

# 2018

MID-WESTERN REGIONAL COUNCIL  
**COUNCIL BUSINESS PAPERS**

ORDINARY MEETING  
WEDNESDAY 19 SEPTEMBER 2018

## SEPARATELY ATTACHED ATTACHMENTS

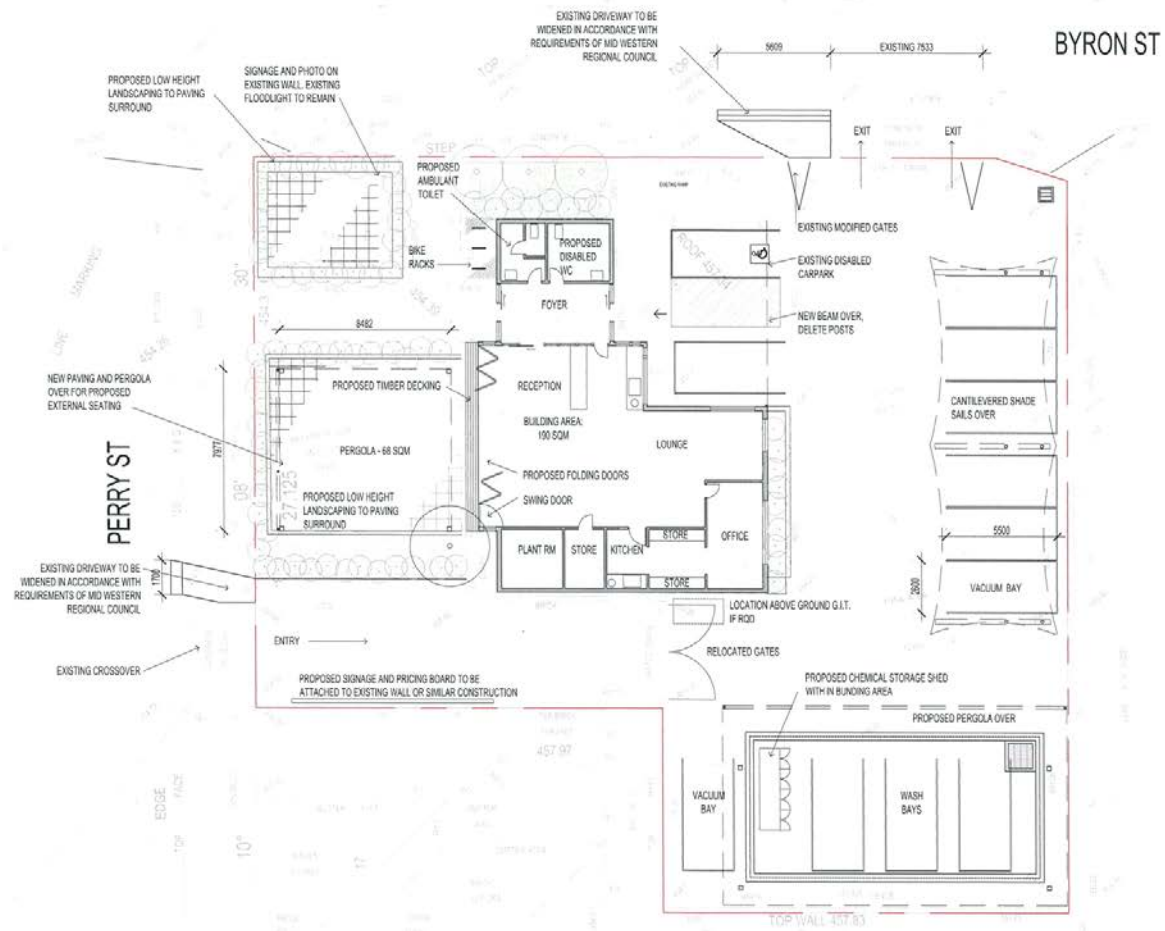


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PROPOSED OVERALL PLAN

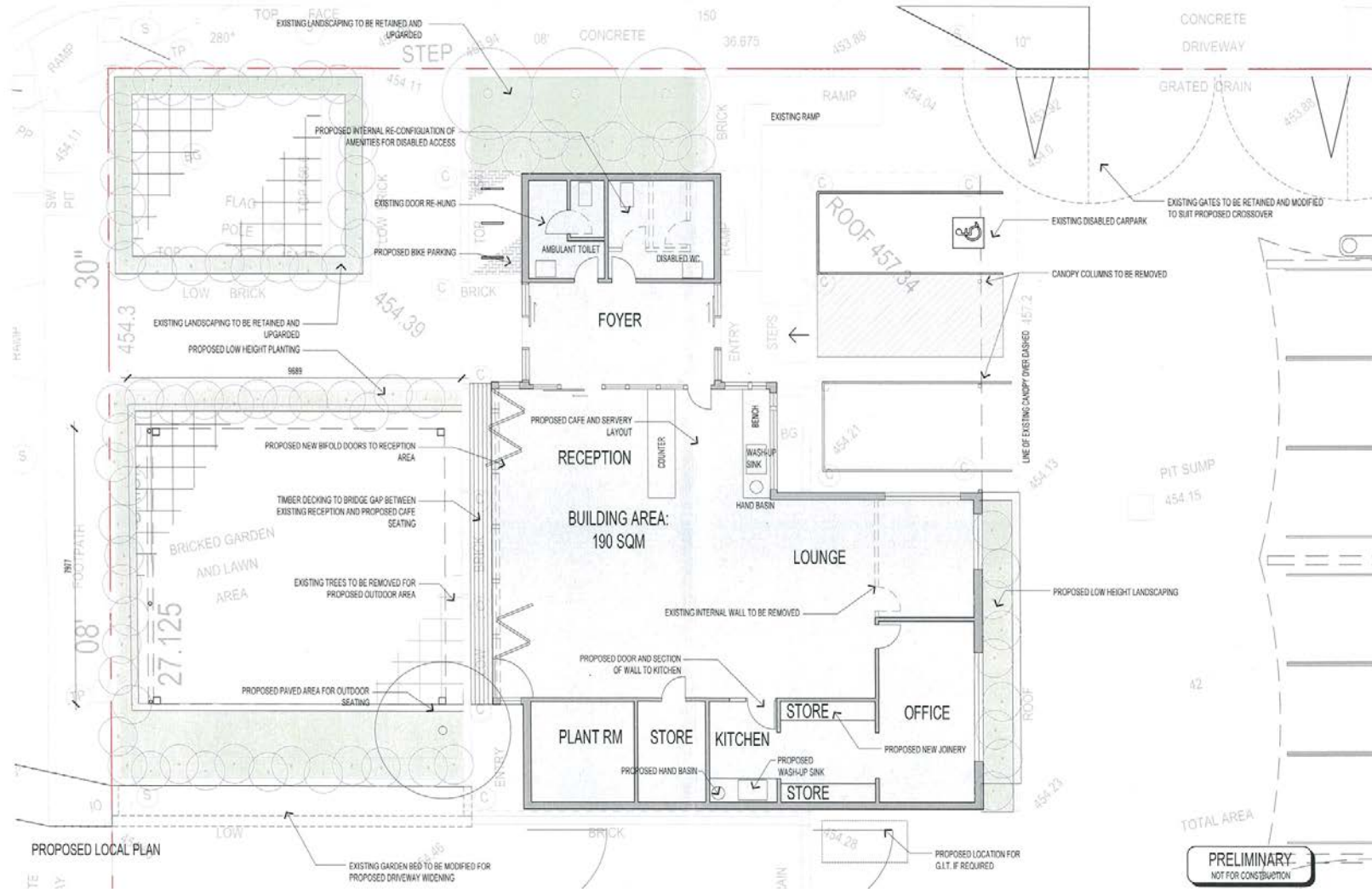
**PRELIMINARY**  
 NOT FOR CONSTRUCTION



**PROPOSED CAR WASH**  
 13 PERRY STREET, MUDGEE

PK	14.08.18	CIVIL COORDINATION
PS	20.05.19	REVISION TO CARWASH BAY OFFICE
PT	14.05.19	ISSUE FOR APPROVAL
PI	20.12.17	PRELIMINARY ISSUE
REV	DATE	AMENDMENT

PROJECT NO	17764	DATE	DEC 2017
SCALE	1:200	DRAWN BY	SC
DRAWING NO	SK-02	REV	P4



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 Michael Carr Architect is a registered architectural firm under the provisions of the NSW Act 1996.

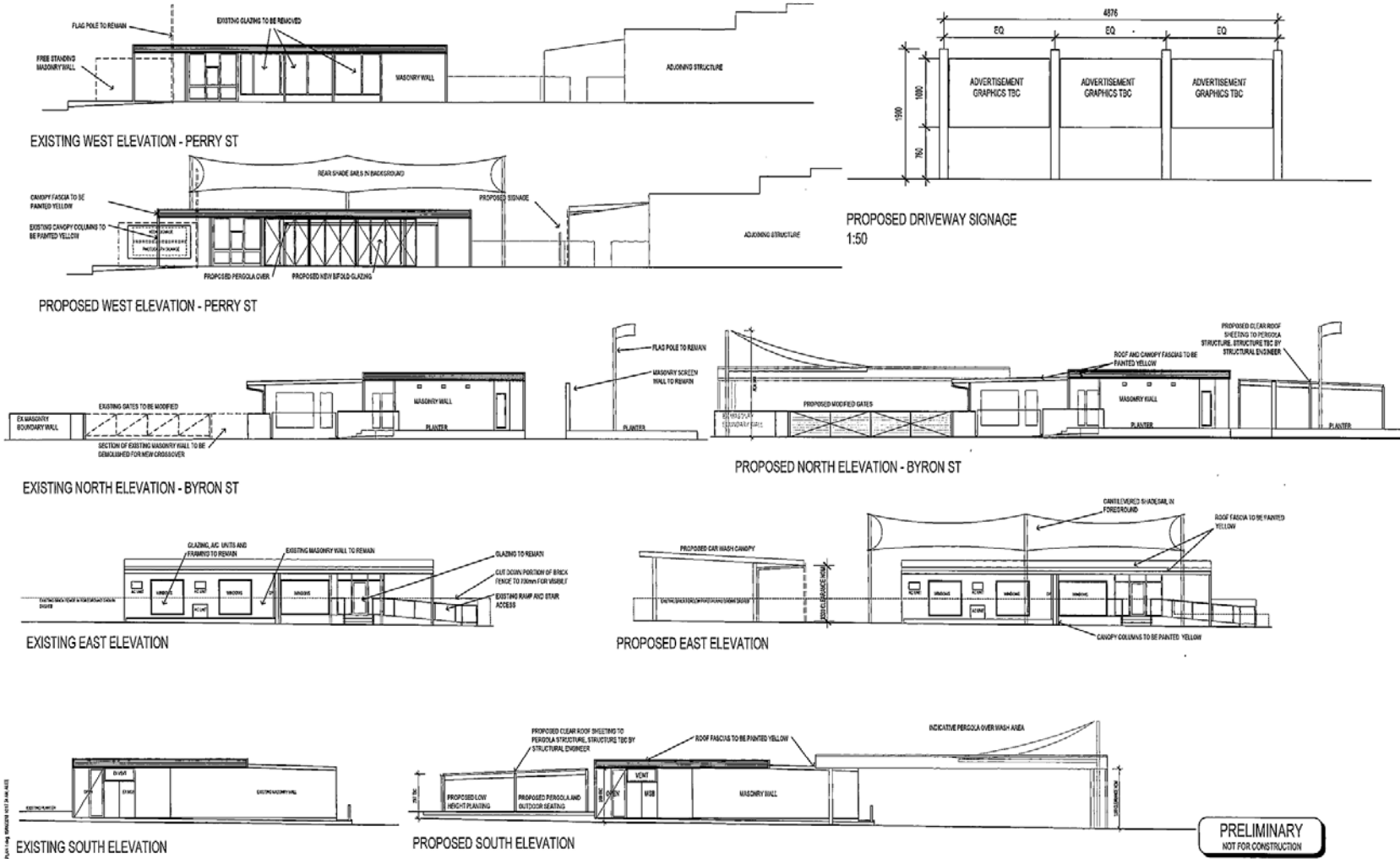


**PROPOSED CAR WASH**  
**13 PERRY STREET, MUDGEE**

REV	DATE	AMENDMENT
PS	14.08.18	CIVIL CO-ORDINATION
PS	20.08.18	REVISION TO CARWASH BAY OFFICE
PS	14.09.18	ROUTE FOR APPROVAL
PS	20.11.17	PRELIMINARY ISSUE

PROJECT No:	17064	DATE:	DEC 2017
SCALE:	1:200	DRAWN:	SC
AL		REV	P4
SK-03			





**PRELIMINARY**  
 NOT FOR CONSTRUCTION

M:\Projects\18004 - Car Wash\18004 - Car Wash.dwg, 19/04/2018 10:41:00 AM, MUDGE

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**PROPOSED CAR WASH**  
 13 PERRY STREET, MUDGE

REV	DATE	DESCRIPTION
P3	14/04/18	CONS CO-ORDINATION
P2	24/03/18	REVISION TO CAR WASH LAYOUT, OFFICE
P1	08/03/18	REVISED FOR APPROVAL

PROJECT No	17004	DATE	APRIL 2018
SCALE	1:100	DRAWN BY	TB
DRAWING No	SK-04	REV	P3



## **Appendix D**

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### **TRAFFIC INVESTIGATION**





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## Traffic Investigation

### 1.1 SITE BACKGROUND

The site of the proposed valet carwash at the corner of Perry Street and Byron Place was previously occupied by the Roads and Traffic Authority and operated as the Mudgee Motor Registry for many decades. On site carparking was provided for customers utilising the Registry services such as for renewing car registration, driving tests, vehicle inspections and other services provided at the facility.

Access to the Motor Registry carparking was provided from an entry driveway in Byron Place with an exit driveway from the carpark onto Perry Street.

Daily and peak hour traffic volumes accessing the Motor Registry onsite carparking during its operation would have been considerable at times.

### 1.2 EXISTING TRAFFIC FACILITIES

The intersection of Perry Street and Byron Place/Lovejoy Street is controlled by a low profile concrete roundabout. The roundabout was constructed in approximately 2009.

The Lovejoy leg of the roundabout has a central concrete separation median whilst Perry Street has a painted splitter island on the northern and southern legs of the intersection and the Byron Place leg of the roundabout also has a painted splitter island.

Rear to kerb on street carparking is available in Perry Street north and south of the intersection with Byron Place/Lovejoy Street and rear to kerb on street carparking is also available in Lovejoy Street.

Byron Place provides the only point of access into the carparking facilities associated with the Woolworths supermarket and other business premises surrounding the carpark. As well as the exit to the carpark via Byron Place, an exit only is available from the Woolworths carpark via a laneway to Mortimer Street. Signage within the carpark indicates that there is a 2 hour parking limit for vehicles to discourage all day parking by employees of the surrounding business premises.

### 1.3 EXISTING TRAFFIC VOLUMES

Existing traffic volumes surrounding the proposed valet carparking site have been sourced from the *Mudgee Township Traffic Management Study 2014* prepared for Mid-Western Regional Council by Gennaoui Consulting Pty Ltd.

The 2014 Traffic Report carried out a wide ranging assessment of traffic related issues throughout Mudgee and made a number of recommendations for the implementation of traffic control measures on the Mudgee road network over a number of years.

The 2014 Traffic Report determined the traffic volumes in Perry Street and Byron Place as summarised in **Table 1**.







**Table 1 – Perry Street and Byron Place Traffic Volumes**

Location	Average Weekly Daily Traffic	% Heavy Vehicles	85%ile Speed
Perry Street – North of Mortimer Street	5449 vehicles per day	7.2%	40.0 km/hr
Perry Street – South of Market Street	5617 vehicles per day	4.1%	37.8 km/hr
Byron Place – East of Perry Street	4410 vehicles per day (Estimated only)	NA	NA

Source: Mudgee Township Traffic Management Study 2014

Based on the available traffic data from the 2014 Traffic Report, the average weekly daily traffic in Perry Street is 5533 vehicles per day. The average 85%ile speed is 38.9 km/hr and indicates the streets surrounding the proposed valet carwash provides a low speed environment.

The 2014 Traffic Report also provided traffic turning data from turning movement counts carried out at a number of intersections throughout the Mudgee road network.

For the intersection of Perry Street and Byron Place/Lovejoy Street, the following afternoon peak hour traffic volumes were determined:

- Perry Street approaching from the south 302 vehicles per hour
- Perry Street approaching from the north 288 vehicles per hour
- Lovejoy Street approaching from west 15 vehicles per hour
- Byron Place approaching from the east 209 vehicles per hour

Based on the various intersection turning movement counts, the 2014 Traffic Report assessed the operation of each intersection in the nominated peak hour.

The roundabout at the intersection of Perry Street and Byron Place/Lovejoy Street was analysed using the SIDRA traffic modelling program and the computer modelling determined that the average delay for vehicles using the roundabout in the afternoon peak hour was only 11 seconds.

Based on the Level of Service criteria for traffic signals and roundabouts, an average delay less than 14 seconds represents a Level of Service A with the intersection providing good operation for vehicles using the roundabout.

The average delay of 11 seconds determined by the SIDRA modelling for the intersection falls well below the target criteria and therefore the roundabout at the intersection of Perry Street and Byron Place/Lovejoy Street operates at a Level of Service A.





## 1.4 VALET CARWASH OPERATION

The proposed valet carwash includes the following components:

- A widened entry only driveway off Perry Street. The entry driveway is to be provided at the same location as the driveway that serviced the Motor Registry and is approximately 30m centre to centre to the roundabout at the adjacent intersection.
- A widened exit only driveway that will be left turn out only onto Byron Place. The exit driveway is to be provided at the same location as the driveway that serviced the Motor Registry and is approximately 45m centre to centre to the roundabout at the adjacent intersection.
- Three (3) carwash bays located within a bunded area serviced by two (2) high pressure cleaners thus allowing only 2 cars to be washed at the same time.
- Two (2) vacuum bays with 1 bay for general vacuuming and 1 bay for upholstery vacuuming.
- Six (6) additional onsite parking bays not associated with the cleaning operation.
- One (1) accessible parking bay.
- Café for customers to use whilst their car is being cleaned or for use by other customers drawn from the surrounding neighbourhood business and retail facilities.

The overall layout of the proposed valet carwash with the components described above is indicated on **Drawing C003** of the accompanying Civil Engineering Development Application plan set.

Drivers wanting to have their car washed will enter the valet carwash off Perry Street where queuing will be available for up to 4 vehicles up to a hold line that will delineate the public accessible area from the valet carwash operations. The valet carwash will be operated by two (2) attendants that will take the keys for the vehicle to be washed and park the customer's vehicle into either a wash bay, vacuum bay or a parking bay dependant on the car cleaning operations being carried out on site at the time.

The customer can then access the Café whilst waiting for the vehicle to be washed or attend to other errands at nearby commercial and retail businesses.

Once a vehicle is cleaned and ready for customer collection the vehicle will be parked by an attendant in a parking bay. Upon return to the carwash, the customer will collect the keys from the Café and will be directed to the parking bay containing the cleaned vehicle.

The customer will then drive the vehicle off the site via the exit only left turn driveway onto Byron Place.

It isn't expected that the valet carwash will be an attractor for additional vehicles to the area as a large number of customers for the valet carwash will be drawn from either the existing vehicle streams passing the site or from people dropping the vehicle off to be washed whilst attending to errands nearby.

The change to the direction of vehicle movements for the carwash entering the site from Perry Street and exiting the site left turn only onto Byron Place will avoid issues associated with the operation of the former Motor Registry. Previously, vehicles waiting to turn right to enter the Motor Registry carpark from Byron Place caused vehicles to queue behind and subsequently the roundabout at Perry Street became blocked.





The previous traffic congestion in Byron Place will be eliminated by the operation of the new driveways for the valet carwash.

## 1.5 VEHICLE ACCESS TO THE CARWASH

The entry only driveway off Perry Street is to be widened to 7.17m at the kerb line and 6.0m at the property boundary. The width of this driveway exceeds the minimum requirements set out in *Section 3 Access Facilities to Off Street Parking areas and Queuing Areas in AS2890.1 Parking Facilities Part 1: Off Street Parking*. The widened driveway is required to accommodate the swept path of vehicles entering the carwash driveway.

The exit only driveway to Byron Place is to be widened to 13.14m at the kerb line and 9.64m at the property boundary. Again the width of this driveway exceeds the minimum requirements set out in *AS2890.1 Parking Facilities Part 1: Off Street Parking*. The widened driveway is required to accommodate the swept path of vehicles exiting the carwash driveway. The widened exit onto Byron Place will also improve the sight distance for vehicles leaving the carwash.

The aisle width of 5.0m at the delineation point between the public accessible area and the valet carwash operations and the aisle width of 7.74m between the parking spaces on the eastern side of the valet carwash exceed the minimum driveway widths for one-way operation as set out in *AS2890.1 Parking Facilities Part 1: Off Street Parking*.

The typical parking bay widths of 2.6m x 5.5m are in accordance with the requirements set out in *AS2890.1 Parking Facilities Part 1: Off Street Parking*.

The turning paths of vehicles accessing the site, manoeuvring within and exiting the site have been assessed and are indicated on **Drawing C004** and **Drawing C005** of the accompanying Civil Engineering Development Application plan set.

As demonstrated, passenger vehicles can easily enter and exit the site without crossing lane centrelines in the surrounding streets.

The largest vehicle that will access the site will be an 8.8m rigid service vehicle. The nominated 8.8m service vehicles may be used to deliver chemicals for car washing purposes, collect waste from the grease arrestor, collect oil from the oil water separator and pump out solids settlement tank as part of the maintenance of the facilities on the site.

The 8.8m service vehicle can enter, manoeuvre and exit the site in a forward direction without crossing lane centrelines in the surrounding streets.

Signage can be installed at the access driveway to the valet carwash in Perry Street stating that an 8.8m service vehicle is the largest vehicle permitted to enter the site.

In order to prevent queuing of vehicles outside the entrance to the valet carwash in Perry Street, signage can be installed at the access driveway stating that vehicles cannot queue on the roadway if vehicle spaces are not available on the standing area for the handover of vehicles.







## 1.6 TRAFFIC GENERATION AND ON SITE PARKING

The valet carwash will be operated by two (2) attendants that will take the keys for the vehicle to be washed and park the customer's vehicle into either a wash bay, vacuum bay or a parking bay dependant on the car cleaning operations being carried out on site at the time.

It is expected that the 2 valet carwash attendants will be able to wash and clean up to 6 vehicles per hour.

The valet carwash operating hours will be from 7.00am to 6.00pm daily and allowing for shift breaks, the 2 attendants could be expected to process up to 60 vehicles per day. The former Motor Registry at the site would have had a greater number of vehicles access the carpark at the rear of the site throughout the day.

As a worst case scenario, if the 60 washed vehicles per day were additional to the existing daily traffic volumes in Perry Street (5533 vehicles per day) and Byron Place (4410 vehicles per day), the additional 60 vehicles per day is an increase of 1.1% to the Perry Street and 1.4% to the Byron Place traffic volumes respectively.

However, it is not expected that the valet carwash will be an attractor for many additional vehicles to the area as a large number of customers for the valet carwash will be drawn from either the existing vehicle streams passing the site or from people dropping the vehicle off to be washed whilst attending to errands nearby.

The number of carparking spaces for the operation of the valet carwash includes:

- Three (3) carwash bays located within a bunded area serviced by two (2) high pressure cleaners thus allowing only 2 cars to be washed at the same time;
- Two (2) vacuum bays with 1 bay for general vacuuming and 1 bay for upholstery vacuuming;
- Six (6) additional onsite parking bays not associated with the cleaning operation; and
- One (1) accessible parking bay

Excluding the use of the accessible parking bay, the six (6) parking bays not associated with the cleaning operation will cater for 1 hour of fully cleaned vehicle throughput of the valet carwash.

An additional five (5) vehicles can be undergoing various cleaning processes (wash and/or vacuuming) and up to four (4) vehicles can be queued in the entry driveway. Therefore a total of 15 vehicles can be accommodated on site at any one time and this represents 2.5 hours of car cleaning throughput.

## 1.7 SUMMARY

The traffic management for the proposed valet carwash has been assessed in terms of:

- Site Background;
- Existing Traffic Facilities;





- Existing Traffic Volumes;
- Valet Carwash Operation;
- Vehicle Access to the Carwash; and
- Traffic Generation and on Site Parking.

The assessment of the operation of the valet carwash has addressed the concerns raised by Mid Western Regional Council and the development of the carwash in accordance with the accompanying Civil Engineering Development Application plan set will ensure the valet carwash will have minimal impact on the existing traffic using Perry Street, Byron Place and the roundabout at the subject intersection.





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## Appendix E

### ACOUSTIC ASSESSMENT







# Blackett Acoustics

Noise & Vibration Consultants

13 PERRY STREET, MUDGEE  
**DEVELOPMENT APPLICATION (DA)**  
**NOISE ASSESSMENT**

Report No BA180507  
Version B

June 2018

Prepared  
for

Geolyse Pty Ltd  
1<sup>st</sup> Floor, 62 Wingewarra Street  
DUBBO, NSW 2830



Blackett Acoustics is an AAAC Member Firm Since 2014

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## GLOSSARY

Most environments are affected by environmental noise which continuously varies, largely as a result of road traffic. To describe the overall noise environment, a number of noise descriptors have been developed and these involve statistical and other analysis of the varying noise over sampling periods, typically taken as 15 minutes. These descriptors, which are demonstrated in the graph below, are defined below.

**Maximum Noise Level ( $L_{Amax}$ )** – The maximum noise level over a sample period is the maximum level, measured on fast response, during the sample period.

**$L_{A1}$**  – The  $L_{A1}$  level is the noise level which is exceeded for 1% of the sample period. During the sample period, the noise level is below the  $L_{A1}$  level for 99% of the time.

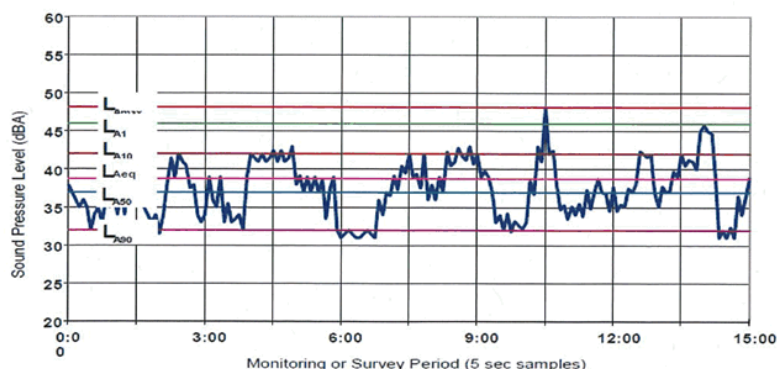
**$L_{A10}$**  – The  $L_{A10}$  level is the noise level which is exceeded for 10% of the sample period. During the sample period, the noise level is below the  $L_{A10}$  level for 90% of the time. The  $L_{A10}$  is a common noise descriptor for environmental noise and road traffic noise.

**$L_{Aeq}$**  – The equivalent continuous sound level ( $L_{Aeq}$ ) is the energy average of the varying noise over the sample period and is equivalent to the level of a constant noise which contains the same energy as the varying noise environment. This measure is also a common measure of environmental noise and road traffic noise.

**$L_{A90}$**  – The  $L_{A90}$  level is the noise level which is exceeded for 90% of the sample period. During the sample period, the noise level is below the  $L_{A90}$  level for 10% of the time. This measure is commonly referred to as the background noise level.

**ABL** – The Assessment Background Level is the single figure background level representing each assessment period (daytime, evening and night time) for each day. It is determined by calculating the 10<sup>th</sup> percentile (lowest 10<sup>th</sup> percent) background level ( $L_{A90}$ ) for each period.

**RBL** – The Rating Background Level for each period is the median value of the ABL values for the period over all of the days measured. There is therefore an RBL value for each period – daytime, evening and night time.





## **1 INTRODUCTION**

Blackett Acoustics has been engaged by Geolyse Pty Ltd to provide an assessment of the noise impacts associated with a proposed car wash in Mudgee. The Project site is located on 13 Perry Street, Mudgee.

This report discusses the appropriate criteria, noise levels likely to result during operational phase and feasible mitigation measures considered.

## **2 SITE DESCRIPTION AND IDENTIFIED RESIDENTIAL RECEIVERS**

The Project site is located at the intersection of Perry Street and Byron Place, Mudgee. The proposed car wash will consist of the following facilities:

- 1 vacuum bays.
- 1 upholstery cleaner bay.
- 2 pressure cleaning bays.

The operational hours of the development is between 7.00am and 6.00pm. The Project site layout is presented in Figure 2-1.

The immediately surrounding receivers are primarily of commercial nature and the nearest residential receiver location located on 11 Perry Street, Mudgee. Figure 2-2 presents an aerial showing the surrounding noise sensitive receiver locations and infrastructures.



**Figure 2-2 Aerial of Project Site and Identified Noise Sensitive Receivers**



### 3 EXISTING ACOUSTIC ENVIRONMENT

The current version of Australian Standard 1055 part 2 (AS1055-2) entitled "Acoustics –Description and measurement of environmental noise Part 2: Application to specific situations" refers to two methods of estimating background noise - by measurement, or by reference to a table of typical values dependent on land use and time of day.

Appendix B of AS1055-2 contains the table 'Estimated Average Background A-weighted Sound Pressure Levels ( $L_{Abackground,time}$ ) for Different Areas Containing Residences' that can be used to indicate the existing acoustic environment. The table refers to 'Noise Area Categories' designated R1 to R6, which describe the neighbourhood in terms of transportation and industrial noise influences. The categories should be selected irrespective of metropolitan or country zoning. Table 3-1 presents a summary of the table in AS1055-2.

**Table 3-1 Background Noise Levels as per AS1055-2 – (dBA)**

Noise area category	Description of neighbourhood	Average background A-weight sound pressure level, $L_{A90,Time}$					
		Monday to Saturday			Sundays and public holidays		
		0700-1800hr	1800-2200hr	2200-0700hr	0700-1800hr	1800-2200hr	2200-0700hr
R1	Areas with negligible transportation	40	35	30	40	35	30
R2	Areas with low density transportation	45	40	35	45	40	35
R3	Areas with medium density transportation or some commerce or industry	50	45	40	50	45	40
R4	Areas with dense transportation or with some commerce or industry	55	50	45	55	50	45
R5	Areas with very dense transportation or in commercial districts or bordering industrial districts	60	55	50	60	55	50
R6	Areas with extremely dense transportation or within predominantly industrial districts	65	60	55	65	60	55

For the nearest affected identified receiver locations to the proposed service station, the appropriate description is considered to be R3. Category R3 refers to an area which is *'an area with medium density transportation or some commerce or industry'*.

The estimated average background noise level for Category R3 is 50dBA (daytime), 45dBA (evening) and 40dBA (night time). For the purpose of this assessment, the estimated background noise levels (under Category 3) will be adopted as the appropriate Rating Background Levels (RBLs). The adopted RBLs will be used to establish time relevant operational noise criteria in Section 4.



#### 4 NOISE REQUIREMENTS

The NSW Industrial Noise Policy (2000) has now been withdrawn and is replaced by the Noise Policy for Industry (NPfI) in October 2017.

The NPfI provides a process for in determining the “project noise trigger levels” which provides a benchmark or objective for assessing a proposal or site. It is not intended for use as a mandatory requirement. The project noise trigger level is a level that, if exceeded, would indicate a potential noise impact on the community, and so ‘trigger’ a management response; for example, further investigation of mitigation measures.

The project noise trigger level, feasible and reasonable mitigation, and consideration of residual noise impacts are used together to assess noise impact and manage the noise from a proposal or site.

The project noise trigger levels are the more stringent of the “project intrusiveness noise levels” and the “project amenity noise levels”. The project noise trigger levels are assessed at a height of 1.5 metres above ground, at the most affected point within the receiver boundary within 30 metres of a dwelling.

##### 4.1 Project Intrusiveness Noise Levels

The intrusiveness of an noise source may generally be considered acceptable if the level of noise from the source (represented by the  $L_{Aeq}$  descriptor), measured over a 15-minute period, does not exceed the RBL by more than 5dBA when beyond a minimum threshold. This intrusiveness noise level seeks to limit the degree of change a new noise source introduces to an existing environment.

Based on the established background noise levels in Section 3, Table 4-1 presents the project intrusiveness noise levels.

**Table 4-1 Project Intrusiveness Noise Level - dBA**

Based on Noise Area Category	Established $L_{Aeq,15min}$ Intrusiveness Noise Levels		
	Daytime	Evening	Night Time
R3	55	50	45

Note: Daytime (6.00am-6.00pm), Evening (6.00pm-10.00pm) and Night time (10.00pm-6.00am).

The more stringent of the established intrusiveness noise levels presented Table 4-1 will be adopted for the purpose of this assessment and is only applicable to residential receiver locations.

**4.2 Project Amenity Noise Levels**

To limit continuing increases in noise levels from application of the intrusiveness level alone, the ambient noise level within an area from all industrial noise sources combined should remain below the recommended amenity noise levels specified in NPfl where feasible and reasonable.

The NPfl recommend amenity noise levels for various receiver types and times of day to protect against noise impacts such as speech interference, community annoyance and some sleep disturbance. The recommended amenity noise levels represent the objective for total industrial noise at a receiver location, whereas the project amenity noise level represents the objective for noise from a single industrial development at a receiver location. Table 4-2 presents the NPfl amenity noise levels.

**Table 4-2 NPfl Amenity Noise Levels**

Receiver	Noise Amenity Area	Time of Day	Recommended Amenity Noise Level $L_{Aeq,period}$ (dBA)
Residential	Rural	Day	50
		Evening	45
		Night	40
	Suburban	Day	55
		Evening	45
		Night	40
	Urban	Day	60
		Evening	50
		Night	45
Hotels, motels, caretakers' quarters, holiday accommodation, permanent resident caravan parks	See column 4	See column 4	5dBA above the recommended amenity noise level for a residence for the relevant noise amenity area and time of day
School classroom – internal	All	Noisiest 1 hour period when in use	35

Receiver	Noise Amenity Area	Time of Day	Recommended Amenity Noise Level $L_{Aeq,period}$ (dBA)
Hospital ward - Internal	All	Noisiest 1 hour period when in use	35
Hospital ward - External	All		50
Commercial premises	All	When in use	65
Industrial premises	All	When in use	70
Industrial interface (applicable only to residential noise amenity areas)	All	All	Add 5dBA to recommended noise amenity area

To ensure that industrial noise levels (existing plus new) remain within the recommended amenity noise levels for an area, a **project amenity noise level** applies for each new source of industrial noise as follows:

*Project amenity noise level for industrial developments = recommended amenity noise levels (outlined in Table 4-2) minus 5dBA.*

Due to the different averaging periods for the  $L_{Aeq,15min}$  and  $L_{Aeq,period}$  noise descriptors, the numerical values of project intrusiveness and amenity noise levels cannot be directly compared when assessing the amount of noise incident upon a receiver, or to identify which noise levels are more stringent.

To standardise the time periods for the intrusiveness and amenity noise levels, NPfI assumed that the  $L_{Aeq,15min}$  will be taken to be equal to the project amenity noise level of  $L_{Aeq,period}$  plus 3dB.

The surrounding receiver locations will be under the category of “suburban” residential receivers and the established project amenity noise levels for the surrounding receiver locations are presented in Table 4-3.

**Table 4-3 Project Amenity Noise Level - dBA**

Established $L_{Aeq,15min}$ Amenity Noise Levels		
Daytime	Evening	Night Time
53	43	38

Note: Daytime (6.00am-6.00pm), Evening (6.00pm-10.00pm) and Night time (10.00pm-6.00am).

**4.3 Project Noise Trigger Levels**

Based on intrusiveness and project amenity noise levels determined in Table 4-1 and Table 4-3 respectively, the project noise trigger level is the lower (that is, the most stringent) value of the intrusiveness and amenity noise levels. Therefore, the project trigger noise levels are presented in Table 4-4.

**Table 4-4 Project Noise Trigger Levels**

Established $L_{Aeq,15min}$ Project Noise Trigger Levels		
Daytime	Evening	Night Time
53	43	38

Note: Daytime (6.00am-6.00pm), Evening (6.00pm-10.00pm) and Night time (10.00pm-6.00am).

For the purpose of assessing the identified surrounding commercial premises, the recommended  $L_{Aeq}$  noise goal as per the NPfI is 65dBA (when in use).

**5 NOISE SOURCE LEVELS**

This section presents the typical SWL of noise sources such as vacuum cleaners, upholstery cleaners, pressure cleaners and and car movements within the proposed car wash facility are presented in Table 5-1

**Table 5-1 Typical Sound Power Levels - dBA**

Equipment	SWL*
Pressure cleaner	95
Vacuum cleaner	93
Upholstery cleaner	93
Car manoeuvring at low speed within the carwash facility	80

\* Corrected levels for a 15 minute period.



## 6 ASSESSMENT OF OPERATIONAL NOISE

This section deals with the activities which will occur during the operational hours. For noise modelling and assessment purposes, only the typical worst case scenario for the site during any 15 minutes period will be considered.

Based on the data presented in Table 5-1, the assumed worst case noise emission scenario in order to achieve compliance would be as follows:

- A total of 2 cars manoeuvring at low speed within the carwash facility.
- 1 vacuum cleaner operating 50% of the time.
- 1 upholstery cleaner operating 50% of the time.
- 2 pressure cleaners operating 50% of the time.
- The percentage of operating time accounts for the idle time of the machineries between uses by different users or in between cycles.

All site related noise impact and emissions were modeled using the CONCAWE algorithms implemented in the “CadnaA” acoustic noise prediction software. Factors that have been taken into consideration in the noise modeling are:

- screening effects from adjacent buildings
- building envelope locations
- ground topography
- noise attenuation due to geometric spreading
- ground absorption

Figure 6-1 presents a 3D view showing the relative position of noise sources to the surrounds.

Figure 6-1 3D View of Noise Source to the Surrounds

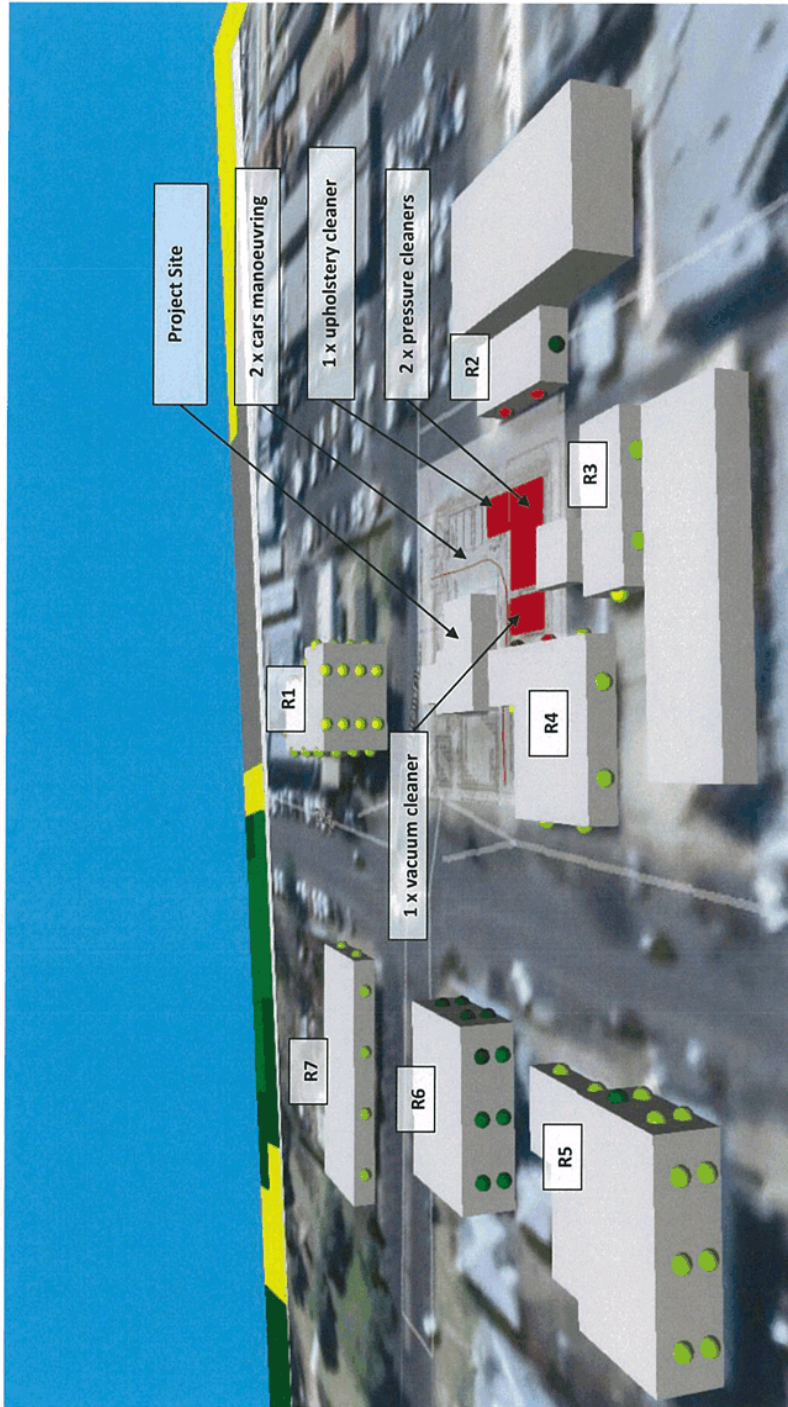


Table 6-1 present summaries of the typical range of maximum  $L_{Aeq}$  noise levels that may be expected at each receiver location (without the implementation of any special noise mitigation). Based on the proposed trading hours of the carwash facility, only daytime project  $L_{Aeq,15min}$  noise trigger level will be applicable.

**Table 6-1 Predicted  $L_{Aeq,15min}$  Noise Levels (dBA) - Without Mitigation**

Receiver No.	Category	Relevant Time Period $L_{Aeq,15min}$ Project Noise Trigger Level	Predicted $L_{Aeq,15min}$ Level	Comply
R1	Residential	53	49	Yes
R2	Commercial	65	62	Yes
R3	Commercial		57	Yes
R4	Commercial		<b>68</b>	<b>No</b>
R5	Commercial		36	Yes
R6	Commercial		44	Yes
R7	Commercial		34	Yes

As can be seen from predicted noise levels presented in Table 6-1, at one commercial receiver location (R4), the noise goal is expected to be exceeded (exceedances predicted are in bold and italic) during the daytime period between 7.00am and 6.00pm by 3dBA.

Noise management and mitigation would therefore need to be considered and implemented where reasonable and feasible, to minimise the acoustic impacts to the surrounding. It is recommended that a solid perimeter fence with 1.8m in height be constructed at the area as highlighted in Figure 6-2. The proposed perimeter fence will act as a noise barrier and some of the construction materials suitable for use in noise barriers are summarised below:

- Solid brick masonry
- Aerated concrete masonry
- Fibre cement sheet at least 6mm thick
- 20mm thick solid plywood
- Minimum 15mm thick acrylic
- Minimum 6mm thick glass
- Other material with a mass-per-unit-area of at least 10kg/m<sup>2</sup>
- Any of the combination above.

**Figure 6-2 Proposed 1.8m High Perimeter Fence**

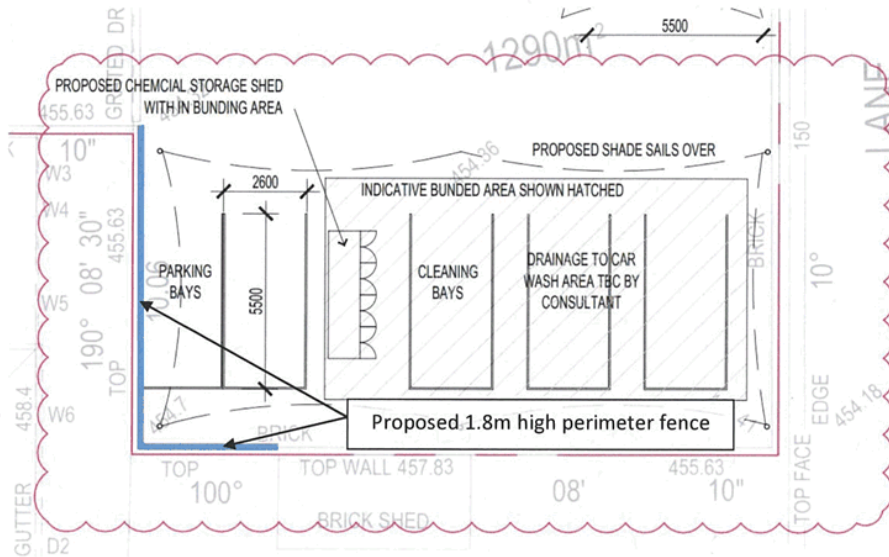


Table 6-2 present summaries of the typical range of maximum  $L_{Aeq}$  noise levels that may be expected at each receiver location (with the implementation of the 1.8m high perimeter fence as noise mitigation). Based on the proposed trading hours of the carwash facility, only daytime project  $L_{Aeq,15min}$  noise trigger level will be applicable.

**Table 6-2 Predicted  $L_{Aeq,15min}$  Noise Levels (dBA) – With 1.8m High Fence As Noise Mitigation**

Receiver No.	Category	Relevant Time Period $L_{Aeq,15min}$ Project Noise Trigger Level	Predicted $L_{Aeq,15mins}$ Level	Comply
R1	Residential	53	49	Yes
R2	Commercial	65	62	Yes
R3	Commercial		57	Yes
R4	Commercial		58	Yes
R5	Commercial		36	Yes
R6	Commercial		44	Yes
R7	Commercial		34	Yes



Based on the predicted noise levels presented in Table 6-2, compliance with the daytime period will be achieved at all surrounding receiver locations with the recommended noise mitigation strategy in the form of a 1.8m high perimeter fence.

## 7 CONCLUSION

This operational noise assessment considers the potential noise impacts associated with the proposed carwash facility and traffic movements within the site for the proposed development on 13 Perry Street, Mudgee.

The assessment identifies the residential and commercial receivers potentially most affected by the development and considers the likely worst case noise emission scenario.

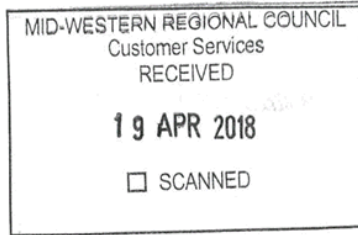
Noise predictions at the surrounding residential and commercial receivers will achieve compliance to the project trigger noise levels on all occasions with the implementation of a 1.8m high perimeter fence around the cleaning bay as shown in Figure 6-2.

It is concluded that the proposed development as described can operate without causing a noise nuisance to the neighbours if all the recommended acoustic mitigations in this report are implemented.

### Note

All materials specified by Blackett Acoustics have been selected solely on the basis of acoustic performance. Any other properties of these materials, such as fire rating, chemical properties etc. should be checked with the suppliers or other specialised bodies for fitness for a given purpose.

Version	Status	Issue Date	Prepared by
A	Final	12 June 2018	Jimi Ang
B	Final	18 June 2018	Jimi Ang



Mr Graham Hedrick  
7/11 Perry Street  
MUDGEES NSW 2850  
Ph.: 0458 810 594

Email

19 April 2018

Planning Department  
Mid-Western Regional Council  
Market Street  
Mudgee NSW 2850



Dear Sir or Madam

I am writing concerning the proposal for a car washing facility/cafe at the former RTA site, cnr Perry st and Byron Pl.

I live opposite in "Cudgegong Flats" and as such, I walk past the former RTA site at least once every day. I am also totally blind. For that reason, I implore the Mid-Western Regional Council (MWRC), to have pedestrian safety as a major priority in considering the Car wash/café proposal at cnr Perry st and Byron Pl.

What is required for the safety of others and myself is Tactile Ground Surface Indicators (TGSIS), at all points where pedestrian and vehicle traffic cross paths. TGSIS indicate to blind folk and others they are potentially walking into the path of a vehicle. TGSIS are paramount in blind pedestrian safety. They, TGSIS, also give a visual SIGNAL TO THE elderly, those in motorised pedestrian aides and people distracted by a phone or other device.

Mudgee has always led the way in the central west NSW with regard to the provision of TGSIS. It is with great hope then that Members of the planning Department MWRC, will continue with the same high level of support shown to the disability sector in the past. The vitally important, potentially lifesaving, TGSIS must be given the highest level of consideration in any development, but especially ones like the car wash/ café proposed for cnr Perry st and Byron Pl as they inevitably have motor vehicles crossing a pedestrian thoroughfare as part of their trade viability.

I believe the Mudgee Access Committee has upheld the rights of people needing Disability type toilet facilities. I believe such facilities are standard requirements for any development the size of the one discussed in this correspondence. that "Go's without saying" approach should be extended to vision impaired, and other pedestrians who are hampered in some way or other and make TGSi installation a "Go's without saying" requirement for any development application. TGSi's to help locate the café part of the business would be nice also.

