

PUBLIC COPY

2018

MID-WESTERN REGIONAL COUNCIL
COUNCIL BUSINESS PAPERS

ORDINARY MEETING
WEDNESDAY 16 MAY 2018



*A prosperous and progressive community,
we proudly call home*



PO BOX 156
MUDGEES NSW 2850

86 Market Street MUDGEES
109 Herbert Street GULGONG
77 Louee Street RYLSTONE

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Fax: (02) 6378 2815
Email: council@midwestern.nsw.gov.au

9 May 2018

Dear Councillor

MEETING NOTICE
Ordinary Meeting

16 MAY 2018

Open Day at 5:30PM

Council Meeting commencing at conclusion of Open day

Notice is hereby given that the above meeting of Mid-Western Regional Council will be held in the Council Chambers, 86 Market Street, Mudgee at the time and date indicated above to deal with the business as listed on the Meeting Agenda.

Members of the public may address the Committee Meeting at Open Day. Speakers are given five minutes to outline any issue of relevance to the Council. If you wish to speak at Open Day please contact the Mayor's Office on 1300 765 002 or 02 6378 2850 by 3.00 pm on the day of the meeting. Alternatively, please make yourself known to the General Manager prior to the commencement of the meeting.

Yours faithfully

A handwritten signature in black ink, appearing to be "BRAD CAM", written over a horizontal line.

BRAD CAM
GENERAL MANAGER

AGENDA

Item 1:	Apologies.....	7
Item 2:	Disclosure of Interest.....	7
Item 3:	Confirmation of Minutes.....	7
	3.1 Minutes of Ordinary Meeting held on 18 April 2018.....	7
Item 4:	Matters in Progress	8
Item 5:	Mayoral Minute.....	10
	Nil	
Item 6:	Notices of Motion or Rescission.....	11
	6.1 The Rylstone Footbridge.....	11
	6.2 Rylstone Grass Cemetery	12
Item 7:	Office of the General Manager	13
	7.1 Audit, Risk and Improvement Committee	13
	7.2 MRTI Quarterly Report - January 2018 to March 2018.....	17
Item 8:	Development	29
	8.1 DA0009/2018 - Two lot subdivision - 15-17 Wiradjuri Close, Putta Bucca.....	29
	8.2 Events Assistance Applications - July to December 2018 Events.....	50
	8.3 Monthly Development Applications Processing and Determined.....	54
Item 9:	Finance	62
	9.1 Naming of John Newman Bridge over McDonalds Creek on Hill End Road, Erudgere.....	62
	9.2 Monthly Statement of Investment and Bank Balances as at 30 April 2018	83
	9.3 Quarterly Budget Review Statement March 2018.....	91
	9.4 Administration of erosion works - Cooyal Creek.....	97
Item 10:	Operations.....	100
	Nil	

Item 11: Community	101
11.1 Community Services Quarterly Update - January to March 2018	101
11.2 Mid-Western Family Day Care Service Funding	108
11.3 Mudgee Town Hall Cinema - Memorandum of Understanding	113
11.4 St Malachy's Catholic Church and Mid-Western Regional Council Memorandum of Understanding 2018	118
Item 12: Reports from Committees	122
12.1 Mudgee Sports Council Meetings 26 March and 24 April 2018	122
12.2 Local Traffic Committee Meeting - April 2018	128
Item 13: Urgent Business Without Notice	137
Item 14: Confidential Session	139
14.1 Major Events at Glen Willow	143
Item 15: Urgent Confidential Business Without Notice	147
Item 16: Open Council	147
Item 17: Closure	147

Item 1: Apologies

Item 2: Disclosure of Interest

In accordance with Section 451 of the Local Government Act 1993, Councillors should declare an interest in any item on this Agenda. If an interest is declared, Councillors should leave the Chambers prior to the commencement of discussion of the item.

Item 3: Confirmation of Minutes

3.1 Minutes of Ordinary Meeting held on 18 April 2018

Council Decision:

That the Minutes of the Ordinary Meeting held on 18 April 2018 be taken as read and confirmed.

The Minutes of the Ordinary Meeting are separately attached.

Item 4: Matters in Progress

SUBJECT	RESOLUTION NO. & DATE	RESOLUTION	ACTION
Saleyards Subdivision	Res. 228/14 Ordinary Meeting 4/6/14	That Council: 2. Council advertise state-wide a tender to sell the former Saleyards site, known as Lot 2 DP534336, Lot 399 DP132580, and Lot 532 DP1132581 which has recently been approved for a 48 lot residential subdivision; 3. all tenders be forwarded to Council for determination as to whether or not Council will sell the site; 4. the tender process to last 60 days, and the tender notice clearly indicate that Council may not necessarily accept all or any tenders; 5. Council demolish the old SES building prior to the public tender of this subdivision and remove all demolished waste from site.	Council has completed the demolition of the old SES building, and the survey of the subdivision is also complete. Further discussion with Council to decide the best timing to call for a tender of this subdivision.
Solar Energy Options	Res. 127/17 Ordinary Meeting 17/05/17	That Council: 2. endorse the strategy of installing solar panels on appropriate Council buildings to reduce ongoing electricity costs and deliver this strategy for at least one further Council building during the 2017/18 financial year.	To be reported to Council at a future meeting.
Update on LEC Matter MA0030/2017	Res. 390/17 Ordinary Meeting 13/12/17	That Council staff review the current road standards for subdivisions and that a report be brought back to Council for considerations.	To be reported to Council at a future meeting.
RV Friendly Town	Res.04/18 Ordinary Meeting 21/02/2018	That Council staff: 1. identify potential sites in Gulgong and Rylstone to enable the status of an 'RV Friendly Town'; and 2. provide costings as to what is required to provide the services required for this to happen.	Recommended for Completion.
Lue and Goolma tips	Res. 49/18 Ordinary Meeting	That Council implement a strategy to improve the efficiency and aesthetics of the Lue and Goolma tips by:	To be reported to Council at a future meeting.

SUBJECT	RESOLUTION NO. & DATE	RESOLUTION	ACTION
	21/03/18	3. installing security cameras in safe and secure locations on the tip sites; 4. planning the sites to make more efficient use of tipping locations and waste categories; and 5. installing some 'sight barriers' to improve the impact upon entry into these villages.	
RFT 2017/21 Glen Willow Footbridge - Provision of Handrail Trusses and Piers	Res. 66/18 Ordinary Meeting 21/03/18	That Council: 4. investigate a more economical outcome and bring back a report when the cost of works are known.	To be reported to Council at a future meeting.

Item 5: Mayoral Minute

Nil

Item 6: Notices of Motion or Rescission

6.1 The Rylstone Footbridge

NOTICE OF MOTION LISTED BY CR PERCY THOMPSON
TO 16 MAY 2018 ORDINARY MEETING
GOV400066, R0790081

MOTION

That Councillors review any decisions made on the footbridge at Rylstone and that Councillors take a bus to inspect the proposed site of the footbridge to inspect the bridge that is already there.

Background

The cost for this project has now escalated to \$500,000.

The previous Director Operations and now General Manager advised some time ago that there is a rock face there and it would be difficult and costly to put a footbridge at that site.

Officer's comments

Council staff undertook a recent community survey and the footbridge was well supported by the community of Rylstone.

6.2 Rylstone Grass Cemetery

NOTICE OF MOTION LISTED BY CR PERCY THOMPSON
TO 16 MAY 2018 ORDINARY MEETING
GOV400066, PAR300033

MOTION

That Council consider in the budget funds for a lawn cemetery at Rylstone.

Background

Over a period of time I have been approached by a number of people requesting a lawn cemetery at Rylstone.

Officer's comments

At the August 2016 Council meeting, a report was provided to Council on the estimate of costs associated with establishing and maintaining a lawn cemetery at Rylstone.

The major issue was the provision of water and the associated costs of providing this water infrastructure and ongoing water supply to the current cemetery site.

The Council resolution in August 2016 was to not proceed with the establishment of a lawn cemetery at the Rylstone Cemetery.

Item 7: Office of the General Manager

7.1 Audit, Risk and Improvement Committee

REPORT BY THE EXECUTIVE MANAGER, HUMAN RESOURCES
TO 16 MAY 2018 ORDINARY MEETING
GOV400066, COR400001

RECOMMENDATION

That Council:

- 1. receive the report by the Executive Manager, Human Resources on the Audit, Risk and Improvement Committee;**
- 2. endorse the implementation of an internal audit function and an Audit, Risk and Improvement Committee in 2018/19;**
- 3. request a report be brought back to Council with a recommended policy and structure for the internal audit function and Committee; and**
- 4. amend the 2017/18 Operational Plan to transfer the internal audit budget of \$20766.50 to 2018/19 Operational Plan.**

Executive summary

Mid-Western Regional Council does not have an Audit Risk and Improvement Committee or an Internal Audit function. This report recommends the progression of implementing a Committee and Internal Audit function and this is supported by recent recommendations in its Report on Local Government by the NSW Auditor General.

Disclosure of Interest

Nil

Detailed report

Audit, Risk and Improvement Committee

In 2016, the Local Government Amendment (Governance and Planning) Act 2016 passed Parliament. The amendment focused on improvements to the governance, strategic planning and performance frameworks under which Council's operate.

One of the changes was the insertion of a new Section 428A of the Local Government Act 1993 which states:

(1) A Council must appoint an Audit, Risk and Improvement Committee.

(2) The Committee must keep under review the following aspects of the Council's operations:

- a. *Compliance,*
- b. *Risk management,*
- c. *Fraud control,*
- d. *Financial management,*
- e. *Governance,*
- f. *Implementation of the strategic plan, delivery program and strategies,*
- g. *Service reviews*
- h. *Collection of performance management data by the Council,*
- i. *Any other matters prescribed by the regulations.*

(3) *The Committee is also to provide information to the Council for the purpose of improving the Council's performance of its functions.*

However, a Council is not required to establish an Audit, Risk and Improvement Committee until 6 months after the next ordinary election of Councillors following the commencement of that part of the Act.

The NSW Auditor General's report identified that there are currently 29 Regional Council's with an Audit, Risk and Improvement Committee and only 8 without a Committee (Mid-Western Regional Council being one of these).

Internal Audit Guidelines 2010

In September 2010, the Division of Local Government developed Internal Audit Guidelines which were designed to develop and implement internal audit and risk management frameworks. The guidelines are the primary source for guidance for the establishment of the internal audit function and an Audit Committee as regulations for the new Section 428A are yet to be developed.

The Internal Audit Guidelines outline the scope of internal audit which should include:

- Reliability and integrity of financial and operational information
- Effectiveness and efficiency of operations and resource usage
- Safeguarding of assets
- Compliance with laws, regulations, policies, procedures and contracts
- Adequacy and effectiveness of the risk management framework

The 2016 changes to the Act broaden this scope to include:

- IP&R including the CSP, Delivery program and Council strategies
- Internal Service Reviews
- Collection of performance measurement data by Council

Benefits of establishing an Internal Audit Function

According to the current guidelines Council should have an internal audit function because:

- It supports good internal governance
- To ensure consistency with other levels of government

- To improve the effectiveness of risk management, control and governance processes
- Helps to instil public confidence in an organisation's ability to operate effectively

The NSW Auditor General's report recommended that the Office of Local Government should introduce the requirement for Council's to establish internal audit functions.

"Internal audit is another important element of an effective governance framework as it supports a risk and compliance culture. Internal audit provides assurance that a Council's governance practices and internal control environment are effective, and identifies where performance can improve."

The NSW Auditor General's report identified that there are currently 29 Regional Council's with an internal audit function and only 8 without (Mid-Western Regional Council being one of these).

NSW Auditor General's Report

In April 2018 the NSW Auditor General produced the first report on the statutory financial audits of Councils, to NSW Parliament. Amongst other things, the report highlighted findings and observations related to audit committees and internal audit. In particular:

"The combined benefit of an audit committee and internal audit function is that Councillors can obtain general assurance that internal controls and risk management are working effectively. The 36 councils that do not have an audit committee and internal audit function are operating without important safeguards and generally accepted checks and balances."

The report recommended that *"Councils should early adopt the proposed requirement to establish an audit, risk and improvement committee. An effective audit, risk and improvement committee is an important part of good governance"*.

It is therefore recommended that in accordance with the Auditor General's recommendations that Council establish an internal audit function and Audit, Risk and Improvement Committee in 2018/19.

Community Plan implications

Theme	Good Governance
Goal	An effective and efficient organisation
Strategy	Prudently manage risks association with all Council activities

Strategic implications

Council Strategies

The recommendation is supported by Council's Community Plan and Delivery Program that includes strategies to ensure that Council is providing accountable and transparent decision making for the community; pursuing excellence in service delivery; prudently managing risks associated with all Council activities and pursuing efficiencies and ongoing business improvement.

Council Policies

The recommendation is supported by Council's Fraud Control Policy which seeks to establish a robust internal audit program incorporating internal audit guidelines in order to give the policy effect.

Legislation

Section 428A of the Local Government Act states that a Council must appoint an Audit, Risk and Improvement Committee six months after the next ordinary election.

Financial implications

Currently Council has approximately \$21,000 allocated per year to internal audit. It is anticipated that a more realistic cost would be closer to \$60,000. It is recommended that the final costs of establishing an Audit, Risk and Improvement committee and internal audit function are reported back to Council through the QBR process once final costs are confirmed.

Budget Year	Operating Performance Ratio	Own Source Revenue	Building & Infrastructure Renewal
2017/18	✓	-	-
Future Years	✗	-	-

Associated Risks

If Council continues to operate without an internal audit function and an Audit, Risk and Improvement Committee there is a greater chance that internal controls may not be working effectively to mitigate fraud and other risks throughout the organisation.

MICHELE GEORGE
EXECUTIVE MANAGER, HUMAN RESOURCES

24 April 2018

Attachments: Nil

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER

7.2 MRTI Quarterly Report - January 2018 to March 2018

REPORT BY THE GENERAL MANAGER

TO 16 MAY 2018 ORDINARY MEETING
GOV400064, F0770077

RECOMMENDATION

That Council receive the report by the General Manager on the MRTI Quarterly Report - January 2018 to March 2018.

Executive summary

As per the funding and performance agreement entered into in July 2017 between Mudgee Regional Tourism Inc (MRTI) and Council, MRTI is required to report quarterly to Council on their performance.

Disclosure of Interest

Nil.

Detailed report

The MRTI report for the third quarter of the 17/18 financial year has been delivered to Council in accordance with the funding and performance agreement. The report is attached for Council's consideration.

Community Plan implications

Theme	Building a Strong Local Economy
Goal	A prosperous and diversified economy
Strategy	Support the attraction and retention of a diverse range of businesses and industries

Strategic implications

Council Strategies

A key strategy in the Mid-Western Region Community Plan is to promote the Region as a great place to live, work, invest and visit. This strategy recognises the important role that tourism plays in building a strong local economy.

Council has a contract with MRTI for the supply of tourism services within the Mid-Western Local Government Area. The term of this contract is for 4 years ending on 30 June 2021. Under this contract, MRTI must provide quarterly reports to Council.

Council Policies

Not Applicable.

Legislation

Not Applicable.

Financial implications

This report is for information purposes only, as per Council's contractual arrangement with MRTI. There are no additional financial implications.

Associated Risks

This report is for information purposes only, as per Council's contractual arrangement with MRTI.

BRAD CAM
GENERAL MANAGER

7 May 2018

Attachments: 1. MWRC Quarterly Report Q3 2017-18.

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER



Quarterly Report

Q3: January to March 2018

prepared for

MID-WESTERN REGIONAL COUNCIL

Executive Summary

Mudgee Region Tourism Inc (MRTI) tables this report to the Mid-Western Regional Council (MWRC) as a requirement of the contract between MWRC and MRTI 2017-21, an agreement subject to the following key performance indicators:

#	Objective	Metric/KPI	FY17-18 Q3 Result (vs. same period last year)																																	
1	Measure tourism numbers to the LGA and where they are from	<p>Analyse trends in tourism visitation in the Mudgee Region by capturing and reporting:</p> <ol style="list-style-type: none"> VIC visitation (post codes) Overnight visitation via accommodation members representing at least 30% of region's total room inventory (visitor nights x LGA average per visitor spend NVS data \$157 as at Dec 15) 	<p>Total 'Visitor Information Centre' visitors 7,297 (↑15%)</p> <p>VISITOR NIGHTS Q3 2017 v 2018 Overnight visitors* (↑9%) or \$327,816 in incremental visitor spend</p> <table border="1"> <thead> <tr> <th>Year</th> <th>Jan</th> <th>Feb</th> <th>Mar</th> <th>Q3 Total</th> </tr> </thead> <tbody> <tr> <td>2017</td> <td>6,696</td> <td>8,101</td> <td>8,297</td> <td>23,094</td> </tr> <tr> <td>2018</td> <td>7,868</td> <td>8,273</td> <td>9,041</td> <td>25,182</td> </tr> <tr> <td>Difference</td> <td>1,172</td> <td>172</td> <td>744</td> <td>2,088</td> </tr> </tbody> </table> <ul style="list-style-type: none"> Overall 9% increase in visitor nights Q3 2017 v 2018 (Note: Let's Skip Town Mk II campaign travel period included Jan + Feb 18) Strong increase in VIC visitors in Q3 due to local radio campaign, encouraging locals to 'discover their own backyard' *Q3 sample size: 41% of total inventory across the region (11 accommodation providers) 	Year	Jan	Feb	Mar	Q3 Total	2017	6,696	8,101	8,297	23,094	2018	7,868	8,273	9,041	25,182	Difference	1,172	172	744	2,088													
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2	Provide all tourism related businesses in the LGA with the opportunity for promotion	<ol style="list-style-type: none"> Maintain or increase total number and/or total value of MRTI memberships Provide a business listings page on website (for all tourism members and non-members) at no cost. Web page to be visually sponsored by MWRC (logo) 	<p>307 members (↑2%) – tier breakdown, see below \$328,352 + GST membership fees (↑11%)</p> <p>Click here for Mudgee Region business listings page</p> <p>Click here for MWRC sponsor logo (footer of every page and on 'Our Sponsors' page)</p>																																	
<table border="1"> <thead> <tr> <th>YTD</th> <th>Platinum</th> <th>Gold</th> <th>Silver</th> <th>Copper</th> <th>Bronze</th> <th>Basic</th> <th>Friends</th> <th>Diamond Sponsors</th> <th>Ruby Sponsors</th> <th>Total Members</th> </tr> </thead> <tbody> <tr> <td>Mar-17</td> <td>17</td> <td>21</td> <td>33</td> <td>45</td> <td>80</td> <td>101</td> <td>3</td> <td>N/A</td> <td>N/A</td> <td>300</td> </tr> <tr> <td>Mar-18</td> <td>19</td> <td>30</td> <td>31</td> <td>38</td> <td>83</td> <td>97</td> <td>3</td> <td>4</td> <td>2</td> <td>307</td> </tr> </tbody> </table>			YTD	Platinum	Gold	Silver	Copper	Bronze	Basic	Friends	Diamond Sponsors	Ruby Sponsors	Total Members	Mar-17	17	21	33	45	80	101	3	N/A	N/A	300	Mar-18	19	30	31	38	83	97	3	4	2	307	
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3	Attend and promote the region at events outside the region	<p>Identify at least 4 key trade and/or consumer shows annually (within specified target markets) to promote the Region. For example (these may vary year to year):</p> <ol style="list-style-type: none"> Sydney Cellar Door (Feb) Pymont Food & Wine Festival (May) Balmoral Mudgee Food & Wine Festival (Aug) Sydney Food + Wine Show (Oct) 	<p>✓ Balmoral – August 2017</p> <p>✓ Sydney Food + Wine Show – October 2017</p> <p><i>Scheduled before EOFY</i></p> <ul style="list-style-type: none"> The End Festival – April 2018 Sydney Good Food + Wine Show – June 2018 																																	

4	Provide monthly marketing communication to subscriber database, report on social media reach and website visitation statistics	<ol style="list-style-type: none"> 1. Annual subscriber database health check 2. Increase subscriber's year on year 3. Distribute monthly subscriber emails (maintain brand and membership activation integrity) 4. Distribute weekly member newsletters 5. Prepare monthly digital media statistics (social media + website), track trends, increase engagement and followers 	<p>15,774 subscribers (↑20%)</p> <ul style="list-style-type: none"> ✓ Subscriber EDM sent 12 Jan, 28 Feb & 20 Mar ✓ Member News EDM sent weekly <p>Unique website visitors 47,202 (↑53%) Unique page views 152,811 (↑18%) *Note: Let's Skip Town Campaign Mk II in market Q3 2017-18, website primary call to action.</p> <p>Facebook 13,058 (↑22%) Instagram 8,369 (↑21%) Twitter 1,814 (↑9%)</p>
5	Promote all tourism-related council and major regional events	Promote MWRC and major events through Visitor Guide, subscriber database, digital channels, MRTI stalls (e.g. Flavours of Mudgee) and other promotional channels (e.g. radio, Mudgee Guardian articles, etc)	<ul style="list-style-type: none"> ✓ NRL match digital, social + print promotion ✓ Various promotion of in-region events across print and digital channels ✓ PR activation plan in place year round ✓ Weekly radio spot on RealFM with 'what's on' and 'what's new' coverage ✓ Provided MWRC Visitor Guides to distribute at out of region NRL matches, working together on cooperative event opportunities (e.g. Bondi Junction Westfield and Sydney Good Food + Wine Show)
6	Develop annual marketing plan providing details of all marketing and promotional activities planned to be undertaken on a monthly basis to promote LGA as a tourism destination and provide quarterly updates	<ol style="list-style-type: none"> 1. Review + update Mudgee Region DMP on a 3-yearly basis 2. Develop an annual Marketing Campaign Strategy, with measurable KPIs 3. Prepare report and meet MWRC quarterly to discuss KPI tracking and results 	<ul style="list-style-type: none"> ✓ DMP revision finalised, 3-year plan effective 01 Jul 2017 ✓ 2017 'Let's Skip Town' Campaign in market Oct-Nov, for travel through to Feb 18 ✓ PR coverage of Mudgee Region in Q3: <ul style="list-style-type: none"> - EAV (est. advertising value): \$427,873 - PRV (PR value): \$1,283,502 ✓ MWRC quarterly report completed + submitted

Key Activity

2018-19 Partnership Drive

3 workshops scheduled across the region to promote MRTI partnerships in 2018-19 to existing and potentially new businesses (Rylstone, Gulgong and Mudgee). New Partnership Prospectus launched, deadline 11 May.

2017 Let's Skip Town Campaign (MWRC Co-funded) Results

- KPI met: overnight visitation KPI exceeded with a total 5,203 incremental visitor nights (up 4% on KPI)
- KPI met: ROI of 5.2 (or \$785K in incremental visitor spend) exceeded, with a result of 5.4 or \$816,871 (up 4% on KPI)
- KPI met: 15+ campaign partners, secured 28 partners with 45 offers (up 87% on KPI)
- KPI met: 15,000+ unique monthly visitors to website, achieved 16,435 (up 10% on KPI)
- KPI met: EAV \$1,447,881 (up 1,448% on KPI to date – primarily due to Weekend Sunrise coverage)
- KPI met: 15,300+ subscriber database, achieved 16,671 (up 9% on KPI)
- KPI not met: just fell short of Social media KPI of 20% increase or 4,000+ new followers with 3,534 followers secured during the campaign term (up 18%). Shortfall due to last minute cancellation from digital influencer family due to personal reasons, had been scheduled for Feb

2017 Qantas Australian Tourism Awards

On 23 February the Qantas Australian Tourism Awards were held in Perth. The Australian Tourism Awards is the tourism industry's premier event which recognises and rewards businesses that have demonstrated a commitment to quality tourism experiences and outstanding industry achievement in 25 categories. Mudgee Region Tourism won Bronze in the Destination Marketing category for our 2016 Let's Skip Town Together campaign. There were eight finalists for this category, so an excellent national achievement for our organisation and region. The event attracted more than 800 people from across the country including Federal and State Tourism Ministers, CEOs of State and Regional tourism bodies and tourism industry leaders.



Sydney Weekender

3-day shoot in Gulgong and Mudgee 13-15 February, at no cost to MRTI. Mudgee Region to be showcased across two episodes which will go to air 13 and 20 May. First episode will primarily feature Gulgong with Mike Whitney and the other will feature two Mudgee restaurants (Food Over Fire at Gilberts and Alby + Esthers).

Wine Australia – International VFR Campaign Funding Submission

Funding application written and submitted, announced as successful in April. MRTI to contribute \$30K, MWA to contribute \$20K for matched funds total campaign spend of \$100K. Campaign will target expats living in Sydney (specifically Bondi + Manly) to recommend Mudgee Region to International VFR. Aiming to be in market Q1-2 FY18-19.

Prime 7 News

Hosted Prime 7 News crew to run a piece promoting the Food + Drink Trail, hosted at Burnbrae Wines with Mudgee Tourist Bus hop on/off option included.

RealFM/2MG

Radio interview promoting the launch of our 2018-19 Partnership Prospectus.

2018 Western NSW Business Awards - Finalist

Announced as Finalists at the 2018 Western NSW Business Awards in the 'Excellence in Innovation' category for our 2017 Let's Skip Town Together Campaign. We were awarded Gold in the same category in 2017.

Australian Traveller Tip-On

Secured May/Jun/Jul Australian Traveller 100 Edition tip-on of Visitor guide x 20,000 copies to NSW, QLD, VIC and exclusive access to airport lounges and partnership hotels. Outside back cover and one-page advertorial, organic social media post on facebook.

Liquor Licence Application

Liquor Licence 'On-Premises' application submitted and approved for Mudgee Visitor Information Centre to sell a small range of locally produced alcoholic beverages (take-away sales only). Optional for Platinum and Gold members.

Digital Data Collection

Introduced new digital competition and visitor survey portal, via iPad, in the Mudgee VIC.


Q3 Media Clippings – a snapshot Sydney Weekender visits ‘extraordinary’ Gulgong

 Honor Elliott

News

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 Sydney Weekender host Mike Whitney with Gary Penfold at the Gulgong Pioneers Museum on Wednesday.

Sights and sounds of Gulgong will be highlighted in an upcoming episode of Sydney Weekender.

The cast and crew from the Channel Seven TV show spent a few days in the region this week filming for the travel show and the *Mudgee Guardian* caught up with host Mike Whitney at the Gulgong Pioneers Museum on Wednesday.

“I’ve been into a lot of museums, this is extraordinary,” Mike said, “the collection, the amount of things in here, the broad-scoop of what it covers – I mean what doesn’t it cover? – it’s just amazing.”



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EMERGENCY SERVICES



TIME OUT • MUDGEE REGION TOURISM



Less than 270km northwest of Sydney in a broad valley on the western side of the Blue Mountains, Mudgee is a mix of rural charm and urban sophistication.



