

# 2019

MID-WESTERN REGIONAL COUNCIL  
**COUNCIL BUSINESS PAPERS**

ORDINARY MEETING  
WEDNESDAY 20 NOVEMBER 2019

## SEPARATELY ATTACHED ATTACHMENTS



*A prosperous and progressive community,  
we proudly call home*

# ATTACHMENTS

Report 8.4	Attachment 2	Events Assistance Applications .....	3
Report 9.1	Attachment 1	Mid-Western Regional Council - Financial Statements - 2018-19 .....	67
Report 9.2	Attachment 1	Annual Report 2018/19.....	189
Report 9.6	Attachment 4	Min no 309-18 Council Meeting 17 October 2018 - Item 15.1 Solar Farm Initiative.....	264
Report 9.7	Attachment 1	September Quarterly Budget Review Statement 2019.....	265

## 1. MUDGEE INDOOR SWIMMING CLUB

Events Assistance Funding Application

# #13

**COMPLETE**

**Collector:** Web Link 2 (Web Link)  
**Started:** Monday, October 21, 2019 1:17:28 PM  
**Last Modified:** Monday, October 21, 2019 1:59:36 PM  
**Time Spent:** 00:42:07  
**IP Address:** 58.164.15.163

Page 2: CONTACT DETAILS

**Q1** Which period of Events Assistance are you applying for? **Period 1 - Events held between July 1 - Dec 31 2019**

**Q2** Please enter your contact details below:

**Name:** Michelle Wilson  
**Organisation:** Mudgee Indoor Swimming Club  
**ABN:** 98580482974  
**Address:** 87 Short Street  
**Suburb:** Mudgee  
**State:** NSW  
**Post Code:** 2850  
**Email Address:** [REDACTED]  
**Phone Number:** [REDACTED]

**Q3** Bank Details for cash component of grant

**Account Name:** Mudgee Indoor Swimming Club  
**BSB:** 012740  
**Account Number:** 492760291

**Q4** Which of the below apply to your organisation?

Are you registered for GST? **No**  
Is your organisation incorporated? **Yes**  
Is your organisation not-for-profit? **Yes**

**Q5** Events MUST have insurance to be eligible to receive funding. Please upload a copy of your Certificate of Currency **Respondent skipped this question**

Events Assistance Funding Application

**Q6** Please provide social media handles

Website: **NA**  
 Facebook Page: **Mudgee Indoor**  
 Other: **NA**

Page 3: EVENT INFORMATION

**Q7** Name of event:

Mudgee Indoor Swimming Club Qualifying Carnival

**Q8** What is the event start date? Date / Time **24/11/2019 07:00**

**Q9** Number of days event is held:

1

**Q10** Event location:

Mudgee Swimming Pool, Lawson Park

**Q11** Is the event being held on Council land or venue? **Yes**

Page 4

**Q12** Has a booking form been completed or a request to book been made? **Yes**

**Q13** Does the booking relate to Glen Willow? **No**

Page 5

**Q14** Please select all areas of the facility you wish to use in your booking? **Respondent skipped this question**

**Q15** What year was the event established? Date **24/11/2000**

**Q16** How often is the event held? **Annual**

Events Assistance Funding Application

**Q17** Has your event previously received funding from Council? **Yes,**  
If yes, please list year(s) of funding and amount(s) received::  
2017 and 2018

**Q18** Do you wish to apply for multi-year funding? **Yes**

Page 6

**Q19** Please select the years you are applying for funding for - **2020,**  
**2021**

**Q20** Event description:

The Carnival brings together elite and budding swimmers from 5 years old through to open age swimmers to compete in a range of 'able bodied' and 'multi-class' swimming events in an encouraging, friendly and welcoming environment. Emphasis is placed on improving your own personal best time. The event is conducted to encourage and foster, promote, advance and administer swimming both within the local community as well as with those outside of Mudgee.

Competitors and their families come primarily from the Western Area (Lightning Ridge in north to Yeoval in the south, Mudgee on the eastern boundary to Bourke on the western boundary). In the past several years where successful and well attended Carnivals have been staged and coupled with Mudgee now gaining a reputation in the sporting arena we are now seeing a substantial increase in the attendance of out-of-area swimmers from elite clubs located in the Sydney Metropolitan Region, Mountains and Plains Region and the New England and North West area.

The Carnival is Western Area and Swimming NSW approved and is conducted under Swimming Australia and the Swimming NSW Competition Strategy.

**Q21** Event aims and objectives:

The Carnival brings together elite and budding swimmers from 5 years old through to open age swimmers to compete in a range of 'able bodied' and 'multi-class' swimming events in an encouraging, friendly and welcoming environment. Emphasis is placed on improving your own personal best time. The event is conducted to encourage and foster, promote, advance and administer swimming both within the local community as well as with those outside of Mudgee.

Competitors and their families come primarily from the Western Area (Lightning Ridge in north to Yeoval in the south, Mudgee on the eastern boundary to Bourke on the western boundary). In the past several years where successful and well attended Carnivals have been staged and coupled with Mudgee now gaining a reputation in the sporting arena we are now seeing a substantial increase in the attendance of out-of-area swimmers from elite clubs located in the Sydney Metropolitan Region, Mountains and Plains Region and the New England and North West area.

The Carnival is Western Area and Swimming NSW approved and is conducted under Swimming Australia and the Swimming NSW Competition Strategy.

Gives both Local Mid Western regional council children the opportunity to compete in their local area

**Q22** Desired outcomes of event:

Outcomes can vary for participants - some will gain qualifying times for representative pathways and other will have benefited at competing in their locals Mid Western Regional council in front of family and friends.

## Events Assistance Funding Application

<b>Q23</b> Local Community members or Volunteers participating in the event	<b>Less than 500 residents</b>
<b>Q24</b> Number of visitors to the region for this event? Single day visitors	<b>160 + Competitors plus families</b>
<b>Q25</b> What methods do you use to collect data on attendance and visitor numbers?	<b>Ticket sales / Entries</b>
<b>Q26</b> How do you plan to promote or market the event?	<b>Social media, Radio Advertising, Other (please specify): Through Swim Central ( swimming Australia) - Australia wide swimming website</b>

## Page 7: PROJECT BUDGET AND FINANCIAL DETAILS

**Q27** Please provide details of your event income:

Events Assistance Funding Requested:	<b>Lane hire charges for Event ( in kind funding to cover lane/facility hire)</b>
Expected Sales Revenue (including entry/ticket sales):	<b>We charge race entry fees but pool entry is collected by council.</b>
Contribution from your Organisation/Club:	<b>\$3330.00 (prize money and trophies) - Equipment and Mudgee Swim Club hire fees ( \$927)</b>
Sponsorship:	<b>To be confirmed</b>
Stallholder Fees:	<b>N/A</b>
Total Income:	<b>\$4708.00</b>

Events Assistance Funding Application

**Q28** Please provide details of your event expenditure:

Marketing:	NA
Venue Hire:	As per Council charges
Event Infrastructure:	NA
Waste Management:	NA
Traffic Control:	NA
Staff Costs:	NA
Other 1:	\$3330.00 (prize money and trophies)
Other 2:	Equipment and Mudgee Swim Club hire fees ( \$927)
Other 3:	Last year our event cost us \$5513.00

**Q29** Total Surplus/Deficit:

\$ \$805

**Q30** If positive or surplus budget, please provide further details/explanation what this surplus will be used for:

Funds go to travel expenses for swimmers that go on to compete at an elite level and to purchase swimming supplies for the club

**Q31** How do you plan to ensure the event will be sustainable in the future and not reliant on Council funding?

We are working on developing a partnership strategy for further external support

Page 8: FUNDING REQUESTED - MUST NOT EXCEED \$2,500

**Q32** Please provide details of IN-KIND support requested AND value of support (dollar amounts): All events requesting 100% in-kind assistance receive 10 bonus points. Towards scoring of application(e.g. Council venue hire fee, preparation of Traffic Control Plan, Traffic Control Personnel, Waste Management). Refer to Council's Fees and Charges (click here) for amounts.

Venue Hire Fee	\$1070.00
Traffic Management	NA
Waste Management	NA
Total:	\$1070.00

**Q33** Please provide details of CASH support requested AND dollar amounts:For any cash funding received, copies of invoices may be required as evidence along with an invoice.

Total: NA

Page 9: AUTHORISATION OF APPLICANT

Events Assistance Funding Application

**Q34** Authorisation of Applicant:

Name:	<b>Michelle Wilson</b>
Position	<b>Vice President</b>
Date:	<b>21/10/2019</b>

---

**Q35** I confirm:

**that the information contained in the application form and within the attachments are true and correct.**

,

**that this application has been submitted with the full knowledge and support of the applicant.**

---



2. RYLSTONE KANDOS AND DISTRICT DOG CLUB



**RYLSTONE KANDOS & DISTRICT DOG CLUB**

**PRESIDENT: DOUG BRENNKE**

**PO BOX 43  
RYLSTONE 2849**

Mid Western Regional Council  
Finance Department



Dear Sir/ Madam

Please find attached application for Community Grant. The reason we are applying for this grant is because for the past couple of years, the Club has been able to take advantage of a discounted rate for Showground Hire, being a not for profit organisation, and this year there is no provision for a discount.

Also as we have received the discount in the past, we have contracted interstate judges, with a cost of approximately \$1100!

The Club is affiliated with Dogs NSW

The Statement by Supplier does not apply to the club, as we do not issue invoices.

I have given expenditure from previous shows, and this year's will be much the same, with probably a slight increase.

I also attach a copy of the audited financial statement from year ending 2018

Yours sincerely

  
Sarah Gaffikin  
Secretary

June 13<sup>th</sup> 2019





### Application Form

#### APPLICANTS DETAILS

Name of Organisation: RYLSTONE KANDIS & DIST DOG CLUB

Contact Person: SARAH GAFFKIN

Address: PO BOX 43 RYLSTONE

Phone: [REDACTED]

Email: [REDACTED]

ABN: N/A

Bank Account Name: [REDACTED]

BSB: [REDACTED]

Account Number: [REDACTED]

#### PROJECT / ACTIVITY DETAILS

Name of Project / Activity: CHAMPIONSHIP ALL BREEDS DOG SHOWS

Amount of funding requested: \$1000

Start and Finish date: START (click to tick) 28/9/19 FINISH (click to tick) 29/9/19

Briefly, describe Project / Activity: 3 ALL BREEDS DOG SHOWS



ADDRESS CRITERIA

How will your project benefit the Mid-Western Region Community?

(Note: limited number of characters)

THE DOG SHOW WEEKEND BRINGS 300-400 PEOPLE TO RYLSTONE, WITH ACCOMMODATIONS BOOKED (IN FACE ONE MOTEL IS FULLY BOOKED AS OF JUNE 1ST!)  
MAY PEOPLE COME FROM OUTSIDE THE AREA, SERVICE STATIONS BENEFIT WITH FUEL PURCHASES.  
RESTAURANTS AND CAFES ALSO BENEFIT  
CWA ASSIST WITH OUR CATERING  
  
IN PAST YEARS THE CLUB HAS DONATED TO SEVERAL CHARITIES FOR EXAMPLE 200 BALES, AND PINK UP RYLSTONE KANDOS.

What is the expected amount of resident participation?

(Please provide no. of estimated participants)

(Note: limited number of characters)

WE HAVE SEVERAL RESIDENTS WHO PARTICIPATE IN DOG SHOWS, PLUS EVERYBODY IS INVITED TO COME AND SPECTATE

What level of consultation and collaboration with other local groups has your organisation undertaken?

(ie what other local community groups are or will be involved in this project?)

(Note: limited number of characters)

GROUPS THAT WILL BE INVOLVED ARE:  
RYLSTONE CWA  
GOLDEN OLDIES ANIMAL RESCUE (LOCAL AGENT)  
RYLSTONE SCHOOL P AND C

Outline your organisation's capacity to deliver the Project / Activity OR describe previous experiences.

(Note: limited number of characters)

THE RYLSTONE KANDOS AND DISTRICT DOG CLUB HAS RUN SUCCESSFUL SHOW WEEKEND FOR OVER 10 YEARS

**COMMUNITYGRANTS**

Project Income	Community Grant (amount sought from Council)	\$ 1,000.00
	Expected Sales Revenue i.e. Entry Fee, Membership Sales	\$ 10,000.00
	Other Income	
<b>TOTAL INCOME</b>		<b>\$ 11,000.00</b>

List proposed cash expenditure (provide copies of quotes for equipment)

Project Expenditure	EXPENDITURE FROM PREVIOUS EVENT, QUOTES ARE	\$ 8,395.00
	NOT APPLICABLE.	
	JUDGES AIRFARES	\$ 1,100.00
<b>TOTAL EXPENDITURE</b>		<b>\$ 9,495.00</b>
<b>TOTAL SURPLUS / DEFICIT</b>		<b>\$ 1,505.00</b>

If positive or surplus budget, please provide further details/explanation what this surplus will be used for.

N/A- WE ARE APPLYING FOR \$1,000 IN LIEU OF GROUND HIRE FEES

(Note: Unspent grants >\$200 will be required to be returned to MWRC)

**FINANCIAL DETAILS**

	YES (click to tick)	NO (click to tick)
Is your group/organisation Incorporated?	<input type="radio"/>	<input checked="" type="radio"/>
Have you registered for Goods & Services Tax (GST) purposes?	<input type="radio"/>	<input checked="" type="radio"/>
Do you have an Australian Business Number (ABN)? Note: If you do not have an ABN please attach a 'Statement by Supplier' form	<input type="radio"/>	<input checked="" type="radio"/>

**COMMUNITYGRANTS**

Has your organisation/group previously received a Community Grant from Council?

YES (click to tick) <input type="radio"/>	NO (click to tick) <input checked="" type="radio"/>
--	--

If yes, please advise date and amount

DATE / YEAR N/A	AMOUNT \$ 0.00
--------------------	-------------------

Did your group return the acquittal form?

YES (click to tick) <input type="radio"/>	NO (click to tick) <input checked="" type="radio"/>
--	--

Closing bank balance from the most recent bank statement or treasurer's report

\$ 8,449.08
-------------

Comment on cash set aside for specific projects (optional)

CASH HAS TO BE SET ASIDE FOR REPLACEMENT OF EQUIPMENT- FOR EXAMPLE A COUPLE OF YEARS AGO MUCH OF THE CLUB'S EQUIPMENT WAS DAMAGED BEYOND REPAIR BY WINE OVERNIGHT. ALSO IN CASE OUT ENTRY NUMBERS DROP, THERE NEEDS TO BE SOME BACK UP

**APPLICATION CHECKLIST**

If the following are not attached with the application, this may result in the application not being considered.

	SUPPLIED? (click to tick)	
	YES	NO
A copy of the group's/organisation's most recent bank statement or treasurer's report	<input checked="" type="radio"/>	<input type="radio"/>
A copy of the group's/organisation's public liability insurance	<input checked="" type="radio"/>	<input type="radio"/>
* Where the group intends to purchase equipment, a copy of the quote/s obtained	<input type="radio"/>	<input checked="" type="radio"/>
Where the groups/organisations does not have an ABN, 'Statement by Supplier' is required	<input type="radio"/>	<input checked="" type="radio"/>
If your group is not incorporated, please supply a letter from your auspicing body	<input type="radio"/>	<input checked="" type="radio"/>

\* NO EQUIPMENT REQUIRED AT THIS DATE

**AUTHORISATION OF APPLICANT**

Name	SARAH GAFFIKIN
Position	SECRETARY
Date	12/6/2019

- I confirm that the information contained in the application form and within the attachments are true and correct.
- I confirm that this application has been submitted with the full knowledge and support of the applicant.
- I acknowledge the Community Grants Program acquittal requirements and understand that surplus funds may be required to be returned to Council.
- I am aware that this application will be reproduced in the Council Business Paper, and authorise public release of information provided.

## 3. GULGONG TURF CLUB

## Events Assistance Funding Application

#6

**COMPLETE**

**Collector:** Web Link 1 (Web Link)  
**Started:** Monday, September 30, 2019 4:28:30 PM  
**Last Modified:** Monday, September 30, 2019 6:47:09 PM  
**Time Spent:** 02:18:38  
**IP Address:** 1.144.108.39

Page 2: CONTACT DETAILS

**Q1** Which period of Events Assistance are you applying for? **Period 2 - Events held between January 1 - June 30 2020**

**Q2** Please enter your contact details below:

**Name:** Diane Thompson  
**Organisation:** Gulgong Turf Club Inc.  
**ABN:** 49177254700  
**Address:** 325 Mebul Rd  
**Suburb:** Mebul  
**State:** NSW  
**Post Code:** 2852  
**Email Address:** [REDACTED]  
**Phone Number:** [REDACTED]

**Q3** Bank Details for cash component of grant

**Account Name:** Gulgong Turf Club  
**BSB:** 032653  
**Account Number:** 141472

**Q4** Which of the below apply to your organisation?

Are you registered for GST? **Yes**  
 Is your organisation incorporated? **Yes**  
 Is your organisation not-for-profit? **Yes**

**Q5** Events MUST have insurance to be eligible to receive funding. Please upload a copy of your Certificate of Currency **Respondent skipped this question**

Events Assistance Funding Application

**Q6** Please provide social media handles

Website: N/A  
Facebook Page: N/A  
Other: N/A

---

Page 3: EVENT INFORMATION

**Q7** Name of event:

Gulgong Gold Cup

---

**Q8** What is the event start date? Date / Time 07/06/2020 00:00

---

**Q9** Number of days event is held:

One Day

---

**Q10** Event location:

Gulgong Racecourse

---

**Q11** Is the event being held on Council land or venue? No

---

Page 4

**Q12** Has a booking form been completed or a request to book been made? Respondent skipped this question

---

**Q13** Does the booking relate to Glen Willow? Respondent skipped this question

---

Page 5

**Q14** Please select all areas of the facility you wish to use in your booking? Respondent skipped this question

---

**Q15** What year was the event established? Date 01/06/1871

---

**Q16** How often is the event held? Annual

---

Events Assistance Funding Application

**Q17** Has your event previously received funding from Council? **Yes,**  
 If yes, please list year(s) of funding and amount(s) received::  
 2017 \$2,000. 2018 \$2,000. 2019 \$1,000

**Q18** Do you wish to apply for multi-year funding? **No**

Page 6

**Q19** Please select the years you are applying for funding for - **Respondent skipped this question**

**Q20** Event description:  
 Thoroughbred Racing

**Q21** Event aims and objectives:  
 To run a successful Race Meeting & for the Community to attract Tourists.

**Q22** Desired outcomes of event:  
 To attract a huge Crowd for the Henry Lawson Birthday Week End.

**Q23** Local Community members or Volunteers participating in the event **500 - 1,000 residents**

**Q24** Number of visitors to the region for this event?  
 Single day visitors **600**  
 Overnight visitors **600**

**Q25** What methods do you use to collect data on attendance and visitor numbers? **Ticket sales / Entries**



Events Assistance Funding Application

**Q26** How do you plan to promote or market the event?      Posters,  
Flyers,  
Social media,  
Print advertising,  
Street banners/flags,  
Radio Advertising,  
TV Advertising

---

Page 7: PROJECT BUDGET AND FINANCIAL DETAILS

**Q27** Please provide details of your event income:

Events Assistance Funding Requested:	<b>\$2,500.00</b>
Expected Sales Revenue (including entry/ticket sales):	<b>\$20,000.00</b>
Contribution from your Organisation/Club:	<b>Voluntry Workers, Committee Members</b>
Sponsorship:	<b>\$10,000.00</b>
Stallholder Fees:	<b>\$100.00</b>
Other 1:	<b>Nil</b>
Other 2:	<b>"</b>
Other 3:	<b>"</b>
Total Income:	<b>\$32,600</b>

---

**Q28** Please provide details of your event expenditure:

Marketing:	<b>\$2,000.00</b>
Venue Hire:	<b>\$4,200.00</b>
Event Infrastructure:	<b>Nil</b>
Waste Management:	<b>\$450</b>
Traffic Control:	<b>\$750</b>
Staff Costs:	<b>\$4,840.00</b>
Other 1:	<b>Nil</b>
Other 2:	<b>"</b>
Other 3:	<b>"</b>

---

**Q29** Total Surplus/Deficit:

\$	<b>N</b>
----	----------

---

Events Assistance Funding Application

**Q30** If positive or surplus budget, please provide further details/explanation what this surplus will be used for:

Gulgong Turf Club Inc.is a non-Profit Organisation any surplus funds are use for Maintenance & upgrading of Buildings & Grounds.

---

**Q31** How do you plan to ensure the event will be sustainable in the future and not reliant on Council funding?

Running of Event by maintaining and securing new Sponsorships

---

Page 8: FUNDING REQUESTED - MUST NOT EXCEED \$2,500

**Q32** Please provide details of IN-KIND support requested AND value of support (dollar amounts): All events requesting 100% in-kind assistance receive 10 bonus points. Towards scoring of application(e.g. Council venue hire fee, preparation of Traffic Control Plan, Traffic Control Personnel, Waste Management). Refer to Council's Fees and Charges (click here) for amounts.

Total: **A**

---

**Q33** Please provide details of CASH support requested AND dollar amounts:For any cash funding received, copies of invoices may be required as evidence along with an invoice.

Total: **A**

---

Page 9: AUTHORISATION OF APPLICANT

**Q34** Authorisation of Applicant:

Name: **Diane Thompson**  
Position **Secretary / Treasure**  
Date: **30/9/2019**

---

**Q35** I confirm: **that the information contained in the application form and within the attachments are true and correct.**  
,  
**that this application has been submitted with the full knowledge and support of the applicant.**

---

4.. CADILLAC CLUB

Events Assistance Funding Application

#9

COMPLETE

**Collector:** Web Link 1 (Web Link)  
**Started:** Wednesday, October 02, 2019 10:29:38 AM  
**Last Modified:** Wednesday, October 02, 2019 11:48:36 AM  
**Time Spent:** 01:18:57  
**IP Address:** 58.173.73.28

Page 2: CONTACT DETAILS

**Q1** Which period of Events Assistance are you applying for? **Period 2 - Events held between January 1 - June 30 2020**

**Q2** Please enter your contact details below:

**Name:** Rick Grimaldi  
**Organisation:** Cadillac LaSalle Club of Australia. NSW Incorporated  
**ABN:** 51621260868  
**Address:** PO Box 162  
**Suburb:** Ermington  
**State:** NSW  
**Post Code:** 1700  
**Email Address:** [REDACTED]  
**Phone Number:** [REDACTED]

**Q3** Bank Details for cash component of grant

**Account Name:** CLC 2020 Mudgee Rally  
**BSB:** 032170  
**Account Number:** 416152

**Q4** Which of the below apply to your organisation?

Are you registered for GST? **No**  
Is your organisation incorporated? **Yes**  
Is your organisation not-for-profit? **Yes**

**Q5** Events MUST have insurance to be eligible to receive funding. Please upload a copy of your Certificate of Currency

CADILLAC CLUB CERT 2019 MUDGEE (1).pdf (153KB)

## Events Assistance Funding Application

**Q6** Please provide social media handles

Website:

[www.cadillaclasalleclub.com.au](http://www.cadillaclasalleclub.com.au)

Other:

La Cad Magazine

## Page 3: EVENT INFORMATION

**Q7** Name of event:

2020 National Mudgee Muster

**Q8** What is the event start date?

Date / Time

30/03/2020 09:00

**Q9** Number of days event is held:

5

**Q10** Event location:

Headquarters at Parklands Resort. These Nationals shall visit and tour throughout the following community areas: Mudgee, Gulgong, Kandos, Rylstone and Hill End.

**Q11** Is the event being held on Council land or venue?

No

## Page 4

**Q12** Has a booking form been completed or a request to book been made?

Respondent skipped this question

**Q13** Does the booking relate to Glen Willow?

Respondent skipped this question

## Page 5

**Q14** Please select all areas of the facility you wish to use in your booking?

Respondent skipped this question

**Q15** What year was the event established?

Date

01/01/1970

Events Assistance Funding Application

**Q16** How often is the event held? Other (please specify):  
Nationals are held every 2 years by each state branch on a rotating basis.

---

**Q17** Has your event previously received funding from Council? **No**

---

**Q18** Do you wish to apply for multi-year funding? **No**

---

Page 6

**Q19** Please select the years you are applying for funding for - Respondent skipped this question

---

**Q20** Event description:

The national Mudgee Muster is the national event hosted by the NSW branch of the Cadillac La Salle Club of Australia. It is also the clubs 50th anniversary in Australia. The event always attracts international members and visitors from the USA, Europe, Scandinavia and New Zealand.

---

**Q21** Event aims and objectives:

To provide members, guests and participants an introduction and overview of Mudgees regional attractions, the areas tourism and hospitality establishments that has made the Mudgee region famous, in addition to providing the clubs National scheduled events.i.e. show day, welcome dinner, presentation and awards dinner etc.

---

**Q22** Desired outcomes of event:

As a non for profit organisation all income generated from this event shall be expended on these nationals to ensure our members and visitors enjoy the Mudgee region.This event shall provide a supplemental economic boost to the area.

---

**Q23** Local Community members or Volunteers participating in the event **Less than 500 residents**

---

**Q24** Number of visitors to the region for this event?

Single day visitors **Total expected attendance 2000**  
Overnight visitors **250**

---

Events Assistance Funding Application

**Q25** What methods do you use to collect data on attendance and visitor numbers?

**Ticket sales / Entries**  
Other (please specify):  
The Nationals Registrar

**Q26** How do you plan to promote or market the event?

**PR, Flyers, Social media, Print advertising, Radio Advertising,**  
Other (please specify):  
Ouyr quarterly publication. The La Cad magazine

Page 7: PROJECT BUDGET AND FINANCIAL DETAILS

**Q27** Please provide details of your event income:

Events Assistance Funding Requested:	<b>\$2,500.00</b>
Expected Sales Revenue (including entry/ticket sales):	<b>Registrations and Scheduled Events: \$130,000.00.</b>
Contribution from your Organisation/Club:	<b>\$21,000.00</b>
Total Income:	<b>\$130,000.00</b>

**Q28** Please provide details of your event expenditure:

Venue Hire:	<b>Lawson Park, Parklands Resort - \$2,500.00</b>
-------------	---

**Q29** Total Surplus/Deficit:

\$	<b>0.00</b>
----	-------------

**Q30** If positive or surplus budget, please provide further details/explanation what this surplus will be used for:

The aim of this event is maintain a budget neutrality. It is not envisaged that a surplus or deficit shall be encountered.If there is a deficit it shall be met by the NSW branch of the club.

Events Assistance Funding Application

**Q31** How do you plan to ensure the event will be sustainable in the future and not reliant on Council funding?

The event travels from State to State every 2 years, so this is a one off event for the region. The NSW branch previously hosted this event in Bathurst in 2010.

---

Page 8: FUNDING REQUESTED - MUST NOT EXCEED \$2,500

**Q32** Please provide details of IN-KIND support requested AND value of support (dollar amounts): All events requesting 100% in-kind assistance receive 10 bonus points. Towards scoring of application(e.g. Council venue hire fee, preparation of Traffic Control Plan, Traffic Control Personnel, Waste Management). Refer to Council's Fees and Charges (click here) for amounts.

Venue Hire Fee	<b>Lawson Park</b>
Waste Management	<b>Lawson Park</b>

---

**Q33** Please provide details of CASH support requested AND dollar amounts:For any cash funding received, copies of invoices may be required as evidence along with an invoice.

Marketing Materials	<b>\$2,500.00</b>
---------------------	-------------------

---

Page 9: AUTHORISATION OF APPLICANT

**Q34** Authorisation of Applicant:

Name:	<b>Rick Grimaldi</b>
Position	<b>Vice President</b>
Date:	<b>2nd October 2019</b>

---

**Q35** I confirm:

**that the information contained in the application form and within the attachments are true and correct.**

,

**that this application has been submitted with the full knowledge and support of the applicant.**

---



## Application Form

### APPLICANTS DETAILS

Name of Organisation	Western Schools Sports Association
Contact Person	Trent Reynolds
Address	Lot 101 Arthur Street Dubbo NSW 2830
Phone	[REDACTED]
Email	[REDACTED]
ABN	58831872186
Bank Account Name	Western School Sports Association
BSB	062504
Account Number	000901303

### PROJECT / ACTIVITY DETAILS

Name of Project / Activity	NSW CHS Girls Touch Championships	
Amount of funding requested	\$ 2,500.00	
Start and Finish date	START (click to tick)	FINISH (click to tick)
	23rd June 2020	25th June 2020
Briefly, describe Project / Activity	WSSA are hosting the NSW CHS GirlsTouch Championships at Glen Willow Stadium in Mudgee. 10Representative teams from all over NSW will be attending. The NSW CHS Girls Touch Representative team will be picked at this Championship to represent NSW at the National Championships.	





ADDRESS CRITERIA

How will your project benefit the Mid-Western Region Community?

(Note: limited number of characters)

Elite Athletes and Coaches will be coming to Mudgee and the Mid-Western Region to participate in this Championships. Coaches and training staff will also be attending along with family and friends of the players. The facilities at Glen Willow Stadium will be on show, along with the town of Mudgee, restaurants, bars, hotels. It is great publicity and a boost for the local economy and tourism in the area. Photos, scores and information from the Championship will be posted on the the State Sport unit website, various facebook and social media pages for all the world to see. For example the State Sport Unit website had 2605365 hits in 2017, so this is an important event in the area of education and school sport and great publicity for Mudgee.

What is the expected amount of resident participation?

(Please provide no. of estimated participants)

(Note: limited number of characters)

120players  
 20Coaching staff  
 Approximately 280 parents / family members  
 Also an unknown number of friends and spectators  
  
 This Championships will be bringing a large number of people to Mudgee.

What level of consultation and collaboration with other local groups has your organisation undertaken?

(ie what other local community groups are or will be involved in this project?)

(Note: limited number of characters)

A large number of groups are involved in the organisation and running of a NSW CHS State Championships:  
 Western School Sports Association  
 NSW Combined High School Sports Association  
 10 School Sporting Regions - Hunter, North West, South Coast, Sydney North, Sydney West, North Coast, Riverina, Sydney East, Sydney South West, Western,  
 Mid Western Regional Council  
 Local Touch Football Association

Outline your organisation's capacity to deliver the Project / Activity OR describe previous experiences.

(Note: limited number of characters)

Western School Sports Association (WSSA) has been in existence since 1958 (60 years). We have been delivering quality sporting programs and sporting opportunities for students across NSW for a while now. Each year WSSA will host between 4 - 6 State Championships each one involving hundreds of elite athletes, their coaches and families.  
  
 WSSA is unique as we provide a country experience along side a sporting event.

**COMMUNITYGRANTS**

	Community Grant (amount sought from Council)	\$ 2,500.00
Project Income	Expected Sales Revenue i.e. Entry Fee, Membership Sales	\$ 0.00
	Other Income	\$ 0.00
<b>TOTAL INCOME</b>		<b>\$ 2,500.00</b>

List proposed cash expenditure (provide copies of quotes for equipment)

Project Expenditure	Glen Willow Stadium Ground Hire (\$875 x 3)	\$ 2,625.00
	Line marking / Grandstand / Kisok (\$230 x3)	\$ 690.00
	Glen Willow Corporate Room (\$375 x 3)	\$ 1,125.00
<b>TOTAL EXPENDITURE</b>		<b>\$ 4,440.00</b>
<b>TOTAL SURPLUS / DEFICIT</b>		<b>-\$ 1,940.00</b>

If positive or surplus budget, please provide further details/explanation what this surplus will be used for.

(Note: Unspent grants >\$200 will be required to be returned to MWRC)

**FINANCIAL DETAILS**

	YES (click to tick)	NO (click to tick)
Is your group/organisation Incorporated?	<input type="radio"/>	<input checked="" type="radio"/>
Have you registered for Goods & Services Tax (GST) purposes?	<input checked="" type="radio"/>	<input type="radio"/>
Do you have an Australian Business Number (ABN)? Note: If you do not have an ABN please attach a 'Statement by Supplier' form	<input checked="" type="radio"/>	<input type="radio"/>



Has your organisation/group previously received a Community Grant from Council?	YES (click to tick) <input type="radio"/>	NO (click to tick) <input checked="" type="radio"/>
If yes, please advise date and amount	DATE / YEAR 2018	AMOUNT \$ 2,500.00
Did your group return the acquittal form?	YES (click to tick) <input checked="" type="radio"/>	NO (click to tick) <input type="radio"/>
Closing bank balance from the most recent bank statement or treasurer's report	\$ 120,000.00	
Comment on cash set aside for specific projects (optional)		

**APPLICATION CHECKLIST**

If the following are not attached with the application, this may result in the application not being considered.

	SUPPLIED? (click to tick)	
	YES	NO
A copy of the group's/organisation's most recent bank statement or treasurer's report	<input type="radio"/>	<input checked="" type="radio"/>
A copy of the group's/organisation's public liability insurance	<input checked="" type="radio"/>	<input type="radio"/>
Where the group intends to purchase equipment, a copy of the quote/s obtained	<input type="radio"/>	<input checked="" type="radio"/>
Where the groups/organisations does not have an ABN, 'Statement by Supplier' is required	<input type="radio"/>	<input checked="" type="radio"/>
If your group is not incorporated, please supply a letter from your auspicing body	<input type="radio"/>	<input checked="" type="radio"/>

**AUTHORISATION OF APPLICANT**

Name	Trent Reynolds
Position	Sports Coordination Officer - Western Region
Date	22/10/19

- I confirm that the information contained in the application form and within the attachments are true and correct.
- I confirm that this application has been submitted with the full knowledge and support of the applicant.
- I acknowledge the Community Grants Program acquittal requirements and understand that surplus funds may be required to be returned to Council.
- I am aware that this application will be reproduced in the Council Business Paper, and authorise public release of information provided.

COMMUNITYGRANTS

SUBMIT YOUR APPLICATION

**EMAIL:** After you complete this digital form, please save it to your computer and email to [council@midwestern.nsw.gov.au](mailto:council@midwestern.nsw.gov.au)

**DELIVER TO:** Customer Service Locations

86 Market Street MUDGEE	109 Herbert Street GULGONG	77 Louee Street RYLSTONE
----------------------------	-------------------------------	-----------------------------

**MAIL TO:** Mid-Western Regional Council  
Attn: Finance Department  
PO Box 156  
MUDGEE NSW 2850

[SUBMIT ONLINE](#)

[COMMUNITY GRANTS POLICY](#)

[PRINT MY APPLICATION](#)



6. HENRY LAWSON FESTIVAL

Events Assistance Funding Application

#10

COMPLETE

**Collector:** Web Link 1 (Web Link)  
**Started:** Wednesday, October 02, 2019 11:20:23 PM  
**Last Modified:** Thursday, October 03, 2019 12:03:51 AM  
**Time Spent:** 00:43:28  
**IP Address:** 49.180.152.2

Page 2: CONTACT DETAILS

**Q1** Which period of Events Assistance are you applying for? **Period 2 - Events held between January 1 - June 30 2020**

**Q2** Please enter your contact details below:

**Name:** Bill Murphy  
**Organisation:** Henry Lawson Society Gulgong  
**ABN:** 32438301774  
**Address:** 147 Mayne St  
**Suburb:** Gulgong  
**State:** NSW  
**Post Code:** 2850  
**Email Address:** [REDACTED]  
**Phone Number:** [REDACTED]

**Q3** Bank Details for cash component of grant

**Account Name:** Henry Lawson Heritage Festival  
**BSB:** 062549  
**Account Number:** 10023957

**Q4** Which of the below apply to your organisation?

Are you registered for GST? **No**  
Is your organisation incorporated? **Yes**  
Is your organisation not-for-profit? **Yes**

**Q5** Events MUST have insurance to be eligible to receive funding. Please upload a copy of your Certificate of Currency **Respondent skipped this question**

## Events Assistance Funding Application

**Q6** Please provide social media handles

Website: **gulgonghenrylawsonfestival.com**  
 Other: **gulgong.com.au**

---

## Page 3: EVENT INFORMATION

**Q7** Name of event:

Gulgong Henry Lawson Heritage Festival

---

**Q8** What is the event start date? Date / Time **06/06/2020 06:00**

---

**Q9** Number of days event is held:

4

---

**Q10** Event location:

Streets of Gulgong

---

**Q11** Is the event being held on Council land or venue? **Yes**

---

## Page 4

**Q12** Has a booking form been completed or a request to book been made? **No**

---

**Q13** Does the booking relate to Glen Willow? **No**

---

## Page 5

**Q14** Please select all areas of the facility you wish to use in your booking? **Respondent skipped this question**

---

**Q15** What year was the event established? Date **01/06/1976**

---

**Q16** How often is the event held? **Annual**

---

Events Assistance Funding Application

**Q17** Has your event previously received funding from Council? **Yes,**  
If yes, please list year(s) of funding and amount(s) received:  
all since 1976

**Q18** Do you wish to apply for multi-year funding? **Yes**

Page 6

**Q19** Please select the years you are applying for funding for - **2020,**  
**2021,**  
**2020**

**Q20** Event description:

Hold a street parade on the Saturday along with markets stalls and other activities and attractions throughout Gulgong. This is inclusive of all community and organisations.

**Q21** Event aims and objectives:

Celebrate the life of Henry Lawson, his poetry and the heritage of Gulgong.  
To develop an attraction that continues to bring vibrancy to Gulgong and district.

**Q22** Desired outcomes of event:

Continue a tourist attraction for our region that has been successful for many years.  
Showcase Gulgong in particular with the view that visitors may return for repeat visits to our region.  
Bolster spending in our region.  
Give the Gulgong community an opportunity to unite and participate.

**Q23** Local Community members or Volunteers participating in the event **Less than 500 residents**

**Q24** Number of visitors to the region for this event?

Single day visitors **2000**  
Overnight visitors **1000**

Events Assistance Funding Application

**Q25** What methods do you use to collect data on attendance and visitor numbers?

Ticket sales / Entries ,  
 Crowd counters,  
 Gut-feel,  
 Other (please specify):  
 crowd count the number on the footpaths

**Q26** How do you plan to promote or market the event?

PR,  
 Posters,  
 Flyers,  
 Social media,  
 Print advertising ,  
 Street banners/flags,  
 Radio Advertising,  
 TV Advertising

Page 7: PROJECT BUDGET AND FINANCIAL DETAILS

**Q27** Please provide details of your event income:

Events Assistance Funding Requested:	<b>\$2500</b>
Expected Sales Revenue (including entry/ticket sales):	<b>nil</b>
Contribution from your Organisation/Club:	<b>\$8000</b>
Sponsorship:	<b>\$8000</b>
Stallholder Fees:	<b>\$300</b>
<b>Total Income:</b>	<b>\$18800</b>



Events Assistance Funding Application

**Q28** Please provide details of your event expenditure:

Marketing:	\$7800
Venue Hire:	\$3600
Event Infrastructure:	\$1200
Waste Management:	\$600
Traffic Control:	\$1100
Staff Costs:	\$2200
Other 1:	Prizes. \$800
Other 2:	Guest accommodation. \$900

**Q29** Total Surplus/Deficit:

\$ surplus \$600

**Q30** If positive or surplus budget, please provide further details/explanation what this surplus will be used for:

This will be reinvested for the following year.

**Q31** How do you plan to ensure the event will be sustainable in the future and not reliant on Council funding?

Currently looking at adding value ticketed sales to improve the surplus position.

Page 8: FUNDING REQUESTED - MUST NOT EXCEED \$2,500

**Q32** Please provide details of IN-KIND support requested AND value of support (dollar amounts): All events requesting 100% in-kind assistance receive 10 bonus points. Towards scoring of application(e.g. Council venue hire fee, preparation of Traffic Control Plan, Traffic Control Personnel, Waste Management). Refer to Council's Fees and Charges (click here) for amounts.

Venue Hire Fee	nil
Traffic Management	\$1100
Waste Management	nil
Total:	\$1100

**Q33** Please provide details of CASH support requested AND dollar amounts:For any cash funding received, copies of invoices may be required as evidence along with an invoice.

Marketing Materials	\$1400
Total:	\$1400

Page 9: AUTHORISATION OF APPLICANT

Events Assistance Funding Application

**Q34** Authorisation of Applicant:

Name:	<b>Bill Murphy</b>
Position	<b>Chairman</b>
Date:	<b>20/10/2019</b>

---

**Q35** I confirm:

**that the information contained in the application form and within the attachments are true and correct.**

,

**that this application has been submitted with the full knowledge and support of the applicant.**

---

## 7. RYLSTONE KANDOS STREET MACHINE

Events Assistance Funding Application

#8

COMPLETE

**Collector:** Web Link 1 (Web Link)  
**Started:** Friday, September 27, 2019 11:32:37 AM  
**Last Modified:** Tuesday, October 01, 2019 3:35:59 PM  
**Time Spent:** Over a day  
**IP Address:** 1.144.109.135

Page 2: CONTACT DETAILS

**Q1** Which period of Events Assistance are you applying for? **Period 2 - Events held between January 1 - June 30 2020**

**Q2** Please enter your contact details below:

**Name:** Kristie Healey  
**Organisation:** Rylstone Kandos Street Machine Club  
**ABN:** 47514668436  
**Address:** Simpkin park, PO Box 95  
**Suburb:** Kandos  
**State:** Nsw  
**Post Code:** 2848  
**Email Address:** [REDACTED]  
**Phone Number:** [REDACTED]

**Q3** Bank Details for cash component of grant

**Account Name:** Rylstone Kandos street machine club  
**BSB:** 882000  
**Account Number:** 300008585

**Q4** Which of the below apply to your organisation?

Are you registered for GST? **No**  
Is your organisation incorporated? **No**  
Is your organisation not-for-profit? **Yes**

**Q5** Events MUST have insurance to be eligible to receive funding. Please upload a copy of your Certificate of Currency **Respondent skipped this question**

Events Assistance Funding Application

**Q6** Please provide social media handles

Facebook Page:

**Kandos street machine and hot rod show**

Page 3: EVENT INFORMATION

**Q7** Name of event:

Kandos street machine and hot rod show

**Q8** What is the event start date?

Date / Time

**25/01/2020 06:00**

**Q9** Number of days event is held:

2

**Q10** Event location:

Simpkin park, Kandos

**Q11** Is the event being held on Council land or venue?

**Yes**

Page 4

**Q12** Has a booking form been completed or a request to book been made?

**Yes**

**Q13** Does the booking relate to Glen Willow?

**No**

Page 5

**Q14** Please select all areas of the facility you wish to use in your booking?

**Respondent skipped this question**

**Q15** What year was the event established?

Date

**25/01/1992**

**Q16** How often is the event held?

**Annual**

Events Assistance Funding Application

**Q17** Has your event previously received funding from Council?  
**Yes,**  
If yes, please list year(s) of funding and amount(s) received::  
Not sure, I've only been secretary for 3 years and have received help all these years.

**Q18** Do you wish to apply for multi-year funding? **Yes**

Page 6

**Q19** Please select the years you are applying for funding for - **2020,**  
**2021,**  
**2020**

**Q20** Event description:

This event is held in the small town of Kandos. It is a family friendly event based around car enthusiasts bringing thousands of Locals and non locals to the community. The event runs over two days during the days there are events consisting of a Show n Shine Display, Go-to-Whoa, Grass Events, Most Donuts and Burnouts. During the evening there is a bucking bull, fireworks and live music. There is also free kids activities during the day (dodgem cars, jumping castle and face painting).

**Q21** Event aims and objectives:

The main aim of this event is to bring people into the mid-western regional area to spend money. The towns of Rylstone and Kandos are fully booked out of accommodation during this weekend. All these people have to spend money in the local shops for supplies, meals and fuel. It is also the biggest fundraiser for multiple groups for the year ( Rylstone Kandos VRA, Woman's hospital Auxiliary, Clandullis RFS, Kandos Public School, Rylstone Tennis Club, Kandos Scouts, Mudgee Junior Rugby League.

**Q22** Desired outcomes of event:

To continue to produce a positive event for the local community. To raise enough money to support the local organisations and to keep improving the ground of Simpkins park.

**Q23** Local Community members or Volunteers participating in the event **500 - 1,000 residents**

**Q24** Number of visitors to the region for this event?

Single day visitors **5000**  
Overnight visitors **3000**

## Events Assistance Funding Application

**Q25** What methods do you use to collect data on attendance and visitor numbers?

Ticket sales /  
Entries

**Q26** How do you plan to promote or market the event?

Posters,  
Flyers,  
Social media,  
Print advertising,  
Street banners/flags,  
Radio Advertising,  
TV Advertising

## Page 7: PROJECT BUDGET AND FINANCIAL DETAILS

**Q27** Please provide details of your event income:

Events Assistance Funding Requested:	2500
Expected Sales Revenue (including entry/ticket sales):	\$80,000
Contribution from your Organisation/Club:	\$80,000
Sponsorship:	\$10,500
Stallholder Fees:	\$1000
Total Income:	\$91,500

**Q28** Please provide details of your event expenditure:

Marketing:	\$3500
Venue Hire:	\$2000
Event Infrastructure:	\$5,800
Waste Management:	\$16,800
Other 1:	\$22,000 Security
Other 2:	\$30,000 Trophies etc

**Q29** Total Surplus/Deficit:

\$ 11,400 +/-

Events Assistance Funding Application

**Q30** If positive or surplus budget, please provide further details/explanation what this surplus will be used for:

If money is made out of this event, it goes towards repairing/ upgrading Simpkin Park. Last year \$21,000 was spent on re taring the road ways in the grounds.

**Q31** How do you plan to ensure the event will be sustainable in the future and not reliant on Council funding?

This event is mostly self funded. But due to the past few years weather events ( extreme heat 2019, pouring flash storm 2018.) we have hit a few hurdles.

Page 8: FUNDING REQUESTED - MUST NOT EXCEED \$2,500

**Q32** Please provide details of IN-KIND support requested AND value of support (dollar amounts): All events requesting 100% in-kind assistance receive 10 bonus points. Towards scoring of application(e.g. Council venue hire fee, preparation of Traffic Control Plan, Traffic Control Personnel, Waste Management). Refer to Council's Fees and Charges (click here) for amounts.

Venue Hire Fee	\$2000
----------------	--------

**Q33** Please provide details of CASH support requested AND dollar amounts:For any cash funding received, copies of invoices may be required as evidence along with an invoice.

Marketing Materials	\$500
---------------------	-------

Page 9: AUTHORISATION OF APPLICANT

**Q34** Authorisation of Applicant:

Name:	Kristie Healey
Position	Secretary
Date:	1st October 2019

**Q35** I confirm:

that the information contained in the application form and within the attachments are true and correct.

,

that this application has been submitted with the full knowledge and support of the applicant.

**8. GULGONG PRINCE OF WALES EISTEDDFOD**

Events Assistance Funding Application

#7

**COMPLETE**

**Collector:** Web Link 1 (Web Link)  
**Started:** Tuesday, September 24, 2019 9:45:00 PM  
**Last Modified:** Monday, September 30, 2019 10:21:58 PM  
**Time Spent:** Over a day  
**IP Address:** 101.180.14.253

Page 2: CONTACT DETAILS

**Q1** Which period of Events Assistance are you applying for? **Period 2 - Events held between January 1 - June 30 2020**

**Q2** Please enter your contact details below:

**Name:** Louise Butlin  
**Organisation:** Gulgong Prince of Wales Eisteddfod  
**ABN:** 84 176 403 066  
**Address:** PO Box 293 (Mayne Street)  
**Suburb:** Gulgong, NSW 2852  
**State:** NSW  
**Post Code:** 2852  
**Email Address:** [REDACTED]  
**Phone Number:** [REDACTED]

**Q3** Bank Details for cash component of grant

**Account Name:** Gulgong Prince of Wales Eisteddfod  
**BSB:** 062-549  
**Account Number:** 1007 0075

**Q4** Which of the below apply to your organisation?

Are you registered for GST? **No**  
Is your organisation incorporated? **Yes**  
Is your organisation not-for-profit? **Yes**

**Q5** Events MUST have insurance to be eligible to receive funding. Please upload a copy of your Certificate of Currency**Gulgong Amateur Musical & Dramatic Society Cert of Currency 2019 2020.pdf(159.5KB)**



Events Assistance Funding Application

**Q6** Please provide social media handles

Website:

<http://www.gulgongeisteddfod.com/>

Facebook Page:

<https://www.facebook.com/gulgongeisteddfod/>

---

Page 3: EVENT INFORMATION

**Q7** Name of event:

The 40th Gulgong Prince of Wales Eisteddfod

---

**Q8** What is the event start date?

Date / Time

03/05/2020 08:30

---

**Q9** Number of days event is held:

16+

---

**Q10** Event location:

Gulgong Memorial Hall & Prince of Wales Opera House

---

**Q11** Is the event being held on Council land or venue?

Yes

---

Page 4

**Q12** Has a booking form been completed or a request to book been made?

Yes

---

**Q13** Does the booking relate to Glen Willow?

No

---

Page 5

**Q14** Please select all areas of the facility you wish to use in your booking?

Respondent skipped this question

---

**Q15** What year was the event established?

Date

01/05/1981

---

**Q16** How often is the event held?

Annual

---

## Events Assistance Funding Application

**Q17** Has your event previously received funding from Council? **Yes,**  
If yes, please list year(s) of funding and amount(s) received::  
\$1870.00 cash \$630.00 in kind - \$2500 total

**Q18** Do you wish to apply for multi-year funding? **Yes**

Page 6

**Q19** Please select the years you are applying for funding for - **2020,**  
**2021,**  
**2020**

**Q20** Event description:

The Gulgong Prince of Wales Eisteddfod is a positive family friendly event that provides a platform for youth to showcase their talents in Dance, Art of Speech and Drama and Music.

**Q21** Event aims and objectives:

The aims and objectives of the Gulgong Prince of Wales Eisteddfod Committee is to provide an important cultural event for Gulgong and the Central West; to organise and run an Eisteddfod in Gulgong each year that provides local young people a positive forum to showcase their talent in the fields of Dance, Art of Speech and Drama along with Music – both instrumental and vocal; whilst giving the community a local event to engage with and enjoy. The Eisteddfod encourages tourism and visitors to our town and region. The Eisteddfod Committee plan to run a successful event with the funds raised to support the ongoing maintenance and restoration of the Gulgong Prince of Wales Opera House.

**Q22** Desired outcomes of event:

Whist the Eisteddfod showcases an amazing array of talent, it also creates an opportunity for community engagement in a family friendly atmosphere and supports the local economy as the visitor's shop locally and support local businesses. Funds raised from this event is utilised to support the ongoing maintenance and restoration of the Gulgong Prince of Wales Opera House.

**Q23** Local Community members or Volunteers participating in the event **More than 2,000 residents**

**Q24** Number of visitors to the region for this event?

Single day visitors **1312**  
Overnight visitors **653**

Events Assistance Funding Application

**Q25** What methods do you use to collect data on attendance and visitor numbers?

**Ticket sales / Entries**  
**Crowd counters,**  
 Other (please specify):  
 . Ticket sales and entries, crowd counters, other - Our computer system, Stardom, which helps us run our event gives us reports to analyse plus liaising with local businesses who give us feedback about sales and accommodation.

**Q26** How do you plan to promote or market the event?

**PR,**  
**Posters,**  
**Social media,**  
**Print advertising**  
**Street banners/flags,**  
**Radio Advertising**

Page 7: PROJECT BUDGET AND FINANCIAL DETAILS

**Q27** Please provide details of your event income:

Events Assistance Funding Requested:	<b>\$2,500.00</b>
Expected Sales Revenue (including entry/ticket sales):	<b>entries \$17,500, Door \$8,000 &amp; Canteen \$10,000 = \$35,500</b>
Contribution from your Organisation/Club:	<b>\$2,750</b>
Sponsorship:	<b>\$4,500 (\$7,000-amount requested \$2,500)</b>
Stallholder Fees:	<b>Not applicable</b>
Other 1:	<b>Not applicable</b>
<b>Total Income:</b>	<b>\$45,250</b>

Events Assistance Funding Application

**Q28** Please provide details of your event expenditure:

Marketing:	<b>no charge we utilise local media services at no charge and have a volunteer donate their time and expertise to market our event.</b>
Venue Hire:	<b>\$1,145 hire</b>
Event Infrastructure:	<b>no charge. It is donated by local businesses, community groups and volunteers</b>
Waste Management:	<b>no charge managed by our volunteers</b>
Traffic Control:	<b>no charge managed by our volunteers</b>
Staff Costs:	<b>\$12,000 (adjudicator payments &amp; expenses)</b>
Other 1:	<b>Trophies &amp; Prize Money \$7,000</b>
Other 2:	<b>postage &amp; stationery \$300</b>
Other 3:	<b>canteen &amp; misc \$9,000</b>

**Q29** Total Surplus/Deficit:

\$ **Surplus \$15,805**

**Q30** If positive or surplus budget, please provide further details/explanation what this surplus will be used for:

Restoration and maintenance of the Gulgong Prince of Wales Opera House.

**Q31** How do you plan to ensure the event will be sustainable in the future and not reliant on Council funding?

The Gulgong Eisteddfod Committee along with the support of it's subsidiary of Gulgong Music and Dramatic Society (MADS) meet regularly to discuss and plan the annual Gulgong Prince of Wales Eisteddfod. Through community support and the dedication of the many volunteers we plan to continue the tradition of the Eisteddfod as it has been held every year since 1981. We source additional income with letters to local businesses seeking sponsorship along with competitor entry fees, audience entry fees and canteen sales.

Page 8: FUNDING REQUESTED - MUST NOT EXCEED \$2,500

**Q32** Please provide details of IN-KIND support requested AND value of support (dollar amounts): All events requesting 100% in-kind assistance receive 10 bonus points. Towards scoring of application(e.g. Council venue hire fee, preparation of Traffic Control Plan, Traffic Control Personnel, Waste Management). Refer to Council's Fees and Charges (click here) for amounts.

Venue Hire Fee	<b>1145</b>
Traffic Management	<b>0</b>
Waste Management	<b>0</b>
Other 1	<b>0</b>
Total:	<b>1145</b>

Events Assistance Funding Application

**Q33** Please provide details of CASH support requested AND dollar amounts: For any cash funding received, copies of invoices may be required as evidence along with an invoice.

Marketing Materials	185 printing programmes & associated materials
Prizes	1170 trophies and prizes
Total:	1355

---

Page 9: AUTHORISATION OF APPLICANT

**Q34** Authorisation of Applicant:

Name:	Louise Butlin
Position	Publicity Officer
Date:	30/9/19

---

**Q35** I confirm:

that the information contained in the application form and within the attachments are true and correct.

,

that this application has been submitted with the full knowledge and support of the applicant.

---

## 9. CUDGEGONG CRUISERS

## Events Assistance Funding Application

#4

**COMPLETE**

**Collector:** Web Link 1 (Web Link)  
**Started:** Saturday, September 21, 2019 8:25:17 AM  
**Last Modified:** Saturday, September 21, 2019 9:21:01 AM  
**Time Spent:** 00:55:43  
**IP Address:** 101.180.42.65

---

Page 2: CONTACT DETAILS

**Q1** Which period of Events Assistance are you applying for? **Period 2 - Events held between January 1 - June 30 2020**

---

**Q2** Please enter your contact details below:

**Name:** John Stuart  
**Organisation:** Cudgegong Cruisers Inc  
**Address:** 119 Saints Lane  
**Suburb:** St Fillans  
**State:** NSW  
**Post Code:** 2850  
**Email Address:** [REDACTED]  
**Phone Number:** [REDACTED]

---

**Q3** Bank Details for cash component of grant

**Account Name:** Cudgegong Cruisers Inc  
**BSB:** 802-207  
**Account Number:** 40727

---

**Q4** Which of the below apply to your organisation?

Are you registered for GST? **No**  
Is your organisation incorporated? **Yes**  
Is your organisation not-for-profit? **Yes**

---

**Q5** Events MUST have insurance to be eligible to receive funding. Please upload a copy of your Certificate of Currency**Australian National Street Machine Association Cudgegong Cruisers Certificate of Currency 1.pdf(176.8KB)**

---

Events Assistance Funding Application

**Q6** Please provide social media handles

Website: [cudgegongcruisers.com.au](http://cudgegongcruisers.com.au)  
Facebook Page: <https://www.facebook.com/Cudgegong-Cruisers-Inc-239891635592/?ref=ts>

---

Page 3: EVENT INFORMATION

**Q7** Name of event:

Cancruise

---

**Q8** What is the event start date? Date / Time **21/03/2020 08:00**

---

**Q9** Number of days event is held:

1

---

**Q10** Event location:

Mudgee Showground

---

**Q11** Is the event being held on Council land or venue? **Yes**

---

Page 4

**Q12** Has a booking form been completed or a request to book been made? **No**

---

**Q13** Does the booking relate to Glen Willow? **No**

---

Page 5

**Q14** Please select all areas of the facility you wish to use in your booking? Respondent skipped this question

---

**Q15** What year was the event established? Date **21/03/2009**

---

**Q16** How often is the event held? **Annual**

---

Events Assistance Funding Application

**Q17** Has your event previously received funding from Council? **Yes,**  
 If yes, please list year(s) of funding and amount(s) received::  
 2019 \$480 Pavilion Hire

**Q18** Do you wish to apply for multi-year funding? **Yes**

Page 6

**Q19** Please select the years you are applying for funding for - **Respondent skipped this question**

**Q20** Event description:  
 Car display and cruise through Midwestern Region

**Q21** Event aims and objectives:  
 Raise funds for Mudgee Branch of Can Assist

**Q22** Desired outcomes of event:  
 Raise \$20,000 to assist can sufferers

**Q23** Local Community members or Volunteers participating in the event **500 - 1,000 residents**

**Q24** Number of visitors to the region for this event?  
 Single day visitors **50**  
 Overnight visitors **100**

**Q25** What methods do you use to collect data on attendance and visitor numbers? **Ticket sales / Entries**

**Q26** How do you plan to promote or market the event? **Respondent skipped this question**

Page 7: PROJECT BUDGET AND FINANCIAL DETAILS



Events Assistance Funding Application

**Q27** Please provide details of your event income:

Events Assistance Funding Requested:	<b>\$2,500</b>
Expected Sales Revenue (including entry/ticket sales):	<b>\$13,000</b>
Sponsorship:	<b>\$6,000</b>
Other 1:	<b>\$5,000 auction</b>
Other 2:	<b>\$2,900 donations</b>
Total Income:	<b>\$29,400</b>

---

**Q28** Please provide details of your event expenditure:

Marketing:	<b>\$1,000</b>
Venue Hire:	<b>\$1,074</b>
Waste Management:	<b>\$400</b>
Traffic Control:	<b>\$1,426</b>
Other 1:	<b>\$4,000 breakfast &amp; lunch</b>
Other 2:	<b>\$1,000 trophies</b>
Other 3:	<b>\$500 band</b>

---

**Q29** Total Surplus/Deficit:

\$ **20,000**

---

**Q30** If positive or surplus budget, please provide further details/explanation what this surplus will be used for:

All profits will be donated to Mudgee Branch of Can Assist and other local charities

---

**Q31** How do you plan to ensure the event will be sustainable in the future and not reliant on Council funding?

The event is sustainable and 2020 will be the 12 year. It is a major charity event in Midwestern Regional and has raised over \$130,000 for Can Assist and other charities

---

## Events Assistance Funding Application

**Q32** Please provide details of IN-KIND support requested AND value of support (dollar amounts): All events requesting 100% in-kind assistance receive 10 bonus points. Towards scoring of application(e.g. Council venue hire fee, preparation of Traffic Control Plan, Traffic Control Personnel, Waste Management). Refer to Council's Fees and Charges (click here) for amounts.

Venue Hire Fee	<b>\$1,074</b>
Traffic Management	<b>\$1,426</b>
Total:	<b>\$2,500</b>

**Q33** Please provide details of CASH support requested AND dollar amounts:For any cash funding received, copies of invoices may be required as evidence along with an invoice.

Marketing Materials	<b>0</b>
Total:	<b>0</b>

## Page 9: AUTHORISATION OF APPLICANT

**Q34** Authorisation of Applicant:

Name:	<b>John Stuart</b>
Position	<b>Treasurer Cudgegong Cruisers</b>
Date:	<b>21/9/19</b>

**Q35** I confirm:

**that the information contained in the application form and within the attachments are true and correct.**

**that this application has been submitted with the full knowledge and support of the applicant.**

## 10. CUDGEGONG VALLEY ANTIQUE MACHINERY CLUB

Events Assistance Funding Application

# #12

**COMPLETE**

**Collector:** Web Link 2 (Web Link)  
**Started:** Thursday, October 17, 2019 12:38:47 PM  
**Last Modified:** Thursday, October 17, 2019 1:29:30 PM  
**Time Spent:** 00:50:43  
**IP Address:** 49.195.152.104

Page 2: CONTACT DETAILS

**Q1** Which period of Events Assistance are you applying for? **Period 2 - Events held between January 1 - June 30 2020**

**Q2** Please enter your contact details below:

**Name:** BRIAN JONES  
**Organisation:** CUDGEGONG VALLEY ANTIQUE MACHINERY CLUB  
**ABN:** YES  
**Address:** 84 HENRY BAYLY DR  
**Suburb:** MUDGEE  
**State:** NSW  
**Post Code:** 2850  
**Email Address:** [REDACTED]  
**Phone Number:** [REDACTED]

**Q3** Bank Details for cash component of grant

**Account Name:** cudgegong valley antique machinery club  
**BSB:** 802-207  
**Account Number:** 23299

**Q4** Which of the below apply to your organisation?

Are you registered for GST? **No**  
Is your organisation incorporated? **Yes**  
Is your organisation not-for-profit? **Yes**

**Q5** Events MUST have insurance to be eligible to receive funding. Please upload a copy of your Certificate of Currency

IMG\_20191017\_0002.pdf (663.7KB)

## Events Assistance Funding Application

**Q6** Please provide social media handles

Website: **cvamc.com.au**

Page 3: EVENT INFORMATION

**Q7** Name of event:

MUDGEE SWAP MEET AND CAR BOOT SALE

**Q8** What is the event start date? Date / Time **12/01/2020 06:00**

**Q9** Number of days event is held:

ONE

**Q10** Event location:

MUDGEE SHOW GROUND

**Q11** Is the event being held on Council land or venue? **Yes**

Page 4

**Q12** Has a booking form been completed or a request to book been made? **Yes**

**Q13** Does the booking relate to Glen Willow? **No**

Page 5

**Q14** Please select all areas of the facility you wish to use in your booking? **Respondent skipped this question**

**Q15** What year was the event established? Date **26/01/2002**

**Q16** How often is the event held? **Annual**

Events Assistance Funding Application

**Q17** Has your event previously received funding from Council? **Yes,**  
If yes, please list year(s) of funding and amount(s) received::  
PAST FEW YEARS \$500 PER YEAR

**Q18** Do you wish to apply for multi-year funding? **Yes**

Page 6

**Q19** Please select the years you are applying for funding for - **2020**

**Q20** Event description:

MUDGEE SWAP MEET AND CAR BOOT SALE

**Q21** Event aims and objectives:

MAJOR FUND RAISER FOR OUR CLUB

**Q22** Desired outcomes of event:

RAISE MONEY FOR OUR CLUB

**Q23** Local Community members or Volunteers participating in the event **500 - 1,000 residents**

**Q24** Number of visitors to the region for this event?

Single day visitors **300**

Overnight visitors **90**

**Q25** What methods do you use to collect data on attendance and visitor numbers? **Ticket sales / Entries**

## Events Assistance Funding Application

**Q26** How do you plan to promote or market the event?

PR,  
Posters,  
Flyers,  
Social media,  
Print advertising,  
Street banners/flags,  
Radio Advertising

## Page 7: PROJECT BUDGET AND FINANCIAL DETAILS

**Q27** Please provide details of your event income:

Events Assistance Funding Requested:	<b>\$2500</b>
Expected Sales Revenue (including entry/ticket sales):	<b>5000</b>
Contribution from your Organisation/Club:	<b>2000</b>
Stallholder Fees:	<b>1300</b>
Other 1:	<b>EVENT INSURANCE \$880</b>
Total Income:	<b>4300</b>

**Q28** Please provide details of your event expenditure:

Marketing:	<b>500</b>
Venue Hire:	<b>317</b>
Event Infrastructure:	<b>200</b>
Other 1:	<b>GATE TICKETS \$80</b>
Other 2:	<b>SIGNS \$600</b>
Other 3:	<b>PRINT FLYERS \$400</b>

**Q29** Total Surplus/Deficit:

\$ **PROFIT \$2200**

**Q30** If positive or surplus budget, please provide further details/explanation what this surplus will be used for:

THE PROFIT WILL BE USED TO COVER RUNNING COSTS OF THE CLUB. AND PURCHASE ITEMS FOR THE CLUB.

Events Assistance Funding Application

**Q31** How do you plan to ensure the event will be sustainable in the future and not reliant on Council funding?

THIS EVENT WOULD BE SUSTAINABLE WITHOUT COUNCIL ASSISTANCE . BUT COUNCIL ASSISTANCE IS A GREAT BENEFIT TO OUR CLUB.

---

Page 8: FUNDING REQUESTED - MUST NOT EXCEED \$2,500

**Q32** Please provide details of IN-KIND support requested AND value of support (dollar amounts): All events requesting 100% in-kind assistance receive 10 bonus points. Towards scoring of application(e.g. Council venue hire fee, preparation of Traffic Control Plan, Traffic Control Personnel, Waste Management). Refer to Council's Fees and Charges (click here) for amounts.

Venue Hire Fee	<b>\$317</b>
----------------	--------------

---

**Q33** Please provide details of CASH support requested AND dollar amounts:For any cash funding received, copies of invoices may be required as evidence along with an invoice.

Marketing Materials	<b>\$800</b>
Materials and supplies	<b>\$900</b>
Other	<b>INSURANCE \$880</b>
Total:	<b>\$2580</b>

---

Page 9: AUTHORISATION OF APPLICANT

**Q34** Authorisation of Applicant:

Name:	<b>BRIAN JONES</b>
Position	<b>PRESIDENT</b>
Date:	<b>17/10/2019</b>

---

**Q35** I confirm:

**that the information contained in the application form and within the attachments are true and correct.**

,

**that this application has been submitted with the full knowledge and support of the applicant.**

---



## Application Form

### APPLICANTS DETAILS

Name of Organisation	Arts Council Gulgong Inc.
Contact Person	Toni Morrison
Address	PO Box 422 GULGONG NSW 2852
Phone	[REDACTED]
Email	[REDACTED]
ABN	13620581551
Bank Account Name	Arts Council Gulgong Inc.
BSB	062549
Account Number	00901710

### PROJECT / ACTIVITY DETAILS

Name of Project / Activity	UneARThed Art Show & Exhibition	
Amount of funding requested	\$2,000	
Start and Finish date	START (click to tick)	FINISH (click to tick)
	4th June 2020	7th June 2020
Briefly, describe Project / Activity	<p>UneARThed Art Show &amp; Exhibition is a diverse art &amp; culture event that showcases local and regional and interstate artist and MWRC region children's artistic talents in mediums of art, pottery and sculpture. This event is held each June long weekend and compliments Gulgong's Henry Lawson Heritage Festival and Gulgong's 150 year anniversary year.</p>	





ADDRESS CRITERIA

How will your project benefit the Mid-Western Region Community?

(Note: limited number of characters)

What is the expected amount of resident participation?

(Please provide no. of estimated participants)

(Note: limited number of characters)

Over the last 5 years our UneARThed event has grown from a members participation only Art Show/Exhibition to and Art Show/Exhibition that is now attracting artists and

What level of consultation and collaboration with other local groups has your organisation undertaken?

(ie what other local community groups are or will be involved in this project?)

(Note: limited number of characters)

Outline your organisation's capacity to deliver the Project / Activity OR describe previous experiences.

(Note: limited number of characters)

Arts Council Gulgong Inc's dedicated committee and members have continued to improve our annual UneARThed Art Show/Exhibition attendance and participation from a mere 60 visitors and 40 entries in 2015 to over 500 visitors and nearly 500 entries in

**COMMUNITYGRANTS**

	Community Grant (amount sought from Council)	2,000
Project Income	Expected Sales Revenue i.e. Entry Fee, Membership Sales	1,864
	Other Income	2,000
<b>TOTAL INCOME</b>		<b>5,864</b>

List proposed cash expenditure (provide copies of quotes for equipment)

Project Expenditure	Administration costs - stationary - advertising - promotion	600
	Judges expenses	500
	Prize money	5000
	Catering	500
	Venue hire - Gulgong Memorial Hall	900
<b>TOTAL EXPENDITURE</b>		<b>7,500</b>
<b>TOTAL SURPLUS / DEFICIT</b>		<b>1,636</b>

If positive or surplus budget, please provide further details/explanation what this surplus will be used for.

(Note: Unspent grants >\$200 will be required to be returned to MWRC)

**FINANCIAL DETAILS**

	YES (click to tick)	NO (click to tick)
Is your group/organisation Incorporated?	<input checked="" type="radio"/>	<input type="radio"/>
Have you registered for Goods & Services Tax (GST) purposes?	<input type="radio"/>	<input checked="" type="radio"/>
Do you have an Australian Business Number (ABN)? Note: If you do not have an ABN please attach a 'Statement by Supplier' form	<input checked="" type="radio"/>	<input type="radio"/>



Has your organisation/group previously received a Community Grant from Council?	YES (click to tick) <input checked="" type="radio"/>	NO (click to tick) <input type="radio"/>
If yes, please advise date and amount	DATE / YEAR 2019	AMOUNT \$ 1,000
Did your group return the acquittal form?	YES (click to tick) <input checked="" type="radio"/>	NO (click to tick) <input type="radio"/>
Closing bank balance from the most recent bank statement or treasurer's report	6,801.06	
Comment on cash set aside for specific projects (optional)	Arts Council Gulgong Inc. hold events during each year and \$1,800 is set aside for these events/admin cost and \$5,000 is set aside for prize money for following years UneARThed Art Show/Exhibition in this case 2020.	

**APPLICATION CHECKLIST**

If the following are not attached with the application, this may result in the application not being considered.

	SUPPLIED? (click to tick)	
	YES	NO
A copy of the group's/organisation's most recent bank statement or treasurer's report	<input checked="" type="radio"/>	<input type="radio"/>
A copy of the group's/organisation's public liability insurance	<input checked="" type="radio"/>	<input type="radio"/>
Where the group intends to purchase equipment, a copy of the quote/s obtained	<input type="radio"/>	<input checked="" type="radio"/>
Where the groups/organisations does not have an ABN, 'Statement by Supplier' is required	<input type="radio"/>	<input checked="" type="radio"/>
If your group is not incorporated, please supply a letter from your auspicing body	<input type="radio"/>	<input checked="" type="radio"/>

**AUTHORISATION OF APPLICANT**

Name	Toni Morrison
Position	Grants Officer
Date	25/9/19

- I confirm that the information contained in the application form and within the attachments are true and correct.
- I confirm that this application has been submitted with the full knowledge and support of the applicant.
- I acknowledge the Community Grants Program acquittal requirements and understand that surplus funds may be required to be returned to Council.
- I am aware that this application will be reproduced in the Council Business Paper, and authorise public release of information provided.

