

PUBLIC COPY

2019

MID-WESTERN REGIONAL COUNCIL
COUNCIL BUSINESS PAPERS

ORDINARY MEETING
WEDNESDAY 17 APRIL 2019



*A prosperous and progressive community
we proudly call home*



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MUDGEES NSW 2850

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10 April 2019

Dear Councillor

MEETING NOTICE
Ordinary Meeting
17 APRIL 2019
Open Day at 5:30PM

Council Meeting commencing at conclusion of Open day

Notice is hereby given that the above meeting of Mid-Western Regional Council will be held in the Council Chambers, 86 Market Street, Mudgee at the time and date indicated above to deal with the business as listed on the Meeting Agenda.

Members of the public may address the Committee Meeting at Open Day. Speakers are given five minutes to outline any issue of relevance to the Council. If you wish to speak at Open Day please contact the Mayor's Office on 1300 765 002 or 02 6378 2850 by 3.00 pm on the day of the meeting. Alternatively, please make yourself known to the General Manager prior to the commencement of the meeting.

Yours faithfully

A handwritten signature in black ink, appearing to be "BRAD CAM", written over a horizontal line.

BRAD CAM
GENERAL MANAGER

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Item 1: Apologies

Item 2: Disclosure of Interest

In accordance with Section 451 of the Local Government Act 1993, Councillors should declare an interest in any item on this Agenda. If an interest is declared, Councillors should leave the Chambers prior to the commencement of discussion of the item.

Item 3: Confirmation of Minutes

3.1 Minutes of Ordinary Meeting held on 20 March 2019

Council Decision:

That the Minutes of the Ordinary Meeting held on 20 March 2019 be taken as read and confirmed.

The Minutes of the Ordinary Meeting are separately attached.

Item 4: Matters in Progress

SUBJECT	RESOLUTION NO. & DATE	RESOLUTION	ACTION
Solar Energy Options	Res. 127/17 Ordinary Meeting 17/05/17	That Council: 2. endorse the strategy of installing solar panels on appropriate Council buildings to reduce ongoing electricity costs and deliver this strategy for at least one further Council building during the 2017/18 financial year.	To be reported to Council at a future meeting.
Update on LEC Matter MA0030/2017	Res. 390/17 Ordinary Meeting 13/12/17	That Council staff review the current road standards for subdivisions and that a report be brought back to Council for considerations.	To be reported to Council at a future meeting.
RFT 2017/21 Glen Willow Footbridge - Provision of Handrail Trusses and Piers	Res. 66/18 Ordinary Meeting 21/03/18	That Council: 1. investigate a more economical outcome and bring back a report when the cost of works are known.	To be reported to Council at a future meeting.
Rylstone Lawn Cemetery	Res. 108/18 Ordinary Meeting 16/05/18	1. That Council staff bring back a report on the costs and any grant opportunities, and that Council consider a lawn cemetery at Rylstone as part of a future budget initiative.	To be reported to Council at a future meeting. Refer to report 11.3 of this agenda.
Multi-use art facility - Kandos	Res. 253/18 Ordinary Meeting 19/09/18	That Council support in principle the concept of working with Cementa on the multi-use art facility proposal and purchase of 71 Angus Avenue, Kandos, dependent on relevant valuations and Council resolutions related to any expenditure.	To be reported at a future Council Meeting.
Glen Willow Stage 2 - Acceptance of Grant Funding	Res.16/19 Ordinary Meeting 20/02/2019	That Council: 6. note that should Council be unsuccessful under the Regional Growth – Environment and Tourism Fund a further report will be brought back to Council identifying alternate funding sources, and amending the 2017/21 Delivery Program and 2019/20 Operational Plan.	To be reported at a future Council Meeting.
Bombira Estate Works in Kind Agreement	Res 31/19 Ordinary Meeting 20/02/2019	That Council: 3. request that a further report is brought back to Council that considers the sewer infrastructure required to support the Bombira Estate development.	To be reported at a future Council Meeting. Refer to report 10.4 of this agenda.

SUBJECT	RESOLUTION NO. & DATE	RESOLUTION	ACTION
Model Code of Meeting Practice	Res 49/19 Ordinary Meeting 20/03/2019	That Council: 2. place the Draft Code of Meeting Practice on public exhibition for a period of 28 days, but allowing a period of at least 42 days during which submissions may be made to the Council, in accordance with s.361 of the Local Government Act 1993; and 3. place the Model Code of Meeting Practice on public exhibition that contains the non mandatory provisions that the Council may have applied; and 4. receive a further report on the Code of Meeting Practice following the exhibition period including all submissions on the matter.	To be reported at a future Council Meeting
Representation by Kandos Rylstone Men's Shed for Council to Acquire the Former Gang Shed Premises at Kandos	Res 55/19 Ordinary Meeting 20/03/2019	That Council: 2. decline to purchase, at market value, the former Gang Shed premises at Kandos as described in the plan appended as Attachment 2 and instead seek opportunities and representations to acquire the premises at no or little cost to the community; and 3. receive a further report detailing the results of the submissions and representations in due course.	To be reported at a future Council Meeting

Item 5: Mayoral Minute

Nil

Item 6: Notices of Motion or Rescission

Nil

Item 7: Office of the General Manager

Nil

Item 8: Development

8.1 General Amendment to Mid-Western Regional Local Environmental Plan 2012

REPORT BY THE MANAGER, STRATEGIC PLANNING
TO 17 APRIL 2019 ORDINARY MEETING
GOV400067, LAN900098

RECOMMENDATION

That Council:

1. **receive the report by the Manager, Strategic Planning on the General Amendment to Mid-Western Regional Local Environmental Plan 2012;**
2. **provide initial support for the Planning Proposal in relation to the review of Visually Sensitive Land Map, amendment to Clause 6.10 Visually Sensitive Land near Mudgee and prohibiting Electricity Generating Works within the RU4 Primary Production Small Lots zone;**
3. **forward the Planning Proposal to amend the Mid-Western Regional Local Environmental Plan 2012 to the NSW Department of Planning and Environment seeking a Gateway Determination, in accordance with Section 3.34 of the *Environmental Planning and Assessment Act 1979*; and**
4. **undertake community consultation as outlined within any approved Gateway Determination.**

Executive summary

Council has prepared a General Amendment to the Mid-Western Regional Local Environmental Plan 2012 (Planning Proposal). The Planning Proposal is to implement a review of the Visually Sensitive Land Map, amendment to Clause 6.10 Visually Sensitive Land near Mudgee and change the permissibility of Electricity Generating Works within the RU4 Primary Production Small Lots zone.

Council has prepared this Planning Proposal in response to an increasing number of renewable energy projects proposed in the Mid-Western Region and the visual outcomes of recent projects in rural areas including the Beryl Solar Farm. The Planning Proposal has also been prepared in response to the importance of the visual setting of the regions towns highlighted in the Comprehensive Land Use Strategy and continuing to value the entrances to town evident through imposing development applications conditions to minimise visual intrusion along the entrances to town. The increasing number of renewable energy projects on land zoned RU4 Primary Production Small Lots has highlighted the inappropriate permissibility of the Electricity Generating Works land use.

This Planning Proposal, in particular the amendment to the Visually Sensitive Land Map focuses on the entrance to Mudgee from the southeast. In a subsequent Planning Proposal, staff will identify the visually significant landscape entrances for the other towns within the region and also map those as Visually Sensitive Land.

The Planning Proposal provided as Attachment 1 has been prepared generally in accordance with the structure outlined in the NSW Department of Planning and Environment's (DP&E) Guide to Preparing Planning Proposals. The report outlines the context, intended outcomes, explanation of provisions and justification for the Planning Proposal.

The staff recommendation is to provide initial support for the Planning Proposal and to send to DP&E for a Gateway Determination. If the staff recommendation is supported, the Planning Proposal along with the Council resolution will be forwarded to DP&E for Gateway Determination.

Disclosure of Interest

Nil.

Detailed report

Planning Proposals

Planning Proposal is a term used to describe the process of rezoning or making an amendment to a Local Environmental Plan (LEP). A Planning Proposal application is a document that explains the intended effect of the LEP amendment and provides a strategic justification for doing so. NSW Department of Planning & Environment (DP&E) has issued A Guide to Preparing Planning Proposals, to provide guidance and information on the process for preparing planning proposals.

The Gateway Process

DP&E is responsible for assessing Planning Proposals through the Gateway Process. Details of the Gateway Process are outlined in DP&E's A Guide to Preparing Local Environmental Plans.

Gateway Timeline

The following table summarises the key components of making an amendment to the Mid-Western Regional Local Environmental Plan and the progress of the current Planning Proposal through the various stages. The below table demonstrates the Planning Proposal is within the initial stage of the process (i.e. at preparation of a Planning Proposal stage).

Stage	Completed	Comment
Preparation of a Planning Proposal		
Planning Proposal Drafted	✓	March 2019.
Staff Undertake Initial Assessment	✓	No assessment required of the Planning Proposal as staff have prepared the document.
Council Decision to Support Proposal		Planning Proposal is being reported to 17 April 2019 meeting.
Issue of Gateway Determination		
Council Requests Gateway Determination		
DP&E Issues Gateway Determination		
Gateway Conditions Satisfied		
Consultation		
Consultation with Relevant Agencies		
Public Exhibition		
Post-Exhibition Report to Council		
Finalisation of the Planning Proposal		
Council Exercises Delegation to Prepare LEP		

Draft LEP by Parliamentary Council		
Opinion Issued and LEP Made		

CONTEXT

Council is receiving an increasing number of enquires for renewable energy projects, with a number located on visually significant / dominant sites. Through Council's decision making processes it has consistently valued the protection of the entrances to town with the imposition of development application conditions to minimise the visual impact of development.

The increasing number of enquiries for renewable energy projects has highlighted the inappropriate permissibility of Electricity Generating Works within the RU4 zone. Electricity Generating Works are currently permissible with the consent of Council.

The vision of Council's Comprehensive Land Use Strategy (CLUS) highlights the importance of rural character. Specifically Clause 2.2.2 of Part C of the CLUS stipulates requirements for town gateways. The two stipulations are for the protection and improvement of town gateways and protection of ridgelines and rural views.

The CLUS established a town character for Mudgee. Mudgee's character is given by a unique combination of the natural and physical elements of a place. The undulating hills around Mudgee create a sense of enclosure and a sense of openness is given by the relatively flat agricultural land located along the Cudgegong River. This character is visually appreciated at the approaches to Mudgee. The most impressive of these is the approach into Mudgee from the southeast. A means of protecting this character was the mapping of visually sensitive land during the preparation of the Mid-Western Regional Local Environmental Plan 2012. This mapping identifies the ridgelines to the southwest of the Cudgegong River. However, it fails to identify the ridgelines to the northeast Cudgegong River or the agricultural flats.

Significant community consultation occurred across the Mid-Western Region in the preparation of the CLUS. The community consultation presented a high level of appreciation of landscape and rural character. The CLUS states 'it is these important landscapes and rural character that attract tourists and contribute strongly to the local government areas' sense of place' and 'there is an established community value of the scenic qualities of our towns'.

The Impact on Public Domain Views Planning Principle defines a 'public domain view is one that is for the enjoyment of the whole population, old or young and whether able-bodied or less mobile'. These approach to town views are enjoyed by the whole population and more than 500,000 visitors to the area each year, and it is therefore appropriate to protect them.

The intended outcomes of this Planning Proposal accords with the above Clause and the Planning Principle. For the context outlined above, the Planning Proposal has been prepared in response to this.

INTENDED OUTCOMES

The intended outcome is that the visually significant approach to Mudgee be mapped as Visually Sensitive Land and Clause 6.10 be amended to support this mapping.

The intended outcome is that the land use Electricity Generating Works be prohibited within the RU4 Primary Production Small Lots zone.

EXPLANATION OF PROVISIONS

The intended outcomes outlined above will be achieved through the amendment to the Visually Sensitive Land map and Clause 6.10 LEP.

The intended outcome will also involve a change to the RU4 Primary Production land use table. Electricity Generating Works are currently listed as permitted with consent. The intended outcome will be achieved with listing Electricity Generating Works as prohibited. This will result in Electricity Generating Works becoming a prohibited land use.

In determining the area of application of the Visually Sensitive Land map, the viewpoint must be determined. The viewpoint is the point at which the view of the approach to town becomes visible. The location of the viewpoint will be different depending on the landscape that the road traverses. In the case of the approach to Mudgee from the southeast, the coordinates for the viewpoint is approximately -32.648, 149.658.

Once the viewpoint has been located, the visual catchment (also known as viewshed or visual envelope map) is to be determined. In the case of Mudgee, this was partially undertaken with the current Visually Sensitive Land mapping of the ridgelines above the 520 contour to the south-west of Mudgee. The proposed mapping will capture the ridgelines to the northeast above the 520 contour and the visually significant agricultural flats between the 2 ridges and extend to the south eastern urban limit of Mudgee.

It is proposed the other entries to Mudgee will be progressively mapped along with entries to Gulgong, Kandos and Rylstone. This mapping will form another Planning Proposal.

Clause 6.10 Visually Sensitive Land near Mudgee will be amended, both the objective and development requirements. The clause will be amended to not only address both ridgelines, but also the agricultural flats between the ridgelines. It will be amended to incorporate wording similar to the below:

Development consent must not be granted to development on land to which this clause applies unless the consent authority is satisfied that the development:

- *incorporates appropriate measures to minimise any adverse visual impact on the landscape,*
- *will be screened from view from the Castlereagh Highway and other public places by existing vegetation or by planting indigenous vegetation,*
- *the development will be designed and sited to respond sympathetically to the land form of which it will form a part,*
- *the development will use unobtrusive and non-reflective materials to blend structures into the natural environment, and*
- *the development will incorporate appropriate measures to minimise the reflection of sunlight from glazed surfaces.*

JUSTIFICATION

The DP&E guide to preparing Planning Proposals outlines eleven questions to be addressed in the Planning Proposal; the Planning Proposal has addressed these eleven questions.

NEXT STEP

The recommendation of staff is to provide initial support for the Planning Proposal and forward to DP&E for a Gateway Determination. If Council accepts this recommendation, the next step would involve forwarding the Planning Proposal and a Council resolution of initial support to DP&E seeking a Gateway Determination.

Community Plan implications

Theme	Looking After Our Community
Goal	Vibrant towns and villages
Strategy	Maintain and promote the aesthetic appeal of the towns and villages within the Region

Strategic implications

Council Strategies

The Planning Proposal is consistent with Clause 2.2.2 of Part C of the Comprehensive Land Use Strategy stipulates requirements for town gateways.

Council Policies

The forwarding of the Planning Proposal will not require any change to relevant policies.

Legislation

The Planning Proposal has been considered in accordance with Division 3.4 Environmental Planning Instruments - LEPs (previously Division 4) Local Environmental Plans of the *Environmental Planning and Assessment Act 1979* and the Mid-Western Regional Local Environmental Plan 2012.

Financial implications

Nil.

Associated Risks

Without the further mapping of Visually Sensitive Land, visually intrusive land uses may be located on the entrances to town and determinately impacting the visual character and attractiveness of the region.

SARAH ARMSTRONG
MANAGER, STRATEGIC PLANNING

JULIE ROBERTSON
DIRECTOR DEVELOPMENT

20 March 2019

Attachments: 1. Planning Proposal.

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER

*Looking After
our Community*

PLANNING PROPOSAL
GENERAL
AMENDMENT 2019

REVIEW OF VISUALLY SENSITIVE
LAND, AMENDMENT TO CLAUSE 6.10
VISUALLY SENSITIVE LAND NEAR
MUDGEE & PROHIBITION OF
ELECTRICITY GENERATING WORKS
PROHIBITED WITHIN THE RU4 ZONE

4 MARCH 2019

MID-WESTERN REGIONAL COUNCIL
DEVELOPMENT: STRATEGIC PLANNING

■ ■ ■ ■ ■ TOWARDS 2030



DEVELOPMENT: STRATEGIC PLANNING | PLANNING PROPOSAL GENERAL AMENDMENT 2019

THIS DOCUMENT HAS BEEN PREPARED BY THE DEVELOPMENT DIRECTORATE FOR MID-WESTERN REGIONAL COUNCIL.

ANY QUESTIONS IN RELATION TO THE CONTENT OF THIS DOCUMENT SHOULD BE DIRECTED TO:
SARAH ARMSTRONG OR (02) 6378 2850

DATE OF PUBLICATION: 4 MARCH 2019

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Overview

Introduction

The Planning Proposal Mid-Western Regional Local Environmental Plan General Amendment (the Planning Proposal) explains the intent of, and justification for, the proposed amendment to the Mid-Western Regional Local Environmental Plan 2012 (MWRLEP 2012).

The Planning Proposal is to implement a review of the application of the Visually Sensitive Land Mapping, amendment to Clause 6.10 Visually Sensitive Land near Mudgee and prohibition of Electricity Generating Works within the RU4 Primary Production Small Lots zone.

The proposal has been prepared in accordance with Section 3.32 and 3.33 of the Environmental Planning and Assessment Act 1979 (the Act) and the relevant Department of Planning and Environment guidelines, including A Guide to Preparing Local Environmental Plans and A Guide to Preparing Planning Proposals.

Background

Mid-Western Regional Local Environmental Plan 2012 (MWRLEP 2012) came into effect on 10 August 2012. MWRLEP 2012 is the consolidation of the previous planning controls into one local environmental plan. It is also a translation of those controls into the NSW Government's Standard Instrument Principal Local Environmental Plan.

DEVELOPMENT: STRATEGIC PLANNING | PLANNING PROPOSAL GENERAL AMENDMENT 2019

Part 1 – Objectives or Intended Outcome

The objective of the Planning Proposal is to implement an amendment to the Visually Sensitive Land Map, amendment to Clause 6.10 Visually Sensitive Land near Mudgee and prohibition of Electricity Generating Works within the RU4 Primary Production Small Lots zone.

Part 2 – Explanation of Provisions

The objectives and intended outcomes as described in Part 1 will be achieved through the amendment to the Visually Sensitive Land map and Clause 6.10 MWRLEP 2012.

Clause 6.10 Visually Sensitive Land near Mudgee will be amended, both the objective and development requirements. The clause will be amended to not only address both ridgelines, but also the agricultural flats between the ridgelines. It will be amended to incorporate wording similar to the below:

Development consent must not be granted to development on land to which this clause applies unless the consent authority is satisfied that the development:

- incorporates appropriate measures to minimise any adverse visual impact on the landscape;
- will be screened from view from the Castlereagh Highway and other public places by existing vegetation or by planting indigenous vegetation;
- the development will be designed and sited to respond sympathetically to the land form of which it will form a part;
- the development will use unobtrusive and non-reflective materials to blend structures into the natural environment; and
- the development will incorporate appropriate measures to minimise the reflection of sunlight from glazed surfaces.

The intended outcome will also involve a change to the RU4 Primary Production land use table. Electricity Generating Works are currently listed as permitted with consent. The intended outcome will be achieved by listing Electricity Generating Works as prohibited. This will result in Electricity Generating Works becoming a prohibited land use in the RU4 Primary Production Small Lots zone.

Part 3 – Justification

Section A - Need for the Planning Proposal

Q1: Is the planning proposal the result of any strategic study or report?

The Comprehensive Land Use Strategy (CLUS) established a town character for Mudgee. Mudgee's character is given by a unique combination of the natural and physical elements of a place. The undulating hills around Mudgee create a sense of enclosure and a sense of openness is given by the relatively flat agricultural land located along the Cudgegong River. This character is visually appreciated at the approaches to Mudgee. The most impressive of these is the approach into Mudgee from the southeast. A means of protecting this character was the mapping of visually sensitive land during the preparation of the Mid-Western Regional Local Environmental Plan 2012. This mapping identifies the ridgelines to the southwest of the Cudgegong River. However, it fails to identify the ridgelines to the northeast or the agricultural flats.

Significant community consultation occurred across the Mid-Western Region in the preparation of the CLUS. The community consultation presented a high level of appreciation of landscape and rural character. The CLUS states 'it is these important landscapes and rural character that attract tourists and contribute strongly to the local government areas' sense of place' and 'there is an established community value of the scenic qualities of our towns'.

Accordingly, the amendment to the Visually Sensitive Map and to Clause 6.10 is a result of the strategic work undertaken by Council in the preparation of the CLUS.

The change to the permissibility of the RU4 Primary Protection Small Lots is consistent with the 2031 Vision of the CLUS.

Q2: Is the planning proposal the best means of achieving the objectives or outcomes or is there a better way?

The amendment to the Visual Sensitive Land Map and Clause 6.10 Visually Sensitive Land near Mudgee is the best means to achieve the objectives.

The amendment to the RU4 Primary Production Small Lots land use table is the best means to achieve the objectives.

Section B - Relationship to Strategic Framework

Q3: Is the planning proposal consistent with the application regional or sub-regional strategy?

The Central West and Orana Regional Plan 2036 applies to the Mid-Western Regional Local Government Area. Protecting visually significant and agricultural land is consistent with the intent of the Plan.

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Q4: Is the proposal consistent with Council's Community Strategic Plan or other local strategic plan?

Council's Towards 2030, Mid-Western Region Community Plan Protecting visually significant and agricultural land is consistent with the key themes of the Plan.

Q5: Is the planning proposal consistent with applicable state environmental planning policies?

Yes. An analysis of the applicable State Environmental Planning Policies (SEPP's) is included in the following table. The proposal is either consistent with or not offensive to any applicable SEPP's.

SEPP	CONSISTENCY / RESPONSE
1 – DEVELOPMENT STANDARDS	Not relevant
14 – COASTAL WETLANDS	Not relevant
19 – BUSHLAND IN URBAN AREAS	Not relevant
21 – CARAVAN PARKS	Not relevant
26 – LITTORAL RAINFORESTS	Not relevant
30 – INTENSIVE AGRICULTURE	Not relevant
33 – HAZARDOUS AND OFFENSIVE DEVELOPMENT	Not relevant
44 – KOALA HABITAT PROTECTION	Not relevant
47 – MOORE PARK SHOWGROUND	Not relevant
50 – CANAL ESTATE DEVELOPMENT	Not relevant
52 – FARM DAMS AND OTHER WORKS IN LAND AND WATER MANAGEMENT PLAN AREAS	Not relevant
55 – REMEDIATION OF LAND	Not relevant
62 – SUSTAINABLE AQUACULTURE	Not relevant
64 – ADVERTISING AND SIGNAGE	Not relevant
65 – DESIGN QUALITY OF RESIDENTIAL FLAT DEVELOPMENT	Not relevant
70 – AFFORDABLE HOUSING	Not relevant
71 - COASTAL PROTECTION	Not relevant
AFFORDABLE RENTAL HOUSING 2009	Not relevant
BASIX 2004	Not relevant
EDUCATIONAL ESTABLISHMENTS AND CHILD CARE FACILITIES 2017	Not relevant
EXEMPT AND COMPLYING DEVELOPMENT CODES 2008	Not relevant
HOUSING FOR SENIORS OR PEOPLE WITH A DISABILITY 2004	Not relevant
INFRASTRUCTURE 2007	Not relevant
INTEGRATION AND REPEALS 2016	Not relevant
KOSCIUSZKO NATIONAL PARK - ALPINE RESORTS 2007	Not relevant
KURNELL PENINSULA 1989	Not relevant
MINING, PETROLEUM PRODUCTION AND EXTRACTIVE INDUSTRIES 2007	Not relevant
MISCELLANEOUS CONSENT PROVISIONS 2007	Not relevant
RURAL LANDS 2008	Consistent
STATE AND REGIONAL DEVELOPMENT 2011	Not relevant
STATE SIGNIFICANT PRECINCTS 2005	Not relevant
SYDNEY DRINKING WATER CATCHMENT 2011	Not relevant

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SEPP	CONSISTENCY / RESPONSE
SYDNEY REGION GROWTH CENTRES 2006	Not relevant
THREE PORTS 2013	Not relevant
URBAN RENEWAL 2010	Not relevant
VEGETATION IN NON-RURAL AREAS 2017	Not relevant
WESTERN SYDNEY EMPLOYMENT AREA 2009	Not relevant
WESTERN SYDNEY PARKLANDS 2009	Not relevant

Q6: Is the planning proposal consistent with applicable Ministerial Directions (s.117 directions)?

The relevant section 117 Directions are addressed in Appendix 1. The proposal is consistent with the relevant 117 Directions.

Section C - Environmental, Social and Economic Impact

Q8: Is there any likelihood that critical habitat or threatened species, populations or ecological communities, or their habitats, will be adversely affected as a result of the proposal?

The Planning Proposal aims to protect the landscapes features within the mapped areas, accordingly, no critical or threatened species, populations or ecological communities, or their habitats are likely to be impacted upon.

Q9: Are there any other likely environmental effects as a result of the planning proposal and how are they proposed to be managed?

As set out in A Guide to Preparing Planning Proposals, the purpose of this question is to ascertain the likely environmental effects that may be relevant. The nature of the planning proposal is such that no technical information is required.

Q10: How has the planning proposal adequately addressed any social and economic effects?

Not applicable.

Section D - State and Commonwealth Interests

Q11: Is there adequate public infrastructure for the planning proposal?

Not applicable as the Planning Proposal will not trigger an upgrade or reliance on public infrastructure.

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Q12: What are the views of State and Commonwealth public authorities consulted in accordance with the gateway determination?

Any consultation will be undertaken in accordance with any future Gateway Determination condition. However, due to the minor nature of the Planning Proposal it is considered unlikely any conditions will be agency consultation will be required.

DEVELOPMENT: STRATEGIC PLANNING | PLANNING PROPOSAL GENERAL AMENDMENT 2019

Part 4 – Mapping

Map Sheet CL1_006 Visually Sensitive Land will be amended to capture the ridgelines to the northeast above the 520 contour and the visually significant agricultural flats between the 2 ridges and extend to the south eastern urban limit of Mudgee.

Part 5 – Community Consultation

The proposal is of minor significance and is considered to be a low impact proposal as outlined in 5.5.2 Community Consultation “Guide to preparing local environmental plans” is:

- Consistent with the pattern of surrounding land use zones and/or land uses
- Consistent with the strategic planning framework
- Presents no issue with regard to infrastructure servicing
- Not a principal LEP
- Does not reclassify public land

As such the following consultation is proposed:

- An exhibition period of 14 days commencing on the date that a notice of exhibition is printed in the local news press
- Advertising in the local newspaper at the start of the exhibition period
- Advertising on Council’s website for the duration of the exhibition period

Consultation with agencies external to Council is not considered necessary.

Part 6 – Project Timeline

The Planning Proposal is a minor amendment to the Mid-Western Local Environmental Plan 2012 and should be able to be achieved within 3 months of the date of the Gateway Determination.

Proposed Timeline

MILESTONE	DATE
Gateway Determination	April 2019
Completion of Technical Information	N/A
Agency Consultation	N/A
Public Exhibition	26 April 2019 – 10 May 2019
Consideration of Submissions	19 June 2019
Mapping, Legal Drafting & Opinion	June 2019
RPA makes Plan	June / July 2019

Appendix 1 – Section 117 Directions

The Section 117 Directions have been identified in the table below. The planning proposal is generally consistent with the directions.

SECTION 117 DIRECTION	APPLICABLE	CONSISTENT	COMMENT
1. Employment and Resources			
1.1 Business & Industrial zones	No	N/A	
1.2 Rural zones	Yes	Yes	The Planning Proposal does not involve the rezoning of rural land, the land use permissibility change will support the continuation of agricultural practice.
1.3 Mining, Petroleum Production and Extractive Industries	No	N/A	
1.4 Oyster Aquaculture	No	N/A	
1.5 Rural Lands	No	N/A	The Planning Proposal does not involve the rezoning of rural land, the land use permissibility change will support the continuation of agricultural practice.
2. Environment & Heritage			
2.1 Environment Protection Zones	No	N/A	
2.2 Coastal Protection	No	N/A	
2.3 Heritage Conservation	No	N/A	
2.4 Recreation Vehicle Areas	No	N/A	
2.5 Application of E2 and E3 Zones and Environmental Overlays in Far North Coast LEPs	No	N/A	
3. Housing, Infrastructure and Urban Development			
3.1 Residential Zones	Yes	N/A	
3.2 Caravan Parks and Manufactured Home Estates	No	N/A	
3.3 Home Occupations	No	N/A	
3.4 Integrating Land Use and Transport	No	N/A	
3.5 Development Near Licensed Aerodromes	No	N/A	
3.6 Shooting Ranges	No	N/A	
4. Hazard and Risk			

DEVELOPMENT: STRATEGIC PLANNING | PLANNING PROPOSAL GENERAL AMENDMENT 2019

4.1 Acid Sulfate Soils	No	N/A
4.2 Mine Subsidence and Unstable Land	No	N/A
4.3 Flood Prone Land	No	N/A
4.4 Planning for Bushfire Protection	No	N/A
5. Regional Planning		
5.1 Implementation of Regional Strategies	No	N/A
5.2 Sydney Drinking Water Catchments	No	N/A
5.3 Farmland of State and Regional Significance on the NSW Far North Coast	No	N/A
5.8 Second Sydney Airport: Badgerys Creek	No	N/A
5.9 North West Rail Link Corridor Strategy	No	N/A
5.10 Implementation of Regional Plans	Yes	Yes
6. Local Plan making		
6.1 Approval and Referral Requirements	No	Yes
6.2 Reserving Land for Public Purposes	No	N/A
6.3 Site Specific Provisions	No	Yes
7. Metropolitan Planning		
7.1 Implementation of A Plan for Growing Sydney	No	N/A
7.2 Implementation of Greater Macarthur Land Release Investigation	No	N/A
7.3 Parramatta Road Corridor Urban Transformation Strategy	No	N/A
7.4 Implementation of North West Priority Growth Area Land Use and Infrastructure Implementation Plan	No	N/A
7.5 Implementation of Greater Parramatta Priority Growth Area Interim Land Use and Infrastructure Implementation Plan	No	N/A
7.6 Implementation of Wilton Priority Growth Area Interim Land Use and	No	N/A

DEVELOPMENT: STRATEGIC PLANNING | PLANNING PROPOSAL GENERAL AMENDMENT 2019

Infrastructure
Implementation Plan

8.2 Draft Development Control Plan 2013 Amendment 4 - Solar Energy Farms

REPORT BY THE MANAGER, STATUTORY PLANNING
TO 17 APRIL 2019 ORDINARY MEETING
GOV400067, LAN900014

RECOMMENDATION

That Council:

1. **receive the report by the Manager, Statutory Planning on draft Development Control Plan 2013 Amendment 4 - Solar Energy Farms;**
2. **place the draft Development Control Plan 2013 Amendment 4 on public exhibition for a period of 28 days; and**
3. **receive a further report following the conclusion of the public exhibition period to consider any submissions received.**

Executive summary

This report is presented to Council to consider an amendment to the Mid-Western Regional Development Control Plan (DCP) 2013.

Council adopted the DCP in February 2013 and has made three (3) subsequent amendments.

Following a substantial increase in development enquiries relating to Solar Energy Farms within the Region both from proponents and members of the community, it has become apparent that there are very limited development controls and assessment requirements for solar projects within current Council policies. Accordingly, the DCP is proposed to be amended to include development provisions for Solar Energy Farms which aims to provide design and planning requirements for consideration in the preparation of a Development Application and for Council assessment purposes.

The draft DCP Amendment 4 will be placed on public exhibition for 28 days in accordance with Schedule 1 of the *Environmental Planning and Assessment 1979* (as amended).

Disclosure of Interest

Nil.

Detailed report

Background

With a significant increase in renewables and electricity generating forms of development enquiries (primarily solar energy farm proposals) for the Region, an amendment to the current DCP 2013 is proposed. The amendment will allow for detailed planning and design requirements for new solar farm developments whilst also supporting the planning controls in the Mid-Western Regional Local Environmental Plan 2012.

Need for the Amendment

Presently, the DCP provides for planning and design considerations for a number of development types including Residential, Commercial, Industrial, Temporary Workers Accommodation, Wind Farms and Subdivision. These controls provide assessment criteria and standards which must be considered when a Development Application is submitted to Council.

As there are no provisions available in the DCP for Solar Energy Farms, concern has arisen due to the current limitations of statutory development controls which provides for some certainty in assessment requirements and the development application process. Key matters for consideration include:

- land use conflicts and site selection;
- impacts on prime agricultural land, businesses and tourism;
- development setbacks or buffers to adjoining lands and infrastructure;
- noise impacts from rotational panels, transformers and related infrastructure;
- visual impacts with respect to topography and proximity to scenic or public locations;
- waste management during construction, operation and decommissioning;
- environmentally sensitive land, watercourses and biodiversity;
- natural hazards such as flooding, erosion and bushfire;
- health impacts from electric and magnetic field exposure;
- construction and ancillary impacts such as traffic and workforce management;
- ongoing site management such as weed control and vegetation management; and
- impact on Council's assets.

The Amendment

The amendment seeks to insert a new section titled 6.5 Solar Energy Farms into the DCP 2013 which will require full consideration into the matters outlined above for a Development Application and supports Council's assessment in accordance with Section 4.15 of the *Environmental Planning and Assessment Act 1979* (as amended).

A full copy of the draft DCP Amendment 4 is provided as Attachment 1 to this report.

Public Exhibition

The draft DCP Amendment 4 will be placed on public exhibition for a period of 28 days.

Community Plan implications

Theme	Looking After Our Community
Goal	Vibrant towns and villages
Strategy	Make available diverse, sustainable, adaptable and affordable housing options through effective land use planning

Strategic implications

Council Strategies

The amendment to the DCP supports the Mid-Western Regional Comprehensive Land Use Strategy adopted by Council with respect to the vision of the Region to 2031 and minimisation of land use conflicts in rural areas.

Council Policies

The report is presented to consider an amendment to the Mid-Western Regional Development Control Plan 2013.

Legislation

The amendment to the DCP is being undertaken in accordance with Part 3, Division 4 of the *Environmental Planning and Assessment Regulation 2000* and Schedule 1 of the *Environmental Planning and Assessment Act 1979* (as amended).

Financial implications

Nil.

Associated Risks

If Council does not wish to proceed with the Draft Development Control Plan – Amendment 4, the risk is that there will continue to be uncertainty for both proponents and members of the community around the standards and assessment criteria used by Council in considering Development Applications for Solar Energy Farms in the Mid-Western Region.

LINDSAY DUNSTAN
MANAGER, STATUTORY PLANNING

JULIE ROBERTSON
DIRECTOR DEVELOPMENT

28 March 2019

Attachments: 1. Draft Development Control Plan 2013 Amendment 4. (separately attached)

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER

8.3 Draft Mid-Western Regional Contributions Plan 2019

REPORT BY THE DIRECTOR DEVELOPMENT

TO 17 APRIL 2019 ORDINARY MEETING
GOV400067, LAN900100

RECOMMENDATION

That Council:

1. **receive the report by the Director Development on the Draft Mid-Western Regional Contributions Plan 2019;**
2. **approve the Draft Mid-Western Regional Contributions Plan 2019 to be placed on public exhibition for a period of 28 days; and**
3. **receive a further report following the public exhibition period to consider any submissions.**

Executive summary

The purpose of this report is to seek Council's approval to place the Draft Mid-Western Regional Contributions Plan 2019 on public exhibition for a period of 28 days.

Disclosure of Interest

Nil.

Detailed report

Sections 7.11 and 7.12 of the *Environmental Planning and Assessment Act 1979* (EP&A Act) authorises councils and other consent authorities to require contributions from developers for local infrastructures as part of their development approvals. Councils and accredited certifiers may only impose a contribution if it is a kind allowed by and determined in accordance with a contributions plan.

Council's current developer contributions plan (Section 94 Development contributions Plan 2005-2021) has only a few years remaining and the majority of identified projects within the existing plan have been completed.

A new contributions plan has been prepared to identify local infrastructure required to support population growth in the Mid-Western Region over the next 10 years. A copy of the draft Mid-Western Regional Contributions Plan 2019 is attached. The plan has been prepared by GLN Planning in consultation with Council staff.

The plan's main purpose is to authorise the Council or an accredited certifier to impose conditions on development consents or complying development certificates (CDCs) requiring section 7.11 contributions or section 7.12 fixed rate levies from development in accordance with the rates in the plan.

The following table provides a summary of the contributions and levies included in the draft plan.

Development type	Catchment	Type of contribution or levy	Amount of contribution or levy			
Residential development	'Mudgee' catchment	s7.11	\$3,411 per resident*	\$5,118 per secondary dwelling or self-contained seniors dwelling	\$5,118 per studio or 1 bedroom dwelling	\$8,529 per separate lot; per 2 or more bedroom dwelling
Residential development	'Outside Mudgee' catchment	s7.11	\$1,977 per resident*	\$2,965 per secondary dwelling or self-contained seniors dwelling	\$2,965 per studio or 1 bedroom dwelling	\$4,940 per separate lot; per 2 or more bedroom dwelling
Extractive industry development	LGA	s7.11	\$0.66 per tonne of resource removed from the site per quarter by road transport.			
Other forms of development	LGA	s7.12	Where the proposed development cost exceeds \$100,000 but is less than or equal to \$200,000, the levy equals 0.5% of that cost Where the development cost exceeds \$200,000, the levy equals 1% of that cost (developments which are proposed to cost less than \$100,000 are not levied).			

The recommendation is for Council to approve the draft plan to be placed on public exhibition for a period of 28 days. A further report will be provided to Council following the public exhibition period.

Community Plan implications

Theme	Looking After Our Community
Goal	Effective and efficient delivery of infrastructure
Strategy	Provide infrastructure and services to cater for the current and future needs of our community

Strategic implications

Council Strategies

Towards 2030 Mid-Western Region Community Plan

Council Policies

Not Applicable

Legislation

Environmental Planning and Assessment Act 1979
Mid-Western Region Local Environmental Plan 2012

Financial implications

The collection of developer contributions under this plan will provide a contribution towards the costs of local infrastructure over the next 10 years.

Associated Risks

Nil

JULIE ROBERTSON
DIRECTOR DEVELOPMENT

3 April 2019

Attachments: 1. Draft Mid-Western Regional Contributions Plan 2019. (separately attached)

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER

8.4 My Community Project Grant

REPORT BY THE MANAGER ECONOMIC DEVELOPMENT
TO 17 APRIL 2019 ORDINARY MEETING
GOV400067, GRA600038

RECOMMENDATION

That Council:

1. **receive the report by the Manager Economic Development on the My Community Project Grant; and**
2. **only accept to be a Project Sponsor for those projects already identified in the Delivery Program 2017/21.**

Executive summary

The purpose of this report is to consider the projects Council would accept being a Project Sponsor for through the NSW Government's My Community Project Fund.

Disclosure of Interest

Nil.

Detailed report

The NSW Government has announced a new \$24.4m grant fund across NSW called "My Community Project" whereby Community Members can nominate projects for funding of between \$20,000 and \$200,000. The purpose of the fund is to deliver projects that strengthen and enhance local communities. Once project nominations have closed, community members are then asked to Vote via the Services NSW website for their favourite projects. The projects with the most votes in the State Government electorate will be funded until the electorate's allocated funding is exhausted. Applications opened on 2 April 2019 and close 15 May 2019. The public voting period is from 15 July to 15 August 2019. Successful projects are to be announced in September 2019.

Whilst Community members nominate projects, all projects require a Project Sponsor. A Sponsor can be a local council, school, charity, Aboriginal Land Council, or cultural or sports club. The responsibility of the Sponsor is to deliver the project including signing a funding agreement with the NSW Government.

As part of the application process, Project Sponsors are also required to provide a detailed project scope and confirmation of appropriate costs to deliver the project.

A number of community groups, schools and sporting organisations may be a Project Sponsor. However if a project is nominated to be completed on Council property or Council managed land, than Council would need to be the Project Sponsor.

A number of projects may be nominated by the community and Council will need to advise if these are supported or not as part of the application process.

Depending on the number of projects nominated, accepting to be a Project Sponsor for multiple projects is likely to involve a significant commitment of resources to develop project scopes and prepare relevant documentation required to support applications. Further, if Council accepts being the Project Sponsor, it will be required to enter into a funding agreement with the NSW Government similar to existing grant funded projects, and deliver the project in accordance with the project scope and timetable.

The application period has only just commenced and the closing date for applications is after the May Council meeting, which means the timing of meetings will not allow a report to be brought to Council to consider the requests to be a Project Sponsor.

Given the potential impact on existing resources and commitments already made to complete other grant funded projects, it is recommended that Council only accept to be a Project Sponsor if the project is already identified in the Delivery Program 2017/21.

Community Plan implications

Theme	Looking After Our Community
Goal	Effective and efficient delivery of infrastructure
Strategy	Provide infrastructure and services to cater for the current and future needs of our community

Strategic implications

Council Strategies

Effective and efficient delivery of infrastructure to ensure services are able to cater for the current and future needs of the community is a key strategy of the Towards 2030 Community Plan.

Council Policies

Not Applicable

Legislation

Local Government Act 1993

Financial implications

Not Applicable

Associated Risks

Should Council agree to be a Project Sponsor for projects not already identified in the Delivery Program 2017/21, there is a risk that other projects will not be delivered or additional budget adjustments will need to be made to complete the projects within the relevant scope and timeframe.

ALINA AZAR
MANAGER ECONOMIC DEVELOPMENT

JULIE ROBERTSON
DIRECTOR DEVELOPMENT

27 March 2019

Attachments: 1. My Community Project Guidelines.
2. My Community Project Fact Sheet For Sponsors.