MUDGEE TOURIST BUS
 Leave the car at your hotel and take the Mudgee Tourist Bus for a stress-free tour of some of the area's best cellar doors and attractions. The tourist bus team are friendly, welcoming and eager to take you on a wine journey of their region. 0828 669 945. [mudgeetouristbus.com.au](#)



MUDGEE HONEY HAVEN
 Looking for something sweet? This is the place for you. Mudgee Honey Haven has seasonal honey varieties unique to the region, ranging from gum and eucalyptus to fruit and herbal infusions. Mudgee Honey Haven is home to the famous Honey Mead, Honey Spiced Mead and Honey Liqueur. Free tastings are available. 10 Hill End Rd, Mudgee 2850. 02 6372 4478. [mudgeehoneyhaven.com.au](#)



SMOOTH ESTATE
 Mouth Estate's winery and cellar door have spectacular views over the valley and the vineyard. A lunch platter on the outdoor patio with a glass or bottle of Mouth Estate wine is a great way to spend a lazy afternoon. 85 Rocky Waterhole Rd, Mudgee 2858. 02 6372 2925. [smoothestate.com.au](#)

PERRY STREET HOTEL & PEPPERTREE HILL
 Perry Street Hotel is Mudgee's only boutique, luxury self-contained apartment hotel. Built within the historic 1862 Mechanics Institute, it offers modern suites located within the town centre. Peppertree Hill consists of ten character-filled cottages and one homestead on 250 acres of private farmland. It's the ideal place to relax and experience a taste of country life. 02 6372 7600. [enquiries@peppertreehillmudgee.com.au](#), [perrystreethotel.com.au](#), [peppertreehill.com.au](#)



THE HORATIO
 The Horatio boasts Mudgee's finest luxury suites and motel accommodation space. Their tastefully appointed King Suites offer a spacious option for the discerning traveller and generous Queen and Twin Rooms provide the ideal place to relax and unwind in private Cottages is also available. Their architecturally designed guest lounge is ideal for kicking back with a glass of wine in the evening or a fresh healthy breakfast in the morning. 35 Horatio St, Mudgee 2850. 02 6372 7727. [thehoratio.com.au](#)

FLYPELICAN
 Morning and evening services connect lovers of good food and wine from Sydney to the Mudgee Region in just 45 minutes. Flights operate from T2 at Sydney Airport, so visitors can easily connect with other domestic and international services. FlyPelican offer guests the opportunity to earn Velocity Points* when they travel. *FBCs apply (located on website). [flypelican.com.au](#)

For more information phone 02 6372 9200 or go to [visitmudgeeregion.com.au](#). The Visitor Information Centre is located at 84 Market St, Mudgee 2850.



HIGHLIGHTS

Rosby Wines & Guesthouse announce 2018 artistic program

01 February 28, 2018 | Australia, New Zealand, Tourism Bureau News | No comments



Rosby Wines & Guesthouse announce 2018 artistic program

Rosby Wines & Guesthouse announce 2018 artistic program
Mudgee Region's Rosby Wines & Guesthouse has announced an exciting new program of art and sculpture workshops for 2018, showcasing a diverse range of traditional and modern sculpture, painting, drawing, woodfire cooking and welding techniques.
Catering for all levels of experience, each workshop is led by highly experienced artists in their relevant discipline, bringing a wealth of knowledge and inspiring students to explore their creative thinking.

Participants will be able to gain a one insight into the experience and secrets of working artists in emerging locations such as Rosby's established gardens, the vineyard, a hand built mud hut and restored shearing shed overlooking the valley.

A new addition to the line-up is woodfire cooking with Pig Lumbard from Pig's Place. Set outdoors with an incredible view, participants will learn various techniques for cooking over fire or embers. They prepare and cook a set of seasonal dishes from locally sourced produce before sharing them over a long lunch matched with Rosby wines.

Following the success of last year's 'See - Wine in the Vine', this year's program includes two new workshops, Life Drawing & Abstract painting. Enjoy an all inclusive wine, art and gourmet food experience in one of Mudgee's most picturesque settings.

The annual Sculptures in the Garden exhibition is again set to make its mark on the MDR calendar in October. Growing in popularity year on year, the biennial day event draws a breadth of established and emerging talent in an expertly curated outdoor exhibition. "We are thrilled to have a high calibre of artists and installers coming to Rosby to share their knowledge," says Kay Norton-Knight, Rosby's own resident artist and driver of the artistic program.

Car's George, CEO of Mudgee Region Tourism says, "Mudgee Region offers travellers the chance to skip town and indulge in the region's unique experiences. The extensive art workshop schedule on offer at Rosby Wines & Guesthouse means there is no better time to plan for a weekend."

Rosby offers discounted residential packages to workshop participants in its luxury guesthouses, making the classes perfect for large groups of friends or family and visitors to the Mudgee Region. All event information can be found online at www.rosby.com.au



SHORT BREAK INSPIRATION PLAN YOUR BREAK NEEDABREAK



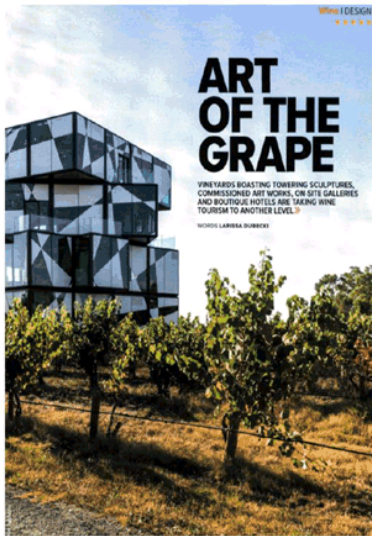
Mudgee: Weekend Wine Time

If the first thing you associate with wine isn't "Mudgee" then we're here to make sure it is! The colourful country town is located 270kms north-west of Sydney and is home to over a dozen wineries, tempting all wine enthusiasts to visit at least once (or twice) in their life.

Short Sheep Micro-Winery

From the technical aspects of growing and pruning a grape vine, to filling up a wine bottle, you'll learn about the wine-making process from the very start at the Short Sheep Micro-Winery. We hear the Reserve Du Paton Shiraz is a must try for vino lovers.

HIGHLIGHTS



NEW SOUTH WALES

ROSBY WINES
rosby.com.au

There's a democratic approach to art in evidence at this family-run winery outside Mudgee, 265km north-west of Sydney. A roster of workshops, held by visiting artists, includes print-making, painting, mixed media, life drawing and sculpture. Those of a practical bent can take courses in welding, pizza-oven construction and mud-brick making. The boutique winery, which produces mostly cabernet and shiraz, also hosts Sculptures in the Garden, an annual two-day event showcasing the best regional and emerging outdoor artists from around Australia.



HIGHLIGHTS



HIGHLIGHTS

Mudgee Region Tourism claims bronze medal at Australian Tourism Awards



High honours Mudgee Tourism's Let's Skip Town campaign claimed bronze at the Australian Tourism Awards. Photo: CSM/788/785

Mudgee Region Tourism have received a bronze medal for their destination marketing at the Australian Tourism Awards on Friday.

MRT's campaign Let's Skip Town Together was judged to be a major success and finished just behind a Western Australian campaign for the Pilbara and marketing for the ACT's The Time event.

A small team from Mudgee made the trip to Perth to attend the ceremony at Optus Stadium and receive the award, including MRT CEO Cara George.

"We were thrilled to take home. It's a great result for our region, which is quite small compared to some of the regions and campaigns we were up against," Ms George said.

"The Let's Skip Town campaign has been very successful and we are just about to start stage four of that campaign."

"The Let's Skip Town campaign has been very successful and we are just about to start stage four of that campaign."

"I want to thank the whole region for its involvement. I think the collaborative nature of the region is very evident in the campaign."



Mudgee Region Tourism's Let's Skip Town advertisement

Member for the Dubbo electorate Troy Grant congratulated MRT on their going.

Mr Grant said receiving the national accolade was deserving recognition of the Mudgee region's outstanding tourism offerings.

"Congratulations to Mudgee Region Tourism and our entire region for delivering exceptional visitor experiences and tourism products year after year," Mr Grant said.

Hop on, hop off bus for Food and Drink Trail

Mudgee Guardian Local News



The Food + Drink Trail will be held on the weekend of March 17-18.

The very best of Mudgee region's food, wine, beer and small batch drink producers will table their talents for the 2018 Mudgee region Food and Drink Trail on the weekend of March 17-18.

The Food and Drink Trail will be abundant with fresh produce and award-winning drinks, keeping at the forefront of paddock to plate dining.

With over 20 unique venues and experiences to choose from including cellar doors, farms, cafes and a distillery, guests can explore Mudgee region by sampling locally-produced drinks perfectly matched to dishes inspired by the region.



COUNTRY LIVING | COUNTRY BUSINESS | COUNTRY COOKING



News Sport Comment Community Life & Style Entertainment Classifieds Recommended All Q

Meandering through Mudgee



Like | Share | Tweet | +1

Discover Mudgee's fine dining options, a proliferation of wineries, some intriguing accommodation options, and a festival every other month.



JANUARY 3 2018 - 9:18AM

Mudgee's The Horatio: luxe accommodation and charm to boot

John Rozentals

SHARE | TWEET | +1

View More Local Businesses



Providing a few summer necessities ... The Horatio's pool area.

I really can't uncover any corroborating evidence for this memory, but I seem to recall that there was a rather unappealing Horatio Motor Inn in Mudgee's Horatio Street when I was living near the town in the first half of the 1980s.

It certainly wasn't the sort of place you'd recommend to visitors and I don't recall it being more than a passing thought — that is, if it existed at all.

- What a snooze can do! Over 40 years of Bedroom Experience. [Show Number](#)
- Looking for an Adventure Swanses Travel & Cruise meets and exceeds all expectations. [Show Number](#)
- The Forum Newcastle University Sport. [Find out More](#)
- Affordable Openings Garage Door Specialists since 1991. [Show Number](#)
- Need Concrete? Contact Hunter Concrete Pump Hire. [Find out More](#)

THE WEEKEND AUSTRALIAN

BY JOHN LETHBRAN

The Agrarian Kitchen Eatery

W

Simply spectacular organic fare prepared with ingredients from

in country underestimates. Ours is a business that began as a home-based cooking school in nearby Lancelin, has since a full staff, sourced produce that rings the Tasmanian ring and kept the food utterly real. Head chef Al Curry-Kourant, a Cornish alumna, will make her reputation here.

longer time in chef, a subtle to the Tasmanian affection for potatoes. The golden, sour-cream-battered King Edward potato comes cooked, served on a plate with tomato sauce and finely sliced salt, a revelation. Who here's a potato could be so beautiful, so Regret? And in so Tasmania. Blue eyes is dressed with jelly oil, seasoned and not discipline perfect white and not unlike a egg and soft and thick with a cucumber and a barely sour pot of fresh cream is the base for drizzled, sea and sweet, best associated with green chutney, layered with tart sauce. Chilled, wood-roasted baby tomatoes in various stages of

ADDRESS: 11A The Avenue, New Norfolk, Tasmania
 CONTACT: (03) 632 3011, info@agrariankitchen.com
 MOBILE: Lusha Pe Mar, 0438 444 444
 CATERING: Barbara Pitt, 0438 316 316
 LIST PRICE: \$95
 THE ZEPHYRUS, Mudgee, Friday, Spring

SUMMARY: Agrarian revolution

Photograph: Matthew Taylor

Treasurer's Report

1. Nature of Report

- a. This is the financial report for the third quarter of the MRTI 2017-18 financial year, given to Mid-Western Region Council (MWRC) under the reporting format as agreed under the contract executed between MWRC and MRTI.
- b. The report demonstrates the trading result for the financial quarter ended March 31st 2018.

2. Accounting Conventions

- a. The attached P&L and Balance Sheet have been prepared from the MYOB General Ledger (via reporting system CALXA) with no external intervention other than formatting.
- b. Accrual accounting is used under GAAP.

Overall Result

- a. Operating Profit -\$21.9K, \$13.9K below budget due to Liquor Licence approval delay (reforecast budget to EOFY in place from Feb-18).

3. Trading Income

Retail trading income at end of Q3 \$16K below budget, due to Liquor Licence approval delay. Ticket Sales Commission 7% ahead of budget. Membership income on par with budget.

4. Total Income

Overall income below budget \$19K, total cost of sales under \$11K, resulting in Gross Profit \$8K (1%) below budget.

5. Total Expenses

Total expenses \$5.7K over budget.

- a. The organisation continues to be under financial control.

6. Cash Funds

At the end of Q3 of the 2017-18 Financial Year, cash is the primary current asset \$50,167.

7. Balance Sheet

- a. A balance sheet is included as part of this report.

Mudgee Region Tourism Incorporated
Balance Sheet as of March 2018

Balance Sheet — Mudgee Region Tourism Inc 1	
Mar 2018	Mar 2018
Asset	
Current Assets	105,486
Cash on Hand	50,167
Visa Debit Cards	2,218
Debtors	32,303
Stock on Hand	12,401
Prepayments	8,398
Non-Current Assets	65,361
Motor Vehicle (Nett)	51,050
Office Furn & Equip (Nett)	6,300
Intangible Assets	8,011
Total Asset	170,847
Liability	
Current Liabilities	133,645
Trade Creditors	35,446
Sundry Creditors	11
Accruals	6,643
Chattel Mortgage (current)	52,983
GST Liabilities	9,250
Payroll Liabilities	29,312
Prepaid Income	27,261
Membership Income 2018/2019	27,261
Ticket Sales	3,362
Seat Advisor EFT	3,393
Countrylink Tickets	(31)
Total Liability	164,268
Net Assets	6,579
Equity	
Retained Earnings	28,464
Current Earnings	(21,884)
Total Equity	6,579

Mudgee Region Tourism Incorporated
Profit + Loss (Budget Analysis)
July through March 2018

Full Year Budget Analysis — Mudgee Region Tourism Inc 1

Jul 2017 - Mar 2018

	Actuals	Budget	Variance (\$)	Variance (%)	Full Financial Year Budget Jul 2017 - Jun 2018
Income					
Retail Sales	68,000	84,613	(16,613)	(20%)	165,985
Ticket Sales Income	9,475	8,819	656	7%	9,945
Membership Income	348,404	348,769	(365)	0%	350,811
Booking Agency Fees	410	530	(120)	(23%)	710
MWRC Contract	297,000	297,000	0	0%	396,000
MWRC LST Campaign	75,000	75,000	0	0%	75,000
Other Income	0	2,500	(2,500)	(100%)	10,000
Interest Received	1,035	1,171	(135)	(12%)	1,181
Total Income	799,324	818,402	(19,077)	(2%)	1,009,631
Cost of Sales					
COGS Retail	41,649	52,501	10,852	21%	105,416
COGS Ticketing	903	951	48	5%	2,250
Total Cost of Sales	42,553	53,452	10,899	20%	107,666
Gross Profit	756,772	764,950	(8,178)	(1%)	901,965
Expense					
Advertising	3,513	2,787	(726)	(26%)	3,287
Audit Fees	3,375	3,287	(88)	(3%)	4,500
Bank Charges	261	33	(228)	(691%)	58
Bank Charges - Merchant	1,652	1,400	(252)	(18%)	1,562
Cleaning	2,228	1,729	(500)	(29%)	2,200
Computer Expenses	5,594	4,858	(735)	(15%)	6,578
Depreciation	14,797	14,797	1	0%	19,805
Electricity	2,587	2,559	(28)	(1%)	3,125
Visitors Centre Costs	1,005	605	(400)	(66%)	1,165
Insurance	2,102	2,113	11	1%	2,995
Insurance - Workers Comp	829	878	49	6%	1,126
Motor Vehicle Running	5,590	4,822	(769)	(16%)	6,429
MV Interest	2,214	2,146	(68)	(3%)	2,851
Loss on Disposal of MV	10,530	10,530	0	0%	10,530
Office Supplies	438	429	(9)	(2%)	550
General Postage	164	190	26	13%	340
Member Expenses	2,466	2,626	160	6%	2,776
Printing & Stationery	3,453	2,965	(488)	(16%)	3,953
Professional Fees	3,088	3,742	654	17%	4,887
Rent Mudgee Visitors Centre	955	955	0	0%	1,445
Gulgong Visitors Centre	60	140	80	57%	260
Rylstone/Kandos running costs	16	96	80	83%	216
Repairs & Maintenance	912	1,213	301	25%	1,700
Staff Amenities & Ent	2,399	2,349	(50)	(2%)	2,500
Board Meeting Expenses	416	308	(108)	(35%)	368
Subscriptions & Memberships	2,496	2,463	(33)	(1%)	2,963
Sundry Expenses	887	1,232	345	28%	1,720
Security	401	441	40	9%	635
Telephone, Fax & Internet	4,818	4,828	10	0%	6,457
Travel Expenses	237	110	(127)	(115%)	110
Website Expenses	7,246	6,667	(579)	(9%)	7,675
Visitor Guide Exp	110,685	110,972	287	0%	115,319
Wages and Salaries	331,197	330,837	(360)	0%	449,584
Fringe Benefits Tax	3,937	4,232	295	7%	5,893
Regional Marketing Expenditure	246,107	243,587	(2,520)	(1%)	265,385
Total Expense	778,656	772,926	(5,730)	(1%)	940,946
Operating Profit	(21,884)	(7,977)	(13,907)	(174%)	(38,980)
Net Profit	(21,884)	(7,977)	(13,907)	(174%)	(38,980)

Item 8: Development

8.1 DA0009/2018 - Two lot subdivision - 15-17 Wiradjuri Close, Putta Bucca

REPORT BY THE TOWN PLANNER AND MANAGER, STATUTORY PLANNING
TO 16 MAY 2018 ORDINARY MEETING
GOV400066, DA0009/2018

RECOMMENDATION

That Council:

- A. receive the report by the Town Planner and Manager, Statutory Planning on the DA0009/2018 - Two lot subdivision - 15-17 Wiradjuri Close, Putta Bucca; and
- B. approve DA0009/2018 - Two lot subdivision - 15-17 Wiradjuri Close, Putta Bucca subject to the following conditions:

APPROVED PLANS

1. The development is to be carried out in accordance with the following plans endorsed with Council's Stamp as well as the documentation listed below, except as varied by the conditions listed herein and/or any plan notations.

Title / Name:	Drawing Document Ref	No /	Revision / Issue:	Date [dd.mm.yyyy]:	Prepared by:
Subdivision Plan submitted with the application	-		-	-	Applicant
Site and soil evaluation for on-site sewage system for the proposed subdivision, Lot 6, DP841629 Wiradjuri Close, Putta Bucca NSW	Report No KHEFF1738		-	December 2017	K & H Geotechnical Services

CULTURAL HERITAGE

2. If any aboriginal artefacts are uncovered or identified during construction earthworks, such work is to cease immediately and the local aboriginal community and National Parks and Wildlife Service are to be notified.

ACCESS

3. Prior to the issue of a Subdivision Certificate a property access to service Lot 2 is to be constructed in accordance with Council Access to Properties Policy and will require approval under Section 138 of the *Roads Acts 1993* prior to the construction of the access.

DEVELOPMENT CONTRIBUTIONS

4. In accordance with the provisions of Section 7.11(1)(b) of the *Environmental Planning and Assessment Act 1979* and the Mid-Western Regional Council Section 94 Development

Contributions Plan, a contribution shall be paid to Council in accordance with this condition for the purpose of:

Catchment No. 2 – No. Additional Lot/s 1

Program	Total \$
Transport Management	
Traffic Management	\$1,258.00
Open Space	
Local Open Space	\$1,975.00
District Open Space	\$2,681.00
Community Facilities	
Library Buildings	\$ 258.00
Library Resources	\$ 310.00
Administration	
Plan Administration	\$ 603.00
TOTAL PAYABLE	\$7,085.00

5. Any unpaid Contributions or charges nominated in the development consent will be indexed to CPI at the beginning of the new financial year.

PRIOR TO THE ISSUE OF SUBDIVISION CERTIFICATE

6. Under the *Environmental Planning and Assessment Act 1979*, a Subdivision Certificate is required before the linen plan of subdivision can be registered with the Land Titles Office.

Note: 1. The fee to issue a Subdivision Certificate is set out in Council's Fees and Charges.

2. The final inspection report shall be submitted to Council with the Subdivision Certificate application.

7. A linen plan and two (2) copies are to be submitted to Council for approval and endorsement by the General Manager.

8. The developer is to create a restriction as to user under the provision of the *Conveyancing Act 1919*, to the effect that the on-site sewerage systems for lots 1 and 2 are to be located and maintained in accordance with the report "Site and soil evaluation for on-site sewage system for the proposed subdivision Lot 6 DP841629 Wiradjuri Close, Putta Bucca, New South Wales" (identified as Report No KHEFF1738 dated December 2017 and prepared by K & H Geotechnical Services).

9. Prior to issue of the Subdivision Certificate, Council is to be supplied with:

(a) A certificate of acceptance from the appropriate power authority indicating satisfactory arrangements have been made for provision of reticulated electricity supply to each lot in the subdivision.

(b) All contributions must be paid to Council and all works required by the consent be completed in accordance with the consent.

Notes –

1. Water supply bores for the purpose of stock and domestic use are located and constructed appropriately to avoid possible contamination of groundwater through any likely preferential

pathways.

Executive summary

OWNER/S	Thomas Lavenham and Amanda Rae Spring
APPLICANT:	Thomas Lavenham and Amanda Rae Spring
PROPERTY DESCRIPTION	15-17 Wiradjuri Close, PUTTA BUCCA
PROPOSED DEVELOPMENT	Two lot subdivision
ESTIMATED COST OF DEVELOPMENT:	Not specified
REASON FOR REPORTING TO COUNCIL:	Assumed Secretary Concurrence
PUBLIC SUBMISSIONS:	Nil

A Development Application seeking to subdivide the land at 15-17 Wiradjuri Close, Putta Bucca into two lots was received by Council on 11 July 2017.

The land is zoned R2 Low Density Residential with a minimum lot size of 2 hectares for unserviced lots. It is proposed to subdivide the land into two lots being 1.436 hectares (Lot 1) and 2.1 hectares (Lot 2) in size.

- Lot 1 will contain an existing dwelling which is serviced with an existing bore and existing onsite effluent system.
- Proposed Lot 2 is currently vacant and will be unserviced. It is proposed that any future residence will be supplied with water by an existing dam, and serviced by an onsite effluent management system.

Both lots will have access from a sealed road with new access to be provided to Lot 2 in accordance with Council requirements.



Figure 1: Locality Plan

The land is located in a residential area just north of the Mudgee Township with lots generally ranging between 4000m² and 2 hectares in size. The land to the north and west of the site is agricultural land zoned RU4 Primary Production Small Lots. A locality plan is shown above in Figure 1.

Lot 1 will be less than the minimum lot size specified under the Mid-Western Regional LEP of 2 hectares, requiring a variation of 28.2%.

The application was notified to adjoining owners for a period of 14 days in accordance with Council's Development Control Plan 2013 (DCP 2013) ending on 7 August 2017, with no submissions received.

The main consideration relating to the subdivision is the potential impact of on-site sewage systems on the natural environment - groundwater system. In this regard, the applicant has submitted a report from K & H Geotechnical Services, which has been reviewed and supported by the Department of Infrastructure – Water (DoI – Water). DoI Water have indicated that there will be no adverse impacts on the surrounding area - if the on-site sewage systems are located and maintained as per the report.

The proposal is recommended for approval subject to conditions.

Disclosure of Interest

Nil

Detailed report

The application has been assessed in accordance with Section 4.15(1) of the *Environmental Planning and Assessment Act 1979*. The main issues are addressed below as follows.

REQUIREMENTS OF REGULATIONS AND POLICIES S4.15(1)(a)

(a)(i) Environmental Planning Instruments

State Environmental Planning Policy No 44 – Koala Habitat Protection

SEPP 44 applies to the proposal as Mudgee Shire Council is listed within Schedule 1 of the SEPP and the area of land associated with the proposal in the same ownership is greater than 1 hectare in size.

However, the proposal does not involve the clearing of any trees and therefore no further consideration is warranted.

State Environmental Planning Policy No 55- Remediation of Land

A site inspection and a search of Council's records did not reveal any potentially contaminating activities upon the site. Accordingly, no further consideration is necessary.

State Environmental Planning Policy (Vegetation in Non-Rural Areas) 2017

This Policy was gazetted 25 August 2017 and has been considered in the assessment of the subject application.

However, no vegetation is proposed to be removed.

Mid-Western Regional Local Environmental Plan 2012

The following clauses of Mid-Western Regional Local Environmental Plan 2012 (MWRLEP 2012) have been assessed as being relevant and matters for consideration in assessment of the Development Application.

Clause 1.4 Definitions

The proposal is defined in accordance with the *Environmental Planning and Assessment Act 1979* as:

Subdivision of land means the division of land into two or more parts that, after the division, would be obviously adapted for separate occupation, use or disposition. The division may (but need not) be effected:

- (a) by conveyance, transfer or partition, or
- (b) by any agreement, dealing, plan or instrument rendering different parts of the land available for separate occupation, use or disposition.

Clause 2.3 Zone objectives and Land Use Table

The land is zoned R2 Low Density Residential pursuant to MWRLEP 2012. The proposed subdivision complies with the relevant objectives of the zone, in that it will provide for additional residential housing within a low density environment.

Clause 2.6 Subdivision – consent requirements

As the proposal relates to subdivision, development consent is required under this clause as discussed throughout the report.

Clause 4.1 Minimum subdivision lot size

The following summarises the assessment of the proposal against the minimum lot size development standards of the MWRLEP 2012.

MWRLEP 2012 Development Standard	Proposal ha	Compliance	% Variation
Subdivision - Minimum Lot size 2 ha –	Lot 1 - 1.436ha	No	28.2%
Unserviced Parcels	Lot 2 – 2.1ha	Yes	0%

Clause 4.6 Exceptions to development standards

As outlined in the table above, the proposal results in a breach of the following development standard:

- Clause 4.1 – Minimum subdivision lot size

Clause 4.6(2) specifies that development consent may be granted for development even though the development would contravene a development standard.

The applicant seeks development consent for creation of a lot that necessitates a variation of 28.2% to the development standard under Clause 4.1 – Minimum subdivision lot size of MWRLEP 2012.

In accordance with subclause (3) the applicant has submitted a written justification demonstrating that compliance with this development standard would be unnecessary and unreasonable. They have provided sufficient environmental planning grounds to justify the variation to this development standard. A summary of their justification is as follows:

- The land would be underdeveloped if the minimum lot size was required to be met for the lot. The land has dual frontage and is readily able to be developed for residential purposes in accordance with the objectives of the low density residential zone. The size and dimensions of the lots are similar to surrounding lots.
- The enforcement of the minimum lot size in this specific circumstance would not be reasonable as no inappropriate impact to the natural environment has been identified and specifically the potential for impact on the groundwater is low where the effluent disposal areas are appropriately located and managed.
- There is no overriding planning reason to prevent the subdivision. The land cannot physically be connected to the reticulated system and it has been demonstrated that the undersized lot will be provided with surplus land capable of accommodating the existing on-site septic system.
- Overall the context of the subdivision is consistent with the surrounding residential area and the study demonstrating that the land is capable of efficient effluent disposal provides satisfactory justification for MWRC to support the development.

Subclause (4) states:

4. *Development consent must not be granted for development that contravenes a development standard unless:*
 - (a) *the consent authority is satisfied that:*
 - (i) *the applicant's written request has adequately addressed the matters required to be demonstrated by subclause (3), and*
 - (ii) *the proposed development will be in the public interest because it is consistent with the objectives of the particular standard and the objectives for development within the zone in which the development is proposed to be carried out, and*
 - (b) *the concurrence of the Secretary has been obtained.*
- The applicant's written request has satisfactorily addressed the matter required under subclause (3) demonstrating that the development standard would be unnecessary and unreasonable in this case.

In addition to the above written justification, the applicant also provided a report that assesses the on-site waste disposal methods and specific site conditions, concluding the development (with the provision of appropriately located and managed septic systems) will not adversely impact adjoining properties or the natural environment with specific reference to ground water.
- The underlying object of this development standard is to control residential development to ensure that created lots are of a suitable size and dimension to accommodate new residential development that is compatible with the surrounding residential development. The subdivision achieves this intent as the undersized lot will be able to accommodate the existing onsite septic system without unreasonably impacting surrounding lots or the natural environment. The subdivision is also consistent with the context of the surrounding subdivision pattern.
- Concurrence of the Secretary is assumed, pursuant to the provisions of Planning Circular PS17-006. Assumed concurrence is subject to consideration by a full Council as the variation of the development standard is greater than 10% (numerical standard). Consideration of the matters set out in Clause 4.6(5) is also required (as follows):

(5) *In deciding whether to grant concurrence, the Secretary must consider:*

(a) *whether contravention of the development standard raises any matter of significance for State or regional environmental planning, and*

The granting of concurrence to the proposed variation of the development standard will not raise any issues of state or regional planning significance.

(b) *the public benefit of maintaining the development standard, and*

The proposed variation to the development standard will not compromise the long term strategic outcomes of the planning controls to the extent that a negative public benefit will result. In this regard, there is no material public benefit in enforcing the development standards.

(c) *any other matters required to be taken into consideration by the Secretary before granting concurrence.*

No other matters are required to be considered before granting concurrence.