Many pedestrians cross Byron Pl at Perry St and find it difficult with current traffic flow including heavy vehicles. If vehicles are permitted to stop before turning right into the old RTA site from Byron Pl pedestrian safety and motorist safety, would be further eroded.

Sincere regards

Graham Kenneth Hedrick  
Chairperson Blind Citizens Australia, central West Branch NSW

Mr Brad Cam  
General Manager  
Mid-Western Regional Council  
86 Market Street  
Mudgee NSW 2850

email [council@midwestern.nsw.gov.au](mailto:council@midwestern.nsw.gov.au)

**RE: DA 0220/2018 Change of Use Carwash – Objection; Lack of detailed information to assess application & suitability for location**

16 April 2018

Dear Brad,

After reviewing the information provided by the applicant on Council's web site, please consider my objection to the development application of the proposed site for the purposes of a carwash.

The DA as currently being exhibited by council falls well short on specific details as to how it plans to mitigate many aspects of the proposal.

**Traffic Impact**– the proposed development will without a doubt generate additional traffic at this location. There has been no study provided in the proposal to assess current or future traffic impact. As a commercial tenant of this immediate area I am familiar with the car parking pressure that Byron Place is under. With 65 estimated movements on site as suggested in the proposal (no validation has been provided), there will no doubt be some portion of the proposed sites customer base that will be shopping and will not be back to pick up their vehicles as and when they are ready. I can attest to this with my direct experience on my site in Orange. This will create additional pressure for car spaces in the immediate area during peak periods when the car park will be under pressure.

The site is serviced from the busiest public car park in Mudgee and the proposed access and egress arrangements are only going to place more pressure on the Byron Place traffic flow. The DA proposal claims that the development will "alleviate parking demand on the Byron Place car park", this assumption is completely false and without an appropriate traffic impact assessment is unjustifiable.

I also have concerns as to the Pre-School across the road from the proposed site with the peak periods of drop off and pick-up of children adding to the congestion of traffic on the roundabout and also pose a risk to the parents and children attending this school.

**Heritage Impact Assessment** – The plans appear to propose carparking at the front of the existing building on Perry Street. Given the location of the site to the town centre and the site is within a Heritage Conservation Area that is adjacent to a number of heritage buildings, carparking in the front area is questionable at best in keeping with the streetscape and heritage appeal. There are also no plans for signage, given carwashes are typically well signposted to draw street appeal, signage such as this this would also detract from the town CBD Heritage feel and be in contradiction to the Heritage Conservation Area code.

**Noise Assessment** – The proposal fails to consider the surrounding residential housing and commercial areas that will no doubt be exposed to increased noise levels resonating from the vacuum and high pressure washing equipment. I myself have an office space in close proximity to the proposed site and know exactly how much noise is generated from this equipment and would be interrupted by the constant switching on and off of this noise.

**Water Cycle Management** – The proposal discusses the use of water recycling yet from my knowledge of reclaim systems and the proposed equipment to be used on site being high pressure washing, should the general public be allowed to wash then the classification of the water would render the water unsuitable for reclaim systems. There is no mention of the estimated volumes of water to be used.



**Permissibility** – When I investigated my original DA for a carwash site on Sydney Road, it was made clear to me then that a carwash is considered an industrial activity given the volumes of water used, noise and traffic impacts, and so it was, that I undertook my development within the permitted zoning for a carwash. When I investigated the RTA site prior to its sale last year, the planning department of the Mid-Western Regional Council advised me on two separate occasions that the permissibility of a carwash development application on this proposed site would not be supported based on the current LEP interpretation of the permissibility of the land use.

**Suitability of the land use in the zone**

The objectives of the B3 zone do not directly support a carwash:

The objectives of the B3 Commercial Core zones are:

- » *To provide a wide range of retail, business, office, entertainment, community and other suitable land uses that serve the needs of the local and wider community.*
- » *To encourage appropriate employment opportunities in accessible locations.*
- » *To maximise public transport patronage and encourage walking and cycling.*
- » *To promote the central business district of Mudgee as the major focus for retail and commercial activity in Mid-Western Regional.*
- » *To consolidate business development in the Mudgee town centre and avoid unnecessary or inappropriate expansion of business-related land uses into surrounding residential neighbourhoods.*
- » **To ensure that new development is compatible with the historic architectural character and streetscapes of the Mudgee commercial core area.**
- » *To ensure that the form and layout of new development is designed to encourage free pedestrian movement and connectivity within the commercial core.*

Based on my own experience in owning and running a carwash I believe that this proposed site is unsuitable and inconsistent with the objectives of the zone. It is my opinion that the proposal will not contribute positive growth to the town centre. Mudgee has a wonderful CBD area that is the envy of most regional councils and the MWRC has worked hard at maintaining this feel and standard for the rate payers and visitors to our town.

The proposal provides no evidence suggesting that the development will have an economic benefit nor is in the public interest. There are already two carwashes and multiple car detailing businesses in Mudgee, all would negatively feel the impact of this development. Why create such a multitude of negative outcomes outlined above when there are so many other beneficial developments that can be adopted on this site. I believe that the development is not in the public interest and the proposal will have significant adverse impacts on adjoining residents, commercial tenants and rate payers looking to park and shop in the CBD area.

Thank you for the opportunity to provide a submission in relation to this application.

Sincerely,

Ed Turner

**Ilija Susnja**

---

**From:** Nicci Wright <nicci88@yahoo.com>  
**Sent:** Saturday, 14 April 2018 8:05 PM  
**To:** Council  
**Subject:** Proposal on new car wash

I wish to object to the proposed car wash site on the corner of Perry & Lovejoy St ( old RTA ). In an already busy & crowded car park the addition would cause further confusion, congestion & utter madness. Then there is the added impact on existing businesses & services currently in the industry. Surely council could put something else here that the community would be better served that Mudgee does not currently have.

Concerned community member

Sent from my iPhone

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MID-WESTERN REGIONAL COUNCIL  
RECEIVED  
16 APR 2018  
CUSTOMER SERVICE CENTRE

13 April 2018

Mid Western Regional Council  
Market Street  
MUDGEES NSW 2850

Attention: Brad Cam, General Manager

**RE: CAR WASH DEVELOPMENT PERRY STREET MUDGEES**

Dear Sir,

Whilst always keen to support development in Mudgees, we feel we should keep in mind the overall picture of the town.

We have so many tourists drawn to our area for what we have to offer in the quaintness of old buildings, beautiful parklands, wineries and the list goes on. Mudgees is so fortunate to have so many beautiful buildings as well as our streetscape all of which are admired by these visitors.

The old RTA site chosen for a modern day carwash would no doubt detract from our beautiful buildings, our CBD hub and retail sector.

This site would be best suited to house business offices or retail outlets in keeping with the surrounding area. Our CBD has been kept in this format for a long time and certainly enhances the area.

The carwash development would be more suited to an area away from the CBD and retail sector.

Another concern would be the impact on traffic flow around this area. The entry to Byron Place is quite heavily congested now. Traffic entering to go into the carwash would further add to this congestion.

Thank you for the opportunity to comment .

Yours faithfully

*Ray Williamson*  
Ray Williamson

*Christine Duffey*  
Christine Duffey

MID-WESTERN REGIONAL COUNCIL  
RECORDS  
RECEIVED  
16 APR 2018  
 SCANNED  
 REGISTERED

13 April 2018

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consulting@elton.com.au  
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ABN 56 003 853 101

Mr Brad Cam  
General Manager  
Mid-Western Regional Council



Via email [council@midwestern.nsw.gov.au](mailto:council@midwestern.nsw.gov.au)

Dear Brad

### DA 0220/2018 Change of Use Carwash - Objection

I refer to the above development proposal currently on public notification until 16 April 2018. I have reviewed the information provided by the applicant and published on Council's web site. Please consider the follow outright objection to the development of the subject site for the purposes of a carwash.

The grounds for the objection are outlined herein.

### Adequacy of Information


Clause 50 of the *Environmental Planning and Assessment Regulation 2000* requires that a development application "must contain the information, and be accompanied by the documents, specified in Part 1 of Schedule 1".

Part 1 of Schedule 1 of the Regulation includes the information requirements for a development application including the following.

(extract from Regulations Schedule 1 )

#### 2 Documents to accompany development application

- (1) A development application must be accompanied by the following documents:
  - (a) a site plan of the land,
  - (b) a sketch of the development,
  - (c) a statement of environmental effects (in the case of development other than designated development or State significant development)
- (2) The site plan referred to in subclause (1) (a) must indicate the following matters:
  - (a) the location, boundary dimensions, site area and north point of the land,
  - (b) existing vegetation and trees on the land,
  - (c) the location and uses of existing buildings on the land,
  - (d) existing levels of the land in relation to buildings and roads,
  - (e) the location and uses of buildings on sites adjoining the land.
- (3) The sketch referred to in subclause (1) (b) must indicate the following matters:
  - (a) the location of any proposed buildings or works (including extensions or additions to existing buildings or works) in relation to the land's boundaries and adjoining development,
  - (b) floor plans of any proposed buildings showing layout, partitioning, room sizes and intended uses of each part of the building,
  - (c) elevations and sections showing proposed external finishes and heights of any proposed buildings (other than temporary structures),
  - (c1) elevations and sections showing heights of any proposed temporary structures and the materials of which any such structures are proposed to be made (using the abbreviations set out in clause 7 of this Schedule),

- 
- (d) *proposed finished levels of the land in relation to existing and proposed buildings and roads,*
  - (e) *proposed parking arrangements, entry and exit points for vehicles, and provision for movement of vehicles within the site (including dimensions where appropriate),*
  - (f) *proposed landscaping and treatment of the land (indicating plant types and their height and maturity),*
  - (g) *proposed methods of draining the land,*
- (4) *A statement of environmental effects referred to in subclause (1) (c) must indicate the following matters:*
- (a) *the environmental impacts of the development,*
  - (b) *how the environmental impacts of the development have been identified,*
  - (c) *the steps to be taken to protect the environment or to lessen the expected harm to the environment,*
  - (d) *any matters required to be indicated by any guidelines issued by the Secretary for the purposes of this clause.*

The application fails to include the information as outlined in bold above a include a statement as to why the information is unnecessary in this case.

The development application submitted to council fails to include sufficient information to adequately consider the impact of the proposal under the provisions of Part 4 of the *Environmental Planning and Assessment Act 1979* (EP&A Act). In particular the application does not provide any detail in relation to the following:

**Traffic Impact Assessment** – the proposed development will generate additional traffic at this location. In particular it provides no analysis of the current operational level of the roundabout intersection with Byron Place and Perry Street. A traffic generating development such as a car wash will have an impact on vehicular movements within the locality and is it impossible to consider the quantum of this impact without baseline data being made available.

The only indication as to the volume of traffic is an estimate in the documentation that the development will service 65 vehicles per day. However, again there is no data to validate this estimate. There is no consideration of when the car wash may experience peak periods or how this overflow might be managed on the site and how queuing will be managed to avoid conflict with the access to the car park at Byron Place.

In addition to the volume of traffic, the proposed access and egress arrangements are questioned. The development proposes three access points. In Perry Street the plan shows an exit. It is unclear as to how vehicles will access the on site parking in the front of the premises. If it is to be accessed by the Byron Place entry (existing) it seems to conflict with allocated cleaning bays. Queuing at the Byron Place entry also seem to be an issue, as indicated on the plan. The application states that there will be up to 15 customers at any one time. It is difficult to see how this level of congestion can be accommodated.

The suitability of an additional access point to Byron Place at the rear of the site is questioned. The site is accessed from the busiest public car park in Mudgee. As a minimum the proposal needs to investigate the traffic and access implication of the proposal.

The carparking arrangement is also inadequate. The plans seem to propose carparking within the front setback of the existing building on the site. In the context of the town centre and having regard to the site as being both within a Heritage Conservation Area and adjacent to a number of heritage items (discussed further below) carparking in the front setback is unacceptable. The DCP requires landscaping of parking areas (see below) and this has not been provided.

The documentation includes a claim that the development will alleviate parking demand on the Byron Place car park. This assumption is unfounded and counter intuitive. The development will generate demand for on-site parking and this needs to be provided on site. It seems unlikely that the site will be available as an extension of the carpark for use by those who are





not patrons of the car wash. If this is the case, the traffic impact assessment needs to include the traffic generated by patrons of the car parking spaces as well as the car wash.

All of these matters need to be considered in a Traffic Impact Assessment. As this has not been made available it is difficult to understand how council staff can assess the application in its current form and therefore satisfy part 4 of the Act.

**Noise Assessment** – The documentation submitted fails to address noise. The site is adjacent to a number of sensitive receptors. The mechanical equipment used, both washing and vacuuming will generate noise. It is impossible to make an assumption as to the extent of the noise impact without additional information.

**Water Cycle Management** – the proposed land use relies to water. There is insufficient information to determine the volume of water or how this will be managed. There is a mention of recycling but again no details.

**Heritage Impact Assessment** – as noted above the site is within a Heritage Conservation Area and adjacent to items I111, I163, I164 and I165. The clause 5.10 of the Mid-Western Regional Local Environmental Plan 2012 (LEP) provides that council may require the preparation of heritage management documentation to be prepared that assesses the extent to which the carrying out of the proposed development would affect the heritage significance of the conservation area.

**Use of the Building** – it is unclear as to how the building or internal waiting area will be used. The development application refers to “facilities for customers, wi-fi, air conditioning and offer comfort”. What does this mean?

**Mid-Western Regional Development Control Plan** – the development fails to address the Development Control Plan. As a minimum the application should include a table or similar addressing the relevant provides of the DCP.

**Mid-Western Regional Local Environmental Plan 2012** – the development fails to address the relevant provides of the LEP in particular the objectives of the B3 Commercial Core.

**Elevations and Signage Detail** – the application includes reference to signage, however, no details have been provided. It is submitted that an assessment of the suitability of signage cannot be undertaken in circumstances where the detail, size, colour, location etc have been provided.

**Permissibility** – The Council provided an interpretation of the characterisation and permissibility of the land use. While the proponent provides legal advice to refute this, it is considered that Council should, as a minimum seek its own independent legal advice to support the interpretation that the development is prohibited.

It is our view that the information provided in the Development Application is inadequate and insufficient to enable an assessment of the proposal under the EP&A Act.

### **Additional Matters**

#### **Suitability of the land use in the zone**

Further, the objectives of the B3zone do not directly support the land use, despite its permissibility. In identifying the surrounding land use zones and existing land uses, the SEE should address the objectives of the zone in the LEP which include:

#### **B3 Commercial Core**

The objectives of the B3 Commercial Core zones are as follows:

- » *To provide a wide range of retail, business, office, entertainment, community and other suitable land uses that serve the needs of the local and wider community.*
- » *To encourage appropriate employment opportunities in accessible locations.*

- » *To maximise public transport patronage and **encourage walking and cycling.***
- » *To promote the central business district of Mudgee as the major focus for retail and commercial activity in Mid-Western Regional.*
- » *To consolidate business development in the Mudgee town centre and avoid unnecessary or inappropriate expansion of business-related land uses into surrounding residential neighbourhoods.*
- » *To ensure that **new development is compatible with the historic architectural character and streetscapes of the Mudgee commercial core area.***
- » *To ensure that the form and layout of new development is designed to encourage free pedestrian movement and connectivity within the commercial core.*

A car wash is an unsuitable land use and inconsistent with the objectives of the zone. The proposal will not contribute to the vibrancy of the town centre. Mid-Western Regional Council has worked persistently and consistently over a number of years to resist pressure for development that would undermine the character and amenity of the town centre.

A traffic orientated development such as a car wash is in its natural inconsistent with the historic architectural and streetscapes.

#### **Mid-Western Regional Development Control Plan**

As noted above the proposal fails to address the relevant provisions of the DCP, in particular signage and carparking.

The rate of carparking to be provided is 1 space per 30m<sup>2</sup> of GFA. The total GFA is not explicitly provided in the application, however, the plan indicates 147.7sqm (excluding toilets). This generates a demand for 5 car parking spaces.

The car parking is shown as being provided in the front setback to the boundary. This layout is unacceptable from an urban design point of view. Further, the swept paths don't seem to work with insufficient area provided between the parking areas and the building. Further information is required to demonstrate that the arrangement proposed can be accommodated on the site.

Car parking – landscaping. The DCP requires *that the Parking facility design shall consider the likely visual impact of the parking facility in the locality and provide an integrated landscape design addressing amenity impacts.*

Given the context of the site within the Heritage Conservation Area and adjustment to listed items of environmental heritage, landscaping of the frontage and screening the car parking area from the street. An example of this in the B3 zone is the treatment of the Big W car park.

The DCP further requires: *A landscaping plan including details of species selection of mature shade trees, species condition, size of beds, under storey and ground cover planting, irrigation provision shall be submitted to Council for approval. c) Landscaping shall be provided to separate pedestrian and vehicle conflict points where possible. d) Landscaping provision for sun control (shading) shall be provided at the rate of 1 shade tree for every 6 car parking spaces. e) Existing trees on site are to be retained where possible.*

This information has not been provided.

Stormwater management has not been addressed or included.

Pollution and waste management has not been adequately addressed.

#### **Environmental social and economic impacts and public interest**

The proposal fails to adequately address the impacts of the development to enable evaluation under s4.15 and provides insufficient information to enable the consent authority to assess the application. This includes noise, traffic and transport, heritage impact and visual impact.



Finally, the proposal provides no evidence suggest that the proposal is in the public interest, indeed we would submit that the opposite may be true; that the development is ***not is the public interest***, that the development ***will not improve the amenity*** of the property and the proposal will have ***significant adverse impacts*** on adjoining premises.

Thank you for the opportunity to provide a submission in relation to this application. Should you require clarification of any of the matters raised above please contact the undersigned on 0438 744384 or via email [Liz.Densley@elton.com.au](mailto:Liz.Densley@elton.com.au).

Yours Sincerely

Liz Densley  
Project Director  
CPP MPIA  
[liz.densley@elton.com.au](mailto:liz.densley@elton.com.au)

16 April 2018  
Mr Brad Cam  
General Manager  
Mid-Western Regional Council

Email: [council@midwestern.nsw.gov.au](mailto:council@midwestern.nsw.gov.au)

Dear Mr Cam,

**DA 0220/2018 Change of Use Carwash – Objection: Further information required**

We have reviewed the information provided by the applicant. This was accessed via council's website. Please consider this objection when reviewing the Development Application (DA).

We have concerns that there is not enough detail pertaining to the following areas:

**Heritage** – The site is in a heritage conservation area, with several identified heritage conservation items/buildings nearby. We are concerned that an industrial type activity may detract from the appeal of the heritage theme of Perry street.

**Aesthetic** – Perry Street is a beautiful street with many aesthetic older buildings. The street (particularly between Market and Denison streets) is one of Mudgee's 'gems'. It would not be in keeping with the streetscape to allow the proposed DA activities in this area. It would be a blight on such a beautiful streetscape.

**Land use** – This nature of activity may be better suited to a different area of Mudgee that currently houses similar industrial activities.

**Parking and traffic** – Further assessment needs to be undertaken in relation to the impact of the proposed entry and exit points to the site. There is insufficient research regarding the number of vehicles being cleaned, the stationed vehicles waiting to be cleaned and the flow of the vehicles in transition. There is concerns that the cars parked on the street in this area will increase significantly, adversely affecting the whole area around the site.

**Noise** – The activity will generate a significant amount of noise. This will be caused by vacuum and car cleaning equipment. Given there are office activities nearby, this will be problematic for the adjacent area.

**Pedestrian and cycling activity** – We note the B3 Commercial Zone objective 'to encourage walking and cycling'. We respect the Council's approach to increasing Pedestrian and cycling movement in Mudgee particularly along Perry Street to access the parks and walkways to Glen Willow. This is preferable to increasing vehicular movement in this area.

**Safety - Early Childhood Centre** – We are concerned that increased traffic flow at this roundabout would pose additional risks to parents and carers (with prams and strollers ) and young children.

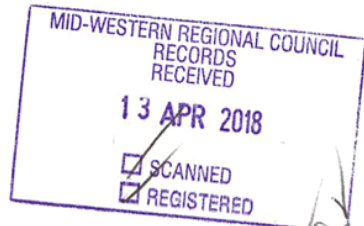
**Previous request** – It is our understanding that a previous enquiry was made about car wash activities at this site. I understand the outcome was that council determined this activity was not suitable (based on land use criteria) for this site. It is important that council ensure consistency in it's response to this DA.

We appreciate the opportunity to provide a submission in relation to this application. Should you have any questions about our objection please do not hesitate to call Todd Fergusson on 0477 99 3447 or email [toddfergusson@gmail.com](mailto:toddfergusson@gmail.com).

Yours Sincerely

Todd and Sara Fergusson

RON & ELLEN STEWART  
400 QUEENS PINCH RD MUDGEE  
N.S.W 2850 0412648719.



13 APRIL 2018

MID WESTERN REGIONAL COUNCIL  
MARKET ST MUDGEE N.S.W 2850

ATT. GENERAL MNGR.

Ack letter

RE CAR WASH DEV PERRY ST MUDGEE

DEAR SIR

WE FEEL THAT THE OLD RTA SITE CHOSEN FOR A CAR WASH WOULD DETRACT FROM OUR LOVELY OLD MUDGEE BUILDINGS IN OUR CBD AREA. WE ALSO THINK A CAR WASH DEVELOPMENT WOULD BE MORE SUITED IN OUR INDUSTRIAL AREA.

R. W. Stewart

E. J. Stewart



96 Mortimer St  
Mudgee NSW 2850



The General Manager  
Mid-Western Regional Council  
PO Box 156  
Mudgee NSW 2850



13<sup>th</sup> April 2018

*Ack letter ✓*

To the General Manager

**RE: DA 0220/2018- Proposed change use to Motor Vehicle Care Wash @ 13 Perry St**

Please accept this a formal opposition to the above development application. We feel the proposed application will have a significant impact on the traffic flow within an already high flow area, particularly the lane that is adjacent to our place of business. The Byron place parking area is constantly full and we currently see >200 cars in the lane on an average days trading. This number is amplified during peak flow times such as long weekend and Christmas/Easter etc. We feel increasing the amount of traffic in this area will put increased pressure on an already stressed area.

We also are objecting to this application because the lane adjacent to our building has a council approved loading zone and we feel increasing the traffic will increase risk to our staff when loading and unloading vehicles.

Thank you for your consideration in this matter

Kind regards

Clint Ramien

Director, S&S Meats Mudgee

A handwritten signature in black ink, appearing to read "Clint Ramien".

**Ilija Susnja**

---

**From:** gordon wright <gordo1488@yahoo.com>  
**Sent:** Friday, 13 April 2018 10:46 AM  
**To:** Council  
**Subject:** Perry st car wash

I would like to express my concern over the proposed car wash on perry st due to the fact that the car park is busy enough with out it and the extra traffic and entrances/exits would make an otherwise chaotic corner even more dangerous and probably impossible to navigate. And seeing as we already have a car wash and other detailing businesses in town I feel it would be taking away customers from pre existing companies. Thank you, gordon.

[Sent from Yahoo Mail for iPhone](#)

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**Flynns**  
SOLICITORS

Partners:  
Stephen Flynn, B.Comm. LL.B. (UNSW)  
Tom Flynn, B.A. B.Comm. LL.B. (UNE)

Associates:  
Fiona Townend, BSAB  
Claire Buscombe, B.A. LL.B. (UTS)

Consultant:  
Richard Flynn, LL.B. (Syd)

Licensed Conveyancer:  
Emma Best, AdvDipPL, JP

Paralegal:  
Tracey Coffee, AdvDipPL, JP

Our Ref: SPF:SRH:20180263  
Your Ref:

12 April 2018

The General Manager  
Mid-Western Regional Council  
Po Box 156  
MUDGEE NSW 2850



Lovejoy House  
Cnr Perry & Lovejoy Streets  
MUDGEE NSW 2850

Telephone: (02) 6372 6500  
Facsimile: (02) 6372 2883

DX 6504, Mudgee  
PO Box 1014, Mudgee

Email: admin@flynnsolicitors.com.au  
Website: www.flynnsolicitors.com.au

Also at  
Cnr Herbert & Mayne Streets  
GULGONG NSW 2852  
by appointment only

ABN 36 978 896 824

**"Hand Delivered"**

Dear Sir

**RE: DEVELOPMENT APPLICATION DA0220/2018  
PROPOSED CHANGE OF USE TO MOTOR VEHICLE CAR WASH AT  
13 PERRY STREET MUDGEE, NSW, 2850  
LOT 41 DP 240238 & LOT 40 DP 240238  
CONSENT AUTHORITY: MIDWESTERN REGIONAL COUNCIL  
APPLICANT: MR WOUTER G DUSSELDORP, MR DAVID & J MORRIS**

Thank you for the opportunity of commenting in relation to the above Development Application. I write in my personal capacity and not on behalf of any client. I would like to record my objection to the proposal and outline my reasons.

**Status**

I am the owner of the property known as "Lovejoy House" located on the corner of Lovejoy and Perry Streets directly opposite the proposed development.

Lovejoy House was built in 1865 as the then Australian Joint Stock Bank building and is classified under Schedule 5 of the Mid-Western Regional LEP as an item of environmental heritage.

Significant expenditure has been incurred under our ownership to restore and maintain the building.

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**Relevant Factors**

I understand the matters for consideration by Council in its role as Consent Authority are the matters set out in section 4.15 of the *Environmental Planning and Assessment Act 1997*, a copy of which I have attached for ease of reference. My comments are directed to the subsections of that section.

**Subsection (a) – Provisions of Planning Instrument**

I have had the benefit of reading the letter of Crennan Legal dated 21 March 2018 attached to the Applicant's Development Application. That letter of advice deals principally with the question of characterisation of the development and concludes "the use of a car wash falls within the definition of "business premises" which is a form of "commercial premises" and is permissible with consent in the B3 commercial core zone". I believe the question of characterisation is a moot point but will proceed on the basis that the letter of advice is correct. The end result is that Council as the Consent Authority has to determine whether it is appropriate to grant consent to the development. I think this approach is conceded in the letter of Crennan Legal when they state "Such an approach is not determinative of this issue, but it is indicative of... the correct approach to characterisation".

Put another way, if it is conceded that Council can permit the development because it falls within the definition of business premises, is it appropriate to do so? What is required is then to consider the matters set out in subsections (b) – (e) inclusive.

Before dealing with those matters I would like to make two (2) points in relation to the Zone B3 Commercial Core zoning:

1. There are a number of objectives of the Zone set out in the LEP which I believe are inconsistent with the current Development Application. These include the objectives to:
  - \* "To maximise public transport patronage and encourage walking and cycling".
  - \* To ensure that new development is compatible with the historic architectural character and streetscapes of the Mudgee commercial core (see general objective of zone – Zone B3 Commercial Core contained in Mid-Western Regional Environmental Plan 2012).
  - \* To ensure that the form and layout of new development is designed to encourage free pedestrian movement and connectivity with the commercial core.
2. The other point that should be highlighted is that similar but not identical developments are prohibited in the Zone B3 Commercial Core. For example, highway service centres, service stations, vehicle body repair shops and vehicle repair stations are all prohibited.

Much is made in the Development Application of the comparison between the proposed development and a dry-cleaning business. I believe a closer and more common-sense comparison would be with the businesses which are referred to above and which are prohibited, which lends weight to an argument that whilst the development may be permissible it is not appropriate as similar enterprises are prohibited.

---

**Subsections (b) and (c)**

These subsections deal with "The likely impacts of the development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality" together with "The suitability of the site for the development". My comments in relation to these factors are as follows:

(i) Traffic

The major adverse impact of the development will be an increase in traffic and need for parking in an area where traffic flows and parking are under critical pressure. I believe the proposed development would create substantially more traffic use than the previous RTA site and the proposed egress onto Byron Place near the dental surgery will only create a further traffic danger and bottle-neck. Our day to day experience in observing traffic flows and watching pedestrians try and negotiate the Perry/Lovejoy Street/Byron Place crossing are that it is only a matter of time till there is a major accident. There are no provisions for pedestrian crossing of the roads and these dangers are only likely to be accentuated with the extra traffic flows the development will create. Of particular concern is the proximity of the development to longstanding pre-school and early childhood facilities.

(ii) Residential

A further concern is that within the locality there is significant residential use and these premises will be impacted by the development and particularly were the development to operate outside of normal business hours.

Whilst it is noted that the Development Application provides for a closing time of 6:00 pm it is also noted that competitors in competing businesses to the Applicants' located in more suitable areas operate on substantially extended hours.

(iii) Economic Benefit

In terms of economic benefit, it is hard to see how there is any significant economic benefit from the development with a low number of jobs to be created and I do not believe these considerations should have any major bearing on Council's decision.

(iv) Compatibility

The Development Application states "the proposed change of use is compatible with the historic architectural character of the street scapes. The site has landscaping unlike the surrounding carparking areas". With the greatest respect to the developers, the development is as compatible to the historical architectural character of the streetscape as matches are to petrol. Any cursory observation of the development area would conclude that the current building which is to be retained has no architectural merit and the landscaping is deficient. There is no attempt in the Application to blend the development with the historic architectural character of the streets.

**Subsection (d)**

This subsection deals with submissions made of which this letter is one and does not require further comment.



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**Subsection (e) – Public Interest**

My view is that Council, when considering the public interest, would conclude the following:

- A. The public interest requires traffic congestion in Byron Place be decreased rather than increased.
- B. The public interest requires protection of pedestrians and road users.
- C. The public interest requires development sympathetic with the heritage architectural streetscape.
- D. The public interest requires residential amenity to be considered.
- E. The public interest requires the low economic impact and the low need for additional car cleaning businesses to be taken into account.
- F. The public interest requires the objectives of the B3 commercial zone to be followed.

I am sure if a straw poll of Mudgee residents were taken, an overwhelming majority would prefer less congestion in Byron Place without a car wash than more congestion with a car wash.

Thank you for your consideration.

Yours faithfully  
**FLYNNS SOLICITORS**



**STEPHEN FLYNN**

**DR. ROBERT PISTO, B.D.S.(Syd)**  
**DENTAL SURGEON**

P/No. 0623162X

35 BYRON PLACE  
MUDGEE 2850

Phone: (02) 6372 1933  
(02) 6372 1184

Email: robertpistodentalsurgery@gmail.com

Mr Brad Cam  
The General Manager  
Mid- Western Regional Council  
86 Market Street  
Mudgee NSW 2850

Dear Mr Cam,

**RE: DEVELOPMENT APPLICATION DA0220/2018- Proposed Change of use to Motor  
Vehicle Car Wash@13 Perry Street Mudgee NSW 2850  
LOT 41 DP 240238 & LOT 40 DP 240238  
CONSENT AUTHORITY: Midwestern Regional Council  
APPLICANT: Mr Wouter G Dusseldorp , Mr David J Morris**

My Dental Surgery at 35 Byron Place Mudgee NSW 2850 is on the corner of Byron Place and 'Byron Lane'. The lane running between my building and the proposed development is a very narrow lane. The proposed exit from the development onto 'Byron Lane' will be extremely dangerous as the lane is extremely narrow for vehicles turning onto it with very little turning room. The lane is already crowded with traffic exiting the Byron Place carpark onto Mortimer Street with a very ineffective stop sign at the Mortimer Street end. I feel this exit should be reconsidered and all vehicles exit onto Perry Street which has ample width for turning vehicles and easy views for entering into the traffic. The CBD of Mudgee also seems a very unsuitable area for such a development with all other light industrial businesses at the Sydney end of Mudgee.

Yours sincerely,



Dr Robert Pisto.



ACK ✓

**Ilija Susnja**

---

**From:** Ed Turner Business Solutions <info@edturner.com.au>  
**Sent:** Monday, 27 August 2018 9:57 AM  
**To:** Ilija Susnja  
**Subject:** Re: DA report...

Ilija,

Report paragraph...suggested;

Financial calculations have been modelled based on the proposed DA assumptions and using industry averages from the Australian Carwash Association and two separate individual sources for handwash café businesses in NSW metropolitan and regional areas as well as a Victorian regional handwash Café in a town slightly larger than Mudgee. These figures when applied to the assumptions based on the proposed DA application for 13 Perry Street clearly highlight financial viability issues, primarily around labour costs. Best case scenarios for income modelling in a town population of 10,000 with existing carwash services show demand not exceeding 20 cars per day over a sustainable period. Applying an average sale of \$50 per car, income over a 7-day period sensitised for weather effects and miscellaneous operational issues (labour and equipment failures/R&M) income estimations would top out between \$250K-\$300K. Labour costs would exceed \$230K using the industry award rates and operating 7 days per week (not incl public holidays). This is before any other cost of goods are considered and the operational challenges of running a business of this type. In short, this business model in the carwash industry is proving unviable primarily from a cost of labour perspective and is being driven out of the industry in favour of mechanical based cleaning options.

My thoughts...why would council approve a destined failure...they will have to either lease out to potential parties than may attempt to operate this carwash model in a way that would breach award rates, to which I will be very actively pursuing the correct standards and payment rates, as an active member (and former board member) of the Australian Carwash Association.

Ed

---

**From:** Ilija Susnja <Ilija.Susnja@midwestern.nsw.gov.au>  
**Date:** Friday, 24 August 2018 at 1:58 pm  
**To:** Ed Turner Business Solutions <info@edturner.com.au>  
**Subject:** RE: DA report...

Ed,

[Please reply to attached.](#)

Regards,

Ilija

---

**From:** Ed Turner Business Solutions [mailto:info@edturner.com.au]  
**Sent:** Friday, 24 August 2018 12:36 PM  
**To:** Ilija Susnja <Ilija.Susnja@midwestern.nsw.gov.au>  
**Subject:** DA report...

Could you please resend me the report you sent through last, I cant seem to find it. I can turn something around quickly for you I just need the DA assumptions to work off.

**Ilija Susnja**

---

**From:** gordon wright <gordo1488@yahoo.com>  
**Sent:** Friday, 13 July 2018 3:05 PM  
**To:** Council  
**Subject:** New carwash

Once again I would like to express my objections to a new car wash in the centre of town not only will it look ugly and cause more traffic problems in an otherwise busy car park but it won't fit in with the towns heritage buildings that surround it. Furthermore I feel we have enough car washes and detailing services plus cafes and we certainly don't need another of either of them. It would be a business that I would avoid like the plague and would tell all of my family friends and workmates to avoid at all cost. Plus the word around town is it won't be welcomed. No new car wash please

[Sent from Yahoo Mail for iPhone](#)

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Mr Brad Cam  
General Manager  
Mid-Western Regional Council  
86 Market Street  
Mudgee NSW 2850

email [council@midwestern.nsw.gov.au](mailto:council@midwestern.nsw.gov.au)

**RE: DA 0220/2018 Change of Use Carwash – Objection; Lack of detailed information to assess application & suitability for location**

13 July 2018

Dear Brad,

After reviewing the additional information provided by the by applicant, I would like you to please consider my objection to the development application of the proposed site for the purposes of a carwash.

The DA currently on exhibited by council I feel still falls well short as to how it plans to negate many aspects of the proposal.

**Traffic Impact**– the proposed development will without a doubt generate additional traffic at this location. As a commercial tenant of this immediate area I am familiar with the car parking pressure that Byron Place is under. With 65 estimated movements on site as suggested in the proposal, there will no doubt be some portion of the proposed sites customer base that will be shopping and will not be back to pick up their vehicles as and when they are ready. I can attest to this with my direct experience in the car wash industry over multiple sites in the central west region that I own. This will create additional pressure for car spaces in the immediate area during peak periods when the car park will be under pressure.

The site is serviced from the busiest public car park in Mudgee and the proposed access and egress arrangements are only going to place more pressure on the Byron Place traffic flow.

**Heritage Impact Assessment** – The plans appear to propose car parking at the front of the existing building on Perry Street. Given the location of the site to the town centre and the site is within a Heritage Conservation Area that is adjacent to a number of heritage buildings, car parking in the front area is questionable at best in keeping with the streetscape and heritage appeal. The proposed signage will be offensive for the street scape and detracts from the towns CBD Heritage feel and I feel is in contradiction to the Heritage Conservation Area code.

**Noise Assessment** – The proposal fails to consider the surrounding residential housing and commercial areas that will no doubt be exposed to increased noise levels resonating from the vacuum and high pressure washing equipment. I myself have an office space in close proximity to the proposed site and know exactly how much noise is generated from this equipment and would be interrupted by the constant switching on and off of this noise.

**Permissibility** – When I investigated my original DA for a carwash site on Sydney Road, it was made clear to me then that a carwash is considered an industrial activity given the volumes of water used, noise and traffic impacts, and so it was, that I undertook my development within the permitted zoning for a carwash. When I investigated the RTA site prior to its sale last year, the planning department of the Mid-Western Regional Council advised me on two separate occasions (in writing) that the permissibility of a carwash development application on this proposed site would not be supported based on the current LEP interpretation of the permissibility of the land use. Based on this feed back I did not proceed with an attempted purchase of this site.

**Suitability of the land use in the zone**

The objectives of the B3 zone do not directly support a carwash:



The objectives of the B3 Commercial Core zones are:

- » *To provide a wide range of retail, business, office, entertainment, community and other suitable land uses that serve the needs of the local and wider community.*
- » *To encourage appropriate employment opportunities in accessible locations.*
- » *To maximise public transport patronage and encourage walking and cycling.*
- » *To promote the central business district of Mudgee as the major focus for retail and commercial activity in Mid-Western Regional.*
- » *To consolidate business development in the Mudgee town centre and avoid unnecessary or inappropriate expansion of business-related land uses into surrounding residential neighbourhoods.*
- » **To ensure that new development is compatible with the historic architectural character and streetscapes of the Mudgee commercial core area.**
- » *To ensure that the form and layout of new development is designed to encourage free pedestrian movement and connectivity within the commercial core.*

Based on my own experience in owning and running a carwash I believe that this proposed site is unsuitable and inconsistent with the objectives of the zone. It is my opinion that the proposal will not contribute positive growth to the town centre. Mudgee has a wonderful CBD area that is the envy of most regional councils and the MWRC has worked hard at maintaining this feel and standard for the rate payers and visitors to our town.

The proposal provides no evidence suggesting that the development will have an economic benefit nor is in the public interest. There are already two carwashes and multiple car detailing businesses in Mudgee, all would negatively feel the impact of this development. Why create such a multitude of negative outcomes outlined above when there are so many other beneficial developments that can be adopted on this site. I believe that the development is not in the public interest and the proposal will have significant adverse impacts on adjoining residents, commercial tenants and rate payers looking to park and shop in the CBD area.

Thank you for the opportunity to provide a submission in relation to this application.

Sincerely,

Ed Turner

13 July 2018  
Mr Brad Cam  
General Manager  
Mid-Western Regional Council

Email: [council@midwestern.nsw.gov.au](mailto:council@midwestern.nsw.gov.au)

Dear Mr Cam,

**DA 0220/2018 Change of Use Carwash – Continuing objection**

We have reviewed the information provided by the applicant. This was accessed via council's website. Please consider this objection when reviewing the Development Application (DA).

As a local building owner, we have concerns that there is not enough detail pertaining to the following areas:

**Heritage** – The site is in a heritage conservation area, with several identified heritage conservation items/buildings nearby. We are concerned that an industrial type activity may detract from the appeal of the heritage theme of Perry street.

**Aesthetic** – Perry Street is a beautiful street with many aesthetic older buildings. The street (particularly between Market and Denison streets) is one of Mudgee's 'gems'. It would not be in keeping with the streetscape to allow the proposed DA activities in this area. It would be a blight on such a beautiful streetscape.

**Land use** – This nature of activity may be better suited to a different area of Mudgee that currently houses similar industrial activities.

**Parking and traffic** – Further assessment needs to be undertaken in relation to the impact of the proposed entry and exit points to the site. There is insufficient research regarding the number of vehicles being cleaned, the stationed vehicles waiting to be cleaned and the flow of the vehicles in transition. There is concerns that the cars parked on the street in this area will increase significantly, adversely affecting the whole area around the site.

**Noise** – The activity will generate a significant amount of noise. This will be caused by vacuum and car cleaning equipment. Given there are office activities nearby, this will be problematic for the adjacent area.

**Pedestrian and cycling activity** – We note the B3 Commercial Zone objective 'to encourage walking and cycling'. We respect the Council's approach to increasing Pedestrian and cycling movement in Mudgee particularly along Perry Street to access the parks and walkways to Glen Willow. This is preferable to increasing vehicular movement in this area.

**Safety - Early Childhood Centre** – We are concerned that increased traffic flow at this roundabout would pose additional risks to parents and carers (with prams and strollers ) and young children.

**Previous request** – It is our understanding that a previous enquiry was made about car wash activities at this site. I understand the outcome was that council determined this activity was not suitable (based on land use criteria) for this site. It is important that council ensure consistency in it's response to this DA.

We appreciate the opportunity to provide a submission in relation to this application. Should you have any questions about our objection please do not hesitate to call Todd Fergusson on 0477 99 3447 or email [toddfergusson@gmail.com](mailto:toddfergusson@gmail.com).

Yours Sincerely

Todd and Sara Fergusson

**Ilija Susnja**

---

**From:** David Morris <djmorrisco@gmail.com>  
**Sent:** Tuesday, 3 July 2018 3:19 PM  
**To:** Ilija Susnja  
**Subject:** Petition - 13 Perry Street  
**Attachments:** Pet 2.pdf

Updated last page of Petition. Previous one missing 3 persons from NAB.

David Morris

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2.7.18	<del>Handwritten signature</del>	THOMAS SIMON	16 CHURCH ST MUDGEE 2850 STAR CHEVIST
2.7.18	<del>Handwritten signature</del>	MINDY NGUYEN	84 Maitland St. Mudgee 2850 PRICE LINE
2.7.18	<del>Handwritten signature</del>	V CAMPBELL	PROVOK AVUACHILLS melrose rd Mudgee
2.7.18	<del>Handwritten signature</del>	C. GABIN	PROVOK 120 SAINTS LANE ST FILLANS
2.7.18	<del>Handwritten signature</del>	C. CORRA	16 Roth Court Mudgee. 10PA KEEABS
2.7.18	<del>Handwritten signature</del>	T. McDonald	486 KALVALABARI RD CTC TOBACCO
2.7.18	<del>Handwritten signature</del>	C. Wray	Mudgee 2850 NSW
2.7.18	<del>Handwritten signature</del>	V. Wood	Mudgee 2850 NSW TOMAS PERCE BUTCHER
2.7.18	<del>Handwritten signature</del>	Chris King	FITTA BUCCA RD Mudgee BYRON PLACE BUTCHER
2.7.18	<del>Handwritten signature</del>	Mitch Keen	9 hennessy pl mudgee.
2.7.18	<del>Handwritten signature</del>	S. ATKINSON	FROM BEAUTY PERRY ST MUDGEE
2.7.18	<del>Handwritten signature</del>	K THOMPSON	Perry St Mudgee
2.7.18	<del>Handwritten signature</del>	Elintaw Stubbs	Perry st meats
<hr/>			
3.7.18	<del>Handwritten signature</del>	Jan Hegarty	NAB
3.7.18	<del>Handwritten signature</del>	Sarah Christianson	64-66 Church St Mudgee NSW 2850.
3.7.18	<del>Handwritten signature</del>	Belinda Robinson	NAB

**D.J.MORRIS & WG DUSSELDORP**

13 Perry Street  
Mudgee NSW 2850  
04974 78087  
djmco@btinternet.com

3 July 2018  
Mr Ilija Susnja  
Senior Town Planner  
Mid Western Regional Council

Dear Sir,

DA 0220/2018

Please find enclosed petition in support of the DA from a sample of neighbouring businesses/ business owners in and around Byron Place- those signing were shown a copy of the proposal.






Yours faithfully,  
David Morris

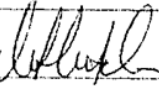




## Petition to Council supporting a Carwash / Café Perry Street Mudgee

Action Petitioned For: We the undersigned are concerned citizens who urge our leaders to act now to approve this DA.

Date	Signature	Printed Name	Address
27.10	Keen Neil	Keen Neil	National Centre Newsagent
3/7/18		Bee Box	Mudgee Travel and Cruise
3/7/18		Richard West	Richard West Solicitor
3.7.18		Michael	Local
3/7/18		Dick	Mudgee
03.07.18		Mudgee/Director	Mudgee/Director

Date	Signature	Printed Name	Address
3.7.18		C.E.O. M. HUTCHISON	CLUB MUDGEE

### Petition to Council supporting a Carwash / Café Perry Street Mudgee

Action Petitioned For: We the undersigned are concerned citizens who urge our leaders to act now to approve this DA.

Date	Signature	Printed Name	Address
3/7		L. HARRING	WOODWORTH MUDGEE
3/7		W. Sanders	BWS Mudgee
3/7		A. Keiper	46 Church St, Mudgee 2850
3.7.18		Jamilee Lock	Blooms Pharmacy superfine hair design hairdresser
3.7.18		Donna Rouse	OCTEC Employment Mudgee
3.7.18		Ly Kvatt	OCTEC Mudgee

Date	Signature	Printed Name	Address
3.7.18		Alan McGregor	452 Yarranonga rd Mudgee 2850
3.7.18		S. B. RO	Classic Treasures
3/7		C. Erickson	44 Church St
3/7		KRISTY	27A MYLURA PLACE - KRISTY BAKEL
3/7		Kristen	Shop 8 The National SMC Centre NAD

### Petition to Council supporting a Carwash / Café Perry Street Mudgee

Action Petitioned For: We the undersigned are concerned citizens who urge our leaders to act now to approve this DA.

Date	Signature	Printed Name	Address
2/07/18		Bree Koubottom	Mudgee NSW Big W
2/7/18		Harry Power	Big W
2/7/18		Holly Hart	201 Boulton, Mudgee
2/7/18		Michael Harrington	Perry street Mudgee
2-7-18		Ian Mackay	Kellett Dr
27/18		Jodie FLINCH	MARKET ST MUDGE 2850

Date	Signature	Printed Name	Address
2/7/18		Ash Green	Teistg. n Mudgee 2850
2/7/18		Tina Hamilton	Mudgee 2850
2/7/18		Anne Hamilton	Mudgee 2850
2/7		Rochelle McPherson	Mudgee 2850
2/7		Brett Reeves	Mudgee 2850

2.7.18	<del>Handwritten initials</del>	AMMO SALAM	16 CHURCH ST MUDGEE 2850 STAR CHEWIST
2.7.18	<del>Handwritten initials</del>	MILAN NGUYEN	St. Anthony's St. Mudgee 2850 PROVIDE
2.7.18	<del>Handwritten initials</del>	V CAMPBELL	AVALACHILLS melrose rd Mudgee
2.7.18	<del>Handwritten initials</del>	P. SABIN	PROVIDE 120 SAINTS LANE ST FILLANS
2.7.18	<del>Handwritten initials</del>	C. COOK	16 Park Court Mudgee. ISPA KOPABS
2.7.18	<del>Handwritten initials</del>	T McDonald	486 KALVALAHAN RD CTC TOBACCO
2.7.18	<del>Handwritten initials</del>	C. LING	Mudgee 2850 NSW
2.7.18	<del>Handwritten initials</del>	V. Wood	Mudgee 2850 NSW Byron Place Butcher
2.7.18	<del>Handwritten initials</del>	Chris King	Pitta Bucca Rd Mudgee Byron Place Butcher
2.7.18	<del>Handwritten initials</del>	Mitch Keen	9 hennessy pl mudgee
2.7.18	<del>Handwritten initials</del>	S ATKINSON	Inson Benty.
2.7.18	<del>Handwritten initials</del>	K Thompson	Perry st mudgee Perry st Mudgee
2.7.18	<del>Handwritten initials</del>	Clinton Stubbs	Perry st meats

# Flynns

SOLICITORS

**Partners:**

Stephen Flynn, B.Comm. LL.B. (UNSW)  
Tom Flynn, B.A. B.Comm. LL.B. (UNE)

**Associates:**

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Claire Buscombe, B.A. LL.B. (UTS)

**Consultant:**

Richard Flynn, LL.B. (Syd)

**Licensed Conveyancer:**

Emma Best, AdvDipPL, JP

**Paralegal:**

Tracey Coffee, AdvDipPL, JP

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GULGONG NSW 2852  
by appointment only

ABN 36 978 896 824

29 June 2018

Manager Statutory Planning – Development  
Mid-Western Regional Council  
PO Box 156  
MUDGEE NSW 2850



Dear Sirs

**RE: DEVELOPMENT APPLCIATION DA0220/2018**

I acknowledge receipt of your letter of 27 June 2018.

I advise that I object to the revised Development Proposal on the same grounds as outlined in my letter of 12 April 2018 and would seek that objection be taken into account in relation to the revised Development Proposal.

Yours faithfully

**FLYNNS SOLICITORS**

  
**STEPHEN FLYNN**





Australian Government  
Department of Industry,  
Innovation and Science  
Department of Infrastructure,  
Regional Development and Cities

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## **Commonwealth Grant Agreement**

between the Commonwealth represented by

**Department of Industry, Innovation and Science**

and

**Mid-Western Regional Council**

**BBRF65404**

Commonwealth Standard Grant Agreement

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## Grant Agreement BBRF65404

Once completed, this document, together with each set of Grant Details and the Commonwealth General Grant Conditions (Schedule 1), forms an Agreement between the Commonwealth and the Grantee.