APPROVED FOR SUBMISSION:

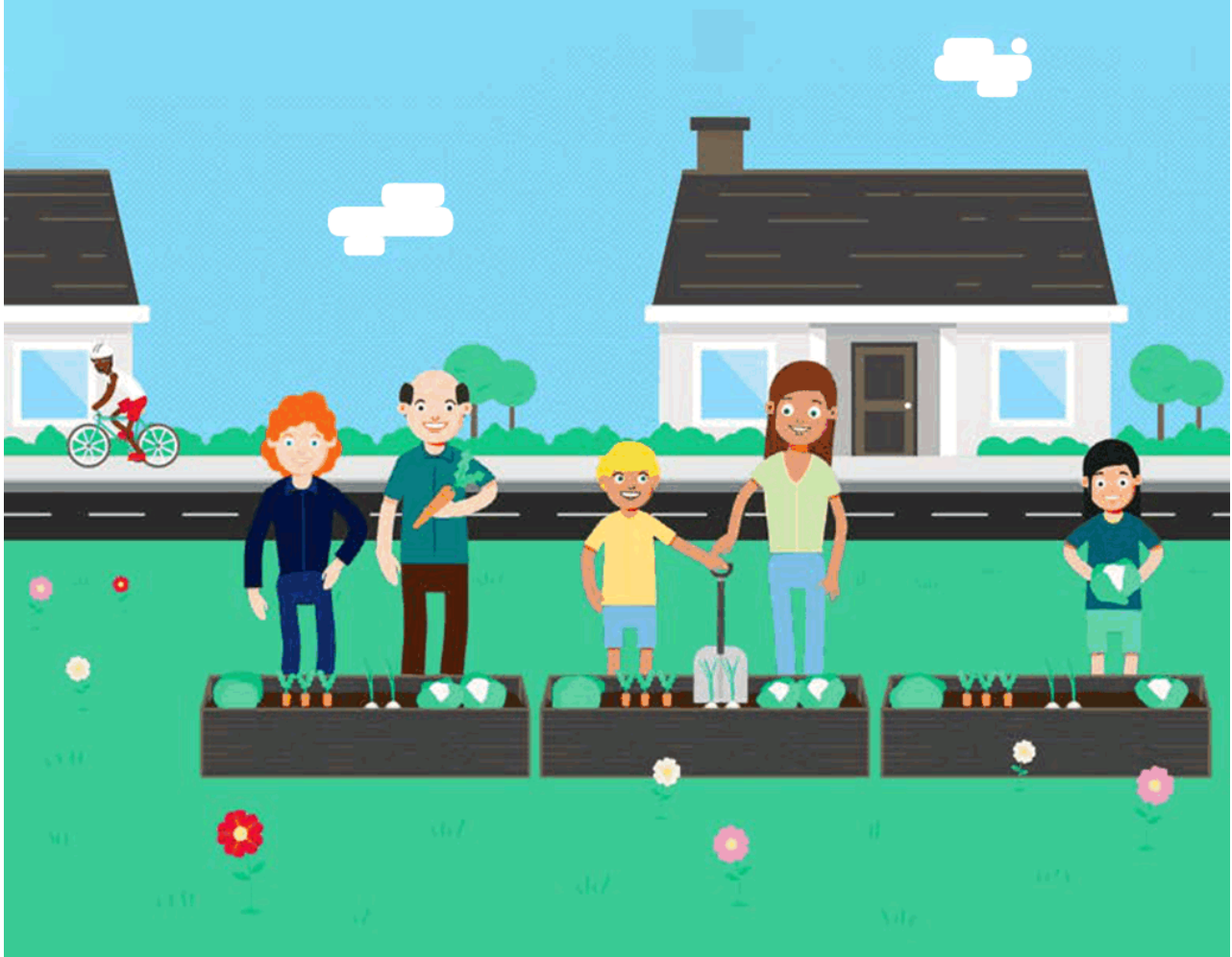
BRAD CAM
GENERAL MANAGER

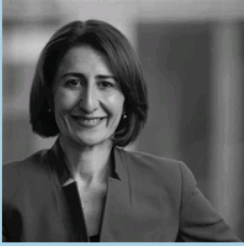


MY COMMUNITY PROJECT

Made possible by the NSW Generations Fund

2019 PROGRAM GUIDELINES





The Hon. Gladys Berejiklian MP
Premier of New South Wales

Message from the Premier

I am excited to introduce the NSW Government's newest community grants program, My Community Project, funded by the NSW Generations Fund.

For the first time, anyone aged 16 years or over is invited to share their ideas to help strengthen their local community. And it will be the communities of NSW that decide, by public vote, the projects in their area that will be funded by My Community Project.

It is often the smaller things that make the biggest difference to NSW communities - things like the pathways and access ramps that enable everyone to move about more easily; the fenced and well-lit sports fields that allow safer and extended outdoor play; and the safe and inclusive playgrounds that help all children play more freely. It is also the community gardens, events and festivals, and landscaping that revitalise spaces and improve liveability.

I encourage you to take this opportunity to look around and think about what could make your community a stronger, safer, healthier or more accessible place to live and spend time. Submit your ideas to My Community Project and have a say in the future of your community.



The Hon. Dominic Perrottet MP
Treasurer and Minister for Industrial Relations

Message from the Treasurer

My Community Project has been made possible by the NSW Generations Fund, a new intergenerational fund that helps keep debt sustainable in the long term while also delivering for communities today.

While governments take into account many factors when making investment decisions, I believe it is often grassroots communities that know best where investing will make the most difference. I'm delighted this innovative program will not only empower our communities, but make a real difference to people's everyday lives.

So please take your time to consider the unique needs of where you live and I thank you for investing your time and effort to enhance your community.

We welcome your proposal for My Community Project and I look forward to seeing your great ideas to improve your community.

Overview

My Community Project is a new initiative by the NSW Government to improve the wellbeing of people and communities in NSW.

By having the ability to propose and vote on local projects, the people of NSW are given the opportunity to determine how to strengthen and improve their communities.

My Community Project has been established using the Community Services and Facilities Fund within the NSW Generations Fund.

The NSW Generations Fund is a new sovereign wealth fund for the State of NSW, created by the *NSW Generations Fund Act 2018*. The NSW Generations Fund helps keep the state's debt at

a sustainable level, while sharing the benefit of its returns with the people of NSW by funding community projects.

The My Community Project funding will be distributed equally across all 93 NSW electorates. Applicants can seek between \$20,000 and \$200,000 (including GST, where applicable) for their project.

For more information

Email: mycommunityproject@dpc.nsw.gov.au

Phone: 13 77 88

Website: nsw.gov.au/mycommunityproject

Key dates 2019

2 April

Applications open at 9am

15 May

Applications close at 2pm

15 July

Public vote on eligible projects opens

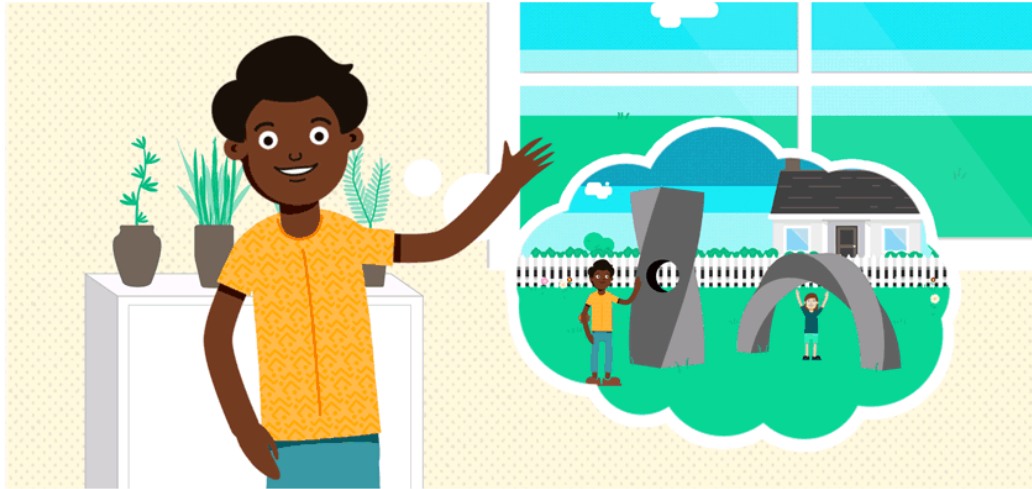
15 August

Public vote closes

From September 2019

Announcement of successful projects





Getting started

How can the community get involved?

Anyone aged 16 years or over is encouraged to get involved in My Community Project by:

- **proposing a community project** with the support of a sponsor to deliver the project
- **voting for their preferred projects** in their electorate to make their community an even better place to live.

Who can submit a project proposal?

Anyone can submit a project proposal, providing they:

- request funding between \$20,000 and \$200,000
- are aged 16 years or older as of 15 May 2019
- have a **residential address** in the **NSW state electorate** where the project is to be delivered
- have identified a **sponsor** who agrees to support and manage the delivery of the project if approved.

What type of projects can be funded?

Projects must align with one or more of the following program categories:

Accessible communities

The project will make everyday life more inclusive for all community members. This aims to increase mobility and accessibility in communities.

Cultural communities

The project will add to the cultural and artistic life of the community. This aims to increase opportunities for residents to participate in arts and cultural activities.

Healthy communities

The project will support the community's physical and mental wellbeing by enabling healthy and active lifestyles.

Liveable communities

The project will improve local amenity and the local environment.

Revitalising communities

The project will foster stronger community bonds, and encourage social engagement and participation in public programs. This category aims to increase satisfaction with community facilities.

Safe communities

The project will promote a safe and secure community where people can participate and enjoy the benefits of community life.

While projects may fit within multiple categories, applicants only need to select the category that best represents their project idea.

Eligibility

What projects are eligible?

To be eligible for funding, a project must:

- ✓ align with at least one of the six program categories
- ✓ request funding between \$20,000 and \$200,000 (including GST, where applicable)
- ✓ be open, accessible and available to the wider community
- ✓ have any other required funding sources confirmed, if additional funding is required to complete the project
- ✓ be within a NSW state electorate
- ✓ be a legal activity
- ✓ be deemed viable (see 'What projects are considered viable?').

Budgets can include up to 15 per cent of the grant amount requested for administration costs to deliver the project, including contingency.

Applications submitted but unsuccessful under other NSW Government grant programs (e.g. Community Building Partnerships) may be re-submitted through the My Community Project application process if the requirements are met.

What projects are not eligible?

My Community Project funding will not be granted for projects:

- ✗ submitted without the support of an eligible sponsor
- ✗ outside of NSW
- ✗ located on private land, unless there is a clear public benefit
- ✗ that are existing, already commenced or funded
- ✗ that duplicate existing NSW Government services or responsibilities
- ✗ with existing or future funding
- ✗ that are not aligned with NSW Government policies and guidelines
- ✗ that represent a significant risk to the community.

What projects are considered viable?

A project proposal will be considered viable if it:

- has a realistic budget based on substantiated quotes or assumptions
- is cost effective and represents value for money
- demonstrates how it will be operated and/or maintained upon completion (where applicable)
- can be delivered within the 12-month program deadline
- has demonstrated access to the necessary expertise and support to deliver the project
- does not require ongoing funding from the NSW Government.

What project costs are included?

Project costs may include those associated with:

- building local infrastructure
- building a website
- delivering programs or services
- exhibition displays
- hosting an event
- marketing, branding, advertising, or promoting a product
- purchasing and/or fitting out and/or modifying a vehicle
- purchasing equipment
- temporary staff resourcing for the delivery of the project
- undertaking filming or recording
- undertaking studies or investigations.

What project costs are not included?

Project costs that are not included are:

- any work undertaken by a successful applicant or sponsor prior to the signing of a funding deed for My Community Project
- costs that should be funded as a core responsibility from another source, such as a local government, the NSW Government or the Australian Government
- costs that are covered by insurance claims (e.g. repairs following weather events)
- ongoing staff or operational costs
- costs associated with the preparation of the application, including feasibility studies.



Do projects require landowner consent?

If a project is going to be delivered in a physical location (e.g. it involves installing an access ramp or hosting an event), an applicant must get the landowner's consent prior to submitting the application.

The landowner must provide the applicant with a letter of support as part of the project application.

Project sponsors may need to assist the applicant with this process.

What is the role of a project sponsor?

The project sponsor will be responsible for providing financial and project management expertise and will help the applicant develop a feasible plan to successfully deliver the proposed project.

For more information, refer to the Sponsor fact sheet at nsw.gov.au/mcpresources

Who can sponsor a project?

All project sponsors must be incorporated, not-for-profit organisations or other organisations that have a public purpose and carry out activities in the NSW state electorate where the project is located.

They must also hold an Australian Business Number (ABN), Australian Company Number (ACN), or be registered under the *Associations Incorporation Act 2009* and have a minimum public liability insurance cover of \$5 million.

Sponsors may include (but are not limited to):

- charitable organisations
- cooperatives
- incorporated associations
- local councils
- Aboriginal Land Councils
- educational institutions such as schools, TAFEs and universities.

A proposed sponsor will be ineligible if they are:

- an individual or group of individuals
- an unincorporated organisation
- a for-profit commercial organisation
- a sponsor of a successful project in the previous round, unless exceptional circumstances apply.

Application process

When do applications open?

Applicants will be invited to submit their My Community Project applications from 9am, 2 April 2019 to 2pm, 15 May 2019.

Where can people submit their application?

Applications are to be submitted online. Information on how to apply will be provided on the at nsw.gov.au/mycommunityproject

For more information, please refer to the **Application fact sheet** at nsw.gov.au/mcpresources

What is the application process?

Applying for My Community Project is a two-part process. This gives the community applicant ownership of the project while ensuring the sponsor has clearly agreed to deliver the project as described and will support its delivery if it is voted for by the local community.

Part 1: Applicants

Applicants will submit their project proposal online using the SmartyGrants platform, and will be asked to provide an overview of their proposed project including intended benefits to their local community, funds requested, a brief project plan, landowner consent and project sponsor details.

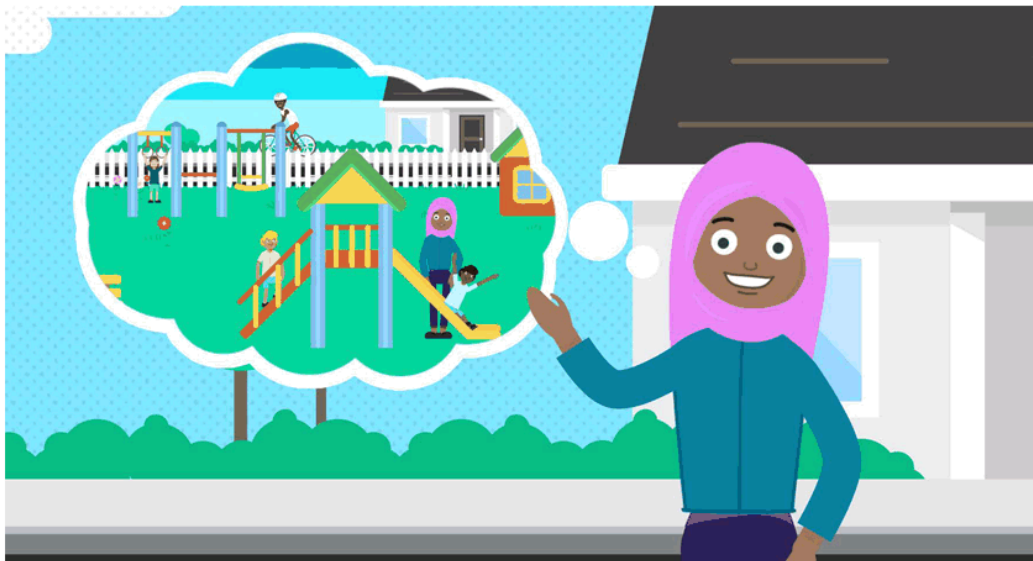
Part 2: Sponsors

Once an applicant submits their form, their nominated Sponsor will be required to submit the second part of the application (sponsor endorsement) confirming its support, the applicant's eligibility to apply, quotes or other documents used to cost the project, and evidence of its ability to manage the project delivery.

Both parts of the application form (Applicant and Sponsor) must be submitted by 2pm on 15 May 2019 to be considered for funding under My Community Project.

How are projects reviewed for eligibility and viability?

The NSW Government will review all project applications for eligibility and viability in accordance with the conditions set out in these guidelines and governing legislation, which can be viewed at <https://legislation.nsw.gov.au/#/view/act/2018/37>



To review applications, the government may seek expert advice from a variety of government, non-government and private organisations.

Project applicants and their sponsors will be notified of the outcome of the eligibility and viability review.

Voting

When can people vote on projects in their community?

Voting will be open from 15 July to 15 August 2019.* Late votes will not be accepted.

Who is eligible to vote?

Anyone aged 16 years and over with a valid Medicare card can vote on projects they would like to see funded in their electorate. All voters will be required to be verified through Service NSW.

To vote, people will need to:

have or register for a MyServiceNSW Account with Service NSW, at service.nsw.gov.au

- provide their NSW residential address
- use their Medicare card to verify their identity and age (this will also ensure each person can only vote once).

Where can people vote?

People can vote online using a:

- desktop computer
- tablet or mobile device
- kiosk at their local Service NSW Service Centre.

Information on how to vote will be provided on the My Community Project website, and assistance will be available in person at any Service NSW Service Centre.

To locate your closest Service NSW Service Centre visit service.nsw.gov.au/service-centre

Approved project proposals will be published on the My Community Project voting website once voting opens. Projects will be listed by NSW state electorate and will be displayed in a random order for fairness.

People may only vote once for projects in their NSW state electorate, and cannot change their vote after it is submitted.

How do people vote for their preferred projects?

Eligible voters will be able to select three to five projects as part of their vote.

They will be required to rank these projects in order of preference. Points will be allocated to projects as follows:

1st preference 10 points

2nd preference 5 points

3rd preference 3 points

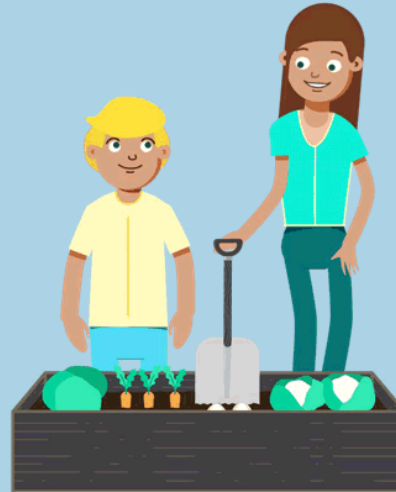
4th preference 2 points

5th preference 1 point

Projects in each electorate will be ranked in order of total points received.

For more information, see the **Voting fact sheet** at nsw.gov.au/mcpresources

* The NSW Government may pilot voting in a small number of electorates earlier than the scheduled voting dates.



Delivery

How is funding allocated?

The project with the most points will be funded first, the project with the second-most points will be funded second, and so on until no more projects can be fully funded from the total funding available in that electorate.

In the event of a tie, the project with the lowest cost will be selected. If the tied projects have requested an equal amount of funding, the Premier will determine how funding will be distributed.

If the next-highest ranked project is not able to be fully funded (i.e. the project costs more than the funds remaining for that electorate), it may be funded if the following conditions apply:

- If 90 per cent or more of the next project's funding request is available, the project will be fully funded using funds allocated to the electorate for the next round of My Community Project to make up the difference.
- If 80 to 90 per cent of the next project's funding amount is available, the sponsors will be given the option to use other funding sources to make up the difference to 90 per cent and then above rule will apply.
- If the sponsor cannot find funding to cover the difference, or if there is less than 80 per cent of the next project's requested funds available, the remaining amount for that electorate will be added to the same electorate for the next round of My Community Project.

My Community Project is expected to be run each year. Any unspent funding will be announced with the results.

Where available funds cannot be fully spent, they will be rolled into the available funds for the electorate in the next My Community Project round. The amount rolled over will be announced when the voting results are published.

The total number of points received by each project will be displayed on the voting website once voting closes and the results have been finalised. This information will also include which projects will receive funding and the grant amount. People who have voted or submitted project applications will be notified of the result by email.

How do funding agreements work?

The NSW Government will enter into funding agreements with the sponsors of the projects selected for funding. Sample funding deeds will be available on the My Community Project website when applications open.

Sponsors must not make financial commitments for funded activities until their funding agreement has been signed.

Sponsors must ensure funds are spent on costs directly related to the project as outlined in the funding agreement. Payments will be made in instalments based on project size, complexity and grant amount.

Sponsors will be required to submit project progress reports to the NSW Government as required by their funding agreement.

Sponsors will need to request approval from the NSW Government for any variation to a funding agreement. Changes or variations may be rejected or accepted subject to the program conditions.

What acknowledgement or signage is required?

All recipients of NSW Government funding should acknowledge the government. At a minimum, the NSW Government acknowledgement should be in annual reports, media releases, digital and printed materials, web pages and online documents, advertising, plaques and signs for the period in which funding is received.

For further information, refer to the Funding Acknowledgement Guidelines for recipients of NSW Government infrastructure grants, available at communications.dpc.nsw.gov.au/branding

Disqualification

The NSW Government reserves the right to disqualify applicants, sponsors or projects if it is deemed that any person/organisation affiliated with the project has tampered with the integrity of the voting system or otherwise represents a significant risk to the community and or reputational risk to the NSW Government. This includes, but is not limited to, gaming the voting system, offering prizes or other incentives for voters to support a specific project, offering cash for votes, or offering a vote for a vote.

For more information

Email: mycommunityproject@dpc.nsw.gov.au

Phone: 13 77 88

Website: nsw.gov.au/mycommunityproject



Disclaimer

While every reasonable effort has been made to ensure that the facts contained within this document are correct at time of printing, the State of NSW, its agents and employees, disclaim any and all liability to any person in respect of anything or the consequences of anything done or omitted to be done in reliance upon the whole or any part of this document.

The NSW Government may, at its sole discretion, and at any stage of the application process, do all or any of the following:

- require additional information from an applicant or sponsor
- change the scope of the requirements of these guidelines
- vary, amend (including by replacement) or terminate the application process.

Applicants, voters and project sponsors may be contacted to provide feedback on My Community Project as part of the evaluation of the program.

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Sydney NSW 2001

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Fact sheet for sponsors

My Community Project is a NSW Government program, made possible by the NSW Generations Fund, inviting ideas for projects to strengthen and enhance local communities. Each project must be supported by an organisation active within the community. Successful projects will need to win a public vote within their NSW electorate.

2019 key dates

2 April – 15 May
Applications open

15 July – 15 August
Public vote on eligible projects

September
Successful projects announced

Note: This fact sheet is designed to assist potential sponsors for My Community Project. Please refer to the *My Community Project 2019 Program Guidelines* for full terms and conditions, available at nsw.gov.au/mcpresources

How does it work?

Step 1: An applicant comes up with a project idea

The process begins with a person in the community who comes up with a project that will benefit your community. For example, it could be new playground equipment, sports facilities, paths or access ramps, a community garden or an event. Projects can seek between \$20,000 and \$200,000. The applicant can be someone from your organisation, as long as they meet the eligibility requirements.

Step 2: The applicant approaches you to sponsor the project

The applicant will then reach out to ask you (as an eligible sponsor organisation) to partner with them on their application. Your organisation could be a local council, school, charity, Aboriginal Land Council, or cultural or sports club. As the sponsor, you will receive the funding and be responsible for delivering the project if it wins.

Step 3: You help the applicant to apply

Once you have confirmed your support for the application, you will need to partner with the applicant to complete and submit the application. Applications open on **2 April 2019** and close at **2pm on 15 May 2019**. You and your applicant will be contacted by email before voting starts to let you know if your project will be published for voting.

Step 4: Encourage votes for your project

Now it's over to the vote in your electorate to decide! Voting goes live on **15 July 2019** and is open to everyone 16 years or over in NSW. You might like to consider how to encourage people to vote for your project, such as through your regular newsletter (note that paid advertising is not allowed). Voting closes on **15 August 2019**.

Step 5: Find out if your project was successful

Successful projects will be announced in **September 2019**. If you are successful, you will receive the funding and be required to complete the project within 12 months.



Who is eligible to apply for a project?

Anyone aged 16 years or over as of **15 May 2019** can submit a project. The applicant must live in the same state electorate as their project.

Can I be a sponsor?

To be a sponsor your organisations must:

- ✓ have an Australian Business Number (ABN) and/or Australian Company Number (ACN) or be registered under the *Associations Incorporation Act 2009*
- ✓ have a minimum of \$5 million public liability insurance cover
- ✓ be an incorporated, not-for-profit organisation or other organisation with a public purpose
- ✓ carry out activities in the NSW state electorate where the project is located.

You are ineligible to be a project sponsor if you are:

- * an individual or group of individuals
- * an unincorporated organisation
- * a for-profit commercial organisation.

What does being a sponsor mean?

Sponsoring a project means that, if successful, your organisation will be expected to enter into a funding agreement with the NSW Government to deliver the proposed project.

You will also be responsible for providing financial and project management expertise, and helping to develop a feasible plan to successfully deliver the proposed project. When asked to sponsor an application, you should ensure your organisation is willing and able to deliver the project.

If you decide to sponsor a project, you should:

- work with the applicant to agree on the scope and details of the project
- obtain any required approvals, including landowner consent
- develop an appropriate project plan, including time frames for the application process
- identify the key contact within your organisation who has authority to enter into a funding agreement if successful.

What sort of projects are eligible for funding?

The project you choose to sponsor must meet the requirements outlined in the *My Community Project 2019 Program Guidelines*. Projects must:

- ✓ align with at least one of the six program categories
- ✓ seek between \$20,000 and \$200,000 (including GST, if your organisation is registered to pay GST)
- ✓ be open, accessible and available to the wider community
- ✓ be completed within 12 months of the date of signing the funding agreement
- ✓ have any other required funding sources confirmed, if additional funding is required to complete the project
- ✓ be within the same NSW state electorate as the applicant's residential address
- ✓ be a legal activity
- ✓ be considered a viable project.

What are some examples of projects that could be funded?

Projects that could fall within these program categories include playgrounds, community mobility services, public gardens, upgrades to local sporting facilities, upgrades to local halls, public art, cultural festivals, youth programs, and healthy lifestyle initiatives.

What are the program categories?

The project must benefit the community through supporting one of the six categories of My Community Project. While the project may support more than one, you and the applicant will need to decide which category is the best fit for your project.

The categories are:

Accessible communities:

Make everyday life more inclusive to all community members.

Cultural communities:

Add to the cultural and artistic life of the community.

Healthy communities:

Support physical and mental wellbeing.

Liveable communities:

Improve local amenity and environment.

Revitalising communities:

Foster stronger community bonds, and encourage social engagement and participation in public programs.

Safe communities:

Promote a safe and secure community where people can participate and enjoy the benefits of community life.

What is the application process?

All applications for My Community Project must be submitted online via the SmartyGrants online system.

Applications close at **2pm on 15 May 2019** and late submissions will not be accepted.

The application is a two-part process. As the sponsor, you will be required to complete Part 2 of the application. You will need to work with your applicant to produce the required information before starting the application process.

Part 1 – Applicant

Applicants submit their project proposal, including key project descriptions. Talk to your applicant about the timing of their submission to make sure you have enough time to submit Part 2.

Part 2 – Sponsor

Part 2 of the application cannot be submitted until after your applicant submits Part 1. In your form, you will need to provide quotes, and confirm your support and that the project will be delivered as per the *My Community Project 2019 Program Guidelines* – available at nsw.gov.au/mcpresources

Both parts of the application form (applicant and sponsor) must be submitted by **2pm, 15 May 2019** for the project to be considered for funding. Late applications will not be accepted.

Submitting your application through SmartyGrants

Once the applicant submits Part 1, it will take up to two business days for you to be able to access the application. When the application is ready, you will receive an email asking you to visit www.mycommunityproject.smartygrants.nsw.gov.au to log in.

If you have not previously registered for SmartyGrants under the email provided by your applicant, you will have had a new account created for you. To access the new account please click 'Forgotten your password?' on the login screen to set your access. Once you are logged in to SmartyGrants you will be able to access and complete the application form.

How will the successful projects be decided?

Successful projects will be decided through a public vote.

The project with the highest point count in each electorate will be funded. If enough funding is available, the project with the next-highest point total will also be funded. This will continue until there is not enough to fully fund the next project.

If there is a tie in total points for two or more projects, the project with the lowest cost will be funded first. If tied projects seek exactly the same amount of funding, the Premier will decide which of these two projects is funded first.

What happens with the remaining money?

The following rules apply if there is not enough money to fund the next-highest ranked project.

Rule 1

If 90 per cent or more of the next project's funding request is available, the project will be fully funded using funds allocated to the electorate for the next round of My Community Project to make up the difference.

Rule 2

If 80 to 90 per cent of the next project's funding amount is available, the sponsors will be given the option to use other funding sources to make up the difference to 90 per cent and then Rule 1 will apply.

Rule 3

If the sponsor cannot find funding to cover the difference, or if there is less than 80 per cent of the next project's requested funds available, the remaining amount for that electorate will be added to the same electorate for the next round of My Community Project. My Community Project is expected to be run each year.

Any unspent funding will be announced with the results.

How will contracting and the funding agreement work?

If your project is selected by the community, you will be required to enter a funding agreement with the NSW Government. The project needs to be delivered within 12 months of signing the funding agreement. A sample funding agreement will be available on the My Community Project website. You cannot claim any expenditure made before signing the funding agreement.

Your organisation will be responsible for delivering the project as detailed in the funding agreement. You will be required to submit regular progress reports and show that funding is being spent as outlined by the agreement (including with images or other evidence). An example progress report will be included with the funding agreement template.

Payments will be made to your organisation based on agreed milestones in the funding agreement. The distribution of your payments depends on the complexity, cost and time frame of your project.

You will need to seek approval from the NSW Government prior to any variation to the funding agreement. Requests must be submitted in writing and may be rejected or accepted subject to the program conditions.

Do I need to acknowledge government funding?

All funding recipients must acknowledge the NSW Government. At a minimum, the NSW Government is to be acknowledged in annual reports, media releases, digital and printed materials, web pages and online documents, advertising, plaques and signs for the period in which funding is received.

For further information, refer to the NSW Government's Funding Acknowledgement Guidelines, available at communications.dpc.nsw.gov.au/branding

Information about projects may be used for media releases, digital and print materials, web pages and online documents, advertising, plaques and signs for the period in which funding is received.

For more information

e: mycommunityproject@dpc.nsw.gov.au

p: 13 77 88

nsw.gov.au/mycommunityproject

8.5 Re-Establishment of Alcohol Free Zones

REPORT BY THE MANAGER, HEALTH AND BUILDING
TO 17 APRIL 2019 ORDINARY MEETING
GOV400067, GOV400038, A0130008

RECOMMENDATION

That Council:

1. **receive the report by the Manager, Health and Building on the Re-Establishment of Alcohol Free Zones; and**
2. **support the re-establishment of Alcohol Free Zones for a further four years within the Central Business Districts of Kandos, Rylstone, Mudgee and Gulgong in order to:**
 - a) **Improve community safety by preventing disorderly behaviour caused by the consumption of alcohol in a public place.**
 - b) **Contribute to and foster, accessible and safe areas, community confidence and pride in local identity.**
 - c) **Assist in preventing damage to business premises and infrastructure by creating safe areas adjacent to those business premises with the Central Business Districts.**

Executive summary

The purpose of this report is to re-establish the existing Alcohol Free Zones (AFZs) within the Central Business Districts (CBDs) of Gulgong, Mudgee, Kandos and Rylstone as the existing AFZs have now expired. The location of these AFZs can be seen in the attached maps.

The Ministerial Guidelines on Alcohol Free Zones states that an AFZ can be re-established under Section 644B Clause 4 of the Local Government Act 1993 for a maximum period of four (4) years.

Disclosure of Interest

Nil.

Detailed report

In June 2009 Council resolved to establish Alcohol Free Zones (AFZs) within the Central Business Districts (CBDs) of Gulgong, Mudgee, Kandos and Rylstone. These zones were subsequently re-established in 2014 and have recently expired. As such this report seeks to re-establish all four AFZs for a further 4 years.

Council staff have consulted with the Officer In Charge (OIC) of Mudgee Police Station, Inspector Mark Fehon, through discussions with Jason Turnbull who is the Licensing Senior Constable for the Orana Mid Western Police District, which incorporates all four towns.

Mr Turnbull has advised that the AFZs have been highly effective in reducing the number of instances involving alcohol related violence within the CBD areas. Mr Turnbull further advised that the Orana Mid Western Police District strongly supports the re-establishment of these AFZs.

As there are no proposed changes to the locations of the AFZs or the signs, further community consultation is not considered necessary.

Two signs, one in Mudgee and one in Gulgong are required to be updated so they are consistent with other installed signage. In addition to the two new signs, it is proposed to keep all other existing signs (69 in total) and only replace the approved date range on the signs with new stickers. This will be facilitated by the Health and Building Department.

Community Plan implications

Theme	Looking After Our Community
Goal	Vibrant towns and villages
Strategy	Maintain and promote the aesthetic appeal of the towns and villages within the Region

Strategic implications

Council Strategies

Towards 2030 Community Plan - Strategy 1.4 Work with key partners and the community to reduce crime, anti-social behaviour and improve community safety.

Council Policies

Not Applicable

Legislation

Local Government Act 1993

Financial implications

The estimated cost of supplying 2 new signs and 68 stickers to update dates on existing signage is less than \$250. This cost can be covered from existing budgets.

Associated Risks

Not Applicable

JOSH BAKER
MANAGER, HEALTH AND BUILDING

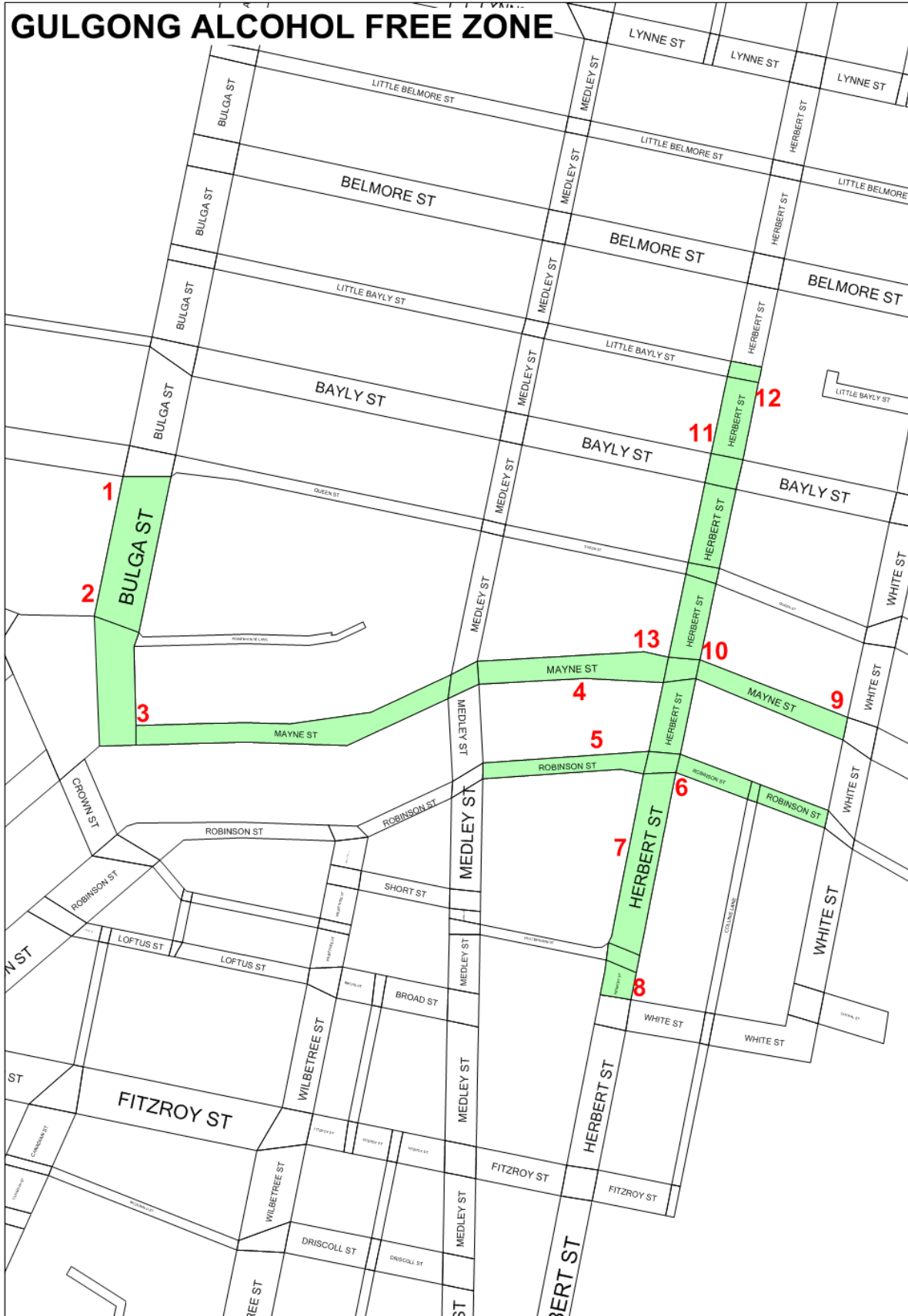
JULIE ROBERTSON
DIRECTOR DEVELOPMENT

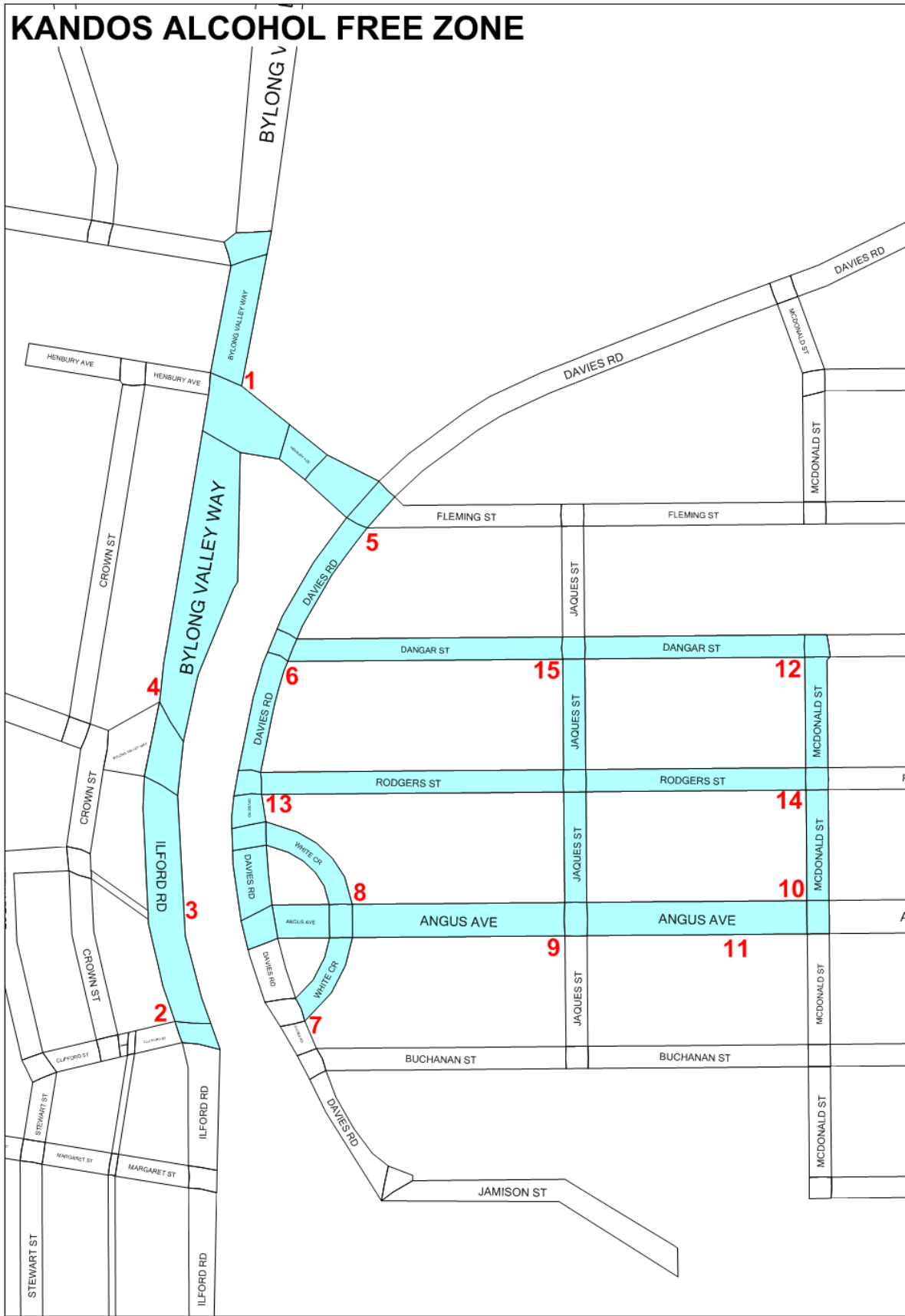
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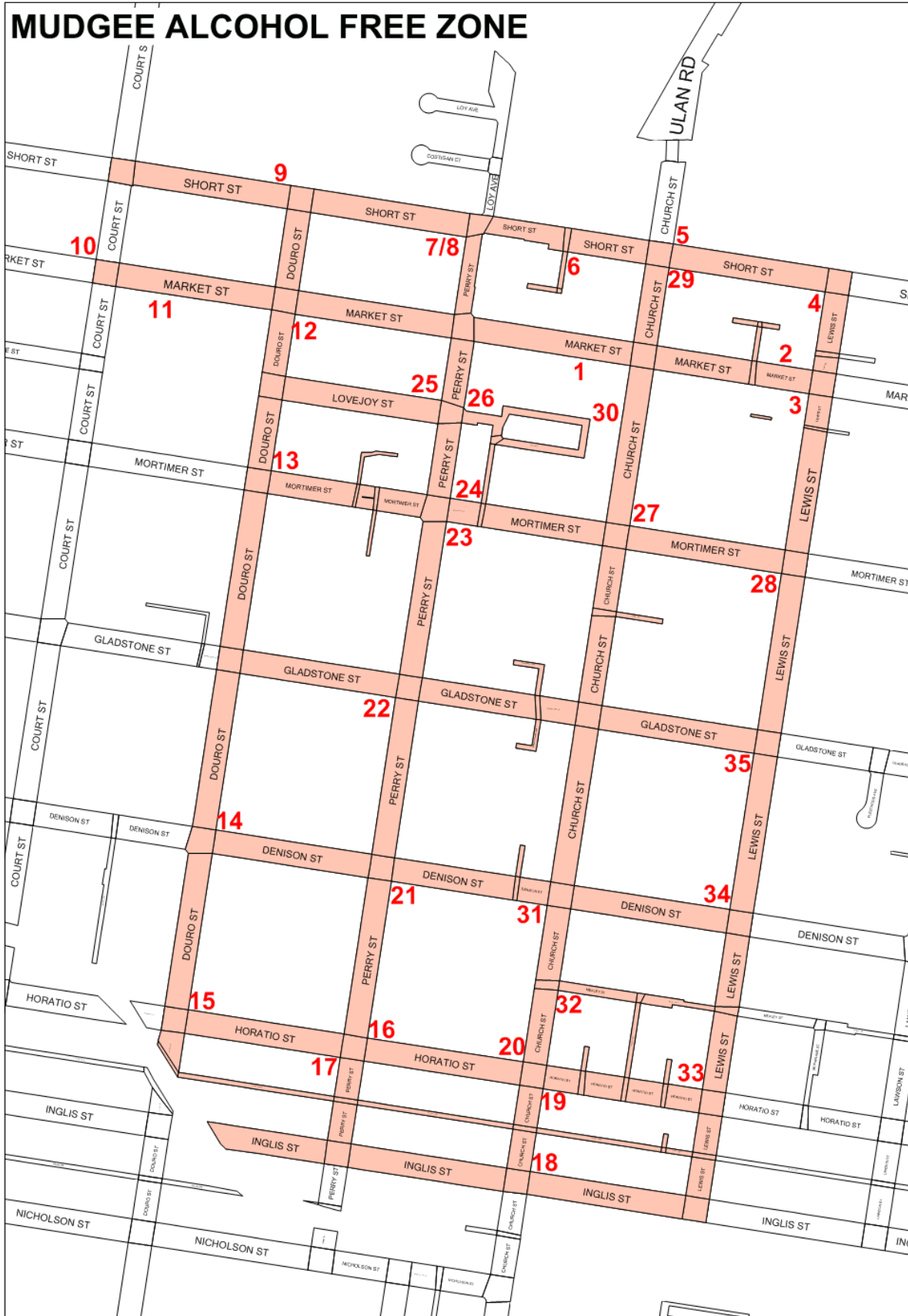
Attachments: 1. Gulgong, Mudgee, Kandos and Rylstone Alcohol Free Zone Maps.

