

2018

MID-WESTERN REGIONAL COUNCIL
COUNCIL BUSINESS PAPERS

ORDINARY MEETING
WEDNESDAY 18 JULY 2018

SEPARATELY ATTACHED ATTACHMENTS



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we proudly call home*

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**Local
Government
Remuneration
Tribunal**

Annual Report
and
Determination

*Annual report and determination under sections 239
and 241 of the Local Government Act 1993*

**17 April
2018**

Local Government Remuneration Tribunal

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Local Government Remuneration Tribunal

Executive Summary

The Local Government Remuneration Tribunal (the Tribunal) is required to report to the Minister for Local Government by 1 May each year as to its determination of categories of councils and the maximum and minimum amounts of fees to be paid to mayors, councillors, and chairpersons and members of county councils.

Categories

The Tribunal has reviewed the criteria that apply to the categories of councils and the allocation of councils into those categories. The Tribunal found that there was no strong case to change the criteria or the allocation of councils into categories at this time. The criteria applicable to each of the categories are published in Appendix 1 of the determination and are unchanged from 2017.

Fees

The Tribunal has determined that the minimum and maximum fees applicable to each category will be increased by 2.5 per cent which is consistent with the government's policy on wages.

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Section 1 Introduction

1. Section 239 of the *Local Government Act 1994* (the LG Act) provides for the Tribunal to determine the categories of councils and mayoral offices and to place each council and mayoral office into one of those categories. The categories are to be determined at least once every 3 years.
2. Section 241 of the LG Act provides for the Tribunal to determine, not later than 1 May in each year, for each of the categories determined under section 239, the maximum and minimum amount of fees to be paid to mayors and councillors of councils, as well as chairpersons and members of county councils.
3. In determining the maximum and minimum fees payable in each of the categories, the Tribunal is required, pursuant to section 242A (1) of the LG Act, to give effect to the same policies on increases in remuneration as those of the Industrial Relations Commission. The current policy on wages is that public sector wages cannot increase by more than 2.5 per cent, and this includes the maximum and minimum fees payable to councillors and mayors and chairpersons and members of county councils.
4. The Tribunal is however able to determine that a council can be placed in another existing or a new category with a higher range of fees without breaching the government's wage policy pursuant to section 242A (3) of the LG Act.
5. The Tribunal's determinations take effect from 1 July in each year.

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Section 2 2017 Determination

6. The Tribunal undertook a significant review of the categories and the allocation of councils into each of those categories. The review was prompted by the amalgamation of councils resulting in the creation of 20 new councils and an overall reduction in the number of councils in NSW from 152 to 128.
7. In reviewing the categories the Tribunal examined a range of statistical and demographic data and considered the views of councils and Local Government NSW (the LGNSW). Having regard to that information, the Tribunal determined a categorisation model which differentiates councils primarily on the basis of their geographic location. Other factors which differentiate councils for the purpose of categorisation include population, the sphere of the council's economic influence and the degree of regional servicing.
8. The Tribunal's 2017 Determination was made on 12 April 2017 and determined the categories of general purpose councils as follows:

Metropolitan

- Principal CBD
- Major CBD
- Metropolitan Large
- Metropolitan Medium
- Metropolitan Small

Non-metropolitan

- Regional City
- Regional Strategic Area
- Regional Rural
- Rural

9. The criteria for the categories were also determined and are now contained in Appendix 1. The Tribunal's determination also provided for each of the 128 Councils to be allocated into one of the above categories.
10. The 2017 Determination provided a general increase of 2.5 per cent which was consistent with the Government's policy on wages.

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Section 3 2018 Review

11. The Tribunal wrote to all mayors in November 2017 advising of the commencement of the 2018 Annual Review. In doing so the Tribunal noted that at the time of making the 2017 determination a number of further merger proposals were on hold as a consequence of legal action taken by councils covered by these proposals. On 27 July 2017 the Premier, the Hon Gladys Berejiklian MP, issued a media release which advised that due to the protracted nature of those legal challenges and the impact on ratepayers, that the following mergers would not proceed:
 - Burwood, City of Canada Bay and Strathfield Municipal councils
 - Hornsby Shire and Ku-ring-gai councils
 - Hunter’s Hill, Lane Cove and City of Ryde councils
 - Mosman Municipal , North Sydney and Willoughby councils
 - Randwick City, Waverley and Woollahra Municipal councils.
12. While the Tribunal is only required to review the categorisation every three years, given the changed circumstances, if requested, the Tribunal stated it would review the allocation of the above metropolitan councils into the existing categories.
13. In this respect, any requests for a review would need to be supported by evidence which would indicate that the council is more appropriately allocated into another category based on the criteria.
14. The Tribunal also stated that it does not intend to alter the groups or the criteria which apply unless there is a very strong case to do so.
15. The Tribunal also wrote to the President of LGNSW in similar terms, and subsequently met with the Chief Executive of LGNSW. The Tribunal wishes to place on record its appreciation to the Chief Executive for meeting with the Tribunal.
16. In response to this review the Tribunal received 13 submissions from individual councils and a submission from LGNSW. Those submissions addressed the categorisation model and criteria, the allocation of councils into those categories, and/or the fees. A summary of the matters raised and the Tribunal’s consideration of those matters is outlined below.

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Categorisation

Categorisation model

17. The majority of submissions supported the categorisation model, suggested additional categories or made no comment. Concerns were largely based on the criteria and in particular the emphasis on population to determine appropriate categorisation.
18. One submission also requested that consideration be given to making the criteria for Principal CBD and Major CBD more general in nature.
19. Apart from requests for new categories, no case has been put to the Tribunal to adjust or change the categorisation model. The Tribunal is required to review the categories every three years. As the current model was introduced in 2017 the Tribunal will next consider the model and the allocation of councils into that model in 2020.
20. The Tribunal has reviewed the criteria which apply to the categories of Principal CBD and Major CBD. The criteria for Principal CBD and Major CBD are specific to the characteristics of councils within those categories. This is different to the other categories which have indicative population thresholds and general criteria which describe common features of councils in these groups.

Allocation of councils into categories

21. The criteria applicable to the categories are outlined in Appendix 1. The categories differentiate councils on the basis of their geographic location with councils grouped as either metropolitan or non-metropolitan. With the exception of Principal CBD and Major CBD, population is the predominant criterion to determine categorisation. Other common features of councils within those categories are also broadly described. These criteria have relevance when population alone does not adequately reflect the status of one council compared to others with similar characteristics. In some instances the additional criteria will be sufficient enough to warrant the categorisation of a council into a group with a higher indicative population range.
22. In respect of the request to reconsider the criteria for Principal CBD and Major CBD, the Tribunal notes that the current criteria are specific to the councils of Sydney City and Parramatta City respectively. Prior to the making of the 2017 determination Sydney City Council was a standalone category. Parramatta City Council was grouped with Newcastle

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City Council and Wollongong City Council. The Tribunal's 2017 review determined that Parramatta City Council would also be a standalone category within the group of metropolitan councils. Newcastle and Wollongong were placed in a separate category, Regional City.

23. The allocation of Sydney City Council and Parramatta City Council into unique categories reflects their status within the metropolitan area. These precincts have been identified by the NSW Government in its metropolitan planning policies¹ as "Metropolitan City Centres" and are the only local government precincts to be given this status. The Tribunal considers that Parramatta City Council is the only council which currently meets the criteria of Major CBD.
24. The Tribunal received ten requests for re-categorisation. Each of those requests was considered having regard to the case put forward and the criteria for each category. A multi variable approach was adopted in assessing each council against all the criteria (not only population) for the requested category and also the relativities within the categories. At the time of making the determination the Tribunal only had available to it population data as of 2016. The Australian Bureau of Statistics (ABS) has advised that more up to date population data will not be published until 24 April 2018 which is too late for consideration as part of this review. The Tribunal found that the current categorisation was appropriate, but noted that some of those councils seeking to be moved are likely to meet the criteria for re-categorisation in future determinations in the medium term. A summary of the Tribunal's findings for each of the applications is outlined in the following paragraphs.

Penrith

25. Penrith sought to be re-categorised to a new category (possibly Metropolitan Large – Growth Centre) to reflect expected population growth and development. The council submitted that the new category could have fees equivalent to Regional City. The submission also drew the Tribunal's attention to the regional servicing role of Penrith to Greater Western Sydney, the Blue Mountains and the Central West of NSW.

¹ Greater Sydney Commission's (GSC) Greater Sydney Regional Plan – *A metropolis of three cities – connecting people – March 2018* (GSR Plan); Transport for NSW's *Future Transport Strategy 2056, March 2018*; NSW Government's *The NSW State Infrastructure Strategy 2018-2038, 18 March 2018*.

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26. The Tribunal examined Penrith's submission in the context of other councils in the Metropolitan Large category. Penrith currently has the smallest population in this group of councils and the degree of population growth is comparable to other fringe metropolitan councils. While the council area is host to a range of regional facilities these are similar to those available in other council areas within this group. On the basis of the information available the Tribunal does not find there is a case to create a new category to accommodate Penrith.

Inner West

27. Inner West has sought to be re-categorised from Metropolitan Medium to Metropolitan Large. The council has a population of 190,500 (2016) which is substantially below the population of other Metropolitan Large councils. In considering this request the Tribunal has reviewed the additional factors which guide categorisation to both Metropolitan Large and Metropolitan Medium, as outlined in Appendix 1 of this determination. The Tribunal notes that while significant residential development is proposed for this council that development is influenced by a number of urban renewal and infrastructure projects which have either not commenced or are in their early stages. The Tribunal finds the council does not demonstrate a sufficient number of additional criteria to warrant re-categorisation as Metropolitan Large at this time. However, with expected population growth it is likely the council may be more comparable with other Metropolitan Large councils in the short to medium term.

Randwick

28. Randwick has sought to be re-categorised from Metropolitan Medium to Metropolitan Large principally on the basis of its regional servicing and facilities. The Tribunal notes that the council's population of 146,250 (2016) is squarely within the indicative range for this category of (100,000 to 200,000). In reviewing this request the Tribunal has also considered the degree of regional servicing and sphere of economic influence. Having regard to those factors the Tribunal does not find that the council can display additional criteria to a degree comparable to other councils in Metropolitan Large or that re-categorisation into this group is appropriate.

Canada Bay

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29. Canada Bay has sought to be re-categorised from Metropolitan Small to Metropolitan Medium. Canada Bay has a population 90,850 (2016) which is the largest of the councils in Metropolitan Small but still well below the indicative range of Metropolitan Medium councils. The council has put a case forward based on its growing regional influence with a large influx of workers, shoppers and visitors each day.
30. The Tribunal has compared the profile of Canada Bay to other councils in Metropolitan Medium and finds that the scale of its operations and degree of regional servicing are not sufficient to warrant re-categorisation. The Tribunal notes however, that similar to Inner West, expected population growth it is likely to make the council more comparable to those in Metropolitan Medium in the medium term.

Willoughby and North Sydney

31. Both Willoughby and North Sydney have sought to be re-categorised from Metropolitan Small to Metropolitan Medium. Under the new categorisation model these councils were allocated into a category with lower fees than those previously available under the former categorisation. The Tribunal finds that while some existing councillors may be receiving lower fees as a result of the revised categorisation, this is not a factor in the categorisation of councils into categories.
32. The categories have been developed to group councils with as many like characteristics as possible. The Tribunal has considered the characteristics of Willoughby and North Sydney in the context of those that apply to both Metropolitan Small and Metropolitan Medium.
33. Willoughby has a population of 77,950 (2016) and North Sydney 72,150 (2016). Willoughby has sought to be re-categorised having regard to additional criteria including its scale of operations and businesses and the regional significance of its centres. North Sydney has sought consideration of its regional services and facilities and high percentage of non-resident visitors and workers.
34. Both councils have sought recognition of the significant number and percentage of non-resident workers, however the available data from the ABS would suggest that many other metropolitan councils across all categories host a significant number of non-resident workers.
35. The Tribunal notes that the current population of both councils is within the indicative population range for Metropolitan Small councils and well below that of Metropolitan Medium. Having regard to the addition criteria that apply to Metropolitan Small and

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Metropolitan Medium, the Tribunal finds that the characteristics of Willoughby and North Sydney are more appropriately aligned with those of other Metropolitan Small councils and finds no case for them to be re-categorised at this time.

Port Macquarie

36. Port Macquarie has sought to be re-categorised from Regional Rural to Regional Strategic Area. Alternatively, it is requested that consideration be given to the creation of a new category for similar councils in the Regional Rural group.
37. Port Macquarie has a population of 79,650 (2016) which is significantly below the indicative population range of Regional Strategic Area councils. The Tribunal finds that Port Macquarie has not demonstrated the additional criteria to warrant inclusion into this group.
38. The Tribunal notes that there is a large population range of those councils included in the Regional Rural category. These councils are grouped together to reflect their like features such as having a major township which provides regional servicing to smaller rural communities and rural councils. The Tribunal does not propose to further differentiate this group at this time.

Maitland

39. Maitland has sought to be re-categorised from Regional Rural to Regional Strategic Area or that a new category be created between Regional Rural and Regional Strategic Area.
40. Maitland has a population of 78,200 (2016) which is significantly below the indicative population range of Regional Strategic Area councils. The Tribunal finds that Maitland has not demonstrated the additional criteria to warrant inclusion into this group. As outlined above the Tribunal does not propose to further differentiate this group at this time.

Hilltops

41. Hilltops Council has sought to be re-categorised from Rural to Regional Rural. The new Hilltops Council is an amalgamation of three former councils in the Rural category (Young, Boorowa and Harden). The submission states that the new council has increased complexity of business and should be recognised as Regional Rural.
42. The Tribunal notes that Hilltops has a population of 19,150 (2016) which is just below the indicative population range of Regional Rural councils. The category of Regional Rural currently includes one council – Broken Hill – which has a population similar to that of Hilltops. Broken Hill warrants categorisation as Regional Rural in recognition of the degree

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of regional servicing it provides to far western NSW. It is not considered that Hilltops provides the same degree of regional services and on that basis re-categorisation is not warranted at this time.

Leeton

43. Leeton has sought reconsideration of the criteria for eligibility to the categorisation of Regional Rural to take into account councils with populations of less than 20,000. Leeton has a population of 11,750 (2016).
44. Leeton has not sufficiently demonstrated that it meets the additional criteria for re-categorisation to Regional Rural level. The Tribunal does not propose to further differentiate this group at this time.

Fees

45. The LGNSW submission requested that the Tribunal increase fees by the allowable maximum of 2.5 per cent. The submission also reiterated its view that the current arrangement for setting fees is inappropriate and does not provide proper compensation for the significant workload and the range of responsibilities of mayors and councillors. Comparative information was presented in respect to board fees, fees paid to mayors and councillors of councils in Queensland and salaries for Members of Parliament. It was also suggested that when determining fees the Tribunal consider other matters, including the new induction and other professional development training requirements and the implementation of the NSW Local Government Capability Framework. The LGNSW submission also sought consideration of the non-payment of superannuation.
46. A number of submissions also sought an increase to the allowable maximum of 2.5 per cent and raised similar issues to LGNSW in respect to the current fees not being adequate compensation for the heavy or “full-time” workload and time commitment required to carry out mayoral and councillor duties.
47. One submission also raised the matter of fees for deputy mayors, submitting that an additional fee of \$200.00 per month be payable when the role of deputy mayor exists in a council.

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Findings

Quantum of Fees

48. The Tribunal has considered the submissions received and notes the comparisons drawn between the fees paid to councillors and mayors in NSW with those in other states, members of Parliament in NSW, and members of boards and committees. The Tribunal is mindful that the roles and responsibilities of councillors and mayors in NSW are outlined in the LG Act and notes that they are not necessarily comparable to the roles and responsibilities of councillors and mayors in other states, members of Parliament or members of boards and committees.
49. The Tribunal also notes that some of the other matters raised by submissions are more appropriately dealt with in the context of the current Local Government reform agenda and are outside the Tribunal's powers.
50. The Tribunal is required to have regard to the Government's wages policy when determining the increase to apply to the maximum and minimum fees that apply to councillors and mayors. The public sector wages policy currently provides for a cap on increases of 2.5 per cent.
51. The Tribunal has reviewed the key economic indicators, including the Consumer Price Index and Wage Price Index, and had regard to budgetary limitations imposed by the Government's policy of rate pegging, and finds that the full increase of 2.5 per cent is warranted. The 2.5 per cent increase will apply to the minimum and the maximum of the ranges for all existing categories.

Other matters

52. The Tribunal notes that the NSW Independent Local Government Review Panel made a number of recommendations in 2013 which addressed the role and remuneration of mayors and deputy mayors. The Tribunal understands that those recommendations have not yet been implemented or were supported by the Government in part only.
53. Should the Government's policies change with respect to remuneration the Tribunal would be willing to participate in any further review or consideration of this matter.
54. The matter of the non-payment of superannuation has been previously raised in submissions to the Tribunal and is not a matter for the Tribunal to determine. Section

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251 of the LG Act confirms that councillors are not employees of the council and the fee paid does not constitute a salary under the Act. The Tribunal notes that the Australian Tax Office has made a definitive ruling (ATO ID 2007/205) that allows councillors to redirect their annual fees into superannuation on a pre-tax basis and is a matter for councils (*Ref: Councillor Handbook, Oct 2017, Office of Local Government p.69*).

55. Councils have raised the matter of separate fees for deputy mayors on previous occasions and the Tribunal notes that it has previously determined that there is no provision in the LG Act to empower the Tribunal to determine a separate fee or fee increase for deputy mayors. The method for determining separate fees, if any, for a deputy mayor is provided in section 249 of the LG Act as follows:

249 Fixing and payment of annual fees for the mayor

- (1) *A council must pay the mayor an annual fee.*
- (2) *The annual fee must be paid in addition to the fee paid to the mayor as a councillor.*
- (3) *A council may fix the annual fee and, if it does so, it must fix the annual fee in accordance with the appropriate determination of the Remuneration Tribunal.*
- (4) *A council that does not fix the annual fee must pay the appropriate minimum fee determined by the Remuneration Tribunal.*
- (5) *A council may pay the deputy mayor (if there is one) a fee determined by the council for such time as the deputy mayor acts in the office of the mayor. The amount of the fee so paid must be deducted from the mayor's annual fee."*

Conclusion

56. The Tribunal's determinations have been made with the assistance of the two Assessors - Mr Ian Reynolds and Mr Tim Hurst. The allocation of councils into each of the categories, pursuant to section 239 of the LG Act, is outlined in Determination No. 1. The maximum and minimum fees paid to councillors and mayors and members and chairpersons of county councils, pursuant to section 241 of the LG Act, are outlined in Determination No. 2.

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The Local Government Remuneration Tribunal

Signed

Dr Robert Lang

Dated: 17 April 2018

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Section 4 Determinations

**Determination No. 1- Determination Pursuant to Section 239 of
Categories of Councils and County Councils Effective From 1 July 2018****Table 1: General Purpose Councils - Metropolitan**

Principal CBD (1)	Major CBD (1)
Sydney	Parramatta

Metropolitan Large (8)	Metropolitan Medium (9)
Blacktown	Bayside
Canterbury-Bankstown	Campbelltown
Cumberland	Georges River
Fairfield	Hornsby
Liverpool	Ku-ring-gai
Northern Beaches	Inner West
Penrith	Randwick
Sutherland	Ryde
	The Hills

Metropolitan Small (11)
Burwood
Camden
Canada Bay
Hunters Hill
Lane Cove
Mosman
North Sydney
Strathfield
Waverley
Willoughby
Woollahra

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Table 2: General Purpose Councils – Non-Metropolitan

Regional City (2)	Regional Strategic Area (2)	
Newcastle	Central Coast	
Wollongong	Lake Macquarie	

Regional Rural (37)	Rural (57)	
Albury	Balranald	Kyogle
Armidale	Bellingen	Lachlan
Ballina	Berrigan	Leeton
Bathurst	Bland	Liverpool Plains
Bega	Blayney	Lockhart
Blue Mountains	Bogan	Moree Plains
Broken Hill	Bourke	Murray River
Byron	Brewarrina	Murrumbidgee
Cessnock	Cabonne	Muswellbrook
Clarence Valley	Carrathool	Nambucca
Coffs Harbour	Central Darling	Narrabri
Dubbo	Cobar	Narrandera
Eurobodalla	Coolamon	Narromine
Goulburn Mulwaree	Coonamble	Oberon
Griffith	Cootamundra-Gundagai	Parkes
Hawkesbury	Cowra	Snowy Valleys
Kempsey	Dungog	Temora
Kiama	Edward River	Tenterfield
Lismore	Federation	Upper Hunter
Lithgow	Forbes	Upper Lachlan
Maitland	Gilgandra	Uralla
Mid-Coast	Glen Innes Severn	Walcha
Mid-Western	Greater Hume	Walgett
Orange	Gunnedah	Warren
Port Macquarie-Hastings	Gwydir	Warrumbungle
Port Stephens	Hay	Weddin
Queanbeyan-Palerang	Hilltops	Wentworth
Richmond Valley	Inverell	Yass
Shellharbour	Junee	
Shoalhaven		
Singleton		
Snowy Monaro		
Tamworth		
Tweed		
Wagga Wagga		
Wingecarribee		
Wollondilly		

Local Government Remuneration Tribunal**Table 3: County Councils**

Water (4)	Other (6)
Central Tablelands	Castlereagh-Macquarie
Goldenfields Water	Central Murray
Riverina Water	Hawkesbury River
Rous	New England Tablelands
	Upper Hunter
	Upper Macquarie

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Determination No. 2- Determination Pursuant to Section 241 of Fees for Councillors and Mayors

Pursuant to s.241 of the *Local Government Act 1993*, the annual fees to be paid in each of the categories to Councillors, Mayors, Members and Chairpersons of County Councils effective on and from 1 July 2018 are determined as follows:

Table 4: Fees for General Purpose and County Councils

Category		Councillor/Member Annual Fee		Mayor/Chairperson Additional Fee*	
		Minimum	Maximum	Minimum	Maximum
General Purpose Councils – Metropolitan	Principal CBD	26,970	39,540	164,980	217,080
	Major CBD	17,980	33,310	38,200	107,620
	Metropolitan Large	17,980	29,670	38,200	86,440
	Metropolitan Medium	13,480	25,160	28,640	66,860
	Metropolitan Small	8,970	19,790	19,100	43,150
General Purpose Councils – Non-metropolitan	Regional City	17,980	31,260	38,200	97,370
	Regional Strategic Area	17,980	29,670	38,200	86,440
	Regional Rural	8,970	19,790	19,100	43,170
	Rural	8,970	11,860	9,540	25,880
County Councils	Water	1,780	9,890	3,820	16,250
	Other	1,780	5,910	3,820	10,790

*This fee must be paid in addition to the fee paid to the Mayor/Chairperson as a Councillor/Member (s.249(2)).

The Local Government Remuneration Tribunal

Signed

Dr Robert Lang

Dated: 17 April 2018

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Appendices

Appendix 1 Criteria that apply to categories**Principal CBD**

The Council of the City of Sydney (the City of Sydney) is the principal central business district (CBD) in the Sydney Metropolitan area. The City of Sydney is home to Sydney's primary commercial office district with the largest concentration of businesses and retailers in Sydney. The City of Sydney's sphere of economic influence is the greatest of any local government area in Australia.