Clause 5.3 Development near zone boundaries

Not applicable.

Clause 5.4 Controls relating to miscellaneous permissible uses

The proposal does not include any of the listed uses contained under this clause.

Clause 5.10 Heritage Conservation

No items of aboriginal significance or a heritage item are recorded on the site or in the vicinity. Notwithstanding this, a condition will be placed upon the consent ensuring that work is ceased should an item be discovered during construction.

Clause 6.1 Salinity

The proposal only involves minimal earthworks and is not expected to significantly affect the process of salinisation.

Clause 6.2 Flood planning

The subject site is not identified as being within the flood planning area in accordance with Council's maps and the Floodplain Study and Management Plan. No further consideration is necessary.

Clause 6.3 Earthworks

The proposal involves subdivision only, no works proposed.

Clause 6.4 Groundwater vulnerability

The site is identified as groundwater vulnerable in accordance with Council's mapping.

The objectives of this clause are as follows:

- *to maintain the hydrological functions of key groundwater systems,*
- *to protect vulnerable groundwater resources from depletion and contamination as a result of development.*

Part 3 of this Clause requires the following:

(3) Before determining a development application for development on land to which this clause applies, the consent authority must consider the following:

- (a) the likelihood of groundwater contamination from the development (including from any on-site storage or disposal of solid or liquid waste and chemicals),*
- (b) any adverse impacts the development may have on groundwater dependent ecosystems,*
- (c) the cumulative impact the development may have on groundwater (including impacts on nearby groundwater extraction for a potable water supply or stock water supply),*
- (d) any appropriate measures proposed to avoid, minimise or mitigate the impacts of the development.*

The application has been assessed in relation to the potential impact of the subdivision on the groundwater system. This relates to the location and potential cumulative impact of onsite sewage systems to impact on the ground water system.

The applicant has supported their application with a report "Site and Soil Evaluation Report" prepared by K & H Geotechnical Services. This report indicates that with appropriate location and management of effluent disposal areas as specified in their report, the potential for impact on the groundwater system is low.

The information submitted was reviewed by the Department of Infrastructure – Water (DoI – Water), who concluded that the proposed subdivision will have an insignificant impact on groundwater, provided the sewage systems are installed and maintained as designed (Attachment 1 "NSW DPI Water Response – Ground Water Vulnerability"). DoI Water supports the subdivision subject to the following:

- i) the sewage systems are located and maintained as described in the report, and
- ii) water supply bores for the purpose of stock and domestic use are located and constructed appropriately to avoid possible contamination of groundwater through any likely preferential pathways.

Recommendation 1 will form a condition of consent, with recommendation 2 forming a notation – no water supply bores are proposed as part of this development.

(4) Development consent must not be granted to development on land to which this clause applies unless the consent authority is satisfied that:

- (a) the development is designed, sited and will be managed to avoid any significant adverse environmental impact, or*
- (b) if that impact cannot be reasonably avoided—the development is designed, sited and will be managed to minimise that impact, or*
- (c) if that impact cannot be minimised—the development will be managed to mitigate that impact.*

The subdivision and location of the sewage system is appropriately located and designed to minimise any adverse environmental impact subject to the sewage systems being located and maintained as described in the submitted report.

In order to notify future owners of the subdivided land, of the sewage systems location and maintenance requirements/responsibilities, it is recommended that a restriction be placed on the title. This will ensure that such responsibilities will carry with the land, not relying on sellers/purchasers/developers relaying relevant information, or viewing historic consents/reports.

Clause 6.5 Terrestrial biodiversity

The proposal is not located in any area identified as 'Moderate or High Biodiversity Sensitivity'.

Clause 6.7 Active street frontages

Not applicable. The site is not located within the area mapped as 'Active street frontage'

Clause 6.8 Airspace operations – Mudgee Airport

The proposal does not penetrate the Airport OLS.

Clause 6.9 Essential Services

All essential services are available or can be made available to the new lot. Water can be provided through roof catchment and an existing dam, sewage and stormwater will be managed and disposed of onsite, with vehicular access available off Tinja Lane. Condition imposed requiring provisioning letter from electricity authority, prior to issue of SC.

Clause 6.10 Visually sensitive land near Mudgee

The land is not located within the area identified within the visually sensitive land map.

Draft environmental planning instruments (EPI)

No draft environmental planning instruments apply to the land to which the Development Application relates.

Any development control plans

Mid-Western Regional DCP 2013

An assessment is made of the relevant chapters and sections of this DCP. Those chapters or sections not discussed here were considered not specifically applicable to this application or are discussed elsewhere in this report.

5.3 Stormwater Management

Stormwater to be retained on site. No building works proposed.

5.4 Environmental Controls

All the relevant considerations have been discussed elsewhere in this report or dealt with through conditions of consent.

Part 7.1 Urban Subdivision

Part 7.1 Urban Subdivision	Requirement	Compliance/Comment
Applies to	<ul style="list-style-type: none"> - land zoned residential - village zones - rural residential lots <2hectares 	Land is zoned R2 – Low Density Residential.

Lot size	<ul style="list-style-type: none"> - Minimum lot size as determined by MWRC LEP 2012. - all lots have street frontage. lots increase in size relative to slope as follows: - 0-10 degrees: 600m² - 10-15 degrees: 700m² - 15-20 degrees: 800m² - >20: subdivision prohibited - all lots have 16m width at building line in residential and village zones. - battle-axe handles in R1, R3 & RU5 Village have width of 4m. - battle-axe handles in R2 & R5 residential zones have width of 6m 	<p>Minimum lot size is 2ha. Lot 1 is 1.436ha and does not comply and Lot 2 is 2.1 ha and complies. The variation of Lot 1 to the minimum lot size is considered to be appropriate as discussed throughout the report.</p> <p>All lots have street frontage.</p> <p>N/A</p> <p>Complies</p> <p>N/A</p> <p>N/A</p>
Lot Design	<ul style="list-style-type: none"> - For infill subdivision lot orientation maximises solar access and takes account of existing pattern of development. - For new release subdivision lot orientation maximises solar access by maximising north-south lots. - For new release subdivision east-west orientated lots have increased width and midpoint. - Lots generally rectangular in shape. - Lots on southern side of road provide greater frontage width for better solar orientation of future dwelling. - corner lots have sufficient area to allow dual occupancy and independent utility connection points. 	<p>The lots are of sufficient size and shape so that all future dwellings can easily be designed to have good solar orientation.</p>
Street Layout & Design	<ul style="list-style-type: none"> - Traffic Impact statement submitted for 5+ lots 	N/A

	<ul style="list-style-type: none"> - Traffic Impact Statement submitted for all subdivisions where new road required. - Subdivision integrates with existing residential area. - New roads must provide “through road” connections to surrounding roads and road heads where they exist in the locality. - Where cul-de-sac treatment unavoidable pedestrian linkages between streets provided. - multiple cul-de-sacs and “no through roads” discouraged. - maximum number of lots in cul-de-sac is 12 lots. - Subdivision >80lots should not require backtracking. 	
<p>Road Standards for New Development.</p>	<p>Urban Road Standards required as follows:</p> <ul style="list-style-type: none"> - Minor Road/Cul-de-sac <10 lots: 15m road reserve, 8m carriageway, 2x4m nature strip, Nil footpath, roll-over kerbing. - Residential Road 31-120 lots: 18m road reserve, 9m carriageway, 2x4.5m, 1x1.2m footpath, roll-over kerbing. - Major (Collector) Residential Road >120 Dwellings: 20m road reserve, 11m carriageway, 2x4.5m nature strip, 1x1.2m footpath, roll-over kerbing. - Sub-Arterial Road with Bus Route and or cycle lane (one side only): 22m road reserve, 13m carriageway, 2x4.5m nature strip, 1x1.2m footpath, barrier kerbing. - Commercial & Industrial Subdivision Roads: 22m road reserve, 13m carriageway, 2x4.5m nature strip, 1x1.2m footpath, barrier /roll over kerbing. 	<p>N/A</p>

	<ul style="list-style-type: none"> - Minimum radius of cul-de-sac return is 8.5m with 12.5m road reserve. - Cul-de-sacs only permitted in commercial/industrial subdivisions where no alternative. - cul-de-sacs in commercial/industrial subdivisions designed in reference to size of lots proposed. 	
Cycle ways and footpaths	<ul style="list-style-type: none"> - cycle ways and pedestrian networks included in new subdivisions. - if subdivision site identified in council cycleway plan or pedestrian strategy subdivision needs to respond to strategy. - New subdivisions provide direct, convenient and safe access to major facilities. - Cul-de-sacs may be required to include 10m wide shared overland flow/pathway. - developer to provide contribution to council for installation of cycle ways and footpaths prior to release of subdivision certificate. 	N/A
Open Space	<ul style="list-style-type: none"> - Greenfield sites >20 lots ensure that lots are <400m from local park, playground or passive open space. - Where on-site detention basins double as open space must include raised level area which incorporates playground or fitness equipment etc. and shading landscaping. 	N/A
Landscaping	<ul style="list-style-type: none"> - Landscape plan provided detailing treatment of public domain. - Land dedicated as public reserve top soiled, levelled, turfed prior to release of subdivision certificate and maintained by developer for period of two years. 	N/A
Street Trees	<ul style="list-style-type: none"> - 2 street trees provided per lot. 	N/A

	- Developer provides levy to council to provide these trees after 80% of works carried out.	
Utility Services	<p>- servicing plan submitted showing provision of underground electricity, sewer, water, drainage and telecommunications to the development.</p> <p>- Evidence of consultation with relevant authorities submitted with application.</p>	<p>Owing to scale of development, no servicing plan considered necessary - 1 into 2 lot subdivision. Existing dwelling serviced with: electricity; bore; on-site waste management facility; and telecommunications.</p> <p>Future lot can be serviced through onsite-waste management facility and existing dam. Condition imposed requiring provisioning letter from electricity authority, prior to issue of SC.</p> <p>The provision of fibre-ready/fixed line infrastructure facilities is not required in this instance. The land is currently serviced by nbn Fixed Wireless technology.</p>
Drainage	As per Section 5.3 Stormwater & Drainage.	N/A

Mid-Western Regional Development Contributions Plan 2005 - 2021

Pursuant to Council's Section 94 Development Contributions Plan 2005 – 2021, the site is located within Catchment 2, and involves subdivision, therefore contributions are applicable. An appropriate condition has been imposed requiring payment of the contribution. Calculations of the required contribution, in accordance with Councils 2017/2018 Fees and Charges, are set out below:

Program	Total \$
Transport Management	
Traffic Management	\$1,258.00
Open Space	
Local Open Space	\$1,975.00
District Open Space	\$2,681.00
Community Facilities	
Library Buildings	\$ 258.00
Library Resources	\$ 310.00
Administration	
Plan Administration	\$ 603.00
TOTAL PAYABLE	\$7,085.00

Development Servicing Plan for Water & Sewer (Section 64 Contributions)

No connection to Council services is available, or proposed. No Section 64 Contributions payable.

S4.15(1)(a) Provisions of any Planning Agreement or Draft Planning Agreement – 4.15(1)(a)(iiia)

No planning agreement applicable.

(d) Regulations – 4.15(1)(a)(iv)**Environmental Planning & Assessment Regulation 2000**

No matters prescribed by the Regulations impact determination of the Development Application.

2. LIKELY IMPACTS OF THE DEVELOPMENT, INCLUDING ENVIRONMENTAL IMPACTS ON BOTH THE NATURAL AND BUILT ENVIRONMENTS, AND SOCIAL AND ECONOMIC IMPACTS IN THE LOCALITY – 4.15(1)(b)**(a) Context and Setting**

The proposal is appropriate with regards to the surrounding context and setting. The configuration and dimensions of the proposed lots fit comfortably within the surroundings, drawing reference from those properties along Wiradjuri Close, and Putta Bucca Road, some of which have adopted the MLS of 4000m², as they can connect to reticulated services. The character and amenity of the streetscape will not be impacted, there will be no impact upon the amenity of adjoining properties, i.e. overlooking, overshadowing, and obstruction of views or vistas.

(b) Access, transport and traffic

New access will be required to be provided to Lot 2 from Tinja Lane in accordance with Council Access to Properties Policy. Standard condition imposed.

(c) Public domain

No significant impact upon the public domain is expected.

(d) Utilities

Sewage to be treated onsite, with a domestic bore servicing the existing dwelling on Lot 1, and existing dam on Lot 2, to service any future dwelling.

(e) Heritage

N/A

(f) Other land resources

The proposal is not expected to impact upon other land resources as discussed throughout this report.

(g) Water

No significant impact expected. A domestic bore will continue to service the existing dwelling on Lot 1, and an existing dam on Lot 2 will service any future dwelling.

(h) Soils

No works proposed, subdivision only.

(i) Air and Microclimate

No significant impact expected.

(j) Flora & fauna

Subdivision only, no works, or vegetation to be removed.

(k) Waste

Waste service available.

(l) Energy

N/A

(m) Noise & vibration

N/A

(n) Natural Hazards

No natural hazards are identified.

(o) Technological hazards

N/A

(p) Safety, security and crime prevention

N/A

(q) Social impact in the locality

Generally positive, creation of additional lot to accommodate residence.

(r) Economic impact in the locality

Generally positive, additional lot, to support an additional household.

(s) Site design and internal design

Adequate as discussed throughout this report.

(t) Construction

N/A – subdivision only.

(u) Cumulative Impacts

The report submitted by the applicant and reviewed by DoI Water, concludes that the subdivision will not have a significant impact on the underlying groundwater source. The report has addressed ground water at a point in time, concluding that no impact will occur as a result of an additional on-site waste management system.

Approval of the subdivision may provide precedence to undertake similar subdivisions, on adjoining unserviced lots. Any such application will also need to demonstrate that the effects of their proposal will not significantly impact groundwater.

3. *SUITABILITY OF SITE FOR DEVELOPMENT – 4.15(1)(c)*

(a) Does the proposal fit in the locality

Yes. There are no hazardous land uses or activities nearby, there are no constraints posed by adjacent developments and there are adequate utilities and transport facilities in the area available for the development.

(b) Are the site attributes conducive to development

Yes. The site is not subjected to any natural hazards, and the project will not impact any critical habitat, threatened species, populations, ecological communities or endangered habitats on the site.

4. **SUBMISSIONS MADE IN ACCORDANCE WITH ACT OR REGULATIONS – 4.15(1)(d)**

(a) Public Submissions

The proposal was notified to adjoining owners for a period of 14 days in accordance with MWRDCP 2013. No submissions were received, during the notification period, ending 7 August 2018.

(b) Submissions from public authorities

The application was referred to the Department of Industry – Water (DoI Water), given the specialised and technical nature of the ground water issue to be considered. DoI Water reviewed the report prepared by K & H Geotechnical Services (December 2017) and the report prepared by Atlas Environment and Planning (4 February 2018). A copy of their response can be found in Attachment 1.

DoI Water advised that the proposed subdivision will have an insignificant impact on the groundwater water if the sewage systems are installed and maintained as designed and that the subdivision application is supported subject to the following:

- i) The sewage systems are located and maintained as described in the report, and
- ii) Water supply bores for the purpose of stock and domestic use are located and constructed appropriately to avoid possible contamination of groundwater through any likely preferential pathways.

Given the above recommendation, a restriction will be included as a condition of approval to ensure that any future septic systems are managed and located in accordance with the report.

5. **THE PUBLIC INTEREST – 4.15(1)(e)**

(a) Federal, State and local government interests and community interests

No significant issues in the interests of the public are expected as a result of the proposed development.

6. CONSULTATIONS

(a) Health & Building.

No consultation necessary, subdivision only.

(b) Technical Services

Council's Development Engineer has not raised any concerns with the proposal subject to the requirement to provide new access to the newly created lot (Lot 2). Condition imposed.

7. CONCLUSION

Having regard to all of the above matters, it is considered that the proposal is acceptable and it is recommended for approval subject to conditions.

Community Plan implications

Theme	Protecting Our Natural Environment
Goal	Protect and enhance our natural environment
Strategy	Ensure land use planning and management enhances and protects biodiversity and natural heritage

Strategic implications

Council Strategies and Plans

Mid-Western Regional Local Environmental Plan 2012
Mid-Western Regional Development Control Plan 2013
Mid-Western Regional Development Contributions Plan 2005 – 2021
Mid-Western Regional Development Services Plan

Legislation

Environmental Planning and Assessment Act 1979

Financial implications

Not applicable

Associated Risks

The recommendation of staff is to approve the development subject to conditions provided above. Should Council refuse the development application, the applicant may seek a further review of this decision or appeal through the Land and Environment Court.

SARAH HOPKINS
TOWN PLANNER

JULIE ROBERTSON
DIRECTOR DEVELOPMENT

LINDSAY DUNSTAN
MANAGER, STATUTORY PLANNING

18 April 2018

Attachments: 1. NSW DPI Water response - Groundwater Vulnerability.
2. Proposed Subdivision Layout.

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER



Contact: Tim Baker
Phone: 02 6841 7403
Mobile: 0428 162 097
Fax: 02 6884 0096
Email: tim.baker@dpi.nsw.gov.au

Drew Roberts
Mid-Western Regional Council
PO Box 86
MUDGEE NSW 2850

Our ref:

4 April 2018

Dear Drew

**DA2009/2018 – 15 to 17 Wiradjuri Close, Putta Bucca –
Further information re GW Vulnerability**

I refer to your email dated 19th February 2018 requesting Department of Industry – Water (DoI Water) review additional information provided by a planning consultant on behalf of the proponent Tom Spring. The additional information included a letter prepared by Atlas Environment & Planning dated 4th February 2018 and a report to Tom Spring by K&H Geotechnical Services dated December 2017. DoI Water has reviewed the documents and provides the following comments and recommendations:

Comments

- The K&H report concludes that the proposed lots provide adequate size of land suitable for onsite sewage disposal system, after considering the buffer distances from the potential on ground receptors. Although the submitted report describes the local hydrogeology in the proposal area, it does not address the impact of sewage systems on the groundwater vulnerability.
- The comments provided as additional information in the letter dated February 2018 to the council address the concerns on the groundwater vulnerability due to this proposal. The additional information suggests that the proposed subdivision will have insignificant impact on the groundwater, if the sewage systems are installed and maintained as designed (as described in the report).
- DoI Water considers that the proposed subdivision will not have a significant impact on the underlying groundwater source.

Recommendation

DoI Water supports the subdivision subject to the following:

- i) the sewage systems are located and maintained as described in the report, and
- ii) water supply bores for the purpose of stock and domestic use are located and constructed appropriately to avoid possible contamination of groundwater through any likely preferential pathways.

2

Should you have any further queries in relation to this submission please do not hesitate to contact Tim Baker on (02) 6841 7403. Please note the generic email address for correspondence is water.referrals@dpi.nsw.gov.au

Yours sincerely



Vickie Chatfield
Manager, Regional Water Regulation
Department of Industry – Water

8.2 Events Assistance Applications - July to December 2018 Events

REPORT BY THE EVENTS COORDINATOR
TO 16 MAY 2018 ORDINARY MEETING
GOV400066, ECO800009; FIN300052

RECOMMENDATION

That Council:

1. receive the report by the Events Coordinator on the Events Assistance Applications - July to December 2018 Events;
2. provide Events Assistance to the below applicants (includes cash and in-kind amounts); and

Gulgong Chamber of Commerce	\$1,500
Gulgong Polocrosse Inc.	\$1,000
Windeyer Progress Association	\$500
Mudgee Bridge Club Inc.	\$500
Rotary Club of Mudgee	\$1,500
Mudgee Indoor Swimming Club	\$500
Mudgee Readers Festival	\$1,000
Western Schools Sports Association (Touch Football)	\$1,500
Western Schools Sports Association (Softball)	\$1,500

3. decline the applications to provide Events Assistance to the following applicants who have been funded for the past three consecutive years;

Mudgee Triathlon Club
Australian Rural Education Centre
Rylstone Street Feast
Rosby Wines
Mudgee Veteran Golfers Association

4. decline the application to provide Events Assistance to the following applicant;

Mudgee & District Motorcycle Club
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Executive summary

This report considers applications for Events Assistance under Council's Events Assistance Policy. It relates to events to be held between 1 July and 31 December 2018.

Disclosure of Interest

Nil.

Detailed report

Council's Events Assistance Program is designed to assist local community events which benefit the local economy and attract visitors to the Region. A maximum of \$2,500 per event per year is recommended. Under this program, the highest priority should be for events which:

- Attract the largest number of visitors to the Region; and
- Extend the duration of visitation to the Region (i.e. occur over a number of days)

Applications were recently open for the next round of Events Assistance funding which is for events to be held from 1 July and 31 December 2018. A total of 15 complete applications were received. A summary of requests and recommendation can be found in Attachment 1. Full application for each event can be found in Attachment 2.

The Events Assistance Policy states that if an event has been supported for three consecutive years prior, they are not eligible for funding (at Council's discretion). This affects the following events:

Mudgee Running Festival (Mudgee Triathlon Club)

If Council wishes to support the event in 2018, the recommended amount based on the scoring scale is \$500. 2017 Funding Amount: \$2,500

Mudgee Small Farm Field Days (Australian Rural Education Centre)

If Council wishes to support the event in 2018, the recommended amount based on the scoring scale is \$2,500. 2017 Funding Amount: \$2,500

Rylstone Street Feast (Rylstone Street Feast Inc.)

If Council wishes to support the event in 2018, the recommended amount based on the scoring scale is \$500. 2017 Funding Amount: \$2,500

Sculptures in the Garden (Rosby Wines)

If Council wishes to support the event in 2018, the recommended amount based on the scoring scale is \$2,500. 2017 Funding Amount: \$2,500

Veterans Week of Golf (Mudgee Veterans Golfers Association)

If Council wishes to support the event in 2018, the recommended amount based on the scoring scale is \$1,000. 2017 Funding Amount: \$2,500

An application was also received from the Mudgee & District Motorcycle Club for the Pink Up Mudgee Round 6 event. Due to the limited funds available and the number of visitors to the region (130) being relatively low compared to other events which have put forward applications for Events Assistance it is recommended that Council does not support this event. The key priority for Events Assistance is to support events which attract the largest number of visitors to the region.

The Events Assistance scoring system overleaf was used to score applications against set criteria.

Local community/volunteer participation in event		
Score	Definitive Answers	Value Judgement
0	Unsatisfactory	No or limited local community/volunteer participation or impact (<500 residents)
1	Poor	Community/volunteer participation or local benefits impacting (500 to 1,000 residents)
2	Satisfactory	Community/volunteer participation or local benefits impacting between (1,000 to 2,000 residents)
3	Good	Direct community/volunteer involvement or local benefits impacting (>2,000 residents)

Capacity to ensure event continues and develops in the future		
Score	Definitive Answers	Value Judgement
0	Unsatisfactory	First time event being held, no plans outlined in application, unclear capacity to deliver event
1	Poor	Limited event history (year one), limited plans outlined in application
2	Satisfactory	Event is at least two years old, appropriate planning
3	Good	Well-established event with detailed planning for the future outlined

Economic activity generated from event		
Score	Definitive Answers	Value Judgement
0	\$0-\$25K	Number of visitors to the region x \$373 (if multi-day event) or \$107 (if single day)
2	\$25K-\$50K	Number of visitors to the region x \$373 (if multi-day event) or \$107 (if single day)
4	\$50K-\$100K	Number of visitors to the region x \$373 (if multi-day event) or \$107 (if single day)
6	\$100K-\$150K	Number of visitors to the region x \$373 (if multi-day event) or \$107 (if single day)
8	\$150K-\$200K	Number of visitors to the region x \$373 (if multi-day event) or \$107 (if single day)
10	\$200K-\$250K	Number of visitors to the region x \$373 (if multi-day event) or \$107 (if single day)
12	\$250K-\$300K	Number of visitors to the region x \$373 (if multi-day event) or \$107 (if single day)
14	\$300K+	Number of visitors to the region x \$373 (if multi-day event) or \$107 (if single day)

Attachment 1 outlines the requests and recommendations for funding.

Attachment 2 is completed applications from all applicants.

Community Plan implications

Theme Building a Strong Local Economy

Goal An attractive business and economic environment

Strategy Promote the Region as a great place to live, work, invest and visit

Strategic implications

Council Strategies

Applications for events assistance are required to have clear linkages to the Community Plan Towards 2030 outcomes. This includes promoting the region as a great place to live, work, invest and visit. By supporting events which provide opportunities for local and visitor attendance, this increases visitation to the region and provides social and economic benefits to the region.

Council Policies

Events Assistance Policy – applicants are required to meet the eligibility criteria of the policy including attracting visitors the region.

Legislation

The Local Government Act 1993, Section 356, states: (1) A council may, in accordance with a resolution of the council, contribute money or otherwise grant financial assistance to persons for the purpose of exercising its functions.

Financial implications

Funding of \$60,000 is provided in the 2018/19 Operational Plan for Events Assistance. Based on the scoring system above, the recommendation of staff is to provide \$9,500 in Events Assistance for this round of funding. This leaves a balance of \$50,500. If Council wishes to use its discretion to

support the events which have been funded for the past three consecutive years, the total funding amount would be \$16,500, leaving a balance of \$43,500.

Associated Risks

If Council does not support these events, there is a risk that they may not go ahead in the future or that they are held at another location and therefore, there is the potential of lost economic benefits to the Mid-Western Region.

There is also a risk that an applicant provides false or fraudulent information in order to benefit from the program. This risk is minimised by the clear and transparent policy, process for approval, and feedback requirements of the program.

ALAYNA GLEESON
EVENTS COORDINATOR

JULIE ROBERTSON
DIRECTOR DEVELOPMENT

27 April 2018

- Attachments:*
1. Events Assistance Summary and Recommendations Jul to Dec 2018. (separately attached)
 2. Events Assistance Funding Applications Jul to Dec 2018. (separately attached)
 3. Events Assistance Policy. (separately attached)

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER

8.3 Monthly Development Applications Processing and Determined

REPORT BY THE DIRECTOR DEVELOPMENT
TO 16 MAY 2018 ORDINARY MEETING
GOV400066,

RECOMMENDATION

That Council receive the report by the Director Development on the Monthly Development Applications Processing and Determined.

Executive summary

The report presented to Council each month is designed to keep Council informed of the current activity in relation to development assessment and determination of applications.

Disclosure of Interest

Nil.

Detailed report

Included in this report is an update for the month of April 2018 Development Applications determined and Development Applications processing. The report will detail:

- Total outstanding development applications indicating the proportion currently being processed and those waiting for further information
- Median and average processing times for development applications
- A list of determined development applications
- Currently processing development applications and heritage applications

Community Plan implications

Theme	Looking After Our Community
Goal	Vibrant towns and villages
Strategy	Maintain and promote the aesthetic appeal of the towns and villages within the Region

Strategic implications

Council Strategies

Not Applicable

Council Policies

Not Applicable

Legislation

Not Applicable

Financial implications

Not Applicable

Associated Risks

Not Applicable

JULIE ROBERTSON
DIRECTOR DEVELOPMENT

3 April 2018

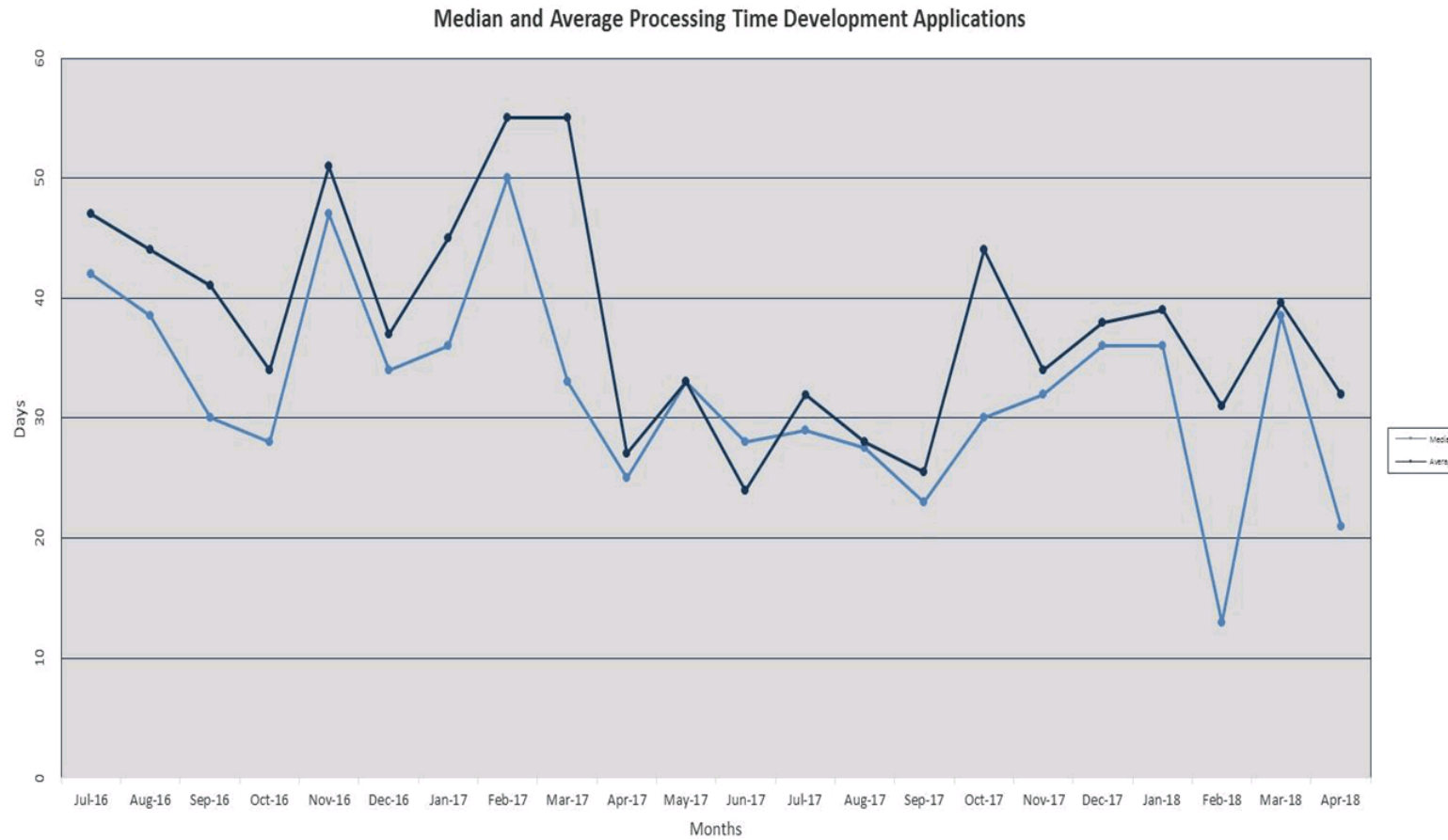
Attachments: 1. Monthly Development Applications Processing and Determined - April 2018.

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER

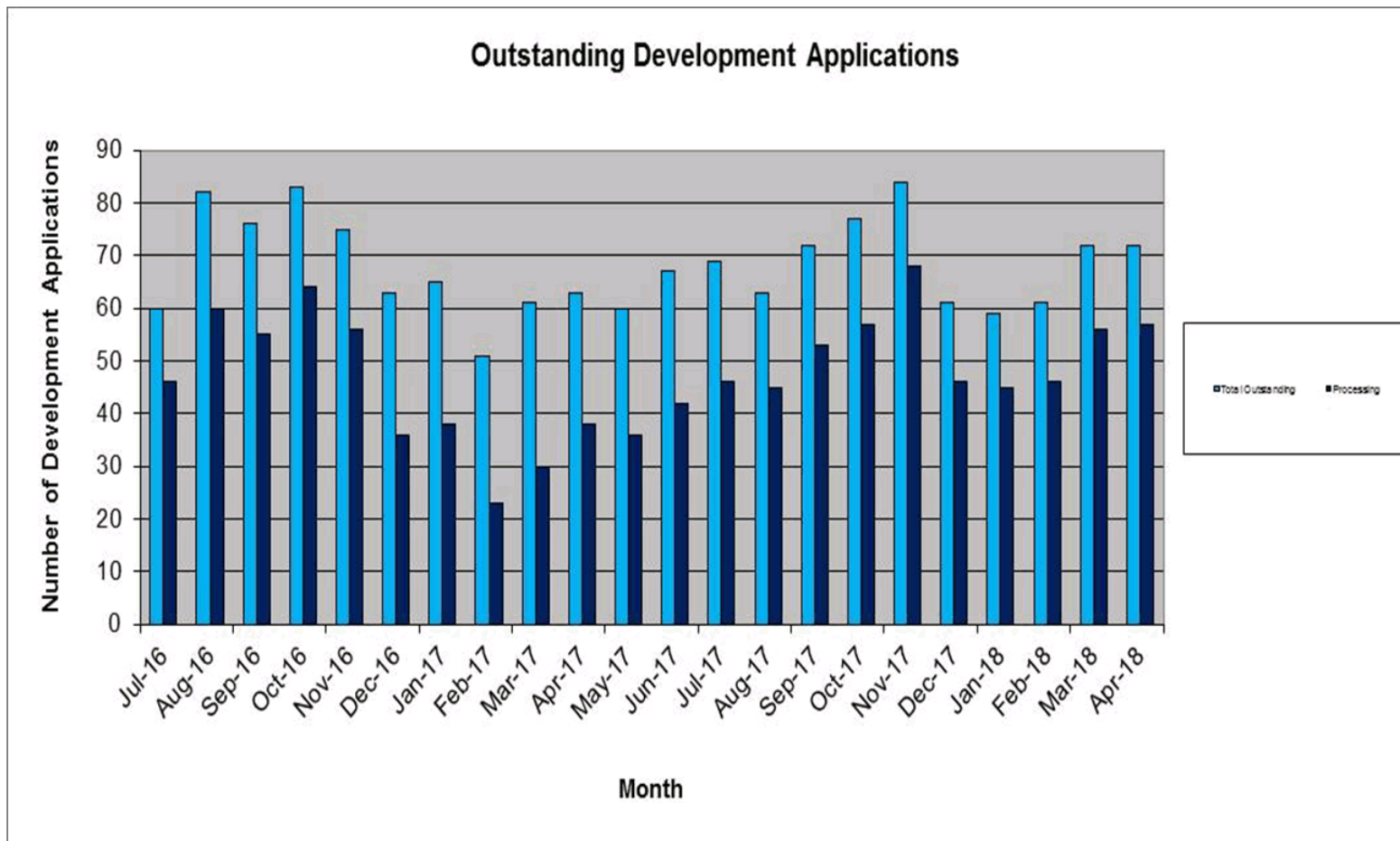
Monthly Development Application Processing Report – April 2018

This report covers the period for the month of April 2018. Graph 1 indicates the processing times up to 30, April 2018 with the month of April having an average of 32 days and a median time of 21 days.



Monthly Development Application Processing Report – April 2018

Graph 2 indicates the total number of outstanding applications, the number currently being processed and the number on “stop clock”.



Monthly Development Application Processing Report – April 2018

The Planning and Development Department determined 19 Development Applications either by Council or under delegation during April 2018.

Development Applications Determined – April, 2018

Appl/Proc ID	Description	House No	Street Name	Locality
DA0168/2018	Multi Dwelling Housing	31	Banjo Paterson Avenue	MUDGEE
DA0169/2018	Alterations & Additions	69	Gladstone Street	MUDGEE
DA0172/2018	Subdivision - Torrens Title	13	Caledonian Street	GULGONG
DA0173/2018	Dual Occupancy	29	Henry Bayly Drive	MUDGEE
DA0189/2018	Subdivision - Torrens Title	43	Rocky Waterhole Road	MOUNT FROME
DA0191/2018	Dwelling House	7	Denton Close	MUDGEE
DA0198/2018	Commercial Alterations/Additions	22	Sydney Road	MUDGEE
DA0207/2018	Residential Shed	7	Banjo Paterson Avenue	MUDGEE
DA0208/2018	Commercial Alterations/Additions	7	Jaques Street	KANDOS
DA0209/2018	Carport	10	Hardy Crescent	MUDGEE
DA0210/2018	Subdivision - Torrens Title	22	Robertson Street	MUDGEE
DA0213/2018	Residential Shed	27	Stockmans Drive	PUTTA BUCCA
DA0215/2018	Carport	17	Mountain View Road	MUDGEE
DA0217/2018	Dwelling House	10	Stirling Court	MUDGEE
DA0224/2018	Alterations & Additions	40	Windles Lane	RYLSTONE
DA0234/2018	Alterations & Additions	79	Madeira Road	MUDGEE
DA0236/2018	Dwelling House	21	Hollingsworth Drive	GULGONG
DA0240/2018	Residential Shed	20	Kellett Drive	MUDGEE
DA0243/2018	Dwelling House	28	Drip Lane	COOYAL

Monthly Development Application Processing Report – April 2018

Development Applications currently being processed – April, 2018.

Appl/Proc ID	Description	House No	Street Name	Locality
DA0214/2011	Dwelling House	663	Castlereagh Highway	BURRUNDULLA
DA0327/2011	Shed >150m2	23	Horatio Street	MUDGEE
DA0191/2015	Subdivision - Torrens Title	196	Robertson Road	MUDGEE
DA0102/2016	Dwelling House	705	Windeyer Road	GRATTAI
DA0315/2016	Tourist and Visitor accommodation	345	Bylong Valley Way	ILFORD
DA0325/2016	Change of use - Garage to Bedroom	179	Denison Street	MUDGEE
DA0343/2016	Commercial Alterations/Additions	137	Ulan Road	PUTTA BUCCA
DA0221/2017	Function Centre	141	Black Springs Road	EURUNDEREE
DA0228/2017	Subdivision - Torrens Title	158	Robertson Street	MUDGEE
DA0266/2017	Residential Shed	3	Cudgegong Street	RYLSTONE
DA0303/2017	Change of use - Vehicle Repair Station	1	Inglis Street	MUDGEE
DA0004/2018	Multi Dwelling Housing	66	Dangar Street	KANDOS
DA0009/2018	Subdivision - Torrens Title	15	Wiradjuri Close	PUTTA BUCCA
DA0063/2018	Shed >150m2	434	Melrose Road	MOUNT FROME
DA0072/2018	Earthworks	290	Rocky Waterhole Road	MOUNT FROME
DA0102/2018	Change of use - Studio/Shed and Dwelling	111	Mount Pleasant Lane	BUCKAROO
DA0104/2018	Commercial Alterations/Additions	121	Ulan Road	PUTTA BUCCA
DA0119/2018	Dwelling House	4	Dunn Street	KANDOS
DA0139/2018	Seniors Housing	153	Bruce Road	MUDGEE
DA0142/2018	Subdivision - Torrens Title	38	Rifle Range Road	MUDGEE
DA0146/2018	Tourist and Visitor Accommodation	196	Rocky Waterhole Road	MOUNT FROME
DA0157/2018	Dwelling House	20	Lewis Street	MUDGEE
DA0158/2018	Commercial Alterations/Additions	9	Sydney Road	MUDGEE
DA0165/2018	Liquid Fuel Depot	56	Sydney Road	MUDGEE
DA0178/2018	Commercial Premises	36	Sydney Road	MUDGEE
DA0199/2018	Residential Shed	2018	Campbells Creek	CARCALGONG
DA0202/2018	Dwelling House	2334	Castlereagh Highway	GALAMBINE
DA0204/2018	Residential Shed	22	Bumberra Place	BOMBIRA
DA0205/2018	Ancillary Residential Development	1307	Castlereagh Highway	APPLE TREE FLAT
DA0214/2018	Camping Ground	2970	Lue Road	LUE
DA0216/2018	Secondary Dwelling	355	Queens Pinch Road	SPRING FLAT

Monthly Development Application Processing Report – April 2018

DA0218/2018	Extractive Industry	1330	Pyramul Road	PYRAMUL
DA0219/2018	Garage	6	Anzac Avenue	KANDOS
DA0221/2018	Extractive Industry	1484	Crudine Road	CRUDINE
DA0222/2018	Extractive Industry	1484	Crudine Road	CRUDINE
DA0223/2018	Dwelling House	24	Farrelly Street	CLANDULLA
DA0225/2018	Subdivision - Torrens Title	81	Bellevue Road	MUDGEE
DA0226/2018	Dwelling House	308	Cyrpress Drive	YARRAWONGA
DA0227/2018	Pergola	3	Durack Court	MUDGEE
DA0228/2018	Industrial Building	47	Depot Road	MUDGEE
DA0229/2018	Dwelling House	17	Hughson Avenue	MUDGEE
DA0230/2018	Farm Building	488	Hill End Road	ERUDGERE
DA0231/2018	Residential Shed	7	Dabee Street	RYLSTONE
DA0232/2018	Shed >150m2	1132	Bocoble Road	BOCOBLE
DA0233/2018	Commercial Premises	34	Goolma Road	GULGONG
DA0235/2018	Subdivision - Torrens Title	235	Gladstone Street	MUDGEE
DA0238/2018	Secondary Dwelling	203	Rocky Waterhole Road	MOUNT FROME
DA0241/2018	Subdivision - Torrens Title	594	Goolma Road	GULGONG
DA0242/2018	Awning	79	Montaza Road	TALLAWANG
DA0246/2018	Residential Shed	312	Wilbetree Road	MENAH
DA0247/2018	Dwelling House	286	Melrose Road	MOUNT FROME
DA0248/2018	Boundary Adjustment	501	Melrose Road	MULLAMUDDY
DA0249/2018	Carport	73	Fleming Street	KANDOS
DA0250/2018	Community Centre	363	Ulan Road	EURUNDEREE
DA0251/2018	Alterations & Additions	808	Henry Lawson Drive	EURUNDEREE
DA0252/2018	Dual Occupancy	35	Banjo Paterson Avenue	MUDGEE
DA0254/2018	Dual Occupancy	7	Alexander Dawson Court	MUDGEE
DA0256/2018	Dwelling House	4	Inverness Avenue	MUDGEE

Monthly Development Application Processing Report – April 2018

Heritage Development Applications currently being processed – April 2018.

Appl/Proc ID	Description	House No	Street Name	Locality
DA0271/2011	Alterations & Additions	87	Short Street	MUDGEE
DA0091/2017	Residential Shed	42	Louee Street	RYLSTONE
DA0247/2017	Change of use - Beauty Salon	79	Market Street	MUDGEE
DA0058/2018	Fence	1	Dunphy Crescent	MUDGEE
DA0081/2018	Commercial Alterations/Additions	5	Church Street	MUDGEE
DA0177/2018	Alterations & Additions	46	Lawson Street	MUDGEE
DA0182/2018	Boundary Adjustment	80	Rodgers Street	KANDOS
DA0195/2018	Signage	95	Church Street	MUDGEE
DA0220/2018	Commercial Premises	13	Perry Street	MUDGEE
DA0237/2018	Alterations & Additions	152	Mortimer Street	MUDGEE
DA0244/2018	Subdivision - Torrens Title	15	Lynne Street	GULGONG
DA0245/2018	Signage	36	Church Street	MUDGEE
DA0253/2018	Alterations & Additions	107	Lewis Street	MUDGEE
DA0255/2018	Dual Occupancy	10	Short Street	MUDGEE

Item 9: Finance

9.1 Naming of John Newman Bridge over McDonalds Creek on Hill End Road, Erudgere

REPORT BY THE PROPERTY SUPPORT OFFICER
TO 16 MAY 2018 ORDINARY MEETING
GOV400066, ROA100071

RECOMMENDATION

That Council:

1. **receive the report by the Property Support Officer on the Naming of John Newman Bridge over McDonalds Creek on Hill End Road, Erudgere; and**
 2. **formally approve the name of John Newman Bridge for this bridge.**
-

Executive summary

Formal approval is requested to name a bridge over McDonalds Creek, on Hill End Road in the Locality of Erudgere, John Newman Bridge.

Disclosure of Interest

Nil

Detailed report

Following the completion of work on the bridge over McDonalds Creek on Hill End Road, Council received a request for the bridge to be named. Council wrote to neighbours of the bridge requesting their naming suggestions and public consultation was also invited in an advertisement placed in the 3 February 2017 Mudgee Guardian.

From submissions received, Council provisionally approved the name of John Newman Bridge at their 15 March 2017 meeting.

John Newman Bridge was advertised in the 9 February 2018 Mudgee Guardian and on Council's website with no further submissions received. Notices of the new bridge name were also served on Australia Post, the Registrar General, the Surveyor General, the NSW Ambulance Service, NSW Fire & Rescue, NSW Rural Fire Brigades, NSW Police Force, NSW SES and NSW VRA with no objections received.

Community Plan implications

Theme	Connecting Our Region
Goal	High quality road network that is safe and efficient
Strategy	Provide traffic management solutions that promote safer local roads and minimise traffic congestion

Strategic implications

Council Strategies

Not Applicable.

Council Policies

Road Naming Policy (by reference)

Legislation

Not Applicable.

Financial implications

Cost of Gazettal notice plus 2 name signs at an approximate cost of \$300.00, currently included in existing budget allocations.

Associated Risks

Nil

CAROLYN ATKINS
PROPERTY SUPPORT OFFICER

LEONIE JOHNSON
CHIEF FINANCIAL OFFICER

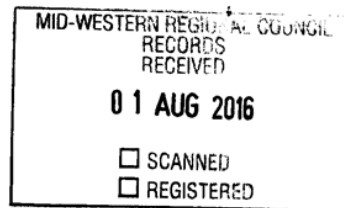
1 May 2018

Attachments:

1. Submission.
2. Submission.
3. Submission.
4. Submission.
5. Map of Bridge being named.

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER



"Malboona"

1193 Yarrabin Road

Mudgee. 2850

27/7/2016

The General Manager,
Mid Western Regional Council,
Mudgee. 2850

RE: SUBMISSION FOR THE NAMING OF BRIDGE OVER McDONALD'S CREEK

Dear Mr Camm,

Recently the bridge over McDonald's Creek was upgraded and I would like Council to consider naming this bridge "The John Newman Bridge".

John Newman was my Great Grandfather, who came to Mudgee in 1857 at the age of 19 and lived in the McDonald's Creek area from 1860 until 1915, when he retired to 45 Lawson Street Mudgee. John's home was called "Wattle Cottage, on the corner of the Hargraves and Old Grattai Roads. However, John owned a considerable amount of land in the McDonald's Creek area, including land from his house block, Portion 32, Munna Map Sheet, to McDonald's Creek. He also owned the Burnbrae winery and adjacent Portions, (see Erudgere Parish Map) as well as 2 Portions labelled Rushby, adjoining McDonald's Creek .

Whilst living in the district, John showed a commitment to family, agriculture and the community and helped shape the character of Mudgee during his lifetime, (1838-1922). He was considered by his peers as a pioneer of the Mudgee district as outlined in his Obituary.

John had 15 children born at Wattle Cottage, 12 living to adults, who also contributed to the development of Mudgee. My Grandfather, Albert Orchard Newman lived his whole life at McDonald's Creek and Collingwood and the Newman family continue to live and manage properties in the Collingwood/Yarrabin area.

John Newman was a progressive farmer and ran a Lincoln Stud from his property. This was mentioned in the publication, Australian Men of Mark. John was also the promoter of the first Farmer's and Settler's Association in Mudgee and worked as a member of the Farmer's and Settler's Committee. This Association later merged into the Mudgee Agricultural Show Society. John entered stock and pastures to the show each year and won many prizes, whilst his children participated in riding and other events at the show. He also contributed to Agriculture by taking a position as a Pasture Director for the sheep district of Mudgee from the 1890's.

John Newman was an Alderman on the Cudgegong Borough Council for many years and acted as Mayor from 1870-71. He was still actively involved with the Council when he was appointed an Alderman in 1906. The Mudgee Guardian reported on 15th March, 1906 that

the Mayor stated at Council that "the ratepayers gained a distinct advantage of Alderman Newman coming back to Council... His long experience of municipal life would be a great advantage to the Council"

John Newman was appointed a Magistrate of the colony, (JP) in 1898 and he contributed further to Mudgee as he also served on the Mudgee Public School Board in 1898.

John's family were Methodists and John and his wife Victoria worked for the Collingwood Church in many capacities. Both John and Victoria were recognised for their contribution to the Church at the opening of the new Collingwood Church in 1929.

I have done considerable research about my Great Grandfather and am saddened that there has been no recognition of his outstanding contribution to the Mudgee community.

I will attach the Obituary of John Newman, which summarises many of his contributions and a map of the McDonald's Creek area which identifies land owned and managed by John Newman and his family.

I would appreciate it if you could pass my submission to the Mayor and Councillors as well as appropriate Council staff for consideration of naming the McDonald's Creek Bridge, the John Newman Bridge.

I can supply further information about John Newman if required.

Thanking you for consideration of this matter.

Regards

A handwritten signature in black ink, appearing to read 'Bill Newman', written in a cursive style.

Bill Newman

Obituary of John Newman

From the Mudgee Guardian, May 29th, 1922

"The death of Mr. John Newman, at his residence "Devon", Lawson Street Mudgee, takes from this community one who had in every way large claims to rank as a pioneer resident, very highly esteemed, and who had enjoyed great personal popularity as a citizen, and favours in special honours in Indeed, in his connection chiefly with the Municipality of Cudgegong the deceased gentleman has a record of special service to his credit. He had served as alderman for many years, and had filled the mayoral office with distinction. He was a man who guarded speech and action, and was punctual as well as tactful. The bump of caution was characteristic of the man. John Newman made no rash assertions, he thought well before uttering opinions, and, when differing from others, was courteous to a degree. A common expression of his when differing with a brother alderman was "I differ with you my friend." He and the old "General" Wilton very often differed in council, but they never quarrelled. Such was the type of man our deceased townsman proved himself to be, through a long term of public services in this community. We must mourn the loss of such a townsman, and reverently proclaim "peace to his ashes."

The late Mr. John Newman came to the country and to this district a very young man. At the time of his departure from his native village in Devonshire, he could not have been more than 19 years of age, and because relatives had come to Mudgee earlier the young Devonshire townsman chose Mudgee as his first Australian homespot. And how very successful the deceased has been in his adopted home in Australia is borne out in many respects. His choice of McDonald's Creek and the eminent situation of his snug, nicely managed homestead property, popularly known as "Wattle Cottage", three miles from Mudgee, will remain his monument in the history of this district.

With the late William Wilton, De Courcy Brown, P.J. Rheinberger and a band of others, he was the promoter of the first Farmers and Settlers' Association (fee 5/- a member). Later Mr. Newman and his brethren merged into the now Agricultural Society, and erected the present well equipped show ground, their one mistake (if any) being that they were not land grabbers. Flirtation Hill, now a useless eyesore, should have been grabbed and made Nature's outlook, a panoramic grandstand off the hill. the civic associations of Mudgee.

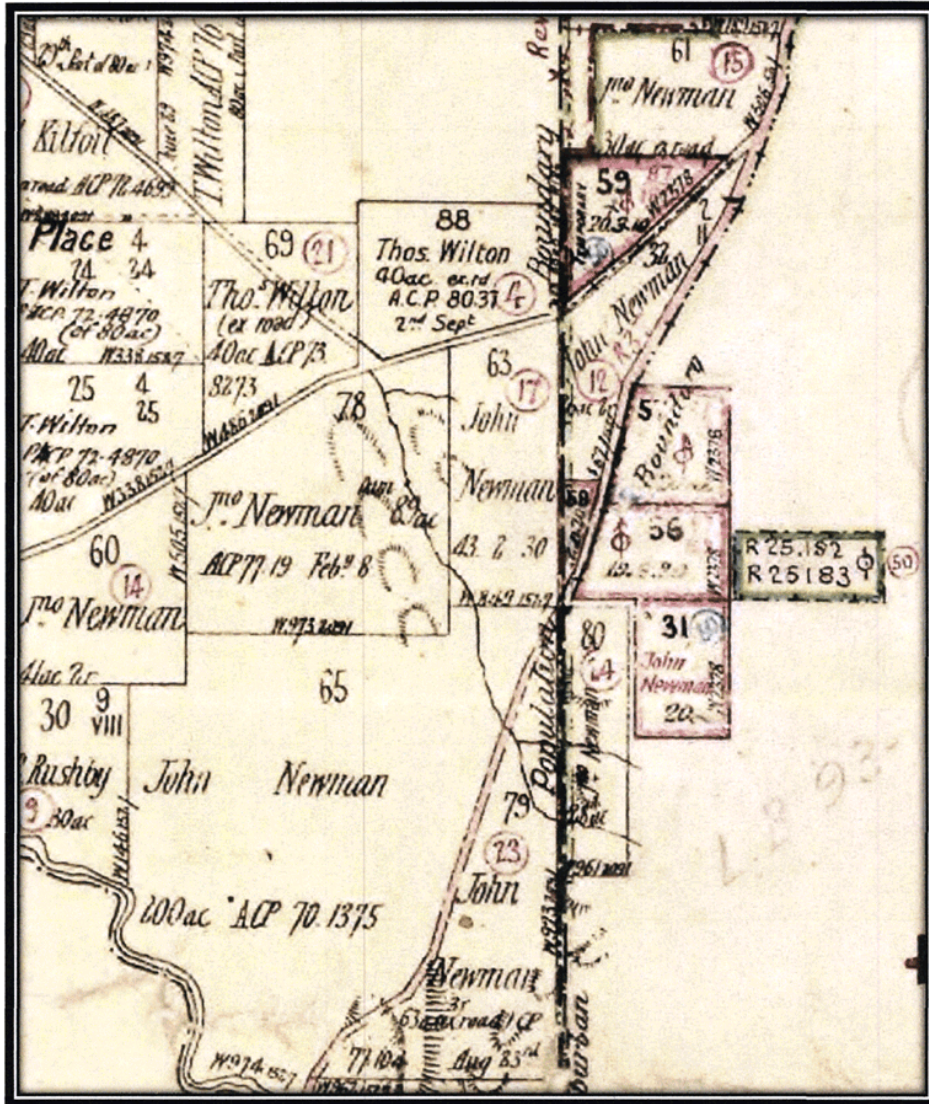
The deceased was happy in the choice, early in his career, of the partner who shared with him the domestic cares in the happy model homestead. His choice fell on the daughter of Mr. John Orchard, and Miss Orchard bore the distinction of being named after England's good Queen "Victoria". There are those amongst us left to tell of the pioneer band who remember the late Mrs. Newman in her girlhood days, as a charming personality and richly endowed with common sense and the graces of beautiful womanhood. Their union proved a long and happy mating. Indeed, the only break came a year or so ago (in 1920) when the grand old wife and mother was called. No break by death had previously entered the home of sunshine. The union proved also a happy issue in the twelve Australian born "wattle blooms" born at Wattle Cottage. All but one have taken their place in the duties of life, and

the one remaining stayed on to be her late father and mother's home comforter. The first born of the family group is Mr. John Henry Newman, who early in life chose the railway service in preference to going on the land. Mrs. John Bayliss resides at McDonald's Creek near the old home spot. Mrs. James Buckley resides near Coonabarabran, Mr. Albert Newman, "Nealton", Collingwood, Mr. Charles Newman, at "Ashby" Baradine, Mrs. William Buckley, at Tooraweenah, Mr. George Newman, McDonald's Creek, Mrs. John Fraser, Queensland, Mrs. George James, Grattai, Mr. Stanley Newman, Queensland, Mr. Rupert Newman, Queensland, and Miss Kitty Newman, "Devon", Mudgee.

The late Mr. Newman had been, at intervals, in precarious health, due to a heart affliction. The end came in the early hours of Saturday morning last, at the good old age of 84, members of his family who were within call by telephone being at the death bed. Dr. Nickoll had been summoned, but ere the doctor had reached the home, the spirit had gone to God who gave it.

Few men who followed up mixed farming were more successful than the late Mr. Newman. He was one of the first to take up crossbred lamb raising, and was responsible for an excellent type of lamb which found a ready market. The Merino-Lincoln was his choice of cross. The late Mr. Newman had no time for cant or humbug. His word was his bond, and no one ever found him deviating in this respect".