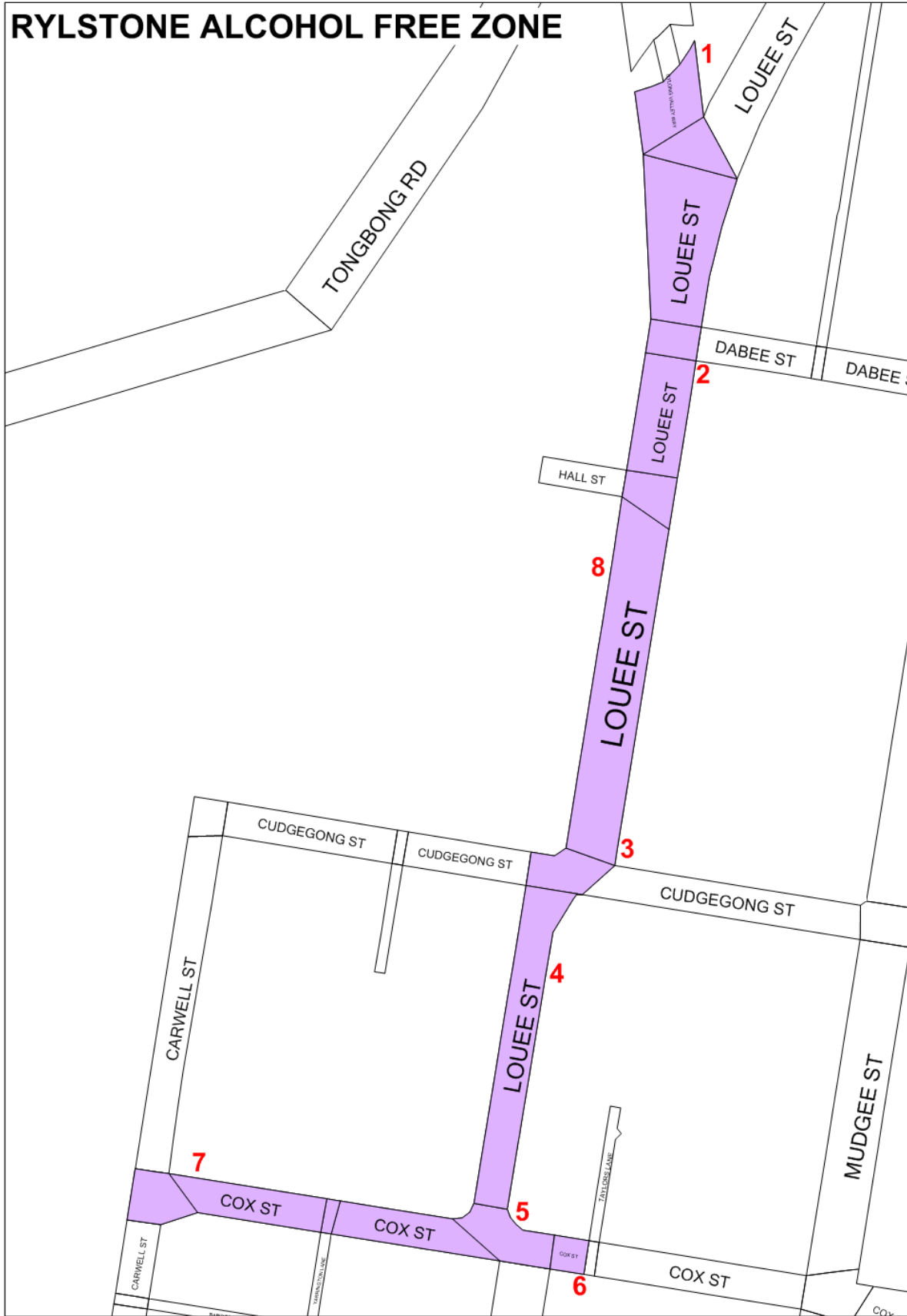
APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER









8.6 Events Assistance Application

REPORT BY THE MANAGER ECONOMIC DEVELOPMENT
TO 17 APRIL 2019 ORDINARY MEETING
GOV400067, ECO800009

RECOMMENDATION

That Council:

1. receive the report by the Manager Economic Development regarding an Events Assistance Application received outside the application period; and
2. provide Events Assistance towards the City V Country Police Rugby League Match to the value of \$500.

Executive summary

This report considers an application for Events Assistance under Council's Events Assistance Policy. It relates to an event to be held between 1 January and 30 June 2019, which has been received outside the application period.

Disclosure of Interest

Nil.

Detailed report

Council's Events Assistance Program is designed to assist local community events that benefit the local economy and attract visitors to the Region. A maximum of \$2,500 per event per year is recommended. Under this program, the highest priority should be for events which:

- Attract the largest number of visitors to the Region; and
- Extend the duration of visitation to the Region (i.e. occur over a number of days)

The proposed event is the **City V Country Police Rugby League Training Camp and Match**.

Representative Police teams from City and Country areas will conduct a 2-day training camp for 290 players in Mudgee before a main game to be held on the 1 May 2019, all forming part of the selection process for the NSW Police Representative team.

In-kind funding has been requested to cover the cost of hire including Field 2 for the 2-day training camp and for Field 1 and Stadium for the main event on 1 May 2019. The cost of hiring these facilities is \$2,050, excluding cleaning and bond.

Cash funding of \$200 has also been requested to cover the cost of Referees fees.

If Council wishes to support this event in 2019, the recommended amount based on the Events Assistance Scoring Scale is \$500.

The Events Assistance Scoring Scale following was used to score the applicaiton against the set criteria.

Local community/volunteer participation in event		
Score	Definitive Answers	Value Judgement
0	Unsatisfactory	No or limited local community/volunteer participation or impact (<500 residents)
1	Poor	Community/volunteer participation or local benefits impacting (500 to 1,000 residents)
2	Satisfactory	Community/volunteer participation or local benefits impacting between (1,000 to 2,000 residents)
3	Good	Direct community/volunteer involvement or local benefits impacting (>2,000 residents)
Capacity to ensure event continues and develops in the future		
Score	Definitive Answers	Value Judgement
0	Unsatisfactory	First time event being held, no plans outlined in application, unclear capacity to deliver event
1	Poor	Limited event history (year one), limited plans outlined in application
2	Satisfactory	Event is at least two years old, appropriate planning
3	Good	Well-established event with detailed planning for the future outlined
Economic activity generated from event		
Score	Definitive Answers	Value Judgement
0	\$0-\$25K	Number of visitors to the region x \$373 (if multi-day event) or \$107 (if single day)
2	\$25K-\$50K	Number of visitors to the region x \$373 (if multi-day event) or \$107 (if single day)
4	\$50K-\$100K	Number of visitors to the region x \$373 (if multi-day event) or \$107 (if single day)
6	\$100K-\$150K	Number of visitors to the region x \$373 (if multi-day event) or \$107 (if single day)
8	\$150k-\$200K	Number of visitors to the region x \$373 (if multi-day event) or \$107 (if single day)
10	\$200K-\$250K	Number of visitors to the region x \$373 (if multi-day event) or \$107 (if single day)
12	\$250K-\$300K	Number of visitors to the region x \$373 (if multi-day event) or \$107 (if single day)
14	\$300K+	Number of visitors to the region x \$373 (if multi-day event) or \$107 (if single day)

The attachments include the request for funding from the applicant a summary of the scoring result.

Community Plan implications

Theme Building a Strong Local Economy

Goal An attractive business and economic environment

Strategy Promote the Region as a great place to live, work, invest and visit

Strategic implications

Council Strategies

Applications for Events Assistance are required to have clear linkages to the Community Plan Towards 2030 outcomes. This includes promoting the region as a great place to live, work, invest and visit. By supporting events which provide opportunities for local and visitor attendance, this increases visitation to the region and provides social and economic benefits to the region.

Council Policies

Events Assistance Policy – applicants are required to meet the eligibility criteria of the policy including attracting visitors the region.

Legislation

The Local Government Act 1993, Section 356, states: (1) A council may, in accordance with a resolution of the council, contribute money or otherwise grant financial assistance to persons for the purpose of exercising its functions.

Financial implications

Funding of \$60,000 is provided in the 2018/19 Operational Plan for Events Assistance. Based on the scoring system above, the recommendation of staff is to provide \$500 in Events Assistance for this round of funding. This leaves a balance of \$9,012.

Associated Risks

If Council does not support this event, there is a risk that it may not go ahead in the future or that it is held at another location and therefore, there is the potential of lost economic benefits to the Mid-Western Region.

There is also a risk that the applicant provides false or fraudulent information in order to benefit from the program. This risk is minimised by the clear and transparent policy, process for approval, and feedback requirements of the program.

ALINA AZAR
MANAGER ECONOMIC DEVELOPMENT

JULIE ROBERTSON
DIRECTOR DEVELOPMENT

5 April 2019

Attachments: 1. Scoring Summary of Police Rugby League Application.
2. Application from Police Rugby League.

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER

Organisation	Name of Event:	Total Attendance	Event Date/s:	Amount Requested In Cash	Amount Requested In-Kind	Summary of Requested	Total Amount Requested (cash + in-kind)	Total Score (out of 20)	Funding Recommended	Received Last Year
NSW Police Rugby League	City v Country Police Rugby League Match	150 local spectators 40 visitor participants 100 visitor spectators 290 TOTAL	29 April - 1 May 2019	\$ 200.00	\$ 2,050.00	Field 2 (\$240.00) April 29 2019 Field 2 (\$240.00) April 30 2019 Field 1 and Main Stadium (\$1570.00) May 1 2019 Referee Fees \$200 TOTAL \$2250	\$ 2,250.00	7	\$ 500.00	N/A

Event Assistance Funding Application - 1 July to 31 December 2019

#20

COMPLETE

Collector: Web Link 1 (Web Link)
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Last Modified: Wednesday, March 27, 2019 11:02:47 PM
Time Spent: 00:31:35
IP Address: 1.129.105.185

Page 2: CONTACT DETAILS

Q1 Please enter your contact details below:

Name: Rodney Sheraton
Organisation: NSW Police Rugby League
Address: [REDACTED]
Suburb: [REDACTED]
State: [REDACTED]
Post Code: [REDACTED]
Email Address: [REDACTED]
Phone Number: [REDACTED]

Q2 Website/Social Media

Website: Nswpolicerugbyleague.org
Facebook Page: NSW Police Rugby League

Page 3: EVENT INFORMATION

Q3 Name of event:

City v Country Police Rugby League match

Q4 Event Date/s:

29th April - 1st May

Q5 Number of days event is held:

3

Event Assistance Funding Application - 1 July to 31 December 2019

Q6 Event location:

Glen Willow Sports Complex

Q7 Year the event was established:

1970

Q8 How often is the event held?

Annual

Q9 Event description:

Representative Police teams from City & Country to arrive in town on 29th April. Two day training camp in Mudgee with game being played on Wednesday 1st May. This match is a selection trial for NSW Police Representative team

Q10 Event aims and objectives:

Take Police Rugby League to a country location and promote our game and organisation. Also promote the town to police officers who are all from different areas of NSW

Q11 Desired outcomes of event:

Promote Police Rugby League to Mudgee community through local media and the ability to attend the game. Promote Mudgee to our police involved and supporters who travel for the match. We will also live stream the game through our Facebook site for supporters and followers to watch.

Q12 Expected attendance numbers: (note: 'local' refers to Mid-Western LGA residents, 'visitors' refers to those coming from outside Mid-Western LGA)

Local Participants	0
Local Spectators	150
Visitor Participants	40
Visitor Spectators	100
Total Expected Attendance	250

Q13 What methods do you use to collect data on attendance and visitor numbers?

Head count at ground. Rough estimation. Match to be live streamed through Facebook as well

Q14 Target audience:

Police Officers, friends and family. Local followers of Rugby League who wish to watch a quality game of Rugby League

Event Assistance Funding Application - 1 July to 31 December 2019

Q15 Local community involvement (including local businesses and number of volunteers):

Teams will stay for two nights in local accommodation. They will eat and drink and shop in town.

Q16 Economic benefits of the event:

Both teams totalling 20 each team will stay in town. They will eat and drink etc in town. Expect a good number of friends and family to also travel to Mudgee for this match and stay in town.

Q17 Community and social benefits of the event:

Promote Mudgee to police officers throughout the state which may attract police wanting to come and work in the town. We expect Deputy Commissioners to attend this match

Q18 How will Council's support of the event be recognised?

Through local media, police news magazine, NSW Police Rugby League website, Nsw Police Rugby League Facebook site (over 3000 followers)

Q19 How do you plan to market and promote the event?

Through local media, Facebook and website

Page 4: PROJECT BUDGET AND FINANCIAL DETAILS

Q20 Please provide details of your event income:

Events Assistance Funding Requested:	\$2000
Expected Sales Revenue (including entry/ticket sales):	\$0
Contribution from your Organisation/Club:	\$16000
Sponsorship:	\$0
Stallholder Fees:	\$0

Q21 Please provide details of your event expenditure:

Venue Hire:	\$1800
Other 1:	Accommodation \$8000
Other 2:	Playing/training gear \$4000
Other 3:	Meals \$4000

Event Assistance Funding Application - 1 July to 31 December 2019

Q22 Total Surplus/Deficit:

\$

\$17800 deficit to organisation**Q23** If positive or surplus budget, please provide further details/explanation what this surplus will be used for:

N/A

Q24 How do you plan to ensure the event will be sustainable in the future and not reliant on Council funding?

We take this match to a different location each year. Previously held this match at Wagga, Nelson's Bay, Newcastle, Tamworth, Orange & Bathurst over last 6 years. The organisation has sponsors that assist us with our yearly costs. Players and officials also contribute.

Q25 Please outline the management structure of your event including key role and responsibilities, and the use of paid/unpaid staff?

Run by elected committee members of NSW Police Rugby League

Q26 Is your group/organisation Incorporated? **Yes****Q27** Is your group/organisation not-for-profit? **Yes****Q28** Have you registered for GST? **No****Q29** Do you have an ABN? **Yes****Q30** Has your event previously received funding from Council? **No****Q31** Does the event hold current Public Liability Insurance? Events MUST have insurance to be eligible to receive funding. **Yes****Q32** Please upload a copy of your Certificate of Currency

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Page 5: FUNDING REQUESTED - MUST NOT EXCEED \$2,500

Event Assistance Funding Application - 1 July to 31 December 2019

Q33 Please provide details of IN-KIND support requested AND value of support (dollar amounts):(e.g. Council venue hire fee, preparation of Traffic Control Plan, Traffic Control Personnel, Waste Management). Refer to Council's Fees and Charges (click here) for amounts.

Venue Hire	Glen Willow Sports Stadium
Total:	\$1800

Q34 Please provide details of CASH support requested AND dollar amounts:For any cash funding received, copies of invoices may be required as evidence along with an invoice.

1.	Referees \$200
----	-----------------------

Page 6: AUTHORISATION OF APPLICANT

Q35 Authorisation of Applicant:

Name:	Rodney Sheraton
Position	Vice President NSWPRL
Date:	27/3/19

Q36 I confirm:

that the information contained in the application form and within the attachments are true and correct.

,

that this application has been submitted with the full knowledge and support of the applicant.

8.7 Monthly Development Applications Processing and Determined

REPORT BY THE DIRECTOR DEVELOPMENT
TO 17 APRIL 2019 ORDINARY MEETING
GOV400067,

RECOMMENDATION

That Council receive the report by the Director Development on the Monthly Development Applications Processing and Determined.

Executive summary

The report presented to Council each month is designed to keep Council informed of the current activity in relation to development assessment and determination of applications.

Disclosure of Interest

Nil.

Detailed report

Included in this report is an update for the month of March 2019 Development Applications determined and Development Applications processing. The report will detail:

- Total outstanding development applications indicating the proportion currently being processed and those waiting for further information
- Median and average processing times for development applications
- A list of determined development applications
- Currently processing development applications and heritage applications

Community Plan implications

Theme	Looking After Our Community
Goal	Vibrant towns and villages
Strategy	Maintain and promote the aesthetic appeal of the towns and villages within the Region

Strategic implications

Council Strategies

Not Applicable

Council Policies

Not Applicable

Legislation

Not Applicable

Financial implications

Not Applicable

Associated Risks

Not Applicable

JULIE ROBERTSON
DIRECTOR DEVELOPMENT

1 April 2019

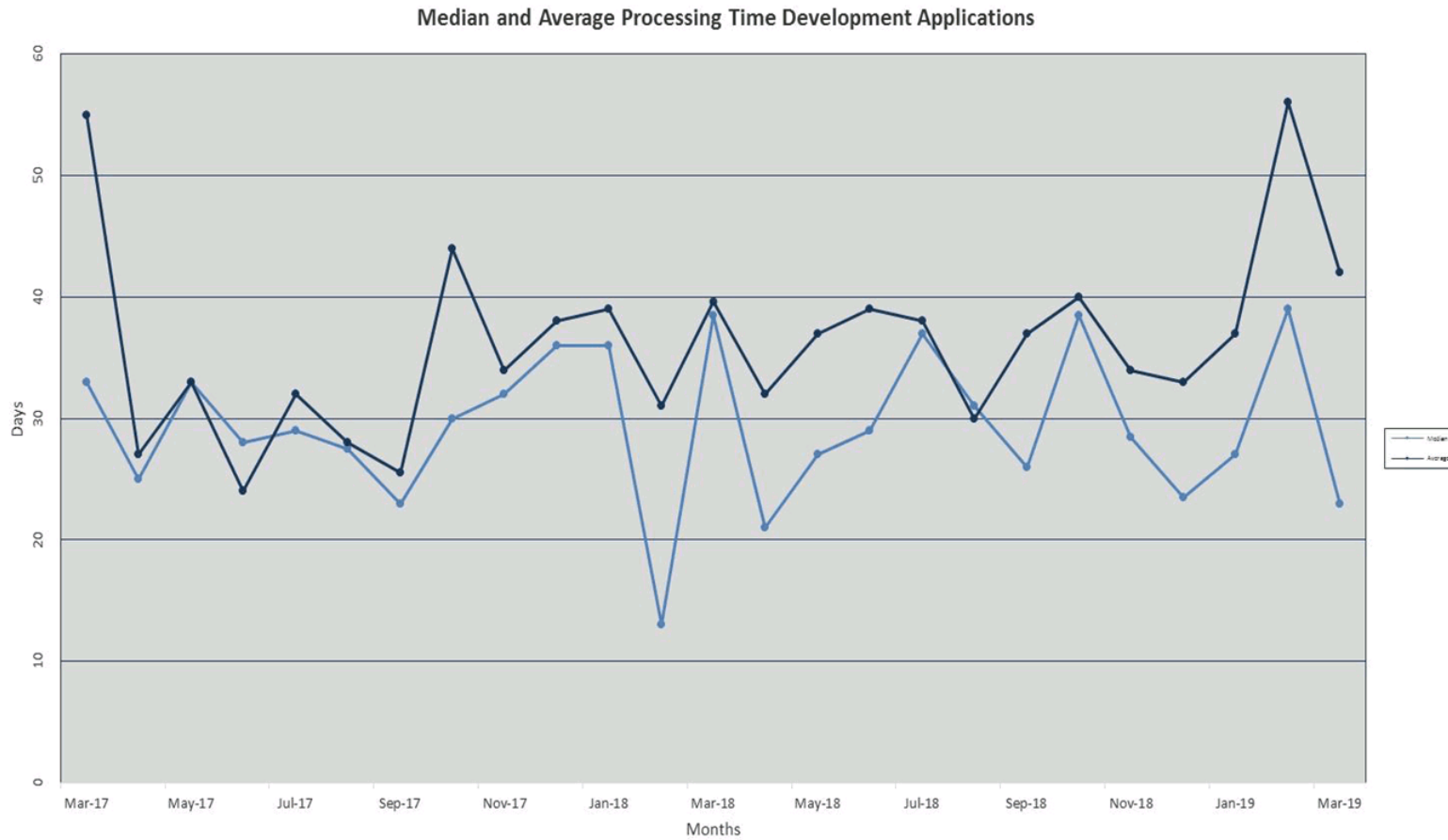
Attachments: 1. Monthly Development Applications Processing and Determined - March 2019.

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER

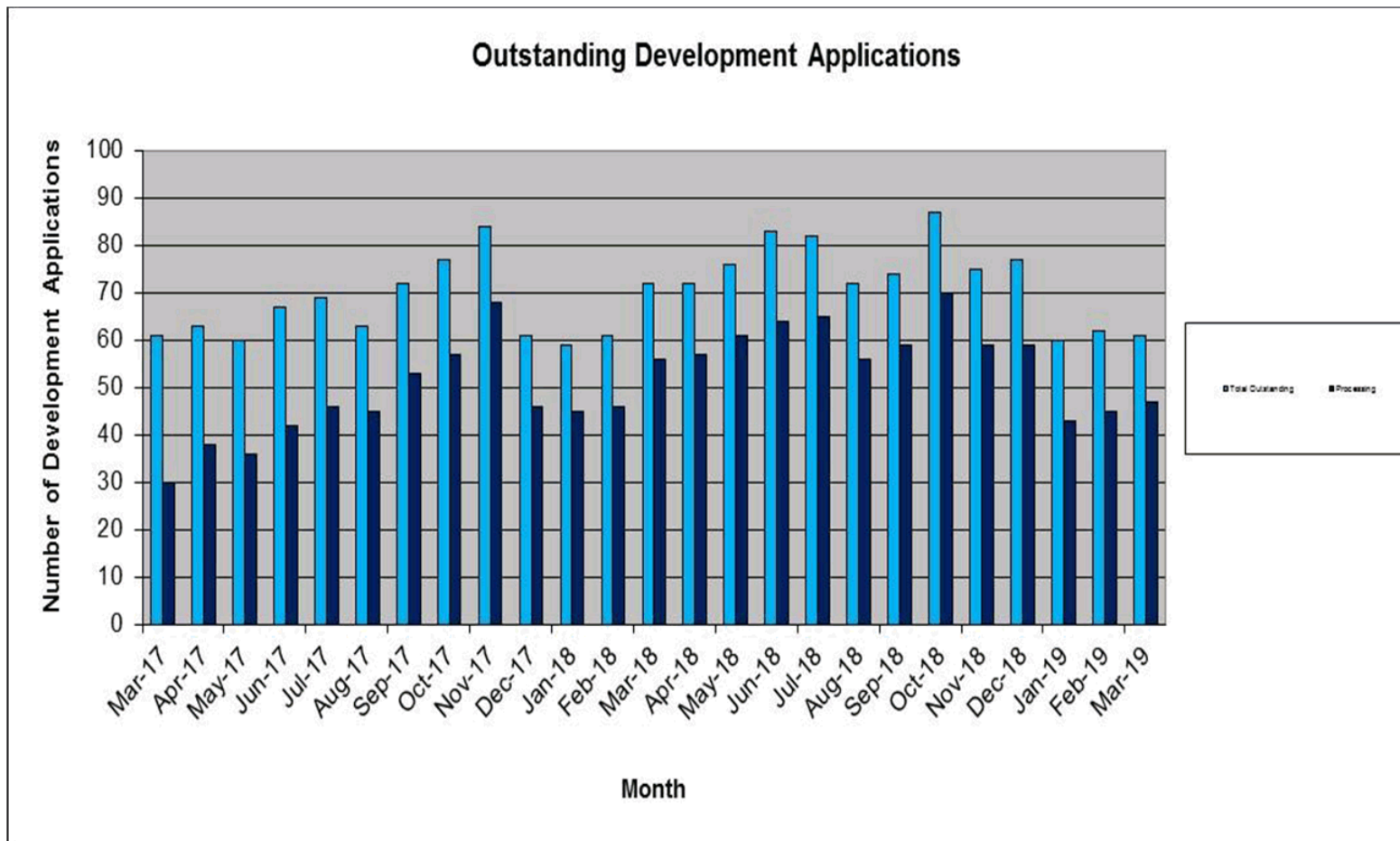
Monthly Development Application Processing Report – March 2019

This report covers the period for the month of March 2019. Graph 1 indicates the processing times up to 31, March 2019 with the month of March having an average of 42 days and a median time of 23 days.



Monthly Development Application Processing Report – March 2019

Graph 2 indicates the total number of outstanding applications, the number currently being processed and the number on “stop clock”.



Monthly Development Application Processing Report – March 2019

The Planning and Development Department determined 19 Development Applications either by Council or under delegation during March 2019.

Development Applications Determined – March 2019

Appl/Proc ID	Description	House No	Street Name	Locality
DA0303/2017	Change of use – Vehicle Repair Station	1	Inglis Street	MUDGEE
DA0098/2019	Dwelling House	23	Oxley Street	KANDOS
DA0125/2019	Commercial Alterations/Additions	5	Sydney Road	MUDGEE
DA0154/2019	Alterations & Additions	35	Gladstone Street	MUDGEE
DA0173/2019	Alterations & Additions	126	Market Street	MUDGEE
DA0174/2019	Fence	94	Medley Street	GULGONG
DA0175/2019	Dual Occupancy	507	Yarrowonga Road	YARRAWONGA
DA0178/2019	Function Centre	227	Melrose Road	MOUNT FROME
DA0180/2019	Alterations & Additions	4	Banjo Paterson Aveue	MUDGEE
DA0184/2019	Alterations & Additions	9	Grant Street	MUDGEE
DA0188/2019	Residential Shed	47	Gladstone Street	MUDGEE
DA0190/2019	Dwelling House	6	Barrington Court	MUDGEE
DA0192/2019	Pergola	261	Bergalin Road	GULGONG
DA0193/2019	Shed >150m2	38	Aerodrome Road	RYLSTONE
DA0194/2019	Residential Shed	644	Spring Flat Road	SPRING FLAT
DA0197/2019	Garage	164	Mayne Street	GULGONG
DA0200/2019	Residential Shed	32	Banjo Paterson Aveue	MUDGEE
DA0202/2019	Farm Building	110	Ridout Lane	GULGONG
DA0203/2019	Swimming Pool	487	Queens Pinch Road	SPRING FLAT

Monthly Development Application Processing Report – March 2019

Development Applications currently being processed – March, 2019.

Appl/Proc ID	Description	House No	Street Name	Locality
DA0214/2011	Dwelling House	663	Castlereagh Highway	BURRUNDULLA
DA0327/2011	Shed >150m2	23	Horatio Street	MUDGEE
DA0102/2016	Dwelling House	705	Windeyer Road	GRATTAI
DA0325/2016	Change of use - Garage to Bedroom	179	Denison Street	MUDGEE
DA0343/2016	Commercial Alterations/Additions	137	Ulan Road	PUTTA BUCCA
DA0221/2017	Function Centre	141	Black Springs Road	EURUNDEREE
DA0266/2017	Residential Shed	3	Cudgegong Street	RYLSTONE
DA0004/2018	Multi Dwelling Housing	66	Dangar Street	KANDOS
DA0063/2018	Shed >150m2	434	Melrose Road	MOUNT FROME
DA0072/2018	Earthworks	290	Rocky Waterhole Road	MOUNT FROME
DA0102/2018	Change of use - Shed to Dwelling and Studio	111	Mount Pleasant Lane	BUCKAROO
DA0142/2018	Subdivision - Torrens Title	38	Rifle Range Road	MUDGEE
DA0146/2018	Tourist and Visitor Accommodation	196	Rocky Waterhole Road	MOUNT FROME
DA0214/2018	Camping Ground	2970	Lue Road	LUE
DA0226/2018	Dwelling House	308	Cypress Drive	YARRAWONGA
DA0250/2018	Community Centre	363	Ulan Road	EURUNDEREE
DA0301/2018	Commercial Premises	20	Sydney Road	MUDGEE
DA0311/2018	Alterations & Additions	6241	Ilford Sofala Road	SOFALA
DA0321/2018	Alterations & Additions	20	Mudgee Street	RYLSTONE
DA0020/2019	Residential Shed	8	Consdaine Grove	SPRING FLAT
DA0089/2019	Change of use - Shed to Dwelling	2037	Coxs Creek Road	RYLSTONE
DA0106/2019	Subdivision - Torrens Title	316	Broadhead Road	SPRING FLAT
DA0144/2019	Change of use - Serviced Apartment	499	Lue Road	MILROY
DA0159/2019	Change of use - Tourist Accommodation	499	Lue Road	MILROY
DA0167/2019	Residential Shed	150	Egans Lane	GULGONG
DA0172/2019	Dwelling House	350	Riverlea Roa	RIVERLEA
DA0182/2019	Subdivision - Torrens Title	8	Piambong Road	PIAMBONG
DA0186/2019	Tourist and Visitor Accommodation	499	Lue Road	MILROY
DA0187/2019	Industrial Building	6	Wilkins Crescent	MUDGEE
DA0189/2019	Dwelling House	9	Costigan Court	MUDGEE
DA0191/2019	Tourist and Visitor Accommodation	31	Strikes Lane	EURUNDEREE
DA0195/2019	Subdivision - Torrens Title	45	Callaghan Street	CLANDULLA

Monthly Development Application Processing Report – March 2019

DA0198/2019	Function Centre	327	Tinja Lane	EURUNDEREE
DA0201/2019	Shed >150m2	20	Industrial Avenue	MUDGEES
DA0204/2019	Change of use - Dwelling to Group Home	10	Cedar Avenue	MUDGEES
DA0206/2019	Boundary Adjustment	1673	Windeyer Road	WINDEYER
DA0207/2019	Garage	65	Dangar Street	KANDOS
DA0210/2019	Dwelling House	5	Yamble Close	MUDGEES
DA0211/2019	Subdivision - Torrens Title	23	Horatio Street	MUDGEES
DA0214/2019	Carport	131	Beragoo Road	GRATTAI
DA0216/2019	Residential Shed	31	Dabee Road	KANDOS
DA0217/2019	Change of use - Industrial to Vehicle Repair Station	8	Wilkins Crescent	MUDGEES
DA0218/2019	Subdivision - Torrens Title	41	George Campbell Drive	EURUNDEREE
DA0219/2019	Shed >150m2	40	Aerodrome Road	RYLSTONE
DA0220/2019	Alterations & Additions	33	Winbourne Street	MUDGEES
DA0223/2019	Dwelling House	99	Acacia Drive	RYLSTONE

Monthly Development Application Processing Report – March 2019

Heritage Development Applications currently being processed – March, 2019.

Appl/Proc ID	Description	House No	Street Name	Locality
DA0271/2011	Alterations & Additions	87	Short Street	MUDGEE
DA0091/2017	Residential Shed	42	Louee Street	RYLSTONE
DA0058/2018	Fence	1	Dunphy Crescent	MUDGEE
DA0026/2019	Signage	75	Denison Street	MUDGEE
DA0160/2019	Community Facility	16	Lindsay Street	HARGRAVES
DA0166/2019	Change of use - Takeaway Shop to Campaign Office	82	Mortimer Street	MUDGEE
DA0199/2019	Swimming Pool	18	Gladstone Street	MUDGEE
DA0205/2019	Dual Occupancy	77	Inglis Street	MUDGEE
DA0208/2019	Change of use - Small Bar	107	Mayne Street	GULGONG
DA0209/2019	Swimming Pool	1	Lewis Street	MUDGEE
DA0212/2019	Change of use - Retail Premises	59	Louee Street	RYLSTONE
DA0213/2019	Change of use - Physio to Dance Studio	160	Church Street	MUDGEE
DA0215/2019	Commercial Alterations/Additions	88	Louee Street	RYLSTONE
DA0221/2019	Signage	13	Perry Street	MUDGEE
DA0222/2019	Shop	45	Louee Street	RYLSTONE

Item 9: Finance

9.1 Naming of an unnamed road off Burrendong Dam Road

REPORT BY THE PROPERTY SUPPORT OFFICER
TO 17 APRIL 2019 ORDINARY MEETING
GOV400067, R0790041

RECOMMENDATION

That Council:

1. **receive the report by the Property Support Officer on the naming of an unnamed road off Burrendong Dam Road; and**
2. **name this road Merrendee Road.**

Executive summary

Addressing is needed for three future properties that will be accessed via the unnamed road reserve, requiring the road to be named. The road reserve runs from Burrendong Dam Road along the boundary between Mid-Western Regional Council and Dubbo Regional Council.

Disclosure of Interest

Nil.

Detailed report

Council has a requirement under the Addressing Standard to provide clear and concise addressing for all properties in the Council area. The sale of three parcels of land from a property on Worlds Ends Road necessitates the naming of an unnamed road reserve running from Burrendong Dam Road along the boundary between Mid-Western Regional Council and Dubbo Regional Council, to allow individual addresses to be allocated to the accesses for the three possible new properties.

Council staff have liaised with Dubbo Regional Council regarding the naming of this road. They are in agreement with the naming and will adhere to the outcome for the section of unnamed road reserve within their Council area.

Council wrote to the affected property owners on 30 January 2019, advising that Council was looking at naming the road and requesting their naming suggestions. Public consultation was also invited in an advertisement placed in the 15 February 2019 issue of the Mudgee Guardian. Submissions closed on 8 March 2019 and during this period, 2 submissions were received with the following names suggested:

- Canning
- Merrendee

- Salvatore

Salvatore could not be approved as it related to a living person. The Geographical Names Board has been advised of the possible road names and has no objection to Canning or Merrendee.

The recommended name of Merrendee relates to the name of a historical village nearby. The village, eventually renamed Yarrabin, was abandoned as a result of the creation of Burrendong Dam.

Street naming is legislated under the Roads Act 1993. This Act empowers the authority in charge of the road with the rights to name it. The naming of this unnamed road will allow more precise addressing to be allocated to the properties that use it. Section 162 of the Roads Act (1993) states that “a road authority may name and number all public roads for which it is the authority. A roads authority may not alter the name of a public road unless it has given the Geographical Names Board (GNB) at least two months’ notice of the proposed name.”

In accordance with Council’s Road Naming Policy, the name that Council endorses for this road will be:

- Advertised in the Mudgee Guardian inviting submissions in writing from the public for a period of 21 days.
- Concurrently, notice of the proposed name will be sent to Australia Post, the Registrar General, the Surveyor General, the Chief Executive of the Ambulance Service of NSW, New South Wales Fire Brigades, the NSW Rural Fire Service, the NSW Police Force, the State Emergency Service, the New South Wales Volunteer Rescue Associations Inc., and, in the case of a classified road – Roads and Maritime Services, inviting submissions in writing for a period of 21 days.

At the expiration time for the lodgement of submissions, a further report will be prepared for the Council addressing any submission received and recommending the formal adoption of the proposed road name, and Gazettal of the new road name.

Community Plan implications

Theme	Connecting Our Region
Goal	High quality road network that is safe and efficient
Strategy	Provide traffic management solutions that promote safer local roads and minimise traffic congestion

Strategic implications

Council Strategies

Not applicable.

Council Policies

Road Naming Policy.

Legislation

The Roads Act, 1993.

Road Regulation 2008.

Geographical Names Act, 1996.

Geographical Names Board of NSW Guidelines.

Financial implications

Cost and installation of one street sign and a 'No Through Road' sign at the intersection of the unnamed road reserve and Burrendong Dam Road will be covered from existing approved budgets.

Associated Risks

Nil

CAROLYN ATKINS
PROPERTY SUPPORT OFFICER

LEONIE JOHNSON
CHIEF FINANCIAL OFFICER

15 March 2019

Attachments:

1. Letter to GNB dated 20/2/19.
2. Response from GNB dated 26/2/19.
3. Submission.
4. Submission.
5. Map.

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER



CA: R0790041

PO BOX 156
MUDGEE NSW 2850

86 Market Street MUDGEE
109 Herbert Street GULGONG
77 Louee Street RYLSTONE

Ph: 1300 765 002 or (02) 6378 2850

Fax: (02) 6378 2815

email: council@midwestern.nsw.gov.au

20 February 2019

The Secretary
Geographical Names Board
PO BOX 143
BATHURST NSW 2795

NOTIFICATION OF NEW PROPOSAL TO NAME

Notice is hereby given that Mid-Western Regional Council, pursuant to Section 162 of the Roads Act 1993 as amended; is intending the name the road as shown below and have received public submissions for the following names in the locality of Yarrabin:

- Canning Road
- Merrendee Road

Please refer to attached map for location.

Canning relates to the Parish of Canning, through which the road being named runs. The road to be named also to the Canning Trig Station.


Merrendee was the name of a village nearby. The village, eventually renamed Yarrabin, was abandoned as a result of the creation of Burrendong Dam.

Should you have any queries in relation to this matter or wish to make any suggestions please do not hesitate to contact Carolyn Atkins of Council's Revenue and Property Department on ☎ 02 63782850 or 1300 765 002.

Yours faithfully

A handwritten signature in black ink, appearing to read "D Sawyers".

Diane Sawyers
Manager Revenue and Property

 Tue 26/02/2019 11:24 AM
SS GNB <SS-GNB@finance.nsw.gov.au>
RE: Names submitted for road naming - off Burrendong Dam Road

To Carolyn Atkins
Cc SS GNB
Retention Policy [Inbox - 18 Months \(1 year, 5 months\)](#)

Hi Carolyn

No issues with either name.

Regards
Susan

Carolyn Atkins

From: Rita Gibbins <yarrabin@activ8.net.au>
Sent: Friday, 1 February 2019 3:29 PM
To: Council
Subject: Proposed road naming - road reserve off Burendong Dam Road

Dear Ms Sawyers,

Referring to your recent letter regarding name of above road, I wish to suggest that the road be named Canning Road as it leads to and passes the historical Canning trig station, the highest geographical reference point in the area. My property 48 Worlds End Road adjoins this road and I feel that the historical significance of this road should be appreciated. Six Maps has it named Endacott Road but Carolyn Atkins advised me in a phone call yesterday that that name cannot be used as there is Endacott Lane a few kms away at Yarrabin and thus it would be confusing.

