. Meetings to remain being held once every three months at Market Street in the committee room.

**MEETING CLOSED 11:20am**

**Next meeting 21<sup>st</sup> June 2018 at 9am.**

## Item 13: Urgent Business Without Notice

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### URGENT BUSINESS WITHOUT NOTICE

As provided by Clauses 19 & 20 of Council's Code of Meeting Practice (Clause 14 LGMR).

### GIVING NOTICE OF BUSINESS

19. (1) The Council must not transact business at a meeting of the Council:
- (a) unless a Councillor has given notice of the business in writing at least two (2) days prior to the day on which the agenda and business paper is prepared and delivered to Councillors; and
  - (b) unless notice of the business has been sent to the Councillors in accordance with Clause 6 of this Code. (see Section 367 LGA & Clause 14(1) LGMR)
- (2) Subclause (1) does not apply to the consideration of business at a meeting if the business:
- (a) is already before, or directly relates to a matter that is already before the Council (see Clause 14(2)(a) LGMR); or
  - (b) is the election of a chairperson to preside at the meeting as provided by Clause 12(1) (see Clause 14(2)(b) LGMR); or
  - (c) is a matter or topic put to the meeting by the chairperson in accordance with Clause 21 (see Clause 14(2)(c) LGMR); or
  - (d) is a motion for the adoption of recommendations of a committee of the Council; (see Clause 14(2)(d) LGMR); or
  - (e) relates to reports from officers, which in the opinion of the Chairperson or the General Manager are urgent;
  - (f) relates to reports from officers placed on the business paper pursuant to a decision of a committee that additional information be provided to the Council in relation to a matter before the Committee; and
  - (g) relates to urgent administrative or procedural matters that are raised by the Mayor or General Manager.

### BUSINESS WITHOUT NOTICE

20. (1) Despite Clause 19 of this Code, business may be transacted at a meeting of the Council even though due notice of the business has not been given to the Councillors. However, this can happen only if:
- (a) a motion is passed to have the business transacted at the meeting; and
  - (b) the business proposed to be brought forward is ruled by the Chairperson to be of great urgency. Such a motion can be moved without notice. (see Clause 14(3) LGMR)
- (2) Despite Clause 30 of this Code, only the mover of a motion referred to in subclause (1) can speak to the motion before it is put. (see Clause 14(4) LGMR)



## Item 14: Confidential Session

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### LOCAL GOVERNMENT ACT, 1993

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#### 10A *WHICH PARTS OF A MEETING CAN BE CLOSED TO THE PUBLIC?*

- (1) A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
  - (a) the discussion of any of the matters listed in subclause (2), or
  - (b) the receipt or discussion of any of the information so listed.
- (2) The matters and information are the following:
  - (a) personnel matters concerning particular individuals (other than councillors),
  - (b) the personal hardship of any resident or ratepayer,
  - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
  - (d) commercial information of a confidential nature that would, if disclosed:
    - (i) prejudice the commercial position of the person who supplied it, or
    - (ii) confer a commercial advantage on a competitor of the council, or
    - (iii) reveal a trade secret,
  - (e) information that would, if disclosed, prejudice the maintenance of law,
  - (f) matters affecting the security of the council, councillors, council staff or council property,
  - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege,
  - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land,
  - (i) alleged contraventions of any code of conduct requirements applicable under section 440.
- (3) A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) A council, or a committee of a council, may allow members of the public to make representations to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

#### 10D *GROUND FOR CLOSING PART OF MEETING TO BE SPECIFIED*

- (1) The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.
- (2) The grounds must specify the following:
  - (a) the relevant provision of section 10A(2)
  - (b) the matter that is to be discussed during the closed part of the meeting,
  - (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

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*DISCLOSURE AND MISUSE OF INFORMATION*

- (1) A person must not disclose any information obtained in connection with the administration or execution of this Act unless that disclosure is made:
  - (a) with the consent of the person from whom the information was obtained, or
  - (b) in connection with the administration or execution of this Act, or
  - (c) for the purposes of any legal proceedings arising out of this Act or of any report of any such proceedings, or
  - (d) in accordance with a requirement imposed under the Ombudsman Act 1974 or the Freedom of Information Act 1989, or
  - (e) with other lawful excuse.
1. (1A) In particular, if part of a meeting of a council or a committee of a council is closed to the public in accordance with section 10A (1), a person must not, without the authority of the council or the committee, disclose (otherwise than to the council or a councillor of the council) information with respect to the discussion at, or the business of, the meeting.
2. (1B) Subsection (1A) does not apply to:
  - (a) the report of a committee of a council after it has been presented to the council, or
  - (b) disclosure made in any of the circumstances referred to in subsection (1) (a)-(e), or
  - (c) disclosure made in circumstances prescribed by the regulations, or
  - (d) any agenda, resolution or recommendation of a meeting that a person is entitled to inspect in accordance with section 12.
- (2) A person acting in the administration or execution of this Act must not use, either directly or indirectly, information acquired by the person in that capacity, being information that is not generally known, for the purpose of gaining either directly or indirectly a financial advantage for the person, the person's spouse or de facto partner or a relative of the person.
- (3) A person acting in the administration or execution of this Act, and being in a position to do so, must not, for the purpose of gaining either directly or indirectly an advantage for the person, the person's spouse or de facto partner or a relative of the person, influence:
  - (a) the determination of an application for an approval, or
  - (b) the giving of an order.

**Maximum penalty: 50 penalty units**



## MOTION

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**I move that pursuant to the provisions of Section 10 of the Local Government Act, 1993 the meeting be closed to the public.**

After a motion to close the meeting has been moved and seconded and before the vote, the Chairman will ask if there are any other matters, besides those listed on the agenda which should be considered in Confidential Session.

He will then announce those matters to be considered in Confidential Session. In doing so, the Chairman will give reasons why those matters are to be considered in Confidential Session and explain the way in which discussion of the matter in an open meeting would, on balance, be contrary to the public interest.

## CHAIRMAN

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*The following matters have been listed for consideration in Confidential Session:*

**14.1 Update on LEC Proceedings No.18/76402 - White Rock Road, Pinnacle Swamp**

***The reason for dealing with this report confidentially is that it relates to advice concerning litigation, or advice as comprises a discussion of this matter, that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege in accordance with Section 10A(2)(g) of the Local Government Act, 1993.***

***Discussion of this matter in an open meeting would be, on balance, contrary to the public interest as it involves discussion of a matter subject to legal proceedings.***

The Chairman will then ask the General Manager if there are any written representations from the public on the proposed closure of the meeting.

The General Manager will read out any written representations received.

The Chairman will ask if anyone in the gallery would like to make verbal representations in regard to the matters now to be considered in Confidential Session.

The Chairman will then put the motion "to close the meeting" to the vote.