The CBD is also host to some of the city's most significant transport infrastructure including Central Station, Circular Quay and International Overseas Passenger Terminal. Sydney is recognised globally with its iconic harbour setting and the City of Sydney is host to the city's historical, cultural and ceremonial precincts. The City of Sydney attracts significant visitor numbers and is home to 60 per cent of metropolitan Sydney's hotels.

The role of Lord Mayor of the City of Sydney has significant prominence reflecting the CBD's importance as home to the country's major business centres and public facilities of state and national importance. The Lord Mayor's responsibilities in developing and maintaining relationships with stakeholders, including other councils, state and federal governments, community and business groups, and the media are considered greater than other mayoral roles in NSW.

Major CBD

The Council of the City of Parramatta (City of Parramatta) is the economic capital of Greater Western Sydney and the geographic and demographic centre of Greater Sydney. Parramatta is the second largest economy in NSW (after Sydney CBD) and the sixth largest in Australia.

As a secondary CBD to metropolitan Sydney the Parramatta local government area is a major provider of business and government services with a significant number of organisations relocating their head offices to Parramatta. Public administration and safety has been a growth sector for Parramatta as the State Government has promoted a policy of moving government agencies westward to support economic development beyond the Sydney CBD.

The City of Parramatta provides a broad range of regional services across the Sydney Metropolitan area with a significant transport hub and hospital and educational facilities. The City of Parramatta is home to the Westmead Health and Medical Research precinct which represents the largest concentration of hospital and health services in Australia, servicing Western Sydney and providing other specialised services for the rest of NSW.

The City of Parramatta is also home to a significant number of cultural and sporting facilities (including Sydney Olympic Park) which draw significant domestic and international visitors to the region.

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Metropolitan Large

Councils categorised as Metropolitan Large will typically have a minimum population of 200,000.

Other features may include:

- total operating revenue exceeding \$200M per annum
- the provision of significant regional services to greater Sydney including, but not limited to, major education, health, retail, sports, other recreation and cultural facilities
- significant industrial, commercial and residential centres and development corridors
- high population growth.

Councils categorised as Metropolitan Large will have a sphere of economic influence and provide regional services considered to be greater than those of other metropolitan councils.

Metropolitan Medium

Councils categorised as Metropolitan Medium will typically have a minimum population of 100,000.

Other features may include:

- total operating revenue exceeding \$100M per annum
- services to greater Sydney including, but not limited to, major education, health, retail, sports, other recreation and cultural facilities
- industrial, commercial and residential centres and development corridors
- high population growth.

The sphere of economic influence, the scale of council operations and the extent of regional servicing would be below that of Metropolitan Large councils.

Metropolitan Small

Councils categorised as Metropolitan Small will typically have a population less than 100,000.

Other features which distinguish them from other metropolitan councils include:

- total operating revenue less than \$150M per annum.

While these councils may include some of the facilities and characteristics of both Metropolitan Large and Metropolitan Medium councils the overall sphere of economic influence, the scale of council operations and the extent of regional servicing would be below that of Metropolitan Medium councils.

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Regional City

Councils categorised as Regional City will typically have a population above 150,000. These councils are metropolitan in nature with major residential, commercial and industrial areas. These Councils typically host government departments, major tertiary education and health facilities and incorporate high density commercial and residential development.

These councils provide a full range of higher order services and activities along with arts, culture, recreation and entertainment facilities to service the wider community and broader region. These councils typically also contain ventures which have a broader State and national focus which impact upon the operations of the council.

Newcastle City Council and Wollongong City Councils are categorised as Regional City.

Regional Strategic Area

Councils categorised as Regional Strategic Area are differentiated from councils in the Regional Rural category on the basis of their significant population. Councils categorised as Regional Strategic Area will typically have a population above 200,000. These councils contain a mix of urban and rural settlements. They provide a range of services and activities including business, office and retail uses, along with arts, culture, recreation and entertainment facilities to service the wider community. These councils host tertiary education campuses and health facilities.

While councils categorised as Regional Strategic Area may have populations which exceed those of Regional City, they would not typically provide the same range of regional services or have an equivalent sphere of economic influence.

Central Coast Council and Lake Macquarie Council are categorised as Regional Strategic Area.

Regional Rural

Councils categorised as Regional Rural will typically have a minimum population of 20,000.

Other features which distinguish them from other non-metropolitan councils include:

- a major town or towns with the largest commercial component of any location in the surrounding area
- a significant urban population existing alongside a traditional farming sector, and are surrounded by smaller towns and villages or may be located on or close to the coast with high levels of population and tourist facilities
- provide a full range of higher-order services including business, office and retail uses with arts, culture, recreation and entertainment centres
- regional services to the wider community through principal referral hospitals, tertiary education services and major regional airports
- these councils may also attract large visitor numbers to established tourism ventures.

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Rural

Councils categorised as Rural will typically have a population below 20,000.

Other features which distinguish them from other non-metropolitan councils include:

- one or two significant townships combined with a considerable dispersed population spread over a large area and a long distance from a major regional centre
- a limited range of services, facilities and employment opportunities compared to Regional Rural councils
- local economies based on agricultural/resource industries.


County Councils - Water

County councils that provide water and/or sewerage functions with a joint approach in planning and installing large water reticulation and sewerage systems.

County Councils - Other

County councils that administer, control and eradicate declared noxious weeds as a specified Local Control Authority under the *Noxious Weeds Act 1993*.

From: Office of Local Government
To: [Council](#)
Subject: Council Circular 18-18 2018/19 Determination of the Local Government Remuneration Tribunal
Date: Wednesday, 13 June 2018 10:15:49 AM



STRENGTHENING LOCAL GOVERNMENT
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Council Circular

13 June 2018

18-18 2018/19 Determination of the Local Government Remuneration Tribunal

Circular Details	18-18 / 13 June 2018 / A597665
Previous Circular	<input type="checkbox"/> 17-08
Who should read this	Councillors / General Managers
Contact	Council Governance Team – 4428 4100 – olg@olg.nsw.gov.au
Action required	Council to Implement
PDF Version of Circular	<input type="checkbox"/> 18-18 2018/19 Determination of the Local Government Remuneration Tribunal

What's new or changing

- The Local Government Remuneration Tribunal (the Tribunal) has determined an increase of 2.5% to mayoral and councillor fees for the 2018/19 financial year, with effect from 1 July 2018.
- The Tribunal also reviewed the criteria that apply to the categories of councils and the allocation of councils into those categories. The categories enable the Tribunal to determine the maximum and minimum amounts of fees to be paid to mayors and councillors in each of the categories.

The Tribunal found that there was no strong case to change the criteria or the allocation of councils into categories at this time.

What this will mean for your council

- Sections 248 and 249 of the Local Government Act 1993 require councils to fix and pay an annual fee based on the Tribunal's determination of 2.5% for the 2018/19 financial year.

Key points

- The level of fees paid will depend on what category the council is in.
- A council cannot fix a fee higher than the maximum amount determined by the Tribunal.
- If a council does not fix a fee, the council must pay the minimum fee determined by the Tribunal.

Where to go for further information

- The Tribunal's report and determination is available on the Office of Local Government's website www.olg.nsw.gov.au and on the NSW Remuneration Tribunal's website www.remtribunals.nsw.gov.au.

Tim Hurst
Acting Chief Executive

STRENGTHENING LOCAL GOVERNMENT

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Office of Local Government
5 O'Keefe Avenue NOWRA NSW 2541
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T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209
E olg@olg.nsw.gov.au | W www.olg.nsw.gov.au | ABN 44 913 630 046
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PRIVATE AND CONFIDENTIAL - MIDWESTERN REGIONAL COUNCIL

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Application Form

APPLICANTS DETAILS

Name of Organisation	HammondCare
Contact Person	Julie Miner
Address	PO BOX 139 Mudgee NSW 2580
Phone	0419 555 611
Email	jminer@hammond.com.au
ABN	48 000 026 219
Bank Account Name	ANZ
BSB	012003
Account Number	836810003

PROJECT / ACTIVITY DETAILS

Name of Project / Activity	Experiencing Dementia	
Amount of funding requested	\$ 6,195.00	
Start and Finish date	START (click to tick)	FINISH (click to tick)
	03/09/2018	31/10/2018
Briefly, describe Project / Activity	HammondCare proposes to run one "Experiencing Dementia" workshop for local aged care and hospital staff in September or October 2018. It will be held at the Mudgee Golf Club. The workshop will be facilitated by experienced educators from the Dementia Centre HammondCare and will be available at no cost to the recipients.	



ADDRESS CRITERIA

How will your project benefit the Mid-Western Region Community?

(Note: limited number of characters)

The Experiencing Dementia workshop is an opportunity for health and aged care staff to engage in an environment which simulates what it would feel like to have dementia. The experience is followed by extensive discussion and debriefing. The workshop offers both a basis for greater empathy and excellent evidence based information for staff to improve how they work with older people with dementia.

Through discussions with other aged care providers, HammondCare has identified a hunger for this training in the region. As the number of people living with dementia increases, aged care staff need more support to provide good care to older people. This project will benefit both the staff themselves and the people they care for. This will have a broader positive effect on the families and friends of older people in and around Mudgee.

What is the expected amount of resident participation?

(Please provide no. of estimated participants)

(Note: limited number of characters)

Twenty aged care (community and residential) and hospital staff from Mudgee (and surrounds.)

HammondCare's Western team is excited to be able to provide this training to staff supporting people living with dementia in the local community. We will also keep a waiting list so that the maximum number of participants can be involved, even if some need to withdraw close to the day.

What level of consultation and collaboration with other local groups has your organisation undertaken?

(ie what other local community groups are or will be involved in this project?)

(Note: limited number of characters)

HammondCare held a Community Information Session on the 22nd of March on the topic of "Understanding Dementia". It was attended by more than forty people including carers of people with dementia, allied health professionals, aged care providers, ambulance officers and others. After the training many participants gave positive feedback, including a wish for more training on the subject, run by HammondCare.

RSL Care Ada Cottage (at Kandos) are keenly supportive of the opportunity and plan to send staff to the course. Experiencing Dementia was also discussed at the March Multi-Purpose Health Centre Interagency Meeting in Gulgong. A number of other local providers (residential and community aged care, as well as health services) agreed enthusiastically that, should it run locally, they would certainly send staff to attend.

Outline your organisation's capacity to deliver the Project / Activity OR describe previous experiences.

(Note: limited number of characters)

HammondCare at Home (Central West) is an established provider of aged care services in the area. We specialise in services for people living with dementia, including home care, residential care and dementia training. The Dementia Centre, is an independent consulting service provided by HammondCare. Combining research, education and practical experience, the Dementia Centre works to empower everyone from health professionals and managers to carers in the home to take action to improve quality of life for people living with dementia. The Dementia Centre is an experienced and highly respected provider of evidence-based practice advice. All its training and consultancy services are drawn from extensive and ongoing research programs, backed by experience in the field.



Project Income	Community Grant (amount sought from Council)	\$ 6,195.00
	Expected Sales Revenue i.e. Entry Fee, Membership Sales	\$ 0.00
	Other Income	\$ 0.00
TOTAL INCOME		\$ 6,195.00

List proposed cash expenditure (provide copies of quotes for equipment)

Project Expenditure	Room Hire	\$ 125.00
	Catering	\$ 650.00
	Facilitator costs (including time, resources and travel)	\$ 5,220.00
TOTAL EXPENDITURE		\$ 5,995.00
TOTAL SURPLUS / DEFICIT		\$ 200.00

If positive or surplus budget, please provide further details/explanation what this surplus will be used for.

(Note: Unspent grants >\$200 will be required to be returned to MWRC)

FINANCIAL DETAILS

	YES (click to tick)	NO (click to tick)
Is your group/organisation Incorporated?	<input checked="" type="radio"/>	<input type="radio"/>
Have you registered for Goods & Services Tax (GST) purposes?	<input checked="" type="radio"/>	<input type="radio"/>
Do you have an Australian Business Number (ABN)? Note: If you do not have an ABN please attach a 'Statement by Supplier' form	<input checked="" type="radio"/>	<input type="radio"/>

COMMUNITY GRANTS

Has your organisation/group previously received a Community Grant from Council?	YES (click to tick) <input type="radio"/>	NO (click to tick) <input checked="" type="radio"/>
If yes, please advise date and amount	DATE / YEAR <input type="text"/>	AMOUNT \$ <input type="text"/>
Did your group return the acquittal form?	YES (click to tick) <input type="radio"/>	NO (click to tick) <input checked="" type="radio"/>
Closing bank balance from the most recent bank statement or treasurer's report	<input type="text"/>	
Comment on cash set aside for specific projects (optional)	<div style="border: 1px solid black; height: 60px;"></div>	

APPLICATION CHECKLIST

If the following are not attached with the application, this may result in the application not being considered.

	SUPPLIED? (click to tick)	
	YES	NO
A copy of the group's/organisation's most recent bank statement or treasurer's report	<input checked="" type="radio"/>	<input type="radio"/>
A copy of the group's/organisation's public liability insurance	<input checked="" type="radio"/>	<input type="radio"/>
Where the group intends to purchase equipment, a copy of the quote/s obtained	<input type="radio"/>	<input checked="" type="radio"/>
Where the groups/organisations does not have an ABN, 'Statement by Supplier' is required	<input type="radio"/>	<input checked="" type="radio"/>
If your group is not incorporated, please supply a letter from your auspicing body	<input type="radio"/>	<input checked="" type="radio"/>

AUTHORISATION OF APPLICANT

Name	Jo Campbell
Position	Area Manager, HammondCare at Home Central West.
Date	28/05/2018

- I confirm that the information contained in the application form and within the attachments are true and correct.
- I confirm that this application has been submitted with the full knowledge and support of the applicant.
- I acknowledge the Community Grants Program acquittal requirements and understand that surplus funds may be required to be returned to Council.
- I am aware that this application will be reproduced in the Council Business Paper, and authorise public release of information provided.



SUBMIT YOUR APPLICATION

EMAIL: After you complete this digital form, please save it to your computer and email to council@midwestern.nsw.gov.au

DELIVER TO: Customer Service Locations

86 Market Street
MUDGEE

109 Herbert Street
GULGONG

77 Louee Street
RYLSTONE

MAIL TO: Mid-Western Regional Council
Attn: Finance Department
PO Box 156
MUDGEE NSW 2850

SUBMIT ONLINE

COMMUNITY GRANTS POLICY

PRINT MY APPLICATION





Date: 10 January 2018

Certificate of Currency

This is to certify that the under mentioned Policy is current at the time of issue of this Certificate of Currency, subject always to the Insuring Clause, Exclusions, Definitions, Standard Conditions and Limits of Liability set out in the Policy, its *Schedule* and its Endorsements.

Class of Insurance

Zurich Aged Care

Policy Number

78 2233045 ZAC

Insured

Hammond Care And / Or Subsidiary Companies

Business

Principally Aged Care, Low Care, High Care, Independent Living, Respite Care & Carer Programs, Day Care Centre, Welfare Organisation, Dementia Care Research, Publishing, Property Owners and Aged Care and Management Advisors, Counselling Services, Aged Care Training and Consulting, Conference Organiser and Residential and Community based Aged Care Services and any activity incidental thereto or any other occupation in which the insured may become engaged.

Limit(s) of Liability**Combined General Liability Insurance**

\$50,000,000 any one occurrence, limited in respect to products to \$50,000,000 any one occurrence and in the aggregate for all occurrences during the period of insurance

Professional Indemnity Insurance

\$20,000,000 any one claim
\$20,000,000 in the aggregate

Period of Insurance

From 31 December, 2017 at 4:00pm to 31 December, 2018 at 4:00pm

Territorial Limits

As defined in the Policy

Zurich's Proportion

100%

Telephone +61 2 9995 1111
Direct phone +61 2 9995 2601

E-mail michael.csomore
@zurich.com.au



Page 2

Issued

At Head Office on 10 January 2018



Zurich Australian Insurance Limited
ABN 13 000 296 640
AFS Licence No: 232507



Australian Government
 Australian Business Register

ABN Lookup

Current details for ABN 48 000 026 219

ABN details

Entity name:	HAMMONDCARE
ABN status:	Active from 01 Nov 1999
Entity type:	Australian Public Company
Goods & Services Tax (GST):	Registered from 01 Jul 2000
Main business location:	NSW 2000

Australian Charities and Not-for-profits Commission (ACNC)

HAMMONDCARE is registered with the [Australian Charities and Not-for-profits Commission \(ACNC\)](#) as follows:

ACNC registration	From
Registered as a charity view ACNC registration	03 Dec 2012

Business name(s)

Business name	From
The Centre for Positive Ageing and Wellbeing	13 Apr 2018
Palliative Support Australia	27 Mar 2017
HAMMONDCARE AT HOME	07 Oct 2016
Arts on Prescription	08 Jul 2016
Arts on Prescription Australia	08 Jul 2016
Centre for Positive Ageing	30 Jun 2016
Arts in Ageing	28 Jun 2016
HammondGrove Hammondville	11 Apr 2016
HammondGrove Miranda	11 Apr 2016
Dementia Support Australia	31 Mar 2016
Hammond College	07 May 2015
HammondCare College	07 May 2015
HammondCare Media	29 Apr 2014
HammondPress	20 Feb 2014

Eversleigh Cottage	19 Feb 2014
BLUE GUM LODGE	27 Mar 2012
BOND HOUSE	09 Aug 2011
THE HIVE CAFE	20 Jul 2011
THE DEMENTIA CENTRE	02 May 2011
DEMENTIA CENTRE	28 Sep 2010
HAMMONDGROVE	28 Sep 2010
HAMMOND'S PIONEER HOMES	22 Jun 2010
THE HAMMOND CARE GROUP	04 Dec 2008
HAMMOND CARE	20 Nov 2007
BASING HOUSE BOOKS	01 Nov 1999
DEMENTIA SERVICES DEVELOPMENT CENTRE	01 Nov 1999
FORGET-ME-NOT	01 Nov 1999
FORGET-ME-NOT	01 Nov 1999
HAMMOND'S SOCIAL SERVICES	01 Nov 1999
HAMMONDVILLE HOMES	01 Nov 1999
HAMMONDVILLE HOMES FOR SENIOR CITIZENS	01 Nov 1999
HAMMONDVILLE NURSING HOME	01 Nov 1999
IMAGES OF OUR ELDERS	01 Nov 1999

ASIC registration - ACN or ARBN

000 026 219 [View record on the ASIC website](#)

Charity tax concession status

HAMMONDCARE is a [Public Benevolent Institution](#) endorsed to access the following tax concessions:

Tax concession	From
GST Concession	01 Jul 2005
FBT Exemption	01 Jul 2005
Income Tax Exemption	01 Jul 2000

Deductible gift recipient status

HAMMONDCARE is endorsed as a Deductible Gift Recipient (DGR) from 01 Jul 2000. It is covered by [Item 1](#) of the table in section 30-15 of the *Income Tax Assessment Act 1997*.

Important

Please read [Deductible Gift Recipient \(DGR\)](#) information before making a gift.

ABN last updated: 13 Apr 2018

Record extracted: 29 May 2018

Disclaimer

The Registrar makes every reasonable effort to maintain current and accurate information on this site. The Commissioner of Taxation advises that if you use ABN Lookup for information about another entity for taxation purposes and that information turns out to be incorrect, in certain circumstances you will be protected from liability. For more information see [disclaimer](#).




Application Form

APPLICANTS DETAILS

Name of Organisation	Mudgee Lions Club
Contact Person	David Halpin
Address	258 Beragoo Road, Grattai 2850 (Lions Club is PO Box 165 Mudgee)
Phone	0263733374
Email	redelstone@gmail.com
ABN	88447571504
Bank Account Name	Mudgee Lions Club Project Account
BSB	082726
Account Number	631002002

PROJECT / ACTIVITY DETAILS

Name of Project / Activity	Mudgee Lions Twilight Market & Festival	
Amount of funding requested	\$ 2,500.00	
Start and Finish date	START (click to tick)	FINISH (click to tick)
	Saturday 8 December 2018	
Briefly, describe Project / Activity	<p>Combined market and fun festival for the whole community with a festive, Christmas theme. Held each year since 2014, the principal focus is on fun and activities for all the family while keeping costs as low as possible and to get the involvement of as many community groups as possible. The project has been fully embraced by the community over the past 4 years.</p>	



ADDRESS CRITERIA

How will your project benefit the Mid-Western Region Community?

(Note: limited number of characters)

The event is designed to be fun and enjoyable for the community at minimum cost and, by design, there would be limited economic effects for the area. The event, however, has considerable community and social benefits based on its popularity and success over the past 4 years. It brings a lot of fun and enjoyment to the community and provides a great opportunity for many community groups and causes to market their programs or to fund raise. There has also developed a strong feel of "community ownership" for the event. All Lions Clubs bring significant benefits to their communities and Mudgee Lions has a policy of donating at least 85% of its income back to the local community.

What is the expected amount of resident participation?

(Please provide no. of estimated participants)

(Note: limited number of characters)

It has been estimated (local press) that over 4,000 people have attended in each of the 4 years the event has been held. The large number of community groups who participate is testament to a very significant level of community involvement. There have always been well over 100 volunteers involved in the event each year. In addition to the assistance from Council we have enjoyed a lot of support from local business who are again expected to participate - Coates Hire and Peters refrigeration for the provision of equipment, First National Real Estate for photocopying and office assistance and Moolarben Coal who we hope will again provide some financial support.

What level of consultation and collaboration with other local groups has your organisation undertaken?

(ie what other local community groups are or will be involved in this project?)

(Note: limited number of characters)

Community groups which have participated include First Mudgee Scouts and Venturers (ran the BBQ), Cudgegong Cruisers Car Club (operated the Jumping Castle & Inflatable Obstacle Course), Mudgee Junior Rugby League (ran contests and games - all prizes provided by the Lions) and the Mudgee Playgroup ladies who operated the Slushy, Popcorn and Fairy Floss Machines . All of these groups were strongly supported by Lions who provided the equipment and in some cases the supplies for the particular function and are expected to participate again in 2018. Other groups such as the Hospital Auxilliary, Wildlife Carers Network, Cooyal Community Group, Rural Fire Service, Grattai CWA and 2MG with the 2017 charity calendars are expected in 2018. Well over 100 local volunteers will be involved in the event.

Outline your organisation's capacity to deliver the Project / Activity OR describe previous experiences.

(Note: limited number of characters)

We have very successfully delivered the project in each of the previous 4 years and see no need to change the basic formula used in those Festivals. Given the level of community ownership which has developed for the market/festival, the local grapevine (word of mouth) is probably our best promotional tool. Marketing will be similar as in 2017 - letter box drops to every dwelling within the town boundaries, posters in retail and business windows, banners and advertising in the local press and on local radio. The budget below is essentially the result from the 2017 event (and the 2016 result was very similar). In the past the Lions have provided an initial advance (between \$2,000 and \$2,500) and receive sales income to rebate some of that cost - Lions net funding in 2017 was \$1,070.



Project Income	Community Grant (amount sought from Council)	\$ 2,500.00
	Expected Sales Revenue i.e. Entry Fee, Membership Sales	\$ 3,000.00
	Other Income	\$ 3,500.00
TOTAL INCOME		\$ 9,000.00

List proposed cash expenditure (provide copies of quotes for equipment)

Project Expenditure	Show Bags and Prizes	\$ 3,450.00
	Printing, Posters, Banners, Promotional	\$ 2,200.00
	Other Supplies	\$ 350.00
	Community Donations	\$ 3,000.00
TOTAL EXPENDITURE		\$ 9,000.00
TOTAL SURPLUS / DEFICIT		\$ 0.00

If positive or surplus budget, please provide further details/explanation what this surplus will be used for.

Note that "Other Income" includes a grant from Moolarben Coal of \$2,500 (not applied for as yet but has been available in the past few years) and "net" funding of \$1,000 by the Mudgee Lions Club.

(Note: Unspent grants >\$200 will be required to be returned to MWRC)

FINANCIAL DETAILS

	YES (click to tick)	NO (click to tick)
Is your group/organisation Incorporated?	<input checked="" type="radio"/>	<input type="radio"/>
Have you registered for Goods & Services Tax (GST) purposes?	<input type="radio"/>	<input checked="" type="radio"/>
Do you have an Australian Business Number (ABN)? Note: If you do not have an ABN please attach a 'Statement by Supplier' form	<input checked="" type="radio"/>	<input type="radio"/>

COMMUNITY GRANTS

Has your organisation/group previously received a Community Grant from Council?	YES (click to tick) <input checked="" type="radio"/>	NO (click to tick) <input type="radio"/>
If yes, please advise date and amount	DATE / YEAR 3rd Qtr 2017	AMOUNT \$ 2,500.00
Did your group return the acquittal form?	YES (click to tick) <input checked="" type="radio"/>	NO (click to tick) <input type="radio"/>
Closing bank balance from the most recent bank statement or treasurer's report	\$ 26,221.00	

Comment on cash set aside for specific projects (optional)

Further donation cheques of \$9,000 have been drawn but not presented to the bank account as at 25 May (date of statement attached). A further amount of approximately \$8,750 is being held for a specific purpose (donation).

APPLICATION CHECKLIST

If the following are not attached with the application, this may result in the application not being considered.

	SUPPLIED? (click to tick)	
	YES	NO
A copy of the group's/organisation's most recent bank statement or treasurer's report	<input checked="" type="radio"/>	<input type="radio"/>
A copy of the group's/organisation's public liability insurance	<input checked="" type="radio"/>	<input type="radio"/>
Where the group intends to purchase equipment, a copy of the quote/s obtained	<input type="radio"/>	<input checked="" type="radio"/>
Where the groups/organisations does not have an ABN, 'Statement by Supplier' is required	<input type="radio"/>	<input checked="" type="radio"/>
If your group is not incorporated, please supply a letter from your auspicing body	<input type="radio"/>	<input checked="" type="radio"/>

AUTHORISATION OF APPLICANT

Name	David Halpin
Position	Assistant Treasurer
Date	27 May 2018

- I confirm that the information contained in the application form and within the attachments are true and correct.
- I confirm that this application has been submitted with the full knowledge and support of the applicant.
- I acknowledge the Community Grants Program acquittal requirements and understand that surplus funds may be required to be returned to Council.
- I am aware that this application will be reproduced in the Council Business Paper, and authorise public release of information provided.

COMMUNITY GRANTS**SUBMIT YOUR APPLICATION**

EMAIL: After you complete this digital form, please save it to your computer and email to council@midwestern.nsw.gov.au

DELIVER TO: Customer Service Locations

86 Market Street
MUDGEE

109 Herbert Street
GULGONG

77 Louee Street
RYLSTONE

MAIL TO: Mid-Western Regional Council
Attn: Finance Department
PO Box 156
MUDGEE NSW 2850

[SUBMIT ONLINE](#)[COMMUNITY GRANTS POLICY](#)[PRINT MY APPLICATION](#)



JUA Underwriting Agency Pty Limited

ACN 004 566 465
ABN 70 004 566 465
AFSL 235411

P O Box 6003, KINCUMBER NSW 2251

Telephone: 02 4369 8317
Mobile: 0408 674 770

E-mail: insurance@lions.org.au

Web: www.lionsclubs.org.au/insurance

30 August 2017

CERTIFICATE OF CURRENCY **TO WHOM IT MAY CONCERN**

This is to confirm that cover has been arranged as set out below and the Insurance is current to the date detailed.

INSURED: MULTIPLE DISTRICT 201 COUNCIL of LIONS CLUBS INTERNATIONAL Inc. on behalf of ALL LIONS CLUBS, LIONESS CLUBS and LEO CLUBS in AUSTRALIA, PAPUA NEW GUINEA and NORFOLK ISLAND. (This includes bona fide Voluntary Workers of the Club.)

INSURER: Lloyds of London

CLASS: LEGAL LIABILITY to the GENERAL PUBLIC.

SITUATION: ANYWHERE in AUSTRALIA, PAPUA NEW GUINEA & NORFOLK ISLAND.

SUM INSURED: \$AUD 19,000,000 in EXCESS of \$AUD 1,000,000 provided under Policy # 01CL440469 issued by Chubb Insurance Australia Limited, Melbourne.

POLICY No.: 110962703

DUE DATE: 1st SEPTEMBER, 2018

This Certificate is issued as a matter of information only and does not amend, extend or alter the coverage afforded by the Policy. This Certificate is also issued subject to the terms, conditions, exclusions and endorsements of the Policy.

With Kind Regards

Garry Galvin

Garry Galvin
Authorised Representative - AFSL 001239538
Lions Australia Insurance Programme Consultant.

Chubb Insurance Australia Limited,
Level 12, 720 Bourke Street
Melbourne, VIC, 3000
AustraliaABN: 23 001 642 020
AFSL: 239687

O +61 3 9242 5111
F +61 3 9642 0909
www.chubb.com/au

24 August 2017



Certificate of Currency

Public and Products Liability

To Whom It May Concern

Policy Number:	01CL440469
Insured:	The International Association of Lions Clubs
Issuing Office:	Melbourne
Class:	Public and Products Liability
Policy Period:	From: 01 September 2017 at 4.00pm local standard time To: 01 September 2018 at 4.00pm standard time, subject to annual renewal
Cover:	Subject to the terms, exclusions, definitions, conditions and limitations of this Policy Chubb shall indemnify the Insured for all sums which the Insured shall be legally liable to pay compensation in respect of Personal Injury, or Property Damage, occurring within the Policy Territory during the Policy Period as a result of an Occurrence happening in connection with the business of the Insured
Limit of Liability:	AUD 1,000,000 Any One Occurrence and AUD 1,000,000 in the Aggregate
Participation:	Chubb Insurance – 100%

This is a Policy summary only. Full details of this Insurance appear on the Policy Document.



Signed for and on behalf of Chubb Insurance
Australia Limited.

Authorised Officer
Chubb Insurance Australia Limited.
ABN 23 001 642 020



Application Form

APPLICANTS DETAILS

Name of Organisation	BUNGABA PROGRESS ASSOCIATION INC.
Contact Person	TREVOR BYFIELD
Address	1772 BLUE SPRINGS ROAD BUNGABA, NSW, 2852.
Phone	(02) 63759240
Email	byftw@outlook.com.au
ABN	-
Bank Account Name	BUNGABA PROGRESS ASSOCIATION INC.
BSB	032 653
Account Number	158 418

PROJECT / ACTIVITY DETAILS

Name of Project / Activity	Blue Springs Bus Service 70 th Anniversary Celebrations and Bungaba Community Hall Official Opening	
Amount of funding requested	\$2,500.00	
Start and Finish date	START (click to tick)	FINISH (click to tick)
	15/09/2018	15/09/2018
Briefly, describe Project / Activity	<p>The Blue Springs/Merotherie School Bus Service will have been in operation for 70 years come September 2018. Our research on the history of this bus service has lead us to believe this service to be the oldest running school bus service west of the Blue Mountains. To recognise this remarkable historical milestone we are planning to host a celebration that unites past and present community members of all ages for a day of reuniting, reminiscing, toasting and adding to our history board of the bus service. This event will also be a great educational opportunity for our young community members currently travelling on the "modern bus" to observe the history of their bus service and join in the festivities socialising with fellow bus mates & community friends partaking in fun activities. Combined with this event we would also like to officially open the Bungaba Progress Association Inc Community Hall (Neville Williams Hall) by Federal, State & Local Government officials.</p>	

COMMUNITY GRANTS

ADDRESS CRITERIA

How will your project benefit the Mid-Western Region Community?

(Note: limited number of characters)

Bungaba is an isolated rural community that has never previously had an event of this calibre. This not-for-profit event will foster union of community members of all ages and generations whom may have a form of affiliation with the bus service across the decades (e.g. past and current travellers, owners, drivers and their descendents) or the community (e.g. past & current residents) or would like to participate in the event. It will provide an opportunity for stories and experiences to be shared among generations adding information to our developing history board of the bus service and Bungaba Community, & reuniting school friends, bus travellers/affiliates & community members. Once completed the history board will be a great educational tool for our younger community members to learn about the Bungaba community & appreciate its history.

What is the expected amount of resident participation?

(Please provide no. of estimated participants)

(Note: limited number of characters)

Approximately 100 people.

What level of consultation and collaboration with other local groups has your organisation undertaken?

(ie what other local community groups are or will be involved in this project?)

(Note: limited number of characters)

The current 'modern' Blue Springs Bus will be on display on the day. We will source a replica 'original' Blue Springs Bus or similar vehicle through local antique/vintage car clubs. We are working with the Gulgong Historical Society obtaining information that can be included in our history board and added to by event participants. We will be having musical entertainment from a local vocalist or band. Children's activities will include face painting, a jumping castle sourced from the Lions Club, art/craft activities, a sausage sizzle and local Rural Fire Service with Fire Truck. This event is being advertised and will continue to be advertised through Gulgong Gossip, flyers and posters and Facebook. (current post in Gulgong & Surrounds lost & found friends). Facebook events page will be established.

Outline your organisation's capacity to deliver the Project / Activity OR describe previous experiences.

(Note: limited number of characters)

The Bungaba Progress Association Inc, has been running for approximately 15 years. In this time we have worked in collaboration with Mid Western Regional Council to build/create a community hall/meeting place (Neville William Hall) and through annual fundraising activities (street stalls & raffles) purchase equipment including a bar, entertainer facility, establish gardens, purchase a solar power supply and hire the hall to organisations (Glencore Ulan coal) for community meetings.

COMMUNITY GRANTS

	Community Grant (amount sought from Council)	\$2,500.00
Project Income	Expected Sales Revenue i.e. Entry Fee, Membership Sales	\$0.00
	Other Income	\$0.00
TOTAL INCOME		\$0.00
List proposed cash expenditure (provide copies of quotes for equipment)		
Project Expenditure	Security & car parking?	\$1,000.00
	Portaloos Hire	\$360.00
	Food and refreshments	\$800.00
	Musical Entertainment	\$500.00
	Jumping castle, face painting	\$500.00
	Stationary (incl. plaque & administration)	\$300.00
	50 x hales hay (seating arrangements) <i>to be resold @ reduced rate after event.</i>	\$500.00
TOTAL EXPENDITURE		\$3,960.00
TOTAL SURPLUS / DEFICIT		- \$1,460.00

If positive or surplus budget, please provide further details/explanation what this surplus will be used for.

(Note: Unspent grants >\$200 will be required to be returned to MWRC)

FINANCIAL DETAILS

	YES (click to tick)	NO (click to tick)
Is your group/organisation Incorporated?	<input checked="" type="radio"/>	<input type="radio"/>
Have you registered for Goods & Services Tax (GST) purposes?	<input type="radio"/>	<input checked="" type="radio"/>
Do you have an Australian Business Number (ABN)? Note: If you do not have an ABN please attach a 'Statement by Supplier' form	<input type="radio"/>	<input checked="" type="radio"/>

COMMUNITY GRANTS

Has your organisation/group previously received a Community Grant from Council?	YES (click to tick) <input type="radio"/>	NO (click to tick) <input checked="" type="radio"/>
If yes, please advise date and amount	DATE / YEAR <input type="text"/>	AMOUNT \$ <input type="text"/>
Did your group return the acquittal form?	YES (click to tick) <input type="radio"/>	NO (click to tick) <input checked="" type="radio"/>
Closing bank balance from the most recent bank statement or treasurer's report	<input type="text" value="\$5,991.88"/>	
Comment on cash set aside for specific projects (optional)	<input type="text" value="Plumbing - \$1,200.00
Solar Panels & batteries (run 12V fridge) - \$1,000.00
Battery Shed - \$500.00
Storage Shed - \$2,000.00
External lighting - \$1,000.00
Liability and contents insurance - \$1,200.00"/>	

APPLICATION CHECKLIST

If the following are not attached with the application, this may result in the application not being considered.