Thank you for your assistance in this matter,
Rita Gibbins

PRIVATE AND CONFIDENTIAL - MIDWESTERN REGIONAL COUNCIL

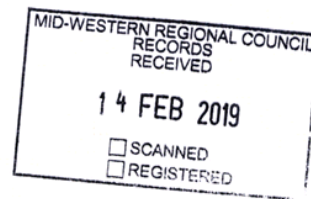
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Merrendee Station Pastoral Co Pty Ltd

ACN 607 528 021
Unit 6/5-13 Parsons Street Rozelle NSW 2039
PO BOX 705 Rozelle NSW 2039
Phone (02) 9555 2822
Fax (02) 9555 2844

8 February 2019

The General Manager
Mid-Western Regional Council
PO Box 156
MUDGEES NSW 2850



Dear Sir,

I thank you for your invitation to submit a name or names for the road from Burrendong Dam Road across the Council boundary into Dubbo Regional Council area.

I wish to put forward the following two suggestions:

Salvatore Lane or Road

or

Merrendee Lane or Road

I trust these suggestions are acceptable and look forward to your reply.

Yours faithfully,

A handwritten signature in black ink, appearing to read "Salvatore Spano".

Salvatore Spano

2/8/2019

Yarrabin, New South Wales - Wikipedia

Coordinates: 32°35′37.043″S 149°17′38.657″E﻿ / ﻿32.59361639°S 149.29435194°E﻿ / -32.59361639; 149.29435194

WIKIPEDIA

Yarrabin, New South Wales

Yarrabin (formerly known as **Merrendee**) is a ghost town near the junction of the Meroo and Cudgegong rivers in the New South Wales Orana Region. The village of Merrendee was established after the discovery of gold in that area around 1851 and was located approximately 23 miles west of Mudgee.^{[1][2]} The locality was renamed **Yarrabin** by postal authorities in 1923.^[3]

History

Gold was discovered by European settlers at Merrendee in approximately August 1851.^[4] By August 1857 a correspondent for *The Sydney Morning Herald* described how "bark and comfortable slab huts [had taken] the place of calico tents, and a little village [had] sprung up". This early account of Merrendee describes the village as being made up of "an excellent building ... being erected for a public house, and Mr. F. B. Gulley's new store, a neat pine building with verandah, fitted out quite in the Sydney style ... [as well as] ... a very neat and substantial slab store".^[5]

The first General Publicans' License in Merrendee was issued for "the house situated at Merindee [sic], in the district of Avisford, to be known as the Cricketers Arms". The license was granted to Joseph Cox and transferred to a Mr. Jones in May 1863. Other licensed establishments in the town included Richard Knight's "Merrendee Inn" (c1858) and Robert Forbes Milne's "Royal George Inn" (c1858). By 1904 the only public house in the town was Herbert Francis McGrath's "Merrendee Hotel". McGrath conducted the hotel from July 1904 until its closure in 1923 "as a result of the decree of [the] Licenses Reduction Board".^[6] The Australian tennis champion Vivian McGrath, son of Herbert and Florence McGrath, was born at the "Merrendee Hotel" in 1916.

A post office was established at Merrendee in July 1859.^[7]

By 1908 the *Mudgee Guardian* reported that "Merrendee of to-day, with its paucity of population, its deserted appearance, abandoned shafts, grassless paddocks, its monotony and general activity, presents a striking contrast to the Merrendee of about fifty years ago".^[8] By 1927 there were only 12 pupils enrolled at the Merrendee Provisional School "and as a rule an average daily attendance of 9 pupils and over".^[9] The school was first referred to as Yarrabin Public School in 1925.^[10]

A church operated in Yarrabin until at least 1947.^[11]

References

- ↑ "MINES AND MINING" (<http://nla.gov.au/nla.news-article70461421>). *Australian Town and Country Journal*. II, (33). New South Wales. 20

Yarrabin (formerly Merrendee) New South Wales



Don Endacott's general store at Yarrabin, NSW. The foundations of the McGrath homestead "Murray King" are also visible at right.



Coordinates 32°35′37.043″S 149°17′38.657″E﻿ / ﻿32.59361639°S 149.29435194°E﻿ / -32.59361639; 149.29435194

Established circa 1851

LGA(s) Mid-Western Regional Council

.2/8/2019.

Yarrabin, New South Wales - Wikipedia

- August 1870. p. 10. Retrieved 11 December 2017 – via National Library of Australia.
2. "Many Years Ago" (<http://nla.gov.au/nla.news-article161911696>). *The Mudgee Guardian and North-Western Representative*. New South Wales. 10 May 1934. p. 16. Retrieved 11 December 2017 – via National Library of Australia.
 3. "MERRENDEE OFF THE MAP" (<http://nla.gov.au/nla.news-article155634095>). *The Mudgee Guardian and North-Western Representative*. New South Wales. 6 December 1923. p. 17. Retrieved 11 December 2017 – via National Library of Australia.
 4. "GOLD FIELDS" (<http://nla.gov.au/nla.news-article128759535>). *The Northern Times* (75). New South Wales. 29 April 1857. p. 3. Retrieved 10 January 2018 – via National Library of Australia.
 5. "MERRENDEE" (<http://nla.gov.au/nla.news-article12998900>). *The Sydney Morning Herald*. XXXVIII (5978). New South Wales, Australia. 4 August 1857. p. 9. Retrieved 10 January 2018 – via National Library of Australia.
 6. "CLOSING HOTELS" (<http://nla.gov.au/nla.news-article155638676>). *The Mudgee Guardian and North-Western Representative*. New South Wales. 22 November 1923. p. 19. Retrieved 8 January 2018 – via National Library of Australia.
 7. "NEW POST OFFICE" (<http://nla.gov.au/nla.news-article18644151>). *The Maitland Mercury and Hunter River General Advertiser*. XVII (1739). New South Wales. 14 July 1859. p. 4. Retrieved 11 December 2017 – via National Library of Australia.
 8. "Old Merrendee Reminiscences" (<http://nla.gov.au/nla.news-article157662843>). *The Mudgee Guardian and North-Western Representative*. XIV (1618). New South Wales. 10 December 1908. p. 19. Retrieved 11 December 2017 – via National Library of Australia.
 9. "Merrendee School" (<http://nla.gov.au/nla.news-article155937386>). *The Mudgee Guardian and North-Western Representative*. New South Wales. 3 October 1927. p. 6. Retrieved 11 December 2017 – via National Library of Australia.
 10. "COMMONWEALTH OF AUSTRALIA" (<http://nla.gov.au/nla.news-article81052363>). *The Singleton Argus*. New South Wales. 27 October 1925. p. 3. Retrieved 11 December 2017 – via National Library of Australia.
 11. "WEDDING" (<http://nla.gov.au/nla.news-article156401344>). *The Mudgee Guardian and North-Western Representative*. New South Wales. 25 September 1947. p. 10. Retrieved 11 December 2017 – via National Library of Australia.



Don Endacott's store and McGrath family home "Murray King" at Yarrabin (then Merrendee), NSW. Approx. 1920



Merrendee Hotel (left) and post office (right). Photographer and date unknown. Approx. 1920.



Site of former Yarrabin (Merrendee) Post Office.



A chimneystack on the site of the teacher's residence at Yarrabin.

.2/8/2019.

Yarrabin, New South Wales - Wikipedia

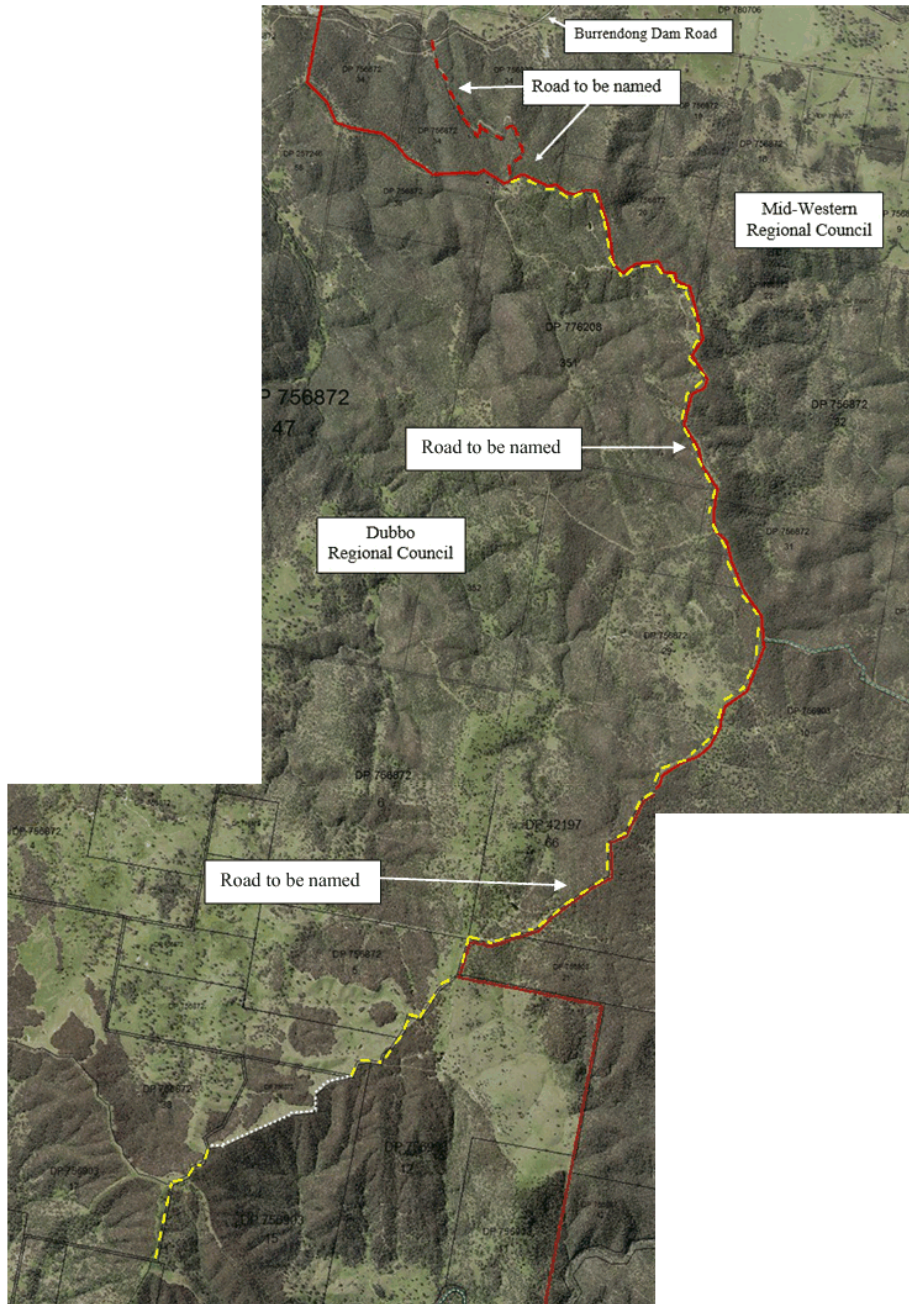


Looking towards the site of Yarrabin (Merrendee) township from the southern bank of the Meroo River. The original crossing is visible at right.

Retrieved from "https://en.wikipedia.org/w/index.php?title=Yarrabin,_New_South_Wales&oldid=854016263"

This page was last edited on 8 August 2018, at 11:46 (UTC).

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9.2 Naming of an unnamed lane off Bulga Street, Gulgong

REPORT BY THE PROPERTY SUPPORT OFFICER
TO 17 APRIL 2019 ORDINARY MEETING
GOV400067, R0790141

RECOMMENDATION

That Council:

1. **receive the report by the Property Support Officer on the Naming of an unnamed lane off Bulga Street;**
2. **name this lane Dougan Lane; and**
3. **approve Perring, Bayliss and Crossley for inclusion in the Pre-Approved Names List.**

Executive summary

Council received a request from the Perring family to name a street or park in Gulgong as a memorial to long term resident Eric Perring. After looking at unnamed streets, lanes and parks in Gulgong, the family requested an unnamed lane running from Bulga Street to Wynella Street be considered.

Disclosure of Interest

The Property Support Officer is the sister of submitter, Mrs Perring, and sister-in-law of submitter, Mr Perring.

Detailed report

Following a request from the Perring family to name a street or park in Gulgong as a memorial for Eric Perring, staff looked at several unnamed lanes and a small unnamed park in Gulgong. The Perring family requested an unnamed lane running from Bulga Street to Wynella Street be considered.

Council wrote to the neighbouring property owners on 19 February 2019, advising that Council was looking at naming the lane and requesting their naming suggestions. Public consultation was also invited in an advertisement placed in the 22 February 2019 issue of the Mudgee Guardian. Submissions closed on 15 March 2019 and during this period multiple submissions were received with the following names suggested:

Perring	Lane
Merlin	Crossley
Bayliss	Lawson
Halloran	Dougan

Merlin, for Beaufoy Merlin, is included in Council's Pre-Approved Names List. Approved at Council's 21/3/18 meeting.

Halloran, for Frank Halloran, is already in use for Frank Halloran Park.
Lane, for Theresa Lane, is already in use for Theresa Lane Park.

Lawson, for Henry Lawson would not be acceptable due to the close proximity of Henry Lawson Drive at a distance of less than 2kms.

The Geographical Names Board has been advised of the possible lane names and has no objection to Perring, Bayliss, Crossley or Dougan.

The recommended name of Dougan relates to Don Dougan (1902-1990) who was a returned soldier, President of the Gulgong RSL and was the Gulgong Chemist from 1933 until his retirement in the mid 1980s.

The recommendation to name this lane in memory of Mr Dougan relates to his home from 1955 to 1987 being located on the corner of Bulga Street and the lane being named. It is intended, should Council accept this recommendation, that Council will discuss naming one of the other unnamed lanes after Mr Perring.

Street naming is legislated under the Roads Act 1993. This Act empowers the authority in charge of the road with the rights to name it. The naming of this unnamed lane will allow more precise addressing to be allocated at a future date. Section 162 of the Roads Act (1993) states that a road authority may name and number all public roads for which it is the authority. A roads authority may not alter the name of a public road unless it has given the Geographical Names Board (GNB) at least two months notice of the proposed name.

In accordance with Council's Road Naming Policy, the name that Council endorses for this lane will be:

1. Advertised in the Mudgee Guardian inviting submissions in writing from the public for a period of 21 day.
2. Concurrently, notice of the proposed name will be sent to Australia Post, the Registrar General, the Surveyor General, the Chief Executive of the Ambulance Service of NSW, New South Wales Fire Brigades, the NSW Rural Fire Service, the NSW Police Force, the State Emergency Service, the New South Wales Volunteer Rescue Associations Inc, and, in the case of a classified road, Roads and Maritime Services, inviting submissions in writing for a period of 21 days.

At the expiration time for the lodgement of submissions, a further report will be prepared for the Council addressing any submission received and recommending the formal adoption of the proposed road name, and Gazettal of the new road name.

Community Plan implications

Theme	Connecting Our Region
Goal	High quality road network that is safe and efficient
Strategy	Provide traffic management solutions that promote safer local roads and minimise traffic congestion

Strategic implications

Council Strategies

No applicable.

Council Policies

Road Naming Policy.

Legislation

The Roads Act, 1993.

Road Regulation 2008.

Geographical Names Act, 1996.

Geographical Names Board of NSW Guidelines.

Financial implications

Cost and installation of two street signs at the intersections of the unnamed lane with Bulga Street and Wynella Street.

Associated Risks

Nil.

CAROLYN ATKINS
PROPERTY SUPPORT OFFICER

LEONIE JOHNSON
CHIEF FINANCIAL OFFICER

25 March 2019

- Attachments:*
1. Letter to GNB dated 7/3/19.
 2. Response from GNB dated 22/3/19.
 3. Submission.
 4. Submission.
 5. Submission.
 6. Submission.
 7. Submission.
 8. Submission.
 9. Submission.
 10. Submission.
 11. Current Pre-Approved Names List.
 12. Map.

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER



PO BOX 156
MUDGEE NSW 2850

86 Market Street MUDGEE
109 Herbert Street GULGONG
77 Louee Street RYLSTONE

Ph: 1300 765 002 or (02) 6378 2850
Fax: (02) 6378 2815

email: council@midwestern.nsw.gov.au

CA: R0790041

7 March 2019

The Secretary
Geographical Names Board
PO BOX 143
BATHURST NSW 2795

NOTIFICATION OF NEW PROPOSAL TO NAME

Notice is hereby given that Mid-Western Regional Council, pursuant to Section 162 of the Roads Act 1993 as amended; is intending the name the lane as shown below and have received public submissions for the following names in the town of Gulgong:

- Dougan Lane
- Bayliss Lane
- Crossley Lane
- Perring Lane

Please refer to attached map for location.

Dougan relates to Don Dougan (1902-1990) who was a returned soldier, President of the Gulgong RSL and was the Gulgong Chemist from 1933 until his retirement in the mid 1980s.

Bayliss relates to Charles Bayliss (1850-1897) a travelling photographer who worked with Beaufoy Merlin. Bayliss finished the, nearly completed, Holtermann Collection project after Merlin's death.

Crossley relates to Philip Crossley (1924-1995) who worked to save and rebirth the historic Prince of Wales Opera House in Gulgong.

Perring relates to Eric Perring (1926-2015) a carpenter who came to Gulgong in 1952, married a local girl and built many of the houses in the town, including working on the Gulgong Memorial Hall and the Ulan Dam.

Should you have any queries in relation to this matter or wish to make any suggestions please do not hesitate to contact Carolyn Atkins of Council's Revenue and Property Department on ☎ 02 63782850 or 1300 765 002.

Yours faithfully

A handwritten signature in black ink, appearing to read "D. Sawyers", written in a cursive style.

Diane Sawyers
Manager Revenue and Property



Carolyn Atkins

From: SS GNB <SS-GNB@finance.nsw.gov.au>
Sent: Friday, 22 March 2019 2:43 PM
To: Carolyn Atkins
Subject: RE: Names submitted for road naming - off Bulga Street

Hi Carolyn,

I have checked the names: Dougan Lane, Bayliss Lane, Crossley Lane and Perring Lane and they should be ok.

Cheers,

Rhet



**Geographical
Names Board**

PO Box 143 Bathurst NSW 2795

346 Panorama Avenue, Bathurst NSW 2795

Tel 1800 025 700 | 02 6332 8214 | ss-gnb@finance.nsw.gov.au
www.gnb.nsw.gov.au

From: Jackie <micknjack23@bigpond.com>
Sent: Tuesday, 4 September 2018 10:54 PM
To: Council
Subject: Request for Park, Road or Lane in Gulgong be named after Eric Richard Perring - Jackie Perring

Dear Mr Cam,

I would like to request my late father-in-law's name be considered for any new roads or currently un-named lanes, or perhaps even a park in the Gulgong area.

Eric Richard Perring was born 30/9/1926 in Plymouth, Devon, England. He migrated to Australia as a Ten Pound Pom in 1950. He was a fully qualified Carpenter & Joiner. On his arrival he started working at Garden Island in Sydney then moved down to the Snowy River Scheme where he constructed workers huts at Island Bend between Jindabyne and Guthega.

In 1952 he moved to Gulgong after answering an advertisement in the Sydney Morning Herald for carpenters in Gulgong and he remained there for 54 years. He married a local girl Grace Haley and had two children, Michael & Michelle, who were raised in Gulgong.

Eric was a well known identity in Gulgong, he assisted in building many of the houses & laid the Tallow Wood floor in the Gulgong Memorial Hall which is still there today. He worked on the building of the Ulan Dam (now part of one of the mines) in the late 1950's. In the early 1960's he was approached by Jim McCowan to manage the Timber Yard for Lonergans of Gulgong where he remained until his retirement.

Eric was also a long-time member of the Manchester Unity Group.

Eric was very well thought of in the town of Gulgong. He is buried at the Gulgong Cemetery and still has grandchildren living in Gulgong today.

It would be a fitting honour to have a new road or park named after him.

Yours Sincerely,

Jackie Perring
micknjack23@bigpond.com
0414 742 042

From: Jackie <micknjack23@bigpond.com>
Sent: Saturday, 9 March 2019 11:48 AM
To: Council
Cc: Jackie Perring Home
Subject: FW: Request for Park, Road or Lane in Gulgong be named after Eric Richard Perring
- Jackie Perring

Hello Carolyn,

Further to my previous email, I would like to provide further information on Eric Perring for the proposal to name a road after him.

Eric was a member of Manchester Unity for over 25 years. Manchester Unity's aim was to assist those in need. Manchester Unity has been in existence in NSW since 1948 and since then have opened dispensaries, dental clinics, granted land to establish homes for aged and disadvantaged members, opened aged and War Memorial nursing homes, gave financial assistance and provided health care and home care services. Obviously Eric was not involved in all of that but was a very kind gentleman, going shopping for housebound residents of Gulgong, mowing their lawns, driving them to appointments, making repairs to homes and being a general all around helper to those in need.

He was frequently called out at all hours of the night to fix doors and windows damaged by vandals/drunks thereby securing the premises in quick time. He helped people because he enjoyed it. He did not want fanfare or accolades, he just quietly went about his day, doing things that he saw needed to be done.

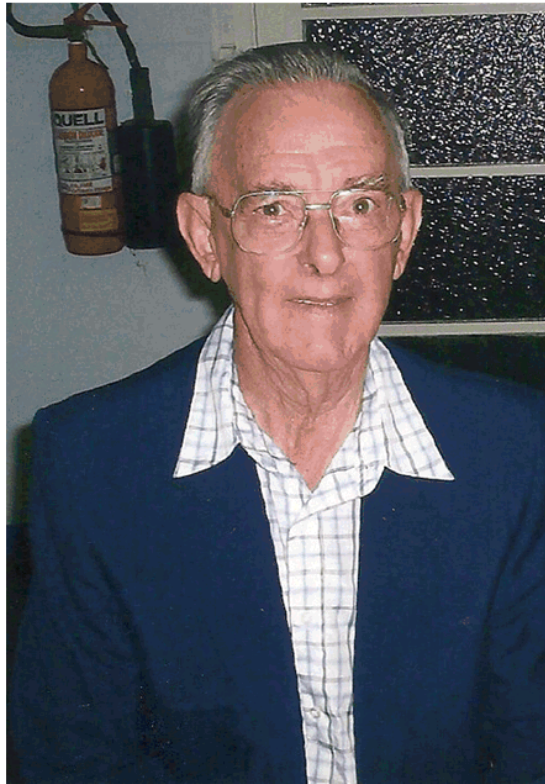
Eric built many houses, sheds and shearing sheds in the Gulgong area with quality workmanship that still stand strong today.

Eric was a quiet achiever and was well respected in the Gulgong Community.

I hope this helps with my request to have a park, road or lane in Gulgong named after a man who's heart was certainly in the town.

Cheers,

Jackie Perring
micknjack23@bigpond.com
0414 742 042



From: Jackie <micknjack23@bigpond.com>
Sent: Saturday, 9 March 2019 12:08 PM
To: Council
Subject: Submission in support of road or park naming after Eric Richard Perring - Michael Perring

Attention Carolyn Beamish.

Hello Carolyn,

I am writing to support my wife Jackie's request for a road, park, or lane be named after my late father Mr Eric Richard Perring.

In 1952 he moved to Gulgong after answering an advertisement in the Sydney Morning Herald for carpenters in Gulgong and he remained there for 54 years. He married a local girl Grace Haley and had two children, myself & my sister Michelle, who were raised in Gulgong.

Dad was a well know identity in Gulgong, he assisted in building many of the houses & laid the Tallow Wood floor in the Gulgong Memorial Hall which is still there today. He built many houses, sheds and shearing sheds in the local area. He worked on the building of the Ulan Dam (now part of one of the mines) in the late 1950's. In the early 1960's he was approached by Jim McCowan to manage the Timber Yard for Loneragans of Gulgong where he remained until his retirement.

Dad was a member of Manchester Unity for over 25 years. The aim of the Manchester Unity was to help others and he certainly went out of his way to do just that.

My father was a kind man who would help anyone in need. He went grocery shopping for neighbours and housebound residents. He mowed many lawns and repaired many houses for no other reason than they needed it and he could.

I remember that Dad was frequently called out at all hours of the night to fix doors and windows damaged by vandals/drunks thereby securing the premises in quick time. He helped people because he enjoyed it. He did not want fanfare or accolades, he just quietly went about his day, doing things that he saw needed to be done.

Dad was a member of Manchester Unity for over 25 years. The aim of the Manchester Unity was to help others and he certainly went out of his way to do just that.

My father was a kind man who would help anyone in need. He went grocery shopping for neighbours and housebound residents. He mowed many lawns and repaired many houses for no other reason than they needed it and he could.

I remember that Dad was frequently called out at all hours of the night to fix doors and windows damaged by vandals/drunks thereby securing the premises in quick time. He helped people because he enjoyed it. He did not want fanfare or accolades, he just quietly went about his day, doing things that he saw needed to be done.

Eric was a quiet achiever. He may not have been a big name about town, be he was certainly a well-respected man in the Gulgong Community.

Dad was also an entertainer. He was a very talented and self-taught musician. He played his Hammond Organ for weddings and parties and he also played his piano accordion with other local identities at the local pubs and other festivities.

Dad passed away in January 2015. He is buried at the Gulgong Cemetery and still has grandchildren living in Gulgong today.

I hope this helps with Jackie's request to have a park, road or lane in Gulgong named after a man who's heart was certainly in the town. I feel that it would be a fitting honour to have a new road or park named after him. Please do not hesitate to contact me if you require any further information.

Yours sincerely,

Michael Perring
micknjack23@bigpond.com
0488012983

58 Queen St,
Gulgong NSW 285

25th February 2019

The General Manager,
Midwestern Regional Council,
PO Box 156,
Mudgee NSW 2850



Dear Sir,

I would like to respond to a letter from Diane Sawyers, dated 19th February regarding the naming of the road reserve off Bulga Street.

Firstly I would like to point out that some years ago a decision was made to close it to through traffic and Council put in place a number of roadside signposts across the Bulga Street end. Over a period of time motorists have simply driven over them and snapped them off. I would be interested to know how things stand regarding through traffic now, as there are a few drivers who are using it in a dangerous manner. Also, the surface is hardly suitable for regular traffic.

On the subject of a name for this road reserve, although I appreciate the sentiments of the Perring family in wishing to remember Eric in this way, I think there may be other options to consider.

As it is in the conservation area of the town, perhaps a name relating to the town's early history would be worth considering. With the current interest in, and development relating to the Holtermann collection, perhaps a name honouring the one of the photographers Beaufoy Merlin or Charles Bayliss might be appropriate. As far as I know there is no street in town honouring Henry Lawson either.

Another possibility would be to consider honouring one of the people who worked tirelessly in the 1960s and 1970s to preserve and raise the profile of the town's historic character and were responsible for the saving and rebirth of buildings such as the Prince of Wales Opera House and the Henry Lawson Centre. The town owes much to people such as Phil Crossley, Frank Halloran and Teresa Lane for their foresight and commitment.

Yours faithfully,

A handwritten signature in cursive script that reads "Kaye Warner".

Kaye Warner



58 Queen Street
Gulgong NSW 2852
13th March 2019

Mrs Diane Sawyers,
Manager Revenue and Property,
Mid-Western Region Council

Dear Mrs Sawyers,

RE NAMING OF UNNAMED LANE OFF BULGA STREET

Thank you for your letter of 6th March regarding this subject.

I would like the names of Beaufoy Merlin and Charles Bayliss to be considered for the naming process.

Charles Bayliss is considered a pioneer in panoramic and landscape photography in Australia. He was born in England in 1850 and arrived in Australia in 1854 with his parents. He met Beaufoy Merlin in Melbourne when Merlin was working there, and became his assistant.

They travelled extensively in Victoria and New South Wales and met Bernard Holtermann at the Hill End goldfields. Holtermann commissioned them to produce a series of photographs that could be used to advertise the colonies and encourage migration. These photographs included the now famous series of Gulgong and Hill End, taken in 1873.

When Merlin died at the end of 1873, Bayliss continued to work on the project and went on to take many historically significant photographs, many using a giant plate camera that allowed panoramas to be captured.

He died on 4th June 1897, aged 47 years. It is worth noting that both he and Merlin died from respiratory complications at a relatively young age, perhaps as a result of their constant exposure to the volatile and harsh chemicals needed to take photographs at that time.

At some stage it would be appropriate for both Merlin and Bayliss to be recognised, given the unique historical legacy that exists because of their work.

Yours faithfully,

A handwritten signature in cursive script that reads "Haye Walker".

February 26, 2019

62 Queen Street
GULGONG

Mid Western Council
PO Box 156
MUDGEE

Dear Carolyn Atkins,

Re Naming the lane between Bulga and Wynella Streets in Gulgong

A more appropriate name would be Dougan or Dougan's Lane after Don Dougan was the Chemist in Gulgong from 1933 until his retirement in the mid 1980s.

He was the president of the Gulgong RSL, a Returned Soldier. A member of the Gulgong Pioneer's Museum from when it started in 1960, he always supported other activities in the town. He lived in Bulga Street from 1955 until 1987 when he moved to a Veteran's Retirement Home in Sydney

Donald Hunter Dougan died 17th January, 1990

Yours Faithfully,



Ruth Davis



February 26, 2019

Mid Western Council
PO Box 156
MUDGEE

Dear Carolyn Atkins,

Re Naming the lane between Bulga and Wynella Streets in Gulgong

A more appropriate name would be Dougan or Dougan's Lane after Don Dougan
Who was the Chemist in Gulgong from 1933 until his retirement in the mid 1980s.

He was the president of the Gulgong RSL, a Returned Soldier. A member of the Gulgong
Pioneer's Museum from when it started in 1960, he always supported other activities
in the town. He lived in Bulga Street from 1955 until 1987 when he moved to a Veteran's
Retirement Home in Sydney

Donald Hunter Dougan died 17th January, 1990

Yours Faithfully,

NEIL + MAXINE RYAN
60 QUEEN ST GULGONG



Carolyn Atkins

From: Peter Ryan <pandcryan@bigpond.com>
Sent: Wednesday, 13 March 2019 9:03 AM
To: Council
Subject: Street naming gulgong

ATTENTION CAROLYN ATKINS

We agree with Ruth Davis that the lane at the rear of our property should be Dugan Lane Colleen & Peter Ryan
66 queen street Gulgong
0427211793
Sent from my iPhone

PRIVATE AND CONFIDENTIAL - MIDWESTERN REGIONAL COUNCIL This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you are not the intended recipient you are hereby notified that any dissemination, distribution or copying of this email is strictly prohibited. If you have received this email in error please disregard the contents of the email, delete the email and notify the author immediately. Thank you.

List of Approved Street/Road Names as at 3rd May 2018

COUNCIL MEETING 3 AUGUST 1993

McEwen (Mudgee) – For Alexander McEwen, the first Presbyterian minister at St Paul's Presbyterian Church in Mudgee from 1858 to his death in 1883.

Dud Mills (Mudgee) – CD (Dud) Mills was a successfully published Bush Poet born in Mudgee 30/6/1908. He spent time in south-west Queensland, the central west of NSW & the Kimberly region of WA as a stockman and a drover. In 1942 he joined the Australian Army and spent time in New Guinea during WWII eventually leaving the Army in 1946. Author of several volumes of bush poetry. Died in Mudgee 8/7/1985.

Marsh (Mudgee) – For Allan Marsh who served on Council and was a member of an old Mudgee family. And for Harold Marsh who also served on Council and was a member of an old Mudgee family and was a Stock & Station Agent and Auctioneer.

Rowell (Mudgee) – For Nicholas Rowell who laid the foundation stone for the Salvation Army Citadel, which opened in 1889. He was a partner in the early Kelleys Department Store and then opened up his own store during the gold rush before taking up farming along Lawson's Creek.

Gillis (Mudgee) – For Aboriginal tracker, James Gillis McDonald (-1937) who was attached to Mudgee District Police for 40 years. He was a noted and respected athlete, swimmer and boxer who won the famous Botany Handicap (now Stawell Gift) and was involved in the capture of the Governor Brothers. Died 1937.

Thomas Fiaschi (1853-1927) (Mudgee Eurunderee) - Born in Florence and came to Australia in 1875. A famous Doctor who practiced at Sydney Hospital. After World War I he took over Mudgee Vineyard from the Roth family and was president of the Australian Wine Producers Association of NSW in 1902-27.

Boldrewood (Gulgong) - Rolf Boldrewood, author of Robbery Under Arms, The Miners Right and others. Rolf Boldrewood, was the pen name of Thomas Alexander Browne, Police Magistrate in Gulgong 1871-1881 and Gold Commissioner from 1872-1881. Died 11/3/1915.

Kamilaroi – The name of an Aboriginal people who moved over part of the Council area.

COUNCIL MEETING 18 APRIL 2007

Melaleuca - Species of native shrubs and trees.

COUNCIL MEETING SEP 2009

Ralphs Road (Mudgee South) – Named after Ralph Turner a POW in Changi Prison where he died aged 21. The Turner property was in the area of the road that was commonly named Old Reservoir Road (near Redbank Dam). Ralphs Road was approved by Council November 2008 but the residents in the area preferred Old Reservoir Road. Ralphs Road was changed to Old Reservoir Road by Council in September 2009. Ralphs Road was already approved so can be used for a new road name but preferably in the Mudgee South area.

COUNCIL MEETING 17 NOV 2012

Oldfield (Gulgong) – For the Oldfield Family – Richard Oldfield came to Australia and settled in Windsor then resettled in Gulgong during the gold rush. He married Mary Ann Field but was not a successful miner so he bought a stamping machine. With his sons he crushed rocks in Gulgong and Mebul. His son, George Oldfield, carried on the rock crushing business until it was not viable. George and his son William Oldfield then acquired a coach run to Gilgandra and Mudgee from Gulgong. Years later Cobb and Co acquired the coach run from George and William. William Oldfield became a Whyaldra Shire Council employee working as a horse and dray driver, then a road maintenance and grader driver. During World War II he went to Darwin and worked as a grader driver on the airfields, grading aerodrome areas when Darwin was bombed. After the war William (Bill) returned to Gulgong and continued working for Council as a garbage collector. When Bill retired, Mudgee Council presented him with a watch at a dinner in his honour after 30 plus years of

service. Bill also served 25 years on the Gulgong Fire Brigade. The Oldfield family history started in 1865 until 1972, over one hundred years in Gulgong.

Endeavour – HMS Endeavour or HM Bark Endeavour was the ship captained by Lieutenant James Cook on his first voyage of discovery to Australia and New Zealand from 1769 to 1771. She was launched in 1764 as the collier Earl of Pembroke but was purchased by the Royal Navy in 1768 for a scientific mission to the Pacific Ocean to observe the 1769 transit of Venus, and to explore the seas for the surmised Terra Australis Incognita.

Resolution – HMS Resolution was the ship captained by Captain James Cook on his second and third voyages of exploration in the Pacific from 1772 to 1775 and 1776 to 1780, after Cook's death in 1779. She was launched in 1770 as the collier Marquis of Granby and was purchased by the Royal Navy in 1771. She was originally registered as HMS Drake but was renamed HMS Resolution in December 1771.

COUNCIL MEETING 1 MAY 2013

Minorca (Rylstone Kandos Clandulla Charbon) – Named for the convict ship Minorca which sailed in June 1801 and arrived in the New South Wales Colony on 31/1/1802 carrying free settler James Vincent. The pioneer pastoralist lived on the property Carwell.

Riversdale (Rylstone Kandos Clandulla Charbon) – Local pioneer James Vincent's daughter, Elizabeth, married John Nevell and two of their properties were resumed for Windamere Dam. One was called Riversdale.

Oakborough (Rylstone Kandos Clandulla Charbon) – Local Pioneer James Vincent's daughter, Elizabeth, married John Nevell and two of their properties were resumed for Windamere Dam. One was called Oakborough.

COUNCIL MEETING 19 JUNE 2013

Lambert (Rylstone Kandos Clandulla Charbon) – Jimmy Lambert Born 1823 and died in 1882. Acknowledged during his lifetime as the King of the Dabee tribe. Jimmy was well respected by both the indigenous and European communities.

COUNCIL MEETING 24/713

Lillie Cook (Mudgee) – The property of Glen Ayr, which covered the land from Henry Bayly Drive back along Rifle Range Road, was for many years, until the 1950s, used as Cooks Dairy Farm owned and run by Walter Cook and his wife Lillie Cook nee Cox.

Annie Pyne (Mudgee Eurunderee) – Born 9/3/1888 in Woolloomooloo, Annie Williams married Edmund Pyne of Eurunderee in 1925 and became a staunch support of the Red Cross and the Mudgee District Hospital Auxiliary. On 13/10/1971 Annie was awarded a Life Membership of United Hospital Auxiliaries of NSW for her work and dedication to the Mudgee District Hospital. On 6/5/1972 she was selected as the Quota Club of Mudgee's Woman of the Year for 1972 in recognition of her wonderful and consistent work in the service of the community over the years. Annie passed away on 29/9/1992 at 104 years of age. Photo of Mrs Pyne in the Pre-Approved Names folder.

COUNCIL MEETING 18/2/15

Lucas (Kandos) – William Lucas was the first Police Officer in the town of Kandos. He began his assignment there in 1903 as a Constable. In 1922 he was promoted to Sergeant and received an assistant. He was transferred away from Kandos in 1922.

Cant (Kandos) – William Cant came to Kandos in 1926 as the head gardener for the Cement Works General Manager. He and his staff transformed the bush and dirt surrounding the Cement Works into magnificent gardens and also built tennis courts and a bowling green. He retired in 1965.

Singh (Kandos) – Jundah Singh came from the Punjab in far north-west India as a child at the turn of the 20th century. He married in 1910 and moved his family and business from Portland to Kandos in 1918. He built a

store and bought land in the town but in 1927 his wife passed away. With 9 children from the age of 17 to 2 he found the going hard. In 1934 the stress took its toll and he died.

Oakden (Kandos) – Frank Oakden was the first General Manager of the Kandos Cement Works. He came to Australia in 1912 to report on the Cement Works near Clandulla. In 1913 he was head hunted for the position of General Manager. He eventually returned to New Zealand and died in 1931.

Kearins (Kandos) – Irene Kearins bought a shop in Kandos in 1947. Her husband agreed with the purchase so long as he didn't have to work there and she didn't go into debt. They raised a family in the residence attached to the shop full of lollies, ice blocks and ice creams. She became an institution with the children of Kandos and ran the shop until she died in 2009.

Bugg (Mudgee Cooyal Wollar) – Mary Ann Bugg was the aboriginal wife of Captain Thunderbolt. Her family lived in the Cooyal area and she met Fred Ward when he was "paroled" to Cooyal Station. Later it was deemed he had misbehaved too much so his ticket of leave was revoked and he was eventually sent back to Cockatoo Island to serve the rest of his sentence. After his escape from Cockatoo Island Fred became Captain Thunderbolt in a robbery in December 1863. He then returned to Mary Ann and she went bushranging with him until she and Ward separated in 1867. She died in 1905 in Mudgee.

COUNCIL MEETING 16/9/15

Millett (Mudgee) – Walter Millett, Mayor of the former Cudgegong Shire from 1891-1892.

COUNCIL MEETING 16/3/16

Dunnachie (Mudgee Cooks Gap) – John Dunnachie (1943-2011) with his wife Margaret, chose Mudgee as the location for his semi-retirement to be close to the wineries and because of his love of rural life. John was a long time participant of the Mudgee Field Days and a third generation master Cooper. John also worked on restoring and repairing sloop buckets, water and storage barrels for the HMB Endeavour at the National Maritime Museum in Sydney. He also handcrafted spittoons for Steins Wines, barrels for DiLusso Winery and Mudgee Winery, wine barrels for Farmers Daughter Wines, tubs, buckets, barrels, casks & butter churns for Elizabeth Farm in Parramatta and Hyde Park Barracks in Sydney, and wine barrel tables for hotels in Rylstone and Mudgee. His craftsmanship was highly sought after and many residents and visitors own a piece of his work.

COUNCIL MEETING 21/2/18

Knowles (Mudgee Budgee Budgee) – Bill Knowles (1923-1999) was a very active member in the Mudgee Scouts community, bringing it back to life after a period of inactivity. His methods of assessing Scouts was taken up by the Scout movement. Bill was awarded the King Scout badge in 1940. He was welfare officer for the Mudgee Salvation Army and active in helping members of his own and other rural communities. After attempting to join up twice (he worked in a protected industry), Bill joined the RAAF in 1942. He was a radio technician who worked on Kitty Hawk P40 fighters, sometimes in the air during dog fights, installed telephone systems between bases on pacific islands and even ran a radio station. He served in Milne Bay in Papua New Guinea, Goodenough Island in the Solomon Sea, Manus Island & Los Negros Island in the Bismarck Sea, and Noemfoor (Numfor) Island in Cenderawasih Bay north east of New Guinea Island. Bill bought his family to Mudgee in 1977 and put his touch on many homes in the area as a licensed handy man and a Master Locksmith.

COUNCIL MEETING 21/3/18

Newton (Gulgong) – for the late Ray Newton, a former and highly regarded resident of Gulgong.

Kerin or Corporal (Gulgong) – for the late Kerin Corporal, a young aboriginal football player for the Gulgong Terriers.

Reid (Gulgong) – for the late Robert Reid who was a war veteran and has family living just south of the town of Gulgong.

Nellie or Melba (Gulgong) – for Nellie Melba who sang at the Prince of Wales Opera House in Gulgong.

Cullengoral (Gulgong) – an Aboriginal word meaning water running over metal relating to gold sluicing during the gold rush in Gulgong.