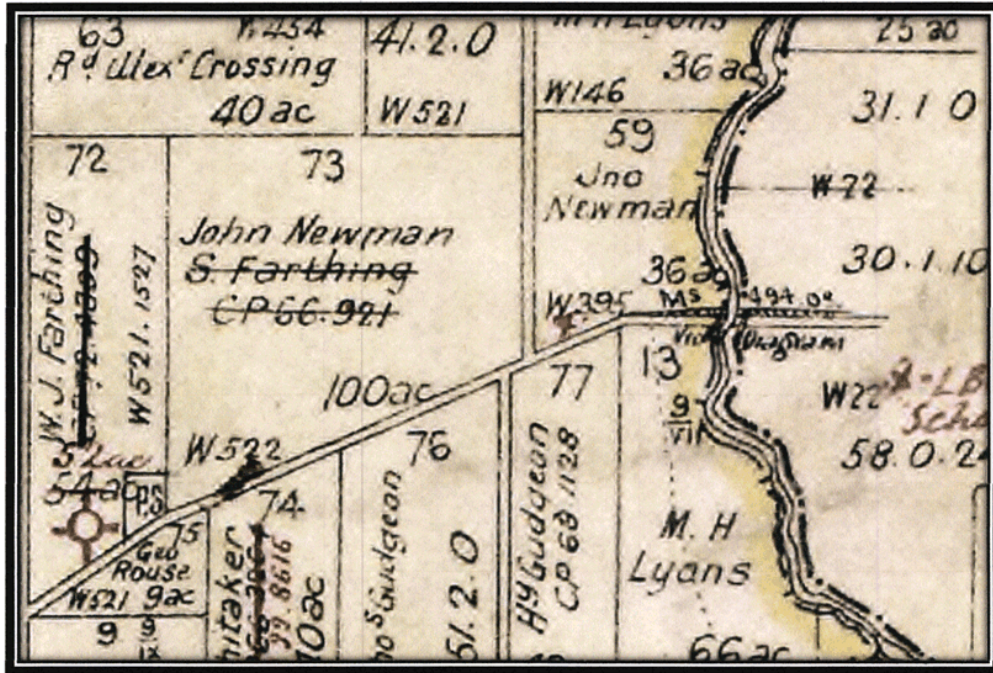
Parish Map of Munna



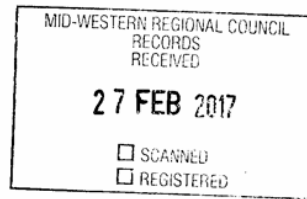
* Lot 32 is the location of John Newman's house, "Wattle Cottage" or "Wattle House"

*Additional portions owned by John Newman on the above map include portions 31, 60, 61, 63, 65, 78, 79, 80. He also owned Lot 30 being Rushby's block after 1895.

Erudgere Map Showing Portions owned by John Newman



* Lot 59 is the present Burnbrae winery and Lot 73 Blacklea Olives



James Hughes
1 Avisford Court
Mudgee NSW 2850
0428 386 758

20th February 2017

General Manager
Mid-Western Regional Council
PO BOX 156
Mudgee NSW 2850

Re: Bridge Name over McDonalds Creek on Hill End Road MUDGEE

Dear Sir,

I'm writing to you to propose a name for the newly re-built McDonald's Creek Bridge on Hill End Road.

My family has been in the 'Valley' for nearly 160 years since the original Hughes' settled at Daisy Hill (now known as Elouera) at 17 Erudgere Lane in 1859. As I'm sure you are aware, these were really good times for agriculture and the Hughes' continued to acquire more land as the years went on, namely Athlone which is across the road from Elouera.

In 1910, Edward Hughes was elected Mayor of the Cudgegong Municipality, which also covered parts of Mudgee. He served the area for 10 years until 1920 (see attached a copy of a letter from Council Staff). I've also attached a photo of a wedding held at 'Daisy Hill' in 1910 with the Hughes family at the time.

By 1971, Frank Augustine Hughes along with his brother Vincent Edward Hughes bought the land now known as Burnbrae Wines as well as the land across the road at Thistle Hill Winery. This meant that the Hughes' owned all of the land along Hill End Road, from McDonald's Creek to Erudgere Lane (including Athlone and Elouera). McDonald's Creek ultimately acted as the boundary fence. Unfortunately due to ill-health, Frank Hughes had to sell this share of the land a few years later.

To this very day, the Hughes' still own a property in the 'Valley' – Elouera, Vincent's son; Michael Hughes is a grazier and the owner of this property and has been farming there for 50 years.

I'd like to propose that due to the rich family history within the 'Valley', that the Hughes family is recognised with the naming of the McDonald's Creek Bridge – "Hughes Bridge".

Should you have any questions regarding this submission, please don't hesitate to contact me,

Yours Sincerely,

A handwritten signature in black ink, appearing to read "James Hughes".

James Hughes

To

Edward Hughes, Esq.,

Mayor of Cudgong Municipal Council, 1910-20.

Dear Sir,--

We, the undersigned Employees of the Cudgong Municipal Council, take this opportunity of expressing our deep appreciation of and regard for you as a man who at all times proved fair and just to us.

We can assure you that our association with you in municipal work will live long with us as a pleasant memory.

We sincerely hope that in the years to come good health, happiness, and prosperity will be yours to enjoy.

Again assuring you of our regard, we subscribe ourselves,

Yours Most Sincerely,

W. HAWKINS

W. BISBY

R. HICKSON

D. BRATBY



S. RAYNER

M. NASH

C. MCGOWAN

B. SINGLETON.

W. S. WALKER, Town Clerk.

Mudgee, February, 1920.



SUBMISSION FOR THE NAMING OF THE McDONALD'S CREEK BRIDGE

This submission is in response to the Council's request for submissions for the naming of the bridge over McDonald's Creek on the Hill End Road, Erudgere, in the Mudgee Guardian on 9th February, 2017 and supports the submission provided to Council provided by William Newman, in July 2016:

PROPOSED NAME: THE JOHN NEWMAN BRIDGE

REASONS FOR PROPOSED NAME: (Based on the criteria included in the Geographical Names Board Fact Sheet on Commemorative Naming).

1. A name with an historical background in an area of the feature:

John Newman was a pioneer of the Mudgee district, a farmer and the original owner of land in the McDonald's Creek area. John came to Mudgee with his cousin George Hosking in 1858 (both 19) and he lived in Mudgee until his death in 1922.

In 1861 John Newman built his home called "Wattle Cottage" on the corner of the Hargraves and Old Grattai Road. Here he raised a family of 12 children and acquired farming land on the South side of the Hargraves Road to McDonald's Creek and on the Northern side of the Road from McDonald's Creek to Erudgere Lane, including Burnbrae, now a winery. As the original selector of land, his name appears on the Parish Maps of the time.

John Newman also acquired land in the Collingwood area and contributed to both the Collingwood and McDonald's Creek community.

Since John settled in the area in 1858, his descendants have continuously lived and farmed in the Mudgee District in the area where John first took up his land.

2. Outstanding Achievements in the Community

Agriculture:

1. John Newman was an **innovative farmer** of the time and was recognised for the development of his Cross Bred Lincoln sheep. John ran a stud from his property and these sheep provided an example to other farmers of how to diversify their farms.

2. **Farmer's and Settler's Association** - John was involved in the establishment of the Farmer's and Settler's Association and served on the committee. Later, when the F&S Association merged with the Agricultural Society, John was also a member of this Committee. John and his family contributed to the success of the show, by their contribution of time and by submitting entries and participating in show events. John won many prizes for his sheep and wool at the Mudgee show.

3. **Mudgee Pasture Director** - John was a Pasture Director for many years. His name appears in Government Gazettes as a Pasture Director with W Bell and HA Lowe (1895-1898).



3. Civic Responsibilities

Alderman of the Cudgegong Council (1868-1908), Acting Mayor (1870-1871)

John Newman was an inaugural member of the Cudgegong Council in the 1860's and he served on the Council for forty continuous years.

In 1905, John decided to retire from the Council and nominated Mr Hughes Jnr to represent McDonald's Creek, although residents asked John to stand again. However, on 15th March, 1906, the Mudgee Guardian reported that *"the Mayor, in accordance with the Under-Secretary, was notifying that Mr J Newman had been appointed an Alderman of East Ward, and he was duly declared elected"*. **The Mayor stated that "the ratepayers gained a distinct advantage of Alderman Newman coming back to Council... His long experience of municipal life would be a great advantage to the Council"**.

The esteem of John Newman was expressed in a newspaper article in the Mudgee Guardian on 30th January, 1908:

"Mr Newman is the only surviving member of the first Cudgegong Council elected way back in the sixties. Mr Newman passed three score years and ten on Monday last and carries his weight of seventy summers with the physical agility of a man in the prime of life".

"General regret is felt at Mr Newman's determination to retire from municipal life, but it must be conceded by all, that he has done his duty nobly and well during the last 40 years".

Magistrate of the Colony

John was appointed as a Magistrate of the colony, (Justice of the Peace), by the Governor in 1898.

Mudgee Public School Board

In 1898, John served on the Public School Board for the Sub-district of Mudgee. This was recorded in the Government Gazette, 28th November, 1898.

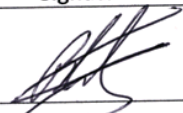

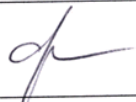


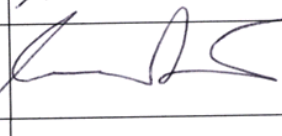

John Newman died on 26th May, 1922



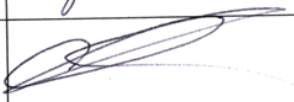

The many achievements of John Newman have been recorded in his Obituary which was printed in the Mudgee Guardian on the 29th May, 1922. It is worthwhile noting the esteem with which John was held by his peers at the time:

"...in his connection chiefly with the Municipality of Cudgegong the deceased gentleman has a record of special service to his credit. He had served as alderman for many years, and had filled the mayoral office with distinction. He was a man who guarded speech and action, and was punctual as well as tactful. The bump of caution was characteristic of the man. John Newman made no rash assertions, he thought well before uttering opinions, and, when differing from others, was courteous to a degree. A common expression of his when differing with a brother alderman was "I differ with you my friend." He and the old "General" Wilton very often differed in council, but they never quarrelled. Such was the type of man our deceased townsman proved himself to be, through a long

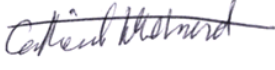


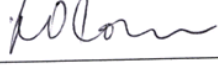

term of public services in this community. We must mourn the loss of such a townsman, and reverently proclaim "peace to his ashes." (from his Obituary).

As a pioneer of the district with outstanding achievements that have shaped the development of the Mudgee District, the following residents support the application to name the McDonald's Creek Bridge, **The John Newman Bridge**, in memory of John Newman, who did so much for Agriculture and the farming community and who has not been recognised for these achievements:

Name	Address	Signature
Bruce Tilley	Cobbadah Yarrabin Rd	
JAMES MORT	WESTMOUNT HILL END RD MUDGEES	
RUSSELL LYMCN	11 MADDEIRA RD MUDGEES	
JEREMY NEWMAN	'WILLABEE' 151 YARRABIN ROAD MUDGEES	
USULA NEWMAN	"Willabee" 151 Yarrabia Road Mudgee	
Anne Mort	Tallawangra 176 Yarrabin Road	Anne Mort.
Helen Shearman	"Darthala" 194 Hillend Rd. Mudgees	Helen Shearman
Ruth Newman	"Neatton" Yarrabin Rd Beddingwood	Ruth Newman
SCEN LAWRENCE	56 TUCKERMAN'S RD MUDGEES	
Siman BENNER	487 QUEENS PINE RD MUDGEES	
ANITA PARRELL	70 HAMILTON ST MUDGEES NSW 2855	
Clarissa Mort	293 Yarrabin Rd	Clarissa Mort

Name	Address	Signature
Gwen Odgers	"Woodlands" 730 Hill End Rd Mudgee	Gwen Odgers
MARTIN RAYNER	656 HILL END RD MUDGEE	
Marg. Lucas	509 Hill End Rd Mudgee	M. L. Lucas
Jim Lucas	509 Hill End Rd Mudgee	J Lucas
CHRIS ROBSON	557 Hill End Rd Erudgere	
Carmen Robson	557 Hill End Rd Erudgere	
Alex Robson	557 Hill end road, Erudgere	
Jack Malone	45 Ulan Rd, Putto Bucca	Jack
Ben Robson	557 Hill end road Erudgere	Bl
Tony Newman	"Nealton" 82 Yarrakin Rd	T Newman
Helen Rohr	575. ERUDGERE LANE Mudgee	HR
PAM DUFFY	13 INVERNESS MUDGEES AVE	P Duffy
BREA DUFFY	13 INVERNESS MUDGEES AVE	B & D
Brian Munn	19 LEWISFIELD DR. mudgee	Brian Munn
BARRY ROHR	PIAMBOVO	BunRohr

Name	Address	Signature
Sue Munn	19 Leconfield Rd Mudgee.	S. L. Munn
Jay Fraser	47A Court St Mudgee	J. Fraser
emily carter	2/134 Court St	E. Carter
Shaun Rayner	29 melton Rd	S. Rayner
Annette Mitchell	13 Lockwood St	A. Mitchell
Jenay Turner	Lawson Farm	J. Turner
Rob Turner	Lawson Farm	R. Turner
IAN NEWTON	97 MARKET ST	I. Newton
JAN O'BRIEN	8 Chestnut CI MUDGEE	J. O'Brien
PAUL O'BRIEN	8 Chestnut CI MUDGEE	P. O'Brien
Phil MARCHANT	317 Hill End ROAD Mudgee.	Phil Marchant
Trine Gay	548 Hill End Rd Mudgee	T. Gay
ANDREW GAY	" "	A. Gay
Gai Blackley	29 Alexander Road Errolgere	G. Blackley
Bernard Blackley	"	B. Blackley

Name	Address	Signature
Kate Husband	703 Hill End Road ERUDGERE NSW 2850	
Tony Husband	703 Hill End Road ERUDGERE NSW 2850	
M. Conn	2188 Yarrabin Rd Mudgee	
T. Conn	"Glencoe" Yarrabin. Mudgee	
Beryl Newman	"Malboona" 1193 Yarrakin Rd. Mudgee	

SUBMISSION FOR THE NAMING OF THE McDONALD'S CREEK BRIDGE

This submission is in response to the Council's request for submissions for the naming of the bridge over McDonald's Creek on the Hill End Road, Erudgere, in the Mudgee Guardian on 9th February, 2017 and supports the submission provided to Council provided by William Newman, in July 2016:

PROPOSED NAME: THE JOHN NEWMAN BRIDGE

REASONS FOR PROPOSED NAME: (Based on the criteria included in the Geographical Names Board Fact Sheet on Commemorative Naming).

1. A name with an historical background in an area of the feature:

John Newman was a pioneer of the Mudgee district, a farmer and the original owner of land in the McDonald's Creek area. John came to Mudgee with his cousin George Hosking in 1858 (both 19) and he lived in Mudgee until his death in 1922.

In 1861 John Newman built his home called "Wattle Cottage" on the corner of the Hargraves and Old Grattai Road. Here he raised a family of 12 children and acquired farming land on the South side of the Hargraves Road to McDonald's Creek and on the Northern side of the Road from McDonald's Creek to Erudgere Lane, including Burnbrae, now a winery. As the original selector of land, his name appears on the Parish Maps of the time.

John Newman also acquired land in the Collingwood area and contributed to both the Collingwood and McDonald's Creek community.

Since John settled in the area in 1858, his descendants have continuously lived and farmed in the Mudgee District in the area where John first took up his land.

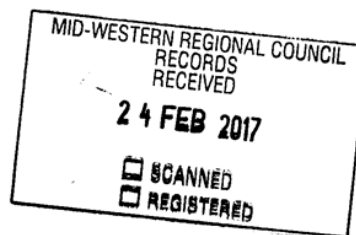
2. Outstanding Achievements in the Community

Agriculture:

1. John Newman was an **innovative farmer** of the time and was recognised for the development of his Cross Bred Lincoln sheep. John ran a stud from his property and these sheep provided an example to other farmers of how to diversify their farms.

2. **Farmer's and Settler's Association** - John was involved in the establishment of the Farmer's and Settler's Association and served on the committee. Later, when the F&S Association merged with the Agricultural Society, John was also a member of this Committee. John and his family contributed to the success of the show, by their contribution of time and by submitting entries and participating in show events. John won many prizes for his sheep and wool at the Mudgee show.

3. **Mudgee Pasture Director** - John was a Pasture Director for many years. His name appears in Government Gazettes as a Pasture Director with W Bell and HA Lowe (1895-1898).



3. Civic Responsibilities

Alderman of the Cudgegong Council (1868-1908), Acting Mayor (1870-1871)

John Newman was an inaugural member of the Cudgegong Council in the 1860's and he served on the Council for forty continuous years.

In 1905, John decided to retire from the Council and nominated Mr Hughes Jnr to represent McDonald's Creek, although residents asked John to stand again. However, on 15th March, 1906, the Mudgee Guardian reported that *"the Mayor, in accordance with the Under-Secretary, was notifying that Mr J Newman had been appointed an Alderman of East Ward, and he was duly declared elected". The Mayor stated that "the ratepayers gained a distinct advantage of Alderman Newman coming back to Council... His long experience of municipal life would be a great advantage to the Council"*.

The esteem of John Newman was expressed in a newspaper article in the Mudgee Guardian on 30th January, 1908:

"Mr Newman is the only surviving member of the first Cudgegong Council elected way back in the sixties. Mr Newman passed three score years and ten on Monday last and carries his weight of seventy summers with the physical agility of a man in the prime of life".

"General regret is felt at Mr Newman's determination to retire from municipal life, but it must be conceded by all, that he has done his duty nobly and well during the last 40 years".

Magistrate of the Colony

John was appointed as a Magistrate of the colony, (Justice of the Peace), by the Governor in 1898.

Mudgee Public School Board

In 1898, John served on the Public School Board for the Sub-district of Mudgee. This was recorded in the Government Gazette, 28th November, 1898.

John Newman died on 26th May, 1922

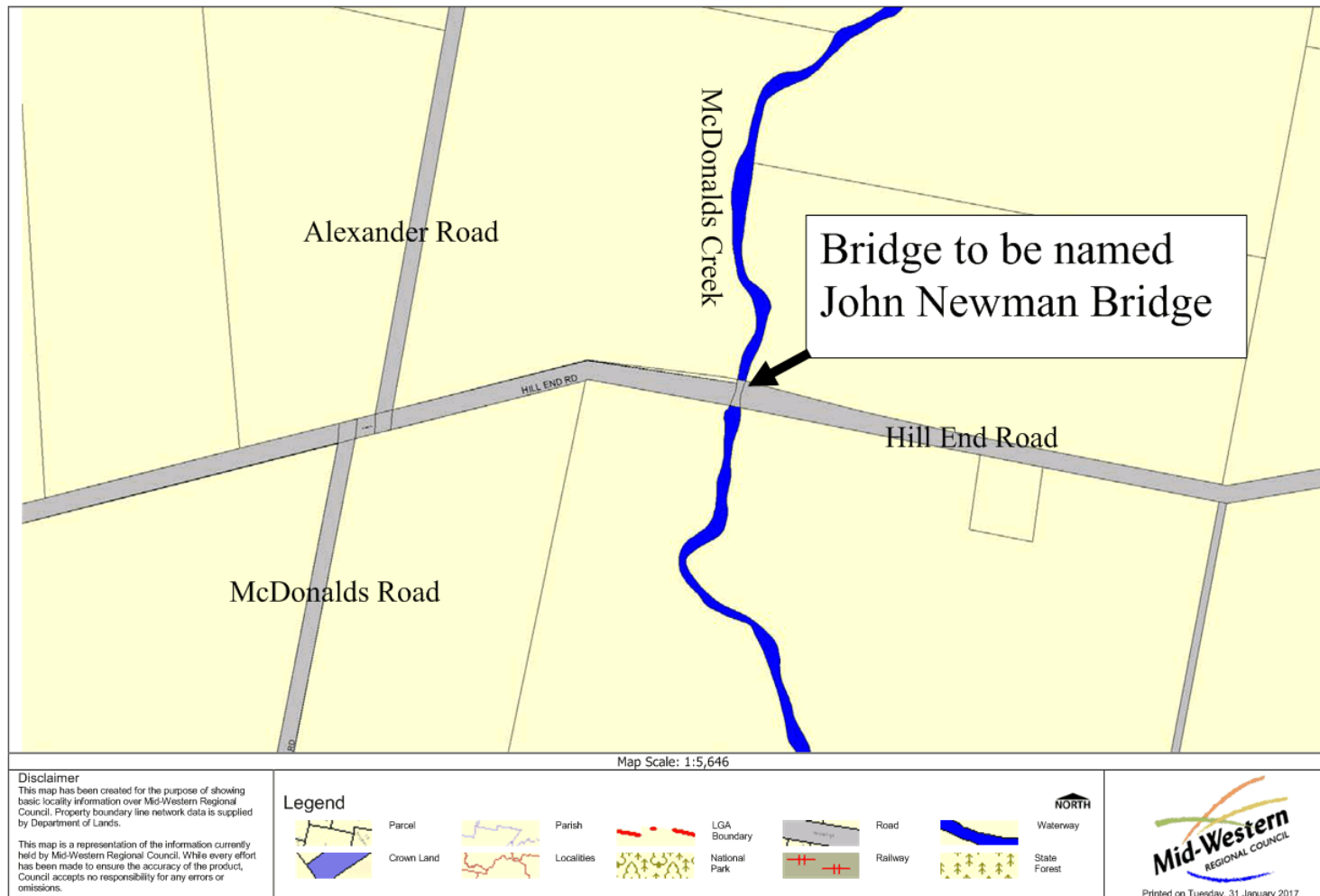
The many achievements of John Newman have been recorded in his Obituary which was printed in the Mudgee Guardian on the 29th May, 1922. It is worthwhile noting the esteem with which John was held by his peers at the time:

"...in his connection chiefly with the Municipality of Cudgegong the deceased gentleman has a record of special service to his credit. He had served as alderman for many years, and had filled the mayoral office with distinction. He was a man who guarded speech and action, and was punctual as well as tactful. The bump of caution was characteristic of the man. John Newman made no rash assertions, he thought well before uttering opinions, and, when differing from others, was courteous to a degree. A common expression of his when differing with a brother alderman was "I differ with you my friend." He and the old "General" Wilton very often differed in council, but they never quarrelled. Such was the type of man our deceased townsman proved himself to be, through a long

term of public services in this community. We must mourn the loss of such a townsman, and reverently proclaim "peace to his ashes." (from his Obituary).

As a pioneer of the district with outstanding achievements that have shaped the development of the Mudgee District, I support the application to name the McDonald's Creek Bridge, **The John Newman Bridge**, in memory of John Newman, who did so much for Agriculture and the farming community and who has not been recognised for these achievements:

Wm. Fred Louise McPherson nee Newman
W. L. McPherson
Robert William McPherson. *RL*
W.L.M.P.



9.2 Monthly Statement of Investment and Bank Balances as at 30 April 2018

REPORT BY THE MANAGER FINANCIAL PLANNING
TO 16 MAY 2018 ORDINARY MEETING
GOV400066, FIN300053

RECOMMENDATION

That Council:

1. **receive the report by the Manager Financial Planning on the Monthly Statement of Investment and Bank Balances as at 30 April 2018; and**
2. **note the certification of the Responsible Accounting Officer.**

Executive summary

The purpose of this report is to certify that Council's investments have been made in accordance with legal and policy requirements, provide information on the detail of investments and raise other matters relevant to Council's investment portfolio as required.

Disclosure of Interest

Nil

Detailed report

The attachment to this report provides information on the performance of the portfolio and provides a register of all investments held as at 30 April 2018.

Community Plan implications

Theme	Good Governance
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Goal	An effective and efficient organisation
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Strategy	Prudently manage risks association with all Council activities
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Strategic implications

Council Strategies

Not applicable.

Council Policies

Council's Investments Policy requires a written report each month setting out the entire investment portfolio.

Legislation

As per Clause 212 of the Local Government (General) Regulation 2005 the Responsible Accounting Officer certifies that;

- a) this report sets out details of all money that the Council has invested under Section 625 of the Act, and
- b) all investments have been made in accordance with the Act, the regulations and Council's investment policies.

Financial implications

Not applicable.

Associated Risks

There are inherent risks in investing funds across different platforms, which have the possibility of impacting Council investments. However, the parameters of the Investment Policy have been developed to reduce risk, as much as possible, and are designed to heavily protect capital investment. The higher risk items are that return on investment will not be as high as anticipated, or in very bad economic environments (e.g. Global Financial Crisis) there may be no return on investment – this risk is low, and monthly reporting to Council helps to mitigate investment risk by providing a probity process.

NEIL BUNGATE
MANAGER FINANCIAL PLANNING

LEONIE JOHNSON
CHIEF FINANCIAL OFFICER

2 May 2018

Attachments: 1. Investment and Bank Balances 30 April 2018.