### Parties to this Agreement

#### The Grantee

<b>Full legal name of Grantee</b>	Mid-Western Regional Council
<b>Legal entity type (e.g. local governing body or not for profit organisation)</b>	Local Government
<b>Trading or business name</b>	Not Applicable
<b>Any relevant licence, registration or provider number</b>	Not Applicable
<b>Australian Business Number (ABN) or other entity identifiers</b>	96 149 391 332
<b>Australian Company Number (ACN)</b>	Not Applicable
<b>Trust Name and ABN (where applicable)</b>	Not Applicable
<b>Registered for Goods and Services Tax (GST)?</b>	Yes
<b>Date from which GST registration was effective?</b>	01/07/2004
<b>Registered office (physical/postal)</b>	<p><b>Physical</b></p> <p>86 Market Street                  MUDGEE NSW 2850</p> <p><b>Postal</b></p> <p>PO Box 156                  MUDGEE NSW 2850</p>
<b>Telephone</b>	02 6378 2885
<b>Email</b>	alina.azar@midwestern.nsw.gov.au

#### The Commonwealth

The Commonwealth of Australia represented by the  
 Department of Industry, Innovation and Science  
 of 10 Binara Street CANBERRA ACT 2600  
 ABN 74 599 608 295

## Background

The Commonwealth has agreed to enter this Agreement under which the Commonwealth will provide the Grantee with one or more Grants for the purpose of assisting the Grantee to undertake the associated Activity.

The Grantee agrees to use the Grant and undertake the Activity in accordance with this Agreement and the relevant Grant Details.

## Scope of this Agreement

This Agreement comprises:

- (a) this document;
- (b) the Supplementary Terms (if any);
- (c) the General Grant Conditions (Schedule 1);
- (d) the Grant Details;
- (e) any other document referenced or incorporated in the Grant Details.

Each set of Grant Details, including Supplementary Terms (if any), only applies to the particular Grant and Activity covered by that set of Grant Details and a reference to the 'Agreement' in the Grant Details or the Supplementary Terms is a reference to the Agreement in relation to that particular Grant and Activity. If there is any ambiguity or inconsistency between the documents comprising this Agreement in relation to a Grant, the document appearing higher in the list will have precedence to the extent of the ambiguity or inconsistency.

This Agreement represents the Parties' entire agreement in relation to each Grant provided under it and the relevant Activity and supersedes all prior representations, communications, agreements, statements and understandings, whether oral or in writing.

Certain information contained in or provided under this Agreement may be used for public reporting purposes.

## Grant Details BBRF65404

### A. Purpose of the Grant

The purpose of the Grant is to support community activities, new or expanded local events, strategic regional plans, and leadership and capability strengthening activities. These projects will deliver economic and social benefits to regional and remote communities.

The Grant is being provided as part of the Building Better Regions Fund Community Investments Stream Round 2.

The Program aims to:

- create jobs
- have a positive impact on economic activity, including Indigenous economic participation through employment and supplier-use outcomes
- enhance community facilities
- enhance leadership capacity
- encourage community cohesion and sense of identity.

### B. Activity

The Activity is made up of your Project and all eligible project activities as specified in these Grant Details.

#### Project title

Youth Entrepreneurship Summit

#### Project scope and description

The project will deliver a Youth Entrepreneurship Summit in regional NSW that will focus on supporting young entrepreneurs and fostering economic growth. The summit will deliver entrepreneurial skills, business start-up knowledge and forming connections between youth and mentors.

#### Key eligible activities

The key activities to deliver the outcome consist of:

- confirmation of date and venue for the summit;
- sourcing of speakers, mentors and program deliverers;
- marketing of the event; and
- hosting of the event.

#### Project outcome

The outcome of the project will be the delivery of the Youth Entrepreneurship Summit.

The Project must be located in an eligible area. In undertaking the Activity, the Grantee must comply with the requirements of the Program Guidelines (as in force at the time of application).

You must conduct an official opening of the completed Activity unless otherwise agreed by the Commonwealth. You must provide at least three options for dates for the official opening, or any



other milestone events that you choose to conduct relating to the Activity or Project. You must provide these dates at least 56 days prior to the first proposed date for each event to be conducted. The date of official openings or other official public functions must be agreed to by the Commonwealth. You must invite the Commonwealth's representative to officiate at any event held.

You must seek the Commonwealth Minister's prior agreement to invite any other Commonwealth or State elected official or other officials to attend a function. This invitation must be provided to the Commonwealth **no later than 56 days** before the date of the official opening or other official public function relating to the Activity or Project.

Should you choose to erect signage in relation to the Project, you must do so in accordance with the Signage Guidelines (as advised by the Commonwealth). Signage must be approved by the Commonwealth prior to use and contain an acknowledgement of the Funding. You must include the Commonwealth's Building Our Future logo in all signage, publications and promotional activities related to the Activity. You must not use the Commonwealth logo without the Commonwealth's approval. You must use the Commonwealth logo in accordance with the Commonwealth's print and signage guidelines.

You must provide drafts of all publicity, announcements and media releases relating to the Activity to the Commonwealth for approval with at least 10 business days' notice prior to release.

### C. Duration of the Activity

The Activity starts on date of execution of this agreement and ends on 02/02/2020, the Completion Date.

#### Activity Schedule

No.	Title and description	Due date
1	<b>Project Start Date</b>	21/09/2018
2	<b>Progress Report</b> Demonstrated progress, to the satisfaction of AusIndustry, to deliver the Youth Entrepreneurship Summit.	31/12/2018
3	<b>Progress Report</b> Demonstrated progress, to the satisfaction of AusIndustry, to deliver the Youth Entrepreneurship Summit.	30/04/2019
4	<b>Project End Date</b>	26/08/2019

No.	Title and description	Due date
5	<p><b>End of Project Report</b></p> <p>Completion of all key activities to deliver the Youth Entrepreneurship Summit, to the satisfaction of AusIndustry.</p> <p>The key activities to deliver the outcome consist of:</p> <ul style="list-style-type: none"> <li>• confirmation of date and venue for the summit;</li> <li>• sourcing of speakers, mentors and program deliverers;</li> <li>• marketing of the event; and</li> <li>• hosting of the event.</li> </ul> <p>The outcome of the project will be the delivery of the Youth Entrepreneurship Summit.</p> <p>An event invitation has been submitted to the Department.</p>	26/08/2019

#### D. Payment of the Grant

The total amount of the Grant is up to \$20,000 (plus GST if applicable).

The Grant will be provided at up to 100 per cent of eligible project costs, as defined in the Program Guidelines, and subject to satisfactory progress towards milestones and availability of funds.

The Grant will be paid over the following financial years subject to sufficient Program funding being available. The Commonwealth is not obliged to make a payment if it would result in the amount paid in a financial year exceeding the annual capped amount for that financial year as specified in this table.

Financial year	Annual capped amount (GST excl)
2018/19	\$8,000
2019/20	\$12,000
Total	\$20,000

The Grant will be paid in arrears, as agreed milestones are achieved, based on actual eligible project costs. Payments are subject to satisfactory progress on the Project and compliance by the Grantee with its obligations under this Agreement.

A final payment of at least 10 per cent of the Grant will be withheld until the Grantee submits a satisfactory final report demonstrating end of Project reporting obligations have been met.

#### Invoicing

The Grantee agrees to allow the Commonwealth to issue it with a Recipient Created Tax Invoice (RCTI) for any taxable supplies it makes in relation to the Activity.

The Grantee agrees not to issue tax invoices in respect of any taxable supplies.

The Grantee acknowledges that where it is registered for Goods and Services Tax (GST) it will notify the Commonwealth if it subsequently ceases to be registered for GST.

GST means a tax that is payable under GST law as defined in the *A New Tax System (Goods and Services Tax) Act 1999* (Cth).

## E. Reporting

The Grantee agrees to provide the following reports to the Commonwealth representative in accordance with the Reporting Templates (Schedule 2).

Report type	Period start date	Period end date	Agreed evidence	Due date
Progress	21/09/2018	31/12/2018	The report must: <ul style="list-style-type: none"> <li>include evidence to show that key activities have been completed during the period; and</li> <li>include evidence to show the total eligible expenditure incurred during the period.</li> </ul>	28/01/2019
Progress	01/01/2019	30/04/2019	The report must: <ul style="list-style-type: none"> <li>include evidence to show that key activities have been completed during the period; and</li> <li>include evidence to show the total eligible expenditure incurred during the period.</li> </ul>	28/05/2019
Final	01/05/2019	26/08/2019	The report must: <ul style="list-style-type: none"> <li>include evidence to show that the outcome has been achieved; and</li> <li>include evidence to show the total eligible expenditure incurred for the project.</li> </ul>	23/09/2019

In your reports to the Commonwealth you will be required to report your progress against the expected project employment figures set out in the table below.

Expected project employment figures	Number
<b>Direct</b> full time equivalent employment (employees and independent contractors) generated <b>during the project period</b>	<b>2</b>
How many of the above are <b>direct</b> Indigenous full time equivalent employment (employees and independent contractors) generated <b>during the project period</b>	<b>0</b>
<b>Indirect</b> full time equivalent employment (employees and independent contractors) generated <b>during the project period</b>	<b>8</b>

Expected project employment figures	Number
How many of the above are <b>indirect</b> Indigenous full time equivalent employment (employees and independent contractors) generated <b>during the project period</b>	<b>1</b>
<b>Direct</b> full time equivalent employment (employees and independent contractors) generated <b>following the project period</b>	<b>3</b>
How many of the above are <b>direct</b> Indigenous full time equivalent employment (employees and independent contractors) generated <b>following the project period</b>	<b>0</b>
<b>Indirect</b> full time equivalent employment (employees and independent contractors) generated <b>following the project period</b>	<b>2</b>
How many of the above are <b>indirect</b> Indigenous full time equivalent employment (employees and independent contractors) generated <b>following the project period</b>	<b>1</b>

During the Agreement period, we may ask you for ad-hoc reports on your project. You must provide these reports in the timeframes notified by the Commonwealth.

#### F. Party representatives and address for notices

##### Grantee's representative and address

Grantee's representative name	Mrs Alina Azar
Position	Manager Economic Development
Postal/physical address(es)	<p><b>Postal</b>                      Po Box 156                      MUDGEE NSW 2850</p> <p><b>Physical</b>                      86 Market Street                      MUDGEE NSW 2850</p>
Business hours telephone	02 6378 2885
Mobile	Not Applicable
E-mail	alina.azar@midwestern.nsw.gov.au

## Commonwealth representative and address

Name of representative	Project Officer
Position	Project Officer
Postal/physical address(es)	<p><b>Postal</b></p> <p>GPO Box 2013 CANBERRA ACT 2601</p> <p><b>Physical</b></p> <p>Industry House 10 Binara Street CANBERRA ACT 2600</p>
Business hours telephone	08 9287 3500
E-mail	BBRFReports2@industry.gov.au

The Parties' representatives will be responsible for liaison and the day-to-day management of the Grant, as well as accepting and issuing any written notices in relation to the Grant.

## G. Supplementary Terms

## G1 Other Contributions

G1.1 Other Contributions means financial or in-kind contributions other than the Grant as set out below:

Contributor	Nature of Contribution	Contribution cash \$ (GST excl)	Contribution in-kind \$ (GST excl)	Due date
Grantee	In-kind including project management of the summit by council staff and waive of facilities hire fees.	\$0	\$3,820	Project period
Total		\$0	\$3,820	

G1.2 The Grantee agrees to provide, or to ensure the provision of, the Other Contributions and to use them to undertake the Activity. If the Other Contributions are not provided in accordance with this clause, then the Commonwealth may:

- (a) suspend payment of the Grant until the Other Contributions are provided; or
- (b) terminate this Agreement in accordance with clause 18 of the General Grant Conditions.



G2 Activity budget

The Grantee agrees to use the Grant and any Other Contributions and undertake the Activity consistent with the following budget. Eligible expenditure item	Estimated expenditure 2018/19	Estimated expenditure 2019/20	Estimated expenditure 2020/21	Total \$
Leadership and capability	\$0	\$0	\$0	\$0
Local events and activities	\$20,000	\$0	\$0	\$20,000
Strategic planning	\$0	\$0	\$0	\$0
Total Project costs	\$20,000	\$0	\$0	\$20,000

Figures in the above table are GST inclusive amounts less GST credits that can be claimed in relation to the expenditure.

G3 Record keeping

G3.1 The Grantee agrees to:

- (a) maintain records that identify the receipt and expenditure of the Grant and any Other Contributions separately within the Grantee's accounts and records so that at all times the Grant is identifiable; and
- (b) keep financial accounts and records relating to the Activity so as to enable all receipts and payments related to the Activity to be identified and reported.

G3.2 The Grantee agrees to maintain the records for five years after the Completion Date and provide copies of the records to the Commonwealth representative upon request.

G3.3 Term G3 survives the termination, cancellation or expiry of the Agreement.

G4 Audit

Not Applicable

G5 Activity Material

Not Applicable

G6 Access

G6.1 The Grantee agrees to give the Commonwealth, or any persons authorised in writing by the Commonwealth, access to premises where the Activity is being performed and to permit those persons to inspect and take copies of any Material relevant to the Activity.

G6.2 The Auditor-General and any Information Officer under the *Australian Information Commissioner Act 2010* (Cth) (including their delegates) are persons authorised for the purposes of clause G6.1.

G6.3 Term G6 does not detract from the statutory powers of the Auditor-General or an Information Officer (including their delegates).

**G7 Equipment and assets**

G7.1 The Grantee agrees to obtain the Commonwealth's prior written approval to use the Grant to purchase any equipment or asset for more than \$5,000 (including GST), apart from those listed in the Budget.

G7.2 The Grantee agrees to maintain a register of all equipment and assets purchased for \$5,000 (including GST) or more with the Grant in the form specified below and to provide the register to the Commonwealth upon request.

Item number	Description	Total cost (including GST)
Reference	Description of the equipment or asset	Total cost of the equipment or asset

G7.3 The Grantee agrees to use the equipment and assets for the purposes of the Activity.

G7.4 The Grantee agrees that the proceeds of any equipment and assets purchased with the Grant disposed of during the Activity, must be treated as part of the Grant and used for the purposes of the Activity.

**G8 Relevant qualifications or skills**

Not Applicable

**G9 Activity specific legislation, policies and industry standards**

Not Applicable

**G10 Commonwealth Material, facilities and assistance**

Not Applicable

**G11 Jurisdiction**

G11.1 This Agreement is governed by the law of the Australian Capital Territory.

**G12 Grantee trustee of a Trust (if applicable)**

G12.1 In this clause, 'Trust' means the trust specified in the Parties to the Agreement section of this Agreement.

G12.2 The Grantee warrants that:

- (a) it is the sole trustee of the Trust
- (b) it has full and valid power and authority to enter into this Agreement and perform the obligations under it on behalf of the Trust
- (c) it has entered into this Agreement for the proper administration of the Trust;
- (d) all necessary resolutions, consents, approvals and procedures have been obtained or duly satisfied to enter into this Agreement and perform the obligations under it; and
- (e) it has the right to be indemnified out of the assets of the Trust for all liabilities incurred by it under this Agreement.

## Signatures

Executed as an agreement:

### Commonwealth

Signed for and on behalf of the Commonwealth of Australia as represented by the Department of Industry, Innovation and Science

<b>Name</b> (print)	
<b>Position</b> (print)	
<b>Signature</b>	
<b>Date</b>	
<b>Witness name</b> (print)	
<b>Signature</b>	
<b>Date</b>	

### Grantee

<b>Full legal name of the Grantee</b>	Mid-Western Regional Council ABN 96 149 391 332
<b>Name</b> (print)	
<b>Position</b> (print)	
<b>Signature</b>	
<b>Date</b>	
<b>Witness name</b> (print)	
<b>Signature</b>	
<b>Date</b>	

## Schedule 1 Commonwealth General Grant Conditions

### 1. Undertaking the Activity

The Grantee agrees to undertake the Activity in accordance with this Agreement.

### 2. Acknowledgements

The Grantee agrees to acknowledge the Commonwealth's support in Material published in connection with this Agreement and agrees to use any form of acknowledgment the Commonwealth reasonably specifies.

### 3. Notices

3.1 The Parties agree to notify the other Party of anything reasonably likely to affect the performance of the Activity or otherwise required under this Agreement.

3.2 A notice under this Agreement must be in writing, signed by the Party giving notice and addressed to the other Party's representative.

### 4. Relationship between the Parties

A Party is not by virtue of this Agreement the employee, agent or partner of the other Party and is not authorised to bind or represent the other Party.

### 5. Subcontracting

5.1 The Grantee remains responsible for compliance with this Agreement, including in relation to any tasks undertaken by subcontractors.

5.2 The Grantee agrees to make available to the Commonwealth the details of any of its subcontractors engaged to perform any tasks in relation to this Agreement upon request.

### 6. Conflict of interest

The Grantee agrees to notify the Commonwealth promptly of any actual, perceived or potential conflicts of interest which could affect its performance of this Agreement and agrees to take action to resolve the conflict.

### 7. Variation

This Agreement may be varied in writing only, signed by both Parties.

### 8. Payment of the Grant

8.1 The Commonwealth agrees to pay the Grant to the Grantee in accordance with the Grant Details.

8.2 The Commonwealth may by notice withhold payment of any amount of the Grant where it reasonably believes the Grantee has not complied with this Agreement or is unable to undertake the Activity.

8.3 A notice under clause 8.2 will contain the reasons for any payment being withheld and the steps the Grantee can take to address those reasons.

8.4 The Commonwealth will pay the withheld amount once the Grantee has satisfactorily addressed the reasons contained in a notice under clause 8.2.

### 9. Spending the Grant

9.1 The Grantee agrees to spend the Grant for the purpose of undertaking the Activity only.

9.2 The Grantee agrees to provide a statement signed by the Grantee verifying the Grant was spent in accordance with the Grant Details.

### 10. Repayment

10.1 If any of the Grant has been spent other than in accordance with this Agreement or any amount of the Grant is additional to the requirements of the Activity, the Grantee agrees to repay that amount to the Commonwealth unless agreed otherwise.

10.2 The amount to be repaid under clause 10.1 may be deducted by the Commonwealth from subsequent payments of the Grant.

### 11. Record keeping

The Grantee agrees to maintain records of the expenditure of the Grant.

### 12. Intellectual Property

12.1 The Grantee owns the Intellectual Property Rights in Material created undertaking the Activity.

12.2 The Grantee gives the Commonwealth a non-exclusive, irrevocable, royalty-free licence to use, reproduce, publish and adapt Reporting Material for Commonwealth Purposes.

12.3 The licence in clause 12.2 does not apply to Activity Material.

12.4 This Agreement does not affect the ownership of Intellectual Property Rights in Existing Material.

### 13. Privacy

When dealing with Personal Information in carrying out the Activity, the Grantee agrees not to do anything which, if done by the Commonwealth, would be a breach of an Australian Privacy Principle.

### 14. Confidentiality

The Parties agree not to disclose each other's confidential information without prior written consent unless required or authorised by law or Parliament.

### 15. Insurance

The Grantee agrees to maintain adequate insurance for the duration of this Agreement and provide the Commonwealth with proof when requested.

### 16. Indemnities

16.1 The Grantee indemnifies the Commonwealth, its officers, employees and contractors against any claim, loss or damage arising in connection with the Activity.

16.2 The Grantee's obligation to indemnify the Commonwealth will reduce proportionally to the extent any act or omission involving fault on the part of the Commonwealth contributed to the claim, loss or damage.

### 17. Dispute resolution

17.1 The Parties agree not to initiate legal proceedings in relation to a dispute unless they have tried and failed to resolve the dispute by negotiation.

17.2 The Parties agree to continue to perform their respective obligations under this Agreement where a dispute exists.

17.3 The procedure for dispute resolution does not apply to action relating to termination or urgent litigation.

#### 18. Termination for default

The Commonwealth may terminate this Agreement by notice where it reasonably believes the Grantee:

- (a) has breached this Agreement; or
- (b) has provided false or misleading statements in their application for the Grant; or
- (c) has become bankrupt or insolvent, entered into a scheme of arrangement with creditors, or come under any form of external administration.

#### 19. Cancellation for convenience

19.1 The Commonwealth may cancel this Agreement by notice, due to

- (a) a change in government policy; or
- (b) a Change in the Control of the Grantee, which the Commonwealth believes will negatively affect the Grantee's ability to comply with this Agreement.

19.2 The Grantee agrees on receipt of a notice of cancellation under clause 19.1 to:

- (a) stop the performance of the Grantee's obligations as specified in the notice; and
- (b) take all available steps to minimise loss resulting from that cancellation.

19.3 In the event of cancellation under clause 19.1, the Commonwealth will be liable only to:

- (a) pay any part of the Grant due and owing to the Grantee under this Agreement at the date of the notice; and
- (b) reimburse any reasonable expenses the Grantee unavoidably incurs that relate directly to the cancellation and are not covered by 19.3(a).

19.4 The Commonwealth's liability to pay any amount under this clause is subject to:

- (a) the Grantee's compliance with this Agreement; and
- (b) the total amount of the Grant.

19.5 The Grantee will not be entitled to compensation for loss of prospective profits or benefits that would have been conferred on the Grantee.

#### 20. Survival

Clauses 10, 12, 13, 14, 16, 20 and 21 survive termination, cancellation or expiry of this Agreement.

#### 21. Definitions

In this Agreement, unless the contrary appears:

- **Activity** means the activities described in the Grant Details.

- **Activity Material** means any Material, other than Reporting Material, created or developed by the Grantee as a result of the Activity.

- **Agreement** means the Grant Details, Supplementary Terms (if any), the Commonwealth General Grant Conditions and any other document referenced or incorporated in the Grant Details.

- **Australian Privacy Principle** has the same meaning as in the *Privacy Act 1988*.

- **Change in the Control** means any change in any person(s) who directly exercise effective control over the Grantee.

- **Commonwealth** means the Commonwealth of Australia as represented by the Commonwealth entity specified in the Agreement and includes, where relevant, its officers, employees, contractors and agents.

- **Commonwealth General Grant Conditions** means this document.

- **Commonwealth Purposes** does not include commercialisation or the provision of the Material to a third party for its commercial use.

- **Completion Date** means the date or event specified in the Grant Details.

- **Existing Material** means Material developed independently of this Agreement that is incorporated in or supplied as part of Reporting Material.

- **Grant** means the money, or any part of it, payable by the Commonwealth to the Grantee as specified in the Grant Details.

- **Grantee** means the legal entity specified in the Agreement and includes, where relevant, its officers, employees, contractors and agents.

- **Grant Details** means the document titled Grant Details that forms part of this Agreement.

- **Intellectual Property Rights** means all copyright, patents, registered and unregistered trademarks (including service marks), registered designs, and other rights resulting from intellectual activity (other than moral rights under the *Copyright Act 1968*).

- **Material** includes documents, equipment, software (including source code and object code versions), goods, information and data stored by any means including all copies and extracts of them.

- **Party** means the Grantee or the Commonwealth.

- **Personal Information** has the same meaning as in the *Privacy Act 1988*.

- **Reporting Material** means all Material which the Grantee is required to provide to the Commonwealth for reporting purposes as specified in the Grant Details.



**Schedule 2 Reporting templates**

**Appendix 1 – Building Better Regions Fund – Progress report**

Email completed reports to [bbrreports2@industry.gov.au](mailto:bbrreports2@industry.gov.au).

Project number	BBRF65404
Grantee name	Mid-Western Regional Council
Project title	Youth Entrepreneurship Summit
Reporting period	[insert details]

1. Project progress

a. In line with your agreement, complete the following table, updating for all milestones. Insert rows as required.

No	Milestone description	Agreed completion date	Actual /anticipated completion date	Milestone progress (% complete) as at reporting period

b. Describe the eligible activities completed to date on the project, including the achievement of milestones and progress against the outcomes as detailed in your grant agreement. If applicable, comment on why the milestone has not been completed.

c. Attach agreed evidence to demonstrate the achievement of this milestone. List the attached documents below.

d. Is the project proceeding as per your project plan and budget?

Yes  No

If No, identify any changes and comment on any impacts on project timing and outcome. Comment on any anticipated issues that may impact on project timing, outcome and budget.

- e. Attach copies of any published reports and promotional material, relating to the project, and list them below.

- f. Are there any upcoming/planned events relating to the Project that the Minister or their representative might be interested to attend?

Yes  No

If Yes, please provide details of the event including date, time, purpose of the event, key stakeholders expected to attend.

Please note your BBRF Grant agreement requires that you must:

- provide at least three options for dates for milestone events that you choose to conduct;
- notify the Commonwealth at least 56 days prior to the first proposed date for each event to be conducted;
- invite the Commonwealth’s representative to officiate at any event held; and
- seek Commonwealth approval of any signage, include plaques, prior to use. Signage must contain an acknowledgement of the Funding.

## 2. Project employment

- a. How many people have worked **directly** on the project during the reporting period? Please provide number for employees and independent contractors in full time equivalent (FTE).

- i. How many of these people are Indigenous (FTE)?

- b. How many people have worked **indirectly** on the project during the reporting period? Please provide number for employees and independent contractors in full time equivalent (FTE).

- i. How many of these people are Indigenous (FTE)?

3. Eligible costs incurred in this reporting period

a. In line with the Activity Budget in your agreement, complete the following table. Insert rows as required.

Eligible Expenditure Item	Total costs (GST excl)
	\$
	\$
<b>Total</b>	<b>\$</b>

b. Are the costs incurred in the reporting period in accordance with the Activity Budget in your agreement? Yes  No

If No, explain the reason for any underspend or overspend.

4. Project funding

a. Complete the following table for all cash contributions and in-kind support in your project in the reporting period. Include all investment except the BBRF grant. This includes any private sector, other government, your own contributions or partner contributions. Insert rows as required.

Contributor	Cash Amount (GST excl)	Estimated In-kind Amount (GST excl)	Total (GST excl)
	\$	\$	\$
	\$	\$	\$
<b>Total</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>

5. Bank account details

a. Have your bank account details changed, since your last payment?

Yes  No

If yes, a customer service manager from AusIndustry will provide you with a form, to complete your new bank details.

6. Certification

I .....being a person duly authorised by the grantee hereby  
certify that:

- 22. the information in this report is accurate, complete and not misleading and that I understand that giving of false or misleading information is a serious offence under the *Criminal Code 1995* (Cth).
- 23. the activities identified above are for the purposes stated in the grant agreement.
- 24. I am aware of the grantee's obligations under their grant agreement, including the need to keep the Commonwealth informed of any circumstances that may impact on the objectives, completion and/or outcomes of the agreed project.
- 25. I am aware that the grant agreement empowers the Commonwealth to terminate the grant agreement and to request repayment of funds paid to the grantee where the grantee is in breach of the grant agreement.

Signed .....Date

[Position/ title]

## Appendix 2 – Building Better Regions Fund – End of project report

Email completed reports to [bbrreports2@industry.gov.au](mailto:bbrreports2@industry.gov.au).

Project number	BBRF65404
Grantee name	Mid-Western Regional Council
Project title	Youth Entrepreneurship Summit
Reporting period	[insert details]

### 1. Project progress since last reporting period

- a. In line with your agreement, complete the following table, updating for all milestones. Insert rows as required.

No	Milestone description	Agreed completion date	Actual completion date	Milestone progress (% complete)

- b. Describe the eligible activities completed on the project, including the achievement of milestones and progress against the outcomes as detailed in your grant agreement. If applicable, comment on why any milestones have not been completed.

- c. Attach agreed evidence to demonstrate the achievement of this milestone. List the attached documents below.

- d. Did the project proceed as per your project plan and budget?

Yes  No

If No, identify any changes and comment on any impacts on project timing, outcomes and budget.

- e. Attach copies of any published reports and promotional material, relating to the project, and list them below.



- f. Are there any upcoming/planned events relating to the Project that the Minister or their representative might be interested to attend?  
 Yes  No

If Yes, please provide details of the event including date, time, purpose of the event, key stakeholders expected to attend.

Please note your BBRF Grant agreement requires that you must:

- provide at least three options for dates for milestone events that you choose to conduct;
- notify the Commonwealth at least 56 days prior to the first proposed date for each event to be conducted;
- invite the Commonwealth’s representative to officiate at any event held; and
- seek Commonwealth approval of any signage, include plaques, prior to use. Signage must contain an acknowledgement of the Funding.

2. Eligible costs incurred in this reporting period

- a. In line with the Activity Budget in your agreement, complete the following table. Insert rows as required.

Eligible Expenditure Item	Total (GST excl)
	\$
	\$
<b>Total</b>	\$

- b. Are the costs incurred in the reporting period in accordance with the Activity Budget in your agreement? Yes  No   
 If No, explain the reason for any underspend or overspend.

3. Project funding

- a. Complete the following table for all cash contributions and in-kind support in your project in the reporting period. Include all investment except the BBRF grant. This includes any private sector, other government, your own contributions or partner contributions. Insert rows as required.

Contributor	Cash Amount (GST excl)	Estimated In-kind Amount (GST excl)	Total (GST excl)
	\$	\$	\$
	\$	\$	\$
<b>Total</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>

4. Project activities and outcomes

a. Provide a brief outline of all project activities.

b. Provide a brief outline of achieved project outcomes.

c. Were all the milestones specified in the grant agreement completed?

Yes  No

If no, explain why.

d. Please attach any reports, publications, photos or material that resulted from the project.

e. How much cash was invested in your project in total? Include all investment except the BBRF grant. This includes any private sector, other government, your own contributions or partner contributions.

f. Estimate the in-kind support you received for the project in total.

5. Project employment

a. How many people have worked **directly** on the project **during the project period**? Please provide number for employees and independent contractors in full time equivalent (FTE).

i. How many of these people are Indigenous (FTE)?

b. How many people do you estimate have been employed **indirectly** as a result of the project **during the project period**? Please provide number for employees and independent contractors in full time equivalent (FTE).

i. How many of these people are Indigenous (FTE)?

c. What is the total **direct** long term employment you expect to be generated now the **project has been completed** (employees and independent contractors)? Please give your answer in full time equivalent (FTE).

i. How many of these employees do you anticipate will be Indigenous (FTE)?

d. What is the total **indirect** long term employment you expect to be generated now the **project has been completed** (employees and independent contractors)? Please give your answer in full time equivalent (FTE).

i. How many of these employees do you anticipate will be Indigenous (FTE)?

## 6. Bank account details

a. Have your bank account details changed, since your last payment?

Yes  No

If yes, a customer service manager from AusIndustry will provide you with a form, to complete your new bank details.

7. Certification

I .....being a person duly authorised by the grantee hereby certify that:

- 26. the information listed above is accurate, complete and not misleading and that I understand that giving of false or misleading information is a serious offence under the *Criminal Code 1995* (Cth).
- 27. the grant was spent in accordance with the grant agreement
- 28. I will operate and maintain the project infrastructure to deliver project benefits as outlined in the application for the operational period
- 29. I am aware of the grantee’s obligations under their grant agreement, including the need to keep the Commonwealth informed of any circumstances that may impact on the objectives, completion and/or outcomes of the agreed project
- 30. I am aware that the grant agreement empowers the Commonwealth to terminate the grant agreement and to request repayment of funds paid to the grantee where the grantee is in breach of the grant agreement.

Signed .....Date

[Position/ title]

### **Appendix 3 – Building Better Regions Fund – Audit report**

**Email completed reports to [bbrfreports2@industry.gov.au](mailto:bbrfreports2@industry.gov.au)**

For projects with total project costs over \$1 million you must provide an independently audited report. A template will be provided.





*Good  
Government*

QUARTERLY BUDGET  
REVIEW STATEMENT

JUNE 2018

ATTACHMENTS

19 SEPTEMBER 2017

MID-WESTERN REGIONAL COUNCIL  
CORPORATE: FINANCE

■ ■ ■ ■ ■ TOWARDS 2030



CORPORATE: FINANCE | QUARTERLY BUDGET REVIEW STATEMENT – JUNE 2018

THIS DOCUMENT HAS BEEN PREPARED BY NEIL BUNGATE, ACTING CHIEF FINANCIAL OFFICER FOR MID-WESTERN REGIONAL COUNCIL.

ANY QUESTIONS IN RELATION TO THE CONTENT OF THIS DOCUMENT SHOULD BE DIRECTED TO:  
NEIL.BUNGATE@MIDWESTERN.NSW.GOV.AU OR (02) 6378 2850

DATE OF PUBLICATION: 19 SEPTEMBER 2017

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CORPORATE: FINANCE |

## 1. Material Budget Variations

<b>Looking after our Community</b>	<b>\$1,105k Favourable</b>
<b>Fire Protection</b>	<b>\$19k Favourable</b>
RFS Stations and Sheds renovations over budget \$28k F	
Savings in Fire Fighting Fund and Vehicles \$11k F	
RFS general operations, vehicles & radios \$19k U	
<b>Animal Control</b>	<b>\$53k Favourable</b>
Revenue and Grants over budget \$26k F	
Employee costs and Internal Plant hire under budget \$28k F	
<b>Emergency Services</b>	<b>\$1k Favourable</b>
<b>Public Order &amp; Safety</b>	<b>\$97k Unfavourable</b>
Parking Control - employee costs exceeded budget \$16k U	
Parking Control - fines income less than budgeted \$80k U	
<b>Food Control</b>	<b>\$2k Favourable</b>
<b>Health</b>	<b>\$10k Favourable</b>
Savings Healthy Communities Alliance funds \$6k F	
Doctors accommodation assistance not required this year \$5k F	
<b>Community Services Administration</b>	<b>\$94k Favourable</b>
Community Services Administration - savings in employee costs \$55k F	
Community Services Administration - savings in materials and other expenses \$14k F	
<b>Family Day Care</b>	<b>\$48k Unfavourable</b>
Family Day Care - lower than anticipated grant and user charges \$288k U, offset by lower child carer payments costs \$204K F	
Family Day Care - materials and consumables, employee costs under budget \$37k F	
<b>Childcare</b>	<b>\$2k Unfavourable</b>
<b>Youth Services</b>	<b>\$117k Favourable</b>
Youth Services Administration unspent grant to fund employee expenses \$85k F	

## CORPORATE: FINANCE | QUARTERLY BUDGET REVIEW STATEMENT – JUNE 2018

Youth Services Administration savings on function \$32k F

Aged & Disabled \$67k Favourable

Meals on Wheels savings in employee costs and materials \$27k F plus additional grant income \$24k F - not to be transferred to unspent grants as this was rectification of prior error in unspent grants  
Aged care units - savings on contractor expenses \$6k F and increase in rental income of \$7k F

Other Community Services \$2k Favourable

Housing \$6k Favourable

LG Housing Income - higher than budgeted rental income \$6k F, offset by higher management expenses \$3k U  
LG Housing expenditure savings \$3k F

Town Planning \$91k Favourable

Strategic Planning - increase is rezoning income \$4k F, savings in materials costs and employee costs \$19k F

Development Control - savings in employee costs \$11k F and other expenses \$10k F and an increase in planning related income of \$18k F  
S94 Plan consultants unspent \$30k F. Revote requested

Public Cemeteries \$34k Favourable

Cemetery maintenance under budget \$26k F  
Cemetery administration over budget by 3k U and cemetery fees less than budget \$7k U  
Rural Cemeteries maintenance under budget \$8k

Public Toilets \$1k Favourable

Libraries \$74k Favourable

General Library operations costs lower than budgeted \$62k F  
Library Book purchase over budget \$11k U  
Rylstone Library Branch project under budget \$26k F - revote requested

Museums \$1k Unfavourable

Community Centres No variance

Public Halls \$24k Favourable

Rylstone Hall capital upgrade savings \$21k F

Swimming Pools \$147k Favourable

Gulgong Pool Disabled access savings \$8k F  
Mudgee Pool Operations savings \$30k F  
Gulgong Pool Operations savings \$84k F



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Kandos Pool Operations savings \$25k F

**Sporting Grounds** \$21k Unfavourable

Active parks operations over budget \$3k U - employee related expenses

Kandos Sportsground Canteen \$24k F

Mudgee Showground operations additional income to budget \$12k F and savings on contractors and water use \$10k F

Glen Willow operations and building maintenance over budget \$61k U

Glen Willow upgrade initial works underspend \$9k F. Project deferred till 2018/19

Mudgee Sports Council - contribution to sporting groups \$13k U

Active parks building maintenance expenditure over budget by \$19k U

Active parks operations non-cash items under budget \$15k F, infrastructure disposal \$21k F, offset by \$6k U depreciation

**Parks & Gardens** \$472k Favourable

Mudgee Outdoor Water park - \$264k F - grant income received in advance

Passive Park Administration - \$80k F - non cash contribution from other funds & book value of scrapped infrastructure

Passive Park operations - \$20k U - non cash contribution from other funds budgeted for but not required

Passive Park operations savings - \$60k F materials & consumables and \$48k F employee costs

Lawson Park stone fence restoration - \$26k F savings due to works requiring a re-scope

Sculpture across the region savings \$7k F

Red Hill Reserve maintenance savings \$8k F

**Art Galleries** \$34k Favourable

Art Gallery Facility in initial planning stage, budget unspent \$24k F.

Art Prize \$10k F unspent

**Building Control** \$3k Unfavourable

**Urban Streetscapes** \$29k Favourable

Savings in Streetscape and CBD maintenance \$16k F

Streetscape capital improvements not complete \$7k F Revote requested

Streetscape CBD infrastructure not complete \$12k F, Revote requested

Tree planting Rylstone/Kandos over budget \$4k U

**Protecting our Natural Environment** \$1,280k Favourable

**Noxious Plants** \$134k Favourable

Weed inspections and control performed favourably due to savings in employee costs \$71k F

Weed control savings of 61k F in employee cost and expenses

**Domestic Waste Management** \$7k Favourable

Domestic Waste income under budgeted by \$20k U

Domestic Waste expenses over budget \$16k U

Organics collections system savings \$44k F

## CORPORATE: FINANCE | QUARTERLY BUDGET REVIEW STATEMENT – JUNE 2018

**Other Waste Management** \$291k Favourable

Commercial Waste collection internal tipping income exceeding budgeted income \$75k F and saving on other expenses \$11k F

Hooklift bins purchases not completed \$70k F. Revote requested

Rural Waste depot upgrades works not completed \$42k F. Revote requested

Weighbridge Software upgrade not proceeding due to alternative option undertaken \$35k F

Cardboard Collection budget not required as costs went to an operating budget \$30k F

Bylong WTS upgrade project not required \$30k F

Waste site rehabilitation savings \$15k F

Street park bins savings 11k F

Waste general operations performed favourably mainly due to waste income increase \$319k F and savings on employee expenses \$18k F however this was offset by materials, consumables and other expenses exceeding budget by \$216k U

Waste general operations - non cash entries over budget \$140k U

Hargraves WTS upgrade over budget \$11k U

**Street Cleaning** \$3k Favourable**Stormwater Drainage** \$42k Unfavourable

Bent Street Drainage improvements overspend \$91k U

Book value of infrastructure scrapped \$6k U. Non cash

Drainage Administration overspend \$6k U

FAG Grant received in advance \$59k F

Drainage maintenance overspend \$52k U

Lawson Park west pipe extension savings \$17k F. Revote requested

Court Street Drainage improvements not commenced \$10k F

Mudgee Racecourse drainage upgrade savings \$9k F

Mudgee Flood Study - Floodplain management plan savings \$7k F. Revote requested

Horatio St detention basin, prior year error correction \$4k F

Causeway improvement Triamble Road savings \$6k F

**Environmental Protection** \$135k Favourable

Cooyal Creek erosion works - grant income received works deferred to 18/19 \$130k F

**Water Supply** \$757k Favourable

Water Operations and Maintenance expenditure was lower than budgeted this year \$191K F

Water usage income and other income favourable \$477k F

Water connection charges income under budget \$34k U

Water asset depreciation under budget \$6k F. Non cash

Book value of scrapped infrastructure over budget \$94k U. Non cash

Water treatment plants - Rylstone over budget \$51k U, Gulgong over budget \$25k U, Mudgee over budget \$13k U, pH correction system under budget \$16k F and renewals under budget \$2k F

Water meter operations and maintenance overspent \$13k U

New water connections sps favourable result \$8k F

Water Telemetry and Water condition assessment savings \$24k F

Pump Station, River intakes, Wellfields and Reservoir operations and maintenance savings \$51k F

CORPORATE: FINANCE |

Water purchases unspent \$11k F  
 Online Analyser Replacement M G R WTP unspent \$8k, revote requested  
 Water management studies unspent \$9k F  
 Reservoirs - Rylstone, Kandos, charbon and Clandulla savings \$19k F  
 Water augmentation Ulan Rd extension \$29k unspent. Revote requested  
 Rylstone Dam upgrade not complete revote requested for \$63k F  
 Water Mains replacement savings \$63k F. partial revote requested  
 Raw water system renewals for reactive works \$12k F

**Sewerage Services** \$5k Unfavourable

Sewer treatment works operations - overspend at Mudgee \$75k U and Kandos \$21k U  
 Sewer treatment works operations - savings at Gulgong \$5k F and Rylstone \$19k F  
 Sewer mains relining over budget \$10k U,  
 Sewer management administration costs lower than budgeted \$108k F, employees expenses \$47k F other income great than budgeted \$44k F  
 Sewer usage charges income for non- residential were lower than budget by \$74k U  
 Sewer availability charges residential under by \$43k U  
 Book value of scrapped infrastructure over budget \$187k U. Non cash  
 Sewer asset depreciation under budget \$7k F. Non cash  
 Sewer new connections, condition assessment and smoke testing savings \$5k U offset by overspend on East Star building demolition and fencing replacement \$6k F and overspend on Sewer management studies \$5k F and overspend of Mudgee Sewer Treatment Plant Sludge mixer \$3k F  
 Sewer mains operations and maintenance savings of \$46k F  
 Sewer Pump Station savings operations and maintenance \$40k F and Caerleon Sewer Pump Station savings \$23k F  
 Mains Bellevue to Rifle Range Road unspent - \$47k F.  
 Sewer Telemetry savings \$10k F

**Building a Strong Local Economy** \$316k Favourable

**Caravan Parks** \$2k Unfavourable

Rylstone Caravan Park depreciation expense \$9k U  
 Rylstone Caravan Park contractor expense exceeds budget \$4k U  
 Cudgong waters caravan park savings \$11k F works to continue. Revote requested

**Tourism & Area Promotion** \$54k Favourable

Major events Glen Willow had higher than budgeted ticket sales and other revenue, \$57k F offset by expenses exceeding budget \$35k U  
 Events Assistance budget unspent \$17k F  
 Flavours of Mudgee grant received in advance \$20k F  
 Flavours of Mudgee over budget 9k U  
 Event Operations income in excess of budget \$5k F

**Industrial Development Promotion** \$1k Unfavourable

**Saleyards & Markets** \$78k Favourable

Increased income for saleyards operations \$73k F

## CORPORATE: FINANCE | QUARTERLY BUDGET REVIEW STATEMENT – JUNE 2018

Saleyards post and rail replacement project savings \$5k F

Real Estate Development	\$187k Favourable
-------------------------	-------------------

Lower than budgeted property management costs \$10k F  
 Non-Cash contribution budget for gift of lane not required \$30k F  
 Rylstone Kandos preschool extension grant income received in advance \$33k F  
 Rylstone Kandos preschool extension initial works savings \$7k F  
 Mudgee airport subdivision, deferred to 2018/19 \$13k F. Revote requested  
 Mortimer St Precinct - savings on expenses \$18k F and increased property rental \$25k F  
 Development of Mortimer st precinct savings \$56k F  
 Red Hill Cottage over budget \$5k U

Connecting our Region	\$187k Favourable
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Urban Roads - Local	\$287k Unfavourable
---------------------	---------------------

Book value of infrastructure scrapped over budget by \$545k U. Non cash  
 Financial Assistance Grant Roads Component received in advance \$129k F  
 Various Urban reseal project savings \$55k F  
 Various Urban rehab project savings \$34k F, partial revote requested  
 Fairy Dale Lane Land matters over budget, \$3k U.  
 Savings on urban roads land matters capital \$4k F and savings on urban roads resheeting \$2k F  
 Urban heavy patching under spent \$55k F  
 Urban roads maintenance program overspent - \$17k U

Urban Roads - Regional	\$5k Unfavourable
------------------------	-------------------

Depreciation expenditure greater than budget estimates - \$5k U. Non cash

Sealed Rural Roads - Local	\$292k Favourable
----------------------------	-------------------

Book value of scrapped infrastructure \$350k U. Non cash  
 Depreciation expenditure lower than budget estimates - \$2k F. Non cash  
 Financial Assistance Grant Roads Component received in advance \$533k F  
 Natural Disaster local sealed roads \$192k F  
 Rural Rehabilitation - Lue Road Seg 170 over spent \$9k U  
 Beryl Road Widening unspent contribution \$110k F  
 Rural Sealed Roads Maintenance overspend \$64k U  
 Charbon Area maintenance contribution \$26k F  
 Savings on Rural Sealed Roads land matters capital \$8k F  
 Heavy Patching on local sealed rural roads underspent \$14k F  
 Ulan Wollar road realignment \$13k U due to costs remaining to be claimed  
 Rural Sealed Roads savings in shoulder maintenance \$30k

Sealed Rural Roads - Regional	\$2,762k Unfavourable
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Book value of scrapped infrastructure \$2,937k U. Non cash  
 Regional block funding higher in this function than budgeted \$90k F  
 Capital works complete under budget \$86k F

Unsealed Rural Roads - Local	\$370k Unfavourable
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CORPORATE: FINANCE |

Depreciation expenditure higher than budget estimates - \$34k U. Non cash  
 Book value of scrapped infrastructure \$1,004k U. Non cash  
 Financial Assistance Grant Roads Component received in advance \$449k F  
 Unsealed Roads admin expenses unspent \$9k F  
 Black lead lane construction and seal extension unspent \$61k F. partial revote requested  
 Grading program underspend due to weather conditions \$380k F revote requested  
 Maloneys road realignment overspent \$23k U  
 Resheeting program overspent by \$90k U  
 Reactive grading and minor maintenance overspent \$10k U  
 Unsealed Road Natural Disaster repairs overspent \$94k U  
 Triamble Road Access overspent \$53k U  
 Unsealed Roads land matters underspent \$4k F

Unsealed Rural Roads - Regional \$23k Unfavourable

RMS Block grant \$23k less than budget, utilised on sealed regional roads  
 Seal Extension Wollar Road grant funding under budget \$3,068k U  
 Seal Extension Wollar Road expenses under budget \$3,068k F. Revote requested

Bridges - Local Rural Roads \$211k Favourable

Henry Lawson Drive bridge widening unspent \$110k F. Revote requested  
 Goodiman Creek Bridge replacement unspent \$80k F Revote requested  
 Local sealed bridge maintenance FAG grant received in advance \$29k F  
 Local sealed bridge maintenance depreciation over budget \$6k U

Bridges - Regional Rural Roads \$1k Unfavourable

RMS Block grant used lower than budget \$26k U  
 Regional Bridges maintenance overspent \$7k U  
 Depreciation expenditure lower than budget estimates - \$4k F. Non cash  
 Regional Roads Bridge Capital savings \$29k F

Footpaths \$71k Favourable

Putta Bucca Walkway expenditure deferred \$32k F. Revote requested  
 Glen Willow footbridge rectification underspent \$22k F. Revote requested  
 Cudgegong Footbridge repair savings \$15k F  
 Footpath Capital works unspent \$2k F

Aerodromes \$37k Unfavourable

Airport Operations and maintenance expenditure over budget \$30k U  
 Various Airport capital upgrades - Relocation of fence, extension of water and sewer service, noise assessment \$30k U  
 Airport Taxiway civil works not complete \$22k F Revote requested

Parking Areas \$4k Favourable

Book value of scrapped infrastructure \$3k U and depreciation expense \$7k U. non cash  
 Car parking maintenance budget underspent \$14k F.