 COMMUNITYGRANTS

SUBMIT YOUR APPLICATION

**EMAIL:** After you complete this digital form, please save it to your computer and email to [council@midwestern.nsw.gov.au](mailto:council@midwestern.nsw.gov.au)

**DELIVER TO:** Customer Service Locations

86 Market Street MUDGEE	109 Herbert Street GULGONG	77 Louee Street RYLSTONE
----------------------------	-------------------------------	-----------------------------

**MAIL TO:** Mid-Western Regional Council  
Attn: Finance Department  
PO Box 156  
MUDGEE NSW 2850

[SUBMIT ONLINE](#)

[COMMUNITY GRANTS POLICY](#)

[PRINT MY APPLICATION](#)



## 12. GULGONG FOLK FESTIVAL

Events Assistance Funding Application

# #14

**COMPLETE**

**Collector:** Web Link 2 (Web Link)  
**Started:** Tuesday, October 29, 2019 8:49:56 AM  
**Last Modified:** Tuesday, October 29, 2019 9:39:38 AM  
**Time Spent:** 00:49:41  
**IP Address:** 1.158.1.175

Page 2: CONTACT DETAILS

**Q1** Which period of Events Assistance are you applying for? Respondent skipped this question

**Q2** Please enter your contact details below:

**Name:** Diana G Clifford  
**Organisation:** Gulgong Folk Club Inc  
**ABN:** 88373635870  
**Address:** 15 Garnet St  
**Suburb:** Dubbo  
**State:** NSW  
**Post Code:** 2830  
**Email Address:** [REDACTED]  
**Phone Number:** [REDACTED]

**Q3** Bank Details for cash component of grant

**Account Name:** Gulgong Folk Club Inc  
**BSB:** 062 549  
**Account Number:** 00901438

**Q4** Which of the below apply to your organisation?

Are you registered for GST? No  
Is your organisation incorporated? Yes  
Is your organisation not-for-profit? Yes

**Q5** Events MUST have insurance to be eligible to receive funding. Please upload a copy of your Certificate of Currency Respondent skipped this question

## Events Assistance Funding Application

**Q6** Please provide social media handles

Website:	<b>www.gulgongfolkfestival.net.au</b>
Facebook Page:	<b>Gulgong Folk Festival</b>
Other:	<b>nil</b>

---

## Page 3: EVENT INFORMATION

**Q7** Name of event:

Gulgong Folk Festival

<b>Q8</b> What is the event start date?	Date / Time	<b>29/12/2019 10:00</b>
---	-------------	-------------------------

---

**Q9** Number of days event is held:

Three Days

**Q10** Event location:

Gulgong, various venues

<b>Q11</b> Is the event being held on Council land or venue?	<b>No</b>
--	-----------

---

## Page 4

<b>Q12</b> Has a booking form been completed or a request to book been made?	<b>Respondent skipped this question</b>
--	---

---

<b>Q13</b> Does the booking relate to Glen Willow?	<b>Respondent skipped this question</b>
--	---

---

## Page 5

<b>Q14</b> Please select all areas of the facility you wish to use in your booking?	<b>Respondent skipped this question</b>
---	---

---

<b>Q15</b> What year was the event established?	Date	<b>29/12/1986</b>
---	------	-------------------

---

<b>Q16</b> How often is the event held?	<b>Annual</b>
---	---------------

---

Events Assistance Funding Application

**Q17** Has your event previously received funding from Council? **Yes,**  
 If yes, please list year(s) of funding and amount(s) received::  
 1988 to present.

**Q18** Do you wish to apply for multi-year funding? **Yes**

Page 6

**Q19** Please select the years you are applying for funding for - **2020,**  
**2021**

**Q20** Event description:  
 Festival of music, song and spoken word, with formal and informal events to cater for various needs of musicians, tourists and others .

**Q21** Event aims and objectives:  
 Traditional and contemporary presentations are planned, to achieve wide appeal. Workshops and sessions are presented, to encourage participation by attendees.

**Q22** Desired outcomes of event:  
 The outcomes will be strong attendance figures, and successful presentations where festival goers are satisfied and pleased with their Festival experiences.

**Q23** Local Community members or Volunteers participating in the event **Less than 500 residents**

**Q24** Number of visitors to the region for this event?  
 Single day visitors **300+**  
 Overnight visitors **200+**

**Q25** What methods do you use to collect data on attendance and visitor numbers? **Ticket sales / Entries**  
 Other (please specify):  
 collection of post codes, showing geographical areas of support.

## Events Assistance Funding Application

**Q26** How do you plan to promote or market the event?

PR,  
Posters,  
Flyers,  
Social media,  
Print advertising,  
Street banners/flags,  
Radio Advertising,  
Other (please specify):  
Emailed messages, web promotions and Facebook postings

## Page 7: PROJECT BUDGET AND FINANCIAL DETAILS

**Q27** Please provide details of your event income:

Events Assistance Funding Requested:	<b>\$2000</b>
Expected Sales Revenue (including entry/ticket sales):	<b>\$11000</b>
Contribution from your Organisation/Club:	<b>\$3000</b>
Sponsorship:	<b>\$4000</b>
Stallholder Fees:	<b>\$600</b>

**Q28** Please provide details of your event expenditure:

Marketing:	<b>\$4000</b>
Venue Hire:	<b>\$525</b>
Event Infrastructure:	<b>\$100</b>
Waste Management:	<b>N/A</b>
Traffic Control:	<b>N/A</b>
Staff Costs:	<b>N/A</b>
Other 1:	<b>Legal fees \$380</b>
Other 2:	<b>Artists fees \$9800</b>
Other 3:	<b>accommodation \$2000</b>

**Q29** Total Surplus/Deficit:

\$	<b>\$1795 +</b>
----	-----------------



Events Assistance Funding Application

**Q30** If positive or surplus budget, please provide further details/explanation what this surplus will be used for:

Any surplus will be spent on early promotions for the next annual Gulgong Folk Festival

**Q31** How do you plan to ensure the event will be sustainable in the future and not reliant on Council funding?

It is planned to make the next Festival really successful so that the reputation of Gulgong's Folk Festival remains strong and attendances are supportive.

Page 8: FUNDING REQUESTED - MUST NOT EXCEED \$2,500

**Q32** Please provide details of IN-KIND support requested AND value of support (dollar amounts): All events requesting 100% in-kind assistance receive 10 bonus points. Towards scoring of application(e.g. Council venue hire fee, preparation of Traffic Control Plan, Traffic Control Personnel, Waste Management). Refer to Council's Fees and Charges (click here) for amounts.

Venue Hire Fee	<b>\$31 x3 Hire of Coronation Park for the accompanying Market Days.</b>
Other 1	<b>Nil</b>

**Q33** Please provide details of CASH support requested AND dollar amounts:For any cash funding received, copies of invoices may be required as evidence along with an invoice.

Marketing Materials	<b>Printing of programs and posters \$2250</b>
Salaries	<b>N/A</b>
Prizes	<b>\$425</b>
Catering	<b>N/A</b>
Materials and supplies	<b>\$50</b>
Other	<b>accommodation \$960</b>
Total:	<b>\$3685</b>

Page 9: AUTHORISATION OF APPLICANT

**Q34** Authorisation of Applicant:

Name:	<b>Diana Clifford</b>
Position	<b>Secretary</b>
Date:	<b>28.10.2019</b>

Events Assistance Funding Application

Q35 I confirm:

**that the information contained in the application form and within the attachments are true and correct.**

,

**that this application has been submitted with the full knowledge and support of the applicant.**

---

# Mid-Western Regional Council

ANNUAL FINANCIAL STATEMENTS  
for the year ended 30 June 2019

---



# Mid-Western Regional Council

GENERAL PURPOSE FINANCIAL STATEMENTS  
for the year ended 30 June 2019

---



## Mid-Western Regional Council

Financial Statements 2019

### General Purpose Financial Statements for the year ended 30 June 2019

---

Contents	Page
<b>1. Understanding Council's Financial Statements</b>	<b>3</b>
<b>2. Statement by Councillors &amp; Management</b>	<b>4</b>
<b>3. Primary Financial Statements:</b>	
Income Statement	5
Statement of Comprehensive Income	6
Statement of Financial Position	7
Statement of Changes in Equity	8
Statement of Cash Flows	9
<b>4. Notes to the Financial Statements</b>	<b>10</b>
<b>5. Independent Auditor's Reports:</b>	
On the Financial Statements (Sect 417 [2])	89
On the Financial Statements (Sect 417 [3])	92

---

#### Overview

Mid-Western Regional Council is constituted under the Local Government Act 1993 (NSW) and has its principal place of business at:

86 Market Street  
Mudgee NSW 2850

Council's guiding principles are detailed in Chapter 3 of the LGA and includes:

- principles applying to the exercise of functions generally by council,
- principles to be applied when making decisions,
- principles of community participation,
- principles of sound financial management, and
- principles for strategic planning relating to the development of an integrated planning and reporting framework.

A description of the nature of Council's operations and its principal activities are provided in Note 2(b).

Through the use of the internet, we have ensured that our reporting is timely, complete and available at minimum cost. All press releases, financial statements and other information are publicly available on our website: [www.midwestern.nsw.gov.au](http://www.midwestern.nsw.gov.au)

## Mid-Western Regional Council

Financial Statements 2019

### General Purpose Financial Statements for the year ended 30 June 2019

#### Understanding Council's Financial Statements

---

##### Introduction

Each year, individual Local Governments across NSW are required to present a set of audited financial statements to their council and community.

##### What you will find in the Statements

The financial statements set out the financial performance, financial position and cash flows of Council for the financial year ended 30 June 2019.

The format of the financial statements is standard across all NSW Councils and complies with both the accounting and reporting requirements of Australian Accounting Standards and requirements as set down by the Office of Local Government.

##### About the Councillor/Management Statement

The financial statements must be certified by senior staff as 'presenting fairly' the Council's financial results for the year and are required to be adopted by Council – ensuring both responsibility for and ownership of the financial statements.

##### About the Primary Financial Statements

The financial statements incorporate five "primary" financial statements:

###### 1. The Income Statement

Summarises Council's financial performance for the year, listing all income and expenses. This statement also displays Council's original adopted budget to provide a comparison between what was projected and what actually occurred.

###### 2. The Statement of Comprehensive Income

Primarily records changes in the fair value of Council's Infrastructure, property, plant and equipment.

###### 3. The Statement of Financial Position

A 30 June snapshot of Council's financial position indicating its assets, liabilities and "net wealth".

###### 4. The Statement of Changes in Equity

The overall change for the year (in dollars) of Council's "net wealth".

###### 5. The Statement of Cash Flows

Indicates where Council's cash came from and where it was spent. This statement also displays Council's original adopted budget to provide a comparison between what was projected and what actually occurred.

##### About the Notes to the Financial Statements

The Notes to the Financial Statements provide greater detail and additional information on the five primary financial statements.

##### About the Auditor's Reports

Council's financial statements are required to be audited by the NSW Audit Office.

In NSW the auditor provides 2 audit reports:

1. an opinion on whether the financial statements present fairly the Council's financial performance and position, and
2. their observations on the conduct of the audit, including commentary on the Council's financial performance and financial position.

##### Who uses the Financial Statements?

The financial statements are publicly available documents and must be presented at a Council meeting between seven days and five weeks after the date of the audit report.

The public can make submissions to Council up to seven days subsequent to the public presentation of the financial statements.

Council is required to forward an audited set of financial statements to the Office of Local Government.

**Mid-Western Regional Council**  
**General Purpose Financial Statements**  
for the year ended 30 June 2019

---

Statement by Councillors and Management made pursuant to Section 413(2)(c) of the Local Government Act 1993 (NSW) (as amended)

The attached General Purpose Financial Statements have been prepared in accordance with:

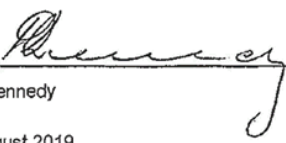
- the *Local Government Act 1993* (NSW) (as amended) and the regulations made thereunder,
- the Australian Accounting Standards and other pronouncements of the Australian Accounting Standards Board
- the *Local Government Code of Accounting Practice and Financial Reporting*.


To the best of our knowledge and belief, these statements:

- present fairly the Council's operating result and financial position for the year
- accord with Council's accounting and other records.

We are not aware of any matter that would render these statements false or misleading in any way.

Signed in accordance with a resolution of Council made on 29 August 2019.

  
Des Kennedy  
Mayor  
29 August 2019

  
Sam Paine  
Deputy Mayor  
29 August 2019  
SP

  
Simon Jones  
Acting General Manager  
29 August 2019

  
Leonie Johnson  
Chief Financial Officer  
29 August 2019

## Mid-Western Regional Council

Financial Statements 2019

Income Statement  
for the year ended 30 June 2019

Original unaudited budget 2019	\$ '000	Notes	Actual 2019	Actual 2018
<b>Income from continuing operations</b>				
<u>Revenue:</u>				
30,636	Rates and annual charges	3a	31,043	29,196
15,321	User charges and fees	3b	15,018	18,629
1,897	Interest and investment revenue	3c	2,373	1,693
2,539	Other revenues	3d	3,443	2,737
13,937	Grants and contributions provided for operating purposes	3e,3f	14,465	15,495
18,173	Grants and contributions provided for capital purposes	3e,3f	17,836	14,194
<u>Other income:</u>				
451	Net gains from the disposal of assets	5	–	–
<b>82,954</b>	<b>Total income from continuing operations</b>		<b>84,178</b>	<b>81,944</b>
<b>Expenses from continuing operations</b>				
24,467	Employee benefits and on-costs	4a	23,759	22,521
936	Borrowing costs	4b	926	1,064
15,270	Materials and contracts	4c	12,723	14,181
16,170	Depreciation and amortisation	4d	16,425	15,842
6,880	Other expenses	4e	7,297	6,224
–	Net losses from the disposal of assets	5	3,980	5,747
<b>63,723</b>	<b>Total expenses from continuing operations</b>		<b>65,110</b>	<b>65,579</b>
<b>19,231</b>	<b>Operating result from continuing operations</b>		<b>19,068</b>	<b>16,365</b>
<b>19,231</b>	<b>Net operating result for the year</b>		<b>19,068</b>	<b>16,365</b>
19,231	Net operating result attributable to council		19,068	16,365
<b>1,058</b>	<b>Net operating result for the year before grants and contributions provided for capital purposes</b>		<b>1,232</b>	<b>2,171</b>

The above Income Statement should be read in conjunction with the accompanying notes.



Mid-Western Regional Council

Financial Statements 2019

Statement of Comprehensive Income  
 for the year ended 30 June 2019

\$ '000	Notes	2019	2018
<b>Net operating result for the year (as per Income Statement)</b>		<b>19,068</b>	<b>16,365</b>
<b>Other comprehensive income:</b>			
Amounts which will not be reclassified subsequently to the operating result			
Gain (loss) on revaluation of IPP&E	9	6,010	34,940
<b>Total items which will not be reclassified subsequently to the operating result</b>		<b>6,010</b>	<b>34,940</b>
Amounts which will be reclassified subsequently to the operating result when specific conditions are met			
Gain (loss) on revaluation of available for sale investments		–	209
Non-cash adjustment of IPPE (excluding non-cash contribution and revaluation movement)		(1,712)	773
<b>Total items which will be reclassified subsequently to the operating result when specific conditions are met</b>		<b>(1,712)</b>	<b>982</b>
<b>Total other comprehensive income for the year</b>		<b>4,298</b>	<b>35,922</b>
<b>Total comprehensive income for the year</b>		<b>23,366</b>	<b>52,287</b>
Total comprehensive income attributable to Council		23,366	52,287

The above Statement of Comprehensive Income should be read in conjunction with the accompanying notes.

## Mid-Western Regional Council

Financial Statements 2019

Statement of Financial Position  
as at 30 June 2019

\$ '000	Notes	2019	2018
<b>ASSETS</b>			
<b>Current assets</b>			
Cash and cash equivalent assets	6(a)	5,121	6,481
Investments	6(b)	67,727	55,824
Receivables	7	8,606	6,435
Inventories	8a	1,314	1,197
Other	8b	146	–
<b>Total current assets</b>		<b>82,914</b>	<b>69,937</b>
<b>Non-current assets</b>			
Investments	6(b)	5,000	10,000
Receivables	7	123	181
Infrastructure, property, plant and equipment	9	942,287	931,099
Investment property	10a	6,272	–
Intangible assets	11	239	346
<b>Total non-current assets</b>		<b>953,921</b>	<b>941,626</b>
<b>TOTAL ASSETS</b>		<b>1,036,835</b>	<b>1,011,563</b>
<b>LIABILITIES</b>			
<b>Current liabilities</b>			
Payables	12	5,874	5,267
Income received in advance	12	1,050	950
Borrowings	12	2,009	1,693
Provisions	13	7,301	6,501
<b>Total current liabilities</b>		<b>16,234</b>	<b>14,411</b>
<b>Non-current liabilities</b>			
Borrowings	12	10,971	12,976
Provisions	13	4,987	2,899
<b>Total non-current liabilities</b>		<b>15,958</b>	<b>15,875</b>
<b>TOTAL LIABILITIES</b>		<b>32,192</b>	<b>30,286</b>
<b>Net assets</b>		<b>1,004,643</b>	<b>981,277</b>
<b>EQUITY</b>			
Accumulated surplus	14a	429,261	405,443
Revaluation reserves	14a	575,382	575,625
Other reserves	14a	–	209
<b>Council equity interest</b>		<b>1,004,643</b>	<b>981,277</b>
<b>Total equity</b>		<b>1,004,643</b>	<b>981,277</b>

The above Statement of Financial Position should be read in conjunction with the accompanying notes.

**Mid-Western Regional Council**  
**Statement of Changes in Equity**  
 for the year ended 30 June 2019

	Notes	2019			2018 <sup>1</sup>		
		Accumulated surplus	IPP&E revaluation reserve	Available for sale reserve	Accumulated surplus	IPP&E revaluation reserve	Available for sale reserve
\$ '000							Total equity
Opening balance		405,443	575,625	209	380,748	548,242	928,990
Adoption of new accounting standards – not retrospective	14b	209	–	(209)	–	–	–
<b>Restated opening balance</b>		<b>405,652</b>	<b>575,625</b>	<b>–</b>	<b>380,748</b>	<b>548,242</b>	<b>928,990</b>
Net operating result for the year		19,068	–	–	16,365	–	16,365
<b>Restated net operating result for the period</b>		<b>19,068</b>	<b>–</b>	<b>–</b>	<b>16,365</b>	<b>–</b>	<b>16,365</b>
<b>Other comprehensive income</b>							
– Gain (loss) on revaluation of IPP&E	9	–	6,010	–	–	34,940	34,940
– Gain (loss) on revaluation of available for sale investments		–	–	–	–	–	209
– Other reserves movements (rounding)		(7)	(107)	–	9	2	11
– Other reserves movements (credit to retained earnings)		777	–	–	719	–	719
– Other movements (Asset remediation provision movement)		–	(2,375)	–	–	43	43
<b>Other comprehensive income</b>		<b>770</b>	<b>3,528</b>	<b>–</b>	<b>728</b>	<b>34,985</b>	<b>35,922</b>
<b>Total comprehensive income</b>		<b>19,838</b>	<b>3,528</b>	<b>–</b>	<b>17,093</b>	<b>34,985</b>	<b>52,287</b>
Transfers between equity items		3,771	(3,771)	–	7,602	(7,602)	–
<b>Equity – balance at end of the reporting period</b>		<b>429,261</b>	<b>575,382</b>	<b>–</b>	<b>405,443</b>	<b>575,625</b>	<b>981,277</b>

The above Statement of Changes in Equity should be read in conjunction with the accompanying notes.

## Mid-Western Regional Council

Financial Statements 2019

Statement of Cash Flows  
for the year ended 30 June 2019

Original unaudited budget 2019	\$ '000	Notes	Actual 2019	Actual 2018
<b>Cash flows from operating activities</b>				
<b>Receipts</b>				
30,636	Rates and annual charges		31,197	29,773
15,021	User charges and fees		14,825	18,301
1,897	Investment and interest revenue received		1,779	1,491
32,111	Grants and contributions		30,883	32,568
–	Bonds, deposits and retention amounts received		467	279
2,516	Other		6,505	7,239
<b>Payments</b>				
(24,467)	Employee benefits and on-costs		(23,102)	(22,540)
(15,351)	Materials and contracts		(16,925)	(18,326)
(936)	Borrowing costs		(919)	(1,033)
–	Bonds, deposits and retention amounts refunded		(400)	(247)
(6,880)	Other		(8,630)	(7,176)
<b>34,547</b>	<b>Net cash provided (or used in) operating activities</b>	15b	<b>35,680</b>	<b>40,329</b>
<b>Cash flows from investing activities</b>				
<b>Receipts</b>				
15,102	Sale of investment securities		63,200	74,000
910	Sale of real estate assets		–	–
1,193	Sale of infrastructure, property, plant and equipment		2,054	1,810
13	Deferred debtors receipts		–	–
<b>Payments</b>				
–	Purchase of investment securities		(69,560)	(77,100)
–	Purchase of investment property		(6,272)	–
(51,199)	Purchase of infrastructure, property, plant and equipment		(24,768)	(33,985)
–	Purchase of intangible assets		(5)	–
<b>(33,981)</b>	<b>Net cash provided (or used in) investing activities</b>		<b>(35,351)</b>	<b>(35,275)</b>
<b>Cash flows from financing activities</b>				
<b>Payments</b>				
(1,692)	Repayment of borrowings and advances		(1,689)	(1,589)
<b>(1,692)</b>	<b>Net cash flow provided (used in) financing activities</b>		<b>(1,689)</b>	<b>(1,589)</b>
<b>(1,126)</b>	<b>Net increase/(decrease) in cash and cash equivalents</b>		<b>(1,360)</b>	<b>3,465</b>
–	Plus: cash and cash equivalents – beginning of year	15a	6,481	3,016
<b>(1,126)</b>	<b>Cash and cash equivalents – end of the year</b>	15a	<b>5,121</b>	<b>6,481</b>
Additional Information:				
–	plus: Investments on hand – end of year	6(b)	72,727	65,824
<b>(1,126)</b>	<b>Total cash, cash equivalents and investments</b>		<b>77,848</b>	<b>72,305</b>

The above Statement of Cash Flows should be read in conjunction with the accompanying notes.

Mid-Western Regional Council

Financial Statements 2019

Notes to the Financial Statements  
 for the year ended 30 June 2019

Contents of the Notes accompanying the Financial Statements

Note	Details	Page
1	Basis of preparation	11
2(a)	Council functions/activities – financial information	15
2(b)	Council functions/activities – component descriptions	16
3	Income from continuing operations	17
4	Expenses from continuing operations	23
5	Gains or losses from the disposal, replacement and de-recognition of assets	28
6(a)	Cash and cash equivalent assets	29
6(b)	Investments	29
6(c)	Restricted cash, cash equivalents and investments – details	32
7	Receivables	33
8	Inventories and other assets	35
9	Infrastructure, property, plant and equipment	36
10	Investment property	40
11	Intangible assets	41
12	Payables and borrowings	42
13	Provisions	44
14	Accumulated surplus, revaluation reserves, changes in accounting policies, changes in accounting estimates and errors	46
15	Statement of cash flows – additional information	49
16	Interests in other entities	50
17	Commitments	53
18	Contingencies and other assets/liabilities not recognised	54
19	Financial risk management	57
20	Material budget variations	61
21	Fair Value Measurement	63
22	Related Party Transactions	75
23	Events occurring after the reporting date	77
24	Statement of developer contributions	78
25	Financial result and financial position by fund	80
26(a)	Statement of performance measures – consolidated results	82
26(b)	Statement of performance measures – by fund	83
<b>Additional Council disclosures (unaudited)</b>		
26(c)	Statement of performance measures – consolidated results (graphs)	84
27	Financial review	86
28	Council information and contact details	88

## Mid-Western Regional Council

Financial Statements 2019

### Notes to the Financial Statements for the year ended 30 June 2019

#### Note 1. Basis of preparation

These financial statements were authorised for issue by Council on 25 August 2019. Council has the power to amend and reissue these financial statements.

The principal accounting policies adopted in the preparation of these consolidated financial statements are set out below.

These policies have been consistently applied to all the years presented, unless otherwise stated.

These general purpose financial statements have been prepared in accordance with Australian Accounting Standards and Australian Accounting Interpretations, the *Local Government Act 1993 (NSW)* and Regulations, and the Local Government Code of Accounting Practice and Financial Reporting.

Council is a not-for-profit entity.

The financial statements are presented in Australian dollars and are rounded to the nearest thousand dollars.

Unless otherwise indicated, all amounts disclosed in the financial statements are actual amounts. Specific budgetary amounts have been included for comparative analysis (to actuals) in the following reports and notes:

- Income statement
- Statement of cash flows
- Note 20 – Material budget variations

and are clearly marked.

#### (a) New and amended standards adopted by Council

During the year, Council adopted all standards which were mandatorily effective for the first time at 30 June 2019.

Those newly adopted standards which had an impact on reported position, performance and/or disclosures have been discussed in Note 14.

#### (b) Historical cost convention

These financial statements have been prepared under the historical cost convention, as modified by the revaluation of certain financial assets and liabilities and certain classes of infrastructure, property, plant and equipment and investment property.

#### (c) Significant accounting estimates and judgements

The preparation of financial statements requires the use of certain critical accounting estimates. It also requires management to exercise its judgement in the process of applying the Council's accounting policies.

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that may have a financial impact on the Council and that are believed to be reasonable under the circumstances.

#### Critical accounting estimates and assumptions

Council makes estimates and assumptions concerning the future.

The resulting accounting estimates will, by definition, seldom equal the related actual results.

The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year include:

- (i) estimated fair values of infrastructure, property, plant and equipment – refer Note 9
- (ii) estimated tip remediation provisions – refer Note 13
- (iii) employee benefit provisions – refer Note 13

#### Significant judgements in applying the council's accounting policies

- (i) Impairment of receivables

continued on next page ...

Page 11 of 97

## Mid-Western Regional Council

Financial Statements 2019

### Notes to the Financial Statements for the year ended 30 June 2019

#### Note 1. Basis of preparation (continued)

---

Council has made a significant judgement about the impairment of a number of its receivables – refer Note 7.

#### Monies and other assets received by Council

##### (a) The Consolidated Fund

In accordance with the provisions of Section 409(1) of the Local Government Act 1993 (NSW), all money and property received by Council is held in the Council's Consolidated Fund unless it is required to be held in the Council's Trust Fund.

Cash and other assets of the following entities have been included as part of the Consolidated Fund:

- General purpose operations
- Water service
- Sewerage service
- Waste management
- Mudgee Sports Council (s355)
- Gulgong Sports Council (s355)
- Rylstone Sports Council (s355)

##### (b) The Trust Fund

In accordance with the provisions of Section 411 of the *Local Government Act 1993 (NSW)* (as amended), a separate and distinct Trust Fund is maintained to account for all money and property received by the council in trust which must be applied only for the purposes of, or in accordance with, the trusts relating to those monies.

Trust monies and property subject to Council's control have been included in these reports.

A separate statement of monies held in the Trust Fund is available for inspection at the council office by any person free of charge.

#### Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of associated GST, unless the GST incurred is not recoverable from the taxation authority. In this case it is recognised as part of the cost of acquisition of the asset or as part of the expense.

Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to the taxation authority is included with other receivables or payables in the Statement of Financial Position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities that are recoverable from, or payable to, the taxation authority are presented as operating cash flows.

#### New accounting standards and interpretations issued not yet effective

Certain new accounting standards and interpretations have been published that are not mandatory for 30 June 2019 reporting periods (and which have not been early adopted by Council).

Council's assessment of these new standards and interpretations (where they have been deemed as having a material impact on Council's future financial performance, financial position and cash flows) are set out below:

##### AASB 16 Leases

AASB 16 will result (for YE 19/20 and beyond) in almost all operating leases being recognised on the balance sheet by Council (alongside existing finance leases) with the distinction between operating and finance leases removed.

Under the new standard, a financial liability (ie. a lease liability) and an asset (ie. a right to use the leased item) will be recognised for nearly all arrangements where Council commits itself to paying a rental fee for the use of a specific asset.

The only exceptions are short-term and low-value leases which are exempt from the accounting (but not disclosure) requirements of AASB 16 - Leases.

## Mid-Western Regional Council

Financial Statements 2019

### Notes to the Financial Statements for the year ended 30 June 2019

#### Note 1. Basis of preparation (continued)

Council staff have reviewed all of Council's leasing arrangements over the last 12 months taking into consideration the new lease accounting rules in AASB 16 (applicable from 1/7/19).

AASB 16 will (on the whole) affect Council's accounting for existing operating lease agreements that are in place as at 30/6/19.

At the end of this reporting period, Council has non-cancellable operating lease commitments of \$702,000 - refer Note 17 (b).

Of these commitments, approximately \$464,868 relate to short-term leases and low-value leases .

These lease types and amounts will continue to be accounted for as they currently are (being expensed on a straight-line basis within the Income Statement).

For the remaining operating lease commitments of \$237,132, Council anticipates it will recognise lease liabilities (on its balance sheet) of \$237,132 (after adjustments for prepayments and accrued lease payments recognised as at 30 June 2019) and also recognise complementary right-of-use assets (on its balance sheet) totalling \$237,132 on 1 July 2019.

From a financial position standpoint, as a result of recognising the above lease liabilities and right-of-use assets, Council's net assets (as at 1 July 2019) will not be materially impacted on Council's net current assets.

#### **AASB 15 Revenue from Contracts with Customers and associated amending standards.**

AASB15 introduces a five-step process for revenue recognition, with the core principle of the new standard being for entities to recognise revenue to depict the transfer of goods or services to customers in amounts that reflect the consideration (that is, payment) to which the entity expects to be entitled in exchange for those goods or services.

Accounting policy changes will arise in the timing of revenue recognition, treatment of contracts costs and contracts which contain a financing element.

Council is required to assess each revenue stream but particular impact is expected for grant income and rates which are paid before the commencement of the rating period.

The changes in revenue recognition requirements in AASB15 may cause changes to the timing and amount of revenue recorded in the financial statements as well as additional disclosures.

#### **AASB 1058 Income of NFP Entities**

AASB 1058 supersedes all the income recognition requirements relating to councils, previously in AASB 1004 Contributions.

Under AASB 1058 the future timing of income recognition will depend on whether the transaction gives rise to a liability or other performance obligation (a promise to transfer a good or service) related to an asset (such as cash or another asset) received by an entity.

AASB 1058 also applies when a council receives volunteer services or enters into other transactions in which the consideration to acquire an asset is significantly less than the fair value of the asset, and where the council's objective is principally to enable the asset to further the council's objectives.

Upon initial recognition of the asset, this standard requires council to consider whether any other financial statement elements (called 'related amounts') should be recognised in accordance with the applicable accounting standard, such as:

- (a) contributions by owners
- (b) revenue, or a contract liability arising from a contract with a customer
- (c) a lease liability
- (d) a financial instrument, or
- (e) a provision.

If the transaction is a transfer of a financial asset to enable council to acquire or construct a recognisable non-financial asset to be controlled by council (i.e. an in-substance acquisition of a non-financial asset), the council recognises a liability for the excess of the fair value of the transfer over any related amounts recognised. Council will then recognise income as it satisfies its obligations under the transfer similarly to income recognition in relation to performance obligations under AASB 15.

If the transaction does not enable council to acquire or construct a recognisable non-financial asset to be controlled by council, then any excess of the initial carrying amount of the recognised asset over the related amounts is recognised as income.

continued on next page ...

Page 13 of 97



## Mid-Western Regional Council

Financial Statements 2019

### Notes to the Financial Statements for the year ended 30 June 2019

#### Note 1. Basis of preparation (continued)

---

The specific impacts of AASB1058 for Council are expected to be:

- \$1.88 million in unspent grants would be restated as liabilities under the new standard;
- \$2.00 million in user charges would be restated as liabilities under the new standard.

#### **AASB 2018-8 Amendments to Australian Accounting Standards – Right-of-Use Assets of Not-for-Profit Entities**

This Standard provides a temporary option for not-for-profit entities to not apply the fair value initial measurement requirements for right-of-use assets arising under leases with significantly below market terms and conditions, principally to enable the entity to further its objectives (for example, concessionary or peppercorn leases).

The Standard requires an entity that elects to apply the option (i.e. measures a class or classes of such right-of-use assets at cost rather than fair value) to include additional disclosures in the financial statements to ensure users understand the effects on the financial position, financial performance and cash flows of the entity arising from these leases

As per a NSW Office of Local Government recommendation, Council has elected to measure right-of-use assets (under a concessionary or peppercorn lease) at cost. The standard requires additional disclosures be provided in relation to below market-value leases measured at cost.

Council has not applied any pronouncements before its operative date in the annual reporting period beginning 1 July 2018.

## Mid-Western Regional Council

Notes to the Financial Statements  
for the year ended 30 June 2019

## Note 2(a). Council functions/activities – financial information

	Income, expenses and assets have been directly attributed to the following functions or activities. Details of those functions or activities are provided in Note 2(b).						Total assets held (current and non-current) 2018				
	Income from continuing operations 2019	Income from continuing operations 2018	Expenses from continuing operations 2019	Expenses from continuing operations 2018	Operating result from continuing operations 2019	Operating result from continuing operations 2018		Grants included in income from continuing operations 2019	Grants included in income from continuing operations 2018		
<b>\$ '000</b>											
<b>Functions or activities</b>											
Looking after our community	6,320	3,522	13,356	13,019	(7,036)	(9,497)	3,926	2,008	87,053	84,200	
Protecting our natural environment	19,531	18,119	20,582	18,506	(1,051)	(387)	1,373	981	200,453	195,976	
Building a strong local economy	1,369	1,169	1,921	1,852	(552)	(683)	293	78	18,323	17,290	
Connecting the region	23,784	28,101	19,210	22,209	4,574	5,892	10,209	13,170	600,872	592,924	
Good government	33,174	31,033	10,041	9,993	23,133	21,040	4,136	3,928	130,134	121,173	
<b>Total functions and activities</b>	<b>84,178</b>	<b>81,944</b>	<b>65,110</b>	<b>65,579</b>	<b>19,068</b>	<b>16,365</b>	<b>19,937</b>	<b>20,165</b>	<b>1,036,835</b>	<b>1,011,563</b>	

## Mid-Western Regional Council

Financial Statements 2019

### Notes to the Financial Statements for the year ended 30 June 2019

#### Note 2(b). Council functions/activities - component descriptions

---

Details relating to the Council's functions/activities as reported in Note 2(a) are as follows:

As a result of moving to the Integrated Planning & Reporting framework from 1 July 2012, Council now reports on its activities under the 5 broad themes set out below (Governance forms part of the Good Government theme). Prior year actuals have been restated to correspond to the new Themes.

Includes costs relating to Council's role as a component of democratic government, including elections, members' fees and expenses, subscriptions to local authority associations, meetings of Council and policymaking committees, public disclosure (e.g. GIPA), and legislative compliance.

##### Looking after our community

Fire protection, animal control, public order & safety, emergency services, food control, health, community services, family day care, childcare, youth services, aged & disabled services, housing, town planning, public cemeteries, public toilets, libraries, museums, community centres, public halls, swimming pools, sporting grounds, parks & gardens, building control, and urban streetscaping.

##### Protecting our natural environment

Noxious plants, domestic waste management, other solid waste management, street cleaning, stormwater drainage, environmental protection, water supply, sewerage services.

##### Building a strong local economy

Caravan parks, tourism & area promotions, industrial development, saleyards, real estate development.

##### Connecting the region

Urban roads local, urban roads regional, sealed rural roads local, sealed rural roads regional, unsealed rural roads local, unsealed rural roads regional, bridges, footpaths & cycleways, aerodromes, car parking areas, state roads, street lighting.

##### Good government

Corporate support, Mid-Western Operations, plant operations, private works, general purpose revenue, developer contributions.

## Mid-Western Regional Council

Financial Statements 2019

Notes to the Financial Statements  
for the year ended 30 June 2019

## Note 3. Income from continuing operations

\$ '000	2019	2018
<b>(a) Rates and annual charges</b>		
<b>Ordinary rates</b>		
Residential	10,226	9,861
Farmland	4,619	4,529
Mining	2,225	2,164
Business	1,340	1,298
Less: pensioner rebates (mandatory)	(336)	(347)
<b>Rates levied to ratepayers</b>	<b>18,074</b>	<b>17,505</b>
Pensioner rate subsidies received	184	194
<b>Total ordinary rates</b>	<b>18,258</b>	<b>17,699</b>
<b>Special rates</b>		
Hunter Valley catchment special rate	15	15
<b>Rates levied to ratepayers</b>	<b>15</b>	<b>15</b>
<b>Total special rates</b>	<b>15</b>	<b>15</b>
<b>Annual charges</b>		
<small>(pursuant to s.496, s.496A, s.496B, s.501 &amp; s.611)</small>		
Domestic waste management services	2,140	1,354
Water supply services	1,520	1,472
Sewerage services	6,212	6,008
Waste management services (non-domestic)	3,069	2,801
Less: pensioner rebates (mandatory)	(382)	(348)
<b>Annual charges levied</b>	<b>12,559</b>	<b>11,287</b>
Pensioner subsidies received:		
– Water	65	63
– Sewerage	60	58
– Domestic waste management	86	74
<b>Total annual charges</b>	<b>12,770</b>	<b>11,482</b>
<b>TOTAL RATES AND ANNUAL CHARGES</b>	<b>31,043</b>	<b>29,196</b>

Council has used 2016 year valuations provided by the NSW Valuer General in calculating its rates.

**Accounting policy for rates and charges**

Rates and annual charges are recognised as revenue when the Council obtains control over the assets comprising these receipts.

Pensioner rebates relate to reductions in rates and certain annual charges for eligible pensioners' place of residence in the local government council area that are not subsidised by the NSW Government.

Pensioner rate subsidies are received from the NSW Government to provide a contribution towards the pensioner rebates.

Control over assets acquired from rates and annual charges is obtained at the commencement of the rating year as it is an enforceable debt linked to the rateable property or, where earlier, upon receipt of the rates.

Mid-Western Regional Council

Financial Statements 2019

Notes to the Financial Statements  
 for the year ended 30 June 2019

Note 3. Income from continuing operations (continued)

\$ '000	2019	2018
<b>(b) User charges and fees</b>		
<b>Specific user charges</b>		
<small>(per s.502 - specific 'actual use' charges)</small>		
Water supply services	5,469	5,721
Sewerage services	723	718
<b>Total specific user charges</b>	<b>6,192</b>	<b>6,439</b>
<b>Other user charges and fees</b>		
<b>(i) Fees and charges – statutory and regulatory functions (per s.608)</b>		
Planning and building regulation	747	812
Private works – section 67	221	117
<b>Total fees and charges – statutory/regulatory</b>	<b>968</b>	<b>929</b>
<b>(ii) Fees and charges – other (incl. general user charges (per s.608))</b>		
Aerodrome	113	119
Aged care	147	168
Cemeteries	258	248
Leaseback fees – Council vehicles	93	73
Library and art gallery	4	–
RMS (formerly RTA) charges (state roads not controlled by Council)	5,106	8,465
Saleyards	304	389
Swimming centres	223	210
Water connection fees	81	75
Children services	114	111
Parks and sports grounds	183	196
Waste depot	1,167	1,150
Waste water services	65	55
Other	–	2
<b>Total fees and charges – other</b>	<b>7,858</b>	<b>11,261</b>
<b>TOTAL USER CHARGES AND FEES</b>	<b>15,018</b>	<b>18,629</b>

**Accounting policy for user charges and fees**

User charges and fees are recognised as revenue when the service has been provided.

**(c) Interest and investment revenue (including losses)**

<b>Interest on financial assets measured at amortised cost</b>		
– Overdue rates and annual charges (incl. special purpose rates)	91	78
– Cash and investments	1,734	1,615
– Other	5	–
<b>Fair value adjustments</b>		
– Movements in investments at fair value through profit and loss	543	–
<b>TOTAL INTEREST AND INVESTMENT REVENUE</b>	<b>2,373</b>	<b>1,693</b>

**Accounting policy for interest and investment revenue**

Interest income is recognised using the effective interest rate at the date that interest is earned.

## Mid-Western Regional Council

Financial Statements 2019

Notes to the Financial Statements  
for the year ended 30 June 2019

## Note 3. Income from continuing operations (continued)

\$ '000	2019	2018
<b>(d) Other revenues</b>		
Rental income – other council properties	1,035	1,051
Fines	83	68
Legal fees recovery – rates and charges (extra charges)	132	159
Commissions and agency fees	29	49
Diesel rebate	240	178
Insurance claims recoveries	240	126
Recycling income (non-domestic)	478	388
Sales – general	40	97
Sales – events	333	292
Sales – ironed out	49	46
Sales – mudgee town hall cinema	49	51
Sales - library	28	–
Litigation Settlement and Claimed Bank Guarantee	483	–
Other	224	232
<b><u>TOTAL OTHER REVENUE</u></b>	<b><u>3,443</u></b>	<b><u>2,737</u></b>

**Accounting policy for other revenue**

Council recognises revenue when the amount of revenue can be reliably measured, it is probable that future economic benefits will flow to the Council and specific criteria have been met for each of the Council's activities as described below. Council bases its estimates on historical results, taking into consideration the type of customer, the type of transaction and the specifics of each arrangement.

Parking fees and fines are recognised as revenue when the service has been provided, or when the penalty has been applied, whichever occurs first.

Legal fee recovery is recognised when the payment is due, notified or received, whichever comes first.

Other revenue is recorded when the payment is due, the value of the payment is notified, or the payment is received, whichever occurs first.

Rental income is accounted for on a straight-line basis over the lease term.

Miscellaneous sales are recognised when physical possession has transferred to the customer which is deemed to be the point of transfer of risks and rewards.

Litigation settlement and claimed bank guarantees have been realised through managing external construction contracts. Revenue has been recognised when litigation was settled.

Mid-Western Regional Council

Financial Statements 2019

Notes to the Financial Statements  
 for the year ended 30 June 2019

Note 3. Income from continuing operations (continued)

\$ '000	Operating 2019	Operating 2018	Capital 2019	Capital 2018
<b>(e) Grants</b>				
<b>General purpose (untied)</b>				
<b>Current year allocation</b>				
Financial assistance – general component	2,020	1,903	–	–
Financial assistance – local roads component	1,245	1,178	–	–
<b>Payment in advance - future year allocation</b>				
Financial assistance – general component	2,126	1,954	–	–
Financial assistance – local roads component	1,259	1,205	–	–
<b>Total general purpose</b>	<b>6,650</b>	<b>6,240</b>	<b>–</b>	<b>–</b>
<b>Specific purpose</b>				
Water supplies	–	–	640	–
Sewerage services	–	–	1	–
Aged care	832	720	–	–
Bushfire and emergency services	438	436	9	170
Heritage and cultural	61	16	–	–
Library	85	82	–	–
Library – special projects	–	–	25	88
LIRS subsidy	86	105	–	–
Noxious weeds	185	157	–	–
Recreation and culture	13	2	1,916	244
Street lighting	36	36	–	–
Transport (roads to recovery)	1,717	2,137	–	–
Aerodromes	–	–	–	260
Transport (other roads and bridges funding)	–	–	5,860	8,460
Children's services	649	586	–	–
Environmental programs	–	260	–	–
Waste management	57	–	–	–
Youth services	3	1	–	–
Other	56	52	618	113
<b>Total specific purpose</b>	<b>4,218</b>	<b>4,590</b>	<b>9,069</b>	<b>9,335</b>
<b>Total grants</b>	<b>10,868</b>	<b>10,830</b>	<b>9,069</b>	<b>9,335</b>
<b>Grant revenue is attributable to:</b>				
– Commonwealth funding	9,634	9,151	1,702	297
– State funding	1,228	1,449	7,292	8,958
– Other funding	6	230	75	80
	<b>10,868</b>	<b>10,830</b>	<b>9,069</b>	<b>9,335</b>

## Mid-Western Regional Council

Financial Statements 2019

Notes to the Financial Statements  
for the year ended 30 June 2019

## Note 3. Income from continuing operations (continued)

\$ '000	Notes	Operating 2019	Operating 2018	Capital 2019	Capital 2018
<b>(f) Contributions</b>					
<b>Developer contributions: (s7.4 &amp; s7.11 - EP&amp;A Act, s64 of the LGA):</b>					
<b>Cash contributions</b>					
S 7.4 – contributions using planning agreements		–	–	1,112	1,035
S 7.11 – contributions towards amenities/services		–	–	336	212
S 7.12 – fixed development consent levies		–	–	95	118
S 64 – water supply contributions		–	–	349	335
S 64 – sewerage service contributions		–	–	164	192
<b>Total developer contributions – cash</b>		<b>–</b>	<b>–</b>	<b>2,056</b>	<b>1,892</b>
<b>Total developer contributions</b>	24	<b>–</b>	<b>–</b>	<b>2,056</b>	<b>1,892</b>
<b>Other contributions:</b>					
<b>Cash contributions</b>					
Community services		–	–	4	–
Recreation and culture		–	–	–	5
Roads and bridges		655	650	5,158	2,358
RMS contributions (regional roads, block grant)		2,493	3,797	500	501
Other		283	25	–	37
Occupational health and safety		166	73	–	–
Youth Services		–	120	–	–
<b>Total other contributions – cash</b>		<b>3,597</b>	<b>4,665</b>	<b>5,662</b>	<b>2,901</b>
<b>Non-cash contributions</b>					
Dedications – subdivisions (other than by s7.11)		–	–	1,049	66
<b>Total other contributions – non-cash</b>		<b>–</b>	<b>–</b>	<b>1,049</b>	<b>66</b>
<b>Total other contributions</b>		<b>3,597</b>	<b>4,665</b>	<b>6,711</b>	<b>2,967</b>
<b>Total contributions</b>		<b>3,597</b>	<b>4,665</b>	<b>8,767</b>	<b>4,859</b>
<b>TOTAL GRANTS AND CONTRIBUTIONS</b>		<b>14,465</b>	<b>15,495</b>	<b>17,836</b>	<b>14,194</b>

**Accounting policy for grants and contributions**

Control over grants and contributions is normally obtained upon their receipt (or acquittal) and is valued at the fair value of the granted or contributed asset at the date of transfer.

Where grants or contributions recognised as revenues during the financial year were obtained on condition that they be expended in a particular manner, or used over a particular period, and those conditions were un-discharged at reporting date, the unused grant or contribution is disclosed below. Council has obligations to provide facilities from contribution revenues levied on developers under the provisions of sections 7.4, 7.11 and 7.12 of the *Environmental Planning and Assessment Act 1979*.

While Council generally incorporates these amounts as part of a Development Consents Order, such developer contributions are only recognised as income upon receipt by Council, due to the possibility that individual development consents may not be acted upon by the applicant and, accordingly, would not be payable to Council.

Developer contributions may only be expended for the purposes for which the contributions were required, but the Council may apply contributions according to the priorities established in work schedules. A liability is recognised in respect of revenue that is reciprocal in nature to the extent that the requisite service has not been provided at reporting date.



Mid-Western Regional Council

Financial Statements 2019

Notes to the Financial Statements  
 for the year ended 30 June 2019

Note 3. Income from continuing operations (continued)

\$ '000	2019	2018
---------	------	------

(g) Unspent grants and contributions

**Certain grants and contributions are obtained by Council on condition that they be spent in a specified manner:**

**Operating grants**

Unexpended at the close of the previous reporting period	3,773	4,182
<b>Add:</b> operating grants recognised in the current period but not yet spent	474	3,647
<b>Add:</b> operating grants received for the provision of goods and services in a future period	3,385	–
<b>Less:</b> operating grants recognised in a previous reporting period now spent	(3,597)	(4,056)
<b>Unexpended and held as restricted assets (operating grants)</b>	<b>4,035</b>	<b>3,773</b>

Financial Assistance Grants of \$3,385,000 have been received for the provision of goods and services in a future period, with \$3,158,375 of Financial Assistance Grants recognised in a previous period now spent.

Other operating grants unspent at 30 June 2019 include environmental grants, Rural Fire Service grants, funding for a youth services officer and Workplace Health and Safety grants. These grants relate to ongoing projects that will be completed in future years.

**Capital grants**

Unexpended at the close of the previous reporting period	462	139
<b>Add:</b> capital grants recognised in the current period but not yet spent	1,689	385
<b>Less:</b> capital grants recognised in a previous reporting period now spent	(289)	(62)
<b>Unexpended and held as restricted assets (capital grants)</b>	<b>1,862</b>	<b>462</b>

Unspent capital grants at 30 June 2019, include amounts for:

- Art gallery facility;
- Pedestrian Bridge Rylstone;
- Victoria Park Gulgong;
- Cudgegong Water Park; and
- other minor works.

These grants relate to ongoing projects that will be completed in future years.

**Contributions**

Unexpended at the close of the previous reporting period	16,368	14,604
<b>Add:</b> contributions recognised in the current period but not yet spent	2,986	2,706
<b>Less:</b> contributions recognised in a previous reporting period now spent	(2,797)	(942)
<b>Unexpended and held as restricted assets (contributions)</b>	<b>16,557</b>	<b>16,368</b>

Unexpended contributions include developer contributions, and other minor contribution to capital and operating projects.

## Mid-Western Regional Council

Financial Statements 2019

Notes to the Financial Statements  
for the year ended 30 June 2019

## Note 4. Expenses from continuing operations

\$ '000	2019	2018
<b>(a) Employee benefits and on-costs</b>		
Salaries and wages	19,529	18,210
Employee termination costs	14	46
Travel expenses	–	15
Employee leave entitlements (ELE)	4,527	3,920
Superannuation – defined contribution plans	1,925	1,833
Superannuation – defined benefit plans	359	410
Workers' compensation insurance	404	427
Fringe benefit tax (FBT)	169	137
Payroll tax	122	128
Training costs (other than salaries and wages)	–	354
Protective clothing	126	90
Recruitment costs	–	39
Other	14	34
<b>Total employee costs</b>	<b>27,189</b>	<b>25,643</b>
Less: capitalised costs	(3,430)	(3,122)
<b>TOTAL EMPLOYEE COSTS EXPENSED</b>	<b>23,759</b>	<b>22,521</b>
Number of 'full-time equivalent' employees (FTE) at year end	330	307
Number of 'full-time equivalent' employees (FTE) at year end (incl. vacancies)	337	333

**Accounting policy for employee benefits and on-costs**

Employee benefit expenses are recorded when the service has been provided by the employee.

*Retirement benefit obligations*

All employees of the Council are entitled to benefits on retirement, disability or death. Council contributes to various defined benefit plans and defined contribution plans on behalf of its employees.

*Superannuation plans*

Contributions to defined contribution plans are recognised as an expense as they become payable. Prepaid contributions are recognised as an asset to the extent that a cash refund or a reduction in the future payments is available.

Council participates in a defined benefit plan under the Local Government Superannuation Scheme, however, sufficient information to account for the plan as a defined benefit is not available and therefore Council accounts for its obligations to defined benefit plans on the same basis as its obligations to defined contribution plans, i.e. as an expense when it becomes payable – refer to Note 18 for more information.

Mid-Western Regional Council

Financial Statements 2019

Notes to the Financial Statements  
 for the year ended 30 June 2019

Note 4. Expenses from continuing operations (continued)

\$ '000	Notes	2019	2018
<b>(b) Borrowing costs</b>			
<b>(i) Interest bearing liability costs</b>			
Interest on loans		900	1,002
Other debts		–	13
<b>Total interest bearing liability costs expensed</b>		<u>900</u>	<u>1,015</u>
<b>(ii) Other borrowing costs</b>			
Amortisation of discounts and premiums			
– Remediation liabilities	13	26	49
<b>Total other borrowing costs</b>		<u>26</u>	<u>49</u>
<b>TOTAL BORROWING COSTS EXPENSED</b>		<u>926</u>	<u>1,064</u>

**Accounting policy for borrowing costs**

Borrowing costs incurred for the construction of any qualifying asset are capitalised during the period of time that is required to complete and prepare the asset for its intended use or sale. Other borrowing costs are expensed.

## Mid-Western Regional Council

Financial Statements 2019

Notes to the Financial Statements  
for the year ended 30 June 2019

## Note 4. Expenses from continuing operations (continued)

\$ '000	2019	2018
<b>(c) Materials and contracts</b>		
Raw materials and consumables	4,428	4,769
Contractor and consultancy costs	5,245	4,623
– Labour contracts	368	608
– Plant hire wet	938	1,564
– Road sealing contract	336	827
– Tourism contract	454	485
– Consultancy	145	182
– Organics Bin Rollout	–	411
Auditors remuneration <sup>2</sup>	98	53
<b>Legal expenses:</b>		
– Legal expenses: planning and development	125	49
– Legal expenses: debt recovery	140	156
– Legal expenses: other	105	135
<b>Operating leases:</b>		
– Operating lease rentals: minimum lease payments <sup>1</sup>	341	319
<b>Total materials and contracts</b>	<b>12,723</b>	<b>14,181</b>
<b>TOTAL MATERIALS AND CONTRACTS</b>	<b>12,723</b>	<b>14,181</b>

**Accounting policy for operating leases**

Leases in which a significant portion of the risks and rewards of ownership are not transferred to Council as lessee are classified as operating leases. Payments made under operating leases (net of any incentives received from the lessor) are charged to the income statement on a straight-line basis over the period of the lease.

**1. Operating lease payments are attributable to:**

Buildings	57	40
Computers	284	279
	<b>341</b>	<b>319</b>

**2. Auditor remuneration**

During the year, the following fees were incurred for services provided by the auditor of Council, related practices and non-related audit firms

**Auditors of the Council - NSW Auditor-General:****(i) Audit and other assurance services**

Audit and review of financial statements	63	53
<b>Remuneration for audit and other assurance services</b>	<b>63</b>	<b>53</b>
<b>Total Auditor-General remuneration</b>	<b>63</b>	<b>53</b>

**Non NSW Auditor-General audit firms****(i) Non-assurance services**

Other services	35	–
<b>Remuneration for non-assurance services</b>	<b>35</b>	<b>–</b>
<b>Total remuneration of non NSW Auditor-General audit firms</b>	<b>35</b>	<b>–</b>
<b>Total Auditor remuneration</b>	<b>98</b>	<b>53</b>

continued on next page ...

Page 25 of 97

Mid-Western Regional Council

Financial Statements 2019

Notes to the Financial Statements  
 for the year ended 30 June 2019

Note 4. Expenses from continuing operations (continued)

\$ '000	Notes	2019	2018
<b>(d) Depreciation, amortisation and impairment of intangible assets and IPP&amp;E</b>			
<b>Depreciation and amortisation</b>			
Plant and equipment		2,670	2,308
Office equipment		114	114
Furniture and fittings		40	47
Land improvements (depreciable)		14	8
<b>Infrastructure:</b>			
– Buildings – non-specialised		511	892
– Buildings – specialised		316	989
– Other structures		308	259
– Roads		5,602	5,519
– Bridges		1,100	1,093
– Footpaths		138	137
– Stormwater drainage		234	233
– Water supply network		1,803	1,761
– Sewerage network		1,556	1,467
– Swimming pools		222	235
– Other open space/recreational assets		413	397
<b>Other assets:</b>			
– Library books		79	77
<b>Reinstatement, rehabilitation and restoration assets:</b>			
– Tip assets	9,13	1,150	119
– Quarry assets	9,13	43	39
Intangible assets	11	112	148
<b>Total depreciation and amortisation costs</b>		<b>16,425</b>	<b>15,842</b>
<b><u>TOTAL DEPRECIATION, AMORTISATION AND IMPAIRMENT / REVALUATION DECREMENT FOR INTANGIBLES AND IPP&amp;E</u></b>		<b>16,425</b>	<b>15,842</b>

**Accounting policy for depreciation, amortisation and impairment expenses of intangibles and IPP&E**

**Depreciation and amortisation**

Depreciation and amortisation are calculated using the straight line method to allocate their cost, net of their residual values, over their estimated useful lives. Useful lives are included in Note 9 for IPPE assets and Note 11 for intangible assets.

Depreciation is capitalised where in-house assets have contributed to new assets.

**Impairment of non-financial assets**

Council assets held at fair value that are not held primarily for their ability to generate net cash flow, and that are deemed to be specialised, are no longer required to be tested for impairment under AASB 136. This is because these assets are assessed on an annual basis to ensure that the carrying amount is not materially different from fair value and therefore an impairment loss would be captured during this assessment.

Intangible assets that have an indefinite useful life, or are not yet available for use, are tested annually for impairment, or more frequently if events or changes in circumstances indicate that they might be impaired. Other assets that do not meet the criteria above are tested for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount. The recoverable amount is the higher of an asset's fair value less costs to sell and value in use.

For the purposes of assessing impairment, assets are grouped at the lowest levels for which there are separately identifiable cash inflows that are largely independent of the cash inflows from other assets or groups of assets (cash-generating units). Non-financial assets that suffered an impairment are reviewed for possible reversal of the impairment at each reporting date.

## Mid-Western Regional Council

Financial Statements 2019

Notes to the Financial Statements  
for the year ended 30 June 2019

## Note 4. Expenses from continuing operations (continued)

Impairment losses for revalued assets are firstly offset against the amount in the revaluation surplus for the class of asset, with only the excess to be recognised in the Income Statement.

\$ '000	2019	2018
<b>(e) Other expenses</b>		
Advertising	120	95
Bad and doubtful debts	5	38
Bank charges	120	114
Cost of sales	–	22
Computer software charges	785	653
Contributions/levies to other levels of government		
– Emergency services levy (includes FRNSW, SES, and RFS levies)	33	38
– NSW fire brigade levy	56	56
– NSW rural fire service levy	551	567
– Other contributions/levies	145	165
Councillor expenses – mayoral fee	43	42
Councillor expenses – councillors' fees	178	174
Councillors' expenses (incl. mayor) – other (excluding fees above)	24	20
Donations, contributions and assistance	283	254
– Pelican Airline air service	58	102
– Housing plus crisis accommodation	85	85
Electricity and heating	1,411	1,231
Family day care centre	524	496
Recruitment costs	37	–
Insurance	1,226	915
Travel expenses (employee)	23	–
Postage	122	116
Printing and stationery	171	152
Street lighting	483	408
Subscriptions and publications	139	126
Telephone and communications	345	355
Training expenses (employee)	330	–
<b><u>TOTAL OTHER EXPENSES</u></b>	<b><u>7,297</u></b>	<b><u>6,224</u></b>

**Accounting policy for other expenses**

Other expenses are recorded on an accruals basis as the Council receives the goods or services.

Mid-Western Regional Council

Financial Statements 2019

Notes to the Financial Statements  
 for the year ended 30 June 2019

Note 5. Gains or losses from the disposal, replacement and de-recognition of assets

\$ '000	Notes	2019	2018
<b>Property (excl. investment property)</b>			
Proceeds from disposal – property		884	–
Less: carrying amount of property assets sold/written off		(1,114)	(3)
<b>Net gain/(loss) on disposal</b>		<b>(230)</b>	<b>(3)</b>
<b>Plant and equipment</b>			
	9		
Proceeds from disposal – plant and equipment		1,170	1,810
Less: carrying amount of plant and equipment assets sold/written off		(1,026)	(1,965)
<b>Net gain/(loss) on disposal</b>		<b>144</b>	<b>(155)</b>
<b>Infrastructure</b>			
	9		
Less: carrying amount of infrastructure assets sold/written off		(3,894)	(5,589)
<b>Net gain/(loss) on disposal</b>		<b>(3,894)</b>	<b>(5,589)</b>
<b>Investments</b>			
	6(b)		
Proceeds from disposal/redemptions/maturities – investments		63,200	74,000
Less: carrying amount of investments sold/redeemed/matured		(63,200)	(74,000)
<b>Net gain/(loss) on disposal</b>		<b>–</b>	<b>–</b>
<b>NET GAIN/(LOSS) ON DISPOSAL OF ASSETS</b>		<b>(3,980)</b>	<b>(5,747)</b>

**Accounting policy for disposal of assets**

Gains and losses on disposals are determined by comparing proceeds with carrying amount. These are included in the Income Statement.

The gain or loss on sale of an asset is determined when control of the asset has irrevocably passed to the buyer and the asset is de-recognised.

## Mid-Western Regional Council

Financial Statements 2019

## Notes to the Financial Statements

for the year ended 30 June 2019

## Note 6(a). Cash and cash equivalent assets

\$ '000	2019	2018
<b>Cash and cash equivalents</b>		
Cash on hand and at bank	12	53
Cash-equivalent assets		
– Deposits at call	3,379	4,737
– Managed funds (TCorp Cash Management Funds)	1,730	1,691
<b>Total cash and cash equivalents</b>	<b>5,121</b>	<b>6,481</b>

**Accounting policy for cash and cash equivalents**

For Statement of Cash Flow presentation purposes, cash and cash equivalents include: cash on hand; deposits held at call with financial institutions; other short-term, highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value; and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities on the Statement of Financial Position.

## Note 6(b). Investments

\$ '000	2019	2019	2018	2018
	Current	Non-current	Current	Non-current
<b>Investments</b>				
a. 'Financial assets at fair value through profit or loss'	8,127	–	–	–
b. 'Financial assets at amortised cost' / 'held to maturity' (2018)	59,600	5,000	49,700	10,000
c. 'Financial assets at fair value through other comprehensive income' / 'available for sale financial assets' (2018)	–	–	6,124	–
<b>Total Investments</b>	<b>67,727</b>	<b>5,000</b>	<b>55,824</b>	<b>10,000</b>
<b>TOTAL CASH ASSETS, CASH EQUIVALENTS AND INVESTMENTS</b>	<b>72,848</b>	<b>5,000</b>	<b>62,305</b>	<b>10,000</b>
<b>Financial assets at fair value through the profit or loss</b>				
Managed funds	8,127	–	–	–
<b>Total</b>	<b>8,127</b>	<b>–</b>	<b>–</b>	<b>–</b>
<b>Financial assets at amortised cost / held to maturity (2018)</b>				
Long term deposits	59,600	5,000	49,700	10,000
<b>Total</b>	<b>59,600</b>	<b>5,000</b>	<b>49,700</b>	<b>10,000</b>
<b>Financial assets at fair value through other comprehensive income / available for sale financial assets (2018)</b>				
Managed funds	–	–	6,124	–
<b>Total</b>	<b>–</b>	<b>–</b>	<b>6,124</b>	<b>–</b>

**Accounting policy for investments****Accounting policy under AASB 9 – applicable from 1 July 2018**

Financial instruments are recognised initially on the date that the Council becomes party to the contractual provisions of the instrument.

On initial recognition, all financial instruments are measured at fair value plus transaction costs (except for instruments measured at fair value through profit or loss where transaction costs are expensed as incurred).



## Mid-Western Regional Council

Financial Statements 2019

### Notes to the Financial Statements for the year ended 30 June 2019

#### Note 6(b). Investments (continued)

---

##### Financial assets

All recognised financial assets are subsequently measured in their entirety at either amortised cost or fair value, depending on the classification of the financial assets.

##### Classification

On initial recognition, Council classifies its financial assets into the following categories – those measured at:

- amortised cost
- fair value through profit or loss (FVTPL)
- fair value through other comprehensive income – equity instrument (FVOCI-equity)

Financial assets are not reclassified subsequent to their initial recognition.

##### Amortised cost

Assets measured at amortised cost are financial assets where:

- the business model is to hold assets to collect contractual cash flows, and
- the contractual terms give rise on specified dates to cash flows that are solely payments of principal and interest on the principal amount outstanding.

Council's financial assets measured at amortised cost comprise trade and other receivables and cash and cash equivalents in the Statement of Financial Position.

Subsequent to initial recognition, these assets are carried at amortised cost using the effective interest rate method less provision for impairment.

Interest income, impairment and gains or loss on de-recognition are recognised in profit or loss.

##### Fair value through other comprehensive income – equity instruments

Council has a number of strategic investments in entities over which they do not have significant influence nor control. Council has made an irrevocable election to classify these equity investments as fair value through other comprehensive income as they are not held for trading purposes.

These investments are carried at fair value with changes in fair value recognised in other comprehensive income (financial asset reserve). On disposal any balance in the financial asset reserve is transferred to accumulated surplus and is not reclassified to profit or loss.

Other net gains and losses excluding dividends are recognised in Other Comprehensive Income.

##### Financial assets through profit or loss

All financial assets not classified as measured at amortised cost or fair value through other comprehensive income as described above are measured at fair value through profit or loss.

Net gains or losses, including any interest or dividend income, are recognised in profit or loss.

Council's financial assets measured at fair value through profit or loss comprise investments in Managed Funds in the Statement of Financial Position.

#### Accounting policy under AASB 139 – applicable for 2018 comparatives only

##### Classification

Council classifies its financial assets in the following categories: financial assets at fair value through profit or loss; loans and receivables; held-to-maturity investments; and available-for-sale financial assets. The classification depends on the purpose for which the investments were acquired. Management determines the classification of its investments at initial recognition and, in the case of assets classified as held-to-maturity, re-evaluates this designation at each reporting date.

##### (a) Financial assets at fair value through profit or loss

Financial assets at fair value through profit or loss are financial assets held for trading. A financial asset is classified in this category if acquired principally for the purpose of selling in the short-term. Assets in this category are held at fair value with changes in value taken through profit or loss at each reporting period.

## Mid-Western Regional Council

Financial Statements 2019

Notes to the Financial Statements  
for the year ended 30 June 2019

## Note 6(b). Investments (continued)

**(b) Held to maturity investments**

Held-to-maturity investments are non-derivative financial assets with fixed or determinable payments and fixed maturities that Council's management has the positive intention and ability to hold to maturity. Assets in this category are measured at amortised cost.

**(c) Loans and receivables**

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market. They are included in current assets, except for those with maturities greater than 12 months after the reporting date which are classified as non-current assets. Loans and receivables are included in other assets (Note 8) and receivables (Note 7) in the Statement of Financial Position. Receivables are recognised initially at fair value and subsequently measured at amortised cost using the effective interest method, less provision for impairment. Receivables are generally due for settlement within 30 days.

Cash flows relating to short-term receivables are not discounted if the effect of discounting is immaterial.

**(d) Available for sale financial assets**

Available-for-sale financial assets are non-derivatives that are either designated in this category or not classified in any of the other categories. Investments are designated as available-for-sale if they do not have fixed maturities and fixed or determinable payments and management intends to hold them for the medium to long term. Assets in this category are held at fair value with changes in fair value taken to other comprehensive income.

**Recognition and de-recognition**

Regular purchases and sales of financial assets are recognised on trade-date: the date on which Council commits to purchase or sell the asset. Investments are initially recognised at fair value plus transaction costs for all financial assets not carried at fair value through profit or loss. Financial assets carried at fair value through profit or loss are initially recognised at fair value and transaction costs are expensed in the income statement. Investments are derecognised when the rights to receive cash flows from the financial assets have expired or have been transferred and Council has transferred substantially all the risks and rewards of ownership.

When securities classified as available-for-sale are sold, the accumulated fair value adjustments recognised in equity are included in the Income Statement as gains and losses from investment securities.

**Impairment of financial assets**

Council assesses at the end of each reporting period whether there is objective evidence that a financial asset or group of financial assets is impaired. A financial asset or a group of financial assets is impaired and impairment losses are incurred only if there is objective evidence of impairment as a result of one or more events that occurred after the initial recognition of the asset (a 'loss event') and that loss event (or events) has an impact on the estimated future cash flows of the financial asset or group of financial assets that can be reliably estimated.

**Impairment of available for sale investments**

In the case of equity investments classified as available-for-sale, a significant or prolonged decline in the fair value of the security below its cost is considered an indicator that the assets are impaired.

Mid-Western Regional Council

Financial Statements 2019

Notes to the Financial Statements  
 for the year ended 30 June 2019

Note 6(c). Restricted cash, cash equivalents and investments – details

\$ '000	2019		2018	
	Current	Non-current	Current	Non-current
Total cash, cash equivalents and investments	72,848	5,000	62,305	10,000
<b>attributable to:</b>				
External restrictions	48,337	3,318	40,428	6,447
Internal restrictions	15,560	1,068	12,753	2,063
Unrestricted	8,951	614	9,124	1,490
	<u>72,848</u>	<u>5,000</u>	<u>62,305</u>	<u>10,000</u>

\$ '000	2019	2018
---------	------	------

Details of restrictions

**External restrictions – included in liabilities**

Trust deposits	1,034	967
----------------	-------	-----

**External restrictions – included in liabilities**

	<u>1,034</u>	<u>967</u>
--	--------------	------------

**External restrictions – other**

Developer contributions – general	7,614	7,501
Developer contributions – water fund	5,119	5,742
Developer contributions – sewer fund	3,022	2,803
Specific purpose unexpended grants	5,783	4,234
Specific purpose unexpended grants-water fund	114	1
Water supplies	9,334	8,277
Sewerage services	9,598	8,519
Domestic waste management	4,577	4,806
Bequest – Simpkins park	100	100
Community services	297	274
Community tenancy scheme	154	147
Family day care	124	145
Ulan road strategy	3,158	3,035
Other contributions	767	324
Public Road Closure Compensation	860	–

**External restrictions – other**

	<u>50,621</u>	<u>45,908</u>
--	---------------	---------------

**Total external restrictions**

	<u>51,655</u>	<u>46,875</u>
--	---------------	---------------

**Internal restrictions**

Plant and vehicle replacement	4,343	3,772
Employees leave entitlement	2,795	2,545
Asset replacement	2,369	1,887
Capital program	693	371
Council elections	203	186
Future fund	500	500
Land development	4,162	5,075
Mudgee bicentenary	20	20
Saleyards	45	60
State roads warranty	305	400
Seal Extension Program	1,193	–

**Total internal restrictions**

	<u>16,628</u>	<u>14,816</u>
--	---------------	---------------

**TOTAL RESTRICTIONS**

	<u>68,283</u>	<u>61,691</u>
--	---------------	---------------

## Mid-Western Regional Council

Financial Statements 2019

Notes to the Financial Statements  
for the year ended 30 June 2019

## Note 7. Receivables

\$ '000	2019 Current	2019 Non-current	2018 Current	2018 Non-current
<b>Purpose</b>				
Rates and annual charges	1,019	–	879	–
Interest and extra charges	218	–	197	–
User charges and fees	4,209	–	3,679	–
Accrued revenues				
– Interest on investments	710	–	635	44
Government grants and subsidies	1,886	–	827	–
Loans to non-profit organisations	14	123	13	137
Net GST receivable	610	–	259	–
Other debtors	9	–	47	–
<b>Total</b>	<b>8,675</b>	<b>123</b>	<b>6,536</b>	<b>181</b>
<b>Less: provision of impairment</b>				
Rates and annual charges	(21)	–	(19)	–
Interest and extra charges	(1)	–	–	–
User charges and fees	(47)	–	(82)	–
<b>Total provision for impairment – receivables</b>	<b>(69)</b>	<b>–</b>	<b>(101)</b>	<b>–</b>
<b>TOTAL NET RECEIVABLES</b>	<b>8,606</b>	<b>123</b>	<b>6,435</b>	<b>181</b>

\$ '000	2019	2018
<b>Movement in provision for impairment of receivables</b>		
Balance at the beginning of the year (calculated in accordance with AASB 139)	101	146
+ new provisions recognised during the year	7	36
– amounts already provided for and written off this year	(39)	(75)
– amounts provided for but recovered during the year	–	(6)
<b>Balance at the end of the period</b>	<b>69</b>	<b>101</b>

## Mid-Western Regional Council

Financial Statements 2019

### Notes to the Financial Statements for the year ended 30 June 2019

#### Note 7. Receivables (continued)

##### Accounting policy for receivables

###### Recognition and measurement

Receivables are included in current assets, except for those with maturities greater than 12 months after the reporting date which are classified as non-current assets.

Receivables are recognised initially at fair value and subsequently measured at amortised cost using the effective interest method, less provision for impairment. Receivables are generally due for settlement within 30 days.