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER

or the month ended: 30/04/2018

Investment Register as at 30 April 2018

Bank Account	Opening Balance	Receipts	Payments	Closing Balance	Overdraft Limit
AB (Cheque Account)	26,284	15,471,368	15,434,971	62,681	700,000

The bank balances have been reconciled to the General Ledger as at 30/04/2018

Investments	Type	Amount \$'000	Yield %	Maturity Date	Term	Long Term Rating
ational Australia Bank	At Call	4,777	1.90%	NA	At Call	AA-
ational Australia Bank	Term Deposit	3,000	2.66%	26/09/2018	370	AA-
ational Australia Bank	Term Deposit	1,800	2.57%	5/09/2018	322	AA-
ational Australia Bank	Term Deposit	1,500	2.54%	14/11/2018	350	AA-
ational Australia Bank	Term Deposit	1,000	2.60%	19/12/2018	287	AA-
ational Australia Bank	Term Deposit	2,500	2.62%	23/01/2019	301	AA-
st George Bank	Term Deposit	1,000	2.65%	30/05/2018	364	AA-
st George Bank	Term Deposit	1,000	2.61%	11/07/2018	364	AA-
st George Bank	Term Deposit	1,000	2.61%	2/05/2018	259	AA-
st George Bank	Term Deposit	1,300	2.60%	3/10/2018	322	AA-
st George Bank	Term Deposit	1,500	2.57%	9/01/2019	322	AA-
BA	Term Deposit	2,000	2.58%	25/07/2018	359	AA-
BA	Term Deposit	1,500	2.57%	16/05/2018	266	AA-
BA	Term Deposit	1,500	2.65%	16/05/2018	259	AA-
BA	Term Deposit	1,700	2.65%	13/06/2018	287	AA-
BA	Term Deposit	2,500	2.60%	27/06/2018	293	AA-
BA	Term Deposit	1,000	2.61%	11/07/2018	307	AA-
BA	Term Deposit	1,000	2.61%	29/08/2018	356	AA-
BA	Term Deposit	1,000	2.63%	8/08/2018	314	AA-
BA	Term Deposit	1,500	2.67%	12/12/2018	336	AA-

Investments	Type	Amount \$'000	Yield %	Maturity Date	Term	Long Term Rating
BA	Term Deposit	1,500	2.67%	19/12/2018	343	AA-
BA	Term Deposit	1,000	2.79%	24/04/2019	363	AA-
vestpac	Term Deposit	1,500	2.71%	7/08/2019	546	AA-
vestpac	Term Deposit	1,000	2.85%	15/04/2020	742	AA-
uncorp Metway	Term Deposit	2,500	2.55%	28/11/2018	357	A+
.MP	Term Deposit	1,000	2.60%	2/05/2018	266	A
.MP	Term Deposit	1,500	2.65%	25/10/2018	260	A
.MP	Term Deposit	1,500	2.65%	21/11/2018	273	A
VG Bank	Term Deposit	1,000	2.65%	30/05/2018	357	A
VG Bank	Term Deposit	1,000	2.92%	2/10/2019	720	A
VG Bank	Term Deposit	2,500	2.86%	4/03/2020	728	A
Bank of Queensland	Term Deposit	1,300	2.60%	22/08/2018	315	BBB+
Bank of Queensland	Term Deposit	1,000	2.60%	8/08/2018	287	BBB+
Endigo & Adelaide Bank	Term Deposit	1,300	2.65%	31/10/2018	364	BBB+
Bank Australia	Term Deposit	1,000	2.80%	25/07/2018	322	BBB
Credit Union Australia	Term Deposit	1,000	2.60%	31/10/2018	343	BBB
Reference Bank	Term Deposit	1,500	2.65%	19/09/2018	322	BBB
Members Equity Bank	Term Deposit	2,000	2.56%	17/10/2018	329	BBB
Corp - Medium Term Growth Fund	Managed Fund	5,076				TCorp (Unrated)
Corp - Cash Fund	Managed Fund	1,685				TCorp (Unrated)
Total Investments		65,938				

Limit Compliance as at 30 April 2018

Investments by Institution	Long Term Rating	Amount \$'000	% of Portfolio	
			Actual	Policy Limit
National Australia Bank	AA-	14,577	22%	30%
Westpac Bank	AA-	5,800	9%	30%
ANZ Bank	AA-	16,200	25%	30%
Westpac	AA-	2,500	4%	30%
Bank of Queensland	A+	2,500	4%	15%
AMP	A	4,000	6%	15%
Westpac	A	4,500	7%	15%
Bank of Queensland	BBB+	2,300	3%	5%
Westpac & Adelaide Bank	BBB+	1,300	2%	5%
Bank Australia	BBB	1,000	2%	5%
Westpac	BBB	1,000	2%	5%
Reference Bank	BBB	1,500	2%	5%
Members Equity Bank	BBB	2,000	3%	5%
Corp - Medium Term Growth Fund	TCorp (Unrated)	5,076	8%	15%
Corp - Cash Fund	TCorp (Unrated)	1,685	3%	15%
		65,938	100%	

Investments by S&P Rating	Long Term Rating	Amount \$'000	% of Portfolio	
			Actual	Policy Limit
	AAA to AA-	39,077	59%	100%
	A+ to A-	11,000	17%	40%
	BBB+ to BBB-	9,100	14%	20%
	TCorp (Unrated)	6,761	10%	15%
	Unrated	-	0%	\$ 250,000
		65,938	100%	

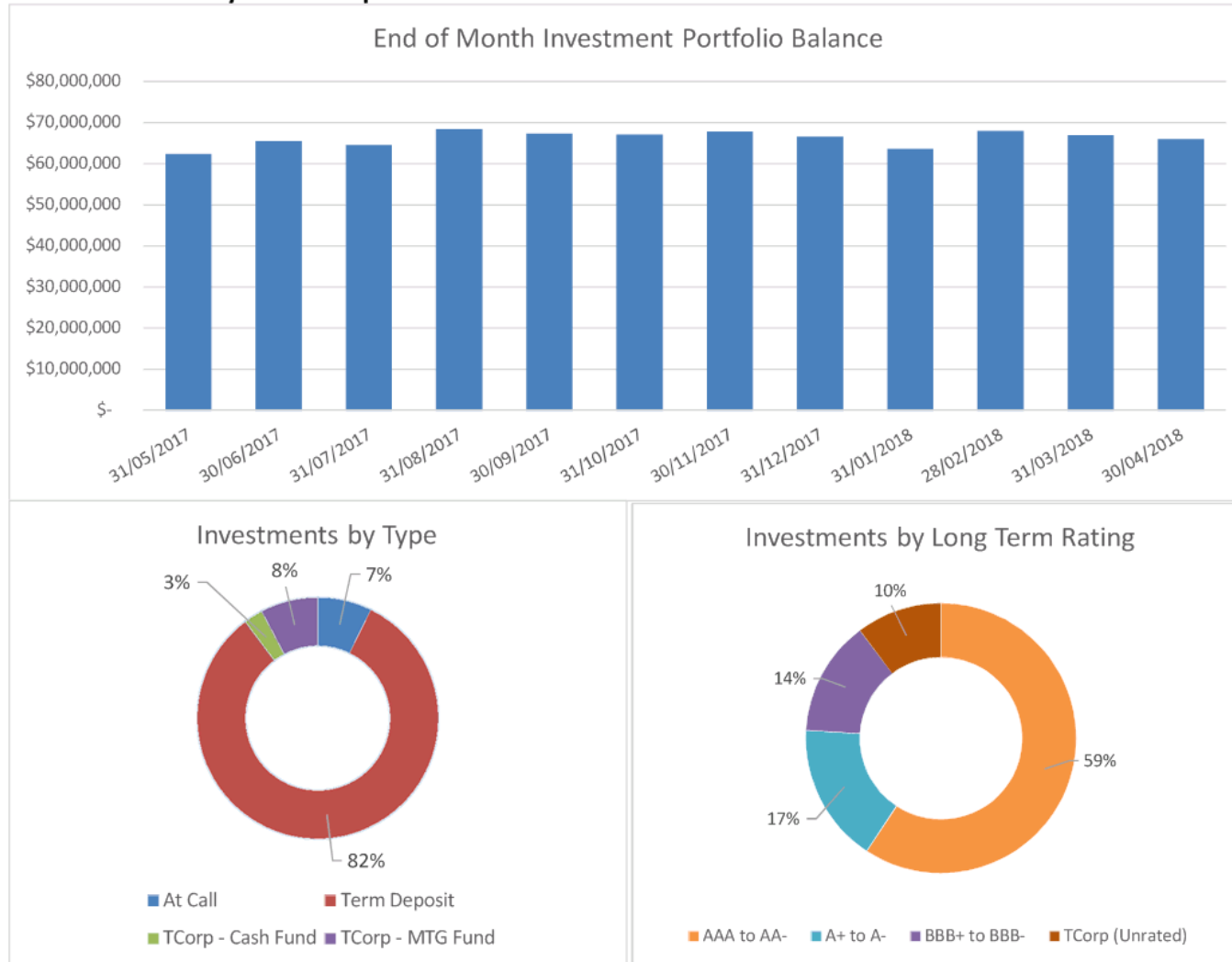
Term to Maturity	Amount \$'000	Actual	% of Portfolio	
			Cumulative Actual	Cumulative Minimum
less than 3 months	27,738	42%	42%	20%
between 3 months and 1 year	32,200	49%	91%	40%
between 1 year and 2 years	6,000	9%	100%	50%
between 2 years and 4 years	-	0%	100%	85%
more than 5 years	-	0%	100%	0%
	65,938	100%		

Monthly Investment Portfolio Activity

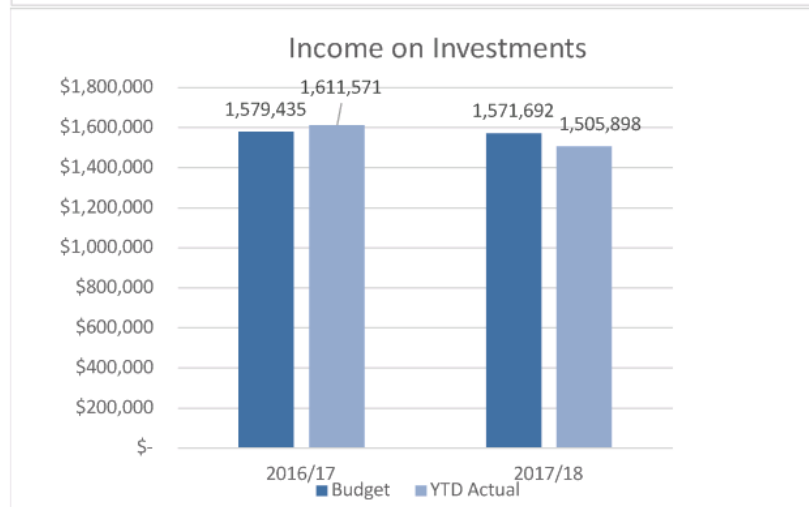
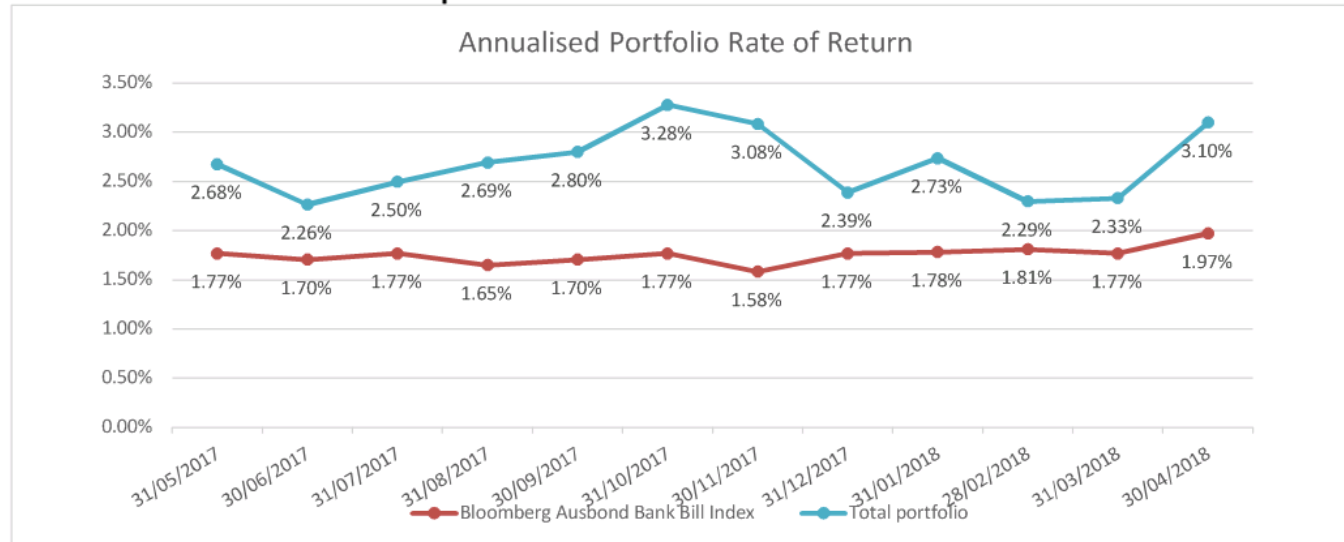
The below table shows investments that have matured and have been redeemed or re-invested, and new investments placed.

Bank Accounts	Opening Balance \$'000	Redeemed Balance \$'000	Re-invested Balance \$'000	Change in interest rate	Change in Term (days)	New Term Rate
LAB (At call account)	1,736		4,777			
Corp - Cash Fund	1,682		1,685			
Corp - Medium Term Growth Fund	5,038		5,076			
:BA	1,500	1,500		Redeemed		
vestpac			1,000	New Deposit		2.85%
St George Bank	1,600	1,600		Redeemed		
:BA	2,000	2,000		Redeemed		
.MP	1,000	1,000		Redeemed		
:BA			1,000	New Deposit		2.79%
	14,557		13,538			
Investment Portfolio Movement			(1,019)	Reduction		

Portfolio Summary as at 30 April 2018



Portfolio Performance as at 30 April 2018



9.3 Quarterly Budget Review Statement March 2018

REPORT BY THE MANAGER FINANCIAL PLANNING

TO 16 MAY 2018 ORDINARY MEETING
GOV400066, FIN300117

RECOMMENDATION

That Council:

1. **receive the report by the Manager Financial Planning on the Quarterly Budget Review Statement March 2018;**
2. **amend the 2017/18 Operational Plan in accordance with the proposed variations as listed in the Quarterly Budget Review attachment to this report; and**
3. **note the opinion of the Responsible Accounting Officer regarding the satisfactory financial position of Council, based upon the revised estimates of income and expenditure.**

Executive summary

This report, with its incorporated attachment, makes up the March 2018 Quarterly Budget Review Statement of the 2017/18 Operational Plan. Proposed budget variations to the Operational Plan with relevant financial implications are included in the attachment.

Disclosure of Interest

Nil.

Detailed report

The Quarterly Budget Review Statement presents a summary of council's financial position at the end of each quarter. It is the mechanism whereby councillors and the community are informed of council's progress against the operational plan and the last revised budget along with recommended changes and reasons for major variances.

This review proposes an increase of \$14.2m to the budgeted cash level at 30 June 2018. The majority of this increase is due to deferral of \$13.1m of budgeted works to 2018/19. A project update is provided below to provide further information and commentary where the deferral of funds are significant. The financial implications section below provides the value proposed to be deferred for each funding source.

Significant Project Updates

WOLLAR ROAD SEAL EXTENSION (\$1,600,000 DEFERMENT)

The Wollar Road – seal extension project is being undertaken by Contract. The project is being undertaken in four Stages.

Stage 1 is complete.

Stages 2 & 3 are under construction however have experienced some delays due to resourcing issues by the contractor, it is now forecast to finish in September 2018.

Stage 4 is experiencing some major delays. There have been problems verifying conformance of the sub-base levels. It has been discovered that level control of the subgrade and sub-base layer has been supervised poorly and it has taken some time to verify levels and determine a rectification plan. This issue has led to contractual difficulties between the head contractor and sub-contractors. Which has also contributed to delays to the work. It is anticipated works for Stage 4 will now be completed in October 2018.

The above delays will require carrying over \$1.6M of funds into next financial year.

LAND DEVELOPMENT - MORTIMER ST (\$4,764,000 DEFERMENT)

Council is still negotiating the potential of this site.

LAND DEVELOPMENT – SALEYARDS LANE (\$390,000 DEFERMENT)

The road reserves have finally been approved and Council can now start to develop this subdivision in the next financial year.

MUDGE SKATE PARK (\$214,000 DEFERMENT)

There has been significant community consultation with the design of the revamp for the Mudgee Skate Park. This is now feeding into the final design and then the project will go out for tender. There have been some short delays with the designer being unavailable for a short time, however, it is now being finalised. It is expected that construction will commence early in the new financial year and be completed well before the end of 2018.

RYLSTONE/KANDOS PRESCHOOL EXTENSION (\$100,000 DEFERMENT)

Additional State Government funding has been sourced for this project which has allowed for an increased scope. The Preschool have requested that building works do not take place during August and so construction will commence after this date with an expectation of completion before the end of the 2018/19 financial year.

NEW TIP CONSTRUCTION AND LEACHATE POND (\$2,243,500 DEFERMENT)

The proposal for the development of the next landfill cell has been reviewed by another designer to ensure we receive the best value for money. As a result the new landfill cell construction and leachate pond enlargement projects will be combined. These works have been delayed due to redesign work carried out by the newly appointment contractor. The review has established the existing landfill cell life can be extended by 12 to 18 months with minor work currently being carried out this financial year.

The redesign has allowed better utilization of the existing cell effectively negating the need to construct a new cell this year, and also providing additional time to carry out further refinement to the design that will both save in capital construction costs and ultimately extend the life of the landfill site itself.

The majority of the funds allocated for both these projects can be transferred to be used late next financial year or early the following financial year when the new cell construction will be required. This proposed capital expenditure has been allowed for in next year's budget. \$200,000 of the original vote has been left to carry out modification works to the existing cell this financial year. The Leachate pond project has been rolled into the new landfill design program as the sizing of the new pond will be determined by the final design criteria of the new cell.

RYLSTONE DAM STRUCTURAL UPGRADE (\$130,000 DEFERMENT)

Consultants Aecom were engaged to undertake a structural assessment and recommendation for remedial work on the Rylstone Dam Wall and Spillway to insure the ongoing integrity of the

structure. Aecom have undertaken site inspections and a contractor has taken core samples which were transported to Aecom to check the geological integrity of the structure.

A draft geological report was completed on Friday 27th April, is being reviewed and it is expected to be forwarded to Council by Friday 4th May. The report and other data will then be fully integrated by Aecom with a draft report sent to Council before the end of May. This report will be reviewed by Council staff and returned with any comments to Aecom by 8th June. Aecom will then finalise the report and return to Council with rectification and modifications work being identified.

Council will then have indicative costing to seek financial assistance from the Federal and/or State Government. The project will then have a tender prepared and advertised for the construction and finalisation of the project. The timeframe for full completion of this complex project should be completed during the 2019/20 financial year.

ULAN ROAD WATER MAIN EXTENSION (\$1,500,000 DEFERMENT)

In 2016, Council engaged NSW Public Works to undertake a Mudgee hydraulic model calibration of the potable water supply. This model was to determine the needs of the community during summer peak periods, to insure that any development could be adequately serviced by the town's potable water supply. The modelling is dependent on actual data collected and correlated to simulate demand, this data is from Council records, weather patterns and data loggers installed at strategic locations. The model is required to insure that the installation of new infrastructure is adequate for current and future development, this relates to water main sizing.

The data logger information collected over the 2016/17 summer became compromised and could not be retrieved and this delayed the project. During the summer of 2017/18 new data was collected and this is now being processed to have a hydraulic model that Council can use. On Tuesday 1 May 2018 a representative from NSW Public Works came to Mudgee depot and trialed the model with Council staff. He supplied a verbal recommendation for the size of a transfer water main for the development along Ulan Road.

The final report will be forwarded to Council in June to allow the design and construction tender to be advertised. However, before this, a draft report will be supplied to be assessed by Council staff and to allow any issues or discrepancies to be resolved.

Work is scheduled to be completed during the 2018/19 financial year.

MUDGEE WATER FILTRATION PLANT HEADWORKS UPGRADE (\$1,539,000)

Mudgee Water Filtration plant was constructed in 2006 and has not been able to meet design capabilities since commissioning. The raw water pumps have been an issue from very early on and they have all been replaced, the pumps do not meet design criteria and are "not fit for purpose". The plant has not been able to meet the designed outputs due to hydraulic flow restrictions when the inflow increases it breaks up the flocculent blanket causing chemical break through.

Council has prepared a scope of works to engage a consultant to design a retrofit to rectify the mechanical, hydraulic and process issues. The tender for this part of the project should be advertised this financial year. This will allow a construction tender to be advertised early next financial year with a completion date of 2020.

SEWER AUGMENTATION - RYLSTONE KANDOS SEWER UPGRADE (\$514,821)

The upgrade of the sewage treatment process at Rylstone and Kandos has been approved to proceed and has received financial assistance from the State Government. The initial design was to relocate the Kandos Sewage Treatment facility to Kandos High School. The upgrade would be an activated sludge process and has the potential to cause odour issues at the school. A review of the design indicated that the infrastructure assets at Kandos Sewer Treatment Plant could be

utilised and the process upgrade to an Activated Sludge plant on the current site. This has the potential to save Council substantial costs on the overall project.

At present, a scope of works is being developed to allow Council to engage a consultant to design a retrofit of the existing plant. The completion of this project is expected to continue until 2022.

Community Plan implications

Theme **Good Governance**

Goal An effective and efficient organisation

Strategy Prudently manage risks association with all Council activities

Strategic implications

Council Strategies

The recommendation if approved will amend the 2017/18 Operational Plan. In accordance with the Delivery Program 2017/21 a comprehensive Quarterly Budget Review reporting is required to be completed within two months of period end.

Council Policies

Not applicable.

Legislation

Clause 203 of the Local Government (General) Regulation 2005 requires that:

- (1) Not later than 2 months after the end of each quarter (except the June quarter), the responsible accounting officer of a council must prepare and submit to the council a budget review statement that shows, by reference to the estimate of income and expenditure set out in the statement of the council's revenue policy included in the operational plan for the relevant year, a revised estimate of the income and expenditure for that year.
- (2) A budget review statement must include or be accompanied by: (a) a report as to whether or not the responsible accounting officer believes that the statement indicates that the financial position of the council is satisfactory, having regard to the original estimate of income and expenditure, and (b) if that position is unsatisfactory, recommendations for remedial action.
- (3) A budget statement must also include any information required by the Code to be included in such a statement.

Financial implications

Approval of all the proposed budget variations to the Operational Plan in this report will have the following impact on Council's projected cash balances:

Funding Source	Movement	Deferred to 2018/19	Net Result
Asset Replacement Reserve	725,450	529,500	195,950
Plant Replacement Reserve	1,072,000	700,000	372,000
Unrestricted Cash	616,501	210,700	405,801
Voluntary Planning Agreements	586,623	424,000	162,623
Water Reserves	1,463,600	1,462,000	1,600
Capital Reserve	52,927	10,000	42,927

Funding Source	Movement	Deferred to 2018/19	Net Result
Developer Contributions	(144,500)		(144,500)
Saleyards Unrestricted Cash	32,000		32,000
Waste Reserves	2,243,500	2,243,500	-
Land Development Reserve	4,764,000	4,764,000	-
Community Transport Vehicle Reserve	30,000	30,000	-
Water Developer Contributions	1,937,000	2,232,000	(295,000)
Water Unrestricted Cash	78,000		78,000
Sewer Reserves	844,966	514,821	330,145
Sewer Unrestricted Cash	16,222		16,222
Sewer Developer Contributions	(70,000)		(70,000)
Grand Total	14,248,289	13,120,521	1,127,768

The proposed variations have a positive impact on the following financial ratios for 2017/18. Page 25-27 of the attachment shows the projected movement in each ratio. The main drivers for improvement include revision of depreciation budgets followings infrastructure revaluations and deferral of capital grant funding to 2018/19.

Budget Year	Operating Performance Ratio	Own Source Revenue	Building & Infrastructure Renewal
2017/18	✓	✓	✓
Future Years	-	-	-

Certification

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulation 2005:

It is my opinion that the March Quarterly Budget Review Statement for Mid-Western Regional Council indicates that Council's projected financial position as at 30 June 2018 will be satisfactory, having regard to the projected estimates of income and expenditure for the 2017/18 financial year.

Associated Risks

Approval of the budget variations proposed in this report are required in order to meet some project deadlines.

NEIL BUNGATE
MANAGER FINANCIAL PLANNING

LEONIE JOHNSON
CHIEF FINANCIAL OFFICER

3 May 2018

Attachments: 1. Quarterly Budget Review Statement attachment 31 March 2018. (separately attached)

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER

9.4 Administration of erosion works - Cooyal Creek

REPORT BY THE CHIEF FINANCIAL OFFICER
TO 16 MAY 2018 ORDINARY MEETING
GOV400066, FIN3000000

RECOMMENDATION

That Council:

1. **receive the report by the Chief Financial Officer on the Administration of erosion works - Cooyal Creek;**
2. **support the request from Central Tablelands Local Land Services to administer the project funds for a local erosion works project on Cooyal Creek;**
3. **amend the Operational Plan 2017/18 to include receipt of Local Land Services funding of \$130,000 as a contribution towards erosion rectification works on private land at Cooyal, and allocate a corresponding expenditure budget of \$130,000 to contractors for these erosion works;**
4. **endorse that no administration costs or profit margin will be charged on the Cooyal Creek erosion works project;**
5. **note that the contractor will complete the erosion works in the 2018/19 financial year; and**
6. **support a staff submission to the Operational Plan 2018/19 to roll unspent expenditure allocation for the contract works.**

Executive summary

The Central Tablelands Local Land Services (LLS) have requested that Council administer the funds for a \$130,000 erosion rectification project at Cooyal, in order to manage the works over the 2017/18 & 2018/19 financial years.

Disclosure of Interest

Nil

Detailed report

Central Tablelands LLS have negotiated a project with Glencore to work on improving water quality within the district.

Part of this project is erosion works on Cooyal Station. This work is to address a gully head that is travelling upstream towards the Ulan Road traveling a substantial distance over recent years. This gully will in time threaten the recent works on Ulan Road and will need remediation. By addressing this erosion now it is hoped that it will be stopped and reduce the amount of sediment travelling downstream.

There is \$100,000 available from Glencore and a further \$30,000 that the Central Tablelands Local Land Services have allocated to complete these works. LLS are currently seeking a final design and quote from Soil Conservation Service for this work that has been estimated to be approximately \$130,000 – \$140,000.

As such, LLS have approached Council and requested that they administer the funds for this project, particularly across the end of the financial year. Once Soil Conservation Services have completed the works, payment will be made directly to them.

Community Plan implications

Theme	Protecting Our Natural Environment
Goal	Provide total water cycle management
Strategy	Protect and improve catchments across the Region by supporting relevant agencies

Strategic implications

Council Strategies

Not Applicable

Council Policies

Not Applicable

Legislation

Council staff have confirmed that the request is to meet administrative requirements and does not breach any legislation.

Financial implications

A budget entry will need to be allocated to receipt the contribution to works, and make payment to the contractor. Due to the receipt of funding in 2017/18 this will have a positive impact to Councils Operating Performance ratio. The expenditure in 2018/19 will have a negative impact. As Council would be recognising additional grant revenue from external sources the Own Source Revenue ratios will decline.

There are minimal administration costs for assisting with this project, and these will be absorbed by existing allocated operational budgets.

Budget Year	Operating Performance Ratio	Own Source Revenue	Building & Infrastructure Renewal
2017/18	✓	✗	-
Future Years	✗	-	-

Associated Risks

Council is not guaranteeing funding of the project works, and as such there is minimal risk to Council for assisting by way of administration of the funds. Council staff will not commit expenditure above those received from external bodies.

LEONIE JOHNSON
CHIEF FINANCIAL OFFICER

6 May 2018

Attachments: Nil

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER

Item 10: Operations

Nil

Item 11: Community

11.1 Community Services Quarterly Update - January to March 2018

REPORT BY THE MANAGER, COMMUNITY SERVICES
TO 16 MAY 2018 ORDINARY MEETING
GOV400066, COS300010

RECOMMENDATION

That Council:

1. **receive the report by the Manager, Community Services on the Community Services Quarterly Update - January to March 2018; and**
2. **note the recent services provided and activities coordinated by Council's Community Services Department.**

Executive summary

This report aims to familiarise Council with services provided by its Community Services Department and to inform it of activities undertaken within this portfolio.

Disclosure of Interest

Nil.

Detailed report

A summary of the various community services provided to the Mid-Western community by Council are detailed in the attached report. Services covered by this report include Community Development, Community Transport, Family Day Care, Meals on Wheels and Youth Services.

Community Plan implications

Theme	Looking After Our Community
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Goal	A safe and healthy community
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Strategy	Maintain the provision of high quality, accessible community services that meet the needs of our community
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Strategic implications

Council Strategies

Not applicable.

Council Policies

Not applicable.

Legislation

Not applicable.

Financial implications

Not applicable.

Associated Risks

Not applicable.

FIONA TURNER
MANAGER, COMMUNITY SERVICES

SIMON JONES
DIRECTOR COMMUNITY

24 April 2018

Attachments: 1. Community Services Q1 2018.

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER

COMMUNITY DEVELOPMENT

Mudgee and Gulgong Interagency

Meetings started in February with high attendance figures. Guest speakers included representatives on the Mudgee Hospital Re-development Project and from Swan Hill Bus Lines, as well as the Regional Volunteer Support Officer from Volunteering Central West. Local issues affecting the community services sector such as NDIS, demolition of the Mudgee Hospital, changes in the funding arrangement as well as opportunities to work together and support mutual client groups, continuing to be the main focus of interagency.

Kandos and Rylstone Interagency

Meetings commenced in February and were attended by local agency representatives, as well as agencies from Bathurst which provide outreach services to Kandos and Rylstone. Members discussed issues affecting the local community such as an increase in domestic violence related cases affecting women on partner visas (Lithgow area) and the Rylstone Hospital redevelopment. It was also noted that the local area is receiving and influx of new families with children with special needs. This situation is becoming very problematic considering the limited services in the area.

Mudgee People Against Violence

Meetings started February 2018 and the group was focus on the International Women Day event, to be held April in partnership with Mid-Western Regional Council.

Seniors Week Planning Committee

The group continued to organise activities for Seniors Week 2018 which will run from 4th to 15th April. A show for the week will be organised as well as lunches and presentations in Mudgee, Gulgong, Kandos and Rylstone.

Community Development Officers continuing to work with stakeholders to identify community needs and gaps in community service provision, as well as being a connection tool to identify where different groups and services may work together for the benefit of the local community. Weekly and monthly local and community service information continuing to be shared to almost 200 recipients.