	SUPPLIED? (click to tick)	
	YES	NO
A copy of the group's/organisation's most recent bank statement or treasurer's report	<input checked="" type="radio"/>	<input type="radio"/>
A copy of the group's/organisation's public liability insurance	<input checked="" type="radio"/>	<input type="radio"/>
Where the group intends to purchase equipment, a copy of the quote/s obtained	<input checked="" type="radio"/>	<input type="radio"/>
Where the groups/organisations does not have an ABN, 'Statement by Supplier' is required	<input type="radio"/>	<input type="radio"/>
If your group is not incorporated, please supply a letter from your auspicing body	<input checked="" type="radio"/>	<input type="radio"/>

AUTHORISATION OF APPLICANT

Name	<input type="text" value="TREVOR BYFIELD"/>
Position	<input type="text" value="TREASURER / PROJECT COORDINATOR"/>
Date	<input type="text" value="30/05/2018"/>

- I confirm that the information contained in the application form and within the attachments are true and correct.
- I confirm that this application has been submitted with the full knowledge and support of the applicant.
- I acknowledge the Community Grants Program acquittal requirements and understand that surplus funds may be required to be returned to Council.
- I am aware that this application will be reproduced in the Council Business Paper, and authorise public release of information provided.

Brief History of Bungaba Progress Association Inc.

Bungaba Progress Association Inc., (Neville Williams Hall) is the result of a Community/Mid Western Regional Council partnership originating in 2002. Over the years, the community, with funding provided by Mid Western Regional Council, Stronger Community and Families Federal Funding, FRRR Funding and community involvement (i.e. street stalls and in-kind support, labour, etc.) have built up our community place to it's current stage. Each year we have improved our Community Hall and we are now nearing completion to have a fully functioning venue. We are hoping Mid Western Regional Council continues to assist us as a partner for what we strongly believe to be a very reasonable request.



DEPARTMENT OF **FAIR TRADING**
NSW Consumer Protection Agency

Certificate of Incorporation as an Association

THIS IS TO CERTIFY that the undermentioned Association is incorporated in New South Wales under the Associations Incorporation Act, 1984.

Association Name: **BUNGABA PROGRESS ASSOCIATION INCORPORATED**

Incorporation No: **INC9879130**

Date of Incorporation: **21 January 2003**

Issued and given under my hand this twenty first day of January, 2003.



D B O'Connor
Director-General

In Association with Mid-Western Regional Council.



InsuranceHouse

ABN 33 006 500 072 AFSL 240954

Level 3, 100 Wellington Parade
 EAST MELBOURNE VIC 3002

P.O. Box 542
 EAST MELBOURNE VIC 3002

Tel: (03) 9235 5222
 Fax: 1800 636 221
 Email: ih@ihgroup.com.au

Please find below details of your renewal. These details are for reference purposes only and do not limit or modify the actual provisions of your policy. Please refer to your policy document for full details of your cover.

Page 1 of 3

Bungaba Progress Association Inc.
 Lot 100, 1637 Blue Springs Road
 BUNGABA NSW 2852

TAX INVOICE

This document will be a tax invoice for GST when you make payment

Invoice Date: 14/08/2017
 Invoice No: 506121
 Our Reference: BUNGABA

Should you have any queries in relation to this account, please contact your Account Manager
 Josh Boyd on 03 9230 1226

Class of Policy: Liability Insurance
Insurer: Certain Underwriters At Lloyds
 Level 7, 459 Collins Street, Melbourne VIC 3000
 ABN:
The Insured: Bungaba Progress Association Inc.

RENEWAL
Policy No: PRP/UC/295296-PL
Period of Cover:
 From 1/09/2017
 to 1/09/2018 at 4:00 pm

Details: See attached schedule for a description of the risk(s) insured

YOUR DUTY OF DISCLOSURE:
 Before you enter into a Contract of general insurance with an Insurer, you have a duty under the Insurance Contract Act 1984 to disclose to the Insurer every matter that you know, or could reasonably expect to know, is relevant to the Insurer's decision whether to accept the risk and, if so, on what terms. You have the same duty to disclose those matters to the Insurer before you renew, extend or reinstate a Contract of general insurance.
 If you fail to comply with your duty of disclosure, the Insurer may be entitled to reduce the liability under the Contract in respect of a claim or may cancel the Contract. If your non-disclosure is fraudulent, the Insurer may also have the option of avoiding the Contract from its beginning.

Your Premium:

Premium	UW Levy	F&ES Levy	GST	Stamp Duty	Broker Fee
\$350.00	\$50.00	\$0.00	\$50.00	\$34.65	\$100.00

TOTAL \$584.65

(A processing fee applies for Credit Card payments)

CANCELLATION AND COMPLAINTS:
 We reserve the right to retain the broker fee and pro-rata commission return on any policy cancellations.
 Clients who are not fully satisfied with our services should contact our customer relations/complaints officer. We subscribe to the Financial Ombudsman Service (FOS) a free consumer service, and the principles of the Insurance Brokers Code of Practice. Further information is available from our office, or visit www.fos.org.au.



Biller Code: 20362
 Ref: 40035881918229352



Pay by credit card (Visa, Mastercard, Amex or Diners) at www.deft.com.au or Call 1300 78 11 45. A surcharge may apply.
 DEFT Reference Number: 40035881918229352



*498 400358 81918229352

Insurance House

Our Reference: BUNGABA
 Invoice No: 506121
 Due Date: 1/09/2017

Premium	\$350.00
U'writer Levy	\$50.00
F&ES Levy	\$0.00
GST	\$50.00
Stamp Duty	\$34.65
Broker Fee	\$100.00

AMOUNT DUE \$584.65

+400358 81918229352<

000058465<3+



InsuranceHouse

ABN 33 006 500 072 AFSL 240954

Level 3, 100 Wellington Parade
EAST MELBOURNE VIC 3002

P.O. Box 542
EAST MELBOURNE VIC 3002

Tel: (03) 9235 5222
Fax: 1800 636 221
Email: ih@ihgroup.com.au

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Page 1 of 5

Bungaba Progress Association Inc.
Lot 100, 1637 Blue Springs Road
BUNGABA NSW 2852

TAX INVOICE

This document will be a tax invoice for GST when you make payment

Invoice Date: 14/08/2017
Invoice No: 506123
Our Reference: BUNGABA

Should you have any queries in relation to this account, please contact your Account Manager
Josh Boyd on 03 9230 1226

Class of Policy: Business Insurance
Insurer: Certain Underwriters At Lloyds
Level 7, 459 Collins Street, Melbourne VIC 3000
ABN:
The Insured: Bungaba Progress Association Inc.

RENEWAL

Policy No: PRP/UC/295296-PROP
Period of Cover:
From 1/09/2017
to 1/09/2018 at 4:00 pm

Details: See attached schedule for a description of the risk(s) insured

YOUR DUTY OF DISCLOSURE:

Before you enter into a Contract of general insurance with an Insurer, you have a duty under the Insurance Contract Act 1984 to disclose to the Insurer every matter that you know, or could reasonably expect to know, is relevant to the Insurer's decision whether to accept the risk and, if so, on what terms. You have the same duty to disclose those matters to the Insurer before you renew, extend or reinstate a Contract of general insurance. If you fail to comply with your duty of disclosure, the Insurer may be entitled to reduce the liability under the Contract in respect of a claim or may cancel the Contract. If your non-disclosure is fraudulent, the Insurer may also have the option of avoiding the Contract from its beginning.

CANCELLATION AND COMPLAINTS:

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Your Premium:

Premium	UW Levy	F&ES Levy	GST	Stamp Duty	Broker Fee
\$221.33	\$0.00	\$2.37	\$32.37	\$22.15	\$100.00

TOTAL \$378.22

(A processing fee applies for Credit Card payments)



Biller Code: 20362
Ref: 40035881918229378



Pay by credit card (Visa, Mastercard, Amex or Diners) at www.deft.com.au or Call 1300 78 11 45. A surcharge may apply.
DEFT Reference Number: 40035881918229378



*498 400358 81918229378

Insurance House

Our Reference: BUNGABA
Invoice No: 506123
Due Date: 1/09/2017

Premium	\$221.33
U'writer Levy	\$0.00
F&ES Levy	\$2.37
GST	\$32.37
Stamp Duty	\$22.15
Broker Fee	\$100.00

AMOUNT DUE \$378.22

+400358 81918229378<

000037822<3+



InsuranceHouse

ABN 33 006 500 072 AFSL 240954

Level 3, 100 Wellington Parade
 EAST MELBOURNE VIC 3002

P.O. Box 542
 EAST MELBOURNE VIC 3002

Tel: (03) 9235 5222
 Fax: 1800 636 221
 Email: ih@ihgroup.com.au

We confirm your instructions and advise cover has been arranged as shown. This information is for reference purposes only and is not intended to limit or modify the actual provisions of your policy. Please refer to your Policy document for full details of your cover.

Page 1 of 3

Bungaba Progress Association Inc.
 Lot 100, 1637 Blue Springs Road
 BUNGABA NSW 2852

TAX INVOICE
 This document will be a tax invoice for GST when you make payment

Invoice Date: 25/08/2016
Invoice No: 419886
Our Reference: BUNGABA

Should you have any queries in relation to this account, please contact your Account Manager
Josh Boyd on 03 9230 1226

Class of Policy: Liability Insurance
Insurer: Certain Underwriters At Lloyds
 Level 7, 459 Collins Street, Melbourne VIC 3000
 ABN:
The Insured: Bungaba Progress Association Inc.

NEW BUSINESS
Policy No: PRP/UC/295296-PL
Period of Cover:
 From 1/09/2016
 to 1/09/2017 at 4:00 pm

Details: See attached schedule for a description of the risk(s) insured

YOUR DUTY OF DISCLOSURE:
 Before you enter into a Contract of general insurance with an Insurer, you have a duty under the Insurance Contract Act 1984 to disclose to the Insurer every matter that you know, or could reasonably expect to know, is relevant to the Insurer's decision whether to accept the risk and, if so, on what terms. You have the same duty to disclose those matters to the Insurer before you renew, extend or reinstate a Contract of general insurance. If you fail to comply with your duty of disclosure, the Insurer may be entitled to reduce the liability under the Contract in respect of a claim or may cancel the Contract. If your non-disclosure is fraudulent, the Insurer may also have the option of avoiding the Contract from its beginning.

CANCELLATION AND COMPLAINTS:
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Your Premium:

Premium	UW Levy	F&ES Levy	GST	Stamp Duty	Broker Fee
\$350.00	\$50.00	\$0.00	\$50.00	\$34.65	\$100.00

TOTAL \$584.65

(A processing fee applies for Credit Card payments)



Please turn over for further payment methods and instructions



Bill Code: 20362
Ref: 40035881917131187



Pay by credit card (Visa, Mastercard, Amex or Diners) at www.deft.com.au or Call 1300 78 11 45. A surcharge may apply.
DEFT Reference Number: 40035881917131187



*498 400358 81917131187

Insurance House

Our Reference: BUNGABA
Invoice No: 419886
Due Date: 1/09/2016

Premium	\$350.00
U'writer Levy	\$50.00
F&ES Levy	\$0.00
GST	\$50.00
Stamp Duty	\$34.65
Broker Fee	\$100.00

AMOUNT DUE \$584.65

+400358 81917131187<

000058465<3+



InsuranceHouse

ABN 33 006 500 072 AFSL 240954
Level 3, 100 Wellington Parade
EAST MELBOURNE VIC 3002

P.O. Box 542
EAST MELBOURNE VIC 3002

Tel: (03) 9235 5222
Fax: 1800 636 221
Email: ih@ihgroup.com.au

We confirm your instructions and advise cover has been arranged as shown. This information is for reference purposes only and is not intended to limit or modify the actual provisions of your policy. Please refer to your Policy document for full details of your cover.

Page 1 of 5

Bungaba Progress Association Inc.
Lot 100, 1637 Blue Springs Road
BUNGABA NSW 2852

TAX INVOICE

This document will be a tax invoice for GST when you make payment

Invoice Date: 23/08/2016
Invoice No: 419887
Our Reference: BUNGABA

Should you have any queries in relation to this account, please contact your Account Manager
Josh Boyd on 03 9230 1226

NEW BUSINESS

Policy No: PRP/UC/295296-PROP
Period of Cover:
From 1/09/2016
to 1/09/2017 at 4:00 pm

Class of Policy: Business Insurance
Insurer: Certain Underwriters At Lloyds
Level 7, 459 Collins Street, Melbourne VIC 3000
ABN:
The Insured: Bungaba Progress Association Inc.

Details: See attached schedule for a description of the risk(s) insured

YOUR DUTY OF DISCLOSURE:

Before you enter into a Contract of general insurance with an Insurer, you have a duty under the Insurance Contract Act 1984 to disclose to the Insurer every matter that you know, or could reasonably expect to know, is relevant to the Insurer's decision whether to accept the risk and, if so, on what terms. You have the same duty to disclose those matters to the Insurer before you renew, extend or reinstate a Contract of general insurance. If you fail to comply with your duty of disclosure, the Insurer may be entitled to reduce the liability under the Contract in respect of a claim or may cancel the Contract. If your non-disclosure is fraudulent, the Insurer may also have the option of avoiding the Contract from its beginning.

CANCELLATION AND COMPLAINTS:

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Your Premium:

Premium	UW Levy	F&ES Levy	GST	Stamp Duty	Broker Fee
\$221.33	\$0.00	\$25.27	\$34.66	\$24.41	\$100.00

TOTAL \$405.67

(A processing fee applies for Credit Card payments)



Please turn over for further payment methods and instructions



Bill Code: 20362
Ref: 40035881917131195



Pay by credit card (Visa, Mastercard, Amex or Diners) at www.deft.com.au or Call 1300 78 11 45. A surcharge may apply.
DEFT Reference Number: 40035881917131195



*498 400358 81917131195

Insurance House

Our Reference: BUNGABA
Invoice No: 419887
Due Date: 1/09/2016

Premium	\$221.33
U'writer Levy	\$0.00
F&ES Levy	\$25.27
GST	\$34.66
Stamp Duty	\$24.41
Broker Fee	\$100.00

AMOUNT DUE \$405.67

+400358 81917131195<

000040567<3+



Application Form

MID-WESTERN REGIONAL COUNCIL
 RECORDS
 RECEIVED
 06 JUN 2018
 SCANNED
 REGISTERED

APPLICANTS DETAILS

Name of Organisation	Memorial Hall Committee.
Contact Person	Chris Hannaford.
Address	1412 Castlereagh Hwy. Gulgong 2852
Phone	0263759655
Email	mensshedatgulgong@gmail.com
ABN	
Bank Account Name	Gulgong Men's Shed Inc.
BSB	062549
Account Number	10110233

PROJECT / ACTIVITY DETAILS

Name of Project / Activity	Gulgong Community Christmas Celebration.	
Amount of funding requested	\$ 3,500.00	
Start and Finish date	START (click to tick)	FINISH (click to tick)
	08/12/2018	08/12/2018
Briefly, describe Project / Activity	Community christmas party in Anzac Park with Santa claus, jumping castle, free BBQ, face painting, water based tattoos, RFS water slide, shetland pony sulky rides, animal petting, chocolate wheel, Des Kelly as compare, drawing of Gulgong hospital auxillary raffle plus some more activities.	

COMMUNITY GRANTS

ADDRESS CRITERIA

How will your project benefit the Mid-Western Region Community?

(Note: limited number of characters)

Bringing many organizations together to promote the Christmas spirit in giving something for nothing back to the community and allowing better understanding through the intermingling of community members.

What is the expected amount of resident participation?

(Please provide no. of estimated participants)

(Note: limited number of characters)

400 + children and their followers (parents ,grandparents,carers and many others approx 1100)

What level of consultation and collaboration with other local groups has your organisation undertaken?

(ie what other local community groups are or will be involved in this project?)

(Note: limited number of characters)

Letters of invite to participate sent to all local organizations.
Local organizations we expect to assist and support this event are, Gulgong Mens Shed, Gulgong RFS, Gulgong Hospital Auxillary, Gulgong Presbyterian Church, Gulgong Public School, Gulgong High School, Gulgon Pre School Inc, Red Hill School, Gulgon Vintage classic motorcycle Club, Gulgong Turf Club and NSW Shetland Pony Promotional Group.

Outline your organisation's capacity to deliver the Project / Activity OR describe previous experiences.

(Note: limited number of characters)

Current committee has been active for the past 9 years in organizing and running this enjoyable event, which has been going for over 31 years proudly supported by Mid-Western Regional Council.

COMMUNITY GRANTS

	Community Grant (amount sought from Council)	\$ 3,500.00
Project Income	Expected Sales Revenue i.e. Entry Fee, Membership Sales	
	Other Income	\$ 2,300.00
TOTAL INCOME		\$ 5,800.00

List proposed cash expenditure (provide copies of quotes for equipment)

	See copy of 2017 costs Plus inflation	\$ 5,300.00
Project Expenditure		
TOTAL EXPENDITURE		\$ 5,300.00
TOTAL SURPLUS / DEFICIT		\$ 500.00

If positive or surplus budget, please provide further details/explanation what this surplus will be used for.

The \$ 500 excess is to purchase promotional banners to promote The Christmas party and showing the councils full sponsorship. This is a one off purchase as these will be able to be used again in future years.

(Note: Unspent grants >\$200 will be required to be returned to MWRC)

FINANCIAL DETAILS

	YES (click to tick)	NO (click to tick)
Is your group/organisation Incorporated?	<input type="radio"/>	<input checked="" type="radio"/>
Have you registered for Goods & Services Tax (GST) purposes?	<input type="radio"/>	<input checked="" type="radio"/>
Do you have an Australian Business Number (ABN)? Note: If you do not have an ABN please attach a 'Statement by Supplier' form	<input type="radio"/>	<input checked="" type="radio"/>

COMMUNITY GRANTS

Has your organisation/group previously received a Community Grant from Council?	YES (click to tick) <input checked="" type="radio"/>	NO (click to tick) <input type="radio"/>
If yes, please advise date and amount	DATE / YEAR May 2017	AMOUNT \$ 3,000.00
Did your group return the acquittal form?	YES (click to tick) <input checked="" type="radio"/>	NO (click to tick) <input type="radio"/>
Closing bank balance from the most recent bank statement or treasurer's report	<input type="text"/>	
Comment on cash set aside for specific projects (optional)	See attached 2017 statement money set aside for advertising in 2018.	

APPLICATION CHECKLIST

If the following are not attached with the application, this may result in the application not being considered.

	SUPPLIED? (click to tick)	
	YES	NO
A copy of the group's/organisation's most recent bank statement or treasurer's report	<input checked="" type="radio"/>	<input type="radio"/>
A copy of the group's/organisation's public liability insurance	<input type="radio"/>	<input checked="" type="radio"/>
Where the group intends to purchase equipment, a copy of the quote/s obtained	<input type="radio"/>	<input checked="" type="radio"/>
Where the groups/organisations does not have an ABN, 'Statement by Supplier' is required	<input type="radio"/>	<input checked="" type="radio"/>
If your group is not incorporated, please supply a letter from your auspicing body	<input type="radio"/>	<input checked="" type="radio"/>

AUTHORISATION OF APPLICANT

Name	CHRISTOPHER HANNAFORD <i>[Signature]</i>
Position	CHAIRMAN 355 COMMITTEE
Date	30/5/2018

- I confirm that the information contained in the application form and within the attachments are true and correct.
- I confirm that this application has been submitted with the full knowledge and support of the applicant.
- I acknowledge the Community Grants Program acquittal requirements and understand that surplus funds may be required to be returned to Council.
- I am aware that this application will be reproduced in the Council Business Paper, and authorise public release of information provided.

COMMUNITYGRANTS

SUBMIT YOUR APPLICATION

EMAIL: After you complete this digital form, please save it to your computer and email to council@midwestern.nsw.gov.au

DELIVER TO: Customer Service Locations

86 Market Street
MUDGEE

109 Herbert Street
GULGONG

77 Louee Street
RYLSTONE

MAIL TO: Mid-Western Regional Council
Attn: Finance Department
PO Box 156
MUDGEE NSW 2850

SUBMIT ONLINE

COMMUNITY GRANTS POLICY

PRINT MY APPLICATION



Gulgong Community Christmas Party 2017

Income	Amount	Expenditure	Amount
Carried over from 2016 party	867.78	Booths Confectionery	157.08
Mid Western regional council Community Grant	3,000.00	DG & LI honeysett hay	100.00
Chocolate Wheel	1,497.05	Des Kelly And Team	600.00
IGA Donation 10x \$50 Vouchers	500.00	Carol Horses	200.00
		Christen Mcgregor Horses	100.00
		Jumping Castles	900.00
Total	5,864.83	IGA Account	936.85
		Swoop Animal Pet Farm	200.00
		Timber Yard	56.38
		Ray Drink and food	98.87
		Chris Transfers for face painting	49.00
		IGA Vouchers given Away on Chocolate Wheel	500.00
		Gulgong RFS	200.00
		Gulgong Hospital Auxiliary	200.00
		Gulgong Presbyterian Church	200.00
		Gulgong Public School	200.00
		Gulgong Pre School Inc.	200.00
		Newsagency 2 reams of paper	12.00
		Total	4,910.18

Money now being held by Gulgong Men's Shed on behalf of Memorial Hall Committee \$ 954.65



GRANTS



MID-WESTERN REGIONAL COUNCIL
RECORDS
RECEIVED
- 7 JUN 2018
 SCANNED
 REGISTERED

Application Form

ORGANISATION DETAILS

Name of Organisation	Kandos High School
Contact Person	James Armitage
Address	Fleming St Kandos NSW 2848
Phone	63794103
Email	kandos-h.school@et.nsw.edu.au
ABN	15 260 183 583
Bank Account Name	NSW Govt Schools Kandos High School
BSB	032001
Account Number	169381

PROJECT

Name of Project / Activity	Presentation Day	
Amount of funding requested	\$ 1,000.00	
Start and Finish date	START (click to tick)	FINISH (click to tick)
	December 2018	December 2018
Briefly, describe Project / Activity	Awards and prizes for students at the Annual Presentation Day.	

COMMUNITY GRANTS

How will your project benefit the Mid-Western Region Community?

(Note: limited number of characters)

KHS has a bright academic and sporting culture and we would like to be able to acknowledge the achievements of our hardworking students for 2018.

Every year we have an Annual Awards Presentation Day to celebrate these accomplishments.

Your financial assistance with our presentation day reinforces to our community that our students are important as young citizens.

What is the expected amount of resident participation?

(Please provide no. of estimated participants)

(Note: limited number of characters)

We have approximately 240 students enrolled at our school.

The majority of students receive recognition for their efforts for 2018 in the form of certificates, trophies, medals, vouchers and apparel.

What level of consultation and collaboration with other local groups has your organisation undertaken?

(ie what other local community groups are or will be involved in this project?)