Gould – for John Gould (1804-1881), considered the father of bird study in Australia and publisher of a number of monographs of birds and three volumes of The Mammals of Australia.

Roxy (Gulgong) – for the Roxy Theatre/Prince of Wales Opera House in Gulgong.

Darcy (Gulgong) – for Les Darcy (1895-1917) the Australian boxer who fought in Gulgong during the gold rush days.

BeauFoy or Merlin (Gulgong) – for Henry BeauFoy Merlin (1830-1873) a travelling photographer, well known during the Gulgong gold rush days. One of his photographs was used for the background of the original \$10 note.

Corella – for the native bird, local to the entire Council area.

Angoves (Gulgong) – for Mary Angoves (1831-1908) Gulgong's first Post Mistress, appointed in 1870, and partner in the general store and later a Hotel with her husband, Richard.

Pioneer – for the many pioneers who opened up the entire Council area.

Alluvial (Gulgong) – for Gulgong's rich history of alluvial gold.

Burrannah (Gulgong) – for the Burrannah Formation mineralisation located between the Mudgee and Home Rule faults.

Sibley (Hargraves) – for Mary and Ern Sibley (1887-1975 & 1891-1979) who were highly regarded members and leaders in the Hargraves community. They were both born in Hargraves, lived most of their lives there and are now buried in the village cemetery with three previous generations of their respective families.

Vogt (Hargraves) – for Fred Vogt (-2017?) who lived in the Hargraves community for many years and was instrumental in the creation and care of the park next to the Empire Hall (Louisa Park). He build the BBQ, worked on the erection of the fence and was a force behind retrieval of the Stamper Battery and its display in the park. He maintained the park, mowing, picking up sticks and rubbish and emptying the garbage bins until ill health forced his move to family in Lismore before his eventual passing.

Goldfields – for the many goldfields located throughout the Council area. Especially Hargraves and Gulgong.

COUNCIL MEETING 18/4/18

Mariyan (Gulgong) – Aboriginal (Wiradjuri language) for Wedge Tailed Eagle, known in the Mebul & Beryl area for over 50 years.

Dean (Gulgong) – for Alexander Dean who had land in the Beryl area in the 1830s.

Yoyang – Aboriginal (Wiradjuri language) for Black Cockatoo, local to the entire Council area.

Yurana – Aboriginal (Wiradjuri language) for Yellow Box tree, local to the entire Council area.

Yurali – Aboriginal (Wiradjuri language) for blossom of Eucalyptus, local to the entire Council area.

Yulan – Aboriginal (Wiradjuri language) for Black Wattle tree, local to the entire area.

Balganbaa – Aboriginal (Wiradjuri language) for boomerang shaped creek.

Murrung – Aboriginal (Wiradjuri language) for Grey Box tree, local to the entire area.

Wangarang – Aboriginal (Wiradjuri language) for tortoise, local to the entire area.

Yamagan – Aboriginal (Wiradjuri language) for Kurrajong tree, local to the entire area.

Yarrany – Aboriginal (Wiradjuri language) for Wattle, local to the entire area.

Bagurra – Aboriginal (Wiradjuri language) for Kurrajong tree blossom, local to the entire area.

Gungan – Aboriginal (Wiradjuri language) for running stream.

Wirrang – Aboriginal (Wiradjuri language) for Rock Wallaby, local to the entire area.

COUNCIL MEETING 20/6/18

Hubert (Gulgong) – for Charles William Hubert (1897-1939) born in Arishat, Nova Scotia. Worked on the Canadian National Railway. Served as a Driver in the Canadian Field Ambulance in World War I. Moved to the US in 1922/23 and worked for the New York Central Railroad in Albany until his death. Although not related to the area in anyway his granddaughter Susan Lightowlers is a resident of Gulgong.

Pecan (Gulgong) – for the Pecan trees found in the south of the town of Gulgong.

Plum (Gulgong) – for the Plum trees found in the south of the town of Gulgong.

Mariposa (Gulgong) – for the Mariposa Plum trees found in the south of the town of Gulgong.



9.3 Naming of a new street off Kilkenny Avenue, Mudgee

REPORT BY THE PROPERTY SUPPORT OFFICER

TO 17 APRIL 2019 ORDINARY MEETING

GOV400067, R0790141

RECOMMENDATION

That Council:

- 1. receive the report by the Property Support Officer on the naming of a new street off Kilkenny Avenue, Mudgee; and**
- 2. name the new street Mulholland Court.**

Executive summary

A new subdivision off Kilkenny Avenue and Bellevue Road in Mudgee includes a new cul-de-sac. Addressing requirements for the new subdivision will necessitate the naming of this new street.

Disclosure of Interest

Nil.

Detailed report

Council, being the Roads Authority, is required to name new or unnamed streets and roads. The purpose of this report is to provide a list of names submitted by the public from which Council can choose a name for this new street.

Council wrote to the neighbours of the subdivision on 6 March 2019 requesting their naming suggestions. Public consultation was also invited in an advertisement placed in the 8 March 2019 issue of the Mudgee Guardian. Submissions closed on 29 March 2019 and during this period 2 responses were received with the following names suggested:

- Kildare
- Galway
- Waterford
- Mulholland

The Geographical Names Board has been advised of the possible street names and has no objection to Kildare, Galway or Mulholland. There is an objection to Waterford due to the proximity of Waterworks Drive approximately 2kms away.

The recommended name of Mulholland relates to brother and sister, Ray and Christine Mulholland. Their parents, Pat and Val Mulholland have a long history in Mudgee with Pat being a local butcher for many years and Val running the corner store near the railway. Ray and Christine are their only children and did not have children of their own. Christine was killed in a horrific traffic accident in Sydney in January 2014 and Ray passed away suddenly in January of this year.

Street naming is legislated under the Roads Act 1993. This Act empowers the authority in charge of the road with the rights to name it. The naming of this new street will allow the completion of

street addressing within this new subdivision. Section 162 of the Roads Act (1993) states that “a road authority may name and number all public roads for which it is the authority. A roads authority may not alter the name of a public road unless it has given the Geographical Names Board (GNB) at least two months notice of the proposed name.”

In accordance with Council’s Road Naming Policy, the name that Council endorses for this lane will be:

1. Advertised in the Mudgee Guardian inviting submissions in writing from the public for a period of 21 days.
2. Concurrently, notice of the proposed name will be sent to Australia Post, the Registrar General, the Surveyor General, the Chief Executive of the Ambulance Service of NSW, New South Wales Fire Brigades, the NSW Rural Fire Service, the NSW Police Force, the State Emergency Service, the New South Wales Volunteer Rescue Association Inc, and, in the case of a classified road – Roads and Maritime Services, inviting submissions in writing for a period of 21 days.

At the expiration time for the lodgement of submissions, a further report will be prepared for Council addressing any submissions received and recommending the formal adoption of the proposed street names, and Gazettal of the new street names.

Community Plan implications

Theme	Connecting Our Region
Goal	High quality road network that is safe and efficient
Strategy	Provide traffic management solutions that promote safer local roads and minimise traffic congestion

Strategic implications

Council Strategies

Not applicable.

Council Policies

Road Naming Policy.

Legislation

The Roads Act, 1993.

Road Regulation 2008.

Geographical Names Act, 1996.

Geographical Names Board of NSW Guidelines.

Financial implications

Cost and installation of one street sign at the intersection of Kilkenny Avenue and the unnamed lane will be met by the developer.

Associated Risks

Nil.

CAROLYN ATKINS
PROPERTY SUPPORT OFFICER

LEONIE JOHNSON
CHIEF FINANCIAL OFFICER

27 March 2019

- Attachments:*
1. Letter to GNB dated 27/3/19.
 2. Response from GNB dated 2/4/19.
 3. Submission.
 4. Submission.
 5. Map.

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER



CA: R0790141

PO BOX 156
MUDGEES NSW 285086 Market Street MUDGEES
109 Herbert Street GULGONG
77 Louee Street RYLSTONEPh: 1300 765 002 or (02) 6378 2850
Fax: (02) 6378 2815
email: council@midwestern.nsw.gov.au

27 March 2019

The Secretary
Geographical Names Board
PO BOX 143
BATHURST NSW 2795**NOTIFICATION OF NEW PROPOSAL TO NAME**

Notice is hereby given that Mid-Western Regional Council, pursuant to Section 162 of the Roads Act 1993 as amended; is intending the name the lane as shown below and have received public submissions for the following names in the town of Mudgee:

- Kildare Court
- Galway Court
- Waterford Court
- Mulholland Court

Please refer to attached map for location.

Kildare, Galway & Waterford relates to the Irish theme of the main street going through this development, Kilkenny Avenue.

Mulholland relates to the Mulholland family who have a long history in Mudgee. Pat was a butcher for many years, his wife Val ran the corner store near the railway station. Pat and Val are still living but their children have both passed. Their son Ray worked for the Mudgee Guardian before running a hairdressing salon for many years. He passed suddenly in January this year. Their daughter Christine, a publishing executive, was in the process of buying her own property in Mudgee when she was killed in a traffic accident in Sydney.

Should you have any queries in relation to this matter or wish to make any suggestions please do not hesitate to contact Carolyn Atkins of Council's Revenue and Property Department on ☎ 02 63782850 or 1300 765 002.

Yours faithfully

A handwritten signature in black ink, appearing to read "Diane Sawyers", written over a light blue horizontal line.

Diane Sawyers
Manager Revenue and Property



From: SS GNB <SS-GNB@finance.nsw.gov.au>
Sent: Tuesday, 2 April 2019 8:39 AM
To: Carolyn Atkins
Cc: SS GNB
Subject: RE: Names submitted for road naming - off Kilkenny Avenue

Hi Carolyn

I have assessed the proposed names and advise:

Kildare Court – no issues with duplication

Galway Court – no issues with duplication

Waterford Court – **objection**, there is a Waterworks Drive approx. 2kms away

Mulholland Court – no issues with duplication (however please note that names of people still living should not be used)

Regards
Susan

K. Purcell
16 Kilkenny Ave.
Mudgee. NSW. 2850

8th. March, 2019

General Manager
Mid- Western Regional Council
PO Box 156
Mudgee NSW. 2850

Dear Sir,

I refer to a letter received from Dianne Sawyers regarding naming of a cul-de-sac in a new subdivision between Bellevue Rd. and Kilkenny Ave. Mudgee. (copy attached). I owned the land for over 40 years prior to selling it to the present developer. I am a 4th generation girl and my ancestors came to Mudgee from Ireland in the early 1800's. An Irish influence name such as Kildare Court, Galway Court, or Waterford Court would be my recommendation for naming the road in question This would be in keeping with the main road that goes right through the development (Kilkenny Ave.) .

Yours,faithfully



K. Purcell





SP:R0790141

PO BOX 156
MUDGEES NSW 285086 Market Street MUDGEES
109 Herbert Street GULGONG
77 Louee Street RYLSTONEPh: 1300 765 002 or (02) 6378 2850
Fax: (02) 6378 2815
email: council@midwestern.nsw.gov.au

6 March 2019

Mrs K Purcell
16 Kilkenny Avenue
MUDGEES NSW 2850**RE – NAMING OF A NEW STREET IN A SUBDIVISION OFF KILKENNY**

Dear Mrs Purcell,

Notice is hereby given that Mid-Western Regional Council, pursuant to Section 162 of the Roads Act 1993 as amended; is intending to name the new street in a subdivision that neighbours your property.

Please refer to the attached map for the location.

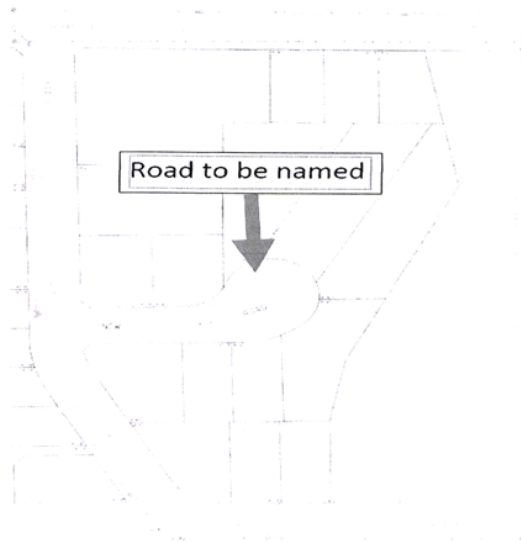
Council is asking for submissions from neighbours of the subdivision and will advertise for public submissions in the 8/3/19 Mudgee Guardian.

Submissions should be made in writing, giving reasons, and addressed to the General Manager, Mid-Western Regional Council, PO Box 156, MUDGEES NSW 2850. Submissions will be accepted until end of business on Friday 29/3/19. The matter is then expected to go to Council's April Council Meeting.

Should you have any questions concerning the naming of this road, please do not hesitate to contact Carolyn Atkins or Sarah Pringle of Council's Revenue & Property Department on ☎ 02 63782850 or 1300 765 002.

Yours faithfully

A handwritten signature in cursive script, appearing to read "D Sawyers".

Diane Sawyers
Manager Revenue & Property

The General Manager
Mid-Western Regional Council
P O Box 156
Mudgee
2850

Karen Palmer &
Mandy Turner
12 Pellion Street
Blaxland
2774

Monday, 18th March 2019.

Dear Sir/Madam

Re: Proposed Street Names

We are writing to nominate **Mulholland** as the name for the new road reserve running off Kilkenny Avenue in Mudgee.

The Mulholland family have a long history in the town, Pat being a local butcher for many years and his wife Val's family (Smith) ran the little shop near the railway station and she was a regular bowls player at the Mudgee Bowling Club.

We have personally known the family throughout our lives, being at school with Ray, and living with him at various times in Sydney. He worked at the Mudgee Guardian in his youth and ran a hairdressing salon in Market Street for a number of years.

He and Christine were great animal lovers and Christine was in the process of buying a property to move back to the Mudgee District to be close to her parents and her "retirement nirvana" when she was tragically killed in an horrendous bus accident in Sydney.

Ray Mulholland also died an untimely death on News Year's Day this year of a heart attack.

With the premature deaths of both of Pat and Val's children, Raymond Charles and Christine Helen, and with no grandchildren to keep their memory alive, it would be a timely and fitting name for posterity in Mudgee.

Thanking you for your consideration of this application.

Mandy Turner & Karen Palmer (nee Small of Mudgee).

Karen Palmer
Mandy L. Turner





9.4 Name to be included in the Pre-Approved Street/Road Names List

REPORT BY THE PROPERTY SUPPORT OFFICER
TO 17 APRIL 2019 ORDINARY MEETING
GOV400067, R0790041 R0790141

RECOMMENDATION

That Council:

1. **receive the report by the Property Support Officer on the name to be included in the Pre-Approved Street/Road Names List; and**
2. **support the name of McVicker for future use in street/road naming.**

Executive summary

Street/Road naming submissions are often made by the public that do not relate to a new road or street, or are submitted when there are no new roads or streets being named. A new submission has been received for the name McVicker.

Disclosure of Interest

Nil.

Detailed report

Council, being the Roads Authority, is required to name new or unnamed streets and roads. Street/Road naming submissions are often made by the public that do not relate to a new road or street, or are submitted when there are no roads or streets being named.

Council recently received a submission suggesting a name for consideration when naming streets/roads in the Council area. It is requested that this name be approved for inclusion in Council's Pre-Approved Street/Road Names list for future use.

The Geographical Names Board has approved this name for use.

McVicker – for use in the Mudgee area.

Community Plan implications

Theme	Connecting Our Region
Goal	High quality road network that is safe and efficient
Strategy	Provide traffic management solutions that promote safer local roads and minimise traffic congestion

Strategic implications

Council Strategies

Not Applicable.

Council Policies

Road Naming Policy.

Legislation

Roads Act 1993.

Roads Regulation 2008.

Geographical Names Act 1996.

Geographical Names Board of NSW Guidelines.

Financial implications

Not Applicable – A short administration process will occur when the name, if approved, is added to the Pre-Approved Names List.

Associated Risks

Nil.

CAROLYN ATKINS
PROPERTY SUPPORT OFFICER

LEONIE JOHNSON
CHIEF FINANCIAL OFFICER

27 March 2019

Attachments: 1. Geographical Names Board approval 26/3/19.
2. Submission.

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER

From: SS GNB <SS-GNB@finance.nsw.gov.au>
Sent: Tuesday, 26 March 2019 12:31 PM
To: Carolyn Atkins
Cc: SS GNB
Subject: RE: Name submitted for road naming - Future allocation

Hi Carolyn

I have assessed the proposed name McVicker. There are no duplication issues with the name and I have added it to the pre-approved list.

Regards
Susan

Carolyn Atkins

From: Sof Lee <sofl@telstra.com>
Sent: Thursday, 14 March 2019 3:05 PM
To: Council
Subject: Proposed road name

Dear Mayor Cr Des Kennedy,

I would like to propose naming a new road in our area, something like "Norman McVicker drive" in honour of his continuing support and contributions to the local community.

Specifically, even after his passing six years ago, annual scholarships and awards have been given from his estate to young people in our local area, who are interested in pursuing performing arts and literature.

Norman lived in Mudgee for over 30 years. During the time, all his work were voluntary, for example, restoration of Eurunderee school in the late 80s to 90s and reliving the local history through publishing weekly articles on a local newspaper.

Yours sincerely
Sof Lee

PRIVATE AND CONFIDENTIAL - MIDWESTERN REGIONAL COUNCIL

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9.5 Revised Delivery Program 2017/21 and Draft Operational Plan 2019/20

REPORT BY THE CHIEF FINANCIAL OFFICER
TO 17 APRIL 2019 ORDINARY MEETING
GOV400067, FIN300201

RECOMMENDATION

That Council:

1. receive the report by the Chief Financial Officer on the Revised Delivery Program 2017/21 and Draft Operational Plan 2019/20;
2. endorse the Draft Delivery Program 2017/21 and Draft Operational Plan 2019/20 to go on public exhibition for a period of 28 days commencing Thursday 18 April 2019;
3. endorse the included amendment to the Delivery Program 2017/21 Strategy 1.1.4 heading, in order to link the strategy more closely to the actions arising from it:
 - 3.1 from “Work with key partners and the community to reduce crime, anti social behaviour and improve community safety”;
 - 3.2 to “Work with key partners and the community to reduce crime, anti social behaviour and improve community health and safety”;
4. request a further report be presented following the exhibition period including a review of any submissions made on the Draft Delivery Program 2017/21 and Draft Operational Plan 2019/20; and
5. amend the Financial Reserves Policy to include a new internal financial reserve called “Seal Extension Reserve”, defined as:
 - 5.1 Purpose: To set aside surplus funds from road work contributions to invest into a seal extension program;
 - 5.2 Calculation Basis: Transfers to the Reserve are based on the risk margin achieved on capital road work projects funded by private contributions, and are to be included in the reserve at Councils discretion. Transfers from the reserve are to be for seal extension work;
 - 5.3 Target Balance: No target. The balance will capture surplus funds at any given time.

Executive summary

Following extensive community consultation and in line with Councils Integrated Planning and Reporting requirements, the draft Delivery Program 2017/21 (the Delivery Program) and draft Operational Plan 2019/20 (the Operational Plan) are presented to Council and the community. This report seeks Council resolution to place the Delivery Program/Operational Plan on exhibition, with a subsequent report to be presented to Council in early June considering any submissions made,

and a further report to the ordinary meeting in June recommending adoption of the final Operational Plan and Delivery Program.

Disclosure of Interest

Nil.

Detailed report

Under the Local Government Act (1993), Council must have an annual Operational Plan, adopted before the beginning of each financial year, outlining the activities to be undertaken in that year, as part of the Delivery Program.

The Delivery Program details all of the principal activities Council will undertake to achieve the goals established in Council's Community Plan, Towards 2030. The draft Operational Plan for 2019/20 has been integrated into the Delivery Program and sets out the annual projects and activities to which Council are committed and includes detailed budgets for the projects and services identified under each theme, together with appropriate measures and timeframes for completion. The document includes budgets for the four years from 2019/20 to 2022/23.

If endorsed by Council, the draft documents will be published on Council's website from Thursday 18 April 2019 for a period of 28 days.

Draft Operational Plan 2018/19

Residents were encouraged to make Community Plan Proposals to be considered in the Draft Operational Plan 2019/20 from 14 December 2018 to 31 January 2019. The draft Operational Plan has been prepared following a series of budget workshops with budget managers, executive, and Elected Members over the past 3 months. The draft Operational Plan sets out Council's proposed budget for next financial year, and the three years thereafter. The budgets are presented in the form of consolidated statements and schedules, together with a more detailed breakdown at a functional level.

Operating revenue is forecast at \$62.1 million for 2019/20, plus an estimated \$19.9 million in Capital Grants & Contributions, taking total anticipated income to a budget of \$82 million.

The draft Operational Plan includes additional borrowings of:

1. \$700,000 in 2019/20 to complete Saleyards Lane subdivision
2. \$681,000 in 2019/20 to refinance the Mudgee Showground loan
3. \$2,000,000 in 2020/21 to support the Rylstone/Kandos Sewer Augmentation
4. \$2,000,000 in 2020/21 to support Mudgee Tip Construction
5. \$1,200,000 in 2021/22 to support Rylstone/Kandos Water Augmentation
6. \$2,000,000 in 2022/23 to support Rylstone/Kandos Water Augmentation
7. \$3,500,000 in 2022/23 to support Mudgee Water Headworks

Operating expenditure is budgeted at \$63.6 million for 2019/20, with annual increases constrained to estimated CPI of 2.25%.

Based on proposed budget figures, Council will not achieve Fit for the Future benchmarks in the first year for all key financial performance indicators, in particular Operating Performance Ratio and Own Source Revenue Ratio. However, the benchmarks are forecast to be achieved in the following three years. Results are considered satisfactory for all key financial performance indicators and will meet benchmarks for the Unrestricted Current Ratio, Buildings and Infrastructure Asset Renewal Ratio, and Debt Service Ratio.

Revenue Policy

The Rates Model proposed as part of the Operational Plan includes an increase to all rating categories of the IPART capped rate of 2.7%, distributed evenly. Land rating categories are:

- Farmland;
- Residential;
- Business; and
- Mining

Rate assessments are based upon property valuations (ad valorem), with minimum amounts applied where appropriate. No base amounts apply to the proposed 2019/20 rate structure.

Financial Reserves Policy

It is recommended to include

Community Plan implications

Theme	Good Governance
Goal	Strong civic leadership
Strategy	Provide clear strategic direction through the Community Plan, Delivery Program and Operational Plans

Strategic implications

Council Strategies

Relevant Integrated Planning and Reporting Strategies are taken into account during the process of developing the revised Delivery Program 2017/21 and draft Operational Plan 2019/20, including the Community Strategic Plan, and Resourcing Strategies.

Council Policies

Relevant Integrated Planning and Reporting Policies may impact the way the Delivery program and Operational Plan are developed, for example the Asset Management Policy.

Legislation

Due dates/ frequency	Plan/strategy	Legislative reference
From 2012, adopt by 30 June in year following election. Exhibit for at least 28 days.	Delivery Program	s404(1)– (5) (Act)
Adopt prior to beginning of financial year. Exhibit for at least 28 days. Post copy on website within 28 days of council endorsement.	Operational Plan	s405(1)– (6) s532 s610B – s610F s706(2) (Act) cl201(1)

Financial implications

The draft Operational Plan 2019/20 as attached to this report recommends to Council the proposed budget for the next four years.

Budget Year	Operating Performance Ratio	Own Source Revenue	Building & Infrastructure Renewal
2019/20	✘	✘	✔
Future Years	✔	✔	✔

Associated Risks

Not applicable.

LEONIE JOHNSON
CHIEF FINANCIAL OFFICER

2 April 2019

Attachments: 1. Revised Delivery Program 2017/21 and Draft Operational Plan 2019/20. (separately attached)

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER

9.6 Monthly Statement of Investment and Bank Balances as at 31 March 2019

REPORT BY THE MANAGER FINANCIAL PLANNING
TO 17 APRIL 2019 ORDINARY MEETING
GOV400067, FIN300053

RECOMMENDATION

That Council:

1. **receive the report by the Manager Financial Planning on the Monthly Statement of Investment and Bank Balances as at 31 March 2019; and**
2. **note the certification of the Responsible Accounting Officer.**

Executive summary

The purpose of this report is to certify that Council's investments have been made in accordance with legal and policy requirements, provide information on the detail of investments and raise other matters relevant to Council's investment portfolio as required.

Disclosure of Interest

Nil.

Detailed report

The attachment to this report provides information on the performance of the portfolio and provides a register of all investments held as at 31 March 2019.

Community Plan implications

Theme	Good Governance
--------------	------------------------

Goal	An effective and efficient organisation
------	---

Strategy	Prudently manage risks association with all Council activities
----------	--

Strategic implications

Council Strategies

Not applicable.

Council Policies

Council's Investments Policy requires a written report each month setting out the entire investment portfolio.

Legislation

As per Clause 212 of the Local Government (General) Regulation 2005 the Responsible Accounting Officer certifies that;

- a) this report sets out details of all money that the Council has invested under Section 625 of the Act, and
- b) all investments have been made in accordance with the Act, the regulations and Council's investment policies.

Financial implications

Not applicable.

Associated Risks

Not applicable.

NEIL BUNGATE
MANAGER FINANCIAL PLANNING

LEONIE JOHNSON
CHIEF FINANCIAL OFFICER

2 April 2019

Attachments: 1. Investment balances 31 March 2019.

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER

Investment Register as at 31 March 2019

Bank Account	Opening Balance	Receipts	Payments	Closing Balance	Overdraft Limit
NAB (Cheque Account)	143,063	20,170,529	20,313,375	217	700,000

The bank balances have been reconciled to the General Ledger as at 31/03/2019

Investments	Type	Amount \$'000	Yield %	Maturity Date	Term	Long Term Rating
National Australia Bank	At Call	2,069	1.90%	NA	At Call	AA-
National Australia Bank	Term Deposit	1,500	2.90%	29/04/2020	728	AA-
National Australia Bank	Term Deposit	2,000	2.71%	10/07/2019	287	AA-
National Australia Bank	Term Deposit	1,000	2.72%	21/08/2019	308	AA-
National Australia Bank	Term Deposit	1,500	2.71%	4/09/2019	308	AA-
National Australia Bank	Term Deposit	1,500	2.71%	28/08/2019	280	AA-
National Australia Bank	Term Deposit	1,500	2.75%	18/09/2019	294	AA-
National Australia Bank	Term Deposit	2,500	2.75%	25/09/2019	294	AA-
National Australia Bank	Term Deposit	1,000	2.75%	2/10/2019	287	AA-
National Australia Bank	Term Deposit	2,000	2.73%	16/10/2019	266	AA-
National Australia Bank	Term Deposit	1,500	2.75%	5/02/2020	364	AA-
Bankwest	Term Deposit	2,000	2.80%	17/04/2019	286	AA-
Bankwest	Term Deposit	1,500	2.80%	15/05/2019	287	AA-
Bankwest	Term Deposit	1,000	2.80%	1/05/2019	266	AA-
Bankwest	Term Deposit	2,500	2.80%	29/05/2019	280	AA-
Bankwest	Term Deposit	1,000	2.74%	26/06/2019	294	AA-
Bankwest	Term Deposit	3,000	2.73%	24/07/2019	322	AA-
CBA	Term Deposit	1,000	2.79%	24/04/2019	363	AA-
Westpac	Term Deposit	1,500	2.71%	7/08/2019	546	AA-
Westpac	Term Deposit	1,000	2.85%	15/04/2020	742	AA-
Westpac	Term Deposit	2,500	2.88%	27/05/2020	728	AA-

Westpac	Term Deposit	2,000	2.76%	12/06/2019	371	AA-
Westpac	Term Deposit	1,500	2.63%	16/09/2020	560	AA-
ING Bank	Term Deposit	1,000	2.92%	2/10/2019	720	A
ING Bank	Term Deposit	2,500	2.86%	4/03/2020	728	A
ING Bank	Term Deposit	1,000	2.77%	17/02/2021	728	A
AMP	Term Deposit	2,000	2.75%	8/01/2020	371	A-
AMP	Term Deposit	1,000	2.75%	16/10/2019	279	A-
AMP	Term Deposit	1,000	2.80%	27/11/2019	266	A-
AMP	Term Deposit	1,000	2.80%	27/11/2019	266	A-
AMP	Term Deposit	1,500	2.80%	11/12/2019	280	A-
AMP	Term Deposit	1,000	2.80%	18/12/2019	273	A-
Bank of Queensland	Term Deposit	1,000	2.75%	3/04/2019	238	BBB+
Bank of Queensland	Term Deposit	2,000	2.75%	26/06/2019	301	BBB+
Rural Bank	Term Deposit	1,500	2.73%	13/11/2019	280	BBB+
Bank Australia	Term Deposit	1,500	2.80%	24/04/2019	273	BBB
Credit Union Australia	Term Deposit	1,000	2.78%	1/05/2019	364	BBB
Credit Union Australia	Term Deposit	1,000	2.85%	13/11/2019	343	BBB
Credit Union Australia	Term Deposit	1,000	2.75%	21/08/2019	322	BBB
Defence Bank	Term Deposit	2,000	2.80%	30/10/2019	364	BBB
Members Equity Bank	Term Deposit	1,000	2.83%	3/04/2019	272	BBB
TCorp - Cash Fund	Managed Fund	1,721				TCorp (Unrated)
TCorp - Long Term Growth Fund	Managed Fund	2,574				TCorp (Unrated)
TCorp - Medium Term Growth Fund	Managed Fund	5,301				TCorp (Unrated)
Total Investments		72,165				

Limit Compliance as at 31 March 2019

Investments by Institution	Long Term Rating	Amount \$'000	% of Portfolio	
			Actual	Policy Limit
National Australia Bank	AA-	18,069	25%	30%
Bankwest	AA-	11,000	15%	30%
CBA	AA-	1,000	1%	30%
Westpac	AA-	8,500	12%	30%
ING Bank	A	4,500	6%	15%
AMP	A-	7,500	10%	15%
Bank of Queensland	BBB+	3,000	4%	5%
Rural Bank	BBB+	1,500	2%	5%
Bank Australia	BBB	1,500	2%	5%
Credit Union Australia	BBB	3,000	4%	5%
Defence Bank	BBB	2,000	3%	5%
Members Equity Bank	BBB	1,000	1%	5%
TCorp - Medium Term Growth Fund	TCorp (Unrated)	5,301	7%	15%
TCorp - Long Term Growth Fund	TCorp (Unrated)	2,574	4%	15%
TCorp - Cash Fund	TCorp (Unrated)	1,721	2%	15%
		72,165	100%	

Investments by S&P Rating	Long Term Rating	Amount \$'000	% of Portfolio	
			Actual	Policy Limit
	AAA to AA-	38,569	53%	100%
	A+ to A-	12,000	17%	40%
	BBB+ to BBB-	12,000	17%	20%
	TCorp (Unrated)	9,596	13%	15%
	Unrated	-	0%	\$ 250,000
		72,165	100%	

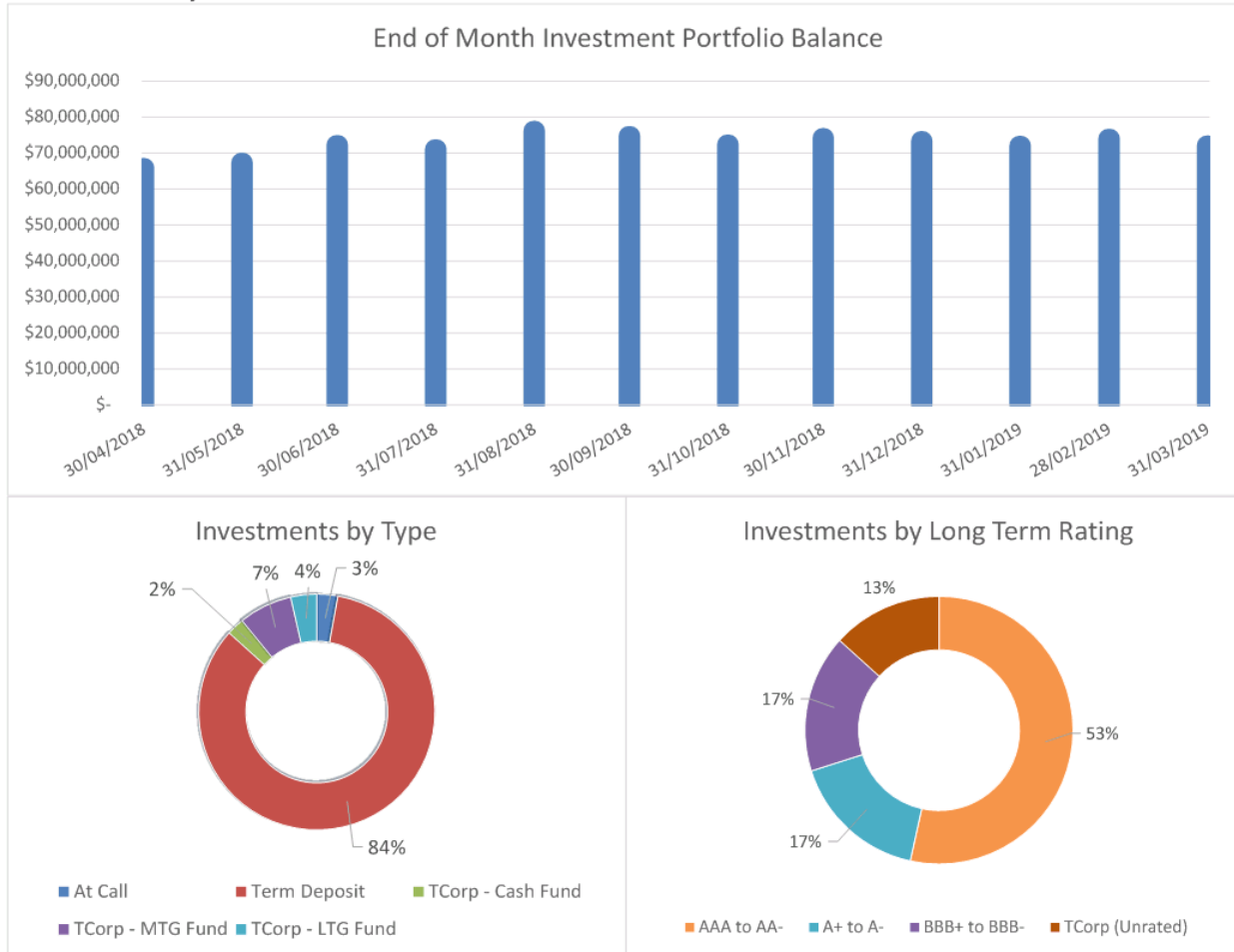
Term to Maturity	Amount \$'000	Actual	% of Portfolio	
			Cumulative Actual	Cumulative Minimum
Less than 3 months	29,165	40%	40%	20%
Between 3 months and 1 year	35,500	49%	90%	40%
Between 1 year and 2 years	7,500	10%	100%	50%
Between 2 years and 4 years	-	0%	100%	85%
More than 5 years	-	0%	100%	0%
	72,165	100%		

Monthly Investment Portfolio Activity

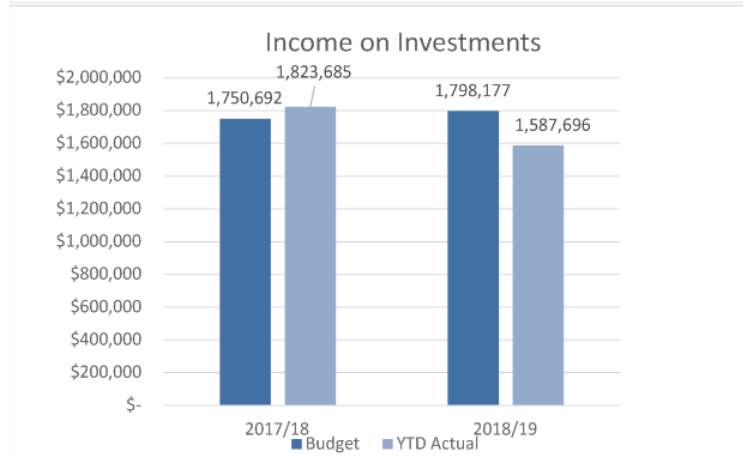
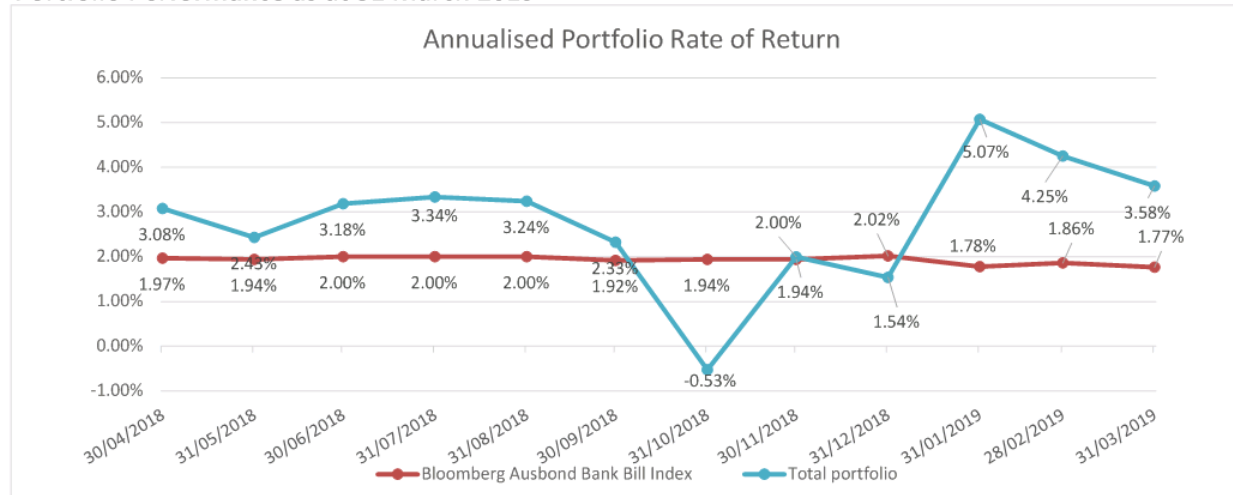
The below table shows investments that have matured and have been redeemed or re-invested, and new investments placed.

Bank Accounts	Opening Balance \$'000	Redeemed Balance \$'000	Re-invested Balance \$'000	Change in interest rate	Change in Term (days)	New Term Rate
NAB (At call account)	4,472		2,069			
TCorp - Cash Fund	1,717		1,721			
TCorp - Long Term Growth Fund	2,548		2,574			
TCorp - Medium Term Growth Fund	5,255		5,301			
AMP	1,000		1,000	0.00%	-	2.80%
AMP	1,000		1,000	-0.05%	14	2.80%
AMP			1,500	New Deposit		2.80%
Westpac			1,500	New Deposit		2.63%
Bankwest	1,500	1,500		Redeemed		
AMP			1,000	New Deposit		2.80%
Bankwest	2,000	2,000		Redeemed		
	19,493		17,665			
Investment Portfolio Movement			(1,828)	Reduction		

Portfolio Summary as at 31 March 2019



Portfolio Performance as at 31 March 2019



9.7 Monthly Budget Review - February 2019

REPORT BY THE MANAGER FINANCIAL PLANNING
TO 17 APRIL 2019 ORDINARY MEETING
GOV400067, FIN300179

RECOMMENDATION

That Council:

1. receive the report by the Manager Financial Planning on the Monthly Budget Review; and
2. amend the 2018/19 Operational Plan in accordance with the variations as listed in the Monthly Budget Review attachment to this report.

Executive summary

This report provides Council with information on the progress of the 2018/19 capital works program as at 28 February 2019. The report also recommends budget variations as shown in the attachment to this report.

Disclosure of Interest

Nil.

Detailed report

Over the period of the financial year, Council has an opportunity to review and approve variances to the Operational Plan. The attachment to this report provides the detailed information of recommended variations.

Community Plan implications

Theme	Good Governance
Goal	An effective and efficient organisation
Strategy	Prudently manage risks association with all Council activities

Strategic implications

Council Strategies

The recommendation if approved will amend the 2018/19 Operational Plan.

Council Policies

Not applicable

Legislation

Clause 202 of the Local Government (General) Regulation 2005, states that the responsible accounting officer of a Council must:

- a) establish and maintain a system of budgetary control that will enable the council's actual income and expenditure to be monitored each month and to be compared with the estimate of council's income and expenditure, and
- b) if any instance arises where the actual income or expenditure of the council is materially different from its estimated income or expenditure, report the instance to the next meeting of Council.

Financial implications

Budget Year	Operating Performance Ratio	Own Source Revenue	Building & Infrastructure Renewal
2018/19	-	✘	✔
Future Years	-	-	-

Associated Risks

Approval of the budget variations proposed in this report are required ahead of the March Quarterly Budget Review Statement in order to meet project deadlines. Should the variations not be approved there is a risk of losing funding and delays in project commencement.

NEIL BUNGATE
MANAGER FINANCIAL PLANNING

LEONIE JOHNSON
CHIEF FINANCIAL OFFICER

2 April 2019

Attachments: 1. Monthly Budget Review Attachment - Feb 2019.

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER



*Good
Government*

MONTHLY BUDGET
REVIEW – FEBRUARY
2019

ATTACHMENT 1 – CAPITAL
PROGRAM UPDATE

17 APRIL 2019

MID-WESTERN REGIONAL COUNCIL
CORPORATE: FINANCE

■ ■ ■ ■ ■ TOWARDS 2030



THIS DOCUMENT HAS BEEN PREPARED BY NEIL BUNGATE, MANAGER FINANCIAL PLANNING FOR MID-WESTERN REGIONAL COUNCIL.