Cash flows relating to short-term receivables are not discounted if the effect of discounting is immaterial.

###### Impairment

###### Accounting policy under AASB 9 applicable from 1 July 2018

Impairment of financial assets measured at amortised cost is recognised on an expected credit loss (ECL) basis.

When determining whether the credit risk of a financial asset has increased significantly since initial recognition, and when estimating ECL, the Council considers reasonable and supportable information that is relevant and available without undue cost or effort. This includes both quantitative and qualitative information and analysis based on Council's historical experience and informed credit assessment, and including forward-looking information.

When considering the ECL for rates debtors, Council takes into account that unpaid rates represent a charge against the rateable property that will be recovered when the property is next sold. For non-rates debtors, Council uses the presumption that an asset which is more than 30 days past due has seen a significant increase in credit risk.

The Council uses the presentation that a financial asset is in default when:

- the other party is unlikely to pay its credit obligations to the Council in full, without recourse by the Council to actions such as realising security (if any is held) or
- the financial assets (for non-rates debtors) are more than 90 days past due.

Credit losses are measured as the present value of the difference between the cash flows due to the entity in accordance with the contract, and the cash flows expected to be received. This is applied using a probability weighted approach.

On initial recognition of the asset, an estimate of the expected credit losses for the next 12 months is recognised. Where the asset has experienced significant increase in credit risk then the lifetime losses are estimated and recognised.

There has been no change in the estimation techniques or significant assumptions made during the current reporting period.

The Council writes off a trade receivable when there is information indicating that the debtor is in severe financial difficulty and there is no realistic prospect of recovery, e.g. when the debtor has been placed under liquidation or has entered into bankruptcy proceedings, or when the receivables are over 5 years past due, whichever occurs first.

Where the Council renegotiates the terms of receivables due from certain customers, the new expected cash flows are discounted at the original effective interest rate and any resulting difference to the carrying value is recognised in profit or loss.

###### Accounting policy under AASB 139 – applicable for 2018 comparatives only

For loans and receivables, the amount of the loss is measured as the difference between the asset's carrying amount and the present value of estimated future cash flows (excluding future credit losses that have not been incurred) discounted at the financial asset's original effective interest rate. The carrying amount of the asset is reduced and the amount of the loss is recognised in profit or loss.

Collectability of receivables is reviewed on an ongoing basis. Debts that are known to be uncollectable are written off by reducing the carrying amount directly. An allowance account (provision for impairment of receivables) is used when there is objective evidence that the Council will not be able to collect all amounts due according to the original terms of the receivables. Significant financial difficulties of the debtor, probability that the debtor will enter bankruptcy or financial reorganisation, and default or delinquency in payments (more than 30 days overdue) are considered indicators that the receivable is impaired. When a receivable for which an impairment allowance had been recognised becomes uncollectable in a subsequent period, it is written off against the allowance account. Subsequent recoveries of amounts previously written off are credited against other expenses in the Income Statement.

Rates and annual charges outstanding are secured against the property.

## Mid-Western Regional Council

Financial Statements 2019

Notes to the Financial Statements  
for the year ended 30 June 2019

## Note 8. Inventories and other assets

\$ '000	2019 Current	2019 Non-current	2018 Current	2018 Non-current
<b>(a) Inventories</b>				
<b>(i) Inventories at cost</b>				
Stores and materials	745	–	640	–
Gravel stockpile	569	–	557	–
<b>Total inventories at cost</b>	<b>1,314</b>	<b>–</b>	<b>1,197</b>	<b>–</b>
<b>TOTAL INVENTORIES</b>	<b>1,314</b>	<b>–</b>	<b>1,197</b>	<b>–</b>
<b>(b) Other assets</b>				
Prepayments	146	–	–	–
<b>TOTAL OTHER ASSETS</b>	<b>146</b>	<b>–</b>	<b>–</b>	<b>–</b>

**Accounting policy for inventories and other assets****Raw materials and stores, work in progress and finished goods**

Raw materials and stores, work in progress and finished goods are stated at the lower of cost and net realisable value. Costs are assigned to individual items of inventory on the basis of weighted average costs. Costs of purchased inventory are determined after deducting rebates and discounts. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**Inventory held for distribution**

Inventory held for distribution is held at cost, adjusted where applicable for any loss of service potential.

Mid-Western Regional Council

Notes to the Financial Statements

for the year ended 30 June 2019

Note 9. Infrastructure, property, plant and equipment

	30/06/2018				30/06/2019				Net carrying amount
	Gross carrying amount	Accumulated depreciation	Net carrying amount		Gross carrying amount	Accumulated depreciation	Net carrying amount		
Capital work in progress	12,728	-	12,728	4,752	-	-	(10,543)	6,915	6,915
Plant and equipment	31,715	(12,937)	18,778	3,844	(1,026)	(2,670)	-	33,558	18,857
Office equipment	3,562	(3,127)	435	13	-	(114)	-	3,589	358
Furniture and fittings	908	(643)	265	5	-	(40)	1	913	231
Land:									
- Operational land	43,242	-	43,242	1,006	-	-	(2,476)	41,772	41,772
- Community land	17,796	-	17,796	9	-	-	(10,665)	7,142	7,142
- Crown land	-	-	-	-	(91)	-	11,105	11,162	11,162
- Land under roads (post 30/6/08)	1,605	-	1,605	-	-	-	1,029	2,634	2,634
Land improvements – non-depreciable	1,602	-	1,602	13	-	-	4	1,619	1,619
Land improvements – depreciable	602	(257)	345	15	-	(14)	(1)	617	345
<b>Infrastructure:</b>									
- Buildings – non-specialised	48,798	(15,243)	33,555	121	(189)	(511)	43	45,614	29,932
- Buildings – specialised	44,306	(9,749)	34,557	342	(58)	(316)	-	44,427	34,551
- Other structures	11,427	(2,735)	8,692	119	(8,692)	(8,692)	5	11,406	8,363
- Roads	367,085	(146,306)	220,779	11,758	(2,669)	(5,602)	6,918	378,963	232,369
- Bridges	103,971	(47,158)	56,813	898	(157)	(1,100)	850	105,878	56,001
- Footpaths	9,151	(3,816)	5,335	125	-	(138)	1	9,445	5,482
- Bulk earthworks (non-depreciable)	282,824	-	282,824	837	(1,347)	-	2,710	285,024	285,024
- Stormwater drainage	28,767	(10,459)	18,308	8	(234)	-	33	28,808	18,115
- Water supply network	111,478	(40,715)	70,763	478	(29)	(1,803)	131	114,716	71,654
- Sewerage network	112,311	(26,838)	85,473	753	(371)	(1,556)	-	114,530	86,078
- Swimming pools	9,564	(5,174)	4,390	76	-	(222)	-	9,652	4,256
- Other open space/recreational assets	13,579	(3,830)	9,749	583	(97)	(413)	49	16,111	11,980
<b>Other assets:</b>									
- Library books	1,323	(670)	653	92	-	(79)	-	1,415	668
<b>Reinstatement, rehabilitation and restoration assets (refer Note 13):</b>									
- Tip assets	2,641	(494)	2,147	-	-	(1,150)	-	5,092	3,448
- Quarry assets	422	(179)	243	-	-	(43)	-	515	293
<b>Total Infrastructure, property, plant and equipment</b>	<b>1,281,428</b>	<b>(330,330)</b>	<b>931,099</b>	<b>24,817</b>	<b>(6,034)</b>	<b>(16,313)</b>	<b>-</b>	<b>1,281,527</b>	<b>942,287</b>

(1) Renewals are defined as the replacement of existing assets (as opposed to the acquisition of new assets).

(2) \$6.272 million of the transfers column relates to transfers to Investment Property (Note 10)

Mid-Western Regional Council  
Notes to the Financial Statements  
for the year ended 30 June 2019

Note 9. Infrastructure, property, plant and equipment (continued)

	ASSET MOVEMENTS DURING THE REPORTING PERIOD										AS AT 30 JUNE 2019				
	Gross carrying amount	Accumulated depreciation	Net carrying amount	Additions	Disposals	Revaluation costs for property assets	Carrying value of disposals	Depreciation expense	WIP transfers	Adjustments and other movements	Other movements (foundational commissions)	Revaluation movements (net of revaluation surplus/deficit)	Gross carrying amount	Accumulated depreciation	Net carrying amount
Capital work in progress	13,128	-	13,128	6,958	-	-	-	(7,358)	-	2	-	-	12,728	-	12,728
Plant and equipment	29,981	(13,419)	16,562	4,892	-	-	(2,308)	-	-	-	73	-	31,715	(12,937)	18,778
Office equipment	3,575	(3,013)	562	4	-	-	(114)	-	-	-	-	-	3,582	(3,127)	455
Furniture and fittings	858	(586)	282	45	-	-	(47)	-	-	-	-	-	908	(643)	285
Land:															
- Operational land	32,145	-	32,145	-	-	-	-	-	-	-	416	11,539	43,242	-	43,242
- Community land	16,669	-	16,669	-	-	-	(3)	-	-	-	230	-	17,798	-	17,798
- Land under roads (post 30/6/08)	1,302	-	1,302	-	-	-	-	-	124	-	-	-	1,605	-	1,605
- Land improvements - non-depreciable	1,444	-	1,444	158	-	-	-	-	-	-	-	-	1,602	-	1,602
- Land improvements - depreciable	525	(249)	276	81	-	-	(8)	-	2	-	-	-	602	(257)	345
Infrastructure:															
- Buildings - non-specialised	42,278	(18,589)	23,689	114	-	-	(7)	(692)	-	(2)	-	10,635	48,788	(15,243)	33,555
- Buildings - specialised	43,576	(17,821)	25,755	111	-	-	(10)	(989)	39	-	-	9,499	44,306	(9,749)	34,557
- Other structures	9,765	(2,481)	7,284	231	-	-	(1)	(259)	241	-	-	-	11,427	(2,735)	8,692
- Roads	362,505	(148,576)	213,929	10,888	-	1,655	(5,140)	(5,519)	5,881	-	-	-	367,085	(146,306)	220,779
- Bridges	102,990	(46,085)	56,905	427	-	-	(1,093)	-	119	-	-	-	103,971	(47,159)	56,813
- Footpaths	9,120	(3,713)	5,407	66	-	-	(1)	(137)	1	(1)	-	-	9,151	(3,816)	5,335
- Bulk earthworks (non-depreciable)	281,921	-	281,921	411	-	-	-	-	484	-	-	-	282,824	-	282,824
- Stormwater drainage	28,516	(10,227)	18,289	204	-	-	(233)	-	20	-	-	-	28,767	(10,459)	18,308
- Water supply network	108,556	(38,646)	69,910	814	-	-	(157)	(1,761)	198	2	-	1,430	111,478	(40,715)	70,763
- Sewerage network	109,638	(25,532)	84,106	1,106	-	-	(289)	(1,467)	196	-	-	1,696	112,311	(26,838)	85,473
- Swimming pools	9,519	(4,940)	4,579	49	-	-	(3)	(235)	-	-	-	-	9,584	(5,174)	4,380
- Other open space/recreational assets	13,136	(3,448)	9,688	134	-	-	(1)	(397)	73	-	-	-	13,579	(3,830)	9,749
Other assets:															
- Library books	1,243	(593)	650	-	-	-	-	(77)	-	-	-	-	1,323	(670)	653
Reinstatement, rehabilitation and restoration assets (refer Note 13):															
- Tip assets	2,520	(375)	2,145	-	-	-	-	(119)	-	-	-	120	2,641	(494)	2,147
- Quarry assets	401	(140)	261	-	-	-	-	(39)	-	-	-	21	422	(179)	243
<b>Total infrastructure, property, plant and equipment</b>	<b>1,225,311</b>	<b>(539,421)</b>	<b>685,890</b>	<b>26,253</b>	<b>4,888</b>	<b>1,655</b>	<b>(7,557)</b>	<b>(15,694)</b>	<b>-</b>	<b>5</b>	<b>718</b>	<b>34,940</b>	<b>1,281,429</b>	<b>(530,330)</b>	<b>831,099</b>

(1) Renewals are defined as the replacement of existing assets (as opposed to the acquisition of new assets).



Mid-Western Regional Council

Financial Statements 2019

Notes to the Financial Statements  
 for the year ended 30 June 2019

Note 9. Infrastructure, property, plant and equipment (continued)

**Accounting policy for infrastructure, property, plant and equipment**

Infrastructure, property, plant and equipment are held at fair value. Independent comprehensive valuations are performed at least every five years, however the carrying amount of assets is assessed by Council at each reporting date to confirm that it is not materially different from current fair value.

Water and sewerage network assets are indexed at each reporting period in accordance with the Rates Reference Manual issued by Department of Industry (DoI) – Water.

Increases in the carrying amounts arising on revaluation are credited to the revaluation reserve. To the extent that the increase reverses a decrease previously recognising profit or loss relating to that asset class, the increase is first recognised as profit or loss. Decreases that reverse previous increases of assets in the same class are first charged against revaluation reserves directly in equity to the extent of the remaining reserve attributable to the class; all other decreases are charged to the Income Statement.

Subsequent costs are included in the asset's carrying amount or recognised as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item will flow to Council and the cost of the item can be measured reliably. All other repairs and maintenance are charged to the Income Statement during the financial period in which they are incurred.

When infrastructure, property, plant and equipment are acquired by Council for nil or nominal consideration, the assets are initially recognised at their fair value at the acquisition date.

**Capitalisation thresholds**

Items of infrastructure, property, plant and equipment are not capitalised unless their cost of acquisition exceeds the following provided that estimated useful life is longer than one year.

<b>Plant and equipment</b>		<b>Land</b>	
Office equipment	\$2,000	Council land and land under road	100%
Office furniture	\$2,000		
Computer equipment	\$2,000	<b>Buildings</b>	
Other plant and equipment	\$2,000	Construction	100%
		Renovations	\$5,000
<b>Water and wastewater network assets</b>	\$10,000		
		<b>Other infrastructure assets</b>	\$10,000
<b>Transportation assets</b>	\$10,000	Swimming pools	\$2,000
		Other open space/recreational assets	\$2,000
<b>Stormwater assets</b>	\$10,000	Other	\$2,000

**Depreciation**

Land is not depreciated. The property, plant and equipment acquired under finance leases is depreciated over the asset's useful life or over the shorter of the asset's useful life and the lease term if there is no reasonable certainty that the Council will obtain ownership at the end of the lease term. Depreciation on other assets is calculated using the straight-line method to allocate their cost, net of their residual values, over their estimated useful lives as follows:

<b>Plant and equipment</b>	<b>Years</b>	<b>Building</b>	<b>Years</b>
Office equipment	5 to 20	Buildings	5 to 195
Office furniture	5 to 20		
Computer equipment	3 to 10	<b>Stormwater assets</b>	
Vehicles	3 to 10	Drains	120
Heavy plant/road making equipment	8 to 13	Culverts	120
Other plant and equipment	5 to 15		
<b>Water network assets</b>		<b>Wastewater network assets</b>	
Dams and reservoirs	20 to 200	Pump stations	10 to 70

continued on next page ...

Page 38 of 97

## Mid-Western Regional Council

Financial Statements 2019

Notes to the Financial Statements  
for the year ended 30 June 2019

## Note 9. Infrastructure, property, plant and equipment (continued)

Bores	10 to 50	Reticulation mains	40 to 300
Reticulation pipes and mains delivery	80	Rising mains	40 to 300
Treatment plants	5 to 100	Treatment plants	5 to 100
Pumps and telemetry	20 to 80		
<b>Transportation assets</b>		<b>Other infrastructure assets</b>	
Sealed roads: surface	10 to 20	Bulk earthworks	infinite
Sealed roads: structure	60 to 130	Swimming pools	8 to 100
Unsealed roads	9 to 25	Other open space/recreational assets	10 to 100
Bridge: concrete	80 to 130	Other	4 to 150
Bridge: other	80 to 130		
Kerb, gutter and footpaths	30 to 75		

The assets' residual values and useful lives are reviewed, and adjusted if appropriate, at each reporting date.

**Land under roads**

Land under roads is land under roadways and road reserves including land under footpaths, nature strips and median strips.

Council has elected to recognise land under roads acquired before 1 July 2008 in accordance with AASB 1051 Land Under Roads.

Land under roads acquired after 1 July 2008 is recognised in accordance with AASB 116 Property, Plant and Equipment.

During this financial year, Council revalued land under roads based on Valuer General's valuation of land in our council area as of 01 July 2018 and discounted 90 percent as undeveloped/Englobo land.

**Crown reserves**

Crown reserves under Council's care and control are recognised as assets of the Council. While ownership of the reserves remains with the Crown, Council retains operational control of the reserves and is responsible for their maintenance and use in accordance with the specific purposes to which the reserves are dedicated.

Improvements on Crown reserves are also recorded as assets, while maintenance costs incurred by Council and revenues relating to the reserves are recognised within Council's Income Statement.

**Rural Fire Service assets**

Under Section 119 of the *Rural Fire Services Act 1997 (NSW)*, "all firefighting equipment purchased or constructed wholly or from money to the credit of the Fund is to be vested in the council of the area for or on behalf of which the firefighting equipment has been purchased or constructed".

Until such time as discussions on this matter have concluded and the legislation changed, Council will recognise rural fire services assets including land, buildings, plant and vehicles.

Mid-Western Regional Council

Financial Statements 2019

Notes to the Financial Statements  
 for the year ended 30 June 2019

Note 10. Investment property

\$ '000	2019	2018
<b>(a) Investment property at fair value</b>		
Investment property - Building	3,797	–
Investment Property - Land	2,475	–
<b>Reconciliation of annual movement:</b>		
<b>Opening balance</b>	–	–
– Acquisitions	–	–
– Capitalised expenditure – this year	–	–
– Classified as 'held for sale'	–	–
– Disposals during year	–	–
– Net gain/(loss) from fair value adjustments	–	–
– Transfers from/(to) inventories (Note 8)	–	–
– Transfers from/(to) owner occupied (Note 9)	–	–
– Other movements	6,272	–
<b>CLOSING BALANCE – INVESTMENT PROPERTY</b>	<b>6,272</b>	<b>–</b>

(1) \$6.272 million as the transfer from IPPE (Note 09)

**(b) Valuation basis**

The basis of valuation of investment properties is fair value, being the amounts for which the properties could be exchanged between willing parties in arms length transaction, based on current prices in an active market for similar properties in the same location and condition and subject to similar leases.

The last full revaluation of Council's investment properties was as at 30 June 2018 and was determined by APV Valuers & Asset Management Pty Ltd.

Council conducted a Mudgee area property market trend analysis to determine the fair value movement of Council's investment properties. As per the accounting standards requirement, full revaluation of Council's investment properties will be conducted next financial year.

**(c) Contractual obligations at reporting date**

Refer to Note 17 for disclosures relating to any capital and service obligations that have been contracted.

**(d) Leasing arrangements – Council as lessor**

Future minimum lease payments receivable under non-cancellable investment property operating leases not recognised in the financial statements are receivable as follows:

Within 1 year	386	–
Later than 1 year but less than 5 years	1,175	–
<b>Total minimum lease payments receivable</b>	<b>1,561</b>	<b>–</b>

**(e) Investment property income and expenditure – summary**

<b>Rental income from investment property:</b>		
– Minimum lease payments	508	–
<b>Direct operating expenses on investment property:</b>		
– that generated rental income	(16)	–
<b>Net revenue contribution from investment property</b>	<b>492</b>	<b>–</b>
<b>Total income attributable to investment property</b>	<b>492</b>	<b>–</b>

## Mid-Western Regional Council

Financial Statements 2019

Notes to the Financial Statements  
for the year ended 30 June 2019

## Note 11. Intangible assets

\$ '000	2019	2018
<b>Intangible assets are as follows:</b>		
<b>Opening values at 1 July</b>		
Gross book value	1,519	1,394
Accumulated amortisation	(1,173)	(1,025)
<b>Net book value – opening balance</b>	<u>346</u>	<u>369</u>
<b>Movements for the year</b>		
– Purchases	5	125
– Amortisation charges	(112)	(148)
<b>Closing values at 30 June</b>		
Gross book value	1,524	1,519
Accumulated amortisation	(1,285)	(1,173)
<b>TOTAL INTANGIBLE ASSETS – NET BOOK VALUE</b>	<u>239</u>	<u>346</u>
<b>The net book value of intangible assets represents:</b>		
– Software	<u>239</u>	<u>346</u>

## Accounting policy for intangible assets

**IT development and software**

Costs incurred in developing products or systems and costs incurred in acquiring software and licenses that will contribute to future period financial benefits through revenue generation and/or cost reduction are capitalised to software and systems.

Costs capitalised include external direct costs of materials and service, direct payroll, and payroll related costs of employees' time spent on the project. Amortisation is calculated on a straight line basis over periods generally ranging from three to five years. IT development costs include only those costs directly attributable to the development phase and are only recognised following completion of technical feasibility, and where Council has an intention and ability to use the asset.

Mid-Western Regional Council

Financial Statements 2019

Notes to the Financial Statements  
 for the year ended 30 June 2019

Note 12. Payables and borrowings

\$ '000	2019		2018	
	Current	Non-current	Current	Non-current
<b>Payables</b>				
Goods and services – operating expenditure	2,386	–	2,865	–
Goods and services – capital expenditure	2,273	–	1,228	–
Accrued expenses:				
– Borrowings	144	–	162	–
Security bonds, deposits and retentions	1,034	–	967	–
Other	37	–	45	–
<b>Total payables</b>	<b>5,874</b>	<b>–</b>	<b>5,267</b>	<b>–</b>
<b>Income received in advance</b>				
Payments received in advance	1,050	–	950	–
<b>Total income received in advance</b>	<b>1,050</b>	<b>–</b>	<b>950</b>	<b>–</b>
<b>Borrowings</b>				
Loans – secured <sup>1</sup>	2,009	10,971	1,693	12,976
<b>Total borrowings</b>	<b>2,009</b>	<b>10,971</b>	<b>1,693</b>	<b>12,976</b>
<b><u>TOTAL PAYABLES AND BORROWINGS</u></b>	<b>8,933</b>	<b>10,971</b>	<b>7,910</b>	<b>12,976</b>

(1) Loans are secured over the general rating income of Council.  
 Disclosures on liability interest rate risk exposures, fair value disclosures and security can be found in Note 19.

(a) Changes in liabilities arising from financing activities

\$ '000	as at 30/6/2018					as at 30/6/2019
	Opening Balance	Cash flows	Non-cash acquisitions	Non-cash fair value changes	Other non-cash movements	Closing balance
Loans – secured	14,669	(1,689)	–	–	–	12,980
<b>TOTAL</b>	<b>14,669</b>	<b>(1,689)</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>12,980</b>

\$ '000	as at 30/6/2017					as at 30/6/2018
	Opening Balance	Cash flows	Non-cash acquisitions	Non-cash fair value changes	Other non-cash movements	Closing balance
Loans – secured	16,258	(1,589)	–	–	–	14,669
<b>TOTAL</b>	<b>16,258</b>	<b>(1,589)</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>14,669</b>

## Mid-Western Regional Council

Financial Statements 2019

## Notes to the Financial Statements

for the year ended 30 June 2019

## Note 12. Payables and borrowings (continued)

\$ '000	2019	2018
<b>(b) Financing arrangements</b>		
<b>(i) Unrestricted access was available at balance date to the following lines of credit:</b>		
Bank overdraft facilities <sup>1</sup>	700	700
Credit cards/purchase cards	200	200
Operating lease facility	660	600
<b>Total financing arrangements</b>	<b>1,560</b>	<b>1,500</b>
<b>Drawn facilities as at balance date:</b>		
– Credit cards/purchase cards	43	3
– Operating lease facility	606	318
<b>Total drawn financing arrangements</b>	<b>649</b>	<b>321</b>
<b>Undrawn facilities as at balance date:</b>		
– Bank overdraft facilities	700	700
– Credit cards/purchase cards	157	197
– Other	54	282
<b>Total undrawn financing arrangements</b>	<b>911</b>	<b>1,179</b>

## Additional financing arrangements information

## Breaches and defaults

During the current and prior year, there were no defaults or breaches on any of the loans.

<sup>(1)</sup> The bank overdraft facility may be drawn at any time and may be terminated by the bank without notice.

## Accounting policy for payables and borrowings

Council measures all financial liabilities initially at fair value less transaction costs, subsequently financial liabilities are measured at amortised cost using the effective interest rate method.

The financial liabilities of the Council comprise trade payables, bank and other loan.

## Payables

These amounts represent liabilities for goods and services provided to the council prior to the end of financial year that are unpaid. The amounts are unsecured and are usually paid within 30 days of recognition.

## Borrowings

Borrowings are initially recognised at fair value, net of transaction costs incurred. Borrowings are subsequently measured at amortised cost. Any difference between the proceeds (net of transaction costs) and the redemption amount is recognised in the Income Statement over the period of the borrowings using the effective-interest method. Fees paid on the establishment of loan facilities are recognised as transaction costs of the loan to the extent that it is probable that some or all of the facility will be drawn down. In this case, the fee is deferred until the drawdown occurs. To the extent that there is no evidence that it is probable that some or all of the facility will be drawn down, the fee is capitalised as a prepayment for liquidity services and amortised over the period of the facility to which it relates.

Borrowings are removed from the Statement of Financial Position when the obligation specified in the contract is discharged, cancelled or expired. The difference between the carrying amount of a financial liability that has been extinguished or transferred to another party and the consideration paid, including any non-cash assets transferred or liabilities assumed, is recognised in other income or finance cost.

Borrowings are classified as current liabilities unless Council has an unconditional right to defer settlement of the liability for at least 12 months after the reporting date.

Mid-Western Regional Council

Financial Statements 2019

Notes to the Financial Statements  
 for the year ended 30 June 2019

Note 13. Provisions

\$ '000	2019 Current	2019 Non-current	2018 Current	2018 Non-current
<b>Provisions</b>				
<b>Employee benefits</b>				
Annual leave	1,640	–	1,524	–
Sick leave	1,304	–	1,187	–
Long service leave	4,168	483	3,784	372
<b>Sub-total – aggregate employee benefits</b>	<b>7,112</b>	<b>483</b>	<b>6,495</b>	<b>372</b>
<b>Asset remediation/restoration:</b>				
Asset remediation/restoration (future works)	189	4,504	6	2,527
<b>Sub-total – asset remediation/restoration</b>	<b>189</b>	<b>4,504</b>	<b>6</b>	<b>2,527</b>
<b>TOTAL PROVISIONS</b>	<b>7,301</b>	<b>4,987</b>	<b>6,501</b>	<b>2,899</b>

\$ '000	2019	2018
---------	------	------

**Current provisions not anticipated to be settled within the next twelve months**

The following provisions, even though classified as current, are not expected to be settled in the next 12 months.

Provisions – employees benefits	5,310	4,683
	<b>5,310</b>	<b>4,683</b>

**Nature and purpose of non-employee benefit provisions**

**Asset remediation**

Council has a legal/public obligation to make, restore, rehabilitate and reinstate the council tip and quarry.

**Accounting policy for provisions**

Provisions are recognised when Council has a present legal or constructive obligation as a result of past events, it is probable that an outflow of resources will be required to settle the obligation, and the amount has been reliably estimated.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one item included in the same class of obligations may be small.

Provisions are measured at the present value of management's best estimate of the expenditure required to settle the present obligation at the reporting date. The discount rate used to determine the present value reflects current market assessments of the time value of money and the risks specific to the liability. The increase in the provision due to the passage of time is recognised as interest expense.

**Employee benefits**

**Short-term obligations**

Liabilities for wages and salaries (including non-monetary benefits, annual leave and accumulating sick leave expected to be wholly settled within 12 months after the end of the period in which the employees render the related service) are recognised in respect of employees' services up to the end of the reporting period and are measured at the amounts expected to be paid when the liabilities are settled. The liability for annual leave and accumulating sick leave is recognised in the provision for employee benefits. All other short-term employee benefit obligations are presented as payables.

**Mid-Western Regional Council**

Financial Statements 2019

**Notes to the Financial Statements**  
for the year ended 30 June 2019**Note 13. Provisions (continued)****Other long-term employee benefit obligations**

The liability for long-service leave and annual leave that is not expected to be wholly settled within 12 months after the end of the period in which the employees render the related service is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the end of the reporting period using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures, and periods of service. Expected future payments are discounted using market yields at the end of the reporting period on national government bonds with terms to maturity and currency that match, as closely as possible, the estimated future cash outflows.

**On-costs**

The employee benefit provisions include the aggregate on-cost liabilities that will arise when payment of current employee benefits is made in future periods.

These amounts include superannuation, payroll tax and workers compensation expenses which will be payable upon the future payment of certain leave liabilities which employees are entitled to at the reporting period.

The obligations are presented as current liabilities in the Statement of Financial Position if the Council does not have an unconditional right to defer settlement for at least 12 months after the reporting date, regardless of when the actual settlement is expected to occur.

**Provisions for close-down and restoration, and environmental clean-up costs – tips and quarries****Restoration**

Close-down and restoration costs include the dismantling and demolition of infrastructure, and the removal of residual materials and remediation of disturbed areas. Estimated close-down and restoration costs are provided for in the accounting period when the obligation arising from the related disturbance occurs, whether this occurs during the development or during the operation phase, based on the net present value of estimated future costs.

Provisions for close-down and restoration costs do not include any additional obligations which are expected to arise from future disturbance. The costs are estimated on the basis of a closure plan. The cost estimates are calculated annually during the life of the operation to reflect known developments, e.g. updated cost estimates and revisions to the estimated lives of operations, and are subject to formal review at regular intervals.

**Rehabilitation**

Where rehabilitation is conducted systematically over the life of the operation, rather than at the time of closure, provision is made for the estimated outstanding continuous rehabilitation work at each reporting date, and the cost is charged to the Income Statement.

Provision is made for the estimated present value of the costs of environmental clean-up obligations outstanding at the reporting date. These costs are charged to the Income Statement. Movements in the environmental clean-up provisions are presented as an operating cost, except for the unwinding of the discount which is shown as a borrowing cost. Remediation procedures generally commence soon after the time the damage, remediation process, and estimated remediation costs become known, but may continue for many years depending on the nature of the disturbance and the remediation techniques.

As noted above, the ultimate cost of environmental remediation is uncertain and cost estimates can vary in response to many factors, including changes to the relevant legal requirements, the emergence of new restoration techniques, or experience at other locations. The expected timing of expenditure can also change, for example in response to changes in quarry reserves or production rates. As a result, there could be significant adjustments to the provision for close down and restoration and environmental clean-up, which would affect future financial results.

Other movements in the provisions for close-down and restoration costs, including those resulting from new disturbance, updated cost estimates, changes to the estimated lives of operations, and revisions to discount rates, are capitalised within property, plant and equipment. These costs are then depreciated over the lives of the assets to which they relate. Close-down and restoration costs are a normal consequence of tip and quarry operations, and the majority of close-down and restoration expenditure is incurred at the end of the life of the operations. Although the ultimate cost to be incurred is uncertain, Council estimates the respective costs based on feasibility and engineering studies using current restoration standards and techniques.



## Mid-Western Regional Council

Financial Statements 2019

### Notes to the Financial Statements

for the year ended 30 June 2019

#### Note 14. Accumulated surplus, revaluation reserves, changes in accounting policies, changes in accounting estimates and errors

##### (a) Nature and purpose of reserves

###### **Infrastructure, property, plant and equipment revaluation reserve**

The infrastructure, property, plant and equipment revaluation reserve is used to record increments / decrements of non-current asset values due to their revaluation.

###### **Available for sale investments revaluation reserve (2018 only)**

Changes in fair value are taken to the available-for-sale investments revaluation reserve, amounts are recognised in profit and loss when the associated assets are sold or impaired.

##### (b) Changes in accounting policies due to adoption of new accounting standards (not-retrospective)

During the year, Council adopted a number of new accounting standards. The impact of the adoption and associated transition disclosures are shown below.

The Council has adopted AASB 9 Financial Instruments for the first time in the current year with a date of initial adoption of 1 July 2018. As part of the adoption of AASB 9, the Council adopted consequential amendments to other accounting standards arising from the issue of AASB 9 as follows:

- AASB 101 Presentation of Financial Statements requires the impairment of financial assets to be presented in a separate line item in the income statement. In prior year, this information was presented as part of other expenses.
- AASB 7 Financial Instruments: Disclosures requires amended disclosures due to changes arising from AASB 9. These disclosures have been provided for the current year.

The key changes to Council's accounting policy and the impact on these financial statements from applying AASB 9 are described below.

Changes in accounting policies resulting from the adoption of AASB 9 have been applied retrospectively except Council has not restated any amounts relating to classification and measurement requirements, including impairment, which have been applied from 1 July 2018.

###### **Classification of financial assets**

The financial assets of Council have been reclassified into one of the following categories on adoption of AASB 9, based primarily on the business model in which a financial asset is managed and its contractual cash flow characteristics are:

- measured at amortised cost
- fair value through profit or loss
- fair value through other comprehensive income – equity instruments

###### **Measurement of equity instruments**

All equity instruments of the Council are measured at fair value under AASB 9 whereas there was a cost exception under AASB 139 that allowed certain unlisted investments to be carried at amortised cost in the absence of a reliable measurement of fair value. Any difference in the previous carrying amount and the fair value is recognised in the opening retained earnings (or other component of equity, as appropriate) at 1 July 2018.

Equity instruments are no longer subject to impairment testing and therefore all movements on equity instruments, classified as fair value through other comprehensive income, are taken to the relevant reserve.

###### **Impairment of financial assets**

The incurred loss model from AASB 139 has been replaced with an expected credit loss model in AASB 9 for assets measured at amortised cost. This has resulted in the earlier recognition of credit loss (bad debt provisions).

## Mid-Western Regional Council

Financial Statements 2019

Notes to the Financial Statements  
for the year ended 30 June 2019

## Note 14. Accumulated surplus, revaluation reserves, changes in accounting policies, changes in accounting estimates and errors (continued)

\$ '000	Original Balance 1 July, 2018	Impact Increase/ (decrease)	Restated Balance 1 July, 2018
<b>Adjustments to the current year figures for the year ended 30 June 2019</b>			
Available for sale investment revaluation reserve	209	(209)	–
Retained earnings	405,443	209	405,652

**Transition adjustments**

The impacts to reserves and retained earnings on adoption of AASB 9 at 1 July 2018 are shown below:

\$ '000	Available for sale invest- ment revaluation reserve	FVOCI reserve	Retained earnings	Non-contr- olling interests	Total
Reclassify investments from 'available for sale' to fair value through profit and loss	(209)	–	209	–	–
<b>Adjustments to equity as a result of adoption of AASB 9</b>	(209)	–	209	–	–
<b>Opening equity balances at 1 July 2018 – AASB 9</b>	–	–	405,652	–	405,652

On transitioning to AASB 9 Council has reclassified investments from 'available for sale' to fair value through profit and loss. In accordance with AASB 9 paragraph 7.2.15 and NSW Office of Local Government guidance, Council has not restated the prior year classification and measurement. Therefore the balance of \$208,843 held in the available for sale investment revaluation reserve as at 30 June 2018 is taken to retained earnings at 1 July 2018 on adoption of AASB 9.

**Transition adjustments**

The table below illustrates the classification and measurement of financial assets and liabilities under AASB 9 and AASB 139 at 1 July 2018.

\$ '000	Classific- ation under AASB 139	Classific- ation under AASB 9	Carrying amount under AASB 139	Reclassi- fication	Remeasu- rements	Carrying amount under AASB 9
<b>Financial assets</b>						
Term Deposits	Held to maturity	Amortised Cost	59,700	–	–	59,700
Managed Funds	Available for sale	Fair value through profit and loss	6,124	–	–	6,124
<b>Total financial assets under AASB 9 at 1 July 2018</b>			<b>65,824</b>	<b>–</b>	<b>–</b>	<b>65,824</b>

**Notes to the table above****Reclassify investments from 'available for sale' to FVTPL**

Council previously classified investments as 'available for sale' with changes in value being taken through a financial asset reserve. On adoption of AASB 9, managed funds with a fair value of \$6,124,000 were reclassified from the 'available for sale' investment to the 'financial asset at fair value through profit and loss' classification.

A financial asset shall be measured at fair value through profit or loss unless it is measured at amortised cost or at fair value through other comprehensive income.

continued on next page ...

Page 47 of 97

Mid-Western Regional Council

Financial Statements 2019

Notes to the Financial Statements

for the year ended 30 June 2019

**Note 14. Accumulated surplus, revaluation reserves, changes in accounting policies, changes in accounting estimates and errors (continued)**

---

Changes in fair value are now recognised through the profit and loss.

**Reclassification from 'held to maturity' to 'amortised cost'**

Term deposits that would previously have been classified as 'held to maturity' are now classified at 'amortised cost'. Council intends to hold the assets to maturity to collect contractual cash flows and these cash flows consist solely of payments of principal and interest on the principal amount outstanding. There was no difference between the previous carrying amount and the revised carrying amount of these assets.

## Mid-Western Regional Council

Financial Statements 2019

Notes to the Financial Statements  
for the year ended 30 June 2019

## Note 15. Statement of cash flows - additional information

\$ '000	Notes	2019	2018
<b>(a) Reconciliation of cash assets</b>			
Total cash and cash equivalent assets	6(a)	5,121	6,481
<b>Balance as per the Statement of Cash Flows</b>		<b>5,121</b>	<b>6,481</b>
<b>(b) Reconciliation of net operating result to cash provided from operating activities</b>			
<b>Net operating result from Income Statement</b>		19,068	16,365
<b>Adjust for non-cash items:</b>			
Depreciation and amortisation		16,425	15,842
Net losses/(gains) on disposal of assets		3,980	5,747
Non-cash capital grants and contributions		(1,049)	(66)
Losses/(gains) recognised on fair value re-measurements through the P&L:			
– Investments classified as 'at fair value' or 'held for trading'		(543)	–
Unwinding of discount rates on reinstatement provisions		25	49
<b>+/- Movement in operating assets and liabilities and other cash items:</b>			
Decrease/(increase) in receivables		(2,081)	2,656
Increase/(decrease) in provision for impairment of receivables		(32)	(45)
Decrease/(increase) in inventories		(117)	(160)
Decrease/(increase) in other current assets		(146)	–
Increase/(decrease) in payables		(479)	(99)
Increase/(decrease) in accrued interest payable		(18)	(18)
Increase/(decrease) in other liabilities		159	81
Increase/(decrease) in provision for employee benefits		728	51
Increase/(decrease) in other provisions		(240)	(74)
<b>Net cash provided from/(used in) operating activities from the Statement of Cash Flows</b>		<b>35,680</b>	<b>40,329</b>
<b>(c) Non-cash investing and financing activities</b>			
Other dedications		1,049	66
<b>Total non-cash investing and financing activities</b>		<b>1,049</b>	<b>66</b>

Mid-Western Regional Council

Financial Statements 2019

Notes to the Financial Statements  
 for the year ended 30 June 2019

Note 16. Interests in other entities

(a) Joint arrangements

(i) Joint ventures

The following information is provided for joint ventures that are individually material to the Council. Included are the total amounts as per the joint venture financial statements, adjusted for fair-value adjustments at acquisition date and differences in accounting policies, rather than the Council's share.

Measurement basis	Name of joint venture	
	Orana water equity method	Utilities Alliance equity method
	2019	2018
	\$'000	\$'000
Dividends received from the joint venture	-	-
Summarised Statement of Financial Position		
Cash and cash equivalents	29	-
Current assets	29	-
Non-current assets	-	-
Current liabilities	-	-
Current financial liabilities (excluding trade and other payables and provisions)	-	-
Non-current liabilities	-	-
Non-current financial liabilities (excluding trade and other payables and provisions)	-	-
Net assets	29	-
Summarised Statement of Income and Other Comprehensive Income		
Revenue	152	-
Interest income	-	-
Depreciation and amortisation	-	-
Interest expense	-	-
Income tax expense (income)	-	-
Profit (loss) from continuing operations	29	-
Post-tax profit or loss from discontinued operations	-	-
Other comprehensive income	-	-
Total comprehensive income	-	-
Summarised Statement of Cash Flows		
Cash flows from operating activities	29	-
Cash flows from investing activities	-	-
Cash flows from financing activities	-	-
Net increase (/decrease) in cash and cash equivalents	29	-
Council's share of % of net assets	9%	-
Council's share of \$ of net assets	3	-

continued on next page ...

Page 50 of 97

## Mid-Western Regional Council

Financial Statements 2019

Notes to the Financial Statements  
for the year ended 30 June 2019

## Note 16. Interests in other entities (continued)

\$ '000	Principal activity	Place of business	Interest in ownership		Interest in voting	
			2019	2018	2019	2018
<b>(ii) Joint operations</b>						
<b>(a) Council is involved in the following joint operations (JO's)</b>						
<b>Name of joint operation:</b>						
Orana Joint Organisation	Regional local government services	124 Dandaloo Street, Narromine, NSW 2821	17%	0%	17%	0%

**Accounting policy for joint arrangements**

The council has determined that it has both joint ventures and joint operations.

**Joint operations:**

In relation to its joint operations, where the Council has the rights to the individual assets and obligations arising from the arrangement, the Council has recognised:

- its assets, including its share of any assets held jointly
- its liabilities, including its share of any liabilities incurred jointly
- its share of the revenue from the sale of the output by the joint operator
- its expenses, including its share of any expenses incurred jointly.

These figures are incorporated into the relevant line item in the primary statements.

**Joint ventures:**

Interests in joint ventures are accounted for using the equity method in accordance with *AASB128 Investments in Associates and Joint Ventures*.

Under this method, the investment is initially recognised as a cost and the carrying amount is increased or decreased to recognise the Council's share of the profit or loss and other comprehensive income of the joint venture after the date of acquisition.

If the Council's share of losses of a joint venture equals or exceeds its interest in the joint venture, the Council discontinues recognising its share of further losses.

The Council's share in the joint venture's gains or losses arising from transactions between itself and its joint venture are eliminated.

Adjustments are made to the joint venture's accounting policies where they are different from those of the Council for the purposes of the consolidated financial statements.

Mid-Western Regional Council

Financial Statements 2019

Notes to the Financial Statements  
 for the year ended 30 June 2019

Note 16. Interests in other entities (continued)

(b) Unconsolidated structured entities

Council did not consolidate the following structured entities:

\$ '000	2019	2018
---------	------	------

**Mudgee Region Tourism Inc**

Mudgee Region Tourism Inc (MRT) is a not-for-profit independent incorporated tourism body funded by the Mid-Western Region Council and its members. Our region encompasses the towns of Mudgee, Gulgong, Rylstone and Kandos (and small villages in between).

**Nature of risks relating to the Unconsolidated Structured Entity**

Council and MRT hold a four year contract, from 1 July 2017 to 30 June 2021 whereby Council will contribute a set monthly amount. Members of MRT also provide financial support through membership payments. Losses of the entity would be borne by the entity or its members, with no set agreement in place for Council to fund losses.

Losses (or expenses) incurred by Council relating to the Structured Entity	454	485
Income received by Council relating to the Structured Entity		
– Rental income – other Council properties	–	1
– IT support Income	2	2

**Non-contractual financial support provided**

MRT were provided \$50,000 in contributions, additional to the contractual arrangement. This funding was provided to contribute to additional promotional activities.

**Current intention to provide financial support**

The current intention is to continue to support MRT with monthly contributions to promote tourism within the LGA. MRT currently have a four year contract with Council, to provide tourism services.

**Fly Pelican**

Fly Pelican is a regional airline and aircraft charter company based in Newcastle on the east coast of Australia operating a fleet of 19 seat British Aerospace Jetstream 32 aircraft. Currently operating regular scheduled passengers services between Newcastle and Canberra, Sydney and Mudgee and Newcastle and Sydney.

**Nature of risks relating to the Unconsolidated Structured Entity**

Council has a contract in place to provide support to Fly Pelican in order to establish an airline service from Mudgee to Sydney. This contract included 6 months of support for ground handling staff and waiver of landing fees for the year.

Losses of the company would be borne by Fly Pelican and there is no agreement in place to provide additional support or cover any amount of loss from providing the airline service from Mudgee. There is a risk that the company will fail or the service will cease to be profitable, but if this occurs contributions to the service from Council would cease.

Losses (or expenses) incurred by Council relating to the Structured Entity	58	102
--	----	-----

**Non-contractual financial support provided**

No non-contractual financial support was provided to Fly Pelican.

**Current intention to provide financial support**

Council intends to continue to support Fly Pelican through the terms of the contract only, which ceases when Fly Pelican reach an agreed flight sales level.

## Mid-Western Regional Council

Financial Statements 2019

Notes to the Financial Statements  
for the year ended 30 June 2019

## Note 17. Commitments

\$ '000	2019	2018
---------	------	------

## (a) Capital commitments (exclusive of GST)

Capital expenditure committed for at the reporting date but not recognised in the financial statements as liabilities:

**Property, plant and equipment**

Buildings	60	22
Plant and equipment	1,064	522
Drainage	81	4
Other assets	768	10
Recreational facilities	57	–
Roads and transport	459	4,030
Water supply network	1,544	56
Land development	116	–
Waste assets	80	147
<b>Total commitments</b>	<b>4,229</b>	<b>4,791</b>

**These expenditures are payable as follows:**

Within the next year	4,229	4,791
<b>Total payable</b>	<b>4,229</b>	<b>4,791</b>

**Details of capital commitments**

Capital commitments include:

- Plant & Equipment purchases;
- Construction (drainage, roads, buildings and other structures); and
- Water supply distribution works.

## (b) Operating lease commitments (non-cancellable)

**a. Commitments under non-cancellable operating leases at the reporting date, but not recognised as liabilities are payable:**

Within the next year	279	232
Later than one year and not later than 5 years	423	161
<b>Total non-cancellable operating lease commitments</b>	<b>702</b>	<b>393</b>

**b. Non-cancellable operating leases include the following assets:**

Office Equipment is leased over 2 - 3 years.

Office space is leased over 3 years with an option to extend to a maximum lease term of 9 years.

**Conditions relating to finance and operating leases:**

– All finance agreements are secured only against the leased asset.

– No lease agreements impose any financial restrictions on Council regarding future debt etc.



Mid-Western Regional Council

Financial Statements 2019

Notes to the Financial Statements  
 for the year ended 30 June 2019

Note 18. Contingencies and other assets/liabilities not recognised

The following assets and liabilities do not qualify for recognition in the Statement of Financial Position, but their knowledge and disclosure is considered relevant to the users of Council's financial report.

LIABILITIES NOT RECOGNISED

1. Guarantees

(i) Defined benefit superannuation contribution plans

Council is party to an Industry Defined Benefit Plan under the Local Government Superannuation Scheme, named The Local Government Superannuation Scheme – Pool B (the Scheme) which is a defined benefit plan that has been deemed to be a 'multi-employer fund' for purposes of AASB119 Employee Benefits for the following reasons:

- Assets are not segregated within the sub-group according to the employees of each sponsoring employer.
- The contribution rates have been the same for all sponsoring employers. That is, contribution rates have not varied for each sponsoring employer according to the experience relating to the employees of that sponsoring employer.
- Benefits for employees of all sponsoring employers are determined according to the same formulae and without regard to the sponsoring employer.
- The same actuarial assumptions are currently used in respect of the employees of each sponsoring employer.

Given the factors above, each sponsoring employer is exposed to the actuarial risks associated with current and former employees of other sponsoring employers, and hence shares in the associated gains and losses (to the extent that they are not borne by members).

*Description of the funding arrangements.*

Pooled employers are required to pay standard employer contributions and additional lump sum contributions to the fund.

The standard employer contributions were determined using the new entrant rate method under which a contribution rate sufficient to fund the total benefits over the working life-time of a typical new entrant is calculated. The current standard employer contribution rates are:

Division B	1.9 times employee contributions contributions for non-180 Point Members; Nil for 180 Point Members*
Division C	2.5% salaries
Division D	1.64 times employee contributions

\*For 180 Point Members, Council was required to contribute 7% of salaries to these members' accumulation accounts, which are paid in addition to members' defined benefits.

The additional lump sum contribution for each Pooled Employer is a share of the total additional contributions of \$40 million per annum from 1 July 2018 for 3 years to 30 June 2021, apportioned according to each employer's share of the accrued liabilities as at 30 June 2018. These additional lump sum contributions are used to fund the deficit of assets to accrued liabilities as at 30 June 2018.

The adequacy of contributions is assessed at each triennial actuarial investigation and monitored annually between triennials.

*Description of the extent to which Council can be liable to the plan for other Council's obligations under the terms and conditions of the multi-employer plan*

As stated above, each sponsoring employer (Council) is exposed to the actuarial risks associated with current and former employees of other sponsoring employers and hence shares in the associated gains and losses.

However, there is no relief under the Fund's trust deed for employers to walk away from their defined benefit obligations. Under limited circumstances, an employer may withdraw from the plan when there are no active members, on full payment of outstanding additional contributions. There is no provision for allocation of any surplus which may be present at the date of withdrawal of the Council.

There are no specific provisions under the Fund's trust deed dealing with deficits or surplus on wind-up.

## Mid-Western Regional Council

Financial Statements 2019

Notes to the Financial Statements  
for the year ended 30 June 2019

## Note 18. Contingencies and other assets/liabilities not recognised (continued)

The amount of Council employer contributions to the defined benefit section of the Local Government Superannuation Scheme and recognised as an expense for the year ending 30 June 2019 was \$ 314,299. The last valuation of the Scheme was performed by Mr Richard Boyfield, FIAA on 31 December 2018, and covers the period ended 30 June 2018.

Council's expected contribution to the plan for the next annual reporting period is \$295,384.

The estimated employer reserves financial position for the Pooled Employers at 30 June 2019 is:

Employer reserves only *	\$millions	Asset Coverage
Assets	1,798.7	
Past Service Liabilities	1,784.2	100.8%
Vested Benefits	1,792.0	100.4%

\* excluding member accounts and reserves in both assets and liabilities.

There is currently no deficiency in the coverage of the assets, and no liability has been recognised in Council's accounts. Council has a possible obligation that may arise should the Scheme require immediate payment to correct a deficiency.

The key economic long term assumptions used to calculate the present value of accrued benefits are:

Investment return	5.75% per annum
Salary inflation *	3.5% per annum
Increase in CPI	2.5% per annum

\* Plus promotional increases

The contribution requirements may vary from the current rates if the overall sub-group experience is not in line with the actuarial assumptions in determining the funding program; however, any adjustment to the funding program would be the same for all sponsoring employers in the Pooled Employers group.

**(ii) StateCover Limited**

Council is a member of StateCover Mutual Limited and holds a partly paid share in the entity.

StateCover is a company providing workers compensation insurance cover to the NSW local government industry and specifically Council.

Council has a contingent liability to contribute further equity in the event of the erosion of the company's capital base as a result of the company's past performance and/or claims experience or as a result of any increased prudential requirements from APRA.

These future equity contributions would be required to maintain the company's minimum level of net assets in accordance with its licence requirements.

**(iii) Other guarantees**

Council has provided no other guarantees other than those listed above.

**2. Other liabilities****(i) Third party claims**

The Council is involved from time to time in various claims incidental to the ordinary course of business including claims for damages relating to its services.

Council believes that it is appropriately covered for all claims through its insurance coverage and does not expect any material liabilities to eventuate.

## Mid-Western Regional Council

Financial Statements 2019

### Notes to the Financial Statements for the year ended 30 June 2019

#### Note 18. Contingencies and other assets/liabilities not recognised (continued)

---

##### ASSETS NOT RECOGNISED

###### (i) Infringement notices/fines

Fines and penalty income, the result of Council issuing infringement notices is followed up and collected by the Infringement Processing Bureau.

Council's revenue recognition policy for such income is to account for it as revenue on receipt.

Accordingly, at year end, there is a potential asset due to Council representing issued but unpaid infringement notices.

Due to the limited information available on the status, value and duration of outstanding notices, Council is unable to determine the value of outstanding income.

###### Bank Guarantees

Council holds a number of bank guarantees to the value of \$808,664. Some of these guarantees are provided by various developers across the Mid-Western Region to secure performance of conditions of consent in relation to approved Developer Applications.

The guarantees will be returned once the associated conditions of consent have been satisfied.

Other guarantees relate to work performed for Council by contractors, such as construction works. The guarantees will be returned once the conditions of the contract have been satisfied.

## Mid-Western Regional Council

Financial Statements 2019

Notes to the Financial Statements  
for the year ended 30 June 2019

## Note 19. Financial risk management

## Risk management

Council's activities expose it to a variety of financial risks including (1) price risk, (2) credit risk, (3) liquidity risk and (4) interest rate risk.

The Council's overall risk management program focuses on the unpredictability of financial markets and seeks to minimise potential adverse effects on the financial performance of the Council.

Council does not engage in transactions expressed in foreign currencies and is therefore not subject to foreign currency risk.

Financial risk management is carried out by Council's finance section under policies approved by the Council.

The fair value of Council's financial assets and financial liabilities approximates their carrying amount.

\$ '000	Carrying value 2019	Carrying value 2018	Fair value 2019	Fair value 2018
<b>Financial assets</b>				
<b>Measured at amortised cost</b>				
Cash and cash equivalents	5,121	6,481	5,121	6,481
Receivables	8,729	6,616	8,729	6,616
Investments				
– 'Financial assets at amortised cost' / 'held to maturity' (2018)	64,600	59,700	64,600	59,700
<b>Fair value through other comprehensive income</b>				
Investments				
– 'Financial assets at fair value through other comprehensive income' / 'available for sale financial assets' (2018)	–	6,124	–	6,124
<b>Fair value through profit and loss</b>				
Investments				
– 'Held for trading'	8,127	–	8,127	–
<b>Total financial assets</b>	<b>86,577</b>	<b>78,921</b>	<b>86,577</b>	<b>78,921</b>
<b>Financial liabilities</b>				
Payables	5,874	5,267	5,874	5,267
Loans/advances	12,980	14,669	12,980	14,669
<b>Total financial liabilities</b>	<b>18,854</b>	<b>19,936</b>	<b>18,854</b>	<b>19,936</b>

Fair value is determined as follows:

- **Cash and cash equivalents, receivables, payables** – are estimated to be the carrying value that approximates market value.
- **Borrowings and held-to-maturity investments** – are based upon estimated future cash flows discounted by the current mkt interest rates applicable to assets and liabilities with similar risk profiles, unless quoted market prices are available.
- Financial assets classified (i) '**at fair value through profit and loss**' or (ii) '**available-for-sale**' – are based upon quoted market prices (in active markets for identical investments) at the reporting date or independent valuation.

Council's objective is to maximise its return on cash and investments whilst maintaining an adequate level of liquidity and preserving capital.

Council's finance area manages the cash and Investments portfolio.

Council has an investment policy which complies with the Local Government Act 1993 and Minister's investment order 625. This policy is regularly reviewed by Council and its staff and an investment report is tabled before Council on a monthly basis setting out the portfolio breakup and its performance as required by Local Government regulations.

continued on next page ...

Page 57 of 97

Mid-Western Regional Council

Financial Statements 2019

Notes to the Financial Statements  
 for the year ended 30 June 2019

Note 19. Financial risk management (continued)

The risks associated with the instruments held are:

- **Price risk** – the risk that the capital value of Investments may fluctuate due to changes in market prices, whether these changes are caused by factors specific to individual financial instruments or their issuers or are caused by factors affecting similar instruments traded in a market.
- **Interest rate risk** – the risk that movements in interest rates could affect returns and income.
- **Liquidity risk** – the risk that Council will not be able to pay its debts as and when they fall due.
- **Credit risk** – the risk that the investment counterparty will not complete their obligations particular to a financial instrument, resulting in a financial loss to Council – be it of a capital or income nature.

Council manages these risks (amongst other measures) by diversifying its portfolio and only purchasing investments with high credit ratings or capital guarantees.

(a) Market risk – price risk and interest rate risk

The impact on result for the year and equity of a reasonably possible movement in the price of investments held and interest rates is shown below. The reasonably possible movements were determined based on historical movements and economic conditions in place at the reporting date.

\$ '000	Increase of values/rates		Decrease of values/rates	
	Profit	Equity	Profit	Equity
<b>2019</b>				
Possible impact of a 10% movement in market values	–	813	–	(813)
Possible impact of a 1% movement in interest rates	646	646	(646)	(646)
<b>2018</b>				
Possible impact of a 10% movement in market values	–	612	–	(612)
Possible impact of a 1% movement in interest rates	597	597	(597)	(597)

## Mid-Western Regional Council

Financial Statements 2019

## Notes to the Financial Statements

for the year ended 30 June 2019

## Note 19. Financial risk management (continued)

## (b) Credit risk

Council's major receivables comprise (i) rates and annual charges and (ii) user charges and fees.

Council manages the credit risk associated with these receivables by monitoring outstanding debt and employing stringent debt recovery procedures. Council also encourages ratepayers to pay their rates by the due date through incentives.

The credit risk for liquid funds and other short-term financial assets is considered negligible, since the counterparties are reputable banks with high quality external credit ratings.

There are no significant concentrations of credit risk, whether through exposure to individual customers, specific industry sectors and/or regions.

Council makes suitable provision for doubtful receivables as required.

There are no material receivables that have been subjected to a re-negotiation of repayment terms.

## Credit risk profile

## Receivables – rates and annual charges

Credit risk on rates and annual charges is minimised by the ability of Council to secure a charge over the land relating to the debts – that is, the land can be sold to recover the debt. Council is also able to charge interest on overdue rates and annual charges at higher than market rates which further encourages the payment of debt.

\$ '000	Not yet overdue	< 1 year overdue	1 - 2 years overdue	2 - 5 years overdue	> 5 years overdue	Total
<b>2019</b>						
Gross carrying amount	816	48	79	79	(3)	1,019
<b>2018</b>						
Gross carrying amount	752	9	54	66	(2)	879

## Receivables - non-rates and annual charges

Council applies the simplified approach for non-rates and annual charges debtors to provide for expected credit losses prescribed by AASB 9, which permits the use of the lifetime expected loss provision. To measure the expected credit losses, non-rates and annual charges debtors have been grouped based on shared credit risk characteristics and the days past due.

The loss allowance provision as at 30 June 2019 is determined as follows. The expected credit losses incorporate forward-looking information.

\$ '000	Not yet overdue	0 - 30 days overdue	31 - 60 days overdue	61 - 90 days overdue	> 91 days overdue	Total
<b>2019</b>						
Gross carrying amount	5,851	1,559	32	7	330	7,779
Expected loss rate (%)	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
<b>ECL provision</b>	–	–	–	–	–	–
<b>2018</b>						
Gross carrying amount	4,035	1,374	79	47	303	5,838
Expected loss rate (%)	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
<b>ECL provision</b>	–	–	–	–	–	–

continued on next page ...

Page 59 of 97

Mid-Western Regional Council

Financial Statements 2019

Notes to the Financial Statements  
 for the year ended 30 June 2019

Note 19. Financial risk management (continued)

(c) Liquidity risk

Payables and borrowings are both subject to liquidity risk – the risk that insufficient funds may be on hand to meet payment obligations as and when they fall due.

Council manages this risk by monitoring its cash flow requirements and liquidity levels and maintaining an adequate cash buffer.

Payment terms can (in extenuating circumstances) also be extended and overdraft facilities utilised as required.

Borrowings are also subject to interest rate risk – the risk that movements in interest rates could adversely affect funding costs and debt servicing requirements. Council manages this risk through diversification of borrowing types, maturities and interest rate structures. The finance team regularly reviews interest rate movements to determine if it would be advantageous to refinance or renegotiate part or all of the loan portfolio.

The timing of cash flows presented in the table below to settle financial liabilities reflects the earliest contractual settlement dates. The timing of expected outflows is not expected to be materially different from contracted cashflows.

The amounts disclosed in the table are the undiscounted contracted cash flows and therefore the balances in the table may not equal the balances in the statement of financial position due to the effect of discounting.

\$ '000	Weighted average interest rate	Subject to no maturity	≤ 1 Year	payable in: 1 - 5 Years	> 5 Years	Total cash outflows	Actual carrying values
<b>2019</b>							
Trade/other payables	0.00%	1,034	4,840	–	–	5,874	5,874
Loans and advances	6.47%	–	2,826	6,790	8,830	18,446	12,980
<b>Total financial liabilities</b>		<b>1,034</b>	<b>7,666</b>	<b>6,790</b>	<b>8,830</b>	<b>24,320</b>	<b>18,854</b>
<b>2018</b>							
Trade/other payables	0.00%	967	4,300	–	–	5,267	5,267
Loans and advances	6.47%	–	2,608	8,372	10,073	21,053	14,669
<b>Total financial liabilities</b>		<b>967</b>	<b>6,908</b>	<b>8,372</b>	<b>10,073</b>	<b>26,320</b>	<b>19,936</b>

Loan agreement breaches

There were no Loan breaches during the reporting financial year

## Mid-Western Regional Council

Financial Statements 2019

Notes to the Financial Statements  
for the year ended 30 June 2019

## Note 20. Material budget variations

Council's original financial budget for 18/19 was adopted by the Council on 20 June 2018 and is unaudited.

While the Income Statement included in this General Purpose Financial Statements must disclose the original budget adopted by Council, the Local Government Act 1993 requires Council to review its financial budget on a quarterly basis, so that it is able to manage the various variations between actuals versus budget that invariably occur throughout the year.

This note sets out the details of **material variations** between Council's original budget and its actual results for the year as per the Income Statement – even though such variations may have been adjusted for during each quarterly budget review.

Material variations represent those variances between the original budget figure and the actual result that amount to **10%** or more.

**Variation Key:** **F** = Favourable budget variation, **U** = Unfavourable budget variation.

\$ '000	2019 Budget	2019 Actual	2019 ----- Variance -----		
<b>REVENUES</b>					
Rates and annual charges	30,636	31,043	407	1%	<b>F</b>
User charges and fees	15,321	15,018	(303)	(2)%	<b>U</b>
Interest and investment revenue	1,897	2,373	476	25%	<b>F</b>
Council's increase in value of managed funds exceeded budget by \$331,000. In addition earnings on cash and term deposits exceeded the budget by \$146,000, mainly due to higher than anticipated cash balances.					
Other revenues	2,539	3,443	904	36%	<b>F</b>
Unexpected revenue was received from insurance and legal settlements totalling \$722,000.					
Operating grants and contributions	13,937	14,465	528	4%	<b>F</b>
Capital grants and contributions	18,173	17,836	(337)	(2)%	<b>U</b>
Net gains from disposal of assets	451	–	(451)	100%	<b>U</b>
Subdivision of land was delayed and subsequently planned sales did not occur.					



Mid-Western Regional Council

Financial Statements 2019

Notes to the Financial Statements  
 for the year ended 30 June 2019

Note 20. Material budget variations

\$ '000	2019 Budget	2019 Actual	2019 ----- Variance -----	
<b>EXPENSES</b>				
Employee benefits and on-costs	24,467	23,759	708	3% F
Borrowing costs	936	926	10	1% F
Materials and contracts	15,270	12,723	2,547	17% F
The overall RMS State Roads project expenditure was less than budgeted this year and resulted in less expenditure with contractors, materials and plant hire of \$1.49 million. Savings on contractors required in waste management of \$155,000 , mainly due to reduced greenwaste shredding required.				
Depreciation and amortisation	16,170	16,425	(255)	(2)% U
Other expenses	6,880	7,297	(417)	(6)% U
Net losses from disposal of assets	–	3,980	(3,980)	∞ U
This variance is due to the write off of infrastructure replaced during the 2018/19. The majority relates to transport assets.				

STATEMENT OF CASH FLOWS

Net cash provided from (used in) operating activities	34,547	35,680	1,133	3% F
Net cash provided from (used in) investing activities	(33,981)	(35,351)	(1,370)	4% U
Net cash provided from (used in) financing activities	(1,692)	(1,689)	3	0% F

## Mid-Western Regional Council

Financial Statements 2019

Notes to the Financial Statements  
for the year ended 30 June 2019

## Note 21. Fair Value Measurement

The Council measures the following asset and liability classes at fair value on a recurring basis:

– Infrastructure, property, plant and equipment      – Investment property      – Financial assets and liabilities

The fair value of assets and liabilities must be estimated in accordance with various accounting standards for either recognition and measurement requirements or for disclosure purposes. AASB 13 Fair Value Measurement requires all assets and liabilities measured at fair value to be assigned to a 'level' in the fair value hierarchy as follows:

**Level 1:** Unadjusted quoted prices in active markets for identical assets or liabilities that the entity can access at the measurement date.

**Level 2:** Inputs other than quoted prices included within level 1 that are observable for the asset or liability, either directly or indirectly.

**Level 3:** Inputs for the asset or liability that are not based on observable market data (unobservable inputs).

## (1) Assets and liabilities that have been measured and recognised at fair values

2019	Notes	Fair value measurement hierarchy				Total
		Date of latest valuation	Level 1 Quoted prices in active mkts	Level 2 Significant observable inputs	Level 3 Significant unobservable inputs	
<b>Recurring fair value measurements</b>						
<b>Financial assets</b>						
		30/06/19	–	8,127	–	8,127
			–	8,127	–	8,127
<b>Investment property</b>						
	10	30/06/18	–	3,797	–	3,797
		30/06/18	–	2,475	–	2,475
			–	6,272	–	6,272
<b>Infrastructure, property, plant and equipment</b>						
	9	30/06/18	–	–	19,857	19,857
		30/06/16	–	–	358	358
		30/06/16	–	–	231	231
		30/06/18	–	41,772	–	41,772
		30/06/16	–	–	18,304	18,304
		30/06/19	–	–	2,634	2,634
		30/06/16	–	–	1,619	1,619
		30/06/16	–	–	345	345
		30/06/18	–	288	–	288
		30/06/18	–	–	63,746	63,746
		30/06/16	–	–	8,353	8,353
		30/06/15	–	–	232,381	232,381
		30/06/15	–	–	58,001	58,001
		30/06/15	–	–	5,492	5,492
		30/06/15	–	–	285,024	285,024
		30/06/15	–	–	18,115	18,115
		30/06/17	–	–	71,654	71,654
		30/06/17	–	–	86,078	86,078
		30/06/16	–	–	4,256	4,256
		30/06/16	–	–	11,990	11,990
		30/06/16	–	–	666	666
		30/06/19	–	–	3,448	3,448
		30/06/19	–	–	293	293
			–	42,060	892,845	934,905

continued on next page ...

Page 63 of 97

Mid-Western Regional Council

Financial Statements 2019

Notes to the Financial Statements  
 for the year ended 30 June 2019

Note 21. Fair Value Measurement (continued)

2018	Notes	Date of latest valuation	Fair value measurement hierarchy			Total
			Level 1 Quoted prices in active mkts	Level 2 Significant observable inputs	Level 3 Significant unobservable inputs	
<b>Recurring fair value measurements</b>						
<b>Financial assets</b>						
		30/06/18	–	6,124	–	6,124
			–	6,124	–	6,124
<b>Investment property</b>						
	10		–	–	–	–
<b>Infrastructure, property, plant and equipment</b>						
	9					
		30/06/18	–	–	18,778	18,778
		30/06/16	–	–	455	455
		30/06/16	–	–	265	265
		30/06/18	–	43,242	–	43,242
		30/06/16	–	–	17,798	17,798
		30/06/14	–	–	1,605	1,605
			–	–	1,602	1,602
			–	–	345	345
		30/06/18	–	4,061	–	4,061
		30/06/18	–	–	64,051	64,051
		30/06/16	–	–	8,692	8,692
		30/06/15	–	–	220,779	220,779
		30/06/15	–	–	56,813	56,813
		30/06/15	–	–	5,335	5,335
		30/06/15	–	–	282,824	282,824
		30/06/15	–	–	18,308	18,308
		30/06/17	–	–	70,763	70,763
		30/06/17	–	–	85,473	85,473
		30/06/16	–	–	4,390	4,390
		30/06/16	–	–	9,749	9,749
		30/06/16	–	–	653	653
		30/06/14	–	–	2,147	2,147
		30/06/14	–	–	243	243
<b>Total infrastructure, property, plant and equipment</b>			–	47,303	883,796	931,099

Note that capital WIP is not included above since it is carried at cost.

## Mid-Western Regional Council

Financial Statements 2019

Notes to the Financial Statements  
for the year ended 30 June 2019

## Note 21. Fair Value Measurement (continued)

## (2) Valuation techniques used to derive level 2 and level 3 fair values

Where Council is unable to derive fair valuations using quoted market prices of identical assets (ie. level 1 inputs) Council instead utilises a spread of both observable inputs (level 2 inputs) and unobservable inputs (level 3 inputs).

The fair valuation techniques Council has employed while utilising level 2 and level 3 inputs are as follows:

**Financial assets****Managed Funds – Fair value through profit and loss (FVTPL)**

Valuation technique: The unit price of each fund is equal to the total fair value of the net assets held by the fund divided by the total number of units on issue for that fund. Unit prices are calculated and published daily.

Inputs Used (Level 2): Prices are observable, however, no active market exists for these funds as they are only accessible to government agencies.

**Investment property****Operational land – Level 2**

Valuation Techniques – Market Value. This method involves the analysis of sales evidence of other properties within the region and adjustment for differences between key attributes of the properties. APV Valuers and Asset Management revalued operational land.

Observable inputs - Sales evidence of price per square metre of land.

**Buildings market value/income approach – Level 2**

Valuation Techniques – Market Value. This method involves the analysis of sales evidence and comparison with the subject taking into account matters such as method of construction, size, condition, age, land area and location. APV Valuer and Asset Management revalued investment properties.

Observable inputs - Inspector and analysis of sales evidence involving comparable assets.

**Infrastructure, property, plant and equipment (IPP&E)****Plant and equipment, office equipment and furniture and fittings – Level 3**

Valuation Techniques – Depreciated historic cost. The nature and value of plant and equipment recognises that depreciated historic cost is a representation of fair value.

Observable inputs - Available market data to assess the replacement cost of the asset.

Unobservable inputs - Estimates of useful life and residual value.

**Community land and land under roads – Level 3**

Valuation Techniques – Market value direct comparison and Valuer General's Valuation. This method involves the analysis of sales evidence of other properties within the region and adjustment for differences between key attributes of the properties.

Observable inputs - Sales evidence of price per square metre of land.

**Operational land – Level 2**

Valuation Techniques – Market Value. This method involves the analysis of sales evidence of other properties within the region and adjustment for differences between key attributes of the properties. APV Valuers and Asset Management revalued operational land.

Observable inputs - Sales evidence of price per square metre of land.

**Land improvements - Level 3**

Valuation Techniques – Depreciated historic cost.

Observable inputs - Available market data to assess the replacement cost of the asset.

Unobservable inputs - Estimates of useful life and residual value.

**Buildings market value/income approach – Level 2**

Valuation Techniques – Market Value. This method involves the analysis of sales evidence and comparison with the subject taking into account matters such as method of construction, size, condition, age, land area and location. APV Valuer and Asset Management revalued three buildings at market value approach, including two investment properties.

Observable inputs - Inspector and analysis of sales evidence involving comparable assets.

continued on next page ...

Page 65 of 97

## Mid-Western Regional Council

Financial Statements 2019

### Notes to the Financial Statements for the year ended 30 June 2019

#### Note 21. Fair Value Measurement (continued)

##### **Buildings replacement costs – Level 3**

Valuation Techniques – Cost approach.

Due to the specialised nature of Local Government Assets, observable market inputs are often unavailable. The cost approach has been adopted for those buildings and deemed level 3.

This method is based on determining the Replacement Cost of the modern equivalent (or cost of reproduction where relevant) and then adjusting for the level of consumed future economic benefit and impairment.