(Note: limited number of characters)

We have approached local businesses for their support in the form of cash donations towards academic and sports awards.

Donors are acknowledged and are invited to attend and present awards on the day.

The Mayor of MWRC has attended a number of these events in the past to present major awards which have been funded by other organisations

Outline your organisation's capacity to deliver the Project / Activity OR describe previous experiences.

(Note: limited number of characters)

Our annual Presentation Day which is held in December, has been a large part of our school culture for many years.

Many community members, family, friends, members of local government and business owners attend and present awards.

We also have a guest speaker and presenter from the ADF, who encourages the students to always be the best that they can be.

COMMUNITY GRANTS

	Community Grant (amount sought from Council)	\$ 1,000.00
Project Income	Expected Sales Revenue i.e. Entry Fee, Membership Sales	
	Other Income	
TOTAL INCOME		\$ 1,000.00

List proposed cash expenditure (provide copies of quotes for equipment)

Project Expenditure	As our Presentation costs are between \$5000 - \$6000, your donation will be put towards these costs. 100% of donations go to awards for students.	
		\$ 1,000.00
TOTAL EXPENDITURE		\$ 1,000.00
TOTAL SURPLUS / DEFICIT		\$ 0.00

If positive or surplus budget, please provide further details/explanation what this surplus will be used for.

(Note: Unspent grants >\$200 will be required to be returned to MWRC)

	YES (click to tick)	NO (click to tick)
Is your group/organisation Incorporated?		●
Have you registered for Goods & Services Tax (GST) purposes?	●	
Do you have an Australian Business Number (ABN)? Note: If you do not have an ABN please attach a 'Statement by Supplier' form	●	

COMMUNITY GRANTS

Has your organisation/group previously received a Community Grant from Council?	YES (click to tick) <input type="checkbox"/>	NO (click to tick) <input checked="" type="checkbox"/>
If yes, please advise date and amount	DATE / YEAR <input type="text"/>	AMOUNT \$ <input type="text"/>
Did your group return the acquittal form?	YES (click to tick) <input type="checkbox"/>	NO (click to tick) <input checked="" type="checkbox"/>
Closing bank balance from the most recent bank statement or treasurer's report	<input type="text"/>	
Comment on cash set aside for specific projects (optional)	<input type="text"/>	

If the following are not attached with the application, this may result in the application not being considered.

	SUPPLIED? (click to tick)	
	YES	NO
A copy of the group's/organisation's most recent bank statement or treasurer's report	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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Where the group intends to purchase equipment, a copy of the quote/s obtained	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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If your group is not incorporated, please supply a letter from your auspicing body	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Name	<input type="text" value="Mr James Armitage"/>
Position	<input type="text" value="Principal"/>
Date	<input type="text" value="4 June 2018"/>

- I confirm that the information contained in the application form and within the attachments are true and correct.
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COMMUNITYGRANTS

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RYLSTONE

MAIL TO: Mid-Western Regional Council
Attn: Finance Department
PO Box 156
MUDGEE NSW 2850

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AAI Limited trading as GIO ABN 48 005 297 807
18 Jamison Street Sydney NSW 2000
GPO Box 2601, Sydney NSW 2001
Telephone: 02 8121 1183 Fax 02 8121 0690

Saturday, 1 July 2017

Reference: TMF 065 - 1718

Department of Education

CERTIFICATE OF CURRENCY – NSW TREASURY MANAGED FUND

The NSW Self Insurance Corporation was established by the NSW Self Insurance Corporation Act 2004. The main function of icare is the administration of the Treasury Managed Fund (TMF), which provides cover for all asset and liability exposures (other than compulsory third party insurance) faced by general government sector budget dependent agencies and participating non budget dependent public sector agencies.

This certificate of currency confirms that from 1/07/2017 to 30/06/2018 Department of Education is a member of the TMF which provides broad protection for all assets and liability exposures in accordance with the TMF Statement of Cover Department of Education, their employees and volunteers, are fully covered for their legal liability to any third party arising out of their operations, worldwide.

Cover includes, but is not limited to:

1. Legal liability inclusive of:
 - a. Public Liability for an amount of \$100 million
 - b. Professional Indemnity for an amount of \$100 million
 - c. Directors & Officers for an amount of \$100 million, and
 - d. Product Liability for an amount of \$100 million.Identifier No: MF100001
Inception Date: 1/07/1989

2. Comprehensive Motor Vehicle coverage in respect of vehicles owned or leased by Department of Education
Identifier No: MF100660
Inception Date: 1/07/1989

3. Property coverage (including plate glass) on a full replacement (new for old) basis, including consequential loss, worldwide, for loss and/or damage to all real and personal property either owned by, or the responsibility of Department of Education
Identifier No: MF100661
Inception Date: 1/07/1989

icare™ is the brand of Insurance & Care NSW and provides services to the NSW Self Insurance Corporation, which operates the Treasury Managed Fund (TMF) scheme. GIO is an agent for icare™ tmf.

icare[™]
tmf



4. Personal Accident coverage for Voluntary Workers whilst actively engaged in voluntary work for Department of Education. Cover is also provided for Department of Education students while engaged in approved educational work experience programmes. Coverage is provided in accordance with and equivalent to the benefits payable under the NSW Workers Compensation Legislation, as amended.

Identifier No: MF100003

Inception Date: 1/07/1989

NOTE: GIO hereby agrees that should such coverage be cancelled or withdrawn for any reason, 30 days notice will be provided.

Yours faithfully,

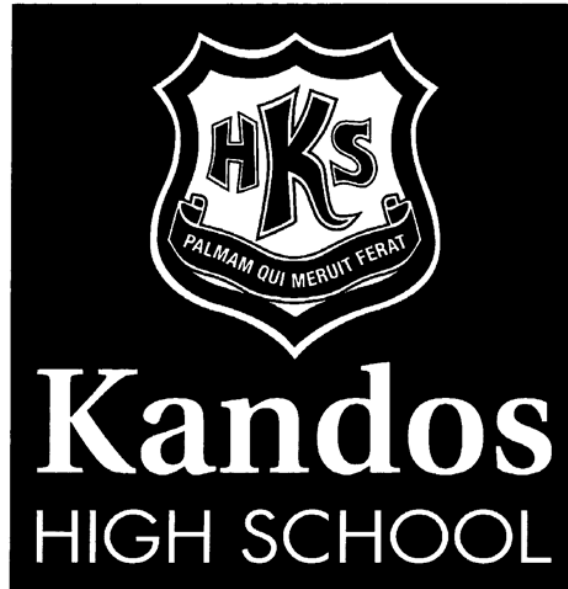
A handwritten signature in black ink, appearing to read 'Frank Farhart', with a stylized flourish at the end.

Client Services Manager

NSW TREASURY MANAGED FUND

Phone No: (02) 8121 3683

Email: frank.farhart@suncorp.com.au



PRESENTATION DAY

2017



Item

Welcome – Mrs Rebecca Bennie

Welcome to Country – Jasmine Kernaghan & Zowie Roberts

Principal's Address – Mr James Armitage

Sports Awards:

House Captains

House Shields

Western Area Representatives

State Representatives

Sports Coordinators Report – Mr Brad Stockwell

Outstanding Achievement in Sport Awards

Entertainment Item – Ali Jupp and Angus Stanfield (Of Monsters and Men)

Academic and Achievement Awards:

Year 7

Year 8

Year 9

Year 10

Year 11

Year 12

Entertainment Item – Jasmine Robinson (Burning House)

Keynote Speaker – Dr Emily Clapham

Item**Special Awards:**

Student Representative Council

Principals Awards

Director of Public Schools Awards

Kandos High School P & C Awards

100% Attendance Awards

Moolarben Spirit Awards

ADF Long Tan Leadership & Teamwork Awards – Major Mathew Carroll

KEPCO Scholarship

Rotary Scholarships

YEZFIDAR Future Focus Awards

Citizenship Awards

Kandos Rylstone Teachers Association Award

Clive Café Agricultural Trophy

Jim & Margaret Buckley Memorial Award

Margaret Buckley Memorial Award

Jess Allerton Memorial Trophy

David van Duin Memorial Trophy

Reuben F. Scarf Award

Caltex Best All Rounder Award

Entertainment Item – KHS Gymnastics Team

The National Anthem – Jasmine Kernaghan

Sponsors

29 Nine 99

Bunnings

CGB Services

DLH Solicitors Rylstone

First National Real Estate

Foodworks Rylstone

Kandos Family Medical Practice

Kandos Hotel

Kandos Returned Services Community Club

Kandos Returned Services, Sub Branch

Kandos Rylstone Teachers Federation

KEPCO

Lawrence Bennett Portelli Pty Ltd

Lithgow Buslines

Main Street Mechanical

Moolarben Coal Operations

Mr Paul Toole

Mrs Adele Café

Mudgee & Rylstone Veterinary Surgeries

Peters Refrigeration & Air Conditioning

Rotary Club of Rylstone Kandos

Rylstone Ag Supplies

Rylstone Butchery

Rylstone Hairdressers

S & S Wholesale

Sibelco

The Rylstone Club




Application Form

APPLICANTS DETAILS

Name of Organisation	Kids & Carers Support Group Kandos/Rylstone Inc
Contact Person	Maureen Phillips
Address	11 Dabee Road Kandos
Phone	0263794174
Email	maurles@bigpond.net.au
ABN	65956854322
Bank Account Name	Reliance Kids & Carers Support Group
BSB	882000
Account Number	58513

PROJECT / ACTIVITY DETAILS

Name of Project / Activity	Family Fun Kite Day	
Amount of funding requested	\$ 1,000.00	
Start and Finish date	START (click to tick)	FINISH (click to tick)
	Sunday 5th August	Sunday 5th August 3.00pm
Briefly, describe Project / Activity	Family Fun Day Kite flying, Stalls Games	



ADDRESS CRITERIA

How will your project benefit the Mid-Western Region Community?

(Note: limited number of characters)

It will benefit the community by bringing families together to participate in activities together

What is the expected amount of resident participation?

(Please provide no. of estimated participants)

(Note: limited number of characters)

Between 30 to 40 in attendance

What level of consultation and collaboration with other local groups has your organisation undertaken?

(ie what other local community groups are or will be involved in this project?)

(Note: limited number of characters)

this undertaken activities is run solo by Kids & Carers Support Group

Outline your organisation's capacity to deliver the Project / Activity OR describe previous experiences.

(Note: limited number of characters)

We run this kite flying family Fun day for the period at least 4years



Project Income	Community Grant (amount sought from Council)	\$ 1,000.00
	Expected Sales Revenue i.e. Entry Fee, Membership Sales	\$ 775.00
	Other Income	\$ 0.00
TOTAL INCOME		\$ 1,775.00

List proposed cash expenditure (provide copies of quotes for equipment)

Project Expenditure	Kites donated by president	\$ 0.00
	Drinks	\$ 32.00
	Bread , Sausages	\$ 62.00
	Sauces	\$ 10.00
	Chips donated	\$ 0.00
	Milk Coffee Tea Serviettes, Paper towels oils	\$ 48.00
TOTAL EXPENDITURE		\$ 152.00
TOTAL SURPLUS / DEFICIT		\$ 1,623.00

If positive or surplus budget, please provide further details/explanation what this surplus will be used for.

All monies that we raised on that day go towards the Community House KAC's

(Note: Unspent grants >\$200 will be required to be returned to MWRC)

FINANCIAL DETAILS

	YES (click to tick)	NO (click to tick)
Is your group/organisation Incorporated?	<input checked="" type="radio"/>	<input type="radio"/>
Have you registered for Goods & Services Tax (GST) purposes?	<input type="radio"/>	<input checked="" type="radio"/>
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APPLICATION CHECKLIST

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	SUPPLIED? (click to tick)	
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AUTHORISATION OF APPLICANT

Name	Maureen Phillips
Position	President
Date	14/6/2018

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