RMS Works - State Roads \$1,643k Favourable

Increased program of works within the 2017/18 year including projects at Sofala, Warrungunia, Mebul East

## CORPORATE: FINANCE | QUARTERLY BUDGET REVIEW STATEMENT – JUNE 2018

<b>Street Lighting</b>	<b>\$55k Unfavourable</b>
Electricity costs exceed budget by \$38k U	
Other maintenance costs \$17k U	
<b>Ulan Road Strategy</b>	<b>\$1,506k Favourable</b>
Ulan Road Strategy maintenance lower than budget \$40k U	
Regional Road Block grant income lower than budget \$40k U cash transferred to reserve	
Restart Grant claim under budget due to timing of works \$356k U	
Capital works not yet complete at year end \$1.86 million F. Revote requested	
<b>Good Government</b>	<b>\$2,718k Favourable</b>
<b>Governance</b>	<b>\$89k Favourable</b>
Council donations and contributions underspent at 30 June, \$15k F	
Members expenses budget underspent \$64k F	
Code of Conduct committee expenses underspent \$10k F	
<b>Corporate Support</b>	<b>\$504k Favourable</b>
Mobile device purchase deferred until 2018/19 \$23k F. revote requested	
Employee leave entitlement , savings on employee leave entitlements \$263k F, offset by higher expenses for superannuation \$123k U, payroll tax \$12k U and lower than budgeted employee overhead income \$436 k U	
Statecover workers compensation rebate unspent \$35k F	
Revenue Collection team received an additional \$13k revenue from 603 certificates, combined with employee expenses savings \$16k F and other expenses savings \$2k F	
Corporate Governance overspend on legal expenses \$38k U, liability settlements \$18k U and other expenses \$4k offset by savings in employee expenses \$8k F and higher than expected income \$6k F, net result \$46k U	
Executive support savings in employee expenses \$30k, plant hire and materials \$23k F	
Rylstone Council Building - grant received in advance \$72k F	
Stores & Purchasing, savings in employee expenses \$32k F, operating \$27k F, recovery of overheads \$48k F	
Stores and purchasing stock write up \$22k F. Non cash	
Strategic initiatives savings \$56k F, partial revote requested	
IT operations net savings across all expenses \$56k F	
IT operations depreciation exceeding budget \$4k U	
Customer Services employee expenses under budget \$37k F and materials and consumables favourable \$10k F	
Financial Services employee expense under budget \$17k F, other expenses under budget \$17k F and interest on loans favourable \$6k F	
Human resources 40k F, WHS 22k F, Training \$6k F, and Staff recruitment \$20k F	
Savings in Corporate planning \$10k, Corporate advertising \$11k and Corporate Development \$16k	
IT Corporate Software unspent at 30 June \$119k F, Revote requested.	
Corporate building admin internal charge income lower than budgeted \$37k U	
IT special project savings \$27k F	



CORPORATE: FINANCE |

IT network upgrades savings \$7k F  
Mudgee server room upgrades \$30k F, revote requested  
Insurance savings in claims excess and premiums \$16k F  
Records management savings \$17k F  
Corporate building operating expenses - ex-police building savings \$10k F

Mid-Western Operations Administration **\$64k Favourable**  
Savings in employee costs \$28k F, materials \$33k F and higher than budgeted other revenue \$3k F

Engineering & Works - Assets **\$191k Favourable**  
Book value of plant sold \$347k U due to larger number of items sold. Non cash  
Plant Operations Fund result \$606k F. Due to savings in employee costs \$66k F, plant hire income exceeded budget \$392k F, sale of major plant income \$200k F, offset by materials and contracts overspent \$70k U,  
Plant depreciation over budget \$103k U. Non cash  
Council remote communication facilities and TV tower licences under budget \$20k F  
Plant purchases under spent \$11k F

Private Works **\$21k Favourable**  
Jobs undertaken as private works have generated a surplus of \$64k, which has outperformed budget by \$21k F

General Purpose Revenue **\$1,821k Favourable**  
Residential Rates higher than budget estimates \$48k F  
Business Rates lower than budget estimates \$8k U  
Financial Assistance Grant received in advance \$1.95M F  
Interest income lower than budget estimates \$169k U

Developer Contributions **\$28k Favourable**  
Section 64 Water and Sewer contributions, and the interest earned on the balance of these funds were higher than budget by \$84k F.  
Section 94 contributions and interest earned less than budget \$68k U  
Higher than budgeted income from Voluntary Planning Agreement \$12k F

## 2. Unrestricted Cash by Fund

### 2.1 General Fund

Council finished the 2016/17 financial year with an unrestricted cash balance of \$7.583 million. As adopted by Council the Original Budget projected a decrease to 30 June 2018 of \$1.113 million. Council has since adopted the following budget movements, summarised below.

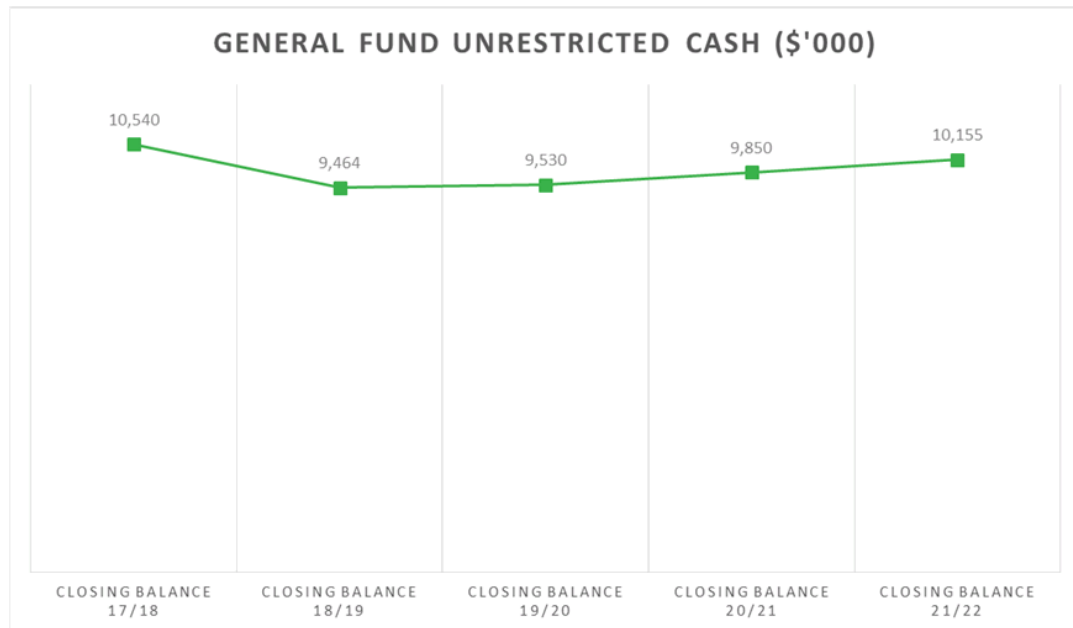
VARIATION	AMOUNT (\$'000)	MOVEMENT
Original Budget	(1,113)	Decrease
Revotes	(64)	Decrease
Council Minutes – July to June	(403)	Decrease
September QBR variations	(197)	Decrease
December QBR variations	218	Increase
March QBR variations	648	Increase
<b>Projected balance at 30 June 2018</b>	<b>6,672</b>	
<b>Actual balance at 30 June 2018 (unaudited)</b>	<b>10,540</b>	

The closing balance of unrestricted cash as at 30 June 2018 compares favourably with budget estimates by \$3,868,000. The main factors influencing this outcome are related to:

VARIATION	AMOUNT (\$'000)	MOVEMENT
Decrease in Trade Creditors	(1,846)	Decrease
Decrease in Trade Debtors	3,163	Increase
Decrease in Inventory	(162)	Decrease
Transfer to State Roads Warranty Reserve	(200)	Decrease
Unrestricted cash revoted expenditure	661	Increase
Increased RMS Ordered Works Income	1,643	Increase
Corporate savings	550	Increase
Pool operations savings	139	Increase
Weed control savings	132	Increase
Urban Roads savings	130	Increase
Passive Parks savings	116	Increase
Community services admin savings	91	Increase
Governance savings	89	Increase
Employee leave expenses higher than budget	(311)	Decrease
Unsealed roads resheeting and natural disaster repairs overspent	(184)	Decrease
Bent St drainage and drainage maintenance	(143)	Decrease
<b>Net Movement</b>	<b>3,868</b>	<b>Increase</b>

CORPORATE: FINANCE |

The General Fund projected unrestricted cash balance over the next four years is shown below.



## CORPORATE: FINANCE | QUARTERLY BUDGET REVIEW STATEMENT – JUNE 2018

## 2.2 Water Fund

## UNRESTRICTED CASH

Council finished the 2016/17 financial year with a Water fund unrestricted cash balance of \$3.490 million. As adopted by Council the Original Budget projected a decrease to 30 June 2018 of \$2.389 million. The budget movements are summarised below.

VARIATION	AMOUNT (\$'000)	MOVEMENT
Original Budget	(2,389)	Decrease
September QBR variations	0	Nil
December QBR variations	0	Nil
March QBR variations	78	Increase
<b>Projected balance at 30 June 2018</b>	<b>1,179</b>	
<b>Actual balance at 30 June 2018 (unaudited)</b>	<b>1,636</b>	

The closing balance of unrestricted cash as at 30 June 2018 compares favourably with budget estimates by \$457,000 (unaudited).

## TOTAL WATER FUND CASH

Council finished the 2017 financial year with a Water Fund cash balance of \$12,702 million, made up of:

CASH CLASSIFICATION	AMOUNT (\$'000)
S64 Developer Contributions	5,366
Water Reserves	3,845
Unspent Grants	1
Unrestricted	3,490
<b>Total</b>	<b>12,702</b>

Actual Water Fund cash balances as at 30 June 2018 are made up as follows (unaudited):

CASH CLASSIFICATION	AMOUNT (\$'000)
S64 Developer Contributions	5,742
Water Reserves	6,641
Unspent Grants	1
Unrestricted	1,636
<b>Total</b>	<b>14,020</b>

## 2.3 Sewer Fund

### UNRESTRICTED CASH

Council finished the 2016/17 financial year with a Sewer Fund unrestricted cash balance of \$1.409 million. As adopted by Council the Original Budget projected a decrease to 30 June 2018 of \$178k. The budget movements are summarised below.

VARIATION	AMOUNT (\$'000)	MOVEMENT
Original Budget	(178)	Decrease
September QBR variations	(41)	Decrease
December QBR variations	0	Nil
March QBR variations	16	Increase
<b>Projected balance at 30 June 2018</b>	<b>1,206</b>	
<b>Actual balance at 30 June 2018 (unaudited)</b>	<b>1,070</b>	

The closing balance of unrestricted cash as at 30 June 2018 compares unfavourably with budget estimates by \$136,000 (unaudited).

### TOTAL SEWER FUND CASH

Council finished the 2017 financial year with a Sewer Fund cash balance of \$10,699 million, made up of:

CASH CLASSIFICATION	AMOUNT (\$'000)
S64 Developer Contributions	2,565
Sewer Reserves	6,725
Unrestricted	1,409
<b>Total</b>	<b>10,699</b>

Actual Sewer Fund cash balances as at 30 June 2018 are made up as follows (unaudited):

CASH CLASSIFICATION	AMOUNT (\$'000)
S64 Developer Contributions	2,803
Sewer Reserves	7,449
Unrestricted	1,070
<b>Total</b>	<b>11,322</b>

## CORPORATE: FINANCE | QUARTERLY BUDGET REVIEW STATEMENT – JUNE 2018

## 2.4 Waste Fund

## UNRESTRICTED CASH

Council finished the 2016/17 financial year with a Waste Fund unrestricted cash balance of \$687,000. As adopted by Council the Original Budget projected a decrease to 30 June 2018 of \$282k. Council has since adopted the following budget movements, summarised below.

VARIATION	AMOUNT (\$'000)	MOVEMENT
Original Budget	(282)	Decrease
Revotes	(40)	Decrease
September QBR variations	(27)	Decrease
December QBR variations	0	Nil
March QBR variations	0	Nil
<b>Projected balance at 30 June 2018</b>	<b>338</b>	
<b>Actual balance at 30 June 2018 (unaudited)</b>	<b>921</b>	

The closing balance of unrestricted cash as at 30 June 2018 compares favourably with budget estimates by \$583,000 (unaudited).

## TOTAL WASTE FUND CASH

Council finished the 2017 financial year with a Waste Fund cash balance of \$4,685 million, made up of:

CASH CLASSIFICATION	AMOUNT (\$'000)
Waste Reserves	3,385
Unspent Grants	613
Unrestricted	687
<b>Total</b>	<b>4,685</b>

Actual Waste Fund cash balances as at 30 June 2018 are made up as follows (unaudited):

CASH CLASSIFICATION	AMOUNT (\$'000)
Waste Reserves	3,885
Unspent Grants	104
Unrestricted	921
<b>Total</b>	<b>4,910</b>



CORPORATE: FINANCE |

## 2.5 Other Funds

Council maintains a number of other funds including:

- Private Works
- Saleyards
- Mudgee Sports Council
- Gulgong Sports Council
- Rylstone Sports Council

At 30 June of each financial year, the cash balance held in the above Funds forms part of the overall General Fund Unrestricted Cash Balance.

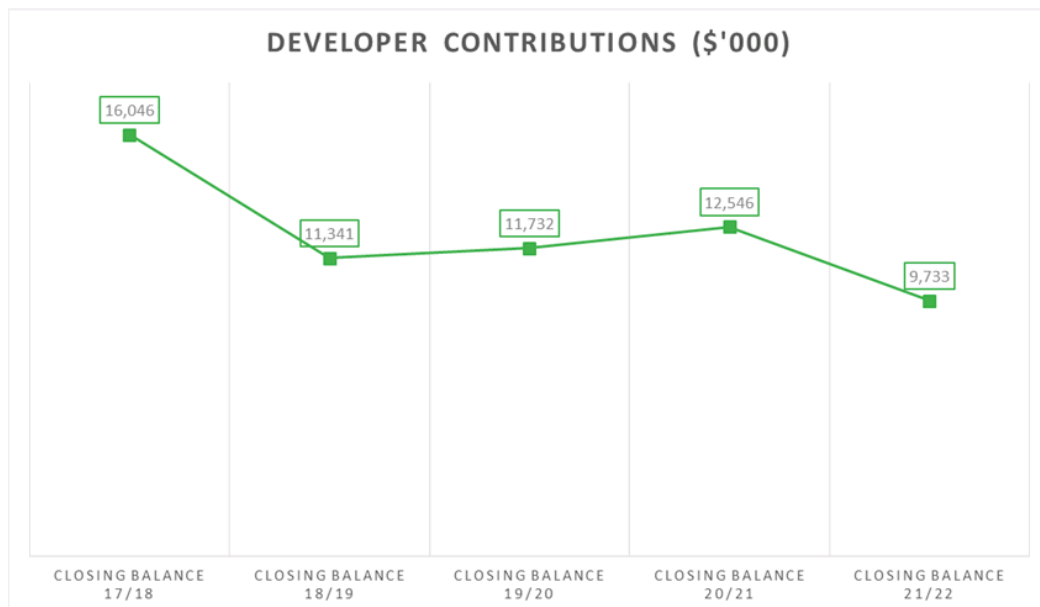
### 3. Developer Contributions – Section 64, 94 and 93F

Council finished the 2016/17 financial year with a Developer Contributions balance of \$14.477 million. As adopted by Council the Original Budget projected a decrease to 30 June 2018 of \$1.199 million. Council has since adopted the following budget movements, summarised below.

VARIATION	AMOUNT (\$'000)	MOVEMENT
Original Budget	(1,199)	Decrease
Revotes	(137)	Decrease
September QBR variations	(32)	Decrease
December QBR variations	382	Increase
March QBR variations	2,309	Increase
<b>Projected balance at 30 June 2018</b>	<b>15,800</b>	
<b>Actual balance at 30 June 2018 (unaudited)</b>	<b>16,046</b>	

The closing balance as at 30 June 2018 compares favourably with budget estimates by \$246,000 (unaudited). This is mainly due to higher than anticipated contributions income from Voluntary Planning Agreements (\$120k), S64 Water (\$35k) and S64 Sewer (\$32k).

The following chart shows the projected balances over a four year period.



CORPORATE: FINANCE |

Detailed Section 64, 94 & 93F movements and current balances are as follows:

Restricted Purpose (\$'000)	Opening Balance	Budget Transfers To	Budget Transfers From	Budget Closing Balance	Current Balance
Traffic Management	598	48	0	646	645
Open Space	1939	174	225	1,888	1,881
Community Facilities	625	35	48	612	615
Administration	409	24	60	373	405
Civic Improvements	-4	0	0	-4	(5)
Car Parking	249	0	0	249	253
S94A Levies	529	180	0	709	660
Drainage – 2A	92	12	0	104	93
<b>Total S94 Contributions</b>	<b>4,437</b>	<b>473</b>	<b>333</b>	<b>4,577</b>	<b>4,547</b>
S64 Sewer	2,565	200	47	2,718	2,802
S64 Water	5,366	385	84	5,667	5,741
Voluntary Planning Agreements	2,108	1,063	334	2,837	2,956
<b>Total Developer Contributions</b>	<b>14,476</b>	<b>2,121</b>	<b>798</b>	<b>15,799</b>	<b>16,046</b>

## 4. Loan Borrowings

Council's 2017/18 Operational Plan included the proposed borrowings below.

PROJECT	FUND	ORIGINAL BUDGET \$'000	REVISED BUDGET \$'000	PROPOSED VARIATIONS \$'000	PROPOSED BUDGET \$'000	ACTUAL YTD \$'000
Rylstone Dam Upgrade	Water	4,000	0	0	0	0
<b>Total</b>		<b>4,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Rylstone Dam Upgrade works are currently scoping requirements and any construction would not commence this financial year.

## 5. Reserves

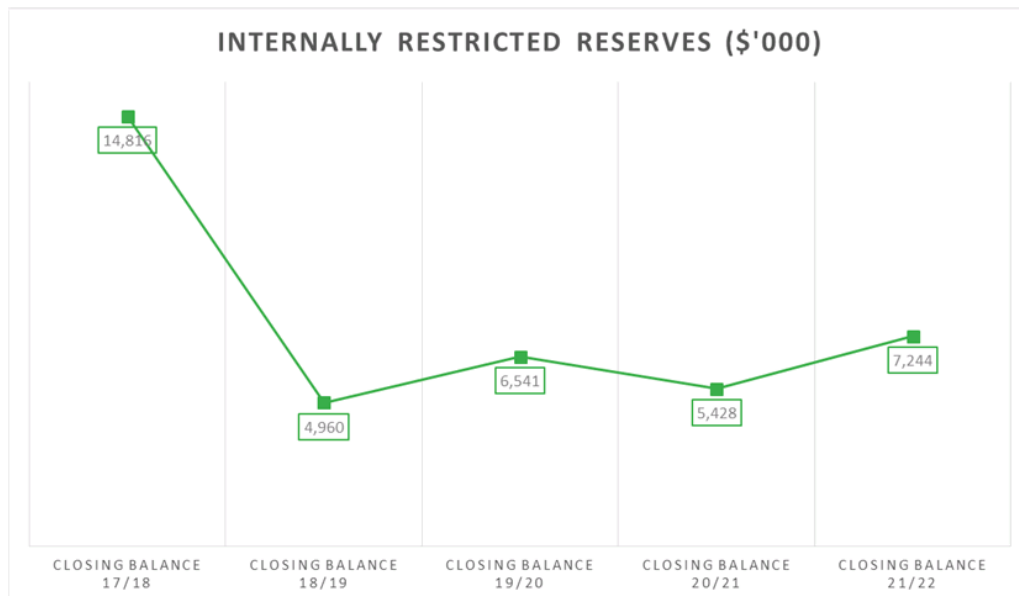
### 5.1 Internally Restricted Reserves

Council finished the 2016/17 financial year with an Internally Restricted Reserve balance of \$14.921 million. As adopted by Council the Original Budget projected a decrease to 30 June 2018 of \$5.830 million. Council has since adopted the following budget movements, summarised below.

VARIATION	AMOUNT (\$'000)	MOVEMENT
Original Budget	(5,830)	Decrease
Revotes	(1,967)	Decrease
Council minutes – July to June	(500)	Increase
September QBR variations	28	Increase
December QBR variations	178	Increase
March QBR variations	6,614	Increase
<b>Projected balance at 30 June 2018</b>	<b>13,444</b>	
<b>Actual balance at 30 June 2018 (unaudited)</b>	<b>14,816</b>	

The closing balance as at 30 June 2018 compares favourably with budget estimates by \$1,372,000 (unaudited). This is mainly due to savings and delayed capital expenditure (\$469k), higher than budget plant hire income (\$598k) and a transfer to State Roads Warranty reserve (\$200k).

The following chart shows the projected balances over a four year period.



## CORPORATE: FINANCE | QUARTERLY BUDGET REVIEW STATEMENT – JUNE 2018

Detailed budgeted reserve movements are included in the following table.

Internally Restricted Reserves (\$'000)	Opening Balance	Budget Transfers To	Budget Transfers From	Budget Closing Balance	Current Balance
Employee Leave Entitlements	2,295	250	0	2,545	2,545
Land Development	5,232	0	249	4,983	5,075
Election	169	17	0	186	186
Plant Replacement	4,365	4,782	5,985	3,163	3,772
Asset Replacement	1,488	1,423	1,293	1,618	1,887
Capital Program	612	535	973	175	371
Livestock Exchange	50	15	10	55	60
State Roads Warranty	200	0	0	200	400
Future Fund	500	0	0	500	500
Mudgee Bicentenary	10	10	0	20	20
<b>TOTAL</b>	<b>14,921</b>	<b>7,032</b>	<b>8,510</b>	<b>13,445</b>	<b>14,816</b>

## 5.2 Externally Restricted Reserves

Council finished the 2016/17 financial year with an Externally Restricted Reserve balance of \$17.582 million. As adopted by Council the Original budget projected a decrease to 30 June 2018 of \$867k. Council has since adopted the following budget movements, summarised below.

VARIATION	AMOUNT (\$'000)	MOVEMENT
Original Budget	(867)	Decrease
Revotes	(893)	Decrease
Council minutes – July to June	(610)	Decrease
September QBR variations	0	Nil
December QBR variations	383	Increase
March QBR variations	4,582	Increase
<b>Projected balance at 30 June 2018</b>	<b>20,177</b>	
<b>Actual balance at 30 June 2018 (unaudited)</b>	<b>22,711</b>	

The closing balance as at 30 June 2018 compares favourably with budget estimates by \$2,534,000 (unaudited). This is mainly due to delayed water capital (\$199k), savings and delayed waste capital (\$179k) and delayed completion of Ulan Road capital works and accumulation of maintenance funds (\$977k).



CORPORATE: FINANCE |

The following chart shows the projected balances over a four year period.



Detailed budgeted reserve movements are included in the following table.

Externally Restricted Reserves (\$'000)	Opening Balance	Budget Transfers To	Budget Transfers From	Budget Closing Balance	Current Balance
Waste	3,385	1,000	679	3,706	3,885
Sewer	6,725	1,900	1,212	7,413	7,449
Water	3,845	3,900	1,303	6,442	7,745
Community Services	77	0	0	77	77
Community Tenancy Scheme - Walter & Denison St Units	116	0	12	104	147
Family Day Care	127	29	0	156	145
Bequest - Simpkins Park	101	0	0	101	101
Community Transport Vehicle Replacement	109	49	0	158	126
Ulan Road Strategy	3,098	678	1,755	2,020	3,036
<b>TOTAL</b>	<b>17,583</b>	<b>7,556</b>	<b>4,961</b>	<b>20,177</b>	<b>22,711</b>

## 6. Unspent Grants and Contributions

Council finished the 2016/17 financial year with unspent grants and contributions of \$4.317 million. As adopted by Council the Original Budget projected a decrease of \$520k to 30 June 2018. Council has since adopted the following budget movements, summarised below.

VARIATION	AMOUNT (\$'000)	MOVEMENT
Original Budget	(520)	Decrease
Revotes	(142)	Decrease
Council minutes – July to June	(3,211)	Decrease
September QBR variations	(117)	Decrease
December QBR variations	(94)	Decrease
March QBR variations	36	Increase
<b>Projected balance at 30 June 2018</b>	<b>269</b>	
<b>Actual balance at 30 June 2018 (unaudited)</b>	<b>4,235</b>	

The closing balance as at 30 June 2018 compares favourably with budget estimates by \$3,966,000 (unaudited). This is mainly due to the following grant income received in advance; financial assistance grant of \$3,228,176 for 18/19, Mudjee Outdoor Water Park \$264k and Erosion Works Cooyal Creek Grant \$130k.

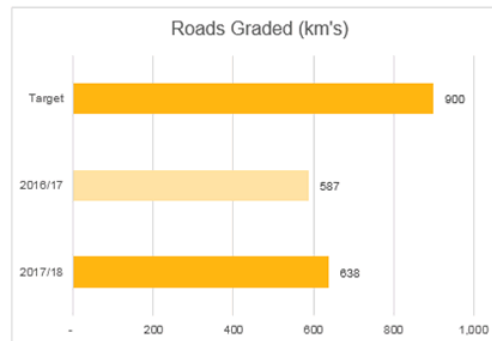
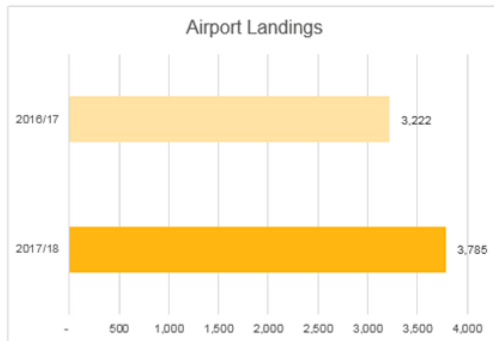
The closing balance of unspent grants and contributions for each fund is shown below.

FUND	AMOUNT (\$'000)
General	4,130
Water	1
Waste	104
<b>Grand Total</b>	<b>4,235</b>

## 7. Budget Summary

### 7.1 Connecting Our Region

#### Key Performance Indicators

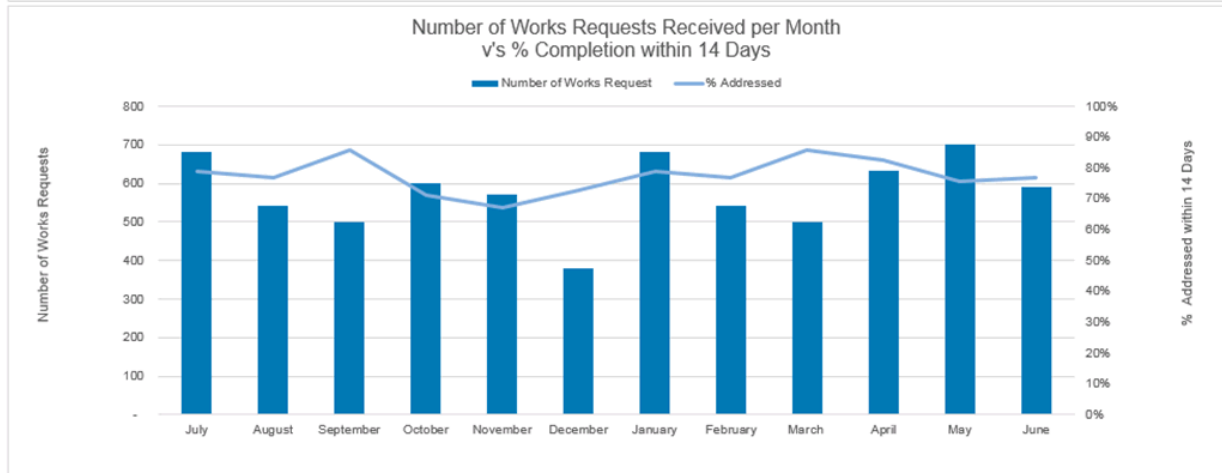
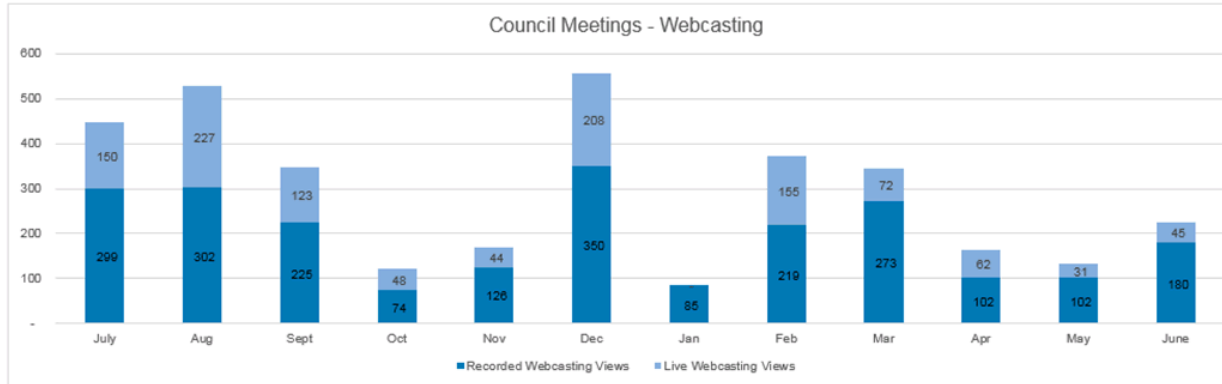


## Significant Capital Projects

\$'000	Current Annual Budget	Actual YTD	Commitments	Comment
<b>Connecting our Region</b>				
RURAL REHAB - CUDGEGONG RD SEG 60 TO 70	517	517	0	Project complete.
SEAL EXTENSION - WOLLAR ROAD	8,181	4,993	3,814	Works are behind schedule. Stage 1 is complete, Stages 2, 3 & 4 are under construction. Stages 2 & 3 are behind schedule due to the contractor experiencing resourcing issue. Stage 2 & 3 are now due for completion late November 2018. Stage 4 has also experienced delays due to non-conformance of the sub-base and subcontractor problems. Council has terminated the contract for Stage 4 and has taken over the works. The new forecast completion date is now 30 November 2018.
HENRY LAWSON DRIVE BRIDGE	420	60	625	Tender for Design and Construction award, initial minor works have commenced.
ULAN ROAD - CHURCH LN TO OVERTAKING LN 14.5	730	763	2	The project is complete.
ULAN ROAD - WATTLEGROVE LN TO MIDBLOCK 19.999	2,858	2,334	211	The project is complete.
ULAN ROAD - WYALDRA LN TO QUARRY ENTRANCE 27.783	3,221	1,938	251	The project is largely complete with guard rail to be installed in July 2018 to fully complete the project.
<b>Total</b>	<b>15,927</b>	<b>10,606</b>	<b>4,902</b>	

## 7.2 Good Government

### Key Performance Indicators



Significant Capital Projects

\$'000	Current Annual Budget	Actual YTD	Commitments	Comment
<b>Good Government</b>				
PLANT PURCHASES	6,307	6,170	614	All major plant items have been purchased
<b>Total</b>	<b>6,307</b>	<b>6,170</b>	<b>614</b>	



### 7.3 Looking after Our Community

#### Key Performance Indicators

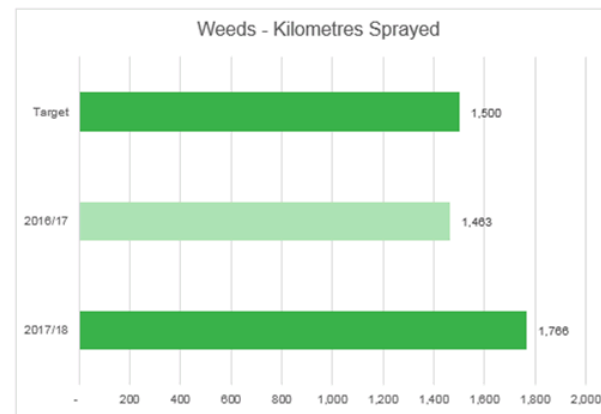
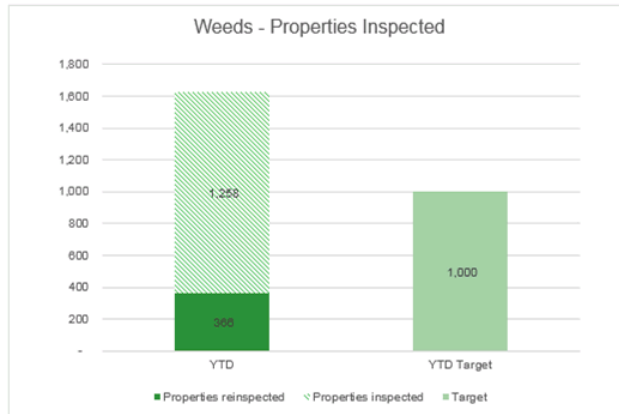
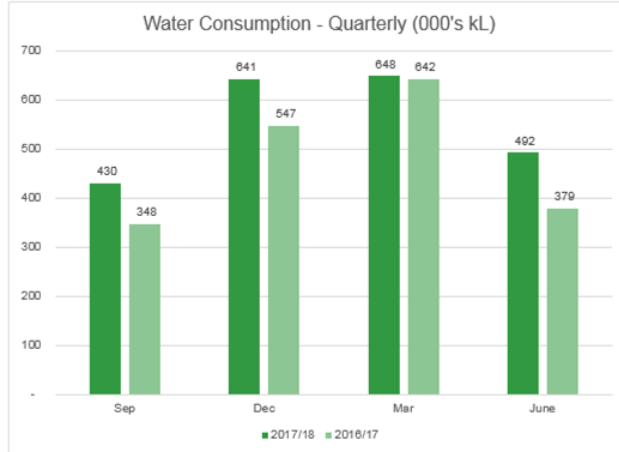


## Significant Capital Projects

\$'000	Current Annual Budget	Actual YTD	Commitments	Comment
<b>Looking after our Community</b>				
GLEN WILLOW SPORTS GROUND UPGRADES	40	31	1	Awaiting grant funding. Proposed to defer to 2018/19
MUDGE SKATE PARK	36	37	0	Tenders closed and works to commence July 2018
MUDGE OUTDOOR WATER PARK	0	0	0	Tender documentation being developed to go out end of July 2018
<b>Total</b>	<b>76</b>	<b>68</b>	<b>1</b>	

## 7.4 Protecting our Natural Environment

### Key Performance Indicators

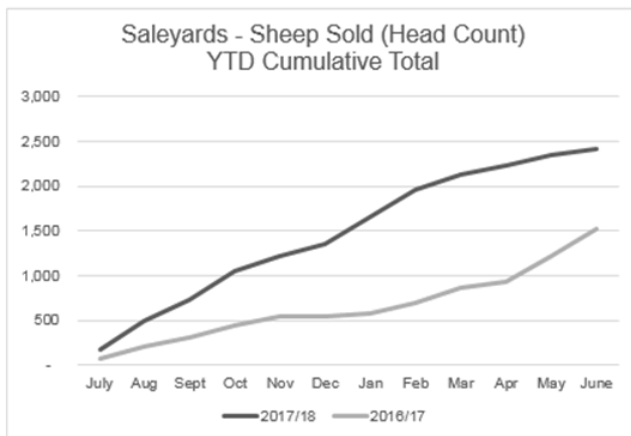
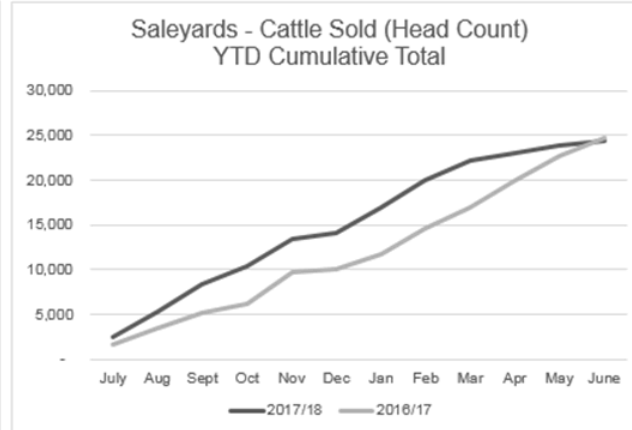
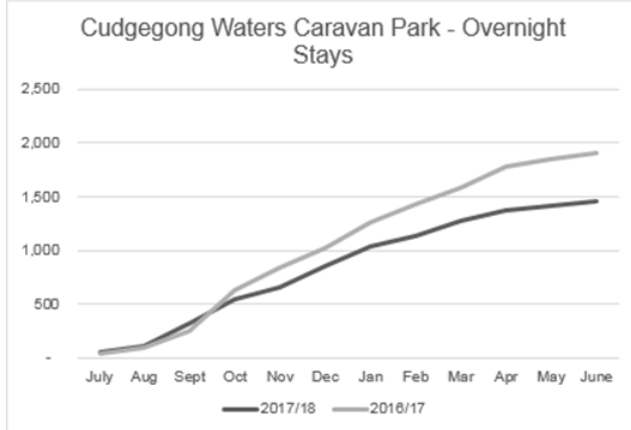


## Significant Capital Projects

\$'000	Current Annual Budget	Actual YTD	Commitments	Comment
<b>Protecting our Natural Environment</b>				
NEW TIP CONSTRUCTION	7	6	0	Deferred to 18/19
WATER AUGMENTATION - MUDGEE HEADWORKS	0	0	0	Expression of Interest advertised for a consultant to undertake a comprehensive design to allow Council to tender for construction.
WATER AUGMENTATION - ULAN RD EXTENSION	84	55	3	Desk top study by NSW Finance to confirm size of trunk main required to supply adequate water. The Tender is now being prepared for a Design & Construct contract for a 200mm water trunk main.
WATER RYLSTONE DAM UPGRADE	222	159	29	Awaiting report from AECOM Consultants – Draft report indicates Dam wall needs some remedial work, but not as serious as initially indicated
WATER METER REPLACEMENT	0	(2)	0	On hold for Smart Meter Program, in negotiation with Taggle as per June Council report.
SEWER AUGMENTATION - RYLSTONE & KANDOS	0	2	0	Report to July Council meeting re Government Grant, once signed survey and easements will be secured for construction stage tender.
SEWER MAINS RELINING	1,097	1,106	0	Sewer Main relining last year of ongoing contract 18/19. Completed 17/18 preparing 18/19 program.
<b>Total</b>	<b>1,409</b>	<b>1,327</b>	<b>32</b>	

## 7.5 Building a Strong Local Economy

### Key Performance Indicators

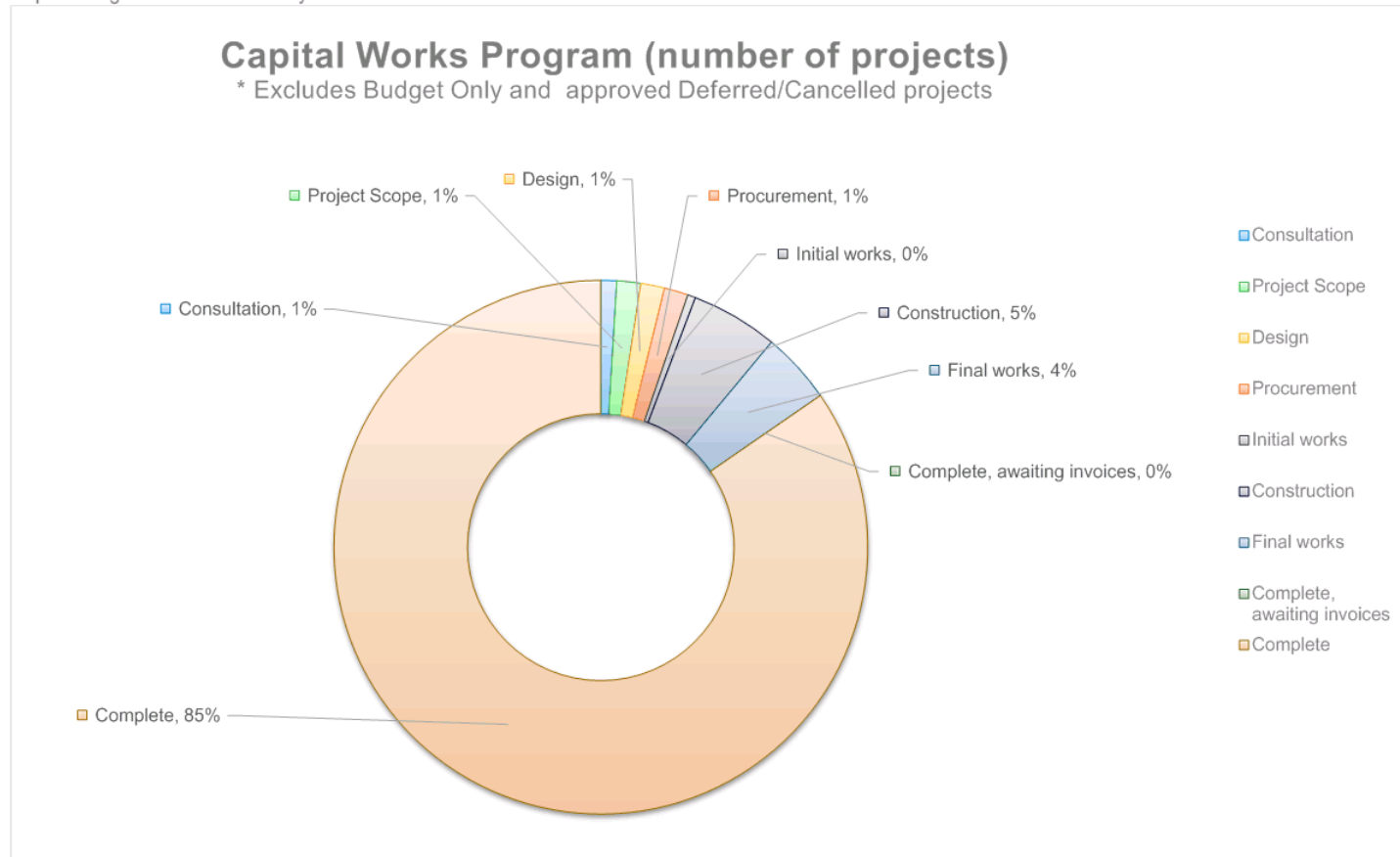


Significant Capital Projects

\$'000	Current Annual Budget	Actual YTD	Commitments	Comment
<b>Building a Strong Local Economy</b>				
PROPERTY - DEVELOPMENT MORTIMER ST	56	0	56	The Mortimer Street development is still in the initial feasibility stage. A consultant has been engaged to prepare a site analysis and business case feasibility. The decision to proceed is also dependent on securing a tenant.
<b>Total</b>	<b>56</b>	<b>0</b>	<b>56</b>	

## 8. Capital Works Program

Capital Program Status Summary





## KEY

<b>Status</b>	<b>Description</b>
Consultation	Engaging with stakeholders for ideas and to determine viability and direction for the project.
Project Scope	Initial concept, business case and project plan development.
Design	Initial and detailed design.
Procurement	Tendering, sourcing quotes or suppliers.
Initial works	Early stages of project delivery.
Construction	Major project activities are in progress.
Final works	Project is in final stages of completion or awaiting minor items.
Complete, awaiting invoices	Project work is complete. Waiting on invoices from suppliers for financial completion.
Complete	Project work is complete and all costs have been allocated.

Detailed Capital Works

	Original Annual Budget	Approved Variations	Current Annual Budget	Proposed Variations	Proposed Annual Budget	Actual YTD	Actual YTD/ Proposed Annual Budget	Project Status
\$'000								
<b>Looking after our Community</b>								
RURAL FIRE SERVICE - GULGONG STATION	0	25	25	0	25	21	84%	Complete
RURAL FIRE SERVICE - MUDGEES FIRE STATION	0	37	37	0	37	35	95%	Complete
RURAL FIRE SERVICE - TOILET CONSTRUCTION	0	75	75	0	75	64	86%	Complete
IMPOUNDING FACILITY	0	16	16	0	16	16	100%	Complete
COMM. TRANSPORT- VEHICLE PURCHASE	46	(46)	0	0	0	0	0%	Deferred/Cancelled
AGED CARE UNITS - CAP - COOYAL/ANDERSON ST GULGONG	20	(9)	11	0	11	9	83%	Complete
AGED CARE UNITS - CAP - LOUEE ST UNITS	10	(3)	8	0	8	7	91%	Complete
CAPITAL -DENISON STREET UNITS	12	0	12	0	12	13	110%	Complete
MUDGEES CEMETERY CAP IMPV	0	61	61	0	61	59	96%	Complete
GPS CEMETERY SITES	40	0	40	0	40	38	96%	Complete
CEMETERY CAPITAL PROGRAM	15	0	15	0	15	15	97%	Complete
GULGONG LAWN CEMETERY EXTENSION	25	0	25	0	25	24	98%	Complete
RYLSTONE CEMETERY NICHE WALL	0	22	22	0	22	20	92%	Complete
PUBLIC TOILETS - CAPITAL UPGRADES - BUDGET ONLY	59	(57)	2	0	2	0	0%	Deferred/Cancelled
REDHILL PUBLIC TOILETS - CAP UPGRADE	55	(55)	0	0	0	0	0%	Deferred/Cancelled
LIBRARY MUDGEES CAPITAL UPGRADES	45	(9)	37	0	37	34	93%	Complete
LIBRARY BOOKS	68	0	68	0	68	79	116%	Complete
RYLSTONE LIBRARY BRANCH	30	0	30	0	30	4	15%	Initial works

	Original Annual Budget	Approved Variations	Current Annual Budget	Proposed Variations	Proposed Annual Budget	Actual YTD	Actual YTD/ Proposed Annual Budget	Project Status
<b>\$'000</b>								
CAPITAL UPGRADE - RYLSTONE HALL	80	(22)	58	0	58	37	64%	Complete
CAPITAL UPGRADE - KANDOS HALL	25	10	35	0	35	35	101%	Complete
CAP UPGRD-COMMUNITY BLD-BUDGET ONLY	23	(23)	0	0	0	0	0%	Budget only
CAPITAL UPGRADE - RYLSTONE GUIDE HALL	50	(50)	0	0	0	0	0%	Deferred/Cancelled
CAPITAL UPGRADE - MUDGE TOWN HALL STAGE LIGHTING	0	8	8	0	8	8	95%	Complete
GULGONG POOL - DISABLED ACCESS	0	27	27	0	27	19	72%	Complete
POOL CLEANER REPLACEMENT	16	(16)	0	0	0	0	0%	Deferred/Cancelled
POOL FILTER REPLACEMENT	20	9	29	0	29	29	100%	Complete
MUDGE SHOWGROUND GRANDSTAND DEMOLITION	60	(55)	5	0	5	5	94%	Complete
WALKERS FIELD AMENITIES REPAIRS	10	(2)	8	0	8	8	100%	Complete
GLEN WILLOW SPORTS GROUND UPGRADES	3,000	(2,960)	40	0	40	31	78%	Complete
GLEN WILLOW CRICKET WICKET	139	10	149	0	149	145	97%	Complete
GLEN WILLOW NETBALL COURTS	110	(110)	(0)	0	(0)	0	0%	Deferred/Cancelled
GULGONG NETBALL COURT UPGRADE	35	32	67	0	67	68	101%	Complete
GLEN WILLOW NETBALL BBQ AREA	10	0	10	0	10	6	63%	Complete
GLEN WILLOW DRIVEWAY	0	123	123	0	123	125	102%	Complete
MUDGE SKATE PARK	250	(214)	36	0	36	37	104%	Complete
CAPITAL UPGRADE - KANDOS SPORTSGROUND CANTEEN	0	30	30	0	30	7	23%	Complete
GULGONG TENNIS COURTS	0	14	14	0	14	14	101%	Complete
BILLY DUNN SYNTHETIC WICKET	7	0	7	0	7	6	92%	Complete
VICTORIA PARK GULGONG - FENCING	0	16	16	0	16	15	99%	Complete
VICTORIA PARK GULGONG - DISABLED AMENITIES	52	0	52	0	52	43	83%	Complete

\$'000	Original Annual Budget	Approved Variations	Current Annual Budget	Proposed Variations	Proposed Annual Budget	Actual YTD	Actual YTD/ Proposed Annual Budget	Project Status
MUDGEES TENNIS COURTS - CAPITAL UPGRADE	20	0	20	0	20	20	101%	Complete
SMART CUT MOWER	0	30	30	0	30	28	92%	Complete
PASSIVE PARKS - LANDSCAPING IMPROVEMENTS	5	0	5	0	5	7	137%	Complete
PLAYGROUND UPGRADE - ANZAC PARK GULGONG	8	0	8	0	8	12	150%	Complete
SCULPTURES ACROSS THE REGION	31	0	31	0	31	23	76%	Complete
AVISFORD RESERVE - CAPITAL	0	3	3	0	3	3	86%	Complete
LAWSON PARK - RESTORATION STONE FENCE	50	0	50	0	50	24	48%	Complete
PARK BIN REPLACEMENT	11	0	11	0	11	13	120%	Complete
MUDGEES OUTDOOR WATER PARK	500	(500)	0	0	0	0	0%	Deferred/Cancelled
IRRIGATION RENEWAL PROGRAM	60	0	60	0	60	59	98%	Complete
VICTORIA PARK GULGONG CAPITAL UPGRADES	15	0	15	0	15	14	93%	Complete
ROBERTSON PARK MUDGEES CAPITAL UPGRADES	15	(3)	12	0	12	12	100%	Complete
WARATAH PARK PLAYGROUND UPGRADE	28	(7)	21	0	21	21	100%	Complete
ART GALLERY FACILITY	0	38	38	0	38	14	37%	Complete
STREETSCAPE - CBD INFRASTRUCTURE	13	9	22	0	22	9	40%	Final Works
<b>Total</b>	<b>5,068</b>	<b>(3,545)</b>	<b>1,523</b>	<b>0</b>	<b>1,523</b>	<b>1,338</b>	<b>88%</b>	

Protecting our Natural Environment

\$'000	Original Annual Budget	Approved Variations	Current Annual Budget	Proposed Variations	Proposed Annual Budget	Actual YTD	Actual YTD/ Proposed Annual Budget	Project Status
RURAL WASTE DEPOT UPGRADES	150	0	150	0	150	108	72%	Final works
MUDGEES WASTE DEPOT UPGRADES	34	0	34	0	34	37	108%	Complete
NEW TIP CONSTRUCTION	2,000	(1,994)	7	0	7	6	100%	Deferred/Cancelled
WASTE SITES REHABILITATION	135	0	135	0	135	120	89%	Complete
REMOTE SECURITY CAMERAS AT WTS	43	0	43	0	43	52	121%	Complete
WTS - HARGRAVES UPGRADE	50	0	50	0	50	61	121%	Complete
WTS - BYLONG UPGRADE	30	0	30	0	30	0	0%	Project Scope
LEACHATE POND ENLARGEMENT	250	(250)	0	0	0	0	0%	Deferred/Cancelled
WEIGHBRIDGE SOFTWARE UPGRADE	35	0	35	0	35	0	0%	Project Scope
CARDBOARD COLLECTION CONTAINERS	30	0	30	0	30	0	0%	Complete
WTS FRONT LIFT BINS	50	0	50	0	50	51	101%	Complete
HOOKLIFT BINS	115	0	115	0	115	44	39%	Final works
DRAINAGE CAPITAL IMPROVEMENTS	48	(48)	(0)	0	(0)	0	0%	Deferred/Cancelled
CAUSEWAY IMPROVEMENTS	62	(62)	0	0	0	0	0%	Budget only
RIFLE RANGE ROAD CULVERT UPGRADE	0	32	32	0	32	33	102%	Complete
HORATIO ST DETENTION BASIN	0	0	0	0	0	(4)	0%	Deferred/Cancelled
MUDGEES RACECOURSE DRAINAGE UPGRADE	0	36	36	0	36	27	75%	Complete
MASON STREET DRAINAGE IMPROVEMENTS	0	1	1	0	1	1	100%	Complete
BENT STREET DRAINAGE IMPROVEMENTS	80	10	90	0	90	181	201%	Complete
LAWSON PARK WEST PIPE EXTENSION	52	(20)	32	0	32	15	46%	Final works
MUDGEES FLOOD STUDY & FLOODPLAIN MANAGEMENT PLAN	82	(50)	32	0	32	17	52%	Design
BOMBIRA AVE DRAINAGE IMPROVEMENTS	35	(35)	0	0	0	0	0%	Deferred/Cancelled

\$'000	Original Annual Budget	Approved Variations	Current Annual Budget	Proposed Variations	Proposed Annual Budget	Actual YTD	Actual YTD/ Proposed Annual Budget	Project Status
DUNN STREET KANDOS DRAINAGE IMPROVEMENTS	10	0	10	0	10	13	127%	Complete
COURT STREET DRAINAGE IMPROVEMENTS	10	0	10	0	10	0	0%	Deferred/Cancelled
CAUSEWAY IMPROVEMENT - BLACK SPRINGS RD	0	27	27	0	27	29	111%	Complete
CAUSEWAY IMPROVEMENT - TRIAMBLE ROAD	0	41	41	0	41	35	85%	Complete
STORMWATER PUMP PITTS LANE	0	35	35	0	35	33	95%	Complete
PUTTA BUCCA WETLANDS CAPITAL	16	22	38	0	38	4	10%	Complete
PUTTA BUCCA WETLANDS EXTENSION	0	92	92	0	92	126	137%	Complete
ROADSIDE HABITAT CREATION	0	38	38	0	38	39	101%	Complete
WATER NEW CONNECTIONS	76	(20)	56	0	56	56	101%	complete
WATER AUGMENTATION - MUDGEE HEADWORKS	1,332	(1,332)	0	0	0	0	0%	Deferred/Cancelled
WATER AUGMENTATION - ULAN RD EXTENSION	1,574	(1,490)	84	0	84	55	65%	Project Scope
WATER RYLSTONE DAM UPGRADE	5,800	(5,578)	222	0	222	159	72%	Complete
WATER TELEMETRY	20	0	20	0	20	10	50%	Complete
WATER MAINS - CAPITAL BUDGET ONLY	850	(850)	0	0	0	0	0%	Budget only
WATER MAINS - LYNNE ST GULGONG	0	5	5	0	5	5	97%	Complete
WATER MAINS - ANGUS AVE KANDOS	0	15	15	0	15	18	121%	Complete
WATER MAINS - MEDLEY STREET	0	94	94	0	94	93	100%	Complete
WATER MAINS - MORTIMER STREET	0	72	72	0	72	71	99%	Complete
WATER MAINS - BELMORE STREET	0	54	54	0	54	53	99%	Complete
WATER MAINS - THIRD STREET	0	40	40	0	40	53	132%	Complete
WATER MAINS - STATION STREET	0	50	50	0	50	65	130%	Complete
WATER MAINS - COURT STREET	0	64	64	0	64	65	101%	Complete
WATER MAINS - LYNNE STREET	0	36	36	0	36	38	104%	Complete

\$'000	Original Annual Budget	Approved Variations	Current Annual Budget	Proposed Variations	Proposed Annual Budget	Actual YTD	Actual YTD/ Proposed Annual Budget	Project Status
WATER MAINS - DENISON STREET	0	75	75	0	75	77	104%	Complete
WATER MAINS - CALDERWOOD ROAD	0	19	19	0	19	19	99%	Complete
WATER MAINS - WHITE STREET	0	27	27	0	27	27	100%	Complete
WATER MAINS - MAYNE STREET	0	130	130	0	130	130	100%	Complete
WATER MAINS - OPORTO ROAD	0	37	37	0	37	37	100%	Complete
WATER MAINS - ROBINSON STREET	0	30	30	0	30	6	19%	Construction
WATER MAINS - DANGAR STREET	0	94	94	0	94	48	52%	Construction
WATER MAINS - CASTLEREAGH HWY GULGONG	0	17	17	0	17	17	99%	Complete
WATER PUMP STATION - CAPITAL RENEWALS	207	(207)	0	0	0	0	0%	Deferred/Cancelled
RESERVOIRS - RYLSTONE, KANDOS, CHARBON, CLANDULLA	80	0	80	0	80	61	76%	Complete
RAW WATER SYSTEMS RENEWALS	16	14	30	0	30	29	95%	Complete
WATER TREATMENT PLANT - RENEWALS	98	(84)	14	0	14	12	89%	Complete
WATER TREATMENT PLANT - pH CORRECTION SYSTEM	0	45	45	0	45	29	63%	Procurement
ONLINE ANALYSER REPLACEMENT - M, G, R WTP (Inc Flouride)	0	25	25	0	25	17	69%	Procurement
WATER METER REPLACEMENT	415	(415)	0	0	0	0	0%	Deferred/Cancelled
NEW WATER CONNECTIONS SPS	0	9	9	0	9	1	6%	Complete
SEWER NEW CONNECTIONS	24	(7)	17	0	17	19	111%	Complete
SEWER AUGMENTATION - RYLSTONE & KANDOS	1,295	(1,295)	0	0	0	0	0%	Deferred/Cancelled
SEWER AUGMENTATION - MUDGEE	0	4	4	0	4	4	96%	Complete
SEWER TELEMETRY	21	0	21	0	21	11	51%	Complete
SEWER MAINS - CAPITAL BUDGET ONLY	230	(230)	0	0	0	0	0%	Budget only
SEWER MAINS RELINING	600	497	1,097	0	1,097	1,106	101%	Complete



\$'000	Original Annual Budget	Approved Variations	Current Annual Budget	Proposed Variations	Proposed Annual Budget	Actual YTD	Actual YTD/ Proposed Annual Budget	Project Status
SEWER MAINS - BELLEVUE TO RIFLE RANGE ROAD	0	47	47	0	47	0	0%	Deferred/Cancelled
SEWER PUMP STATION - CAPITAL RENEWALS	69	(69)	0	0	0	0	0%	Deferred/Cancelled
SEWER PUMP STATION - CAERLEON	30	0	30	0	30	7	24%	Construction
SEWER TREATMENT WORKS - RENEWALS	46	(46)	0	0	0	0	0%	Deferred/Cancelled
STW - RSTP DISINFECTION SYSTEM	0	32	32	0	32	32	99%	Complete
STW - KSTP DISINFECTION SYSTEM	0	17	17	0	17	16	99%	Complete
MUDGEES STP SLUDGE MIXER	0	23	23	0	23	20	87%	Complete
<b>Total</b>	<b>16,100</b>	<b>(12,177)</b>	<b>3,923</b>	<b>0</b>	<b>3,923</b>	<b>3,494</b>	<b>89%</b>	

### Building a Strong Local Economy

CUDGEGONG WATERS CARAVAN PARK PLAYGROUND UPGRADE	124	(15)	109	0	109	109	100%	Complete
CUDGEGONG WATERS CARAVAN PARK	210	62	272	0	272	261	96%	Complete
SALEYARDS - POST AND RAIL REPLACEMENT	10	0	10	0	10	5	49%	Construction
PROPERTY - MUDGEES AIRPORT SUBDIVISION	0	13	13	0	13	0	0%	Final works
PROPERTY - EX SALEYARDS STAGE I	390	(390)	0	0	0	2	0%	Deferred/Cancelled
PROPERTY - MORTIMER ST PRECINCT	0	18	18	0	18	18	101%	Complete
PROPERTY - BURRUNDULLA LAND DEVELOPMENT	0	1	1	0	1	2	154%	Complete
PROPERTY - DEVELOPMENT MORTIMER ST	4,820	(4,764)	56	0	56	0	0%	Consultation
RYLSTONE KANDOS PRESCHOOL EXTENSION	160	(150)	10	0	10	3	29%	Design
<b>Total</b>	<b>5,714</b>	<b>(5,225)</b>	<b>489</b>	<b>0</b>	<b>489</b>	<b>399</b>	<b>82%</b>	

\$'000	Original Annual Budget	Approved Variations	Current Annual Budget	Proposed Variations	Proposed Annual Budget	Actual YTD	Actual YTD/ Proposed Annual Budget	Project Status
<b>Connecting our Region</b>								
URBAN RESEAL - COURT STREET SEG 30 TO 40	12	0	12	0	12	11	92%	Complete
URBAN RESEAL - DEWHURST DRIVE SEG 30 TO 60	27	0	27	0	27	27	100%	Complete
URBAN RESEAL - FLEMING STREET SEG 10 TO 50	45	0	45	0	45	26	57%	Complete
URBAN RESEAL - LLOYD AVENUE SEG 10 TO 20	6	0	6	0	6	3	52%	Complete
URBAN RESEAL - LOVEJOY STREET SEG 10	22	0	22	0	22	15	70%	Complete
URBAN RESEAL - LOWANA CLOSE SEG 10	7	3	11	0	11	11	101%	Complete
URBAN RESEAL - LYNNE STREET SEG 30 TO 80	24	0	24	0	24	17	72%	Complete
URBAN RESEAL - LYNWOOD AVENUE SEG 10 TO 20	7	0	7	0	7	7	107%	Complete
URBAN RESEAL - MADEIRA ROAD SEG 45 TO 50	10	(10)	0	0	0	0	77%	Deferred/Cancelled
URBAN RESEAL - MCDONALD STREET SEG 60	3	0	3	0	3	3	102%	Complete
URBAN RESEAL - MEDLEY STREET SEG 20 TO 70, 110 TO 140	26	(2)	24	0	24	24	100%	Complete
URBAN RESEAL - MORTIMER STREET SEG 130 TO 140	26	0	26	0	26	21	82%	Complete
URBAN RESEAL - PERRY STREET SEG 70	6	(1)	5	0	5	5	100%	Complete
URBAN RESEAL - RIFLE RANGE ROAD SEG 10 TO 20	15	9	24	0	24	24	100%	Complete
URBAN RESEAL - STATION STREET SEG 10 TO 20	12	0	12	0	12	9	80%	Complete
URBAN RESEAL - THIRD STREET SEG 10 TO 40	9	(9)	0	0	0	0	0%	Deferred/Cancelled

\$'000	Original Annual Budget	Approved Variations	Current Annual Budget	Proposed Variations	Proposed Annual Budget	Actual YTD	Actual YTD/ Proposed Annual Budget	Project Status
URBAN RESEAL - WHITE CRESCENT SEG 10 TO 20	8	0	8	0	8	4	50%	Complete
URBAN RESEAL - MASON STREET SEG 10 TO 30	8	0	8	0	8	4	56%	Complete
URBAN RESEAL - BELMORE STREET SEG 30 TO 40	13	7	21	0	21	20	100%	Complete
URBAN RESEAL - DENISON STREET SEG 140 TO 190	20	1	22	0	22	22	100%	Complete
URBAN RESEAL - MELTON ROAD SEG 10 TO 20	8	0	8	0	8	7	92%	Complete
URBAN RESEAL - COX STREET SEG 30 TO 70	59	0	59	0	59	55	94%	Complete
URBAN ROADS KERB & GUTTER CAPITAL	24	0	24	0	24	24	98%	Complete
REHAB - CHURCH ST SEG 120	0	17	17	0	17	17	98%	Complete
URBAN REHAB - ANGUS AVENUE KANDOS	453	150	603	0	603	602	100%	Complete
URBAN REHAB - CAIRO STREET SEG 10	60	(3)	57	0	57	58	103%	Complete
URBAN HEAVY PATCHING	142	0	142	0	142	87	61%	Complete
URBAN REHAB - LEWIS STREET SEG 50 TO 60	94	(22)	72	0	72	72	100%	Complete
URBAN REHAB - INGLIS STREET SEG 20 TO 30	135	(10)	125	0	125	97	78%	Complete
URBAN REHAB - WHITE STREET SEG 30 TO 40	49	(17)	32	0	32	32	100%	Complete
URBAN REHAB - LIONS DRIVE SEG 10 TO 20	251	(95)	156	0	156	149	96%	Complete
RESHEETING - URBAN ROADS	15	0	15	0	15	12	85%	Complete
MARKET & LEWIS STREET INTERSECTION	0	4	4	0	4	4	110%	Complete
FAIRYDALE LANE LAND MATTERS CAPITAL	0	18	18	0	18	21	115%	Complete
URBAN ROADS LAND MATTERS CAPITAL	22	(18)	4	0	4	0	1%	Complete

\$'000	Original Annual Budget	Approved Variations	Current Annual Budget	Proposed Variations	Proposed Annual Budget	Actual YTD	Actual YTD/ Proposed Annual Budget	Project Status
RURAL RESEAL - YARRABIN RD SEG 20, 30, 40	43	2	44	0	44	44	100%	Complete
RURAL RESEAL - LAHEYS CREEK RD SEG 40, 50	70	32	102	0	102	102	100%	Complete
RURAL RESEAL - LUE ROAD SEG 280, 345, 110	110	14	124	0	124	124	100%	Complete
RURAL RESEAL - WILBERTREE ROAD SEG 10 TO 80	165	33	198	0	198	198	100%	Complete
RURAL RESEAL - NARRANGO ROAD SEG 60	29	5	34	0	34	34	100%	Complete
RURAL RESEAL - HENRY LAWSON DRIVE SEG 170	18	(18)	0	0	0	0	0%	Deferred/Cancelled
RURAL RESEAL - TINJA LANE SEG 50 TO 60	25	3	28	0	28	27	99%	Complete
RURAL RESEAL - YARRABIN ROAD SEG 100 TO 160	252	(61)	191	0	191	190	100%	Complete
RURAL RESEAL - GOREE LANE SEG 1	54	(19)	35	0	35	35	99%	Complete
RURAL RESEAL - ILFORD HALL ROAD SEG 10	35	0	35	0	35	36	102%	Complete
RURAL RESEAL - SPRING RIDGE RD SEG 130 - 180	218	(64)	154	0	154	154	100%	Complete
RURAL REHAB - CUDGEGONG RD SEG 60 TO 70	597	(79)	517	0	517	517	100%	Complete
RURAL REHAB - LUE ROAD SEG 170	280	50	330	0	330	339	103%	Complete
RURAL REHAB - BERYL ROAD WIDENING	0	863	863	0	863	338	39%	Construction
REALIGNMENT - ULAN WOLLAR RD	0	229	229	0	229	104	45%	Complete
HEAVY PATCHING	109	0	109	0	109	95	87%	Complete
CUDGEGONG ROAD GUARDRAIL	100	(50)	50	0	50	51	102%	Complete
FUTURE YRS REFS - BUDGET ONLY	6	(6)	0	0	0	0	0%	Budget only
RURAL SEALED ROAD LAND MATTERS	27	(16)	11	0	11	3	30%	Complete
RURAL SEALED REGIONAL ROAD REPAIR PROGRAM	0	17	17	0	17	18	102%	Complete

\$'000	Original Annual Budget	Approved Variations	Current Annual Budget	Proposed Variations	Proposed Annual Budget	Actual YTD	Actual YTD/ Proposed Annual Budget	Project Status
BLACKSPOT HILL END ROAD	0	360	360	0	360	361	100%	Complete
REHAB HILL END ROAD SEG 2080	215	(215)	0	0	0	0	0%	Deferred/Cancelled
RESEAL HILL END ROAD SEG 2260 TO 2300	210	175	385	0	385	398	103%	Complete
REHAB BYLONG VALLEY WAY SEG 1040 TO 1045	518	(300)	218	0	218	181	83%	Complete
MUNGHORN GAP REALIGNMENT & UPGRADE	0	84	84	0	84	58	69%	Complete
REG RESEALS - BYLONG VALLEY WAY RESEAL SEG 1095	0	94	94	0	94	94	100%	Complete
REHAB - BVW SEG 2305	0	310	310	0	310	314	101%	Complete
BVW SEG 2250 SURVEY AND DESIGN	0	30	30	0	30	21	71%	Final works
RURAL SEALED REGIONAL ROAD LAND MATTERS CAPITAL	5	(5)	0	0	0	0	100%	Deferred/Cancelled
TRIANGLE ROAD ACCESS	435	(10)	425	0	425	478	112%	Complete
BLACK LEAD LANE CONSTRUCTION	0	10	10	0	10	0	0%	Deferred/Cancelled
SEAL EXTENSION - QUARRY LANE	90	(10)	80	0	80	80	100%	Complete
SEAL EXTENSION - OAKLANDS ROAD	0	43	43	0	43	43	100%	Complete
SEAL EXTENSION - BLACK LEAD LANE	0	51	51	0	51	0	0%	Deferred/Cancelled
RESHEETING	1,039	(124)	915	0	915	1,005	110%	Complete
REALIGNMENT MALONEYS ROAD	60	(39)	22	0	22	44	205%	Complete
UNSEALED ROADS LAND MATTERS CAPITAL	16	0	16	0	16	12	75%	Complete
SEAL EXTENSION - WOLLAR ROAD	9,480	(1,299)	8,181	0	8,181	5,094	62%	Construction
CURRANS CUTTING - WOLLAR RD SEAL EXTENSION	0	771	771	0	771	771	100%	Complete
SEAL EXTENSION - STAGE 4 WOLLAR ROAD	0	0	0	0	0	19	0%	Construction
HENRY LAWSON DRIVE BRIDGE	970	(550)	420	0	420	114	27%	Construction
GOODIMAN CREEK BRIDGE REPLACEMENT	0	172	172	0	172	19	11%	Construction

\$'000	Original Annual Budget	Approved Variations	Current Annual Budget	Proposed Variations	Proposed Annual Budget	Actual YTD	Actual YTD/ Proposed Annual Budget	Project Status
WINDEYER RD BRIDGE - GUARD RAIL	0	20	20	0	20	21	105%	Complete
REGIONAL ROAD BRIDGE CAPITAL	56	0	56	0	56	27	48%	Complete
ULAN ROAD - CHURCH LN TO OVERTAKING LN 14.5	870	(140)	730	0	730	764	105%	Complete
ULAN ROAD - COPE RD TO UCML MINE ENTRANCE	122	0	122	0	122	4	3%	Construction
ULAN ROAD - WATTLEGROVE LN TO MIDBLOCK 19.999	2,058	800	2,858	0	2,858	2,364	83%	Final works
ULAN ROAD - WYALDRA LN TO QUARRY ENTRANCE 27.783	2,721	500	3,221	0	3,221	1,960	61%	Final works
FOOTWAYS - CAPITAL WORKS	127	(15)	112	0	112	109	98%	Complete
PEDESTRIAN - PUTTA BUCCA WALKWAY	32	0	32	0	32	0	0%	Consultation
CYCLEWAY LINK LAWSON PARK TO PITTS LANE	300	135	435	0	435	435	100%	Complete
PEDESTRIAN BRIDGE RYLSTONE	400	(400)	0	0	0	0	0%	Deferred/Cancelled
GLEN WILLOW FOOTBRIDGE RECTIFICATION	0	150	150	0	150	128	86%	Final works
AIRPORT - RELOCATION OF FENCING	50	3	53	0	53	63	121%	Complete
AIRPORT - TERMINAL BUILDING FITOUT	0	5	5	0	5	5	99%	Complete
AIRPORT - EXTENSION OF WATER & SEWER SERVICES	171	48	219	0	219	243	111%	Complete
AIRPORT - SAFETY MARKERS	25	(3)	22	0	22	22	100%	Complete
AIRPORT - TAXIWAY CIVIL WORKS	0	180	180	0	180	158	88%	Complete
AIRPORT - HANGAR	0	220	220	0	220	0	0%	Procurement
<b>Total</b>	<b>23,725</b>	<b>2,010</b>	<b>25,735</b>	<b>0</b>	<b>25,735</b>	<b>19,312</b>	<b>75%</b>	

### Good Government

MUDGE ADMINISTRATION BUILDING UPGRADE	100	(100)	0	0	0	0	0%	Deferred/Cancelled
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\$'000	Original Annual Budget	Approved Variations	Current Annual Budget	Proposed Variations	Proposed Annual Budget	Actual YTD	Actual YTD/ Proposed Annual Budget	Project Status
RYLSTONE COUNCIL BUILDING	30	(23)	7	0	7	6	84%	Deferred/Cancelled
CAPITAL UPGRADE - MWRC DEPOT	100	(100)	0	0	0	0	0%	Deferred/Cancelled
MUDGEE TOWN HALL	0	5	5	0	5	5	100%	Complete
CAPITAL UPGRADE - RYLSTONE DEPOT	52	(3)	49	0	49	49	101%	Complete
IT SPECIAL PROJECTS	45	0	45	0	45	18	41%	Complete
IT NETWORK UPGRADES	60	0	60	0	60	45	76%	Complete
IT CORPORATE SOFTWARE	161	33	194	0	194	75	38%	Construction
SERVER ROOM MUDGEE CAPITAL UPGRADES	30	0	30	0	30	0	0%	Deferred/Cancelled
PLANT PURCHASES	4,717	1,590	6,307	0	6,307	6,288	100%	Complete
MUDGEE DEPOT CAPITAL WORKS	23	(17)	7	0	7	4	62%	Complete
GULGONG DEPOT WASHBAY	100	23	123	0	123	123	100%	Complete
MUDGEE WORKSHOP TRUCK HOIST	40	6	46	0	46	46	99%	Complete
MUDGEE DEPOT WASHBAY	40	(35)	5	0	5	1	16%	Design
<b>Total</b>	<b>5,497</b>	<b>1,379</b>	<b>6,876</b>	<b>0</b>	<b>6,876</b>	<b>6,660</b>	<b>97%</b>	

**Total Capital Works Program**

<b>56,104</b>	<b>(17,558)</b>	<b>38,546</b>	<b>0</b>	<b>38,546</b>	<b>31,204</b>	<b>81%</b>
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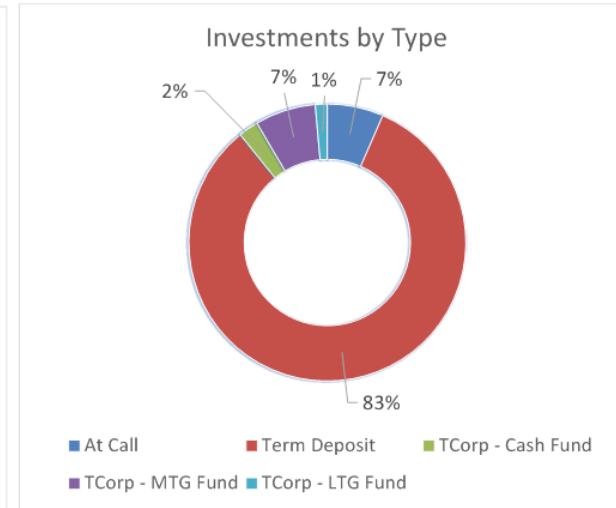
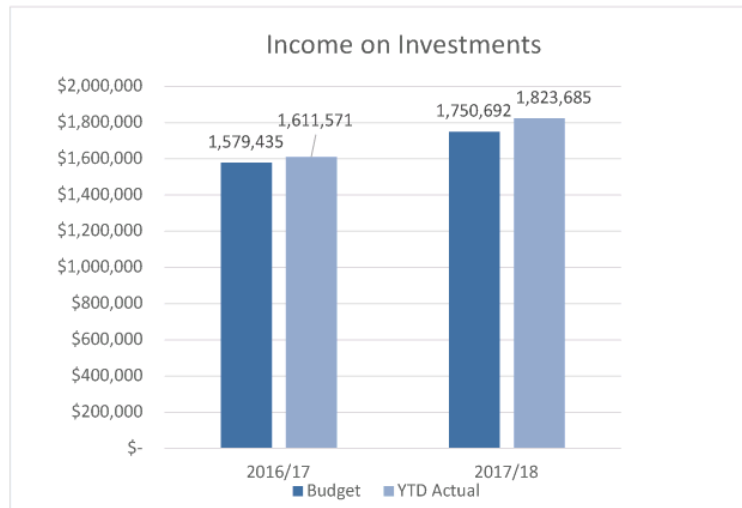


## 9. Investment Portfolio

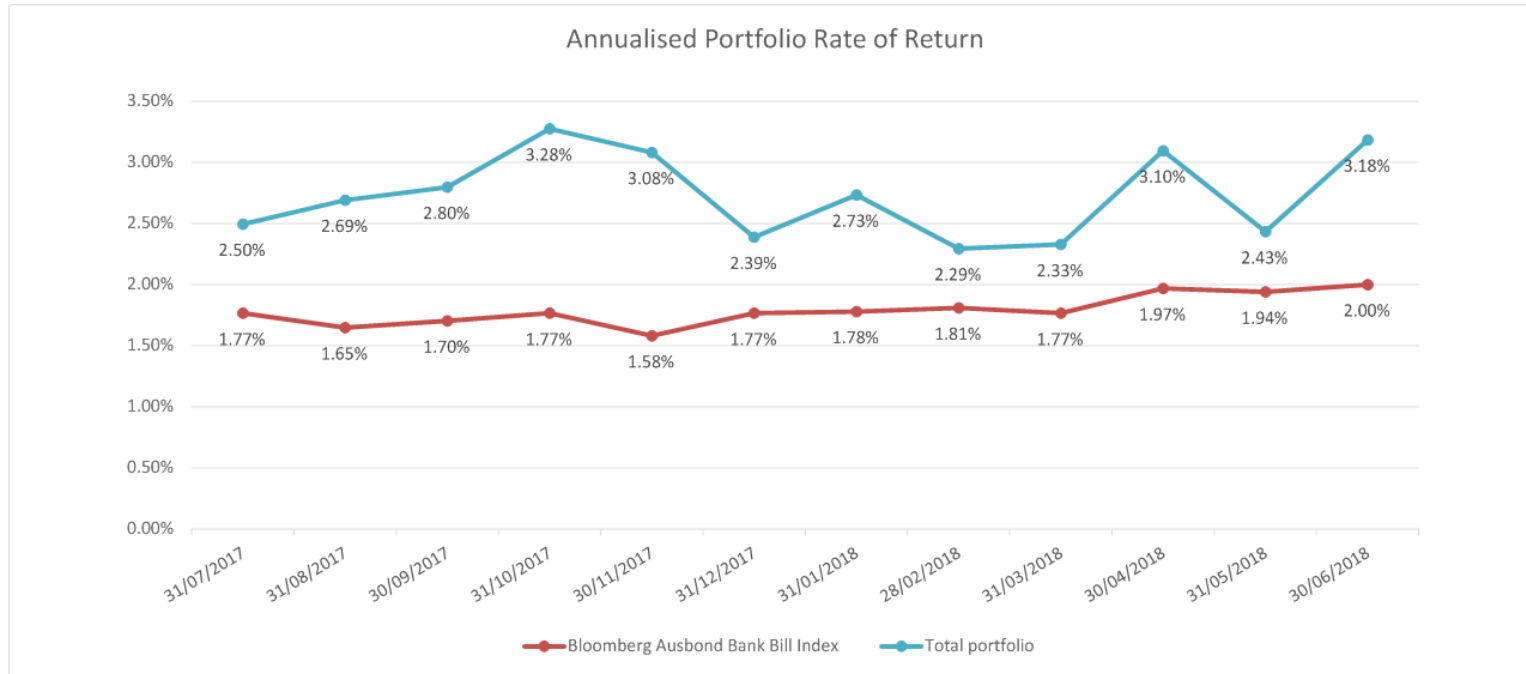
As at 30 June 2018 Council's investment portfolio balance was \$72.2M. This balance consisted of:

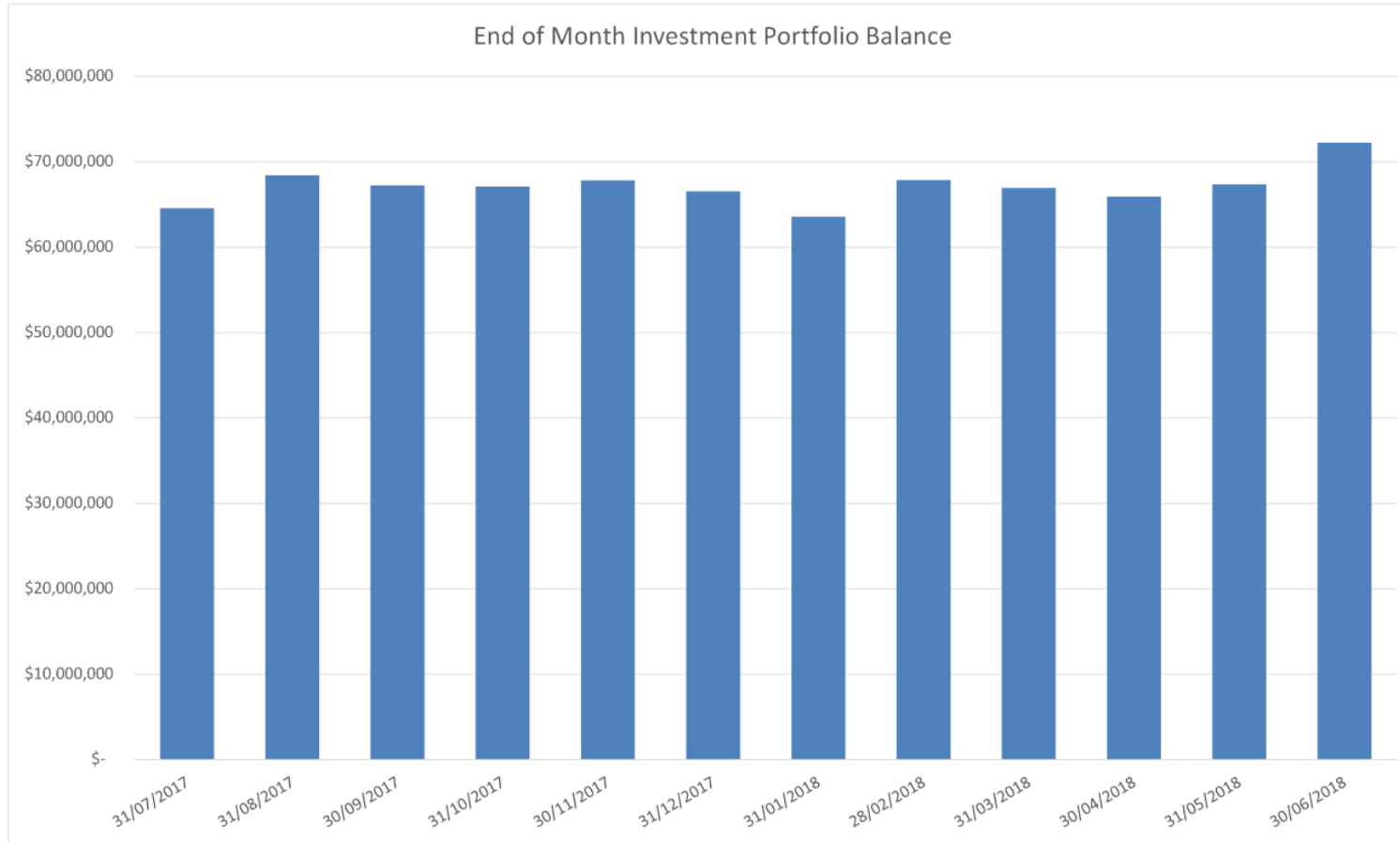
- Term Deposits \$59.7M
- At Call Funds \$4.7M
- Managed Funds \$4.87M

The total income on investments for 2017/18 financial year was \$1.82M. This is reported in Councils financial statements as \$1.615m in investment income within the profit and loss and \$209,000 gain on revaluation of available for sale investments within the statement of changes in equity. This revaluation gain is related to the long-term and medium-term Tcorp managed funds.



The total portfolio annualised rate of return is shown below for each month of the 2017/18 financial year. The rate of return exceeded the benchmark Bloomberg Ausbond Bank Bill Index in all months. Term Deposit returns were steady throughout the year at an average of 2.63%. The volatility in return shown is primary due to the change in value the Medium term Growth Fund with TCorp. The client return for the financial year of the Medium Term Growth Fund was 4.92%. Council also invested \$1 million into the Long Term Growth Fund on the 31 May 2018.





## 10. Councillor Fees Paid & Expenses Paid or Reimbursed as at 30 June 2018

Councillor Expenses											
	General Operations	Cr Cavalier	Cr Holden	Cr Karavas	Cr Kennedy	Cr Martens	Cr O'Neill	Cr Paine	Cr Shelley	Cr Thompson	TOTAL
Councillor Fees	-	19,310.04	19,310.04	19,310.04	19,310.04	19,310.04	19,310.04	19,310.04	19,310.04	19,310.04	173,790.36
Mayoral Fees	-	-	-	-	42,120.00	-	-	-	-	-	42,120.00
Council Meeting Expenses (accommodation, travel and meals)	8,156.08	-	638.22	-	-	2,808.37	-	-	514.80	2,296.00	14,413.47
Conferences, Seminars and Representational/Lobbying Expenses (accommodation, travel and meals)	-	448.92	461.36	424.69	1,624.45	3,280.10	424.69	471.05	293.04	-	7,428.30
Provision of Vehicle	49.53	-	-	-	9,276.18	-	-	-	-	-	9,325.71
Memberships & Subscriptions	73,770.83	-	-	-	2.70	-	-	-	-	-	73,773.53
Miscellaneous expenses (meals, sundries, stationery, etc)	2,031.13	304.46	-	125.15	494.03	53.35	273.64	-	937.89	-	4,219.65
Provision of office equipment, such as laptop computer and telephones	2,532.31	5,790.13	746.95	527.97	2,020.20	2,619.09	528.02	362.47	1,979.19	2,431.75	19,538.08
Training and provision of skill development for Councillors	45.45	-	900.00	-	500.00	-	-	-	-	-	1,445.45
<b>Totals</b>	<b>75,256.04</b>	<b>25,853.55</b>	<b>22,056.57</b>	<b>20,387.85</b>	<b>75,876.42</b>	<b>28,070.95</b>	<b>20,536.39</b>	<b>20,143.56</b>	<b>23,034.96</b>	<b>24,037.79</b>	<b>346,054.55</b>





## Application Form

### APPLICANTS DETAILS

Name of Organisation	McGrath Foundation
Contact Person	c/o Dianne Kerney
Address	
Phone	
Email	rylfood@bigpond.net.au
ABN	23 115 566 624
Bank Account Name	
BSB	
Account Number	

### PROJECT / ACTIVITY DETAILS

Name of Project / Activity	Pink Up Rylstone Gala	
Amount of funding requested	Hall HIRE	
Start and Finish date	START (click to tick)	FINISH (click to tick)
	10/10/18	14/10/18
Briefly, describe Project / Activity	For the second year in a row, Rylstone / Kandos NSW will participate in Pink Up Your Town to benefit the McGrath Foundation. Within the calendar of events, the local volunteer committee will be holding a gala ball on (date) and are looking for a space to host the activity.	

COMMUNITYGRANTS

ADDRESS CRITERIA

How will your project benefit the Mid-Western Region Community?

(Note: limited number of characters)

The McGrath Foundation, started by Glenn and Jane McGrath in 2005 – raises money to place specialist McGrath Breast Care Nurses in communities across Australia.  
  
*Pink Up Your Town is an incredible fundraising activity that calls for an entire town to 'pink up' - not only to raise funds to support specialist McGrath Breast Care Nurses, but to create a visual show of support for local families experiencing breast cancer.*  
Within this

What is the expected amount of resident participation?

(Please provide no. of estimated participants)

(Note: limited number of characters)

The gala ball will host 150-200 people whereas the Pink Up Your Town activity will be accessible for the entire community.

What level of consultation and collaboration with other local groups has your organisation undertaken?

(ie what other local community groups are or will be involved in this project?)

(Note: limited number of characters)

The Pink Up Kandos / Rylstone volunteer committee works across the entire community to recruit support for Breast Cancer Awareness Month - including local schools, community organisations and businesses.

Outline your organisation's capacity to deliver the Project / Activity OR describe previous experiences.

(Note: limited number of characters)

This is the second year that Pink Up Your Town has taken life in the area. Having experience in executing and growing this activity, the local committee is very experienced.



**COMMUNITY GRANTS**

Project Income	Community Grant (amount sought from Council)	<input type="text"/>
	Expected Sales Revenue i.e. Entry Fee, Membership Sales	<input type="text"/>
	Other Income	<input type="text"/>
<b>TOTAL INCOME</b>		<b>\$ 0.00</b>

List proposed cash expenditure (provide copies of quotes for equipment)

Project Expenditure	<input type="text"/>	
	<input type="text"/>	
	<input type="text"/>	
	<input type="text"/>	
	<input type="text"/>	
	<input type="text"/>	
<b>TOTAL EXPENDITURE</b>		<b>\$ 0.00</b>
<b>TOTAL SURPLUS / DEFICIT</b>		<b>\$ 0.00</b>

If positive or surplus budget, please provide further details/explanation what this surplus will be used for.

(Note: Unspent grants >\$200 will be required to be returned to MWRC)

**FINANCIAL DETAILS**

	YES (click to tick)	NO (click to tick)
Is your group/organisation Incorporated?	<input checked="" type="radio"/>	<input type="radio"/>
Have you registered for Goods & Services Tax (GST) purposes?	<input checked="" type="radio"/>	<input type="radio"/>
Do you have an Australian Business Number (ABN)? Note: If you do not have an ABN please attach a 'Statement by Supplier' form	<input checked="" type="radio"/>	<input type="radio"/>

**COMMUNITY GRANTS**

Has your organisation/group previously received a Community Grant from Council?	YES (click to tick) <input checked="" type="radio"/>	NO (click to tick) <input type="radio"/>
If yes, please advise date and amount	DATE / YEAR <input type="text"/>	AMOUNT \$ <input type="text"/>
Did your group return the acquittal form?	YES (click to tick) <input checked="" type="radio"/>	NO (click to tick) <input type="radio"/>
Closing bank balance from the most recent bank statement or treasurer's report	<input type="text"/>	
Comment on cash set aside for specific projects (optional)	<div style="border: 1px solid black; height: 60px;"></div>	

**APPLICATION CHECKLIST**

If the following are not attached with the application, this may result in the application not being considered.

	SUPPLIED? (click to tick)	
	YES	NO
A copy of the group's/organisation's most recent bank statement or treasurer's report	<input checked="" type="radio"/>	<input type="radio"/>
A copy of the group's/organisation's public liability insurance	<input checked="" type="radio"/>	<input type="radio"/>
Where the group intends to purchase equipment, a copy of the quote/s obtained	<input checked="" type="radio"/>	<input type="radio"/>
Where the groups/organisations does not have an ABN, 'Statement by Supplier' is required	<input checked="" type="radio"/>	<input type="radio"/>
If your group is not incorporated, please supply a letter from your auspicing body	<input checked="" type="radio"/>	<input type="radio"/>

**AUTHORISATION OF APPLICANT**

Name	<input type="text" value="DIANNE KERNEY"/>
Position	<input type="text" value="FUND RAISER AUTHORITY FOR MCGRATH FOUNDATION"/>
Date	<input type="text" value="6/8/18"/>

- I confirm that the information contained in the application form and within the attachments are true and correct.
- I confirm that this application has been submitted with the full knowledge and support of the applicant.
- I acknowledge the Community Grants Program acquittal requirements and understand that surplus funds may be required to be returned to Council.
- I am aware that this application will be reproduced in the Council Business Paper, and authorise public release of information provided.



MID-WESTERN REGIONAL COUNCIL  
PO Box 156, MUDGEES NSW 2850  
86 Market Street, Mudgee | 109 Herbert Street, Gulgong | 77 Louee Street, Rylstone  
T 1300 765 002 or 02 6378 2850 | F 02 6378 2815  
E council@midwestern.nsw.gov.au

### Application for Hire Council Facilities (excluding Showgrounds)

#### Hire Details

I wish to make an application to hire the: *(Tick facilities you wish to book)*

<p><b>MUDGEES</b></p> <input type="checkbox"/> Stables — Meeting Room <input type="checkbox"/> Stables — Gallery Room <input type="checkbox"/> Town Hall Theatre Select ONE of the following: <input type="checkbox"/> Green Room Only <input type="checkbox"/> Auditorium Only <input type="checkbox"/> Both the Above	<p><b>GULGONG</b></p> <input type="checkbox"/> Gulgong Memorial Hall Tables Required: <input type="checkbox"/> Chairs Required: <input type="checkbox"/> None	<p><b>RYLSTONE</b></p> <input checked="" type="checkbox"/> Rylstone Hall <input type="checkbox"/> Rylstone Amenities Hall Tables Required: <input checked="" type="checkbox"/> 120 Chairs Required: <input checked="" type="checkbox"/> 180 None	<p><b>KANDOS</b></p> <input type="checkbox"/> Kandos Hall <input type="checkbox"/> The Loft Tables Required: <input type="checkbox"/> Chairs Required: <input type="checkbox"/> None
---	--	--	--

Date/s Required FROM 10.10.2018 TO 13.10.2018 NO. of Days 3

FROM 10:00 am TO 12:00 AM

#### Authorisation

I have read and agree to abide by the terms and conditions set out for Hire of Council Facilities.

Signed D. Kerney Name of signatory DIANNE KERNEY

On behalf of PINK UP BALL FOR THE MURATH FOUNDATION  
ORGANISATION

Contact Name DIANNE KERNEY

Contact Numbers BUS 02 63791755 MOB 0427791003 OTHER

Postal Address 23 Louee St Rylstone NSW 2849

Email Address rylfood @ dypond .net .au

#### OFFICE USE ONLY

REGULAR HIRER (as listed in the fees and charges)  OTHER (casual hirer, business hire, community etc)

Bond Amount \$  Receipt No.

Hire fee Amount \$  Receipt No.

If regular hirer, email request for invoice to [council@midwestern.nsw.gov.au](mailto:council@midwestern.nsw.gov.au)

BOOKING ENTERED IN ADVANCED: DATE CASHIER

A refund of bond money can be applied for once the Facility Condition Report has been completed by the hirer and Council is satisfied with condition.

Adopted Date: 3 Feb 2017 Review Date: 3 Feb 2017 Page 1 of 1 Doc number: OPS002 Version No: 1.3



**Business Pack Insurance  
Certificate of Currency**

QBE Insurance (Australia) Ltd  
Head Office  
Level 5, 2 Park Street  
Sydney NSW 2000  
ABN: 78 003 191 035  
AFS Licence No: 239545



Policy Number 30A594660BPK

Issued By  
QBE Insurance (Australia) Ltd

**Period of Insurance**  
From 30/06/2018  
To 30/06/2019 at 4pm

This certificate acknowledges that the policy referred to is in force for the period shown.  
Details of the cover are listed below.

**The Insured**

MCGRATH FOUNDATION LTD  
ABN Number 23 115 566 624

**Cover Details**

**Location** LEVEL 1, 32 WALKER STREET, NORTH SYDNEY NSW 2060 **Risk Number 1**  
**Business** FUNDRAISING FOUNDATION  
**Interested Party** 'SWISS PILLAR INVESTMENT AG  
(ARBN 622 017 038)'

**Property Section**

Particulars	Total Sum Insured	Excess
Buildings	Not Insured	
Contents	\$500,000	\$500
Accidental damage	\$500,000	\$500
Reinstatement / extra cost conditions apply		
Earthquake excess as per the policy wording		

**Business Interruption Section**

Particulars	Total Sum Insured	Excess
Additional increased cost of working Indemnity period 12 months	\$100,000	
Outstanding accounts receivable	As per the policy wording	
Claim preparation costs	\$10,000	

QM1826-1207

**Business Pack Insurance  
 Certificate of Currency**

QBE Insurance (Australia) Ltd  
 Head Office  
 Level 5, 2 Park Street  
 Sydney NSW 2000  
 ABN: 78 003 191 035  
 AFS Licence No: 239545



Policy Number 30A594660BPK

**Cover Details**

**Location** LEVEL 1, 32 WALKER STREET, NORTH SYDNEY NSW 2060 **Risk Number** 2  
**Business** FUNDRAISING FOUNDATION  
**Interested Party** 'SWISS PILLAR INVESTMENT AG  
 (ARBN 622 017 038)'

**Theft Section**

Particulars	Total Sum Insured
Contents	\$50,000
Stock	Not Insured
Theft without forcible entry	As per the policy wording
Tobacco, cigarettes, cigars	Not Insured
Liquor	Not Insured
<b>Excess</b> \$500	

**Money Section**

Particulars	Total Sum Insured
Money in transit	\$10,000
Money on premises during business hours	\$100,000
Money on premises outside business hours	\$5,000
Money on premises in safes or strongrooms	\$50,000
Money in residences	\$5,000
<b>Excess</b> \$500	

**Glass Section**

Particulars	Total Sum Insured
External and internal glass	Replacement value
All additional benefits	As per the policy wording
<b>Excess</b> \$250	

**Business Pack Insurance  
 Certificate of Currency**

QBE Insurance (Australia) Ltd  
 Head Office  
 Level 5, 2 Park Street  
 Sydney NSW 2000  
 ABN: 78 003 191 035  
 AFS Licence No: 239545



Policy Number 30A594660BPK

**Cover Details**

**Location** LEVEL 1, 32 WALKER STREET, NORTH SYDNEY NSW 2060 **Risk Number** 3  
**Business** FUNDRAISING FOUNDATION  
**Interested Party** None Noted

**Broadform Liability Section**

Particulars	Total Sum Insured	Limit
Limit of liability, any one occurrence		\$20,000,000
Products liability, in aggregate		\$20,000,000
Property in Your physical and legal control	As per the policy wording	
<b>Excess</b>	\$500 for property damage claims only \$0 for personal injury claims	

**Clauses**

- ENL**  
 ENDORSEMENT NOTING LANDLORD  
 The entity below is hereby noted as the landlord in respect to the Property tenanted by You situated at the location(s) noted below. We agree to indemnify the landlord in respect of liability for Personal Injury or Property Damage arising from the negligence of the Insured resulting directly from the tenancy of the property by the Insured, but subject always to the terms, conditions and exclusions of the policy.

Name of landlord	Situation(s)
INTERESTED PARTY:	Level 1
'Swiss Pillar Investment AG (ARBN 622 017 038)'	32 Walker Street NORTH SYDNEY NSW 2060
- B32**  
 Expanded Name of Insured  
 The named Insured specified in the Schedule is more fully described as:  
 McGrath Foundation Ltd ACN 115 566 624

QM1826-1207

**Business Pack Insurance  
Certificate of Currency**

QBE Insurance (Australia) Ltd  
Head Office  
Level 5, 2 Park Street  
Sydney NSW 2000  
ABN: 78 003 191 035  
AFS Licence No: 239545



Policy Number 30A594660BPK

**Cover Details *continued***

**Location** LEVEL 1, 32 WALKER STREET, NORTH SYDNEY NSW 2060  
**Business** FUNDRAISING FOUNDATION

**Risk Number 3**

**Clauses *continued***

• **ASL**

LISTING OF SITUATIONS YOU OPERATE FROM  
Notwithstanding the territorial limits noted in the policy we  
acknowledge the following situations from which you operate your  
business:

Address

Level 1, 32 Walker Street NORTH SYDNEY NSW 2060  
and any licensed areas or documents ancillary to the Lease



**Business Pack Insurance  
 Certificate of Currency**

QBE Insurance (Australia) Ltd  
 Head Office  
 Level 5, 2 Park Street  
 Sydney NSW 2000  
 ABN: 78 003 191 035  
 AFS Licence No: 239545



Policy Number 30A594660BPK

**Cover Details**

**Location** LEVEL 1, 32 WALKER STREET, NORTH SYDNEY NSW 2060 **Risk Number 4**  
**Business** WELFARE FUND RAISING  
**Interested Party** None Noted

**General Property Section**

Particulars	Total Sum Insured	Sum Insured	Excess
<b>Insured property</b>	\$9,600	\$9,600	\$250
5X LAPTOPS Serial Number: TBA SERIAL NUMBERS		\$8,000	
1X MACBOOK PRO INTEL CORE I7 2.6GHZ QUAD CORE 16GB Serial Number: C2QL701HF9F2		\$1,600	

**End of Certificate**

**From:** Dianne Kerney  
**To:** [Alison Cameron](#)  
**Subject:** Re: Breast Cancer grant application for hall hire [ELOREPLY: 432066]  
**Date:** Wednesday, 8 August 2018 3:36:41 PM

---

Good afternoon Alison our income would be from ticket sales 120 approximately @ \$90.00 per ticket, the expenditure will be \$55.00 per head for meal and \$1600.00 for band. Thankyou Di

Sent from my iPad

On 8 Aug 2018, at 2:48 pm, Alison Cameron <[Alison.Cameron@midwestern.nsw.gov.au](mailto:Alison.Cameron@midwestern.nsw.gov.au)> wrote:

Good Afternoon Dianne,

Thank you for your recent submission towards Council's community grants program.

I noticed that we are missing the following items from your application;

<!--[if !supportLists]-->• <!--[endif]--> Could you please provide further detail regarding the expected income/expenditure - *I am happy to make an appointment and run you through this process if this would be easier?*

Regarding the facility booking, could you please provide a certificate of currency which states that Mid-Western Regional Council as an interested party. I have included the terms & conditions for hire of council facilities for your reference (please see item 4).

<http://www.midwestern.nsw.gov.au/globalassets/council/forms/terms-and-conditions-for-hire-of-council-facilities--v1.2--7.8.18--x2.pdf>

If I can be of any further assistance, please do not hesitate to contact me on my direct line 02 6378 2833.

Kindest Regards,

Ali

Alison Cameron | Graduate Accountant - Grants & Contributions

Mid-Western Regional Council

t 02 6378 2833 |

f 02 6378 2815 | e [alison.cameron@midwestern.nsw.gov.au](mailto:alison.cameron@midwestern.nsw.gov.au)

a 86 Market Street | PO Box 156 Mudgee NSW 2850

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Australian Government  
Australian Business Register

## ABN Lookup

### Current details for ABN 23 115 566 624

#### ABN details

Entity name:	MCGRATH FOUNDATION LTD
ABN status:	Active from 02 Aug 2005
Entity type:	<a href="#">Australian Public Company</a>
Goods & Services Tax (GST):	Registered from 02 Aug 2005
Main business location:	NSW 2065

#### Australian Charities and Not-for-profits Commission (ACNC)

MCGRATH FOUNDATION LTD is registered with the [Australian Charities and Not-for-profits Commission \(ACNC\)](#) as follows:

ACNC registration	From
Registered as a charity <a href="#">view ACNC registration</a>	03 Dec 2012

#### Trading name(s)

From November 2018, ABN Lookup will cease displaying all trading names and only display registered business names.

Trading name	From
MCGRATH FOUNDATION LTD	02 Aug 2005

#### ASIC registration - ACN or ARBN

115 566 624 [View record on the ASIC website](#)

#### Charity tax concession status

MCGRATH FOUNDATION LTD is a [Health Promotion Charity](#) endorsed to access the following tax concessions:

Tax concession	From
FBT Exemption	01 May 2008
GST Concession	18 Oct 2005
Income Tax Exemption	18 Oct 2005

### Deductible gift recipient status

MCGRATH FOUNDATION LTD is endorsed as a Deductible Gift Recipient (DGR) from 01 Sep 2005. It is covered by [Item 1](#) of the table in section 30-15 of the *Income Tax Assessment Act 1997*.

### Important

Please read [Deductible Gift Recipient \(DGR\)](#) information before making a gift.

ABN last updated: 21 Dec 2017

Record extracted: 24 Aug 2018

### Disclaimer

The Registrar makes every reasonable effort to maintain current and accurate information on this site. The Commissioner of Taxation advises that if you use ABN Lookup for information about another entity for taxation purposes and that information turns out to be incorrect, in certain circumstances you will be protected from liability. For more information see [disclaimer](#).

# COMMUNITY GRANTS



## Application Form

### APPLICANTS DETAILS

Name of Organisation	200 Bales - Mudgee Lions Club - "Day in the Dirt" (Music Festival/Community Event)
Contact Person	Glenn Box
Address	Travel & Cruise, Shop 2, 68 Church Street, Mudgee
Phone	63726077
Email	glenn@mudgeetravelandcruise.com.au
ABN	
Bank Account Name	Mudgee Lions Club
BSB	082726
Account Number	631002002

### PROJECT / ACTIVITY DETAILS

Name of Project / Activity	"Day in the Dirt" (Music Festival / Community Event)	
Amount of funding requested	\$5000 (Five Thousand Dollars)	
Start and Finish date	START (click to tick)	FINISH (click to tick)
	Sun 25 Nov 2018	Sun 25 Nov 2018
Briefly, describe Project / Activity	Community Event - Music Festival to be held at Mudgee showground on the afternoon of Sunday 25 November. Fundraiser for 200 Bales campaign. Local artists and one or two headline acts (tbc) perform a live music concert.	



ADDRESS CRITERIA

How will your project benefit the Mid-Western Region Community?

(Note: limited number of characters)

Family Fun Day for all residents to enjoy. Showcasing local talent and artists from our region. Increase the profile of the Mudgee Region - expected influx of tourism to the event bringing all the benefits of tourists to our region for accommodation, shops, eateries and so on. Major fund raising event for 200 Bales campaign to prolong the life to the support of drought stricken farmers in our region. Feel good factor for all concerned, bringing our community together to help our own.

What is the expected amount of resident participation?

(Please provide no. of estimated participants)

(Note: limited number of characters)

Estimated local resident participation in servicing the event is around 100 (volunteers) and estimated number of residents attending is circa 1500+

What level of consultation and collaboration with other local groups has your organisation undertaken?

(ie what other local community groups are or will be involved in this project?)

(Note: limited number of characters)

Initial meeting with Council regarding the use of venue and booking the showground. The Lions Club are the entity responsible for initiating and the ongoing administration of the 200 Bales campaign, they will also be manning the gate at the event. Cudegong Cruisers have agreed to man the bar. The following local community groups are in the process of being contacted for support and it is expected that they will be willing to be involved. Mudgee Rugby Club for catering, as well as Cooyal Bush Fire group also manning catering stalls. Real FM are already involved with the media and advertising of the event. We envisage to get further support and assistance from The Mudgee Guardian and Mudgee Tourism.

Outline your organisation's capacity to deliver the Project / Activity OR describe previous experiences.

(Note: limited number of characters)

We have a small group of individuals who are each contributing their time and experience to address each of the areas required to bring the event to fruition and ensure its success. Each person has considerable previous experience, primarily as part of their professions and jobs. Project Leader, Glenn Box. Music & Artist delivery, Jess Holland & Caz Sabin. Media & Advertising, Andrew Andrews. Marketing and Design, Kelly Dray. Finance, Jim Buchanan. Ticketing and events, Charlie Buchanan.





Project Income	Community Grant (amount sought from Council)	5000.00
	Expected Sales Revenue i.e. Entry Fee, Membership Sales	40000.00
	Other Income <span style="color: red;">Sundry</span>	10000.00
<b>TOTAL INCOME</b>		<b>55,000.00</b>

List proposed cash expenditure (provide copies of quotes for equipment)

Project Expenditure	Artists, bands	10000.00
	Security	6000.00
	Staging	2500.00
	Sundry	5000.00
<b>TOTAL EXPENDITURE</b>		<b>23,500.00</b>
<b>TOTAL SURPLUS / DEFICIT</b>		<b>31,500.00</b>

If positive or surplus budget, please provide further details/explanation what this surplus will be used for.

To provide feed for drought stricken farmers in the Mid Western Region

(Note: Unspent grants >\$200 will be required to be returned to MWRC)

**FINANCIAL DETAILS**

	YES (click to tick)	NO (click to tick)
Is your group/organisation Incorporated?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Have you registered for Goods & Services Tax (GST) purposes?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Do you have an Australian Business Number (ABN)? Note: If you do not have an ABN please attach a 'Statement by Supplier' form	<input checked="" type="checkbox"/>	<input type="checkbox"/>



Has your organisation/group previously received a Community Grant from Council?	YES (click to tick)	NO (click to tick)
	<input type="checkbox"/>	<input checked="" type="checkbox"/>
If yes, please advise date and amount	DATE / YEAR	AMOUNT
	<input type="text"/>	\$ <input type="text"/>
Did your group return the acquittal form?	YES (click to tick)	NO (click to tick)
	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Closing bank balance from the most recent bank statement or treasurer's report	<input type="text"/>	
Comment on cash set aside for specific projects (optional)	<div style="border: 1px solid black; height: 60px;"></div>	

**APPLICATION CHECKLIST**

If the following are not attached with the application, this may result in the application not being considered.

	SUPPLIED? (click to tick)	
	YES	NO
A copy of the group's/organisation's most recent bank statement or treasurer's report	<input checked="" type="checkbox"/>	<input type="checkbox"/>
A copy of the group's/organisation's public liability insurance	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Where the group intends to purchase equipment, a copy of the quote/s obtained	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Where the groups/organisations does not have an ABN, 'Statement by Supplier' is required	<input type="checkbox"/>	<input checked="" type="checkbox"/>
If your group is not incorporated, please supply a letter from your auspicing body	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**AUTHORISATION OF APPLICANT**

Name	Glenn Box
Position	Project Leader - 200 Bales
Date	23 August 2018

- I confirm that the information contained in the application form and within the attachments are true and correct.
- I confirm that this application has been submitted with the full knowledge and support of the applicant.
- I acknowledge the Community Grants Program acquittal requirements and understand that surplus funds may be required to be returned to Council.
- I am aware that this application will be reproduced in the Council Business Paper, and authorise public release of information provided.



### SUBMIT YOUR APPLICATION

**EMAIL:** After you complete this digital form, please save it to your computer and email to [council@midwestern.nsw.gov.au](mailto:council@midwestern.nsw.gov.au)

**DELIVER TO:** Customer Service Locations

86 Market Street  
MUDGEE

109 Herbert Street  
GULGONG

77 Louee Street  
RYLSTONE

**MAIL TO:** Mid-Western Regional Council  
Attn: Finance Department  
PO Box 156  
MUDGEE NSW 2850

SUBMIT ONLINE

COMMUNITY GRANTS POLICY

PRINT MY APPLICATION





MID-WESTERN REGIONAL COUNCIL  
PO Box 156, MUDGEE NSW 2850  
86 Market Street, Mudgee | 109 Herbert Street, Gulgong | 77 Louee Street, Rylstone  
T 1300 765 002 or 02 6378 2850 | F 02 6378 2815  
E council@midwestern.nsw.gov.au

## APPLICATION FOR HIRE Mudgee and Rylstone Showgrounds

### 1. Building/Ground Details *(Tick area/s you wish to book) (numbering corresponds to map on second page)*

#### MUDGEE SHOWGROUND

1. Main Pavilion (please choose from the 3 options below in red and indicate quantities if chair, table and heater hire are required)

**excluding bar and kitchen**

**plus bar and kitchen facilities**

**bar area only**

Chair Hire \_\_\_\_\_ Quantity required

Table Hire \_\_\_\_\_ Quantity required

Heaters \_\_\_\_\_ Hour/s required

3. Cattle Pavilion

4. Sheep Pavilion

6. Toilet Block

7. Animal Nursery

8. Poultry Pavilion

13. Bar Shelter

16. Horse Stables & Day Yard

20. Animal Stalls

21. Day Yards

23. Equestrian Arena

24. Pony Club Arena

25. Main Arena

26. Caravan Site

Grassed Areas

23. Rodeo Equestrian Arena

**OR**

#### RYLSTONE SHOWGROUND

1. Amenities Building

2. Bar Hire

3. Canteen

4. Cattle Shed

5. Grassed Areas

6. Main Arena

7. Sheep Shed

8. BBQ Shelter Shed

9. Sammy's Flat

*Minor Fee*

Negotiated partial hire excluding stables

*Major Fee*

Whole Showground with some exclusions

Date from 25 Nov 2018 to 25 Nov 2018 Times from 0900 hours to 2100 hours

Date from \_\_\_\_\_ to \_\_\_\_\_ Times from \_\_\_\_\_ to \_\_\_\_\_

Purpose/Event Name

Number of people attending event (if applicable) DAY IN THE DIRT - upto 2000

### 2. Hirer Details

Hirer Name 200Bales - Day in the Dirt. (The Lions Club, Mudgee)

Contact Name Glenn Box

Contact number 6372 6077 Mobile 0411047825 Other \_\_\_\_\_

Postal Address Travel & Cruise, Shop 2, 68 Church Street, Mudgee, NSW, 2850

Email Address glenn@mudaeertravelandcruise.com.au

Public Liability Insurance Certificate of Currency is attached (where required)

Temporary Liquor Licence (where required)

**Please email Council a request for bond refund once your booking date is completed.**

Bank Name NAB BSB 082 726

Account Name Mudgee Lions Club Account Number 631002002

### 3. Authorisation

- I have read and agree by the terms and conditions set out in the Facility Hiring Terms and Conditions.
- A refund of bond money will be issued once the Facility Report has been completed by the Showground Caretaker and Council is satisfied that the area has been left in a satisfactory condition, **including** garbage removal, if applicable

Signature \_\_\_\_\_ Name Glenn Box Date 23/8/18

Entered into SharePoint  Receipt No \_\_\_\_\_ Amount Paid \_\_\_\_\_

Adopted Date: 7 Aug 2018

Review Date: 7 Aug 2019

Page 1 of 2

Doc number: OPS001

Version No: 1.6







Australian Government  
Australian Business Register

## ABN Lookup

### Current details for ABN 88 447 571 504

#### ABN details

Entity name:	Lions Club of Mudgee Inc.
ABN status:	Active from 06 Apr 2010
Entity type:	<a href="#">Other Incorporated Entity</a>
Goods & Services Tax (GST):	Not currently registered for GST
Main business location:	NSW 2850

#### Trading name(s)

From November 2018, ABN Lookup will cease displaying all trading names and only display registered business names.

Trading name	From
Lions Club of Mudgee Inc.	06 Apr 2010

#### Deductible gift recipient status

Not entitled to receive tax deductible gifts

ABN last updated: 06 Apr 2010

Record extracted: 24 Aug 2018

#### Disclaimer

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## Application Form

### APPLICANTS DETAILS

Name of Organisation	Rotary Club of Mudgee Inc and Rotary Club of Mudgee Sunrise Inc (combined project)
Contact Person	Margaret Barnes
Address	PO Box 643 MUDGEES NSW 2850
Phone	0417 086 248
Email	carols@mudgeesunriserotary.org.au
ABN	81995982086
Bank Account Name	Rotary Club of Mudgee Inc and Rotary Club of Mudgee Sunrise Inc - Combined Project Acc
BSB	082726
Account Number	744467332

### PROJECT / ACTIVITY DETAILS

Name of Project / Activity	Mudgee Showground Carols	
Amount of funding requested	\$ 7,000.00	
Start and Finish date	START (click to tick)	FINISH (click to tick)
	Saturday, 15th December, 2018	Saturday, 15th December, 2018
Briefly, describe Project / Activity	Project/activity is annual celebration of Christmas for Mudgee community. The event gives Mudgee families and others the opportunity to come together to celebrate Christmas in an alcohol-free family environment. Santa lands on Showground in a Commercial Helicopter sponsored helicopter. The event comes to a conclusion with a fantastic fireworks spectacular.	





ADDRESS CRITERIA

How will your project benefit the Mid-Western Region Community?

(Note: limited number of characters)

The opportunity for members of the Mid-Western Region community to come together to celebrate the Christmas spirit in an alcohol-free environment is very special. The feeling of the evening is one of goodwill and friendship.

A bucket brigade during the evening usually results in a sizable donation to a local charity. In 2017, \$402.65 was collected by and donated to 1st Mudgee Scouts.

What is the expected amount of resident participation?

(Please provide no. of estimated participants)

(Note: limited number of characters)

An audience of around 3,000 is expected and around 100 people, including local bands, school choirs, etc., will be part of those leading the crowd with Christmas Carols.

Apart from the 3,000 at the Showground, many cars line the fences to witness the firework finale. Many of these are families with very small children.

What level of consultation and collaboration with other local groups has your organisation undertaken?

(ie what other local community groups are or will be involved in this project?)

(Note: limited number of characters)

The two Mudgee Rotary clubs work closely together for this event.

We also work with 1st Mudgee Scouts, Mudgee VRA, Mudgee RFS, St John Ambulance and, in 2017, added Mudgee Pre-School Kindergarten.

Outline your organisation's capacity to deliver the Project / Activity OR describe previous experiences.

(Note: limited number of characters)

The two Mudgee Rotary clubs have run this event very successfully for more than 5 years. We believe the event will be at least as successful as previous years.

It would be appreciated if, as in previous years, Council would also sponsor the Showground hire fee and waive the associated bond.



Project Income	Community Grant (amount sought from Council)	\$ 7,000.00
	Expected Sales Revenue i.e. Entry Fee, Membership Sales	\$ 3,000.00
	Other Income	\$ 30,000.00
<b>TOTAL INCOME</b>		<b>\$ 40,000.00</b>

List proposed cash expenditure (provide copies of quotes for equipment)

Project Expenditure	Audio Equipment & fireworks	\$ 28,000.00
	Candles and fees to musical director, cameraman, sound tech, etc.	\$ 8,000.00
	Miscellaneous expenses	\$ 1,000.00
	Donations to assisting organisations	\$ 3,000.00
<b>TOTAL EXPENDITURE</b>		<b>\$ 40,000.00</b>
<b>TOTAL SURPLUS / DEFICIT</b>		<b>\$ 0.00</b>

If positive or surplus budget, please provide further details/explanation what this surplus will be used for.

If we are able to negotiate better prices for sound equipment, etc., with Council's prior approval, the small profit will be retained and consolidated with profits from 2017 and future years to enable us to build a contingency against poor sponsorship or wet weather in future years.

*(Note: Unspent grants >\$200 will be required to be returned to MWRC)*

**FINANCIAL DETAILS**

	YES (click to tick)	NO (click to tick)
Is your group/organisation Incorporated?	<input checked="" type="radio"/>	<input type="radio"/>
Have you registered for Goods & Services Tax (GST) purposes?	<input type="radio"/>	<input checked="" type="radio"/>
Do you have an Australian Business Number (ABN)? Note: If you do not have an ABN please attach a 'Statement by Supplier' form	<input checked="" type="radio"/>	<input type="radio"/>



Has your organisation/group previously received a Community Grant from Council?	YES (click to tick) <input checked="" type="radio"/>	NO (click to tick) <input type="radio"/>
If yes, please advise date and amount	DATE / YEAR 2017	AMOUNT \$ 7,000.00
Did your group return the acquittal form?	YES (click to tick) <input checked="" type="radio"/>	NO (click to tick) <input type="radio"/>
Closing bank balance from the most recent bank statement or treasurer's report	\$ 11,873.64	

Comment on cash set aside for specific projects (optional)

Funds are received from Town Hall Cinema and equally distributed between the two Mudgee Rotary clubs for donations to organisations requiring assistance. Between now and Carols, funds are normally retained to ensure the required cash flow is available to fund Carols, bearing in mind sponsorship is not always available prior to the event.

**APPLICATION CHECKLIST**

If the following are not attached with the application, this may result in the application not being considered.

	SUPPLIED? (click to tick)	
	YES	NO
A copy of the group's/organisation's most recent bank statement or treasurer's report	<input checked="" type="radio"/>	<input type="radio"/>
A copy of the group's/organisation's public liability insurance	<input type="radio"/>	<input checked="" type="radio"/>
Where the group intends to purchase equipment, a copy of the quote/s obtained	<input checked="" type="radio"/>	<input type="radio"/>
Where the groups/organisations does not have an ABN, 'Statement by Supplier' is required	<input checked="" type="radio"/>	<input type="radio"/>
If your group is not incorporated, please supply a letter from your auspicing body	<input checked="" type="radio"/>	<input type="radio"/>

**AUTHORISATION OF APPLICANT**

Name	Margaret Barnes
Position	Treasurer - Mudgee Showground Carols
Date	27 July 2018

- I confirm that the information contained in the application form and within the attachments are true and correct.
- I confirm that this application has been submitted with the full knowledge and support of the applicant.
- I acknowledge the Community Grants Program acquittal requirements and understand that surplus funds may be required to be returned to Council.
- I am aware that this application will be reproduced in the Council Business Paper, and authorise public release of information provided.



### SUBMIT YOUR APPLICATION

**EMAIL:** After you complete this digital form, please save it to your computer and email to [council@midwestern.nsw.gov.au](mailto:council@midwestern.nsw.gov.au)

**DELIVER TO:** Customer Service Locations

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109 Herbert Street  
GULGONG

77 Louee Street  
RYLSTONE

**MAIL TO:** Mid-Western Regional Council  
Attn: Finance Department  
PO Box 156  
MUDGEE NSW 2850

[SUBMIT ONLINE](#)

[COMMUNITY GRANTS POLICY](#)

[PRINT MY APPLICATION](#)



Australian Government  
Australian Business Register

## ABN Lookup

### Current details for ABN 81 995 982 086

#### ABN details

Entity name:	ROTARY CLUB OF MUDGEESUNRISE
ABN status:	Active from 01 Nov 1999
Entity type:	<a href="#">Other Incorporated Entity</a>
Goods & Services Tax (GST):	Not currently registered for GST
Main business location:	NSW 2850

#### Deductible gift recipient status

Not entitled to receive tax deductible gifts

ABN last updated: 05 May 2006

Record extracted: 24 Aug 2018

#### Disclaimer

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## Application Form

### APPLICANTS DETAILS

Name of Organisation	BreastScreen Greater Western
Contact Person	Samantha Mulholland
Address	PO Box 319 Orange 2800
Phone	02 6330 5529
Email	samantha.mulholland@health.nsw.gov.au
ABN	50 629 556 404
Bank Account Name	Westpac North sydney
BSB	032099
Account Number	520810

### PROJECT / ACTIVITY DETAILS

Name of Project / Activity	Transportation of the BreastScreen Mobile Van from Maitland to Mudgee/Rylstone/Mudgee	
Amount of funding requested	\$ 2,409.00	
Start and Finish date	START (click to tick)	FINISH (click to tick)
	15th October, 2018	14th January, 2019
Briefly, describe Project / Activity	BreastScreen will be offering Mammograms in Mudgee & Rylstone once again from the 15th October. We will be transporting the van from from Maitland to Mudgee, Mudgee to Rylstone and back to Mudgee - this funding would cover the cost to transport the unit.	



COMMUNITY GRANTS

ADDRESS CRITERIA

How will your project benefit the Mid-Western Region Community?

(Note: limited number of characters)

BreastScreen offers a free screening mammogram service to women over 40 years (specifically targeting women aged 50-74). The mobile unit travels across Western & Far West NSW, more than 50% of all regional & rural women receive their screens on the mobile van. We will be returning to Mudgee & Rylstone once again to provide this valuable service to the women of the Mid-Western Region Community. 1 in 8 woman in NSW will be diagnosed with breast cancer in their lifetime. Transport of the mobile unit is often provided & supported by local Council where possible. On this occasion we will require transport from Maitland to Mudgee/Rylstone and back to Mudgee

What is the expected amount of resident participation?

(Please provide no. of estimated participants)

(Note: limited number of characters)

Estimated Mudgee + Rylstone target population is 1260

What level of consultation and collaboration with other local groups has your organisation undertaken?

(ie what other local community groups are or will be involved in this project?)

(Note: limited number of characters)

BreastScreen NSW works closely with key stakeholders within each of the communities it visits and relies on strong working relationships to promote the service to the women of each community. The women are sent reminder letters to ensure that they have the opportunity to make an appointment whilst the van is in town. Information is disseminated throughout the town including Medical practices, businesses, schools, media and other generic locations.

Outline your organisation's capacity to deliver the Project / Activity OR describe previous experiences.

(Note: limited number of characters)

BreastScreen Greater Western continue to bring the mobile unit to Mudgee and Rylstone on an annual basis. We offer late screening times and some Saturdays to accommodate the women's needs



**COMMUNITY GRANTS**

	Community Grant (amount sought from Council)	\$ 2,409.00
Project Income	Expected Sales Revenue i.e. Entry Fee, Membership Sales	\$ 0.00
	Other Income	\$ 0.00
<b>TOTAL INCOME</b>		<b>\$ 2,409.00</b>

List proposed cash expenditure (provide copies of quotes for equipment)

Project Expenditure	Maitland to Mudgee	\$ 1,485.00
	Mudgee to Rylstone	\$ 462.00
	Rylstone to Mudgee	\$ 462.00
<b>TOTAL EXPENDITURE</b>		<b>\$ 2,409.00</b>
<b>TOTAL SURPLUS / DEFICIT</b>		<b>\$ 0.00</b>

If positive or surplus budget, please provide further details/explanation what this surplus will be used for.

Quote provided by email for the transportation, supplied by KEYTRANS PTY LTD

(Note: Unspent grants >\$200 will be required to be returned to MWRC)

**FINANCIAL DETAILS**

	YES (click to tick)	NO (click to tick)
Is your group/organisation Incorporated?	<input checked="" type="radio"/>	<input type="radio"/>
Have you registered for Goods & Services Tax (GST) purposes?	<input checked="" type="radio"/>	<input type="radio"/>
Do you have an Australian Business Number (ABN)? Note: If you do not have an ABN please attach a 'Statement by Supplier' form	<input checked="" type="radio"/>	<input type="radio"/>

**COMMUNITY GRANTS**

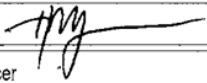
Has your organisation/group previously received a Community Grant from Council?	YES (click to tick) <input checked="" type="radio"/>	NO (click to tick) <input type="radio"/>
If yes, please advise date and amount	DATE / YEAR 21/2/17	AMOUNT \$ 1,450.00
Did your group return the acquittal form?	YES (click to tick) <input checked="" type="radio"/>	NO (click to tick) <input type="radio"/>
Closing bank balance from the most recent bank statement or treasurer's report	<input type="text"/>	
Comment on cash set aside for specific projects (optional)	Public Liability Insurance is routinely provided to council on confirmation of site and date as per previous years	

**APPLICATION CHECKLIST**

If the following are not attached with the application, this may result in the application not being considered.

	SUPPLIED? (click to tick)	
	YES	NO
A copy of the group's/organisation's most recent bank statement or treasurer's report	<input type="radio"/>	<input checked="" type="radio"/>
A copy of the group's/organisation's public liability insurance	<input type="radio"/>	<input checked="" type="radio"/>
Where the group intends to purchase equipment, a copy of the quote/s obtained	<input checked="" type="radio"/>	<input type="radio"/>
Where the groups/organisations does not have an ABN, 'Statement by Supplier' is required	<input type="radio"/>	<input checked="" type="radio"/>
If your group is not incorporated, please supply a letter from your auspicing body	<input type="radio"/>	<input checked="" type="radio"/>

**AUTHORISATION OF APPLICANT**

Name	Heidi Myers 
Position	Health Promotion Officer
Date	3/8/2018.

- I confirm that the information contained in the application form and within the attachments are true and correct.
- I confirm that this application has been submitted with the full knowledge and support of the applicant.
- I acknowledge the Community Grants Program acquittal requirements and understand that surplus funds may be required to be returned to Council.
- I am aware that this application will be reproduced in the Council Business Paper, and authorise public release of information provided.

**COMMUNITY GRANTS**

**SUBMIT YOUR APPLICATION**

**EMAIL:** After you complete this digital form, please save it to your computer and email to [council@midwestern.nsw.gov.au](mailto:council@midwestern.nsw.gov.au)

**DELIVER TO:** Customer Service Locations

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RYLSTONE

**MAIL TO:** Mid-Western Regional Council  
Attn: Finance Department  
PO Box 156  
MUDGEE NSW 2850

**SUBMIT ONLINE**

**COMMUNITY GRANTS POLICY**

**PRINT MY APPLICATION**





KEYTRANS PTY LTD

ABN 50 002 824 875

23 Depot Rd

Mudgee NSW 2850

01/08/2018

**Quotation for the transport of Breastsreen Van**

As per request, the following quotation covers 3 movements -

- |  |                          |
|--|--------------------------|
| 1. Maitland to Mudgee - <b>\$1350.00 + GST</b> | \$1,485.00 GST inclusive |
| 2. Mudgee to Rylstone - <b>\$420.00 + GST</b>  | \$462.00 GST inclusive   |
| 3. Rylstone to Mudgee - <b>\$420.00 + GST</b>  | \$462.00 GST inclusive   |

The prices listed above cover transport only.

Any additional time spent assisting with set up/packing up, will be charged as demurrage, at the rate of \$75.00 per hour + GST.

The breastsreen van should be ready for transport, prior to the truck arriving to collect.

No bookings can be confirmed until purchase orders have been supplied.

Any changes to locations will void this quote.

Regards,

Cliff Douglass

Operations Manager

Sub \$2,190.00  
GST \$219.00  
Total \$2,409.00

P (02) 63786000 M 0458921665 E operations@keytrans.com.au



Australian Government  
 Australian Business Register

## ABN Lookup

### Current details for ABN 50 629 556 404

#### ABN details

Entity name:	WESTERN NSW LOCAL HEALTH DISTRICT
ABN status:	Active from 01 Jan 2011
Entity type:	<a href="#">State Government Other Incorporated Entity</a>
Goods & Services Tax (GST):	Registered from 01 Jan 2011
Main business location:	NSW 2060

#### Trading name(s)

From November 2018, ABN Lookup will cease displaying all trading names and only display registered business names.

Trading name	From
WESTERN NSW LOCAL HEALTH DISTRICT	01 Jul 2011
Western NSW Local Health Network	06 Jul 2011
Western NSW Local Health District	01 May 2011
Baradine Multi Purpose Service	01 Jan 2011
Bathurst Health Service	01 Jan 2011
Blayney Multi Purpose Service	01 Jan 2011
Bloomfield Hospital	01 Jan 2011
Bourke Community Health	01 Jan 2011
Bourke Multi Purpose Service	01 Jan 2011
Breastscreen New South Wales Central & Western	01 Jan 2011
Brewarrina Multi Purpose Service	01 Jan 2011
Canowindra Health Service	01 Jan 2011
Cobar Health Service	01 Jan 2011
Collarenebri Hospital	01 Jan 2011
Condobolin District Hospital	01 Jan 2011
Coolah Multi Purpose Service	01 Jan 2011
Coonabarabran Health Service	01 Jan 2011
Coonambie Health Service	01 Jan 2011
Cowra District Hospital	01 Jan 2011

Cudal War Memorial Hospital	01 Jan 2011
Dubbo Health Service	01 Jan 2011
Dunedoo Multi Purpose Service	01 Jan 2011
Enngonia Community Health	01 Jan 2011
Eugowra Memorial Multi Purpose Health Service	01 Jan 2011
Forbes Health Service	01 Jan 2011
Gilgandra Multi Purpose Service	01 Jan 2011
Goodooga Primary Care Centre	01 Jan 2011
Greater Western Area Health Service	01 Jan 2011
Grenfell Multi Purpose Service	01 Jan 2011
Gulgargambone Multi Purpose Service	01 Jan 2011
Gulgong Primary Care Centre	01 Jan 2011
Lightning Ridge Multi Purpose Service	01 Jan 2011
Molong Health Service	01 Jan 2011
Mudgee Health Service	01 Jan 2011
Narromine Health Service	01 Jan 2011
Nyngan Multi Purpose Service	01 Jan 2011
Oberon Multi Purpose Service	01 Jan 2011
Orange Health Service	01 Jan 2011
Parkes Health Service	01 Jan 2011
Peak Hill Health Service	01 Jan 2011
Rylstone Multi Purpose Service	01 Jan 2011
Tottenham Multi Purpose Service	01 Jan 2011
Trangie Multi Purpose Service	01 Jan 2011
Trundle Multi Purpose Service	01 Jan 2011
Tullamore District Hospital	01 Jan 2011
Walgett Health Service	01 Jan 2011
Wanaaring Community Health	01 Jan 2011
Warren Multi Purpose Service	01 Jan 2011
Weilmoringle Health Service	01 Jan 2011
Wellington Health Service	01 Jan 2011

### Deductible gift recipient status

WESTERN NSW LOCAL HEALTH DISTRICT is endorsed as a Deductible Gift Recipient (DGR) from 01 Jan 2011. It is covered by [Item 1](#) of the table in section 30-15 of the *Income Tax Assessment Act 1997*.

### Important



Please read [Deductible Gift Recipient \(DGR\)](#) information before making a gift.

ABN last updated: 06 Jul 2011

Record extracted: 24 Aug 2018

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## Application Form

### APPLICANTS DETAILS

Name of Organisation	Gulgong Show Society Inc
Contact Person	Rose Jackson
Address	PO Box 294, Gulgong, NSW 2852
Phone	0407007422
Email	rosejackson04@hotmail.com editorgulgongss@outlook.com
ABN	51031367714
Bank Account Name	Gulgong Show Society Inc
BSB	062549
Account Number	10028264

### PROJECT / ACTIVITY DETAILS

Name of Project / Activity	Gulgong Show 2019	
Amount of funding requested	\$ 3,000.00	
Start and Finish date	START (click to tick)	FINISH (click to tick)
	16 February 2019	16 February 2019
Briefly, describe Project / Activity	Annual Agricultural Show. A community event where people come together in competition and friendship.	



ADDRESS CRITERIA

How will your project benefit the Mid-Western Region Community?

(Note: limited number of characters)

It will provide entertainment for all members of the Mid-Western Regional Council area, and beyond to compete, meet with friends and neighbours. In these tough drought affected times, we would like to provide a much needed break, even if for a couple of hours, to our farmers and their families.

What is the expected amount of resident participation?

(Please provide no. of estimated participants)

(Note: limited number of characters)

Many members of the community come to the show, some to enter competitions, some to be entertained or are the entertainment. Many of the local community groups participate including local schools, musicians and dance groups. Representatives from the local fire brigade and Ambulance and the local MPS attend on the day and inform residents of initiative's that will save or make their life easier. They are also in attendance on the day in case of an emergency.  
 Stall holders come to sell products/services. We are inviting not of profit community to come to our show this year to highlight to the broader community what they have to offer.  
 Members of the show society attend as volunteers .  
 Others come to enjoy the day. Estimated number of participants in 2000-2500

What level of consultation and collaboration with other local groups has your organisation undertaken?

(ie what other local community groups are or will be involved in this project?)

(Note: limited number of characters)

As above.  
 Invites are sent to groups to participate and to assist with sponsorship.  
 Service clubs are invited to assist in various areas these include Mens Shed, Scouts, 2852 club, CWA, Legacy, Hospital Auxiliary, car clubs and machinery clubs.

Outline your organisation's capacity to deliver the Project / Activity OR describe previous experiences.

(Note: limited number of characters)

The Gulgong Show has been going for 130 years, with only a few shows missed due to the war. The committee has many years experience and some have been involved with the show, holding executive positions, since 1952.

**COMMUNITY GRANTS**

Project Income	Community Grant (amount sought from Council)	\$ 3,000.00
	Expected Sales Revenue i.e. Entry Fee, Membership Sales	\$ 38,000.00
	Other Income	\$ 1,000.00
<b>TOTAL INCOME</b>		<b>\$ 42,000.00</b>

List proposed cash expenditure (provide copies of quotes for equipment)

Project Expenditure	Miscellaneous	\$ 21,575.00
	food/drink/bbq	\$ 2,000.00
	ribbons, trophies, prizes and entertainment	\$ 13,459.00
	judges costs	\$ 990.00
	rent of grounds, elec and water	\$ 4,304.00
<b>TOTAL EXPENDITURE</b>		<b>\$ 42,328.00</b>
<b>TOTAL SURPLUS / DEFICIT</b>		<b>-\$ 328.00</b>

If positive or surplus budget, please provide further details/explanation what this surplus will be used for.

(Note: Unspent grants >\$200 will be required to be returned to MWRC)

**FINANCIAL DETAILS**

	YES (click to tick)	NO (click to tick)
Is your group/organisation Incorporated?	<input checked="" type="radio"/>	<input type="radio"/>
Have you registered for Goods & Services Tax (GST) purposes?	<input type="radio"/>	<input checked="" type="radio"/>
Do you have an Australian Business Number (ABN)? Note: If you do not have an ABN please attach a 'Statement by Supplier' form	<input checked="" type="radio"/>	<input type="radio"/>

**COMMUNITY GRANTS**

Has your organisation/group previously received a Community Grant from Council?	YES (click to tick) <input checked="" type="radio"/>	NO (click to tick) <input type="radio"/>
If yes, please advise date and amount	DATE / YEAR 12/17	AMOUNT \$ 3,000.00
Did your group return the acquittal form?	YES (click to tick) <input checked="" type="radio"/>	NO (click to tick) <input type="radio"/>
Closing bank balance from the most recent bank statement or treasurer's report	\$ 1,071.49	
Comment on cash set aside for specific projects (optional)		

**APPLICATION CHECKLIST**

If the following are not attached with the application, this may result in the application not being considered.

	SUPPLIED? (click to tick)	
	YES	NO
A copy of the group's/organisation's most recent bank statement or treasurer's report	<input checked="" type="radio"/>	<input type="radio"/>
A copy of the group's/organisation's public liability insurance	<input checked="" type="radio"/>	<input type="radio"/>
Where the group intends to purchase equipment, a copy of the quote/s obtained	<input type="radio"/>	<input checked="" type="radio"/>
Where the groups/organisations does not have an ABN, 'Statement by Supplier' is required	<input checked="" type="radio"/>	<input type="radio"/>
If your group is not incorporated, please supply a letter from your auspicing body	<input checked="" type="radio"/>	<input type="radio"/>

**AUTHORISATION OF APPLICANT**

Name	Rose Jackson
Position	Treasurer
Date	23rd July 2018

- I confirm that the information contained in the application form and within the attachments are true and correct.
- I confirm that this application has been submitted with the full knowledge and support of the applicant.
- I acknowledge the Community Grants Program acquittal requirements and understand that surplus funds may be required to be returned to Council.
- I am aware that this application will be reproduced in the Council Business Paper, and authorise public release of information provided.



SUBMIT YOUR APPLICATION

**EMAIL:** After you complete this digital form, please save it to your computer and email to [council@midwestern.nsw.gov.au](mailto:council@midwestern.nsw.gov.au)

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77 Louee Street  
RYLSTONE

**MAIL TO:** Mid-Western Regional Council  
Attn: Finance Department  
PO Box 156  
MUDGEE NSW 2850

SUBMIT ONLINE

COMMUNITY GRANTS POLICY

PRINT MY APPLICATION







**Certificate of Currency**

**Type of Cover:** Broadform Liability

**The Insured:** Federal Council of Agricultural Societies, and Agricultural Societies Council of NSW Ltd

**Period Of Insurance:** 28 February 2018 To 4:00pm on 28 February 2019

**Co-Insured Society:** Gulgong Show Society Inc

**Interested Party:** Midwestern Regional Council

**The Business:** Administration, promotion, co-ordination and staging of agricultural, horticultural & viticultural shows, community, fashion, cooking, handicrafts, hobby, art, live music, photography, trade, beauty, sporting or equestrian events, bloodstock, livestock, poultry or domestic animal judging events, wood chopping, rodeos, demolition derbies, motor vehicle and motor cycle displays &/or competitions, equine stabling operations, camping grounds, caravan park operators, outdoor markets, car parks &/or property owners/occupiers and all associated activities

**Limits of Liability:** **Public and Products Liability**  
\$50,000,000 any one Occurrence

**Policy to Note:** The Interested Party is noted as an Insured in respect of claims to pay Compensation for Personal Injury or Property Damage arising from an act, error or omission (that is indemnifiable under this Policy) of Federal Council of Agricultural Societies, and Agricultural Societies Council of NSW Ltd. Subject at all times to the terms, conditions, definitions and exclusions of the policy.

**Insurer:** Underwritten for certain underwriters at Lloyd's of London & Chubb Insurance Australia Limited by their agent SLE Worldwide Australia Pty Ltd. under binding authorities B0572NA17SL03 & 001-2017 respectively.

**Policy Number:** 205034401020

**Geographical Limits:** Worldwide excluding North America

**Broker:** PSC Insurance Brokers - Sydney  
PO Box N661 Grosvenor Place  
Sydney NSW 1220

**Stamped & Dated:** 20 February 2018





Australian Government  
Australian Business Register

## ABN Lookup

### Current details for ABN 51 031 367 714

#### ABN details

Entity name:	GULGONG SHOW SOCIETY INC
ABN status:	Active from 01 Nov 1999
Entity type:	<a href="#">Other Incorporated Entity</a>
Goods & Services Tax (GST):	Not currently registered for GST
Main business location:	NSW 2852

#### Deductible gift recipient status

Not entitled to receive tax deductible gifts

ABN last updated: 14 Jun 2000

Record extracted: 24 Aug 2018

#### Disclaimer

The Registrar makes every reasonable effort to maintain current and accurate information on this site. The Commissioner of Taxation advises that if you use ABN Lookup for information about another entity for taxation purposes and that information turns out to be incorrect, in certain circumstances you will be protected from liability. For more information see [disclaimer](#).



## Application Form

### APPLICANTS DETAILS

Name of Organisation	KANDOS RYLSTONE MEN'S SHED INC.
Contact Person	JOHN MEDCALF
Address	65 DAVIES RD KANDOS 2848
Phone	0429 794 318
Email	medcalfj@hotmail.com
ABN	63 571 198 084
Bank Account Name	Kandos Rylstone Men's Shed Inc
BSB	062763
Account Number	10033569

### PROJECT / ACTIVITY DETAILS

Name of Project / Activity	Council rate relief	
Amount of funding requested	\$ 1,059.00	
Start and Finish date	START (click to tick)	FINISH (click to tick)
	N/A	N/A
Briefly, describe Project / Activity	Requesting consideration for council rate relief as per previous years	



ADDRESS CRITERIA

How will your project benefit the Mid-Western Region Community?

(Note: limited number of characters)

Council rates represent a large financial burden for our shed. Relief of this payment will enable this money to be retained and used to benefit the Sheds activities for the community

What is the expected amount of resident participation?

(Please provide no. of estimated participants)

(Note: limited number of characters)

Currently the shed has a local membership of 30 men. The shed provides a place for the wider community and organisations to seek assistance with projects and small jobs and repairs they need help with.

The shed in our area has a reputation as the place to go for the community for assistance

What level of consultation and collaboration with other local groups has your organisation undertaken?

(ie what other local community groups are or will be involved in this project?)

(Note: limited number of characters)

We have a very wide local liaison with all the local community groups and organisations

We work with groups like rotary to supply assistance and manpower for their functions. With the Kandos Charity shop we provide a service / checking centre for them to make donated items suitable for sale in their shop.

The local schools call on us from time to time to assist with various programs

Outline your organisation's capacity to deliver the Project / Activity OR describe previous experiences.

(Note: limited number of characters)

16/08/2018 - Spoke with John regarding the lack of information, he is going to provide a email outlining the organisation history.



Project Income	Community Grant (amount sought from Council)	\$ 1,059.00
	Expected Sales Revenue i.e. Entry Fee, Membership Sales	
	Other Income	
<b>TOTAL INCOME</b>		<b>\$ 1,059.00</b>

List proposed cash expenditure (provide copies of quotes for equipment)

Project Expenditure	Council rates already paid	\$ 1,059.00
<b>TOTAL EXPENDITURE</b>		<b>\$ 1,059.00</b>
<b>TOTAL SURPLUS / DEFICIT</b>		<b>\$ 0.00</b>

If positive or surplus budget, please provide further details/explanation what this surplus will be used for.

(Note: Unspent grants >\$200 will be required to be returned to MWRC)

**FINANCIAL DETAILS**

	YES (click to tick)	NO (click to tick)
Is your group/organisation Incorporated?	<input checked="" type="radio"/>	<input type="radio"/>
Have you registered for Goods & Services Tax (GST) purposes?	<input type="radio"/>	<input checked="" type="radio"/>
Do you have an Australian Business Number (ABN)? Note: If you do not have an ABN please attach a 'Statement by Supplier' form	<input checked="" type="radio"/>	<input type="radio"/>



Has your organisation/group previously received a Community Grant from Council?	YES (click to tick) <input checked="" type="radio"/>	NO (click to tick) <input type="radio"/>
If yes, please advise date and amount	DATE / YEAR October 2017	AMOUNT \$ 965.00
Did your group return the acquittal form?	YES (click to tick) <input checked="" type="radio"/>	NO (click to tick) <input type="radio"/>
Closing bank balance from the most recent bank statement or treasurer's report	\$ 3,418.38	
Comment on cash set aside for specific projects (optional)		

**APPLICATION CHECKLIST**

If the following are not attached with the application, this may result in the application not being considered.

	SUPPLIED? (click to tick)	
	YES	NO
A copy of the group's/organisation's most recent bank statement or treasurer's report	<input checked="" type="radio"/>	<input type="radio"/>
A copy of the group's/organisation's public liability insurance	<input type="radio"/>	<input checked="" type="radio"/>
Where the group intends to purchase equipment, a copy of the quote/s obtained	<input type="radio"/>	<input checked="" type="radio"/>
Where the groups/organisations does not have an ABN, 'Statement by Supplier' is required	<input type="radio"/>	<input checked="" type="radio"/>
If your group is not incorporated, please supply a letter from your auspicing body	<input type="radio"/>	<input checked="" type="radio"/>

**AUTHORISATION OF APPLICANT**

Name	John Medcalf
Position	President / Treasurer
Date	06/08/2018

- I confirm that the information contained in the application form and within the attachments are true and correct.
- I confirm that this application has been submitted with the full knowledge and support of the applicant.
- I acknowledge the Community Grants Program acquittal requirements and understand that surplus funds may be required to be returned to Council.
- I am aware that this application will be reproduced in the Council Business Paper, and authorise public release of information provided.



### SUBMIT YOUR APPLICATION

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Attn: Finance Department  
PO Box 156  
MUDGEE NSW 2850

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Australian Government  
Australian Business Register

## ABN Lookup

### Current details for ABN 63 571 198 084

#### ABN details

Entity name:	Kandos Rylstone Men's Shed Inc
ABN status:	Active from 22 Jun 2010
Entity type:	<a href="#">Other Incorporated Entity</a>
Goods & Services Tax (GST):	Not currently registered for GST
Main business location:	NSW 2848

#### Trading name(s)

From November 2018, ABN Lookup will cease displaying all trading names and only display registered business names.

Trading name	From
Kandos Rylstone Men's Shed Inc	22 Jun 2010

#### Deductible gift recipient status

Not entitled to receive tax deductible gifts

ABN last updated: 23 Jun 2010

Record extracted: 24 Aug 2018

#### Disclaimer


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# COMMUNITY GRANTS



## Application Form

### APPLICANTS DETAILS

Name of Organisation	Gulgong High School
Contact Person	Margaretta Field
Address	PO Box 504 GULGONG, 2852
Phone	0263741201
Email	gulgong-h.school@det.nsw.edu.au
ABN	18 246 198 266
Bank Account Name	
BSB	
Account Number	

### PROJECT / ACTIVITY DETAILS

Name of Project / Activity	Annual Presentation Day	
Amount of funding requested	\$ 1,000.00	
Start and Finish date	START (click to tick)	FINISH (click to tick)
	14/12/2018	14/12/2018
Briefly, describe Project / Activity	Annual Presentation Day recognises the academic and sporting achievement of the students at Gulgong High. Community event for students and their families who attend Gulgong High. Local Business and other dignitaries are also invited to attend.	



ADDRESS CRITERIA

How will your project benefit the Mid-Western Region Community?

(Note: limited number of characters)

By annually recognising student academic and sporting achievement it is anticipated that we will maintain enrollment at GHS. The local community attend our annual presentation day and all sponsors are invited to attend our presentation day and participate in the presenting of awards. All sponsors are recognised in our program and in our power point display.

What is the expected amount of resident participation?

(Please provide no. of estimated participants)

(Note: limited number of characters)

It is anticipated that 500 to 600 residents will attend, including students, teachers, parents and other family members, local business representatives as well as other dignitaries.

What level of consultation and collaboration with other local groups has your organisation undertaken?

(ie what other local community groups are or will be involved in this project?)

(Note: limited number of characters)

Other local community businesses have been consulted to sought donations. All community businesses are invited to attend and present awards. They also get recognition in our program and power point display and are invited to our morning tea.

Outline your organisation's capacity to deliver the Project / Activity OR describe previous experiences.

(Note: limited number of characters)

Our organisation is more than capable of delivering this activity and have successfully done so for many years. Our annual Presentation has had positive feedback from those attending and has gained recognition within the local community.