To determine the Fair Value we applied the following process –

- Determine the Replacement Cost (Gross)
- Determining the components and where relevant split between short-life and long-life parts based on planned asset management strategies.
- Assessing the level of remaining service potential of the Depreciable Amount of each component (short-life and long-life parts).
  - o For the short-life part, this is based on a Consumption Rating that primarily considers the component specific factors (such as physical condition and maintenance history) as well as considering obsolescence. This is primarily aimed at estimating the cost to bring the part back to 'as new' (as a market participant would consider when pricing the asset).
  - o For the long-life part the valuer uses professional judgment to estimate the level of remaining service potential (RSP%). This effectively is an overall assessment of obsolescence (function, technical and economic) and the impact it may have on a market participant's view of price. For example – despite an asset being aged and part way through its lifecycle, providing the asset is expected to be operational for many years to come the market the impact of obsolescence may be insignificant or minor. Likewise, if there is an expectation that the asset has a limited remaining life the impact of obsolescence will be greater as the asset nears the end of life.
- Summing the calculated value of the short-life part and long-life part together to determine the value of each component
- Summing the value of each component together to determine the Fair Value (Current Replacement Cost)

Observable inputs - Available market data to assess the replacement cost of the asset.

Unobservable inputs - Estimates of useful life, and condition

##### **Other structures, swimming pools, other open space/recreational assets – Level 3**

Valuation Techniques – Cost Approach Method.

Due to the specialised nature of Local Government Assets observable market inputs are often unavailable. The cost approach has been adopted for other structures and deemed level 3. This involves the following process:

- The fair value is a reflection of gross value less accumulated depreciation. Published project and cost data applied to the asset's attributes is used to determine the gross value (replacement cost)
- Age and asset condition is applied to determine the level of depreciation
- Major assets were disaggregated into significant components which exhibit different patterns of consumption (useful lives).

Observable inputs - Available market data to assess the replacement cost of the asset.

Unobservable inputs - Estimates of useful life, and condition

##### **Roads, bridges, footpaths, bulk earthworks, stormwater – Level 3**

Valuation Techniques – Depreciated Replacement Cost.

Due to the specialised nature of Local Government Assets observable market inputs are often unavailable. The cost approach has been adopted for Council Roads and deemed level 3 and were last valued at 30 June 2015. This involves the following process:

- The fair value is a reflection of gross value (replacement cost) less accumulated depreciation.
- Actual construction cost data was used to establish unit rates and applied to the asset's attributes to determine the gross value
- A sample of roads were inspected to arrive at a condition score. This is applied along with the road age to determine the remaining useful life.
- Roads were categorised into appropriate groupings such as:
  - \* Sealed/Unsealed
  - \* Urban/Local/Regional
  - \* Urban major/Urban minor/collector
- The network was broken into segments linked to defining geographical features

## Mid-Western Regional Council

Financial Statements 2019

Notes to the Financial Statements  
for the year ended 30 June 2019

## Note 21. Fair Value Measurement (continued)

- Assets were disaggregated into significant components which exhibit different patterns of consumption (useful lives) i.e. seal, pavement, subbase, earthworks.

Observable inputs- Construction costs used to assess the replacement cost of the asset. For example Seal cost per m2, Pavement construction per m2, gravel cost  
Unobservable inputs - Estimates of useful life, condition and residual value.

**Water supply network and sewerage network – Level 3**

Valuation Techniques – Cost Approach Method.

Due to the specialised nature of Local Government Assets observable market inputs are often unavailable. The cost approach has been adopted for Council Water and Sewer deemed level 3 and was applied as part of 30 June 2017 fair value process. This involves the following process:

- Council used data published in the NSW Reference Rates Manual for Valuation of Water & Sewerage Assets and CENTROC Regional Water & Sewer Asset Valuation Methodology to establish unit rates and applied to the asset's attributes to determine the gross value.
- A physical inspection of underground assets was impractical, therefore reference manual useful life was applied.
- A sample of aboveground assets were inspected to arrive at a condition score, with desktop assessments of other assets. This assessment was applied along with the reference manual average to determine the remaining useful life.
- Assets were disaggregated into significant components which exhibit different patterns of consumption (useful lives) i.e. civil/structural, electrical, mechanical

Observable inputs are reference rate costs used to assess the replacement cost of the asset. For example \$/m for reticulation mains

Unobservable inputs include estimates of useful life, condition and residual value.

**Library books – Level 3**

Valuation Techniques – Cost approach method. The cost approach has been adopted for other structures and deemed level 3.

Observable inputs - Available market data to assess the replacement cost of the asset.

Unobservable inputs - Estimates of useful life and residual value.

**Tip and quarry assets – reinstatement, rehabilitation and restoration**

Inputs Used (Level 3): Unit rates, useful life, asset condition, dimensions and specifications

In the event that Council close a quarry or tip site, there are immense on-going costs associated with the rehabilitation of the land.

Mid-Western Regional Council

Notes to the Financial Statements  
 for the year ended 30 June 2019

Note 21. Fair Value Measurement (continued)

(3) Fair value measurements using significant unobservable inputs (level 3)

a. The following tables present the changes in level 3 fair value asset classes.

\$ '000	Work in progress	Plant and equipment	Office equipment	Furniture and fittings	Operational Land	Community Land	Land under Roads	Land improvements depreciable	Land non-improvements depreciable
<b>2018</b>									
<b>Opening balance</b>	13,128	16,562	562	262	32,145	16,669	1,302	1,444	276
Transfers from/(to) level 2 FV hierarchy	23,4(b)	-	-	-	(43,242)	-	-	-	-
Transfers from/(to) another asset class	(7,358)	-	-	-	(878)	878	124	-	2
Purchases (GBV)	6,958	6,414	7	49	20	24	179	158	75
Disposals (WDV)	-	(1,965)	-	-	-	(3)	-	-	-
Depreciation and impairment	-	(2,308)	(114)	(47)	-	-	-	-	(8)
FV gains – other comprehensive income	-	-	-	-	11,539	-	-	-	-
Other movement (rounding)	-	2	-	1	-	-	-	-	-
Other movement (had not commissioned)	-	73	-	-	416	230	-	-	-
<b>Closing balance</b>	<b>12,728</b>	<b>18,778</b>	<b>455</b>	<b>265</b>	<b>-</b>	<b>17,798</b>	<b>1,605</b>	<b>1,602</b>	<b>345</b>
<b>2019</b>									
<b>Opening balance</b>	12,728	18,778	455	265	-	17,798	1,605	1,602	345
Transfers from/(to) another asset class	(10,543)	-	-	-	-	-	-	4	-
Purchases (GBV)	4,761	4,775	17	5	-	157	-	13	15
Disposals (WDV)	-	(1,026)	-	-	-	(91)	-	-	-
Depreciation and impairment	-	(2,870)	(114)	(40)	-	-	-	-	(14)
FV gains – other comprehensive income	-	-	-	-	-	-	1,029	-	-
Other movement (rounding)	(1)	-	-	1	-	-	-	-	(1)
Other movement (had not commissioned)	(21)	-	-	-	-	440	-	-	-
<b>Closing balance</b>	<b>6,924</b>	<b>19,857</b>	<b>358</b>	<b>231</b>	<b>-</b>	<b>18,304</b>	<b>2,634</b>	<b>1,619</b>	<b>345</b>

continued on next page ...

## Mid-Western Regional Council

## Notes to the Financial Statements

for the year ended 30 June 2019

## Note 21. Fair Value Measurement (continued)

\$ '000	Buildings replacement cost									
	Buildings replacement cost	Other structures	Roads	Bulk earthworks	Stormwater drainage	Water supply network	Sewerage network	Bridges	Library books	
<b>2018</b>										
Opening balance	45,356	7,284	212,929	281,921	18,289	69,910	84,106	56,925	650	
Transfers from/(to) another asset class	39	241	5,861	484	20	198	196	119	-	
Purchases (GBV)	395	1,427	12,648	419	231	1,141	1,211	862	79	
Disposals (WDV)	(17)	(1)	(5,140)	-	-	(157)	(269)	-	-	
Depreciation and impairment	(1,881)	(259)	(5,519)	-	(233)	(1,761)	(1,467)	(1,093)	(77)	
FV gains – other comprehensive income	20,161	-	-	-	1	1,430	1,696	-	-	
Other movement (rounding)	(2)	-	-	-	-	2	-	-	1	
<b>Closing balance</b>	<b>64,051</b>	<b>8,692</b>	<b>220,779</b>	<b>282,824</b>	<b>18,308</b>	<b>70,763</b>	<b>85,473</b>	<b>56,813</b>	<b>653</b>	
<b>2019</b>										
Opening balance	64,051	8,692	220,779	282,824	18,308	70,763	85,473	56,813	653	
Transfers from/(to) another asset class	43	(199)	6,918	2,710	33	166	446	650	-	
Purchases (GBV)	748	188	12,956	837	8	1,454	753	1,843	92	
Disposals (WDV)	(247)	-	(2,669)	(1,347)	-	(29)	(371)	(157)	-	
Depreciation and impairment	(827)	(308)	(5,602)	-	(234)	(1,803)	(1,556)	(1,100)	(79)	
FV gains – other comprehensive income	-	-	-	-	-	1,103	1,333	-	-	
Other movement (rounding)	(7)	-	(1)	-	-	-	-	(1)	-	
Other movement (had not commissioned)	-	-	-	-	-	-	-	(47)	-	
<b>Closing balance</b>	<b>63,761</b>	<b>8,353</b>	<b>232,381</b>	<b>285,024</b>	<b>18,115</b>	<b>71,854</b>	<b>86,078</b>	<b>58,001</b>	<b>666</b>	

continued on next page ...



Financial Statements 2019

**Mid-Western Regional Council**  
**Notes to the Financial Statements**  
 for the year ended 30 June 2019

**Note 21. Fair Value Measurement (continued)**

	Tip reinstatement asset	Quarry reinstatement asset	Footpaths	Swimming pools	Other open space/ recreational	Total
<b>\$ '000</b>						
<b>2018</b>						
Opening balance	2,145	261	5,407	4,579	9,690	881,802
Transfers from/(to) level 2 FV hierarchy	-	-	-	-	-	(43,242)
Transfers from/(to) another asset class	23 4(b)	-	1	-	73	-
Purchases (GBV)	-	-	66	49	384	32,796
Disposals (WDV)	-	(39)	(1)	(3)	(1)	(7,596)
Depreciation and impairment	(119)	-	(137)	(235)	(397)	(15,655)
FV gains – other comprehensive income	120	21	-	-	-	34,967
Other movement (rounding)	1	-	(1)	-	-	5
Other movement (had not commissioned)	-	-	-	-	-	719
<b>Closing balance</b>	<b>2,147</b>	<b>243</b>	<b>5,335</b>	<b>4,390</b>	<b>9,749</b>	<b>883,796</b>
<b>2019</b>						
Opening balance	2,147	243	5,335	4,390	9,749	883,796
Transfers from/(to) another asset class	-	-	-	-	49	277
Purchases (GBV)	-	-	294	87	2,701	31,684
Disposals (WDV)	-	-	-	-	(97)	(6,034)
Depreciation and impairment	(1,150)	(43)	(138)	(222)	(413)	(16,313)
FV gains – other comprehensive income	2,452	93	-	-	-	6,010
Other movement (rounding)	(1)	-	1	1	1	(8)
Other movement (had not commissioned)	-	-	-	-	-	372
<b>Closing balance</b>	<b>3,448</b>	<b>293</b>	<b>5,492</b>	<b>4,256</b>	<b>11,990</b>	<b>899,784</b>

continued on next page ...

Mid-Western Regional Council

Notes to the Financial Statements

for the year ended 30 June 2019

Note 21. Fair Value Measurement (continued)

The following table summarises the quantitative information relating to the significant unobservable inputs used in deriving the various level 3 asset class fair values.

	Valuation technique/s	Unobservable inputs
<b>b. Significant unobservable valuation inputs used (for level 3 asset classes) and their relationship to fair value.</b>		
<b>Infrastructure, property, plant and equipment</b>		
Plant and equipment	Depreciated historic cost	Estimated useful life and residual value
Office equipment	Depreciated historic cost	Estimated useful life and residual value
Furniture and fittings	Depreciated historic cost	Estimated useful life and residual value
Community land	Market Approach	Factors relevant to a market participants and/or embodied with the assets
Land under roads	Market Approach	Factors relevant to a market participants and/or embodied with the assets
Land improvements – non depreciable	Cost Approach	Estimated useful life, cost, and condition
Land improvements – depreciable	Depreciated historic cost	Estimated useful life, cost, and condition
Buildings – replacement cost	Cost Approach	Estimated useful life, cost, and condition
Other structures	Cost Approach	Estimated useful life, cost, and condition
Roads, bridges, footpaths	Cost Approach	Estimated useful life, cost, and condition
Bulk earthworks	Cost Approach	Estimated useful life, cost, and condition
Stormwater drainage	Cost Approach	Estimated useful life, cost, and condition
Water supply network	Cost Approach	Estimated useful life, cost, and condition
Sewerage network	Cost Approach	Estimated useful life, cost, and condition
Swimming pools	Cost Approach	Estimated useful life, cost, and condition
Other open space/recreational assets	Cost Approach	Estimated useful life, cost, and condition
Library books	Cost Approach	Estimated useful life, cost, and condition
Tip and quarry reinstatement assets	Cost estimate of future liability	Estimated useful life, cost, and condition

continued on next page ...

Mid-Western Regional Council

Notes to the Financial Statements  
 for the year ended 30 June 2019

Note 21. Fair Value Measurement (continued)

c. The valuation process for level 3 fair value measurements

Class	Valuation processes	Description of the process	how (and by who) the valuation processes are decided	how (and who) analyses the level 3 fair value movements post valuation	who undertakes the valuations
Plant and equipment	Depreciated historic cost	Review of asset register and useful life of assets	Council	Council	Council
Office equipment	Depreciated historic cost	Review of asset register and useful life of assets	Council	Council	Council
Furniture and fittings	Depreciated historic cost	Review of asset register and useful life of assets	Council	Council	Council
Community land	Market Approach	Based on Valuer General's valuation	Council	Council	Council
Land under roads	Market Approach	Based on Valuer General's valuation and then applied discount for Englobo/Undeveloped land	Council	Council	Council
Land improvements – non depreciable	Cost Approach	Review of asset register and useful life of assets	Council	Council	Council
Land improvements – depreciable	Depreciated historic cost	Review of asset register and useful life of assets	Council	Council	Council
Buildings	Cost Approach or Market Approach	Analysis of data and physical inspection of assets to review condition.	Council and External Valuer	Council	External Valuer
Roads, bridges, footpaths	Cost Approach	Analysis of data and physical inspection of assets to review condition. Sampling of road condition and costing of examples of actual construction.	Council	Council	Council

continued on next page ...

**Mid-Western Regional Council**  
**Notes to the Financial Statements**  
for the year ended 30 June 2019

**Note 21. Fair Value Measurement (continued)**

Bulk earthworks	Cost Approach	Analysis of data and physical inspection of assets to review condition. Sampling of road condition and costing of examples of actual construction.	Council	Council	Council
Stormwater drainage	Cost Approach	Analysis of data and physical inspection of assets to review condition. Sampling of road condition and costing of examples of actual construction.	Council	Council	Council
Water supply network	Cost Approach	Analysis of data and physical inspection of assets to review condition. Sampling of road condition and costing of examples of actual construction.	Council and External Valuer	Council	Council – Passive assets and External Valuer – Complex assets
Sewerage network	Cost Approach	Analysis of data and physical inspection of assets to review condition. Sampling of road condition and costing of examples of actual construction.	Council and External Valuer	Council	Council – Passive assets and External Valuer – Complex assets
Swimming pools	Cost Approach	Analysis of data and physical inspection of assets to review condition.	Council	Council	Council
Other open space/recreational assets	Cost Approach	Analysis of data and physical inspection of assets to review condition.	Council	Council	Council
Library books	Cost Approach	Review of asset register and useful life of assets.	Council	Council	Council

continued on next page ...

**Mid-Western Regional Council**

Financial Statements 2019

**Notes to the Financial Statements**  
for the year ended 30 June 2019

**Note 21. Fair Value Measurement (continued)**

---

**(4) Highest and best use**

All of Council's non-financial assets are considered as being utilised for their highest and best use.

**Mid-Western Regional Council**  
**Notes to the Financial Statements**  
for the year ended 30 June 2019  
**Note 22. Related Party Transactions**

**(a) Key management personnel**

Key management personnel (KMP) of the council are those persons having the authority and responsibility for planning, directing and controlling the activities of the council, directly or indirectly.

The aggregate amount of KMP compensation included in the Income Statement is:

	2019	2018
<b>Compensation:</b>		
Short-term benefits	1,425	1,358
Other long-term benefits	23	43
<b>Total</b>	<b>1,448</b>	<b>1,401</b>

continued on next page ...

**Mid-Western Regional Council**

**Notes to the Financial Statements**  
 for the year ended 30 June 2019

**Note 22. Related Party Transactions (continued)**

**(b) Other transactions with KMP and their related parties**

Council has determined that transactions at arm's length between KMP and Council as part of Council delivering a public service objective (e.g. access to library or Council swimming pool by KMP) will not be disclosed.

Nature of the transaction	Ref	Value of transactions during year	Outstanding balance (incl. loans and commitments)	Terms and conditions	Provisions for impairment of receivables outstanding	Expense recognised for impairment of receivables
<b>2019</b>						
Employee expenses relating to close family members of KMP	1	114	-		-	-
Affordable Housing Project – Donation to Housing Plus	2	94	-		-	-
Printing services provided to Council	3	41	-		-	-
<b>2018</b>						
Employee expenses relating to close family members of KMP	1	159	-		-	-
Affordable Housing Project – Donation to Housing Plus	2	94	-		-	-
Printing services provided to Council	3	-	-		-	-

1 Close family members of Council's KMP are employed by council under the relevant pay award on an arm's length basis.

2 KMP is a director of Housing Plus.

3 KMP is a director of Convergean Pty Ltd, trading as Print Storm.

## Mid-Western Regional Council

### Notes to the Financial Statements

for the year ended 30 June 2019

#### Note 23. Events occurring after the reporting date

Council is aware of the following 'non-adjusting events' that merit disclosure:

- Council is in the process of negotiating terms on the purchase of a commercial property. Contracts were not exchanged as at 30 June 2019, and as such this is considered a non-adjusting event. The value of the property is relatively material, at around \$2.8 million which will be carried as assets on future statements.
- Council received an account for about \$87,000 in back charges going back 36 months. Council does not agree that this account is outstanding in full and are currently in negotiations to settle the account for a lesser amount. At this stage, the amount of charges Council will be required to pay is unknown, so this has not been recognised as a liability as at 30 June 2019, and is being treated as a non-adjusting event.
- Council is currently pursuing damages to guardrail, and it is likely that Council will be successful. Damages are estimated at about \$11,000.
- Council has been awarded court costs in a recent case, however timing and amount is unconfirmed. It is estimated that costs will be awarded at about \$11,000.
- Council is currently involved in a small claim civil matter. Council disputes the amount of contractor expenses owed to a supplier, which is not expected to settle before September. Estimated costs are between \$1,000 and \$20,000.



**Mid-Western Regional Council**

**Notes to the Financial Statements**

for the year ended 30 June 2019

**Note 24. Statement of developer contributions**

Under the *Environmental Planning and Assessment Act 1979*, Council has significant obligations to provide Section 7 11 (contributions towards provision or improvement of amenities or services) infrastructure in new release areas.

It is possible that the funds contributed may be less than the cost of this infrastructure, requiring Council to borrow or use general revenue to fund the difference.

**Summary of contributions and levies**

	as at 30/6/2018		Contributions received during the year		Interest earned in year	Expenditure during year	Internal borrowing (to)/from	as at 30/6/2019	
	Opening Balance	Non-cash	Cash					Held as restricted asset	Cumulative internal borrowings due/(payable)
\$ '000									
Drainage	93	-	33	-	3	-	-	129	-
Open space	1,881	-	174	-	34	(601)	-	1,488	-
Community facilities	615	-	36	-	13	(31)	-	633	-
Transport management	645	-	51	-	12	(6)	-	702	-
Car parking	253	-	-	-	5	-	-	258	-
Administration	405	-	23	-	8	(64)	-	372	-
Civic improvements	(5)	-	19	-	-	-	-	14	-
<b>S7.11 contributions – under a plan</b>	<b>3,887</b>	<b>-</b>	<b>336</b>	<b>-</b>	<b>75</b>	<b>(702)</b>	<b>-</b>	<b>3,596</b>	<b>-</b>
<b>S7.12 levies – under a plan</b>	<b>660</b>	<b>-</b>	<b>95</b>	<b>-</b>	<b>10</b>	<b>-</b>	<b>-</b>	<b>765</b>	<b>-</b>
<b>Total S7.11 and S7.12 revenue under plans</b>	<b>4,547</b>	<b>-</b>	<b>431</b>	<b>-</b>	<b>85</b>	<b>(702)</b>	<b>-</b>	<b>4,361</b>	<b>-</b>
S7.4 planning agreements	2,956	-	1,112	-	45	(860)	-	3,253	-
S64 contributions	8,543	-	513	-	156	(1,071)	-	8,141	-
<b>Total contributions</b>	<b>16,046</b>	<b>-</b>	<b>2,056</b>	<b>-</b>	<b>286</b>	<b>(2,633)</b>	<b>-</b>	<b>15,755</b>	<b>-</b>

continued on next page ...

Mid-Western Regional Council

Notes to the Financial Statements

for the year ended 30 June 2019

Note 24. Statement of developer contributions (continued)

	as at 30/6/2018			as at 30/6/2019			
	Opening Balance	Contributions received during the year	Interest earned in year	Expenditure during year	Internal borrowing (to)/from	Held as restricted asset	Cumulative internal borrowings due/(payable)
\$ '000	Cash	Non-cash					
<b>S7.11 Contributions – under a plan</b>							
<b>CONTRIBUTION PLAN: MID-WESTERN REGIONAL 2005 - 2021</b>							
Drainage	93	33	3	-	-	129	-
Open space	1,881	174	34	(601)	-	1,488	-
Community facilities	615	36	13	(31)	-	633	-
Transport management	645	51	12	(6)	-	702	-
Car parking	253	-	5	-	-	258	-
Administration	405	23	8	(64)	-	372	-
Civic improvements	(5)	19	-	-	-	14	-
<b>Total</b>	<b>3,887</b>	<b>336</b>	<b>75</b>	<b>(702)</b>	<b>-</b>	<b>3,596</b>	<b>-</b>
<b>S7.12 Levies – under a plan</b>							
<b>CONTRIBUTION PLAN: MID-WESTERN REGIONAL 2005 - 2021</b>							
94A	660	95	10	-	-	765	-
<b>Total</b>	<b>660</b>	<b>95</b>	<b>10</b>	<b>-</b>	<b>-</b>	<b>765</b>	<b>-</b>

Mid-Western Regional Council

Financial Statements 2019

Notes to the Financial Statements  
 for the year ended 30 June 2019

Note 25. Financial result and financial position by fund

\$ '000	General <sup>1</sup> 2019	Water 2019	Sewer 2019
<b>Income Statement by fund</b>			
<b>Income from continuing operations</b>			
Rates and annual charges	23,448	1,462	6,133
User charges and fees	8,316	5,893	809
Interest and investment revenue	1,520	462	391
Other revenues	3,394	11	38
Grants and contributions provided for operating purposes	14,313	152	–
Grants and contributions provided for capital purposes	16,683	988	165
<b>Total income from continuing operations</b>	<b>67,674</b>	<b>8,968</b>	<b>7,536</b>
<b>Expenses from continuing operations</b>			
Employee benefits and on-costs	20,680	1,709	1,370
Borrowing costs	245	131	550
Materials and contracts	10,520	1,413	790
Depreciation and amortisation	13,063	1,803	1,559
Other expenses	2,914	2,278	2,105
Net losses from the disposal of assets	3,580	29	371
<b>Total expenses from continuing operations</b>	<b>51,002</b>	<b>7,363</b>	<b>6,745</b>
<b>Operating result from continuing operations</b>	<b>16,672</b>	<b>1,605</b>	<b>791</b>
<b>Net operating result for the year</b>	<b>16,672</b>	<b>1,605</b>	<b>791</b>
<b>Net operating result attributable to each council fund</b>	<b>16,672</b>	<b>1,605</b>	<b>791</b>
<b>Net operating result for the year before grants and contributions provided for capital purposes</b>	<b>(11)</b>	<b>617</b>	<b>626</b>

NB. All amounts disclosed above are gross – that is, they include internal charges and recoveries made between the funds.

(1) General fund refers to all of Council's activities except for its water and sewer activities which are listed separately.

## Mid-Western Regional Council

Financial Statements 2019

Notes to the Financial Statements  
for the year ended 30 June 2019

## Note 25. Financial result and financial position by fund (continued)

\$ '000	General <sup>1</sup> 2019	Water 2019	Sewer 2019
<b>Statement of Financial Position by fund</b>			
<b>ASSETS</b>			
<b>Current assets</b>			
Cash and cash equivalents	3,333	958	830
Investments	44,075	12,673	10,979
Receivables	6,856	1,371	379
Inventories	1,092	202	20
Other	146	–	–
<b>Total current assets</b>	<b>55,502</b>	<b>15,204</b>	<b>12,208</b>
<b>Non-current assets</b>			
Investments	3,253	936	811
Receivables	123	–	–
Infrastructure, property, plant and equipment	773,651	78,870	89,766
Investment property	6,272	–	–
Intangible assets	236	3	–
<b>Total non-current assets</b>	<b>783,535</b>	<b>79,809</b>	<b>90,577</b>
<b>TOTAL ASSETS</b>	<b>839,037</b>	<b>95,013</b>	<b>102,785</b>
<b>LIABILITIES</b>			
<b>Current liabilities</b>			
Payables	4,444	1,271	159
Income received in advance	1,050	–	–
Borrowings	1,402	294	313
Provisions	7,301	–	–
<b>Total current liabilities</b>	<b>14,197</b>	<b>1,565</b>	<b>472</b>
<b>Non-current liabilities</b>			
Borrowings	1,682	1,458	7,831
Provisions	4,987	–	–
<b>Total non-current liabilities</b>	<b>6,669</b>	<b>1,458</b>	<b>7,831</b>
<b>TOTAL LIABILITIES</b>	<b>20,866</b>	<b>3,023</b>	<b>8,303</b>
<b>Net assets</b>	<b>818,171</b>	<b>91,990</b>	<b>94,482</b>
<b>EQUITY</b>			
Accumulated surplus	320,131	58,755	50,375
Revaluation reserves	498,040	33,235	44,107
<b>Council equity interest</b>	<b>818,171</b>	<b>91,990</b>	<b>94,482</b>
<b>Total equity</b>	<b>818,171</b>	<b>91,990</b>	<b>94,482</b>

NB. All amounts disclosed above are gross – that is, they include internal charges and recoveries made between the funds. Assets and liabilities shown in the water and sewer columns are restricted for use for these activities.

(1) General fund refers to all of Council's activities except for its water and sewer activities which are listed separately.

Mid-Western Regional Council

Financial Statements 2019

Notes to the Financial Statements  
 for the year ended 30 June 2019

Note 26(a). Statement of performance measures – consolidated results

\$ '000	Amounts 2019	Indicator 2019	Prior periods 2018	2017	Benchmark
<b>1. Operating performance ratio</b>					
Total continuing operating revenue excluding capital grants and contributions less operating expenses <sup>1,2</sup>	4,669	7.10%	11.69%	9.59%	>0.00%
Total continuing operating revenue excluding capital grants and contributions <sup>1</sup>	65,799				
<b>2. Own source operating revenue ratio</b>					
Total continuing operating revenue excluding all grants and contributions <sup>1</sup>	50,939	60.91%	63.29%	55.20%	>60.00%
Total continuing operating revenue <sup>1</sup>	83,635				
<b>3. Unrestricted current ratio</b>					
Current assets less all external restrictions	32,070	4.31x	4.02x	3.65x	>1.50x
Current liabilities less specific purpose liabilities	7,438				
<b>4. Debt service cover ratio</b>					
Operating result before capital excluding interest and depreciation/impairment/amortisation <sup>1</sup>	22,020	8.42x	9.36x	8.69x	>2.00x
Principal repayments (Statement of Cash Flows) plus borrowing costs (Income Statement)	2,615				
<b>5. Rates, annual charges, interest and extra charges outstanding percentage</b>					
Rates, annual and extra charges outstanding	1,215	3.81%	3.52%	3.39%	<10.00%
Rates, annual and extra charges collectible	31,928				
<b>6. Cash expense cover ratio</b>					
Current year's cash and cash equivalents plus all term deposits	69,721	16.19 mths	15.60 mths	15.90 mths	>3.00 mths
Monthly payments from cash flow of operating and financing activities	4,305				

(1) Excludes fair value adjustments, reversal of revaluation decrements, net gain on sale of assets, and net loss of interests in joint ventures and associates.

(2) Excludes impairment/revaluation decrements, net loss on sale of assets, and net loss on share of interests in joint ventures and associates

## Mid-Western Regional Council

## Notes to the Financial Statements

for the year ended 30 June 2019

## Note 26(b). Statement of performance measures – by fund

\$ '000	General Indicators <sup>3</sup>		Water Indicators		Sewer Indicators		Benchmark
	2019	2018	2019	2018	2019	2018	
<b>1. Operating performance ratio</b>							
Total continuing operating revenue excluding capital grants and contributions less operating expenses <sup>1,2</sup>	6.79%	11.41%	7.73%	14.27%	8.49%	10.80%	>0.00%
Total continuing operating revenue excluding capital grants and contributions <sup>1</sup>							
<b>2. Own source operating revenue ratio</b>							
Total continuing operating revenue excluding capital grants and contributions <sup>1</sup>	53.24%	55.61%	87.29%	95.23%	97.81%	96.57%	>60.00%
Total continuing operating revenue <sup>1</sup>							
<b>3. Unrestricted current ratio</b>							
Current assets less all external restrictions	4.31x	4.02x	9.72x	8.10x	25.86x	11.38x	>1.50x
Current liabilities less specific purpose liabilities							
<b>4. Debt service cover ratio</b>							
Operating result before capital excluding interest and depreciation/impairment/amortisation <sup>1</sup>	8.65x	17.28x	19.47x	4.92x	4.97x	2.96x	>2.00x
Principal repayments (Statement of Cash Flows) plus borrowing costs (Income Statement)							
<b>5. Rates, annual charges, interest and extra charges outstanding percentage</b>							
Rates, annual and extra charges outstanding	4.99%	3.68%	0.00%	3.47%	0.00%	2.94%	<10.00%
Rates, annual and extra charges collectible							
<b>6. Cash expense cover ratio</b>							
Current year's cash and cash equivalents plus all term deposits	15.78	12.87	∞	27.52	∞	23.79	>3.00
Payments from cash flow of operating and financing activities	mths	mths	mths	mths	mths	mths	mths

(1) - (2) Refer to Notes at Note 26a above.

(3) General fund refers to all of Council's activities except for its water and sewer activities which are listed separately.

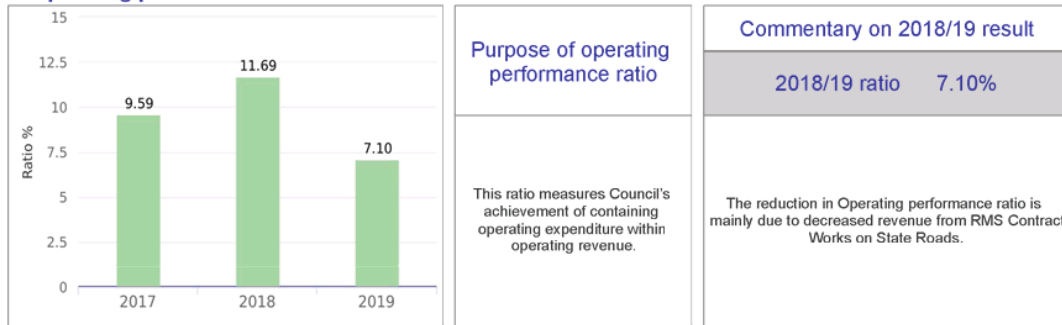
Mid-Western Regional Council

Financial Statements 2019

Notes to the Financial Statements  
 for the year ended 30 June 2019

Note 26(c). Statement of performance measures – consolidated results (graphs)

1. Operating performance ratio



**Purpose of operating performance ratio**

This ratio measures Council's achievement of containing operating expenditure within operating revenue.

**Commentary on 2018/19 result**

2018/19 ratio 7.10%

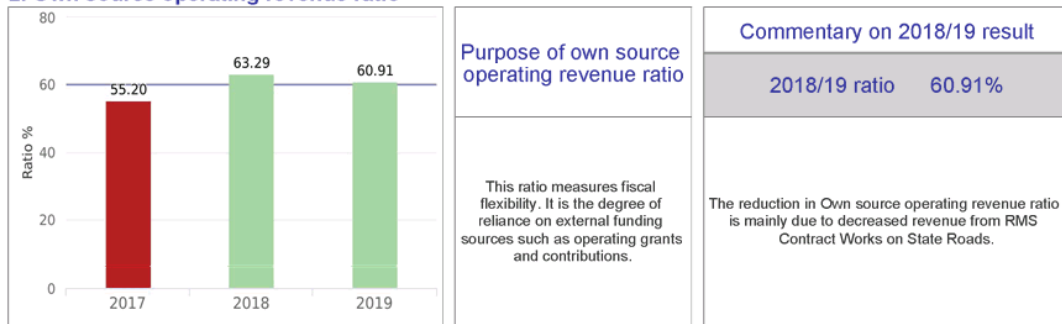
The reduction in Operating performance ratio is mainly due to decreased revenue from RMS Contract Works on State Roads.

Benchmark: — > 0.00%

Source of benchmark: Code of Accounting Practice and Financial Reporting #27

Ratio achieves benchmark  
 Ratio is outside benchmark

2. Own source operating revenue ratio



**Purpose of own source operating revenue ratio**

This ratio measures fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants and contributions.

**Commentary on 2018/19 result**

2018/19 ratio 60.91%

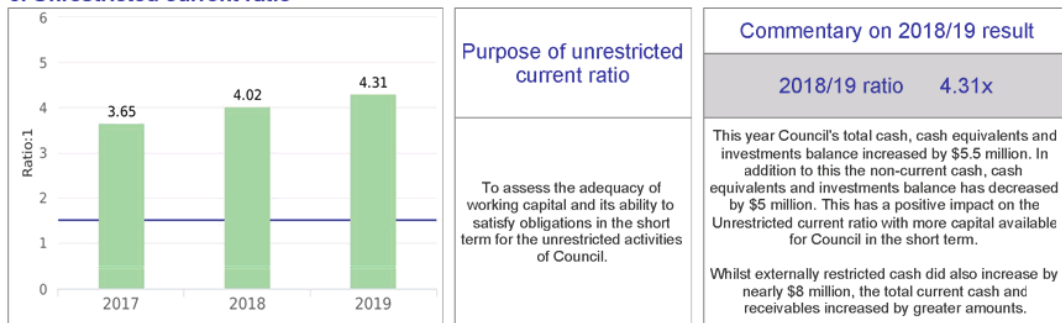
The reduction in Own source operating revenue ratio is mainly due to decreased revenue from RMS Contract Works on State Roads.

Benchmark: — > 60.00%

Source of benchmark: Code of Accounting Practice and Financial Reporting #27

Ratio achieves benchmark  
 Ratio is outside benchmark

3. Unrestricted current ratio



**Purpose of unrestricted current ratio**

To assess the adequacy of working capital and its ability to satisfy obligations in the short term for the unrestricted activities of Council.

**Commentary on 2018/19 result**

2018/19 ratio 4.31x

This year Council's total cash, cash equivalents and investments balance increased by \$5.5 million. In addition to this the non-current cash, cash equivalents and investments balance has decreased by \$5 million. This has a positive impact on the Unrestricted current ratio with more capital available for Council in the short term.

Whilst externally restricted cash did also increase by nearly \$8 million, the total current cash and receivables increased by greater amounts.

Benchmark: — > 1.50x

Source of benchmark: Code of Accounting Practice and Financial Reporting #27

Ratio achieves benchmark  
 Ratio is outside benchmark

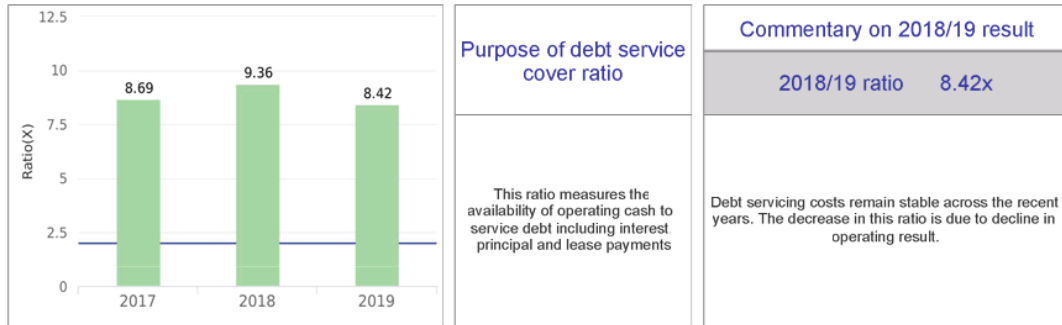
Mid-Western Regional Council

Financial Statements 2019

Notes to the Financial Statements  
for the year ended 30 June 2019

Note 26(c). Statement of performance measures – consolidated results (graphs)

4. Debt service cover ratio



Purpose of debt service cover ratio

This ratio measures the availability of operating cash to service debt including interest principal and lease payments

Commentary on 2018/19 result

2018/19 ratio 8.42x

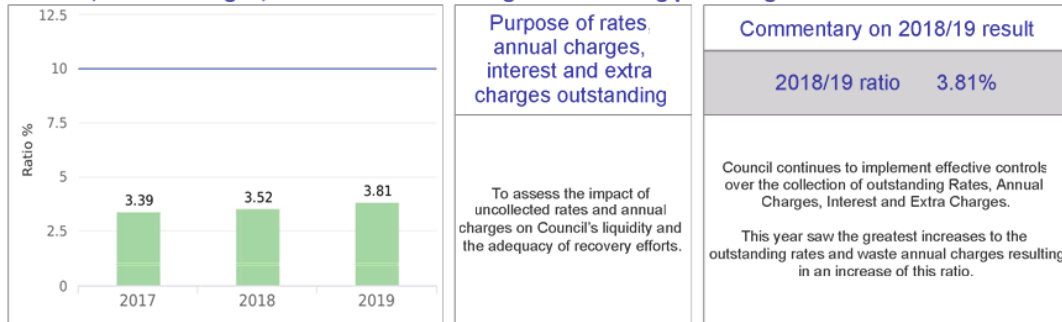
Debt servicing costs remain stable across the recent years. The decrease in this ratio is due to decline in operating result.

Benchmark: — > 2.00x

Source of benchmark: Code of Accounting Practice and Financial Reporting #27

Ratio achieves benchmark  
Ratio is outside benchmark

5. Rates, annual charges, interest and extra charges outstanding percentage



Purpose of rates, annual charges, interest and extra charges outstanding

To assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts.

Commentary on 2018/19 result

2018/19 ratio 3.81%

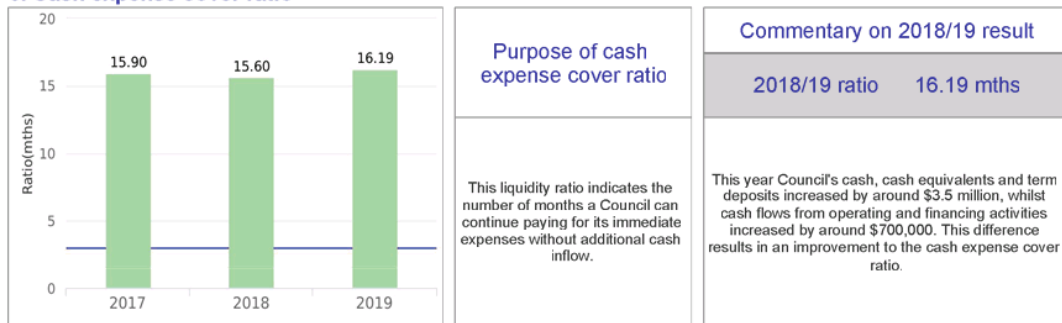
Council continues to implement effective controls over the collection of outstanding Rates, Annual Charges, Interest and Extra Charges.  
This year saw the greatest increases to the outstanding rates and waste annual charges resulting in an increase of this ratio.

Benchmark: — < 10.00%

Source of benchmark: Code of Accounting Practice and Financial Reporting #27

Ratio achieves benchmark  
Ratio is outside benchmark

6. Cash expense cover ratio



Purpose of cash expense cover ratio

This liquidity ratio indicates the number of months a Council can continue paying for its immediate expenses without additional cash inflow.

Commentary on 2018/19 result

2018/19 ratio 16.19 mths

This year Council's cash, cash equivalents and term deposits increased by around \$3.5 million, whilst cash flows from operating and financing activities increased by around \$700,000. This difference results in an improvement to the cash expense cover ratio.

Benchmark: — > 3.00mths

Source of benchmark: Code of Accounting Practice and Financial Reporting #27

Ratio achieves benchmark  
Ratio is outside benchmark



Mid-Western Regional Council

Financial Statements 2019

Notes to the Financial Statements  
 for the year ended 30 June 2019

Note 27. Financial review

(a) Review and commentary on Council's financial result

Review and commentary on Council's financial result

The net operating result (including capital contributions) for the year to 30 June 2019 was a surplus of \$19 million. For the year ended 30 June 2018, the Council reported a net operating result (including capital contributions) of \$16 million.

Council's rates and annual charges have increased steadily over the last 5 years, with an average of 4.3% growth per annum. Grants and contributions for operating purposes decreased during the period due to RMS contributions (regional roads, block grant) decreasing, these fluctuate year on year. The decrease in user charges and fees was due to a reduction of RMS (formerly RTA) work for the period. Employee costs have increased due to the increase in fulltime equivalent employees, and an award increase of 2.25%. Depreciation has increased as a result of new assets and assets renewal. The above significant items are based on the operational results from Council as disclosed in the income statement and accompanying notes.

Review and commentary on Council's financial position

The Statement of Financial Position disclosed that for the year ended 30 June 2019 Council's net assets stood at \$1.005 billion (2018 - \$ 981 million), which is an increase of \$23.366 million. This is the combined effect of the operating surplus from continuing operations of \$19.068 million and a net downward movement of \$452,000 in relation to the revaluation of Council's infrastructure, property, plant and equipment and other reserves.

To assess the appropriateness or otherwise of Council's net current asset position (available working capital) it is necessary to review the level of restrictions placed against the use of Council's assets. The notes to the financial statements indicate clearly where restrictions exist and the effect of the restrictions is summarised as follows:-

	2019 \$'000	2018 \$'000
Net Current Assets	66,680	55,526
Less: Amounts externally restricted for special purposes (refer Notes 6; 7; & 8 of financial statements)	(54,160)	(51,142)
Less: Council internally imposed restrictions (refer Note 6 of financial statements)	(16,628)	(14,816)
Add: Applicable current liabilities refer Note 10		
- Water	1,565	985
- Sewerage	472	645
- Water	257	853
- Sewerage	1,034	967
Add: Employee Leave Entitlements to be paid > 12 months	5,310	4,683
Unrestricted net current asset surplus/(deficit)	4,530	(2,299 )

Council's surplus of net current assets over the restrictions is evidence of its strong financial position.

Review and commentary on Council's cash flows

The Statement of Cash Flows illustrates the flow of cash moving in and out of Council during the period and reveals that Cash Assets decreased by \$1.360million to \$5.121million at 30 June 2019. Total cash inflows from operating activities for the 2018-'19 financial year were \$84.549 million compared to \$849.651million in 2017-'18 (decrease of \$5,102 million). Cash inflows from user charges and fees were \$3.534 million less than the previous year due to decreased revenue from this source. In addition, cash receipts from grants and contributions were \$2.684 million less than the prior year.

Total cash outflows from operating activities increased by \$596,000 to \$49.918 million (2018 - \$49.322 million) The main line item contributing to this was cash outflows in relation to other payments and employee benefits & on-costs which increased over the prior year due to the annual award payment increment related to this line item.

## Mid-Western Regional Council

Financial Statements 2019

Notes to the Financial Statements  
for the year ended 30 June 2019

## Note 27. Financial review (continued)

In addition to operating activities which contributed net cash of \$35.680 million were the proceeds from the sale of assets (\$2.054 million) and redemption of investment securities (\$63.200 million). Cash outflows other than operating activities were used to repay loans (\$1.689 million), purchase investment securities (\$69.560 million), purchase of investment property (\$6.272 million) and to purchase and construct assets (\$24.768 million).

\$ '000	2019	2018	2017	2016	2015
<b>(b) Key financial figures of Council over the past 5 years</b>					
<b>Inflows:</b>					
Rates and annual charges revenue	31,043	29,196	27,749	26,724	25,591
User charges revenue	15,018	18,629	13,256	15,634	18,190
Interest and investment revenue (losses)	2,373	1,693	1,698	1,735	1,621
Grants income – operating and capital	19,937	20,165	22,037	20,313	18,002
Total income from continuing operations	84,178	81,944	82,344	76,742	76,861
Sale proceeds from I,PP&E	2,054	1,810	757	611	291
<b>Outflows:</b>					
Employee benefits and on-cost expenses	23,759	22,521	21,227	20,454	20,028
Borrowing costs	926	1,064	1,108	1,204	1,290
Materials and contracts expenses	12,723	14,181	12,860	11,772	13,497
Total expenses from continuing operations	65,110	65,579	62,694	66,306	60,251
Total cash purchases of I,PP&E	24,768	33,985	25,102	30,693	25,777
Total loan repayments (incl. finance leases)	1,689	1,589	1,502	1,409	1,332
Operating surplus/(deficit) (excl. capital income)	1,232	2,171	843	(4,427)	1,382
<b>Financial position figures</b>					
Current assets	82,914	69,937	75,795	63,013	57,580
Current liabilities	16,234	14,411	15,418	14,793	14,516
Net current assets	66,680	55,526	60,377	48,220	43,064
Available working capital (Unrestricted net current assets)	12,883	9,716	8,388	12,559	8,323
Cash and investments – unrestricted	9,565	10,614	7,583	12,453	9,413
Cash and investments – internal restrictions	16,628	14,816	14,921	8,980	8,202
Cash and investments – total	77,848	72,305	65,531	54,843	47,881
Total borrowings outstanding (Loans, advances and finance leases)	12,980	14,669	16,258	17,760	19,169
Total value of I,PP&E (excl. land and earthworks)	943,336	914,358	891,830	857,718	851,625
Total accumulated depreciation	339,240	330,330	339,421	353,941	344,348
Indicative remaining useful life (as a % of GBV)	64%	64%	62%	59%	60%

Source: published audited financial statements of Council (current year and prior year)

## Mid-Western Regional Council

Financial Statements 2019

### Notes to the Financial Statements for the year ended 30 June 2019

#### Note 28. Council information and contact details

---

**Principal place of business:**

86 Market Street  
Mudgee NSW 2850

**Contact details**

**Mailing Address:**

PO Box 156  
Mudgee NSW 2850

**Telephone:** 02 6378 2850

**Facsimile:** 02 6378 2815

**Opening hours:**

8:00am - 4:30pm  
Monday to Friday

**Internet:** [www.midwestern.nsw.gov.au](http://www.midwestern.nsw.gov.au)

**Email:** [council@midwestern.nsw.gov.au](mailto:council@midwestern.nsw.gov.au)

**Officers**

**Acting General Manager**

Simon Jones

**Chief Financial Officer**

Leonie Johnson

**Public Officer**

Mr Tim Johnston

**Auditors**

NSW Auditor General  
Level 15, 1 Margaret Street  
Sydney NSW 2000

**Elected members**

**Mayor**

Des Kennedy

**Councillors**

Clr Paul Cavalier  
Clr Esme Martens  
Clr Peter Shelley  
Clr Percy Thompson  
Clr Sam Paine  
Clr Russell Holden  
Clr John O'Neill  
Clr Alex Karavas

**Other information**

ABN: 96 149 391 332



## INDEPENDENT AUDITOR'S REPORT

### Report on the general purpose financial statements

#### Mid-Western Regional Council

To the Councillors of the Mid-Western Regional Council

### Opinion

I have audited the accompanying financial statements of Mid-Western Regional Council (the Council), which comprise the Income Statement and Statement of Comprehensive Income for the year ended 30 June 2019, the Statement of Financial Position as at 30 June 2019, the Statement of Changes in Equity and Statement of Cash Flows for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information, and the Statement by Councillors and Management.

In my opinion:

- the Council's accounting records have been kept in accordance with the requirements of the *Local Government Act 1993*, Chapter 13, Part 3, Division 2 (the Division)
- the financial statements:
  - have been presented, in all material respects, in accordance with the requirements of this Division
  - are consistent with the Council's accounting records
  - present fairly, in all material respects, the financial position of the Council as at 30 June 2019, and of its financial performance and its cash flows for the year then ended in accordance with Australian Accounting Standards
- all information relevant to the conduct of the audit has been obtained
- no material deficiencies in the accounting records or financial statements have come to light during the audit.

My opinion should be read in conjunction with the rest of this report.

### Basis for Opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under the standards are described in the 'Auditor's Responsibilities for the Audit of the Financial Statements' section of my report.

I am independent of the Council in accordance with the requirements of the:

- Australian Auditing Standards
- Accounting Professional and Ethical Standards Board's APES 110 'Code of Ethics for Professional Accountants' (APES 110).

I have fulfilled my other ethical responsibilities in accordance with APES 110.

Parliament promotes independence by ensuring the Auditor-General and the Audit Office of New South Wales are not compromised in their roles by:

- providing that only Parliament, and not the executive government, can remove an Auditor-General
- mandating the Auditor-General as auditor of councils
- precluding the Auditor-General from providing non-audit services.

I believe the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

### **Other Information**

The Council's annual report for the year ended 30 June 2019 includes other information in addition to the financial statements and my Independent Auditor's Report thereon. The Councillors are responsible for the other information. At the date of this Independent Auditor's Report, the other information I have received comprise the special purpose financial statements and Special Schedules (the Schedules).

My opinion on the financial statements does not cover the other information. Accordingly, I do not express any form of assurance conclusion on the other information. However, as required by the *Local Government Act 1993*, I have separately expressed an opinion on the special purpose financial statements and Special Schedule - Permissible income for general rates.

In connection with my audit of the financial statements, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or my knowledge obtained in the audit, or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude there is a material misstatement of the other information, I must report that fact.

I have nothing to report in this regard.

### **The Councillors' Responsibilities for the Financial Statements**

The Councillors are responsible for the preparation and fair presentation of the financial statements in accordance with Australian Accounting Standards and the *Local Government Act 1993*, and for such internal control as the Councillors determine is necessary to enable the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Councillors are responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting except where the Council will be dissolved or amalgamated by an Act of Parliament, or otherwise cease operations.

### **Auditor's Responsibilities for the Audit of the Financial Statements**

My objectives are to:

- obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error
- issue an Independent Auditor's Report including my opinion.

Reasonable assurance is a high level of assurance, but does not guarantee an audit conducted in accordance with Australian Auditing Standards will always detect material misstatements. Misstatements can arise from fraud or error. Misstatements are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions users take based on the financial statements.

A description of my responsibilities for the audit of the financial statements is located at the Auditing and Assurance Standards Board website at: [www.auasb.gov.au/auditors\\_responsibilities/ar4.pdf](http://www.auasb.gov.au/auditors_responsibilities/ar4.pdf). The description forms part of my auditor's report.

My opinion does not provide assurance:

- that the Council carried out its activities effectively, efficiently and economically
- on the Original Budget information included in the Income Statement, Statement of Cash Flows, and Note 20 Material budget variations
- on the Special Schedules. A separate opinion has been provided on Special Schedule - Permissible income for general rates
- about the security and controls over the electronic publication of the audited financial statements on any website where they may be presented
- about any other information which may have been hyperlinked to/from the financial statements.



Cathy Wu

Delegate of the Auditor-General for New South Wales

29 October 2019  
SYDNEY



Cr Des Kennedy  
 Mayor  
 Mid-West Regional Council  
 PO Box 156  
 MUDGEE NSW 2850

Contact: Cathy Wu  
 Phone no: 02 9275 7212  
 Our ref: D1925673/1760

29 October 2019

Dear Mayor

**Report on the Conduct of the Audit  
 for the year ended 30 June 2019  
 Mid-Western Regional Council**

I have audited the general purpose financial statements (GPFS) of Mid-Western Regional Council (the Council) for the year ended 30 June 2019 as required by section 415 of the *Local Government Act 1993* (the Act).

I expressed an unmodified opinion on the Council's GPFS.

This Report on the Conduct of the Audit (the Report) for the Council for the year ended 30 June 2019 is issued in accordance with section 417 of the Act. This Report should be read in conjunction with my audit opinion on the GPFS issued under section 417(2) of the Act.

**INCOME STATEMENT**

**Operating result**

	2019	2018	Variance
	\$m	\$m	%
Rates and annual charges revenue	31.0	29.2	↑ 6.2
Grants and contributions revenue	32.3	29.7	↑ 8.8
Operating result for the year	19.1	16.4	↑ 16.5
Net operating result before capital grants and contributions	1.2	2.2	↓ 45.5

Council's operating result of \$19.1 million (including the effect of depreciation and amortisation expense of \$16.4 million) was \$2.7 million higher than the 2017–18 result. This increase was attributable to a growth in total revenue of \$2.2 million, mainly from capital grants and contributions increasing by \$3.6 million, while total expenses decreased by \$0.5 million.

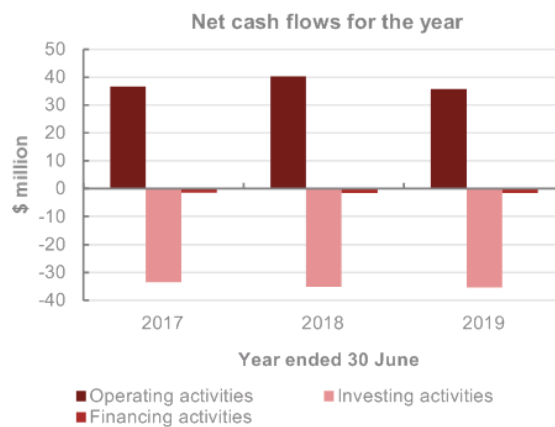
The net operating result before capital grants and contributions (\$1.2 million) was \$1.0 million lower than the 2017–18 result. This movement was primarily due to the decrease in user charges and fees of \$3.6 million.

Rates and annual charges revenue (\$31.0 million) increased by \$1.8 million (6.2 per cent) in 2018–2019. This movement was largely consistent with the approved rate peg of 2.3 per cent, with an increase in the amount of domestic waste management services of \$0.8 million.

Grants and contributions revenue (\$32.3 million) increased by \$2.6 million (8.8 per cent) in 2018–2019 mainly due to increased capital contributions for roads and bridges of \$2.8 million.

### STATEMENT OF CASH FLOWS

- The Council reported a decrease in cash and cash equivalents from \$6.5 million at 30 June 2018 to \$5.1 million at 30 June 2019.
- Cash inflows from operating activities decreased from 2017–18 as a result of lower cash receipts from user charges and fees and grants and contributions.
- Cash flows from investment and financing activities have remained fairly consistent over the last three years.



### FINANCIAL POSITION

#### Cash and investments

Cash and investments	2019	2018	Commentary
	\$m	\$m	
External restrictions	51.7	46.9	• External restrictions primarily include developer contributions, water supply and sewerage services, domestic waste management charges and specific purpose unexpended grants.
Internal restrictions	16.6	14.8	
Unrestricted	9.5	10.6	
<b>Cash and investments</b>	<b>77.8</b>	<b>72.3</b>	<ul style="list-style-type: none"> <li>• Internal restrictions are due to Council policy or decisions for forward plans including the capital works program. These include funds for plant and vehicle replacement, land development, and Seal Extension Program (new in 2019).</li> <li>• Unrestricted balances provide liquidity for day-to-day operations.</li> </ul>

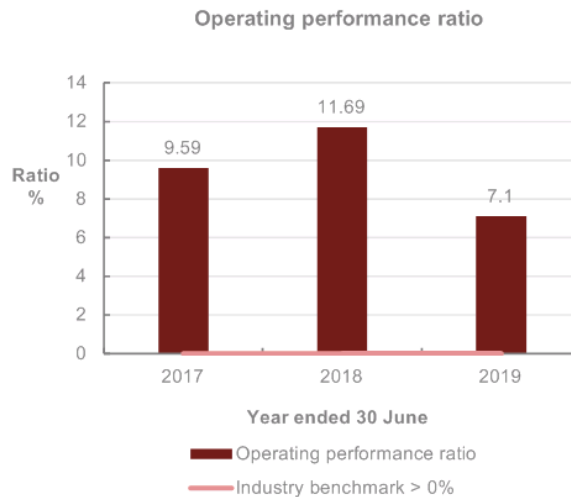


## PERFORMANCE

### Operating performance ratio

- Council's operating performance ratio exceeded the industry benchmark for the past three years.
- The ratio decreased in 2018–19 in line with the decrease in Council's net operating result before capital grants and contributions, as noted above.

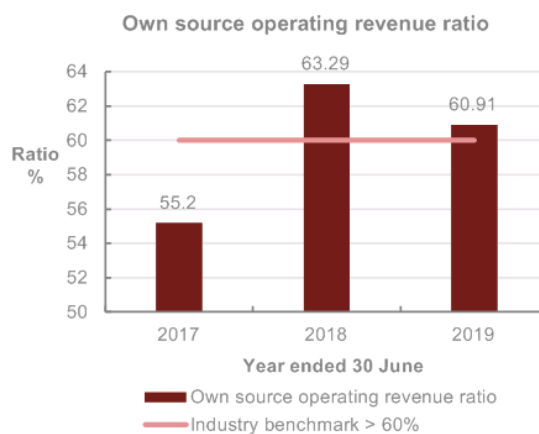
The 'operating performance ratio' measures how well council contained operating expenditure within operating revenue (excluding capital grants and contributions, fair value adjustments, and reversal of revaluation decrements). The benchmark set by the former Office of Local Government (OLG) is greater than zero per cent.



### Own source operating revenue ratio

- Council's own source operating revenue ratio exceeded the industry benchmark for the past two years.
- This result reflects the increased proportion of rates and user charges as funding sources for Council compared to 2016–17.

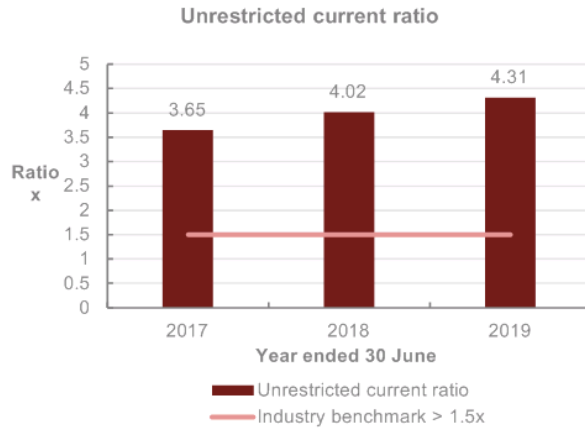
The 'own source operating revenue ratio' measures council's fiscal flexibility and the degree to which it relies on external funding sources such as operating grants and contributions. The benchmark set by the former OLG is greater than 60 per cent.



**Unrestricted current ratio**

- Council's unrestricted current ratio exceeded the industry benchmark for the past three years.
- This ratio indicates that Council currently has \$4.31 of unrestricted current assets available to service every \$1.00 of its unrestricted current liabilities.

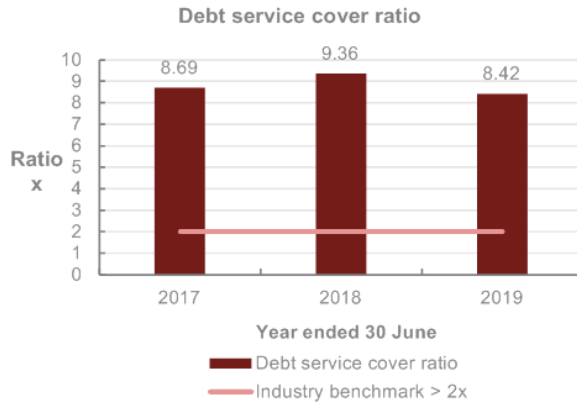
The 'unrestricted current ratio' is specific to local government and represents council's ability to meet its short-term obligations as they fall due. The benchmark set by the former OLG is greater than 1.5 times.



**Debt service cover ratio**

- Council's debt service cover ratio exceeded the industry benchmark for the past three years.
- Council appears to be effectively monitoring its liquidity levels to ensure it can meet its borrowing costs when they fall due.

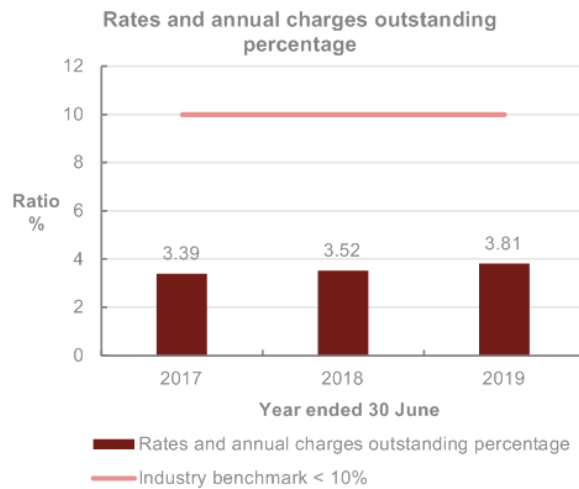
The 'debt service cover ratio' measures the operating cash to service debt including interest, principal and lease payments. The benchmark set by the former OLG is greater than two times.



**Rates and annual charges outstanding percentage**

- Council's rates and annual charges outstanding percentage met the industry benchmark for the past three years.
- The collection procedures of the Council have operated effectively to collect rates and annual charges revenue.

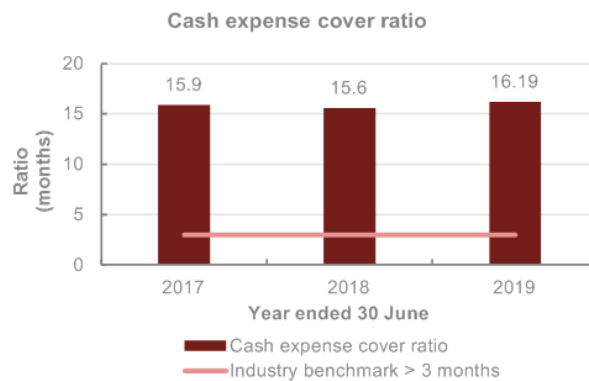
The 'rates and annual charges outstanding percentage' assesses the impact of uncollected rates and annual charges on council's liquidity and the adequacy of debt recovery efforts. The benchmark set by the former OLG is less than 10 per cent for regional and rural councils.



**Cash expense cover ratio**

- Council's cash expense cover ratio exceeded the industry benchmark for the past three years.
- This indicates that Council had the capacity to cover over 16 months of cash expenditure without additional cash inflows at 30 June 2019.

This liquidity ratio indicates the number of months the council can continue paying for its immediate expenses without additional cash inflow. The benchmark set by the former OLG is greater than three months.



**Infrastructure, property, plant and equipment renewals**

Council spent \$24.8 million on asset renewals in 2018–19 compared to \$26.3 million in 2017–18. Asset renewals are defined as the replacement of existing assets as opposed to the acquisition of new assets.

A short-term benchmark of Council's strategic asset management is to assess the rate at which Council's assets are being renewed against the rate at which they are depreciating. In 2018–19, asset renewals of \$24.8 million represented 152 per cent of Council's \$16.3 million depreciation expense. This result was lower than the 2017–18 result of 167 per cent.

Asset renewals in 2018–19 were carried out in accordance with Council's capital works program and primarily related to road and footpath assets.

**OTHER MATTERS****New accounting standards implemented**

Application period	Overview
<b>AASB 9 'Financial Instruments' and revised AASB 7 'Financial Instruments: Disclosures'</b>	
For the year ended 30 June 2019	<p>AASB 9 replaces AASB 139 'Financial Instruments: Recognition and Measurement' and changes the way financial instruments are treated for financial reporting.</p> <p>Key changes include:</p> <ul style="list-style-type: none"> <li>▪ a simplified model for classifying and measuring financial assets</li> <li>▪ a new method for calculating impairment</li> <li>▪ a new type of hedge accounting that more closely aligns with risk management.</li> </ul> <p>The revised AASB 7 includes new disclosures as a result of AASB 9. Council's disclosure of the impact of adopting AASB 9 is disclosed in Note 14(b).</p>

**Legislative compliance**

My audit procedures did not identify any instances of non-compliance with legislative requirements or a material deficiency in the Council's accounting records or financial statements. The Council's:

- accounting records were maintained in a manner and form to allow the GPFS to be prepared and effectively audited
- staff provided all accounting records and information relevant to the audit.



Cathy Wu

Delegate of the Auditor-General for New South Wales

cc: Mr Brad Cam, General Manager  
Mr John Stuart, Chair of the Audit, Risk and Improvement Committee  
Jim Betts, Secretary of the Department of Planning, Industry and Environment

# Mid-Western Regional Council

SPECIAL PURPOSE FINANCIAL STATEMENTS  
for the year ended 30 June 2019

---



## Mid-Western Regional Council

Special Purpose Financial Statements 2019

Special Purpose Financial Statements  
for the year ended 30 June 2019

Contents	Page
<b>Statement by Councillors &amp; Management</b>	<b>3</b>
<b>Special Purpose Financial Statements</b>	
Income Statement – Water Supply Business Activity	4
Income Statement – Sewerage Business Activity	5
Statement of Financial Position – Water Supply Business Activity	6
Statement of Financial Position – Sewerage Business Activity	7
<b>Note 1 – Significant Accounting Policies</b>	<b>8</b>
<b>Auditor's Report on Special Purpose Financial Statements</b>	<b>11</b>

**Background**

- i. These Special Purpose Financial Statements have been prepared for the use by both Council and the Office of Local Government in fulfilling their requirements under National Competition Policy.
- ii. The principle of competitive neutrality is based on the concept of a 'level playing field' between persons/entities competing in a market place, particularly between private and public sector competitors.

Essentially, the principle is that government businesses, whether Commonwealth, state or local, should operate without net competitive advantages over other businesses as a result of their public ownership.

- iii. For Council, the principle of competitive neutrality and public reporting applies only to declared business activities.

These include **(a)** those activities classified by the Australian Bureau of Statistics as business activities being water supply, sewerage services, abattoirs, gas production and reticulation, and **(b)** those activities with a turnover of more than \$2 million that Council has formally declared as a business activity (defined as Category 1 activities).

- iv. In preparing these financial statements for Council's self-classified Category 1 businesses and ABS-defined activities, councils must **(a)** adopt a corporatisation model and **(b)** apply full cost attribution including tax-equivalent regime payments and debt guarantee fees (where the business benefits from Council's borrowing position by comparison with commercial rates).

Mid-Western Regional Council

Special Purpose Financial Statements  
for the year ended 30 June 2019

---

Statement by Councillors and Management made pursuant to the Local Government Code of Accounting Practice and Financial Reporting

The attached Special Purpose Financial Statements have been prepared in accordance with:

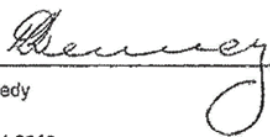
- the NSW Government Policy Statement 'Application of National Competition Policy to Local Government',
- the Division of Local Government Guidelines 'Pricing and Costing for Council Businesses – A Guide to Competitive Neutrality',
- the Local Government Code of Accounting Practice and Financial Reporting,
- the NSW Office of Water Best-Practice Management of Water and Sewerage Guidelines.

To the best of our knowledge and belief, these statements:


- present fairly the operating result and financial position for each of Council's declared business activities for the year, and
- accord with Council's accounting and other records.
- present overhead reallocation charges to the water and sewerage businesses as fair and reasonable.

We are not aware of any matter that would render these statements false or misleading in any way.

Signed in accordance with a resolution of Council made on 29 August 2019.



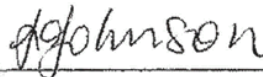
Des Kennedy  
Mayor  
29 August 2019



Sam Paine  
Deputy Mayor  
29 August 2019  
30 SP



Simon Jones  
Acting General Manager  
29 August 2019



Leonie Johnson  
Chief Financial Officer  
29 August 2019

## Mid-Western Regional Council

Special Purpose Financial Statements 2019

Income Statement – Water Supply Business Activity  
for the year ended 30 June 2019

\$ '000	2019	2018
Access charges	1,462	1,355
User charges	5,893	6,217
Interest	462	379
Grants and contributions provided for non-capital purposes	152	63
Other income	11	2
<b>Total income from continuing operations</b>	<b>7,980</b>	<b>8,016</b>
Employee benefits and on-costs	1,709	1,533
Borrowing costs	131	160
Materials and contracts	1,413	1,410
Depreciation, amortisation and impairment	1,803	1,762
Loss on sale of assets	29	157
Other expenses	2,278	2,007
<b>Total expenses from continuing operations</b>	<b>7,363</b>	<b>7,111</b>
<b>Surplus (deficit) from continuing operations before capital amounts</b>	<b>617</b>	<b>905</b>
Grants and contributions provided for capital purposes	988	335
<b>Surplus (deficit) from continuing operations after capital amounts</b>	<b>1,605</b>	<b>1,240</b>
<b>Surplus (deficit) from all operations before tax</b>	<b>1,605</b>	<b>1,240</b>
Less: corporate taxation equivalent (27.5%) [based on result before capital]	(170)	(249)
<b>SURPLUS (DEFICIT) AFTER TAX</b>	<b>1,435</b>	<b>991</b>
<b>Plus accumulated surplus</b>	<b>57,137</b>	<b>55,746</b>
<b>Plus/less: prior period adjustments</b>	<b>–</b>	<b>4</b>
<b>Plus/less: Transfer to retained earnings for asset disposals</b>	<b>13</b>	<b>65</b>
<b>Plus adjustments for amounts unpaid:</b>		
– Taxation equivalent payments	–	82
– Corporate taxation equivalent	170	249
<b>Return on capital %</b>	<b>0.9%</b>	<b>1.4%</b>
<b>Subsidy from Council</b>	<b>293</b>	<b>942</b>
<b>Calculation of dividend payable:</b>		
Surplus (deficit) after tax	1,435	991
Less: capital grants and contributions (excluding developer contributions)	(639)	(335)
<b>Surplus for dividend calculation purposes</b>	<b>796</b>	<b>656</b>
<b>Potential dividend calculated from surplus</b>	<b>398</b>	<b>328</b>



Mid-Western Regional Council

Special Purpose Financial Statements 2019

Income Statement – Sewerage Business Activity  
 for the year ended 30 June 2019

\$ '000	2019	2018
Access charges	6,133	5,857
User charges	787	772
Liquid trade waste charges	22	41
Interest	391	316
Grants and contributions provided for non-capital purposes	–	58
Other income	38	58
<b>Total income from continuing operations</b>	<b>7,371</b>	<b>7,102</b>
Employee benefits and on-costs	1,370	1,213
Borrowing costs	550	572
Materials and contracts	790	1,038
Depreciation, amortisation and impairment	1,559	1,480
Loss on sale of assets	371	270
Other expenses	2,105	2,031
<b>Total expenses from continuing operations</b>	<b>6,745</b>	<b>6,630</b>
<b>Surplus (deficit) from continuing operations before capital amounts</b>	<b>626</b>	<b>472</b>
Grants and contributions provided for capital purposes	165	192
<b>Surplus (deficit) from continuing operations after capital amounts</b>	<b>791</b>	<b>664</b>
<b>Surplus (deficit) from all operations before tax</b>	<b>791</b>	<b>664</b>
Less: corporate taxation equivalent (27.5%) [based on result before capital]	(172)	(130)
<b>SURPLUS (DEFICIT) AFTER TAX</b>	<b>619</b>	<b>534</b>
<b>Plus accumulated surplus</b>	<b>49,029</b>	<b>48,067</b>
<b>Plus/less: prior period adjustments</b>	<b>338</b>	<b>119</b>
<b>Plus/less: Transfer to retained earnings for asset disposals</b>	<b>217</b>	<b>153</b>
<b>Plus adjustments for amounts unpaid:</b>		
– Taxation equivalent payments	–	26
– Corporate taxation equivalent	172	130
<b>Return on capital %</b>	<b>1.3%</b>	<b>1.2%</b>
<b>Subsidy from Council</b>	<b>9</b>	<b>1,301</b>
<b>Calculation of dividend payable:</b>		
Surplus (deficit) after tax	619	534
Less: capital grants and contributions (excluding developer contributions)	(1)	(192)
<b>Surplus for dividend calculation purposes</b>	<b>618</b>	<b>342</b>
<b>Potential dividend calculated from surplus</b>	<b>309</b>	<b>171</b>

## Mid-Western Regional Council

Special Purpose Financial Statements 2019

Statement of Financial Position – Water Supply Business Activity  
as at 30 June 2019

\$ '000	2019	2018
<b>ASSETS</b>		
<b>Current assets</b>		
Cash and cash equivalents	958	1,257
Investments	12,673	10,824
Receivables	1,371	1,436
Inventories	202	203
<b>Total current assets</b>	<b>15,204</b>	<b>13,720</b>
<b>Non-current assets</b>		
Investments	936	1,939
Infrastructure, property, plant and equipment	78,870	76,328
Intangible assets	3	3
<b>Total non-current assets</b>	<b>79,809</b>	<b>78,270</b>
<b>TOTAL ASSETS</b>	<b>95,013</b>	<b>91,990</b>
<b>LIABILITIES</b>		
<b>Current liabilities</b>		
Payables	1,271	323
Income received in advance	–	185
Borrowings	294	477
<b>Total current liabilities</b>	<b>1,565</b>	<b>985</b>
<b>Non-current liabilities</b>		
Borrowings	1,458	1,753
<b>Total non-current liabilities</b>	<b>1,458</b>	<b>1,753</b>
<b>TOTAL LIABILITIES</b>	<b>3,023</b>	<b>2,738</b>
<b>NET ASSETS</b>	<b>91,990</b>	<b>89,252</b>
<b>EQUITY</b>		
Accumulated surplus	58,755	57,137
Revaluation reserves	33,235	32,115
<b>TOTAL EQUITY</b>	<b>91,990</b>	<b>89,252</b>

Mid-Western Regional Council

Special Purpose Financial Statements 2019

Statement of Financial Position – Sewerage Business Activity  
 as at 30 June 2019

\$ '000	2019	2018
<b>ASSETS</b>		
<b>Current assets</b>		
Cash and cash equivalents	830	1,015
Investments	10,979	8,741
Receivables	379	366
Inventories	20	20
<b>Total current assets</b>	<b>12,208</b>	<b>10,142</b>
<b>Non-current assets</b>		
Investments	811	1,566
Infrastructure, property, plant and equipment	89,766	89,161
<b>Total non-current assets</b>	<b>90,577</b>	<b>90,727</b>
<b>TOTAL ASSETS</b>	<b>102,785</b>	<b>100,869</b>
<b>LIABILITIES</b>		
<b>Current liabilities</b>		
Payables	159	247
Borrowings	313	398
<b>Total current liabilities</b>	<b>472</b>	<b>645</b>
<b>Non-current liabilities</b>		
Borrowings	7,831	8,141
<b>Total non-current liabilities</b>	<b>7,831</b>	<b>8,141</b>
<b>TOTAL LIABILITIES</b>	<b>8,303</b>	<b>8,786</b>
<b>NET ASSETS</b>	<b>94,482</b>	<b>92,083</b>
<b>EQUITY</b>		
Accumulated surplus	50,375	49,029
Revaluation reserves	44,107	43,054
<b>TOTAL EQUITY</b>	<b>94,482</b>	<b>92,083</b>

## Mid-Western Regional Council

Special Purpose Financial Statements 2019

### Notes to the Special Purpose Financial Statements for the year ended 30 June 2019

#### Note 1. Significant Accounting Policies

A statement summarising the supplemental accounting policies adopted in the preparation of the Special Purpose Financial Statements (SPFS) for National Competition Policy (NCP) reporting purposes follows.

These financial statements are SPFS prepared for use by Council and the Office of Local Government. For the purposes of these statements, the Council is a non-reporting not-for-profit entity.

The figures presented in these Special Purpose Financial Statements have been prepared in accordance with the recognition and measurement criteria of relevant Australian Accounting Standards, other authoritative pronouncements of the Australian Accounting Standards Board (AASB) and Australian Accounting Interpretations.

The disclosures in these Special Purpose Financial Statements have been prepared in accordance with the Local Government Act 1993 (NSW), the *Local Government (General) Regulation 2005*, and the Local Government Code of Accounting Practice and Financial Reporting.

The statements are prepared on an accruals basis. They are based on historic costs and do not take into account changing money values or, except where specifically stated, current values of non-current assets. Certain taxes and other costs, appropriately described, have been imputed for the purposes of the National Competition Policy.

The Statement of Financial Position includes notional assets/liabilities receivable from/payable to Council's general fund. These balances reflect a notional intra-entity funding arrangement with the declared business activities.

#### National Competition Policy

Council has adopted the principle of 'competitive neutrality' in its business activities as part of the National Competition Policy which is being applied throughout Australia at all levels of government.

The framework for its application is set out in the June 1996 NSW government policy statement titled 'Application of National Competition Policy to Local Government'.

The *Pricing and Costing for Council Businesses, A Guide to Competitive Neutrality* issued by the Office of Local Government in July 1997 has also been adopted.

The pricing and costing guidelines outline the process for identifying and allocating costs to activities and provide a standard for disclosure requirements.

These disclosures are reflected in Council's pricing and/or financial reporting systems and include taxation equivalents, Council subsidies, return on investments (rate of return), and dividends paid.

#### Declared business activities

In accordance with *Pricing and Costing for Council Businesses – A Guide to Competitive Neutrality*, Council has declared that the following are to be considered as business activities:

##### Category 1

(where gross operating turnover is over \$2 million)

##### a. Mid-Western Regional Council Water Supply

Comprising the activities and net assets of the water supply operations servicing the towns of Mudgee, Gulgong, Rylstone, and Kandos.

##### b. Mid-Western Regional Council Waste Water Services

Comprising the activities and net assets of the sewerage reticulation and treatment operations servicing the towns of Mudgee, Gulgong, Rylstone, and Kandos.

#### Monetary amounts

Amounts shown in the financial statements are in Australian dollars and rounded to the nearest one thousand dollars.

## Mid-Western Regional Council

Special Purpose Financial Statements 2019

### Notes to the Special Purpose Financial Statements for the year ended 30 June 2019

#### Note 1. Significant Accounting Policies (continued)

##### (i) Taxation equivalent charges

Council is liable to pay various taxes and financial duties. Where this is the case, they are disclosed as a cost of operations just like all other costs.

However, where Council does not pay some taxes which are generally paid by private sector businesses, such as income tax, these equivalent tax payments have been applied to all Council-nominated business activities and are reflected in Special Purpose Financial Statements.

For the purposes of disclosing comparative information relevant to the private sector equivalent, the following taxation equivalents have been applied to all Council-nominated business activities (this does not include Council's non-business activities):

##### Notional rate applied (%)

Corporate income tax rate – 27.5%

Land tax – the first \$692,000 of combined land values attracts 0%. For the combined land values in excess of \$629,001 up to \$4,231,000 the rate is 1.6% + \$100. For the remaining combined land value that exceeds \$4,231,000 a premium marginal rate of 2.0% applies.

Payroll tax – 5.45% on the value of taxable salaries and wages in excess of \$850,000.

In accordance with the Department of Industry (DoI) – Water guidelines, a payment for the amount calculated as the annual tax equivalent charges (excluding income tax) must be paid from water supply and sewerage business activities.

The payment of taxation equivalent charges, referred to in the DoI – Water guidelines as a 'dividend for taxation equivalent', may be applied for any purpose allowed under the *Local Government Act, 1993*.

Achievement of substantial compliance to the DoI – Water guidelines is not a prerequisite for the payment of the tax equivalent charges, however the payment must not exceed \$3 per assessment.

##### Income tax

An income tax equivalent has been applied on the profits of the business activities.

Whilst income tax is not a specific cost for the purpose of pricing a good or service, it needs to be taken into account in terms of assessing the rate of return required on capital invested.

Accordingly, the return on capital invested is set at a pre-tax level - gain/(loss) from ordinary activities before capital amounts, as would be applied by a private sector competitor. That is, it should include a provision equivalent to the corporate income tax rate, currently 27.5%.

Income tax is only applied where a gain/ (loss) from ordinary activities before capital amounts has been achieved.

Since the taxation equivalent is notional – that is, it is payable to Council as the 'owner' of business operations - it represents an internal payment and has no effect on the operations of the Council. Accordingly, there is no need for disclosure of internal charges in the SPFS.

The rate applied of 27.5% is/is not the equivalent company tax rate prevalent at reporting date. No adjustments have been made for variations that have occurred during the year.

##### Local government rates and charges

A calculation of the equivalent rates and charges payable on all category 1 businesses has been applied to all land assets owned or exclusively used by the business activity.

##### Loan and debt guarantee fees

The debt guarantee fee is designed to ensure that council business activities face 'true' commercial borrowing costs in line with private sector competitors.

## Mid-Western Regional Council

Special Purpose Financial Statements 2019

Notes to the Special Purpose Financial Statements  
for the year ended 30 June 2019

## Note 1. Significant Accounting Policies (continued)

In order to calculate a debt guarantee fee, Council has determined what the differential borrowing rate would have been between the commercial rate and Council's borrowing rate for its business activities.

**(ii) Subsidies**

Government policy requires that subsidies provided to customers, and the funding of those subsidies, must be explicitly disclosed.

Subsidies occur when Council provides services on a less-than-cost-recovery basis. This option is exercised on a range of services in order for Council to meet its community service obligations.

Accordingly, 'subsidies disclosed' (in relation to National Competition Policy) represents the difference between revenue generated from 'rate of return' pricing and revenue generated from prices set by Council in any given financial year.

The overall effect of subsidies is contained within the Income Statement of each reported business activity.

**(iii) Return on investments (rate of return)**

The NCP policy statement requires that councils with Category 1 businesses 'would be expected to generate a return on capital funds employed that is comparable to rates of return for private businesses operating in a similar field'.

Such funds are subsequently available for meeting commitments or financing future investment strategies.

The actual rate of return achieved by each business activity is disclosed at the foot of each respective Income Statement.

The rate of return is calculated as follows:

**Operating result before capital income + interest expense**

**Written down value of I,PP&E as at 30 June**

As a minimum, business activities should generate a return equal to the Commonwealth 10 year bond rate which is 1.32% at 30/6/19.

**(iv) Dividends**

Council is not required to pay dividends to either itself (as owner of a range of businesses) or to any external entities.

Local government water supply and sewerage businesses are permitted to pay an annual dividend from its water supply or sewerage business surplus.

Each dividend must be calculated and approved in accordance with the Department of Industry – Water guidelines and must not exceed:

- 50% of this surplus in any one year, or
- the number of water supply or sewerage assessments at 30 June 2019 multiplied by \$30 (less the payment for tax equivalent charges, not exceeding \$3 per assessment).

In accordance with the Department of Industry – Water guidelines a Dividend Payment form, Statement of Compliance, Unqualified Independent Financial Audit Report and Compliance Audit Report are required to be submitted to the Department of Industry – Water.



## INDEPENDENT AUDITOR'S REPORT

### Report on the special purpose financial statements

#### Mid-Western Regional Council

To the Councillors of the Mid-Western Regional Council

### Opinion

I have audited the accompanying special purpose financial statements (the financial statements) of Mid-Western Regional Council's (the Council) Declared Business Activities, which comprise the Income Statement of each Declared Business Activity for the year ended 30 June 2019, the Statement of Financial Position of each Declared Business Activity as at 30 June 2019, Note 1 Significant accounting policies for the Business Activities declared by Council, and the Statement by Councillors and Management.

The Declared Business Activities of the Council are:

- Water Supply Business Activity
- Sewerage Business Activity.

In my opinion, the financial statements present fairly, in all material respects, the financial position of the Council's Declared Business Activities as at 30 June 2019, and their financial performance for the year then ended, in accordance with the Australian Accounting Standards described in Note 1 and the Local Government Code of Accounting Practice and Financial Reporting – update number 27 (LG Code).

My opinion should be read in conjunction with the rest of this report.

### Basis for Opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under the standards are described in the 'Auditor's Responsibilities for the Audit of the Financial Statements' section of my report.

I am independent of the Council in accordance with the requirements of the:

- Australian Auditing Standards
- Accounting Professional and Ethical Standards Board's APES 110 'Code of Ethics for Professional Accountants' (APES 110).

I have fulfilled my other ethical responsibilities in accordance with APES 110.

Parliament promotes independence by ensuring the Auditor-General and the Audit Office of New South Wales are not compromised in their roles by:

- providing that only Parliament, and not the executive government, can remove an Auditor-General
- mandating the Auditor-General as the auditor of councils
- precluding the Auditor-General from providing non-audit services.

I believe the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

### **Emphasis of Matter – Basis of Accounting**

Without modifying my opinion, I draw attention to Note 1 to the financial statements which describes the basis of accounting. The financial statements have been prepared for the purpose of fulfilling the Council's financial reporting responsibilities under the LG Code. As a result, the financial statements may not be suitable for another purpose.

### **Other Information**

The Council's annual report for the year ended 30 June 2019 includes other information in addition to the financial statements and my Independent Auditor's Report thereon. The Councillors are responsible for the other information. At the date of this Independent Auditor's Report, the other information I have received comprise the general purpose financial statements and Special Schedules (the Schedules).

My opinion on the financial statements does not cover the other information. Accordingly, I do not express any form of assurance conclusion on the other information. However, as required by the *Local Government Act 1993*, I have separately expressed an opinion on the general purpose financial statements and Special Schedule 'Permissible income for general rates'.

In connection with my audit of the financial statements, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or my knowledge obtained in the audit, or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude there is a material misstatement of the other information, I must report that fact.

I have nothing to report in this regard.

### **The Councillors' Responsibilities for the Financial Statements**

The Councillors are responsible for the preparation and fair presentation of the financial statements and for determining that the accounting policies, described in Note 1 to the financial statements, are appropriate to meet the requirements in the LG Code. The Councillors' responsibility also includes such internal control as the Councillors determine is necessary to enable the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Councillors are responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting, unless it is not appropriate to do so.

### **Auditor's Responsibilities for the Audit of the Financial Statements**

My objectives are to:

- obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error
- issue an Independent Auditor's Report including my opinion.



Reasonable assurance is a high level of assurance, but does not guarantee an audit conducted in accordance with Australian Auditing Standards will always detect material misstatements. Misstatements can arise from fraud or error. Misstatements are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions users take based on the financial statements.

A description of my responsibilities for the audit of the financial statements is located at the Auditing and Assurance Standards Board website at: [www.auasb.gov.au/auditors\\_responsibilities/ar4.pdf](http://www.auasb.gov.au/auditors_responsibilities/ar4.pdf). The description forms part of my auditor's report.

My opinion does not provide assurance:

- that the Council carried out its activities effectively, efficiently and economically
- about the security and controls over the electronic publication of the audited financial statements on any website where they may be presented
- about any other information which may have been hyperlinked to/from the financial statements.



Cathy Wu

Delegate of the Auditor-General for New South Wales

29 October 2019  
SYDNEY

# Mid-Western Regional Council

SPECIAL SCHEDULES  
for the year ended 30 June 2019

---



**Mid-Western Regional Council**

Special Schedules 2019

**Special Schedules**  
for the year ended 30 June 2019

---

<b>Contents</b>	<b>Page</b>
<b>Special Schedules</b>	
Permissible income for general rates	3
Report on Infrastructure Assets - Values	7

## Mid-Western Regional Council

Special Schedules 2019

## Permissible income for general rates

\$ '000		Calculation 2019/20	Calculation 2018/19
<b>Notional general income calculation <sup>1</sup></b>			
Last year notional general income yield	a	18,495	17,907
Plus or minus adjustments <sup>2</sup>	b	8,508	170
<b>Notional general income</b>	<b>c = a + b</b>	<b>27,003</b>	<b>18,077</b>
<b>Permissible income calculation</b>			
Or rate peg percentage	e	2.70%	2.30%
Or plus rate peg amount	i = e x (c + g)	729	416
<b>Sub-total</b>	<b>k = (c + g + h + i + j)</b>	<b>27,732</b>	<b>18,493</b>
Less valuation objections claimed in the previous year	m	(2)	–
<b>Sub-total</b>	<b>n = (l + m)</b>	<b>(2)</b>	<b>–</b>
<b>Total permissible income</b>	<b>o = k + n</b>	<b>27,730</b>	<b>18,493</b>
Less notional general income yield	p	27,731	18,495
<b>Catch-up or (excess) result</b>	<b>q = o – p</b>	<b>(1)</b>	<b>(2)</b>
Plus income lost due to valuation objections claimed <sup>4</sup>	r	1	2
<b>Carry forward to next year <sup>6</sup></b>	<b>t = q + r + s</b>	<b>–</b>	<b>–</b>

## Notes

- (1) The notional general income will not reconcile with rate income in the financial statements in the corresponding year. The statements are reported on an accrual accounting basis which include amounts that relate to prior years' rates income.
- (2) Adjustments account for changes in the number of assessments and any increase or decrease in land value occurring during the year. The adjustments are called 'supplementary valuations' as defined in the Valuation of Land Act 1916.
- (4) Valuation objections are unexpected changes in land values as a result of land owners successfully objecting to the land value issued by the Valuer-General. Councils can claim the value of the income lost due to valuation objections in any single year.
- (6) Carry forward amounts which are in excess (an amount that exceeds the permissible income) require ministerial approval by order published in the NSW Government Gazette in accordance with section 512 of the Local Government Act 1993. The OLG will extract these amounts from Council's Permissible income for general rates Statement in the financial data return (FDR) to administer this process.



Special Schedules 2019

**INDEPENDENT AUDITOR'S REPORT**  
**Special Schedule - Permissible income for general rates**  
**Mid-Western Regional Council**

To the Councillors of Mid-Western Regional Council

**Opinion**

I have audited the accompanying Special Schedule – Permissible income for general rates (the Schedule) of Mid-Western Regional Council (the Council) for the year ending 30 June 2020.

In my opinion, the Schedule is prepared, in all material respects in accordance with the requirements of the Local Government Code of Accounting Practice and Financial Reporting – update number 27 (LG Code), and is in accordance with the books and records of the Council.

My opinion should be read in conjunction with the rest of this report.

**Basis for Opinion**

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under the standards are described in the 'Auditor's Responsibilities for the Audit of the Schedule' section of my report.

I am independent of the Council in accordance with the requirements of the:

- Australian Auditing Standards
- Accounting Professional and Ethical Standards Board's APES 110 'Code of Ethics for Professional Accountants' (APES 110).

I have fulfilled my other ethical responsibilities in accordance with APES 110.

Parliament promotes independence by ensuring the Auditor-General and the Audit Office of New South Wales are not compromised in their roles by:

- providing that only Parliament, and not the executive government, can remove an Auditor-General
- mandating the Auditor-General as auditor of councils
- precluding the Auditor-General from providing non-audit services.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

**Emphasis of Matter – Basis of Accounting**

Without modifying my opinion, I draw attention to the special purpose framework used to prepare the Schedule. The Schedule has been prepared for the purpose of fulfilling the Council's reporting obligations under the LG Code. As a result, the Schedule may not be suitable for another purpose.

### Other Information

The Council's annual report for the year ended 30 June 2019 includes other information in addition to the Schedule and my Independent Auditor's Report thereon. The Councillors are responsible for the other information. At the date of this Independent Auditor's Report, the other information I have received comprise the general purpose financial statements, special purpose financial statements and Special Schedule 'Report on infrastructure assets as at 30 June 2019'.

My opinion on the Schedule does not cover the other information. Accordingly, I do not express any form of assurance conclusion on the other information. However, as required by the *Local Government Act 1993*, I have separately expressed an opinion on the general purpose financial statements and the special purpose financial statements.

In connection with my audit of the Schedule, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the Schedule or my knowledge obtained in the audit, or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude there is a material misstatement of the other information, I must report that fact.

I have nothing to report in this regard.

### The Councillors' Responsibilities for the Schedule

The Councillors are responsible for the preparation of the Schedule in accordance with the LG Code. The Councillors' responsibility also includes such internal control as the Councillors determine is necessary to enable the preparation of the Schedule that is free from material misstatement, whether due to fraud or error.

In preparing the Schedule, the Councillors are responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting, unless it is not appropriate to do so.

### Auditor's Responsibilities for the Audit of the Schedule

My objectives are to:

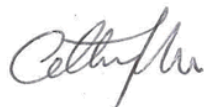
- obtain reasonable assurance whether the Schedule as a whole is free from material misstatement, whether due to fraud or error
- issue an Independent Auditor's Report including my opinion.

Reasonable assurance is a high level of assurance, but does not guarantee an audit conducted in accordance with Australian Auditing Standards will always detect material misstatements. Misstatements can arise from fraud or error. Misstatements are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions users take based on the Schedule.

A description of my responsibilities for the audit of the Schedule is located at the Auditing and Assurance Standards Board website at: [www.auasb.gov.au/auditors\\_responsibilities/ar8.pdf](http://www.auasb.gov.au/auditors_responsibilities/ar8.pdf). The description forms part of my auditor's report.

My opinion does not provide assurance:

- that the Council carried out its activities effectively, efficiently and economically
- about the security and controls over the electronic publication of the audited Schedule on any website where it may be presented
- about any other information which may have been hyperlinked to/from the Schedule.



Cathy Wu

Delegate of the Auditor-General for New South Wales

29 October 2019  
SYDNEY

Mid-Western Regional Council  
Report on Infrastructure Assets  
as at 30 June 2019

Asset Class	Asset Category	Estimated cost to bring assets to satisfactory standard		Estimated cost to bring to the agreed level of service set by Council		2018/19 Actual maintenance	Net carrying amount	Gross replacement cost (GRC)	Assets in condition as a percentage of gross replacement cost				
		to bring assets to satisfactory standard	to bring to the agreed level of service set by Council	Required maintenance	2018/19 Actual maintenance				1	2	3	4	5
<b>(a) Report on Infrastructure Assets - Values</b>													
<b>Buildings</b>													
	Art Gallery	—	—	—	—	—	449	449	0.0%	100.0%	0.0%	0.0%	0.0%
	Councils Offices / Admin Centres	146	146	269	316	316	8,104	12,081	4.4%	1.1%	90.5%	4.0%	0.0%
	Councils Works Depot	31	31	70	63	63	11,889	15,645	1.4%	0.0%	97.9%	0.7%	0.0%
	Council Halls	436	436	69	62	62	7,535	13,771	0.0%	0.0%	89.5%	10.6%	0.0%
	Council Houses	8	8	35	17	17	3,031	4,484	5.9%	1.6%	91.8%	0.6%	0.0%
	Museum	—	—	—	—	—	793	846	0.0%	0.0%	100.0%	0.0%	0.0%
	Library	—	—	64	74	74	4,885	7,500	0.0%	0.0%	100.0%	0.0%	0.0%
	Childcare Centre(s)	—	—	7	3	3	2,223	2,821	0.0%	0.0%	100.0%	0.0%	0.0%
	Amenities/Toilets	174	174	254	307	307	22,662	28,782	0.0%	0.0%	98.3%	1.2%	0.5%
	Rural Fire Service	12	12	—	—	—	2,912	3,662	0.0%	0.0%	98.9%	1.1%	0.0%
	<b>Sub-total</b>	<b>807</b>	<b>807</b>	<b>768</b>	<b>842</b>	<b>842</b>	<b>64,483</b>	<b>90,041</b>	<b>1.1%</b>	<b>0.7%</b>	<b>95.3%</b>	<b>2.7%</b>	<b>0.2%</b>
<b>Other structures</b>													
	Other	148	147	653	707	707	8,363	11,406	38.9%	27.2%	30.2%	2.6%	1.0%
	<b>Sub-total</b>	<b>148</b>	<b>147</b>	<b>653</b>	<b>707</b>	<b>707</b>	<b>8,363</b>	<b>11,406</b>	<b>38.9%</b>	<b>27.2%</b>	<b>30.2%</b>	<b>2.6%</b>	<b>1.1%</b>
<b>Roads</b>													
	Sealed roads	10,191	10,191	1,071	1,205	1,205	106,856	164,344	18.9%	32.2%	31.5%	14.9%	2.4%
	Unsealed roads	5,523	5,523	1,531	1,695	1,695	22,476	67,256	24.0%	21.0%	16.0%	20.0%	19.0%
	Bridges	406	406	47	55	55	33,433	59,170	7.4%	28.1%	61.8%	2.7%	0.0%
	Footpaths and Cycleways	165	165	58	60	60	5,492	9,445	38.2%	27.2%	24.9%	9.7%	0.1%
	Kerb and Gutter	3,685	3,685	12	12	12	9,358	19,914	23.6%	22.9%	7.9%	43.4%	2.3%
	Bulk earthworks	—	—	—	—	—	285,024	285,024	0.0%	100.0%	0.0%	0.0%	0.0%
	Parking Areas	33	33	1	1	1	1,078	1,721	52.7%	22.1%	20.8%	2.1%	2.4%
	Culverts and Causeways	387	387	158	96	96	5,820	11,185	18.3%	17.0%	35.3%	20.7%	8.7%
	RMS Regional Roads	12,134	12,134	535	524	524	86,801	114,535	20.9%	27.7%	20.7%	24.7%	6.0%
	Regional Bridges	452	452	38	41	41	24,568	46,708	5.8%	20.8%	73.2%	0.4%	(0.3%)
	<b>Sub-total</b>	<b>32,976</b>	<b>32,976</b>	<b>3,451</b>	<b>3,689</b>	<b>3,689</b>	<b>580,906</b>	<b>779,302</b>	<b>11.5%</b>	<b>53.8%</b>	<b>21.2%</b>	<b>10.3%</b>	<b>3.2%</b>



Special Schedules 2019

**Mid-Western Regional Council**  
**Report on Infrastructure Assets (continued)**  
 as at 30 June 2019

Asset Class	Asset Category	Estimated cost		2018/19 Required Council maintenance *	2018/19 Actual maintenance	Net carrying amount	Gross replacement cost (GRC)	Assets in condition as a percentage of gross replacement cost				
		Estimated cost to bring assets to satisfactory standard	to bring the service set by Council					1	2	3	4	5
<b>Water supply network</b>	Dams and Weirs	392	392	–	–	8,524	12,620	2.5%	84.8%	2.4%	10.4%	0.0%
	Reservoirs	329	329	65	61	10,157	15,777	37.2%	34.5%	21.4%	6.9%	0.0%
	Pumping Stations	145	145	53	51	3,611	5,576	12.1%	57.9%	21.1%	8.9%	0.0%
	Treatment	1,005	1,005	589	623	13,865	23,486	14.7%	43.7%	27.6%	13.9%	0.2%
	Bores	60	60	89	83	739	1,136	0.0%	46.4%	36.0%	17.6%	0.0%
	Reticulation Mains	4,145	4,145	655	630	21,408	37,486	27.7%	17.9%	29.6%	6.8%	18.1%
	Mains Delivery	730	730	–	–	13,350	18,636	30.1%	45.3%	11.5%	13.1%	0.0%
	<b>Sub-total</b>	<b>6,806</b>	<b>6,806</b>	<b>1,451</b>	<b>1,448</b>	<b>71,654</b>	<b>114,717</b>	<b>22.9%</b>	<b>39.5%</b>	<b>21.8%</b>	<b>9.9%</b>	<b>5.9%</b>
<b>Sewerage network</b>	Pump Stations	57	57	125	134	5,760	8,832	47.7%	15.6%	34.6%	2.1%	0.0%
	Treatment	86	86	517	534	20,652	29,409	43.1%	38.3%	17.6%	1.0%	0.0%
	Reticulation Mains	997	997	323	381	57,048	73,042	39.0%	14.8%	32.8%	13.3%	0.1%
	Rising Mains	42	42	–	–	2,618	3,247	71.6%	7.5%	12.9%	7.9%	0.0%
	<b>Sub-total</b>	<b>1,182</b>	<b>1,217</b>	<b>965</b>	<b>1,049</b>	<b>86,078</b>	<b>114,530</b>	<b>41.6%</b>	<b>20.7%</b>	<b>28.5%</b>	<b>9.1%</b>	<b>0.1%</b>
<b>Stormwater drainage</b>	Stormwater drainage	118	118	347	404	18,115	28,808	26.8%	1.5%	69.9%	1.0%	0.8%
	<b>Sub-total</b>	<b>118</b>	<b>118</b>	<b>347</b>	<b>404</b>	<b>18,115</b>	<b>28,808</b>	<b>26.8%</b>	<b>1.5%</b>	<b>69.9%</b>	<b>1.0%</b>	<b>0.8%</b>
<b>Open space / recreational assets</b>	Swimming pools	92	92	535	418	4,255	9,652	27.8%	26.8%	42.3%	3.2%	0.0%
	Open Space and Recreational Assets	377	377	1,821	2,003	11,991	16,111	44.6%	24.9%	22.5%	7.8%	0.4%
	<b>Sub-total</b>	<b>469</b>	<b>469</b>	<b>2,356</b>	<b>2,421</b>	<b>16,246</b>	<b>25,763</b>	<b>38.3%</b>	<b>25.6%</b>	<b>29.9%</b>	<b>6.0%</b>	<b>0.2%</b>
	<b>TOTAL - ALL ASSETS</b>	<b>42,506</b>	<b>42,540</b>	<b>9,991</b>	<b>10,560</b>	<b>845,845</b>	<b>1,164,567</b>	<b>16.0%</b>	<b>42.9%</b>	<b>29.2%</b>	<b>9.1%</b>	<b>2.8%</b>

(a) Required maintenance is the amount identified in Council's asset management plans.

**Infrastructure asset condition assessment 'key'**

- 1 **Excellent/very good** No work required (normal maintenance)
- 2 **Good** Only minor maintenance work required
- 3 **Satisfactory** Maintenance work required
- 4 **Poor** Renewal required
- 5 **Very poor** Urgent renewal/upgrading required

continued on next page ...

## Mid-Western Regional Council

Special Schedules 2019

Report on Infrastructure Assets (continued)  
as at 30 June 2019

\$ '000	Amounts 2019	Indicator 2019	Prior periods 2018	2017	Benchmark
<b>Infrastructure asset performance indicators (consolidated) <sup>*</sup></b>					
<b>Buildings and infrastructure renewals ratio <sup>1</sup></b>					
Asset renewals <sup>2</sup>	21,404	175.40%	156.22%	–	>=100.00%
Depreciation, amortisation and impairment	12,203				
<b>Infrastructure backlog ratio <sup>1</sup></b>					
Estimated cost to bring assets to a satisfactory standard	42,506	7.58%	6.70%	–	<2.00%
Net carrying amount of infrastructure assets	560,821				
<b>Asset maintenance ratio</b>					
Actual asset maintenance	10,560	105.70%	100.70%	–	>100.00%
Required asset maintenance	9,991				
<b>Cost to bring assets to agreed service level</b>					
Estimated cost to bring assets to an agreed service level set by Council	42,540	3.65%	3.21%	–	
Gross replacement cost	1,164,567				

(\*) All asset performance indicators are calculated using classes identified in the previous table.

(1) Excludes Work In Progress (WIP)

(2) Asset renewals represent the replacement and/or refurbishment of existing assets to an equivalent capacity/performance as opposed to the acquisition of new assets (or the refurbishment of old assets) that increases capacity/performance.

Mid-Western Regional Council  
 Report on Infrastructure Assets (continued)  
 as at 30 June 2019

<p><b>Buildings and infrastructure renewals ratio</b></p> <p>Benchmark: — &gt;= 100.00%</p>	<p><b>Buildings and infrastructure renewals ratio</b></p> <p>To assess the rate at which these assets are being renewed relative to the rate at which they are depreciating.</p>	<p><b>Commentary on result</b></p> <p>18/19 ratio 175.40%</p> <p>The renewals ratio has improved significantly in 2019 and is now exceeding the required benchmark. This result indicates that the Council is adequately renewing its existing assets. The 2019 year was capped by the Weller Road Roadworks Project, which resulted in a significant impact on the ratio.</p>	<p><b>Asset maintenance ratio</b></p> <p>Benchmark: — &gt; 100.00%</p>	<p><b>Asset maintenance ratio</b></p> <p>Compares actual vs required annual asset maintenance. A ratio above 1.0 indicates Council is investing enough funds to stop the infrastructure backlog growing.</p>	<p><b>Commentary on result</b></p> <p>18/19 ratio 105.70%</p> <p>Council's current asset maintenance ratio is 105.70% which is above the industry benchmark of greater than 100%. Council's maintenance ratio has increased slightly compared to prior years indicating that more has been invested further in maintenance.</p>
<p><b>Infrastructure backlog ratio</b></p> <p>Benchmark: — &lt; 2.00%</p>	<p><b>Infrastructure backlog ratio</b></p> <p>This ratio shows what proportion the backlog is against the total value of a Council's infrastructure.</p>	<p><b>Commentary on result</b></p> <p>18/19 ratio 7.58%</p> <p>Condition assessment is the main factor in determining the backlog ratio. The backlog has increased for Building, Water Assets, and Roads while decreased for the remaining infrastructure groups. Council is currently renewing the existing assets at higher than 150%, which will eventually reduce the backlog ratio.</p>	<p><b>Cost to bring assets to agreed service level</b></p>	<p><b>Cost to bring assets to agreed service level</b></p> <p>This ratio provides a snapshot of the proportion of outstanding renewal works compared to the total value of assets under Council's care and stewardship.</p>	<p><b>Commentary on result</b></p> <p>18/19 ratio 3.65%</p> <p>This ratio has increased slightly in 2019. The Council is adequately renewing its existing assets, which will eventually reduce this ratio.</p>

Ratio achieves benchmark

Ratio is outside benchmark

Source of benchmark: Code of Accounting Practice and Financial Reporting #27

Ratio achieves benchmark

Ratio is outside benchmark

Source of benchmark: Code of Accounting Practice and Financial Reporting #27

**Mid-Western Regional Council**  
**Report on Infrastructure Assets (continued)**  
as at 30 June 2019

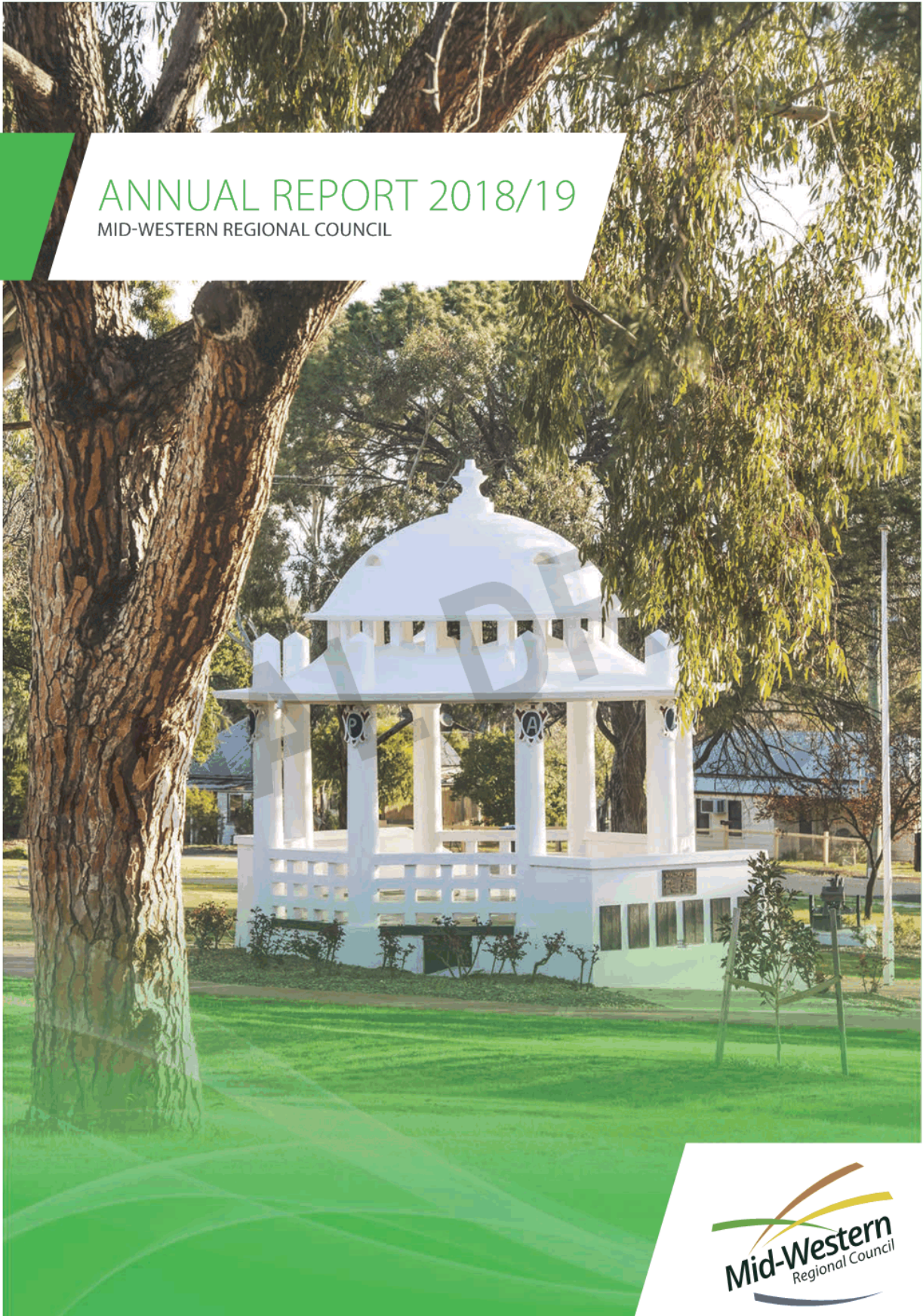
	General fund		Water fund		Sewer fund		Benchmark
	2019	2018	2019	2018	2019	2018	
<b>\$ '000</b>							
<b>Infrastructure asset performance indicators (by fund)</b>							
<b>Buildings and infrastructure renewals ratio <sup>1</sup></b>							
Asset renewals <sup>2</sup>							
Depreciation, amortisation and impairment	<b>227.41%</b>	185.69%	<b>29.89%</b>	49.18%	<b>48.39%</b>	88.75%	>=100.00%
<b>Infrastructure backlog ratio <sup>1</sup></b>							
Estimated cost to bring assets to a satisfactory standard							
Net carrying amount of infrastructure assets	<b>5.02%</b>	4.63%	<b>9.50%</b>	3.89%	<b>1.37%</b>	3.20%	<2.00%
<b>Asset maintenance ratio</b>							
Actual asset maintenance							
Required asset maintenance	<b>106.44%</b>	97.80%	<b>99.79%</b>	104.51%	<b>108.70%</b>	117.01%	>100.00%
<b>Cost to bring assets to agreed service level</b>							
Estimated cost to bring assets to an agreed service level set by Council							
Gross replacement cost	<b>3.69%</b>	3.40%	<b>5.93%</b>	2.47%	<b>1.06%</b>	2.44%	

(1) Excludes Work In Progress (WIP)

(2) Asset renewals represent the replacement and/or refurbishment of existing assets to an equivalent capacity/performance as opposed to the acquisition of new assets (or the refurbishment of old assets) that increases capacity/performance.

# ANNUAL REPORT 2018/19

MID-WESTERN REGIONAL COUNCIL



# TABLE OF CONTENTS

.....

- Message from the Mayor .....3
- Message from the General Manager .....4
- Your Council .....5
- Civic Leadership .....6
- Councillor Key Statistics .....8
- Organisation Structure .....9
- Vision and Values .....10
- About the Mid-Western Region .....11
- Awards and Achievements .....12
- Key Completed Projects .....13
- Community Strategic Plan .....18
- Progress on the Operational Plan and Delivery Program .....19
- Looking After Our Community .....20
- Protecting Our Natural Environment .....28
- Building a Strong Local Economy .....32
- Connecting Our Region .....35
- Good Government .....37
- Managing the Money .....44
- Performance Measures .....46
- Statutory Information .....48
- State of the Environment Report .....69

## MID-WESTERN REGIONAL COUNCIL

ADDRESS	86 Market Street, Mudgee NSW 2850
EMAIL	council@midwestern.nsw.gov.au
TELEPHONE	02 6378 2850
FAX	02 6378 2815
MAYOR	Cr Des Kennedy
GENERAL MANAGER	Brad Cam



## MESSAGE FROM THE MAYOR



I am pleased to present the 2018/19 Annual Report that details how Council has achieved its Towards 2030 Community Plan strategies by delivering on actions in the five major themes - Looking After Our Community; Protecting Our Natural Environment; Building a Strong Local Economy; Connecting Our Region; and Good Government.

Our region is growing, with families and professionals choosing to live in a vibrant community that offers an affordable and convenient lifestyle. Council continues to promote the region as an ideal place to live, work, invest and visit and the Economic Development team successfully conducted a number of activations throughout Sydney this year, having more than 735 face-to-face conversations to raise the region's profile among tree-changers. Our population continues to grow at a steady rate with an annual average of 1.19%, which is an excellent result for a regional centre. Council is committed to managing this growth and ensuring the region is an attractive place to live, maintaining high quality and accessible community services. This year we have completed the wonderful Mudgee Water Park as well as upgrades to the Gulgong and Mudgee Skate Parks for the region's families.

Council secured \$13.8 million in state and federal government grant funding this year to construct new and improved infrastructure and amenities for the region and introduce new programs and initiatives. Some of these projects include sporting ground upgrades and improvements across the region, town entrance signage, a Putta Bucca ecotrail, shared cycleways and walking paths, Mudgee and Rylstone Showground upgrades, library upgrades, rural road maintenance and a footbridge in Rylstone. Council works hard to achieve the balance between delivering on community wish-lists whilst reducing the financial burden on ratepayers.

I'm pleased that Council secured \$2.298 million through the NSW Government's Regional Cultural Fund to develop the long-awaited Mid-Western Regional Arts and Cultural Centre after it was ranked in the top five most important projects by 52 per cent of residents surveyed in 2016/17. Council will match this funding and construction is due to commence in 2020. Another major project that will be well underway in 2020 is Stage 2 of the Glen Willow Regional Sports Complex following a \$6.95 million investment by the Federal Government through its Building Better Regions Fund.

I am delighted to see the \$70 million Mudgee Hospital redevelopment is nearing completion. This is a much needed resource for our growing region and it has been exciting to watch the project progress from the announcement of state funding to the fit-out stage.

Glen Willow Regional Stadium continues to secure major sporting events and Council has negotiated a further two year deal with the St George Illawarra Dragons and South Sydney Rabbitohs to host the 2020 and 2021 NRL Charity Shield matches. Council recognises the significant economic benefit of bringing these professional sports games to the region. This year Council co-ordinated the NRL Charity Shield, NRL Round 10 St George Illawarra Dragons vs Newcastle Knights, and Flavours of Mudgee, generating more than \$5.5 million for the local economy.

I thank Council's dedicated staff as well as my fellow Councillors for their leadership and representation. I look forward to working with the community to achieve even greater outcomes for our region in the next 12 months.

DES KENNEDY  
MAYOR

## MESSAGE FROM THE GENERAL MANAGER



The 2018/19 Annual Report is an opportunity to inform the community of Mid-Western Regional Council's accomplishments and performance in delivering on its vision of *'a prosperous and progressive community we proudly call home'*.

Council continues to forge ahead with its strong financial position and achieved a \$1.2 million operating surplus in the 2018/19 budget. This is achieved through prudent financial management and thoughtful investment with a view to achieving long term financial stability.

Council remains committed to delivering quality infrastructure and services to the community, demonstrated in the \$51 million capital expenditure this year. Council invested \$14 million in roads, bridges and footpaths; \$4 million in sporting grounds; and \$2.2 million in youth infrastructure such as skate parks and playgrounds. As part of this capital expenditure a number of major projects were completed including the \$15 million Wollar Road upgrade, a second bridge over Pipeclay Creek on Henry Lawson Drive and the \$1 million Mudgee Water Park.

Council places a great focus on securing grant funding and has again been highly successful this year with a number of new projects to commence in 2019/2020 as a result, including the Mid-Western Regional Arts and Cultural Centre, Stage 2 of the Glen Willow Regional Sports Complex and the Gulgong Adventure Playground.

Staff continue to introduce innovation to improve services and systems. An excellent example of this is Council's Weeds Team which has utilised drone technology to undertake inspections in remote and dangerous locations to improve efficiency and personal safety. Following the success of this program, Council is in the process of rolling out the technology in other departments.

In other business innovations, Council launched its community engagement site - *YourSay Mid-Western* during this period, with great success. More than 4,500 residents have accessed this site seeking information on Council activities and projects open for consultation with almost 400 registering to provide input that will ultimately shape these activities.

I am proud to report the work of a number of Council teams were recognised externally this year. Among the accolades was the prestigious Local Government NSW RH Dougherty Award (the second received by Council in as many years) presented to the Communications Team for Council's monthly digital Community News Bulletin.

Like so many other Local Government Areas in Western NSW, the Mid-Western Region is managing prevailing drought conditions, with Level 1 water restrictions implemented from August 2019. The rollout of Smart Water Meters to every household in the region will save 140 million litres of water wasted each year by detected leakages in real time and encourage residents to reduce their consumption by monitoring their daily and monthly usage.

I thank Council staff and volunteers for the commitment to their work, ensuring we deliver the best possible outcomes and services to our community.

GENERAL MANAGER



## YOUR COUNCIL

Mid-Western Regional Council is represented by nine Councillors including a Mayor elected every two years from within.

Council elected Clr Kennedy as Mayor, and Clr Paine as Deputy Mayor for the period September 2018 through to September 2020.

Councillors are elected to a four year term, with the most recent elections occurring in September 2016. That election saw 34 candidates nominated to serve the Mid-Western Region, with Councillors Paul Cavalier, Des Kennedy, Esme Martens, Peter Shelley, Percy Thompson, Alex Karavas, Sam Paine, Russell Holden and John O'Neill elected.



Councillor Des Kennedy  
**MAYOR**



Councillor Sam Paine  
**DEPUTY MAYOR**



Councillor Paul Cavalier



Councillor Russell Holden



Councillor Alex Karavas



Councillor Esme Martens



Councillor John O'Neill



Councillor Peter Shelley



Councillor Percy Thompson

## CIVIC LEADERSHIP

### THE ROLE OF COUNCIL

The role of the Councillors, as members of the body corporate are:

- to direct and control the affairs of the Council in accordance with the Local Government Act
- to provide effective civic leadership to the local community
- to ensure as far as possible the financial sustainability of the Council
- to ensure as far as possible that the Council acts in accordance with the principles set out in Chapter 3 of the Act and the plans, programs, strategies and policies of the Council
- to develop and endorse the community strategic plan, delivery program and other strategic plans, programs, strategies and policies of Council
- to determine and adopt a rating and revenue policy and operational plans that support the optimal allocation of Council resources to implement the strategic plans (including the community strategic plan) of Council and for the benefit of the local area
- to keep under review the performance of Council, including service delivery
- to make decisions necessary for the proper exercising of Council's regulatory functions
- to determine the process for appointment of the General Manager by Council and to monitor the General Manager's performance
- to determine the senior staff positions within the organisation structure of the Council
- to consult regularly with community organisations and key stakeholders and keep them informed of the Council's decisions and activities
- to be responsible for ensuring that the Council acts honestly, efficiently and appropriately, and
- the governing body is to consult with the General Manager in directing and controlling the Council

### COUNCIL DECISIONS

Council is recognised as a single entity and Councillors only have the authority to make decisions as a group, when they are acting as Council, that is, in Council meetings.

Council meetings are held at the Chambers of the Mudgee Administration Centre on the third Wednesday of every month except for January (no meeting). Occasionally Council holds extraordinary meetings. These are Council meetings held outside the normal meeting cycle, most often to consider matters of an urgent nature.

Meetings are open to the public, and residents and businesses are actively encouraged to attend and participate in the decision making process. Prior to the commencement of the formal Council meeting, Open Day is held. Open Day is an opportunity for members of the public to address Council on any issue of relevance to the Council.

Council also has advisory committees comprised of Councillors, members of the public and staff of the Council. These committees focus on specific narrow areas of expertise, and make recommendations for consideration by Council.

Council meetings are available to view live via webcast on the internet, giving the public access to Council decisions and debate without the need to attend meetings in a physical capacity. Archived videos from previous meetings are also available, as well as links to meeting schedules, agendas and minutes.

## CIVIC LEADERSHIP

### CODE OF CONDUCT

Councillors and staff are bound by a Code of Conduct, which sets the standards for ethical behaviour and decision making.

The Code states Councillor and staff roles and responsibilities and outlines steps to be followed when making and investigating allegations of breaches of the Code.

During 2018/19, there were two Code of Conduct complaints made against Councillors/staff. Code of Conduct matters are dealt with via the following means:

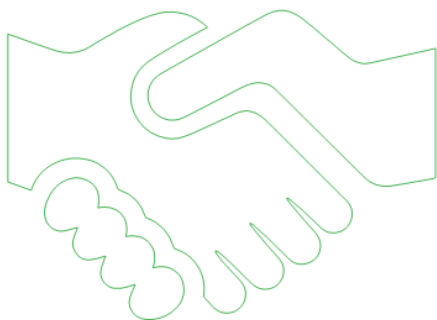
- referred to a Conduct reviewer
- referred to the various legislative authorities where required (Office of Local Government, Independent Commission Against Corruption)
- resolved in accordance with Council's Procedures for the Administration of the Code of Conduct

### HAVING YOUR SAY

There are many ways for residents to have a say on the governing of the Mid-Western Region. Residents can:

- vote for Councillors every four years through the Local Government election for Mid-Western Regional Council
- arrange to speak at Open Day
- write to or telephone elected members of the Council
- get social and connect with Council on social media, including Facebook, Twitter and Instagram
- make a submission on Council's four year Delivery Plan including the one year Operational Plan when on exhibition each year
- participate in the review of the Community Strategic Plan every four years
- make submissions on items placed on public exhibition or notification, including major projects, development applications, strategic plans and policies

Mid-Western Regional Council is committed to engaging its residents, stakeholders and staff in the development of policies and plans and the delivery of services for the community. Council's Agency Information Guide will assist residents in having their say.



# COUNCILLOR KEY STATISTICS

## COUNCILLOR ATTENDANCE AT MEETINGS AND WORKSHOPS

11 Ordinary Council meetings and 1 Extraordinary meeting were held between 1 July 2018 and 30 June 2019.

ELECTED MEMBER	ORDINARY MEETINGS ATTENDED		EXTRAORDINARY MEETINGS ATTENDED	
	NUMBER	%	NUMBER	%
<b>Cr Des Kennedy – Mayor</b>	11/11	100%	1/1	100%
<b>Cr Sam Paine – Deputy Mayor</b>	10/11	91%	1/1	100%
<b>Cr Paul Cavalier</b>	7/11	64%	1/1	100%
<b>Cr Russell Holden</b>	9/11	82%	1/1	100%
<b>Cr Alex Karavas</b>	11/11	100%	1/1	100%
<b>Cr Esme Martens</b>	10/11	91%	0/1	0%
<b>Cr John O’Neill</b>	9/11	82%	0/1	0%
<b>Cr Peter Shelley</b>	8/11	73%	1/1	100%
<b>Cr Percy Thompson</b>	10/11	91%	1/1	100%

## DELEGATING DECISION MAKING

As provided for in the Local Government Act, the Council can delegate some of its decision making authority to the General Manager, allowing a more efficient operation in several areas such as enforcement of Council regulations and finalising or negotiating various matters within parameters set by Council.



# ORGANISATION STRUCTURE



**MID-WESTERN REGIONAL COUNCIL**



**MAYOR**  
 Cr Des Kennedy



**GENERAL MANAGER**  
 Brad Cam



**DIRECTOR OPERATIONS**  
 Garry Hemsworth

- Roads and bridges
- Water and sewer
- Development engineering
- Stormwater
- Asset management
- Waste and recycling
- Weeds
- Workshop and fleet management
- Facilities (saleyards, airport, showgrounds)
- Emergency management
- Environmental services
- Aboriginal consultation



**DIRECTOR COMMUNITY**  
 Simon Jones

- Customer service
- Records
- Governance
- Rangers
- Libraries
- Community services
- Cultural development
- Recreation services
- Information technology
- Buildings
- Insurance



**DIRECTOR DEVELOPMENT**  
 Julie Robertson

- Economic development
- Building control
- Town planning
- Strategic planning
- Public health
- Heritage
- Media and communications
- Events
- Grants



**EXECUTIVE MANAGER HR**  
 Michele George

- Workforce planning
- Learning and development
- Culture and communications
- Employee relations
- Recruitment
- Workplace health & safety
- Injury management
- Risk management
- Internal audit



**CHIEF FINANCIAL OFFICER**  
 Leonie Johnson

- Financial planning
- Financial services
- Treasury
- Asset accounting
- Payroll
- Rating and valuations
- Procurement and stores
- Property administration

## VISION AND VALUES

### OUR VISION ▼

“ A prosperous and progressive community we proudly call home. ”

### OUR VALUES ▼

#### Respect

- We respect ourselves, our team mates and our organisation as a whole
- When we talk or write to each other we show respect by:
  - being positive, polite and truthful
  - really listening
  - responding politely
  - providing honest feedback
- We never tolerate bullying and discrimination in the workplace

#### Integrity

- We are all accountable for our own actions and also for assisting and supporting our fellow workers
- We seek solutions, we don't cast blame
- We work for the community and we are proud to show our care for the place in which we live
- We are committed to action – we do what we say we will do
- We are honest with each other in everything we say and do, and we are committed to open , two-way communication

#### Recognition

- We are committed to a healthy, safe and constructive working environment where everyone's well-being is our major focus
- We work together to develop employment policies and practices that are adaptable to individual circumstances
- We celebrate our achievements and recognise that everyone's contribution is essential to this Council's success
- In supporting each other and working together we create the right environment in which we all can achieve our very best
- We seek continuous improvement both individually and collectively
- We admit our mistakes and focus on getting better
- We strive to achieve our personal best and be industry leaders

## ABOUT THE MID-WESTERN REGION

Over 25,000 people call the Mid-Western Region home.

One of regional NSW's fastest growing areas, the region is the gateway to the Central West and Far West regions of the state. Just over 3 hours drive from Sydney and Newcastle, it is easily accessible and centrally located to other major regional centres.

Gulgong, Kandos, Mudgee and Rylstone townships are alive with visitors and families. The region has open spaces, parks and sporting facilities for activities and a large number of events held each year. Local markets celebrate culture by way of local produce and artisan creativity.

A key feature of the region's economy is its diversity. Business and investment is driven by four major industry sectors – agriculture, retail, tourism and mining.

Each of these industries continues to provide job opportunities. The quality and diversity of the local labour force provides the region with a competitive edge.

Whilst the current labour force provides access to a wide range of skills and education levels, the future growth expected in the region will continue to increase the demand for new skills and qualifications.

Skilled workers such as engineers, builders, tradespeople, childcare and health professionals are likely to be in highest demand in the next three to five years.

Visitors to the region experience a real country community with heart, soul and spirit. Locals love the place they call home and are happy to share the surroundings with 655,000 visitors each year.



### FAST FACTS



#### MAJOR Towns and Centres

- Mudgee, Gulgong, Kandos, Rylstone



#### MAJOR Industries

- Agriculture, Mining, Tourism, Retail



#### COMPETITIVE Advantages

- Diverse and growing economic base
- Centrally located to Sydney and Newcastle and major regional centres in NSW
- Regular coach and air services
- Skilled workforce
- Strong business services sector
- Great lifestyle benefits
- Thriving tourism, arts and cultural sectors
- Adequate water supply

## AWARDS AND ACHIEVEMENTS

### LOCAL GOVERNMENT NSW RH DOUGHERTY AWARDS

Reporting to Your Community, Division A – Population less than 30,000



Council's monthly Community News Bulletin was recognised at the 2019 Local Government NSW Awards. The Bulletin was named winner in the Reporting to Your Community category of Local Government NSW's respected RH Dougherty Awards. The Community News Bulletin is a 2-3 minute video on Council-related news items that affect residents in the Mid-Western Region and is published monthly on Facebook, YouTube and Council's website. The project was created in 2018 to diversify the printed edition of Community News and develop it into a digital publication to capture a greater audience who use social media to access their information and news. Judges said they were impressed with the Bulletin's impact on community for the dollar and value of money spent and the great use of social media. The RH Dougherty Awards recognise and encourage greater understanding and communication by councils to their local communities. The awards are managed by LGNSW and judged by leading experts in the communications field.

### LENNY AWARD

Best Training Partner

The Lenny Awards are an annual showcase of training excellence, facilitated by online training platform, SAP Litmos. Council was recognised for the award for Best Training Partner Program which internationally recognises businesses that have rolled out training programs to drive learning among their external audiences. Council's submission detailed the success achieved with the roll out of the new Contractor WHS Induction. This includes reducing costs to Council and contractors, minimising disruption to projects, maintaining good relationships with contractors and helping fulfil WHS legislative obligations.

### LOCAL GOVERNMENT NSW EXCELLENCE IN ENVIRONMENT

Roadside Environment Management, Winner Division A



Council's Roadside Weed Control Project was named winner in the 2018 Local Government NSW Excellence in Environment Awards. Council conducted weed control across 300ha (624km) of high and moderate conservation value roadside reserve to improve and/or maintain ecological condition. An additional 16ha of private property adjacent to high and moderate value roadside reserve was rehabilitated. The works on private property resulted in 216ha of improved habitat connectivity.

### SERVICE NSW AWARD

Award for Small Business Friendly Councils Initiative

Presented by the Hon. Victor Dominello MP Minister for Customer Service and the Hon. Damien Tudehope MLC, Minister for Finance and Small Business. This award recognises Council as an Easy to do Business Partner.

### LOCAL GOVERNMENT PROFESSIONALS

2019 Australasian Management Challenge

Council staff represented the Central West in the 2019 Australasian Management Challenge. The team of five (consisting of Manager Customer Service – Richard Cushway, Manager Community Services – Fiona Turner, Chief Weeds Officer – Matthew Anderton, Senior Engineer – Water and Sewer – Leon Ross, and Executive Assistant to the GM and Mayor – Mette Sutton) were mentored by Council's General Manager Brad Cam. The team competed against 26 other Council teams in Sydney. The Australasian Management Challenge is a development program that provides real life problem solving experiences and produces outcomes that translate into relevant, tangible and enduring benefits for people, teams and organisations.



## KEY COMPLETED PROJECTS



LOOKING AFTER  
OUR COMMUNITY

### Skate Park Upgrades

Mudgee Skate Park underwent an extension and upgrade following consultation with park users. These submissions were incorporated into design concepts that were placed on public exhibition with the community voting on their preferred design.

Gulgong Skate Park was completely redeveloped with a new concrete structure installed following a period of community consultation.

Council invested \$400,000 on the skate park upgrades for the benefit of the community's young people.

### Mudgee Water Park

Mudgee Water Park was completed after Council secured \$800,000 in grant funding to build the all new facility through the NSW Government's Stronger Country Communities Fund. A water park was identified as one of the top three priority projects by residents during consultation for the Mid-Western Region Towards 2030 Community Plan. Located at Mudgee Pool, the park caters for children of all ages with a dedicated rock pool for small children and toddlers and slide and water bucket for primary aged children and teenagers.

### Regional Arts and Cultural Centre

The NSW Government transferred ownership of the former Cudgegong Shire Building at 90 Market Street, Mudgee to Council for use as the future location of a dedicated Arts and Cultural Centre. Council secured \$2.298 million through the government's Regional Cultural Fund for the construction and fitout of the centre, which will be matched by Council. Construction is due to commence in 2020. The Centre is expected to include gallery spaces for permanent and visiting collections, tourism office, regional gift shop, art store, sculpture garden, café, and artist in residence space. A regional gallery ranked in the top five most important projects for 52 per cent of residents surveyed in 2016/17.

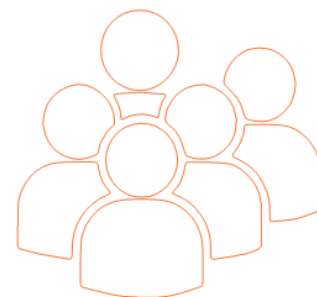
### Public Art Program

Council made a significant commitment to support public art across the region with a further installation of public art.

Seventeen sculptures have now been installed in Mudgee's Lawson Park as a result of partnerships with organisers of community events such as Sculptures in the Garden and Bylstone Wood Symposium.

### Youth Program Delivered

Council, through the financial assistance of KEPCO Bylong, delivered a range of youth-led activities and events. The bulk of activity was undertaken during Youth Week and during school holidays, with Council hosting events such as trivia and art competitions, workshops and outdoor activities. These events were spread across the region and, wherever possible, transport provided to assist those who would otherwise be unable to attend.



## KEY COMPLETED PROJECTS (CONT'D)



### PROTECTING OUR NATURAL ENVIRONMENT

#### Food and Garden Organic Waste Collection Implemented

Collection of Food and Garden Waste successfully commenced across the region. Organic waste is transported to the Dubbo Regional Organics Processing Plant (DROPP) where it is transformed into compost as part of the joint regional waste project between Mid-Western Regional Council, Dubbo Regional Council and Narramine Shire Council. The resulting compost is now available for purchase.

#### Environmental Events

More than 500 students from 14 schools took part in the tenth annual Green Day at Mudgee Showground. A number of workshop presenters from a variety of local businesses and organisations, including Council, educated students on managing pest species, water quality, habitat protection and waste reduction.

This year's National Tree Day event encouraged locals to plant native trees and shrubs in conservation areas. Hundreds of native trees and shrubs were planted in the Broadview Estate reserve to assist in revegetating the area and providing valuable habitat for native animals.

#### Drone technology used in weeds management

The Weeds Department successfully introduced drone technology to undertake inspections in remote and dangerous locations. Council's weeds management program was delivered with 1074 inspections, 153 reinspections and 2,598km of roadside weed spraying.

#### Environmental Education Campaigns

Council rolled out a number of education campaigns around waste and recycling, including the Keep It Simple campaign, which encouraged residents to make simple changes to their recycling routines.

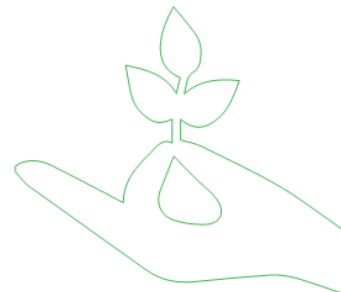
Households, businesses and schools across the region were encouraged to reduce their consumption of single-use plastics during Plastic Free July. Council offered reuseable glass coffee mugs at a reduced rate to encourage people to avoid using disposable cups which make their way to landfill.

#### Gulgong Water Main Replacement Program

Council is continuing its long-term Water Main Replacement program to upgrade Gulgong's aging water and sewer infrastructure. This includes a significant investment of approximately \$1 million each year for the next 8 years.

#### Smart Water Meter Rollout

Council commenced the 2 year rollout of the Smart Water Meter Network after securing \$1.2m through the Australian Government's Smart Cities and Suburbs Program. The Smart Water Meter Network will provide an estimated \$445,000 annual cost saving to ratepayers by detecting leakages in real time. The new meters relay data on an hourly basis to Council, allowing Water Teams to act promptly. Residents will be able to manage their future usage by accessing a customer portal which will provide real time data on the amount of water they are using daily.



## KEY COMPLETED PROJECTS (CONT'D)



### BUILDING A STRONG LOCAL ECONOMY

#### New Businesses in the Region

419 new businesses were registered in the Mid-Western Region across a broad range of industries from agriculture and construction through to food and accommodation, and administration and support services.

This strong new business growth demonstrates both business and resident confidence and Council's focus on supporting the local economy and promoting economic diversity.

#### Major and Local Events

A record crowd of more than 11,000 people attended the seventh annual Flavours of Mudgee Street Festival. The 2018 event was the first time tasting packages sold out. Data captured on the night shows more than half of Flavours attendees were visitors to the region, injecting more than an estimated \$2 million into the local economy.

A number of major national events were held at the Glen Willow Regional Sporting Complex including the 2019 NRL Charity Shield St George Illawarra Dragons vs South Sydney Rabbitohs, the 2019 NRL Round 10 St George Illawarra Dragons vs Newcastle Knights match, 2018 A-League Round 4 Western Sydney Wanderers vs Brisbane Roar game, and Mudgee Night Glow Balloon Festival.

#### Business Events supported by Council

Council supported a variety of local business focused events throughout the year. Among these events was a series of free workshops hosted in conjunction with Biz HQ Central West Advisors to educate small business on building brands in a digital environment. Council also partnered with the NSW Government's Business Connect program to host a Digital Bootcamp event for local small business owners.

#### Activations

Council's Economic Development Team travelled to a number of events and promotional activities throughout Sydney as part of marketing activities to attract new residents and investment to the region. Staff engaged in hundreds of face-to-face conversations encouraging people to 'Live, Work, Invest and Visit' in the Mid-Western Region at Balmoral Mudgee Wine and Food Festival; Parramatta Mudgee Food and Wine Weekend; activations at Bondi Junction and Miranda Westfield complexes.

#### Business and Economic Profile Published

The updated Business and Economic Profile was launched providing an overview of relevant economic and business data which is useful for new and existing businesses to understand the local economic environment.



## KEY COMPLETED PROJECTS (CONT'D)



### CONNECTING OUR REGION

#### Ulan Road Upgrade

Council completed an \$18.7 million upgrade of Ulan Road, connecting Mudgee to mining operations and the Golden Highway.

Council secured \$9.5 million in grant funding from the NSW Government's Restart NSW Resources for Regions Program, with the remaining \$9.2 million provided by Ulan Coal, Moolarben Coal and Wilpinjong Coal operations.

The 4 year project commenced in 2014 and was completed on time and within budget in sometimes challenging conditions. As part of the project, the road has been widened, new overtaking lanes and turning bays constructed and significant drainage installed to bring it up to national standard. Approximately 3,000 vehicle trips are undertaken on the northern end of the road each day and 7,000 trips closer to Mudgee. The upgraded road provides a major freight and tourist link between Mudgee and Newcastle as well as commuter access between Mudgee and mining operations in the Ulan area.

#### Construction of second Henry Lawson Drive Bridge

A second bridge over Pipeclay Creek on Henry Lawson Drive was constructed, allowing vehicles to travel in both directions. The new structure is a duplication of the previous single lane bridge and now allows north and southbound traffic to pass over the creek simultaneously. The additional bridge was identified as a priority by the community during consultation activities and will provide improved traffic safety.

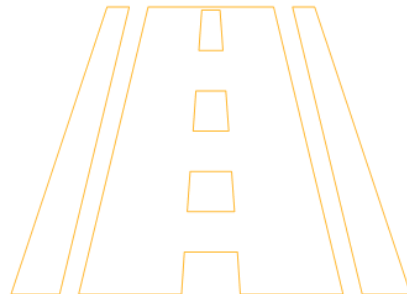
#### Kandos-Rylstone Shared Pathway

The Kandos-Rylstone shared pathway was opened to cyclists and pedestrians following a complete upgrade. The 6.8 kilometre shared roadside pathway that connects Rylstone and Kandos, has undergone a reseal as well as improvements to drainage.

The \$50,000 project was jointly funded by the NSW Government's Community Building Partnership Program and Australian Government's Drought Communities Programme Extension.

#### Wollar Road Upgrade

Council completed the major upgrade of Wollar Road, providing a completely sealed link to the Hunter Valley via the Bylong Valley. Council secured \$14 million in grant funding from the NSW Government's Resources for Regions program whilst Council contributed \$1 million towards the project. The Wollar Road Upgrade commenced in 2016 and included 25 kilometres of works including widening Fitzpatrick Bridge and approaches at Wollar Village, sealing and widening 17 kilometres of previously unsealed roads, realigning the road through Currans Cutting away from the river and improving overall road safety, particularly in flood events.



## KEY COMPLETED PROJECTS (CONT'D)



GOOD  
GOVERNMENT

### RH Dougherty Award

Council's monthly Community News Bulletin was recognised at the Local Government NSW Awards. The Bulletin was named winner in the Reporting To Your Community (Division A – population less than 30,000) category of Local Government NSW's respected RH Dougherty Awards.

The Community News Bulletin is a 2-3 minute video on Council-related news items that affect residents in the Mid-Western Region and is published monthly on Facebook, YouTube and Council's website. The project was created in 2018 to diversify the printed edition of Community News and develop it into a digital publication to capture a greater audience who use social media to access their information and news. Judges said they were impressed with the Bulletin's impact on community for the dollar and value of money spent and the great use of social media. The RH Dougherty Awards recognise and encourage greater understanding and communication by councils to their local communities. The awards are managed by LGNSW and judged by leading experts in the communications field.

### Community Engagement Site Launched

Council's dedicated Community Engagement Site, Your Say Mid-Western, was launched in November 2018. The site is a space for residents and visitors to provide ideas and input into current Council projects and initiatives. This tool aids enhanced decision making by creating links with stakeholders; improves relationships between diverse community members through working together; increases participation in activities and the decision making process; and creates a better understanding of Council's role and responsibilities and financial and legislative requirements. More than 4,500 residents have accessed this site seeking information on Council activities and projects open for consultation with almost 400 registering to take part in future consultations.

### Code of Conduct Adopted

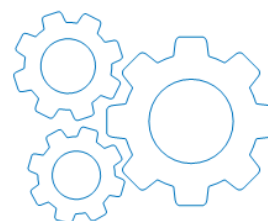
Council adopted a new Code of Conduct based on the Model Code of Conduct for Local Councils in NSW 2018. The Model Code of Conduct sets the minimum standards of conduct for council officials. It is prescribed by regulation to assist council officials to: understand and comply with the standards of conduct that are expected of them; enable them to fulfil their statutory duty to act honestly and exercise a reasonable degree of care and diligence; act in a way that enhances public confidence in local government.

### Community Engagement Van

Council's Community Engagement and Outreach Van travelled to events and promotional activities throughout Sydney as part of marketing activities to attract new residents and investment to the region.

The van has accompanied Council's Economic Development Team to the Sydney Good Food and Wine Show; Balmoral Mudgee Wine and Food Festival; Parramatta Mudgee Food and Wine Weekend; NRL games at WIN Stadium Wollongong and GIO Stadium Canberra; activations at Bondi Junction and Miranda Westfield complexes.

Staff engaged in hundreds of face-to-face conversations encouraging people to 'Live, Work, Invest and Visit' in the Mid-Western Region. Locally, the van has been used in the co-ordination of Flavours of Mudgee and NRL games at Glen Willow as well as attending towns and smaller villages in the region to conduct community engagement and educational activities.



# COMMUNITY STRATEGIC PLAN

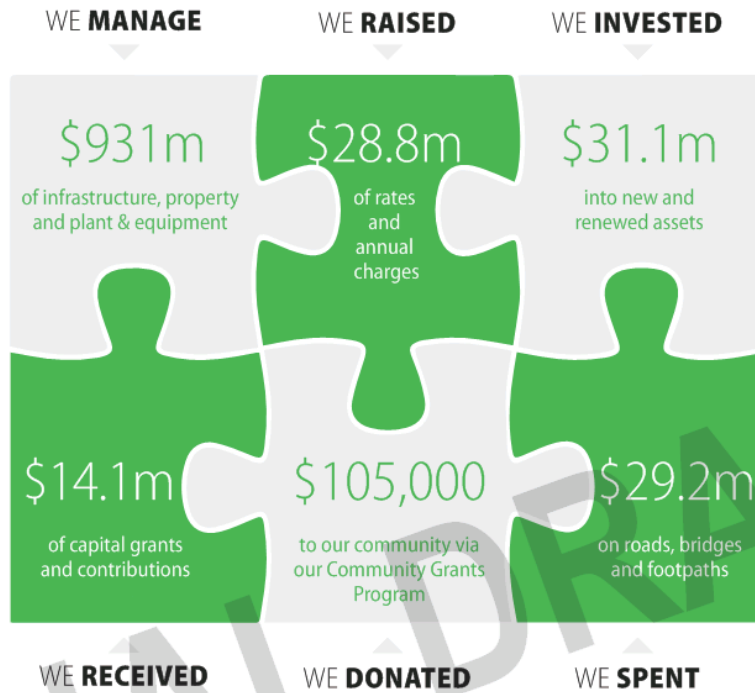
The Towards 2030 Community Plan sets out the community vision for the future - where we are, where we want to be, how we will get there and how we know that we are there.

The plan represents an opportunity for Council and the community to strategically create and foster sustainable communities that reflect local values and aspirations. It allows the community to define and reconcile the economic, social, cultural and environmental priorities for the region.

The Towards 2030 Community Plan was developed following an extensive consultation process in which over 2,500 residents participated in varying forms. The key strategies and priorities identified are outlined below.



# PROGRESS ON THE OPERATIONAL PLAN AND DELIVERY PROGRAM



## PROGRESS AGAINST DELIVERY PROGRAM TARGETS

	No. of actions	100% complete	%
Looking After Our Community	66	65	98%
Protecting Our Natural Environment	42	32	76%
Building A Strong Local Economy	20	20	100%
Connecting Our Region	22	21	95%
Good Government	66	61	92%
<b>TOTAL PROGRESS</b>	<b>216</b>	<b>199</b>	<b>92%</b>

A detailed review of the actions included in the Delivery Program for the 2018/19 year is provided below.

## LOOKING AFTER OUR COMMUNITY



### OUTCOME

Vibrant towns and villages with a rich history, a safe and healthy community, and a strong sense of community pride – a great place for families.

#### Goal 1.1 A safe and healthy community

##### Strategy 1.1.1 Maintain the provision of high quality, accessible community services that meet the needs of our community.

STRATEGY	ACTION	COMMENTS
Provide comprehensive community support programs and services that embrace social justice, access and equity	Provide Meals on Wheels service	Council continues to auspice the Mudgee Meals on Wheels service with the assistance of 160 volunteers. The majority of meals are delivered to clients in their homes, with frozen meals available to community members living outside of the CBD. Whilst the service has not met target quotas for meal provision for the year, it meets all service requests for eligible customers.
	Provide Community Transport service	Mudgee Community Transport is heavily patronised by the region's elderly and those living with disability. It is particularly vital for the region given the lack of affordable and suitable public transport options. The service is made possible through funding from the Commonwealth Home Support Program and the service's dedicated team of volunteer drivers. The service is also registered to provide transport to NDIS participants. Community Transport has been delivering transport outputs throughout the year with limited resources, namely volunteers and vehicles. Its wheelchair accessible vehicle has not been on the road for the bulk of the year due to mechanical issues and contractual obligations have delayed its replacement. More targeted recruitment will also begin in order to increase the size of the volunteer team and, it follows, increase transportation opportunities for the local community.
	Provide financial and in-kind support to MWRC Youth Council to deliver a range of youth oriented initiatives	Council, with KEPCO Bylong, provide financial and in-kind support for a range of youth-led activities and events. The bulk of activities occur during Youth Week and school holidays. Council hosts events across the region such as trivia and art competitions, workshops and outdoor activities. Wherever possible, transport is provided to assist youth who would otherwise be unable to attend.
	Provide Family Day Care service	Family Day Care supervises approximately 20 educators across the region and Wellington to provide in-home care to approximately 250 children. At the end of the year, there was a waiting list of approximately 29 families requiring care, including 19 families already registered with the Scheme seeking increased child care hours. The Scheme has capacity to recruit a further ten educators to operate under its licence. As such, staff continue to seek out appropriately qualified educators to establish services within their own homes or approved venues.
Provide customer focused library and information services	Deliver high quality, modern library services at Mudgee, Kandos, Rylstone and Gulgong	Mid-Western Regional Council Library continues to provide residents with a comprehensive, current, visually inviting and accessible library service, enabling them to meet their information, recreation, education and cultural needs. The Library is administered through 4 library branches and a Mobile Library Service, and serviced through the provision of extensive print and online collections, which are freely available to all members of the community.



## LOOKING AFTER OUR COMMUNITY

### Strategy 1.1.1 Maintain the provision of high quality, accessible community services that meet the needs of our community.

STRATEGY	ACTION	COMMENTS
Provide customer focused library and information services	Provide Mobile Library service	The Mobile Library continues to be an integral part of the Library's Outreach Service, visiting small schools, outlying communities and housebound customers in their own homes or care facilities. The Mobile Library travels across the region on a 3 week rotation, extending the Library's reach within the community through the loan of physical Library items and by promoting the use of the Library's online resources.
	Deliver children and youth library programs including pre-school Bookworms and school holiday reading program	The Library continues to encourage a life-long love of books and reading through its 3 early literacy programs for small children, as well as hosting a wide range of children's craft and storytelling sessions during the school holidays. There is continued high demand for the Library's Children's Services & Programs, including the annual special events - Dad's Night In, Bookweek, National Simultaneous Storytime, The Reading Hour and the Summer Reading Program. During the 2018/19 year, the Library offered 537 individual sessions, with 5,649 children and youth attending.
	Maintain an up to date library collection in accordance with Collection Policy	The Library continues to purchase items in line with the Collection Development Strategy. Items purchased include audio books, magazines, fiction and non-fiction for adults and children in both print and electronic formats, and DVDs.

### Strategy 1.1.2 Work with key partners and the community to lobby for effective health services in our region.

STRATEGY	ACTION	COMMENTS
Explore funding opportunities for improved health services and work in partnership with Western Local Area Health Network to promote health projects	Lobby government and industry for funding including potential upgrade of Mudgee Hospital	Council representatives continue to participate in the working group for the planning and redevelopment of Mudgee Hospital. The Mayor and General Manager are members of the Mudgee Health Council.
	Liaise with Western NSW Local Health District and work with local Medical Services Organisations through inter-agency meetings	Interagency groups include a broad range of participants, including representatives from Council, Family and Community Services, Mudgee and Rylstone Community Health Services, Mudgee and Districts Sub-branch of the Vietnam Veterans Peacekeepers and Peacemakers Association of Australia, Rotary Club, TAFE Western NSW, Lifeskills Plus, Life Without Barriers, NSW Police, Social Futures NDIS, Ability Links, Barnardos, Benevolent Society and Hammond Care.
	Provide accommodation assistance for Doctors in the region	Council sets aside funds to assist in providing appropriate accommodation for medical practitioners in the region as and when needed.

## LOOKING AFTER OUR COMMUNITY

### Strategy 1.1.3 Support networks, programs and facilities which promote health and well-being and encourage healthy lifestyles.

STRATEGY	ACTION	COMMENTS
Provide financial assistance in accordance with Council's Community Grants Program Policy	Provide financial assistance for local and regional bodies in accordance with Community Grants Program Policy	All planned reports to Council have been completed. Community grants totalling \$99,103 were allocated in 2018/19.
Promote and support programs aimed at increasing community health and wellbeing	Provide funding for Healthy Communities initiatives	Council funds a range of Healthy Communities programs across the region, including aqua fitness and local impact exercise classes in Gulgong and Mudgee. Both activities have solid participation rates and regularly receive positive feedback. Class participants have contacted Council seeking a continuation of both programs. It is also hoped that a suitable program provider can be engaged for exercise classes to commence again in Kandos or Rylstone.

### Strategy 1.1.4 Work with key partners and the community to reduce crime, anti social behaviour and improve community safety.

STRATEGY	ACTION	COMMENTS
Support and implement programs which aim to reduce anti-social behaviour	Maintain effective working relationship with NSW Police	Council continues to work closely with NSW Police on matters of community concern.
	Participate in the Liquor Accord as required	Council maintains contact with the Liquor Accord and provides advice and feedback when requested. Staff have attended recent meetings to share information regarding Flavours of Mudgee 2019.
	Maintain Alcohol Free Zones in town centres	The AFZ's within the 4 major town centres have been renewed for a further 4 years up to April 2023. Any requests to temporarily suspend an AFZ for a special event are assessed on a case by case basis and reported to Council for consideration.
	Increase lighting and other safety initiatives in parks and gardens as per Capital Works Program 2018/19	Lighting has been installed along the path in Blackman Park Mudgee.
Maintain clean and attractive streets and public spaces where people feel safe	Investigate options for CCTV cameras in town centres	Procedures are being developed for Council use of CCTV in line with privacy considerations. Internal consultation is occurring as this impacts on multiple uses across Council. Consultation will also support and inform any proposed future work in public areas. There is currently no majority support from the Community Safety Committee or Council for any use of public surveillance of public spaces (outside of the protection of Council assets).
	Regular street cleaning and litter collection in town centres	Agreed service levels for street sweeping are being maintained and exceeded. The new street cleaning roster has included increased cleaning hours.
Work effectively with State Agency partners to maintain and enhance public safety	Participate in review of Emergency Plan as required	Local Emergency Management Committee meets quarterly with plans reviewed and updated as required.

## LOOKING AFTER OUR COMMUNITY

### Strategy 1.1.4 Work with key partners and the community to reduce crime, anti social behaviour and improve community health and safety.

STRATEGY	ACTION	COMMENTS
Effective public health regulation and continuing education	Work in partnership with the NSW Food Authority to address matters such as food premises inspections, safe food handling and food borne illness investigations	The 2018/19 food inspection program was completed in partnership with the NSW Food Authority. 113 inspections were completed which equates to 98.3% of fixed food premises. 25 of these premises were reinspected. Council staff investigated 8 complaints involving food premises. 1 improvement notice was issued on a business for breaches against the NSW Food Act.  Council were one of only 26 councils across NSW, who participated in a specialised program under the Campylobacter reduction strategy. This required staff to inspect premises, observe cleaning procedures, provide education information to proprietors, and sample collection of potential Campylobacter sources which were sent to the NSW Food Authority for analysis.
	Continued support and promotion of Scores on Doors initiative	During the 2018/19 food inspection program, the fixed food premises were scored and given star ratings under the Scores on Doors initiative. 23 premises scored 5 stars, 49 scored 4 stars, 38 scored 3 stars and 3 were not given a rating.
	Onsite sewerage management registration and inspections	Council continues to assess and inspect new and existing on-site sewerage management systems. Officers will continue to assess applications for new and existing systems where triggered by a development consent, Building Information Certificate, Approval to Operate application or by way of a complaint.
Effective animal control regulation	Utilise website to actively re-home animals	Council continues to evolve the relationship with Friends of Mudgee Pound Facebook site for the re-homing of impounded dogs and cats.
	Encourage registration of dogs through Council media channels	Council continues to increase compliance rates within the region with companion animal microchipping days and increased registrations of companion animals. Rangers undertake patrols of towns and villages across the region, promoting companion animals regulatory compliance.
	Provide off leash dog areas	A policy review register is used to monitor and review Council's policies and strategies, and staff continue to address gap areas.

### GOAL 1.2 VIBRANT TOWNS AND VILLAGES

#### Strategy 1.2.1 Respect and enhance the historic character of our region and heritage value of our towns and villages.

STRATEGY	ACTION	COMMENTS
Review of Development Control Plan	Conduct annual review of Development Control Plan	Council continues to review the Development Control Plan (DCP) and requests for variations. The Department of Planning, Industry and Environment (DPIE) are currently drafting a standardised DCP format for all NSW Council's. Council will review the current DCP and implement the standardised structure when exhibited and adopted by DPIE.
Heritage advisory services and Heritage conservation	Access to heritage funding through Local Assistance Program	All Local Heritage Grants projects have been completed. Grant acquittals have been submitted to the Heritage Office and Council has received grant funds.
Support and assist preservation of important historical sites in the region	Maintain historical sites within the region, for example Red Hill Reserve	The historical sites within the region are being maintained to enhance the historic character of our towns and villages.
Maintain the 2017/19 Mid-Western Regional Heritage Strategy	Implement actions identified in the 2017/19 Heritage Strategy	Council has implemented the 2017/19 Heritage Strategy, with completion of the local heritage grants, facilitating Heritage Committee Meetings and engagement of the Heritage Advisor. Council has commenced the review and update of the current strategy.

## LOOKING AFTER OUR COMMUNITY

### GOAL 1.2 VIBRANT TOWNS AND VILLAGES

#### Strategy 1.2.2 Manage the impacts of mining operations in the region.

STRATEGY	ACTION	COMMENTS
Monitor employment and population growth	Provide updated population estimates based on building statistics and employment growth	Council continues to monitor relevant statistics and update documentation in conjunction with government agencies.
Meet regularly with mining companies	Hold quarterly meetings with mine managers	Quarterly meetings held with representatives of local mines.

#### Strategy 1.2.3 Make available diverse, sustainable, adaptable and affordable housing options through effective land use planning.

STRATEGY	ACTION	COMMENTS
Ongoing monitoring of land release and development	Review and release land for development as required	Council utilises a Land Use Monitoring tool to monitor building approvals, subdivision approvals, construction and subdivision certificates against Council's Urban Release Strategy. Reports are provided to Council on a six monthly basis.
Regular updating of the Comprehensive Land Use Strategy	Conduct annual review of Comprehensive Land Use Strategy	Council has undertaken a review of the Comprehensive Land Use Strategy inline with the Urban Release Strategy and the Land Use Monitoring details. Council has engaged a consultant to strategically identifying rural lifestyle opportunities with a minimum lot area of 2 hectares. This study will be reported to Council for consideration.
Promote affordable housing options within the region	Provide funding to lease emergency housing for women and children leaving family violence	Council works with Housing Plus and Barnardos to provide short term crisis accommodation to homeless families, women and children escaping domestic violence and young people that do not have somewhere safe to stay. Prior to this service being available, motel accommodation was sourced to support homeless families and individuals at a higher expense. During 2018/19, the property was accessed for 252 nights by single parent families with referrals from Housing Plus, Family and Community Services and NSW Police.

#### Strategy 1.2.4 Maintain and promote the aesthetic appeal of the towns and villages within the region.

STRATEGY	ACTION	COMMENTS
Maintain and beautify civic open space and street access areas within towns and villages in the region	Implement program of street beautification and tree planting	Trees planted along the Castlereagh Highway at 2MG, Nandoura Street in Gulgong and Rodgers St in Kandos.
	Work in partnership with local groups to apply for grants to buy and install sculptures across the region	Council's public art collection continues to expand via acquisitions from the annual Sculptures in the Garden exhibition; five of which from the 2017 and 2018 Sculptures in the Garden event were installed during the year. Whilst Council contributes funds for the major acquisition (matched with funds from event organisers) each year, the other two acquisitions come from external funding arrangements.
Application of appropriate building and development controls to protect and enhance the natural and built environment in the region	Deliver planning functions and building regulation in accordance with relevant legislation and adopted planning instruments	Council continues to undertake planning and building regulatory functions. Monthly reports are provided to Council on the number of applications determined and processing.

# LOOKING AFTER OUR COMMUNITY

## GOAL 1.3 EFFECTIVE AND EFFICIENT DELIVERY OF INFRASTRUCTURE

### Strategy 1.3.1 Provide infrastructure and services to cater for the current and future needs of our community.

STRATEGY	ACTION	COMMENTS
<b>Review asset management plans and underpin with financial strategy</b>	Review, update and develop asset management plans for each major category of infrastructure in accordance with AMP review schedule	Asset Management Plans are currently up to date and will be updated again in the following year after the fair value revaluation process.
<b>Manage and maintain sportsgrounds, parks, reserves and playgrounds across the region</b>	Review and update Parks Management Plans	Management plans for passive parks have been completed. Council is awaiting new templates from Crown Lands to prepare management plans for active parks.
	Maintain and operate public open space in accordance with agreed service levels	Maintenance occurred throughout the financial year, including tree planting and playground upgrades in passive parks, and ground fertilising and renovations at sporting grounds.
	Passive parks and facilities upgrades as per Capital Works Program 2018/19	Passive parks were maintained throughout the financial year. Rotary Park Gulgong received a new Adventure Playground, Apex Park in Gulgong and Rotary Park in Kandos received playground upgrades and Blackman Park Mudgee received a new shade sail.
	Public toilet construction and refurbishment as per Capital Works Program 2018/19	Council has continued with the construction and refurbishment of public toilets as per the Capital Works program.
	Playground installations and upgrades as per Capital Works Program 2018/19	New Adventure Playground installed at Rotary Park Gulgong. Playground upgrades completed at Apex Park Gulgong and Rotary Park Kandos. New shade sails installed at Blackman Park Mudgee.
<b>Manage and maintain cemeteries throughout the region</b>	Active parks and facilities upgrades as per Capital Works Program 2018/19	Council continues to manage and maintain the region's sportsgrounds.
	Maintain and operate town and rural cemeteries in accordance with adopted service levels and policy requirements	Works were undertaken throughout the financial year.
	GPS mapping of town cemeteries	New Gulgong lawn cemetery completed. Plans for future sites at Gulgong and Rylstone are being developed.
<b>Manage, plan and maintain buildings and other assets across the Region</b>	Upgrades and extensions of cemeteries as per 2018/19 Capital Works Program	Cemeteries maintained throughout the financial year. Gulgong Lawn cemetery was extended.
	Building upgrades and refurbishments as per Capital Works Program 2018/19	Capital works were completed in line with the Capital Works program.
	<b>Maintain and operate swimming pool centres across the Region</b>	Maintain and operate swimming pool facilities at Mudgee, Gulgong and Kandos in accordance with adopted service levels
Undertake capital upgrades and renewals to swimming pool facilities as per Capital Works Program 2018/19		Pools were maintained and operated in accordance with pool and spa guidelines to ensure the enjoyment of all patrons throughout the pool season. Projects completed include construction of Mudgee Water Park, new irrigation installed at Gulgong Pool and new mats received for Mudgee Pool.

## LOOKING AFTER OUR COMMUNITY

### GOAL 1.4 MEET THE DIVERSE NEEDS OF THE COMMUNITY AND CREATE A SENSE OF BELONGING

#### Strategy 1.4.1 Support programs which strengthen the relationships between the range of community groups.

STRATEGY	ACTION	COMMENTS
Provide youth representation through the Youth Council	Provide secretarial support for Youth Council	The Youth Council has Youth Councillors representing the entire region and continues to engage youth in groups supported by the Youth Council, such as the tabletop games and anime appreciation clubs. It also facilitates a broad range of school holiday activities, including sporting and craft activities, as well as workshops hosted by external facilitators. Youth Council continues to partner with other organisations for specific activities; it supports the work of Barnardos at The Loft in Kandos and has partnered with Mudgee Readers' Festival and Orana Arts for a number of events and activities.
	Provide funding for delivery of youth oriented initiatives	Council works in partnership with KEPCO Bylong Australia Pty Ltd to provide funding for a range of youth oriented activities and events across the region throughout the year. Activities include trivia and art competitions, workshops, craft activities, outdoor and indoor games and the facilitation of regular Youth Council meetings. Activities and events are a reflection of Council's 2017 Youth Strategy and ideas for events and activities are also led by Youth Councillors. Where possible, events are run at different locations across the region and transport is provided to assist youth who would otherwise be unable to attend.
Provide meaningful employment to members of the disabled community	Maintain policies that support employment for people with disabilities at MWRC	Council has an EEO and Anti-Discrimination Policy, Disability Inclusion Plan and EEO Management Plan. Council continues to support employees with disabilities.
	Continued operations of Mudgee Recycling and Ironed Out	Both Ironed Out and Mudgee Recycling continue to provide high levels of employment and service to Council's supported workforce.
Work with lead agencies to ensure adequate provision of a range of services	Attend inter-agency meetings	Meetings for both the Mudgee & Gulgong and Kandos & Rylstone interagency groups garner participation from a broad range of local service providers, as well as outreach agencies. Local issues discussed include the Mudgee Hospital re-development, changes in the NGO/Government funding focus, homelessness, disability access and advocacy, NDIS, as well as opportunities to work together and support mutual client groups. The meetings provide community service agencies with an opportunity to network and provide specific information on local services as well as addressing gaps in service delivery as identified.
Promote volunteering through the community	Run community services programs that encourage volunteering	Council continues to auspice the Community Transport and Meals on Wheels services which would not be possible to run without the assistance of a team of over 150 dedicated volunteers. Council's Community Development team also work to encourage volunteering within the community and refer individuals to groups seeking volunteer assistance as appropriate. A region wide volunteer directory is in the process of being developed.

# LOOKING AFTER OUR COMMUNITY

## GOAL 1.4 MEET THE DIVERSE NEEDS OF THE COMMUNITY AND CREATE A SENSE OF BELONGING

### Strategy 1.4.2 Support arts and cultural development across the region.

STRATEGY	ACTION	COMMENTS
Arts and cultural events promotion	Provide financial and in-kind support to events in accordance with Events Assistance Policy	The Events Assistance Program provided financial support for 34 local community events in 2018/19.
	Promote the use of Council facilities for significant events	A number of major events were held at Council facilities during 2018/19 including the NRL Charity Shield and NRL Premiership Round 10 match which was broadcast nationally and internationally. The NSW Country Eagles and a Shute Shield Rugby Union match were played to televised audiences. The Western Sydney Wanderers V Brisbane Roar played a Hyundai A-League match at Glen Willow Regional Sports Stadium. A balloon festival and competition were held in the region. Further, the Showground was utilised for a number of community and tourism events such as a BBQ Festival.
Provision of meeting and exhibition space	Promote the use of community buildings and make available at reasonable cost	Council continues to ensure that all buildings are in good working order and available to the community at a reasonable cost through the adopted Fees and Charges. The promotion of community buildings will be further improved through a new booking system and website, both of which are in progress. The new booking system is scheduled for implementation in November 2019 and the new Council website by end of 2020.
	Promote the use of exhibition space provided at Mudgee Library	The Mudgee Library is currently exhibiting the semi-permanent WS Tatlow Collection which was gifted to Council in 2017. It is intended that this collection will remain on display until a Regional Gallery is established. Other works, including Council's indoor and outdoor collections are on display in a number of Council buildings and other sites, such as Lawson Park West.
Coordinate and facilitate cultural and arts projects throughout the region	Liaise with Cultural Development Committee, Orana Arts and local arts and cultural groups to develop cultural and artistic projects within the region	Council has secured \$2.3 million to assist in the construction and fit out of a new Gallery and Cultural Centre. The Cultural Development Committee and MRTI will continue consultation on the project. Other funding brought to the region with the support of Council includes funding for Cementa and the Mudgee Readers' Festival, as well as the Country Arts Support Program. Council's public art collection continues to expand via acquisitions from the annual Sculptures in the Garden exhibition. It also continues to support and coordinate annual arts competitions and exhibitions.
	Support arts events and programs in the region	Throughout the year, Council has provided financial and in-kind support to the Gulgong Folk Festival, Gulgong Prince of Wales Eisteddfod, Gulgong UneARThed, Mudgee Writers, Sculptures in the Garden, Mudgee Readers' Festival and Cementa.

### Strategy 1.4.3 Provide equitable access to a range of places and spaces for all in the community.

STRATEGY	ACTION	COMMENTS
Public facilities to be accessible	Continue to monitor existing buildings	Council continues to monitor its public buildings and upgrade through the 30 year asset maintenance plan and the works request system. All maintenance and upgrades are in accordance with the accessibility standards.
	Deliver actions developed in the Disability Inclusion Action Plan	Council works closely with the Mid-Western Regional Access Committee to discuss access matters across the region. Council also works to provide inclusive events and activities for the community, and visitors to the region. This includes promotion of accessible parking at major events and the installation of accessible children's playground facilities.
Coordinate the provision of local community centres and halls for community use	A variety of community facilities available for use	Council managed halls, facilities and sports grounds continue to be available through an internal booking system. All facilities are promoted on the Council website. A new purpose built local government booking software "Bookable" will be implemented by November 2019 and will allow greater access, information, photos and online payment capabilities for the customer.

# PROTECTING OUR NATURAL ENVIRONMENT



## OUTCOME

Conserving and promoting the natural beauty of our region.

### GOAL 2.1 PROTECT AND ENHANCE OUR NATURAL ENVIRONMENT

#### Strategy 2.1.1 Ensure land use planning and management enhances and protects biodiversity and natural heritage.

STRATEGY	ACTION	COMMENTS
Include biodiversity and heritage as key components in the development application process	Implement Development Control Plan (DCP) through the development assessment process	The Development Control Plan is considered during the assessment of development applications.
Manage environmental and cultural factors impacted by physical works on Council lands	Prepare Review of Environmental Factors for MWRC works	REFs are prepared for Council works in accordance with environmental legislation and requirements.
	Work with local Aboriginal groups to effectively plan works involving sites of cultural significance	Coordination and communication with local aboriginal groups continues as required, primarily through the REF process.

#### Strategy 2.1.2 Minimise the impact of mining and other development on the environment, both natural and built.

STRATEGY	ACTION	COMMENTS
Work with the community and government agencies to identify and address the issues and mitigate impacts associated with mining	Raise any issues as part of State Significant Development process	Council is actively engaged in the planning process for State Significant Development. This includes meeting with IPC representatives, making submissions and working with proponents to manage local impacts for the Bylong Coal, Beryl Solar, Ulan Coal, Wollar Solar, Crudine Ridge Wind Farm, Bowdens Silver, Mudgee Hospital, Charbon Coal and St Matt's High School projects.
	Represent MWRC on Community Consultative Committees	Councillors are represented on Community Consultative Committees for local State Significant Developments.

#### Strategy 2.1.3 Raise community awareness of environmental and biodiversity issues.

STRATEGY	ACTION	COMMENTS
Deliver projects which work towards protecting biodiversity and regeneration of native environment	Pursue grant funding for environmental projects	Limited funding opportunities available to date. However, work continues on several existing grant funded projects.
Support National Tree Day	Facilitate National Tree Day activities	Council successfully coordinated national tree day plantings at Putta Bucca wetlands with both school planting days and a general public tree planting day.
Work with schools to promote environmental awareness amongst students	Support Green Day	Council staff presented various talks and educational programs at Green Day as well as providing both organisational and logistical support to the organisers.



# PROTECTING OUR NATURAL ENVIRONMENT

## GOAL 2.1 PROTECT AND ENHANCE OUR NATURAL ENVIRONMENT

### Strategy 2.1.4 Control invasive plant and animal species.

STRATEGY	ACTION	COMMENTS
<b>Effective weeds management</b>	Effective monitoring and management of noxious weeds across region	Council's weeds management program is being delivered in accordance with or above expected levels. 1074 inspections, 153 reinspections and 2598km of roadside weed spraying completed.
	Ongoing community education on noxious weeds	Education continues as part of the inspection program. New resources have been created for distribution with rates notices. Staff attended Mudgee Small Farm Field Days with weeds education trailer and display.
	Undertake weed control on roadsides and MWRC land	Council's roadside spraying project completed.
<b>Collaborate with agencies to manage feral animals</b>	Support relevant agencies with community education and awareness programs	Council is the Local Control Authority responsible for administering the Biosecurity Act 2015 (Weeds) in a region which covers approximately 900,000 hectares.

## GOAL 2.2 PROVIDE TOTAL WATER CYCLE MANAGEMENT

### Strategy 2.2.1 Identify and implement innovative water conservation and sustainable water usage management practices.

STRATEGY	ACTION	COMMENTS
<b>Encourage reduced water consumption through Best Practice Pricing</b>	Maintain Best Practice water supply, sewerage and trade waste tariffs	Best practice water pricing structure is being maintained. Liquid trade waste charges are being implemented over a four year staged program (2017/18–2020/21).
<b>Implement water conservation and reuse programs</b>	Ongoing community education on water conservation	Ongoing education provided to the community and preparation for the implementation of water restrictions associated with scheduled water transfers between Windamere and Burrendong dams.
<b>Work to secure water for agriculture and urban use</b>	Work with State Government to secure domestic water supply	Council maintains ongoing dialogue with the State Government regarding water security.
<b>Play an active role in the implementation of the Murray Darling Basin Plan</b>	Represent MWRC at Murray Darling Association meetings	Council is represented at the Murray Darling Association by Councillor Kennedy and Councillor Holden.
<b>Play an active role in the Cudgegong Valley and Macquarie Valley User Group</b>	Represent community at Customer Service Committee meetings for the Cudgegong Valley and Macquarie Valley User Groups	Council continues to represent community interests at meetings.

### Strategy 2.2.2 Maintain and manage water quantity and quality.

STRATEGY	ACTION	COMMENTS
<b>Achieve NSW Government Best Practice Management of Water Supply and Sewerage</b>	Implement an Integrated Water Cycle Management Strategy	Draft IWCM Evaluation Study has been prepared. Application for funding has been made under new guidelines and ongoing discussions are being held with NSW DoPIE.
	Ongoing implementation and review of the Drinking Water Management System	Council's DWMS has been implemented. Regular review and ongoing improvements have been implemented. The DWMS is now being independently audited by NSW Health Consultant.
<b>Identify and plan future maintenance, renewals and upgrades for Council's water supply infrastructure</b>	Water Supply infrastructure renewals and new works undertaken as per Capital Works Program 2018/19	89% of the capital works program was completed in 2018/19..

# PROTECTING OUR NATURAL ENVIRONMENT

## GOAL 2.2 PROVIDE TOTAL WATER CYCLE MANAGEMENT

### Strategy 2.2.3 Protect and improve catchments across the region by supporting relevant agencies.

STRATEGY	ACTION	COMMENTS
Support relevant agencies with implementation of regional plans	Represent MWRC interests as appropriate	Council is an active participant in the Central Tablelands Environment and Waterways Alliance including having access to regionally based programs and funding opportunities.
Continue riparian rehabilitation program along waterways	Continue riverbed regeneration Maintenance and promotion of Putta Bucca Wetlands	Weed control has been carried out along the Cudgegong River from Glen Willow downstream towards the Putta Bucca Wetlands and in Rylstone. General maintenance works on target. Due to climatic conditions, a watering program has been initiated to support recent plantings.
Provide education to the community of the importance of waterways	Ongoing community education on protecting waterways	Educational signage installed at Putta Bucca Wetlands and Lawson Park detailing local flora and fauna; as well as information on carp in waterways, willows and the need for riparian revegetation.

### Strategy 2.2.4 Maintain and manage waste water quality to meet Environmental Protection Agency standards.

STRATEGY	ACTION	COMMENTS
Identify and plan future maintenance, renewals and upgrades for Council's sewerage treatment infrastructure	Implement a system for the effective management of residential sewage at Charbon village Sewer infrastructure renewals and new works undertaken as per Capital Works Program 2018/19	Contractor has been appointed to deliver a pressure sewerage system and community consultation undertaken in preparation for the commencement of construction works in late 2019. All planned works were completed.
Improve and develop treatment options to ensure quality of waste water meets EPA standards	Continue to improve outgoing water quality at all sewerage treatment plants across the Region	Changes in processes at Mudgee treatment plant have been implemented as recommended by NSW DoPIE. Council has also implemented internal changes at Kandos & Rylstone to improve quality.
Achieve NSW Government Best Practice Management of Water Supply and Sewerage	Implement Liquid Trade Waste Policy and Pricing as per 4 year rollout program	Council continues the rollout of the program and to work with local businesses not yet compliant.

### Strategy 2.2.5 Provide a water and sewer network that balances asset conditions with available resources and community needs.

STRATEGY	ACTION	COMMENTS
Identify and plan future maintenance, renewals and upgrades for Council's stormwater assets	Drainage renewal and new works undertaken as per Capital Works Program 2018/19 Effectively maintain existing drainage network including built infrastructure and overland drainage reserves Identify and undertake culvert replacement and causeway improvement program Update Mudgee Flood Study and Flood Management Plan	Delays in preparation of documentation and obtaining relevant environmental permits resulted in the construction and works components of major projects being carried forward to 2019/20 works program. Minor works were completed, but major works items were delayed subject to environmental permits/approvals and will be completed in 2019/20. Preliminary mapping requirements of stormwater assets has been undertaken and detailed mapping has been commenced in specific catchments. Causeways on Botobolar Rd and Pyramul Rd have been replaced under the program. Numerous stormwater culverts have been replaced throughout the year based on defects identified. The Mudgee Flood study is progressing in accordance with milestones set by funding body. Preliminary modelling is underway with draft plan and report also being prepared for comment.

# PROTECTING OUR NATURAL ENVIRONMENT

## GOAL 2.3 LIVE IN A CLEAN AND ENVIRONMENTALLY SUSTAINABLE WAY

### Strategy 2.3.1 Educate, promote and support the community in implementing waste minimisation strategies.

STRATEGY	ACTION	COMMENTS
Promote a philosophy of Reduce, Reuse, Recycle	Provide education on waste minimisation	Council in conjunction with Dubbo Regional Council and Narromine Shire Council have let a tender for a schools education program. An education program focused on TV, radio, print and social media is also being delivered by the joint sub regional group. Waste minimisation education will be ongoing.
Provide a domestic recycling and waste services for all residents through kerbside collection and rural waste transfer stations	Provide kerbside services and local recycling facilities	Council's kerbside collection service continues to operate as programmed. Transfer Stations throughout the area are being maintained and upgraded as required.
Promote home composting initiatives for green waste	Provide education on managing green waste	Ongoing promotion of new FOGO collection service through Council's Facebook with posts and short clips. TV and radio advertising and a schools education program were rolled out to 9 schools in the region, reaching over 1,000 students. Through the FOGO system in 2018/19, 1800 tonnes of organics waste was diverted from landfill.

### Strategy 2.3.2 Work regionally and collaboratively to implement strategies that will enhance environmental outcomes in regard to waste management and minimisation.

STRATEGY	ACTION	COMMENTS
Participate in regional procurement contracts for waste services that provided added value	Provide regional scrap steel, green waste processing, used motor oil, household chemical collection and e-waste services	Council is an active participant in all NetWaste regional contracts.
Participate in regional investigations for collaborative solutions to problem wastes types	Participate in NetWaste steering committee for strategic direction of the group	Council continues to be an active participant in the Netwaste regional waste group. Council is part of regional contracts for Household Chemical Cleanout, e-waste recycling, used oil collection and tyre recycling.
Apply for available grants under the NSW Government 'Waste Less Recycle More' package	Apply for grants to upgrade or introduce services to the community that reduce landfill tonnes and CO2 emissions	Work under FOGO grant continued this financial year. Funding from the EPA grant was used for TV and radio advertising. In addition a schools education program was rolled out to 9 schools in the region, reaching over 1,000 students. Through the FOGO system in 2018/19, 1,800 tonnes of organics waste was diverted from landfill.

### Strategy 2.3.3 Support programs that create environmental awareness and promote sustainable living.

STRATEGY	ACTION	COMMENTS
Build community awareness through environmental education	Provide education to the community on environmental issues	State, national and other projects and programs are supported and promoted by Council as resources allow. Staff conducted an information session on permaculture hosted a National Tree Day for the region.
	Facilitate and promote community garden programs	No action currently due to a lack of community requests for the program.

### Strategy 2.3.4 Consider technologies in Council's facilities, infrastructure and service delivery to reduce ecological footprint.

STRATEGY	ACTION	COMMENTS
Implement alternative energy and sustainable technologies in physical works and service delivery	Consider opportunities for alternative energy and sustainable technologies (such as green energy programs or solar panel installation) as part of the capital works program	Work continues with consultants to determine the best way forward for Council in relation to solar options.
	Work with Essential Energy to obtain funds for LED Street Lighting Retrofit	The Orana JO is working with a consultant to submit a proposal to Essential Energy and the NSW Government for LED upgrades in the region.

## BUILDING A STRONG LOCAL ECONOMY



### OUTCOME

A prosperous and diversified economy delivering lifestyle benefits to the community through employment, income and sustainable economic growth.

#### GOAL 3.1 A PROSPEROUS AND DIVERSIFIED ECONOMY

##### Strategy 3.1.1 Support the attraction and retention of a diverse range of businesses and industries.

STRATEGY	ACTION	COMMENTS
Promote the region to target businesses that complement key local industries	Conduct 2-3 marketing activities, conferences or events where the region can be promoted	Council has completed a number of marketing initiatives and attended a range of events to promote the region as a great place to live, work, invest and visit, including attending Balmoral Food & Wine Fair, Parramatta Food & Wine Fair, one-week Pop-up store in Westfield Parramatta and one-week pop-up store in Westfield Bondi Junction.
Work with business and industry groups to facilitate business development workshops for existing businesses in the region	Support the business chambers and industry groups by attendance at meetings as required	Council representatives participated in meetings as required and continue to support initiatives of local business chambers.
Establish a process of capturing and monitoring relevant economic data to identify opportunities, trends and needs of local businesses	Produce annual update to Economic and Business Profile booklet	2018 Economic and Business Profile booklet completed and produced in hardcopy and web link. June 2019 content update undertaken and published on website.
Work with the community to identify economic development opportunities	Be aware of new business investors coming to the region and work with them to promote benefits	Council utilises ABR data to track new businesses opening in the region and continues to provide information to encourage new investment including updating data in Economic and Business Profile.
	Conduct annual think tank forum to encourage business leaders to participate in local economic development	Business and Economic Profile was updated in June 2019. A number of focus groups were undertaken with industry leaders in developing Economic Action Plans between January and June 2019. Economic Think Tank 2019 is scheduled for 6 August 2019 due to availability of key participants.
	Identify opportunities to invest in infrastructure which attracts new business investors to the region	Council engages with local business leaders and the broader community to identify infrastructure gaps and opportunities which may support new investment. The community is able to put forward new ideas to Council as part of its annual budgeting process.
Work with Mudgee Region Tourism Inc (MRTI) to identify target markets and promote the region	Work with MRTI to identify visitor trends and marketing initiatives	MRTI has a contract with Council to undertake tourism marketing on behalf of the region. Council staff meet with MRTI on a quarterly basis to ensure alignment between organisational objectives. Additional meetings held to discuss Tourism Industry Action Plans.
Develop existing events in the region and attract new event proponents to hold major events and festivals in the region	Submit bids for new events and conferences and support event proponents holding or seeking to hold events in the region	7 bids were submitted for a range of events and conferences to be held in the region throughout the 2018/19 year.
	Deliver Flavours of Mudgee in September 2018	A successful event was delivered on 22 September 2018 with 11,000 attendees investing over \$2m into the local economy. 70 local stallholders received 25,000 tokens for tastings. 96% of stallholders and 96% of event attendees indicated they would attend next year.

## BUILDING A STRONG LOCAL ECONOMY

### GOAL 3.1 A PROSPEROUS AND DIVERSIFIED ECONOMY

#### Strategy 3.1.2 Encourage the development of a skilled and flexible workforce to satisfy local industry and business requirements.

STRATEGY	ACTION	COMMENTS
<b>Work with business and industry groups to identify the main skills shortage areas</b>	Encourage business leaders to provide feedback on skills issues	Quarterly meetings with industry groups and business chambers across the region have been undertaken. Further focus groups were undertaken in the development of Industry Action Plans including discussion of key skills and shortages.
<b>Encourage workers to move to the region for employment opportunities where skills shortages exist</b>	Conduct 2-3 marketing activities, conferences or events where the region can be promoted	Council has completed a number of marketing initiatives and attended a range of events to promote the region as a great place to live, work, invest and visit, including attending Balmoral Food & Wine Fair, Parramatta Food & Wine Fair, one-week Pop-up store in Westfield Parramatta and one-week pop-up store in Westfield Bondi Junction.

### GOAL 3.2 AN ATTRACTIVE BUSINESS AND ECONOMIC ENVIRONMENT

#### Strategy 3.2.1 Promote the region as a great place to live, work, invest and visit.

STRATEGY	ACTION	COMMENTS
<b>Provide brand leadership, market the region's competitive advantages and targeted marketing of investment opportunities</b>	Conduct 2-3 marketing activities, conferences or events where the region can be promoted	Council has completed a number of marketing initiatives and attended a range of events to promote the region as a great place to live, work, invest and visit, including attending Balmoral Food & Wine Fair, Parramatta Food & Wine Fair, one-week Pop-up store in Westfield Parramatta and one-week pop-up store in Westfield Bondi Junction.

#### Strategy 3.2.2 Provide leadership on economic development initiatives and identify resources and infrastructure required to drive investment and economic growth in the region.

STRATEGY	ACTION	COMMENTS
<b>Promote the development of infrastructure at the Mudgee Airport as an opportunity for business expansion in the aviation industry</b>	Deliver infrastructure upgrades at Mudgee Airport Precinct in accordance with Restart NSW funding  Review airport development strategy and promotional opportunities in the future	All civil works relating to NSW Restart completed. Telecom lines will be installed in the new financial year.  The Mudgee Airport Master Plan was adopted in 2015. Council continues to pursue opportunities in accordance with the plan.
<b>Lobby State and Federal Government on infrastructure needs of local businesses including transport and communications linkages</b>	Lobby government agencies and departments on the provision of infrastructure to meet community needs	Council continues to identify issues with local MPs and relevant government ministers.

#### Strategy 3.2.3 Support the expansion of essential infrastructure and services to match business and industry development in the region.

STRATEGY	ACTION	COMMENTS
<b>Lobby State and Federal Government for expanded health and education services</b>	Lobby government agencies and departments on the provision of infrastructure to meet community needs	Council continues to identify and raise issues with local MPs and relevant government ministers.

## BUILDING A STRONG LOCAL ECONOMY

### GOAL 3.2 AN ATTRACTIVE BUSINESS AND ECONOMIC ENVIRONMENT

#### Strategy 3.2.4 Develop tools that simplify development processes and encourage high quality commercial and residential development.

STRATEGY	ACTION	COMMENTS
Provide information to assist potential investors understand local development controls and assessment processes	Provide an overview of local development controls and assessment processes in a fact sheet	Work has commenced on the development of fact sheets.

### GOAL 3.3 A RANGE OF REWARDING AND FULFILLING CAREER OPPORTUNITIES TO ATTRACT AND RETAIN RESIDENTS

#### Strategy 3.3.1 Support projects that create new jobs in the region and help to build a diverse and multi-skilled workforce.

STRATEGY	ACTION	COMMENTS
Work with lead agencies for employment to identify trends and discuss issues impacting employment	Work with major employers to identify trends and develop strategies to create employment opportunities across the region	Council continues to monitor workforce trends and identify regional projects which will lead to new job creation.

#### Strategy 3.3.2 Build strong linkages with institutions providing education, training and employment pathways in the region.

STRATEGY	ACTION	COMMENTS
Work with lead agencies for education in the region to identify opportunities for economic growth	Pursue opportunities to develop a university outreach campus with offerings aligned to local industries	Council continues to explore opportunity with Country Universities Campus to establish campus in region. Ongoing engagement with Universities continues.
	Work with education providers on the provision of services to meet community needs	Council continues to work with education providers across the region including TAFE NSW, Skillset, and local schools.

## CONNECTING OUR REGION



Linking our towns and villages and connecting our region to the rest of NSW.

### GOAL 4.1 HIGH QUALITY ROAD NETWORK THAT IS SAFE AND EFFICIENT

#### Strategy 4.1.1 Provide traffic management solutions that promote safer local roads and minimise traffic congestion.

STRATEGY	ACTION	COMMENTS
Work with the RMS to improve road safety	Liaise with the RMS on road safety matters	Council continues to raise road safety issues with RMS through regular meetings including the Local Traffic Committee.
Regulate effective and appropriate user activities on the road network	Provide local assessments to the National Heavy Vehicle Regulator as required Review speed limits and traffic management	Council continues to assess applications received through the NHVR for the movement of oversize and overmass vehicles through the LGA on the local and regional road network. Applications are reviewed as received. Speed and traffic management reviews are undertaken by Council in conjunction with RMS as required.
Participate in relevant regional transport committees and working parties	Facilitate the Local Traffic Committee	Regular Traffic Committee meetings held throughout the year.

#### Strategy 4.1.2 Provide a roads network that balances asset conditions with available resources and community needs.

STRATEGY	ACTION	COMMENTS
Review the Roads Asset Management Plan	Update data for Asset Management Plans in line with Fair Value reporting requirements	Asset data continues to be updated and reviewed to ensure the most accurate information is available for Fair Value Reporting.
Implement the works program in accordance with the Roads Asset Management Plan	Manage State Roads in accordance with RMS contracts Ongoing maintenance and upgrades of Regional Roads network Maintain local road network in accordance with established levels of service Upgrade, renewal and extension of local roads in accordance with Capital Works Program 2018/19 Upgrade and renewal of local bridges in accordance with Capital Works Program 2018/19 Upgrade to Wollar Road in accordance with Restart NSW funding agreement Implementation of the Ulan Road Strategy	Council continues to maintain the state road network under the Council Routine Maintenance Contract with RMS. Council has completed road widening projects on Goolma Road and the Castlereagh Hwy at Apple Tree Flat and Cherry Tree under an ordered works arrangement. The Hill End Road project is complete incorporating 2.4km of road widening and rehabilitation at Yarrabin. The Bylong Valley Way rehabilitation at Murrumbo is also complete incorporating 6.5km of road widening and rehabilitation. General maintenance also completed throughout the year. General maintenance has been performed across the sealed and unsealed local network. Maintenance grading and significant gravel re-sheeting has been completed on the unsealed local road network in line with the program. The continued dry conditions have made this challenging. The rural and urban reseals were completed as planned. Lue Road, Henry Lawson Drive, Beryl Road, Ulan-Wollar Road, Narrango Road, Anzac Avenue and Stewart Street rehabilitations have been completed successfully providing a widened and strengthened pavement. Both the Henry Lawson Drive Bridge over Pipeclay Creek and the Goodiman Creek Bridge are complete. All works completed except Wollar Rd/Bylong Valley Way intersection. Delayed awaiting approval of Kepco Bylong Coal Project. Works will proceed and be completed prior to end 2019. The major upgrade works for Ulan Road are complete including at the Ulan-Wollar Rd intersection and the Henry Lawson Drive intersection. Other works including shoulder widening at various locations and reseat at Turill have been completed also.
Pursue additional funding for upgrading of roads infrastructure	Lobby for additional funding for roads Ensure major developers contribute to local road upgrades for the impact of additional development	Successful grant applications for major upgrades have been obtained from the Resources for Regions, Black Spot and Saving Lives on Country Roads programs. Funding committed through Ulan Road Strategy and Resources for Regions program.

## CONNECTING OUR REGION

### GOAL 4.2 EFFICIENT CONNECTION OF THE REGION TO MAJOR TOWNS AND CITIES

#### Strategy 4.2.1 Develop a regional network in partnership with government agencies, that grows with the needs of residents and businesses.

STRATEGY	ACTION	COMMENTS
Support the continuation of commercial passenger services at Mudgee Airport	Work with operator to maintain regular passenger services to and from Sydney	FlyPelican commenced services in June 2015. The service remained operational at 30 June 2019.
	Operation and maintenance of Mudgee Airport in accordance with agreed service levels	Mudgee Airport meets all current safety and security requirements.
Lobby for improved highway linkages along the Great Western Highway and Bells Line	Lobby for improved access to Western NSW from Sydney	Council continues to participate in transport infrastructure planning groups and meetings with relevant government agencies.

#### Strategy 4.2.2 Create a communication network that services the needs of our residents and businesses.

STRATEGY	ACTION	COMMENTS
Pursue improved broadband and mobile coverage with Government and major service providers	Lobby for improved internet speeds and mobile coverage throughout the region	Council continues to pursue grant opportunities and lobby for improved mobile coverage and internet speeds. Council receives regular updates and raises issues relating to NBN rollout and coverage.

### GOAL 4.3 AN ACTIVE TRAVEL NETWORK WITHIN THE REGION

#### Strategy 4.3.1 Develop and enhance walking and cycling networks across the region.

STRATEGY	ACTION	COMMENTS
Implement the Pedestrian Access Mobility Plan	Upgrade and renewal of footpaths and cycleways in accordance with Capital Works Program 2018/19	Council is currently negotiating with tenderers for the pedestrian bridges over the Cudgegong River at Rylstone and Lawson Creek at Putta Bucca for the Design and Construction of bridges in 2019/20. The footpath in Jacques St Kandos has been completed along with other minor works across the region.
	Maintain existing footpath and cycleway network in accordance with established levels of service	Scheduled footpath maintenance has been completed.
	Extension of Cudgegong River shared pathway to Glen Willow/Putta Bucca	Council continues to develop the shared pathway.

#### Strategy 4.3.2 Support viable public transport options across the region.

STRATEGY	ACTION	COMMENTS
Examine opportunities to develop viable public transport options	Investigate the demand for public transport with the community	NSW Government launched a trial of an on-demand bus service between Mudgee-Gulgong-Dubbo. Gulgong Business Chamber launched a one-day a week bus service between Mudgee and Gulgong.



## GOOD GOVERNMENT



### OUTCOME

A strong Council that is representative of our community and effective in meeting the needs of the community.

#### GOAL 5.1 STRONG CIVIC LEADERSHIP

##### Strategy 5.1.1 Provide clear strategic direction through the Community Plan, Delivery Program and Operational Plan.

STRATEGY	ACTION	COMMENTS
Ensure actions of the Operational Plan and Delivery Program are completed on time, on budget and meets performance criteria	Successful delivery of 2018/19 Operational Plan	92% of all actions identified in the 2018/19 Operational Plan were completed.
	Six monthly progress reporting against Delivery Program and comprehensive Quarterly Budget Reviews against Operational Plan	Six monthly progress reported to February Council meeting and as part of Annual Report.

##### Strategy 5.1.2 Provide accountable and transparent decision making for the community.

STRATEGY	ACTION	COMMENTS
Ongoing review and enhancement of governance framework	Continue to hold "Open Day" prior to Council Meetings	Residents routinely attended Open Days that were scheduled immediately prior to all meetings of the Council taking the opportunity to speak directly to all Councillors and senior staff.
	Promotion of upcoming Council meetings	Using local media, Council's website and the regular publication of community news bulletins informs the community of upcoming Council meetings and matters that are on public exhibition seeking community submissions.
	Webcast of Council Meetings	Council continues to webcast Council meetings. Records of the webcasts are available on Council's website.
Provide professional development opportunities to support elected members in fulfilling their obligations as Councillors	Provide access to professional development programs for elected members	Professional development opportunities are made available to Councillors throughout the year.
Hold awareness sessions for potential candidates in the six months leading up to each Council election and ensure information packages are available	Develop program for candidate awareness sessions (next election due in 2020, or in case of a by-election)	Planning for the 2020 Councillor elections will commence during the 2019/20 year.

## GOOD GOVERNMENT

### Strategy 5.1.3 Provide strong representation for the community at Regional, State and Federal levels.

STRATEGY	ACTION	COMMENTS
Continue to lobby State and Federal Government on all matters that are of relevance to the Region	Work with the Mayor to access Local Members and Ministers on relevant issues	Regular meetings held with local members and access provided to various ministers for specific issues.
	Strengthen relationships with local State and Federal members	Regular meetings held with local members and access provided to various ministers for specific issues.
	Engage with Regional Directors of State Government agencies	Regular meetings held with Regional Directors to discuss regional priorities. Hosted senior leaders visit in December 2018 to highlight key issues.

### GOAL 5.2 GOOD COMMUNICATIONS AND ENGAGEMENT

#### Strategy 5.2.1 Improve communications between Council and the community and create awareness of Council's roles and responsibilities.

STRATEGY	ACTION	COMMENTS
Publish monthly editions of Community News	Community News distributed monthly to every household in the region	Monthly editions of Community News were distributed to residents including letterbox delivery, e-edition, visually impaired edition and a video production version of Community News. Additional social media posts of individual articles have been shared across social media sites.
Provide an up to date and functional web interface	Ensure web content is kept up to date and relevant	Website kept up to date and relevant. Planning underway for upgrade of website in 2019/20.
Regularly report to the community in a variety of interesting ways	Increased use of all media avenues including social media, radio and television to communicate Council initiatives	Council continues to grow media and social media reach through improved communications and increased use of digital and multimedia platforms. Average monthly reach of content is 39,117 with 24,000 post engagements and 59,000 video views on Council's Facebook page in 2018/19.
Operate and maintain a community works request system that provides timely and accurate information and responses	Maintain Works Request System and produce regular reporting on response times	Council continues to monitor and follow up on overdue work requests and target a 100% completion within 14 days. A monthly report is prepared and shared with all management to monitor total work requests received, completion within 14 days %, completion within 90 days % and those still in progress.
Ensure the community has clear information about who to contact in Council	Promote use of works request system for community to submit works requests	Council continues to promote the works request system which is available via Council's website, in person at a Service Centre or via Council's Customer Service Call Centre.
Educate the community on Council's roles and responsibilities	Provide a customer focused website	A project team has been formed to discuss, design and implement a new customer focused and easy to navigate Council website. The current design does not satisfy all the necessary elements of a successful and functional website. Focus groups have been held to seek feedback on areas for focus and improvement of the new website.
	Provide access to Council's corporate documents both through the website and Administration Centres	Council's website provides customer access to all Council documents, forms, policies, DAs and documents on exhibition. Documents are also made available for the community to view and access at the 3 administrative centres.

# GOOD GOVERNMENT

## GOAL 5.2 GOOD COMMUNICATIONS AND ENGAGEMENT

### Strategy 5.2.2 Encourage community access and participation in Council decision making.

STRATEGY	ACTION	COMMENTS
<b>Seek feedback on policy development and local issues</b>	Ensure policies, strategies and proposals impacting the community are placed on exhibition for public comment	All documents on exhibition are made accessible via Council's website and available for viewing at administration centres during the public exhibition period. YourSay.midwestern.nsw.gov.au was established in November 2018 to provide improved engagement with the community regarding key issues and strategies.
	Utilise a range of formal and informal engagement tools to seek community feedback on a broad range of issues	Council continues to promote opportunities for the community to contribute to Council's decision making process through social media and online forms. Council launched Yoursay.midwestern.nsw.gov.au in November 2018 with over 4,300 visits to date.
<b>Provide opportunities and make it easy for the community to participate in and influence decision making</b>	Encourage attendance at Council Meetings in person and via webcast	Council's Agency Information Guide is available on Council's website. This guide informs residents of how they can engage with Council and be involved in the decision making process. This guide was last updated in June 2018.
	Investigate and consult with the community on high priority projects as defined in the community consultation report for the Community Strategic Plan	Council continues to promote opportunities for the community to contribute to Council's planning and budgeting process through social media and online forms. Launched Yoursay.midwestern.nsw.gov.au in November 2018 with over 4,300 visits to date.

FINAL DRAFT

## GOOD GOVERNMENT

### GOAL 5.3 AN EFFECTIVE AND EFFICIENT ORGANISATION

#### Strategy 5.3.1 Pursue excellence in service delivery.

STRATEGY	ACTION	COMMENTS
<b>Benchmark Council's service delivery against relevant organisations</b>	Provide Planning and Building Statistics to Department of Planning	Reports are completed and submitted to the NSW Department of Planning as required.
	Participate in NSW LGPA, LGNSW, JO and other industry body surveys and benchmarking exercises	Staff continue to participate in relevant activities.
	Desktop analysis of annual financial results against other NSW councils	NSW Audit Office comparative data for 2017/18 was released in February 2019. Due to resourcing conflicts, the 2018/19 review has been deferred.
	Report on OLG group comparative data	A report on OLG comparative data will be prepared when 2018/19 data is released.
<b>Conduct biennial community surveys</b>	Undertake community surveys in 2018/19 and 2020/21	Planning is under way for the next community survey on Council's service delivery performance which will identify areas of strength and those that require improvement. It is anticipated that the survey will be completed by December 2019.
<b>Monitor community expectations regarding service delivery</b>	Engage with the community on desired levels of service across Council functions	New communications tool (YourSay) launched in November 2018 to support community engagement activities and provide a forum to receive community feedback. 4,300 visits to the website have been received to date.
	Develop program of internal service reviews	Service reviews were completed for Council's external website and introduction of YourSay communication tool.
<b>Provide a responsive customer service function</b>	Reply to all correspondence within 14 days	Council's Records department continues to send acknowledgement letters within 2 business days for correspondence received. All requests for Council action / response are prioritised by the relevant department and all endeavours made to respond within 14 days. Management receives a monthly report of all correspondence received and identify tasks that are currently in progress (<14 days), in progress (>14 days) and already completed.
	Review Customer Service Charter and deliver positive, informative, and professional front-of-house and phone customer service function	The Customer Service charter has been reviewed in detail through the design and implementation of Service Level Agreements (SLAs) between Customer Service and key departments internally. Since implementation in February 2019, these SLAs have formed a service delivery benchmark for all departments to follow and this has improved consistency, efficiency and confidence for all staff involved, which has resulted in a better outcome for the customer. The next Customer Satisfaction survey is expected to be completed by December 2019.

## GOOD GOVERNMENT

### GOAL 5.3 AN EFFECTIVE AND EFFICIENT ORGANISATION

#### Strategy 5.3.2 Provide a positive and supportive working environment for employees.

STRATEGY	ACTION	COMMENTS
<b>Attract, retain and develop a skilled workforce</b>	Implement a Leadership Program that includes merit based recruitment, performance management and legal responsibilities	Leadership development training was undertaken during the year in partnership with Upskilled. Internal training was also undertaken on leadership topics such as Performance Management Reviews, Workplace Bullying, Sexual Harassment, Chain of Responsibility, WHS Risk Identification and Merit Based Recruitment.
	Develop a Learning and Development program targeted towards achievement of Delivery Program and areas of risk identified in Workforce Plan	The Learning and Development Program was implemented with a focus on professional and regulatory training and addressing skill shortages in the Workforce Strategy.
	Provide a Leadership Capability Framework to develop current and future leaders which is linked to Learning and Development Plans	A Leadership Development Framework has been developed that links to Position Descriptions, Performance Appraisals and Learning and Development.
	Ensure all employees have clearly articulated accountabilities against which they will be assessed annually	All employees have Position Descriptions which detail key accountabilities. Performance appraisals for employees were undertaken in September 2018.
<b>Provide a safe, healthy and non-discriminatory working environment</b>	Establish a culture of workplace safety which includes daily pre-start meetings for outdoor staff and monthly Safety Toolbox Talks	Daily pre-start meetings form part of the daily risk assessment process for outdoor workers. Monthly safety talks are forwarded to Department Managers for inclusion at Department meetings.
	Implement and embed a WHS Management System that reflects AS4801 requirements	Council's WHS Management System continues to be reviewed and updated where required to reflect AS4801 requirements.
	Align workplace behaviour with core values of Respect, Integrity and Recognition	Behaviours aligned to our core values are included in Position Descriptions, Induction and Orientation and they are measured during our annual performance reviews. They are promoted and reinforced via staff update meetings, Department Meetings and the fortnightly GM's newsletters.
	Implement and review the Equal Employment Opportunity Management Plan	The Equal Employment Opportunity Management Plan was reviewed and a new plan in place for 2018/19. Implementation of the plan was completed.
<b>Conduct biennial employee opinion survey</b>	Seek staff feedback via Employee Opinion Survey 2018/19 and 2020/21	The Employee Engagement Survey was completed in May 2019.
	Identify and implement improvement strategies based on feedback from Employee Opinion Survey	Improvement strategies from the last survey in 2017 have been implemented and are continuing. Further improvement strategies will be developed and implemented following the survey completed in May 2019 and will be rolled out in the 2019/20 period.

## GOOD GOVERNMENT

### GOAL 5.3 AN EFFECTIVE AND EFFICIENT ORGANISATION

#### Strategy 5.3.3 Prudently manage risks associated with all Council activities.

STRATEGY	ACTION	COMMENTS
<b>Monitor and review Council's policies and strategies</b>	Provide up to date Policy Register	A register of Council policies detailing adoption and review dates is reported to the Executive on a monthly basis following consultation with Policy Managers. A record of policies is held in a database and used for staff to acknowledge their awareness of the policy and to ensure policy review dates are known.
	Identify and resolve existing policy gaps	A policy review register is used to monitor and review Council's policies and strategies, and staff continue to address gap areas.
	Education program to ensure staff understand policy requirements	Council publishes 84 policies that provide detail to staff and residents across a broad range of legislative and Council service delivery requirements. Policies are stored in a database available to all staff to acknowledge their understanding and compliance of policies relevant to their role.
<b>Monitor and review Council's risks</b>	Develop an enterprise risk management (ERM) framework relevant to Council's activities	Council has adopted terms of reference and appointed an independent Audit Risk and Improvement Committee. The Committee has appointed independent internal auditors. One of the tasks of the auditors is to finalise an enterprise risk management framework for Council's consideration.
<b>Provide long term financial sustainability through sound financial management</b>	Examine opportunities to raise additional revenue	Council continues to pursue commercial property and development opportunities to raise additional revenue.
	Explore a special rate variation with the community	A material increase in rating revenue has been achieved and budgeted for in the 2019/20 financial year, through revised land valuations, especially in the mining category. A special rate variation is no longer a priority.
	Identify opportunities to increase revenue from property related investments	Council continues to identify and investigate commercial opportunities to support revenue growth
	Update Long Term Financial Plan	The Long Term Financial Plan is currently being updated following the adopted budget for 2019/20.
	Monthly reporting against budget and schedule for major works programs/strategic projects	All monthly budget reports were prepared for Council in accordance with the schedule.
	Comprehensive Quarterly Budget Review reporting	All Quarterly Budget Review Statements were completed within schedule and in accordance with the Office of Local Government Guidelines.
	Development of Rating Strategy to support LTFP	At the May 2017 Council meeting a Supplementary Motion concerning a proposal to adopt a Rating Strategy for the term of Council was put and lost.
<b>Comply with relevant accounting standards, taxation legislation and other financial reporting obligations</b>	Integration of long term impacts on financial sustainability indicators incorporated into Council decision making process	A reporting template was introduced in August 2017 which includes Fit For The Future sustainability ratio impacts of Council recommendations and options, with Long Term Financial Planning and Asset Management impacts included.
	To achieve a high standard of financial management	Council received an unqualified audit report for the financial year ended 30 June 2018 on 26 October 2018.
	All rating, taxation, statutory, and grant reporting obligations satisfied in an accurate and timely manner	All statutory reporting obligations have been met, with the exception of the May Business Activity Statement, which was lodged with the ATO late due to an administrative processing error. Single Touch Payroll was successfully implemented in February 2019.

# GOOD GOVERNMENT

## GOAL 5.3 AN EFFECTIVE AND EFFICIENT ORGANISATION

### Strategy 5.3.4 Pursue efficiencies and ongoing business improvement.

STRATEGY	ACTION	COMMENTS
<b>Provide effective and efficient internal support functions</b>	Conduct quarterly Council Staff Updates across all work sites	Quarterly staff update meetings were held.
	Effective capture and management of corporate records	Council's Records department continues to adhere to the State Records Act. Ongoing training and education of the importance of Records management, compliance and capturing Council records is provided to all users. A project team is preparing for the upgrade of the Records Management Software (ELO) which will improve efficiency and use by Council staff. In addition, staff are continuing to transfer all State Records from the former Mudgee, Rylstone and Gulgong Shire Councils.
	Ongoing enhancements to Council procurement including Roadmap Best Practice Procurement project	This process will continue to be monitored in the future to ensure best practice is maintained.
<b>Enhance the information systems that support delivery of Council activities</b>	Provide effective Workshop services for Council fleet	All of Council fleet meets RMS requirements and all routine servicing is up to date.
	Investigate options to increase speed and reliability of Council's network	Council is investigating the use of VPNs to increase the reliability and redundancy of Council's network. Council also continues to optimise the Microwave Radio links. Network Monitoring tools were audited and upgraded.
	Continued investment in existing information systems to delivery productivity enhancements	Asset replacements were completed and Data Centre Infrastructure upgraded. Investments were made in new mapping software and booking system.
<b>Ensure strategic and asset management plans are underpinned by sound financial strategies</b>	Implementation of mobility solutions for integrated asset management	Asset management mobility is now fully developed and in the process of being integrated with the new mapping system which will be operational early in the new financial year.
	Consider the full life cycle costs associated with the investment in new assets, with a focus on capital investment and existing assets	Full life cycle costs of new assets are considered through preparation of a business plan for new CPP's, ratio reporting in Council reports and Quarterly Business Reviews. As shown in the March 2019 Quarterly Budget Review, Council is forecast to exceed the infrastructure renewals ratio benchmark in 2018/19.
	Review depreciation methodology and process	Depreciation methodology is reviewed as a part of the Fair Value process for assets each year. For 2018/19 and 2019/20 the revaluation of Roads, Bridges and Footpaths will be undertaken. Land under Roads has been completed for 2018/19, as required.
	Ongoing improvements to asset data and asset system capabilities	Data cleansing has started for Roads, Bridges and Footpaths as part of the fair value process. Water and Sewerage system assets register upgrades are complete with data moved into the new asset system successfully.
	Integrate long term asset management considerations into Council decision making process	A reporting template was introduced in August 2017, which includes Fit For Future sustainability ratio impacts of Council recommendations and options, with Long Term Financial Planning and Asset Management impacts included.
Improved integration of Asset Management Plans and Long Term Financial Plan	The Long Term Financial Plan is currently being updated following the adopted budget for 2019/20. Resourcing conflicts resulted in this project being deferred and presented to the October 2019 Council meeting.	

# MANAGING THE MONEY

Mid-Western Regional Council receives money in the form of rates on residential, business, mining and farmland properties; interest on investments; government grants and subsidies; contributions from major industry; annual charges for services like water, sewer and waste; and user charges and fees.

Major cash outflows include construction of new assets and renewal of existing infrastructure; labour; materials and

contractor payments; insurances; and contributions to local and regional bodies.

The following information provides a brief summary of Council's 2018/19 financial statements in a format that is readily understood by the community, customers, employees and other stakeholders.

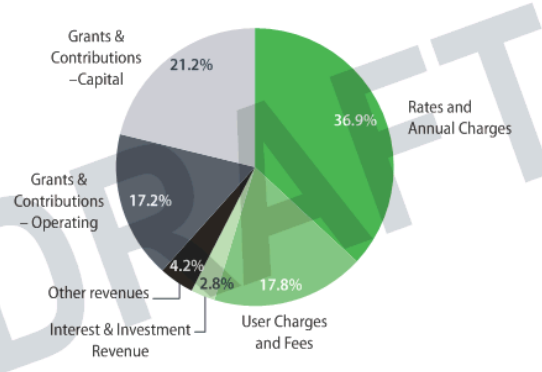
## INCOME

This year, Council's primary source of income was from Rates and Annual Charges of \$31 million or 36.9% of total income (2017/18: \$29 million or 35.2%).

Council generates a significant portion of revenue from fees and charges associated with the provision of services and facilities such as swimming pools; contract works; planning and building regulation; water consumption; and waste management. This amounted to \$15 million or 17.8% in 2018/19 (2017/18: \$18.6 million or 23%).

Grants and contributions from Government and Industry continue to be an important funding source for provision of services to, and maintenance and construction of infrastructure for the community. Council received a total of \$32.3 million or 38.4% in grants and contributions in 2018/19 (2017/18: \$30 million or 36.7%).

## TOTAL INCOME 2018/19

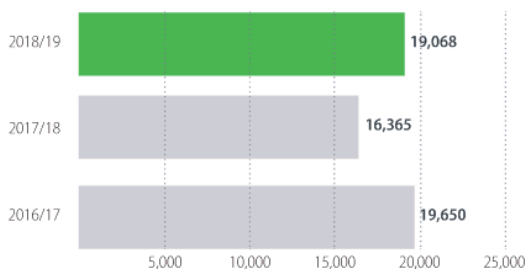


TOTAL INCOME 2018/19 \$84M

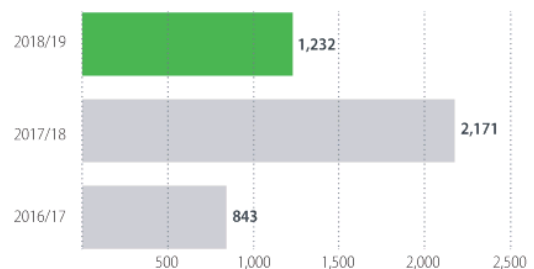
## OPERATING RESULT

Council's operating result this year was \$19 million, this result is an indirect measure of Council's efficiency and ability to successfully cover its operating expenditure within operating revenue. (2017/18: operating result was \$16 million).

## OPERATING RESULT (\$000)



## OPERATING RESULT BEFORE CAPITAL (\$000)



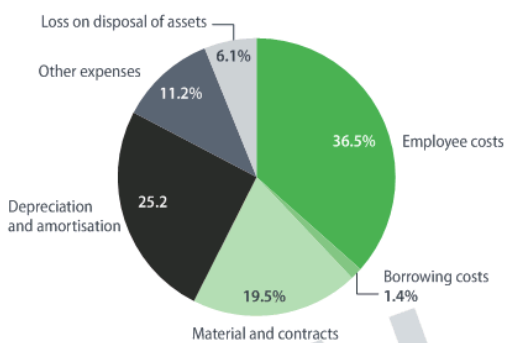


# MANAGING THE MONEY

Council continues to invest as much money as possible into the renewal of existing infrastructure to ensure it is in a satisfactory and serviceable condition.

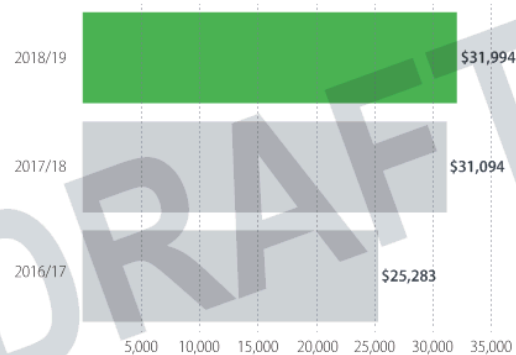
Council also continues to invest in new infrastructure to meet the demands of a growing community. Council delivered \$31.9 million of capital expenditure this year (2017/18: \$31 million).

## OPERATING EXPENDITURE BEFORE CAPITAL



TOTAL OPERATING EXPENDITURE \$65M

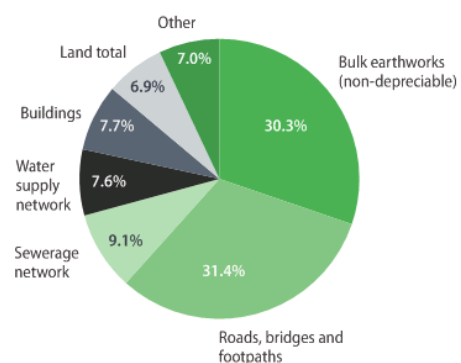
## CAPITAL EXPENDITURE (\$000)



## ASSET MANAGEMENT

Council owns and maintains over half a billion dollars' worth of infrastructure including roads, parks, buildings, swimming pools, sports grounds, stormwater drainage, water and sewer networks, footpaths, buildings, and waste management facilities. These assets, which are used by the community every day, deteriorate over time, and require ongoing maintenance and renewal or replacement to keep them in a satisfactory condition.

## INFRASTRUCTURE, PROPERTY, PLANT AND EQUIPMENT 2018/19



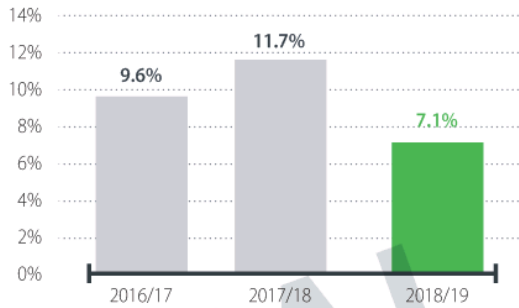
TOTAL WRITTEN DOWN VALUE \$942,287

# PERFORMANCE MEASURES

## OPERATING PERFORMANCE RATIO

This ratio measures operating expenditure against operating revenue. It is important to distinguish that this ratio is focusing on operating performance and hence capital grants and contributions, fair value adjustments and reversal of revaluation decrements are excluded.

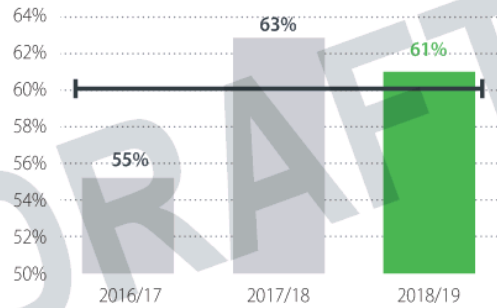
The benchmark is greater than 0%



## OWN SOURCE OPERATING REVENUE

This ratio measures fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants and contributions. Council's financial flexibility is improved by a higher level of own source revenue.

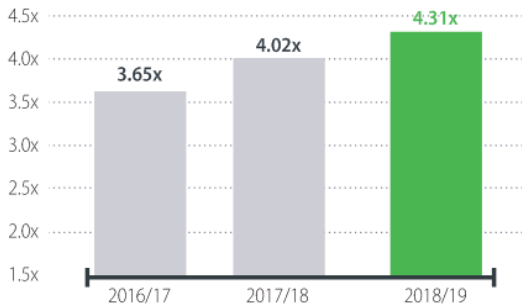
The benchmark is equal to or greater than 60%



## UNRESTRICTED CURRENT RATIO

This ratio is designed to assess the adequacy of working capital and its ability to satisfy obligations in the short term for the unrestricted activities of Council.

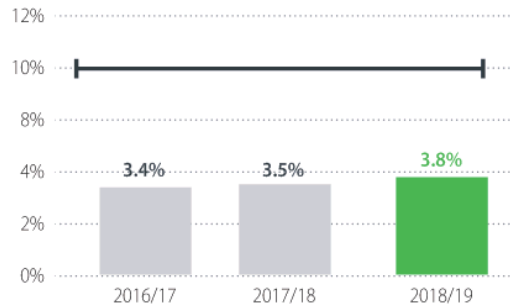
The benchmark is equal to or greater than 1.5x



## RATES, ANNUAL CHARGES, INTEREST AND EXTRA CHARGES OUTSTANDING PERCENTAGE

This ratio is designed to assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts.

The benchmark is equal to or less than 10%

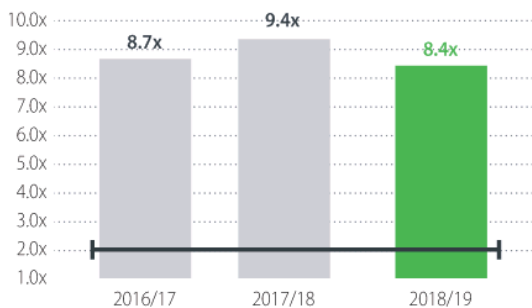


# PERFORMANCE MEASURES

## DEBT SERVICE COVER RATIO

This ratio measures the availability of operating cash to service debt including interest, principal and lease payments.

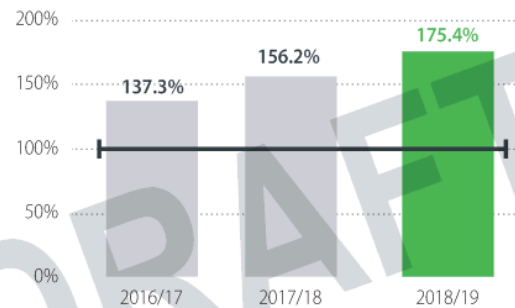
The benchmark for this ratio is greater than 2.0



## BUILDINGS AND INFRASTRUCTURE ASSET RENEWAL RATIO

This ratio assesses the rate at which assets are being renewed against the rate at which they are depreciating.

The benchmark for this ratio is 100% or greater

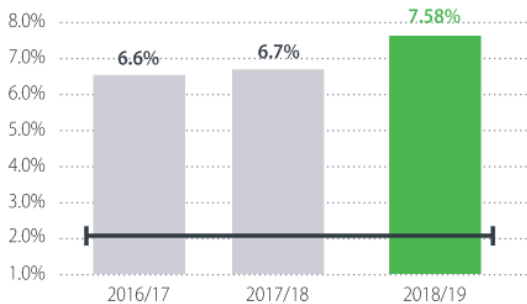


## INFRASTRUCTURE BACKLOG RATIO

This ratio shows the backlog proportion against the total value of Council's infrastructure.

\*There remains significant contention across the local government industry concerning both the benchmark being too low and the use of written-down value in the calculation itself.

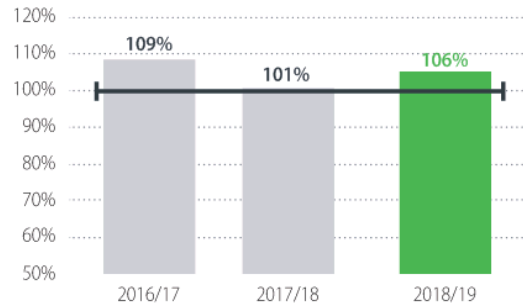
A benchmark of <2% was indicated as part of the Fit for the Future self-assessment tool



## ASSET MAINTENANCE RATIO

This ratio compares actual versus required annual asset maintenance. A ratio above 1.0 indicates that Council is investing enough funds within the year to stop the infrastructure backlog from growing.

The benchmark for this ratio is equal to or greater than 1.0



## STATUTORY INFORMATION

### Local Government Act 1993 and Local Government (General) Regulation 2005

References to 'section' refer to the Local Government Act 1993, while references to 'clause' refer to the Local Government (General) Regulation 2005.

Council's general reporting requirements are set out in Section 428 of the Local Government Act 1993 and the Local Government (General) Regulation 2005 (Part 9, Division 7).

To access copies of the Acts and Regulations visit:

[www.legislation.nsw.gov.au](http://www.legislation.nsw.gov.au)

### AUDITED FINANCIAL REPORTS

#### Local Government Act 1993 – Local Government (General) Regulation 2005 Section 428 A

A summary of Council's financial performance for the year can be found in the 'Managing the Money' (page 51) and 'Performance Measures' (page 52) sections of this report.

A full copy of the Financial Reports are available on Council's website at:

<http://www.midwestern.nsw.gov.au/council/Reports--Statements/>

Hard copies of financial statements are available from Council upon request.

### RATES AND CHARGES WRITTEN OFF

#### Local Government Act 1993 - Section 428, Local Government (General) Regulation 2005 Clause 132

During the year Council abandoned \$753,263 in rates and charges (including postponed rates).

Pensioner rebate	\$706,471
Postponed rates	\$4,848
Other rates and charges	\$41,944

### OVERSEAS VISITS

#### Local Government Act 1993 - Section 428(4)(b), Local Government (General) Regulation 2005 - Clause 217(1)(a)

Council is required to disclose details of any overseas visits undertaken by any Council officers including Councillors and staff.

No overseas visits were undertaken by any Council officers including Councillors and staff in 2018/19.

### COUNCILLOR EXPENSES AND PROVISION OF FACILITIES

#### Local Government Act 1993 – Section 428, Local Government (General) Regulation 2005 – Clause 217(1)(a1)

The Local Government Remuneration Tribunal is constituted under Sections 239 and 241 of the Local Government Act 1993 and is responsible for categorising Councils, County Councils and Mayoral Offices to determine the amounts of fees to be paid to Councillors, members of County Councils and Mayors in each category.

The Mayor and Councillors receive an annual fee established by Council and set within the approved range by the Local Government Remuneration Tribunal.

The Mayor's Fee for 2018/19 was \$43,170 plus a Councillor Fee of \$19,790.04. The Mayor served the entire 2018/19 financial year.

The Councillor's Fee for 2018/19 was \$19,790.04 for each Councillor who served the entire 2018/19 financial year.

## STATUTORY INFORMATION

### COUNCILLOR EXPENDITURE 2018/19

Local Government Act 1993 - Section 428, Local Government (General) Regulation 2005 - Clause 217(1)(a1)(i-viii)

	GENERAL OPERATIONS	CR CAVALIER	CR HOLDEN	CR KARAVAS	CR KENNEDY	CR MARTENS	CR O'NEILL	CR PAINE	CR SHELLEY	CR THOMPSON	TOTAL
Councillor Fees	-	19,790.04	19,790.04	19,790.04	19,790.04	19,790.04	19,790.04	19,790.04	19,790.04	19,790.04	178,110.36
Mayoral Fees	-	-	-	-	43,170.00	-	-	-	-	-	43,170.00
Council Meeting Expenses (accommodation, travel and meals)	7,794.02	-	-	-	309.99	745.01	-	-	-	1,045.20	9,894.22
Conferences, Seminars and Representational/ Lobbying Expenses (accommodation, travel and meals)	32.07	-	247.26	173.95	671.72	2,346.00	164.13	1,218.14	1,132.56	-	5,985.83
Provision of Vehicle	411.32	-	-	-	13,128.24	-	-	-	-	-	13,539.56
Memberships & Subscriptions	73,950.58	-	-	-	-	-	-	-	-	-	73,950.58
Miscellaneous expenses (meals, sundries, stationery, etc)	865.00	118.09	-	-	231.75	-	-	-	-	-	1,214.84
Provision of office equipment, such as laptop computer and telephones	445.07	2,167.04	1,382.00	483.46	2,147.23	2,219.99	483.48	376.08	1,399.78	376.08	11,480.21
Training and provision of skill development for Councillors	-	1,765.00	-	1,765.00	486.88	-	1,765.00	2,415.00	-	-	8,196.88
<b>Totals</b>	<b>83,498.06</b>	<b>23,840.17</b>	<b>21,419.30</b>	<b>22,212.45</b>	<b>79,935.85</b>	<b>25,101.04</b>	<b>22,202.65</b>	<b>23,799.26</b>	<b>22,322.38</b>	<b>21,211.32</b>	<b>345,542.48</b>

No expenses were incurred for the provision of care for a child, or an immediate family member of a Councillor to allow the Councillor to undertake his or her civic functions.

No overseas or interstate visits were undertaken by elected members in 2018/19.

## STATUTORY INFORMATION

### CONTRACTS AWARDED

#### Local Government Act 1993 - Section 428, Local Government (General) Regulation 2005 - Clause 217(1)(a2)

In accordance with the Local Government Act 1993 and Council's Procurement Policy, Council calls for tenders for the supply of various goods and services where the estimated spend under that contract exceeds \$150,000. The requirement to tender excludes the purchase or sale of land; purchases at public auction; contracts for employees of Council; purchase of goods and services under State Government or Commonwealth procurement contracts; emergency contracts; or where because of extenuating circumstances, remoteness of locality or the unavailability of competitive or reliable tenderers, Council decides by resolution (which states the reasons for the decision) that a satisfactory result would not be achieved by inviting tenders.

The following contracts were awarded during 2018/19:

CONTRACTOR	GOODS / SERVICES PROVIDED	AMOUNT PAYABLE UNDER THE CONTRACT (EX GST)
VFG Skateparks	For the supply of upgrade of the Mudgee Skatepark	210,000
Austek Play	Design and Construction of the Adventure Playground, Gulgong	718,701
Downer EDI	RFQ 2018/22 Supply & Delivery of Coldmix	242,727
Water Features by Design	Mudgee Water Park	871,130
Central West Linemarking/ Avante Linemarking/Oz Linemarking/Red Squirrel	R2_2018 - Linemarking Services	790,909
D&C Powerline Constuction	Electrical reticulation & communications infrastructure - 25 lot subdivision	220,269
Big Screens Video	Glen Willow Scoreboard	297,841
AquaManage	Water Treatment Plant, Cudgong Waters Park	197,965
Ixom Operations Pty Ltd	RFT 2018/19 The Provision of Chlorine Disinfection System in Gulgong and Mudgee	333,636
P&A Engineering Management	Design & Construction of Hangar at Mudgee Airport	162,600
Taggle Systems	Smart Metering Systems	2,238,296
Kellogg Brown Root Pty Ltd	Mudgee Water Filtration Plant Headworks & Pump Upgrade	395,975
Thompson Irrifab	Ulan Road Trunk Water Main	866,848

## STATUTORY INFORMATION

### LEGAL EXPENSES

#### Local Government Act 1993 - Section 428, Local Government (General) Regulation 2005 - Clause 217(1)(a3)

Council expended \$456,678 on legal costs during 2018/19. A total of \$316,563 related to the cost of obtaining legal advice or opinion in relation to various matters, and also includes the amounts incurred by Council in relation to legal proceedings as listed below.

MATTER	AMOUNT (EX GST)	STATUS
LEC Case 2018/27118: Regent Theatre DA	\$121,726.00	Proceeding
LEC Case 2019/152087 White Rock DA	\$3,968.00	Proceeding
NCAT Appeal re: Impounding	\$28,323.36	Dismissed
Local Court Prosecution re: Companion Animals Act	\$16,254.25	Conviction proven, costs awarded
Wollar Road Project – Contract Dispute / Expert Determination	\$14,717.00	Settled

In addition, Council expended \$140,085 during the period in recovering outstanding rates and charges. These costs are debited as a charge against individual rate assessments. Council recovered \$131,818 of such costs during the period.

### STATEMENT OF PROPOSED CHARGES FOR THE CARRYING OUT OF WORK ON PRIVATE LAND

#### Local Government Act 1993 - Section 428, Local Government (General) Regulation 2005 - Clause 217(1)(a4)

By agreement with owners or occupiers of private land, Council carried out works such as paving and roadmaking, traffic control for private events and water, sewerage and drainage connections.

Council undertook private works in 2018/19 to the value of \$220,983 resulting in a profit of \$88,075. This represents a profit margin of 40%.

No subsidies were provided, and all work was intended to be carried out on a for profit basis in accordance with Council's Private Works Policy.

### CONTRIBUTIONS AND DONATIONS

#### Local Government Act 1993 - Section 356, Local Government (General) Regulation 2005 - Clause 217(1)(a5)

The total amount contributed or otherwise granted by Council under Section 356 of the Local Government Act, 1993 was \$425,966.

Significant contributions are listed below.

RECIPIENT	AMOUNT
Housing Plus (Crisis Accommodation)	\$85,000
Pelican Airline Air Service	\$58,000

### DELEGATES TO EXTERNAL COMMITTEES AND OTHER BODIES

#### Local Government Act 1993 - Section 428, Local Government (General) Regulation 2005 - Clause 217(1)(a6)

During 2018 Council resolved the delegates to external committees and other bodies.

These committees provide advice and feedback to Council on key issues that impact on the residents of the Mid-Western Regional Council LGA.

These are:

- Cudgegong Bushfire Management Committee
- Rural Fire Service District Liaison Committee
- Mudgee Region Tourism Inc
- Ulan Coal Mine Community Consultative Committee
- Wilpinjong Coal Community Consultative Committee
- Moolarben Coal Community Consultative Committee
- Charbon Colliery & Inglenook Community Consultative Committee
- Western Joint Regional Planning Panel
- Murray Darling Association
- Local Traffic Committee
- Bowdens Silver Project Community Consultative Committee
- Crudine Ridge Wind Farm Consultative Committee
- Orana Arts

## STATUTORY INFORMATION

### ADVISORY COMMITTEES

#### Local Government (General) Regulation 2005 - Clause 217(1)(a6)

These committees are established by Council to exercise specific functions. They comprise of local community members and Council representatives. Both these committees also provide advice and feedback to Council on key issues.

For 2018/19 there were 12 Advisory Committees operating within the region. Further information on these committees, including minutes and terms of reference, can be found on Council's website.

#### Mudgee Showground Management Committee

**Councillor Representative: Cr Karavas, Cr Holden**

The Mudgee Showground Management Committee assists Council to manage the showground facility.

#### Red Hill Committee

**Councillor Representative: Cr Thompson**

The Red Hill Committee provides advice to Council on the development of a precinct master plan, and management of the site.

#### Mudgee Sports Council Sub Committee

**Councillor Representative: Cr O'Neill**

The Mudgee Sports Council Sub Committee assists Council to manage active recreational facilities in Mudgee.

#### Gulgong Sports Council Sub Committee

**Councillor Representative: Cr Thompson**

The Gulgong Sports Council Sub Committee assists Council to manage active recreational facilities in Gulgong.

#### Rylstone and Kandos Sports Council Sub Committee

**Councillor Representative: Cr Shelley**

The Rylstone and Kandos Sports Council Sub Committee assists Council to manage active recreational facilities in Rylstone and Kandos.

#### Mid-Western Regional Council Heritage Committee

**Councillor Representative: Cr Paine, Cr Holden**

The Heritage Committee advises Council about the preservation and enhancement of items and places within the Mid-Western Region that are of heritage significance.

#### Mid-Western Regional Council Access Committee

**Councillor Representative: Cr Karavas, Cr Paine**

The Mudgee & Gulgong Access Committee and the Rylstone & Kandos Access Committee merged during this financial year to create the MWRC Access Committee. This committee provides advice to Council on matters relating to accessibility in the Mudgee, Gulgong, Rylstone and Kandos areas.

#### Cultural Development Committee

**Councillor Representative: Cr Paine**

The Cultural Development Committee provides advice to Council on the implementation of recommendations from the Cultural Plan.

#### Australia Day Selection Committee

**Councillor Representative: Mayor, (Cr Kennedy), Deputy Mayor (Cr Paine), Cr Cavalier**

The Australia Day Selection Committee selects the recipients of Council's annual Australia Day Awards.

#### Mid-Western Regional Youth Council

**Councillor Representative: Cr Karavas, Cr Paine, Cr Holden**

The Mid-Western Regional Youth Council provides consultation with and advocacy for youth.

#### Gulgong Memorial Hall Committee

**Councillor Representative: Cr Thompson**

The Gulgong Memorial Hall Committee assists Council with the management and promotion of the Gulgong Memorial Hall.

#### Mudgee Saleyards Committee

**Councillor Representative: Cr Kennedy**

The Saleyards Committee provides advice and recommendations to Council on matters relating to the future direction and long term planning of the saleyards.



## STATUTORY INFORMATION

### STATEMENT OF CONTROLLING INTEREST

#### Local Government Act 1993 - Section 428, Local Government (General) Regulation 2005 - Clause 217(1)(a7)

Council does not hold a controlling interest in any company, partnership, trust, joint venture or syndicate.

### STATEMENT OF PARTICIPATION – CORPORATIONS, PARTNERSHIPS, CO-OPERATIVES, JOINT VENTURES, SYNDICATES OR OTHER BODIES

#### Local Government Act 1993 - Section 428, Local Government (General) Regulation 2005 - Clause 217(1)(a8)

Council was a party to the following partnerships, Co-operatives, Joint Ventures and other bodies throughout 2018/19:

- State Cover
- Orana Regional Organisation of Councils
- Orana Joint Organisation
- Mudgee Region Tourism Inc

### EQUAL EMPLOYMENT OPPORTUNITY

#### Local Government Act 1993 - Section 428, Local Government (General) Regulation 2005 - Clause 217(1)(a9)

Council aims to provide an environment where employees and others in the workplace are treated fairly and with respect, and are free from unlawful discrimination, harassment, vilification and bullying.

Council aims to ensure that when employment decisions are made, they are based on merit, not on irrelevant attributes or characteristics that an individual may possess. The Council also aims to create a work environment which promotes good working relationships.

In order to achieve this objective, Council will:

- develop and implement an Equal Employment Opportunity (EEO) Management Plan;
- incorporate Council's core values of respect, integrity and recognition and the principles of diversity, equality and merit into all relevant policies and procedures;
- base all selection decisions on merit and the individual's ability to meet the requirements of the position;
- provide training and development that is consistent with the principles of equity and that supports Council's EEO objectives;
- provide a workplace free from bullying, harassment and discrimination;

- promote EEO and workplace diversity throughout Council to ensure that every employee is aware of and understands Council's policies on EEO related matters;
- provide those who work at Council with the Anti-Discrimination and Equal Employment Opportunity Policy which provides guidance on what is acceptable behaviour and establishes what may constitute discrimination, vilification, harassment and bullying at work.
- provide effective mechanisms to resolve complaints.

The achievements for 2018/19 were:

- **Communication and Awareness Raising**
  - Council launched an online Learning Management System and Managers and Supervisors are now required to complete modules on sexual harassment and workplace bullying.
  - the Anti-Discrimination and Equal Employment Opportunity Policy and the Workplace Bullying Policy were reviewed, updated and adopted by Council in May 2019.
  - the Anti-Discrimination and Equal Employment Opportunity Policy, the Workplace Bullying Policy, Workplace Environment Statement and Code of Conduct were accessible on Council's Intranet and were included in Council's Induction and Orientation practices.
  - training on Merit Based Recruitment and Selection was carried out for staff involved in Recruitment Panels in September 2018 and an online learning module has been developed.
  - an overview of Council's EEO Management Plan is included in Council's induction Program.
  - Council staff attended Try a Trade and Career Expo events in the region to raise awareness of the opportunities available for employment at Council and our commitment to EEO.
  - the Orientation Program was reviewed.
  - the biennial Employee Engagement Survey was undertaken.
- **Recruitment and Selection**
  - ongoing interviewing and selection mentoring was provided to ensure compliance with Council's Recruitment and Selection Procedure and EEO principles.
- **Flexible Working Arrangements**
  - Council continued to offer assistance with flexible working arrangements for employees with family and carer's responsibilities whilst ensuring we continue to meet our operational, customer and employee requirements.
  - Council introduced additional purchased annual leave, to allow employees to purchase additional one or two weeks leave each year.

## STATUTORY INFORMATION

- **Supported Employment Service**
  - Council continued to be committed to the employment of people with disabilities through the Disability Enterprise.
- **Workforce Strategy 2017-2021, Delivery Program 2017-2021**
  - the Workforce Strategy and Delivery Program confirms Council's commitment to a diverse workforce and facilitating opportunities to increase diversity of the workforce.
- **Position Descriptions**
  - position descriptions are reviewed with each recruitment to ensure that essential and desirable criteria are non-discriminatory.

### SENIOR STAFF

#### Local Government Act 1993 - Section 428, Local Government (General) Regulation 2005 - Clause 217 (1)(b-c)(i-v)

Council's organisation structure included four Senior Staff positions for 2018/19. Those positions were:

- General Manager
- Director Community
- Director Development
- Director Operations

The remuneration package for the General Manager totalled \$314,829, and included:

Salary component	\$255,670
Bonuses	NIL
Superannuation component	\$28,248
Non-cash benefits	\$23,558
Fringe Benefits Tax on non-cash benefits	\$7,353

The combined remuneration packages for all Directors for 2018/19 totalled \$615,305, and included:

Salary component	\$520,587
Bonuses	NIL
Superannuation component	\$59,406
Non-cash benefits	\$30,893
Fringe Benefits Tax on non-cash benefits	\$4,419

### STORMWATER MANAGEMENT

#### Local Government (General) Regulation 2005 - Clause 217(1)(e)

Council has not levied an annual charge for stormwater management services during the year.

### COASTAL PROTECTION SERVICES

#### Local Government (General) Regulation 2005 - Clause 217(1)(e1)

Council has not levied an annual charge for coastal protection services during the year.

### STATE OF THE ENVIRONMENT

#### Local Government Act 1993 - Section 428A(1)

A snapshot of the State of Environment report is provided as part of this report.

A full copy of the State of Environment report can be found on Council's website:

[www.midwestern.nsw.gov.au](http://www.midwestern.nsw.gov.au)

## STATUTORY INFORMATION

### CAPITAL WORKS PROJECTS

#### OLG Capital Expenditure Guidelines

The below projects meet the NSW OLG Capital Expenditure Guidelines cost threshold however are exempt due to the nature of expenditure being road construction.

\$000	2018/19 BUDGET	2018/19 ACTUALS	PROJECT STATUS AT 30 JUNE 2019
Seal extension – Wollar Road	4,867	4,812	<p>Commencing in 2016, this project involves the upgrade and sealing of 23km of unsealed road on Wollar Road, widening of Fitzpatrick Bridge, realignment of Currans Cutting, construction of a concrete causeway and intersection works at Bylong Valley Way. The total project cost is \$15 million funded by a \$14 million grant from Restart NSW and a \$1 million contribution from Mid-Western Regional Council.</p> <p>The project is now complete except Wollar Road/ Bylong Valley Way Intersection Stage 5 which was awaiting a decision on the Bylong Coal Project.</p>

### REPORTING REQUIREMENTS UNDER THE DISABILITY INCLUSION PLAN

#### Disability Inclusion Act 2014 - Section 13(1)

##### ► SUPPORTING AN INCLUSIVE WORKFORCE

ACTION	EXPECTED OUTCOME	KEY STAKEHOLDERS	REPORTING	2018/19 PROGRESS REPORT
Facilitate opportunities for people with disability or volunteer within Council	Increased diversity of Council workforce	People with disability	Workforce strategy	Volunteer opportunities exist within Council's Meals on Wheels and Community Transport services. In the past, people with disability have opted to volunteer with the Meals on Wheels service and continue to be welcome to do so.
Review recruitment and selection processes to develop inclusive employment opportunities	Increased diversity of Council workforce	People with disability	Equal employment opportunity strategy	The Recruitment and Selection Procedure is due for review this calendar year. The Procedure is designed to ensure that recruitment standards are consistent, appropriate, inclusive and free from discrimination or bias.
Engage with local disability service providers to identify strategies to enhance employment opportunities for people with a disability	Increase knowledge sharing between Council and local disability service providers.	People with disability	Annual report	Council teams work with local disability service providers in terms of negotiating supported employment opportunities and access to Council auspiced Community Services.
Develop and implement an EEO and Diversity Strategy within the Workforce Strategy	Council continues to be an inclusive employer, including recruiting, retaining and supporting people with disability.	Community	Annual report	Council's Anti Discrimination and Equal Employment Opportunity Policy was reviewed and adopted by Council at its May 2019 meeting. Staff receive regular training on anti-discrimination. Specific training is also provided to staff involved in recruitment on Council's Recruitment and Selection Procedure with a focus on merit based recruitment.

## STATUTORY INFORMATION

### REPORTING REQUIREMENTS UNDER THE DISABILITY INCLUSION PLAN (CONT'D)

Disability Inclusion Act 2014 - Section 13(1)

#### ▶ PROVIDING EFFECTIVE AND EFFICIENT GOVERNANCE AND LEADERSHIP

ACTION	EXPECTED OUTCOME	KEY STAKEHOLDERS	REPORTING	2018/19 PROGRESS REPORT
Review and amend the Access Committee's Terms of Reference to broaden its focus and purpose	Access Committee is provided with Terms of Reference that clearly outlines Access Committee's purpose, roles, responsibilities and processes to Council and the community. This will not be exclusive to issues of physical access.	Council/Access Committees	Updated Terms of Reference	The Access Committee Terms of Reference were updated and endorsed by Council at its September 2018 meeting.
Enhance community and visibility between Access Committees and Council	Provide Access Committees with more visibility about Council's decision-making processes.	Council/Access Committees	Updated Terms of Reference	Council now has a single Access Committee that meets monthly to discuss and provide advice to Council on operational and strategic issues affecting physical access and inclusion for all residents and visitors to the region. The Committee has ongoing interactions with Council staff across various fields of responsibility.
Support better collaboration between Advisory (355) Committees	Improved collaboration between Advisory committees for youth, recreation and inclusion so that all Council Advisory (355) Committees have a disability inclusion agenda.	Council/Advisory Committees/ Access Committees	DIAP 2020	This action is due for review in 2020.

# STATUTORY INFORMATION

## REPORTING REQUIREMENTS UNDER THE DISABILITY INCLUSION PLAN (CONT'D)

### Disability Inclusion Act 2014 - Section 13(1)

#### SUPPORTING THE COMMUNITY TO PROMOTE AND CELEBRATE DIVERSITY AND INCLUSION

ACTION	EXPECTED OUTCOME	KEY STAKEHOLDERS	REPORTING	2018/19 PROGRESS REPORT
As appropriate, incorporate disability awareness and inclusion across key Council activities and events	Encourage outreach, awareness and education about disability. Encourage people with disability to interact, showcase their talents and ability alongside people without disability.	Community/ People with disability/Disability service providers	Annual report	Events and activities facilitated by Council's Community Development and Youth Services Officers welcome participation by a broad range of community members and does not discriminate against people with disability. Council's libraries work with local disability services and provide regular study support for people with disability. Council has also provided workshops to people with disability for annual community art competition and exhibitions. Regular interagency meetings and communications also promote disability awareness and opportunities (such as grant funding and access to the NDIS) for people with disability.
Establish collaboration between Council's Access Committees and all Council departments	Cross collaboration and education of Council staff. Increased understanding of accessibility and inclusion in all Council areas.	All of Council/ Community	Annual report	Internal staff training includes topics such as anti-discrimination and disability inclusion.
Develop and implement a media campaign (hashtags; Facebook; Twitter) to encourage understanding of people with disability	Encourage outreach, awareness and education about disability	Council corporate team	Annual report	Council delivered an integrated advertising campaign promoting supported and disability workers in the region. This included television advertising, PR activities, web content and social media.
Provide Disability Awareness Training for frontline Council staff to promote accessible Council services	Increased understanding of disability.	Council frontline staff	Annual report	Frontline Community Services and Customer Service staff are provided with training about accessibility awareness and have developed a good understanding of ways to increase participation and inclusion for people with disability.
Increase avenues for young people to support and promote an inclusive and diverse community	Council seeks to include initiatives within programs and events that enable young people to be involved in activities that promote disability inclusion.	Youth/Community	Annual report	Council proudly supports initiatives such as annual Disability Inclusion Sports Awards, which includes the category 'Junior Athlete with a Disability Sportsmanship Award'.

## STATUTORY INFORMATION

### REPORTING REQUIREMENTS UNDER THE DISABILITY INCLUSION PLAN (CONT'D)

#### Disability Inclusion Act 2014 - Section 13(1)

#### ► COUNCIL ACTIVELY PROMOTES MEANINGFUL COMMUNICATION AND ENGAGEMENT WITH THE COMMUNITY

ACTION	EXPECTED OUTCOME	KEY STAKEHOLDERS	REPORTING	2018/19 PROGRESS REPORT
Develop and implement Communication Policy for better engaging with people with disability	Improved processes for engaging with people with a disability.	Council corporate team/Council community service staff/People with disability	Annual report	Increased options of Council communications, such as Facebook videos with spoken narrative to increase accessibility.
Continue to provide Council information in multiple formats	Improved access to Council information	Community	Annual report	Increased methods of Council communications, such as Facebook videos with spoken narrative to increase accessibility.
Council seeks to provide local services and businesses with information on how to appropriately engage with people with disability and how their business could be more inclusive	Businesses are aware of Council's commitment and resources to assist with disability inclusion.	Local businesses	Annual report	<p>Council is a proud supporter of local business 'Clock Awards', which includes awards for excellence in community services and disability access.</p> <p>Council also proudly supports initiatives such as annual Disability Inclusion Sports Awards, which includes the categories 'Disability Inclusive Sports Club Award' and 'Disability Inclusive Sports Volunteer Award'.</p> <p>Council has a broad range of accessible facilities and services, including local swimming pools with accessibility ramps and accessible change facilities, and accessible parks and playgrounds.</p>
Investigate the opportunity to provide a 'one-stop-shop' on Council's website that provides people with disability access to essential information e.g. accessible and appropriate services and facilities	Improved processes for engaging with people with a disability.	Council/People with disability	Annual report	<p>Accessible services for which Council is responsible are listed on Council's website, including Meals on Wheels and Community Transport services, and accessible playground and bathroom facilities. Council also regularly updates its listings on the National Public Toilet register, which notes accessible facilities. Accessibility is always considered when updating or constructing new Council facilities.</p>
Council develops and implements Awards and criteria for local businesses who drive and practice disability inclusion	Businesses are rewarded and promoted for driving change in disability inclusion	Local businesses	Annual reporting	<p>Council is a proud supporter of local business 'Clock Awards', which includes awards for excellence in community services and disability access.</p> <p>Council also proudly supports initiatives such as annual Disability Inclusion Sports Awards, which includes the categories 'Disability Inclusive Sports Club Award' and 'Disability Inclusive Sports Volunteer Award'.</p>

# STATUTORY INFORMATION

## REPORTING REQUIREMENTS UNDER THE DISABILITY INCLUSION PLAN (CONT'D)

### Disability Inclusion Act 2014 - Section 13(1)

#### SUPPORTING IMPROVED PHYSICAL ACCESS IN THE COMMUNITY

ACTION	EXPECTED OUTCOME	KEY STAKEHOLDERS	REPORTING	2018/19 PROGRESS REPORT
Continue to implement the Pedestrian Access and Mobility Plan (PAMP)	Increase pathway infrastructure to improve physical access of public space	Community/Council	Pathways inspected every four years and PAMP is updated every two years	Four PAMP projects were completed: <ul style="list-style-type: none"> <li>Footpath (Jaques Street, western side)</li> <li>Kandos/Rylstone bike path reseal</li> <li>Holyoake Pedestrian Bridge</li> <li>Angus Avenue footpath replacement (sections between Jaques Street &amp; Dabee Road)</li> </ul>
Auditing physical accessibility of Council owned buildings to consider leading practice prioritisation of upgrades	Physical accessibility of Council owned facilities is reviewed with priority upgrades identified.	Council	DIAP 2020	Council's building network comprises over 200 buildings and its Assets Management Plan establishes condition inspection program.  Council's Asset Management Plan acknowledges greater demand for accessibility and services for an ageing cohort. It also notes that renewal plans are to include increased access at facilities.
Inclusion objectives to be referred to and considered when allocating community grants	Increase consideration of disability and inclusion in awarding Council grants	Community/Council	Annual report	Council's Community Grants Program closely aligns with its Towards 2030 Community Plan, including strategies on providing equitable access to a range of places and spaces for all in the community, providing infrastructure and services to cater for the current and future needs of our community and maintaining the provision of high quality, accessible community services that meet the needs of our community.

## STATUTORY INFORMATION

### REPORTING REQUIREMENTS – INSPECTION OF PRIVATE SWIMMING POOLS

Swimming Pools Act 1992 (SP Act), s224F(2) Swimming Pools Regulation 2018 (SP Reg) cl23



4

**INSPECTIONS OF  
TOURIST & VISITOR  
ACCOMMODATION**



0

**INSPECTIONS OF  
PREMISES WITH MORE  
THAN 2 DWELLINGS**



25

**CERTIFICATES OF  
COMPLIANCE**  
(S22D OF THE SP ACT)



3

**CERTIFICATES OF  
NON-COMPLIANCE**  
(CL 21 OF THE SP REG)

### COMPANION ANIMALS

Local Government (General) Regulation 2005 - Clause 217(1)(f), Companion Animals Act 1988 (CA Act), Companion Animals Regulation 2018, and Companion Animals Guidelines (CA Guidelines)

Council undertakes companion animal management functions and activities in accordance with the Companion Animals Act 1998 and the associated Regulations.

The pound collection data for the 2018/19 reporting period was lodged with the Division.

#### Lodgement of data relating to dog attacks with OLG

Data relating to dog attacks is required to be lodged by Council with the Office of Local Government.

During the 2018/19 period, there were 37 separate dog attack incidents in the region, with a number of animal (primarily stock) and human victims.

Actions taken following dog attacks can include infringement notices, animal seizure, police action, and euthanasia of the attacking dog.

#### Animal management/activities expenditure

During 2018/19, Council spent \$204,647 on companion animal management activities.

Council employs three full time Law Enforcement Officers to enforce the provisions of the Companion Animal legislation.

These Law Enforcement Officers also attend to after-hours stock impounding. As part of running an animal pound facility, Council utilises additional staff resources to ensure 7 day a week animal care and coverage.

The Office of Local Government provided \$25,980 of revenue to Council in 2018/19 for Animal Management Services.

A further \$42,553 was received from stock impounding fees, animal release fees, fines, animal sales and other related revenue, helping to partially offset the total cost of companion animal management to the community.

#### Companion Animal and Desexing Community Education Programs

Council strongly encourages residents to have their dogs and cats micro-chipped. Micro-chipping is quick, painless and easy. It is the easiest way a pet can be returned home, so it should be top priority for every pet owner. Council has a micro-chipping service, and charged \$34 for the service in 2018/19. During 2018/19, 372 companion animals were registered through Council.

During the 2018/19 period Council conducted one micro-chipping day. Council's Law Enforcement Officers administered free microchipping and members of the community were encouraged to bring in their cats or dogs to Council's pound facility over a three to four hour period.



## STATUTORY INFORMATION

### Strategies to comply with S64(5) - euthanasia alternatives for unclaimed animals

Council works with a number of organisations regarding foster care of impounded animals, including the RSPCA. Council's website links to the Friends of Mudjee pound Facebook page with the advertising of impounded animals who are lost or looking for a new home.

Across 2018/19, Council compiled Pound Data Collection Returns for the Office of Local Government. 221 animals were seized. 119 of those animals were able to be returned to their owners.

Of all the companion animals seized or surrendered during the 2018/19 period, 207 were rehomed through rehoming organisations or sold directly to the public.

A total of 82 animals were required to be euthanased as they were either unsuitable or unable to be rehomed.

### Off-Leash Area

Council has three off-leash areas for companion dogs, located at Glen Willow Regional Sports Complex in Mudjee, Peoples Park in Gulgong, and the Rylstone Showground.

SUMMARY OF POUND DATA	CATS	DOGS	TOTAL
Seized and transferred to Council's facility	105	116	221
Abandoned/Stray	8	90	98
Surrendered by Owners	11	70	81
Released to Owners	13	106	119
Euthanased	27	55	82
Sold	33	66	99
Released to Organisations for re-homing	54	54	108
Died at Council Facility	0	0	0
Stolen or escaped from Council's Facility	0	0	0
Holding pending Court Action	0	0	0

## STATUTORY INFORMATION

### REPORTING REQUIREMENTS UNDER THE GOVERNMENT INFORMATION (PUBLIC ACCESS) ACT 2009

#### Government Information (Public Access) Act 2009 – Section 125(1) Government Information (Public Access) Regulation 2018 – Clause 8, Schedule 2

Under Section 7 of the GIPA Act agencies must review their programs for the release of government information to identify the kinds of information that can be made publicly available. Council's program for the proactive release of information involved providing as much information as possible on Council's website and where proactive making other information available free of charge in accordance with Council's Information Guide.

During the 2018/19 reporting period, Council received a total of 13 formal access applications as detailed in the table below.

TABLE A: NUMBER OF APPLICATIONS BY TYPE OF APPLICANT AND OUTCOME\*

	ACCESS GRANTED IN FULL	ACCESS GRANTED IN PART	ACCESS REFUSED IN FULL	INFORMATION NOT HELD	INFORMATION ALREADY AVAILABLE	REFUSE TO DEAL WITH APPLICATION	REFUSE TO CONFIRM/DENY WHETHER INFORMATION IS HELD	APPLICATION WITHDRAWN	TOTAL	% OF TOTAL
Media	0	0	0	0	0	0	0	0	0	0%
Members of Parliament	0	0	0	0	0	0	0	0	0	0%
Private sector business	6	5	0	0	0	0	0	3	14	29%
Not for profit organisations or community groups	0	0	0	0	0	0	0	0	0	0%
Members of the public (by legal representative)	1	0	0	0	0	0	0	0	1	2%
Members of the public (other)	13	15	0	0	0	1	0	5	34	69%
<b>Total</b>	<b>20</b>	<b>20</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>8</b>	<b>49</b>	
<b>% of Total</b>	<b>41%</b>	<b>41%</b>	<b>0%</b>	<b>0%</b>	<b>0%</b>	<b>2%</b>	<b>0%</b>	<b>16%</b>		

\* More than one decision can be made in respect of a particular access application. If so, a recording must be made in relation to each such decision. This also applies to Table B.

## STATUTORY INFORMATION

TABLE B: NUMBER OF APPLICATIONS BY TYPE OF APPLICANT AND OUTCOME\*

	ACCESS GRANTED IN FULL	ACCESS GRANTED IN PART	ACCESS REFUSED IN FULL	INFORMATION NOT HELD	INFORMATION ALREADY AVAILABLE	REFUSE TO DEAL WITH APPLICATION	REFUSE TO CONFIRM/DENY WHETHER INFORMATION IS HELD	APPLICATION WITHDRAWN	TOTAL	% OF TOTAL
Personal information applications*	1	0	0	0	0	0	0	0	1	2%
Access applications (other than personal information applications)	19	19	0	0	0	1	0	8	47	96%
Access applications that are partly personal information applications and partly other	0	1	0	0	0	0	0	0	1	2%
<b>Total</b>	<b>20</b>	<b>20</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>8</b>	<b>49</b>	
<b>% of Total</b>	<b>41%</b>	<b>41%</b>	<b>0%</b>	<b>0%</b>	<b>0%</b>	<b>2%</b>	<b>0%</b>	<b>16%</b>		

\* A personal information application is an access application for personal information (as defined in clause 4 of Schedule 4 to the Act) about the applicant (the applicant being an individual).

TABLE C: INVALID APPLICATIONS

REASON FOR INVALIDITY	NUMBER OF APPLICATIONS	% OF TOTAL
Application does not comply with formal requirements (section 41 of the Act)	1	100%
Application is for excluded information of the agency (section 43 of the Act)	0	0%
Application contravenes restraint order (section 110 of the Act)	0	0%
<b>Total number of invalid applications received</b>	<b>1</b>	<b>100%</b>
Invalid applications that subsequently became valid applications	1	100%

## STATUTORY INFORMATION

**TABLE D: CONCLUSIVE PRESUMPTION OF OVERRIDING PUBLIC INTEREST AGAINST DISCLOSURE - MATTERS LISTED IN SCHEDULE 1 OF THE ACT**

	NO. TIMES CONSIDERATION USED*	% OF TOTAL
Overriding secrecy laws	0	0%
Cabinet information	0	0%
Executive Council information	0	0%
Contempt	0	0%
Legal professional privilege	0	0%
Excluded information	0	0%
Documents affecting law enforcement and public safety	0	0%
Transport safety	0	0%
Adoption	0	0%
Care and protection of children	0	0%
Ministerial code of conduct	0	0%
Aboriginal and environmental heritage	0	0%
Privilege generally – Sch 1(5A)	0	0%
Information provided to High Risk Offenders Assessment Committee	0	0%
<b>Total</b>	<b>0</b>	

\* More than one public interest consideration may apply in relation to a particular access application and, if so, each such consideration is to be recorded (but only once per application). This also applies in relation to Table E.

**TABLE E: OTHER PUBLIC INTEREST CONSIDERATIONS AGAINST DISCLOSURE: MATTERS LISTED IN TABLE TO SECTION 14 OF THE ACT**

	NO. OF TIMES CONSIDERATION USED*	% OF TOTAL
Responsible and effective government	1	4%
Law enforcement and security	1	4%
Individual rights, judicial processes and natural justice	15	63%
Business interests of agencies and other persons	6	25%
Environment, culture, economy and general matters	1	4%
Secrecy provisions	0	0%
Exempt documents under interstate Freedom of Information legislation	0	0%
<b>Total</b>	<b>24</b>	

**TABLE F: TIMELINESS**

	NO. OF APPLICATIONS*	% OF TOTAL
Decided within the statutory timeframe (20 days plus any extensions)	46	98%
Decided after 35 days (by agreement with the applicant)	1	2%
Not decided within time (deemed refusal)	0	0%
<b>Total</b>	<b>47</b>	

## STATUTORY INFORMATION

**TABLE G: NUMBER OF APPLICATIONS REVIEWED UNDER PART 5 OF THE ACT (BY TYPE OF REVIEW AND OUTCOME)**

	DECISION VARIED	DECISION UPHELD	TOTAL	% OF TOTAL
Internal review	0	0	0	0%
Review by Information Commissioner*	0	0	0	0%
Internal review following recommendation under section 93 of Act	0	0	0	0%
Review by NCAT	0	0	0	0%
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>% of Total</b>	<b>0%</b>	<b>0%</b>		

**TABLE H: APPLICATIONS FOR REVIEW UNDER PART 5 OF THE ACT (BY TYPE OF APPLICANT)**

	NO. OF APPLICATIONS FOR REVIEW	% OF TOTAL
Applications by access applicants	0	0%
Applications by persons to whom information the subject of access application relates (see section 54 of the Act)	0	0%
<b>Total</b>	<b>0</b>	

**TABLE I: APPLICATIONS TRANSFERRED TO OTHER AGENCIES**

	NO. OF APPLICATIONS FOR REVIEW	% OF TOTAL
Agency-Initiated Transfers	0	0%
Applicant-Initiated Transfers	0	0%
<b>Total</b>	<b>0</b>	

\* The Information Commissioner does not have the authority to vary decisions, but can make recommendations to the original decision-maker. The data in this case indicates that a recommendation to vary or uphold the original decision has been made by the Information Commissioner.

### PUBLIC INFORMATION DISCLOSURES

#### Public Interest Disclosures Act 1994 – Section 31 Public Interest Disclosures Regulation 2011, Clause 4

Council has not received any public interest disclosures during the year.

## STATUTORY INFORMATION

### PLANNING AGREEMENTS

#### Environmental Planning and Assessment Act 1979 – Section 7.5(5)

COMPANY	EFFECTIVE	PURPOSE	AMOUNT	DUE DATE	PAID
Caerleon	Sep-13	Fairydale Lane Contribution	\$500,000	"Lump sum payment on connection of Fairydale Lane to the spine road, based on \$500 per lot of registered plans for the subdivision. Thereafter a per lot contribution upon registration"	No
		Community Open Space Network	Land for parks, recreation, stormwater and sewer	As stages are released	No
Charbon Coal	Sep-10	Annual Contribution - Road Maintenance	\$0.05 per tonne per kilometre	Due by 31 July each year for coal hauled in previous year	No
		Annual Contribution - Road Maintenance	\$0.77 per tonne	\$75,000 paid as bond. To be charged with calculated contribution on an annual basis until \$75,000 exhausted. A further \$75,000 shall then be paid to Council, with annual charges payable whilst mining continues	Yes - completed
		Lump Sum - Carwell Creek Bridge Upgrade	\$210,000	\$210,000 due within 30 days of commencement of construction works by Council	Yes - completed
		Annual Contribution - Community Facilities	\$0.01 per Run of Mine tonnes per annum	Due by 31 July each year for coal hauled in previous year	Yes
		Lump Sum - Community Facilities	\$50,000	\$50,000 payable within one month of receipt of project approval for a community project in Rylstone, Kandos, Charbon and/ or Clandulla	Yes - completed
Kepco Bylong Australia	Oct-16	Lump Sum - Community Services & Facilities	\$1,500,000	Payable on physical commencement of development	No
		Lump Sum - Community Services & Facilities	\$1,250,000	Payable on commencement of open cut mine operations	No
		Annual Contribution - Community Investment Fund	\$0.05 per tonne of Product Coal per annum	Payable within 3 months of the end of each Financial Year term	No

## STATUTORY INFORMATION

### PLANNING AGREEMENTS (CONT'D)

#### Environmental Planning and Assessment Act 1979 – Section 7.5(5)

COMPANY	EFFECTIVE	PURPOSE	AMOUNT	DUE DATE	PAID
<b>Moolarben Coal Stage 1</b>	Aug-08	Lump Sum - Open Cut Coal	\$1,000,000	Payable in three equal annual instalments, with the first payment due within 7 days of first loading and dispatch of coal produced from the open cut operation	Yes – completed
		Lump Sum - Underground Coal	\$300,000	Payable in three equal annual instalments, with the first payment due within 7 days of first loading and dispatch of coal produced from the underground operation	No
		Lump Sum - Road Maintenance	\$1,000,000	Payable in three equal annual instalments, with the first payment due within 7 days of the commencement of construction	Yes – completed
	Jan-15	Annual Contribution - Road Maintenance	\$1,250,000	\$62,500 per annum for 20 years, with the first instalment due on the anniversary of the first loading and dispatch of coal	10 of 20
		Annual Contribution - Community Infrastructure	\$1,000,000	\$100,000 per annum for 10 years, with the first instalment due on the anniversary of the first loading and dispatch of coal	Yes – completed
<b>Ulan Coal Mines Limited</b>	Mar-11	Lump Sum - Community Infrastructure	\$3,475,000	\$2 million to be paid within 30 days of date of agreement. Balance of \$1.475 million to be paid within a year of the date of the first contribution	Yes - Completed
		Annual Contribution - Road Maintenance Cope Road	\$1,050,000	\$50,000 per annum for 21 years, with the first instalment due within 30 days of date of agreement. Subsequent annual payments due on anniversary date of first contribution	9 of 21
<b>Wilpinjong Coal Pty Ltd</b>	Mar-06	Lump Sum - Coal Shipment	\$450,000	Payable prior to the first shipment of coal from the land	Yes – completed
		Annual Contribution - Community Infrastructure	\$800,000	40,000 per annum for 20 years, with the first instalment due on the anniversary of the first loading and dispatch of coal	12 of 20
		Annual Contribution - Road Maintenance	\$30,000 per annum	\$30,000 per annum for the life of the mining operation, with the first instalment due on the anniversary of the first loading and dispatch of coal	12 of life
		Annual Contribution - Bus Routes	\$60,000	\$20,000 per annum for three years	Yes – completed
<b>Moolarben Coal Stage 2</b>	Jan-15	Community Enhancement	\$515 per annum for each full-time equivalent employe in excess of 320 employees	Payable from commencement of construction until mining operations under this approval cease	4 of life
		Cope Road Maintenance	\$480,000	Payable in 4 instalments of \$120,000 plus CPI, with the first payment to be made on the commencement of mining	4 of 4

## STATUTORY INFORMATION

### PLANNING AGREEMENTS (CONT'D)

#### Environmental Planning and Assessment Act 1979 – Section 7.5(5)

COMPANY	EFFECTIVE	PURPOSE	AMOUNT	DUE DATE	PAID
Wilpinjong Coal Pty Ltd	Jan-11	Lump Sum - Ulan-Wollar Road	\$50,000	Non cash contribution of \$50,000 of gravel to be used for upgrading of the Ulan-Wollar Road	Yes
		Lump Sum - Ulan-Wollar Road Upgrade	\$600,000	\$600,000 payable by instalments within 14 days of invoices as issued by Council at each stage of the primary road works	Yes
		Annual Contribution - Community Infrastructure	\$600 per annum per permanent employee contractor in excess of 100 for 20 year consent period	31 March each year	7 of 15
	Oct-16	Annual Contribution - Community Infrastructure	\$600 per annum per permanent employee contractor for extended project life	Per annum starting in 2028 for approximately 7 years (end of project)	No
Crudine Ridge Wind Farm Pty Ltd	Aug-17	Annual Contribution	\$1,250 pa multiplied by the name plate megawatt (MW) capacity of the wind turbine generators multiplied by the number of wind turbine generators installed	Payment to commence on the first anniversary of the operation date	No



# STATE OF THE ENVIRONMENT REPORT

A State of the Environment (SoE) Report is an important management tool which aims to provide the community and Local Council with information on the condition of the environment in the local area to assist in decision-making.

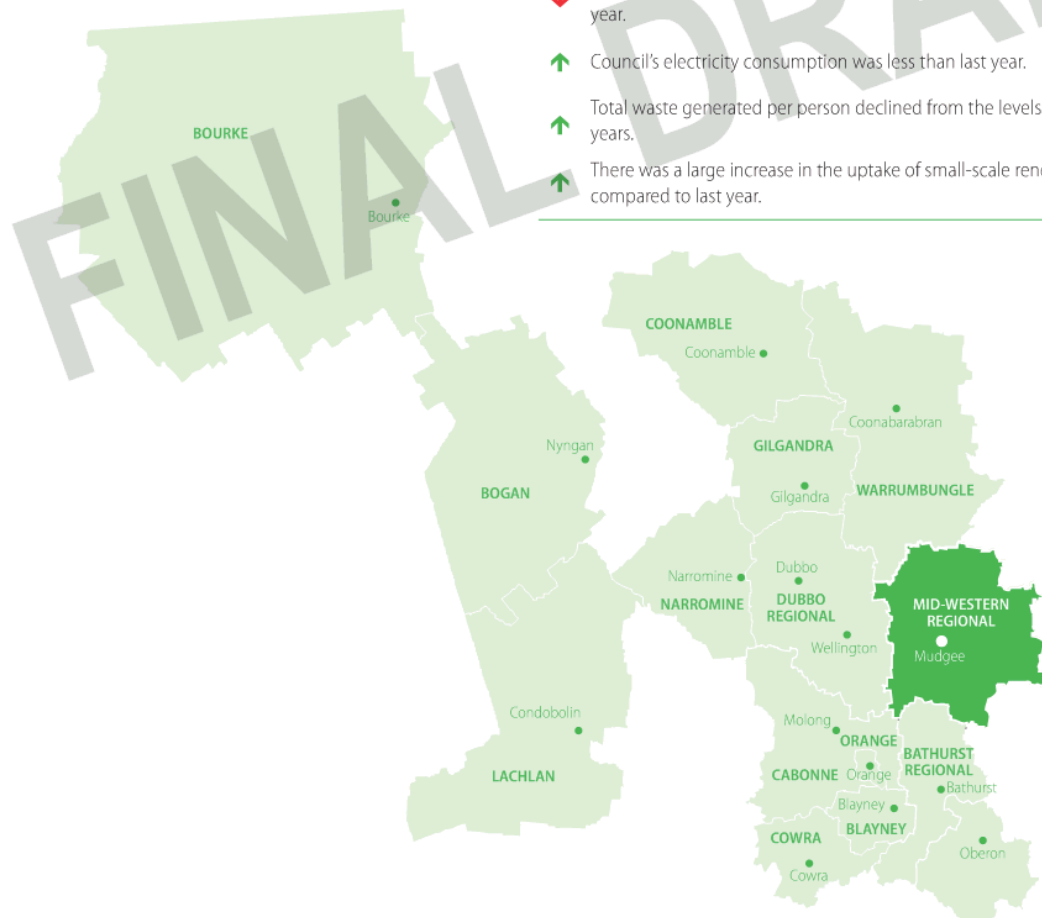
Since 2007, the Councils of the Greater Central West Region of NSW (see map) have joined to produce Regional SoE Reports as part of Council reporting requirements.

Changes to NSW legislation mean that Councils are no longer required to produce SoE Reports each year, but only once every four years, in the year of the Council election. However, the participating Councils have decided to continue reporting on an annual basis so that they can provide a detailed Regional SoE report that covers trends in the intervening years.

This is a brief snapshot of data for the Mid-Western Local Government Area in 2018-19 across a range of environmental indicators as shown in the tables below. The tables provide an understanding of trends by comparing this year's data with an average of previous years.

## 2018/19 HIGHLIGHTS

- ↑ The average household water use was less than last year.
- ↓ The volume of material recycled in 2018-19 was considerably lower than last year.
- ↑ Council's electricity consumption was less than last year.
- ↑ Total waste generated per person declined from the levels of previous two years.
- ↑ There was a large increase in the uptake of small-scale renewable energy compared to last year.



## STATE OF THE ENVIRONMENT REPORT

## LAND

ISSUE	INDICATOR	2015-16	2016-17	2017-18	2018-19	TREND
Contamination	Contaminated land sites - Contaminated Land Register (number)	1	1	1	1	→
	Contaminated land sites - potentially contaminated sites (number)	31	31	0	0	↑
	Contaminated sites rehabilitated (number)	0	0	0	0	→
Erosion	Erosion affected land rehabilitated (ha)	0	0	0	0	→
Land use planning and management	Number of development consents and building approvals	319	281	266	439	↓
	Land use conflict complaints (number)	20	36	30	39	↓
	Loss of primary agricultural land through rezoning (ha)	0	0	0	0	→
Minerals & Petroleum	Number of mining and exploration titles	152	149	133	198	↓
	Area covered by mining and exploration titles (ha)	480,000	682,000	650,000	680,000	↓

↑ Improvement    → No or little change    ↓ Worsening trend

Note: the trend is based on comparing the average of the previous three years of reporting with 2018/19

## BIODIVERSITY

ISSUE	INDICATOR	2015-16	2016-17	2017-18	2018-19	TREND
Habitat Loss	Total Area in the National Parks Estate (ha)	100K	100K	100K	101K	↑
	Total Area of State Forests (ha)	16,827	16,841	16,841	16,841	→
	Total Area Protected in Wildlife Refuges (ha)	5,689	5,689	5,689	5,689	→
	Area protected in conservation reserves & under voluntary conservation agreements (ha)	1,384	1,657	2,204	2,294	↑
	Extent of Traveling Stock Reserves in LGA (ha)	1,449	1,301	1,301	1,378	→
	Proportion of Council reserves that is bushland/remnant vegetation	75%	75%	75%	76%	→
	Habitat areas revegetated (ha)	1	100	2	1	↓
	Roadside vegetation management plan	Yes	Yes	Yes	Yes	→
	Roadside vegetation rehabilitated (ha)	0	0	15	0	↓
	Threatened Species	Threatened species actions implemented (e.g. PAS, recovery plans) (number)	1	2	1	1
Fish restocking activities: native species (number)		125K	124K	55,005	39,750	↓
Fish restocking activities: non-native species (number)		42,332	38,334	27,667	29,000	↑
Noxious weeds and feral animals	Number of declared noxious weeds	132	95	95	96	↑
	Invasive species (listed noxious or WONS) under active management (number)	30	24	19	21	↓

↑ Improvement    → No or little change    ↓ Worsening trend

# STATE OF THE ENVIRONMENT REPORT

## WATER AND WATERWAYS

ISSUE	INDICATOR	2015-16	2016-17	2017-18	2018-19	TREND
<b>Surface &amp; Ground Water Quality</b>	Average salinity levels in selected streams (EC)	559	486	585	614	↓
	E.coli remote from wastewater treatment plants (per 100ml)	0	0	0	0	→
	Average Total Nitrogen in selected streams (mg/L)	0.55				
	Average Total Phosphorus in selected streams (mg/L)	0.04				
	Average Turbidity in selected streams (NTU)	15				
<b>Riparian</b>	Riparian vegetation recovery actions (number)	0	1	2	2	↑
	Riparian vegetation recovery area (ha)	0	50	4	5	↓
<b>Industrial/ Agricultural Pollution</b>	Load Based Licencing volume (kg)	11,130	14,567	12,012	10,605	↑
	Exceedances of license discharge consent recorded (number)	1	4	0	0	↑
	Erosion & Sediment Control complaints received by council (number)	3	20	5	7	↑
<b>Stormwater Pollution</b>	Number of gross pollutant traps installed	4	4	4	4	→
	Total catchment area of GPTs (ha)	118	118	118	118	→
	Water pollution complaints (number)	3	0	1		
<b>Town Water Quality</b>	Number of instances drinking water guidelines not met	149	77	34	26	↑
	Number of drinking water complaints	48	67	94	48	↑
<b>Water extraction</b>	Number of Water Supply Work Approvals from surface water sources	304	335			
	Volume of surface water permissible for extraction under licences (GL)	38	38			
	Number of Water Supply Work Approvals from groundwater resources	2,279	2,307			
	Volume of groundwater permissible for extraction under licences (GL)	32	35			
	Actual volume extracted through groundwater licences (GL)	2.8				
<b>Council water consumption</b>	Area of irrigated Council managed parks, sportsgrounds, public open space (ha)	70	70	71	72	↓
	Water used by Council for irrigation (including treated and untreated) (ML)	146	175	236	192	↓
<b>Town water consumption</b>	Annual metered supply (ML)	1,949	1,931	2,190	2,019	↑
	Annual consumption (Total from WTP) (ML)	2,320	2,280	2,554	2,484	↓
	Average annual household mains potable water usage (kL)	200	192	214	198	↑
	Average level of water restrictions implemented	0	0	0	0	
	Water conservation programs (number)	0	0	0	0	→

↑ Improvement      → No or little change      ↓ Worsening trend

## STATE OF THE ENVIRONMENT REPORT

## TOWARDS SUSTAINABILITY

ISSUE	INDICATOR	2015-16	2016-17	2017-18	2018-19	TREND
Waste Generation	Total waste entombed at primary landfill (tonnes)	28,568	22,639	21,783	19,789	↑
	Total waste entombed at other landfills (excl recyclables) (tonnes)	0	0	0	0	→
	Average total waste generated per person (tonnes)	1.18	0.92	0.88	0.79	↑
	Average cost of waste service per residential household	\$364	\$375	\$383	\$500	↓
Hazardous / Liquid Waste	DrumMuster collections (number of drums)	0	1,732	1,705	3,009	↑
	Household Hazardous Wastes collected (kg)	4,333	6,284	4,948	13,288	↑
Reduce	Organics collected (diverted from landfill) (tonnes)	2,484	3,363	2,277	3,330	↑
	E-Waste collected (diverted from landfill) (tonnes)	14	39	35	58	↑
Recycle	Volume of material recycled (tonnes)	2,518	3,113	4,222	1,680	↓
	Volume of material recycled per person (kg)	104	127	170	67	↓
Littering and illegal dumping	Number of illegal waste disposal complaints to Council	11	25	48	8	↑
Engineering, Infrastructure and Civil Works	New road construction (km)	2	1	0.25	0.55	↑
	Road upgrades (km)	95	83	71	55	↑
Risk Management	Flood management plans / flood mapping – increase in area covered	0	710	0	0	↓
	Hazard reduction burns	19	11	11	11	↑
Climate Change Mitigation	Office paper used by Council (A4 & A3 reams)	2,176	1,956	1,817	1,980	↑
	Council sustainability initiatives (number)	1	0	1	3	↑
	Council mitigation initiatives (number)	1	1	0	0	↓
Council Greenhouse Gas Emissions	Annual electricity consumption for Council controlled facilities (MWh)	6,156	5,867	6,315	6,100	↑
	Annual natural gas consumption for Council controlled facilities (GJ)	0	0	0	0	→
	Annual bottled gas consumption for Council controlled facilities (L)	5,313	7,863		9,003	↓
	Total fuel consumption (KL)	975	708	971	1,022	↓
	Proportion of Council's electrical energy demand met from Council-owned renewable energy infrastructure	0.0%	0.0%	0.0%	0.0%	→
	Council total operational greenhouse gas emissions (tCO <sub>2</sub> -e/year)	21,803	24,215	24,401	25,978	↓
Community Greenhouse Gas Emissions	Small scale renewable energy uptake (kW installed)	1,264	1,216	1,889	3,219	↑
	Number of solar water heaters and heat pumps installed	49	15	18	36	↑

↑ Improvement    → No or little change    ↓ Worsening trend

# STATE OF THE ENVIRONMENT REPORT

## PEOPLE AND COMMUNITIES

ISSUE	INDICATOR	2015-16	2016-17	2017-18	2018-19	TREND
<b>Active community involvement</b>	Environmental volunteers working on public open space (hrs)	70	186	272	141	↓
	Number of environmental community engagement programs	5	6	4	4	↓
	Number of growers markets/local food retailers specialising in local food	3	3	3	3	→
<b>Indigenous Heritage</b>	Number of indigenous sites on AHIMS register	4,302	4,328	4,566	4,856	↑
	Inclusion in DCPs & rural strategies	Yes	Yes	Yes	Yes	→
	Extent of liaison with indigenous communities (self-assessed from 0= none to 3=high)	2.0	2.0	2.0	2.0	→
	Development approvals on listed indigenous sites (number)	4	1	0	0	↑
	Number of indigenous heritage management actions/responses	1	0	0	1	↑
<b>Non-Indigenous Heritage</b>	NSW Heritage items (number)	13	14	14	15	↑
	Locally listed heritage items (number)	526	526	526	526	→
	Actions to protect non-indigenous heritage (including management plans) (number)	1	1	0	1	↑
	Heritage buildings on statutory heritage lists demolished/degraded in past year (number)	0	1	2	0	↑
	Heritage buildings on statutory heritage lists renovated/improved in past year (number)	6	41	9	29	↑

↑ Improvement    
 → No or little change    
 ↓ Worsening trend

## STATE OF THE ENVIRONMENT REPORT

### CASE STUDY: PUTTA BUCCA WETLANDS EXTENSION PROJECT (MID-WESTERN LGA)

Putta Bucca Wetlands is a vital recreational area located on the western edge of Mudgee, used widely by the community for walking, birdwatching, fishing, picnics etc. It is easily accessible from town, being within walking distance of the CBD.

A total of seven threatened birds have been recorded within the boundaries of the reserve. The reserve also contains known breeding habitat for two EPBC-listed migratory birds and foraging habitat for other EPBC-listed migratory birds. It is home to populations of two culturally significant Australian aquatic mammals which are uncommon in the Mid-Western region - the Platypus and Water Rat - as well as two native mammals, the Common Brush-tail Possum and Swamp Wallaby.

Putta Bucca Wetlands is located at the site of an old gravel quarry and has been progressively remediated since 2010. Council has undertaken massive rubbish and weed removal works, revegetation, and installation of infrastructure including two bird hides, 2.5km of tracks, a car park and multiple seating and picnic areas.

Mid-Western Regional Council began the Putta Bucca Wetlands Extension Project in 2018. The project was partly funded by the NSW Environmental Trust Restoration and Rehabilitation Grant.

The project involved the rehabilitation of a decommissioned sewerage treatment plant outlet pond to extend Putta Bucca Wetlands Reserve. Major earthworks were undertaken to remediate the outlet pond and the site revegetated with wetland and Endangered Ecological Community vegetation. The project also involved weed control, construction of a further 1km of walking track and installation of interpretative signage.

Council developed and enhanced partnerships with a number of local organisations such as the Friends of Putta Bucca Group, Landcare, local schools and pre-schools, and Scouts by working closely with them to implement and maintain the project.



New shelter and signage at Putta Bucca Wetlands

[www.midwestern.nsw.gov.au](http://www.midwestern.nsw.gov.au)

**MID-WESTERN REGIONAL COUNCIL**  
PO Box 156, Mudgee NSW 2850

86 Market Street MUDGEES  
109 Herbert Street GULGONG  
77 Louee Street RYLSTONE

Ph: 1300 765 002 or (02) 6378 2850  
Fax: (02) 6378 2815  
email: [council@midwestern.nsw.gov.au](mailto:council@midwestern.nsw.gov.au)

FINAL DRAFT





## MID-WESTERN REGIONAL COUNCIL

COUNCIL MEETING EXTRACT  
COUNCIL MEETING: 17 OCTOBER 2018

## 15.1 SOLAR FARM INITIATIVE

GOV400066, LAN900078

309/18

**MOTION: Paine / Karavas****That Council:**

1. receive the report by the Director Community on the Solar Farm Initiative;
2. endorse the strategy to continue exploring the Solar Farm Initiative project outlined in the report;
3. delegate to the General Manager the authority to sign the agreements outlined in the report;
4. amend the Operational Plan to allocate \$250,000 to the Solar Farm Initiative project funded by the transfer of \$100,000 from the Mudgee Admin Building Solar Upgrade project, \$100,000 from the Mudgee Depot Building Solar Upgrade project and \$50,000 from unrestricted cash;
5. resolves to not invite tenders for a level 3 electrical engineer for the preparation of the full submission to advance the project; and
6. note the reason for not inviting tenders is that an RFQ process undertaken has shown that there is an unavailability of competitive and reliable tenders and that a satisfactory result would not be achieved by inviting tenders.

*The motion was carried with the Councillors voting unanimously.*





*Good  
Government*

QUARTERLY BUDGET  
REVIEW STATEMENT  
SEPTEMBER 2019

ATTACHMENTS

20 NOVEMBER 2019

MID-WESTERN REGIONAL COUNCIL  
CORPORATE: FINANCE

■ ■ ■ ■ ■ TOWARDS 2030



CORPORATE: FINANCE |

THIS DOCUMENT HAS BEEN PREPARED BY NEIL BUNGATE, MANAGER FINANCIAL PLANNING FOR MID-WESTERN REGIONAL COUNCIL.

ANY QUESTIONS IN RELATION TO THE CONTENT OF THIS DOCUMENT SHOULD BE DIRECTED TO:  
NEIL.BUNGATE@MIDWESTERN.NSW.GOV.AU OR (02) 6378 2850

DATE OF PUBLICATION: 20 NOVEMBER 2019

## Table of Contents

1.	Proposed Budget Variations.....	4
1.1	2019/2020.....	4
1.2	2020/2021.....	10
2.	Unrestricted Cash by Fund.....	12
2.1	General Fund.....	12
2.2	Water Fund.....	13
2.3	Sewer Fund.....	13
2.4	Waste Fund.....	13
2.5	Other Funds.....	14
3.	Developer Contributions – Section 64, 94 and 93F.....	15
4.	Loan Borrowings.....	17
5.	Reserves.....	18
5.1	Internally Restricted Reserves.....	18
5.2	Externally Restricted Reserves.....	19
6.	Unspent Grants and Contributions.....	21
7.	Consolidated Balance Sheet and Income Statement.....	22
8.	Key Financial Indicators.....	24
9.	Budget Summary.....	27
9.1	Connecting Our Region.....	27
9.2	Good Government.....	28
9.3	Looking after Our Community.....	29
9.4	Protecting our Natural Environment.....	30
9.5	Building a Strong Local Economy.....	31
10.	Capital Budget Review.....	32
11.	Contract, Legal and Consultant Expenses.....	34
12.	Councillor Fees and Expenses Paid or Reimbursed as at 30 September 2019.....	36

CORPORATE: FINANCE |

## 1. Proposed Budget Variations

### 1.1 2019/2020

Community Plan	Fund	Variation	Funding Source	Amount	Movement
CONNECTING OUR REGION	General	Ow - - RMS Ordered Works on State Highway New Projects ordered income \$1,238,538 Expenditure adjustments and allocations: Budget Only allocated to projects below (\$417,327) Resurfacing Improvements \$235,000 Heavy Patching (\$405,854) Reseals \$291,215 Razorback safety \$417,123 Mullamuddy Shoulder \$405,730 Goolma Curves \$231,255 Galambine Shoulder \$14,300	Unrestricted Cash	467,096	Favourable
GOOD GOVERNMENT	General	Depot Sheds - Stores And Roads - re-allocate to Shed Glen Willow	Unrestricted Cash	50,000	Favourable
LOOKING AFTER OUR COMMUNITY	General	Pitts Lane - Lighting - Council staff have applied for funding in SCCF Round 3. A budget for Council contribution of \$5,000 is required for the grant application, with grant request being \$50,000. Therefore reduce existing contribution by \$44,500	Capital Program Reserve	44,500	Favourable
CONNECTING OUR REGION	General	Carpark - Red Hill Reserve - Savings to complete carpark	Unrestricted Cash	30,000	Favourable
GOOD GOVERNMENT	General	Purchase Of Mobile Devices - Ipads purchasing on 36 month repayment plan (defer \$31,600 expenditure, funded \$23,000 unrestricted cash and \$8,600 unspent grant)	Unrestricted Cash	23,000	Favourable
CONNECTING OUR REGION	General	Rehab - Henry Lawson Dr Seg 210 - Savings to complete project	Unrestricted Cash	15,000	Favourable
LOOKING AFTER OUR COMMUNITY	General	Billy Dunn Fence Upgrade - project completed with budget savings	Voluntary Planning Agreement Contributions	8,900	Favourable
LOOKING AFTER OUR COMMUNITY	General	Mudgee Skate Park - project completed with budget savings	Unrestricted Cash	8,000	Favourable
LOOKING AFTER OUR COMMUNITY	General	Blackman Park Dividing Fence - project completed with budget savings	Asset Replacement Reserve	4,200	Favourable
LOOKING AFTER OUR COMMUNITY	General	Adventure Playground Security - project completed with budget savings	Unrestricted Cash	4,200	Favourable
LOOKING AFTER OUR COMMUNITY	General	Mudgee Outdoor Water Park - project completed with budget savings	Unrestricted Cash	3,700	Favourable
LOOKING AFTER OUR COMMUNITY	General	Blackman Park Fence - project completed with budget savings	Voluntary Planning Agreement Contributions	3,200	Favourable

CORPORATE: FINANCE |

Community Plan	Fund	Variation	Funding Source	Amount	Movement
LOOKING AFTER OUR COMMUNITY	General	Rural Fire Service - Stations & Sheds - 19.20 RFS allocation Income - grant reduced (\$30,560) Expenditure Stations and Sheds (\$5,621) Vehicles \$37,464 Fire Fighting Fund \$1,705	Unrestricted Cash	2,988	Favourable
GOOD GOVERNMENT	General	Plant Purchases - Updated plant replacement schedule plus dozer rebuild (\$1,340,749) and two new trucks for Water Department (\$155k) funded by Water Fund (contra)	Plant Replacement Reserve	(1,340,749)	Unfavourable
GOOD GOVERNMENT	General	Plant Purchases - Additional plant required for Glen Willow expansion. Loader and renovation tools, and aerator	Unrestricted Cash	(200,000)	Unfavourable
LOOKING AFTER OUR COMMUNITY	General	Red Hill Capital Works - Proposed works under the master plan. Small exhibition space and public toilet. Grant funding proposed \$200k not yet secured, council contribution \$200k	Unrestricted Cash	(200,000)	Unfavourable
LOOKING AFTER OUR COMMUNITY	General	Billy Dunn Amenities - Council staff have applied for funding in SCCF Round 3. A budget for Council contribution of \$140,148 is required for the grant application, with grant request being \$122,052	Unrestricted Cash	(140,148)	Unfavourable
BUILDING A STRONG LOCAL ECONOMY	General	Riverside Caravan Park Fire Services - Fire services including design, electricity works, tree removal	Unrestricted Cash	(120,000)	Unfavourable
GOOD GOVERNMENT	General	Financial Services - Additional resources in financial services	Unrestricted Cash	(116,037)	Unfavourable
GOOD GOVERNMENT	General	Corporate Development - corporate marketing wages adjustment and permanent extension	Unrestricted Cash	(107,700)	Unfavourable
BUILDING A STRONG LOCAL ECONOMY	General	Rylstone Caravan Park - Capital - Council staff have applied for funding in SCCF Round 3. A budget for Council contribution of \$100,000 is required for the grant application, with grant request being \$160,609.	Unrestricted Cash	(100,000)	Unfavourable
GOOD GOVERNMENT	General	Rylstone Council Building - Re-wiring and emergency lighting	Asset Replacement Reserve	(75,000)	Unfavourable
LOOKING AFTER OUR COMMUNITY	General	Mudgee Lawn Cemetery Extension - Extend cemetery by two rows	Unrestricted Cash	(60,000)	Unfavourable
LOOKING AFTER OUR COMMUNITY	General	Glen Willow Shed - Glen Willow Shed - Events and storage	Unrestricted Cash	(50,000)	Unfavourable
CONNECTING OUR REGION	General	Mudgee Pool Carpark - Increase budget \$5k and bring forward from 2020/21	Unrestricted Cash	(45,000)	Unfavourable
LOOKING AFTER OUR COMMUNITY	General	Comm. Transport- Vehicle Purchase - Amendments to vehicle replacement plan	Community Transport Vehicle Reserve	(31,184)	Unfavourable
CONNECTING OUR REGION	General	Airport Subdivision Communications - Telstra services	Land Development Reserve	(31,000)	Unfavourable
LOOKING AFTER OUR COMMUNITY	General	Rural Fire Service - Property Project - RFS rural property investigations	Unrestricted Cash	(30,000)	Unfavourable

## CORPORATE: FINANCE |

Community Plan	Fund	Variation	Funding Source	Amount	Movement
BUILDING A STRONG LOCAL ECONOMY	General	Cudgegong Waters Caravan Park - Increase required to finalise sewer and water upgrades	Unrestricted Cash	(30,000)	Unfavourable
LOOKING AFTER OUR COMMUNITY	General	Active Parks - Glen Willow Maintenance - new goal posts, water conditioners, fencing alterations, overtime for events	Unrestricted Cash	(28,000)	Unfavourable
LOOKING AFTER OUR COMMUNITY	General	Rylstone Cemetery Drainage - Drainage works required	Unrestricted Cash	(26,000)	Unfavourable
LOOKING AFTER OUR COMMUNITY	General	Flirtation Hill Mudgee Safety Improvements - Install bollards, gates and other safety items	Unrestricted Cash	(20,000)	Unfavourable
LOOKING AFTER OUR COMMUNITY	General	Waratah Park Scoreboard & Discus Nets - variations and additional freight costs to complete project on time	Unrestricted Cash	(16,700)	Unfavourable
PROTECTING OUR NATURAL ENVIRONMENT	General	Causeway Improvement - Pyramul Road - Budget final works to complete	Unrestricted Cash	(16,500)	Unfavourable
LOOKING AFTER OUR COMMUNITY	General	Mudgee Pool Diving Board Shade - To address WHS risk shade required diving board	Unrestricted Cash	(15,000)	Unfavourable
LOOKING AFTER OUR COMMUNITY	General	Streetscape - Cbd Infrastructure - install of bins in CBD	Unrestricted Cash	(15,000)	Unfavourable
LOOKING AFTER OUR COMMUNITY	General	Rylstone Showground Capital - Replacement of poles at showground	Unrestricted Cash	(14,500)	Unfavourable
LOOKING AFTER OUR COMMUNITY	General	Pool Operations - Kandos - WHS works at Kandos pool including removal of shed, tree and concrete light poles	Unrestricted Cash	(10,500)	Unfavourable
LOOKING AFTER OUR COMMUNITY	General	Public Toilets - General Operations - Operational budget required	Unrestricted Cash	(10,000)	Unfavourable
LOOKING AFTER OUR COMMUNITY	General	Sheltered Seating Areas Rotary Park Kandos - Grant funding not available, reduce cost to install 2 seats	Unrestricted Cash	(8,000)	Unfavourable
LOOKING AFTER OUR COMMUNITY	General	Pool Operations - Mudgee - investigate leak at Mudgee pool	Unrestricted Cash	(7,700)	Unfavourable
LOOKING AFTER OUR COMMUNITY	General	Kandos Library & Hall - Savings on alarm system (12,500), proposal to replace automatic doors (\$20,000)	Asset Replacement Reserve	(7,500)	Unfavourable
GOOD GOVERNMENT	General	IT Network Upgrades - Quoted works network upgrades	Asset Replacement Reserve	(7,000)	Unfavourable
CONNECTING OUR REGION	General	Footways - Cudgegong Footbridge - Gates Glen Willow footbridge	Unrestricted Cash	(6,000)	Unfavourable
GOOD GOVERNMENT	General	Corporate - Administration Centre Mudgee - Committee room door repairs	Unrestricted Cash	(5,000)	Unfavourable
LOOKING AFTER OUR COMMUNITY	General	Animal & Pest Control - vet fees for feral animals	Unrestricted Cash	(5,000)	Unfavourable
CONNECTING OUR REGION	General	Urban Road -Bus Access To Redhill - Completion of Red Hill Bus access	Unrestricted Cash	(2,000)	Unfavourable
GOOD GOVERNMENT	General	S94 General Fund Contributions - Remove Kepco Bylong VPA contributions income	Voluntary Planning Agreement Contributions	(1,203,938)	Contra
CONNECTING OUR REGION	General	Bww Upgrade Upper Bylong And Wollar Road - Remove Kepco Bylong funded project	Voluntary Planning Agreement Contributions	784,950	Contra

CORPORATE: FINANCE |

Community Plan	Fund	Variation	Funding Source	Amount	Movement
CONNECTING OUR REGION	General	Intersection Bvw And Wollar Road - Remove Kepco Bylong funded project	Voluntary Planning Agreement Contributions	418,988	Contra
CONNECTING OUR REGION	General	Bvw Upgrade Rnsw 2080 - Bring forward \$500k of expenditure on Milestone 2 from 2020/21 to 2019/20 to commence work	Grant Income	(500,000)	Contra
CONNECTING OUR REGION	General	Bvw Upgrade Rnsw 2080 - Bring forward \$453,432 of Restart Grant expenditure on Milestone 2 from 2020/21 to 2019/20 and transfer \$46,568 from Regional Road Capital Budget Only (Block Grant funded)	Grant Income	500,000	Contra
GOOD GOVERNMENT	General	Orana Water Utilities Alliance - Condition Assessment of Existing Groundwater Bores Project. Across 5 of the 11 LGAs including Central Darling, Narromine, Walgett, Warren and Warrumbungle Shire Councils.	Grant Income	(705,000)	Contra
GOOD GOVERNMENT	General	Orana Water Utilities Alliance - Condition Assessment of Existing Groundwater Bores Project. Grant Funding \$528,750 and participating Council contributions \$176,250	Grant Income	705,000	Contra
CONNECTING OUR REGION	General	Reseal - Ridge Road Seg 20-50, 70-80,100 - Additional Roads to Recovery grant income	Grant Income	233,275	Contra
CONNECTING OUR REGION	General	Reseal - Ridge Road Seg 20-50, 70-80,100 - Additional Roads to Recovery funded project	Grant Income	(233,275)	Contra
CONNECTING OUR REGION	General	Reseal - Spring Creek Road Seg 10-50 - Additional Roads to Recovery grant income	Grant Income	210,000	Contra
CONNECTING OUR REGION	General	Reseal - Spring Creek Road Seg 10-50 - Additional Roads to Recovery funded project	Grant Income	(210,000)	Contra
CONNECTING OUR REGION	General	Rm - Scheduled Maintenance - confirmed RMS maintenance contract expenses for 19/20 reduced	Other Income	93,984	Contra
CONNECTING OUR REGION	General	Rm - Scheduled Maintenance - confirmed RMS maintenance contract 19/20 income reduced	Other Income	(93,984)	Contra
CONNECTING OUR REGION	General	Reseal - Coxs Creek Road Seg 30-40 - Additional Roads to Recovery grant income	Grant Income	80,000	Contra
CONNECTING OUR REGION	General	Reseal - Coxs Creek Road Seg 30-40 - Additional Roads to Recovery funded project	Grant Income	(80,000)	Contra
PROTECTING OUR NATURAL ENVIRONMENT	General	Causeway Improvements - Allocate \$63,591 grant funded budget to projects	Grant Income	63,591	Contra
PROTECTING OUR NATURAL ENVIRONMENT	General	Causeway - Buckaroo Lane - Allocated budget \$31,800 from Causeway improvements	Grant Income	(31,800)	Contra
PROTECTING OUR NATURAL ENVIRONMENT	General	Causeway - School Lane - Allocated budget \$31,791 from Causeway improvements	Grant Income	(31,791)	Contra
LOOKING AFTER OUR COMMUNITY	General	Streetscape - Rfs Hazard Reduction - 19.20 RFS allocation reduction in budget	Grant Income	25,550	Contra
LOOKING AFTER OUR COMMUNITY	General	Streetscape - Rfs Hazard Reduction - 19.20 RFS allocation reduction in grant funding	Grant Income	(25,550)	Contra

## CORPORATE: FINANCE |

Community Plan	Fund	Variation	Funding Source	Amount	Movement
LOOKING AFTER OUR COMMUNITY	General	Gulgong Pool Matt Rollers - Change project scope from Gulgong Pool Matt rollers to pool filter replacement	Asset Replacement Reserve	22,000	Contra
LOOKING AFTER OUR COMMUNITY	General	Waratah Park Storage Shed - Change location of storage shed from Waratah Park to cemetery	Asset Replacement Reserve	22,000	Contra
LOOKING AFTER OUR COMMUNITY	General	Gulgong Pool Matt Rollers - Change project scope from Gulgong Pool Matt rollers to pool filter replacement	Asset Replacement Reserve	(22,000)	Contra
LOOKING AFTER OUR COMMUNITY	General	Waratah Park Storage Shed - Change location of storage shed from Waratah Park to cemetery	Asset Replacement Reserve	(22,000)	Contra
LOOKING AFTER OUR COMMUNITY	General	Red Hill Reserve - Maintenance - transfer \$18k budget to Red Hill building maintenance	Unrestricted Cash	18,000	Contra
LOOKING AFTER OUR COMMUNITY	General	Red Hill - Building Maintenance - transfer \$18k budget from Red Hill Reserve maintenance	Unrestricted Cash	(18,000)	Contra
CONNECTING OUR REGION	General	Footpath - Robertson Street - Bonds income to fund works	Other Income	13,650	Contra
CONNECTING OUR REGION	General	Footpath - Robertson Street - Footpath works required by development	Other Income	(13,650)	Contra
LOOKING AFTER OUR COMMUNITY	General	Library - General Operations - Transfer casual to part time \$12.5k	Unrestricted Cash	12,300	Contra
LOOKING AFTER OUR COMMUNITY	General	Library - General Operations - Increase part time wages \$12.5k	Unrestricted Cash	(12,300)	Contra
LOOKING AFTER OUR COMMUNITY	General	Community Builders - transfer salaries to contractors \$10k	Unrestricted Cash	10,000	Contra
CONNECTING OUR REGION	General	Wollar Rd - Stage 2 Defects - Claim from contractor works to cover cost of works	Other Income	10,000	Contra
LOOKING AFTER OUR COMMUNITY	General	Community Builders - increase contractors by \$10k	Unrestricted Cash	(10,000)	Contra
CONNECTING OUR REGION	General	Wollar Rd - Stage 2 Defects - Incomplete contractor works	Other Income	(10,000)	Contra
LOOKING AFTER OUR COMMUNITY	General	Irrigation Rylstone Showground - project completed with budget savings	Grant Income	9,000	Contra
LOOKING AFTER OUR COMMUNITY	General	Irrigation Rylstone Showground - project grant funded, reduce income	Grant Income	(9,000)	Contra
CONNECTING OUR REGION	General	Wollar Rd - Stage 5 - Transfer to Engineering costs	Grant Income	6,000	Contra
CONNECTING OUR REGION	General	Seal Extension - Wollar Road - Final engineering costs	Grant Income	(6,000)	Contra
BUILDING A STRONG LOCAL ECONOMY	Saleyards	Saleyards Administration - Cost to operate upgraded water supply	Saleyards Fund Unrestricted Cash	(5,000)	Unfavourable
PROTECTING OUR NATURAL ENVIRONMENT	Sewer	Sewer Mains - Capital - transfer out to projects	Sewer Reserve	300,000	Contra
PROTECTING OUR NATURAL ENVIRONMENT	Sewer	Sewer Mains Relining - new project	Sewer Reserve	(300,000)	Contra



Community Plan	Fund	Variation	Funding Source	Amount	Movement
PROTECTING OUR NATURAL ENVIRONMENT	Sewer	Sewer Treatment Works - Renewals - transfer out to projects	Sewer Reserve	91,000	Contra
PROTECTING OUR NATURAL ENVIRONMENT	Sewer	Sewer Treatment Works Mudgee Inlet - new project	Sewer Reserve	(46,000)	Contra
PROTECTING OUR NATURAL ENVIRONMENT	Sewer	Sewer Treatment Works - Gulgong Stp Spillway - new project	Sewer Reserve	(30,000)	Contra
PROTECTING OUR NATURAL ENVIRONMENT	Sewer	Sewer Pump Station - Capital Renewals - allocate to Glen Willow PS	Sewer Reserve	20,000	Contra
PROTECTING OUR NATURAL ENVIRONMENT	Sewer	Sewer Pump Station - Glen Willow - new project	Sewer Reserve	(20,000)	Contra
PROTECTING OUR NATURAL ENVIRONMENT	Sewer	Mudgee Stp Sludge Dewatering Improvements - Add electrical safety upgrades	Sewer Reserve	(15,000)	Contra
PROTECTING OUR NATURAL ENVIRONMENT	Water	Water Management & Administration - Water fund purchase new trucks \$155k and National drinking water management training \$21k	Water Fund Unrestricted Cash	(176,000)	Unfavourable
PROTECTING OUR NATURAL ENVIRONMENT	Water	Water Mains - Capital - transfer out to projects	Water Reserve	837,120	Contra
PROTECTING OUR NATURAL ENVIRONMENT	Water	Water Mains - Cooyal Street - Water main replacement in Gulgong	Water Reserve	(148,000)	Contra
PROTECTING OUR NATURAL ENVIRONMENT	Water	Water Mains - Anderson Street - Water main replacement in Gulgong	Water Reserve	(122,000)	Contra
PROTECTING OUR NATURAL ENVIRONMENT	Water	Water Treatment Plant - Renewals - transfer out to projects	Water Reserve	112,000	Contra
PROTECTING OUR NATURAL ENVIRONMENT	Water	Water Mains - Bayly Street - Water main replacement in Gulgong	Water Reserve	(112,000)	Contra
PROTECTING OUR NATURAL ENVIRONMENT	Water	Water Pump Station - Capital Renewals - transfer out to projects	Water Reserve	96,000	Contra
PROTECTING OUR NATURAL ENVIRONMENT	Water	Water Pump Station - Rylstone Dam - new project	Water Reserve	(96,000)	Contra
PROTECTING OUR NATURAL ENVIRONMENT	Water	Water Mains - Wenonah Street - Water main replacement in Gulgong	Water Reserve	(84,000)	Contra
PROTECTING OUR NATURAL ENVIRONMENT	Water	Water Mains - Belmore Street - Water main replacement in Gulgong	Water Reserve	(82,000)	Contra
PROTECTING OUR NATURAL ENVIRONMENT	Water	Water Mains - Moonlight Street - Water main replacement in Gulgong	Water Reserve	(59,000)	Contra
PROTECTING OUR NATURAL ENVIRONMENT	Water	Water Mains - Sully Street - Water main replacement in Gulgong	Water Reserve	(50,000)	Contra
PROTECTING OUR NATURAL ENVIRONMENT	Water	Water Treatment Rylstone Upgrades - new project	Water Reserve	(50,000)	Contra

## CORPORATE: FINANCE |

Community Plan	Fund	Variation	Funding Source	Amount	Movement
PROTECTING OUR NATURAL ENVIRONMENT	Water	Water Mains - Flirtation Hill Road - Water main replacement in Gulgong	Water Reserve	(40,000)	Contra
PROTECTING OUR NATURAL ENVIRONMENT	Water	Water Wellfield Bore Integrity Upgrades - new project	Water Reserve	(40,000)	Contra
PROTECTING OUR NATURAL ENVIRONMENT	Water	Water Mains - Queen Street - Water main replacement in Gulgong	Water Reserve	(31,000)	Contra
PROTECTING OUR NATURAL ENVIRONMENT	Water	Water Mains - Bulga Street - Water main replacement in Gulgong	Water Reserve	(31,000)	Contra
PROTECTING OUR NATURAL ENVIRONMENT	Water	Water Mains - Bowman Street - Water main replacement in Gulgong	Water Reserve	(30,000)	Contra
PROTECTING OUR NATURAL ENVIRONMENT	Water	Raw Water Systems - Saleyards Water Supply - new project	Water Reserve	(28,000)	Contra
PROTECTING OUR NATURAL ENVIRONMENT	Water	Water Mains - Lowe Street - Water main replacement in Gulgong	Water Reserve	(24,000)	Contra
PROTECTING OUR NATURAL ENVIRONMENT	Water	Raw Water Systems Renewals - transfer out to projects	Water Reserve	19,000	Contra
PROTECTING OUR NATURAL ENVIRONMENT	Water	Water Mains - Herbert St Station To Queen - Increase replacement budget	Water Reserve	(15,000)	Contra
PROTECTING OUR NATURAL ENVIRONMENT	Water	Chlorine Disinfection - Gulgong - Upgrade - Mudgee and Gulgong disinfection safety upgrades	Water Reserve	(13,000)	Contra
PROTECTING OUR NATURAL ENVIRONMENT	Water	Water Treatment Plant Gulgong Wtp Process Improvements - new project	Water Reserve	(11,000)	Contra
PROTECTING OUR NATURAL ENVIRONMENT	Water	Mudgee Wtp Air-conditioning - Project complete. Savings to new project	Water Reserve	8,380	Contra
PROTECTING OUR NATURAL ENVIRONMENT	Water	Reservoirs - Rylstone, Kandos, Charbon, Clandulla - Charbon reservoir renewal	Water Reserve	(6,500)	Contra

## 1.2 2020/2021

Community Plan	Fund	Variation	Funding Source	Amount	Movement
CONNECTING OUR REGION	General	Bvw Upgrade Rnsw 2080 – Reduce expenditure in 2020/21 by \$500k to commence work in 2019/20	Grant Income	(500,000)	Contra
CONNECTING OUR REGION	General	Bvw Upgrade Rnsw 2080 – Reduce Grant Income in 2020/21 to bring forward \$453,432 of Restart Grant expenditure on Milestone 2 to 2019/20 and transfer \$46,568 to Regional Road Capital Budget Only (Block Grant funded)	Grant Income	500,000	Contra

Approval of all the proposed budget variations to in this report will have the following impact on Council's projected cash balances:

FUND & FUNDING SOURCE	Total of Variations
<b>General</b>	
Unrestricted Cash	(800,801)
Voluntary Planning Agreement Contributions	12,100
Asset Replacement Reserve	(85,300)
Plant Replacement Reserve	(1,340,749)
Community Transport Vehicle Reserve	(31,184)
Capital Program Reserve	44,500
Land Development Reserve	(31,000)
<b>General Total</b>	<b>(2,232,434)</b>
<b>Saleyards</b>	
Saleyards Fund Unrestricted Cash	(5,000)
<b>Saleyards Total</b>	<b>(5,000)</b>
<b>Sewer</b>	
Sewer Reserve	0
<b>Sewer Total</b>	<b>0</b>
<b>Water</b>	
Water Fund Unrestricted Cash	(176,000)
Water Reserve	0
<b>Water Total</b>	<b>(176,000)</b>
<b>Grand Total</b>	<b>(2,413,434)</b>

CORPORATE: FINANCE |

## 2. Unrestricted Cash by Fund

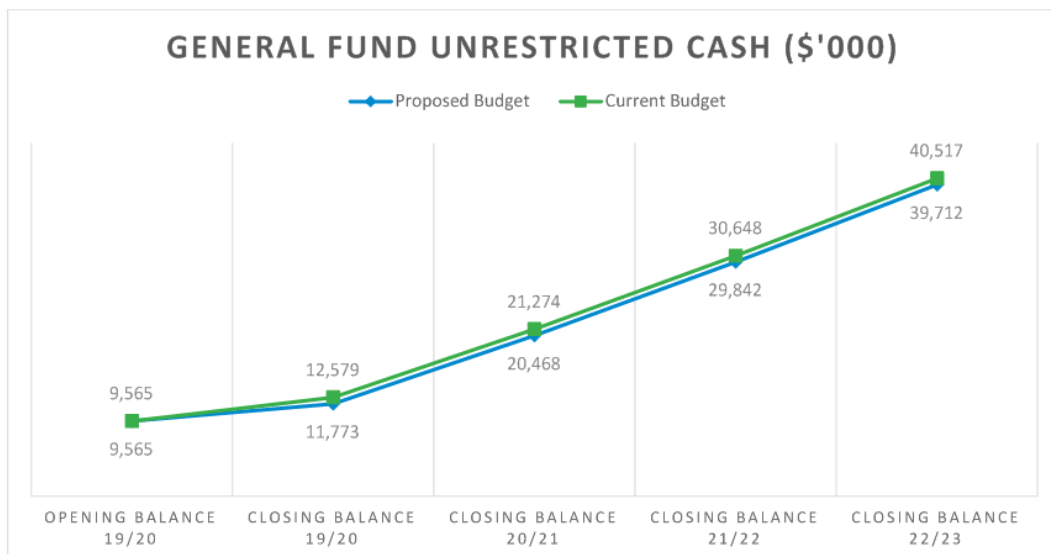
### 2.1 General Fund

Council finished the 2018/19 financial year with an unrestricted cash balance of \$9.565 million. As adopted by Council the Original Budget projected an increase to 30 June 2020 of \$7.053 million. Council has since adopted the following budget movements, summarised below.

Variation	Amount (\$'000)	Movement
Original Budget	7,053	Increase
Revotes	(210)	Decrease
Approved variations	(3,829)	Decrease
September QBR proposed variations	(806)	Decrease
<b>Estimated movement to 30 June 2020</b>	<b>2,208</b>	<b>Increase</b>
<b>Projected balance at 30 June 2020</b>	<b>11,773</b>	

A projected unrestricted cash balance of \$11.7 million represents about 7 weeks of Council's 2019/20 operating expenditure budget. This is a high level of unrestricted cash and is adequate to ensure Council is able to meet its debts and obligations as they fall due.

The General Fund projected unrestricted cash balance over the next four years is shown below.



## 2.2 Water Fund

Council finished the 2018/19 financial year with a Water fund unrestricted cash balance of \$2,529,000. As adopted by Council the Original Budget projected a decrease to 30 June 2020 of \$65,000. The budget movements are summarised below.

Variation	Amount (\$'000)	Movement
Original Budget	(65)	Decrease
Approved Variations	0	Nil
September QBR proposed variations	(176)	Decrease
<b>Estimated movement to 30 June 2020</b>	<b>(241)</b>	<b>Decrease</b>
<b>Projected balance at 30 June 2020</b>	<b>2,288</b>	

## 2.3 Sewer Fund

Council finished the 2018/19 financial year with a Sewer Fund unrestricted cash balance of \$589,000. As adopted by Council the Original Budget projected an increase to 30 June 2020 of \$1,770,000. The budget movements are summarised below.

Variation	Amount (\$'000)	Movement
Original Budget	1,770	Increase
Approved Variations	(39)	Decrease
September QBR proposed variations	0	Nil
<b>Estimated movement to 30 June 2020</b>	<b>1,731</b>	<b>Increase</b>
<b>Projected balance at 30 June 2020</b>	<b>2,320</b>	

## 2.4 Waste Fund

Council finished the 2018/19 financial year with a Waste Fund unrestricted cash balance of \$1,204,000. As adopted by Council the Original Budget projected a decrease to 30 June 2020 of \$369,000. The budget movements are summarised below.

Variation	Amount (\$'000)	Movement
Original Budget	(369)	Decrease
Approved Variations	0	Nil
September QBR proposed variations	0	Nil
<b>Estimated movement to 30 June 2020</b>	<b>(369)</b>	<b>Decrease</b>
<b>Projected balance at 30 June 2020</b>	<b>835</b>	

CORPORATE: FINANCE |

## 2.5 Other Funds

Council maintains a number of other funds including:

- Private Works
- Saleyards
- Mudgee Sports Council
- Gulgong Sports Council
- Rylstone Sports Council

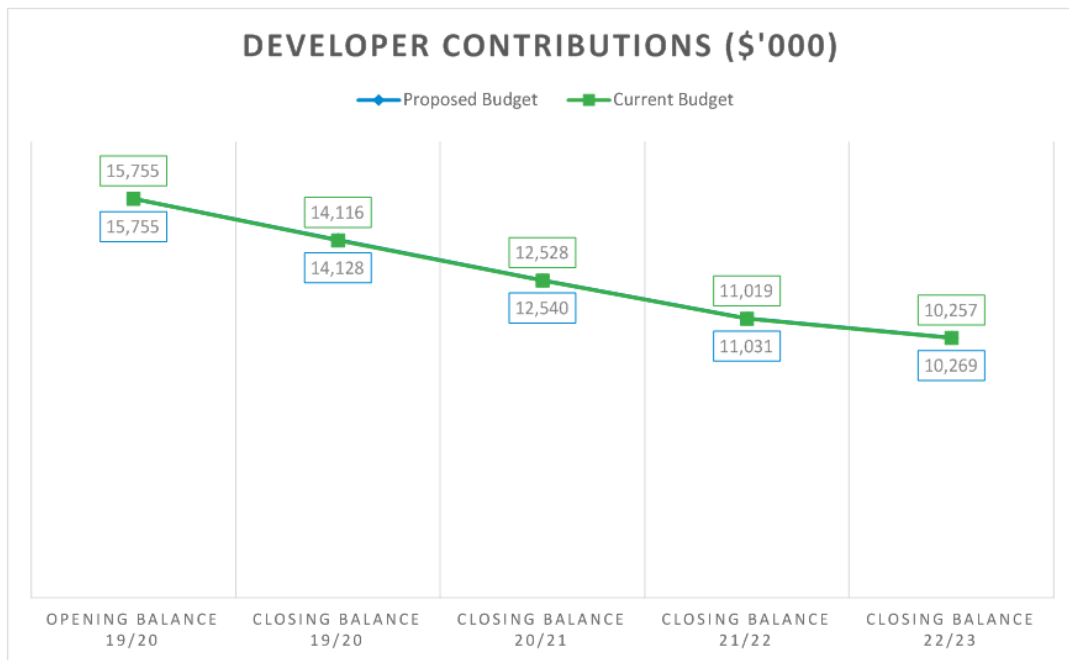
At 30 June of each financial year, the cash balance held in the above Funds forms part of the overall General Fund Unrestricted Cash Balance.

### 3. Developer Contributions – Section 64, 94 and 93F

Council finished the 2018/19 financial year with a Developer Contributions balance of \$15,755,000. As adopted by Council the Original Budget projected a decrease to 30 June 2020 of \$139,000. The budget movements are summarised below.

Variation	Amount (\$'000)	Movement
Original Budget	(139)	Decrease
Revotes	(882)	Decrease
Approved Variations	(618)	Decrease
September QBR proposed variations	12	Increase
<b>Estimated movement to 30 June 2020</b>	<b>(1,627)</b>	<b>Decrease</b>
<b>Projected balance at 30 June 2020</b>	<b>14,128</b>	

The following chart shows the projected balances over a four year period.



## CORPORATE: FINANCE |

Detailed Section 64, 94 & 93F movements and current balances are as follows:

S94/64 Plan Item	Opening Balance	Budget Transfers To	Budget Transfers From	Budget Closing Balance	Current Balance
Traffic Management	702	67	138	631	732
Open Space	1,489	227	479	1,237	1,438
Community Facilities	633	38	32	639	634
Administration	370	31	40	361	374
Civic Improvements	14	0	0	14	14
Car Parking	258	0	0	258	258
S94A Levies	763	37	500	300	767
Drainage – 2A	129	37	0	166	147
<b>Total S94 Contributions</b>	<b>4,358</b>	<b>437</b>	<b>1,189</b>	<b>3,606</b>	<b>4,365</b>
S64 Sewer	3,022	250	1,025	2,247	3,188
S64 Water	5,119	530	2,877	2,772	5,445
Voluntary Planning Agreements	3,254	3,291	1,043	5,202	3,204
<b>Total Developer Contributions</b>	<b>15,753</b>	<b>4,508</b>	<b>6,134</b>	<b>14,127</b>	<b>16,202</b>



## 4. Loan Borrowings

Council's 2019/20 Operational Plan includes the proposed borrowings below.

Project	Fund	Original Budget \$'000	Current Budget \$'000	Proposed Variations \$'000	Proposed Budget \$'000	Actual YTD \$'000
Property – Saleyards Lane subdivision	General	870,000	909,565	0	909,565	0
Glen Willow Sports Ground Upgrades	General	0	3,000,000	0	3,000,000	0
Refinance existing loan	General	681,399	681,399	0	681,399	0
<b>Total</b>		<b>1,551,399</b>	<b>4,590,964</b>	<b>0</b>	<b>4,590,964</b>	<b>0</b>

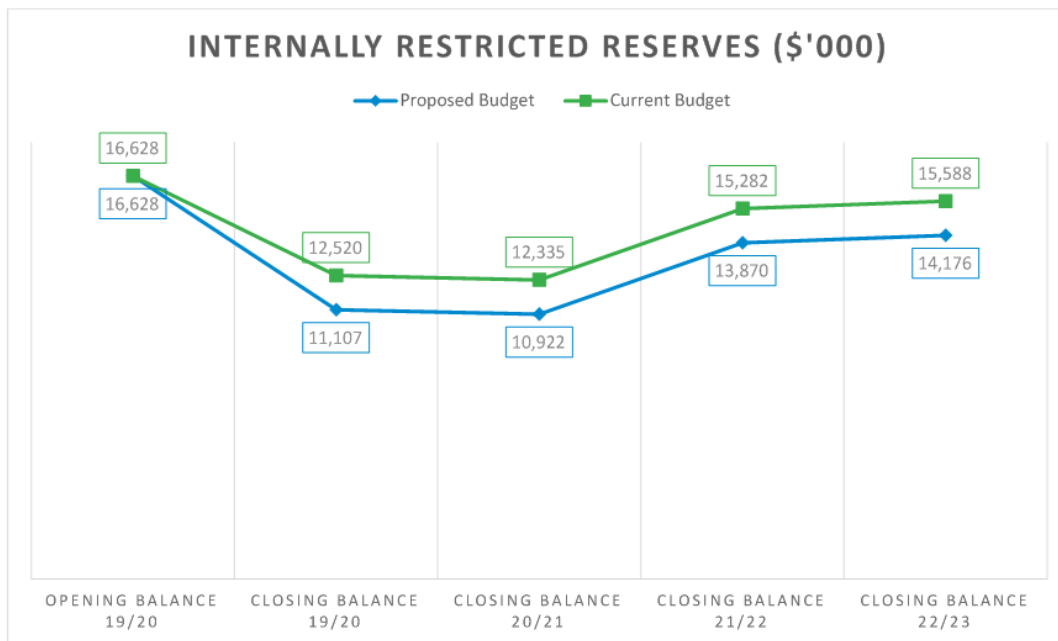
## 5. Reserves

### 5.1 Internally Restricted Reserves

Council finished the 2018/19 financial year with an Internally Restricted Reserve balance of \$16,628,000. As adopted by Council the Original Budget projected a decrease to 30 June 2020 of \$3,628,000. The budget movements are summarised below.

Variation	Amount (\$'000)	Movement
Original Budget	(3,628)	Decrease
Revotes	(265)	Decrease
Approved Variations	(215)	Decrease
September QBR proposed variations	(1,413)	Decrease
<b>Estimated movement to 30 June 2020</b>	<b>(5,521)</b>	<b>Increase</b>
<b>Projected balance at 30 June 2020</b>	<b>11,107</b>	

The following chart shows the projected balances over a four year period.



Detailed budgeted reserve movements are included in the following table.

Internally Restricted Reserves (\$'000)	Opening Balance	Budget Transfers To	Budget Transfers From	Budget Closing Balance	Current Balance
Employee Leave Entitlements	2,795	100	0	2,895	2,812
Land Development	4,162	0	2,971	1,191	4,075
Election	203	17	0	220	206
Plant Replacement	4,343	3,593	3,742	4,193	3,961
Asset Replacement	2,369	1,473	2,985	857	2,449
Capital Program	693	540	1,003	230	669
Livestock Exchange	45	0	10	35	45
State Roads Warranty	305	0	0	305	305
Future Fund	500	20	0	520	520
Mudgee Bicentenary	20	0	20	0	0
Seal Extension Program	1,193	0	532	661	1,110
<b>TOTAL</b>	<b>16,629</b>	<b>5,742</b>	<b>11,263</b>	<b>11,108</b>	<b>16,153</b>

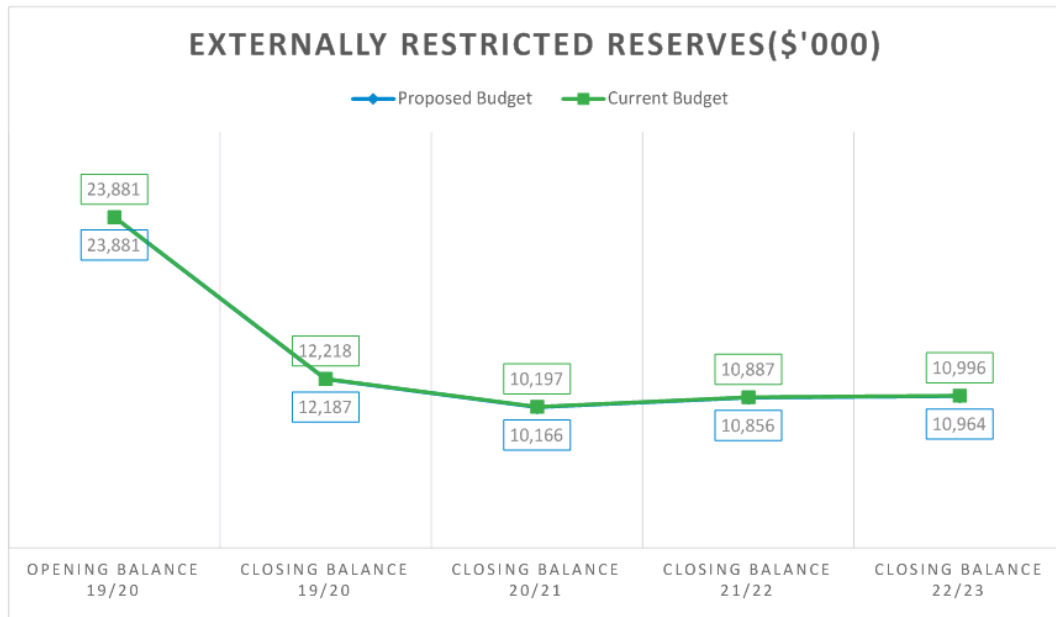
## 5.2 Externally Restricted Reserves

Council finished the 2018/19 financial year with an Externally Restricted Reserve balance of \$23,881,000. As adopted by Council the Original budget projected a decrease to 30 June 2020 of \$9,572,000. The budget movements are summarised below.

Variation	Amount (\$'000)	Movement
Original Budget	(9,572)	Decrease
Revotes	(402)	Decrease
Approved Variations	(1,689)	Decrease
September QBR proposed variations	(31)	Decrease
<b>Estimated movement to 30 June 2020</b>	<b>(11,694)</b>	<b>Decrease</b>
<b>Projected balance at 30 June 2020</b>	<b>12,187</b>	

The following chart shows the projected balances over a four year period.

CORPORATE: FINANCE |



Detailed budgeted reserve movements are included in the following table.

Externally Restricted Reserves (\$'000)	Opening Balance	Budget Transfers To	Budget Transfers From	Budget Closing Balance	Current Balance
Waste	3,373	1,000	1,445	2,928	3,532
Sewer	9,009	190	7,030	2,170	9,041
Water	6,805	1,800	5,772	2,834	6,701
Community Services	77	0	0	77	77
Community Tenancy Scheme - Walter & Denison St Units	154	0	20	134	148
Family Day Care	124	0	28	96	124
Bequest - Simpkins Park	101	0	0	101	101
Community Transport Vehicle Replacement	219	81	106	194	176
Ulan Road Strategy	3,158	619	984	2,793	3,400
Public Road Closure Compensation	860	0	0	860	860
<b>TOTAL</b>	<b>23,880</b>	<b>3,690</b>	<b>15,384</b>	<b>12,187</b>	<b>24,160</b>

## 6. Unspent Grants and Contributions

Council finished the 2018/19 financial year with unspent grants and contributions of \$6,664,000. As adopted by Council the Original Budget projected a decrease of \$944,000 to 30 June 2020. The budget movements are summarised below.

Variation	Amount (\$'000)	Movement
Original Budget	(944)	Decrease
Revotes	(1,584)	Decrease
Approved Variations	(3,564)	Decrease
September QBR proposed variations	9	Increase
<b>Estimated movement to 30 June 2020</b>	<b>(6,083)</b>	<b>Decrease</b>
<b>Projected balance at 30 June 2020</b>	<b>581</b>	

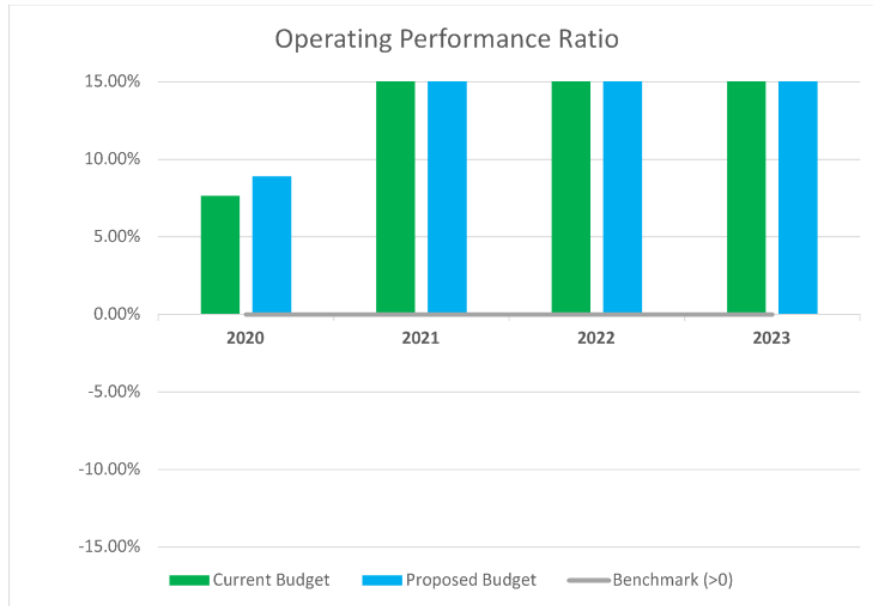
CORPORATE: FINANCE |

## 7. Consolidated Balance Sheet and Income Statement

Balance Sheet		
\$'000	ACTUAL YTD	ACTUAL 30 JUNE 2019
<b>ASSETS</b>		
<b>Current Assets</b>		
Cash & Cash Equivalents	1,769	5,121
Investments	76,631	67,727
Receivables	29,110	8,606
Inventories	1,251	1,314
Other	-	146
<b>Total Current Assets</b>	<b>108,761</b>	<b>82,914</b>
<b>Non-Current Assets</b>		
Investments	7,500	5,000
Receivables	123	123
Infrastructure, Property, Plant & Equipment	950,795	942,287
Investment Property	-	6,272
Intangible Assets	216	239
<b>Total Non-Current Assets</b>	<b>958,634</b>	<b>953,921</b>
<b>TOTAL ASSETS</b>	<b>1,067,395</b>	<b>1,036,835</b>
<b>LIABILITIES</b>		
<b>Current Liabilities</b>		
Payables	3,890	5,874
Income received in advance		1,050
Borrowings	2,009	2,009
Provisions	7,301	7,301
<b>Total Current Liabilities</b>	<b>13,200</b>	<b>16,234</b>
<b>Non-Current Liabilities</b>		
Borrowings	10,971	10,971
Provisions	4,997	4,987
<b>Total Non-Current Liabilities</b>	<b>15,968</b>	<b>15,958</b>
<b>Total LIABILITIES</b>	<b>29,168</b>	<b>32,192</b>
<b>Net Assets</b>	<b>1,038,227</b>	<b>1,004,643</b>
<b>EQUITY</b>		
Retained Earnings	462,848	429,261
Revaluation Reserves	575,379	575,382
Other Reserves	-	-
<b>Total Equity</b>	<b>1,038,227</b>	<b>1,004,643</b>

Income Statement								
\$'000	ORIGINAL ANNUAL BUDGET	APPROVED VARIATIONS	REVISED ANNUAL BUDGET	ACTUAL YTD	% REVISED BUDGET	PROPOSED VARIATIONS	PROJECTED ANNUAL BUDGET	% PROJECTED ANNUAL BUDGET
<b>INCOME</b>								
Rates & Annual Charges	40,481	-	40,481	40,387	100%	-	40,481	100%
User Charges & Fees	12,117	1,191	13,308	2,433	18%	1,145	14,453	17%
Interest & Investment Revenue	1,667	-	1,667	635	38%	-	1,667	38%
Other Revenues	3,230	25	3,255	699	21%	(145)	3,110	22%
Grants & Contributions Operating	13,760	(2,859)	10,901	3,231	30%	1,186	12,087	27%
Grants & Contributions Capital	31,345	(2,065)	29,280	2,053	7%	(239)	29,041	7%
<b>Total Income</b>	<b>102,600</b>	<b>(3,708)</b>	<b>98,892</b>	<b>49,438</b>	<b>50%</b>	<b>1,947</b>	<b>100,839</b>	<b>49%</b>
<b>EXPENDITURE</b>								
Employee Benefits & Oncosts	25,668	492	26,160	6,287	24%	24	26,184	24%
Borrowing Costs	867	-	867	212	24%	-	867	24%
Materials & Contracts	12,668	1,528	14,196	2,769	20%	1,623	15,819	18%
Depreciation & Amortisation	15,243	-	15,243	3,970	26%	-	15,243	26%
Other Expenses	7,035	262	7,297	2,614	36%	(3)	7,294	36%
Loss on Disposal of Assets	2,439	-	2,439	(4)	0%	15	2,454	0%
<b>Total Expenditure</b>	<b>63,920</b>	<b>2,282</b>	<b>66,202</b>	<b>15,848</b>	<b>24%</b>	<b>1,659</b>	<b>67,861</b>	<b>23%</b>
<b>Net Result</b>	<b>38,680</b>	<b>(5,990)</b>	<b>32,690</b>	<b>33,590</b>		<b>288</b>	<b>32,978</b>	
<b>Net Result before Capital Items</b>	<b>7,335</b>	<b>(3,925)</b>	<b>3,410</b>	<b>31,537</b>		<b>527</b>	<b>3,937</b>	

## 8. Key Financial Indicators

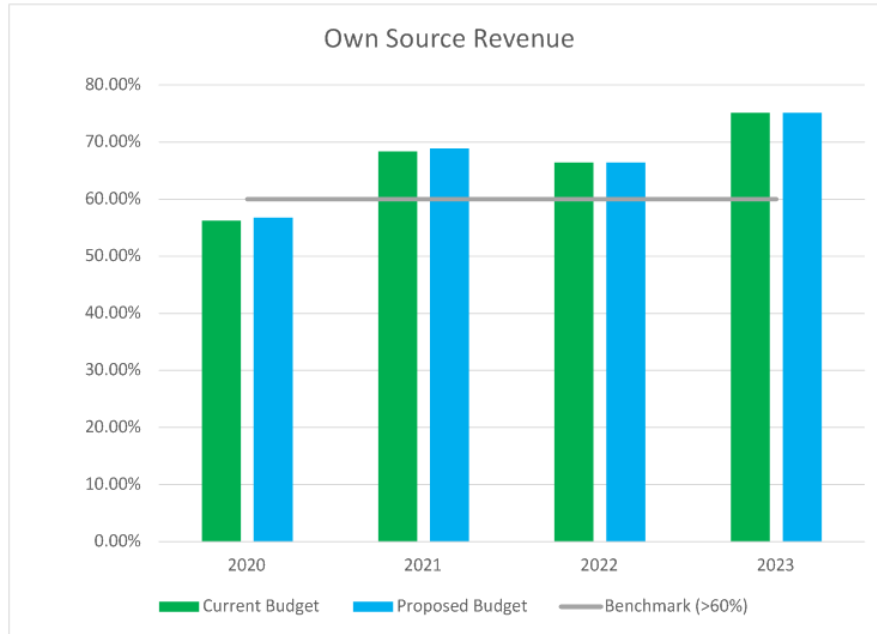


Note: Excludes Water & Sewer Fund

Measures Council's ability to keep operating expenses, including depreciation, within its continuing revenue.

Increase to RMS State Road contract works is the main driver for improvement in this ratio.

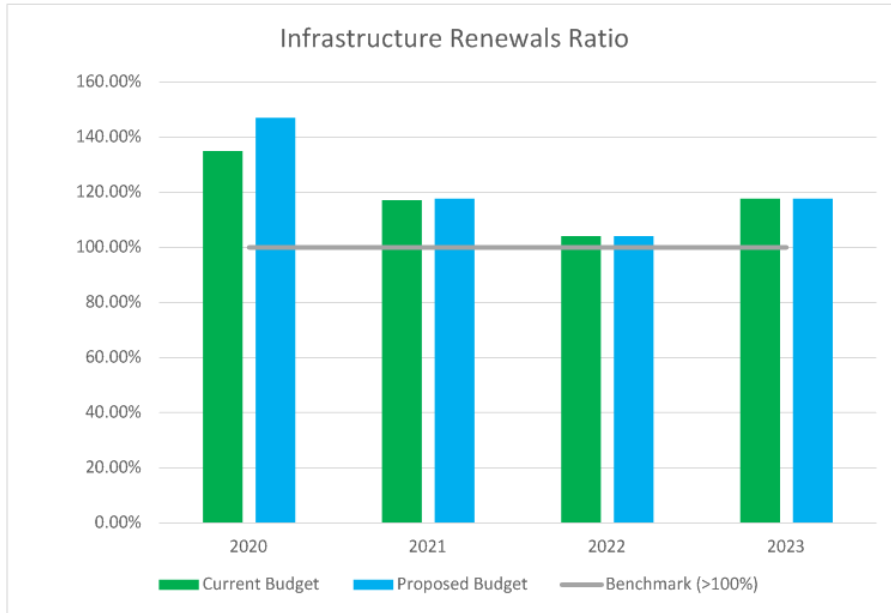




Note: Excludes Water & Sewer Fund

Measures Council's degree of reliance on external funding

There is no significant change to this forecast.



Note: Excludes Water & Sewer Fund

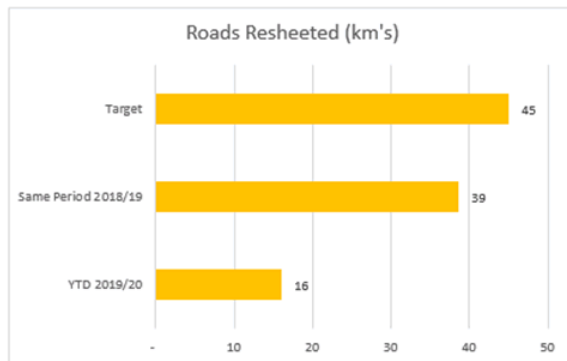
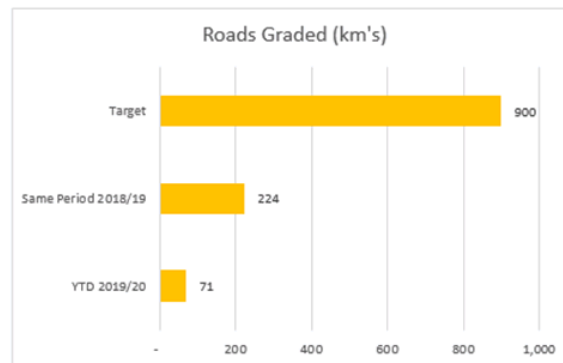
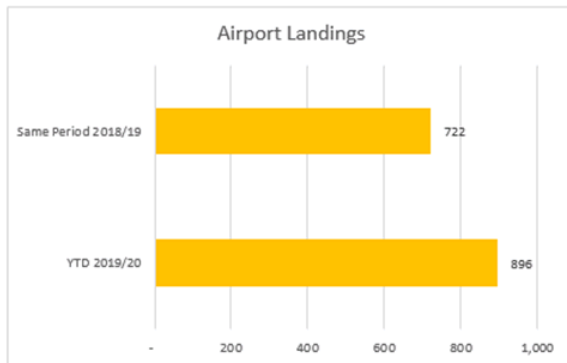
The rate at which assets are being renewed against the rate of depreciation

Proposed new capital projects that focus on asset renewal has resulted in an improvement in 2019/20.

## 9. Budget Summary

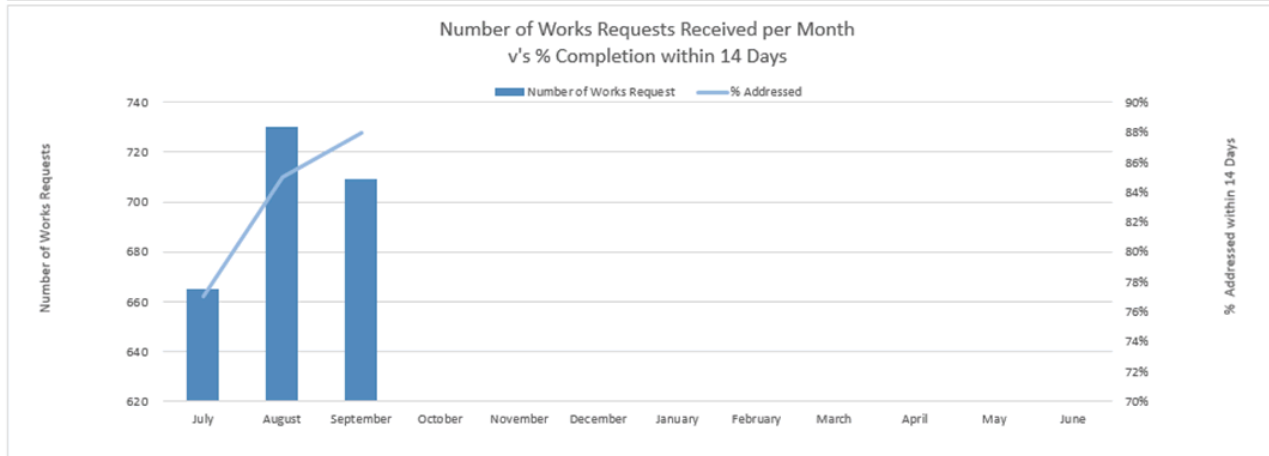
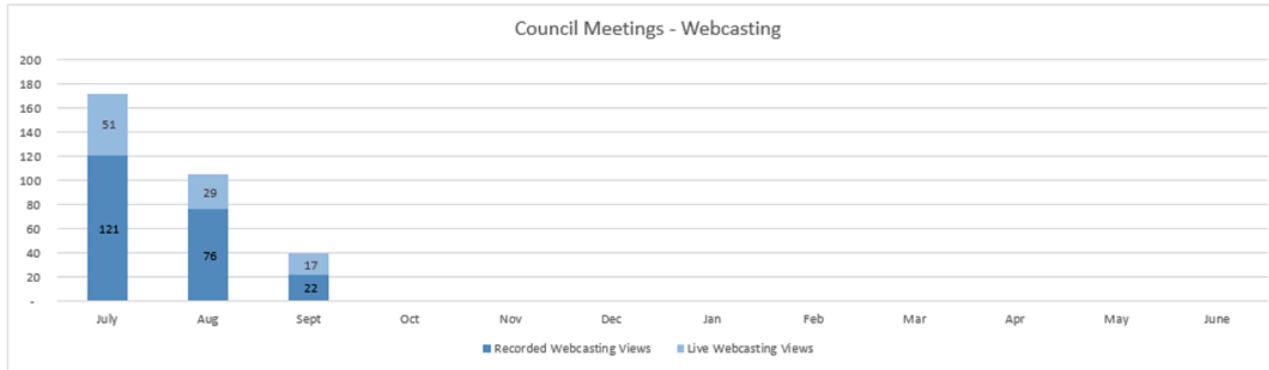
### 9.1 Connecting Our Region

Key Performance Indicators



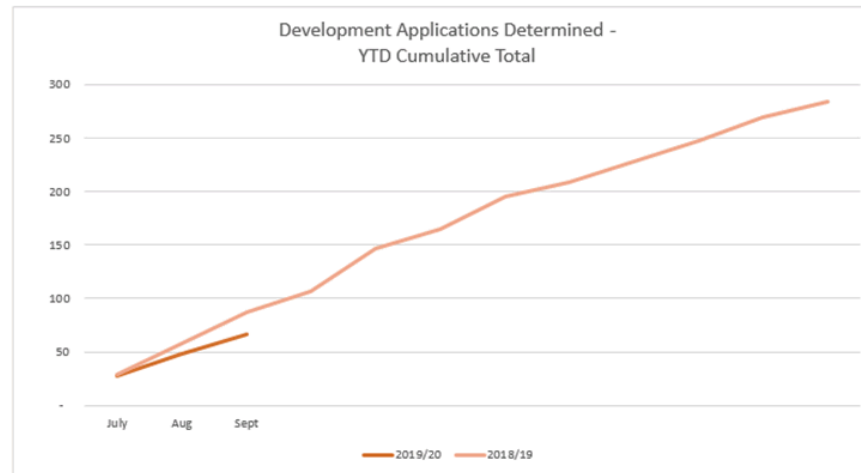
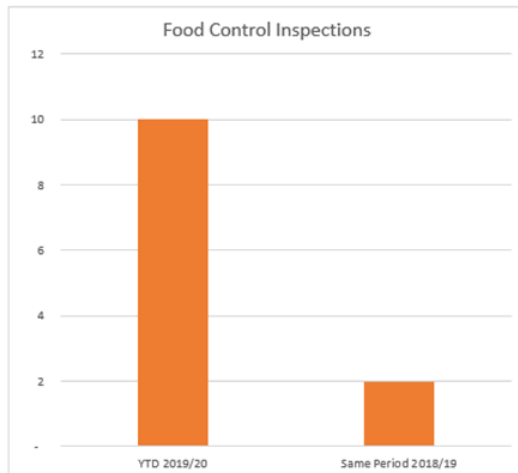
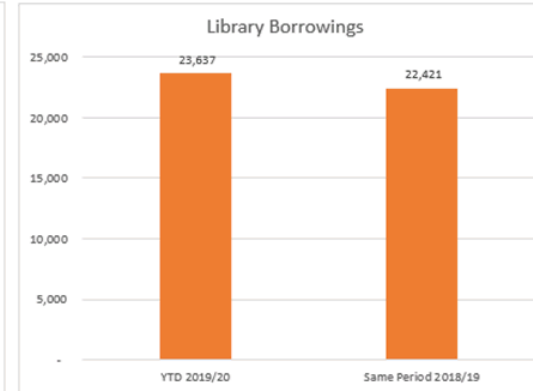
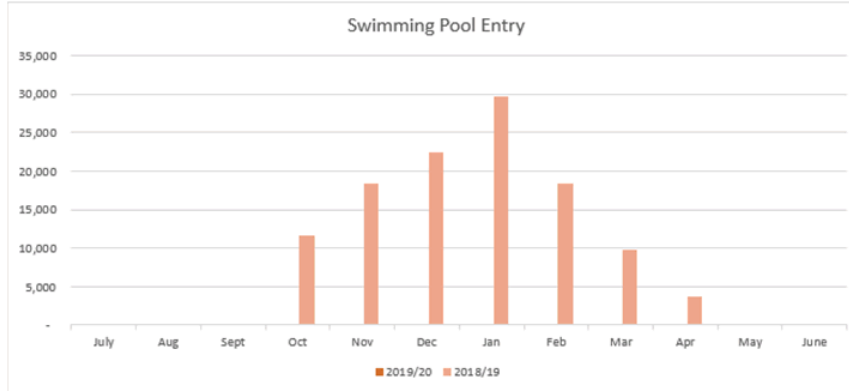
## 9.2 Good Government

### Key Performance Indicators



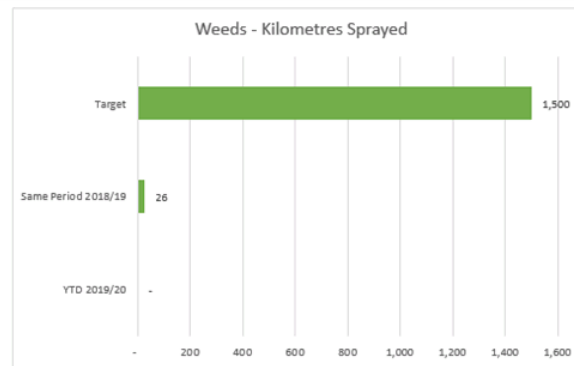
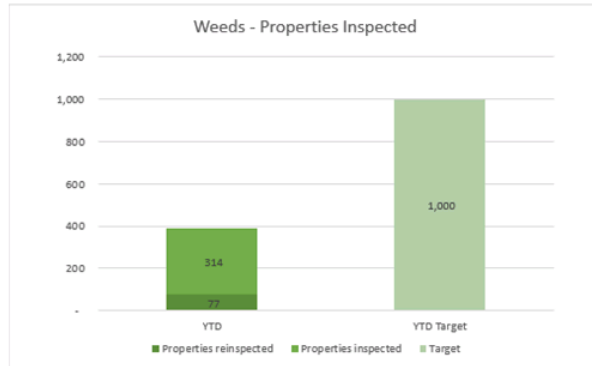
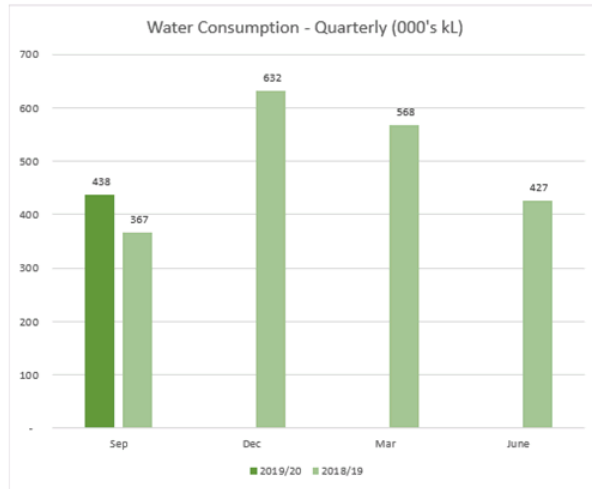
### 9.3 Looking after Our Community

#### Key Performance Indicators



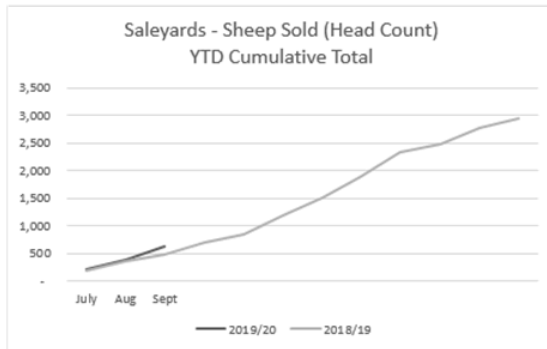
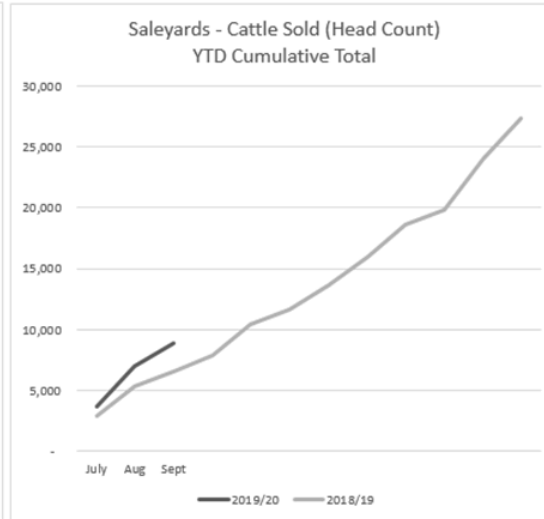
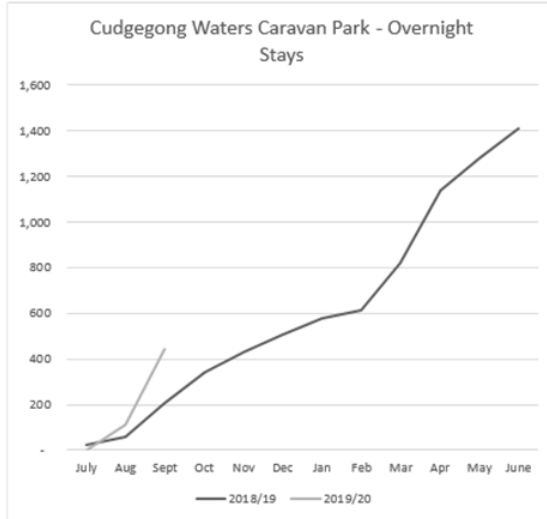
## 9.4 Protecting our Natural Environment

### Key Performance Indicators



## 9.5 Building a Strong Local Economy

### Key Performance Indicators



## 10. Capital Budget Review

	ORIGINAL ANNUAL BUDGET	APPROVED VARIATIONS	CURRENT ANNUAL BUDGET	PROPOSED VARIATIONS	PROPOSED ANNUAL BUDGET	ACTUAL YTD	ACTUAL YTD/ PROPOSED ANNUAL BUDGET
<b>Capital Funding (\$ '000)</b>							
Capital Grants & Contributions	(28,379)	2,026	(26,353)	(1,502)	(27,855)	(1,536)	6%
Loans	(870)	(3,040)	(3,910)	0	(3,910)	0	0%
External Restrictions							
S94 Developer Contributions - General	(446)	(659)	(1,105)	0	(1,105)	0	0%
S64 Developer Contributions - Water Fund	(2,325)	(552)	(2,877)	0	(2,877)	0	0%
S64 Developer Contributions - Sewer Fund	(700)	(325)	(1,025)	0	(1,025)	0	0%
S93F Developer Contributions	(2,277)	81	(2,197)	1,216	(981)	(50)	5%
Specific Purpose Unexpended Grants	(874)	(1,485)	(2,359)	0	(2,359)	(587)	25%
Specific Purpose Unexpended Grants - Water	0	(73)	(73)	0	(73)	(73)	100%
Reserves - Water	(4,568)	(1,204)	(5,772)	0	(5,772)	(404)	7%
Reserves - Sewerage Services	(6,284)	(746)	(7,030)	0	(7,030)	0	0%
Reserves - Domestic Waste Management	(1,345)	(100)	(1,445)	0	(1,445)	(7)	0%
Internal Restrictions							
Reserves - Plant & Vehicle Replacement	(2,402)	0	(2,402)	(1,341)	(3,742)	(980)	26%
Reserves - Asset Replacement	(2,371)	(235)	(2,607)	(85)	(2,692)	(165)	6%



	ORIGINAL ANNUAL BUDGET	APPROVED VARIATIONS	CURRENT ANNUAL BUDGET	PROPOSED VARIATIONS	PROPOSED ANNUAL BUDGET	ACTUAL YTD	ACTUAL YTD/ PROPOSED ANNUAL BUDGET
<b>Capital Funding (\$ '000)</b>							
Reserves - Capital Program	(852)	(180)	(1,032)	45	(987)	(114)	12%
Reserves - Land Development	(2,880)	(60)	(2,940)	(31)	(2,971)	(87)	3%
Reserves - Saleyards	(10)	0	(10)	0	(10)	0	0%
Income from Sale of Assets							
General Purpose Revenue	(6,308)	(3,915)	(10,223)	(1,149)	(11,372)	(2,228)	20%
<b>Total Capital Funding</b>	<b>(62,890)</b>	<b>(10,468)</b>	<b>(73,358)</b>	<b>(2,848)</b>	<b>(76,206)</b>	<b>(6,231)</b>	<b>8%</b>

## 11. Contract, Legal and Consultant Expenses

### CONTRACTS > \$50,000

The following contracts with a value greater than \$50,000 were entered into during the period 1 July 2019 to 30 September 2019 and have yet to be fully performed.

Note that individual Panel Tender appointments are not included in the table below. For example, provision of general contractor services. Council creates panels of preferred suppliers from the tender responses received. Purchases are then made from the preferred supplier lists, and purchase decisions may vary for particular works depending upon availability and location.

Contractor	Contract Detail/Purpose	Contract Value (\$)	Commencement Date	Duration (Mths)	Budgeted (Y/N)
Cameron Anderson Architects	Design of Rugby Union Clubhouse	\$142,900	30/07/2019	Term of project	Y
BKA Architecture Pty Ltd	Design for Art Gallery & Tourist Information Centre	\$340,452	30/08/2019	Term of project	Y
Hines Constructions Pty. Ltd.	Design and construct Glen Willow Junior Rugby League Amenities	\$1,615,557	22/08/2019	Term of project	Y
Ross Lomax	Lease of Kandos Swimming Pool 2019-20 Swimming Season	\$493,800	24/09/2019	12 months (with an option of a further two 12 month extension periods)	Y

#### LEGAL EXPENSES

This financial year to date, Council has incurred \$104,824 of legal expenses. The primary areas of expenditure are:

- Debt recovery
- Contract dispute
- Road closures
- Companion animal dispute
- Property acquisition
- Development Control

#### CONSULTANCIES

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally, it is the advisory nature of the work that differentiates a consultant from other contractors.

This financial year to date, Council has incurred \$42,804 of consultancy expenses. The primary areas of expenditure are:

- Road Design
- Review of Environmental Factors
- Traffic Study
- Road Noise Impact Assessment
- Renewable energy plan
- Leachate Pond Enlargement

## 12. Councillor Fees and Expenses Paid or Reimbursed as at 30 September 2019

Councillor Expenses											
	General Operations	Cr Cavalier	Cr Holden	Cr Karavas	Cr Kennedy	Cr Martens	Cr O'Neill	Cr Paine	Cr Shelley	Cr Thompson	TOTAL
Councillor Fees	-	5,070.00	5,070.00	5,070.00	5,070.00	5,070.00	5,070.00	5,070.00	5,070.00	5,070.00	45,630.00
Mayoral Fees	-	-	-	-	11,062.50	-	-	-	-	-	11,062.50
Council Meeting Expenses (accommodation, travel and meals)	2,091.74	-	-	-	-	310.91	-	-	-	-	2,402.65
Conferences, Seminars and Representational/Lobbying Expenses (accommodation, travel and meals)	-	-	-	-	-	459.68	-	1,150.00	1,415.78	1,165.32	4,190.78
Provision of Vehicle	-	-	-	-	1,909.50	-	-	-	-	-	1,909.50
Memberships & Subscriptions	38,899.20	-	-	-	-	-	-	-	-	-	38,899.20
Miscellaneous expenses (meals, sundries, stationery, etc)	-	-	-	-	-	-	-	-	-	-	-
Provision of office equipment, such as laptop computer and telephones	62.68	1,913.34	1,106.00	80.57	492.41	349.62	80.58	62.68	539.61	62.68	4,750.17
<b>Totals</b>	<b>29,724.33</b>	<b>6,983.34</b>	<b>6,176.00</b>	<b>5,150.57</b>	<b>19,063.23</b>	<b>6,190.21</b>	<b>5,150.58</b>	<b>6,282.68</b>	<b>7,025.39</b>	<b>6,298.00</b>	<b>108,844.80</b>