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1. PROPOSED BUDGET VARIATIONS 2018/19

Community Plan Theme	Variation	Funding Source	Amount	Code
Looking after our Community	There is some significant damage at the Lawson Park toilets following a fire being started there. Preliminary estimate is for \$5-10K	Asset replacement reserve	(10,000)	F
Looking after our Community	Section 94 Plan Development – Additional budget is required to finalise the new plan. This is mainly due to extensive work required in determining a heavy haulage contribution rate from first principles.	Developer Contributions	(6,640)	F
Total Negative Variations			(16,640)	
Contra Variations				
Protecting our Natural Environment	Kerb Extensions Jacques and Dangar Street - Council was unsuccessful in applications for grant funding from RMS. Grant income budget to be removed.	Grants & Contributions	(25,000)	C
Protecting our Natural Environment	Kerb Extensions Jacques and Dangar Street - Council was unsuccessful in applications for grant funding from RMS. Grant funded expenditure to be removed.	Grants & Contributions	25,000	C
Protecting our Natural Environment	Kerb Extensions Jacques and Dangar Street - A change to the project scope is required from Kerb to Footpath	Asset replacement reserve	25,000	C
Connecting our Region	Footpath Jacques and Dangar Street Intersection - build pram ramps at the intersection and fix other footpath issues in the same area	Asset replacement reserve	(25,000)	C
Total Contra Variations			0	
TOTAL GENERAL FUND			(16,640)	
			<i>Non-cash variations</i>	0
			<i>Cash variations</i>	(16,640)

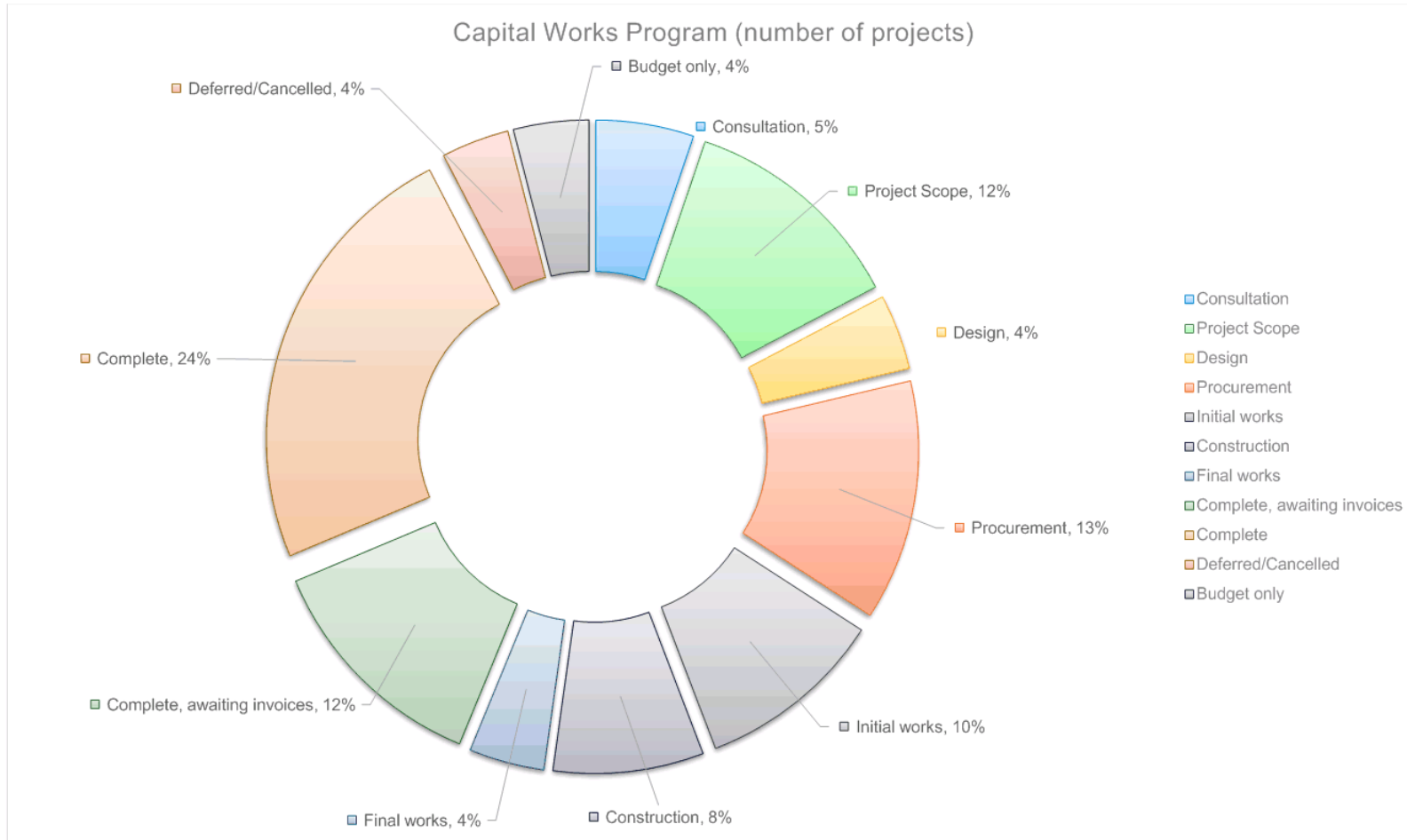
2. CAPITAL WORKS PROGRAM 2018/19

KEY

Status	Description
Consultation	Engaging with stakeholders for ideas and to determine viability and direction for the project.
Project Scope	Initial concept, business case and project plan development.
Design	Initial and detailed design.
Procurement	Tendering, sourcing quotes or suppliers.
Initial works	Early stages of project delivery.
Construction	Major project activities are in progress.

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Final works	Project is in final stages of completion or awaiting minor items.
Complete, awaiting invoices	Project work is complete. Waiting on invoices from suppliers for financial completion.
Complete	Project work is complete and all costs have been allocated.
Deferred/Cancelled	Project is no longer in current year's program
Budget only	Project for budget purposes only. Fully allocated out to projects.



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\$'000	Current Annual Budget	Proposed Variations	Proposed Annual Budget	Actual YTD	Actual YTD/ Proposed Annual Budget	Commitments	Project Status
Looking after our Community							
RURAL FIRE SERVICE - TOILET CONSTRUCTION	10	0	10	0	0%	0	Complete, awaiting invoices
MUDGEES POUND - CAGE REPAIRS	20	0	20	2	9%	0	Project Scope
COMM. TRANSPORT- VEHICLE PURCHASE	173	0	173	0	0%	0	Consultation
CAPITAL -DENISON STREET UNITS	25	0	25	8	31%	0	Construction
CEMETERY CAPITAL PROGRAM	9	0	9	0	0%	0	Project Scope
GULGONG LAWN CEMETERY EXTENSION	32	0	32	21	65%	11	Final works
REDHILL PUBLIC TOILETS - CAP UPGRADE	55	0	55	0	0%	0	Consultation
PUBLIC TOILETS - VICTORIA PARK GULGONG SHOWERS	10	0	10	4	35%	0	Construction
PUBLIC TOILETS - ROTARY PARK KANDOS PAINTING	10	(8)	2	2	97%	0	Complete
PUBLIC TOILETS - LAWSON PARK PAINTING (FLOOR)	5	(4)	1	1	94%	0	Complete
LIBRARY BOOKS	89	0	89	89	100%	0	Final works
RYLSTONE LIBRARY BRANCH	26	0	26	15	57%	0	Project Scope
MUDGEES LIBRARY LIGHTING	10	0	10	1	10%	0	Initial works
MUDGEES LIBRARY TECHNOLOGY FIT-OUT	49	0	49	0	0%	0	Consultation
CAPITAL UPGRADE - RYLSTONE HALL	20	0	20	2	10%	17	Initial works
MUDGEES TOWN HALL - SENSORY SCREENING	0	0	0	0	0%	0	Deferred/Cancelled
CAP UPGRD-COMMUNITY BLD-BUDGET ONLY	8	0	8	1	10%	0	Budget only
GULGONG MEMORIAL HALL EXT. PAINTING	30	0	30	3	10%	0	Project Scope
GULGONG MEMORIAL HALL ROOF	70	0	70	7	10%	0	Project Scope
STABLES BUILDING PAINTING	10	0	10	5	48%	0	Complete
POOL INFLATABLE	17	0	17	16	93%	0	Complete
POOL MATTS	28	0	28	28	101%	0	Complete
POOL MATT ROLLERS	29	0	29	32	110%	0	Complete
GULGONG POOL IRRIGATION	15	0	15	11	73%	0	Complete

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MUDGEES SHOWGROUNDS - REDEVELOPMENT	500	0	500	0	0%	0	Consultation
GLEN WILLOW SPORTS GROUND UPGRADES	3,000	0	3,000	12	0%	26	Consultation
GLEN WILLOW NETBALL COURTS	110	0	110	113	103%	0	Complete
GLEN WILLOW SHED	15	0	15	14	96%	0	Complete
WARATAH PARK FENCING	34	0	34	34	100%	0	Complete
GLEN WILLOW PLAYER SEATING	40	0	40	0	0%	0	Project Scope
GLEN WILLOW SCOREBOARD	301	0	301	0	0%	0	Procurement
GLEN WILLOW CRICKET NETS	30	0	30	0	0%	0	Procurement
MUDGEES SKATE PARK	214	0	214	214	100%	0	Complete
GULGONG SKATE PARK	161	0	161	161	100%	0	Complete
MUDGEES SHOWGROUNDS - AMENITIES	150	0	150	0	0%	0	Design
BILLY DUNN FENCE UPGRADE	66	0	66	45	69%	0	Complete
VICTORIA PARK GULGONG - FENCING	50	0	50	0	0%	0	Initial works
MUDGEES TENNIS COURTS - CAPITAL UPGRADE	20	0	20	20	101%	0	Complete
VICTORIA PARK GULGONG - LIGHTING CAP UPGRADE	580	0	580	5	1%	6	Project Scope
MUDGEES SHOWGROUND AMENITIES PAINTING	8	0	8	7	91%	0	Complete
MUDGEES SHOWGROUND TOILET BLOCK PAINTING	5	0	5	5	103%	0	Complete
MUDGEES SHOWGROUND PAVILION COOLING	8	0	8	1	10%	0	Procurement
WARATAH PARK SCOREBOARD & DISCUS NETS	100	0	100	0	0%	0	Project Scope
MUDGEES SHOWGROUND INTERNAL ROAD ACCESS	7	0	7	2	29%	0	Construction
MUDGEES SHOWGROUND EQUIPMENT STORAGE	5	0	5	1	17%	3	Procurement
KANDOS SPORTSGROUND GRANDSTAND SEATING	34	0	34	29	84%	0	Complete
BILLY DUNN GRANDSTAND - EXTERNAL PAINTING	30	0	30	3	10%	17	Complete, awaiting invoices
IRRIGATION RYLSTONE SHOWGROUND	60	0	60	0	0%	0	Design
PEOPLES PARK - CAPITAL UPGRADE	5	0	5	0	0%	0	Consultation
PASSIVE PARKS - LANDSCAPING IMPROVEMENTS	5	0	5	0	0%	5	Initial works

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\$'000	Current Annual Budget	Proposed Variations	Proposed Annual Budget	Actual YTD	Actual YTD/ Proposed Annual Budget	Commitments	Project Status
SCULPTURES ACROSS THE REGION	25	0	25	18	74%	0	Project Scope
PLAYGROUND EQUIPMENT - ROTARY PARK KANDOS	40	0	40	40	100%	0	Complete
PLAYGROUND EQUIPMENT - APEX PARK GULGONG	50	0	50	53	106%	0	Complete
LAWSON PARK - RESTORATION STONE FENCE	12	0	12	0	0%	11	Procurement
PLAYGROUND SHADING - BLACKMAN PARK	18	0	18	20	113%	0	Complete
ANZAC PARK GULGONG UPGRADES	56	0	56	30	54%	0	Final works
MUDGEES OUTDOOR WATER PARK	1,050	0	1,050	273	26%	458	Construction
DISTRICT ADVENTURE PLAYGROUND	920	0	920	275	30%	503	Construction
APEX PARK GULGONG CAPITAL UPGRADES	16	0	16	15	93%	0	Complete
PLAYGROUND SOFTFALL - APEX PARK GULGONG	65	0	65	65	100%	0	Complete
ROBERTSON PARK EQUIPMENT STORE	10	0	10	6	59%	0	Complete
LAWSON PARK PATH UPGRADES	62	0	62	31	51%	31	Construction
BLACKMAN PARK LIGHTING	30	0	30	0	0%	20	Initial works
DARTON PARK FENCING	8	0	8	7	99%	0	Complete
RYLSTONE RIVERBANK PICNIC TABLES	10	0	10	6	63%	0	Complete
PLAYGROUND EQUIPMENT - GOOLMA	4	0	4	0	0%	3	Initial works
ART GALLERY FACILITY	524	0	524	0	0%	0	Design
STREETSCAPE - CBD INFRASTRUCTURE	21	0	21	7	33%	0	construction
Total	9,206	(12)	9,194	1,761	19%	1,109	

Protecting our Natural Environment

RURAL WASTE DEPOT UPGRADES	192	0	192	52	27%	17	Procurement
MUDGEES WASTE DEPOT UPGRADES	34	0	34	17	50%	0	procurement

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NEW TIP CONSTRUCTION	100	0	100	43	43%	76	Deferred/Cancelled
WASTE SITES REHABILITATION	400	0	400	122	30%	0	procurement
MUDGEES RECYCLING - NEW LIFT	0	0	0	0	0%	0	Deferred/Cancelled
LEACHATE POND ENLARGEMENT	250	0	250	2	1%	0	procurement
GULGONG WTS OFFICE REPLACEMENT	100	0	100	0	0%	1	procurement
HOOKLIFT BINS	48	0	48	49	102%	0	Complete
SEDIMENT POND AND PAPER BLOW FENCING	50	0	50	0	0%	0	Initial works
CAUSEWAY IMPROVEMENTS	0	0	0	0	0%	0	Budget only
LAWSON PARK WEST PIPE EXTENSION	17	0	17	3	19%	0	Design
MUDGEES FLOOD STUDY & FLOODPLAIN MANAGEMENT PLAN	172	0	172	8	5%	68	Construction
KERB EXTENSIONS JACQUES AND DANGAR STREETS	50	0	50	0	0%	0	Project Scope
STORMWATER PUMP PITTS LANE	4	0	4	4	100%	0	Final works
LAWSON PARK CULVERT REPLACEMENT	110	0	110	0	0%	0	Procurement
COX ST INLET PIT	30	0	30	0	0%	0	Procurement
EARTH CHANNEL ENLARGEMENT WORKS	100	0	100	0	0%	0	Procurement
CAUSEWAY IMPROVEMENT - BOTOBOLAR RD	25	0	25	2	6%	0	Initial works
CAUSEWAY IMPROVEMENT - PYRAMUL ROAD	37	0	37	2	5%	0	Initial works
PUTTA BUCCA WETLANDS CAPITAL	52	0	52	15	29%	18	construction
PUTTA BUCCA WETLANDS EXTENSION	31	0	31	13	42%	0	construction
WATER NEW CONNECTIONS	74	0	74	42	57%	0	Construction
WATER AUGMENTATION - MUDGEES HEADWORKS	696	0	696	0	0%	0	Design
WATER AUGMENTATION - ULAN RD EXTENSION	1,529	0	1,529	432	28%	444	Procurement
WATER RYLSTONE DAM UPGRADE	593	0	593	0	0%	29	Initial works
WATER MAINS - CAPITAL BUDGET ONLY	444	0	444	0	0%	0	Budget only
WATER MAINS - ROBINSON STREET	43	0	43	43	100%	0	Complete
WATER MAINS - DANGAR STREET	158	0	158	158	100%	0	Complete
WATER PUMP STATION - CAPITAL RENEWALS	0	0	0	0	0%	0	Consultation

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RESERVOIRS - RYLSTONE, KANDOS, CHARBON, CLANDULLA	55	0	55	0	0%	0	Deferred/Cancelled
RAW WATER SYSTEMS RENEWALS	17	0	17	0	0%	0	Budget only
WATER TREATMENT PLANT - RENEWALS	101	0	101	112	111%	0	Complete
WATER TREATMENT PLANT - pH CORRECTION SYSTEM	16	0	16	14	86%	0	Complete
ONLINE ANALYSER REPLACEMENT - M, G, R WTP (Inc Flouride)	8	0	8	7	91%	0	Complete
WATER METER REPLACEMENT	1,403	0	1,403	0	0%	0	Budget only
SEAL GULGONG WATER FILLING STATION	98	0	98	13	13%	71	Project Scope
CHLORINE DISINFECITON - GULGONG - UPGRADE	110	0	110	1	1%	0	Deferred/Cancelled
SEWER NEW CONNECTIONS	22	0	22	9	40%	0	Initial works
SEWER AUGMENTATION - CHARBON & CLANDULLA	1,000	0	1,000	0	0%	0	Procurement
SEWER MAINS - CAPITAL BUDGET ONLY	20	0	20	0	0%	0	Budget only
SEWER MAINS RELINING	835	0	835	738	88%	0	Complete
SEWER PUMP STATION - CAPITAL RENEWALS	270	0	270	0	0%	0	Budget only
Total	9,294	0	9,294	1,903	20%	725	

Building a Strong Local Economy

CUDGEGONG WATERS CARAVAN PARK	347	0	347	22	6%	1	Project Scope
RYLSTONE CARAVAN PARK - CAPITAL	60	0	60	0	0%	0	Project Scope
ENTRANCE SIGNAGE PROJECT	120	0	120	0	0%	0	Consultation
SALEYARDS - POST AND RAIL REPLACEMENT	15	0	15	5	34%	0	Construction
SALEYARDS CANTEEN	50	0	50	1	1%	0	Project Scope
SALEYARDS SECURITY	5	0	5	0	0%	0	Complete
PROPERTY - MUDGEE AIRPORT SUBDIVISION	13	0	13	2	12%	0	Procurement
PROPERTY - EX SALEYARDS STAGE I	300	0	300	32	11%	30	Design

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PROPERTY - BURRUNDULLA LAND DEVELOPMENT	1	0	1	4	358%	0	Consultation
PROPERTY - DEVELOPMENT MORTIMER ST	1,340	0	1,340	0	0%	56	Consultation
RYLSTONE KANDOS PRESCHOOL EXTENSION	297	0	297	3	1%	1	Procurement
COMMERCIAL PROPERTY PURCHASE	2,852	0	2,852	36	1%	0	Procurement
MORTIMER ST PRECINCT EXTERNAL PAINTING	9	0	9	1	9%	0	Initial works
CHILD CARE (DOURO) REFERBISHMENT	50	0	50	17	35%	3	Construction
COMMERCIAL PROPERTY PURCHASE - MN311/18	910	0	910	963	106%	0	Complete
Total	6,369	0	6,369	1,086	17%	91	

Connecting our Region

BUS SHELTER GULGONG REPAIR STRUCTURE	5	0	5	1	10%	0	Procurement
URBAN RESEALS - BUDGET ONLY	0	0	0	0	0%	0	Budget only
URBAN RESEALS - MACKAY STREET SEG 10	5	0	5	0	0%	4	Complete, awaiting invoices
URBAN RESEALS - NANDOURA STREET SEG 70	6	0	6	0	0%	4	Complete, awaiting invoices
URBAN RESEALS - POMANY STREET SEG 20 - 30	13	0	13	1	7%	6	Complete, awaiting invoices
URBAN RESEALS - RHEINBERGER AVE SEG 10 - 20	13	0	13	0	3%	8	Complete, awaiting invoices
URBAN RESEALS - ROBERTSON ST SEG 20	31	0	31	0	1%	15	Project Scope
URBAN RESEALS - ROXBURGH ST SEG 10 - 20	17	0	17	3	16%	9	Complete, awaiting invoices
URBAN RESEALS - THOMPSONS LANE SEG 10,30	16	0	16	4	27%	11	Complete, awaiting invoices
URBAN RESEALS - WATTLE LANE SEG 10	4	0	4	0	0%	2	Complete, awaiting invoices
URBAN RESEALS - WHITE STREET SEG 100	11	0	11	0	0%	5	Complete, awaiting invoices
URBAN RESEALS - WYNELLA STREET SEG 50	6	0	6	0	2%	3	Complete, awaiting invoices
URBAN RESEALS - LOCKWOOD STREET SEG 10	11	0	11	0	0%	8	Complete, awaiting invoices
URBAN RESEAL - ANDERSON STREET SEG 10	5	0	5	0	0%	2	Complete, awaiting invoices
URBAN RESEAL - AUGUSTA CRESCENT SEG 10	4	0	4	0	0%	2	Complete, awaiting invoices
URBAN RESEAL - AVISFORD COURT SEG 10	10	0	10	0	0%	5	Complete, awaiting invoices

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URBAN RESEAL - BARIGAN STREET	5	0	5	0	0%	5	Complete, awaiting invoices
URBAN RESEALS - BELLEVUE RD SEG 10 & 20	32	0	32	0	0%	16	Complete, awaiting invoices
URBAN RESEALS - BURGUNDY RD SEG 10	9	0	9	0	0%	5	Complete, awaiting invoices
URBAN RESEALS - DARREN DRIVE SEG10	13	0	13	0	0%	6	Project Scope
URBAN RESEALS - FLIRTATION AVE SEG 10	6	0	6	0	0%	5	Complete, awaiting invoices
URBAN RESEALS - HEADLEY PLACE SEG 10	5	0	5	0	0%	4	Complete, awaiting invoices
URBAN RESEALS - HENRY BAYLY DR SEG 20	14	0	14	0	0%	8	Complete, awaiting invoices
URBAN RESEALS - HERBERT STREET SEG 40 & 50	12	(12)	0	0	0%	7	Complete, awaiting invoices
URBAN RESEALS - HERBERT STREET SEG 90 - 120	18	(18)	0	0	0%	14	Complete, awaiting invoices
URBAN RESEALS - HERMITAGE CLOSE SEG 10	8	0	8	0	4%	4	Complete, awaiting invoices
URBAN RESEALS - INGLIS STREET SEG 10	8	0	8	0	0%	4	Complete, awaiting invoices
URBAN RESEALS - JOHN STREET SEG 10	10	0	10	0	0%	5	Complete, awaiting invoices
URBAN RESEALS - LEWIS STREET SEG 70	12	0	12	0	0%	6	Complete, awaiting invoices
URBAN RESEALS - LITTLE BAYLY STREET SEG 10-20	12	0	12	0	0%	6	Complete, awaiting invoices
URBAN ROADS KERB & GUTTER CAPITAL	25	0	25	3	11%	0	Construction
REHAB - ROBINSON STREET SEG 80	21	0	21	0	0%	0	Project Scope
REHAB - COOYAL STREET SEG 10	30	0	30	0	0%	0	Deferred/Cancelled
REHAB - ANZAC AVE SEG 10 - 20	34	0	34	35	102%	0	Complete
REHAB - STEWART STREET SEG 10	7	0	7	4	57%	0	Complete
REHAB - DOURO STREET SEG 90	214	0	214	0	0%	88	Initial works
URBAN HEAVY PATCHING	0	30	30	0	0%	0	Project Scope
URBAN REHAB - INGLIS STREET SEG 20 TO 30	7	0	7	6	92%	0	Complete
RESHEETING - URBAN ROADS	15	0	15	2	14%	0	Initial works
URBAN ROAD -BUS ACCESS TO REDHILL	100	0	100	0	0%	0	Design
URBAN ROADS LAND MATTERS CAPITAL	22	0	22	0	0%	0	Initial works
REHAB SHORT ST - PERRY ST TO CHURCH ST	101	0	101	1	1%	0	Design
RURAL REHAB - LUE ROAD SEG 140	222	0	222	236	106%	1	Complete

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RURAL REHAB - HENRY LAWSON DR SEG 220	300	0	300	27	9%	31	Initial works
RURAL REHAB - NARRANGO RD SEG 70 & PART SEG 80	315	0	315	316	100%	0	Complete
RURAL REHAB - BERYL ROAD WIDENING	526	0	526	338	64%	90	Procurement
REALIGNMENT - ULAN WOLLAR RD	107	0	107	65	61%	49	Complete
HEAVY PATCHING	130	0	130	134	103%	0	Complete
CUDGEGONG ROAD GUARDRAIL	50	0	50	17	35%	8	Procurement
RURAL RESEAL - BANKSIA WAY SEG 10	6	0	6	5	91%	0	Complete
RURAL RESEAL - BLUE SPRINGS RD SEG 50-100	282	0	282	282	100%	0	Complete
RURAL RESEAL - GLEN ALICE RD SEG 10,20,40	101	0	101	100	99%	0	Complete
RURAL RESEAL - SUMMER HILL RD NTH SEG 50	20	0	20	19	99%	0	Complete
RURAL RESEAL - TRIANGLE SWAMP RD SEG 30	11	0	11	10	95%	0	Complete
RURAL RESEAL - ULAN-WOLLAR RD SEG 40,150-190	154	0	154	153	99%	0	Complete
RURAL RESEAL - YARRAWONGA RD SEG 70-90	109	0	109	110	101%	0	Complete
ULAN WOLLAR ROAD - STAGE 1	5,511	0	5,511	334	6%	548	Initial works
ULAN WOLAR ROAD - STAGE 2	2,358	0	2,358	470	20%	400	Construction
ULAN WOLAR ROAD - STAGE 3	0	200	200	0	0%	0	Project Scope
RURAL SEALED ROAD LAND MATTERS	27	0	27	0	2%	0	Initial works
REHAB BYLONG VALLEY WAY SEG 1030 & 1035	1,300	0	1,300	2	0%	16	Procurement
REHAB BYLONG VALLEY WAY PART SEG 2110 & 2112	100	0	100	45	45%	0	Complete, awaiting invoices
RURAL SEALED REGIONAL ROAD REPAIR PROGRAM	800	0	800	710	89%	0	Final works
BLACKSPOT BUDGET ONLY	0	0	0	1	0%	0	Budget only
REHAB BYLONG VALLEY WAY SEG 1040 TO 1045	10	0	10	10	100%	0	Complete
MUNGHORN GAP REALIGNMENT & UPGRADE	200	0	200	31	15%	18	Design
BVW SEG 2250 SURVEY AND DESIGN	9	0	9	35	406%	0	Complete
BVW UPGRADE UPPER BYLONG AND WOLLAR ROAD	785	0	785	0	0%	0	Consultation

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INTERSECTION BVW AND WOLLAR ROAD	419	0	419	0	0%	0	Consultation
RURAL SEALED REGIONAL ROAD LAND MATTERS CAPITAL	5	0	5	0	0%	0	Initial works
SEAL EXTENSION - BUNBURY ROAD	18	0	18	4	20%	0	Complete, awaiting invoices
SEAL EXTENSION - BLACK LEAD LANE	60	0	60	60	99%	0	Complete
RESHEETING	1,299	0	1,299	1,274	98%	0	Construction
REALIGNMENT MALONEYS ROAD	12	0	12	10	89%	1	Final works
UNSEALED ROADS LAND MATTERS CAPITAL	20	0	20	(12)	-61%	11	Initial works
SEAL EXTENSION - WOLLAR ROAD	2,946	0	2,946	1,736	59%	755	Construction
SEAL EXTENSION - WOLLAR ROAD STAGE 4	1,900	0	1,900	2,065	109%	99	Final works
WOLLAR RD - STAGE 1 RECTIFICATION (CORTINA)	0	0	0	24	0%	0	Construction
HENRY LAWSON DRIVE BRIDGE	929	0	929	913	98%	21	Complete
GOODIMAN CREEK BRIDGE REPLACEMENT	711	0	711	730	103%	5	Final works
REGIONAL ROAD BRIDGE CAPITAL	57	0	57	0	0%	0	Project Scope
ULAN ROAD - COPE RD TO UCML MINE ENTRANCE	125	0	125	125	100%	0	Complete
ULAN ROAD - WATTLEGROVE LN TO MIDBLOCK 19.999	120	0	120	122	101%	0	Complete
ULAN ROAD - WYALDRA LN TO QUARRY ENTRANCE 27.783	117	0	117	128	109%	0	Complete
ULAN ROAD - REHABS, WIDENING AND CONFORMING RESEALS - BUDGET	500	0	500	338	68%	161	Construction
ULAN ROAD - ULAN WOLLAR RD INTERSECTION	600	0	600	188	31%	215	Final works
ULAN ROAD - HENRY LAWSON DRIVE INTERSECTION	412	0	412	7	2%	0	Initial works
FOOTWAYS - CAPITAL WORKS	109	0	109	107	98%	0	Complete, awaiting invoices
PEDESTRIAN - PUTTA BUCCA WALKWAY	32	0	32	0	0%	1	Procurement
CYCLEWAY LINK LAWSON PARK TO PITTS LANE	20	0	20	20	101%	0	Complete
PEDESTRIAN BRIDGE RYLSTONE	533	0	533	15	3%	0	Procurement
GLEN WILLOW FOOTBRIDGE RECTIFICATION	22	(20)	2	1	51%	0	Procurement
FOOTPATH - WINTER STREET TO WALKING TRACK	27	0	27	0	0%	0	Project Scope

\$'000	Current Annual Budget	Proposed Variations	Proposed Annual Budget	Actual YTD	Actual YTD/ Proposed Annual Budget	Commitments	Project Status
KANDOS RYLSTONE BIKE PATH	10	0	10	0	0%	0	Project Scope
FOOTPATH - JACQUES STREET, WSTN SIDE	20	0	20	20	100%	0	Complete
PUTTA BUCCA ECO TRAIL	400	0	400	14	3%	10	Procurement
MUDGEES SHARED CYCLEWAY/WALKING LOOP	308	0	308	0	0%	0	Procurement
RYLSTONE PATHWAY CONCRETING	60	0	60	0	0%	0	Project Scope
AIRPORT - TAXIWAY CIVIL WORKS	22	0	22	10	43%	0	Final works
AIRPORT - OBSTACLE LIGHTS	6	0	6	5	76%	0	Construction
AIRPORT - HANGAR	220	0	220	219	100%	0	Complete
AIRPORT - MAIN RUNWAY SURFACE ASSESSMENT	25	0	25	1	4%	26	Procurement
Total	26,389	180	26,569	11,632	44%	2,732	

Good Government

CORPORATE BUILDINGS UPGRADE BUDGET ONLY	88	0	88	7	9%	0	Budget only
MUDGEES ADMINISTRATION BUILDING UPGRADE	0	0	0	0	0%	0	Deferred/Cancelled
RYLSTONE COUNCIL BUILDING	95	0	95	2	2%	0	Design
MUDGEES COTTAGE AERODROME	10	0	10	0	0%	0	Project Scope
CAPITAL UPGRADE - MWRC DEPOT	0	0	0	0	0%	0	Deferred/Cancelled
GULGONG OFFICE CAPITAL	20	0	20	2	9%	0	Procurement
GULGONG DEPOT CAPITAL	10	0	10	6	63%	0	Complete
OLD POLICE STATION CAPITAL	7	0	7	1	9%	0	Project Scope
OPERATIONS ADMIN CAPITAL	30	0	30	3	9%	0	Initial works
CARMEL CROAN BUILDING CAPITAL	30	0	30	3	9%	0	Project Scope
BUILDINGS MASTER KEY SYSTEM	100	0	100	9	9%	0	Project Scope
IT SPECIAL PROJECTS	45	0	45	4	9%	0	Initial works
IT NETWORK UPGRADES	60	0	60	9	14%	0	Initial works
IT CORPORATE SOFTWARE	252	0	252	4	1%	5	Project Scope

CORPORATE: FINANCE | FEBRUARY MONTHLY BUDGET REVIEW

\$'000	Current Annual Budget	Proposed Variations	Proposed Annual Budget	Actual YTD	Actual YTD/ Proposed Annual Budget	Commitments	Project Status
SERVER RECONFIGURATION	35	0	35	0	0%	0	Project Scope
SERVER ROOM MUDGEES CAPITAL UPGRADES	30	0	30	3	11%	0	Project Scope
PLANT PURCHASES	5,735	0	5,735	2,414	42%	2,400	Procurement
MUDGEES DEPOT WASHBAY	69	0	69	9	13%	0	Procurement
MUDGEES BULK OIL STORAGE	0	0	0	0	0%	0	Deferred/Cancelled
DEPOT SHEDS - STORES AND ROADS	50	0	50	0	0%	0	Consultation
SOLAR FARM INITIATIVE	250	0	250	50	20%	0	Initial works
GULGONG DEPOT CAPITAL WORKS	4	0	4	0	0%	2	Procurement
Total	6,920	0	6,920	2,525	36%	2,407	
Total Capital Works Program	58,178	168	58,346	18,908	32%	7,064	

9.8 Financial Reserves Policy Revision

REPORT BY THE MANAGER FINANCIAL PLANNING
TO 17 APRIL 2019 ORDINARY MEETING
GOV400067, GOV400047

RECOMMENDATION

That Council:

1. **receive the report by the Manager Financial Planning on the Financial Reserves Policy Revision;**
2. **place the revised Financial Reserves Policy on public exhibition for 28 days to receive and public submissions; and**
3. **adopt the revised Financial Reserves Policy if no submission are received.**

Executive summary

The Financial Reserves Policy revision proposes to add a new internal reserve called Seal Extension Program Reserve. This reserve will accumulate surplus funds from road construction projects that are privately funded and set aside these funds for a road seal extension program.

Disclosure of Interest

Nil.

Detailed report

Council, in its draft Operational Plan 2019/20 is proposing a seal extension program to be funded from a new internal reserve. It is therefore recommended that as part of this proposal the Financial Reserves Policy be revised to include this new reserve, and be placed on public exhibition.

The Seal Extension Reserve is proposed to set aside surplus funds from road construction projects that are privately funded to invest into a seal extension program. Transfers to the Reserve can only be made when a surplus is achieved on privately funded road work. Transfers from the reserve are only to be for bitumen sealing of gravel roads.

The revised policy recommended for public exhibition is attached to this report with track changes showing.

Community Plan implications

Theme	Good Governance
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Goal	An effective and efficient organisation
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Strategy	Prudently manage risks association with all Council activities
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Strategic implications

Council Strategies

Not applicable.

Council Policies

The Financial Reserves Policy will be amended.

Legislation

Not applicable.

Financial implications

Not applicable.

Associated Risks

Not applicable.

NEIL BUNGATE
MANAGER FINANCIAL PLANNING

LEONIE JOHNSON
CHIEF FINANCIAL OFFICER

4 April 2019

Attachments: 1. Financial Reserves Policy Revision.

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER



POLICY Financial Reserves

*A prosperous
and progressive
community*

ADOPTED

COUNCIL MEETING MIN NO

DATE:

VERSION NO 1.32

REVIEW DATE 30/06/2019

FILE NUMBER FIN300065

Objective

To provide a framework for the establishment and ongoing management of Financial Reserves.

Legislative requirements

- Local Government Act 1993
- Local Government (General) Regulation 2005

Related policies and plans

Reserves are established to set aside funds for Council to allocate to specific projects, as required. Prior to the creation of a Reserve, Council shall adopt operating parameters in relation to the Reserve which are to set out:

- The purpose of the Reserve;
- The basis of calculation for any transfer to the Reserve;
- The basis of calculation for any transfer from the Reserve; and
- The proposed allocation of any unexpended balance remaining in the Reserve following completion of the project.

Every Reserve created should have a specific purpose, and relate back to the adopted Integrating Planning and Reporting (IP&R) strategies and plans of Council. There should be a clear link between this policy, the Operational Plan/Delivery Program, and Councils Asset Management Plans and Community Plans.

Expenditure from and transfers to Reserves can only be authorised by resolution of Council, which must specify the amount. No transfer from any Reserve shall exceed the amount of the existing balance of the Reserve at the time of transfer, unless the Reserve overdraft has been approved by resolution of Council with the full impact of such overdraft taken into account for any financial management plans, and there is sufficient funds within the total Reserves balance to allow a temporary overdraft. Interest should be paid from the overdrawn Reserve account if the balance is material and interest is specified in the Reserve information as set out in the Authorised Reserves listing below.

Each Quarterly Budget Review Statement is to include a schedule of Reserves, showing:

- Opening Balance at 1 July;
- Estimated Transfer to Reserves;
- Estimated Transfer from Reserves;
- Estimated Closing Balance at 30 June; and
- Current Balance.

POLICY: [FINANCIAL RESERVES](#)~~FINANCIAL RESERVES~~ | [ERROR! REFERENCE SOURCE NOT FOUND.](#)

Authorised Reserves of Mid-Western Regional Council

INTERNALLY RESTRICTED RESERVES

Internally Restricted Reserves are funds that Council has determined will be used for a specific purpose. Council may resolve to change the purpose of these funds.

RESERVE NAME EMPLOYEE LEAVE ENTITLEMENTS RESERVE

Purpose: To ensure that adequate funds are available to finance employee leave entitlements such as long service leave, vesting sick leave, annual leave and redundancies.

Calculation Basis: Transfers to and from the Reserve will be based upon projected end of year liabilities relating to employee leave entitlements. The calculation of such liabilities takes into consideration the anticipated timing of employee leave entitlement payments based on a number of factors, including age demographics of employees.

Target Balance: The target balance will be based upon the age and anticipated payout date for each employee. The following levels of funding will be held to fund various age bands, based on expected employee leave liabilities at financial year end.

AGE BAND	% FUNDING OF GROSS ENTITLEMENT
60+	100%
55-60	60%
50-55	40%
45-50	20%
<45	10%

RESERVE NAME LAND DEVELOPMENT RESERVE

Purpose: To set aside funds for the costs associated with development and sale of land surplus to Council's requirements and development of commercial property portfolio based upon the endorsed Fit For the Future Business Improvement Plan.

Calculation Basis: Transfers to and from the Reserve are based upon expenses related to specific land development endorsed by Council. This includes the purchase of land. Surplus balance may be transferred to unrestricted cash when endorsed by Council.

Target Balance: Funds are only to accumulate based on specific purpose requirements.

POLICY: [FINANCIAL RESERVES](#)~~FINANCIAL RESERVES~~ | [ERROR! REFERENCE SOURCE NOT FOUND.](#) |

RESERVE NAME ELECTIONS RESERVE

Purpose: To finance the costs of elections.

Calculation Basis: Transfers to and from the Reserve are based upon the estimated costs of conducting elections every four years.

Target Balance: Building up to a maximum of \$250,000 over each four year period and reviewed after each election.

RESERVE NAME PLANT REPLACEMENT RESERVE

Purpose: To ensure adequate funds are available to purchase a responsive and modern plant fleet at the optimum replacement point.

Calculation Basis: Transfers to and from the Reserve are based upon

- Plant operating results
- Plant depreciation
- Plant purchases as per the approved plant replacement schedule
- Profit/loss on sales of plant

Target Balance: Operating Surplus + Depreciation + Profit on DOA – Purchases. This Reserve must maintain a minimum balance of \$250,000.

RESERVE NAME ASSET REPLACEMENT RESERVE – GENERAL FUND

Purpose: To ensure adequate funds are available to replace existing assets to their previous level of service. Assets include infrastructure, office equipment and furniture.

Calculation Basis: Transfers to and from the Reserve are based upon projects adopted in the IP&R strategies and plans.

Target Balance: Sufficient to ensure funding of related projects as per IP&R strategies and plans.

RESERVE NAME CAPITAL PROGRAM RESERVE

Purpose: To provide funding for capital projects and Council initiatives not specifically identified in other reserves.

Calculation Basis: Transfers to and from the Reserve are based on the existence of, or proposal for, an annual budget allocation for an identified specific capital project or Council initiative.

Target Balance: Funds are only to accumulate based on specific purpose requirements.

POLICY: [FINANCIAL RESERVES](#)~~FINANCIAL RESERVES~~ | [ERROR! REFERENCE SOURCE NOT FOUND.](#)

RESERVE NAME LIVESTOCK EXCHANGE RESERVE

Purpose: To provide funding for the development and enhancement of saleyards assets.

Calculation Basis: Transfers to and from the Reserve are based upon operating surpluses of the Saleyards Fund, together with identified projects in the Saleyards Asset Management Plan.

Target Balance: Sufficient to ensure funding of saleyards related projects as per the Management Plan of the saleyards facility.

RESERVE NAME STATE ROADS WARRANTY RESERVE

Purpose: To provide a quasi self-insurance for State Road works contracts, should cost of contracts exceed agreed Roads and Maritime Services (RMS) contributions or road failures need repair as per RMS contract requirements.

Calculation Basis: Transfers from the Reserve are only permitted where State Road actuals fail to achieve budgeted results by a significant amount, impacting Council's levels of unrestricted working capital.

Target Balance: \$400,000 maximum.

RESERVE NAME FUTURE FUND RESERVE

Purpose: To set aside funds in order to invest in future employment growth opportunities to support alternate economic development to the coal industry within the Mid-Western Region.

Calculation Basis: Transfers to and from the Reserve are based on the existence of or proposal for an annual budget allocation for future economic development opportunities.

Target Balance: Sufficient to ensure funding of economic and job growth initiatives as they are raised.

RESERVE NAME MUDGEES BICENTENARY

Purpose: To set aside funds for Mudgee's Bicentenary Celebration.

Calculation Basis: Transfers to and from the Reserve are based on approved funding towards events for Mudgee Bicentenary Celebrations.

Target Balance: No target. Reserve to be closed once Mudgee Bicentenary Celebrations are complete.

POLICY: [FINANCIAL RESERVES](#)~~FINANCIAL RESERVES~~ | [ERROR! REFERENCE SOURCE NOT FOUND.](#)

RESERVE NAME SEAL EXTENSION PROGRAM

Purpose: To set aside surplus funds from road construction projects that are privately funded to invest into a seal extension program.

Calculation Basis: Transfers to the Reserve can only be made when a surplus is achieved on privately funded roadwork. Transfers from the Reserve are only to fund bitumen sealing of gravel roads.

Target Balance: No target. The balance will capture surplus funds at any given time.

EXTERNALLY RESTRICTED RESERVES

Externally Restricted Reserves are where legislation governs the use of the funds. These funds must be spent for the specific purpose defined and cannot be used by Council for general operations.

RESERVE NAME WATER SUPPLY RESERVE

Purpose: To ensure adequate funds are available to replace existing water supply assets to their previous level of service and upgrade assets to meet future needs.

Calculation Basis: Transfers to and from the Water Supply Reserve will be in accordance with the adopted 30 year financial plan for the Water Supply Fund.

Target Balance: Sufficient to ensure adequate funding of related projects as per the IP&R strategies and plans and Council's 30 year financial plan.

RESERVE NAME SEWER RESERVE

Purpose: To ensure adequate funds are available to replace existing sewerage assets to their previous level of service and upgrade assets to meet future needs.

Calculation Basis: Transfers to and from the Sewerage Reserve will be in accordance with the adopted 30 year financial plan for the Sewerage Fund.

Target Balance: Sufficient to ensure funding of related projects as per the IP&R strategies and plans and Council's 30 year financial plan.

RESERVE NAME WASTE MANAGEMENT RESERVE

POLICY: [FINANCIAL RESERVES](#)~~FINANCIAL RESERVES~~ | [ERROR! REFERENCE SOURCE NOT FOUND.](#)

Purpose: To ensure adequate funds are available to replace existing waste management assets to their previous level of service and upgrade assets to meet future needs.

Calculation Basis: Transfers to and from the Waste Management Reserve will be in accordance with the adopted 30 year financial plan for the Waste Management Fund.

Target Balance: Sufficient to ensure funding of related projects as per the IP&R strategies and plans and Council's 30 year financial plan.

RESERVE NAME COMMUNITY SERVICES RESERVE

Purpose: To carry out Community Services projects and capture any operating surpluses of specific community service programs.

Calculation Basis: Funds transferred to and from Reserves will represent any surplus or deficit operating results (excluding surplus grant income), and savings to carry out specific planned capital projects.

Target Balance: \$100,000 maximum.

RESERVE NAME COMMUNITY TRANSPORT VEHICLE RESERVE

Purpose: To set aside funds for the purchase and replacement of Community Transports vehicle fleet, including necessary upgrades to make vehicles fit for purpose as required under the Community Transport Funding Agreement.

Calculation Basis: Funds transferred to and from Reserves will represent any surplus or deficit operating results (excluding specific purpose surplus grant income), and savings to carry out vehicle fleet replacement.

Target Balance: Sufficient to ensure funds are available to purchase vehicles as required under the Community Transport Funding Agreement.

RESERVE NAME COMMUNITY TENANCY SCHEME

Purpose: To carry out asset replacement and upgrades of existing properties held under the Community Tenancy Scheme or additional housing under the scheme, in accordance with the associated Deed of Agreement.

Calculation Basis: Funds transferred to and from the Reserve will represent any surplus or deficit operating results (excluding surplus grant income), and savings to carry out specific planned capital projects.

Target Balance: Maximum \$300,000.

POLICY: [FINANCIAL RESERVES](#)~~FINANCIAL RESERVES~~ | [ERROR! REFERENCE SOURCE NOT FOUND.](#) |

RESERVE NAME BEQUEST – SIMPKINS PARK

Purpose: To preserve in trust the funds bequeathed to Council from the Estate of Phyllis Leeton Simpkins until such time as the expiration of the period limited by Perpetuity Act 1984 (estimated date of expiration is 2086).

Calculation Basis: Funds may only be transferred from the Reserve upon the expiration period (2086), and are restricted to use for further improvements and beautification of Simpkins Park.

Target Balance: No target. Interest on reserve is allocated annually and added to the principal funds. This is preserved until the expiration date.

RESERVE NAME ULAN ROAD STRATEGY RESERVE

Purpose: To carry out Ulan Road Strategy projects and capture any operating surpluses or cash payments towards Ulan Road Strategy works, as designated in the relevant mine and grant funding agreements.

Calculation Basis: Funds transferred to and from Reserves will represent any surplus or deficit annual results (excluding surplus grant income), and Councils designated operating contributions.

Target Balance As required to capture surplus funds at any given time.

RESERVE NAME FAMILY DAY CARE

Purpose: To ensure adequate funds are available to replace existing Family Day Care assets to their previous level of service.

Calculation Basis: Funds transferred to and from Reserves will represent any surplus or deficit annual results (excluding surplus grant income), and Councils designated operating contributions.

Target Balance As required to capture surplus funds at any given time.

RESERVE NAME PUBLIC ROAD CLOSURE COMPENSATION

Purpose: To ensure the compensation received from the disposal of public roads is recorded and expenditure is restricted for use on public roads as required under the Roads Act 1993.

| POLICY: [FINANCIAL RESERVES](#)~~FINANCIAL RESERVES~~ | [ERROR! REFERENCE SOURCE NOT FOUND.](#)

Calculation Basis: All compensation received from the disposal of a public road is to be transferred to the Reserve. Funds transferred from Reserves will represent any approved expenditure for acquiring land for public roads or for carrying out road work on public roads.

Target Balance No target.

Item 10: Operations

10.1 School Waste and Recycling School Program

REPORT BY THE MANAGER ENVIRONMENTAL SERVICES
TO 17 APRIL 2019 ORDINARY MEETING
GOV400067, WAS400010

RECOMMENDATION

That Council:

1. **receive the report by the Manager Environmental Services on the School Waste and Recycling Program;**
2. **introduce a new waste category charge “Schools Waste Program” with a nil annual fee through the draft Operational Plan 2019/20; and**
3. **agree the new waste category supply a full suite of services to each school subject to an approved waste management strategy being implemented in the school.**

Executive summary

Schools within the Mid-Western Regional Council area currently carry out limited waste sorting, recycling and waste education. This is due to both a lack of financial and physical resources and any strategy to deal with waste into the future.

The implementation of a new waste category will give schools the ability to access all of councils waste and recycling services as well as reducing waste to landfill and enshrining a new waste philosophy and ongoing education program in local schools.

Disclosure of Interest

Nil.

Detailed report

Since the introduction of the new FOGO service to domestic resident's considerable interest has been created within schools about recycling services offered by Council. This has led to a number of requests for both Blue, Yellow and Green bin services.

After initial requests were received from several schools the cost of additional services was calculated as per councils fees and charges and quotes provided. It became apparent that the cost of multiple services was considerably dearer than the existing one stream bulk bin service provided by a private contractor under the Department of Education contract.

Further investigation was carried out assessing the service level and cost of service to schools generally within the council area.

This revealed a multitude of different services with some schools receiving no service, some schools paying domestic rates, some commercial rates and some receiving services free of charge.

The one consistent outcome was that to provide a full suite of services to a school environment that met their needs was well beyond the current cost of a single stream bulk commercial service, and the funding allocated by the Department of Education for school waste services.

It is considered that schools are an important environment for both habit-forming actions and general environmental education.

With this in mind it is therefore important that a full and proper waste disposal and recycling service is available in the school environment so children both become accustomed to proper waste sorting streams as a “norm” and have a system available that can support environmental education within the school as part of the curriculum.

To this end it is considered council can provide a ‘free’ waste services to schools within the MWRC area that are in the existing kerbside collection area to promote the outcome discussed above.

This can be implemented on a ‘grant scheme basis’ with each school having to submit a waste management plan for the school indicating waste streams, quantities, services required and separation methods.

This would also need to link to an implementation plan for the schoolyard and an education plan in the classroom. Schools submitting the required information, in a satisfactory format, would be able to access the full suite of waste services ‘free of charge’.

In conclusion, the provision of such a service model to local schools will:

1. Help establish positive habits in school aged children
2. Reinforce and support school based waste and environmental education
3. Reduce the amount of waste going to landfill
4. Increase recycling rates
5. Create a positive community message

Community Plan implications

Theme	Protecting Our Natural Environment
Goal	Live in a clean and environmentally sustainable way
Strategy	Educate, promote and support the community in implementing waste minimisation strategies

Strategic implications

Council Strategies

Strategy 2.3.1 Educate, promote and support the community in implementing Waste Management Strategies.

Action: Promote a philosophy of reduce, re-use and recycle.

Council Policies

Nil.

Legislation

Nil.

Financial implications

The financial implications will be minimal. Indicative cost to service an average school is \$1000 per annum. Income will be lost from those schools already paying for a council waste collection service, however savings will be realised in reduction of waste to landfill and additional product through the recycling facility that can be processed and sold.

Budget Year	Operating Performance Ratio	Own Source Revenue	Building & Infrastructure Renewal
2018/19	-	-	-
Future Years	X	X	-

Associated Risks

Nil.

PETER COTTERILL
MANAGER ENVIRONMENTAL SERVICES

GARRY HEMSWORTH
DIRECTOR OPERATIONS

3 April 2019

Attachments: Nil

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER

10.2 Sealing of Spring Flat South Lane

REPORT BY THE SENIOR WORKS ENGINEER
TO 17 APRIL 2019 ORDINARY MEETING
GOV400067, R0134001

RECOMMENDATION

That Council:

1. **receive the report by the Senior Works Engineer on the Sealing of Spring Flat South Lane;**
2. **approve the sealing of 2600m of Spring Flat South Lane with a contribution from the applicants for the cost of the seal and a condition that payment is received prior to any works commencing; and**
3. **amend the 2018/19 Operational Plan to include the sealing of Spring Flat South Lane for \$215,000, funded from \$82,980 (ex gst) contribution from the applicant, and an additional \$132,020 from profits from private works.**

Executive summary

Spring Flat South Lane is classified as a minor local unsealed road that is maintained by Council and is off Spring Flat Road. The residents along the road have requested sealing of the entire length of the road under Councils Bitumen Sealing of Gravel Roads Policy where the applicants pay for the seal cost and Council completes re-sheeting and general preparation work to the section of road.

Disclosure of Interest

Nil.

Detailed report

Council's Bitumen Sealing of Gravel Roads Policy makes provision for residents to apply to Council for consideration to seal sections of gravel road. The cost of the sealing is borne by the applicant while Council prepares the base ready for seal.

Spring Flat South Lane is off the sealed section of Spring Flat Road. The applicants live along remaining length of the road, and some of the applicants live on other roads that are off Spring Flat South Lane. The full Length of the maintained section of Spring Flat South Lane will be sealed.

Community Plan implications

Theme	Connecting Our Region
Goal	High quality road network that is safe and efficient
Strategy	Provide a roads network that balances asset conditions with available resources and community needs

Strategic implications

Council Strategies

It is acknowledged that Council's overall strategy is to refrain from seal extensions. This report recommends approval for sealing because the residents are prepared to financially contribute.

Council Policies

The Bitumen Sealing of Gravel Roads Policy makes provision for sealing of unsealed roads when the applicant pays for the cost of the seal.

Legislation

Not Applicable

Financial implications

The cost to undertake the capital upgrade is \$215,000. This involves a cost of \$132,020 to Council for preparation of base, and a cost to the applicant of \$82,980 for the initial two coat bitumen seal. It is recommended that Councils required \$132,020 be funded from profits from private works.

The cost to Council is generally greater for a sealed road than an unsealed road. The capital costs will increase overall, however as grading will no longer be necessary, the operating costs will decrease and improve the operating ratios in future years.

Budget Year	Operating Performance Ratio	Own Source Revenue	Building & Infrastructure Renewal
2017/18	-	-	-
Future Years	✓	✗	✗

Associated Risks

This report sets a positive precedent in terms of residents making a contribution towards sealing of roads for their benefit, reducing the risk of future resident claims to seal roads without a contribution.

ANDREW KEARINS
SENIOR WORKS ENGINEER

GARRY HEMSWORTH
DIRECTOR OPERATIONS

3 April 2019

Attachments: Nil

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER

10.3 RFT 2019/13 Water Treatment Plant, Cudgegong Waters Park

REPORT BY THE TENDERING AND CONTRACTS OFFICER
TO 17 APRIL 2019 ORDINARY MEETING
GOV400067, COR400222

RECOMMENDATION

That Council:

1. **receive the report by the Tendering and Contracts Officer on the RFT 2019/13 Water Treatment Plant, Cudgegong Waters Park;**
2. **decline to accept any of the tenders with respect to RFT 2019/13 Water Treatment Plant, Cudgegong Waters Park, in accordance with Clause 178(1)(b) of Local Government (General) Regulations 2005;**
3. **authorise the Director Operations to enter into negotiations with AquaManage Group in accordance with Clause 178(3)(e) of Local Government (General) Regulations 2005;**
4. **will not call fresh tenders as a satisfactory outcome can be negotiated, and the reason Council enter into negotiations is to certify the provision of Professional Indemnity Insurance, in accordance with Clause 178(4)(a) and (b) of Local Government (General) Regulations 2005,;**
5. **delegate authority to the General Manager to finalise a contract in the amount of \$XXX and approve variations to the contract up to a cumulative total of 10% of the original contract sum, should the above negotiations be successful;**
6. **notifies unsuccessful tenderers of the outcome.**

Executive summary

Currently the provision of water for use at the Park is sourced directly from Windamere Dam with rudimentary Chlorination carried out at the reservoir. From the reservoir, the water is reticulated to the amenity buildings and sites in the park.

Risk based management of drinking water systems has resulted in a reappraisal of the current water supply procedures at the Park. This will involve the development of a Drinking Water Management System (DWMS) that will ensure the end users at the park have access to potable water that meets the Australian Drinking Water Guidelines (ADWG).

In order to minimise the risk associated with the provision of water for human consumption and domestic activities at the park, Council will need to consider the construction of a small water filtration plant that produces potable water, which meets the ADWG and the variable population demand. The water purification process that will best suit the situation is an Ultra Membrane Filtration plant.

Council staff in liaison with the park operator investigated the use of cartridge style filtration systems that while suitable for smaller domestic applications were not suitable for commercial size

operations and definitely inadequate for the application at Cudgegong Waters Park, that experiences high fluctuations in water demand.

As part of the investigation a scope of works was developed and costed. The budget estimate for this work is \$250,000. Using this information Council successfully applied for a grant through the "Drought Communities Funding". A condition for this grant is the project has to be completed by June 30th 2019.

The short timeframe stipulated in the funding conditions necessitated Council to conduct a shortened tender process. This was done in accordance with Section 171 of the Local Government Tender Regulation.

The tender was advertised on Vendor Panel and Council's website on Friday 15th March and closed on Sunday 24th March.

Disclosure of Interest

All panel members signed a declaration prior to tender evaluation indicating no disclosure of interest.

Detailed report

Tenders Received:

Three Companies submitted tenders:

- Aquamanage Environmental Pty Ltd
- CRS Water Pty Ltd
- Enviroconcepts International Pty Ltd

Late Tenders

No late submissions were received.

Conforming Tenders

All three tenders were deemed non-conforming on the basis of their mandatory requirements. This could be attributed to the shortened tender timeframe. Based on this, Council provided an additional two (2) days to provide the necessary requirements to enable all parties to become conforming.

Evaluation Methodology

The objective of the evaluation was to select the tenderer offering the best outcome for Council a rational and defensible way which is fair to all tenderers.

Evaluation Findings

The technology proposed by the three companies was very similar with the price being the only variable. With this in mind, the selection panel recommend tender by AquaManage Environmental Pty Ltd.

Community Plan implications

Theme	Protecting Our Natural Environment
Goal	Provide total water cycle management
Strategy	Identify and implement innovative water conservation and sustainable water usage management practices

Strategic implications

Council Strategies

Nil.

Council Policies

Procurement Policy

Legislation

Australian Drinking Water Guidelines (ADWG)

Public Health Act 2010 (NSW)

Food Act 2003 (NSW)

Local Government Act (1993)

Financial implications

The design and construction of the Cudgegong Waters Park, Water Treatment Plant has a budget allocation \$324,420, grant funded. The anticipated cost of construction has been assessed, and the recommended tenderer AquaManage is compliant within this allocation. If Council opted to enter into negotiations with another tenderer, completion of the works within budget will be at risk. It is therefore recommended that negotiations be limited to AquaManage, in order to reach an outcome that meets budget constraints.

ALISON CAMERON
TENDERING AND CONTRACTS OFFICER

GARRY HEMSWORTH
DIRECTOR OPERATIONS

3 April 2019

- Attachments:*
1. WTP Cudgegong Waters Park - AquaManage. (Confidential - separately attached)
 2. WTP Cudgegong Waters Park - CRS Water Pty Ltd. (Confidential - separately attached)
 3. WTP Cudgegong Waters Park - Enviroconcepts. (Confidential - separately attached)

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER

10.4 Bombira Estate Works In Kind Agreement - Sewerage Distribution Works Water

REPORT BY THE MANAGER DEVELOPMENT ENGINEERING
TO 17 APRIL 2019 ORDINARY MEETING
GOV400067, GOV400067, DA0152/2015, ECO800009, FIN300052

RECOMMENDATION

That Council:

1. receive the report by the Manager Development Engineering on the Bombira Estate Works In Kind Agreement - Sewerage Distribution Works Water;
2. authorise the General Manager to enter into a “Works in Kind” Agreement generally as proposed by the Applicant but amended as necessary to reflect the change in amount to be credited based on current and future Developer Charges and based on approved plan of subdivision being a further One hundred and twenty-four (124) lots; and
3. apply credits for Works in Kind against future Section 64 sewer charges (\$499,707.60) as calculated and recommended by Manager Development Engineering to be credited against Developer Contributions for Sewer Infrastructure payable by the Applicant for current and future stages (Stage 3 onwards) of the Bombira Estate development;
4. construct the rising main from Ulan Road to Putta Bucca Sewer Pump Station through Glen Willow in lieu of undertaking upgrade and renewal works programmed in the Lawson Park, Short Street and Market Street areas and upgrade the Racecourse Sewer Pump Station to address environmental risks that the Council currently carries associated with storm event impact on the existing sewerage system;
5. amend the 2017/21 Delivery Program for 2019/20 to allocate \$531,250 from the 2019/2020 Capital Sewer Renewal budget to complete the rising main from Ulan Road to Putta Bucca; and
6. amend the 2017/21 Delivery Program for 2019/20 to allocate \$125,000 to the Racecourse Sewer Pumping Station budget funded from Sewer Developer Contributions collected from development within the catchment.

Executive summary

The Maas Group Family Properties are currently developing a staged residential subdivision (Bombira Estate) previously approved as DA0152/2015 and subsequently amended by MA0029/2017 in accordance with a Court Order. Stages 1 and 2 have been previously constructed that have created a total of twenty-eight (28) lots to date.

Servicing for subsequent Stages has required development of a servicing strategy to provide sewerage distribution infrastructure. The Applicant commissioned a report to be prepared, which

was submitted providing four (4) options. Council officers undertook assessment of the options and recommended that Option 4 be accepted.

Option 4 includes requirements for construction of distribution works including a sewerage pump station (SPS) and two rising mains (RM) as well as upgrades to an existing pump station.

This report and its recommendations are in accordance with Council's "Development Servicing Plan for Mid-Western Regional Council - Sewerage" and adopted Report to Ordinary Meeting 15 October 2014 – Water Supply and Sewerage Development Servicing Plans, allowing Council to consider entering into an agreement to offset the contributions by way of provision of "Works in Kind".

The applicant is requesting Council enter into "Works in Kind Contributions Agreement" in lieu of payment of Developer Charges for sewerage distribution infrastructure.

Disclosure of Interest

Nil.

Detailed report

Existing Sewerage Distribution Infrastructure

Existing sewerage distribution infrastructure servicing the Putta Bucca and Bombira residential areas consists of a sewage pumping station located on Ulan Road near the Racecourse (herein referred to as Racecourse SPS) with discharge to a chamber in Lawson Park East. The chamber provides a junction that collects sewage from the Putta Bucca and Bombira residential areas and also sewage from the Mudgee East, South and Industrial areas.

Sewage is then piped in gravity mains through Lawson Park West, easements in a residential subdivision off Short Street and private properties along Market Street to the Putta Bucca Sewage Pumping Station.

The sewerage system in the vicinity of Lawson Park has previously experienced sewage overflows to the environment during storm events. This is attributed to potential stormwater infiltration into the gravity sewerage networks in Putta Bucca, Bombira, Mudgee East, South and Industrial areas.

Council has undertaken a significant sewer main and chamber relining program as well as smoke testing of sewerage main connections in an effort to decrease stormwater infiltration into the system and the subsequent environmental impact of potential overflows to the environment during storm events.

It is currently planned to undertake replication of sewer gravity mains in the vicinity of Lawson Park, Short Street and Market Street via the Sewer Mains Renewal and Relining capital Budget (\$890K budgeted in 2019/20, \$890K budgeted in 2020/21) commencing in the 2019/20 capital plan to continue to reduce the environmental risk that potential stormwater infiltration is having on the sewerage system as the existing infrastructure reaches its hydraulic loading capacity. The following discussion identifies an opportunity to undertake alternate works, being diversion of all sewage flow from the upstream catchments on the northern side of the Cudgegong River, to alleviate the hydraulic load on the existing sewerage infrastructure in Lawson Park, Short Street and Market Street.

Current Approved Bombira Development

The Maas Group Family Properties are progressively developing a staged residential subdivision (Bombira Estate) previously approved as DA0152/2015 and subsequently amended by MA0029/2017 in accordance with a Court Order.

The existing approval allows for the creation of 152 lots. Stages 1 and 2 have been previously constructed creating 28 lots in total.

There are one hundred and twenty-four (124) remaining approved Lots to which developer charges have been raised but not yet paid. Based on current rates, Section 64 developer contributions for sewerage, payable at this time for the remaining undeveloped lots amounts to \$499,707.60.

In 2017, Council officers advised the developer that connection into Council's existing sewerage distribution system would not be possible without upgrade works occurring prior to connection and such upgrade works were not programmed in the current operational plan.

The developer subsequently engaged Cardno Pty Ltd to produce the "Bombira Estate Sewerage Servicing Assessment" dated 5 February 2018.

The report provided concepts and cost estimates for 4 options to service the development for sewerage. The developers preferred option (Option1) included a new sewage pumping station and RM to service the catchment that Bombira subdivision is within, plus an upgrade to the racecourse SPS. Council Officers assessed this option as inadequate due to the exacerbated environmental risk of additional loading on the gravity system hydraulics associated with the racecourse SPS and RM discharge in Lawson Park East.

Council officers preferred option (Option 4) that aims to divert all sewage from the catchment North of the Cudgegong River, away from the Lawson Park discharge manhole, via a new RM from Ulan Road at the intersection of Pitts Lane, through road reserve and Council owned land at Glen Willow, to Putta Bucca sewage pumping station. The RM would remain on the northern side of the river, thus, removing the environmental risk associated with the hydraulics of the existing Racecourse SPS RM discharge at Lawson Park. By constructing this main, the benefit to Council would be to reduce the risk of sewerage overflows in Lawson Park during storm events.

In summary, Option 4 distribution works strategy includes the following works:

- construction of a new sewage pumping station within Bombira Estate (herein referred to as Bombira Catchment SPS)
- Construction of a RM from Bombira Catchment SPS to a manhole within the existing gravity sewerage system located on the corner of Wurth Drive and Butler Circuit,
- Mechanical and electrical upgrade of the existing Racecourse SPS
- Construction of a RM from the corner of Ulan Road and Pitts Lane, via Council owned land at Glen Willow to Putta Bucca SPS.

Bombira Catchment Sewage Pumping Station (SPS) and Rising Main (RM)

The preferred strategy for sewerage distribution works includes a SPS and RM located within the Bombira Estate that will service a catchment that includes existing approved development at Bombira as well as approved future development to the North of Bombira Estate.

In accordance with Council's "Development Servicing Plan for Mid-Western Regional Council - Sewerage", and confirmed in the adopted report to Ordinary Meeting 15 October 2014 (attached to this report); where a developer wishes to undertake a development that requires extension of

distribution works that is included in Council's Capital Works Plan but is required out of sequence or is yet to be included in the Council's Capital Works Program, the following will apply:

1. A report of the proposed works will be presented to Council; and
2. Council will enter into an agreement for the distribution works to be constructed by the developer, including works that are necessary to service the entire development catchment at the full upfront cost to the developer. Such works will be offset by crediting relevant developer charges. Where the cost of works exceeds the developers charges levied, the developer will be repaid as Council collects future developer charges from that catchment.

Note that reticulation works (that is the gravity sewerage system within the development) are to be undertaken at the full cost to the developer with no offset from developer contributions.

The Applicant has submitted a written request for Council to enter into a Works in Kind Agreement for Sewer Infrastructure in accordance with the requirements of Paragraph 5.3.3 of Council's "Development Servicing Plan for Mid-Western Regional Council - Sewerage".

The request to enter into a Works in Kind Agreement was accompanied by detailed internal subdivision design and a Draft Agreement, which includes detailed design and cost estimates for the proposed Bombira Catchment SPS and RM distribution infrastructure construction requirements in accordance with Development Servicing Plan requirements.

The cost estimate for design and project management has been based on Cardno's previous experience for the design and delivery of sewerage infrastructure. The estimates, have been compared to the NSW Reference Rates Manual, Valuation of Water Supply, Sewerage and Stormwater Assets, as published by the Department of Primary Industries Office of Water.

Based on the Construction Bill of Quantities (BOQ) as provided, the cost of the Works in Kind being claimed is \$749,595.00.

However, it is recommended that some items claimed in the detailed Construction BOQ should not be included in the assessed value of work as these items would typically be undertaken as part of the subdivision works and not specifically related to construction of the required distribution works.

As noted above, the Manager Development Engineering is of the view that certain items are and should be the sole or primary responsibility of the Developer and are either rejected or reduced in value. The items recommended either for a reduced amount or not to be included are detailed in the table below.

Item No.	Item description	Total amount claimed	Amount recommended to be credited	Reason for Non- Inclusion or reduction in amount
1.1	General and Site Preparation	\$34,000.00	NIL	Site preparation included as part of overall subdivision works.
1.3.2	Excavation, shoring, dewatering, trenching, and disposal of spoil	\$44,000.00	\$33,000.00	It is likely that spoil will be disposed on site and spread as allotment fill.
1.3.6	SPS Temporary fencing during construction	\$4,520.00	NIL	Site security during construction of subdivision infrastructure will be the responsibility of the Contractor and it does not form part of or add value as a permanent asset.
1.3.7	Location of existing services and site survey	\$16,500.00	\$5,500.00	As a greenfields site the developer is required to undertake this work. Only a

				portion might be attributed to trunk sewer infrastructure.
1.4.1	Connection to incoming DN150 PVC Sewer Pipe	\$4,500.00	NIL	Incoming sewer pipe forms part of the infrastructure that is responsibility of the Developer to provide and does not necessarily form trunk infrastructure.
1.6.1	Temporary Access Road along Wurth Drive (4m wide)	\$53,100.00	NIL	The Temporary Access road is to be constructed on the alignment Wurth Drive and will form pavement base for future road construction.
	TOTALS	\$156,620.00	\$38,500.00	
	TOTAL CLAIMED VALUE TO BE REDUCED BY	\$118,120.00		\$122,620 -\$38,500
	ORIGINAL CLAIMED VALUE FOR WORKS IN KIND CREDIT	\$749,595.00		
	RECOMMENDED VALUE OF CREDITS FOR WORKS IN KIND	\$631,475.00		

Accordingly, the value of works that might be credited as part of a Works in Kind Agreement should be reduced to \$631,475.00.

However, also as previously noted, the Developer Charge for Sewerage that would be payable upon development of the balance of approved allotments is \$499,707.60.

Accordingly, it is considered that Council should only enter into a Works in Kind Agreement that provides credit for Developer Charges for the approved number of allotments.

The Applicant has requested that *“the value of the works in kind be credited in full and upfront to Bombira Estates contributions in lieu of otherwise payable sewer headworks charges.”*

The request for upfront payment or credit is not supported. It is recommended that staged credit should be applied to all subsequent stages as construction and the development progresses with the agreed amount in excess of contributions owing be reimbursed to the developer as Council collects contributions from the future developments in the catchment.

The below table summarises the cost assessment for Bombira Catchment SPS and RM.

Cost Assessment for Bombira SPS and RM

Applicants submitted cost assessment of works	\$749,595.00
Council officer recommend cost estimate of works	\$632,000.00
Section 64 Sewer charges to be offset	\$499,707.60
Value of potential future reimbursement to developer from Developer Sewer Contributions from upstream catchments	\$132,292.40

Racecourse Catchment Sewage Pumping Station (SPS and Rising Main (RM)

The proposed upgrade of the existing sewage pumping station at the Racecourse entrance on Ulan Road has been estimated at approximately \$125k and can be funded utilising sewer contributions paid during Stage 1 & 2 of Bombira Estate and other developments recently undertaken in the Putta Bucca area. As the sewerage pumping station is existing live infrastructure, Council will need to take responsibility for undertaking the works to ensure all

existing development serviced by the SPS continues to be serviced appropriately for the duration of the upgrade works.

It is recommended that Council program the construction of the RM from Ulan Road to Putta Bucca SPS through Glen Willow in lieu of undertaking upgrade and renewal works programmed in the Lawson Park, Short Street and Market Street areas that would have commenced in 2019/20 to address environmental risks that the Council currently carries associated with storm event impact on the existing sewerage system. The benefit to Council in doing so, is that any future works required throughout Lawson Park, Short Street and private properties in Market street where construction difficulty is very high, can be either removed from future works programs or significantly delayed.

Table 2 identifies cost estimates of works associated with the Racecourse catchment SPS and RM construction including information on proposed funding.

WORKS	COST	FUNDED FROM
Racecourse sewerage pumping station mechanical and electrical upgrade	\$125,000	Section 64 contributions already allocated for catchment.
Rising Main – Ulan Road to Putta Bucca	\$531,250	Capital sewer renewals budget 2019/20 – \$881,000

While this report was initially prepared to address a request for Works in Kind Agreement by the developer, the investigation and preparation highlighted that significant upgrades to Council sewer infrastructure are required to address environmental matters and to enable further development.

The environmental issues created by sewer overflows at Lawson Park are a limiting factor to the adequate provision of sewer services to current approved and future development in the northern, eastern and southern parts of Mudgee.

Regardless of any decision to enter into a Works in Kind Agreement the recommendations related to funding and programming of the proposed upgrades and re-direction of mains north of the Cudgegong River are considered an essential requirement to servicing current approved and future developments.

Failure to address this component of the works limits development and exposes Council to significant environmental risks with the inherent financial penalties that could be imposed in the event of future blockages and environmental spills.

Community Plan implications

Theme	Looking After Our Community
Goal	Effective and efficient delivery of infrastructure
Strategy	Provide infrastructure and services to cater for the current and future needs of our community

Strategic implications

Council Strategies

Nil.

Council Policies

Council's Development Servicing Plan for Mid-Western Regional Council - Sewerage

Legislation

Nil.

Financial implications

The recommendation includes an amendment to the 2019/20 financial year, to allocate budgets for the construction of a rising main from Ulan Road to Putta Bucca, funded from Sewer Reserves and the construction of a sewer pumping station at the racecourse, funded from Developer Contributions.

The cost of the new infrastructure will increase depreciation in future years and increase building and infrastructure renewal requirements. However, it should also be noted that there will be savings and reduced environmental fines.

It should be noted that a decision to accept Works in Kind will result in a future budget adjustment to reflect the acceptance of assets instead of cash, which would be brought back to Council for the relevant budget period (through the Operational Plan or Quarterly Budget Reviews). It should also be noted that a credit for Developer Charges is being given for current and future stages, and this will also impact Developer Contributions received.

Budget Year	Operating Performance Ratio	Own Source Revenue	Building & Infrastructure Renewal
2019/20	-	-	✓
Future Years	✗	-	✗

Associated Risks

Environmental and Financial Penalties if no action to upgrade infrastructure is taken.

Further development within all of the benefitted and affected sewer catchment areas will not be able to be serviced.

DAVID WEBSTER
MANAGER DEVELOPMENT ENGINEERING

GARRY HEMSWORTH
DIRECTOR OPERATIONS

5 April 2019

- Attachments:*
1. Extract option 4 Bombira Sewerage Servicing Assessment . (Confidential - separately attached)
 2. Sewer pump station and rising main cost estimate. (Confidential - separately attached)
 3. Works in kind greement. (Confidential - separately attached)
 4. Request to enter a Works in Kind Agreement Bombira Estate. (Confidential - separately attached)
 5. Report to Council - October 2015- Water Supply and Sewerage Development Servicing Plans.

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER

1.1.1 Water Supply and Sewerage Development Servicing Plans

REPORT BY THE BUSINESS MANAGER SERVICES TO 15 OCTOBER 2014 COUNCIL MEETING
Report to Council - Water Supply and Sewerage Development Servicing Plans - October 15 2014 (1)
GOV400038, F0740000

RECOMMENDATION

That:

1. **the report by the Business Manager Services on the Water Supply and Sewerage Development Servicing Plans be received;**
2. **That Council clarify its policy position as outlined in the DSP in relation to the levying and undertaking of “works in kind as follows:**

DISTRIBUTION WORKS INCLUDED IN THE CAPITAL WORKS PLAN

Where a developer wishes to undertake a development that requires extension of distribution works that is included in Council’s Capital Works Plan but is required out of sequence or is yet to be included in the Council’s Capital Works Program, the following will apply:

- (a) **A report of the proposed works will be presented to Council; and**
- (b) **Council will enter into an agreement for the distribution works to be constructed by the developer, including works that are necessary to service the entire development catchment at the full upfront cost to the developer. Such works will be offset by crediting relevant developer charges. Where the cost of works exceeds the developer’s charges levied, the developer will be repaid as Council collects future developer charges from that catchment.**

RETICULATION WORKS

Reticulation works are to be undertaken at the full cost to the developer with no offset from developer contributions. Reticulation works will be identified during the assessment of the development application.

Executive summary

Council are receiving an increasing number of enquiries from developers concerning the provision of significant water supply and sewerage infrastructure prior to scheduled provision in accordance with Council’s approved 30 year Capital Works Plans.

Council’s current Development Servicing Plans for water supply and sewerage detail Council’s current policy position in relation to provision of significant infrastructure such as distribution works.

This report seeks to clarify the policy position for the provision of significant water supply and sewerage infrastructure, also referred to as distribution or trunk infrastructure. It is recommended that this policy position remain in place until new Development Servicing Plans are adopted.

Detailed report

Council are receiving an increasing number of enquiries from developers concerning the provision of significant water supply and sewerage infrastructure prior to scheduled provision in accordance with Council’s adopted 30 year Water Supply and Sewerage Capital Works Plans.

Council adopted Development Servicing Plans (DSP) for Water Supply and Sewerage in August 2008. The adopted DSPs detail that Council will consider the provision of “works in kind” in lieu of equivalent developer charges applicable to a development. Clause 5.3.3 *Works in Kind Contributions* as documented in both the Water Supply and Sewerage Development Servicing Plans (2008), identifies a process for Council to consider out of sequence development and the potential distribution network required to supply both that development and any surrounding future development ahead of Council’s plans to construct the required works.

As documented in the current DSPs, Council has adopted to “...consider an offer by an applicant to make a contribution by way of “works in kind” provided that:

- (a) *The proposed work satisfies the demands for the kind of public amenities and facilities for which the contribution is sought,”*

The intention of this subclause is to prevent temporary works that might satisfy a single development however not be sufficient to service the capacity of the developable area. An example of temporary works is the provision of a water main sized for reticulation (100mm diameter) of the localised area when a larger capacity distribution main is required to service not only the localised area, but the neighbouring areas identified for future development. Works in kind may only be considered for distribution works and not reticulation works which are a developer’s responsibility.

If a developer proposes to develop land (generally broad acre residential development) that requires servicing via a future distribution network prior to the distribution network being constructed in accordance with Council’s adopted 30 year capital works plans, the adopted DSPs advise that it is Council’s preference to accept “works in kind”.

For Council to accept an offer for “works in kind”, the adopted DSPs require agreement between Council and the applicant to stipulations regarding cost of the works, defects liability periods, standard of workmanship, inspection provisions and program for completion of works.

Council plans its infrastructure development according to a financially efficient sequence of development. In some cases a developer may wish to proceed with a development which is not in the same sequence, that is before essential assets such as a water distribution main or reservoir are in place. Provided there are no other constraints to the development, Council may approve construction of the essential assets ahead of time. In such case, Council would size the assets required and the full capital cost would initially be met by the developer. This financial burden on the developer could be offset with a “works in kind” agreement in accordance with the adopted DSPs.

For distribution works required ahead of such time that is programmed by Council, and have an agreed cost greater than the value of developer charges levied on the initial development; the developer should be reimbursed when Council collects developer charges from the future development. In this case, Council and the developer would need to enter into an agreement stating how the developer will be reimbursed in the future.

Example:

- Development of 10 lot subdivision in a catchment that will include multiple future developments to realise the catchment’s developable capacity.

WATER SUPPLY:

- Water Supply Developer Charges applicable: 10 x \$8,250 = \$82,500
- Council identifies that a 200mm diameter distribution main, 500m in length is required to service the catchment at its developable capacity. The capital cost of construction of this main is \$72,000.
- Council has scheduled to construct the above distribution main in two years’ time, however the developer wishes to proceed with the development before Council constructs the main.

- Council and the developer agree for the developer to construct the distribution main in accordance with Council's requirements in lieu of payment of the equivalent developer charges.
- As the value of the "works in kind" is less than the applicable developer charges owing, the developer is required pay Council \$82,500 – \$72,000 = \$10,500.

SEWERAGE:

- Sewerage Developer Charges applicable: 10 x \$3,767.00 = \$37,670
- Council identifies that a 225mm diameter trunk sewer main, 300m in length is required to service the catchment at it developable capacity. The capital cost of construction of this main is \$72,000.
- Council has scheduled to construct the above distribution main in two years' time, however the developer wishes to proceed with the development before Council constructs the main.
- Council and the developer agree for the developer to construct the distribution main in accordance with Council's requirements in lieu of payment of the equivalent developer charges.
- As the value of "works in kind" is greater than the applicable developer charges owing, the developer is credited the applicable developer charges in their entirety, and in this case is responsible for the upfront funding of the 225mm diameter trunk main required.
- As Council collects developer contributions from other developments that are serviced via the 225mm diameter trunk main in the future, the developer that constructed the main is reimbursed to the value of the agreed construction cost less the credited developer charges. i.e. \$72,000 - \$37,670 = \$34,330.

It is recommended that this policy position remain in place until new Development Servicing Plans are exhibited and approved in accordance with The New South Wales Government's Developer Charges Guidelines for Water Supply, Sewerage and Stormwater, a requirement of the New South Wales Best Practice Management of Water Supply and Sewerage Framework.

The progression to adoption of new Development Servicing Plans for Water Supply and Sewerage has been delayed pending release of the NSW Government's Fit for Future framework package. Council will need to review the Fit for Future framework and understand if decisions regarding cross-subsidisation of water supply and sewerage development charges impact the Council's intended direction in relation to the Fit for Future framework.

Financial and Operational Plan implications

Council is at risk of not being able to sustain capital commitments ahead of scheduled time in the adopted 30 year Capital Works Plans.

Community Plan implications

Not applicable.

CLAIRE CAM
BUSINESS MANAGER SERVICES


DARYL COLWELL
ACTING DIRECTOR, MID-WESTERN OPERATIONS

3 October 2014

Attachments: Nil

APPROVED FOR SUBMISSION:



BRAD CAM
GENERAL MANAGER

Item 11: Community

11.1 Rylstone Wood Symposium - Public Art installations

REPORT BY THE MANAGER, COMMUNITY SERVICES
TO 17 APRIL 2019 ORDINARY MEETING
GOV400066, REC800021

RECOMMENDATION

That Council:

1. **receive the report by the Manager, Community Services on the Rylstone Wood Symposium - Public Art installations;**
2. **accept the donation of three public art works from Rylstone Sculptures Incorporated for installation in Kandos, Rylstone and Gulgong;**
3. **endorse the sites recommended by the Cultural Development Committee for installation of '*Flame of Hope*' and '*Ladder of History*'; and**
4. **continue to engage with Rylstone Sculptures Inc regarding an appropriate site for the installation of '*Wood Spirit*'.**

Executive summary

Rylstone Sculptures Incorporated held their second bi-annual Rylstone Wood Symposium in November 2017. A number of works were produced, three of which the organisation wishes to donate to Council and the community for installation in the region.

Disclosure of Interest

Nil.

Detailed report

Rylstone Sculptures Incorporated held their second bi-annual Rylstone Wood Symposium in November 2017. The event was considered a success with over 2000 visitors viewing ten works by ten local and international sculptors. A number of works were produced, three of which the organisation wishes to gift to Council and the community for installation in the region.

At a meeting of the Cultural Development Committee in February 2019, a motion passed that two works from the 2017 Wood Symposium be accepted by Council and that the Committee recommends to Council that this art be installed in the sites overlooking Sammy's Flat, Rylstone and in Rotunda Park, Kandos. Despite the recommendation by the Cultural Development Committee, staff have some concerns regarding the appropriateness of the installation of '*Wood*

Spirit so close to the rotunda in Kandos where sensitive ceremonies, such as Anzac Day ceremonies, are convened.

At a further meeting of the Cultural Development Committee in March 2019, a motion passed that a third sculpture from the 2017 Wood Symposium be accepted by Council and be installed in People's Park, Gulgong.

'Flame of Hope' by Geert Vanderplancke (**Belgium**). This work is recommended for installation at the rocky raised area overlooking Sammy's Flat to the south of Rylstone Showground.



'Wood Spirit' by Mark Hayes (Australia). This work is recommended for installation in Rotunda Park, Kandos to the south east of the Rotunda itself.





'Ladder of History' by Ilia Mishanin (Russia). This work is recommended for installation in People's Park, Gulgong in close proximity to a previous installation, Keith Chidzey's 'Hands Together'.

Community Plan implications

Theme	Looking After Our Community
Goal	Meet the diverse needs of the community and create a sense of belonging
Strategy	Support arts and cultural development across the Region

Strategic implications

Council Strategies

Council's Public Art Plan reflects the following goals and strategies identified in its Community Plan:

2. Vibrant towns and villages:
 - 2.1 Respect and enhance the historic character of our Region and heritage value of our towns.
 - 2.4 Maintain and promote the aesthetic appeal of the towns and villages within the Region.
4. Meet the diverse needs of the community and create a sense of belonging:
 - 4.1 Support programs which strengthen the relationships between the range of community groups.
 - 4.3 Support arts and cultural development across the Region.

Council Policies

Council's Public Art Policy encourages the participation in and appreciation of art by our communities and intends to add value to our infrastructure, attractions and public amenities. The Cultural Development Committee feels that the installation of quality art across the region will meet this aim.

Legislation

Not Applicable.

Financial implications

For the 2018/19 financial year, Council has realistically only about \$9,000 remaining in its budget for the installation of public works. This will be fully exhausted upon the installation of the three pieces acquired from the 2018 Sculptures in the Garden event.

Further, Council currently has budgets for the installation and maintenance of its public art collection. As its public art collection grows, Council will need to consider increasing these budgets but this is not immediately necessary.

Associated Risks

Not Applicable.

FIONA TURNER
MANAGER, COMMUNITY SERVICES

SIMON JONES
DIRECTOR COMMUNITY

28 March 2019

Attachments: Nil

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER

11.2 Policy Review: Electoral matter local policy

REPORT BY THE MANAGER GOVERNANCE
TO 17 APRIL 2019 ORDINARY MEETING
GOV400067, GOV400047

RECOMMENDATION

That Council:

1. **receive the report by the Manager Governance on a Policy Review: Electoral matter local policy;**
2. **place the Electoral matter local policy on public exhibition for 28 days seeking feedback from the community; and**
3. **adopt the Electoral matter local policy if no submissions are received during the exhibition period.**

Executive summary

Council adopted this policy following public concerns raised during the 2016 council election stemming from the posting up of candidate information advertisements within road reserves.

Disclosure of Interest

Nil.

Detailed report

Council developed this policy following the 2016 Council election when complaints were received from residents primarily related to the potential damage to trees within road reserves. Some concern was also raised that signs were being posted on road signage that inhibited normal road user view of other traffic and pedestrians.

During 2018, the State Environmental Planning Policy number 64 came into force requiring amendment of the Policy due to new provisions regarding advertising using trailers. This is now prohibited on roads and from places that are visible from a road.

Adoption of the policy binds the council to taking action when alleged unlawful election advertising requires investigation and follow-up actions.

Community Plan implications

Theme	Good Governance
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Goal	Strong civic leadership
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Strategy	Provide accountable and transparent decision making for the community
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Strategic implications

Council Strategies

Not applicable

Council Policies

Compliance Policy

Legislation

EP&A Act: State Environmental Planning Policy 2008 (Exempt and Complying Development Codes) Subdivision 13 Election signs

EP&A Act State Environmental Planning Policy No 64 Advertising and Signage

Financial implications

Not applicable

Associated Risks

Low Risk activity

TIM JOHNSTON
MANAGER GOVERNANCE

SIMON JONES
DIRECTOR COMMUNITY

27 March 2019

Attachments: 1. Electoral matter local Policy.

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER



POLICY Electoral matter Local Policy

*A prosperous
and progressive
community*

ADOPTED	VERSION NO	GOV400014
COUNCIL MEETING MIN NO	REVIEW DATE	FEBRUARY 2020
DATE:	FILE NUMBER	

Objective

To clarify for both; candidates of Elections and residents of the Mid-Western Regional Council the limitations ~~and enforcement powers the council will that~~ apply to election material (posters) being displayed in public places within the Local Government Area.

Legislative requirements

Commonwealth Electoral Act 1918
Parliamentary Electorates and Elections Act 1912 or
Local Government Act 1993

Related policies and plans

- State Environment Planning Policy 2008
- State Environment Planning Policy No 64
- Local Environment Plan 2012
- Development Control Plan 2013

Policy

Both State and Federal laws for the conduct of elections lays down the requirements of registering and identifying electoral matter. Candidates of elections are informed of these requirements when enrolling as a candidate. The laws also provide for the display of electoral matter in public places 4 weeks immediately preceding the day on which the election is held and at polling places and in public places, on the day of polling.

~~In regard to~~ the control and management of electoral posters in public places other than at polling places ~~and~~ on polling day, Councils in NSW are the responsible local authority for compliance.

It is unlawful for a person to post ~~up or permit~~ up, permit, or cause to be posted up, an election poster on any premises under the control or management of a local authority (Council).

It is unlawful to post up, permit or cause to be posted up electoral matter within a road reserve of the LGA.

Election Signage – Polling Place

The display of an election poster is lawful in relation to posters being posted up at polling places, in the grounds of polling places and on the boundaries of polling places 5 weeks preceding the day on which the election is held.

POLICY: ~~ELECTORAL MATTER LOCAL POLICY~~~~ELECTORAL MATTER LOCAL POLICY~~ | GOV400014 GOV400014. ERROR! REFERENCE SOURCE NOT FOUND.

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Election Signage – On or within any Premises

A person must not post up, or permit or cause to be posted up a poster on or within any premises under the control or management of any local authority. The definition of premises under NSW legislation includes any structure, building, vehicle or vessel or any place, whether built on or not, and any part thereof.

Election Signage – Road reserves

Within the Mid-Western local government area posters are not permitted to be posted up within a road reserve or any public space including; being fixed to trees, fixed to power or telegraph poles, fixed road signage or attached to approved advertising signage erected within road reserves.

Under NSW legislation noncompliance may incur a penalty not exceeding 3 penalty units. Under Commonwealth legislation the penalty is 10 penalty units.

Election Signage – Posters displayed on trailers~~specific~~

~~Restrictions do not apply in relation to posters that are on a vehicle on a road or road related area (within the meaning of s 4 (1) of the Road Transport Act 2013).~~

~~Posters posted on private property with the prior consent of the property owner would in most instances not warrant the consideration of the council.~~

State Environmental Planning Policy number 64 makes it unlawful to advertise on trailers parked on (or visible from) roads or road related areas.

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Election Signage – Notification of Council requirements

Council will notify election candidates in writing of this local policy. Breaches of this policy will in the first instance be rectified by council staff removing the offending electoral material and notifying the candidate when issuing a warning. ~~Any~~ further breaches may~~will~~ result in notices of an offence and penalty infringement notices ~~will~~ being issued.

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11.3 Establishment of a Lawn Cemetery at Rylstone

REPORT BY THE DIRECTOR COMMUNITY
TO 17 APRIL 2019 ORDINARY MEETING
GOV400067, PAR300033

RECOMMENDATION

That Council:

1. **receive the report by the Director Community on the Establishment of a Lawn Cemetery at Rylstone;**
2. **note the costs associated with the establishment of a lawn cemetery at the Rylstone Cemetery; and**
3. **not proceed with the establishment of a lawn cemetery at the Rylstone Cemetery.**

Executive summary

Council resolved at its meeting on 18 May 2018 that Council staff prepare a cost estimate to establish a lawn cemetery at Rylstone Cemetery. The report seeks to inform Council of these costs.

Disclosure of Interest

Nil.

Detailed report

A report on the costs associated with the establishment of a lawn cemetery at Rylstone was provided to Council in August of 2016. At that time, Council resolved to not proceed with the establishment of a lawn cemetery.

In May 2018, a Notice of Motion was presented to Council, with Council resolving that staff prepare a cost estimate to establish a lawn cemetery at Rylstone. As Council is aware, the primary consideration is around the supply of an adequate water supply to allow for the establishment and maintenance of the lawn. Engineers from Council's Water department have carried out extensive investigations and the following information has been provided:

Council is in the process of investigating requirements and costs of implementing a lawn cemetery at the Rylstone cemetery. A significant component of this is investigation of options for irrigation water at the lawn cemetery.

Two options have been identified for investigation. The first is to construct a water main supplying the proposed lawn cemetery from the Rylstone water supply scheme, and the second is to construct a bore to extract groundwater for irrigation use. The cost and practicalities of these options have been investigated to inform the decision for the Rylstone cemetery.

Analysis of these options is summarised below:

1. Groundwater bore

Investigation of a groundwater bore to be sunk in the immediate vicinity of the Rylstone cemetery was investigated. It is expected that the ability to supply between 3L/s and 5L/s would be required to supply the irrigation requirements of the lawn cemetery. Investigations into the water pressure, geology and aquifer access by both Council and contractors indicated that a water flow of approximately 0.5L/s in favourable circumstances could be yielded from the aquifer when investigating an approximately 60m deep bore. It was estimated that digging a deeper bore to obtain greater water supply would yield limited results for significant capital cost.

This flow is insufficient to satisfy water requirements for irrigation of the cemetery. As such further investigation into a groundwater supply for water to the Rylstone cemetery was not pursued any further.

2. Supply of water via a water main connection to the Rylstone cemetery.

It was estimated the cost for constructing and connecting an 80mm water main to supply the irrigation water to the Rylstone cemetery from the potable town water supply would cost approximately \$380,000 - \$400,000. This will be a connection from the Rylstone water supply scheme at Mill St, which will be connected to an 80mm water meter as a private connection. This service includes installation of appropriate hydrants, valves and the meter to the service, and also allows for contingencies for construction in rock, several road crossings as well as general construction and project management project margins.

Associated with this service would be an approximate \$3,400 annual operational cost for water charges, including headworks and water rates at potable figures as the water is being produced from the Rylstone Water Treatment Plant as potable.

It should be noted that although this service is connected to the potable water supply from the Rylstone water scheme, as this is a dedicated line and with the distance and volume of pipe required to transport water to the Rylstone cemetery, chlorination and water circulation would be low and some stagnation would. This would mean that the water that would be supplied at the end of the pipeline to the Rylstone cemetery would not be guaranteed to be potable and signs advertising this at water points internally.

This cost is representative of the construction and connection costs for the water connection. It does not include the cost for internal reticulation within the cemetery, including tanks, sprinklers, valves and similar equipment. Approximate estimates for internal irrigation costings would be \$20,000.

For Council to re-chlorinate to make the water potable, it is estimated that approximately \$50,000 will be added to the capital fee, bringing the total cost to approximately \$450,000.

Alongside the water costs, the lawn cemetery would require some site preparation for initial plots to be established. The following approximate costs would need to also be included:

- Kerbing (2 rows) - \$25,000
- Turf - \$7,000
- Earthworks - \$3,000

This amounts to an additional \$35,000. This brings the total estimated cost of the initial construction as up to \$485,000 for the town water option, with the addition of ongoing water costs and maintenance.

While the costs for this project appear prohibitive, it is a matter for Council to determine if this is a project that they wish to pursue. If this is the case, then it would need to be included in the Delivery

Program and Operational Plan for 2019/20 or for future years. This is not currently a project identified in either of these documents.

Community Plan implications

Theme	Looking After Our Community
Goal	Effective and efficient delivery of infrastructure
Strategy	Provide infrastructure and services to cater for the current and future needs of our community

Strategic implications

Council Strategies

Community Strategic Plan

Council Policies

Cemeteries Policy

Legislation

Local Government Act 1993

Cemeteries and Crematoria Act 1993

Financial implications

Not applicable with the recommendation as written. If Council determine to pursue a lawn cemetery at Rylstone then the related cost estimates are included in the report.

Associated Risks

No risks are identified with the recommendation provided with the report.

SIMON JONES

DIRECTOR COMMUNITY

29 March 2019

Attachments: Nil

APPROVED FOR SUBMISSION:

BRAD CAM

GENERAL MANAGER

Item 12: Reports from Committees

12.1 Local Traffic Committee Minutes - March meeting 2019

REPORT BY THE EA TO DIRECTOR, OPERATIONS
TO 17 APRIL 2019 ORDINARY MEETING
GOV400067, A0100009

RECOMMENDATION

That Council:

1. receive the report by the EA to Director, Operations on the Local Traffic Committee Minutes - March meeting; and
2. accept the general business items and comments and that the recommendations be actioned accordingly.

Executive summary

The purpose of this report is to advise Council and seek support of the considerations and recommendations of the Local Traffic Committee (LTC).

Disclosure of Interest

Nil.

Detailed report

The Local Traffic Committee meeting was not required due to lack of agenda items, so items were forwarded via email for the following events:

- Can Cruise 2019
- Camp Quality Moto Cyc 2019
- Anzac Day Marches – Mudgee 2019

Recommendation for these items was to accept class 4 event rating. Police approval confirmed for Anzac Day and for the Moto Cyc event. Notes of comments included in the attachment.

Community Plan implications

Theme	Connecting Our Region
Goal	High quality road network that is safe and efficient
Strategy	Provide traffic management solutions that promote safer local roads and minimise traffic congestion

GEMMA WILKINS
EA TO DIRECTOR, OPERATIONS

GARRY HEMSWORTH
DIRECTOR OPERATIONS

29 March 2019

Attachments: 1. Comments to March LTC Agenda.

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER

Mid-Western Regional Council

Date: 15 March 2019

MINUTES of the Local Traffic Committee

Via electronic distribution 11 march 2019 .

Present	Garry Hemsworth (MWRC), David Webster (MWRC), Phil Blackman, Cr Alex Karavas, Garry McGovern (NSW Police), Deanne Freeman (RMS), Sharon Grierson (RMS), Mark Fehon (NSW Police)
Apologies	
Secretary	Gemma Wilkins (MWRC), Michelle Neilsen (MWRC)

No meeting held 15 March, electronic distribution of agenda undertaken on the 11 March for comment.

MINUTES OF PREVIOUS MEETING

RECOMMENDATION

That the Minutes of the previous Local Traffic Committee held on 15 February 2019 be taken as read and confirmed.

- RMS Comments:

- **The recommendation regarding changing the no parking signs out the front of IGA Gulgong to no stopping needs to be in the reports section.**
- **Recommendations on traffic control devices can't be made in general business or correspondence.**
- **Oporto Road Speed Humps - There was mentioned of sending the traffic counts to Police can this be included in the notes.**

2

MATTERS IN PROGRESS

SUBJECT	RES NO. & DATE	RESOLUTION	ACTION
Mudgee Town Pedestrian Crossings	20 Jan LTC Meeting	Council conduct an audit on all crossings, place counts on Market and Church Street and provide a report to the committee with findings and suggestions for improvements	Preliminary report received - five crossings audited and none are compliant. One remaining crossing to be audited awaiting essential energy to replace some bulbs.
Disabled parking Kandos IGA	28 April 2017	RMS and Council to meet onsite and discuss viable options. Provide report to June meeting.	Submitted in Community Plan proposals for 2019/2020 Budget. Proposed to move the crossing closer to Angus. Design needs to consider getting up to the other side of the footpath and Council is proposing to place parking spot on opposite side of IGA where the gradient is more suitable.
Perry Street Parking Issues	15 June 2018	To monitor the parking issues that surround Mudgee High School	Extra line markings. Observation was undertaken. Formal counts will be coordinated for further information.
Events Night with the Roads and Maritime Services	August 2018		Set up a meeting with RMS, council internal departments.
Request for 'No Parking' sign	August 2018	Request for a 'No Parking' sign to be placed at the northern end of Ten Dollar hotel.	Investigation and consultation in progress
Request to review traffic flow of Gulgong CBD	November 2018	Request a review of the traffic management and parking within the Gulgong CBD	
AREC Debrief	November 2018	Solutions highlighted in the debrief documents to be included in the traffic control plans for 2019 event.	Council continues to liaise with AREC regarding the upcoming July 2019 event.
Mudgee CBD High Pedestrian Area	November 2018	Council in support of 40km CBD zone investigation.	Council forwarded request to RMS Feb 2019. Advised assessment likely to be in next financial year.
Car parking – Rotary park Gulgong	February 2019	That Council approves the request for 3 hour parking restrictions to be implemented at the new carpark adjacent to the upcoming Gulgong Adventure playground pending detailed plan of signage location agreed to by committee.	
St Matthews Traffic Flow	February 2019	Organise meeting onsite Prue Britt, the safety around schools officer with Council, NSW Police and Principal to discuss options	

SUBJECT	RES NO. & DATE	RESOLUTION	ACTION
Saleyards Lane Traffic Calming	February 2019	RMS to investigate speed zone	
Gulgong CBD Improvements	February 2019	Report to be presented recommending 'no parking' signs changed to 'no stopping' in front of IGA Gulgong	
Oporto Road Speed Humps	February 2019	Council to provide traffic count data to NSW Police to aid increased presence.	

PAST EVENT DEBRIEF

EVENT	
Windeyer Endurance Ride	Debrief request sent late Feb, awaiting feedback.

CALENDAR OF EVENTS

JANUARY 2019	DATE	Comments
Kandos/Rylstone Street Machine Festival	25-27 January 2019	Event approved by council under DA0037/2018 so therefore does not need to be approved by LTC
FEBRUARY	DATE	Comments
MARCH	DATE	Comments
Charity Shield	2 March 2019	
CAN Cruisers	16 March 2019	
Camp Quality Moto Cyc	29 – 31 March 2019	Under police approval
APRIL	Date	Comments
ANZAC Day	25 April 2019	Class 4 – Police approval
MAY	Date	Comments
NRL Game	19 th May 2019	
46 th Mudgee Endurance Ride	11 th and 12 th May 2019	
Mudgee Night Glow	25 th May 2019	
JUNE	Date	Comments
Henry Lawson Heritage Drive		
JULY	Date	Comments
Small Field Day Event		Debrief request by Police
AUGUST	Date	Comments
Mudgee Running Festival		
SEPTEMBER	Date	Comments
Flavours of Mudgee		
Rainbow Day		
Cudgegong Jump Club		
OCTOBER	DATE	Comments
Ride Against Cancer – Mudgee Lions Club		
Mudgee Triathlon Season		

4

NOVEMBER	DATE	Comments
Rystone Street Feast		
DECEMBER	DATE	Comments

Red = Unapproved
 Green = Approved

19/007 CORRESPONDENCE

NOTIFICATION OF CAN CRUISE 2019

Can cruise commences at Mudgee Showground Douro St) at 10.30am (sharp) heading North towards Market Street, turning right heading towards Church St before turning right at the Clock Tower heading South then turning left at Horatio St and leaving town via Sydney Road and pass through Market Street (Big W to Clock) & Church Streets (Clock to McDonalds), turning left at Horatio Street and leave town via the Castlereagh Highway. The event plan remains the same as the 2018 event and is a class four event, therefore not requiring Council permission.

- Cr Karavas requested that traffic control should be considered for next event.
- Debrief request sent to organiser, will look to discuss in April meeting.

NOTIFICATION OF CAMP QUALITY MOTO CYC 2019

Moto Cyc is a charity motorcycle ride conducted by Camp Quality. The event is a means of bringing like-minded people together to raise funds and awareness through riding motorcycles. The event is class four event as it will have limited impact on public traffic and will be conducted under normal traffic conditions with all road rules followed.

- RMS comment on whether or not event supported by police. Event organiser advised they have police conditions and approval.

NOTIFICATION OF ANZAC DAY MARCHES - MUDGEE

The ANZAC Day main march is proposed for Thursday 25 April 2019, and will be conducted as per previous years with NSW Police assistance. This will require the temporary closure of Mortimer Street (between Douro and Church Streets), from 9.45am to 10.30am for assembling (march form-up). Temporary closure of Church Street (between Mortimer and Market Streets), and Market Street

(between Church and Douro Streets), from 10.30am to 11.00am. The duration of the march is approximately 15-30 minutes. Mudgee Rescue Squad (NSW VRA) will close traffic access during the assembling and marching, then allowing traffic flow to proceed following the march end at the Cenotaph at Robertson Park (between Perry and Douro Streets).

- Police advised they will control this event as with previous years.

CLOSURE

12.2 Gulgong Memorial Hall Committee Meeting 12 March 2019

REPORT BY THE DIRECTOR COMMUNITY
TO 17 APRIL 2019 ORDINARY MEETING
GOV400067, A0100024

RECOMMENDATION

That Council:

1. receive the report by the Director Community on the Gulgong Memorial Hall Committee Meeting 12 March 2019; and
2. note the minutes from the Gulgong Memorial Hall Committee meeting held 12 March 2019.

Executive summary

The purpose of this report is to advise Council of the considerations and recommendations of the Gulgong Memorial Hall Committee meeting held 12 March 2019.

Disclosure of Interest

Nil.

Detailed report

The Gulgong Memorial Hall Committee met on 12 March 2019 as part of their ongoing monthly meetings.

Community Plan implications

Theme	Looking After Our Community
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Goal	Meet the diverse needs of the community and create a sense of belonging
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Strategy	Provide equitable access to a range of places and spaces for all in the community
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Strategic implications

Council Strategies

Not Applicable.

Council Policies

Not Applicable.

Legislation

The Gulgong Memorial Hall Committee is operating under Section 355 of the Local Government Act 1993, which allows it to exercise a function of Council.

Financial implications

Not Applicable.

Associated Risks

Not Applicable.

SIMON JONES
DIRECTOR COMMUNITY

29 March 2019

Attachments: 1. Gulgong Memorial Hall Meeting Minutes 12/03/2019.

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER

Gulgong Memorial hall Meeting 12/3/2019

Opened 1610

Present: Chris Hannaford, Pauline Hannaford, Richard Cushway, Bill Clifford, Percy Thompson, Ray Thackeray and Maureen Trgo.

Apologies: Nil

Minutes Approved Ray, 2nd Maureen

Business arising;

Chris Hannaford Welcomed Richard to the meeting.

We do miss Paul and hope he is recovering well.

Advised by Richard that Council has not yet received any quotes for fire doors.

Richard said he would investigate if equipment we use once a year at Xmas party can be stored under Memorial Hall.

Xmas party financials are completed, copy will go to council with acquittal form.

Quote for advertising banner to be obtained and submitted to council for approval. If approval received committee will then be able to purchase banner. Need to obtain at least 2 quotes Vistaprint, Bannerworld or Printstorm Need one 3m long to hang between the trees a week to fortnight before the Celebration. Perhaps a big one for the trees, and a smaller one for in town. Chris and Ray will investigate this.

It was very hot at Xmas party and needed the 3 Barbecues running, as very busy. Area where BBQ is set up is too hot, so maybe need to move further down the hill under a tree, or need another shelter. Motion – new shelter be purchased – all in favour – cost \$250-\$300. This will be purchased by Men's shed as they will have use for it on other occasions.

Consider purchasing the chocolate wheel and the Santa paraphernalia (chair, backdrop etc) from the School so none of it goes missing. Ask if the School want to donate it to the Community. Charlie is still waiting on a reply from school.

Email sent to Council re stocking kitchen with crockery. Marilyn replied, a list has been made up of what is to be purchased, and this was sent to the Arts Council. There has been \$5000 set aside for the kitchen to be refurbished, as in new crockery. The committee is not opposed to the purchase of this but think somewhere secure to store it should be installed first.

Motion from Pauline Hannaford that Percy ask council if the 2 domestic stoves in memorial hall can be replaced with a commercial stove, seconded Chris Hannaford.

Light in Public toilet under memorial hall now working.

Meeting closed 1715.

Next meeting 9/4/2019 1600.

Action Plan:

Person Responsible	Action	Result
Men's Shed	Storage of Christmas Celebration Equipment	
Chris & Ray	New Shelter for BBQ area	
Charlie	Primary School re Santa equipment	
Toni	Safe storage of new crockery	

12.3 Cultural Development Committee

REPORT BY THE MANAGER, COMMUNITY SERVICES
TO 17 APRIL 2019 ORDINARY MEETING
GOV400067, REC800019

RECOMMENDATION

That Council:

1. **receive the report by the Manager, Community Services on the Cultural Development Committee; and**
2. **note the minutes of the Cultural Development Committee convened on 6 February 2019, 6 March 2019 and 27 March 2019.**

Executive summary

The Cultural Development Committee meets to discuss and provide advice to Council on matters concerning arts and culture across the region, including the commissioning, selection, maintenance and de-accessioning of items forming Council's art collection.

Disclosure of Interest

Nil.

Detailed report

With the recent New South Wales State Government announcement of \$2,292,800 grant funding for a Mid-Western Regional Art Gallery, the Cultural Development Committee is focussed on concepts and planning for the gallery. Considerations include storage, on-site loading, ongoing operational matters, accessibility and treatment of the existing building within the design phase. At the 6 March 2019 meeting, local architect Cameron Anderson presented to the Committee a number of options for the site at 90 Market Street.

The Cultural Development Committee has also provided recommendations to Council for the installation of a number of public works across Gulgong, Kandos, Mudgee and Rylstone from the 2017 Rylstone Wood Symposium and the 2018 Sculptures in the Garden event.

Detailed discussion of the above matters are contained in the minutes attached to this report.

Community Plan implications

Theme	Looking After Our Community
Goal	Meet the diverse needs of the community and create a sense of belonging
Strategy	Support arts and cultural development across the Region

Strategic implications

Council Strategies

Council's Public Art Plan guides how the Cultural Development Committee works with Council to develop a public art program that will enrich the life of public spaces, reveal new public spaces and inspire communal activities of all kinds.

Council Policies

Not applicable.

Legislation

Not applicable.

Financial implications

Not applicable.

Associated Risks

Nil.

FIONA TURNER
MANAGER, COMMUNITY SERVICES

SIMON JONES
DIRECTOR COMMUNITY

3 April 2019

Attachments: 1. Minutes - Cultural Development Committee - 6 February 2019.
2. Minutes - Cultural Development Committee - 6 March 2019.
3. Minutes - Cultural Development Committee - 27 March 2019.

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER



MID-WESTERN REGIONAL COUNCIL
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CULTURAL DEVELOPMENT COMMITTEE

MINUTES

6 February 2019

Meeting commenced 4.33pm

- 1. PRESENT:** Scott Etherington (Chair), Councillor Sam Paine, Virginia Handmer, Alicia Leggett, Portia Lindsay, Simon Staines, Simon Jones (staff), Fiona Turner (staff and minutes)

- 2. APOLOGIES:**

Melanie Trethowan, Alex Wisser

- 3. REGIONAL GALLERY UPDATE (S JONES)**

The NSW Government has announced that Mid-Western Regional Council will receive \$2,292,800 in grant funding from Round 2 of the Regional Cultural Fund towards the development of a Regional Art Gallery. A report will now go to the Council meeting on 20 February to accept that funding and to match it. The Funding Deed will then be executed and returned.

A Working Party needs to be established to oversee the project and it was suggested that this be comprised of members of the Cultural Development Committee and other relevant stakeholders (such as Mudgee Region Tourism Inc).

Council will continue its work on the gallery concept design and then a request for tender for the architecture works will be advertised. It may be possible for some activities to run in the existing building when it is not under construction. A Leggett offered to investigate interim options (through, say, Gulgong Clay and Art Unlimited) in order to engage with communities (particularly those not based in Mudgee), including events within the grounds of the site.

The next meeting will be convened on 6 March 2019 at 4:30pm. Please note that this meeting will be held in the Stables Meeting Room (at the rear of the Stables).

- 4. COUNTRY ARTS SUPPORT PROGRAM (F TURNER)**

Kelly Leonard has relocated so P Lindsay will be coordinating this project now.

- 5. WOOD SYMPOSIUM INSTALLATIONS (V HANDMER)**

Rylstone Sculptures Inc have now identified their preferred installation sites for the two works from the 2017 Wood Symposium intended to be gifted to Council.



Work by Geert Vanderplancke (Belgium). [V Handmer to advise of artwork title.] This work is recommended for installation at the rocky raised area overlooking Sammy's Flat to the south of Rylstone Showground.



'Wood Spirit' by Mark Hayes (Australia). This work is recommended for installation in Rotunda Park, Kandos to the south east of the Rotunda itself.



Motion: That the two works from the 2017 Wood Symposium be accepted by Council and that the Committee recommends to Council that be installed in the sites overlooking Sammy's Flat, Rylstone and in Rotunda Park, Kandos.

Moved: V Handmer Seconded: S Staines Carried.

A report will be prepared for Council regarding acceptance of these donations and approval of installation sites.

7. SCULPTURES IN THE GARDEN ACQUISITIONS (F TURNER)

Still need site for installation of Richard Nagel acquisition, 'Flame Within'.

S Paine and F Turner to visit the park and identify an installation site this week.

Addendum: The site identified is approximately halfway between the sculpture, 'Gathering' and Short Street (north of the ammunitions shed) on the eastern side of the path.

8. ORANA ARTS UPDATE (A LEGGETT)

Congratulations to Mid-Western Regional Council regarding its CASP grant.

The first Orana Arts Stakeholder Forum was held this week; providing opportunities for information sharing, updates and engagement. Going forward, formal nominated delegates will be required and each member body will be entitled to one voting right.

Cementa and Mudgee Readers' Festival have recently been successful with their respective Create NSW funding applications.

A Leggett discussed OA's prison program, which was piloted in Wellington and Hunter/Cessnock. It is being considered as a good development tool for self-reflection and leadership and is linked with social enterprise. Highlights include being invited to sit on a panel at the University of Michigan to discuss the program (in the States, programs like this are driven through university theatre departments). The program encourages a sense of community and membership in preparation for release.

Meeting closed at 5.31pm.

Next meeting: 4.30pm on 6 March 2019 – Stables Meeting Room.



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CULTURAL DEVELOPMENT COMMITTEE/GALLERY WORKING PARTY

MINUTES

6 March 2019

Meeting commenced 4.30pm

1. **PRESENT:** Scott Etherington (Chair), Councillor Sam Paine, Cameron Anderson (Architect), Cara George (MRTI), Portia Lindsay, Simon Staines, Melanie Trethowan, Simon Jones (staff), Fiona Turner (staff and minutes)

2. **APOLOGIES:**

Alicia Leggett

3. **INTRODUCTION (S JONES)**

Process will now involve discussion with key stakeholders, being MRTI and this Committee (on behalf of the community) on the concept design. Stakeholder feedback on concept design will provide detail for a tender for design development which feeds into a development application and then Council can advertise a request for tender for construction.

Matters that will require specific consideration include: parking, drainage, constraints of the existing building, access for larger vehicles (particularly considering the site will host the tourism office, tying the site in with the river/sculpture walk and zoning of the land.

4. **REGIONAL GALLERY CONCEPT DESIGNS PRESENTATION (C ANDERSON)**

- Process began with an exploration of the Council precinct (particularly The Stables) and these concepts formed part of the Regional Cultural Fund application.
- Cameron now has two concept design options (refer to attached images and plans).
- The removal of the old child care centre site will provide opportunity to link the river and increase car parking.
- Consultant team outlined.
- Design Guide for Heritage (Government Architect).
- Project management (for the life of the project) versus local government procurement processes discussed.
- Opportunity for interim use of the site to commence community engagement prior to project being finalised.

Meeting closed at 5.50pm.

Next meeting: 4.00pm on 27 March 2019 – Council Committee Room (next to Chambers).



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CULTURAL DEVELOPMENT COMMITTEE/GALLERY WORKING PARTY

MINUTES

27 March 2019

Meeting commenced 4.30pm

- 1. PRESENT:** Scott Etherington (Chair), Councillor Sam Paine, Cameron Anderson (Architect), Cara George (MRTI), Virginia Handmer, Portia Lindsay, Simon Staines, Melanie Trethowan, Simon Jones (staff), Fiona Turner (staff and minutes)

- 2. APOLOGIES:**

Alicia Leggett

- 3. COUNCIL CODE OF CONDUCT (S JONES)**

Council adopted a new Code of Conduct at its February 2019 meeting. The Code applies to Councillors, staff, committee members and advisors. Hard copies of the Code have been provided to committee members but is also available for download at <http://www.midwestern.nsw.gov.au/council/council-documents/Codes/Code-of-Conduct/>

S Jones drew committee members' attention to the following matters noted in the Code:

- Obligations of general conduct;
- Pecuniary interests;
- Non-pecuniary conflicts of interest;
- Personal benefits;
- Relationships between Council officials; and
- Access to information and Council resources.

Committee members with any questions or particular concerns regarding the Code are welcome to contact F Turner or S Jones to discuss.

- 4. ORANA ARTS (P LINDSAY)**

A Leggett is currently presenting at an international conference in Michigan on the regional prison program.

There have been no significant changes to funding opportunities as a result of the recent state election.

P Lindsay to investigate whether Orana Arts lodged a submission in response to the recently released Cultural Infrastructure Plan.

5. REGIONAL GALLERY

April 2019: Request for tender for design to be advertised. Expectation that the engagement will go beyond the design phase and the successful applicant will become the architectural consultant for the construction phase also.

The request for tender for construction will go out towards the end of the year with an overall project deadline of June 2021.

Points of note for the design tender:

- Storage – capacity and flexibility (Council's current collection is not intended to be on permanent display and some works will remain on display in other Council facilities);
- Loading bay - to allow for movement in all weather conditions;
- Ongoing operating costs - better to spend more on capital now in order to address/reduce operational costs;
- Acoustics – surfaces and absorption;
- Accessibility;
- Treatment of existing building – crucial that the public has some access to this;
- Coffee shop/café – needs to be done at a very high level because it forms part of the experience. Also need to be conscious of replication which has potential to conflict with interests of MRTI members (ie, concentrate on 'uniqueness').

C George spoke about the importance of inviting connection with 'an experience' (ie, connecting the visiting service with the art gallery experience).

Discussion around Destination NSW's Regional Tourism Product Development Program that offers between \$15,000 and \$150,000 for eligible projects. The funding must be, at least, matched dollar-for-dollar. MRTI may be able to tap into these funds for their space, and likewise Council for the gallery portion of the facility.

The draft Request for Tender document will be circulated amongst the committee for comment.

5. WOOD SYMPOSIUM INSTALLATIONS (F TURNER)

Rylstone Sculptures Inc has now identified a preferred installation site for the third work from the 2017 Wood Symposium intended to be gifted to Council.



'Ladder of History' by Ilia Mishanin (Russia). This work is recommended for installation in People's Park, Gulgong in close proximity to a previous installation, Keith Chidzey's *'Hands Together'*.

Motion: That a third sculpture from the 2017 Wood Symposium be accepted by Council and that the Committee recommends to Council that be installed in People's Park, Gulgong.

Moved: S Staines

Seconded: S Paine

Carried.

A report will be prepared for Council regarding acceptance of these three donations and approval of installation sites.

Meeting closed at 5.10pm.

Next meeting: 4.00pm on 24 April 2019 – Council Committee Room.

Item 13: Urgent Business Without Notice

URGENT BUSINESS WITHOUT NOTICE

As provided by Clauses 19 & 20 of Council's Code of Meeting Practice (Clause 14 LGMR).

GIVING NOTICE OF BUSINESS

19. (1) The Council must not transact business at a meeting of the Council:
- (a) unless a Councillor has given notice of the business in writing at least two (2) days prior to the day on which the agenda and business paper is prepared and delivered to Councillors; and
 - (b) unless notice of the business has been sent to the Councillors in accordance with Clause 6 of this Code. (see Section 367 LGA & Clause 14(1) LGMR)
- (2) Subclause (1) does not apply to the consideration of business at a meeting if the business:
- (a) is already before, or directly relates to a matter that is already before the Council (see Clause 14(2)(a) LGMR); or
 - (b) is the election of a chairperson to preside at the meeting as provided by Clause 12(1) (see Clause 14(2)(b) LGMR); or
 - (c) is a matter or topic put to the meeting by the chairperson in accordance with Clause 21 (see Clause 14(2)(c) LGMR); or
 - (d) is a motion for the adoption of recommendations of a committee of the Council; (see Clause 14(2)(d) LGMR); or
 - (e) relates to reports from officers, which in the opinion of the Chairperson or the General Manager are urgent;
 - (f) relates to reports from officers placed on the business paper pursuant to a decision of a committee that additional information be provided to the Council in relation to a matter before the Committee; and
 - (g) relates to urgent administrative or procedural matters that are raised by the Mayor or General Manager.

BUSINESS WITHOUT NOTICE

20. (1) Despite Clause 19 of this Code, business may be transacted at a meeting of the Council even though due notice of the business has not been given to the Councillors. However, this can happen only if:
- (a) a motion is passed to have the business transacted at the meeting; and
 - (b) the business proposed to be brought forward is ruled by the Chairperson to be of great urgency. Such a motion can be moved without notice. (see Clause 14(3) LGMR)
- (2) Despite Clause 30 of this Code, only the mover of a motion referred to in subclause (1) can speak to the motion before it is put. (see Clause 14(4) LGMR)

Item 14: Confidential Session

LOCAL GOVERNMENT ACT, 1993

10A *WHICH PARTS OF A MEETING CAN BE CLOSED TO THE PUBLIC?*

- (1) A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
 - (a) the discussion of any of the matters listed in subclause (2), or
 - (b) the receipt or discussion of any of the information so listed.
- (2) The matters and information are the following:
 - (a) personnel matters concerning particular individuals (other than councillors),
 - (b) the personal hardship of any resident or ratepayer,
 - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
 - (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
 - (e) information that would, if disclosed, prejudice the maintenance of law,
 - (f) matters affecting the security of the council, councillors, council staff or council property,
 - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege,
 - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land,
 - (i) alleged contraventions of any code of conduct requirements applicable under section 440.
- (3) A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) A council, or a committee of a council, may allow members of the public to make representations to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

10D *GROUNDINGS FOR CLOSING PART OF MEETING TO BE SPECIFIED*

- (1) The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.
- (2) The grounds must specify the following:
 - (a) the relevant provision of section 10A(2)
 - (b) the matter that is to be discussed during the closed part of the meeting,
 - (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

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DISCLOSURE AND MISUSE OF INFORMATION

- (1) A person must not disclose any information obtained in connection with the administration or execution of this Act unless that disclosure is made:
 - (a) with the consent of the person from whom the information was obtained, or
 - (b) in connection with the administration or execution of this Act, or
 - (c) for the purposes of any legal proceedings arising out of this Act or of any report of any such proceedings, or
 - (d) in accordance with a requirement imposed under the Ombudsman Act 1974 or the Freedom of Information Act 1989, or
 - (e) with other lawful excuse.

1. (1A) In particular, if part of a meeting of a council or a committee of a council is closed to the public in accordance with section 10A (1), a person must not, without the authority of the council or the committee, disclose (otherwise than to the council or a councillor of the council) information with respect to the discussion at, or the business of, the meeting.

2. (1B) Subsection (1A) does not apply to:
 - (a) the report of a committee of a council after it has been presented to the council, or
 - (b) disclosure made in any of the circumstances referred to in subsection (1) (a)-(e), or
 - (c) disclosure made in circumstances prescribed by the regulations, or
 - (d) any agenda, resolution or recommendation of a meeting that a person is entitled to inspect in accordance with section 12.

- (2) A person acting in the administration or execution of this Act must not use, either directly or indirectly, information acquired by the person in that capacity, being information that is not generally known, for the purpose of gaining either directly or indirectly a financial advantage for the person, the person's spouse or de facto partner or a relative of the person.

- (3) A person acting in the administration or execution of this Act, and being in a position to do so, must not, for the purpose of gaining either directly or indirectly an advantage for the person, the person's spouse or de facto partner or a relative of the person, influence:
 - (a) the determination of an application for an approval, or
 - (b) the giving of an order.

Maximum penalty: 50 penalty units

MOTION

I move that pursuant to the provisions of Section 10 of the Local Government Act, 1993 the meeting be closed to the public.

After a motion to close the meeting has been moved and seconded and before the vote, the Chairman will ask if there are any other matters, besides those listed on the agenda which should be considered in Confidential Session.

He will then announce those matters to be considered in Confidential Session. In doing so, the Chairman will give reasons why those matters are to be considered in Confidential Session and explain the way in which discussion of the matter in an open meeting would, on balance, be contrary to the public interest.

CHAIRMAN

The following matters have been listed for consideration in Confidential Session:

14.1 Sponsorship Opportunity

The reason for dealing with this report confidentially is that it relates to information that would, if disclosed, confer a commercial advantage on a competitor of the council in accordance with Section 10A(2)(d)(ii) of the Local Government Act, 1993.

Discussion of this matter in an open meeting would be, on balance, contrary to the public interest as it involves discussion of Commercially sensitive financial information that may influence a tender outcome..

The Chairman will then ask the General Manager if there are any written representations from the public on the proposed closure of the meeting.

The General Manager will read out any written representations received.

The Chairman will ask if anyone in the gallery would like to make verbal representations in regard to the matters now to be considered in Confidential Session.

The Chairman will then put the motion "to close the meeting" to the vote.