Council is also working with the Department of Family and Community Services on the upcoming rollout of the Targeted Earlier Intervention Reform, which aims to address rising statutory out of home care statistics.

COMMUNITY TRANSPORT

Transport figures Q1/2018

21 trips classed as Health Related Transport trips.

991 trips classed as Commonwealth Home Support Program trips.

148 trips classed as Community Transport Program trips.

92 trips classed as Department of Veterans Affairs trips.

21 trips classed as National Disability Insurance Scheme trips.

437 Community Support Program trips.

Total: **1710 trips**

Vehicles

One vehicle was damaged during this period after hitting a kangaroo on Hill End Road. Fortunately, there were no passengers in the vehicle at the time and the driver was not injured.

Volunteers

The service continues with the valuable assistance of its twenty-three volunteer drivers strong team.

General

The application made in December 2017 for the service to be registered as a provider under Point to Point legislation has now been assessed as successful. A further sub-application will be lodged shortly to apply for an exemption under the legislation requesting a levy rebate which will decrease the administrative time required for reporting to the Commission each month.

Continuity of Support

The Department of Family and Community Services has reached out several times to the service to assist with the coordination of the Pathways Project. The aim of the project is to ensure the services are not removed for those people who have previously been accessing them because they have now been deemed ineligible for the National Disability Insurance Scheme. A detailed questionnaire which the service is to work through with the client is to assist in identifying alternative services or supports, such as the help of a family member with transport or undertaking travel training (which is not appropriate in our area given the limited forms of public transport available). Mudgee Community Transport does not receive any additional funding to undertake this work and it was disappointing that on two occasions when contacting clients, to realise that it was Council staff breaking the news to those clients of their NDIS ineligibility.

FAMILY DAY CARE

Educators and children in care

22 educators – Mudgee 10, Gulgong 2, Kandos 1, Wellington 9

One educator was lost in Mudgee, but another gained during this period.

182 children per week

Marketing

A marketing campaign was launched in February and March; updating the Family Day Care Council webpage and utilising Facebook in a bid to attract more qualified educators. Unfortunately, the results were unsuccessful and a further campaign will be considered with the assistance of the Economic Development Team in coming months.

Staffing

The casual Child Development Officer has moved on to become an educator within the scheme. Family Day Care will undertake recruitment for a replacement in April.

Grant

Further information was provided in addition to the Community Support Program sustainability grant application originally lodged in November 2017. The funding body has, however, identified another service operating in our jurisdiction so staff are uncertain of the grant outcome.

There are also changes being introduced to the Child Care Package from 1 July 2018. These developments should subsidise a rise in Family Day Care's administration levies.

Budget

The low number of children currently in care is resulting in lower than anticipated administration levy income.

MEALS ON WHEELS**Meals on Wheels**

Main Meals including hot meals, chilled deserts, sandwiches & soups

January 591

February 528

March 522

Total 1641

Frozen Meals including meals, baked meals and breaky meals

January 69

February 63

March 76

Total 208

Current number of Active Clients for Meals on Wheels

27

Summary

Frozen meals are proving popular with residents accessing the service from outside of Mudgee town limits, and an increase of orders have been noticeable. We have a few long term clients who have been admitted into permanent aged care facilities decreasing the number of clients accessing the service. Limited referrals have been coming through.

Volunteers

Volunteer numbers remain the same with 160 individuals coming from 13 different organisations.

Meals on Wheels Survey 2018

Meals on Wheels 2018 Survey will be sent out at the end of April 2018.

New staff

A new Community Services Officer will be employed to assist with the running of the Meals on Wheels service.

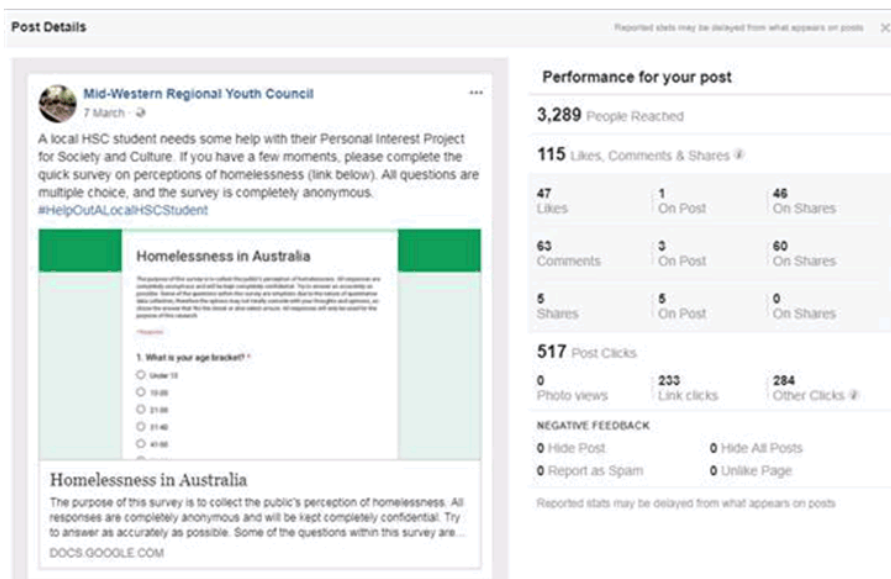
YOUTH SERVICES

A two day Stop Motion Workshop was held during the January school holidays, with a new facilitator Digi Ed. Fifteen youth attended the workshop over the two days, and an additional 29 persons attended the screening of the films at the end of the second day.

In February, the new Youth Services Officer was appointed and priority was given to work preparing for on Youth Week and a gap analysis survey for the community (particularly aimed at the local youth, with a local service provider survey to follow in April). Broadly, the youth survey results include numerous suggestions for services and activities local youth would like to see across the region.

New partnerships with Mudgee Reader’s Festival and Orana Arts have been initiated. Some interesting projects for local Youth with these organisations will be occurring over the coming months (April to August). Increased cooperation with Barnardos has also occurred, with staff from both organisations referring youth to others services and partnering on some Youth Week activities (occurring April 2018).

Social media interaction and presence for the Youth Council Facebook page has greatly increased since February. On average one post a day is being put out, with some posts achieving a reach of several thousand (see below).



The Youth Services Officer is based out of the Mudgee Library most days; but also travels to Gulgong and Kandos frequently to service those communities and connect with youth in those locales.

11.2 Mid-Western Family Day Care Service Funding

REPORT BY THE MANAGER, COMMUNITY SERVICES

TO 16 MAY 2018 ORDINARY MEETING
GOV400066, A0060077

RECOMMENDATION

That Council:

1. **receive the report by the Manager, Community Services on the Mid-Western Family Day Care Service Funding; and**
2. **note the outcome of the Community Child Care Fund Grant Round and its effects on the Mid-Western Family Day Care Service over the next three years and beyond.**

Executive summary

The Mid-Western Family Day Care Service offers professional care and education for children aged six weeks to 12 years, in the private homes of registered Family Day Care Educators. Currently, the Service receives funding from the Department of Education and Training under the Community Support Program to subsidise eligible families' service. This funding will cease on 30 June 2018 and will be replaced with reduced funding over three years with an expectation that the Service will gradually move towards self-sustainability over this period. The reform will also result in eligible families receiving increased Child Care Benefits to balance out the reduction in funding currently being provided to services.

Disclosure of Interest

Nil.

Detailed report

The Mid-Western Family Day Care Service is a quality child care service which offers professional care and education for children aged 6 weeks to 12 years, in the private homes of registered Family Day Care Educators. The Service has educators based in Gulgong, Kandos, Mudgee, Rylstone and Wellington and has identified all centres, with the exception of Mudgee, as being towns where there is a limited supply of childcare services.

In late 2017, the Department of Education and Training advised Council that the Community Support Program, under which the Mid-Western Family Day Care Service receives funding, will not be available from 1 July 2018. The grants program is to be replaced by the Community Child Care Fund and, on 24 April 2018, Council was advised that it had been successful with its grant application under this program. The Department advised that Council would receive the following funds over the next three years for 'sustainability support':

2018-2019	2019-2020	2020-2021
\$118,391.00	\$106,357.00	\$87,554.00

Whilst the extension of grant funding for a further years is good news for the Council, the Service and, ultimately, the community, the Department has indicated that it does not intend on funding the

Service for the fourth and fifth years of the funding program. For the three years that Council receives financial support, the Service will be expected to work towards self-sustainability through a number of means, including increasing educator hours and numbers and also through the transition to a higher Parents Administration Fee (which will balance the increased Child Care Subsidy to be received by eligible families).

It should be noted that there also exists an externally restricted Family Day Care Financial Reserve whose purpose it is to ensure adequate funds are available to replace existing Family Day Care assets to their previous level of service. The value of this reserve is currently \$126,880.

In the Draft Delivery Program 2018/21 and Draft Operational Plan 2018/19 placed on public exhibition on 20 April 2018, the Family Day Care Parents Administration Fee is set at \$1.00 per hour. Given the need to start the transition towards sustainability sooner rather than later, it is staff recommendation that this figure be increased to \$1.10 per hour from 1 July 2018 and this will form part of a staff submission to the draft Operational Plan..

Community Plan implications

Theme	Looking After Our Community
Goal	A safe and healthy community
Strategy	Maintain the provision of high quality, accessible community services that meet the needs of our community

Strategic implications

Council Strategies

Council's Community Plan – Strategy 1.1.1 is to maintain the provision of high quality, accessible community services that meet the needs of our community, including providing comprehensive community support programs that embrace social justice, access and equity (through, amongst other services, the provision of Family Day Care).

Council Policies

Family Day Care Policy – Provides a comprehensive guide on the operations of the Mid-Western Family Day Care Service, including fees and charges.

Financial Reserves Policy – Provides a framework for the establishment and ongoing management of Council's Financial Reserves, including the externally restricted Family Day Care Reserve.

Legislation

Not applicable.

Financial implications

Family Day Care operates under a cost neutral philosophy for Council. These changes are designed to ensure that the service can attain self-sufficiency over the next five years so that there is no future burden on Council. While maintaining the current high levels of service within this funding environment will be a challenge, it is believed with a reasonable approach to fee setting in line with the macro level Federal funding changes and a responsible approach to managing the Family Day Care reserve, this can be achieved.

Associated Risks

In the event that the Mid-Western Family Day Care Service is unable to sustain its service after the end of funding from the current Community Child Care Fund Grant Round, there will be increased pressure for child care services across the community. At present, the service currently coordinates day care for 182 children per week, with a waitlist of approximately a further 30-40 children. There is greater risk outside of the Mudgee Township as there are fewer options available in other areas.

FIONA TURNER
MANAGER, COMMUNITY SERVICES

SIMON JONES
DIRECTOR COMMUNITY

27 April 2018

Attachments: 1. CCCFSuccessfulOutcomeLetter 180424.

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER



Australian Government
Department of Education and Training

Organisation Name: Mid-Western Regional Council

Submission Reference: HJBMKJR

Dear Christina Caughey

Thank you for your application under the Community Child Care Fund (CCCF) open competitive grant opportunity.

On behalf of the Department of Education and Training and the Community Grants Hub (the Grants Hub), I am pleased to advise that your application has been successful for funding under the CCCF Sustainability Support element. If you also applied for funding under other CCCF elements, you will receive a separate notification on the outcome for each of those elements.

Details of the approved grant funding are set out below:

- Service Name: Mid-Western Regional Family Day Care Scheme
- Address: Lot 1, 82 Market Street MUDGEES NSW 2850
- CCCF Element: Sustainability Support
- Activity Title: CCCF Open Competitive
- Approved Funding:

2018-2019	2019-2020	2020-2021	2021-2022	2022-2023
\$118,391.00	\$106,357.00	\$87,554.00	No Funding.	No Funding.

Please note that the amount of funding approved may be less than the amount for which you applied. This may be because your application was seeking funding higher than the maximum allowable (as outlined in section 2 of the [Grant Opportunity Guidelines](#)), and/or because a shorter funding term is being offered.

Where the funding approved is less than the amount for which you applied for reasons other than those outlined above, you will be contacted to discuss the funding offer.

You can expect to receive your CCCF Grant Agreement in May 2018. This will include the terms and conditions of funding, and a schedule that details the activity to be delivered. It is important that you wait until the Grant Agreement has been finalised before entering into any financial arrangements related to the proposed activity.

If you have been successful in receiving funding under the CCCF Community Support and/or Sustainability Support element, your Grant Agreement will include a separate schedule for each element. If you have been successful in receiving funding under the CCCF Capital Support element, you will receive a separate Grant Agreement for this element due to the specific terms and conditions associated with capital projects.

If your circumstances have changed and you are no longer able to carry out the activity proposed in your CCCF application or you have any questions please contact the Grants Hub via email at support@communitygrants.gov.au

We look forward to working with you to formalise your Grant Agreement.

Regards



Jane Hayden
Branch Manager
Community Child Care Programs Branch
Department of Education and Training

11.3 Mudgee Town Hall Cinema - Memorandum of Understanding

REPORT BY THE DIRECTOR COMMUNITY

TO 16 MAY 2018 ORDINARY MEETING
GOV400066, REC800016

RECOMMENDATION

That Council:

1. **receive the report by the Director Community on the Mudgee Town Hall Cinema - Memorandum of Understanding; and**
2. **endorse the Memorandum of Understanding Mid-Western Regional Council and Mudgee Rotary Clubs 2018.**

Executive summary

The report seeks to advise Council of the opportunity to formalise the partnership between Mid-Western Regional Council, Rotary Club of Mudgee to facilitate the use of the Town Hall Theatre for monthly screening of movies.

Disclosure of Interest

Nil.

Detailed report

As Council is aware, the renovation of the Mudgee Town Hall in 2013 provided the opportunity to provide a new-release cinema program for the community. This was seen as an important need for the community in the absence of any private operators.

Over the past four and half years, Council has worked in partnership with the two Mudgee Rotary clubs to deliver two new release movies each month with four screenings of each movie. This happens on the first weekend of the month. Council provides the venue, organises online ticket sales and works with the film distributors to secure the movies. Rotary volunteers staff the movie sessions and provide the projectionist and coordinate the venue over the weekend and also operate the candy bar.

This partnership has proven successful. For Council, there is no expected profit from the operation with an expectation that there will not be any discernible loss. For Rotary, it has meant that over the time that the Town Hall Cinema has been running well over \$100,000 has been raised for local community initiatives through Rotary's programs. During 2017 alone, Rotary raised in excess of \$10,000 from candy bar sales and \$13,000 from ticket sales. Over 5,500 tickets were sold in 2017.

This draft Memorandum of Understanding is presented to Council to formalise the arrangement between Council and the Rotary clubs and to provide the commitment to continue the partnership into the future.

Community Plan implications

Theme	Looking After Our Community
Goal	Meet the diverse needs of the community and create a sense of belonging
Strategy	Provide equitable access to a range of places and spaces for all in the community

Strategic implications

Council Strategies

Community Strategic Plan.

Council Policies

Not applicable

Legislation

Not Applicable.

Financial implications

The operation of the Town Hall Cinema is within approved budget and this Memorandum of Understanding will have no discernible impact on this ongoing budget.

Associated Risks

The operation of the Cinema in partnership with Rotary has operated well for over four years. The Memorandum of Understanding provides for a greater sense of security in this partnership and in the ongoing commitment of Rotary to the project. If Rotary were to withdraw from the operation of the cinema, Council would need to consider finding another partner or operating the cinema itself which may have a greater budget impact.

SIMON JONES

DIRECTOR COMMUNITY

27 April 2018

Attachments: 1. DRAFT Memorandum of Understanding Rotary Club and MWRC.

APPROVED FOR SUBMISSION:

BRAD CAM

GENERAL MANAGER



MID-WESTERN REGIONAL COUNCIL
PO Box 156, MUDGEES NSW 2850
86 Market Street, Mudgee | 109 Herbert Street, Gulgong | 77 Loue Street, Rylstone
T 1300 765 002 or 02 6378 2850 | F 02 6378 2815
E council@midwestern.nsw.gov.au

(DRAFT) Memorandum of Understanding Mid-Western Regional Council and Mudgee Rotary Clubs 2018

1. Purpose

The purpose of this MOU is to formalise the partnership between Mid-Western Regional Council, Rotary Club of Mudgee and Rotary Club of Mudgee Sunrise and to facilitate the use of the Town Hall Theatre for monthly screening of movies.

2. Terms and Conditions

- 2.1 A Town Hall Cinema Committee will be formed and will comprise of at least 2 members from each Mudgee Rotary Club, plus a Council Representative.
- 2.2 A monthly meeting of the Committee will take place.
- 2.3 This MOU covers screenings on 1 weekend per month – any events/screening outside the Cinema weekend are subject to individual bookings – if these are specifically Rotary fundraising events, Council will charge half of the community hire rate as per Council's current Fees and Charges. No security bond is applicable for Rotary fundraising events – unless alcohol is served, in which case a security bond will be charged.
- 2.4 Bookings for the Town Hall Theatre must still be made through Council.
- 2.5 Rotary Club of Mudgee and Rotary Club of Mudgee Sunrise will be provided with one set of keys and an alarm code allowing access to Mudgee Town Hall Theatre. These keys will be listed on Council's key register and will need to be returned on termination of this (or any consecutive) MOU.
- 2.6 Mid-Western Regional Council are responsible for the readiness of the Mudgee Town Hall Cinema at the commencement of the movie weekend, including cleanliness and seating set up. Rotary Club of Mudgee and Rotary Club of Mudgee Sunrise are responsible for the cleanliness of the Town Hall Theatre during their use of it and for the removal of any rubbish.
- 2.7 Rotary Club of Mudgee and Rotary Club of Mudgee Sunrise are responsible for the correct use of fire doors and evacuation procedures and for ensuring that equipment and air conditioners are turned off, all doors are locked and alarms armed on exiting the building. Security company charges for after-hours callouts to the Theatre where doors and gates are not secured and locked, or alarms are not armed will be included in 'variable costs' (see 2.10).
- 2.8 **Responsibilities of Council:**
Council is responsible for establishing and maintaining relationships with film distributors for the purposes of movie hire, including payment of required bond;

creation of online tickets; creation and printing of physical tickets; defined hours of ticket selling; creation and printing of posters, and other marketing/publicity documentation; ordering and receipt of movies, trailers and posters, and subsequent notification to Rotary to ensure movie ingestion; collection of monies from ticket sales after movie weekend, balancing and banking of monies; administration of online ticketing funds; Box Office reporting; return of movies & trailers to distributors; prompt advice to Rotary of any changes to procedural information regarding operation of the Mudgee Town Hall Theatre; prompt response to Mudgee Town Hall Theatre physical issues as they arise or are reported; provision of secure storage for Candy Bar provisions and other Rotary equipment eg. popcorn machines and vacuum cleaner; prompt payment of accounts relating to the Cinema (ie. movie hire); marketing via social media.

- 2.9 **Responsibilities of Rotary Club of Mudgee and Rotary Club of Mudgee Sunrise:** Rotary Club of Mudgee and Rotary Club of Mudgee Sunrise are responsible for the physical ingestion of movies and trailers, preparation of screen playlist; training of volunteers to ingest movies and trailers; provision of first level support and maintenance for all Cinema equipment; servicing of the theatre during movie weekends – including ticket sales, ushering, required cleaning between screenings; erection of movie corflutes the weekend prior to movie weekend and removal on Sunday afternoon of movie weekend; distribution of posters advertising coming movies, as soon as practicable after provision by Council; running of Candy Bar – including purchasing, stock control, set-up and take-down on screening weekend, purchase and maintenance of required equipment (eg. popcorn machine); recording of ticket sales as required, and 'bagging' of sales monies for banking.
- 2.10 On completion of money balancing after screening weekend, and after variable costs (consisting of distributors' costs and Trybooking fees only) are taken out, Council will forward an amount equal to 50% of the ticket sales to Rotary, for film service. Any addition or amendment to the costs to be included before the distribution must be negotiated between the parties before introduction. Additional payments to Rotary over the agreed 50% of final profits may include payments for popcorn vouchers, and the like.
- Security charges for late closing/failure to secure the Theatre caused by Rotary will be the responsibility of Rotary.
- A copy of the Town Hall Cinema Screening activity Statement will be provided monthly (or as requested) by Council to Rotary. A copy of Candy Bar takings statement will be provided monthly (or as requested) by Rotary to Council.
- 2.11 This MOU extends until 31 December 2018 but can continue beyond that time until either party requests a further MOU to be negotiated. Alternatively, either party can terminate this MOU with 3 months' notice at any time after 31 December 2018.

BRADLEY CAM
GENERAL MANAGER
MID-WESTERN REGIONAL COUNCIL

Date: _____

SOF LEE
PRESIDENT
ROTARY CLUB OF MUDGEES INC.

Date: _____

FRED WHEELER
PRESIDENT
ROTARY CLUB OF MUDGEES SUNRISE INC.

Date: _____

11.4 St Malachy's Catholic Church and Mid-Western Regional Council Memorandum of Understanding 2018

REPORT BY THE DIRECTOR COMMUNITY

TO 16 MAY 2018 ORDINARY MEETING

GOV400066, P021698

RECOMMENDATION

That Council:

1. **receive the report by the Director Community on the St Malachy's Catholic Church and Mid-Western Regional Council Memorandum of Understanding 2018; and**
2. **endorse the Memorandum of Understanding between St Malachy's Catholic Church and Mid-Western Regional Council 2018.**

Executive summary

This report seeks to advise Council on negotiations over the use of land at St Malachy's Catholic Church in Louee Street, Rylstone and the option for Council to sign a Memorandum of Understanding with the Church on this matter.

Disclosure of Interest

Nil.

Detailed report

As Council is aware, there was a previous Licence Agreement between the Rylstone Shire Council and the Catholic Church that was signed in 1982. This provided Council with the right to use the Church grounds as a parking area on condition that Council maintain the grounds and also indemnify the Church from a public risk insurance claim. This agreement was terminated in 2016.

Further negotiations with the Catholic Church have produced a draft Memorandum of Understanding for Council's consideration. The draft has met with initial agreement from the Church and is now presented to Council for endorsement. The major points in the agreement are as follows:

- Council will continue its maintenance of the grounds by the Parks and Gardens team.
- The parking is generally available for major events to be determined by the two parties when overflow parking from the main street is required.
- Therefore the parking is not available for public use 24 hours a day, 7 seven days a week.
- While generally public liability insurance will be covered by the Church, major events such as Street Feast or the Rylstone Show will have Council involvement and will need Council to be a party to any insurance matters that arise from any parking at these times.
- Council will provide some updated signage to warn individuals of their own risks when parking in the Church grounds.

It is hoped that this Memorandum of Understanding will provide the framework for a positive relationship between the Church and Council on this issue into the future.

Community Plan implications

Theme	Looking After Our Community
Goal	Meet the diverse needs of the community and create a sense of belonging
Strategy	Provide equitable access to a range of places and spaces for all in the community

Strategic implications

Council Strategies

Community Strategic Plan.

Council Policies

Not applicable

Legislation

Not Applicable.

Financial implications

Maintenance of the Church grounds as per the draft Memorandum of Understanding can be completed within existing budgets.

Associated Risks

The draft Memorandum of Understanding has attempted to deal with public liability concerns with the previous agreement. This mitigation of risk will be achieved through some additional signage and a recognition that the use of public car parking on the site is sporadic and involves limited events where overflow parking is required.

SIMON JONES
DIRECTOR COMMUNITY

30 April 2018

Attachments: 1. DRAFT MOU - St Malachy's Catholic Church and MWRC 2018.

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER



SJ | P021698

MID-WESTERN REGIONAL COUNCIL
PO Box 156, MUDGEES NSW 2850
86 Market Street, Mudgee | 109 Herbert Street, Gulgong | 77 Louee Street, Rylstone
T 1300 765 002 or 02 6378 2850 | F 02 6378 2815
E council@midwestern.nsw.gov.au

Memorandum of Understanding Mid-Western Regional Council and St Malachy's Catholic Church 2018/19

1. Purpose

The purpose of this Memorandum of Understanding (MOU) is to facilitate use of the land at 30 and 32 Louee Street, Rylstone. While recognising that the land is owned by the Catholic Church, permission will be provided for the use of the land as overflow public parking on occasions throughout the year.

2. Terms and Conditions of Use

- 2.1 St Malachy's Catholic Church agrees to the use of the vacant land at 30 and 32 Louee Street Rylstone by Mid-Western Regional Council (MWRC) for the use as overflow free of charge car parking.
- 2.2 St Malachy's Catholic Church agrees to MWRC erecting a sign on the property indicating the area may be used for parking. This sign will also indicate that parking is at the individual's own risk.
- 2.3 In return for the occasional use of the area as overflow free of charge car parking, MWRC agrees to maintain the amenity of the area, including mowing, brushcutting, whippersnipping and spraying as required.
- 2.4 The occasional use times will be agreed to between MWRC and St Malachy's Catholic Church and event insurance managed by MWRC will be required to cover the parking at these times.
- 2.5 The Rylstone Show and Rylstone Streetfeast are nominated events for the occasional use of the overflow car parking.
- 2.6 This maintenance will happen regularly throughout the year, more regularly in the summer months.
- 2.7 MWRC will provide a copy of its current public liability insurances when required.
- 2.8 This MOU extends until 31 December 2019 but can continue beyond this time until either party requests a further MOU to be negotiated.

Signed:

BRAD CAM
GENERAL MANAGER
MID-WESTERN REGIONAL COUNCIL

Date:

Signature of Attorney

Name of Attorney

Signature of Attorney

Name of Attorney

Date:

Item 12: Reports from Committees

12.1 Mudgee Sports Council Meetings 26 March and 24 April 2018

REPORT BY THE DIRECTOR COMMUNITY
TO 16 MAY 2018 ORDINARY MEETING
GOV400066, 0360013

RECOMMENDATION

That Council:

1. **receive the report by the Director Community on the Mudgee Sports Council Meetings 26 March and 24 April 2018;**
2. **note the minutes of the Mudgee Sports Council meetings held on 26 March and 24 April 2018; and**
3. **note the request from the Sports Council for Council to purchase a new scoreboard and consider this request as a submission to the draft Operational Plan 2018/19.**

Executive summary

The purpose of this report is to advise Council of the considerations and recommendations of the Mudgee Sports Council meetings held 26 March and 24 April 2018.

Disclosure of Interest

Nil.

Detailed report

The Mudgee Sports Council receives an updated Works Request and Matters in Progress report together with updated financial details each month prior to their meetings.

The Sports Council has continued its discussions regarding the Glen Willow Master Plan which is currently out on public exhibition. The Sports Council also supported a motion requesting that Council purchase a new scoreboard similar to the one in Bathurst.

Community Plan implications

Theme	Looking After Our Community
Goal	Effective and efficient delivery of infrastructure
Strategy	Provide infrastructure and services to cater for the current and future needs of our community

Strategic implications

Council Strategies

Not Applicable.

Council Policies

Not Applicable.

Legislation

The Mudgee Sports Council is operating under Section 355 of the Local Government Act (1993), which allows it to exercise a function of Council.

Financial implications

Not Applicable.

Associated Risks

Nil.

SIMON JONES
DIRECTOR COMMUNITY

12 April 2018

Attachments: 1. Mudgee Sports Council Meeting Minutes 26 March 2018.
2. Mudgee Sports Council Meeting Minutes 24 April 2018.

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER

Mudgee Sports Council Minutes**Netball Clubhouse****26-03-2018****18:05**

Present: G. Robinson (Rugby), K. Lang (Touch & Snr League), P. Mitchell (Soccer), K. Marshall (Netball), Little A's, T. Kane MWRC, P. Blackwell MWRC) & J. Johnson (Softball).

Apologies John O'Neill (MWRC Rep), J. Fleming (Wolves), K. Bennetts (Little Athletics), N. Richards (Hockey) Moved K. Lang seconded G. Robinson.

Minutes from previous meeting read as true and correct. Moved K. Lang seconded G. Robinson

Business arising from previous meeting:

1. Funds for carpark lights already taken out.
2. Lights on fields 3 & 4 require a scissor lift and will take longer to repair due to bird damage.

Treasurer's Report:

1. As at meeting there is \$75,482.20 balance.
2. Accounts still to be paid for Sports awards.
3. **Summer sports are reminded that sports council fees are overdue.**
Report moved G. Robinson seconded K. Marshall.

Secretary Report:

1. Letter sent to Brad Cam re the seating on the East/West sides of Glen Willow.
2. An executive meeting of user groups needs to be held to discuss the Asian Cup grant and if we are successful, will require further discussion and how this will affect other user groups.

Works Request Updates:

1. Concreting of Netball wet area in progress.
2. Lift at Glen Willow will be serviced in May, needs a phone line or mobile service installed.
3. Lights fields 3-4 to be done in the next few weeks more damage found due to birds.
4. Change room repairs at Victoria Park completed.
5. Netball bins go out Tuesday night.
6. 25 thousand already taken for lighting.
7. IT will look at laptop for score board it is hard wired.

Works Requests:

1. Wet patches fields 5 & 6.
2. Netball need a letter requesting funding for a BBQ area, will need a letter of request, BBQ area will need a rangehood, 2 walls, rolla door, and stainless steel bench, Paul Blackwell to send plans to Netball 2m X 1.8m.
3. Top corner of Cricket pitch (Northern end) raised needs roller at Glen Willow

General Business:

1. Budget to be set in April and approved in June depending on submissions.
2. Netball- Concreting of wet areas at a cost of 10,000- 12,000, Kylie to sort letters of request for assistance after discussion with Netball committee.

3. **MOTION: That Mudgee Netball be granted funds of \$3000 for the building of BBQ area at Netball clubhouse. Moved K. Lang, seconded G. Robinson carried.**
4. Netball season commencing 7th April, Netball scope of works for repairs of courts won't be done before commencement of season, for upgrade quote and works to be done on the first 8 courts, work will now be done in October, Netball also playing 14th April to catch up for when Glen Willow is closed for NRL match, also how does the netball committee get code for lights, Tracey to send to Kylie.
5. Mudgee Hockey need to finalise booking and insurance commencing 5th May and a 7 a side comp the 14/04.
6. Soccer starting 12/05/18.
7. Rugby starts 7th April.
8. Billy Dunn, Glen Willow and Jubilee will be open as of the 7th April, grounds will be open for linemarking 6th April.
9. **MOTION: Mudgee sports council request that MWRC install a new scoreboard at Glen Willow the same as the one that has been installed at Bathurst: Moved G. Robinson seconded K. Lang carried.**

Meeting closed 1910

Next meeting

24th April 2018

6:30pm at Mudgee Netball clubhouse.

Mudgee Sports Council Minutes**Netball Clubhouse****24-04-2018****18:35**

Present: P. Mitchell (Soccer), Councillor J. O'Neill, K. Marshall (Netball), K. Bennetts (Little A's), T. Kane MWRC, P. Blackwell MWRC), M. Collins(Hockey), N. Richards (Hockey)&J.Johnson (Softball).

Apologies: G. Robinson. Apologies moved and accepted M. Collins, seconded K. Bennetts
Minutes from previous meeting read as true and correct. Moved K. Marshall seconded J.Johnson.

Business arising from previous meeting:

1. Still awaiting news of Asian cup grant, hopefully next month.
2. Letter received from Netball re BBQ area.
3. In the current budget no funding for new scoreboard, but a letter of submission can be made from Sports council for a new scoreboard which can go into consideration for next budget which at a cost of \$5000-\$7000 for the hire of the video scoreboard would be a better use of monies, also a new laptop has been supplied to Glen Willow stadium which worked very well on the weekend.

Treasurer's Report:

1. As at meeting there is \$68,316.91 balance.
2. Awaiting Sports Council fees from Softball and senior Cricket.
Moved M. Collins, seconded K. Marshall

Works Request Updates:

1. Concreting of Netball wet area in progress.
2. Lift at Glen Willow will be serviced in May, needs a phone line or mobile service installed.
3. Lights fields 3-4 to be done in the next few weeks more damage found due to birds.
4. Fields 5&6 have been sorted
5. Netball now has lighting codes.
6. Painting of pedestrian area Glen Willow ongoing.

Works Requests:

1. Top dressing required start/finish line on round track Walkers Oval.
2. BBQ area Netball- need costing of range hood, need to meet with Netball committee to go over plans, council staff to send through email to arrange same.

General Business:

1. The suspension bridge will be closed game day for St George V's Canberra, the bridge was only ever for everyday traffic not high flow, all pedestrian traffic will be forwarded to Ulan Rd bridge with portable lighting.
2. A feasibility study will take place to see the viability of an indoor aquatic centre at a cost of \$35000.
3. A grant has been applied for an Aquatic fun park.
4. Will the results from the MWRC survey be published from the preliminary results the following were highlighted, an indoor aquatic centre, an art gallery, a foot bridge at

Rylstone, Lighting for Victoria Park Gulgong, and a cycle path between Rylstone and Kandos.

5. **Master Plan Glen Willow:** What feedback was sourced from sporting groups and sports council, if done at all, staging and documents don't reflect discussions from 2016, Simon brought Master plan 3 meetings ago to show those present, and again 2 meetings ago when clubs were asked about storage units and where they would like them. In 2016 Hockey fields were included in an earlier stage of the master plan but now pushed back to 2f. Council passed a motion April 2016 which prioritised synthetic fields, but that doesn't now show in the current master plan as presented 2018. Hockey are not requesting 2 fields to be installed at once, under section 4, need to include Hockey, what is prioritised and want to be brought forward. What Hockey need to do is put written submissions into council in reply to the 28 day display of Master plan for Glen Willow ASAP. Councillor O'Neill will take back to council staff for further review. Stage 2a is 4 fields between Netball and Stadium which also includes lighting. There is also some negativity by soccer on using artificial surfaces for training much prefer grass, due to the hardness of concrete, Bathurst has just put in 3 new fields all grass. What is the lifespan of a field? Approx 10 years, there are 3 types of fields, sand, water base and a hybrid surface.
6. Councillor O'Neill will email council staff, re if anything can be done to West End to make Hockey happier for the moment, Hockey would like 2 fields included in earlier stage 2, suggest 2 water based fields, at this stage this wouldn't gel with stage 2a but may be able to be bumped to stage 2b/c, another suggestion is to use Victoria Park, Hockey not overly happy with same due to having to move fields so as not to inconvenience Senior Cricket as Victoria Park is their premier ground, plus the cycle track could be a safety issue.
7. Did the table drain get sorted at West End yes the plumber was there and sorted..
8. If further consultation re stages at Glen Willow could Hockey be included in discussions.
9. An agenda will be included to previous minutes for following meeting when discussion needs to be had on Glen Willow master plan, so that all sports council representatives can ensure they attend the upcoming meeting.
10. Little a's have received 2 grants from mines to upgrade long jump run ups, Little A's request some warning on when school carnivals are coming up so they can ensure grounds are marked. Tracey will email Little A's information to hand.
11. Cattle running on the Netball courts 24/04/18 give council a ring if happens again and will impound.
12. Can the bus come into Netball on the 19th May to collect gear as Netball not playing that day and road will be closed due to football, yes that's fine staff have been notified?
13. Cleaning- when we hire buildings, a code of hire should be handed out, this has been asked after the BBQ area at Touch/Soccer left dirty after being hired out, we need a set of standards for hiring areas, with a list compiled by council, an option may be to have a commercial cleaner come in and the hiring body charged for the service, this should be enough of an incentive to keep things clean. Could a cleaning plan be sent to Touch and Soccer, and cleaning plans be sent to all user groups for their areas.

Meeting closed 1953

Next meeting

29th May 2018 at 6:30pm.

12.2 Local Traffic Committee Meeting - April 2018

REPORT BY THE MANAGER DEVELOPMENT ENGINEERING
TO 16 MAY 2018 ORDINARY MEETING
GOV400066, A0100009

RECOMMENDATION**That Council:**

1. receive the report by the Manager Development Engineer on the Local Traffic Committee Meeting - April 2018;
2. approve the event – ‘Mudgee Endurance Ride’ 12 & 13 May 2018 – be classified as a Class 2 Event under the “Guide to Traffic and Transport Management for Special Events Version 3.4” and proceeds with the following conditions:
 - a. A Special Events Transport Management Plan (TMP), is to be prepared in accordance with the *Guide to Traffic and Transport Management for Special Events Version 3.3* and submitted to and approved by Council prior to the event;
 - b. Events are to be undertaken in accordance with the requirements of the NSW Police Force with their approval documentation forwarded to Council for notation;
 - c. Controlling noise as required by the *Protection of The Environment Operations (Noise Control) Regulation 2000*;
 - d. Reimbursing Council for the cost of damage repairs;
 - e. Complying with any of Council’s Law Enforcement Officers’ reasonable directives;
 - f. Maintain areas in a clean and tidy condition. No obstructions are to be left on the roadways or footpaths;
 - g. the qualification of the person creating the Traffic Control Plan must be at a minimum a holder of the Select and Modify Certificate or the Design and Audit Certificate;
 - h. Any person directing traffic on a public road is required to possess an appropriate traffic controller’s certificate;
 - i. Council must be provided with a current copy of a public liability insurance policy in the amount of at least \$20 million. Such a policy is to note that Council, RMS and NSW Police Force are indemnified against any possible action as the result of the event;
 - j. The event convener is to consult with all affected businesses and residents adjacent to the proposed event, in writing, indicating the period during which their accesses will be affected;
 - k. Advertise the proposed event in local newspapers with relevant information at least two weeks prior to the date; and
 - l. The organiser is to have a debrief with Council and Police with all traffic control documentation and controls tables for review.
3. approve the event – Henry Lawson Heritage *Festival*, 9 June 2018 – classified as a Class 2 Event under the *Guide to Traffic and Transport Management for Special Events Version 3.4* and proceeds with the following conditions:
 - a. A Special Events Transport Management Plan (TMP), is to be prepared in

- accordance with the *Guide to Traffic and Transport Management for Special Events Version 3.4* and submitted to and approved by Council prior to the event;
- b. Events are to be undertaken in accordance with the requirements of the NSW Police Force with their approval documentation forwarded to Council for notation;
 - c. Controlling noise as required by the Protection of The Environment Operations (Noise Control) Regulation 2000;
 - d. Reimbursing Council for the cost of damage repairs;
 - e. Complying with Council's Law Enforcement Officers' reasonable directives;
 - f. Maintain areas in a clean and tidy condition. No obstructions are to be left on the roadways or footpaths;
 - g. Any person directing traffic on a public road is required to possess an appropriate traffic controller's certificate;
 - h. The event convener is to notify all affected businesses and residents adjacent to the proposed closure indicating the period during which their accesses will be affected. Such notification is to be in writing;
 - i. Maintain a four-metre wide emergency vehicle lane;
 - j. Advertise the proposed event in local newspapers with relevant information at least 2 weeks prior to the date;
 - k. The organiser is to have a debrief with Council and Police with all traffic control documentation and controls tabled for review; and
 - l. The organiser is to notify NSW Fire and Rescue and the NSW Ambulance Service of the event;
 - m. Council must be provided with a current copy of a public liability insurance policy in the amount of at least \$20 million. Such a policy is to note that Council, RMS and NSW Police Force are indemnified against any possible action as the result of the event;
4. approve the change from Parallel Parking to 60° Angle Parking on Short Street between Church Street and Lewis Street on both the northern and southern side of Short Street in connection with, and subject to, approval of Development Application DA0081/2018; and
5. approve no change to the current arrangement at the intersection of Blacksprings Road and Eurunderee Road.
-

Executive summary

The purpose of this report is to advise Council and seek resolution on the recommendations of the Local Traffic Committee (LTC).

Disclosure of Interest

There are no disclosure of interest associated with this report.

Detailed report

The Local Traffic Committee meeting was held on 20 April 2018. There were two event related matters discussed:

- Mudgee Endurance Ride
- Henry Lawson Heritage Festival

There was two non – event related matters discussed:

- change from Parallel Parking to 60°Angle Parking on Short Street between Church Street and Lewis Street on both the northern and southern side of Short Street in connection with, and subject to, approval of DA0081/2018
- no change to the current arrangement at the intersection of Blacksprings Road and Eurunderree Road

The minutes and comments for the LTC meeting are attached.

Community Plan implications

Theme	Good Governance
Goal	Good communications and engagement
Strategy	Improve communications between Council and the community and create awareness of Council's roles and responsibilities

Strategic implications

Council Strategies

Facilitating the Local Traffic Committee is covered in Council's Delivery Program, Strategy 4.1.1. Pedestrian Access Mobility Plan

Council Policies

Not Applicable

Legislation

Roads Act 1993
Roads Transport Act 2013
Road Rules 2014

Financial implications

Not Applicable

Associated Risks

Not Applicable

DANIEL BUCKENS
MANAGER DEVELOPMENT ENGINEERING

GARRY HEMSWORTH
DIRECTOR OPERATIONS

1 May 2018

Attachments: 1. Minutes 20 April 2018 Local Traffic Committee.

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER

Mid-Western Regional Council

Date: 20 April 2018

Minutes of the Local Traffic Committee

Held at the Meeting Room, Depot Road, Mudgee
on 20 April 2018.

Present	Daniel Buckens MWRC – (Chairperson), Cr Alex Karavas (Councillor), Phillip Blackman (Members Representative), Chief Inspector Jeff Boon (NSW Police), Sharon Grierson (RMS), Garry Hemsworth (MWRC),
Apologies	
Secretary	Michelle Neilsen (MWRC)

The LTC meeting commenced at 10.00am.

MINUTES OF PREVIOUS MEETING

RECOMMENDATION

That the Minutes of the previous Local Traffic Committee held on 16 March 2018 be taken as read and confirmed.

2

MID-WESTERN REGIONAL COUNCIL | LOCAL TRAFFIC COMMITTEE - 20 APRIL 2018

MATTERS IN PROGRESS

SUBJECT	RES NO. & DATE	RESOLUTION	ACTION
Yellow Line Methodology	29 Jan LTC Meeting		Council convert no stopping zones to yellow line methodology. Conversion will be continued by Council progressively. Council to conduct educational campaign as the changes occur.
Mudgee Town Pedestrian Crossings	20 Jan LTC Meeting	Council conduct an audit on all crossings, place counts on Market and Church Street and provide a report to the committee with findings and suggestions for improvements	To be completed. Lewis Street added by Phillip Blackman. Bad lighting. Daniel Buckens said all crossings are being looked at in CBD area. Dan has queried with Essential Energy about lighting, still waiting to hear back.
Caravans on Mayne Street Gulgong	20 Jan LTC Meeting	Council provide a proposal of what options may be available. Council to table an item at Gulgong Access Committee with the proposal	Council has a study that was undertaken in 2007 that was never reviewed by the committee or endorsed by Council.
Disabled parking Kandos IGA	28 April 2017	RMS and Council to meet onsite and discuss viable options. Provide report to June meeting.	Reports forms part of this agenda. Resolution at council to rescind the motion. Will be looked as part of the PAMP. To be removed.
Pedestrian Crossing	16 February	White lines on the pedestrian crossing at Lewis Street and Mortimer Street need repainting. Also the pedestrian crossing is too close to the intersection	To be investigated.
Signs changed on Church Street adjoining tennis courts.	February	Convert the "Nose to Kerb" parking on Church Street adjoining the tennis courts to "rear to kerb" parking 60 degree angle parking.	Works request SI0112/2018.

PAST EVENT DEBRIEF

EVENT	
Mudgee Running Festival	Debrief with organisers. Email received from organisers. Hwy patrol spoke to the committee to look at closing part of Henry Lawson. Will come to the committee meeting. Looking at full closure of the road for safety reasons.
Gulgong Gold and Mining Festival	Debrief with organisers.
Rylstone Street Feast	Debrief
Day on the Green	Debrief with organisers
Can Cruisers	An email has been sent in regards to information in regards to their event.

CALENDAR OF EVENTS

APRIL	Date	Comments
ANZAC Day	25 April 2018	
MAY	Date	Comments
Mudgee Endurance Ride	12 & 13 May 2018	
JUNE	Date	Comments
Henry Lawson Heritage Drive	2-6 June 2018	
Henry Lawson Festival	9 June 2018	
JULY	Date	Comments
Small Field Day Event	13 th & 14 th July 2018	
AUGUST	Date	Comments

Red = Unapproved

Green = Approved

18/008 MUDGEE ENDURANCE RIDERS ASSOCIATION - 2018 MUDGEE ENDURANCE RIDE

RECOMMENDATION

That Council That the event – ‘Mudgee Endurance Ride’ 12 & 13 May 2018 – be classified as a Class 2 Event under the “Guide to Traffic and Transport Management for Special Events Version 3.4” and proceeds with the following conditions:

- a. A Special Events Transport Management Plan (TMP), is to be prepared in accordance with the *Guide to Traffic and Transport Management for Special Events Version 3.3* and submitted to and approved by Council prior to the event;
- b. Events are to be undertaken in accordance with the requirements of the NSW Police Force with their approval documentation forwarded to Council for notation;
- c. Controlling noise as required by the *Protection of The Environment Operations (Noise Control) Regulation 2000*;
- d. Reimbursing Council for the cost of damage repairs;
- e. Complying with any of Council’s Law Enforcement Officers’ reasonable directives;
- f. Maintain areas in a clean and tidy condition. No obstructions are to be left on the roadways or footpaths;
- g. the qualification of the person creating the Traffic Control Plan must be at a minimum a holder of the Select and Modify Certificate or the Design and Audit Certificate;
- h. Any person directing traffic on a public road is required to possess an appropriate traffic controller’s certificate;

4

MID-WESTERN REGIONAL COUNCIL | LOCAL TRAFFIC COMMITTEE - 20 APRIL 2018

- i. Council must be provided with a current copy of a public liability insurance policy in the amount of at least \$20 million. Such a policy is to note that Council, RMS and NSW Police Force are indemnified against any possible action as the result of the event;
- j. The event convener is to consult with all affected businesses and residents adjacent to the proposed event, in writing, indicating the period during which their accesses will be affected;
- l. Advertise the proposed event in local newspapers with relevant information at least two weeks prior to the date; and
- m. The organiser is to have a debrief with Council and Police with all traffic control documentation and controls tables for review.

NB: ENSURE THAT RMS RECEIVE AN EMAIL STATING THAT COUNCIL HAS RECEIVED THE INSURANCE POLICY.

MOTION: Councillor Alex Karavas / Sharon Grierson

That the above recommendation be accepted and approved.

18/009 HENRY LAWSON HERITAGE FESTIVAL

RECOMMENDATION

That Council approve the event – Henry Lawson Heritage *Festival*, 9 June 2018 – classified as a Class 2 Event under the *Guide to Traffic and Transport Management for Special Events Version 3.4* and proceeds with the following conditions:

- a. A Special Events Transport Management Plan (TMP), is to be prepared in accordance with the *Guide to Traffic and Transport Management for Special Events Version 3.4* and submitted to and approved by Council prior to the event;
- b. Events are to be undertaken in accordance with the requirements of the NSW Police Force with their approval documentation forwarded to Council for notation;
- c. Controlling noise as required by the Protection of The Environment Operations (Noise Control) Regulation 2000;
- d. Reimbursing Council for the cost of damage repairs;
- e. Complying with Council's Law Enforcement Officers' reasonable directives;
- f. Maintain areas in a clean and tidy condition. No obstructions are to be left on the roadways or footpaths;
- g. Any person directing traffic on a public road is required to possess an appropriate traffic controller's certificate;
- h. The event convener is to notify all affected businesses and residents adjacent to the proposed closure indicating the period during which their accesses will be affected. Such notification is to be in writing;
- i. Maintain a four-metre wide emergency vehicle lane;
- j. Advertise the proposed event in local newspapers with relevant information at least 2 weeks prior to the date;
- k. The organiser is to have a debrief with Council and Police with all traffic control documentation and controls tabled for review; and
- l. The organiser is to notify NSW Fire and Rescue and the NSW Ambulance Service of the event;
- m. Council must be provided with a current copy of a public liability insurance

policy in the amount of at least \$20 million. Such a policy is to note that Council, RMS and NSW Police Force are indemnified against any possible action as the result of the event;

NB: COUNCIL TO PROVIDE AN EMAIL TO RMS IN RELATION TO RECEIVING THE INSURANCE POLICY.

MOTION: Councillor Alex Karavas / Sgt Jeff Boon

That the above recommendation be accepted and approved.

18/010 CHANGE TO PARKING ON SHORT STREET BETWEEN CHURCH STREET AND LEWIS STREETS IN CONNECTION WITH DA0081/2018

RECOMMENDATION

That Council approve the change from Parallel Parking to 60°Angle Parking on Short Street between Church Street and Lewis Street on both the northern and southern side of Short Street in connection with, and subject to, approval of Development Application DA0081/2018

MOTION: Councillor Alex Karavas / Phillip Blackman

That the above recommendation be accepted and approved.

18/011 CHANGE/ALTER THE LOCATION OF STOP SIGNS AT THE INTERSECTION OF BLACKSPRINGS ROAD AND EURUNDEREE ROAD - BUCKAROO

RECOMMENDATION

That Council approve no change to the current arrangement at the intersection of Blacksprings Road and Eurunderee Road

MOTION: Mr Phillip Blackman / Sgt Jeff Boon

That the above recommendation be accepted and approved.

6

MID-WESTERN REGIONAL COUNCIL | LOCAL TRAFFIC COMMITTEE - 20 APRIL 2018

18/012 GENERAL BUSINESS

ZONE CROSS COUNTRY

Rylstone will be hosting the Zone Cross Country on 24 May 2018 from 10am to 1.30pm. They have requested the western end of Cox Street Rylstone to be closed. Dan will follow up with school in regards to their needs as further information is required to see if the road does need to be closed. If the road does not need to be closed it is not a matter for the Local Traffic Committee. If the road does need to be closed, an electronic request will be sent to the Local Traffic committee for their approval.

CLOSURE

There being no further business the meeting concluded at 10.45am.

Item 13: Urgent Business Without Notice

URGENT BUSINESS WITHOUT NOTICE

As provided by Clauses 19 & 20 of Council's Code of Meeting Practice (Clause 14 LGMR).

GIVING NOTICE OF BUSINESS

19. (1) The Council must not transact business at a meeting of the Council:
- (a) unless a Councillor has given notice of the business in writing at least two (2) days prior to the day on which the agenda and business paper is prepared and delivered to Councillors; and
 - (b) unless notice of the business has been sent to the Councillors in accordance with Clause 6 of this Code. (see Section 367 LGA & Clause 14(1) LGMR)
- (2) Subclause (1) does not apply to the consideration of business at a meeting if the business:
- (a) is already before, or directly relates to a matter that is already before the Council (see Clause 14(2)(a) LGMR); or
 - (b) is the election of a chairperson to preside at the meeting as provided by Clause 12(1) (see Clause 14(2)(b) LGMR); or
 - (c) is a matter or topic put to the meeting by the chairperson in accordance with Clause 21 (see Clause 14(2)(c) LGMR); or
 - (d) is a motion for the adoption of recommendations of a committee of the Council; (see Clause 14(2)(d) LGMR); or
 - (e) relates to reports from officers, which in the opinion of the Chairperson or the General Manager are urgent;
 - (f) relates to reports from officers placed on the business paper pursuant to a decision of a committee that additional information be provided to the Council in relation to a matter before the Committee; and
 - (g) relates to urgent administrative or procedural matters that are raised by the Mayor or General Manager.

BUSINESS WITHOUT NOTICE

20. (1) Despite Clause 19 of this Code, business may be transacted at a meeting of the Council even though due notice of the business has not been given to the Councillors. However, this can happen only if:
- (a) a motion is passed to have the business transacted at the meeting; and
 - (b) the business proposed to be brought forward is ruled by the Chairperson to be of great urgency. Such a motion can be moved without notice. (see Clause 14(3) LGMR)
- (2) Despite Clause 30 of this Code, only the mover of a motion referred to in subclause (1) can speak to the motion before it is put. (see Clause 14(4) LGMR)

Item 14: Confidential Session

LOCAL GOVERNMENT ACT, 1993

10A *WHICH PARTS OF A MEETING CAN BE CLOSED TO THE PUBLIC?*

- (1) A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
 - (a) the discussion of any of the matters listed in subclause (2), or
 - (b) the receipt or discussion of any of the information so listed.
- (2) The matters and information are the following:
 - (a) personnel matters concerning particular individuals (other than councillors),
 - (b) the personal hardship of any resident or ratepayer,
 - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
 - (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
 - (e) information that would, if disclosed, prejudice the maintenance of law,
 - (f) matters affecting the security of the council, councillors, council staff or council property,
 - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege,
 - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land,
 - (i) alleged contraventions of any code of conduct requirements applicable under section 440.
- (3) A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) A council, or a committee of a council, may allow members of the public to make representations to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

10D *GROUNDS FOR CLOSING PART OF MEETING TO BE SPECIFIED*

- (1) The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.
- (2) The grounds must specify the following:
 - (a) the relevant provision of section 10A(2)
 - (b) the matter that is to be discussed during the closed part of the meeting,
 - (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

664

DISCLOSURE AND MISUSE OF INFORMATION

- (1) A person must not disclose any information obtained in connection with the administration or execution of this Act unless that disclosure is made:
 - (a) with the consent of the person from whom the information was obtained, or
 - (b) in connection with the administration or execution of this Act, or
 - (c) for the purposes of any legal proceedings arising out of this Act or of any report of any such proceedings, or
 - (d) in accordance with a requirement imposed under the Ombudsman Act 1974 or the Freedom of Information Act 1989, or
 - (e) with other lawful excuse.
1. (1A) In particular, if part of a meeting of a council or a committee of a council is closed to the public in accordance with section 10A (1), a person must not, without the authority of the council or the committee, disclose (otherwise than to the council or a councillor of the council) information with respect to the discussion at, or the business of, the meeting.
2. (1B) Subsection (1A) does not apply to:
 - (a) the report of a committee of a council after it has been presented to the council, or
 - (b) disclosure made in any of the circumstances referred to in subsection (1) (a)-(e), or
 - (c) disclosure made in circumstances prescribed by the regulations, or
 - (d) any agenda, resolution or recommendation of a meeting that a person is entitled to inspect in accordance with section 12.
- (2) A person acting in the administration or execution of this Act must not use, either directly or indirectly, information acquired by the person in that capacity, being information that is not generally known, for the purpose of gaining either directly or indirectly a financial advantage for the person, the person's spouse or de facto partner or a relative of the person.
- (3) A person acting in the administration or execution of this Act, and being in a position to do so, must not, for the purpose of gaining either directly or indirectly an advantage for the person, the person's spouse or de facto partner or a relative of the person, influence:
 - (a) the determination of an application for an approval, or
 - (b) the giving of an order.

Maximum penalty: 50 penalty units

MOTION

I move that pursuant to the provisions of Section 10 of the Local Government Act, 1993 the meeting be closed to the public.

After a motion to close the meeting has been moved and seconded and before the vote, the Chairman will ask if there are any other matters, besides those listed on the agenda which should be considered in Confidential Session.

He will then announce those matters to be considered in Confidential Session. In doing so, the Chairman will give reasons why those matters are to be considered in Confidential Session and explain the way in which discussion of the matter in an open meeting would, on balance, be contrary to the public interest.

CHAIRMAN

The following matters have been listed for consideration in Confidential Session:

14.1 Major Events at Glen Willow

The reason for dealing with this report confidentially is that it relates to information that would, if disclosed, confer a commercial advantage on a competitor of the council in accordance with Section 10A(2)(d)(ii) of the Local Government Act, 1993.

Discussion of this matter in an open meeting would be, on balance, contrary to the public interest as it involves discussion of confidential information that forms part of Council's negotiations in attracting major events to the Region.

The Chairman will then ask the General Manager if there are any written representations from the public on the proposed closure of the meeting.

The General Manager will read out any written representations received.

The Chairman will ask if anyone in the gallery would like to make verbal representations in regard to the matters now to be considered in Confidential Session.

The Chairman will then put the motion "to close the meeting" to the vote.