Project Income	Community Grant (amount sought from Council)	\$ 1,000.00
	Expected Sales Revenue i.e. Entry Fee, Membership Sales	\$ 0.00
	Other Income	\$ 0.00
<b>TOTAL INCOME</b>		<b>\$ 1,000.00</b>

List proposed cash expenditure (provide copies of quotes for equipment)

Project Expenditure		
<b>TOTAL EXPENDITURE</b>		<b>\$ 0.00</b>
<b>TOTAL SURPLUS / DEFICIT</b>		<b>\$ 1,000.00</b>

If positive or surplus budget, please provide further details/explanation what this surplus will be used for.

The surplus budget will be awarded to the Dux for 2017 in recognition of their academic achievement.

*(Note: Unspent grants >\$200 will be required to be returned to MWRC)*

**FINANCIAL DETAILS**


	YES (click to tick)	NO (click to tick)
Is your group/organisation Incorporated?	<input checked="" type="radio"/>	<input type="radio"/>
Have you registered for Goods & Services Tax (GST) purposes?	<input checked="" type="radio"/>	<input type="radio"/>
Do you have an Australian Business Number (ABN)? Note: If you do not have an ABN please attach a 'Statement by Supplier' form	<input checked="" type="radio"/>	<input type="radio"/>

**COMMUNITY GRANTS**

Has your organisation/group previously received a Community Grant from Council?	YES (click to tick) <input checked="" type="radio"/>	NO (click to tick) <input type="radio"/>
If yes, please advise date and amount	DATE / YEAR <input type="text"/>	AMOUNT \$ <input type="text"/>
Did your group return the acquittal form?	YES (click to tick) <input checked="" type="radio"/>	NO (click to tick) <input type="radio"/>
Closing bank balance from the most recent bank statement or treasurer's report	<input type="text"/>	
Comment on cash set aside for specific projects (optional)	<div style="border: 1px solid black; height: 60px;"></div>	

**APPLICATION CHECKLIST**

If the following are not attached with the application, this may result in the application not being considered.

	SUPPLIED? (click to tick)	
	YES	NO
A copy of the group's/organisation's most recent bank statement or treasurer's report	<input type="radio"/>	<input checked="" type="radio"/> 
A copy of the group's/organisation's public liability insurance	<input checked="" type="radio"/>	<input type="radio"/>
Where the group intends to purchase equipment, a copy of the quote/s obtained	<input checked="" type="radio"/>	<input type="radio"/>
Where the groups/organisations does not have an ABN, 'Statement by Supplier' is required	<input checked="" type="radio"/>	<input type="radio"/>
If your group is not incorporated, please supply a letter from your auspicing body	<input checked="" type="radio"/>	<input type="radio"/>

**AUTHORISATION OF APPLICANT**

Name	Margaretta Field
Position	Teacher-Librarian
Date	10/08/2018

- I confirm that the information contained in the application form and within the attachments are true and correct.
- I confirm that this application has been submitted with the full knowledge and support of the applicant.
- I acknowledge the Community Grants Program acquittal requirements and understand that surplus funds may be required to be returned to Council.
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# icare™

## Insurance for NSW

### Certificate of Currency

#### NSW Department of Education

The NSW Self Insurance Corporation, branded as icare Insurance for NSW, was established by the NSW Self Insurance Corporation Act 2004. The main function of icare Insurance for NSW is the administration of the Treasury Managed Fund (TMF), which provides cover for all insurance exposures (other than compulsory third party insurance) faced by general government sector budget dependent agencies and participating non budget dependent public sector agencies.

#### Period of coverage

This will confirm that commencing 1 July 2018, until 30 June 2019, NSW Department of Education is a member of the TMF which provides insurable risk protection in accordance with the TMF Statement of Cover.

The TMF Agency, and their employees and volunteers, are fully covered for their legal liability to any third party arising out of their operations, worldwide.

#### Coverage inclusions

Cover includes, but is not limited to:

- Workers Compensation as per current NSW Legislation.
- Legal Liability inclusive of:
  - Public Liability for an amount of \$100,000,000,
  - Professional Indemnity for an amount of \$100,000,000,
  - Product Liability for an amount of \$100,000,000, and
  - Directors & Officers Liability for an amount of \$100,000,000.
- Personal Accident coverage is provided for:
  - (a) Voluntary Workers whilst actively engaged in voluntary work for the NSW Department of Education; and
  - (b) NSW Department of Education students while engaged in approved educational work experience programmes.
- Coverage is in accordance with and equivalent to benefits payable under NSW Workers Compensation Legislation, as amended, provided under TMF Miscellaneous cover.
- Personal Accident cover whilst travelling domestically and abroad.
- Property coverage (including plate glass) on a full replacement (new for old) basis, including, consequential loss, worldwide, for loss and/or damage to all real and personal property either owned by, or the responsibility of the TMF Agency.
- Motor Vehicle cover for loss of and/or property damage caused to or by a motor vehicle while being used for the purpose of or in connection with the TMF Agency's business.

For full details on TMF indemnity and its protection, agencies should refer to the relevant sections of the TMF Statement of Cover.

Note: icare Insurance for NSW hereby agrees that should such coverage be cancelled or withdrawn for any reason, 30 days' notice will be provided.

Tim Plant







Australian Government  
 Australian Business Register

## ABN Lookup

### Current details for ABN 18 246 198 266

#### ABN details

Entity name:	NSW GOVERNMENT SCHOOLS
ABN status:	Active from 02 Jan 2013
Entity type:	<a href="#">State Government Entity</a>
Goods & Services Tax (GST):	Registered from 18 Nov 2013
Main business location:	NSW 2000

#### Deductible gift recipient status

NSW GOVERNMENT SCHOOLS operates the following funds, authorities or institutions. Gifts to these funds, authorities or institutions may be deductible.

Fund, authority or institution name	<a href="#">DGR Item</a>	From
CROMEHURST SCHOOL [GOVT. SPECIAL SCHOOL]	Item 1	01 May 2018
CHATHAM PUBLIC SCHOOL BUILDING FUND	Item 1	01 May 2018
HUNTER RIVER COMMUNITY SCHOOL [GOVT. SPECIAL SCHOOL]	Item 1	01 Feb 2018
GADARA SCHOOL [GOVT. SPECIAL SCHOOL]	Item 1	01 Feb 2018
TOWRADGI PUBLIC SCHOOL BUILDING FUND	Item 1	04 Dec 2017
BERRIMA PUBLIC SCHOOL BUILDING FUND	Item 1	07 Nov 2017
PAGEWOOD PUBLIC SCHOOL BUILDING FUND	Item 1	06 Nov 2017
SYDNEY CHILDRENS HOSPITAL SCHOOL [GOVT. SPECIAL SCHOOL]	Item 1	16 Oct 2017
SPEERS POINT PUBLIC SCHOOL BUILDING FUND	Item 1	12 Oct 2017
YANCO AGRICULTURAL HIGH SCHOOL BUILDING FUND	Item 1	04 Sep 2017
WILLANS HILL SCHOOL [GOVT. SPECIAL SCHOOL]	Item 1	04 Sep 2017
WANGEE PARK SCHOOL [GOVT. SPECIAL SCHOOL]	Item 1	04 Sep 2017
VALLEY VIEW PUBLIC SCHOOL SCHOOL BUILDING FUND	Item 1	04 Sep 2017
THE PONDS SCHOOL [GOVT. SPECIAL SCHOOL]	Item 1	04 Sep 2017
THE PONDS HIGH SCHOOL BUILDING FUND	Item 1	04 Sep 2017
THE CRESCENT SCHOOL [GOVT. SPECIAL SCHOOL]	Item 1	04 Sep 2017
THE BEACH SCHOOL [GOVT. SPECIAL SCHOOL]	Item 1	04 Sep 2017
TAMWORTH SOUTH PUBLIC SCHOOL BUILDING FUND	Item 1	04 Sep 2017

TALLOWOOD SCHOOL [GOVT. SPECIAL SCHOOL]	Item 1	04 Sep 2017
SYDNEY TECHNICAL HIGH SCHOOL BUILDING FUND	Item 1	04 Sep 2017
SYDNEY GIRLS HIGH SCHOOL BUILDING FUND	Item 1	04 Sep 2017
SYDNEY BOYS HIGH SCHOOL BUILDING FUND	Item 1	04 Sep 2017
ST GEORGE GIRLS HIGH SCHOOL BUILDING FUND	Item 1	04 Sep 2017
SOUTH COOGEE PUBLIC SCHOOL BUILDING FUND	Item 1	04 Sep 2017
SEAFORTH PUBLIC SCHOOL BUILDING FUND	Item 1	04 Sep 2017
RYDE SECONDARY COLLEGE BUILDING FUND	Item 1	04 Sep 2017
RYDALMERE PUBLIC SCHOOL BUILDING FUND	Item 1	04 Sep 2017
ROZELLE PUBLIC SCHOOL BUILDING FUND	Item 1	04 Sep 2017
ROYAL FAR WEST SCHOOL [GOVT. SPECIAL SCHOOL]	Item 1	04 Sep 2017
ROUSE HILL HIGH SCHOOL BUILDING FUND	Item 1	04 Sep 2017
RICHMOND HIGH SCHOOL BUILDING FUND	Item 1	04 Sep 2017
REDHEAD PUBLIC SCHOOL BUILDING FUND	Item 1	04 Sep 2017
REDBANK SCHOOL [GOVT. SPECIAL SCHOOL]	Item 1	04 Sep 2017
RANDWICK GIRLS HIGH SCHOOL BUILDING FUND	Item 1	04 Sep 2017
RANDWICK BOYS HIGH SCHOOL BUILDING FUND	Item 1	04 Sep 2017
QUIRINDI PUBLIC SCHOOL BUILDING FUND	Item 1	04 Sep 2017
QUEANBEYAN PUBLIC SCHOOL - BUILDING FUND	Item 1	04 Sep 2017
QUEANBEYAN HIGH SCHOOL BUILDING FUND	Item 1	04 Sep 2017
PITTWATER HIGH SCHOOL BUILDING FUND	Item 1	04 Sep 2017
PETERBOROUGH SCHOOL [GOVT. SPECIAL SCHOOL]	Item 1	04 Sep 2017
PENNANT HILLS HIGH SCHOOL BUILDING FUND	Item 1	04 Sep 2017
PARRY SCHOOL [GOVT. SPECIAL SCHOOL]	Item 1	04 Sep 2017
PARRAMATTA PUBLIC SCHOOL BUILDING FUND	Item 1	04 Sep 2017
ORANGE HIGH SCHOOL BUILDING FUND	Item 1	04 Sep 2017
NOWRA PUBLIC SCHOOL BUILDING FUND	Item 1	04 Sep 2017
NORTHERN BEACHES SECONDARY COLLEGE MANLY CAMPUS BUILDING FUND	Item 1	04 Sep 2017
NORMANHURST BOYS HIGH SCHOOL BUILDING FUND	Item 1	04 Sep 2017
NEWTOWN PUBLIC SCHOOL BUILDING FUND	Item 1	04 Sep 2017
NEWCASTLE HIGH SCHOOL BUILDING FUND	Item 1	04 Sep 2017
NEWCASTLE EAST PUBLIC SCHOOL BUILDING FUND	Item 1	04 Sep 2017
MURRAY FARM PUBLIC SCHOOL BUILDING FUND	Item 1	04 Sep 2017
MUDGEES HIGH SCHOOL BUILDING FUND	Item 1	04 Sep 2017
MOSS VALE PUBLIC SCHOOL BUILDING FUND	Item 1	04 Sep 2017
MOSMAN HIGH SCHOOL BUILDING FUND	Item 1	04 Sep 2017
MODEL FARMS HIGH SCHOOL BUILDING FUND	Item 1	04 Sep 2017
MITTAGONG PUBLIC SCHOOL BUILDING FUND	Item 1	04 Sep 2017

MINERVA SCHOOL [GOVT. SPECIAL SCHOOL]	Item 1	04 Sep 2017
MEREWETHER HIGH SCHOOL BUILDING FUND	Item 1	04 Sep 2017
MELROSE PARK PUBLIC SCHOOL BUILDING FUND	Item 1	04 Sep 2017
MAYFIELD EAST PUBLIC SCHOOL BUILDING FUND CREBERT STREET MAYFIELD EAST NSW 2304	Item 1	04 Sep 2017
MARKS POINT PUBLIC SCHOOL BUILDING FUND	Item 1	04 Sep 2017
MANLY VILLAGE PUBLIC SCHOOL BUILDING FUND	Item 1	04 Sep 2017
MAIN ARM UPPER PUBLIC SCHOOL BUILDING FUND	Item 1	04 Sep 2017
LUCAS GARDENS SCHOOL [GOVT. SPECIAL SCHOOL]	Item 1	04 Sep 2017
LOMANDRA SCHOOL [GOVT. SPECIAL SCHOOL]	Item 1	04 Sep 2017
LAKESIDE SCHOOL [GOVT. SPECIAL SCHOOL]	Item 1	04 Sep 2017
LAGUNA PUBLIC SCHOOL BUILDING FUND	Item 1	04 Sep 2017
KOGARAH PUBLIC SCHOOL BUILDING FUND	Item 1	04 Sep 2017
KEMPS CREEK PUBLIC SCHOOL BUILDING FUND	Item 1	04 Sep 2017
KARONGA SCHOOL [GOVT. SPECIAL SCHOOL]	Item 1	04 Sep 2017
KARABAR HIGH SCHOOL BUILDING FUND	Item 1	04 Sep 2017
JEWELLS PUBLIC SCHOOL BUILDING FUND	Item 1	04 Sep 2017
HURLSTONE AGRICULTURAL HIGH SCHOOL BUILDING FUND	Item 1	04 Sep 2017
HUNTERS HILL HIGH SCHOOL BUILDING FUND	Item 1	04 Sep 2017
HORNSBY GIRLS HIGH SCHOOL BUILDING FUND	Item 1	04 Sep 2017
HOPETOWN SCHOOL [GOVT. SPECIAL SCHOOL]	Item 1	04 Sep 2017
HOME BUSH BOYS HIGH SCHOOL BUILDING FUND	Item 1	04 Sep 2017
HAVENLEE SCHOOL [GOVT. SPECIAL SCHOOL]	Item 1	04 Sep 2017
GOSFORD HIGH SCHOOL BUILDING FUND	Item 1	04 Sep 2017
GORDON EAST PUBLIC SCHOOL BUILDING FUND	Item 1	04 Sep 2017
GLENVALE SCHOOL [GOVT. SPECIAL SCHOOL]	Item 1	04 Sep 2017
GLADESVILLE PUBLIC SCHOOL BUILDING FUND	Item 1	04 Sep 2017
GIRRAWEE PUBLIC SCHOOL BUILDING FUND	Item 1	04 Sep 2017
GIRRAWEE HIGH SCHOOL BUILDING FUND	Item 1	04 Sep 2017
GEORGE BASS SCHOOL [GOVT. SPECIAL SCHOOL]	Item 1	04 Sep 2017
FIVE ISLANDS SCHOOL [GOVT. SPECIAL SCHOOL]	Item 1	04 Sep 2017
FISHER ROAD SCHOOL [GOVT. SPECIAL SCHOOL]	Item 1	04 Sep 2017
FARRER MEMORIAL AGRICULTURAL HIGH SCHOOL BUILDING FUND	Item 1	04 Sep 2017
ENGADINE WEST PUBLIC SCHOOL BUILDING FUND	Item 1	04 Sep 2017
CURL CURL NORTH PUBLIC SCHOOL BUILDING TRUST FUND	Item 1	04 Sep 2017
CULBURRA PUBLIC SCHOOL BUILDING FUND	Item 1	04 Sep 2017
COOK SCHOOL [GOVT. SPECIAL SCHOOL]	Item 1	04 Sep 2017
COOGEE PUBLIC SCHOOL BUILDING FUND	Item 1	04 Sep 2017
COAL POINT PUBLIC SCHOOL BUILDING FUND	Item 1	04 Sep 2017

CHELTENHAM GIRLS HIGH SCHOOL BUILDING FUND	Item 1	04 Sep 2017
CHALMERS ROAD SCHOOL [GOVT. SPECIAL SCHOOL]	Item 1	04 Sep 2017
CENTENNIAL PARK SCHOOL [GOVT. SPECIAL SCHOOL]	Item 1	04 Sep 2017
CASUARINA SCHOOL [GOVT. SPECIAL SCHOOL]	Item 1	04 Sep 2017
CASTLE COVE PUBLIC SCHOOL_BUILDING FUND	Item 1	04 Sep 2017
CAROLINE CHISHOLM SCHOOL [GOVT.SPECIAL SCHOOL]	Item 1	04 Sep 2017
CARLTON SOUTH PUBLIC SCHOOL BUILDING FUND	Item 1	04 Sep 2017
CARENNE SCHOOL [GOVT. SPECIAL SCHOOL]	Item 1	04 Sep 2017
CANTERBURY VALE SCHOOL [GOVT. SPECIAL SCHOOL]	Item 1	04 Sep 2017
CAMPBELL HOUSE SCHOOL [GOVT. SPECIAL SCHOOL]	Item 1	04 Sep 2017
BYRON BAY PUBLIC SCHOOL BUILDING FUND	Item 1	04 Sep 2017
BYRON BAY HIGH SCHOOL BUILDING FUND	Item 1	04 Sep 2017
BUDAWANG SCHOOL [GOVT. SPECIAL SCHOOL]	Item 1	04 Sep 2017
BRODERICK GILLAWARNA SCHOOL [GOVT. SPECIAL SCHOOL]	Item 1	04 Sep 2017
BOWRAL PUBLIC SCHOOL BUILDING FUND	Item 1	04 Sep 2017
BONDI BEACH PUBLIC SCHOOL BUILDING FUND	Item 1	04 Sep 2017
BIRCHGROVE PUBLIC SCHOOL BUILDING FUND	Item 1	04 Sep 2017
BEXLEY NORTH PUBLIC SCHOOL BUILDING FUND	Item 1	04 Sep 2017
BEVERLEY PARK SCHOOL [GOVT. SPECIAL SCHOOL]	Item 1	04 Sep 2017
BATES DRIVE SCHOOL [GOVT. SPECIAL SCHOOL]	Item 1	04 Sep 2017
BANGALOW PUBLIC SCHOOL BUILDING FUND	Item 1	04 Sep 2017
ARRANOUNBAI SCHOOL [GOVT. SPECIAL SCHOOL]	Item 1	04 Sep 2017
ALLAMBIE HEIGHTS PUBLIC SCHOOL BUILDING FUND	Item 1	04 Sep 2017
	Item 1	04 Sep 2017
WYONG PUBLIC SCHOOL BUILDING FUND	Item 1	01 Apr 2017
WAIROA SCHOOL [GOVT. SPECIAL SCHOOL]	Item 1	17 Oct 2016
CLARKE ROAD SCHOOL [GOVT. SPECIAL SCHOOL]	Item 1	14 Jun 2016
BUSBY WEST PUBLIC SCHOOL BUILDING FUND	Item 1	07 Sep 2015
WHITEBRIDGE HIGH SCHOOL BUILDING FUND	Item 1	18 Nov 2013
TANGARA SCHOOL [GOVT. SPECIAL SCHOOL]	Item 1	18 Nov 2013
ST IVES HIGH SCHOOL BUILDING FUND	Item 1	18 Nov 2013
ST GEORGE SCHOOL [GOVT. SPECIAL SCHOOL]	Item 1	18 Nov 2013
PARA MEADOWS SCHOOL [GOVT. SPECIAL SCHOOL]	Item 1	18 Nov 2013
NEWTOWN HIGH SCHOOL OF PERFORMING ARTS ST GEORGE HALL TRUST FUND	Item 1	18 Nov 2013
NEWCASTLE SENIOR SCHOOL [GOVT. SPECIAL SCHOOL]	Item 1	18 Nov 2013
NEWCASTLE JUNIOR SCHOOL [GOVT. SPECIAL SCHOOL]	Item 1	18 Nov 2013
MENAI HIGH SCHOOL BUILDING FUND	Item 1	18 Nov 2013
KU-RING-GAI HIGH SCHOOL BUILDING FUND	Item 1	18 Nov 2013

JAMES RUSE AGRICULTURAL HIGH SCHOOL BUILDING FUND	Item 1	18 Nov 2013
IRONBARK RIDGE PUBLIC SCHOOL BUILDING FUND	Item 1	18 Nov 2013
EPPING WEST PUBLIC SCHOOL SCHOOL BUILDING FUND	Item 1	18 Nov 2013
DUBBO SOUTH PUBLIC SCHOOL BUILDING FUND	Item 1	18 Nov 2013
CENTENARY BUILDING FUND ARTARMON PUBLIC SCHOOL	Item 1	18 Nov 2013
BULLIMBAL SCHOOL [GOVT. SPECIAL SCHOOL]	Item 1	18 Nov 2013
BRISBANIA PUBLIC SCHOOL BUILDING FUND	Item 1	18 Nov 2013
BAULKHAM HILLS HIGH SCHOOL BUILDING FUND	Item 1	18 Nov 2013
NIAGARA PARK PUBLIC SCHOOL LIBRARY FUND	Items 1 & 4	15 May 2018
CECIL HILLS PUBLIC SCHOOL LIBRARY	Items 1 & 4	01 May 2018
BELLEVUE HILL PUBLIC SCHOOL LIBRARY	Items 1 & 4	01 May 2018
QUEANBEYAN HIGH SCHOOL LIBRARY	Items 1 & 4	12 Oct 2017
ORANA HEIGHTS PUBLIC SCHOOL LIBRARY	Items 1 & 4	12 Oct 2017
MOSMAN PUBLIC SCHOOLPUBLIC LIBRARY	Items 1 & 4	12 Oct 2017
FIVE DOCK PUBLIC SCHOOL LIBRARY	Items 1 & 4	12 Oct 2017
WHEELER HEIGHTS PUBLIC SCHOOL PUBLIC LIBRARY	Items 1 & 4	04 Sep 2017
WAVERLEY PUBLIC SCHOOL LIBRARY	Items 1 & 4	04 Sep 2017
WAHROONGA PUBLIC SCHOOL LIBRARY	Items 1 & 4	04 Sep 2017
VALLEY VIEW PUBLIC SCHOOL LIBRARY	Items 1 & 4	04 Sep 2017
TURRAMURRA PUBLIC SCHOOL LIBRARY	Items 1 & 4	04 Sep 2017
TURRAMURRA NORTH PUBLIC SCHOOL LIBRARY	Items 1 & 4	04 Sep 2017
TRUSCOTT STREET PUBLIC SCHOOL PUBLIC LIBRARY	Items 1 & 4	04 Sep 2017
TOUKLEY PUBLIC SCHOOL LIBRARY	Items 1 & 4	04 Sep 2017
THORNLEIGH WEST PUBLIC SCHOOL LIBRARY	Items 1 & 4	04 Sep 2017
THE FOREST HIGH SCHOOL LIBRARY TRUST FUND	Items 1 & 4	04 Sep 2017
TERRIGAL PUBLIC SCHOOL LIBRARY	Items 1 & 4	04 Sep 2017
TERREY HILLS PUBLIC SCHOOL PUBLIC LIBRARY	Items 1 & 4	04 Sep 2017
TERRANORA PUBLIC SCHOOL LIBRARY	Items 1 & 4	04 Sep 2017
TAMWORTH SOUTH PUBLIC SCHOOL LIBRARY	Items 1 & 4	04 Sep 2017
SYDNEY TECHNICAL HIGH SCHOOL PUBLIC LIBRARY FUND	Items 1 & 4	04 Sep 2017
SYDNEY GIRLS HIGH SCHOOL ETHEL TURNER MEMORIAL LIBRARY FUND	Items 1 & 4	04 Sep 2017
SYDNEY BOYS HIGH SCHOOL LIBRARY	Items 1 & 4	04 Sep 2017
ST IVES PUBLIC SCHOOL PUBLIC LIBRARY	Items 1 & 4	04 Sep 2017
ST IVES NORTH PUBLIC SCHOOL PUBLIC LIBRARY	Items 1 & 4	04 Sep 2017
SOUTH COOGEE PUBLIC SCHOOL LIBRARY	Items 1 & 4	04 Sep 2017
SMITHS HILL HIGH SCHOOL PUBLIC LIBRARY	Items 1 & 4	04 Sep 2017
SINGLETON PUBLIC SCHOOL LIBRARY FUND	Items 1 & 4	04 Sep 2017
SEAFORTH PUBLIC SCHOOL LIBRARY	Items 1 & 4	04 Sep 2017
RYDE PRIMARY SCHOOL LIBRARY	Items 1 & 4	04 Sep 2017

RYDALMERE PUBLIC SCHOOL APPROVED LIBRARY FUND	Items 1 & 4	04 Sep 2017
ROSEVILLE PUBLIC SCHOOL PUBLIC LIBRARY	Items 1 & 4	04 Sep 2017
ROSELEA PUBLIC SCHOOL LIBRARY	Items 1 & 4	04 Sep 2017
ROSE BAY SECONDARY COLLEGE LIBRARY FUND	Items 1 & 4	04 Sep 2017
ROCKDALE PUBLIC SCHOOL PUBLIC LIBRARY	Items 1 & 4	04 Sep 2017
RICHMOND HIGH SCHOOL LIBRARY	Items 1 & 4	04 Sep 2017
PUTNEY PUBLIC SCHOOL LIBRARY	Items 1 & 4	04 Sep 2017
PRETTY BEACH PUBLIC SCHOOL LIBRARY	Items 1 & 4	04 Sep 2017
PENNANT HILLS PUBLIC SCHOOL LIBRARY	Items 1 & 4	04 Sep 2017
PENNANT HILLS HIGH SCHOOL LIBRARY	Items 1 & 4	04 Sep 2017
PARRAMATTA PUBLIC SCHOOL LIBRARY	Items 1 & 4	04 Sep 2017
OXLEY HIGH SCHOOL LIBRARY	Items 1 & 4	04 Sep 2017
NORTHERN BEACHES SECONDARY COLLEGE MANLY CAMPUS LIBRARY	Items 1 & 4	04 Sep 2017
NORTHERN BEACHES SECONDARY COLLEGE MACKELLAR GIRLS CAMPUS LIBRARY	Items 1 & 4	04 Sep 2017
NORTHERN BEACHES SECONDARY COLLEGE BALGOWLAH BOYS CAMPUS PUBLIC LIBRARY	Items 1 & 4	04 Sep 2017
NORTH SYDNEY PUBLIC SCHOOL LIBRARY	Items 1 & 4	04 Sep 2017
NORTH SYDNEY GIRLS HIGH SCHOOL LIBRARY	Items 1 & 4	04 Sep 2017
NORTH RYDE PUBLIC SCHOOL LIBRARY	Items 1 & 4	04 Sep 2017
NORTH GOSFORD LEARNING CENTRE	Items 1 & 4	04 Sep 2017
NORMANHURST BOYS HIGH SCHOOL LIBRARY	Items 1 & 4	04 Sep 2017
NIAGARA PARK PUBLIC SCHOOL LIBRARY FUND	Items 1 & 4	04 Sep 2017
NEWTOWN NORTH PUBLIC SCHOOL LIBRARY	Items 1 & 4	04 Sep 2017
NARRABEEN NORTH PUBLIC SCHOOL PUBLIC LIBRARY	Items 1 & 4	04 Sep 2017
MURRAY FARM PUBLIC SCHOOL LIBRARY	Items 1 & 4	04 Sep 2017
MUDGEES HIGH SCHOOL LIBRARY	Items 1 & 4	04 Sep 2017
MOWBRAY PUBLIC SCHOOL LIBRARY	Items 1 & 4	04 Sep 2017
MOUNT ST THOMAS PUBLIC SCHOOL LIBRARY FUND	Items 1 & 4	04 Sep 2017
MOUNT COLAH PUBLIC SCHOOL LIBRARY FUND	Items 1 & 4	04 Sep 2017
MOSS VALE PUBLIC SCHOOL LIBRARY	Items 1 & 4	04 Sep 2017
MORUYA PUBLIC SCHOOL LIBRARY	Items 1 & 4	04 Sep 2017
MONARO HIGH SCHOOL PUBLIC LIBRARY	Items 1 & 4	04 Sep 2017
MITCHELL HIGH SCHOOL LIBRARY	Items 1 & 4	04 Sep 2017
MEREWETHER HIGH SCHOOL LIBRARY	Items 1 & 4	04 Sep 2017
MELROSE PARK PUBLIC SCHOOL LIBRARY FUND	Items 1 & 4	04 Sep 2017
MEADOWBANK PUBLIC SCHOOL LIBRARY FUND	Items 1 & 4	04 Sep 2017
MANLY VILLAGE PUBLIC SCHOOL LIBRARY	Items 1 & 4	04 Sep 2017
MANLY VALE PUBLIC SCHOOL LIBRARY FUND	Items 1 & 4	04 Sep 2017
LAWSON PUBLIC SCHOOL LIBRARY	Items 1 & 4	04 Sep 2017

LANE COVE PUBLIC SCHOOL LIBRARY ACCOUNT	Items 1 & 4	04 Sep 2017
LAKE WYANGAN PUBLIC SCHOOL LIBRARY	Items 1 & 4	04 Sep 2017
LAGUNA PUBLIC SCHOOL LIBRARY	Items 1 & 4	04 Sep 2017
KURNELL PUBLIC SCHOOL PUBLIC LIBRARY	Items 1 & 4	04 Sep 2017
KINGSCLIFF PUBLIC SCHOOL LIBRARY	Items 1 & 4	04 Sep 2017
KIAMA PUBLIC SCHOOL LIBRARY	Items 1 & 4	04 Sep 2017
KENSINGTON PUBLIC SCHOOL LIBRARY	Items 1 & 4	04 Sep 2017
KARABAR HIGH SCHOOL LIBRARY	Items 1 & 4	04 Sep 2017
JASPER ROAD PUBLIC SCHOOL LIBRARY	Items 1 & 4	04 Sep 2017
IRRAWANG HIGH SCHOOL LIBRARY FUND	Items 1 & 4	04 Sep 2017
HURLSTONE AGRICULTURAL HIGH SCHOOL LIBRARY	Items 1 & 4	04 Sep 2017
HORNSBY HEIGHTS PUBLIC SCHOOL LIBRARY	Items 1 & 4	04 Sep 2017
HORNSBY GIRLS HIGH SCHOOL PUBLIC LIBRARY FUND	Items 1 & 4	04 Sep 2017
Homebush West Public School Public Library	Items 1 & 4	04 Sep 2017
HOLGATE PUBLIC SCHOOL LIBRARY	Items 1 & 4	04 Sep 2017
HABERFIELD PUBLIC SCHOOL PUBLIC LIBRARY	Items 1 & 4	04 Sep 2017
GYMEA TECHNOLOGY HIGH SCHOOL LIBRARY	Items 1 & 4	04 Sep 2017
GREENWICH PUBLIC SCHOOL LIBRARY	Items 1 & 4	04 Sep 2017
GRAFTON PUBLIC SCHOOL LIBRARY FUND	Items 1 & 4	04 Sep 2017
GORDON EAST PUBLIC SCHOOL PUBLIC LIBRARY	Items 1 & 4	04 Sep 2017
GLENMORE ROAD PUBLIC SCHOOL LIBRARY	Items 1 & 4	04 Sep 2017
GLADESVILLE PUBLIC SCHOOL PUBLIC LIBRARY	Items 1 & 4	04 Sep 2017
GIRRAWEE HIGH SCHOOL LIBRARY	Items 1 & 4	04 Sep 2017
FRESHWATER HIGH SCHOOL LIBRARY FUND	Items 1 & 4	04 Sep 2017
FOREST LODGE PUBLIC SCHOOL PUBLIC LIBRARY	Items 1 & 4	04 Sep 2017
FERN COURT PUBLIC SCHOOL LIBRARY	Items 1 & 4	04 Sep 2017
FARRER MEMORIAL AGRICULTURAL HIGH SCHOOL LIBRARY	Items 1 & 4	04 Sep 2017
ERSKINEVILLE PUBLIC SCHOOL LIBRARY	Items 1 & 4	04 Sep 2017
EPPING HEIGHTS PUBLIC SCHOOL LIBRARY	Items 1 & 4	04 Sep 2017
EASTWOOD PUBLIC SCHOOL LIBRARY	Items 1 & 4	04 Sep 2017
EASTWOOD HEIGHTS PUBLIC SCHOOL PUBLIC LIBRARY	Items 1 & 4	04 Sep 2017
DURAL PUBLIC SCHOOL PUBLIC LIBRARY	Items 1 & 4	04 Sep 2017
CURL CURL NORTH PUBLIC SCHOOL LIBRARY TRUST FUND	Items 1 & 4	04 Sep 2017
COOMA NORTH PUBLIC SCHOOL PUBLIC LIBRARY	Items 1 & 4	04 Sep 2017
COOGEE PUBLIC SCHOOL LIBRARY FUND	Items 1 & 4	04 Sep 2017
CONSERVATORIUM HIGH SCHOOL LIBRARY	Items 1 & 4	04 Sep 2017
COMLEROY ROAD PUBLIC SCHOOL LIBRARY	Items 1 & 4	04 Sep 2017
COAL POINT PUBLIC SCHOOL PUBLIC LIBRARY	Items 1 & 4	04 Sep 2017



CLOVELLY PUBLIC SCHOOL LIBRARY	Items 1 & 4	04 Sep 2017
CHERTSEY PRIMARY SCHOOL PUBLIC LIBRARY	Items 1 & 4	04 Sep 2017
CHERRYBROOK TECHNOLOGY HIGH SCHOOL PUBLIC LIBRARY	Items 1 & 4	04 Sep 2017
CANOBOLAS RURAL TECHNOLOGY HIGH SCHOOL LIBRARY	Items 1 & 4	04 Sep 2017
BYRON BAY PUBLIC SCHOOL LIBRARY	Items 1 & 4	04 Sep 2017
BOWRAL PUBLIC SCHOOL LIBRARY	Items 1 & 4	04 Sep 2017
BONDI BEACH PUBLIC SCHOOL LIBRARY	Items 1 & 4	04 Sep 2017
BILGOLA PLATEAU PUBLIC SCHOOL PUBLIC LIBRARY	Items 1 & 4	04 Sep 2017
BEECROFT PUBLIC SCHOOL LIBRARY FUND	Items 1 & 4	04 Sep 2017
BEAUMONT ROAD PUBLIC SCHOOL LIBRARY	Items 1 & 4	04 Sep 2017
BARRENJOEY HIGH SCHOOL LIBRARY	Items 1 & 4	04 Sep 2017
BANGALOW PUBLIC SCHOOL LIBRARY	Items 1 & 4	04 Sep 2017
BALGOWLAH NORTH PUBLIC SCHOOL LIBRARY FUND	Items 1 & 4	04 Sep 2017
AUSTINMER PUBLIC SCHOOL LIBRARY	Items 1 & 4	04 Sep 2017
ASQUITH PUBLIC SCHOOL LIBRARY FUND	Items 1 & 4	04 Sep 2017
ASQUITH BOYS HIGH SCHOOL LIBRARY	Items 1 & 4	04 Sep 2017
ASHBURY PUBLIC SCHOOL LIBRARY FUND	Items 1 & 4	04 Sep 2017
ALLAMBIE HEIGHTS PUBLIC SCHOOL LIBRARY FUND	Items 1 & 4	04 Sep 2017
ALFORDS POINT PUBLIC SCHOOL PUBLIC LIBRARY	Items 1 & 4	04 Sep 2017
ABBOTSFORD PUBLIC SCHOOL LIBRARY FUND	Items 1 & 4	04 Sep 2017
ROZELLE PUBLIC SCHOOL PUBLIC LIBRARY	Items 1 & 4	04 Sep 2017
DUBBO SOUTH HIGH SCHOOL PUBLIC LIBRARY	Items 1 & 4	04 Sep 2017
BARNESLEY SCHOOL PUBLIC LIBRARY	Items 1 & 4	07 Mar 2016
WESTLAWN PUBLIC SCHOOL PUBLIC LIBRARY	Items 1 & 4	21 Jan 2014
TURRAMURRA HIGH SCHOOL PUBLIC LIBRARY	Items 1 & 4	21 Jan 2014
TEVEN-TINTENBAR PUBLIC SCHOOL PUBLIC LIBRARY	Items 1 & 4	21 Jan 2014
ST IVES HIGH SCHOOL PUBLIC LIBRARY	Items 1 & 4	21 Jan 2014
SOUTH SYDNEY HIGH SCHOOL PUBLIC LIBRARY	Items 1 & 4	21 Jan 2014
ROOTY HILL HIGH SCHOOL SCHOOL COUNCIL PUBLIC LIBRARY	Items 1 & 4	21 Jan 2014
NARELLAN VALE PUBLIC SCHOOL PUBLIC LIBRARY	Items 1 & 4	21 Jan 2014
MAROUBRA JUNCTION PUBLIC SCHOOL PUBLIC LIBRARY	Items 1 & 4	21 Jan 2014
LISAROW PUBLIC SCHOOL PUBLIC LIBRARY	Items 1 & 4	21 Jan 2014
LANE COVE WEST PUBLIC SCHOOL PUBLIC LIBRARY	Items 1 & 4	21 Jan 2014
KURRAJONG PUBLIC SCHOOL PUBLIC LIBRARY	Items 1 & 4	21 Jan 2014
GRIFFITH PUBLIC SCHOOL PUBLIC LIBRARY	Items 1 & 4	21 Jan 2014
GERRINGONG PUBLIC SCHOOL PUBLIC LIBRARY	Items 1 & 4	21 Jan 2014
GALSTON HIGH SCHOOL PUBLIC LIBRARY	Items 1 & 4	21 Jan 2014
DRUMMOYNE PUBLIC SCHOOL PUBLIC LIBRARY	Items 1 & 4	21 Jan 2014
CASTLE HILL HIGH SCHOOL PUBLIC LIBRARY	Items 1 & 4	21 Jan 2014

WENTWORTH FALLS PUBLIC SCHOOL PUBLIC LIBRARY	Items 1 & 4	18 Nov 2013
MANLY WEST PUBLIC SCHOOL PUBLIC LIBRARY	Items 1 & 4	18 Nov 2013
KILLARA HIGH SCHOOL PUBLIC LIBRARY	Items 1 & 4	18 Nov 2013
HUNTERS HILL PUBLIC LIBRARY	Items 1 & 4	18 Nov 2013
FRENCHS FOREST PUBLIC SCHOOL PUBLIC LIBRARY	Items 1 & 4	18 Nov 2013
FORT STREET HIGH SCHOOL PUBLIC LIBRARY	Items 1 & 4	18 Nov 2013
CHATSWOOD HIGH SCHOOL PUBLIC LIBRARY	Items 1 & 4	18 Nov 2013
ARTARMON PUBLIC SCHOOL PUBLIC LIBRARY	Items 1 & 4	18 Nov 2013

 **Important**

Please read [Deductible Gift Recipient \(DGR\)](#) information before making a gift.

ABN last updated: 08 Jun 2018

Record extracted: 24 Aug 2018

**Disclaimer**

The Registrar makes every reasonable effort to maintain current and accurate information on this site. The Commissioner of Taxation advises that if you use ABN Lookup for information about another entity for taxation purposes and that information turns out to be incorrect, in certain circumstances you will be protected from liability. For more information see [disclaimer](#).

## Application Form

### APPLICANTS DETAILS

Name of Organisation	The Rotary Club of Rylstone - Kandos
Contact Person	Craig Parsons
Address	P.O. Box 22 Rylstone. NSW 2849
Phone	0428445582
Email	parsons@hwy.com.au
ABN	17970027357
Bank Account Name	The Rotary Club of Rylstone Kandos
BSB	882000
Account Number	9030820

### PROJECT / ACTIVITY DETAILS

Name of Project / Activity	The Rotary Club of Rylstone - Kandos Annual Christmas Carnival	
Amount of funding requested	\$ 3,000.00	
Start and Finish date	START (click to tick)	FINISH (click to tick)
	9/12/2018	9/12/2018
Briefly, describe Project / Activity	The Rotary Club of Rylstone - Kandos annually organizes and operates on behalf of the community the local Christmas Carnival celebrations which encompasses the Kandos/rylstone townships and surrounding district.	



ADDRESS CRITERIA

How will your project benefit the Mid-Western Region Community?

(Note: limited number of characters)

The Rylstone - Kandos Rotary Christmas Carnival provides an opportunity for the entire community to gather as one and to celebrate Christmas. The carnival also provides free activities for this low socio-economic community inclusive of jumping castle, merry-go-round, musical entertainment for both children and adults. A local choir will also perform Christmas Carols enhancing the carnival. The Carnival provides a sense of fellowship and well-being as we enter the festive season. The carnival also provides an opportunity for local charities and artisans to sell to the public (free of stall holders charges - except they must have their own insurance), this opportunity provides an avenue to promote themselves and their work in the community. They are also able to source valuable funding by selling items or other fund raising activities on this afternoon to continue with their valuable work into the future.

What is the expected amount of resident participation?

(Please provide no. of estimated participants)

(Note: limited number of characters)

This annual event generally attracts in excess of over 1000 residents.

What level of consultation and collaboration with other local groups has your organisation undertaken?

(ie what other local community groups are or will be involved in this project?)

(Note: limited number of characters)

As per previous information all local organizations are invited to participate and to make this a whole community event. Typically there will be participation by the local VRA, local schools, Rural Bush Fire Brigade, various church groups, local hospital and other support organizations/ local scouts, local radio, local artisans and musicians.

Outline your organisation's capacity to deliver the Project / Activity OR describe previous experiences.

(Note: limited number of characters)

The Rotary Club of Rylstone - Kandos has organized and operated this annual event successfully for over quarter of a century.



Project Income	Community Grant (amount sought from Council)	\$ 3,000.00
	Expected Sales Revenue i.e. Entry Fee, Membership Sales	
	Other Income	
<b>TOTAL INCOME</b>		<b>\$ 3,000.00</b>

List proposed cash expenditure (provide copies of quotes for equipment)

Project Expenditure	Advertising - (Mudgee Guardian/Vista print/locally)	\$ 800.00
	PA Hire	\$ 600.00
	Leo Nitto - carnival rides	\$ 1,200.00
	Musicians	\$ 400.00
	Face painters, other artists, performers	\$ 300.00
<b>TOTAL EXPENDITURE</b>		<b>\$ 3,300.00</b>
<b>TOTAL SURPLUS / DEFICIT</b>		<b>-\$ 300.00</b>

If positive or surplus budget, please provide further details/explanation what this surplus will be used for.

Confectionery (given out for free from Santa) and other additional artists to engage the community.

*(Note: Unspent grants >\$200 will be required to be returned to MWRC)*

**FINANCIAL DETAILS**

	YES (click to tick)	NO (click to tick)
Is your group/organisation Incorporated?	<input checked="" type="radio"/>	<input type="radio"/>
Have you registered for Goods & Services Tax (GST) purposes?	<input checked="" type="radio"/>	<input type="radio"/>
Do you have an Australian Business Number (ABN)? Note: If you do not have an ABN please attach a 'Statement by Supplier' form	<input checked="" type="radio"/>	<input type="radio"/>

**COMMUNITY GRANTS**

Has your organisation/group previously received a Community Grant from Council?	YES (click to tick) <input checked="" type="radio"/>	NO (click to tick) <input type="radio"/>
If yes, please advise date and amount	DATE / YEAR December 2017	AMOUNT \$ 3,000.00
Did your group return the acquittal form?	YES (click to tick) <input checked="" type="radio"/>	NO (click to tick) <input type="radio"/>
Closing bank balance from the most recent bank statement or treasurer's report	\$ 12,885.37	

Comment on cash set aside for specific projects (optional)

All money is allocated and we need to fund raise for the deficit in this financial year. Expenditure items include: Rotary Foundation giving \$2000, Item replacement \$1500, Item and club insurance \$1500, No claim bonus on insurance claim \$1000, Dedicated Rotary Youth Programs \$3000, Membership fees owing to Rotary International \$1000, etc as space does not allow

**APPLICATION CHECKLIST**

If the following are not attached with the application, this may result in the application not being considered.

	SUPPLIED? (click to tick)	
	YES	NO
A copy of the group's/organisation's most recent bank statement or treasurer's report	<input checked="" type="radio"/>	<input type="radio"/>
A copy of the group's/organisation's public liability insurance	<input checked="" type="radio"/>	<input type="radio"/>
Where the group intends to purchase equipment, a copy of the quote/s obtained	<input type="radio"/>	<input checked="" type="radio"/>
Where the groups/organisations does not have an ABN, 'Statement by Supplier' is required	<input type="radio"/>	<input checked="" type="radio"/>
If your group is not incorporated, please supply a letter from your auspicing body	<input type="radio"/>	<input checked="" type="radio"/>

**AUTHORISATION OF APPLICANT**

Name	Craig Parsons
Position	Director - Community
Date	15th August 2018

- I confirm that the information contained in the application form and within the attachments are true and correct.
- I confirm that this application has been submitted with the full knowledge and support of the applicant.
- I acknowledge the Community Grants Program acquittal requirements and understand that surplus funds may be required to be returned to Council.
- I am aware that this application will be reproduced in the Council Business Paper, and authorise public release of information provided.



## SUBMIT YOUR APPLICATION

**EMAIL:** After you complete this digital form, please save it to your computer and email to [council@midwestern.nsw.gov.au](mailto:council@midwestern.nsw.gov.au)

**DELIVER TO:** Customer Service Locations

86 Market Street  
MUDGEE

109 Herbert Street  
GULGONG

77 Louee Street  
RYLSTONE

**MAIL TO:** Mid-Western Regional Council  
Attn: Finance Department  
PO Box 156  
MUDGEE NSW 2850

[SUBMIT ONLINE](#)

[COMMUNITY GRANTS POLICY](#)

[PRINT MY APPLICATION](#)







**Broker:**

**Aon Risk Solutions**  
 Postal Address & Enquiries care of:  
**Suzanne Corkill**  
 Service Executive  
 Aon Risk Solutions Australia Limited  
 GPO Box 65, Brisbane Qld 4001  
 Aon Risk Solutions  
 Telephone: (07) 3232 8215

## Certificate of Currency

<b>Policy Number</b>	QM RODIAUS PLB	
<b>Name of Insured</b>	The Rotary Club of	Rylstone Kandos
<b>Type of Insurance</b>	Public and Products Liability	
<b>Cover</b>	QBE will pay in respect of Personal Injury or Property Damage first happening during the Period of Insurance and caused by an Occurrence within the Territorial Limits in connection with Your Business.	
<b>Limit of Liability</b>	<b>Public:</b>	\$50,000,000 any one Occurrence
	<b>Products:</b>	\$50,000,000 any one Occurrence & in the aggregate for all injury or damage occurring during the Period of Insurance.
<b>Territorial Limits</b>	Anywhere in the World but subject to the Terms, Conditions and Exceptions of the Policy	
<b>Period of Insurance</b>	From: 4.00pm on 30 <sup>th</sup> June 2018 to: 4.00pm on 30 <sup>th</sup> June 2019	
<b>Special Conditions</b>	Subject to the existing Terms, Conditions and Exceptions of the Policy	
	Noting Mid Western Regional Council for their respective rights and interests.	

Brisbane this 29th day of June 2018 Signed 

QBE INSURANCE (AUSTRALIA) LIMITED  
 ABN: 78 003 191 035  
 AFS Licence No. 239545




## Application Form

### APPLICANTS DETAILS

Name of Organisation	Mudgee Chamber of Commerce
Contact Person	Kim Gribble
Address	PO Box 1159, Mudgee NSW 2850
Phone	0403 130 899
Email	info@mudgeechamber.com.au
ABN	98 877 134 518
Bank Account Name	Mudgee Chamber of Commerce
BSB	032 65
Account Number	143 400

### PROJECT / ACTIVITY DETAILS

Name of Project / Activity	Pink Up Mid Western Region 2018	
Amount of funding requested	\$ 1,500.00	
Start and Finish date	START (click to tick)	FINISH (click to tick)
	1/10/2018	31/10/2018
Briefly, describe Project / Activity	The Mid Western Region turn PINK for the third year during Breast Cancer Awareness Month to help raise awareness of Breast Cancer and raise funds for the McGrath Foundation. Along with all other community events including a Pink Up Golf Day, this year we are having a Pink Up Fishing Competition at Windemere Dam.	



ADDRESS CRITERIA

How will your project benefit the Mid-Western Region Community?

(Note: limited number of characters)

We are now in our 3rd year of turning the Mid Western Region PINK. We feel that our PINK campaign directly benefits our community. It brings our community together and raises awareness with a common goal of helping those in need. The month long event brings along media coverage Mudgee has since become the blueprint for the McGrath Foundation to show other towns how Pink Up Your Town is done. Mudgee is listed under the McGrath Foundation Website <https://www.pinkupyourtown.com.au/> with comments including "Mudgee, NSW was the first town in Australia to turn pink for the McGrath Foundation. Wording includes.."Over the past two years, the passionate Pink Up Mudgee Committee ..etc " The McGrath Foundation Facebook Page has over 317,000 Likes.

What is the expected amount of resident participation?

(Please provide no. of estimated participants)

(Note: limited number of characters)

We expect resident participation to be in the hundreds if not thousands. 2017 saw over 350 businesses/organisations/community groups be involved in the campaign by turning pink along with Pink Up Your House which included residential housing. The campaign includes the whole Mid Western Region. This year is very tough with the country struggling and in drought. We aim to still turn PINK but have the focus on detection with breast screening services and reflection hopefully with a Wall of Remembrance to allow family and friends a place to remember their loved ones who have been lost to cancer. In 2016 and 2017 there was the NSW Breast Screening Service we will ensure that this is again available in 2018. In 2017 there were 19 new cases diagnosed at the Breast Screening Service in Mudgee.

What level of consultation and collaboration with other local groups has your organisation undertaken?

(ie what other local community groups are or will be involved in this project?)

(Note: limited number of characters)

The Pink Up Mid Western Region Committee will include representatives from Rylstone, Gulgong, Kandos and Mudgee and will include representatives from Mudgee Chamber of Commerce, the VIEW ClubMWRC, Mudgee Region Tourism and Mudgee Sporting Groups. We also have the support of the McGrath Foundation.

Outline your organisation's capacity to deliver the Project / Activity OR describe previous experiences.

(Note: limited number of characters)

Pink Up Mudgee 2016 and 2017 were huge successes and this shows our experience with this event. We have a huge amount of experience from previous years and we will deliver 2018 Pink Up Mid Western Region by working with great people from a range of groups. This project will be another success!



Project Income	Community Grant (amount sought from Council)	\$ 1,500.00
	Expected Sales Revenue i.e. Entry Fee, Membership Sales	
	Other Income	
<b>TOTAL INCOME</b>		<b>\$ 1,500.00</b>

List proposed cash expenditure (provide copies of quotes for equipment)

Project Expenditure	Administration costs	\$ 1,300.00
	Miscellaneous	\$ 200.00
<b>TOTAL EXPENDITURE</b>		<b>\$ 1,500.00</b>
<b>TOTAL SURPLUS / DEFICIT</b>		<b>\$ 0.00</b>

If positive or surplus budget, please provide further details/explanation what this surplus will be used for.

(Note: Unspent grants >\$200 will be required to be returned to MWRC)

### FINANCIAL DETAILS

	YES (click to tick)	NO (click to tick)
Is your group/organisation Incorporated?	<input checked="" type="radio"/>	<input type="radio"/>
Have you registered for Goods & Services Tax (GST) purposes?	<input checked="" type="radio"/>	<input type="radio"/>
Do you have an Australian Business Number (ABN)? Note: If you do not have an ABN please attach a 'Statement by Supplier' form	<input checked="" type="radio"/>	<input type="radio"/>



Has your organisation/group previously received a Community Grant from Council?	YES (click to tick) <input checked="" type="radio"/>	NO (click to tick) <input type="radio"/>
If yes, please advise date and amount	DATE / YEAR 2017	AMOUNT \$ 4,000.00
Did your group return the acquittal form?	YES (click to tick) <input checked="" type="radio"/>	NO (click to tick) <input type="radio"/>
Closing bank balance from the most recent bank statement or treasurer's report	<input type="text"/>	
Comment on cash set aside for specific projects (optional)	<input type="text"/>	

**APPLICATION CHECKLIST**

If the following are not attached with the application, this may result in the application not being considered.

	SUPPLIED? (click to tick)	
	YES	NO
A copy of the group's/organisation's most recent bank statement or treasurer's report	<input checked="" type="radio"/>	<input type="radio"/>
A copy of the group's/organisation's public liability insurance	<input checked="" type="radio"/>	<input type="radio"/>
Where the group intends to purchase equipment, a copy of the quote/s obtained	<input checked="" type="radio"/>	<input type="radio"/>
Where the groups/organisations does not have an ABN, 'Statement by Supplier' is required	<input checked="" type="radio"/>	<input type="radio"/>
If your group is not incorporated, please supply a letter from your auspicing body	<input checked="" type="radio"/>	<input type="radio"/>

**AUTHORISATION OF APPLICANT**

Name	Kim Gribble
Position	Secretariat
Date	23 August 2018

- I confirm that the information contained in the application form and within the attachments are true and correct.
- I confirm that this application has been submitted with the full knowledge and support of the applicant.
- I acknowledge the Community Grants Program acquittal requirements and understand that surplus funds may be required to be returned to Council.
- I am aware that this application will be reproduced in the Council Business Paper, and authorise public release of information provided.



## SUBMIT YOUR APPLICATION

**EMAIL:** After you complete this digital form, please save it to your computer and email to [council@midwestern.nsw.gov.au](mailto:council@midwestern.nsw.gov.au)

**DELIVER TO:** Customer Service Locations

86 Market Street  
MUDGEE

109 Herbert Street  
GULGONG

77 Louee Street  
RYLSTONE

**MAIL TO:** Mid-Western Regional Council  
Attn: Finance Department  
PO Box 156  
MUDGEE NSW 2850

[SUBMIT ONLINE](#)

[COMMUNITY GRANTS POLICY](#)

[PRINT MY APPLICATION](#)





**From:** MCC Info  
**To:** [Alison Cameron](#)  
**Subject:** Re: FW: Pink Up 2018 Community Grant Application Form [ELOREPLY: 437130]  
**Date:** Wednesday, 29 August 2018 12:34:33 AM  
**Attachments:** [Mudgee Chamber of Commerce - Profit and Loss \(5\).pdf](#)  
[Mudgee Chamber of Commerce Final Application for MWRC Grant 2018.pdf](#)  
[community-grant-application-form-2017-final.pdf](#)  
[Insurance Certificate.pdf](#)

---

Hi Alison,

Please find attached:

- Updated Pink Up Application Form with all fields complete
- Insurance Certificate
- MCC Profit and Loss Sheet
- Supporting documents for Pink Up Mudgee 2018 Application Form

As discussed on the phone - we are kindly asking for funding of \$1500 to support the administration tasks of the project. The Mudgee Chamber of Commerce will be offsetting Administration costs also. In the lead up to this project a very minimum time allocation is 3hrs a week is spent in lead up to the event (for 6 weeks) then approx. 8 hrs a week is spent during the 4 weeks of the project plus another 2 weeks following that at 8hrs per week to finish it up. Tasks include media, marketing for the region, groundwork, depositing funds etc.

Thanks for all your time and help.

Kind regards, Kim

On Tue, Aug 28, 2018 at 12:05 PM, Alison Cameron  
<[Alison.Cameron@midwestern.nsw.gov.au](mailto:Alison.Cameron@midwestern.nsw.gov.au)> wrote:

Hi Kim,

Just a though – could you please provide a quick brief email confirming the scope for the pink up application.

I understand that the intention is to cover your administration hours for this specific project, however I feel it would be best if you are able to confirm this information for the other panel members.

Kindest Regards,

Ali

Alison Cameron | Graduate Accountant - Grants & Contributions

Mid-Western Regional Council



t 02 6378 2833 |

f 02 6378 2815 | e [alison.cameron@midwestern.nsw.gov.au](mailto:alison.cameron@midwestern.nsw.gov.au)

a [86 Market Street](#) | PO Box 156 Mudgee NSW 2850

---

**From:** Alison Cameron  
**Sent:** Tuesday, 28 August 2018 11:08 AM  
**To:** 'MCC Info' <[info@mudgeechamber.com.au](mailto:info@mudgeechamber.com.au)>  
**Subject:** RE: Pink Up 2018 Community Grant Application Form [ELOREPLY: 437130]

Hi Kim,

The Community Grant applications are being reviewed on Thursday morning at 10 am.

So ideally, it would be best to have the following information in by this time:

1. Closing bank balance from the most recent bank statement or treasurer's report
2. Comment on cash set aside for specific projects (optional)
3. A copy of the group's/organisation's public liability insurance
4. Any quotations pertaining to the application

Kindest Regards,

Ali

Alison Cameron | Graduate Accountant - Grants & Contributions

**Mid-Western Regional Council**

t 02 6378 2833 |

f 02 6378 2815 | e [alison.cameron@midwestern.nsw.gov.au](mailto:alison.cameron@midwestern.nsw.gov.au)

a [86 Market Street](#) | PO Box 156 Mudgee NSW 2850

**From:** MCC Info [<mailto:info@mudgeechamber.com.au>]  
**Sent:** Tuesday, 28 August 2018 10:53 AM  
**To:** Alison Cameron <[Alison.Cameron@midwestern.nsw.gov.au](mailto:Alison.Cameron@midwestern.nsw.gov.au)>

**Subject:** Re: Pink Up 2018 Community Grant Application Form [ELOREPLY: 437130]

Hi Alison,

Do I just need to get the following to you by Thursday?

1. Closing bank balance from the most recent bank statement or treasurer's report
2. Comment on cash set aside for specific projects (optional)
3. A copy of the group's/organisation's public liability insurance

On Tue, Aug 28, 2018 at 10:37 AM, Alison Cameron <[Alison.Cameron@midwestern.nsw.gov.au](mailto:Alison.Cameron@midwestern.nsw.gov.au)> wrote:

Good Morning Kim,

Thank you for your recent Community Grants Application.

As per Council's policy, your application will be considered in at Council's in September meeting.

Could you please ensure to have the relevant attachments forwarded through by this Thursday – thanks!

Should you have any queries in relation to this matter, please do not hesitate to contact me.

Kindest Regards,

Ali

Alison Cameron | Graduate Accountant - Grants & Contributions

Mid-Western Regional Council

t 02 6378 2833 |

f 02 6378 2815 | e [alison.cameron@midwestern.nsw.gov.au](mailto:alison.cameron@midwestern.nsw.gov.au)

a [86 Market Street](#) | PO Box 156 Mudgee NSW 2850

**From:** MCC Info [mailto:[info@mudgeechamber.com.au](mailto:info@mudgeechamber.com.au)]  
**Sent:** Sunday, 26 August 2018 8:07 PM  
**To:** Alison Cameron <[Alison.Cameron@midwestern.nsw.gov.au](mailto:Alison.Cameron@midwestern.nsw.gov.au)>  
**Subject:** Pink Up 2018 Community Grant Application Form

Hi Alison,

Please find attached Pink Up 2018 Application Form.

I will have to send you the following once I get these from our Treasurer.

1. Closing bank balance from the most recent bank statement or treasurer's report
2. Comment on cash set aside for specific projects (optional)
3. A copy of the group's/organisation's most recent bank statement or treasurer's report
4. A copy of the group's/organisation's public liability insurance
5. Where the group intends to purchase equipment, a copy of the quote/s obtained

Kind regards,

--

Kim Gribble – Secretariat  
**Mudgee Chamber of Commerce**  
W: [www.mudgeechamber.com.au](http://www.mudgeechamber.com.au)  
E: [info@mudgeechamber.com.au](mailto:info@mudgeechamber.com.au)  
FB: [Mudgee Chamber of Commerce](#)  
FB: [Mudgee Money Gift Card](#)  
FB: [Mudgee Clock Awards](#)  
PO Box 1159, Mudgee, N.S.W 2850  
Ph: 02 6373 3344 Mobile: 0403 130 899

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--

Kim Gribble – Secretariat  
**Mudgee Chamber of Commerce**  
W: [www.mudgeechamber.com.au](http://www.mudgeechamber.com.au)  
E: [info@mudgeechamber.com.au](mailto:info@mudgeechamber.com.au)  
FB: [Mudgee Chamber of Commerce](#)  
FB: [Mudgee Money Gift Card](#)  
FB: [Mudgee Clock Awards](#)  
PO Box 1159, Mudgee, N.S.W 2850  
Ph: 02 6373 3344 Mobile: 0403 130 899

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--

Kim Gribble – Secretariat  
**Mudgee Chamber of Commerce**  
W: [www.mudgeechamber.com.au](http://www.mudgeechamber.com.au)  
E: [info@mudgeechamber.com.au](mailto:info@mudgeechamber.com.au)  
FB: [Mudgee Chamber of Commerce](#)  
FB: [Mudgee Money Gift Card](#)  
FB: [Mudgee Clock Awards](#)  
PO Box 1159, Mudgee, N.S.W 2850  
Ph: 02 6373 3344 Mobile: 0403 130 899

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**Insurance**

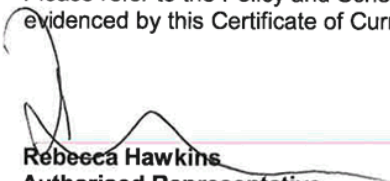
115 Church Street  
Mudgee  
NSW 2850  
Tel: (02) 6370 8700  
Fax: (02) 6370 8755

28 August 2018

[www.eldersinsurance.com.au](http://www.eldersinsurance.com.au)

Certificate of Currency	
<b>Insured Details</b>	Mudgee Chamber Of Commerce Inc
<b>Interested Party</b>	Mid Western Regional Council
<b>Policy Number</b>	EBU205784BPK
<b>Type of Policy</b>	Broadform Liability Insurance
<b>Insurer/Underwriter</b>	QBE Insurance (Australia) Limited
<b>Cover effective from</b>	23/07/18
<b>Cover expires 4.00 pm</b>	23/07/19
<b>Description of Risk Insured</b>	Conferences Business Workshops Committee Meetings Organisers of Fundraiser "Pink Up Your Town"
<b>Sum Insured</b>	Limit Of Liability \$20,000,000 Products Liability, in aggregate \$20,000,000 Property In Your Physical & Legal Control \$250,000

The above information is extracted from our issued insurance policy and is certified as correct. Please refer to the Policy and Schedule documents for complete details of the insurance evidenced by this Certificate of Currency.

  
**Rebecca Hawkins**  
**Authorised Representative**  
**Elders Insurance Western Plains**




## Application Form

### APPLICANTS DETAILS

Name of Organisation	Mudgee Chamber of Commerce
Contact Person	Kim Gribble
Address	PO Box 1159, Mudgee NSW 2850
Phone	0403 130 899
Email	info@mudgeechamber.com.au
ABN	98 877 134 518
Bank Account Name	Mudgee Chamber of Commerce
BSB	032 65
Account Number	143 400

### PROJECT / ACTIVITY DETAILS

Name of Project / Activity	Mudgee Chamber of Commerce - Secretariat Role	
Amount of funding requested	\$ 30,000.00	
Start and Finish date	START (click to tick)	FINISH (click to tick)
	Ongoing	Ongoing
Briefly, describe Project / Activity	The Mudgee Chamber of Commerce are seeking financial support for the paid Secretariat Role. The Secretariat is responsible for the day to day administration of the Mudgee Chamber of Commerce and since 2016 the allocation of paid hours of this position has increased due to the Mudgee Chamber of Commerce growth and involvement in the business community.	





ADDRESS CRITERIA

How will your project benefit the Mid-Western Region Community?

(Note: limited number of characters)

The Mudgee Chamber of Commerce is a vital part of the community. We work for the business community by providing training opportunities, community events, business networking events, the Mudgee Money Gift Card buy local initiative, link to NSW Business Chamber, networking and we provide a platform for local businesses to promote their business in Business After Hours Events/ Business Breakfasts. The MCC Secretariat greatly benefits the Mid Western Region Community as it provides a service that supports local business and works for them. More details provided in our supporting documents.

What is the expected amount of resident participation?

(Please provide no. of estimated participants)

(Note: limited number of characters)

The MCC currently have 200 financial members. Our Facebook page has over 550 likes and we provide all event opportunities to members and non members. We have had over 700 people attend our events held in the last financial year. Our MCC Projects include the Mudgee Clock Awards which is coordinated by Rotary Club of Mudgee Sunrise and Mudgee Chamber of Commerce and had over 70 businesses enter in the awards and 330 people attend the Gala Night. Another project coordinated by MCC is Pink Up Mudgee and in 2017 we had over 350 business participate.

What level of consultation and collaboration with other local groups has your organisation undertaken?

(ie what other local community groups are or will be involved in this project?)

(Note: limited number of characters)

Mudgee Chamber of Commerce work with the MWRC, NSW Business Chamber, Mudgee Region Tourism, Mudgee Guardian, 2MG/Real FM, Rotary Club of Mudgee Sunrise, Gulgong Chamber of Commerce, Why Leave Town (Mudgee Money providers). We have had discussions with other Chambers to help gain insight to successful projects and initiatives. Other Chambers include Cowra, Dubbo, Karratha etc. Our President Greg Dowker is on the board of the Regional Chamber.

Outline your organisation's capacity to deliver the Project / Activity OR describe previous experiences.

(Note: limited number of characters)

Further details are provided in the supporting documents. The role of the MCC Secretariat has been in place for 2 and a half years and what started with a 10 hour a week part time expectation this has now grown into 20hrs a week. The role has rapidly grown from part time to what could be a full time role. The MCC have a great track record, great feedback, successful events and an increasing membership base. We expect to continue to grow as a non for profit organisation and would like to offer larger events and training to the business community as well as more time on the successful Mudgee Money Shop Local Gift Card campaign.



Project Income	Community Grant (amount sought from Council)	\$ 30,000.00
	Expected Sales Revenue i.e. Entry Fee, Membership Sales	
	Other Income	
<b>TOTAL INCOME</b>		<b>\$ 30,000.00</b>

List proposed cash expenditure (provide copies of quotes for equipment)

Project Expenditure	Secretariat Wages	\$ 20,000.00
	Training / Events for Business Community	\$ 10,000.00
<b>TOTAL EXPENDITURE</b>		<b>\$ 30,000.00</b>
<b>TOTAL SURPLUS / DEFICIT</b>		<b>\$ 0.00</b>

If positive or surplus budget, please provide further details/explanation what this surplus will be used for.

(Note: Unspent grants >\$200 will be required to be returned to MWRC)

**FINANCIAL DETAILS**

	YES (click to tick)	NO (click to tick)
Is your group/organisation Incorporated?	<input checked="" type="radio"/>	<input type="radio"/>
Have you registered for Goods & Services Tax (GST) purposes?	<input type="radio"/>	<input checked="" type="radio"/>
Do you have an Australian Business Number (ABN)? Note: If you do not have an ABN please attach a 'Statement by Supplier' form	<input checked="" type="radio"/>	<input type="radio"/>



Has your organisation/group previously received a Community Grant from Council?	YES (click to tick) <input checked="" type="radio"/>	NO (click to tick) <input type="radio"/>
If yes, please advise date and amount	DATE / YEAR 2017	AMOUNT \$ 3,000.00
Did your group return the acquittal form?	YES (click to tick) <input checked="" type="radio"/>	NO (click to tick) <input type="radio"/>
Closing bank balance from the most recent bank statement or treasurer's report	\$ 21,850.00	

Comment on cash set aside for specific projects (optional)

The amount in the MCC bank account is set aside for Secretariat Wages at 20hrs a week plus events/training for the business community.

**APPLICATION CHECKLIST**

If the following are not attached with the application, this may result in the application not being considered.

	SUPPLIED? (click to tick)	
	YES	NO
A copy of the group's/organisation's most recent bank statement or treasurer's report	<input checked="" type="radio"/>	<input type="radio"/>
A copy of the group's/organisation's public liability insurance	<input checked="" type="radio"/>	<input type="radio"/>
Where the group intends to purchase equipment, a copy of the quote/s obtained	<input type="radio"/>	<input checked="" type="radio"/>
Where the groups/organisations does not have an ABN, 'Statement by Supplier' is required	<input type="radio"/>	<input checked="" type="radio"/>
If your group is not incorporated, please supply a letter from your auspicing body	<input type="radio"/>	<input checked="" type="radio"/>

**AUTHORISATION OF APPLICANT**

Name	Greg Dowker
Position	President
Date	29/08/2018

- I confirm that the information contained in the application form and within the attachments are true and correct.
- I confirm that this application has been submitted with the full knowledge and support of the applicant.
- I acknowledge the Community Grants Program acquittal requirements and understand that surplus funds may be required to be returned to Council.
- I am aware that this application will be reproduced in the Council Business Paper, and authorise public release of information provided.



## SUBMIT YOUR APPLICATION

**EMAIL:** After you complete this digital form, please save it to your computer and email to [council@midwestern.nsw.gov.au](mailto:council@midwestern.nsw.gov.au)

**DELIVER TO:** Customer Service Locations

86 Market Street  
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RYLSTONE

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PO Box 156  
MUDGEE NSW 2850

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**Mudgee Chamber of Commerce Flow Chart Supporting Document**

August 2018

The Mudgee Chamber of Commerce represents the business community of Mudgee and surrounding areas in matters affecting local businesses. An elected volunteering committee formally meets once a month to manage MCC matters & initiatives. The MCC holds an alliance with the NSW Business Chamber that provides benefits to MCC members

Our Mission - The MCC represents and supports businesses in the Mudgee and surrounding region by providing timely business information, events and resources as well as a proactive voice with government and associated corporate agencies.

Our Vision - A vibrant, sustainable and empowered business community.

Key Objectives

- To facilitate continuous education & information on business matters
- To provide a forum for local business networking and events
- To represent business interests to local government & the media
- To serve as a link between the State Chamber of Commerce and our members

The Mudgee Chamber of Commerce currently have 200 members. This number has increased by 21% in the past year and continues to grow steadily. We have included our 2018 Membership Renewal Letter which further outlines what successes we have had over the 2017 – 2018 financial year.

Two and a half years ago the Committee decided to engage a paid Secretariat role to action MCC initiatives. I have attached the Secretariat Role Description and tasks carried out as another document as another supporting document. The role of the Mudgee Chamber of Commerce Secretariat is an extremely important role as it is the backbone of the MCC. It began as a 10hr a week part time role but the role has now evolved as the Chamber grows and more projects are taken on this role can be up to 20hrs a week with the near future being a 30hr a week and with then further on an expected 5-day full time position. Along with an increase of paid hourly rates the future aim of the Chamber is to offer larger scale business events/Training Event to the Business Community.

To allow for this expansion we kindly ask the Mid Western Regional Council to please consider funding part of this Secretariat Role.

The following points go into further detail of the Flow Chart Document:

**MCC SECRETARIAT ROLE:**

**CURRENTLY SUPPORTS 200 BUSINESSES –** Membership base has increased by over 20% in the past year. New members sign up regularly and we average 3 a month.

**CREATES NETWORKING EVENTS FOR BUSINESSES TO CONNECT –** We conduct friendly and welcoming Events which include Business Breakfasts, Business Afterhours and Training. In the past financial year, we had over 700 attendees at our events.



**ADMINISTERS BIG EVENTS** – Over the past 2 years the Mudgee Chamber of Commerce and Secretariat Role have proactively supported and allocated large amount of time to big ticket events including Mudgee Clock Awards (2016 and 2018) and Pink Up Mudgee. For the Mudgee Clock Awards an average of 4hrs a week for 26 weeks was volunteered by the Secretariat. This Big Events are vital to local businesses and create the sense of community as well as giving businesses a platform for local, regional and even state recognition.

**WORKS WITH MWRC AND FACILITATES EVENTS ON REQUEST** – Mudgee Chamber of Commerce are happy to help MWRC at any point. Over the past to years MCC have facilitated TAH Town, Country V City and the Melbourne Cup tour, NSW Treasurer Dinner and Premier of NSW Dinner. The Secretariat Role can be viewed as an additional resource to the MWRC.

**PROVIDES A PLATFORM FOR BUSINESSES TO PROMOTE THEIR SERVICE** – Local Businesses get the opportunity to promote their services via MCC Newsletters, MCC Facebook Page, hosting MCC Events and by attending and networking at events, just to name a few. Take a look at this testimonial on Facebook. <https://www.facebook.com/mudgeechamber/videos/2149939341702213/>

**PERFORMS DAILY ADMINISTRATION TASKS** – Please see attached Role Description Document for more detail. The MCC position is available for contact Monday – Friday and positively engages with local businesses daily.

**AFFILIATION WITH NSW BUSINESS CHAMBER** - As part of the Chamber alliance Program, Members are entitled to opt-in to become a NSW Business Chamber. Benefits of that include access to a Business Hotline and Workplace Advice plus more. NSW Business Chamber also judge the Mudgee Clock Awards.

**WELCOME AND ENCOURAGE NEW BUSINESS TO TOWN** – The MCC always aim to welcome and engage new businesses. Our Social Media Marketing reflects our proactive and involved approach to Business. This also flows onto Committee Volunteer Members. Over the past 2 years we have seen a 30% increase in individuals wanting to join the MCC Committee as Volunteers.

**POSITIVELY PROMOTES THE REGION – OUR REPUTATION EXCEEDS US** – MCC look for all ways to positively promote the Mid Western Region. We engage media – local TV networks, radio, newspaper. The Winner of the Country Window Competition (Country V City Competition) was Blowes and the Secretariat Role secured WIN News to interview their business. Another example of this is a new business recently came to town and they had seen how involved the MCC are in local business via our Facebook page when researching the region and it helped encouraged them to invest in local business.

**OFFERS TALENT AND CREDIBLE TRAINING LOCALLY** – The Mudgee Chamber of Commerce are committed to offering valuable local training opportunities. Our recent successful training programs have been Tender Writing and Website Design. We will continue to work on sourcing local training that is beneficial for businesses.

**IS THE LINK BETWEEN BIG BUSINESS / SMALL BUSINESS** – MCC Secretariat acts as a communication and opportunity offering role between Big Business and Small Business but allowing events to showcase big business opportunities for small businesses in the region. For example Mining Projects and work available for contractors/consultants

**DRIVES MUDGEE MONEY** - \$35,000 has been injected into the Local Economy by Mudgee Money which is an average of \$3k spent locally in the Mudgee Region per month. This project is an

immediate success and the program is working. This project is administered by the MCC President and MCC Secretariat. The Buy Local Gift Card has over 50 stores participating and is growing. This is a large scale project with lots of focus and time needed to be dedicated to it.

IS THE VOICE FOR LOCAL BUSINESS – Businesses can approach Mudgee Chamber of Commerce with their concerns and we can help and support these businesses.

We hope our application, the above points and the supporting documents have help highlight what the MCC has achieved with limited resources over the past 2 and a half years. Please note it has been difficult to continue to drive the Mudgee Money Campaign whilst other campaigns are running and we really need the MWRC support to increase our resource being that of the MCC Secretariat.

The role of the MCC Secretariat has rapidly grown from a part time role to what has the capability of being a successful full-time role. With more resources we can achieve a lot more and prioritise tasks more effectively. Thankyou for considering.



#### MUDGEES CHAMBER OF COMMERCE – SECRETARIAT POSITION DESCRIPTION

The Chamber executive committee meets from February to December on the evening of the first Monday of the month.

MCC maintains a website containing information relevant to the business community. Communication with members is supported via MailChimp and social media on a regular basis.

Regular information and networking events in the form of Business Breakfasts, Business After Hours and keynote speakers are scheduled throughout the year. This position requires skills to coordinate such events or to proactively liaise with an independent event organiser to ensure they are carried out successfully.

Our objective is to achieve a seamless, timely and professional framework for the Chamber to deliver value to members.

The successful applicant will be familiar with “cloud” computing services, including Google Drive and Xero and will be expected to demonstrate a working competency with these.

Due to the nature of the role, the successful applicant will accept that work may be scrutinised at any time.

Timely and accurate support is required including, but not limited to, the following areas:

#### **Committee support**

- (In cooperation with the Secretary) formatting, distributing and amending minutes of the monthly Committee meetings
- (In cooperation with the President) collating requests, formatting and distributing the agenda for the monthly Committee meetings
- Occasional attendance at the monthly Committee meetings to take minutes if required or as negotiated with the successful applicant.

#### **Inbound correspondence**

- Be a central point of contact for the Chamber
- Receiving and collating all inbound communications, inc. PO Box clearance
- Redirect correspondence as necessary for actioning

#### **MailChimp**

- Collating content
- Formatting campaigns
- Scheduling and sending campaigns
- Responding to replies

### **Member database management**

- Subscription invoicing via Xero
- Reconciling memberships
- Add new members to MCC website
- Coordinate info gathering and formatting for member profiles
- Uploading of member profiles
- Qualifying new members (by ensuring all application criteria are met) before presenting to Committee

### **RegisterNow (or equivalent replacement)**

- Set up new event listings
  - Push to social media
  - Link to MailChimp and MCC website
- Monitor registrations
- Reconcile payments
- Manage new membership registrations to match paperwork with payments

### **Website maintenance**

- Updating information displayed on the MCC website
- Maintaining accuracy and currency of information on the site
- Liaising with the site developer for any structural updates if required.

### **Our Accounts Receivable requirements include:**

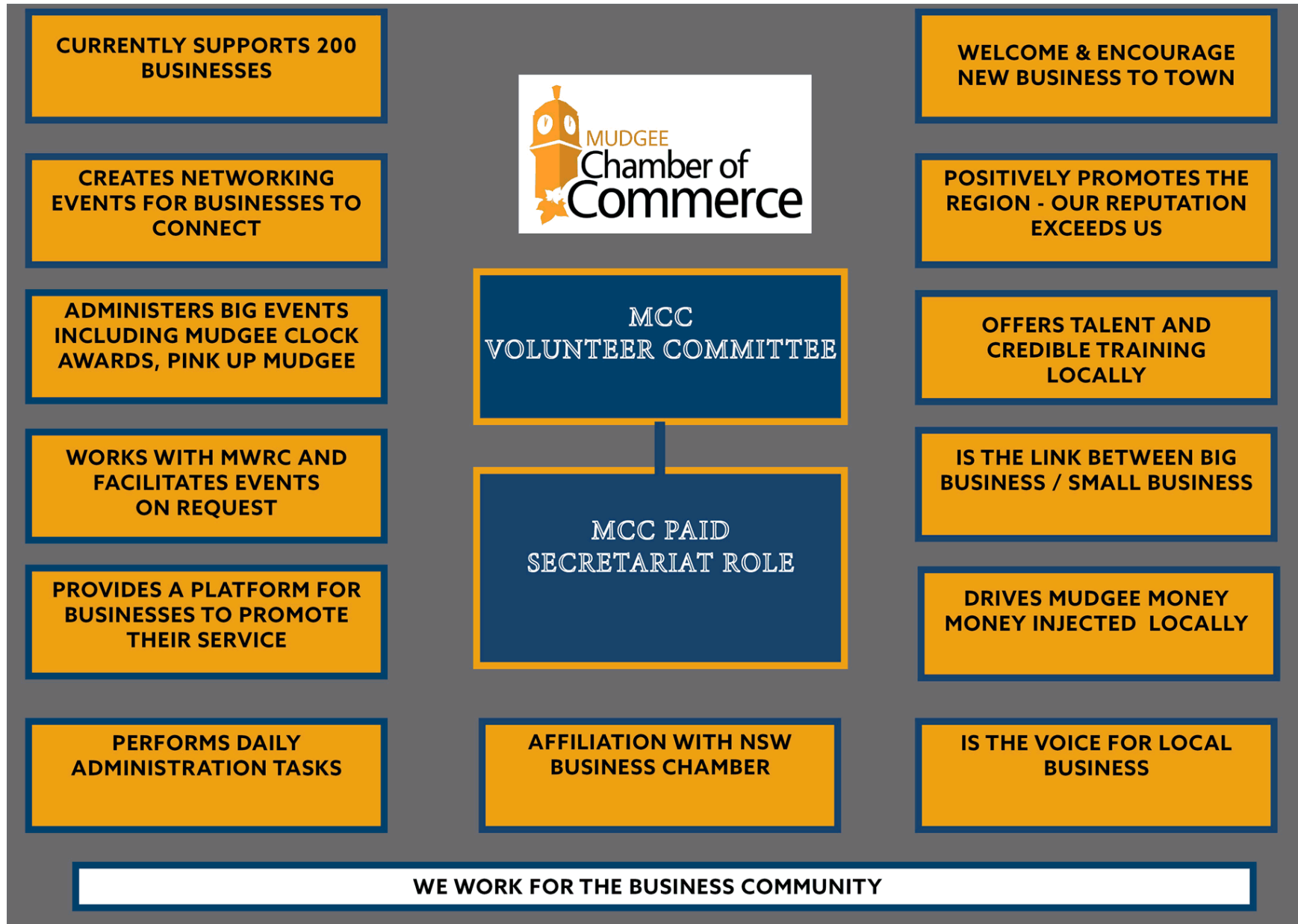
- Recording of sales data in Xero
- Tracking of outstanding money
- Timely issuing of invoices
- Reconciliation of invoicing revenues
- Tracking of payments and collections
- Professional follow-up of outstanding accounts
- Monitoring and communication of debtor balances
- Identification and management of overdue accounts
- Submission (via email) of monthly report indicating Debtor Balances

**Our Accounts Payable process includes:**

- Timely and accurate processing of invoices
- Supplier reconciliations
- Accurate completion of all payment instructions
- Payment allocation in accounting system
- Submission (via email) of monthly report indicating Creditor Balances

**General Administration tasks may include:**

- Management of email enquiries
- Preparation of New Member Packs
- Organisation and introduction of new starters
- Document management
- Typing letters and memos
- Electronic mail outs
- Actively encouraging and canvassing new memberships





## DEAR MCC MEMBER,

## THANK YOU FOR YOUR ONGOING SUPPORT

The Mudgee Chamber of Commerce Committee would like to thank you for your support throughout the past financial year. The Mudgee Chamber of Commerce prides itself on supporting local business by providing timely business information, events, training and resources as well as being a proactive voice with government and associated corporate agencies. Here are the many benefits that you receive as a Member of the Mudgee Chamber of Commerce.

### BENEFITS

- > FREE Mudgee Money Sign Up
- > Discounted Training & Events
- > Exclusive invitations to MCC Briefings
- > 20% off Mudgee Guardian Advertising
- > Access benefits of the NSW Business Chamber Alliance
- > Ability to promote your business on the MCC Facebook Page & Newsletter\*
- > FREE Online Business Listing
- > Opportunity to host a Business After Hours Event to promote your business
- > Member Only Newsletter
- > Support from your Chamber – we stand up for your business!

*“Our small Chamber punches above its weight”*

Please turn over...

### 2017 - 2018 STATS

**21% INCREASE** in Membership

**\$32,000** Injected into Local Business

**20** MCC facilitated events

**700** plus ATTENDEES at Events

### HIGHLIGHTS

We have had a very successful year thanks to the dedication of our Team and Members. Here are some highlights;

- > Dinner with the NSW Treasurer Mr. Donnic Perrottet MP
- > Tom O’Toole Special Event thanks to Double R Equipment Repairs
- > St George Illawarra Dragons Business After Hours hosted by Westfund Health Insurance
- > Dinner with NSW Premier Hon Gladys Berejiklian MP

### RENEW

Please find your invoice for payment attached. Please add your business name to EFT transactions.

### CONTACT DETAILS:

E: [info@mudgeechamber.com.au](mailto:info@mudgeechamber.com.au)  
 W: [www.mudgeechamber.com.au](http://www.mudgeechamber.com.au)  
 M: PO Box 1159, Mudgee NSW 2850  
 Ph: 0403 130 899  
 FB: Mudgee Chamber of Commerce  
 FB: Mudgee Money Gift Card



## COMING UP

- > Attend our next **BAH** on 26 July at 530pm at The Stables, 86 Market Street kindly hosted by Total WHS.
  - > Don't miss the heavily discounted **TRAINING** opportunity on Friday 3 August at Comfort Inn Hotel. This 1-day course will show you how to build your own website. Members \$150.
  - > Our **AGM** is being held on Monday 6 August at Winning Post Motor Inn from 6pm. FREE food and drinks on the night.
  - > **MUDGEES CLOCK AWARDS** - Gala Night is being held on 17 August at Parklands Resort. Visit [www.mudgee-clockawards.com.au](http://www.mudgee-clockawards.com.au)
  - > We are looking forward to helping turn our town **PINK** again this October for **PINK UP MUDGEES**, raising funds for the McGrath Foundation.
  - > We are working on a **MOTIVATIONAL SPEAKER** event for later this year.
  - > We are currently planning a **WOMEN IN BUSINESS EVENT** for early 2019.
- More details on events on our Website.

## OUR VISION

To facilitate a vibrant, sustainable and empowered business community

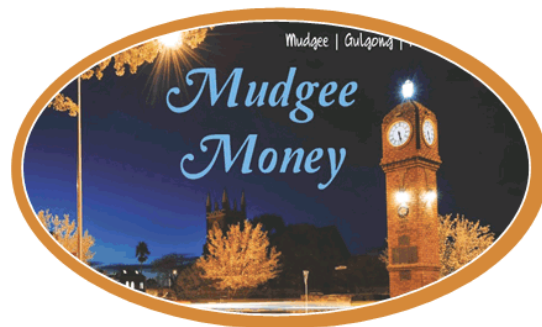
## THANKYOU

MCC President, Greg Dowker, would like to express his thanks to the 2017/2018 MCC Volunteer Committee who have worked hard over the past year. A big thanks to businesses who have hosted a MCC Event. Also thanks to KEPCO Bylong Project who have kindly sponsored MCC Events over the past year.

## GET INVOLVED..

As a member we ask that you take every opportunity to attend networking events - Business After Hours, Committee Meetings, Training etc. Be actively part of the business community this financial year!

*#mudgeechamberofcommerce WE WORK FOR YOU!*



## MUDGEES MONEY

Since launching in November 2017 the Mudgee Money Gift Card Campaign has truly gained momentum.

The Gift Card can only be spent in the Mudgee Region at participating stores which in turn supports local business and boosts local economy.

We currently have **50 REDEMPTION STORES** and there has been a total of \$32,000 worth of cards 'Loaded Up' with \$15,000 of that already spent.

**FREE** for Members to be part of, there is no reason why you shouldn't get involved in this amazing **SHOP LOCAL** campaign!

We continue to push the campaign with loads of energy with the important message of encouraging consumers to think about where they are spending their money and to ensure it goes back into our community.

We encourage Members to help us spread the word about this campaign. This **MCC INITIATIVE** gratefully received start up funds from the Mid Western Regional Council to support the project and we are thankful for their support.

For more information and to **SIGN UP** as a Redemption Store visit [www.mudgee-chamber.com.au/MudgeeMoney](http://www.mudgee-chamber.com.au/MudgeeMoney)

## Profit and Loss

### Mudgee Chamber of Commerce For the year ended 30 June 2018

	2018	2017	2016	2015
<b>Trading Income</b>				
03. Moolarben Business Breakfast Presentation	-	-	-	(14.00)
10+ employees	6,965.00	7,820.00	1,200.00	6,200.00
2-9 employees	5,620.00	4,675.00	(1,000.00)	4,800.00
Council Assistance	-	5,000.00	-	10,000.00
Event Income & Expenditure	4,304.29	(3,328.91)	(5,033.61)	5,580.72
Expo Displays	-	-	-	6,710.00
Grants	3,000.00	-	-	-
Interest Income	11.32	132.93	235.95	413.81
Membership Subscriptions	-	31.00	(100.00)	5,100.00
Mudgee Money Registration Income	225.00	-	-	-
Sole Trader	1,725.00	800.00	(150.00)	1,500.00
<b>Total Trading Income</b>	<b>21,850.61</b>	<b>15,130.02</b>	<b>(4,847.66)</b>	<b>40,290.53</b>
<b>Cost of Sales</b>				
Clock Awards Membership Discount	-	440.00	-	-
<b>Total Cost of Sales</b>	<b>-</b>	<b>440.00</b>	<b>-</b>	<b>-</b>
<b>Gross Profit</b>	<b>21,850.61</b>	<b>14,690.02</b>	<b>(4,847.66)</b>	<b>40,290.53</b>
<b>Other Income</b>				
Charity Auction	-	750.00	-	-
<b>Total Other Income</b>	<b>-</b>	<b>750.00</b>	<b>-</b>	<b>-</b>
<b>Operating Expenses</b>				
Accounting expenses	558.41	833.30	658.32	562.00
Administration	500.00	609.37	103.00	100.00
Advertising MCC	34.00	614.54	40.50	341.00
Bank Fees	-	-	-	1.25
Chasing past debtors expense	-	-	570.00	-
Donations	-	750.00	-	-
Doubtful debtors expense	-	-	2,880.00	-
Dues & Subscriptions	473.45	429.00	554.50	429.00
Event Co-ordination (Heart of the Bush)	-	-	792.00	-
Event Expenses	7,202.02	-	-	-
Expo Events Management	-	-	-	3,527.25
Expo expenses	-	-	-	12,882.88
Expo Registration Expenses	-	-	-	124.52
Google Fees	121.00	127.00	114.00	-
Insurance - Association	556.60	556.60	556.60	547.80
Insurance - Public Liability	710.14	690.42	-	654.50
Mailchimp fees	-	-	168.96	-
Merchant Fees	4.68	17.64	17.19	30.12



Profit and Loss

	2018	2017	2016	2015
P.O Box	-	-	126.00	120.00
Pink Up Mudgee 2017	(907.20)	(1,086.48)	-	-
Postage & Shipping	115.00	258.81	-	72.24
Printing/Stationery	314.95	-	-	36.33
Sponsor Clock Awards	-	-	561.00	-
Subscriptions written back	-	-	300.00	(50.00)
Superannuation - Secretariat	1,104.80	678.12	54.78	-
Wages - Secretariat	18,831.48	8,803.93	5,093.91	1,668.13
Web Hosting Fees	386.03	371.75	153.63	410.70
Website Updates	-	-	2,079.09	730.40
Why Leave Town card expense	(2,167.35)	4,975.00	-	-
Workers Compensation Insurance	-	175.00	175.00	-
<b>Total Operating Expenses</b>	<b>27,838.01</b>	<b>18,804.00</b>	<b>14,998.48</b>	<b>22,188.12</b>
<b>Net Profit</b>	<b>(5,987.40)</b>	<b>(3,363.98)</b>	<b>(19,846.14)</b>	<b>18,102.41</b>



**Insurance**

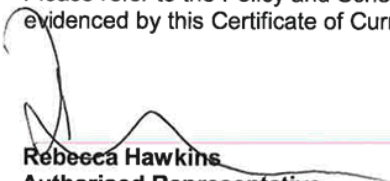
115 Church Street  
 Mudgee  
 NSW 2850  
 Tel: (02) 6370 8700  
 Fax: (02) 6370 8755

28 August 2018

[www.eldersinsurance.com.au](http://www.eldersinsurance.com.au)

Certificate of Currency	
<b>Insured Details</b>	Mudgee Chamber Of Commerce Inc
<b>Interested Party</b>	Mid Western Regional Council
<b>Policy Number</b>	EBU205784BPK
<b>Type of Policy</b>	Broadform Liability Insurance
<b>Insurer/Underwriter</b>	QBE Insurance (Australia) Limited
<b>Cover effective from</b>	23/07/18
<b>Cover expires 4.00 pm</b>	2307/19
<b>Description of Risk Insured</b>	Conferences Business Workshops Committee Meetings Organisers of Fundraiser "Pink Up Your Town"
<b>Sum Insured</b>	Limit Of Liability \$20,000,000 Products Liability, in aggregate \$20,000,000 Property In Your Physical & Legal Control \$250,000

The above information is extracted from our issued insurance policy and is certified as correct. Please refer to the Policy and Schedule documents for complete details of the insurance evidenced by this Certificate of Currency.

  
**Rebecca Hawkins**  
 Authorised Representative  
 Elders Insurance Western Plains

# COMMUNITY GRANTS



## Application Form

### APPLICANTS DETAILS

Name of Organisation	Gulgong Liquor Accord
Contact Person	Rowena Ellis
Address	97 Mayne Street Gulgong NSW 2852
Phone	0263741166
Email	info@princeofwalesgulgong.com.au
ABN	89168537033
Bank Account Name	Gulgong Liquor Accord
BSB	062549
Account Number	10082850

### PROJECT / ACTIVITY DETAILS

Name of Project / Activity	Nightrider Community Bus	
Amount of funding requested	\$ 5,000.00	
Start and Finish date	START (click to tick)	FINISH (click to tick)
	28/10/2018	30/06/2019
Briefly, describe Project / Activity	The Gulgong Liquor Accord has operated the Nightrider community bus service since 2009. The bus started due to an increase in alcohol related DUI and accidents along with antisocial behavior. Up until recently the bus has been financially supported by licensed venues along with donations and sponsorships.	



ADDRESS CRITERIA

How will your project benefit the Mid-Western Region Community?

(Note: limited number of characters)

Gulgong has no affordable alternate transport options other than the nightrider community bus service. The bus started as a licensed venues only bus but has grown over the years to support the entire community. Anyone can catch the bus from anywhere within a 20km radius from town. You can catch the bus to the supermarket, kids can use it to get to and from work, or a family attending a family BBQ. The entire Gulgong community benefits from the nightrider bus by having safe affordable alternate transport options.

What is the expected amount of resident participation?

(Please provide no. of estimated participants)

(Note: limited number of characters)

Approximately 3500 people have used the nightrider bus over the last 6 months. The bus operates on a Thursday, Friday and Saturday.

What level of consultation and collaboration with other local groups has your organisation undertaken?

(ie what other local community groups are or will be involved in this project?)

(Note: limited number of characters)

The nightrider is supported by many local businesses -  
Commercial Hotel  
Post Office Hotel  
Prince of Wales Hotel  
Gulgong Bowling Club  
Thai to You Gulgong  
Owl Head Lodge  
East End Bus services  
Gulgong Chamber of Commerce  
R and R Family SUPA IGA

Outline your organisation's capacity to deliver the Project / Activity OR describe previous experiences.

(Note: limited number of characters)

The Gulgong Liquor Accord has operated the nightrider since 2009. The licensed venues each pay \$120 per week and the remaining costs are covered by donations on the bus \$25000 pa + sponsorships etc. Recently a licensed venue has withdrawn financial sponsorship and the Gulgong Liquor Accord has enough funds to run the bus until the 28/10/18 when all funds will be exhausted. The Gulgong Liquor Accord needs some financial assistance to help cover costs until a long term solution can be sourced to continue the nightrider service for the Gulgong community.



Project Income	Community Grant (amount sought from Council)	\$ 5,000.00
	Expected Sales Revenue i.e. Entry Fee, Membership Sales	\$ 24,960.00
	Other Income	\$ 27,250.00
<b>TOTAL INCOME</b>		<b>\$ 57,210.00</b>

List proposed cash expenditure (provide copies of quotes for equipment)

Project Expenditure	weekly cost for bus and driver	\$ 57,200.00
<b>TOTAL EXPENDITURE</b>		<b>\$ 57,200.00</b>
<b>TOTAL SURPLUS / DEFICIT</b>		<b>\$ 10.00</b>

If positive or surplus budget, please provide further details/explanation what this surplus will be used for.

NA

*(Note: Unspent grants >\$200 will be required to be returned to MWRC)*

FINANCIAL DETAILS

	YES (click to tick)	NO (click to tick)
Is your group/organisation Incorporated?	<input checked="" type="radio"/>	<input type="radio"/>
Have you registered for Goods & Services Tax (GST) purposes?	<input type="radio"/>	<input checked="" type="radio"/>
Do you have an Australian Business Number (ABN)? Note: If you do not have an ABN please attach a 'Statement by Supplier' form	<input checked="" type="radio"/>	<input type="radio"/>



Has your organisation/group previously received a Community Grant from Council?	YES (click to tick) <input type="radio"/>	NO (click to tick) <input checked="" type="radio"/>
If yes, please advise date and amount	DATE / YEAR <input type="text"/>	AMOUNT \$ <input type="text"/>
Did your group return the acquittal form?	YES (click to tick) <input type="radio"/>	NO (click to tick) <input checked="" type="radio"/>
Closing bank balance from the most recent bank statement or treasurer's report	<input type="text" value="\$ 5,072.05"/>	
Comment on cash set aside for specific projects (optional)	We expect the funds in the bank to be exhausted by 28/10/18	

**APPLICATION CHECKLIST**

If the following are not attached with the application, this may result in the application not being considered.

	SUPPLIED? (click to tick)	
	YES	NO
A copy of the group's/organisation's most recent bank statement or treasurer's report	<input checked="" type="radio"/>	<input type="radio"/>
A copy of the group's/organisation's public liability insurance	<input type="radio"/>	<input checked="" type="radio"/>
Where the group intends to purchase equipment, a copy of the quote/s obtained	<input type="radio"/>	<input checked="" type="radio"/>
Where the groups/organisations does not have an ABN, 'Statement by Supplier' is required	<input type="radio"/>	<input checked="" type="radio"/>
If your group is not incorporated, please supply a letter from your auspicing body	<input type="radio"/>	<input checked="" type="radio"/>

**AUTHORISATION OF APPLICANT**

Name	Rowena Ellis
Position	President
Date	28/08/2018

- I confirm that the information contained in the application form and within the attachments are true and correct.
- I confirm that this application has been submitted with the full knowledge and support of the applicant.
- I acknowledge the Community Grants Program acquittal requirements and understand that surplus funds may be required to be returned to Council.
- I am aware that this application will be reproduced in the Council Business Paper, and authorise public release of information provided.



### SUBMIT YOUR APPLICATION

**EMAIL:** After you complete this digital form, please save it to your computer and email to [council@midwestern.nsw.gov.au](mailto:council@midwestern.nsw.gov.au)

**DELIVER TO:** Customer Service Locations

86 Market Street  
MUDGEE

109 Herbert Street  
GULGONG

77 Louee Street  
RYLSTONE

**MAIL TO:** Mid-Western Regional Council  
Attn: Finance Department  
PO Box 156  
MUDGEE NSW 2850

[SUBMIT ONLINE](#)

[COMMUNITY GRANTS POLICY](#)

[PRINT MY APPLICATION](#)

