

Item 7: Office of the General Manager

7.1 Model Code of Meeting Practice

REPORT BY THE MANAGER GOVERNANCE
TO 20 MARCH 2019 ORDINARY MEETING
GOV400066, GOV400067, GOV00020

RECOMMENDATION

That Council:

1. receive the report by the Manager Governance on the Model Code of Meeting Practice;
2. place the Draft Code of Meeting Practice on public exhibition for a period of 28 days, but allowing a period of at least 42 days during which submissions may be made to the Council, in accordance with s.361 of *the Local Government Act 1993*; and
3. place the Model Code of Meeting Practice on public exhibition that contains the non-mandatory provisions that the Council may have applied; and
4. receive a further report on the Code of Meeting Practice following the exhibition period including all submissions on the matter.

Executive summary

Amendments made to the *Local Government Act 1993* (LGA) in August 2016 by the *Local Government Amendment (Governance and Planning) Act 2016* (the Phase 1 amendments) provide for a model code of meeting practice (Model Meeting Code) to be prescribed by the Regulation.

Councils are required to adopt a code of meeting practice that incorporates the mandatory provisions of the Model Meeting Code prescribed by the Regulation.

Disclosure of Interest

Nil.

Detailed report

As a component of the changes to the *Local Government Act 1993* foreshadowed by the *Local Government Amendment (Governance and Planning) Act 2016*, the Office of Local Government have developed a Model Code of Meeting Practice.

Any changes to the Code of Meeting Practice are required to be publicly exhibited and for there to be a period of 42 days for submissions to be received.

Community Plan implications

Theme	Good Governance
Goal	An effective and efficient organisation
Strategy	Pursue efficiencies and ongoing business improvement

Strategic implications

Council Strategies

Community Strategic Plan

Council Policies

Code of Meeting Practice

Code of Conduct

Legislation

Local Government Act 1993

Local Government Amendment (Governance and Planning) Act 2016

Local Government Regulations

Financial implications

Nil

Associated Risks

Councils are required to adopt a Code of Meeting Practice.

TIM JOHNSTON
MANAGER GOVERNANCE

SIMON JONES
DIRECTOR COMMUNITY

8 February 2019

- Attachments:*
1. OLG Circular to Councils 18-45 Commencement of the new Model Code of Meeting Practice. (separately attached)
 2. Model Code of Meeting Practice for Local Councils in NSW 2018.pdf. (separately attached)
 3. DRAFT Mid-Western Regional Council Code of Meeting Practice 2018. (separately attached)

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER