



*A prosperous and progressive  
community we proudly call home*



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# Business Papers 2020

MID-WESTERN REGIONAL COUNCIL

ORDINARY MEETING

**WEDNESDAY 15 APRIL 2020**





PO BOX 156  
MUDGEES NSW 2850

86 Market Street MUDGEES  
109 Herbert Street GULGONG  
77 Louee Street RYLSTONE

Ph: 1300 765 002 or (02) 6378 2850  
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8 April 2020

Dear Councillor,

MEETING NOTICE  
**Ordinary Meeting**  
15 APRIL 2020  
**Public Forum at 5:30pm**  
*Council Meeting commencing at conclusion of Public Forum*

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Notice is hereby given that the above meeting of Mid-Western Regional Council will be held in the Council Chambers, 86 Market Street, Mudgee at the time and date indicated above to deal with the business as listed on the Meeting Agenda.

Members of the public may speak at the Public Forum, which is held at 5:30PM immediately preceding the Council Meeting. Speakers are given five minutes to address items that are included in the agenda.

If you wish to register to speak at the Public Forum please contact the General Manager's Office on 1300 765 002 or 02 6378 2850 by 4.00 pm on the day before the meeting for approval.

Yours faithfully

A handwritten signature in black ink, appearing to be "BRAD CAM", with a horizontal line extending to the right.

BRAD CAM  
GENERAL MANAGER



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Item 1: Apologies

Item 2: Disclosure of Interest

In accordance with Section 451 of the Local Government Act 1993, Councillors should declare an interest in any item on this Agenda. If an interest is declared, Councillors should leave the Chambers prior to the commencement of discussion of the item.

Item 3: Confirmation of Minutes

**3.1 Minutes of Ordinary Meeting held on 18 March 2020**

Council Decision:

That the Minutes of the Ordinary Meeting held on 18 March 2020 be taken as read and confirmed.

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The Minutes of the Ordinary Meeting are separately attached.

## Item 4: Matters in Progress

SUBJECT	RESOLUTION NO. & DATE	RESOLUTION	ACTION
Update on LEC Matter MA0030/2017	Res. 390/17 Ordinary Meeting 13/12/17	That Council staff review the current road standards for subdivisions and that a report be brought back to Council for considerations.	<b>To be reported to Council May 2020</b>
Establishment of a recycled water facility and management system	Res. 323/19 Ordinary Meeting 16/10/2019	That Council: 2. seek Section 60 approval to use recycled effluent and to formulate a Recycled Water Management System (RWMS) 7. place the draft Recycled Water Management Policy on public exhibition for 28 days to receive any public submissions; 8. adopt the Recycled Water Management Policy if no submissions are received; and 9. place on public exhibition for 28 days, the following new Fees and Charges. If no submissions are received following public exhibition Council adopt the Fees and Charges below and include them in the Fees and Charges Schedule: 6.1 Recycled Water Usage Fee - \$1.00/KL	<b>To be reported to Council at a future meeting</b>
Indoor Pool Feasibility Study	Res. 325/19 Ordinary Meeting 16/10/2019	That Council: 4. request that a further report be brought back to Council with an option to develop an indoor swimming facility at a new location in Mudgee.	<b>To be reported to Council at a future meeting</b>
Banner Poles Gulgong	Res. 308/19 Ordinary Meeting 16/10/2019	That Council modify the banner poles on the outskirts of Gulgong so that the banners are more stable and less likely to tear.	<b>To be reported to Council at a future meeting</b>
Cox Street Rail crossing	Res. 64/20 Ordinary Meeting 18/03/2020	Council investigate the re-opening of the crossing over the rail line on Cox St.	<b>To be reported to Council at a future meeting</b>
Investigation of garbage collection service at Queen's Pinch Waste Transfer Station	Res. 66/20 Ordinary Meeting 18/03/2020	Staff investigate the feasibility of replacing the Waste Transfer Station on Queen's Pinch Rd with a garbage collection service.	<b>To be reported to Council at a future meeting</b>
Regent Theatre	Res. 87/20 Ordinary Meeting 18/03/2020	refer any consideration of the Regent Theatre to Matters in Progress until any uncertainty over the legal situation of ownership of the Theatre has been resolved and it has been	<b>To be reported to Council at a future meeting.</b>

SUBJECT	RESOLUTION NO. & DATE	RESOLUTION	ACTION
		established that the Theatre is available for sale.	

## Item 5: Mayoral Minute

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Nil

## Item 6: Notices of Motion or Rescission

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### 6.1 Rating Relief

NOTICE OF MOTION LISTED BY CR PAUL CAVALIER  
TO 15 APRIL 2020 ORDINARY MEETING  
GOV400087,

#### **MOTION**

That Council:

1. provide a streamlined process to allow rate payers having difficulty paying their rates to apply for an extension to pay up until 30 September 2020;
2. waive any interest charges that would normally accrue on outstanding payments, for any ratepayers that apply for the extension, for the period up until 30 September 2020;
3. cease formal debt recovery action, with no more missed instalment notices or recovery letters issued until after 31 August 2020; and
4. request a report be brought back to Council at the August 2020 Council meeting, to assess whether the relief actions require extending.

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### Background

While not everybody within the LGA have been impacted by COVID-19, some residents within the Mid-Western Regional Council area are facing unprecedented financial pressures during this period. I am aware that legislation prevents Council from waiving rates for those that own land within the LGA, however we are financially positioned to afford relief to those residents financially impacted during this period.

It would be most appropriate that the application for rating relief be assessed on a case by case basis, as some ratepayers will still remain in a financial position to meet their land tax obligations, while others would not. Assessment of each case will allow us to afford relief to those most in need.

I believe it is important that Mid-Western Regional Council shows compassion and understanding to those residents financially impacted by this pandemic, in order to promote a viable economy for our LGA once it is behind us.

### Officer's comments

Council's rating revenue is about \$28 million. Any deferral of payment would have a material impact on Council's cash levels, however Council is in a position, where it can absorb any

temporary impact. It is recommended to implement an application process over a blanket deferral for 2 reasons –

1. to minimise the impact of this revenue deferral, especially given the uncertainty around Councils operations in these times; and
2. to meet the requirements of the Local Government Act and Regulations.

There are very limited provisions to write-off rates or interest. Following are the circumstances where some assistance may be provided while still complying with the legislation:

- Section 567 LGA – Writing off of accrued interest. Council can write-off interest if the person cannot pay due to reasons beyond their control or if payment of the interest would cause them hardship.

This allows assessment of individual situations, not an across the board interest write-off.

- Section 564 LGA – Council can accept payment of rates and charges in accordance with an agreement made with the person. Council can write-off or reduce interest if they comply with the agreement.

This also allows assessment of individual situations, not an across the board interest reduction or write-off.

- Clause 131 Regulations – Writing off rates and charges. Can only write-off if there's an error in the assessment, the amount is not lawfully recoverable, the result of a court decision or if the Council believes on reasonable grounds that an attempt to recover the amount would not be cost effective.

None of these circumstances are deemed relevant in this scenario. Any write-off would also be on an individual basis.

Therefore, the most relevant legal provision is to accept an arrangement and potentially write-off interest in accordance with Section 564 LGA. This would be on individual application. There is some potential for this to be quite administratively burdensome, but that could be mitigated via an online application form and some level of automation of the required work. The aim would be for it to be quite simple for the applicant and include a standard future payment date.

Council's Hardship Policy effectively allows arrangements and interest write-off in accordance with Sec. 564, but only for Residential & farmland properties. Alternatively, Council could also consider a temporary extension of those provisions to the Business properties.

Additionally, there is the notice to temporarily soften the overdue account follow-up process. If Council chose to not issue any reminder notices when an account became overdue, this would effectively act as a blanket extension of the due date, however will not remove the interest charges. The application would need to be taken up for this to occur.

## 6.2 Local Spending Initiative

NOTICE OF MOTION LISTED BY CR PAUL CAVALIER  
TO 15 APRIL 2020 ORDINARY MEETING  
GOV400087,

### MOTION

That Council:

1. review any current purchasing arrangements that are in place where goods are sourced from outside of the region, and look for opportunities to spend that money locally within existing Policies and Contract arrangements;
2. request a report be brought back to the May 2020 Council meeting, reviewing the Local Preference Policy, and implementing an interim COVID-19 Local Preference Policy which strengthens the spend on goods and services within the LGA; and
3. Council actively encourages, through the use of social and print media, and any other means available to them, that local businesses co-operate with each other during this crisis, and encourage consumers to shop locally wherever possible.

---

### Background

The local economy is facing unprecedented pressure due to the outbreak of COVID-19. This presents an opportunity for Council to assess current spending for products and services, and to determine whether or not that money can be spent locally, in cases where it currently isn't.

This would provide an injection of money within our LGA, further protecting our local economy from the drastic and detrimental effects of this pandemic, and demonstrating our willingness to procure products and services as locally as possible in all instances.

If this motion is carried, I would expect that Council would actively work to encourage businesses to co-operate and work together, and for locals to shop locally wherever possible. It would be essential, when running such a campaign, that the positive economic impacts of doing this be highlighted repeatedly throughout that process, to assist the campaign's audience to better understand the importance of keeping money within the region.

### Officer's comments

Council notes that local businesses have been heavily impacted by the Public Health restrictions to the COVID-19 pandemic, and implementing interim policies supporting local procurement is a suitable response to this situation.

It is recommended that any revised Local Preference Policy should still include a way to ensure Council is obtaining value for money, as well as purchasing locally wherever possible.

Council has some existing contracts in place for procurement of goods and services, and this will inhibit being able to procure locally, on a heavier basis. Council also has some large tenders out at present, and the terms of these tenders are already advertised in the Request for Tender

documentation. There may be some timing delay before any revised Policy measures can be implemented.

A report by the Economic Development in this business paper also recognises the importance of reinforcing the buy local message in Council communications.



## Item 7: Office of the General Manager

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### 7.1 MRT Quarterly Report: October to December 2019

#### REPORT BY THE GENERAL MANAGER

TO 15 APRIL 2020 ORDINARY MEETING

GOV400067, F0770077

#### RECOMMENDATION

**That Council receive the report by the General Manager on the MRT Quarterly Report: October to December 2019.**

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#### Executive summary

As per the funding and performance agreement entered into in July 2017 between Mudgee Regional Tourism (MRT) and Council, MRT is required to report quarterly to Council on their performance.

#### Disclosure of Interest

Nil.

#### Detailed report

The MRT report for the second quarter of the 19/20 financial year has been delivered to Council in accordance with the funding and performance agreement. The report is attached for Council's consideration.

#### Community Plan implications

<b>Theme</b>	<b>Building a Strong Local Economy</b>
Goal	An attractive business and economic environment
Strategy	Promote the Region as a great place to live, work, invest and visit

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#### Strategic implications

##### Council Strategies

A key strategy in the Mid-Western Region Community Plan is to promote the Region as a great place to live, work, invest and visit. This strategy recognises the important role that tourism plays in building a strong local economy.

Council has a contract with MRT for the supply of tourism services within the Mid-Western Local Government Area. The term of this contract is for four years ending on 30 June 2021. Under this contract, MRT must provide quarterly reports to Council.

**Council Policies**

Not applicable.

**Legislation**

Not applicable.

**Financial implications**

This report is for information purposes only, as per Council's contractual arrangement with MRT. There are no additional financial implications.

**Associated Risks**

This report is for information purposes only, as per Council's contractual arrangement with MRT.

BRAD CAM  
GENERAL MANAGER

16 March 2020

*Attachments:* 1. MRT Q2 report Oct to Dec 2019.

**APPROVED FOR SUBMISSION:**

BRAD CAM  
GENERAL MANAGER



2019–20 Quarterly Report

Q2: Oct to Dec 2019

*prepared for*

MID-WESTERN REGIONAL COUNCIL

## Executive Summary

Mudgee Region Tourism (MRT) tables this report to the Mid-Western Regional Council (MWRC) as a requirement of the contract between MWRC and MRTI 2017-21, an agreement subject to the following key performance indicators.

#	Objective	Metric/KPI	FY19-20 Q2 Result (vs. same period last year)																														
1	Measure tourism numbers to the LGA and where they are from	<p>Analyse trends in tourism visitation in the Mudgee Region by capturing and reporting:</p> <ol style="list-style-type: none"> <li>VIC visitation (post codes)</li> <li>Overnight visitation via accommodation members representing at least 30% of region's total room inventory (visitor nights x LGA average per visitor spend NVS data \$146 as at Dec 18)</li> </ol>	<p>Total 'Visitor Information Centre' visitors 6,366</p> <p>2019-20 Q2 VIC Geographic Source Results</p> <table border="1"> <thead> <tr> <th>Geographic Source</th> <th>Percentage</th> </tr> </thead> <tbody> <tr> <td>Sydney Region</td> <td>23%</td> </tr> <tr> <td>Regional NSW</td> <td>49%</td> </tr> <tr> <td>Interstate</td> <td>20%</td> </tr> <tr> <td>International</td> <td>3%</td> </tr> <tr> <td>Unknown</td> <td>5%</td> </tr> </tbody> </table> <p>Overnight visitors* (↓2%)</p> <p>Q2 Overnight Visitor Sample + 3 Year Comparison</p> <table border="1"> <thead> <tr> <th>Year</th> <th>Visitor Count</th> </tr> </thead> <tbody> <tr> <td>Year 2017</td> <td>29748</td> </tr> <tr> <td>Year 2018</td> <td>30986</td> </tr> <tr> <td>Year 2019</td> <td>30222</td> </tr> </tbody> </table> <ul style="list-style-type: none"> <li>Significant drop in VIC visitors (42%) on same period last year, primarily due to Rylstone and Gulgong satellite VICs operated by different businesses in 2019 compared to 2018, open less hours and less total patronage (previously recorded as visitors, whether specific to business or not)</li> <li>Slight decrease (2%) in visitor nights Q2 FY19 v FY20 – primarily attributed to drought and bushfire impact</li> <li>*Q2 sample size: 32% of total inventory across the region (10 accommodation providers)</li> </ul>	Geographic Source	Percentage	Sydney Region	23%	Regional NSW	49%	Interstate	20%	International	3%	Unknown	5%	Year	Visitor Count	Year 2017	29748	Year 2018	30986	Year 2019	30222										
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2	Provide all tourism related businesses in the LGA with the opportunity for promotion	<ol style="list-style-type: none"> <li>Maintain or increase total number and/or total value of MRTI memberships</li> <li>Provide a business listings page on website (for all tourism members and non-members) at no cost. Web page to be visually sponsored by MWRC (logo)</li> </ol>	<p>328 members (↑7.5%) – for tier breakdown, see below \$440,676 + GST partnership fees (↑17%)</p> <p><a href="#">Click here for Mudgee Region business listings page</a></p> <p><a href="#">Click here for MWRC sponsor logo</a> (footer of every page and on 'Our Sponsors' page)</p>																														
<table border="1"> <thead> <tr> <th>YTD</th> <th>Platinum</th> <th>Gold</th> <th>Silver</th> <th>Copper</th> <th>Bronze</th> <th>Basic</th> <th>Diamond</th> <th>Ruby</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Dec-18</td> <td>17</td> <td>31</td> <td>35</td> <td>41</td> <td>87</td> <td>86</td> <td>5</td> <td>3</td> <td>305</td> </tr> <tr> <td>Dec-19</td> <td>20</td> <td>33</td> <td>25</td> <td>77</td> <td>85</td> <td>79</td> <td>5</td> <td>4</td> <td>328</td> </tr> </tbody> </table>				YTD	Platinum	Gold	Silver	Copper	Bronze	Basic	Diamond	Ruby	Total	Dec-18	17	31	35	41	87	86	5	3	305	Dec-19	20	33	25	77	85	79	5	4	328
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3	Attend and promote the region at events outside the region	Identify at least 4 key trade and/or consumer shows annually (within specified target markets) to promote the Region.	<ul style="list-style-type: none"> <li>✓ Miranda Westfield Mini-Flavours – July 2019</li> <li>✓ Balmoral – August 2019</li> <li>✓ Wine Media Conference (US media audience, promoted region via VIP media stall showcasing local wine and produce) – October 2019</li> </ul> <p>Upcoming events:</p> <ul style="list-style-type: none"> <li>- Central West Caravan + Camping Show, March 20</li> <li>- Sydney Good Food + Wine Show, Jun 20</li> </ul>
4	Provide monthly marketing communication to subscriber database, report on social media reach and website visitation statistics	<ol style="list-style-type: none"> <li>1. Annual subscriber database health check</li> <li>2. Increase subscriber's year on year</li> <li>3. Distribute monthly subscriber emails (maintain brand and membership activation integrity)</li> <li>4. Distribute weekly member newsletters</li> <li>5. Prepare monthly digital media statistics (social media + website), track trends, increase engagement and followers</li> </ol>	<p>21,368 subscribers (↑15%)</p> <ul style="list-style-type: none"> <li>✓ Subscriber EDM sent 30 Oct, 22 Nov and 16 Dec</li> <li>✓ Member News EDM sent weekly/fortnightly</li> </ul> <p>Unique website visitors 44,708 (↓6%)                  Unique page views 426,965 (↓18%)                  *Note: from Oct to Dec 2018 we were in market with our Water to Wine campaign, which generated strong interest resulting in an increase of visitors to our website. We were not in market during the same period in 2019, hence the drop in website visitation.</p> <p>Facebook 16,735 (↑19%)                  Instagram 12,269 (↑28%)                  Twitter 1,900 (↑3.5%)</p>
5	Promote all tourism-related council and major regional events	Promote MWRC and major events through Visitor Guide, subscriber database, digital channels, MRTI stalls (e.g. Flavours of Mudgee) and other promotional channels (e.g. radio, Mudgee Guardian articles, etc)	<ul style="list-style-type: none"> <li>✓ Charity Shield 2020 digital and print promotion</li> <li>✓ Various promotion of in-region events across print and digital channels, plus ticketing solutions</li> <li>✓ PR activation plan in place year round</li> <li>✓ Weekly radio spot on RealFM with 'explore your own backyard' campaign in place to engage the local community with tourism experiences</li> </ul>
6	Develop annual marketing plan providing details of all marketing and promotional activities planned to be undertaken on a monthly basis to promote LGA as a tourism destination and provide quarterly updates	<ol style="list-style-type: none"> <li>1. Review + update Mudgee Region DMP on a 3-yearly basis</li> <li>2. Develop an annual Marketing Campaign Strategy, with measurable KPIs</li> <li>3. Prepare report and meet MWRC quarterly to discuss KPI tracking and results</li> </ol>	<ul style="list-style-type: none"> <li>✓ Worked with MWRC and community to promote and win Wotif's Festival of Wot nationwide competition – with the Festival of Snags garnering strong media attention and national publicity</li> <li>✓ Hosted 12 US Wine Media (post-famil of Wine Media Conference held in Hunter Valley) resulting in extensive coverage for various partners and the region</li> <li>✓ Launched Feel the Love in the Mudgee Region campaign concept to partners + key stakeholders, developing 30+ partner packages and preparing creative content and campaign rollout plan (community + consumer launch planned for Jan/Feb 20)</li> <li>✓ Promoted NSW Tourism Award wins for Mudgee Region, including MRT's Gold for Visitor Information Services</li> <li>✓ Continued working with DMS, partners + stakeholders to develop new 5-year Destination Management Plan</li> </ul>

		<ul style="list-style-type: none"> <li>√ PR coverage of Mudgee Region in Q2:             <ul style="list-style-type: none"> <li>- EAV (est. advertising value): \$964,705</li> <li>- PRV (PR value): \$2,894,116</li> <li>- Reach (total opportunities to see): 103,764,083</li> </ul> </li> <li>*significant increase in PR coverage in November due to Wotif's significant marketing and promotion budget for Festival of Snags</li> </ul> <ul style="list-style-type: none"> <li>√ MWRC quarterly report completed + submitted (post December EOM Report approval at February board meeting – with board meetings now held bi-monthly, instead of monthly)</li> </ul>
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**Key Activity**

**WOTIF: FESTIVAL OF SNAGS**

Wotif revealed Australia's winning Festival of Wot? – The Festival of Snags in Mudgee. Bringing together local business owners, community groups and tourists from across the country, the one-day event celebrated the beloved snag and the very best of Mudgee. The event took place on 30 November attracting around 6,000 locals and visitors to the Mudgee Showground, with a showcase of regional food and wine. MRT worked with Wotif and MWRC to deliver a range of media opportunities, resulting in wide-spread national coverage with positive sentiment for the Mudgee Region.



**FEEL THE LOVE CAMPAIGN: PARTNER + STAKEHOLDER LAUNCH**

We know how much love our community already has and shares with those who visit our region - so it's time to make it official.

What sets us apart from other regional tourism destinations is the authentic love we have for our land, our experiences and our neighbours. We want everyone to feel that love when they visit and in turn, share the love and stories of their trip when they leave town. Partners were asked to submit their 'Love Story' packages to participate in the campaign.

Community engagement element to launch early 2020 with letterbox drop 'love note/postcard' and radio campaign, encouraging locals to tick off their backyard bucket lists to boost the local visitor economy. Consumer launch scheduled for Valentine's Day – 14 February 2020 with a social media takeover planned.

**HOSTED WINE MEDIA POST-CONFERENCE EXCURSION**

After attending the Wine Media Conference in the Hunter Valley, as part of our co-op sponsorship of the event with Mudgee Wine Association, we had the pleasure of hosting 19 North American wine media guests in the Mudgee Region. The initiative resulted in strong coverage and positive sentiment for the region. In collaboration with our PR + Comms partner Klick, we launched our new Destination PR Campaign plan to around 60 partners at our AGM. Our ambition is to make Mudgee the most love destination in Australia.

**DESTINATION MANAGEMENT PLAN**

Continued working with partners, stakeholders and DMS to develop our new 5-year DMP for Mudgee Region. Invitation to review draft DMP circulated to partners + stakeholders for January 2020.

**LOCAL RADIO ADVERTISING**

Focus: local produce at VIC, Christmas local produce/made hampers, event ticket sales.



**NSW TOURISM AWARDS: MUDGEEE WINS BIG**  
 Mudgee Region took home 4 awards at the 2019 NSW Tourism Awards, with Mudgee Region Tourism picking up GOLD for Visitor Information Services, Sierra Escape GOLD for Unique Accommodation, Peppertree Hill SILVER for Self-Contained accommodation, and The Parkview Hotel BRONZE for Luxury Accommodation. The 2019 awards acknowledge the long-standing success of the Mudgee Region's marketing campaigns, the experiences offered by each valued partner and the business acumen of the region. The awards also celebrate and acknowledge tourism businesses that demonstrate outstanding achievement throughout the year.

As winners, Mudgee Region Tourism and Sierra Escape will progress to the Qantas Australian Tourism Awards to be judged against finalists from each State and Territory in March 2020.

**Q2 Media Clippings – a snapshot**

**OCTOBER COVERAGE HIGHLIGHTS**

**Railway Adventures offers travel package to Wings, Wheels, Wine air show**

Rosam Conley  
 1 Oct 2019, 8 a.m.



**MAKING TRACKS:** The Wings, Wheels and Wine weekend escape offers the chance to travel to the popular Mudgee air show on the retro restored Capetee Valley Explorer. Photo: Ethan Jones

The Wings, Wheels and Wine weekend escape is the perfect getaway for lovers of a good drop and vintage machinery.

Scott McGregor's Railway Adventures is offering an amazing travel package to the Mudgee Wings, Wheels and Wine air show from April 25-27 next year.

The package includes a rare opportunity to travel by private train from Sydney to Mudgee on the scenic Mudgee Branch Line, which is usually inaccessible.

Passengers will travel on the retro-restored Capetee Valley Explorer.

The deal also includes accommodation at one of several local hotels and resorts and several short tours of Mudgee.

Also known as The Blue Zephyr, the train is made up of carriages and the Dining and Bar cars from the Southern Aurora, which plied the tracks from

The journey will take passengers over the Blue Mountains, around the stunning Capetee Valley and on to Rylstone for a sit-down lunch. Passengers will then be transported in comfortable carriages to the food and wine lovers' paradise that is the historical town of Mudgee.



**THE AIR UP THERE:** The Wings, Wheels and Wine air show showcases an impressive range of warbirds, machines and vehicles.

After freshening up, it's off to the *Louise Wilson* estate for an evening of wine, food and music with catering by award-winning chef and owner of The Zin House, Kim Currie.

After breakfast on the second day, there's time for short tours which will give an insight into the town's history and the surrounding wine growing area.

After a wander around town and a coffee, the group will head out to Mudgee Airport for the air show - checking out an impressive collection of warbirds, vintage machines and vehicles, and enjoying fly-pasts.

In the late afternoon, the group will head north to Cooles Gap on the Great Dividing Range for a sunrise snow reception at Scott McGregor's railway-themed street Ruwenzori before returning to accommodation.

The retreat consists of a number of vintage railway carriages, set among themed gardens and showcasing a range of memorabilia.

The next morning, the group will head to the former cement making industrial hub of Sandstone to explore its museum before morning tea at the old railway station and boarding for the journey home, complete with three-course lunch.

Travelers will stay at either the Packlands Resort Mudgee or Comfort Inn Aden.

For prices and further details, click [here](#).

- **Read more:** Garden designer Paul Sangay special guest at Garden Lovers' Fair
- **Read more:** Be wined and dined by top chef Jason Camille on FS Emmys/fo

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**THE Senior**

1.1 ✓

**OCTOBER COVERAGE HIGHLIGHTS**

**OTHER FAMILY-FRIENDLY WINERIES**

**NEW WINTER VALLEY**

- **Scarborough Wines** has a giant checkers set and giant Jenga and for \$9, you get an accompanying cheese plate with your tasting.
- **Elbourne Wines** has farmyard animals including Woom saddleback pigs, black Suffolk sheep, a pony, chickens, geese and ducks. The owners also let the kids of guests use their children's play equipment, which includes a large sandpit, cubby house and trampolines, while their parents enjoy a tasting experience. (By appointment only)
- **De Bartold Wines** offers canal rides around the vines every Saturday (weather permitting).
- **Calais Estate** has a kids corner in the cellar door where children can play games and do craft activities. It also sells gourmet picnic packs which can be enjoyed on the grounds, which are home to peacocks, geese and other wildlife.

**MUDGEE**

- **Louise Wine** has a farm trail walk, which takes kids past the piggery to see rescue donkeys, chickens, peacocks and ducks. Children can also play petanque and other games.
- **Robert Stein Winery & Vineyard** has a collection of strange items at its motorcycle museum that little boys (and their dads!) will love. The family farm surrounding the vineyard also has Angus cattle, Dorper sheep and Berkshire pigs.



Family at Scarborough Wines in the WINTER Valley

See the farm animals at Louise Wine in Mudgee

**OUT & ABOUT with kids**

ckx

OCTOBER COVERAGE HIGHLIGHTS

TUESDAY, 1 OCTOBER 2019

MUDGEES SNAGS SET TO SIZZLE

Mudgee's Festival of Snags is one of four finalists in Wotif's Festival of Wot? campaign.

The nationwide competition is designed to showcase what makes Australia unique and to encourage more Australians to venture beyond their own backyard and explore new towns.

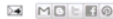
The winning proposal will win a festival in honour of their said 'thing'. Mudgee Region Tourism CEO Cara George said: "Mudgee is known for its local fare, from farm to fork. Our farmers produce some of the best ingredients in Australia, with Mudgee recently named the number one Foodie Destination in the country.

It makes sense to celebrate a foodie favourite, derived from humble beginnings and make Mudgee the home of the Festival of Snags!

To get behind the NSW town, cast your vote here.

\* Destination NSW

Posted by Max at 12:00



Labels: Australia - New South Wales, Destination NSW



The Holiday and Travel Magazine

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OCTOBER COVERAGE HIGHLIGHTS

Home | Comments

10/07/2019 OCTOBER 2 2019 - 10:30AM

Flavours of Mudgee host to 12,133 people at it's eighth event



Flavours of Mudgee has yet again exceeded expectations, this year attracting another record crowd of 12,133 people to the eighth annual event.



Flavours of Mudgee 2019

Photos by Simone Kartz

The figure is a 10 per cent increase on last year's attendance record with data showing 45 per cent of attendees were visitors to the region.

Based on visitor numbers, length of overnight stays and postcode data it is estimated the event has generated \$2.265 million for the local economy.

Read more | These parks have fire bans to reduce blaze risk, penalties for non-compliance

General Manager, Brad Cam said the Council co-ordinated event has gained a reputation as one of the state's premier wine and food festivals.

"I am extremely proud of this event, its continued strong growth over eight years, and the major economic benefits it provides to our region," Mr Cam

"Crowd numbers have grown 10 per cent on the previous years and it is wonderful to see 45 per cent of these people were visitors our region."

General Manager, Brad Cam

"Council's Event Team work hard all year to deliver on this event with new and exciting concepts to satisfy our attendees and ensure their return attendance.

"On behalf of Council I'd like that thank all the businesses, stallholders and volunteers involved in ensuring the huge successful of this event."

Read more | Five towns in region nominated for Stook Rural Aid makeover

Flavours of Mudgee is a feature event held as part of the annual Mudgee Wine and Food Festival - which is celebrating its 40th anniversary - and has a strict focus on supporting local producers.

With this year's event continuing to grow and diversify its offerings with a number of wineries now brewing craft beers and ciders, with a record number of local brewers choosing to showcase in 2019.

Held on the fourth Saturday of September each year, Flavours of Mudgee 2020 will be held on Saturday, September 26.

Read more | CVPS deputy principal, Wendy Hogben, closes the book on 30 years



irkx

OCTOBER COVERAGE HIGHLIGHTS

Home | Reviews | Accommodation Reviews

Ruwenzori Retreat, Mudgee review: Perfect for blowing off steam



Steaming in... it's 60-style splendour in the State Car.

Read our author's view on this property below.

Matt Martel savours the thrill of a stay on a train bound for nowhere.

When we open our eyes, it's still there. We really are sleeping in a genuine railway carriage, all red fleur-de-lis carpets, massive beds, red velvet curtains with gold fringes, dark wood, marble bathrooms and pressed-tin ceilings. It's like the Orient Express, except that we're 32 kilometres from Mudgee and we're not moving.

Three railway carriages are perched high on a flat-topped hill, turned into two opulent sleeping cars and a dining car. Outside, a multi-level garden tumbles about, fashioned from granite blocks and lawn. Lavender, a fountain, barbecues and seats to take in the view are tucked around the foundations.

Beyond that is a second, stranger garden of industrial antiques, wagons, a signal box with shining lights, pulleys, wheels and other memorabilia strewn about among boulders and twisted gumtrees. Further out, we can see the stunning views over wide, flat plains.

Traveller Newsletter

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When we arrived the night before, the weather was wild and we were too taken up with putting children to bed (as if the four-year-old could sleep the way she was so over-excited in her own original train bunk in its own little compartment) to look around much. Next morning, the winds have calmed but it's freezing. The underfloor heating doesn't seem to be working, so we go through to the dining car to get breakfast.

But nothing works. No lights, no heaters, no stove. No phone. It seems the storm has taken out the district's electricity. Not to worry. The train is equipped with wood fires, a gas stove and matches as well as eggs, bacon, tomatoes, mushrooms, waffles and coffee. Warm and well fed, we get at least four steps from the carriage door before we are stopped by the reindeer swing. A little further on, it's the tree made of taps.

We follow paths through the trees, down to the picnic area, past wombat holes and wind sculptures, back up past more magnificent views. We have to keep stopping. This takes several hours.

In 1979, Ruwenzori began life as a base block of freshly subdivided land. Television presenter Scott McGregor, perhaps best known for his spots on a QTV show, began to build his eccentric family retreat.



Find yourself. Find your place at Midnight. Manage Now Open

At the time, State Rail was selling off its old rolling stock and McGregor managed to snag up several carriages for just their scrap value. He's spent years rebuilding the 1920s State Car, the 1890 Sydney Passenger Car and the 1899 Pullman Car into sumptuous sleeping and living spaces of old-fashioned luxury.

The State Car has a large lounge with a writing desk and a double bed at one end, marble bathroom with a deep bath, the original compartment that has a double bunk, plus a large second bedroom with queen bed.

The Pullman has a pale-blue theme, a queen stateroom, a lounge with a larchesette, a double bed with privacy curtaining and a day bed that converts to two single beds.

SEE ALSO

10 October 2019



OCTOBER COVERAGE HIGHLIGHTS

Shared on FB x171



There Is A Literal Sausage Fest Rolling Into Country NSW Next Month



By Courtney Fry 10 years

What's more quintessentially Aussie than a snag anyway? We'll literally find any excuse to slap a sausage between a bit of bread and coat it in sauce. School fairs, election days, footy games—hell, we even wheel out the BBQ literally every weekend at the local hardware store. There's no denying that the beloved sausage is an ingrained part of the Australian experience.



View More on Instagram

WE DID IT! Mudgee Region has SNAGGED a brand new festival!  
 The Festival of Snags is heading to Mudgee Showground on Saturday 30 November from 12pm - 10pm. Tap in the story for details of the event to follow.  
 Thanks to those who voted to make Mudgee the winner of @wotif's Festival of Wotif Competition - we can't wait!  
 Mudgee - host of the Festival of Snags. This is going straight to the pool room!  
 #MudgeeRegion #FestivalofSnags #FestivalofWotif  
 View all 27 comments

Mudgee will transform into a meaty district of sausage delights and events for one day, including meat feasts of strength like goliath battles with snags, sausage tossing, and a bunch of other stuff to determine the inaugural Sausage King of Queens.

The big sausage test will also gather a whole host of local Mudgee butchers and sausage sommeliers offering their best wares, so if you consider yourself a purveyor of the meats then you should probably start organising a road trip to the midwest of NSW and get in that leave now.

It also gives me the liberty to use one of the worst gifs I've ever seen.



You're welcome.

READ MORE: 'Wotif's' Just Announced Its New Snags & I Only Recognize One And A Half Of Them

Image: Kath & Kim

SIGN UP TO PEDESTRIAN DAILY Enter Your Email For Daily News

A festival that's celebrating one of the most important facets of life in modern Australia is headed to a country town northwest of Sydney at the end of spring, linking together fans of the humble snag from far and wide for a fully-fledged sausage fest.

The Festival of Snags will be sizzling into Mudgee on November 30, after a long quest from Wotif.com to figure out what most-Aussie thing deserves a whole-ass festival dedicated to it.



OCTOBER COVERAGE HIGHLIGHTS

Shared on FB x78



Mudgee is set to host the Festival of Snags. Picture: Wotif

The humble sausage has done it again.

Travel booking site Wotif has announced a brand-new and Aussie-as-hell festival, the Festival of Snags - honouring the country's national dish.

For two months, small towns across the country have showcased their unique attributes, in hopes to host a festival as part of Wotif's Festival of Wotif initiative.

The result is the Festival of Snags, scheduled to take place in Mudgee, NSW, on Saturday, November 30, 2019.

EMBARRASSING TEST 1 IN 2 AUSSIES FAIL

THE SAUSAGE ROLL NAMED AUSTRALIA'S NO. 1



OCTOBER COVERAGE HIGHLIGHTS

HOME FOOD

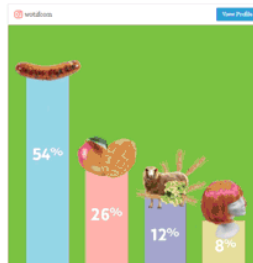
The Festival of Snags is coming to Mudgee

It is set to sizzle! - by Lauren Darcy



The humble snag is bread is quintessentially Australian. Whether you love throwing a few on the barbie in the backyard during summer, or 'sausage' a chunky sausage from Bunnings on the weekend, there's no denying the tasty goodness that is a sausage in-bred topped with your choice of tomato sauce and onions.

Travel booking website Wotif has a knack shedding light on some of Australia's best-kept secrets. From identifying the best small towns to locating where to buy the best sausage roll in Australia, Wotif are in the know. It makes sense, then, that the platform would help a small town in New South Wales organise an Aussie festival all about snags.



Wotif.com is looking for a winner for many of its cities to bring together a winning party. It's a big day for your favourite Festival of the Snags. Click in for details on the winners and losers. #FestivalofSnags #FestivalofWotif #Wotif.com #Australia'sBestMeatPie



Sausage, anyone? Picture: Wotif

Mudgee and its sausages beat hot competition from other towns vying to host the event, including two Queensland contenders - a Festival of Mangoes in Bowen and Festival of Redheads in Maryborough - as well as a Festival of Wheat, Wool & Wine in the Clare Valley, South Australia.

Aside from the prospects of putting on a banger of a party, the festival hopes to encourage Aussies to explore and discover the quirky towns that make up the country.

"Not only are we excited to create a quirky and quintessentially Aussie festival, but we're thrilled to be able to deliver something meaningful for the Mudgee community, that we hope will provide a boost to the local economy and tourism industry amidst a drought-affected regional area," explains Wotif managing director Daniel Finch.



The Festival of Snags will now be taking place on the 30th of November, 2019, in Mudgee, NSW. The event will bring local business owners, community groups and tourists together to celebrate the beloved snag and the best of Mudgee food and produce for one day only.

The happen of a festival will be held at the Mudgee Showground from 12pm to 10pm and entry is free.

Mudgee is just a three-and-a-half hour drive from Sydney and there are connecting train and bus services available.

You can expect to find a showcase of Australia's best sausages, local wine, produce, gourmet delicacies and more sausage-themed games.

So what are you waiting for? Schedule a trip to Mudgee (in November!)

You might also like:

Where to find the best beach in Australia

What to try your hand at making a giant sausage roll? Check out the video recipe below!

NOVEMBER COVERAGE HIGHLIGHTS

ACTIVITIES & AWARDS

Your Guide To The Ultimate Foodie Summer In Sydney

By Saanvi Prasad  
16th Nov 2019



If there's one word that defines Sydney – at least, I think it has to be 'feeling'. Would it surprise you to know that Sydney is one of the world's best food cities?

November

**EMBRACE ALL THINGS AUSSEA AT THE FESTIVAL OF SNAGS**  
There's no denying the outdoor diet of Australia is a success story. To celebrate snags in all their glory, the festival celebrates a range of local and imported meats, sausages, burgers, and more.



Sydney's Heavily Delicious Tea Festival Is Back This Weekend

10th Nov 2019  
10th Nov 2019

**December**  
**SO NATE AT BIRCHIE'S BIRTHDAY BASH**  
As the holiday season heats up, it's time to get into the spirit with a night of fun and food.

**HONDI'S LAST SUPPER (AKA THE SNACK PARTY) TO END ALL SNACK PARTIES**  
It's not just a meal, it's a celebration. HonDI's Last Supper is a party to end all parties.

**MEET YOUR FAVORITE TV STARS AT THE BEST OF TV AWARDS**  
Celebrate the best of television with a night of awards and entertainment.

**WIT A BOOZY FARMERS MARKET**  
Combine the best of both worlds with a farmers market and a boozy celebration.

URBAN LIST

**GET YOUR PICKS ON AT THE CHRISTMAS CAROLERS MARKET**  
The Christmas Carolers Market is back with a bang, featuring local artists and vendors.

**DRINK SPIRIT FROM A LITERAL PROTECTED FOUNTAIN**  
Experience the unique flavors of the region at the Spirit Fountain event.

**INDULGE IN AUTHENTIC FRENCH CUISINE (AND FOOD) AT SO FRENCH SO CHIC**  
Indulge in authentic French cuisine and food at the So French So Chic event.

**COOL DOWN AT SYDNEY'S SWEETEST GELATO SHOPS**  
Cool down with the best gelato in Sydney at the Sweetest Gelato event.

**KEEP YOUR ICE CREAM GAME UP A NOTCH WITH GIN-INFUSED SOFT SERVE**  
Keep your ice cream game up a notch with gin-infused soft serve at the event.

NOVEMBER COVERAGE HIGHLIGHTS

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NOVEMBER 22, 2019 - 3:39PM

Mudgee takes four awards at NSW Tourism gala event in Sydney

Benjamin Palmer



Mudgee Region Tourism CEO, Cara George said the night was a missing occasion. Mudgee Region Tourism CEO, Cara George said the night was a missing occasion.

Mudgee Region Tourism CEO, Cara George said the night was a missing occasion. Mudgee Region Tourism CEO, Cara George said the night was a missing occasion.



Mudgee had such a strong showing that MRC of the event, David Campbell made Mudgee the focus of one of his pitches.

Mudgee Guardian

"It mentioned Mudgee a lot, most of his commentary was along the lines of 'something's going on in Mudgee, something's going on in Mudgee'." That gave a little extra push, for me regarding how much Mudgee was a finalist.

The Gold Medal winners Mudgee Region Tourism and Sierra Escape go on to represent NSW in the Queen Australian Tourism Awards, to be held in Canberra in March 2020.

**Read more:** Mudgee region residents hand together to help drought-stricken bylaws.

This is the third time Mudgee Region Tourism has reached the national level, previously winning gold and bronze.

Other winners from just outside the Mudgee region include gold for 'Changaroo's Beyond the Border' campaign and gold for 'Foster' 'Creating Green the LaSalle' campaign.

Vicki Scoccione, Regional Manager, Wineries NSW Business Chamber said the awards were a sign of our strong tourism industry.

The strength of our tourism industry in Wineries NSW alone through last night, with 13 of our local businesses being awarded either a Gold, Silver or Bronze," she said.

**Read more:** Plans for regional gallery, museum centre taking shape. MRC and visitors from Sierra Escape Press Conference.

Of the 20 total finalists at this year's Destination Country and Outback category, Mudgee managed an impressive seven spots. This is the fourth year for the Mudgee region at the state level.

**The Mudgee award winners are:**

- GOLD - Mudgee Region Tourism, Visitor Information Services
- GOLD - Sierra Escape, Mudgee
- SILVER - Ferguson Hill Luxury Farm Cottages, Eastonville
- BRONZE - The Parkview Hotel Mudgee

NOVEMBER COVERAGE HIGHLIGHTS

BY LILOO KEE | 2019 | 11 NOVEMBER

SUMMER RETREAT AT SIERRA ESCAPE



Sierra Escape offers a range of experiences, from a relaxing retreat to an adrenaline-fueled adventure. This summer retreat at Sierra Escape is the perfect gift for those who want to drop off their busy lives and enjoy the simple things in life.

Shuttled on 200 acres with 360-degree views of rolling hills, Sierra Escape offers guests ultimate tranquility. The award-winning dining is a 10-minute drive from town, meaning all activities and experiences are easily accessible for guests.

- Current offer: **Weekend Two (2000 Lunch & Wine) + Country Escape Tour** Experience Mudgee's beautiful Riverina National Park on a private tour of the best of the region. After you're done enjoying the spectacular rock formations and rare native flora and fauna, you can enjoy a picnic BBQ lunch. First off the experience with a tour of the Rotunda vineyards where you can sample local wine.
- **The Zen House** Delight in a lush green paradise with a daily breakfasting bliss of the vineyard and Mudgee region. Situated on a large expanse of organic farmland, The Zen House provides most of its own produce. Lunch and dinner experiences are available.
- **Comerford Hillcellars** The best way to see Mudgee is from above. Your pilot will take you on a scenic flight over this amazing tour, and will take you back to your base, so you can easily return to your accommodation.
- **Energy Healing Massage** Guests can book an amazing massage in their own luxury tent. Sierra Escape has collaborated with local massage therapists to provide their guests with a convenient and relaxing experience.
- **Wine Tasting Experience - Country Escape Tour** This adventure for wine-lovers takes you to the heart of the region where you'll have the opportunity to visit with the local winemakers. The day is rounded off with a relaxing dinner and a glass of wine back to Sierra Escape.
- **Luxury Hamper & Cheese Package** Guests can enjoy a beautiful local produce package from Mudgee deli, including a selection of local produce, bruschetta, olives, dips and crackers, the perfect accompaniment to a Mudgee wine and sunset.
- **Four Mudgee Now and Then** This is perfect for those who want to see the beautiful wine but don't want to leave your great driving. This takes you and your partner to the old site of the old options, headed by Mark, who has been associated with the Mudgee region for more than 30 years.
- **Mudgee's Queen** can enjoy a high tea, best prepared at their best, with a view of the beautiful wine but don't want to leave your great driving. This takes you and your partner to the old site of the old options, headed by Mark, who has been associated with the Mudgee region for more than 30 years.

This summer, Sierra Escape offers guests a truly unique experience of tranquility, adventure, culture and wine-tasting - without leaving the beauty of the state.

**Sierra Escape**  
1200 Cooper Landing Road, Plainfield NSW Australia  
T +61 618 145 1217 | E: sierra@sierraescape.com.au

travel & lifestyle



**Sierra Escape**  
Sierra Escape offers a range of experiences, from a relaxing retreat to an adrenaline-fueled adventure. This summer retreat at Sierra Escape is the perfect gift for those who want to drop off their busy lives and enjoy the simple things in life.

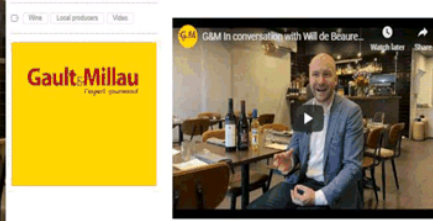
NOVEMBER COVERAGE HIGHLIGHTS



In conversation with Will de Beaurepaire

De Beaurepaire Winery is a family-owned winery, established at Pylstone in 1993. G&M's Jeremy Ryland caught up with Will de Beaurepaire to find out more about the terroir-driven wine-making techniques employed in the production of their award-winning wines.

1. by Jerral  
2. on



NOVEMBER COVERAGE HIGHLIGHTS



Revel in the relaxation of Mudgee and the celebrated Huntington Festival

More from Passenger  
Wed 20 Nov 2019



Stage: The brick facade of Mudgee's heritage-listed railway station, art by John White (photograph, Wikimedia Commons)

Share

Some 270kms northwest of Sydney, the rural town of Mudgee is the focal point of one of Australia's oldest wine regions

The name Mudgee comes from the Wiradjuri word 'mooche', meaning 'rest'. In the 1830s, grapes were first grown in the area from 1858, and with a wide, undulating landscape, the region can boast some of Australia's highest-altitude vineyards. Among the region's 60 vineyards is Huntington Estate, established in 1969 and home to the annual Huntington Estate Music Festival. Over 30 years, the festival has celebrated Australian and international artists over a jam-packed weekend of music-making.

The town itself is a step into the past, with heritage-listed buildings including the Mudgee railway station, Town Hall and Post Office. Along with the elegant spire of St Mary's Catholic Church, they paint a beautiful picture of late nineteenth-century country Australia. Thanks to the Huntington Festival, though, Mudgee can also boast an impressive list of Australian and world premieres over the years. Peter Scott's *Spring Quarter* No. 17 and Cécile Vireo's *Spring Quarter* No. 5 are just two well-known examples.

Tracklist

- Wendell, Atlanta**  
Dances to the Four winds worldwide in Atlanta, 1987 (2019)  
Atlanta: Andrew Johnson, 1865-1869. Andrew Johnson: Andrew Johnson (1865-1869).  
The Atlanta-Fulton County Stadium, Atlanta, Georgia, USA. Photo: Wikimedia Commons
- Wine Club**  
Love the grapes (2019)  
The wine club is a group of people who love to drink wine together. They meet regularly to discuss the wine and share their experiences. It's a great way to connect with other wine lovers and learn more about the world of wine.
- Wendell, Atlanta**  
Atlanta Suite for 4th October (2019)  
Atlanta: Andrew Johnson, 1865-1869. Andrew Johnson: Andrew Johnson (1865-1869).  
The Atlanta-Fulton County Stadium, Atlanta, Georgia, USA. Photo: Wikimedia Commons
- Redmond's, Dargot**  
Redmond's in the 1800s (2019)  
Redmond's: Redmond's (1800s). Redmond's: Redmond's (1800s).  
The Redmond's building, Dargot, Australia. Photo: Wikimedia Commons
- Edwin's, Ross**  
Edwin's in the 1800s (2019)  
Edwin's: Edwin's (1800s). Edwin's: Edwin's (1800s).  
The Edwin's building, Ross, Australia. Photo: Wikimedia Commons



NOVEMBER COVERAGE HIGHLIGHTS



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NOVEMBER 22 2019 - 5:00PM

Kandos' industrial history is art at Cementa 2019

Local News



The concrete monument, *Rebecca's Museum*, a work in progress with Rebecca Gallo, displayed from right. Cementa installation, a large scale mobile hanging from the roof, the contemporary arts festival on November 22-24.

Cementa 2019 (November 21-24) is now in full swing at Kandos.

This biennial contemporary arts festival is four days and nights of performance, sound, cabaret and digital and electronic art exploring the social, historical and environmental context of Kandos and surrounding district.

Among the venues exhibiting works is the Museum, where Rebecca Gallo's piece exploring the balance between artifact and discarded industrial scrap dangles from the corner of the recent extension to the Museum - itself a reappropriation of the industrial.



South: Starting with the Cement Bag Dress, she will be performing a piece to music by Kim Deaton and Robyn Godfrey at the museum 1pm and 3.30pm Saturday.

"Rebecca's work is one of the ten artists the museum is hosting this Cementa. It's a great mix of works within the museum, the museum grounds and down at Kandos Railway station, which is now part of the museum," Russ Sanderson, museum president, said.

"We are very pleased to see a new dance piece by Susan Barling with music by Kim Deaton and Robyn Godfrey. This performance piece is inspired by the 'Cement Bag Dress' by Annaliese Moore, one of the treasured items in the museum's collection."



NOVEMBER COVERAGE HIGHLIGHTS

The most Australian awards ever!  
Country's BEST parmigiana, steak,  
'bush pub' and cheapest meals for less  
than \$15 named at 2019 hospitality  
ceremony

- The Australian Hotels Association announced winners of its hospitality awards
- A rustic hotel in Australia's historic horse capital is the best place to grab a steak
- A family-friendly hotel in the Mudgee wine district was named 'Best Cheap Eat'
- A cosy hotel in Broken Hill serves up the finest chicken parmigiana

By ALICE MURPHY FOR DAILY MAIL AUSTRALIA  
PUBLISHED: 23:47 GMT, 23 November 2019 | UPDATED: 04:44 GMT, 24 November 2019  
70 Shares | 14 Comments

The nation's best hotels and pubs have been named, with prestigious titles honouring the best steak, chicken parmigiana and a 'cheap eat' in Australia.

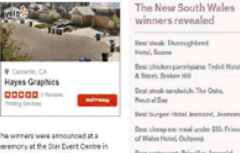
The Australian Hotels Association (AHA) NSW Awards for Excellence 2019 recognized the finest venues in the region across a variety of areas, including food, drink, entertainment and accommodation.

The Thoroughbred Hotel in the historic horse town of Scone was named the best place to grab a steak, while the Prince of Wales Hotel in Gulong received the nod for 'Best Cheap Eat' thanks to a menu of remarkably reasonable meals for less than \$15.

The Tyndil Hotel and Bistro and Ophir Hotel in Orange came out on top in the hotly contested 'Best Farm' category, while the Armatree Hotel in rural New South Wales was named 'Best Bush Pub' for its quality beers, tasty food and welcoming atmosphere.



Taking the title of Australia's 'Best Bush Pub' for the second year running is the AHA NSW Award for Excellence winner the Armatree Hotel in Orange in rural New South Wales. (L-R) Photo: Shutterstock.com; iStock.com; iStock.com



The winners were announced at a ceremony at the Star East Centre in Sydney on November 20.

**BEST BUSH PUB**  
Taking the crown for Australia's Best Bush Pub for the second year running was the Armatree Hotel near Narrabri in

MailOnline

Famed for its signature pizzas, the Armatree serves up good beer, top class service and tasty food, catering for birthdays, engagements and weddings.

Armatree owner Ash Walker said it was pretty amazing to win the title for the second year in a row.

It's very humbling, and it probably shows that after nearly 13 years, hard work pays off," he told the *Narrabri News*.

**BEST STEAK**  
The Thoroughbred Hotel in the historic horse town of Scone was hailed as the best venue to grab a steak in New South Wales in 2019, after the AHA anonymously inspected hundreds of meals to find the prime cut of steak available in the region.

The newly renovated pub received an impressive five nominations, including 'Best New Redeveloped Hotel', 'Best Casual Dining Venue' and 'Best Burger'.

The Thoroughbred hotel has an adjoining bakery and cafe which opens at 6am each morning, catering to the breakfast trade.



The Thoroughbred Hotel in the historic horse town of Scone has been hailed as the best venue to grab a steak in New South Wales in 2019.

clickx

DECEMBER COVERAGE HIGHLIGHTS

DESTINATION / WISH YOU WERE HERE

Wish you were here: find  
heaven and earth in  
Mudgee, NSW

WORDS *Victoria Pearson*

*Love*  
VICTORIA PEARSON  
Creative Director

See the 10 Best Things To Do In Sydney Over The Christmas Break

Tour the vineyards or stay in all weekend – you get what you need in New South Wales's Mudgee region.

... Day ...  
About three and a half hours drive from Sydney along the Great Western highway leads you to the historic town of Mudgee, dotted with colonial architecture, cellar doors for miles and the perfect blend of heritage and modernity. You can't go past *Strikes* for the sweetest weekend – six kilometres out of the town centre and a world away from where you've come. Drive to the crest of the hill on Strikes Lane and take your pick from the north or south facing eco-friendly guesthouses, architecturally designed to take full advantage of the surrounding vistas and valley.

Friday night calls for a potbelly fire, your favourite book and local cheeses picked up on your way through town. Spend Sunday's sunrise on the deck with a coffee and plan the rest of the day at your own pace. The modern kitchen and outdoor barbecue mean you can stay put all weekend should you desire, and the abundance of optional extras makes a strong case for doing so: think in-house private wine tastings courtesy of nearby *Enosby Wines*, enjoy a pre-prepared gourmet dining experience from *Mudgee Catering Co.*, or graze the day away with a *Mudgee Hamper* full of local produce.

As inimitable as the terror that shapes each grape in the fertile surroundings, *Strikes* possesses an innate sense of time and place and, much like that precise alchemy of your favourite drop, speaks eloquently for itself.

... Do ...  
Remember you are in wine country, though, with high groves, robust vines and cellar doors dotting the area rolling terrain. It would be remiss not to treat with an expert, and *Alyson* from *Mudgee V&W Wine Tasting* is the ideal guide. Choose from a full or half day experience (with the option of a private tour, if groups aren't your thing) and sample the best of the region, picking up some perfect drops along the way. And fear not beer drinkers, the *Mudgee Brewing Company* microbrewery and restaurant provides tastings all day for the more hop-inclined.

... Taste ...  
Everything, it's hard to put a foot wrong here, but there are always a few must-tries. *Enosby's Pamphongee* is the region's destination restaurant, located at the *Robert Sturt Vineyard & Winery*. The set menu is an homage to the land, featuring homegrown and locally sourced produce. You won't regret the wine pairing. Sunday lunch should be a roast and it should take place at *Love Wine's pavilion* – a marquee on the Love estate, overlooking the water and vineyards across to the Mudgee hills.

Don't forget to stock up on snacks at *Hink Valley Cheese Co.* and single origin chocolate from *Spencer Cocoa*.

... Take ...  
The perfect weekend carrier from *Lancel*, your favourite blue jeans and R.M. Williams boots, a book for the quiet moments (David Sedran, always) and some oversized Sunday sunglasses (to hide any of Saturday's sins).

RUSSH

DECEMBER COVERAGE HIGHLIGHTS

The 10 Best Things To Do In Sydney  
Over The Christmas Break

**memorialstays**  
memorialstays.com.au

**Blue Bayles**

Round near Darling, NSW...  
4,472 likes

Get Away to the Underrated Mudgee Wine Region

If you need three hours in the car to clear your head, why not head for Mudgee's wineries? Sure, you could hit the Hunter Valley, but Mudgee boasts some excellent, less-recognized cellar doors. Make sure to visit *Love Wine's* organic, small batch, when making is your thing! Deer seekers should also drop in to Mudgee Breeding Company, where the spirit is always festive.

**memorialstays**  
memorialstays.com.au

**Blue Bayles**

Blue Bayles...  
203 likes

Experience the White Sands of Hyams Beach

You're not going to get a white Christmas in Sydney, but how about a side-trip to take in one of the world's top white sand beaches? Nestled in Jervis Bay, about three hours out of Sydney, the crystal-clear water at Hyams Beach is perfect for fishing, swimming, snorkelling, diving and of course Instagramming. Gift yourself a few days here in an Airbnb for maximum smugness.

**memorialstays**  
memorialstays.com.au

**Blue Bayles**

Blue Bayles...  
1,000 likes

Watch Christmas Classic EP Under the Stars

The *Wentworth* Cinema is set up for the season on a gentle grassy incline in Central Park, with an program that covers both new releases *White Christmas*, *Over the Hills and Far Away*, *Pulp Fiction*. On Sunday, December 22, and Monday, December 23, the cinema will screen Christmas comedy, EP's being over the open-air screen. What's not to love?

**memorialstays**  
memorialstays.com.au

**Blue Bayles**

Blue Bayles...  
203 likes

## Treasurer's Report

1. **Nature of Report**

- a. This is the financial report for the first quarter of the MRTI 2019-20 financial year, given to Mid-Western Regional Council (MWRC) under the reporting format as agreed under the contract executed between MWRC and MRTI.
- b. The report demonstrates the trading result for the financial quarter ended December 30<sup>th</sup> 2019.

2. **Accounting Conventions**

- a. The attached P&L and Balance Sheet have been prepared from the MYOB General Ledger (via reporting system CALXA) with no external intervention other than formatting.
- b. Accrual accounting is used under GAAP.

**Overall Result**

- a. Operating Profit \$222K which is \$9.8K ahead of budget.

3. **Trading Income**

Retail trading income at end Q2 ahead of budget \$658.

4. **Total Income**

Overall income ahead of budget \$856.

5. **Total Expenses**

Total expenses under budget \$10K, primarily due to expenditure timing issue.

- a. The organisation continues to be under financial control.

6. **Cash Funds**

At the end of Q2 of the 2019-20 Financial Year, cash is the primary current asset \$225K.

7. **Balance Sheet**

- a. A balance sheet is included as part of this report.

**Mudgee Region Tourism Incorporated**  
**Balance Sheet as of December 2019**

Balance Sheet — Mudgee Region Tourism Inc	
Dec 2019	Dec 2019
<b>Asset</b>	
Current Assets	282,209
Cash on Hand	225,420
Visa Debit Cards	2,122
Debtors	9,105
Stock on Hand	16,120
Prepayments	29,441
Non-Current Assets	41,655
Motor Vehicle (Nett)	39,423
Plant & Equip (Nett)	4,790
Intangible Assets	(2,558)
<b>Total Asset</b>	<b>323,863</b>
<b>Liability</b>	
Current Liabilities	118,298
Trade Creditors	29,958
Accruals	5,419
Chattel Mortgage (current)	34,924
GST Liabilities	2,288
Payroll Liabilities	45,709
Ticket Sales	(31)
123Tix Ticket Sales	(63)
Countrylink Tickets	33
<b>Total Liability</b>	<b>118,267</b>
<b>Net Assets</b>	<b>205,596</b>
<b>Equity</b>	
Retained Earnings	(16,424)
Current Earnings	222,020
<b>Total Equity</b>	<b>205,596</b>

**Mudgee Region Tourism Profit + Loss (Budget Analysis) July through December 2019**

	Actuals	Budget	Variance (\$)	Full Year Budget	Full Financial Year Variance Jul 2019 - Jun 2020
<b>Income</b>					
Retail Sales	66,692	66,034	658	114,049	(47,357)
Ticket Sales Income	4,997	4,658	338	12,001	(7,004)
Membership Income	440,676	440,817	(140)	445,006	(4,329)
Events Income	0	0	0	23,250	(23,250)
Mid Western Regional Council	304,385	304,385	0	508,770	(204,385)
DNCO Contribution	0	0	0	5,000	(5,000)
<b>Total Income</b>	<b>816,749</b>	<b>815,893</b>	<b>856</b>	<b>1,108,075</b>	<b>(291,326)</b>
<b>Cost of Sales</b>					
COGS Retail	48,329	47,067	(1,263)	82,638	34,309
<b>Total Cost of Sales</b>	<b>48,329</b>	<b>47,067</b>	<b>(1,263)</b>	<b>82,638</b>	<b>34,309</b>
<b>Gross Profit</b>	<b>768,420</b>	<b>768,826</b>	<b>(407)</b>	<b>1,025,437</b>	<b>(257,017)</b>
<b>Expense</b>					
Advertising	0	0	0	200	200
Audit Fees	2,125	2,161	36	4,751	2,626
Bank Charges	27	29	1	49	22
Bank Charges - Merchant	753	865	112	1,799	1,047
Cleaning	960	780	(180)	1,730	770
Computer Expenses	5,863	6,066	203	11,895	6,031
Depreciation	6,445	6,433	(12)	13,009	6,564
Electricity	960	916	(45)	1,800	839
Visitors Centre Costs	595	793	198	1,200	605
Insurance	2,087	1,982	(104)	2,870	784
Insurance - Workers Comp	908	835	(73)	1,501	593
Motor Vehicle Running	6,294	5,377	(917)	10,500	4,206
MV Interest	1,209	1,241	32	2,460	1,251
Office Supplies	244	274	30	400	156
Photocopier Rental	0	310	310	310	310
General Postage	67	145	77	650	582
Member Expenses	1,700	1,696	(4)	3,999	2,300
Printing & Stationery	3,692	3,476	(215)	6,000	2,308
Professional Fees	2,488	2,710	222	3,150	662
Rent Mudgee Visitors Centre	498	498	0	498	0
Gulgong Visitors Centre	469	469	0	500	31
Rylstone/Kandos running costs	252	252	0	200	(52)
Repairs & Maintenance	178	149	(29)	500	322
Staff Amenities & Ent	2,838	3,109	270	5,000	2,162
Board Meeting Expenses	18	0	(18)	100	82
Subscriptions & Memberships	3,012	3,155	143	4,001	988
Sundry Expenses	2,111	1,960	(151)	4,100	1,989
Security	600	447	(153)	699	99
Telephone, Fax & Internet	2,681	2,685	4	5,330	2,649
Travel Expenses - Non Wages	75	126	51	181	105
Website Expenses	3,386	3,640	254	23,500	20,114
Visitor Guide Exp	143,184	143,328	144	152,653	9,470
Wages and Salaries	234,975	235,741	766	482,059	247,084
Fringe Benefits Tax	3,027	3,027	0	6,067	3,040
Regional Marketing Expenditure	112,378	121,618	9,240	256,500	144,122
<b>Total Expense</b>	<b>546,099</b>	<b>556,293</b>	<b>10,194</b>	<b>1,010,161</b>	<b>464,062</b>
<b>Operating Profit</b>	<b>222,321</b>	<b>212,534</b>	<b>9,787</b>	<b>15,276</b>	<b>207,045</b>
<b>Other Expense</b>					
Suspense	301	0	(301)	0	(301)
<b>Total Other Expense</b>	<b>301</b>	<b>0</b>	<b>(301)</b>	<b>0</b>	<b>(301)</b>
<b>Net Profit</b>	<b>222,020</b>	<b>212,534</b>	<b>9,486</b>	<b>15,276</b>	<b>206,744</b>

## Item 8: Development

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### 8.1 Planning Proposal Lot 2 DP 1055152 85 Rocky Waterhole Road, Mount Frome - Post Exhibition

REPORT BY THE MANAGER, STRATEGIC PLANNING  
TO 15 APRIL 2020 ORDINARY MEETING  
GOV400087, LAN900094

#### RECOMMENDATION

##### That Council:

1. **receive the report by the Manager, Strategic Planning on the Planning Proposal Lot 2 DP 1055152 85 Rocky Waterhole Road, Mount Frome - Post Exhibition; and**
2. **exercise its delegation in the preparation of the amendment to the Mid-Western Regional Local Environmental Plan 2012 in relation to the rezoning of part of Lot 2 DP 1055152, 85 Rocky Waterhole Road, Mount Frome from RU1 Primary Production to RU4 Primary Production Small Lots and E3 Environmental Management and change the minimum lot size from 100 hectares to 20 hectares and 400 hectares for the area to be zoned RU4 Primary Production Small Lots and E3 Environmental Management respectively subject to the Opinion issued by Parliamentary Counsel.**

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#### Executive summary

At Council's 21 August 2019 meeting, Council resolved to support the Planning Proposal and to forward it to the NSW Department of Planning Industry and Environment (DPIE) for a Gateway Determination. The Planning Proposal relates to the rezoning of part of Lot 2 DP 1055152, 85 Rocky Waterhole Road, Mount Frome from RU1 Primary Production to RU4 Primary Production Small Lots and E3 Environmental Management and change the minimum lot size from 100 hectares to 20 hectares and 400 hectares for the area to be zoned RU4 Primary Production Small Lots and E3 Environmental Management respectively. A copy of the Planning Proposal is provided as Attachment 1.

A Gateway Determination was sought in relation to the Planning Proposal. A conditional Gateway Determination was granted and received by Council on 14 October 2019. A copy of the Gateway Determination is provided as Attachment 2.

The Planning Proposal was placed on public exhibition from Friday 6 December 2019 and concluded Friday 13 January 2020 in accordance with Council's Community Participation Plan. No submissions were received.

The Planning Proposal was referred to the NSW Rural Fire Service in accordance with Gateway Determination condition 4. A response from the NSW Rural Fire Service (NSW RFS) was received on 30 March 2020, a copy of this response is provided as Attachment 3.



The purpose of this report is to provide Council with a post exhibition report and to seek Council's approval to exercise its delegation in finalising the Planning Proposal.

## Disclosure of Interest

Nil.

## Detailed report

### **Planning Proposals**

Planning Proposal is a term used to describe the process of rezoning or making an amendment to a Local Environmental Plan (LEP). A Planning Proposal application is a document that explains the intended effect of the LEP amendment and provides a strategic justification for doing so. NSW Department of Planning Industry & Environment (DPIE) has issued A Guide to Preparing Planning Proposals, to provide guidance and information on the process for preparing planning proposals.

### **The Gateway Process**

DPIE is responsible for assessing Planning Proposals through the Gateway Process. Details of the Gateway Process are outlined in DPIE's A Guide to Preparing Local Environmental Plans.

### **Gateway Timeline**

The following table summarises the key components of making an amendment to the Mid-Western Regional Local Environmental Plan and the progress of the current Planning Proposal through the various stages. The below table demonstrates the Planning Proposal is within the initial stage of the process.

Stage	Completed	Comment
<b>Preparation of a Planning Proposal</b>		
Planning Proposal lodged with Council	✓	December 2018
Staff Undertake Initial Assessment	✓	December 2018 – August 2019, further information requested, submitted by the proponent during this period and assessed by Council staff. The focus of the further information was around the provision of an adequate water supply.
Council Decision to Support Proposal	✓	Planning Proposal reported to 21 August 2019 Council meeting.
<b>Issue of Gateway Determination</b>		
Council Requests Gateway Determination	✓	4 September 2019
DP&E Issues Gateway Determination	✓	14 October 2019
Gateway Conditions Satisfied	✓	20 November 2019
<b>Consultation</b>		
Consultation with Relevant Agencies	✓	3 December 2019 – 30 March 2020
Public Exhibition	✓	6 December 2019 – 13 January 2020
Post-Exhibition Report to Council	✓	15 April 2020
<b>Finalisation of the Planning Proposal</b>		
Council Exercises Delegation to Prepare LEP		
Draft LEP by Parliamentary Council		
Opinion Issued and LEP Made		

## **GATEWAY DETERMINATION**

A conditional Gateway Determination was received on 14 October 2019 and included 7 standard conditions.

**CONSULTATION**

Condition 3 of the Gateway Determination required Council to undertake community consultation with a public exhibition period of 28 days. No submissions were received.

**Agency Consultation**

The NSW RFS were consulted in accordance with Gateway Determination condition 4. The submission is provided as Attachment 3. The submission states that any future development on the proposed RU4 zoned land is required to demonstrate compliance with the relevant provisions of Planning for Bush Fire Protection 2019, based on the nature of proposed works. All proposals need to consider the bush fire risk posed by the proposed E3 zoned land retaining native vegetation of high biodiversity value.

It should be noted that any future development application for subdivision would be considered integrated development.

**Community Consultation**

The Planning Proposal and associated documentation was placed on public exhibition from Friday 6 December 2019 and concluded Friday 13 January 2020. The Community Consultation was undertaken in accordance with DPIE A Guide to Preparing Local Environmental Plans and Council's Community Participation Plan. No submissions were received.

**FINALISATION OF PLANNING PROPOSAL**

The recommendation of staff is to proceed with the finalisation of the Planning Proposal. This will involve drafting LEP provisions.

**Draft LEP**

Included, as part of the Gateway Determination is a written Authorisation to Exercise Delegation of the Minister's functions under Section 3.36 (previously Section 59) of the *Environmental Planning and Assessment Act 1979*. The documentation will be forwarded to the Office of Parliamentary Counsel to draft the amendment to the LEP and seek an Opinion that the plan may be made. A copy of the request will be forwarded to DPIE – Western Region. Following the receipt of the Opinion, a request that the LEP amendment be notified will be made.

**Community Plan implications**

<b>Theme</b>	<b>Looking After Our Community</b>
Goal	Vibrant towns and villages
Strategy	Make available diverse, sustainable, adaptable and affordable housing options through effective land use planning

**Strategic implications****Council Strategies**

Council's Comprehensive Land Use Strategy has limited detail around the need for additional land zoned RU4 Primary Production Small Lots, so this Planning Proposal has been considered on its merit and specific emphasis has been placed on agricultural capability and water supply to recommend continued support.

**Council Policies**

The steps involved towards the notification of the Planning Proposal will not require any change to relevant policies.

### **Legislation**

The Planning Proposal has been considered in accordance with Division 3.4 Environmental Planning Instruments - LEPs (previously Division 4) Local Environmental Plans of the *Environmental Planning and Assessment Act 1979* and the Mid-Western Regional Local Environmental Plan 2012.

### Financial implications

Nil.

### Associated Risks

If Council does not wish to proceed with finalisation of the Planning Proposal, it can withdraw its support at this stage in the Gateway Process. Council would be required to formally resolve not to proceed with the Planning Proposal and advise the various landowners and DPIE accordingly.

SARAH ARMSTRONG  
MANAGER, STRATEGIC PLANNING

JULIE ROBERTSON  
DIRECTOR DEVELOPMENT

30 January 2020

*Attachments:* 1. Planning Proposal. (separately attached)  
2. Gateway Determination. (separately attached)  
3. NSW RFS Submission. (separately attached)

### APPROVED FOR SUBMISSION:

BRAD CAM  
GENERAL MANAGER

## 8.2 NSW Government Stronger Country Communities Fund (Round 3) Grant Funding

REPORT BY THE MANAGER ECONOMIC DEVELOPMENT  
TO 15 APRIL 2020 ORDINARY MEETING  
GOV400087, GRA600041

### RECOMMENDATION

#### That Council:

1. receive the report by the Manager Economic Development on the NSW Government Stronger Country Communities Fund (Round 3) Grant Funding;
2. if successful, accept \$758,881 in grant funding from the NSW Government for Mid-Western Region Youth Programs, Pitts Lane Shared Pathway Lighting, Construction of New Amenities building at Billy Dunn Oval and Upgrades to Rylstone Caravan Park;
3. if successful, authorise the General Manager to finalise and sign funding agreements with NSW State Government for Mid-Western Region Youth Programs, Pitts Lane Shared Pathway Lighting, Construction of New Amenities building at Billy Dunn Oval and Upgrades to Rylstone Caravan Park; and
4. amend the 2019/20 Budget as follows:
  - 4.1 reduce grant funding received for Billy Dunn Amenities by \$122,052, reduce project expenditure by \$262,200 with the balance returning to unrestricted cash;
  - 4.2 reduce project expenditure for Rylstone Caravan Park Upgrades by \$420,609 and reduce project funding by \$260,609 grant funding, \$100,000 Asset Replacement Reserve and unrestricted cash \$60,000;
5. amend the 2020/21 Budget and 2017/21 Delivery Program as follows:
  - 5.1 increase grant funding received for Billy Dunn Amenities by \$122,052, allocate project expenditure of \$262,200 with the balance funded from unrestricted cash;
  - 5.2 for Youth Services, reduce contributions received by \$123,000, allocate grant funding received of \$216,152, and increase project expenditure by \$93,152;
  - 5.3 allocate grant funding for Pitts Lane Lighting of \$50,000, and reduce funding from Capital Reserves by \$50,000;
  - 5.4 allocate an expenditure budget of \$480,000 for Rylstone Caravan Park Upgrades funded by \$154,525 grant income, \$100,000 Asset Replacement Reserve and \$225,475 Capital Program Reserve; and
6. amend the 2021/22 Budget and 2017/21 Delivery Program as follows:
  - 6.1 for Youth Services, reduce contributions received by \$126,072, allocate

**grant funding received of \$216,152, and increase project expenditure by \$90,080.**

## Executive summary

In September 2019, Council applied for funding for a number of projects from the NSW Government's Stronger Country Communities Fund. The purpose of this report is to amend Council's Operational Plan and Delivery Program for the 2019-20 and 2020-21 financial years, and authorise the General Manager to accept the funding and sign the funding agreement and other relevant documentation should Council be successful in obtaining grant funding.

## Disclosure of Interest

Nil

## Detailed report

Council applied for grant funding from the NSW Government's Stronger Country Communities Fund in September 2019. The applications for funding included for Mid-Western Region Youth Programs, Pitts Lane Shared Pathway Lighting, Construction of New Amenities Building at Billy Dunn Oval and Upgrades to Rylstone Caravan Park.

The amounts requested are provided in the following table:

<b>Project</b>	<b>Amount Requested</b>	<b>Amount Received</b>
Mid-Western Region Youth Programs	\$432,304	\$432,304
Pitts Lane Shared Pathway Lighting	\$50,000	\$50,000
Construction of a New Amenities Building at Billy Dunn Oval	\$122,052	\$122,052
Rylstone Caravan Park Upgrades	\$280,605	\$154,525

It is recommended, that Council accept the grant funding of \$758,881 if successful and endorse the proposed amendments to the Operational Plan and Delivery Program for 2019/20 and 2020/21 to ensure delivery of these projects.

## Community Plan implications

<b>Theme</b>	<b>Looking After Our Community</b>
Goal	Meet the diverse needs of the community and create a sense of belonging
Strategy	Provide equitable access to a range of places and spaces for all in the community

## Strategic implications

### Council Strategies

Council's Towards 2030 Community Plan has a range of strategies supported by the projects proposed to be funded including providing infrastructure and services to cater for current and future needs of the community.

### Council Policies

Not Applicable

### Legislation

Not Applicable

## Financial implications

The following table summarises the budget changes required to include these projects and to amend future year budgets where project timing has changed.

Grant Funding	2019/20	2020/21	2021/22
Youth Programs		Increase from \$124,000 to \$216,152	Increase from \$128,000 to \$216,152
Pitts Lane Lighting		Increase by \$50,000	
Billy Dunn Amenities	Reduce Grant Funding by \$122,052	Increase by \$122,052	
Rylstone Caravan Park	Reduce Grant by \$260,609	Allocate grant of \$154,525	
Council Funding			
Youth Programs			
Pitts Lane Lighting		Reduce by \$50,000 from Capital reserves	
Billy Dunn Amenities		Increase by \$122,052 from unrestricted cash	
Rylstone Caravan Park	Reduce by \$160,000 (Asset Replacement Reserve \$100k, Unrestricted Cash \$60k)	Increase by \$325,475 (\$100k Asset Replacement Reserve, \$225,475 Capital Program Reserve)	

Budget Year	Operating Performance Ratio	Own Source Revenue	Building & Infrastructure Renewal
2019/20	✘	✔	-
Future Years	✔	✘	-

## Associated Risks

Not Applicable

ALINA AZAR  
MANAGER ECONOMIC DEVELOPMENT

JULIE ROBERTSON  
DIRECTOR DEVELOPMENT

24 March 2020

*Attachments:* Nil

APPROVED FOR SUBMISSION:

BRAD CAM  
GENERAL MANAGER

## 8.3 NSW Government Community Building Partnerships Grant Funding

REPORT BY THE MANAGER ECONOMIC DEVELOPMENT  
TO 15 APRIL 2020 ORDINARY MEETING  
GOV400087, GRA600041

### RECOMMENDATION

#### That Council:

1. **receive the report by the Manager Economic Development on the NSW Government Community Building Partnerships Grant Funding;**
2. **if successful, accept grant funding of \$70,000 from NSW Government Community Building Partnerships Fund;**
3. **if successful, authorise the Mayor or General Manager to finalise and sign the funding agreement with NSW Government; and**
4. **amend the 2019/20 Budget as follows:**
  - **Rylstone Hall Exterior Painting - reduce Asset Replacement Reserve funding by \$20,000 and increase grant funding by \$20,000 from Community Building Partnerships Fund;**
  - **Gulgong Hall Exterior Painting - reduce Asset Replacement Reserve funding by \$15,000 and increase grant funding by \$15,000 from Community Building Partnerships Fund; and**
  - **Gulgong Hall Roof Painting - reduce Asset Replacement Reserve funding by \$35,000 and increase grant funding by \$35,000 from Community Building Partnerships Fund.**

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### Executive summary

In September 2019, Council applied for funding for two projects from the NSW Government's Community Building Partnerships Fund. The purpose of this report is to amend Council's Operational Plan and Delivery Program for 2019-20, and authorise the General Manager to accept the funding and sign the funding agreement and other relevant documentation should Council be successful in receiving grant funding.

### Disclosure of Interest

Nil

### Detailed report

Council applied for grant funding from the NSW Government's Community Building Partnerships Fund in September 2019. The applications for funding included funding towards exterior painting of



Rylstone Hall, exterior painting of Gulgong Hall and painting of Gulgong Hall roof. These projects were previously identified and included in the 2017/21 Delivery Program.

The amounts requested are provided in the following table:

Project	Amount Requested	Amount Received
Rylstone Hall Exterior Painting	\$20,000	\$20,000
Gulgong Hall Exterior and Roof Painting	\$50,000	\$50,000

It is recommended that if successful, Council accept grant funding of \$50,000 and endorse the proposed amendments to the Operational Plan and Delivery Program for 2019/20 to ensure delivery of these projects.

## Community Plan implications

Theme	Looking After Our Community
Goal	Vibrant towns and villages
Strategy	Respect and enhance the historic character of our Region and heritage value of our towns

## Strategic implications

### Council Strategies

Council's Towards 2030 Community Plan has a range of strategies supported by the projects proposed to be funded including providing infrastructure and services to cater for current and future needs of the community.

### Council Policies

Nil

### Legislation

Nil

## Financial implications

The following table summarises the budget changes required to include these projects and to amend future year budgets where project timing has changed.

Grant Funding	2019/20
Rylstone Hall Exterior Painting	Increase by \$20,000
Gulgong Hall Exterior Painting	Increase by \$15,000
Gulgong Hall Roof Painting	Increase by \$35,000
Council Funding	
Rylstone Hall Exterior Painting	Reduce Asset Replacement fund by \$20,000
Gulgong Hall Exterior Painting	Reduce Asset Replacement fund by \$15,000
Gulgong Hall Roof Painting	Reduce Asset Replacement fund by \$35,000

Budget Year	Operating Performance Ratio	Own Source Revenue	Building & Infrastructure Renewal
2019/20	✓	✗	✓
Future Years	-	-	-

### Associated Risks

Nil

ALINA AZAR  
MANAGER ECONOMIC DEVELOPMENT

JULIE ROBERTSON  
DIRECTOR DEVELOPMENT

27 March 2020

*Attachments:* Nil

### APPROVED FOR SUBMISSION:

BRAD CAM  
GENERAL MANAGER

## 8.4 Events Assistance Applications

### REPORT BY THE

TO 15 APRIL 2020 ORDINARY MEETING  
 GOV400067, ECO800009; FIN300052

### RECOMMENDATION

#### That Council:

1. receive the report by the Events Coordinator for approved Events Assistance funding for rescheduled or cancelled events from March – July 2020;
2. amend the 2019/20 Budget and 2017/21 Delivery Program to reflect a transfer of the approved Events Assistance funding to the below applicants (including cash and in-kind amounts) from the current Events Assistance budget to be used for rescheduled events to be held in the 2020 - 2021 Financial Year;

<b>Cadillac LaSalle Club of Australia</b>	<b>\$2000</b>
<b>Wings Wheels and Wine</b>	<b>\$2500</b>
<b>Mudgee Classic</b>	<b>\$4096</b>

3. amend the 2019/20 Budget and 2017/21 Delivery Program to reflect the transfer of multi-year Events Assistance funding allocated to the below applicants (including cash and in-kind amounts) for the period of 2020, 2021 and 2022 to now cover 2021, 2022 and 2023.

	<b><u>2021</u></b>	<b><u>2022</u></b>	<b><u>2023</u></b>
<b>Henry Lawson Society</b>	<b>\$2000</b>	<b>\$2000</b>	<b>\$2000</b>
<b>Gulgong Prince of Wales Eisteddfod</b>	<b>\$2500</b>	<b>\$2500</b>	<b>\$2500</b>
<b>Cudgegong Cruisers</b>	<b>\$491</b>	<b>\$506</b>	<b>\$521</b>
<b>Arts Council Gulgong</b>	<b>\$1000</b>	<b>\$1000</b>	<b>\$1000</b>

### Executive summary

This report considers approved Events Assistance under Council's Events Assistance Policy. It relates to events that have been either cancelled or rescheduled due to the COVID-19 pandemic. It outlines recommendations on how to proceed with the allocated funding where payments and journal transfers have been processed.

It should be noted that both Wing Wheels and Wine and The Mudgee Classic, received Events Assistance at the February Council Meeting, on the condition no public submissions were received within a 28 day period. No submissions were received and funding was allocated as per the recommendation.

### Disclosure of Interest

Nil.

## Detailed report

Council's Events Assistance Program is designed to assist local community events that benefit the local economy and attract visitors to the Region. A maximum of \$2,500 per event per year is recommended. Under this program, the highest priority should be for events which:

- Attract the largest number of visitors to the Region; and
- Extend the duration of visitation to the Region (i.e. occur over a number of days).

The table below shows the original date and new date for events that have been postponed as a result of the COVID-19 pandemic.

Event	Original Date	New Date	In-Kind	Cash
Cadillac LaSalle Club of Australia	April 2020	October 2020	\$193	\$1,807 paid
Wings Wheels & Wine	April 2020	TBC	\$2,500	-
Mudgee Classic	May 2020	May 2021	\$4,096	-
Henry Lawson Society	June 2020	June 2021	\$1,100	\$900 paid
Gulgong Prince of Wales Eisteddfod	April – May 2020	April – May 2021	\$608	\$1,892 paid
Cudgegong Cruisers	March 2020	March 2021	\$491	-
Arts Council Gulgong	June 2020	June 2021	\$495	\$505 paid

Based on the above, it is recommended that all in-kind Events Assistance be returned to the current Events Assistance Budget via the reversal of finance journals and new journals for approved in-kind funding for rescheduled events or annual events to take place in 2021 to be allocated in the new financial year as per the 2019/20 Council Fees and Charges and be funded from the 2020/21 Events Assistance budget.

Cash payments already made will remain with the event organisers to be used as approved for the rescheduled events as a pre-payment for 2021 events.

Further, it is recommended that all events that were granted multi-year funding commencing in 2019/20, are rolled forward to commence their three-year funding from the 2020/21 financial year and do not have to re-apply for Events Assistance for the period 2020/21 through to 2022/23 for the events whilst they continue to meet Events Assistance criteria.

## Community Plan implications

<b>Theme</b>	<b>Building a Strong Local Economy</b>
Goal	An attractive business and economic environment
Strategy	Promote the Region as a great place to live, work, invest and visit

## Strategic implications

### Council Strategies

Applications for Events Assistance are required to have clear linkages to the Community Plan Towards 2030 outcomes. This includes promoting the region as a great place to live, work, invest and visit. By supporting events that provide opportunities for local and visitor attendance, this increases visitation to the region and provides social and economic benefits to the region.

### Council Policies

Events Assistance Policy – applicants are required to meet the eligibility criteria of the policy including attracting visitors the region.

### Legislation

The Local Government Act 1993, Section 356, states: (1) A council may, in accordance with a resolution of the council, contribute money or otherwise grant financial assistance to persons for the purpose of exercising its functions.

## Financial implications

Funding of \$40,000 was provided in the 2019/20 Operational Plan for Events Assistance. Based on the above, the recommendation of staff is to return \$9,483 of in-kind funding to the Events Assistance budget in 2019/20 through the reversal of already completed financial journals. These funds will be allocated for the rescheduled events during the 2020/21 year.

Cash funding of \$5,104 should be considered as a pre-payment from the 2019/2020 budget for events to be held in 2021.

Budget Year	Operating Performance Ratio	Own Source Revenue	Building & Infrastructure Renewal
2019/20	✓	-	-
Future Years	✗	-	-

## Associated Risks

If Council does not continue to support these events and the event organisers in the uncertain times of the COVID-19 pandemic, there is a risk that they may not go ahead in the future or that they are held at another location and therefore, there is the potential of lost economic benefits to the Mid-Western Region. Guaranteed funding will help to benefit the region in the wake of the crisis and beyond.

There is also a risk that an applicant provides false or fraudulent information in order to benefit from the program. This risk is minimised by the clear and transparent policy, process for approval, and feedback requirements of the program.

EVENTS OFFICER

DIRECTOR DEVELOPMENT

27 March 2020

*Attachments:* Nil

APPROVED FOR SUBMISSION:

BRAD CAM  
GENERAL MANAGER

## 8.5 Council Support for Local Businesses

### REPORT BY THE

TO 15 APRIL 2020 ORDINARY MEETING  
GOV400087, ECO800023

### RECOMMENDATION

#### That Council:

- 1. note the report by the Manager Economic Development on the Council Support for Local Businesses.**

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### Executive summary

The COVID-19 pandemic has created a health and economic crisis globally and unfortunately this extends to the communities and local economy of the Mid-Western Region. These impacts have been felt immediately, particularly in key industries of tourism, hospitality and retail, but the flow on impacts will ultimately impact the broader local economy for some time.

The purpose of this report is to provide an update to Council regarding activities that are planned to be undertaken by the Economic Development team to support local businesses over the coming 12 months, including providing support through the crisis itself and to support business recovery into the future. All activities, at this stage, will be funded utilising the existing 2019/20 economic development budget.

### Disclosure of Interest

Nil

### Detailed report

The COVID-19 pandemic has created a health and economic crisis globally and unfortunately this extends to the communities and local economy of the Mid-Western Region. Key industries of tourism, hospitality and retail have been most significantly impacted to date as a result of emergency orders imposed by the government to reduce the risk and severity of the pandemic. It is important to note that the flow on impact of reductions in income and expenditure will ultimately impact the broader local economy.

The most recent REMPLAN data published for the Mid-Western Region (August 2019) indicates there were 1,069 people employed in Retail, 595 people employed in Food & Beverage Service and 220 employed in Accommodation Services. In addition, 115 people were employed in Arts & Recreation Services, whilst Personal Services such as beauty and hairdressing employ 148 people across the region. Other industries that have been affected by COVID-19 to date include 190 employed in building cleaning and similar services, as well as 92 people employed in Employment, Travel Agency and other Administrative Services. If 50% of these jobs are put on hold or lost due to existing operating restrictions, this is the equivalent of 1,214 jobs.

Many local businesses forced to close or subject to operating restrictions are still likely to incur fixed costs such as rent, utilities and leasing commitments. As there is great uncertainty regarding the duration of the COVID-19 pandemic, local businesses will require support to not only survive the crisis but to recover.

Whilst it is recognised that the Federal and State Governments have announced a number of initiatives to support businesses in Australia, there are a range of further activities Council can undertake to support local businesses at this stage.

Under the umbrella theme of 'Doing Business in the Mid-Western Region', the Economic Development team proposes to develop a range of activities and initiatives to support businesses. Education and information will be the focal point of these activities, as well as ensuring connectedness, networking and supporting local procurement across the region, between the business sectors themselves, as well as ensuring as much local spend remains in the region as possible.

Proposed activities include:

**Launch of a Business Portal that will provide:**

- A single destination for businesses to seek information regarding support measures in place for COVID-19.
- Accurate and up-to-date business listings free to all local businesses.
- A platform for local procurement so businesses can find local businesses to meet their needs.
- A local business news feed.
- Access to a library of articles on business issues and topics.
- A Business Events listing and calendar of networking, business information sessions and professional development opportunities.

**Online Course to Support Recovery:**

- Initial course on "Crisis Management" delivered as an online course to include 6 modules that can be completed anytime and for free by local business owners.

**Fortnightly Newsletter to Businesses:**

- Currently a quarterly newsletter "Doing Business in the Mid-Western Region" is curated and created highlighting business support opportunities from grants and funding bodies, as well as business events and economic data insights. This e-newsletter will move to fortnightly to ensure current information is provided to businesses across the region in a timely manner.

**Communications to Support Shop Local Initiatives:**

- Regular communications will be provided to the community to remind them to shop local and support local businesses across the region

**Council to Encourage Local Procurement Opportunities:**

- In line with Council's Procurement Policy, Council will continue to ensure opportunities for local suppliers of products and service are available. Further marketing activities will be undertaken to ensure local businesses register with Council as a local provider.



**Economic Development Staff are available to provide support, data and concierge businesses to other government support agencies:**

- The Economic Development team continue to be available to businesses over the phone or email, and face-to-face into the future to provide advice on business support services, data, grant opportunities and funding support.

The above activities are achievable under the current Economic Development budget, as planned activities to promote the region, out of region, are no longer appropriate at this time. Funding that would have been utilised to promote the region at the macroeconomic level will be utilised to support the retention of existing local businesses and employment in the long term through the above initiatives.

## Community Plan implications

<b>Theme</b>	<b>Building a Strong Local Economy</b>
Goal	An attractive business and economic environment
Strategy	Provide leadership on economic development initiatives and identify resources and infrastructure required to drive investment and economic growth in the Region

## Strategic implications

### Council Strategies

Building a Strong Local Economy is one of the key themes in the Towards 2030 Community Plan. The activities above align with a number of strategies included in the Community Plan including, supporting the attraction and retention of a diverse range of businesses and industries, and providing leadership on economic development initiatives and identify resources and infrastructure required to drive investment and economic growth in the region. The activities also support the Regional Economic Development Strategy (REDS) which was prepared in conjunction with the NSW Government.

### Council Policies

Nil

### Legislation

Nil

## Financial implications

Not applicable.

## Associated Risks

There is a significant risk that businesses that close or reduce trading during the COVID-19 crisis will not recover and continue operations into the future. The impact of business closures will result in increased unemployment across the region. The activities proposed above are aimed at reducing this risk and supporting local businesses in the region.

ALINA AZAR  
MANAGER ECONOMIC DEVELOPMENT

JULIE ROBERTSON  
DIRECTOR DEVELOPMENT

31 March 2020

*Attachments:* Nil

APPROVED FOR SUBMISSION:

BRAD CAM  
GENERAL MANAGER

## 8.6 Monthly Development Applications Processing and Determined

REPORT BY THE DIRECTOR DEVELOPMENT  
TO 15 APRIL 2020 ORDINARY MEETING  
GOV400067,

### RECOMMENDATION

**That Council receive the report by the Director Development on the Monthly Development Applications Processing and Determined.**

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### Executive summary

The report presented to Council each month is designed to keep Council informed of the current activity in relation to development assessment and determination of applications.

### Disclosure of Interest

Nil.

### Detailed report

Included in this report is an update for the month of March 2020 Development Applications determined and Development Applications processing. The report will detail:

- Total outstanding development applications indicating the proportion currently being processed and those waiting for further information
- Median and average processing times for development applications
- A list of determined development applications
- Currently processing development applications and heritage applications

### Community Plan implications

<b>Theme</b>	<b>Looking After Our Community</b>
Goal	Vibrant towns and villages
Strategy	Maintain and promote the aesthetic appeal of the towns and villages within the Region

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### Strategic implications

#### Council Strategies

Not Applicable

#### Council Policies

Not Applicable

#### Legislation

Not Applicable

## Financial implications

Not Applicable

## Associated Risks

Not Applicable

JULIE ROBERTSON  
DIRECTOR DEVELOPMENT

1 April 2020

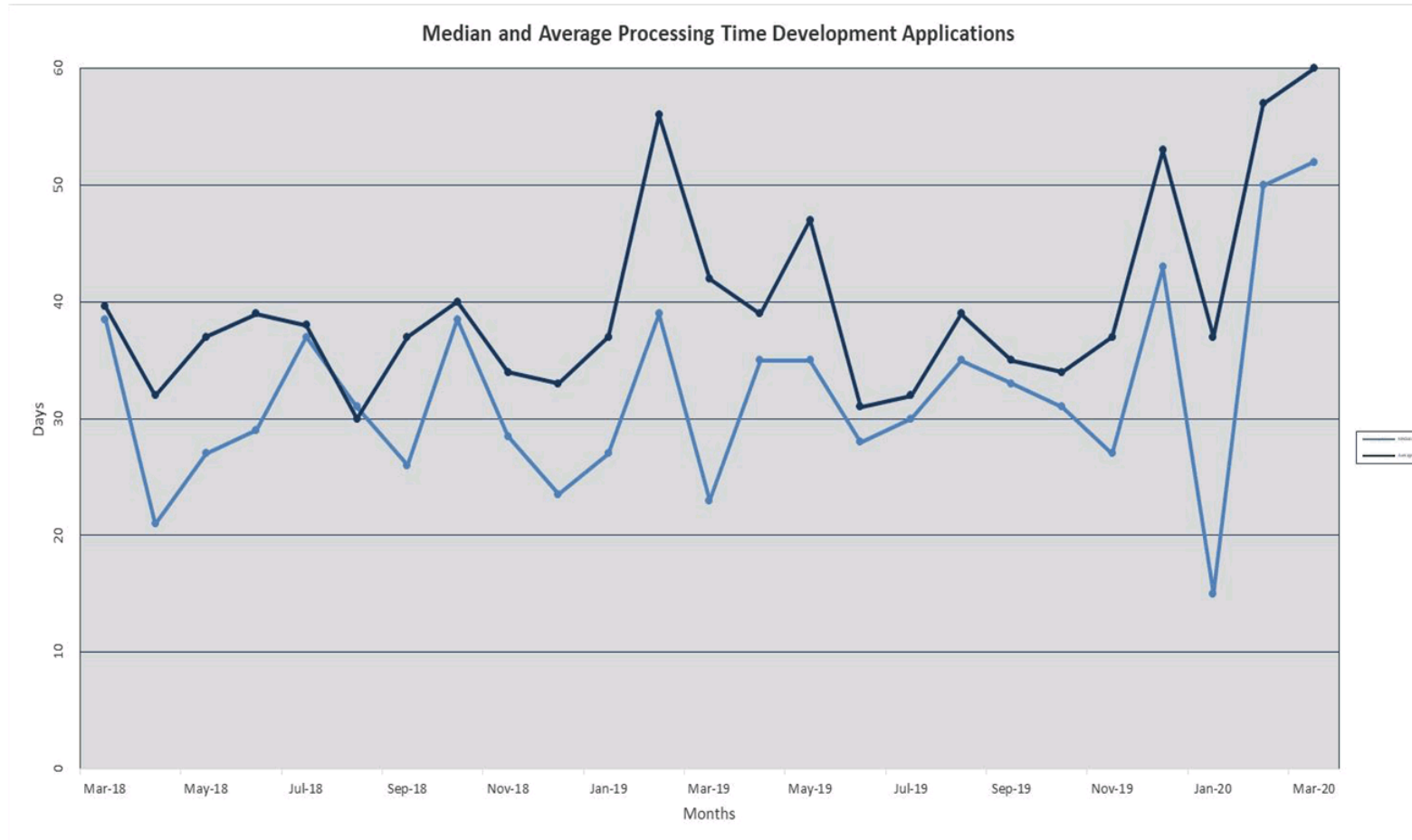
*Attachments:* 1. Monthly Development Applications Processing and Determined - March 2020.

APPROVED FOR SUBMISSION:

BRAD CAM  
GENERAL MANAGER

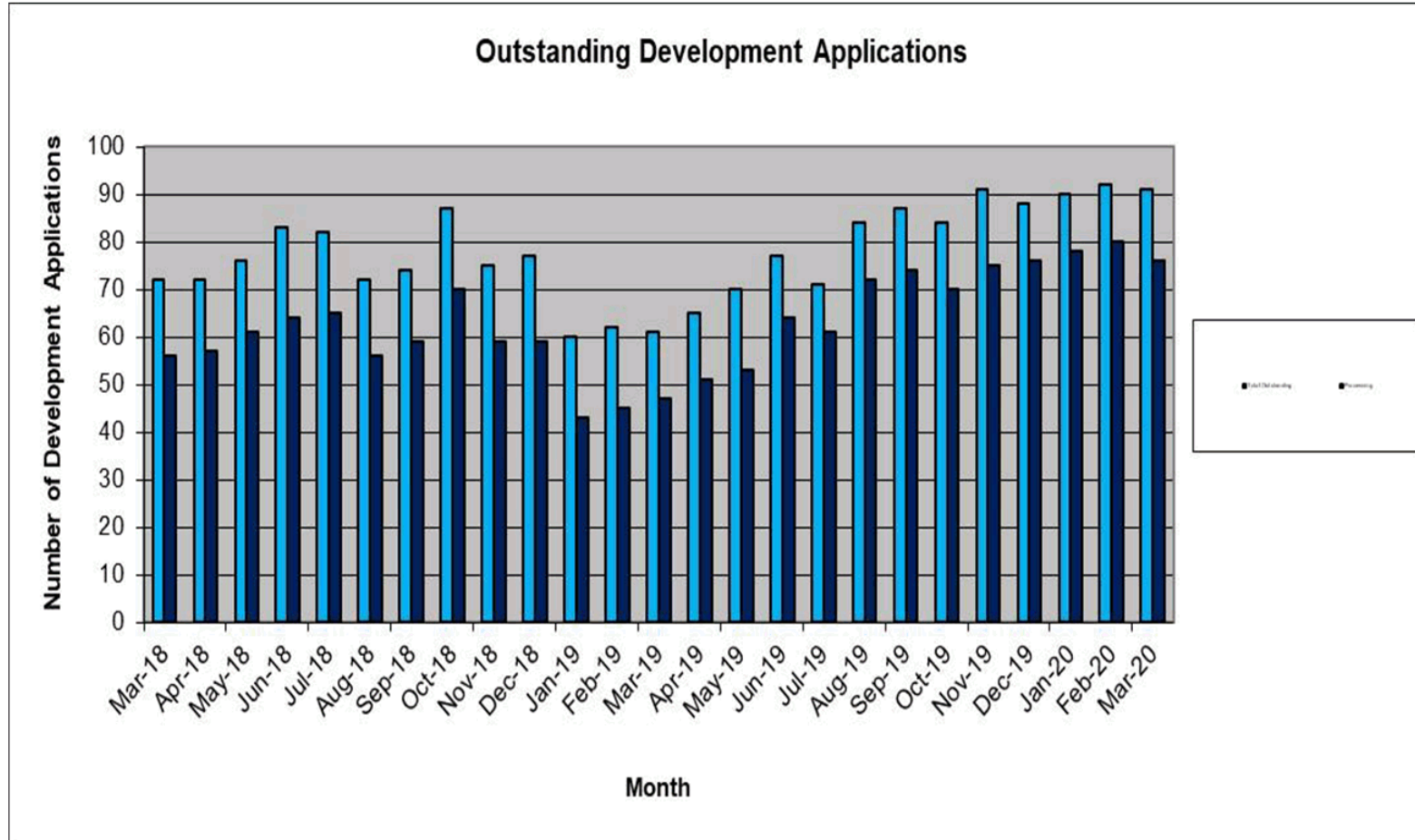
### Monthly Development Application Processing Report – March 2020

This report covers the period for the month of March 2020. Graph 1 indicates the processing times up to 31, March 2020 with the month of March having an average of 60 days and a median time of 52 days.



Monthly Development Application Processing Report – March 2020

Graph 2 indicates the total number of outstanding applications, the number currently being processed and the number on “stop clock”.



## Monthly Development Application Processing Report – March 2020

The Planning and Development Department determined 23 Development Applications either by Council or under delegation during March 2020.

### Development Applications Determined – March 2020

Appl/Proc ID	Description	House No	Street Name	Locality
DA0023/2020	Change of use - Storage Premises	16	Sydney Road	MUDGEE
DA0049/2020	Depot	1599	Cope Road	COPE
DA0088/2020	Subdivision - Torrens Title	1653	Coricudgy Road	KELGOOLA
DA0092/2020	Subdivision - Torrens Title	447	Burrundulla Road	BURRUNDULLA
DA0097/2020	Subdivision - Community Title	18	Louee Street	RYLSTONE
DA0097/2020	Subdivision - Torrens Title	18	Louee Street	RYLSTONE
DA0101/2020	Subdivision - Torrens Title	41	Robert Hoddle Grove	BOMBIRA
DA0122/2020	Subdivision - Torrens Title	167	Horatio Street	MUDGEE
DA0150/2020	Dwelling House	85	Belmore Street	GULGONG
DA0155/2020	Shed >150m2	640	Queens Pinch Road	MULLAMUDDY
DA0163/2020	Secondary Dwelling	15	Lynne Street	GULGONG
DA0164/2020	Alterations & Additions	61	Belmore Street	GULGONG
DA0167/2020	Dwelling House	31	Cunninghams Lane	GULGONG
DA0175/2020	Secondary Dwelling	1102	Castlereagh Highway	APPLE TREE FLAT
DA0178/2020	Change of use - Church Hall to Shop	19	Perry Street	MUDGEE
DA0183/2020	Pergola	2	Market Street	MUDGEE
DA0185/2020	Alterations & Additions	63	Lewis Street	MUDGEE
DA0187/2020	Change of use - Retail Shop to Juice Bar	70	Church Street	MUDGEE
DA0195/2020	Residential Shed	2047	Hill End Road	GRATTAI
DA0199/2020	Swimming Pool	50	Sydney Road	MUDGEE
DA0200/2020	Residential Shed	10	Redbank Road	MUDGEE
DA0204/2020	Shed >150m2	30	Sydney Road	MUDGEE
DA0205/2020	Fence	42	Davies Road	KANDOS

## Monthly Development Application Processing Report – March 2020

### Development Applications currently being processed – March 2020

Appl/Proc ID	Description	House No	Street Name	Locality
DA0214/2011	Dwelling House	663	Castlereagh Highway	BURRUNDULLA
DA0327/2011	Shed >150m2	23	Horatio Street	MUDGEES
DA0102/2016	Dwelling House	705	Windeyer Road	GRATTAI
DA0325/2016	Change of use - Garage to Bedroom	179	179 Denison Street	MUDGEES
DA0343/2016	Commercial Alterations/Additions	137	Ulan Road	PUTTA BUCCA
DA0221/2017	Function Centre	141	Black Springs Road	EURUNDEREE
DA0266/2017	Residential Shed	3	Cudgegong Street	RYLSTONE
DA0004/2018	Multi Dwelling Housing	66	Dangar Street	KANDOS
DA0063/2018	Shed >150m2	434	Melrose Road	MOUNT FROME
DA0072/2018	Earthworks	290	Rocky Waterhole Road	MOUNT FROME
DA0142/2018	Subdivision - Torrens Title	38	Rifle Range Road	MUDGEES
DA0214/2018	Camping Ground	2970	Walkers Lane	LUE
DA0226/2018	Dwelling House	308	Cypress Drive	YARRAWONGA
DA0301/2018	Commercial Premises	20	Sydney Road	MUDGEES
DA0089/2019	Change of use - Shed to Dwelling	2037	Coxs Creek Road	RYLSTONE
DA0228/2019	Recreation Facility (outdoor)	103	Wattlegrove Lane	LINBURN
DA0263/2019	Camping Ground	40	Grevillea Street	GULGONG
DA0277/2019	Dwelling House	280	Gardiners Road	TWO MILE FLAT
DA0283/2019	Electricity Generating Works	129	Old Mill Road	GULGONG
DA0288/2019	Electricity Generating Works	3	Sydney Road	BURRUNDULLA
DA0010/2020	Extractive Industry	329	Quarry Road	CARWELL
DA0038/2020	Tourist and Visitor Accommodation	151	Stubbo Road	STUBBO
DA0045/2020	Dual Occupancy	71	Fairydale Lane	MUDGEES
DA0046/2020	Dual Occupancy	5	Xavier Court	MUDGEES
DA0065/2020	Dual Occupancy	8	Xavier Court	MUDGEES
DA0075/2020	Dual Occupancy	166	Gladstone Street	MUDGEES
DA0077/2020	Child Care Centre	1	Sydney Road	MUDGEES
DA0086/2020	Subdivision - Torrens Title	50	Broadhead Road	MUDGEES
DA0089/2020	Subdivision - Torrens Title	238	Broadhead Road	MUDGEES
DA0117/2020	Industrial Building	11	Saleyards Lane	GULGONG
DA0119/2020	Dual Occupancy	4	Xavier Court	MUDGEES



## Monthly Development Application Processing Report – March 2020

DA0124/2020	Subdivision - Torrens Title	1391	Wallawaugh Road	HARGRAVES
DA0125/2020	Dual Occupancy	44	Banjo Paterson Avenue	MUDGEES
DA0131/2020	Hotel Accommodation	121	Ulan Road	PUTTA BUCCA
DA0146/2020	Subdivision - Torrens Title	103	Adams Lead Road	GULGONG
DA0151/2020	Dual Occupancy	75	Fairydale Lane	MUDGEES
DA0152/2020	Alterations & Additions	21	Dabee Road	KANDOS
DA0154/2020	Subdivision - Torrens Title	3	Sydney Road	BURRUNDULLA
DA0156/2020	Subdivision - Torrens Title	29	Horatio Street	MUDGEES
DA0166/2020	Dual Occupancy	9	Mullholland Court	MUDGEES
DA0168/2020	Change of use - Truck Depot	25	Sydney Road	MUDGEES
DA0169/2020	Change of use - Stadium Motorcross Track and Facilities	267	Ulan Road	BOMBIRA
DA0170/2020	Demolition	26	Robertson Street	MUDGEES
DA0174/2020	Dwelling House	55	Ilford Road	KANDOS
DA0180/2020	Dual Occupancy	9	Kilkenny Avenue	MUDGEES
DA0189/2020	Commercial Alterations/Additions	1	Goodger Place	BOMBIRA
DA0190/2020	Dwelling House	5	Sturt Street	KANDOS
DA0191/2020	Information and Education Facility	267	Ulan Road	BOMBIRA
DA0194/2020	Commercial Alterations/Additions	25	Sydney Road	MUDGEES
DA0197/2020	Alterations & Additions	1904	Queens Pinch Road	MEROO
DA0201/2020	Subdivision - Torrens Title	124	Snakes Creek Road	EURUNDEREE
DA0202/2020	Tourist and Visitor Accommodation	6883	Castlereagh Highway	ILFORD
DA0203/2020	Dual Occupancy	6	Bayly Street	GULGONG
DA0207/2020	Residential Shed	2	Cudgegong Street	RYLSTONE
DA0208/2020	Dwelling House	150	Wyaldra Lane	COOKS GAP
DA0209/2020	Alterations & Additions	54	Depot Road	MUDGEES
DA0210/2020	Demolition	9	Paterson Street	MUDGEES
DA0211/2020	Carport	50	White Circle	MUDGEES
DA0212/2020	Shed >150m2	14	Swords Court	MUDGEES
DA0213/2020	Residential Shed	68	Henry Bayly Drive	MUDGEES
DA0214/2020	Dwelling to Tourist Accommodation & Signage	49	Mayne Street	GULGONG
DA0215/2020	Dual Occupancy	145	Gardiners Road	TWO MILE FLAT
DA0217/2020	Residential Shed	51	Winter Street	MUDGEES
DA0218/2020	Awning	65	Spring Road	MUDGEES
DA0219/2020	Secondary Dwelling	9	Butler Circle	BOMBIRA
DA0222/2020	Dwelling House	10	Wurth Drive	BOMBIRA

**Monthly Development Application Processing Report – March 2020**

DA0223/2020	Dwelling House	21	Xavier Court	MUDGEE
DA0224/2020	Farm Building	161	Craigmoor Road	EURUNDEREE
DA0225/2020	Subdivision - Torrens Title	402	Castlereagh Highway	MENAH
DA0226/2020	Residential Shed	17	Butler Circle	BOMBIRA
DA0227/2020	Residential Shed	101	Plenty Road	SPRING FLAT

## Monthly Development Application Processing Report – March 2020

### Heritage Development Applications currently being processed – March, 2020.

Appl/Proc ID	Description	House No	Street Name	Locality
DA0271/2011	Alterations & Additions	87	Short Street	MUDGEE
DA0058/2018	Fence	1	Dunphy Crescent	MUDGEE
DA0215/2019	Commercial Alterations/Additions	88	Louee Street	RYLSTONE
DA0254/2019	Dual Occupancy	100	Inglis Street	MUDGEE
DA0300/2019	Demolition	80	Madeira Road	MUDGEE
DA0112/2020	Multi Dwelling Housing	122	Market Street	MUDGEE
DA0115/2020	Alterations & Additions	5	Cox Street	MUDGEE
DA0118/2020	Change of use - Retail Shop to Beautician	26	Market Street	MUDGEE
DA0138/2020	Dual Occupancy	109	Lewis Street	MUDGEE
DA0149/2020	Alterations & Additions	67	Market Street	MUDGEE
DA0177/2020	Demolition	25	Inglis Street	MUDGEE
DA0182/2020	Commercial Alterations/Additions	91	Horatio Street	MUDGEE
DA0186/2020	Subdivision - Torrens Title	72	Mortimer Street	MUDGEE
DA0192/2020	Recreation Facility (outdoor)	2	Short Street	MUDGEE
DA0196/2020	Change of use - Thai Massage	0	Byron Place	MUDGEE
DA0198/2020	Dwelling House	72	Mortimer Street	MUDGEE
DA0206/2020	Residential Shed	83	Horatio Street	MUDGEE
DA0216/2020	Alterations & Additions	24	Louee Street	RYLSTONE
DA0220/2020	Residential Shed	49	Douro Street	MUDGEE
DA0221/2020	Awning	40	Belmore Street	GULGONG

## Item 9: Finance

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### 9.1 Classification of Land - Allotment 2104 DP1261061, 137A Robertson Street Mudgee

REPORT BY THE REVENUE AND PROPERTY MANAGER  
TO 15 APRIL 2020 ORDINARY MEETING  
GOV400087, 25746, A0420144

#### RECOMMENDATION

##### That Council:

1. **receive the report by the Revenue and Property Manager on the Classification of Land - Allotment 2104 DP1261061, 137A Robertson Street Mudgee; and**
2. **notify the public of its intention to classify Allotment 2104 DP1261061 as *Operational* Land in accordance with Chapter 6, Part 2, Division 1 Local Government Act 1993 by exhibiting the proposal for 28 days and should there be no submissions from the public, the Allotment be so classified as *Operational* land.**

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#### Executive summary

Council is required to classify all land held by it and this report seeks Council's resolution to classify Lot 2104 DP1261061 (the Allotment), being land vested in the ownership of Mid-Western Regional Council for the purposes of a drainage reserve, as *Operational*.

#### Disclosure of Interest

Nil.

#### Detailed report

The Allotment, located at 137A Robertson Street Mudgee was dedicated to Council as a drainage reserve upon the registration of the plan of subdivision on 3 March 2020. A plan of the Allotment is appended as Attachment 1 to this Report.

In accordance with Sections 26 and 31 of the Local Government Act 1993 (LGA), all public land must be classified as either *Community* or *Operational* land.

The purpose of classification is to identify clearly that land which should be kept for use by the general public (*Community* land), and that land which need not (*Operational* land).

*Community* Land would ordinarily comprise land such as a public park, reserve or sporting ground. The use and management of *Community* Land is regulated by a Plan of Management.

*Community* land must not be sold (except in limited circumstances referred to in the Act). *Community* land must not be leased or licenced for more than 21 years and may only be leased/licenced for more than 5 years if public notice of the proposed lease/ licence is given. In the event that an objection is made to the proposed lease/ licence, the Minister's consent is required. These restrictions do not apply to *Operational* land.

*Operational* land would ordinarily comprise land which facilitates the carrying out by a council of its functions or land which may not be open to the general public, such as a works depot or drainage site drainage and also includes land held as a temporary asset or as an investment.

Given the stipulated use of the Allotment is that for drainage purposes, it is proposed that the Allotment be classified as *Operational* land.

It should be noted that any land acquired by a council that is not classified under the Act i.e. resolved by council at the end of 3 months, is taken to have been classified as *Community* land.

It is therefore recommended to commence the classification process, with Council resolving its intentions to classify the Allotment as *Operational* land. Council's intention must be advertised for a period of 28 days during which time written submissions to the proposed classification will be accepted from the public. Should there be no submissions from the public, it is advocated the allotment be so classified as *Operational*.

## Community Plan implications

<b>Theme</b>	<b>Good Governance</b>
Goal	An effective and efficient organisation
Strategy	Prudently manage risks association with all Council activities

## Strategic implications

### Council Strategies

Not Applicable

### Council Policies

Not Applicable

### Legislation

Chapter 6, Part 2, Division 1 of the Local Government Act 1993, directs that all public land must be classified as either *Community* or *Operational* land.

## Financial implications

Not Applicable.

## Associated Risks

Any land acquired by a council that is not classified under the Act i.e. resolved by council at the end of 3 months, is taken to have been classified as *Community* land.

The Allotment was dedicated to Council on 3 March 2020 and will be classified as *Operational* land within the stipulated time-frame.

DIANE SAWYERS  
REVENUE AND PROPERTY MANAGER

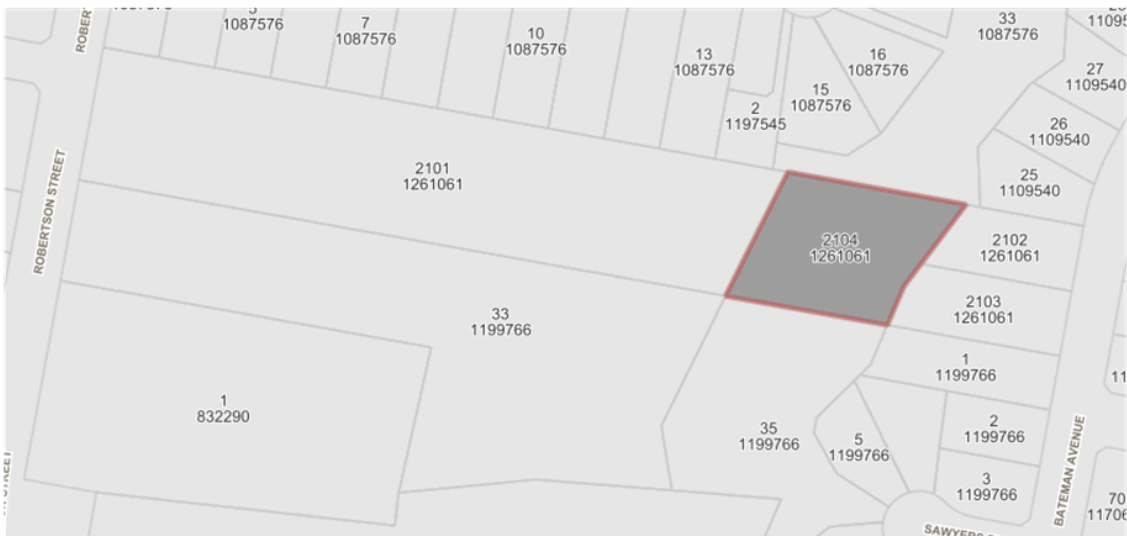
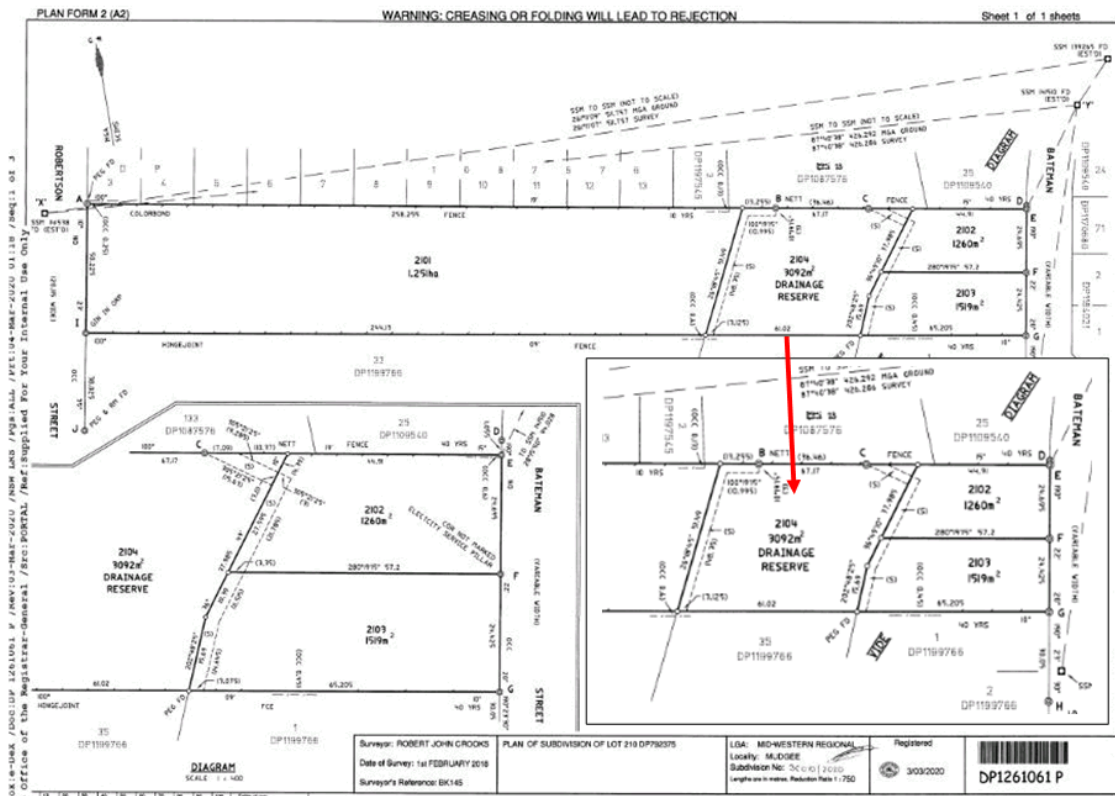
LEONIE JOHNSON  
CHIEF FINANCIAL OFFICER

23 March 2020

*Attachments:* 1. Plan Allotment 2104 DP1261061.

APPROVED FOR SUBMISSION:

BRAD CAM  
GENERAL MANAGER



## 9.2 Revised Delivery Program 2017/21 and Draft Operational Plan 2020/21

REPORT BY THE MANAGER FINANCIAL PLANNING  
TO 15 APRIL 2020 ORDINARY MEETING  
GOV400067, FIN300201

### RECOMMENDATION

#### That Council:

1. receive the report by the Manager Financial Planning on the Revised Delivery Program 2017/21 and Draft Operational Plan 2020/21;
2. include all endorsed budget variations from the April Ordinary Council Meeting into the Revised Delivery Program 2017/21 and Draft Operational Plan 2020/21 before placing on public exhibition;
3. endorse the Draft Delivery Program 2017/21 and Draft Operational Plan 2020/21 to go on public exhibition for a period of 28 days commencing Friday day 17 April 2020;
4. endorse the below amendments to the Delivery Program 2017/21:
  - 4.1 For Strategy 1.2.1: Respect and enhance the historic character of our Region and heritage value of our towns, remove action *Maintain the 2017/19 Mid-Western Regional Heritage Strategy*
  - 4.2 For Strategy 1.2.3: Make available diverse, sustainable, adaptable and affordable housing options through effective land use planning, remove the action *Regular updating of the Comprehensive Land Use Strategy* and replace with *Implement the Land Use Actions in the Local Strategic Planning Statement*
  - 4.3 For Strategy 2.2.1: Identify and implement innovative water conservation and sustainable water usage management practices, remove the action *Play an active role in the implementation of the Murray Darling Basin Plan*; and
5. request a further report be presented following the exhibition period including a review of any submissions made on the Draft Delivery Program 2017/21 and Draft Operational Plan 2020/21;

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### Executive summary

Following extensive community consultation and in line with Councils Integrated Planning and Reporting requirements, the draft Delivery Program 2017/21 (the Delivery Program) and draft Operational Plan 2020/21 (the Operational Plan) are presented to Council and the community. This report seeks Council resolution to place the Delivery Program/Operational Plan on exhibition, with a subsequent report to be presented to Council in May considering any submissions made, and a further report to the ordinary meeting in June recommending adoption of the final Operational Plan and Delivery Program.



## Disclosure of Interest

Nil.

## Detailed report

Under the Local Government Act (1993), Council must have an annual Operational Plan, adopted before the beginning of each financial year, outlining the activities to be undertaken in that year, as part of the Delivery Program.

The Delivery Program details all of the principal activities Council will undertake to achieve the goals established in Council's Community Plan, Towards 2030. The draft Operational Plan for 2020/21 has been integrated into the Delivery Program and sets out the annual projects and activities to which Council are committed and includes detailed budgets for the projects and services identified under each theme, together with appropriate measures and timeframes for completion. The document includes budgets for the four years from 2020/21 to 2023/24.

If endorsed by Council, the draft documents will be published on Council's website from Friday 17 April 2020 for a period of 28 days.

### **Draft Operational Plan 2020/21**

Residents were encouraged to make Community Plan Proposals to be considered in the Draft Operational Plan 2020/21 from 13 December 2019 to 31 January 2020. The draft Operational Plan has been prepared following a series of budget workshops with budget managers, executive, and Elected Members over the past 3 months. The draft Operational Plan sets out Council's proposed budget for next financial year, and the three years thereafter. The budgets are presented in the form of consolidated statements and schedules, together with a more detailed breakdown at a functional level.

Operating revenue is forecast at \$76.1 million for 2020/21, plus an estimated \$15.7 million in Capital Grants & Contributions, taking total anticipated income to a budget of \$91.8 million.

The draft Operational Plan includes additional borrowings of:

<b>Project</b>	<b>Fund</b>	<b>2020/21</b>	<b>2021/22</b>	<b>2022/23</b>	<b>2023/24</b>
Glen Willow Sportsground Upgrade	General	\$3,000,000	-	-	-
New Tip Construction	Waste	\$2,000,000	-	-	-
Waste Site Rehabilitation	Waste	-	-	\$2,500,000	-
Rylstone Kandos Sewer Augmentation	Sewer	-	\$2,000,000	-	-
Rylstone Kandos Water Augmentation	Water	-	\$1,700,000	-	-
Mudgee Water Headworks	Water	-	-	\$3,500,000	\$5,000,000
Water Augmentation Rylstone	Water	-	-	\$2,000,000	-
<b>Total</b>		<b>\$5,000,000</b>	<b>\$3,700,000</b>	<b>\$8,000,000</b>	<b>\$5,000,000</b>

Operating expenditure is budgeted at \$67.2 million for 2020/21.

### **Revenue Policy**

The Rates Model proposed as part of the Operational Plan includes an increase to all rating categories of the IPART capped rate of 2.6%, distributed evenly. Land rating categories are:

- Farmland;
- Residential;
- Business; and
- Mining

Rate assessments are based upon property valuations (ad valorem), with minimum amounts applied where appropriate. No base amounts apply to the proposed 2020/21 rate structure.

### **Delivery Program 2017-21 action amendments**

The following amendments are proposed to the Delivery Program 2017/21:

Strategy 1.2.1: Respect and enhance the historic character of our Region and heritage value of our towns.

Remove action “Maintain the 2017/19 Mid-Western Regional Heritage Strategy”. This strategy was a requirement of a previous grant program covering the 2017 to 2019 years. As it is no longer required for grant funding purposes and heritage actions are captured elsewhere under the Community Plan and the draft Local Strategic Planning Statement, this action is recommended to be deleted.

Strategy 1.2.3: Make available diverse, sustainable, adaptable and affordable housing options through effective land use planning.

Remove action “Regular updating of the Comprehensive Land Use Strategy” and replace with new action “Implement the Land Use Actions in the Local Strategic Planning Statement”. Council completed a LEP Health Check in December 2019 and NSW Department of Planning Industry and Environment has confirmed there is no requirement to review/update the Comprehensive Land Use Strategy. Amendments to the NSW Environmental Planning & Assessment Act requires all councils to adopt a Local Strategic Planning Statement (LSPS) by 1 July 2020. Council will be required to implement the Land Use Actions identified in the LSPS and complete the work as part of the annual strategic planning works program. A review of Council’s strategic planning works program will be conducted and reported to Council each year.

Strategy 2.2.1: Identify and implement innovative water conservation and sustainable water usage management practices.

Delete the action “Play an active role in the implementation of the Murray Darling Basin Plan”. In August last year, Council resolved not to renew its membership of the Murray Darling Basin Authority. Council continues to receive general correspondence but not meeting agendas.

### **Delivery Program 2017-21 project/service updates**

Strategy 2.2.4: Maintain and manage waste water quality to meet Environmental Protection Agency (EPA) standards.

For the action “Identify and plan future maintenance, renewals and upgrades for Council’s sewerage treatment infrastructure”, delete the project “implement a system for the effective management of residential sewage at Charbon village”. This project has been completed.

Strategy 1.3.1: Provide infrastructure and services to cater for the current and future needs of our community.

Change the measure for the action “Review asset management plans and underpin with financial strategy”, from “All AMPs developed and reviewed bi-annually” to “All AMPs developed and

reviewed as scheduled”. Asset Management Plans are reviewed following Fair Value Evaluation which is every 4 years.

Strategy 5.3.3: Prudently manage risks associated with all Council activities

Remove the Project/Service “Develop an enterprise risk management (ERM) framework relevant to Council’s activities” and replace with “Review and update risk registers annually”. The ERM framework will be implemented by 30 June 2020 and therefore, ongoing implementation of the framework will be through the annual review and update of risk registers.

## Community Plan implications

Theme	Good Governance
Goal	Strong civic leadership
Strategy	Provide clear strategic direction through the Community Plan, Delivery Program and Operational Plans

## Strategic implications

### Council Strategies

Relevant Integrated Planning and Reporting Strategies are taken into account during the process of developing the revised Delivery Program 2017/21 and draft Operational Plan 2020/21, including the Community Strategic Plan, and Resourcing Strategies.

### Council Policies

Relevant Integrated Planning and Reporting Policies may impact the way the Delivery program and Operational Plan are developed, for example the Asset Management Policy.

### Legislation

Due dates/ frequency	Plan/strategy	Legislative reference
From 2012, adopt by 30 June in year following election. Exhibit for at least 28 days.	Delivery Program	s404(1)– (5) (Act)
Adopt prior to beginning of financial year. Exhibit for at least 28 days. Post copy on website within 28 days of council endorsement.	Operational Plan	s405(1)– (6) s532 s610B – s610F s706(2) (Act) cl201(1)

## Financial implications

The draft Operational Plan 2020/21 as attached to this report recommends to Council the proposed budget for the next four years.

Budget Year	Operating Performance Ratio	Own Source Revenue	Building & Infrastructure Renewal
2020/21	✓	✓	✓
Future Years	✓	✓	✓

### Associated Risks

Not applicable.

NEIL BUNGATE  
MANAGER FINANCIAL PLANNING

LEONIE JOHNSON  
CHIEF FINANCIAL OFFICER

27 March 2020

*Attachments:* 1. MWRC Operational Plan 2020-21 DFsm. (separately attached)

### APPROVED FOR SUBMISSION:

BRAD CAM  
GENERAL MANAGER

## 9.3 Monthly Statement of Investment and Bank Balances as at 31 March 2020

REPORT BY THE MANAGER FINANCIAL PLANNING  
TO 15 APRIL 2020 ORDINARY MEETING  
GOV400067, FIN300053

### RECOMMENDATION

#### That Council:

1. **receive the report by the Manager Financial Planning on the Monthly Statement of Investment and Bank Balances as at 31 March 2020; and**
2. **note the certification of the Responsible Accounting Officer.**

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### Executive summary

The purpose of this report is to certify that Council's investments have been made in accordance with legal and policy requirements, provide information on the detail of investments and raise other matters relevant to Council's investment portfolio as required.

### Disclosure of Interest

Nil.

### Detailed report

The attachment to this report provides information on the performance of the portfolio and provides a register of all investments held as at 31 March 2020.

### Community Plan implications

<b>Theme</b>	<b>Good Governance</b>
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Goal	An effective and efficient organisation
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Strategy	Prudently manage risks association with all Council activities
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### Strategic implications

#### Council Strategies

Not applicable.

#### Council Policies

Council's Investments Policy requires a written report each month setting out the entire investment portfolio.

#### Legislation

As per Clause 212 of the Local Government (General) Regulation 2005 the Responsible Accounting Officer certifies that;

- a) this report sets out details of all money that the Council has invested under Section 625 of the Act, and
- b) all investments have been made in accordance with the Act, the regulations and Council's investment policies.

## Financial implications

Not applicable.

## Associated Risks

Not applicable.

NEIL BUNGATE  
MANAGER FINANCIAL PLANNING

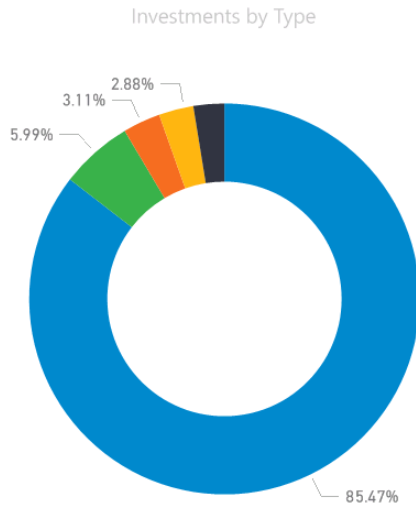
LEONIE JOHNSON  
CHIEF FINANCIAL OFFICER

27 March 2020

*Attachments:* 1. Investment balances report as at 31 March 2020.

### APPROVED FOR SUBMISSION:

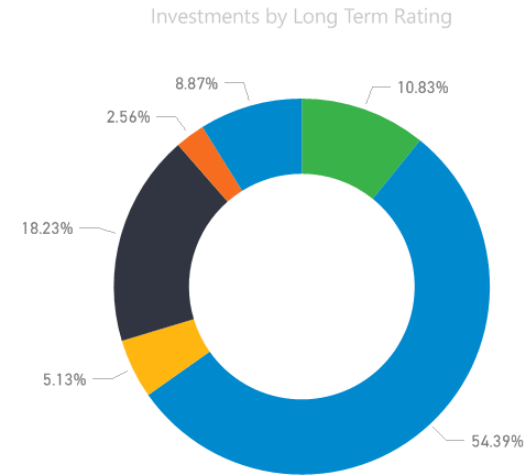
BRAD CAM  
GENERAL MANAGER



**Mid-Western Regional Council  
 Cash and Investments  
 as at 31 March 2020**

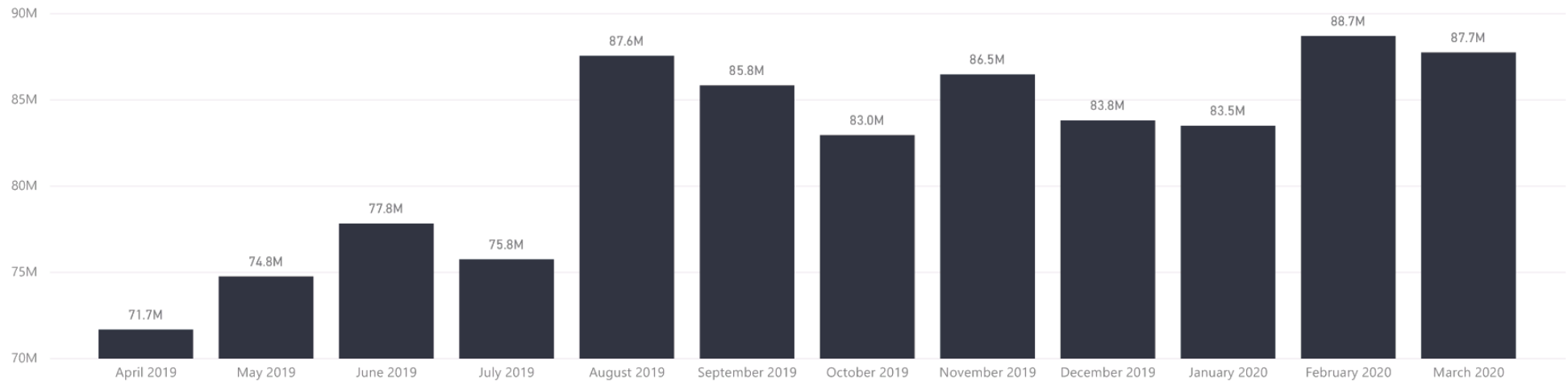
Total Investment Portfolio

**87.75M**

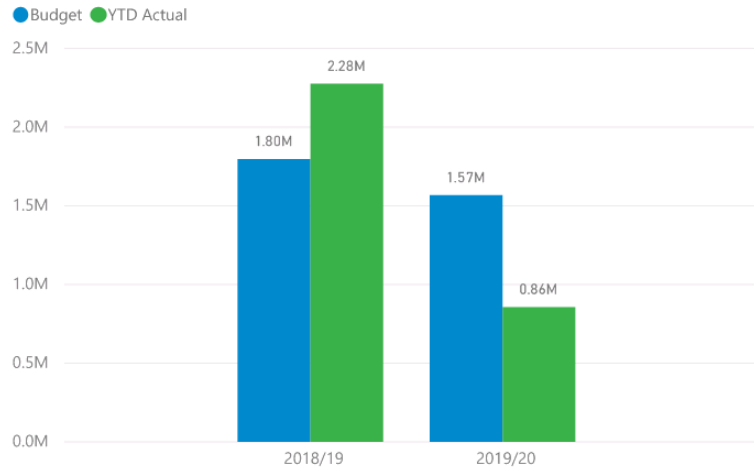


● A+ to A-  
 ● AAA to AA-  
 ● BBB  
 ● BBB+  
 ● Tcorp Hour-Glass Cash  
 ● Tcorp Hour-Glass Growth Funds

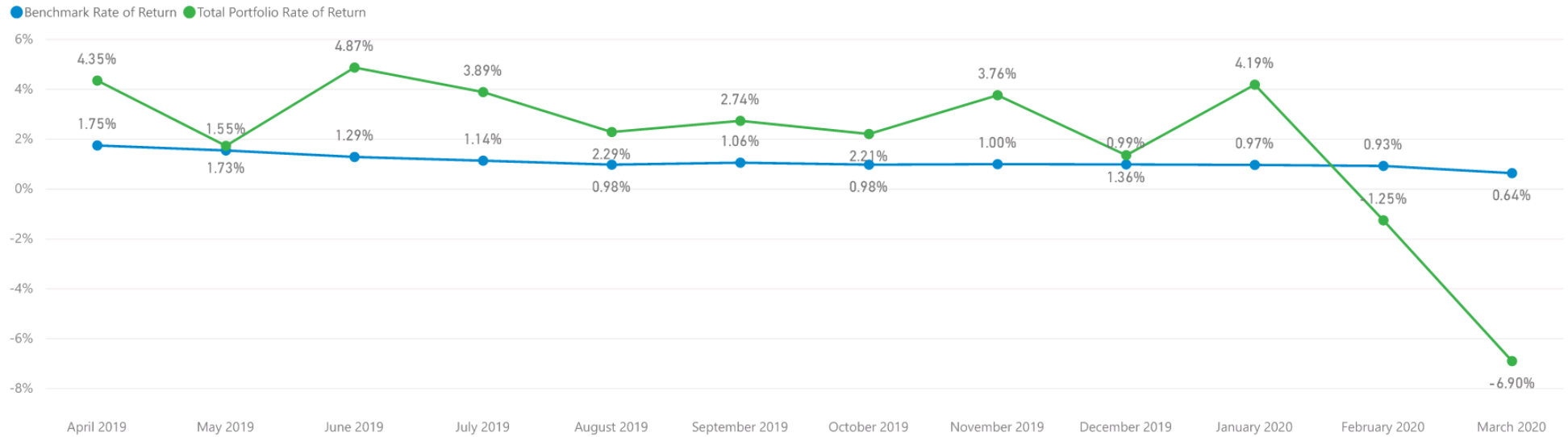
Portfolio Balance at End of Month



Income on Investments



Investment Performance





Investment Portfolio Summary

Term to Maturity	Amount \$'000	Actual	Cumulative Actual	Cumulative Minimum	Policy Compliance
Less than 3 mo	31,249,667		36%	36%	20% OK
Between 3 mon	45,000,000		51%	87%	40% OK
Between 1 year	10,500,000		12%	99%	50% OK
Between 2 year	1,000,000		1%	100%	85% OK
More than 5 year	-		0%	100%	0% OK
<b>Total</b>	<b>87,749,667</b>				

Long Term Rating	Institution	Policy Limit	Policy Compliance (Institution)	% of Portfolio	Amount
AA-	Bankwest	40%	OK	7%	6,000,000
	CBA	40%	OK	5%	4,000,000
	NAB	40%	OK	16%	14,226,337
	St George	40%	OK	16%	14,000,000
	Westpac	40%	OK	11%	9,500,000
A+	Macquarie	20%	OK	7%	6,000,000
A	ING	20%	OK	4%	3,500,000
BBB+	AMP	10%	OK	8%	7,000,000
	Bank Of Quee	10%	OK	9%	7,500,000
	MyState Bank	10%	OK	2%	1,500,000
BBB	Credit Union /	5%	OK	2%	1,500,000
	Defence Bank	5%	OK	2%	1,500,000
	ME Bank	5%	OK	2%	1,500,000
Tcorp Hour-Gl	TCorp - Cash I	30%	OK	3%	2,242,031
TCorp Hour-Gl	TCorp - Long	15%	OK	3%	2,523,561
TCorp - Mediu		15%	OK	6%	5,257,739
<b>Grand Total</b>				<b>100%</b>	<b>87,749,667</b>

Long Term Rating Group	Credit Policy Limit	Policy Compliance (SP Group)	% of Portfolio	Amount
AAA to AA-	100%	OK	54%	47,726,337
A+ to A-	50%	OK	11%	9,500,000
BBB+	20%	OK	18%	16,000,000
BBB	10%	OK	5%	4,500,000
Tcorp Hour-Gl	30%	OK	3%	2,242,031
TCorp Hour-Gl	15%	OK	9%	7,781,299
<b>Grand Total</b>			<b>100%</b>	<b>87,749,667</b>

Monthly Investment Portfolio Activity

The below table shows investments activities of At Call Fund and Managed Funds

Bank Accounts	Opening Balance	Redeemed Balance	Re-invested Balance
NAB (At call ac	6,484,448		2,726,337
TCorp - Cash F	2,244,885		2,242,031
TCorp - Long Tr	2,789,313		2,523,561
TCorp - Mediu	5,584,176		5,257,739
<b>Total</b>	<b>17,102,823</b>	<b>-</b>	<b>12,749,667</b>

The below table shows matured term deposits

Institution	Yield	Maturity Date	Principal Amount	Total Interest Amount
ING	2.86%	4/03/2020	2,500,000	142,608
St George	2.35%	25/03/2020	2,500,000	48,771
St George	2.45%	18/03/2020	1,600,000	31,575
<b>Total</b>			<b>6,600,000</b>	<b>222,954</b>

The below table shows new term deposits

Institution	Yield	Maturity Date	Principal Amount	Total Interest Amount
Macquarie	1.65%	26/08/2020	1,500,000	11,731
Macquarie	1.45%	3/03/2021	1,500,000	21,571
Macquarie	1.45%	24/03/2021	2,000,000	30,430
Bank Of Queen	1.45%	2/03/2022	1,000,000	28,921
Macquarie	1.40%	1/03/2023	1,000,000	41,808
MyState Bank	1.65%	31/03/2021	1,500,000	25,632
Defence Bank	1.80%	17/03/2021	1,500,000	26,926
<b>Total</b>			<b>10,000,000</b>	<b>187,018</b>

**At Call Fund and Managed Funds**

Institution	Yield	Term to Maturity	Principal Amount
NAB	0.65%	0	2,726,337.21
TCorp - Cash Fund	0.65%	1	2,242,030.75
TCorp - Long Term Growth Fund	0.65%	5	2,523,560.87
TCorp - Medium Term Growth Fund	0.65%	5	5,257,738.50
<b>Total</b>			<b>12,749,667.33</b>

**Current Term Deposits**

Institution	Yield	Term to Maturity	Principal Amount
AMP	1.90%	57	1,000,000
AMP	1.90%	57	500,000
AMP	1.90%	71	2,000,000
AMP	1.70%	253	1,500,000
AMP	1.70%	260	2,000,000
Bank Of Queensland	2.07%	15	1,000,000
Bank Of Queensland	1.65%	589	2,500,000
Bank Of Queensland	1.55%	260	1,500,000
Bank Of Queensland	1.60%	687	1,500,000
Bank Of Queensland	1.45%	701	1,000,000
Bankwest	1.54%	99	2,000,000
Bankwest	1.52%	113	2,000,000
Bankwest	1.52%	120	2,000,000
CBA	1.52%	148	1,000,000
CBA	1.52%	155	1,000,000
CBA	1.52%	176	2,000,000
Credit Union Australia	1.58%	225	1,500,000
Defence Bank	1.80%	351	1,500,000
ING	2.77%	323	1,000,000
ING	1.55%	239	2,500,000
Macquarie	1.65%	148	1,500,000
Macquarie	1.45%	337	1,500,000
Macquarie	1.45%	358	2,000,000
Macquarie	1.40%	1065	1,000,000
ME Bank	1.93%	71	1,500,000
MyState Bank	1.65%	365	1,500,000
NAB	2.90%	29	1,500,000
NAB	1.95%	85	1,500,000
NAB	1.79%	85	1,500,000
NAB	1.60%	141	1,000,000
NAB	1.57%	127	1,500,000
NAB	1.55%	183	1,500,000
NAB	1.62%	211	1,500,000
NAB	1.50%	204	1,500,000
St George	2.61%	393	2,500,000
St George	2.40%	1	1,500,000
St George	2.27%	22	1,500,000
St George	2.22%	43	1,500,000
St George	1.60%	281	1,000,000
St George	1.65%	281	1,500,000
St George	1.58%	295	1,000,000
St George	1.58%	302	2,000,000
St George	1.50%	309	1,500,000
Westpac	2.85%	15	1,000,000
Westpac	2.88%	57	2,500,000
Westpac	2.63%	169	1,500,000
Westpac	1.54%	491	1,500,000
Westpac	1.56%	197	1,500,000
Westpac	1.55%	330	1,500,000
<b>Total</b>			<b>75,000,000</b>

## 9.4 Rescission of Policy - Categorisation As Residential For Rating Purposes

REPORT BY THE REVENUE AND PROPERTY MANAGER  
TO 15 APRIL 2020 ORDINARY MEETING  
GOV400087, A0340007

### RECOMMENDATION

#### That Council:

1. **receive the report by the Revenue and Property Manager on the Rescission of Policy - Categorisation As Residential For Rating Purposes;**
2. **endorse the proposal that the Categorisation As Residential For Rating Purposes Policy, subject to public submissions, is proposed to be rescinded, noting that the matters are covered by the Local Government Act 1993 and contemporary case law precedents;**
3. **place notice on public exhibition for 28 days that the Categorisation As Residential For Rating Purposes Policy is proposed to be rescinded; and**
4. **rescind the Categorisation As Residential For Rating Purposes Policy if no submissions are received following the public exhibition period.**

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### Executive summary

Council currently has a policy related to *Categorisation As Residential For Rating Purposes* (the Policy). Council officers have conducted a review of the Policy and recommend that the Policy be rescinded. A copy of the Policy is appended as Attachment 1 to this Report.

### Disclosure of Interest

Nil.

### Detailed report

The Policy was endorsed by Council on 1/2/2012 Minute No 32/12 and again endorsed upon review on 5/3/2014 Minute No 75/14 although there is no requirement in the Local Government Act 1993 (the Act) or the Local Government (General) Regulations 2005 (the Regulation) for councils to have a policy on the categorisation of properties as *Residential* for rating purposes.

Upon the current review of the Policy, it has been ascertained that much of the Policy does not provide any additional guidance on how to achieve categorisation of properties as *Residential* for rating purposes that is not already contained in Chapter 15 Part 3 of the Act and in contemporary case law precedents.

There are also components of the Policy which are not reflective of the Act. It is considered that the legislation and contemporary case law precedents must mandate the determination of properties categorised as *Residential* for rating purposes. Therefore, it is recommended that the Policy be rescinded to eliminate repetition and confusion. It is proposed to place notice on public

exhibition for 28 days that it is Council's intention to rescind the Policy after the expiration of the exhibition period if no submissions are received.

## Community Plan implications

<b>Theme</b>	<b>Good Governance</b>
Goal	An effective and efficient organisation
Strategy	Prudently manage risks association with all Council activities

## Strategic implications

### **Council Strategies**

Not Applicable

### **Council Policies**

Not Applicable

### **Legislation**

Local Government Act 1993

## Financial implications

Not Applicable

## Associated Risks

Nil

DIANE SAWYERS  
REVENUE AND PROPERTY MANAGER


LEONIE JOHNSON  
CHIEF FINANCIAL OFFICER

29 March 2020

*Attachments:* 1. Categorisation As Residential For Rating Purposes Policy.

### APPROVED FOR SUBMISSION:

BRAD CAM  
GENERAL MANAGER

	<b>POLICY</b>	ADOPTED C/M 5 March 2014 Minute No. 75/14
	<b>Categorisation As Residential For Rating Purposes</b>	REV: March 2016 FILE No. A0340007

#### OBJECTIVE

- a) To provide clear guidelines and procedures in relation to the assessment of rateable land parcels for the categorisation as Residential for rating purposes and ensure that all residential assessments are determined using consistent measures.
- b) To ensure that the guidelines and procedures are implemented efficiently and effectively.
- c) To provide staff with authority to assess rateable land parcels for the categorisation of rate assessments as Residential for rating purposes.
- d) To afford efficient assessment of residential rating entitlement for land which is readily to be accepted as residential and to make transparent the criteria for assessment.
- e) Where a parcel of land is not initially accepted as qualifying for residential rating further assessment criteria and methods are identified.

#### RELEVANT LEGISLATION

- Local Government Act 1993 NSW
- Local Government (General) Regulation 2005 NSW
- Valuation of Land Act (1916) NSW

#### RELATED POLICIES

- Nil

#### POLICY

##### GUIDELINES FOR ASSESSMENT OF RATEABLE LAND PARCELS FOR CATEGORISATION AS RESIDENTIAL FOR RATING PURPOSES:-

##### THE LOCAL GOVERNMENT ACT 1993 NSW

In relation to the determination of rateable land parcels for categorisation as residential for rating purposes, Section 516 Local Government Act, 1993, as amended applies -

*(1) Land is to be categorised as "residential" if it is a parcel of rateable land valued as one assessment and:*

*(a) its **dominant** use is for residential accommodation (otherwise than as a hotel, motel, guest-house, backpacker hostel or nursing home or any other form of residential accommodation (not being a boarding house or a lodging house) prescribed by the regulations), or*

*(b) in the case of vacant land, it is zoned or otherwise designated for use under an environmental planning instrument (with or without development consent) for residential purposes, or*

*(c) it is rural residential land.*

### Categorisation As Residential For Rating Purposes Policy

(1A) For the purposes of this section, a "boarding house" or a "lodging house" means a building wholly or partly let as lodging in which each letting provides the tariff-paying occupant with a principal place of residence and in which:

- (a) each tariff charged does not exceed the maximum tariff for boarding houses or lodging houses for the time being determined by the Minister by order published in the Gazette for the purposes of this subsection, and
- (b) there are at least 3 tariff-paying occupants who have resided there for the last 3 consecutive months, or any period totalling 3 months during the last year,

and includes a vacant building that was so let immediately before becoming vacant, but does not include a residential flat building, licensed premises, a private hotel, a building containing serviced apartments or a backpacker hostel or other tourist establishment.

(2) The regulations may prescribe circumstances in which land is or is not to be categorised as residential.

#### Vacant Land

Refer Sections 516(1)(b) and 519 Local Government Act 1993 NSW

#### Local Government General Regulations

In relation to the determination of rateable land parcels for categorisation as residential for rating purposes, the following Local Government (General) Regulations Relating To *Residential* categorisation apply:-

Prescribed by Regulations –

516(2) The regulations may prescribe circumstances in which land is or is not to be categorised as residential

This regulatory power has been used in the *Local Government (General) Regulation 2005*, in clauses 121 & 122:

- 121. If the dominant use of the land is for a caravan park or a manufactured home estate, the land is not to be categorised as residential for rating purposes.  
*Manufactured home* and *manufactured home estate* are defined in the Dictionary to the Act.
- 122. If the dominant use of the land is for a retirement village, serviced apartments or a time-share scheme, the land is to be categorised as residential for rating purposes.

#### Mixed Development Rating

Section 518B of the Local Government Act allows for a property to receive a combination of Residential and Business rates due to the property having dual usage.

Local Government Act 1993 518B Mixed Development Land -

(1) *Definitions* In this section, "mixed development land" and "non-residential land" have the same meanings as in section 14BB of the Valuation of Land Act 1916.

(2) *Categorisation of parts of mixed development land* if a valuation is furnished under the Valuation of Land Act 1916 for mixed development land:

(a) the part of the land that is non-residential land is taken to have been categorised as business, and

### **Categorisation As Residential For Rating Purposes Policy**

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*(b) the part of the land that is not non-residential land is taken to have been categorised as residential,*

*despite sections 515-518.*

*(3) Sub-categories The council may determine a sub-category for a part of land to which subsection (2) applies according to the category determined by that subsection for the part.*

*(4) Apportionment of rates and charges. A rate, the base amount of a rate, or the minimum amount of a rate or of a charge, that is made and levied according to categories or sub-categories of land is to apply to a parcel of mixed development land according to the percentages represented by the apportionment factor for the parcel ascertained under section 14X of the Valuation of Land Act 1916.*

#### **Considerations For Assessment Of Rateable Land Parcels For Categorisation As Residential For Rating Purposes In Relation To Determining Dominant Use**

For those properties where a mixed development factor (MDAF) cannot be obtained, dominant use of that property must be established for rating purposes.

Relevant sections of the Local Government Act 1993 NSW, Local Government (General) Regulations NSW, the Valuation of Land Act (1916) NSW and relevant court precedents must apply with qualifications specific to Mid-Western Regional Council, as follows:

Consideration will be given to, but not limited to, any of the following criteria when determining dominant use for dual use residential/non-residential purposes for properties where a MDAF cannot be obtained:-

- If the use of a parcel of rateable land complies with the Dictionary definition of *Home Occupation*, as stated in *Mid-Western Regional Local Environmental Plan 2012*;
- A comparison of the area of land used for residential purposes and non-residential purposes and the intensity of those uses;
- A comparison of rental value of the residential property to the income derived from the non-residential component;
- The general appearance of the property and the area in which it is located;
- If there has been Council approval to use the land for a purpose other than for residential and if the other purpose is operational;
- If there has been any subsequent DA's in relation to a purpose other than for residential;
- If there is signage located on the land parcel advertising the activity.
- If the activity is advertised. Eg. in telephone directory – White and Yellow pages & or website & or newspapers etc;
- Consideration as to whether the activity would still exist if the residence was not there;
- Consideration as to whether the non-residential activity may be sold off/leased/rented and the balance of the property/premises remain for residential purposes under separate occupation.

### **Categorisation As Residential For Rating Purposes Policy**

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- Use refers to right or purpose – whether it be reasonable to assume that the owner would endeavour to maintain that right or purpose in terms of the existing use rights if the parcel of land was put on the market to be sold.

### **Notice of Declaration of Category, Application for Change of Category and Appeal Against Declaration of Category**

Refer Sections 520, 525 and 526 Local Government Act 1993 NSW.

A review of a declaration may be made by a Council officer or an independent person with expertise in the relevant provisions of the Local Government Act, 1993 to be nominated by the General Manager.

Where an appeal to the Land and Environment Court is lodged by the rateable person (or the agent or lessee), the review must be made by an independent person with expertise in the relevant provisions of the Local Government Act 1993 to be nominated by the General Manager to ensure that any declaration and/or subsequent assessment was correct. If this is confirmed, Council will proceed to Court.

### **PRIVACY**

Personal information collected as a consequence of this policy will only be used for the purpose of assessing eligibility under the policy and will not be used for any other purpose or disclosed to any other person unless we are required by law to do so or authorised to do so by the person to whom that personal information relates.

### **VARIATION**

Council reserves the right to vary the terms and conditions of this policy, subject to a report to Council.



## 9.5 Monthly Budget Review - March 2020

REPORT BY THE MANAGER FINANCIAL PLANNING  
TO 15 APRIL 2020 ORDINARY MEETING  
GOV400087, FIN300201

### RECOMMENDATION

#### That Council

1. receive the report by the Manager Financial Planning on the Monthly Budget Review - March 2020
2. amend the 2019/20 budget in accordance with the variations as listed in the Monthly Budget Review attachment to this report.

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### Executive summary

This report provides Council with information on the progress of the 2019/20 capital works program as at 31 March 2020.

### Disclosure of Interest

Nil.

### Detailed report

Over the period of the financial year, Council has an opportunity to review and approve variances to the Budget. The attachment to this report provides the detailed information of recommended variations.

### Community Plan implications

<b>Theme</b>	<b>Good Governance</b>
Goal	An effective and efficient organisation
Strategy	Prudently manage risks association with all Council activities

### Strategic implications

#### Council Strategies

Not applicable.

#### Council Policies

Not applicable.

#### Legislation

Clause 202 of the Local Government (General) Regulation 2005, states that the responsible accounting officer of a Council must:

- a) establish and maintain a system of budgetary control that will enable the council's actual income and expenditure to be monitored each month and to be compared with the estimate of council's income and expenditure, and
- b) if any instance arises where the actual income or expenditure of the council is materially different from its estimated income or expenditure, report the instance to the next meeting of Council.

## Financial implications

It is anticipated that RMS State Roads Ordered Works will have a positive impact on the Operating Performance Ratio. Replacement of Plant and Equipment will have a positive impact on the Building and Infrastructure Renewal Ratio.

Budget Year	Operating Performance Ratio	Own Source Revenue	Building & Infrastructure Renewal
2019/20	✓	-	✓
Future Years	-	-	-

## Associated Risks

Not applicable.

NEIL BUNGATE  
MANAGER FINANCIAL PLANNING

LEONIE JOHNSON  
CHIEF FINANCIAL OFFICER

30 March 2020

*Attachments:* 1. Monthly Budget Review Attachment - March 2020.

APPROVED FOR SUBMISSION:

BRAD CAM  
GENERAL MANAGER



*Good  
Government*

MONTHLY BUDGET  
REVIEW – 31 MARCH  
2020

ATTACHMENT 1 – CAPITAL  
PROGRAM UPDATE

15 APRIL 2020

MID-WESTERN REGIONAL COUNCIL  
CORPORATE: FINANCE

■ ■ ■ ■ ■ TOWARDS 2030



1. PROPOSED BUDGET VARIATIONS

Community Plan	Fund	Variation	Movement	Expenditure Budget Variation \$	Revenue Funding Source 1	Revenue Funding Source 1 Variation \$	Restricted Funding Source 1	Restricted Funding Source 1 Variation \$	Unrestricted Cash Variation \$
CONNECTING OUR REGION	General	RMS State Roads – Add approved ordered works project, contract price as follows: Castlereagh Highway Asphalt installation at railway crossing \$138,669 Galambine shoulder widening and safety barrier \$1,114,832 Tara Loop \$360,000 \$95k will be transferred to State Roads Warranty Reserve with remainder unrestricted cash	F	1,403,745	RMS Contract Revenue	(1,613,501)	State Roads Warranty Reserve	95,000	114,756
GOOD GOVERNMENT	General	Plant Purchases – Increase budget to replace Backhoe \$140,000, funded by insurance reimbursement \$46,878 and plant replacement reserve \$93,122	U	140,000	Insurance Reimbursement	(46,878)	Plant Replacement Reserve	(93,122)	
GOOD GOVERNMENT	General	Airport Subdivision – Water and Sewer Services – Completion of sewer connections to blocks	U	25,000			Land Development Reserve	(25,000)	
<b>TOTAL</b>				1,568,745					

## 2. CAPITAL WORKS PROGRAM

Summary of capital works program as at 31 March 2020.

**23.7 M**

Actual YTD

**261**

Capital Projects

**36%**

Budget Spent

**85**

Capital Projects  
Completed

CORPORATE: FINANCE | MONTHLY BUDGET REVIEW — MARCH 2020

\$'000	Current Annual Budget	Proposed Variations	Proposed Annual Budget	Actual YTD	Actual YTD/ Proposed Annual Budget	Commitments	Project Status
<b>Looking after our Community</b>							
RURAL FIRE SERVICE - LARGE WATER TANKS	250	0	250	0	0%	0	Initial works
MUDGEES POUND - CAGE REPAIRS	40	0	40	1	3%	0	Consultation
COMM. TRANSPORT- VEHICLE PURCHASE	121	0	121	123	102%	0	Complete
AGED CARE UNITS - CAP -COOYAL/ANDERSON ST GULGONG	9	0	9	6	69%	0	Complete
CAPITAL -DENISON STREET UNITS	11	0	11	12	103%	0	Complete
CEMETERY CAPITAL PROGRAM	24	0	24	17	72%	0	Construction
GULGONG CEMETERY EXTENSION	25	0	25	8	31%	6	Construction
MUDGEES LAWN CEMETERY EXTENSION	60	0	60	28	46%	3	Procurement
RYLSTONE CEMETERY DRAINAGE	26	0	26	0	0%	0	Design
PUBLIC TOILETS - VICTORIA PARK GULGONG SHOWERS	6	0	6	8	124%	0	Complete
LIBRARY BOOKS	91	0	91	67	74%	0	Construction
RYLSTONE LIBRARY BRANCH	11	0	11	0	0%	1	Construction
MUDGEES LIBRARY TECHNOLOGY FIT-OUT	49	0	49	49	99%	0	Complete
GULGONG MEMORIAL HALL EXT. PAINTING	30	0	30	0	0%	0	Project Scope
GULGONG MEMORIAL HALL ROOF	70	0	70	0	0%	0	Project Scope
PAINTING - TOWN HALL	100	0	100	62	62%	14	Complete-awaiting invoices
RYLSTONE HALL PAINTING	52	0	52	2	4%	17	Initial works
GUIDES BUILDING - RYLSTONE	40	0	40	2	4%	0	Project Scope
GULGONG HALL	30	0	30	10	34%	0	Complete
RED HILL COTTAGE	30	0	30	4	13%	0	Initial works
KANDOS LIBRARY & HALL	28	0	28	3	12%	0	Complete
KANDOS POOL HEATERS	85	0	85	0	0%	0	Procurement

	Current Annual Budget	Proposed Variations	Proposed Annual Budget	Actual YTD	Actual YTD/ Proposed Annual Budget	Commitments	Project Status
<b>\$'000</b>							
GULGONG POOL MATTS	28	0	28	0	0%	24	Initial works
GULGONG POOL FILTER REPLACEMENT	25	0	25	0	0%	25	Deferred/Cancelled
MUDGEES POOL ROOF	51	0	51	9	18%	0	Procurement
MUDGEES POOL DIVING BOARD SHADE	18	0	18	0	0%	18	Construction
MUDGEES SHOWGROUNDS - BORE	30	0	30	0	0%	0	Project Scope
MUDGEES SHOWGROUNDS - REDEVELOPMENT	50	0	50	1	1%	0	Design
GLEN WILLOW SPORTS GROUND UPGRADES	3,500	0	3,500	1,333	38%	838	Construction
GLEN WILLOW SHED	50	0	50	0	0%	0	Deferred/Cancelled
WARATAH PARK FENCING	15	0	15	15	99%	0	Complete
GLEN WILLOW PLAYER SEATING	35	0	35	32	92%	0	Complete
GLEN WILLOW SCOREBOARD	270	0	270	269	100%	0	Complete
GLEN WILLOW CRICKET NETS	44	0	44	47	106%	0	Complete
MUDGEES SKATE PARK	7	0	7	7	99%	0	Complete
MUDGEES SHOWGROUNDS - AMENITIES	219	0	219	219	100%	0	Complete
BILLY DUNN FENCE UPGRADE	9	0	9	9	99%	0	Complete
VICTORIA PARK GULGONG - LIGHTING CAP UPGRADE	575	0	575	17	3%	0	Procurement
WARATAH PARK SCOREBOARD & DISCUS NETS	100	0	100	109	109%	0	Complete
RYLSTONE CEMETERY STORAGE SHED	20	0	20	1	3%	0	Design
IRRIGATION RYLSTONE SHOWGROUND	2	0	2	1	52%	0	Complete
BILLY DUNN AMENITIES	262	0	262	0	0%	0	Deferred/Cancelled
RYLSTONE SHOWGROUND CAPITAL	15	0	15	14	99%	0	Complete
PASSIVE PARKS - LANDSCAPING IMPROVEMENTS	6	0	6	6	106%	0	Complete
LAWSON PARK WATER BUBBLERS	20	0	20	0	0%	14	Procurement
SCULPTURES ACROSS THE REGION	36	0	36	20	57%	0	Initial works
BLACKMAN PARK FENCE	9	0	9	9	99%	0	Complete
BELLEVUE PLAYGROUND REPLACEMENT	54	0	54	11	20%	41	Final works

## CORPORATE: FINANCE | MONTHLY BUDGET REVIEW — MARCH 2020

	Current Annual Budget	Proposed Variations	Proposed Annual Budget	Actual YTD	Actual YTD/ Proposed Annual Budget	Commitments	Project Status
<b>\$'000</b>							
ANZAC PARK GULGONG UPGRADES	3	0	3	3	100%	0	Complete
MUDGEES OUTDOOR WATER PARK	40	0	40	40	101%	0	Complete
DISTRICT ADVENTURE PLAYGROUND	110	0	110	109	99%	0	Complete
PLAYGROUND EQUIPMENT - WHEELCHAIR ACCESSIBLE SWING	60	0	60	18	30%	23	Complete
PITTS LANE - LIGHTING	56	0	56	50	90%	0	Complete
RYLSTONE RIVERBANK PICNIC TABLES	10	0	10	7	72%	0	Complete
BLACKMAN PARK DIVIDING FENCE	4	0	4	4	103%	0	Complete
PLAYGROUND EQUIPMENT - GOOLMA	23	0	23	23	100%	0	Complete
SHELTERED SEATING AREAS ROTARY PARK KANDOS	8	0	8	8	100%	0	Construction
FLIRTATION HILL DEVELOPMENT	38	0	38	0	0%	0	Consultation
ROTARY PARK KANDOS	17	0	17	15	89%	0	Complete
LIONS PARK MUDGEES	127	0	127	129	101%	0	Complete
ADVENTURE PLAYGROUND SECURITY	11	0	11	11	100%	0	Complete
FLIRTATION HILL MUDGEES SAFETY IMPROVEMENTS	20	0	20	3	16%	0	Initial works
RED HILL CAPITAL WORKS	400	0	400	0	0%	0	Consultation
ART GALLERY FACILITY	1,500	0	1,500	345	23%	50	Procurement
STREETScape - CBD INFRASTRUCTURE	40	0	40	14	36%	0	Project Scope
<b>Total</b>	<b>9,103</b>	<b>0</b>	<b>9,103</b>	<b>3,308</b>	<b>36%</b>	<b>1,075</b>	

## Protecting our Natural Environment

RURAL WASTE DEPOT UPGRADES	212	0	212	41	19%	63	Initial works
MUDGEES WASTE DEPOT UPGRADES	35	0	35	6	16%	0	Design
NEW TIP CONSTRUCTION	150	0	150	45	30%	105	Design



	Current Annual Budget	Proposed Variations	Proposed Annual Budget	Actual YTD	Actual YTD/ Proposed Annual Budget	Commitments	Project Status
<b>\$'000</b>							
WASTE SITES REHABILITATION	30	0	30	5	17%	0	Initial works
RECYCLING PLANT UPGRADES	125	0	125	0	0%	45	Procurement
LEACHATE POND ENLARGEMENT	485	0	485	14	3%	18	Procurement
KANDOS WTS OFFICE REPLACEMENT	100	0	100	0	0%	0	Design
GULGONG WTS OFFICE REPLACEMENT	119	0	119	0	0%	0	Design
SEDIMENT POND AND PAPER BLOW FENCING	34	0	34	22	67%	0	Construction
MUDGEES LANDFILL WHEEL WASH	35	0	35	0	0%	0	Design
LANDFILL GPS FILL & GRADE CONTROL	60	0	60	0	0%	55	Initial works
DRAINAGE CAPITAL IMPROVEMENTS	222	0	222	0	0%	0	Initial works
CAUSEWAY IMPROVEMENTS	0	0	0	0	0%	0	Budget only
LAWSON PARK WEST PIPE EXTENSION	15	0	15	15	98%	0	Complete
MUDGEES FLOOD STUDY & FLOODPLAIN MANAGEMENT PLAN	155	0	155	31	20%	18	Final works
LAWSON PARK CULVERT REPLACEMENT	133	0	133	139	105%	0	Complete
COX ST INLET PIT	10	0	10	2	25%	0	Initial works
EARTH CHANNEL ENLARGEMENT WORKS	98	0	98	0	0%	7	Initial works
CAUSEWAY IMPROVEMENT - PYRAMUL ROAD	17	0	17	16	100%	0	Complete
PIT MODIFICATIONS – VARIOUS LOCATIONS	20	0	20	0	0%	0	Initial works
CAUSEWAY - BUCKAROO LANE	32	0	32	22	70%	0	Final works
CAUSEWAY - SCHOOL LANE	32	0	32	28	89%	0	Complete
PUTTA BUCCA WETLANDS CAPITAL	36	0	36	34	93%	0	Construction
PUTTA BUCCA WETLANDS EXTENSION	15	0	15	4	23%	0	Procurement
WATER NEW CONNECTIONS	120	0	120	103	86%	0	Construction
WATER AUGMENTATION - MUDGEES HEADWORKS	2,720	0	2,720	310	11%	128	Design
WATER AUGMENTATION - WEST MUDGEES EXTENSION	325	0	325	0	0%	0	Consultation
WATER AUGMENTATION - ULAN RD EXTENSION	639	0	639	0	0%	0	Initial works
WATER AUGMENTATION - RYLSTONE & KANDOS	200	0	200	18	9%	0	Complete-awaiting invoices

## CORPORATE: FINANCE | MONTHLY BUDGET REVIEW — MARCH 2020

\$'000	Current Annual Budget	Proposed Variations	Proposed Annual Budget	Actual YTD	Actual YTD/ Proposed Annual Budget	Commitments	Project Status
WATER RYLSTONE DAM UPGRADE	3,563	0	3,563	0	0%	0	Project Scope
WATER TELEMTRY	120	0	120	15	12%	2	Procurement
WATER MAINS - CAPITAL BUDGET ONLY	438	0	438	0	0%	0	Budget only
WATER MAINS - HERBERT ST STATION TO QUEEN	43	0	43	43	101%	0	Complete
WATER MAINS - WHITE ST GULGONG	64	0	64	65	101%	0	Complete
WATER MAINS - ANDERSON STREET	122	0	122	0	0%	0	Design
WATER MAINS - COOYAL STREET	148	0	148	0	0%	0	Design
WATER MAINS - SULLY STREET	50	0	50	0	0%	0	Design
WATER MAINS - QUEEN STREET	31	0	31	0	0%	0	Design
WATER MAINS - BELMORE STREET	82	0	82	75	91%	0	Complete
WATER MAINS - BULGA STREET	31	0	31	41	133%	0	Complete
WATER MAINS - LOWE STREET	24	0	24	0	0%	0	Design
WATER MAINS - BOWMAN STREET	30	0	30	0	0%	0	Design
WATER MAINS - BAYLY STREET	112	0	112	93	83%	1	Complete
WATER MAINS - MOONLIGHT STREET	59	0	59	0	0%	0	Design
WATER MAINS - WENONAH STREET	84	0	84	0	0%	0	Design
WATER MAINS - FLIRTATION HILL ROAD	40	0	40	0	0%	0	Design
RYLSTONE DAM PS PAC DOSING SYSTEM	96	0	96	0	0%	0	Procurement
WATER RESERVOIR - FLIRTATION HILL GULGONG	250	0	250	0	0%	0	Project Scope
RESERVOIRS - RYLSTONE, KANDOS, CHARBON, CLANDULLA	62	0	62	0	0%	0	Procurement
MUDGEES WTP AIRCONDITIONING	9	0	9	8	99%	0	Complete
WATER TREATMENT RYLSTONE UPGRADES	50	0	50	6	13%	0	Procurement
WATER WELLFIELD BORE INTEGRITY UPGRADES	40	0	40	0	0%	0	Design
WATER TREATMENT PLANT GULGONG WTP PROCESS IMPROVEMENTS	31	0	31	27	88%	0	Complete-awaiting invoices
WATER METER REPLACEMENT	1,548	0	1,548	912	59%	218	Construction

\$'000	Current Annual Budget	Proposed Variations	Proposed Annual Budget	Actual YTD	Actual YTD/ Proposed Annual Budget	Commitments	Project Status
RAW WATER SYSTEMS - MUDGEE AND GULGONG DISINFECTION UPGRADES	28	0	28	0	0%	0	Design
RAW WATER SYSTEMS - SALEYARDS WATER SUPPLY	28	0	28	0	0%	0	Project Scope
RURAL CUSTOMER FILL STATIONS	270	0	270	0	0%	0	Project Scope
SEWER NEW CONNECTIONS	22	0	22	11	48%	0	Construction
SEWER AUGMENTATION - RYLSTONE & KANDOS	4,000	0	4,000	0	0%	0	Consultation
SEWER TELEMETRY	50	0	50	0	0%	18	Procurement
SEWER AUGMENTATION - CHARBON	3,023	0	3,023	1,260	42%	36	Construction
SEWER MAINS - CAPITAL BUDGET ONLY	79	0	79	0	0%	0	Budget only
SEWER MAINS RELINING	300	0	300	0	0%	0	Project Scope
RISING MAIN ULAN RD TO PUTTA BUCCA	531	0	531	1	0%	0	Design
SEWER PUMP STATION - CAPITAL RENEWALS	0	0	0	5	1309580%	8	Consultation
SEWER PUMP STATION - RACECOURSE MUDGEE	125	0	125	0	0%	0	Design
SEWER PUMP STATION - GLEN WILLOW	20	0	20	0	0%	0	Design
SEWER TREATMENT WORKS - RENEWALS	14	0	14	0	0%	0	Budget only
MUDGEE STP SLUDGE DEWATERING IMPROVEMENTS	35	0	35	27	76%	0	Final works
RECYCLED WATER MANAGEMENT SYSTEM	90	0	90	0	0%	0	Consultation
SEWER TREATMENT WORKS - GULGONG STP SPILLWAY	30	0	30	0	0%	0	Project Scope
SEWER TREATMENT WORKS MUDGEE INLET	46	0	46	0	0%	0	Project Scope
<b>Total</b>	<b>21,989</b>	<b>0</b>	<b>21,989</b>	<b>3,446</b>	<b>16%</b>	<b>722</b>	

### Building a Strong Local Economy

CUDGEGONG WATERS CARAVAN PARK	328	0	328	329	100%	0	Complete
RYLSTONE CARAVAN PARK - CAPITAL	521	0	521	51	10%	0	Project Scope
RIVERSIDE CARAVAN PARK FIRE SERVICES	120	0	120	9	8%	6	Initial works
MUDGEE VALLEY PARK UPGRADE	850	0	850	13	2%	83	Design

## CORPORATE: FINANCE | MONTHLY BUDGET REVIEW — MARCH 2020

\$'000	Current Annual Budget	Proposed Variations	Proposed Annual Budget	Actual YTD	Actual YTD/ Proposed Annual Budget	Commitments	Project Status
ENTRANCE SIGNAGE PROJECT	120	0	120	8	6%	0	Construction
WISHING WELL - CHERRY TREE HILL	20	0	20	0	0%	0	Project Scope
SALEYARDS - POST AND RAIL REPLACEMENT	10	0	10	5	48%	0	Construction
SALEYARDS CANTEEN	34	0	34	34	99%	0	Complete
PROPERTY - MUDGEE AIRPORT SUBDIVISION	10	0	10	12	129%	0	Construction
PROPERTY - EX SALEYARDS STAGE I	1,610	0	1,610	1,146	71%	60	Final works
RYLSTONE KANDOS PRESCHOOL EXTENSION	339	0	339	275	81%	217	Construction
COMMERCIAL PROPERTY PURCHASE	2,850	0	2,850	2,793	98%	0	Complete
<b>Total</b>	<b>6,811</b>	<b>0</b>	<b>6,811</b>	<b>4,675</b>	<b>69%</b>	<b>366</b>	

## Connecting our Region

RESEAL - ROBERTSON RD SEG 10	39	0	39	0	0%	25	Initial works
RESEAL - MAIN AND SHORT ST ULAN	15	0	15	2	15%	7	Construction
RESEAL - MANN ST SEG 20	3	0	3	3	87%	0	Complete
RESEAL - ROBINSON ST SEG 10 - 50	14	0	14	9	63%	0	Complete
RESEAL - DANGAR SEG 10, 40 AND NOYES ST SEG 10 - 20	45	0	45	23	51%	3	Complete
RESEAL - HILL SIXTY DR AND BRUCE RD PART SEG 50	29	0	29	14	47%	8	Complete
RESEAL - DENISON ST SEG 10, 20, 40, 70 - 110	195	0	195	45	23%	4	Construction
URBAN RESEALS - HERBERT STREET SEG 40 & 50	11	0	11	6	58%	0	Complete
URBAN RESEALS - HERBERT STREET SEG 90 - 120,150	34	0	34	16	46%	5	Complete
URBAN ROADS KERB & GUTTER CAPITAL	30	0	30	29	100%	0	Complete
URBAN HEAVY PATCHING	25	0	25	21	87%	0	Construction
URBAN REHAB - INDUSTRIAL AVE GULGONG	100	0	100	61	61%	0	Complete
URBAN REHAB - ANGUS AVE KANDOS	135	0	135	4	3%	55	Procurement
DISABLED ACCESS IGA KANDOS	48	0	48	19	40%	8	Construction
MULTIPLE PEDESTRIAN REFUGES & BUILDOUTS	100	0	100	12	12%	0	Construction

	Current Annual Budget	Proposed Variations	Proposed Annual Budget	Actual YTD	Actual YTD/ Proposed Annual Budget	Commitments	Project Status
<b>\$'000</b>							
RESHEETING - URBAN ROADS	15	0	15	1	7%	0	Initial works
URBAN ROAD -BUS ACCESS TO REDHILL	27	0	27	27	99%	0	Complete
REHAB - WOODSIDE CLOSE SEG 10	25	0	25	11	43%	5	Complete
SEAL SHORT ST GULGONG	32	0	32	2	7%	7	Initial works
REHAB - HALL ST SEG 10	20	0	20	11	53%	6	Construction
REHAB - STANLEY ST SEG 10	20	0	20	16	78%	0	Complete
REHAB - SAVILLE ROW SEG 10	62	0	62	31	49%	8	Complete
URBAN ROADS LAND MATTERS CAPITAL	23	0	23	2	9%	0	Consultation
GUTTERING BYLONG VALLEY WAY KANDOS	63	0	63	63	99%	0	Complete
RESEAL - BARNEYS REEF RD SEG 60, 100 - 120	170	0	170	145	85%	31	Complete
RESEAL - CANADIAN LEAD RD SEG 10	18	0	18	14	78%	0	Complete
RESEAL - GLEN ALICE RD SEG 50, 110 - 120	113	0	113	87	77%	0	Complete
RESEAL - KURTZ LN SEG 10	11	0	11	7	61%	0	Complete
RESEAL - SPRING CREEK RD SEG 80 - 150	237	0	237	237	100%	0	Complete
RESEAL - WINDEYER RD SEG 120 - 130	76	0	76	37	49%	0	Complete
RESEAL - MOUNT VINCENT RD SEG 10 - 30, 90, 117	146	0	146	110	75%	4	Complete
RESEAL - SPRING CREEK ROAD SEG 10-50	210	0	210	51	24%	62	Final works
RESEAL - COXS CREEK ROAD SEG 30-40	80	0	80	61	76%	0	Complete
REASEAL - RIDGE ROAD SEG 20-50, 70-80,100	233	0	233	153	66%	21	Complete
RURAL REHAB - CUDGEGONG RD SEG 60 TO 70	39	0	39	0	0%	0	Initial works
REHAB - LUE RD SEG 50 -80	245	0	245	248	101%	(1)	Complete
REHAB - HENRY LAWSON DR SEG 210	214	0	214	220	103%	0	Complete
REHAB - RIDGE RD SEG 90	162	0	162	162	100%	0	Complete
REALIGNMENT - ULAN WOLLAR RD	5	0	5	0	0%	5	Complete
HEAVY PATCHING	45	0	45	9	20%	0	Construction
CUDGEGONG ROAD GUARDRAIL	50	0	50	45	90%	0	Complete

## CORPORATE: FINANCE | MONTHLY BUDGET REVIEW — MARCH 2020

\$'000	Current Annual Budget	Proposed Variations	Proposed Annual Budget	Actual YTD	Actual YTD/ Proposed Annual Budget	Commitments	Project Status
ULAN WOLLAR ROAD - STAGE 1	3,971	0	3,971	2,030	51%	0	Complete
ULAN WOLLAR ROAD - STAGE 3A	1,610	0	1,610	398	25%	0	Construction
ULAN WOLLAR ROAD - MOOLARBEN INTERSECTION	340	0	340	20	6%	0	Initial works
REHAB - LUE RD SEG 100 TO 110	750	0	750	5	1%	28	Construction
RURAL SEALED ROAD LAND MATTERS	15	0	15	8	53%	0	Initial works
REHAB BYLONG VALLEY WAY SEG 1030,1035,1050,1055	975	0	975	387	40%	0	Construction
RURAL SEALED REGIONAL ROAD REPAIR PROGRAM	800	0	800	191	24%	13	Construction
ULAN AND WOLLAR ROAD UPGRADES	83	0	83	0	0%	0	Initial works
MUNGHORN GAP REALIGNMENT & UPGRADE	1,591	0	1,591	312	20%	207	Construction
HILL END ROAD SAFETY IMPROVEMENTS	1,160	0	1,160	300	26%	261	Construction
BVW UPGRADE RNSW 2080	1,600	0	1,600	543	34%	83	Construction
BVW UPGRADE SEG 2250	73	0	73	41	57%	0	Construction
RURAL SEALED REGIONAL ROAD LAND MATTERS CAPITAL	5	0	5	0	0%	0	Consultation
RAZORBACK RD PASSING BAYS	35	0	35	31	90%	0	Complete
WIDEN AND SEAL MT VINCENT ROAD HILL	200	0	200	33	17%	15	Construction
SEAL EXTENSION - SPRING FLAT SOUTH LANE	215	0	215	190	89%	0	Complete
RESHEETING	1,852	0	1,852	825	45%	1	Construction
SEAL EXTENSION - BURRUNDULLA RD	57	0	57	0	0%	0	Initial works
SEAL EXTENSION - PYRAMUL RD	400	0	400	0	0%	0	Initial works
UNSEALED ROADS LAND MATTERS CAPITAL	17	0	17	5	27%	11	Final works
SEAL EXTENSION - WOLLAR ROAD	6	0	6	3	50%	9	Final works
WOLLAR RD - STAGE 1 RECTIFICATION (CORTINA)	6	0	6	0	0%	0	Final works
WOLLAR RD - STAGE 5	328	0	328	462	141%	5	Final works
WOLLAR RD - STAGE 2 DEFECTS	10	0	10	0	0%	0	Initial works
DIXONS LONG POINT CROSSING - UPGRADE PLAN	340	0	340	6	2%	0	Construction
REGIONAL ROAD BRIDGE CAPITAL	58	0	58	0	0%	0	Project Scope

\$'000	Current Annual Budget	Proposed Variations	Proposed Annual Budget	Actual YTD	Actual YTD/ Proposed Annual Budget	Commitments	Project Status
ULAN ROAD - REHABS, WIDENING AND CONFORMING RESEALS - BUDGET	110	0	110	22	20%	0	Construction
ULAN ROAD - REHAB GEORGE CAMPBELL DRIVE TO BUCKAROO LANE	700	0	700	594	85%	2	Construction
ULAN ROAD - RESEAL MUD HUT CREEK INTERSECTION	108	0	108	42	39%	0	Complete-awaiting invoices
ULAN ROAD - MOGGS LN TO WOLLAR RD	115	0	115	115	100%	0	Complete
FOOTWAYS - CAPITAL WORKS	113	0	113	5	5%	0	Initial works
PEDESTRIAN - PUTTA BUCCA WALKWAY	30	0	30	0	0%	0	Design
PEDESTRIAN BRIDGE RYLSTONE	716	0	716	389	54%	316	Construction
FOOTPATH - WINTER STREET TO WALKING TRACK	27	0	27	0	0%	0	Project Scope
PEDESTRIAN CROSSING - DOURO ST	34	0	34	0	0%	0	Construction
PUTTA BUCCA ECO TRAIL	374	0	374	16	4%	9	Construction
MUDGEES SHARED CYCLEWAY/WALKING LOOP	308	0	308	0	0%	6	Procurement
RYLSTONE PATHWAY CONCRETING	79	0	79	82	104%	0	Complete
FOOTPATH - ROBERTSON STREET	14	0	14	0	0%	0	Project Scope
AIRPORT SUBDIVISION COMMUNICATIONS	111	0	111	101	91%	0	Construction
AIRPORT AMBULANCE TRANSFER BAY	79	0	79	0	0%	0	Deferred/Cancelled
CARPARK - RED HILL RESERVE	10	0	10	9	88%	0	Complete
MUDGEES POOL CARPARK	45	0	45	0	0%	0	Design
<b>Total</b>	<b>22,634</b>	<b>0</b>	<b>22,634</b>	<b>9,179</b>	<b>41%</b>	<b>1,228</b>	

### Good Government

MUDGEES ADMINISTRATION BUILDING UPGRADE	14	0	14	4	27%	0	Complete
RYLSTONE COUNCIL BUILDING	168	0	168	49	29%	44	Construction
OLD POLICE STATION CAPITAL	7	0	7	3	37%	2	Initial works
OPERATIONS ADMIN CAPITAL	10	0	10	10	95%	0	Complete

CORPORATE: FINANCE | MONTHLY BUDGET REVIEW — MARCH 2020

\$'000	Current Annual Budget	Proposed Variations	Proposed Annual Budget	Actual YTD	Actual YTD/ Proposed Annual Budget	Commitments	Project Status
CARMEL CROAN BUILDING CAPITAL	30	0	30	24	80%	0	Construction
BUILDINGS MASTER KEY SYSTEM	150	0	150	2	1%	0	Consultation
CONCEPT PLANS FOR MAIN ADMIN BUILDING	50	0	50	2	3%	0	Consultation
IT SPECIAL PROJECTS	45	0	45	16	35%	0	Initial works
IT NETWORK UPGRADES	197	0	197	174	88%	0	Complete-awaiting invoices
IT CORPORATE SOFTWARE	285	0	285	15	5%	0	Consultation
SERVER ROOM MUDGEE CAPITAL UPGRADES	30	0	30	0	0%	0	Deferred/Cancelled
PLANT PURCHASES	4,097	140	4,237	2,725	64%	1,119	Construction
MUDGEE DEPOT WASHBAY	120	0	120	129	108%	0	Complete
RYLSTONE DEPOT WASHBAY	165	0	165	3	2%	4	Design
SOLAR FARM INITIATIVE	205	0	205	22	11%	20	Design
REPLACE DEPOT FUEL BOWSERS	12	0	12	12	98%	0	Complete
RYLSTONE DEPOT SEALING	50	0	50	0	0%	0	Design
WORKSHOP FIRE EXIT	40	0	40	2	6%	0	Procurement
WORKSHOP CONCRETE WORKS	25	0	25	1	3%	0	Design
<b>Total</b>	<b>5,701</b>	<b>140</b>	<b>5,841</b>	<b>3,191</b>	<b>55%</b>	<b>1,189</b>	

**Total Capital Works Program                      66,238                      140                      66,378                      23,798                      36%                      4,580**

Status	Description
Consultation	Engaging with stakeholders for ideas and to determine viability and direction for the project.



Project Scope	Initial concept, business case and project plan development.
Design	Initial and detailed design.
Procurement	Tendering, sourcing quotes or suppliers.
Initial works	Early stages of project delivery.
Construction	Major project activities are in progress.
Final works	Project is in final stages of completion or awaiting minor items.
Complete, awaiting invoices	Project work is complete. Waiting on invoices from suppliers for financial completion.
Complete	Project work is complete and all costs have been allocated.
Deferred/Cancelled	Project is no longer in current year's program
Budget only	Project for budget purposes only. Fully allocated out to projects.

## 9.6 Asset Disposal Policy Review

REPORT BY THE CHIEF FINANCIAL OFFICER  
TO 15 APRIL 2020 ORDINARY MEETING  
GOV400067, GOV400047

### RECOMMENDATION

#### That Council:

1. **receive the report by the Chief Financial Officer on the Asset Disposal Policy Review;**
2. **place the revised Asset Disposal Policy on public exhibition for 28 days; and**
3. **adopt the Asset Disposal Policy if no submissions are received.**

---

### Executive summary

The Asset Disposal Policy has a recommended change to incorporate negotiated sales to other local government entities (councils).

### Disclosure of Interest

Nil.

### Detailed report

There are some delegation changes recommended to ensure Council is running efficiently. Changes have been tracked for review in the attached draft policy.

Amendments to the policy are summarised below:

- amend the policy to increase the Chief Financial Officer's (CFO) and Manager Procurement delegated authority to dispose of Council owned plant/fleet assets where the plant/fleet is marked for replacement in the approved Fleet Plan;
- amend the policy to allocate the Chief Financial Officer's (CFO) delegated authority to authorise disposal of assets up to \$5,000
- increase the estimated value of assets that may be disposed of by tender from between \$2,000 and \$150,000 to between \$2,000 and \$250,000.
- increase the threshold of assets that must be sold by tender from \$150,000 to \$250,000;
- increase the estimated value of assets that may be disposed of at public auction from between \$2,000 and \$150,000 to between \$2,000 and \$250,000;

### Community Plan implications

Theme	Good Governance
Goal	An effective and efficient organisation
Strategy	Prudently manage risks association with all Council activities

## Strategic implications

### **Council Strategies**

Not Applicable

### **Council Policies**

This is a recommended change to an existing policy.

### **Legislation**

Disposal of assets over \$250,000 require a tender process, however contracts between councils are exempt from requiring a tender – Local Government Act NSW 1993, section 55, part 3. Therefore, negotiated sales with other Councils do not require a financial cap.

## Financial implications

Not Applicable

## Associated Risks

Not Applicable

LEONIE JOHNSON  
CHIEF FINANCIAL OFFICER

30 March 2020

*Attachments:* 1. POLICY - REVIEW - Disposal of Assets.

APPROVED FOR SUBMISSION:

BRAD CAM  
GENERAL MANAGER



## POLICY

### Disposal of Assets

*A prosperous  
and progressive  
community.*

ADOPTED		VERSION NO	VERSION 2.0
COUNCIL MEETING MIN	164/19	REVIEW DATE	JULY 2020
DATE:	19 JUNE 2019	FILE NUMBER	A0100021

## Objective

To ensure the disposal of assets surplus to Council requirements is carried out in a manner that promotes obtaining best value for money; accountability; fairness and impartiality; and avoids any conflicts of interest.

## Legislative requirements

- Local Government Act 1993
- Local Government (General) Regulation 2005

## Related policies and plans

- Asset Management
- Code of Conduct
- Statement of Business Ethics
- Conflict of Interest
- Insert related policies and plans here

## Policy

### Guidelines

Assets referred to in this policy encompass all items of value to Council. This includes, but is not limited to, plant and equipment, office equipment, office furniture, stock items and software.

At all times, surplus assets or materials should be disposed of in a manner that maximises returns whilst ensuring open and effective competition.

Where need be, consultation with relevant business units and community consultation is conducted prior to disposal of significant assets. Furthermore, ensure that no other department within Council has a need for the asset.

All asset information is maintained prior to disposal to ensure that informed decision making pertaining to the disposal can be made.

Items of historical or cultural significance should be given special regard adhering to relevant guidelines and regulations.

POLICY: [ERROR! REFERENCE SOURCE NOT FOUND\\_ASSET DISPOSAL POLICY.](#) | VERSION 2.0

Any dangerous or hazardous goods are to be disposed of only in the authorised manner.

It is to be made clear to all prospective buyers that assets are sold as-is and at the buyer's risk. Buyers are to rely on their own enquiries regarding the condition and workability of assets. No warranty or after sale service is to be offered on any assets disposed of.

All disposals must be notified in writing to Council's Finance Department with sufficient identifying information to allow disposed assets to be removed from Council Asset Registers.

A register will be maintained of all disposed assets with a value in excess of \$5,000 that will be publicly available.

### Related Documents

Asset disposal should align with the Asset Management Plan (AMP) and Asset Management Strategy documents. The AMP will be reviewed on a regular basis and should disclose assets requiring replacement or redundancy.

### Delegation

The General Manager has delegated authority to dispose of Council owned assets that are surplus to requirements, excluding land which may only be disposed of by resolution of Council.

[The Chief Financial Officer \(CFO\) and Manager Procurement has delegated authority to dispose of Council owned plant/fleet assets where the plant/fleet is marked for replacement in the approved Fleet Plan.](#)

[The Chief Financial Officer has delegated authority to dispose of Council owned assets that are surplus to requirements, to a maximum value of \\$5,000 per item, excluding land which may only be disposed of by resolution of Council.](#)

### Conflict of Interest

Council officers involved in the disposal of assets are responsible for disclosing any actual or perceived conflicts of interest that may arise in the performance of their duties. Council officers must ensure there is no conflict of interest on their behalf prior to the commencement of each disposal activity. All perceived and actual conflicts of interest are to be referred to the General Manager.

### Reasons for Disposal

A decision to dispose of a Council owned asset may be based on one or more of the following:

- Obsolescence
- Non-compliance with occupational health and safety standards
- Nil utilisation estimates in foreseeable future
- Nil usage in previous 6 months (stock items)
- Optimum time for maximum return
- Uneconomical to repair

POLICY: [ERROR! REFERENCE SOURCE NOT FOUND.ASSET DISPOSAL POLICY.](#) | VERSION 2.0

- Replacement of an existing asset eg plant

### Preparing Assets for Disposal

Thorough inspections must be carried out prior to disposal to ensure assets do not contain:

- Additional items not intended for sale
- Confidential documents
- Any other Council documents
- Software (which may lead to a breach of license or contain confidential data)
- Hazardous material

As far as practical, any Mid-Western Regional Council branding or identifying marks should be removed. Stores should be notified if disposal of an asset impacts stock items, and spare parts held for a particular asset should be disposed of in conjunction with the asset.

### Disposal Methods

The principal methods for disposal of assets are:

- Destruction – where assets are of no value
- Donation to registered charities or community organisations – where estimated asset value does not exceed \$2,000
- Negotiated sales – where estimated asset value does not exceed \$2,000 or to Rural Fire Service or to other Local Government Entities (councils)
- Auction – assets with an estimated value between \$2,000 and \$~~150250~~,000 may be disposed of by public auction
- Tender – all assets with an estimated value between \$2,000 and \$~~150250~~,000 may be disposed of by tender. All assets with an estimated value greater than \$~~150250~~,000 must be disposed of by tender.

Section 55 of the Local Government Act sets out the parameters for Tendering, and should be referenced and complied with, where relevant.

### Sales to Staff and Councillors

As a general principle, sale of assets to staff and councillors is not to occur outside of a public process.

The Independent Commission Against Corruption (ICAC) recommends that invitations to bid for the purchase of any surplus Council assets should not be limited to staff or to elected officials. Members of the public must also be provided with the opportunity to compete for the purchase.

However, it is recognised that on occasion there will be individual circumstances where sale to a staff member may be the most practical or fair and reasonable manner of disposal. In these instances, the General Manager is to document all decisions and reasons for such decisions in relation to the asset disposal.

POLICY: [ERROR! REFERENCE SOURCE NOT FOUND\\_ASSET DISPOSAL POLICY.](#) | VERSION 2.0

### Donations to Community Groups and Registered Charities

This method of disposal may not be used for assets with an estimated value greater than \$2,000.

Donations of assets surplus to Council requirements may only be made with the authority of the General Manager or CFO and only after exploring all avenues for recouping a fair value for Council.

A request by a community group or registered charity for the donation of Council assets must be made in writing. In evaluating such requests, the following must be considered:

- Community groups and registered charities should receive equitable treatment.
- A check should be made to ensure the group is not a disguised business operation providing funds or remuneration to the principals.
- A check should be made to ensure the group is not-for-profit and that the intended use of the asset is non-commercial.

The recipient group is responsible for the removal of the asset at no cost to Council.

### Variation

Council reserves the right to vary the terms and conditions of this policy, subject to a report to Council.

## 9.7 Moolarben Coal Operations P/L Application to Close & Purchase Certain Council Roads

REPORT BY THE REVENUE AND PROPERTY MANAGER  
TO 15 APRIL 2020 ORDINARY MEETING  
GOV400087, ROA100007

### RECOMMENDATION

#### That Council:

1. receive the report by the Revenue and Property Manager on the Moolarben Coal Operations P/L Application to Close & Purchase Certain Council Roads; and
  2. agree to the terms in the *Terms Sheet – Proposed Road Closure and Purchase* as appended as Attachment 1 to this Report; and
  3. authorise the General Manager to endorse the *Terms Sheet – Proposed Road Closure and Purchase* as appended as Attachment 1 to this Report; and
  4. propose the closure, pursuant to Part 4 Division 3 Roads Act 1993, of the 6 roads being numbered segments 21A, 21B, 21C, 55B, 64, 506, 531, 519, 533 & 534 as cited in Annexures A and B to Moolarben Coal Operations P/L application dated 1 November 2019 of Attachment 2 appended to this Report and of which are Council Public Roads; and
  5. upon endorsement of the *Terms Sheet – Proposed Road Closure and Purchase*, give notice, pursuant to s38B Roads Act 1993, of the proposal to close the 6 roads being numbered segments 21A, 21B, 21C, 55B, 64, 506, 531, 519, 533 & 534 as cited in Annexures A and B to Moolarben Coal Operations P/L application dated 1 November 2019 of Attachment 2 appended to this Report and of which are Council Public Roads; and
  6. receive a further report after the notice period pursuant to s38B Roads Act 1993 has ended to consider any submissions received and then, pursuant to s38D Roads Act 1993 determine whether the 6 roads being numbered segments 21A, 21B, 21C, 55B, 64, 506, 531, 519, 533 & 534 as cited in Annexures A and B to Moolarben Coal Operations P/L application dated 1 November 2019 of Attachment 2 appended to this Report and of which are Council Public Roads, are to be closed; and
  7. obtain valuations in accordance with the Land Acquisition and Disposal Policy for the road segments numbered 21A, 21B, 21C, 55B, 64, 506, 531, 519 as cited in Annexures A and B to Moolarben Coal Operations P/L application dated 1 November 2019 of Attachment 2 appended to this Report and of which are Council Public Roads; and
  8. authorise the General Manager to negotiate sale prices for the transfer of ownership of the road segments numbered 21A, 21B, 21C, 55B, 64, 506, 531, 519 as cited in Annexures A and B to Moolarben Coal Operations P/L application dated 1 November 2019 of Attachment 2 appended to this Report and of which are Council Public Roads, and present the proposal in a further report to
-



**Council; and**

- 9. acknowledge the proposed closure and sale of the road segments numbered 533 (Carrs Gap Road) and 534 (Murragamba Road) as cited in Annexures A and B to Moolarben Coal Operations P/L application dated 1 November 2019 of Attachment 2 appended to this Report, is to be conducted in accordance with the conditions in the Agreement with Respect to Costs dated 6/6/2014 between Moolarben and Council, as appended in the Confidential section of this Business Paper and;**
- 10. authorise the General Manager to decide pursuant to s138 of the Roads Act, Moolarben Coal Operations P/L having early access and occupation on the road segments numbered 21A, 21B, 21C, 55B, 64, 506, 531, 519 as cited in Annexures A and B to Moolarben Coal Operations P/L application dated 1 November 2019 of Attachment 2 appended to this Report and of which are Council Public Roads, and subject to such conditions as are considered appropriate; and**
- 11. authorise the General Manager to sign all documentation, where necessary, in relation to the proposed closure and subsequent sale of the 6 roads being numbered segments 21A, 21B, 21C, 55B, 64, 506, 531, 519, 533 & 534 as cited in Annexures A and B to Moolarben Coal Operations P/L application dated 1 November 2019 of Attachment 2 appended to this Report and of which are Council Public Roads; and**
- 12. authorise the Mayor to sign any documentation, where additionally required to do so, in relation to the proposed closure and subsequent sale of the 6 roads being numbered segments 21A, 21B, 21C, 55B, 64, 506, 531, 519, 533 & 534 as cited in Annexures A and B to Moolarben Coal Operations P/L application dated 1 November 2019 of Attachment 2 appended to this Report and of which are Council Public Roads; and**
- 13. authorise the Common Seal of Council be affixed to all documentation, where necessary, in relation to the proposed closure and subsequent sale of the 6 roads being numbered segments 21A, 21B, 21C, 55B, 64, 506, 531, 519, 533 & 534 as cited in Annexures A and B to Moolarben Coal Operations P/L application dated 1 November 2019 of Attachment 2 appended to this Report and of which are Council Public Road; and**
- 14. require Moolarben Coal Operations P/L be responsible for all costs, including Council's reasonable legal costs and the cost of the relevant valuation reports obtained by Council associated with the proposed closure and subsequent sale of the 6 roads being numbered segments 21A, 21B, 21C, 55B, 64, 506, 531, 519, 533 & 534 as cited in Annexures A and B to Moolarben Coal Operations P/L application dated 1 November 2019 of Attachment 2 appended to this Report.**

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## Executive summary

This Report seeks to secure a resolution to the proposal by Moolarben Coal Operations P/L (Moolarben) for Council to consider and endorse the *Terms Sheet – Proposed Road Closure and Purchase* (the Terms Sheet) which relates to the proposed closure of 6 Council roads being numbered segments 21A, 21B, 21C, 55B, 64, 506, 531, 519, 533 & 534 within the Moolarben Coal Complex land ownership footprint (the Road Closure Areas). The Terms Sheet is appended as Attachment 1 to this Report.

Moolarben's application dated 1 November 2019 (the Application) for the proposed Road Closure Areas which incorporates details of the 6 Council roads being numbered segments 21A, 21B, 21C, 55B, 64, 506, 531, 519, 533 & 534 in *Annexure A* and; a plan showing the proposed Road Closure Areas in *Annexure B*, is appended as Attachment 2 to this Report.

This Report also seeks to secure a resolution for the proposed closure of the Road Closure Areas pursuant to Part 4 Division 3 Roads Act 1993 (the Act) and Council's Land Acquisition and Disposal Policy (the Policy) along with a resolution to exercise the scope of s138 of the Act to allow Moolarben early access and occupation to perform certain works on the Road Closure Areas.

## Disclosure of Interest

Nil.

## Detailed report

Road status investigations indicate that the Road Closure Areas are Council public roads pursuant to s7(4) of the Act. The Road Closure Areas have evidence of construction/value added works having taken place over time. Accordingly, the land upon closure of the Road Closure Areas will vest in Council pursuant to s38E(2)(a) of the Act.

The investigations, which include photographs of the Road Closure Areas, are appended as Attachments 3 and 4 to this report.

The following project approvals contemplate these road closures:

1. Project Approval 05\_0117 – Moolarben Coal Project Stage 1 approved by the NSW Minister for Planning on 6 September 2007 (as modified).
2. Project Approval 08\_0135 – Moolarben Coal Project Stage 2 approved by the Planning Assessment Commission (as delegate of the NSW Minister for Planning) on 30 January 2015 (as modified).

In addition to the above Approvals, the Agreement with Respect to Costs (the Cost Agreement) dated 6/6/2014 between Moolarben and Council directed the closure and subsequent transfer to Moolarben of Carrs Gap Road (numbered segment 533) and Murragamba Road (numbered segment 534). The Cost Agreement is appended in the Confidential section of this Business Paper.

Moolarben's Application for the proposed Road Closure Areas which incorporates details of the 6 Council roads being numbered segments 21A, 21B, 21C, 55B, 64, 506, 531, 519, 533 & 534 in *Annexure A* and; a plan showing the proposed Road Closure Areas in *Annexure B*, is appended as Attachment 2 to this Report.

The Terms Sheet records Moolarben's and Council's understanding in respect to the proposed closure of the Road Closure Areas and compensation payable to Council upon transfer of the land to Moolarben.

The main provisions of the Terms Sheet are summarised as follows -

1. Council will proceed to close the Road Closure Areas pursuant to the Act.

2. Following closure, Council will sell the road segments numbered 21A, 21B, 21C, 55B, 64, 506, 531 & 519 to Moolarben.
3. Both Moolarben and Council will engage valuers to prepare valuation reports for the above segments. Subsequent negotiations will be conducted.
4. The sale prices and process for Carrs Gap Road (numbered segment 533) and Murragamba Road (numbered segment 534) have already been determined and are cited in the Cost Agreement.

#### Commencement of the Road Closure Process

The proposed closure of the Road Closure Areas and their subsequent sale to Moolarben will be progressed pursuant to the Act and the Policy.

It is recommended that Council propose the closure of the Road Closure Areas upon the endorsement of the Terms Sheet and proceed to give notice of the proposed closures.

A further report will be presented to Council after the notice period has expired to consider any submissions received and to determine that Council intends (subject to the decisions made regarding any submissions) to close the Road Closure Areas which are Council Public Road.

#### s138 of the Act – Works and structures on the Road Closure Areas

The Act provides the authority for a council to close a road to traffic if the proposal is consented to by Roads and Maritime Services under s118 of the Act; or is the subject of an order of the Minister to Council under s120 of the Act.

If an early access request is approved by either s118 or s120, an applicant would then need to obtain consent from council under s138 of the Act for certain works it needs to perform or carry out on that part of the road. A consent under s138 is required in order to erect a structure or carry out a work in, on or over a public road; or dig up or disturb the surface; or remove or interfere with a structure, work or tree on a public road.

The consent would need to be conditional detailing the works that would be allowed to be performed on the Road segment prior to its closure and transfer. Any approval would be subject to appropriate conditions akin to a licence and include a requirement for the payment of market rent for the term of the early access occupation.

It is noted that Council has already issued a s138 approval to Moolarben for mine infrastructure works to be conducted within some of the Road Closure Areas. A copy of this approval is appended as attachment 5 to this Report.

The Cost Agreement also gives Moolarben early access to Murragamba Road for road upgrade purposes.

It is considered that s138 would not extend so as to allow any part of the Road Closure Areas to be subjected to the actual open cut winning of coal.

It is recommended to authorise the General Manager to decide pursuant to s138 of the Roads Act, Moolarben Coal Operations P/L having early access the Road Closure Areas, subject to such conditions as are considered appropriate.

## Community Plan implications

<b>Theme</b>	<b>Good Governance</b>
Goal	An effective and efficient organisation
Strategy	Prudently manage risks association with all Council activities

## Strategic implications

### Council Strategies

Not Applicable

### Council Policies

Land Acquisition and Disposal Policy - consideration of individual circumstances of a road proposed to be closed and the requirement to obtain a valuation for each road and the methodology of the valuations.

### Legislation

Roads Act 1993

## Financial implications

s43 of the Act addresses the disposal of land comprising former public roads owned by a council. Revenue received by Council from the proceeds of the sale of the land is to be used for acquiring land for public roads or for carrying out roadwork on public roads.

Accordingly, any sale proceeds will be restricted for use on public roads by transferring the proceeds into the Public Road Closure Compensation Reserve.

In accordance with the Policy, Moolarben will be responsible for all costs incurred in the road closing process and disposal of the land upon closure, including Council's reasonable legal costs and the cost of the valuations obtained by Council.

## Associated Risks

Any risk should be mitigated by the proposed Terms Sheet and by any separate approval relating to access to the Road Closure Areas.

DIANE SAWYERS  
REVENUE AND PROPERTY MANAGER

LEONIE JOHNSON  
CHIEF FINANCIAL OFFICER

30 March 2020

*Attachments:*

1. Terms Sheet - Proposed Road Closure and Purchase. (separately attached)
2. Moolarben's Road Closure Application 1/11/2019. (separately attached)
3. Road Status Investigations - Part 1. (separately attached)
4. Road Status Investigations - Part 2. (separately attached)
5. s138 Approval. (separately attached)

6. Agreement With Respect To Costs 6/6/2014. (Confidential - separately attached)

APPROVED FOR SUBMISSION:

BRAD CAM  
GENERAL MANAGER

## 9.8 Kids & Carers Support Group Kandos Rylstone - Request for Extension

REPORT BY THE PROPERTY OFFICER  
TO 15 APRIL 2020 ORDINARY MEETING  
GOV400087, P1985111

### RECOMMENDATION

#### That Council:

1. **receive the report by the Property Officer on the Kids & Carers Support Group Kandos Rylstone - Request for Extension of time;**
2. **Council approve an 18 month extension on the requirement to have the Kids & Carers premises to be constructed and operational within 5 years, bringing the deadline to November 2021; and**
3. **approve financial assistance to Kids & Carers Support Group for \$15,000, funded from Financial Assistance.**

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### Executive summary

At the 4 May 2015 ordinary meeting, Council adopted the report to sell 45 Dunn Street, Kandos to Kids & Carers Support Group Kandos Rylstone Incorporated for nil consideration but with certain conditions to be imposed in the contract of sale.

One of those conditions as stipulated in the contract of sale, and registered through a caveat registered on title, required that the proposed Kids & Carers premises be constructed and operational within a period of five years from the date of the Council resolution or the Title will revert back to Council.

Kids & Carers Support Group Kandos Rylstone are now seeking Council consent to an extension of time as they will not presently meet the 5 year deadline due to ongoing environmental influences.

### Disclosure of Interest

Nil.

### Detailed report

The Kids & Carers Support Group Kandos Rylstone is a registered charity who source their primary revenue from donations and bequests, and receive community support from volunteers who donate their trade, time and labour.

Since the handover of 45 Dunn Street by Council to the charity they have made significant progress, with a house now erected although not quite finished. Please refer to attachment 1 which includes photos of the premises in its current condition.

Unfortunately due to significant events such as ongoing drought, fires and now the Covid-19 pandemic, the charity has been severely impacted over this time, as has the local community, who have previously been very proactive in providing continued support through financial contributions and volunteer labour.

It is recommended that Council grant an extension of 18 months to the initial deadline, with the premises to be built and operational by November 2021.

It is also recommended that Council provide a financial contribution of \$15,000 to assist Kids & Carers Support Group in fulfilling their obligation to complete the building and all associated works on time, whilst also using this as an opportunity to stimulate local economy financially through employment of local trade and workers, rather than Kids & Carers Support Group relying on financial donations and volunteer labour which is now adversely impacted given the ongoing drought conditions, fires, and Covid-19 pandemic.

### Community Plan implications

<b>Theme</b>	<b>Looking After Our Community</b>
Goal	A safe and healthy community
Strategy	Maintain the provision of high quality, accessible community services that meet the needs of our community

### Strategic implications

#### **Council Strategies**

Not Applicable

#### **Council Policies**

Not Applicable

#### **Legislation**

Not Applicable

### Financial implications

Amend the 2019/20 budget to donate \$15,000 to Kids & Carers Support Group funded from financial assistance, no budget variation is required

### Associated Risks

Not Applicable

**KELLY BARNES**  
**PROPERTY OFFICER**

**LEONIE JOHNSON**  
**CHIEF FINANCIAL OFFICER**

1 April 2020

*Attachments:* 1. Request for Extension of Time - Kids & Carers Support Group.

**APPROVED FOR SUBMISSION:**

**BRAD CAM**  
**GENERAL MANAGER**

Mid-Western Regional Council  
Attention Mr Brad Cam

Dear Mr Cam

I am writing to you in relation to the letter Kids & Carers received on the 24<sup>th</sup> March 2020 regarding item 10 of the Contract of Sale on 45 Dunn Street Kandos – Lot1 DP1192154 KAC's house. We have been making great progress (see attached photos). It is hard to believe a house is now standing on what was once an empty unused/unsaleable block. This wouldn't have been achieved without the help of our local community/businesses and some great volunteers.

Unfortunately due to the fires and extreme weather conditions we have experienced in our community, it looks like we won't be able to meet certain deadlines that were set by Mid-Western Regional Council. As you can understand, our small committee is extremely disappointed, as we were looking forward to showing you the finished product.

In light of this current situation, we are asking Mid-Western Regional Council for an extension on the time frame given to have this house fully operational, as we are so close to having this project completed and fulfilling our commitment. Your understanding on this matter would be greatly appreciated.

Once again, Kids & Carers cannot thank you enough for the economic support you have shown to this very worthwhile project.

If you have any question, or would like to discuss this matter further, please do not hesitate to contact me.

Yours sincerely  
Maureen Phillips  
President  
Kids & Carers Kandos/Rylstone Inc









## 9.9 Borrowing Policy Review

REPORT BY THE MANAGER FINANCIAL PLANNING  
TO 15 APRIL 2020 ORDINARY MEETING  
GOV400087, FIN300134

### RECOMMENDATION

#### That Council:

1. receive the report by the Manager Financial Planning on the Borrowing Policy Review;
2. place the revised Borrowing Policy on public exhibition for 28 days to receive any submissions; and
3. adopt the revised Borrowing Policy if no submissions are received.

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### Executive summary

Council's Finance department have conducted a review of the Borrowing Policy, resulting in a revised policy. A copy of the current Borrowing Policy with track changes is attached to this report.

### Disclosure of Interest

Nil.

### Detailed report

Key amendments to the Borrowing Policy are:

- Revised financial ratio considerations that reflect performance measures in Council's annual financial statements. This makes assessing Council's current and future position easier.
- Addition of information on security for borrowings contained in the Local Government Act and Regulations, whereby loans are secured as a charge on Council's income.

### Community Plan implications

Theme	Good Governance
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Goal	An effective and efficient organisation
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Strategy	Prudently manage risks association with all Council activities
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### Strategic implications

#### Council Strategies

Not applicable

#### Council Policies

The recommendation seeks to amend the Borrowing Policy.

**Legislation**

Legislative reference are contained within the Borrowings Policy.

**Financial implications**

As reported in Council's most recent Financial Statements 2019 the performance measures meet financial ratio considerations in the revised Borrowing Policy.

Debt Service cover ratio = 8.42x (Benchmark >2x)

Cash expense cover ratio = 16.19 months (Benchmark >3months)

**Associated Risks**

Not applicable.

NEIL BUNGATE  
MANAGER FINANCIAL PLANNING

LEONIE JOHNSON  
CHIEF FINANCIAL OFFICER

1 April 2020

*Attachments:* 1. Policy Review Borrowing.

**APPROVED FOR SUBMISSION:**

BRAD CAM  
GENERAL MANAGER



## POLICY Borrowing Policy

*A prosperous  
and progressive  
community.*

COUNCIL MEETING MIN NO	484/17	VERSION NO	1.1
DATE:	19 JULY 2017	REVIEW DATE	15/04/2022
		FILE NUMBER	FIN300030

### Objective

The objective of this policy is to ensure that the use and management of Council borrowings (including overdraft facilities):

- Complies with the Ministerial Revised Borrowing Order dated 13 May 2009;
- Is undertaken with due regard for Council's role as a custodian of public funds;
- Is undertaken with the care, diligence and skill that a prudent person would exercise in managing the affairs of other persons; and
- Complies with Council's overall risk management philosophy.

The Council's power to borrow funds arises from Section 621 of the Local Government Act 1993. As a custodian of public funds, Council must exercise the reasonable care and diligence that a prudent person would exercise when borrowing funds.

This policy provides a framework for Council to borrow funds while ensuring the ongoing viability of the Council by not permitting overall borrowings to extend Council beyond its ability to meet future repayments and budgetary obligations.

Section 377(1) (f) of the Local Government Act 1993 stipulates that Council cannot delegate the borrowing of money. It is expected that Councillors will have a full understanding of the terms and conditions of borrowing arrangements before entering into any contract.

### Legislative requirements

All borrowings must comply with the following:

- Local Government Act 1993;
- Local Government (General) Regulation 2005;
- Ministerial Revised Borrowing Order;
- Local Government Code of Accounting Practice and Financial Reporting;
- Australian Accounting Standards; and
- Office of Local Government Circulars.

### Policy

#### Delegation of Authority

Authority for the implementation of this policy is delegated by Council to the General Manager in accordance with the Local Government Act 1993. The General Manager may, in turn, delegate the day-to-day management of Council's borrowings to the Responsible Officer or other appropriately qualified senior staff (subject to regular reviews).

POLICY: ~~BORROWING POLICY~~~~BORROWING POLICY~~ |

A record of the delegated authority is to be maintained and delegates are required to acknowledge that they have received a copy of this policy and understand the obligations of their delegated role. It is the responsibility of the General Manager to ensure that delegates have the necessary expertise and skill to carry out their delegated roles.

## Guiding Principles

Guiding principles for Council borrowings:

- Borrowings may only be used to fund capital expenditure and not operating expenditure (which should be funded from revenue).
- Minimum working capital requirements are to be identified and maintained in a readily available form such that there is no need to call on borrowings to fund any shortfall in reasonably anticipated operating requirements.
- It is appropriate to fund significant capital works via borrowings such that the full cost of infrastructure is not only borne by present day ratepayers, but also by future ratepayers who will benefit from use of the funded infrastructure.
- It may be appropriate to fund certain capital projects with user charges, in which case user charges should reflect the project's costs, including loan payments.
- The impact on Council's budget of any movement in interest rates must be actively managed.

## Structure of Borrowings

## OVERDRAFT

The Council may maintain a modest overdraft facility for unexpected changes to operating cash flow requirements. As there are costs involved in accessing the facility, it is not to be used for expected operating cash flow and it is not to be used for long-term financing.

## LONG-TERM BORROWINGS

## Considerations

To assist with making the decision on whether to undertake long-term borrowings, Council should consider:

- The financial impact of the proposed borrowing on Council's Long Term Financial Plan, Delivery Program and Operational Plan including:
  - a) Scenario analysis in the case of changes to market interest rates; and
  - b) Any positive impact of the capital works funded by the proposed borrowing;
- ~~The Debt Service Ratio, which is an indicator of Council's ability to service its borrowing, should remain below 20% in accordance with the Fit for the Future benchmarks;~~
- The Debt Service Cover Ratio. This ratio measures the availability of operating cash to service debt including interest, principal and lease payments. At the time of borrowing financial projections for this ratio should be above 2.

- The Cash Expense Cover Ratio. This liquidity ratio indicates the number of months a Council can continue paying for its immediate expenses without additional cash inflow. At the time of borrowing financial projections for this ratio should be greater than 3 months.
- The cost-benefit analysis of the capital works to be funded and the works alignment with Council's strategic planning and capital program; and
- The proposed structure of the borrowings and the proposed way in which the Council will procure the borrowings to achieve competitive and favourable terms.

#### Requirements

Councils can borrow funds under section 621 of the Local Government Act 1993. All borrowings must be approved by Council resolution and included in Council's annual draft Operational Plan.

Councils must also apply to the Office of Local Government, completing a proposed loan borrowing return each year.

The General Manager under section 230 of the Local Government (General) Regulation 2005 must notify the Director-General within seven days after borrowing money under a loan contract.

If, during the year, Council is required to increase its proposed borrowings or change the purpose of the initial request, a council resolution must be passed prior to drawing down of any funds.

If there is an increase, Council must also notify the Office of Local Government by re-submitting the electronic loan borrowing request form including the updated amounts.

#### Process

To minimise the cost of borrowing, the policy will require Council to seek competitive borrowing terms by way of obtaining a minimum of three quotes.

The borrowing maturity profile should reflect the Council's forecast repayment profile. Consideration should also be given to incorporating flexibility in borrowing covenants in case of early repayment or a need to extend the term of the loan.

During the life of long-term borrowings, Council must regularly update its financials to ensure no breach of covenants or to take advantage of flexibility in the repayment profile should Council's financial situation change over time.

#### Restrictions

Council is restricted, by the Ministerial Revised Borrowing Order dated 13 May 2009, to source the borrowings from Australia and in Australian currency.

#### Borrowing Parameters

The Council's borrowing program must remain within the following parameters:

- Maximum term of borrowings is the shorter of 20 years or the expected economic life of the capital works funded.
- A minimum of 50% of borrowings are to be fixed rate.

#### Security for borrowings

POLICY: BORROWING POLICY |

The Council acknowledges that under Reg 229 of the Local Government (General) Regulation 2005 the repayment of money borrowed by a council (whether by way of overdraft or otherwise), and the payment of any interest on that money, is a charge on the income of the council.

## INTERNAL LOANS

An internal loan consists of surplus investment funds that are restricted to a particular purpose being borrowed for another purpose of Council. This process would involve a formal internal loan whereby borrowed funds would be repaid with interest to the reserve that has lent the funds.

Where the surplus funds have been derived from general revenue streams this decision can be made by resolution of Council.

Where the surplus funds have been derived from externally restricted revenue or from a special rate or charge, such loans require Ministerial approval prior to being entered into, in accordance with Section 410 of the Local Government Act 1993.

Internal loans and internally restricted funds are not required to be included in the proposed loan borrowing return submitted to the Office of Local Government.

## Monitoring and Reporting

Any breach of this policy is to be reported to the General Manager and Responsible Accounting Officer immediately upon becoming aware of such breach. A written statement of the facts relating to the breach is to be prepared within two business days, including the remedial action taken or proposed to be taken. The breach should be reported to Council at the next meeting.

## Policy Review

This policy will be reviewed at least once every two years and, in addition, as and when required in the event of legislative or other regulatory changes. Any amendment to this policy must be authorised by Council resolution.

## Definitions

Term	Definition
Variable Rate Loan	A loan that attracts an interest rate linked to a variable benchmark. In Australia variable rate loans are normally priced at a fixed margin over the Ausbond Bank Bill Rate which is the market benchmark three month interbank rate.
Fixed Rate Loan	A loan that attracts a fixed pre-determined interest rate throughout the term of the loan.
Amortising/Credit Foncier Loan	A loan that is repaid over the term of the loan, normally by equal instalments due quarterly or semi-annually. Interest payments and capital repayments are normally combined and paid on the instalment date.
Interest Only Loan	A loan repaid in full on the final maturity date. The loan can be either a variable rate loan or a fixed rate loan with interest payments normally payable quarterly for a variable rate loan and semi-annually for a fixed rate loan.



<p><u>Cash Expense Cover Ratio</u></p>	<p>The Cash Expense Cover Ratio is calculated as:</p> $\frac{\text{Current year's cash and cash equivalents plus all term deposits}}{\text{Monthly payments from cash flow of operating and financing activities}}$
<p><u>Debt Service Cover Ratio</u></p>	<p>The Debt Service Cover Ratio is calculated as:</p> $\frac{\text{Operating result before capital excluding interest and depreciation, impairment, amortisation}}{\text{Principal repayments plus borrowing costs}}$
<p><u>Debt Service Ratio</u></p>	<p>The Debt Service Ratio is calculated as:</p> $\frac{\text{Cost of debt service (interest expense plus principle repayments)}}{\text{Total continuing operating revenue (excl. capital grants and contributions)}}$

REVIEW

## 9.10 Financial Reserves Policy Review

REPORT BY THE MANAGER FINANCIAL PLANNING  
TO 15 APRIL 2020 ORDINARY MEETING  
GOV400087, GOV400047

### RECOMMENDATION

#### That Council:

1. receive the report by the Manager Financial Planning on the Financial Reserves Policy Review;
2. place the revised Financial Reserves Policy on public exhibition for 28 days to receive any public submissions; and
3. adopt the revised Financial Reserves Policy if no submissions are received.

### Executive summary

Council's Finance department have conducted a review of the Financial Reserves Policy, resulting in a revised policy. A copy of the current Financial Reserves Policy is attached to this report with tracked changes.

### Disclosure of Interest

Nil.

### Detailed report

The Financial Reserves Policy revision proposes to add a new internal reserve called Community Plan Reserve. This reserve will accumulate surplus funds to set aside funding for Community initiatives identified in the Integrated Planning and Reporting strategies and plans. It is also recommended to remove the Elections Reserve target balance due to increasing cost of elections.

### Community Plan implications

Theme	Good Governance
Goal	An effective and efficient organisation
Strategy	Prudently manage risks association with all Council activities

### Strategic implications

#### Council Strategies

Not applicable.

#### Council Policies

The Financial Reserves Policy is proposed to be amended.

#### Legislation

Not applicable.

### Financial implications

Not applicable.

### Associated Risks

Not applicable.

NEIL BUNGATE  
MANAGER FINANCIAL PLANNING

LEONIE JOHNSON  
CHIEF FINANCIAL OFFICER

1 April 2020

*Attachments:* 1. Policy Review Financial Reserves.

### APPROVED FOR SUBMISSION:

BRAD CAM  
GENERAL MANAGER



## POLICY

### Financial Reserves

*A prosperous  
and progressive  
community.*

<b>-Adopted</b>	VERSION NO	1.43	
COUNCIL MEETING MIN NO	88/19	REVIEW DATE	17/04/2023 15/04/2024
DATE: 17 APRIL 2019	FILE NUMBER	FIN300065	

## Objective

To provide a framework for the establishment and ongoing management of Financial Reserves.

## Legislative requirements

- Local Government Act 1993
- Local Government (General) Regulation 2005

## Related policies and plans

Reserves are established to set aside funds for Council to allocate to specific projects, as required. Prior to the creation of a Reserve, Council shall adopt operating parameters in relation to the Reserve which are to set out:

- The purpose of the Reserve;
- The basis of calculation for any transfer to the Reserve;
- The basis of calculation for any transfer from the Reserve; and
- The proposed allocation of any unexpended balance remaining in the Reserve following completion of the project.

Every Reserve created should have a specific purpose, and relate back to the adopted Integrating Planning and Reporting (IP&R) strategies and plans of Council. There should be a clear link between this policy, the Operational Plan/Delivery Program, and Councils Asset Management Plans and Community Plans.

Expenditure from and transfers to Reserves can only be authorised by resolution of Council, which must specify the amount. No transfer from any Reserve shall exceed the amount of the existing balance of the Reserve at the time of transfer, unless the Reserve overdraft has been approved by resolution of Council with the full impact of such overdraft taken into account for any financial management plans, and there is sufficient funds within the total Reserves balance to allow a temporary overdraft. Interest should be paid from the overdrawn Reserve account if the balance is material and interest is specified in the Reserve information as set out in the Authorised Reserves listing below.

Each Quarterly Budget Review Statement is to include a schedule of Reserves, showing:

- Opening Balance at 1 July;
- Estimated Transfer to Reserves;
- Estimated Transfer from Reserves;
- Estimated Closing Balance at 30 June; and
- Current Balance.

POLICY: FINANCIAL RESERVES FINANCIAL RESERVES |

## Authorised Reserves of Mid-Western Regional Council

### INTERNALLY RESTRICTED RESERVES

Internally Restricted Reserves are funds that Council has determined will be used for a specific purpose. Council may resolve to change the purpose of these funds.

RESERVE NAME EMPLOYEE LEAVE ENTITLEMENTS RESERVE

Purpose: To ensure that adequate funds are available to finance employee leave entitlements such as long service leave, vesting sick leave, annual leave and redundancies.

Calculation Basis: Transfers to and from the Reserve will be based upon projected end of year liabilities relating to employee leave entitlements. The calculation of such liabilities takes into consideration the anticipated timing of employee leave entitlement payments based on a number of factors, including age demographics of employees.

Target Balance: The target balance will be based upon the age and anticipated payout date for each employee. The following levels of funding will be held to fund various age bands, based on expected employee leave liabilities at financial year end.

AGE BAND	% FUNDING OF GROSS ENTITLEMENT
60+	100%
55-60	60%
50-55	40%
45-50	20%
<45	10%

RESERVE NAME LAND DEVELOPMENT RESERVE

Purpose: To set aside funds for the costs associated with development and sale of land surplus to Council's requirements and development of commercial property portfolio based upon the endorsed Fit For the Future Business Improvement Plan.

Calculation Basis: Transfers to and from the Reserve are based upon expenses related to specific land development endorsed by Council. This includes the purchase of land. Surplus balance may be transferred to unrestricted cash when endorsed by Council.

Target Balance: Funds are only to accumulate based on specific purpose requirements.

POLICY: FINANCIAL RESERVES | FINANCIAL RESERVES

RESERVE NAME ELECTIONS RESERVE

Purpose: To finance the costs of elections.

Calculation Basis: Transfers to and from the Reserve are based upon the estimated costs of conducting elections every four years.

Target Balance: ~~Sufficient to ensure funding of the next scheduled election. Building up to a maximum of \$250,000 over each four year period and reviewed after each election.~~

RESERVE NAME PLANT REPLACEMENT RESERVE

Purpose: To ensure adequate funds are available to purchase a responsive and modern plant fleet at the optimum replacement point.

Calculation Basis: Transfers to and from the Reserve are based upon  
 — Plant operating results  
 — Plant depreciation  
 — Plant purchases as per the approved plant replacement schedule  
 — Profit/loss on sales of plant

Target Balance: Operating Surplus + Depreciation + Profit on DOA – Purchases. This Reserve must maintain a minimum balance of \$250,000.

RESERVE NAME ASSET REPLACEMENT RESERVE – GENERAL FUND

Purpose: To ensure adequate funds are available to replace existing assets to their previous level of service. Assets include infrastructure, office equipment and furniture.

Calculation Basis: Transfers to and from the Reserve are based upon projects adopted in the IP&R strategies and plans.

Target Balance: Sufficient to ensure funding of related projects as per IP&R strategies and plans.

RESERVE NAME CAPITAL PROGRAM RESERVE

Purpose: To provide funding for capital projects and Council initiatives not specifically identified in other reserves.

Calculation Basis: Transfers to and from the Reserve are based on the existence of, or proposal for, an annual budget allocation for an identified specific capital project or Council initiative.

Target Balance: Funds are only to accumulate based on specific purpose requirements.

POLICY: FINANCIAL RESERVES FINANCIAL RESERVES |

RESERVE NAME LIVESTOCK EXCHANGE RESERVE

- Purpose: To provide funding for the development and enhancement of saleyards assets.
- Calculation Basis: Transfers to and from the Reserve are based upon operating surpluses of the Saleyards Fund, together with identified projects in the Saleyards Asset Management Plan.
- Target Balance: Sufficient to ensure funding of saleyards related projects as per the Management Plan of the saleyards facility.

RESERVE NAME STATE ROADS WARRANTY RESERVE

- Purpose: To provide a quasi self-insurance for State Road works contracts, should cost of contracts exceed agreed Roads and Maritime Services (RMS) contributions or road failures need repair as per RMS contract requirements.
- Calculation Basis: Transfers from the Reserve are only permitted where State Road actuals fail to achieve budgeted results by a significant amount, impacting Council's levels of unrestricted working capital.
- Target Balance: \$400,000 maximum.

RESERVE NAME FUTURE FUND RESERVE

- Purpose: To set aside funds in order to invest in future employment growth opportunities to support alternate economic development to the coal industry within the Mid-Western Region.
- Calculation Basis: Transfers to and from the Reserve are based on the existence of or proposal for an annual budget allocation for future economic development opportunities.
- Target Balance: Sufficient to ensure funding of economic and job growth initiatives as they are raised.

RESERVE NAME MUDGEES BICENTENARY

- Purpose: To set aside funds for Mudgee's Bicentenary Celebration.
- Calculation Basis: Transfers to and from the Reserve are based on approved funding towards events for Mudgee Bicentenary Celebrations.
- Target Balance: No target. Reserve to be closed once Mudgee Bicentenary Celebrations are complete.

POLICY: FINANCIAL RESERVES | FINANCIAL RESERVES |

RESERVE NAME SEAL EXTENSION PROGRAM

Purpose: To set aside surplus funds from road work contributions to invest into a seal extension program

Calculation Basis: Transfers to the Reserve are based on the risk margin achieved on capital road work projects funded by private contributions, and are to be included in the reserve at Councils discretion. Transfers from the Reserve are to be for seal extension work

Target Balance: No target. The balance will capture surplus funds at any given time.

Reserve Name COMMUNITY PLAN RESERVE

Purpose: To provide funding for Community initiatives identified in the Integrated Planning and Reporting strategies and plans.

Calculation Basis: Transfers to the reserve are based on the existence of a surplus of unrestricted cash above operating requirements. Transfers from the reserve are based on the existence of or proposal for an annual budget allocation for an identified specific project.

Target Balance: No target. The balance will capture surplus unrestricted cash at any given time.

EXTERNALLY RESTRICTED RESERVES

Externally Restricted Reserves are where legislation governs the use of the funds. These funds must be spent for the specific purpose defined and cannot be used by Council for general operations.

RESERVE NAME WATER SUPPLY RESERVE

Purpose: To ensure adequate funds are available to replace existing water supply assets to their previous level of service and upgrade assets to meet future needs.

Calculation Basis: Transfers to and from the Water Supply Reserve will be in accordance with the adopted 30 year financial plan for the Water Supply Fund.

Target Balance: Sufficient to ensure adequate funding of related projects as per the IP&R strategies and plans and Council's 30 year financial plan.

RESERVE NAME SEWER RESERVE

Purpose: To ensure adequate funds are available to replace existing sewerage assets



POLICY: FINANCIAL RESERVES FINANCIAL RESERVES |

to their previous level of service and upgrade assets to meet future needs.

Calculation Basis: Transfers to and from the Sewerage Reserve will be in accordance with the adopted 30 year financial plan for the Sewerage Fund.

Target Balance: Sufficient to ensure funding of related projects as per the IP&R strategies and plans and Council's 30 year financial plan.

RESERVE NAME WASTE MANAGEMENT RESERVE

Purpose: To ensure adequate funds are available to replace existing waste management assets to their previous level of service and upgrade assets to meet future needs.

Calculation Basis: Transfers to and from the Waste Management Reserve will be in accordance with the adopted 30 year financial plan for the Waste Management Fund.

Target Balance: Sufficient to ensure funding of related projects as per the IP&R strategies and plans and Council's 30 year financial plan.

RESERVE NAME COMMUNITY SERVICES RESERVE

Purpose: To carry out Community Services projects and capture any operating surpluses of specific community service programs.

Calculation Basis: Funds transferred to and from Reserves will represent any surplus or deficit operating results (excluding surplus grant income), and savings to carry out specific planned capital projects.

Target Balance: \$100,000 maximum.

RESERVE NAME COMMUNITY TRANSPORT VEHICLE RESERVE

Purpose: To set aside funds for the purchase and replacement of Community Transports vehicle fleet, including necessary upgrades to make vehicles fit for purpose as required under the Community Transport Funding Agreement.

Calculation Basis: Funds transferred to and from Reserves will represent any surplus or deficit operating results (excluding specific purpose surplus grant income), and savings to carry out vehicle fleet replacement.

POLICY: FINANCIAL RESERVES | FINANCIAL RESERVES

Target Balance: Sufficient to ensure funds are available to purchase vehicles as required under the Community Transport Funding Agreement.

RESERVE NAME COMMUNITY TENANCY SCHEME

Purpose: To carry out asset replacement and upgrades of existing properties held under the Community Tenancy Scheme or additional housing under the scheme, in accordance with the associated Deed of Agreement.

Calculation Basis: Funds transferred to and from the Reserve will represent any surplus or deficit operating results (excluding surplus grant income), and savings to carry out specific planned capital projects.

Target Balance: Maximum \$300,000.

RESERVE NAME BEQUEST – SIMPKINS PARK

Purpose: To preserve in trust the funds bequeathed to Council from the Estate of Phyllis Leeton Simpkins until such time as the expiration of the period limited by Perpetuity Act 1984 (estimated date of expiration is 2086).

Calculation Basis: Funds may only be transferred from the Reserve upon the expiration period (2086), and are restricted to use for further improvements and beautification of Simpkins Park.

Target Balance: No target. Interest on reserve is allocated annually and added to the principal funds. This is preserved until the expiration date.

RESERVE NAME ULAN ROAD STRATEGY RESERVE

Purpose: To carry out Ulan Road Strategy projects and capture any operating surpluses or cash payments towards Ulan Road Strategy works, as designated in the relevant mine and grant funding agreements.

Calculation Basis: Funds transferred to and from Reserves will represent any surplus or deficit annual results (excluding surplus grant income), and Councils designated operating contributions.

Target Balance As required to capture surplus funds at any given time.

|  
| POLICY: FINANCIAL RESERVES FINANCIAL RESERVES |

RESERVE NAME FAMILY DAY CARE

Purpose: To ensure adequate funds are available to replace existing Family Day Care assets to their previous level of service.

Calculation Basis: Funds transferred to and from Reserves will represent any surplus or deficit annual results (excluding surplus grant income), and Councils designated operating contributions.

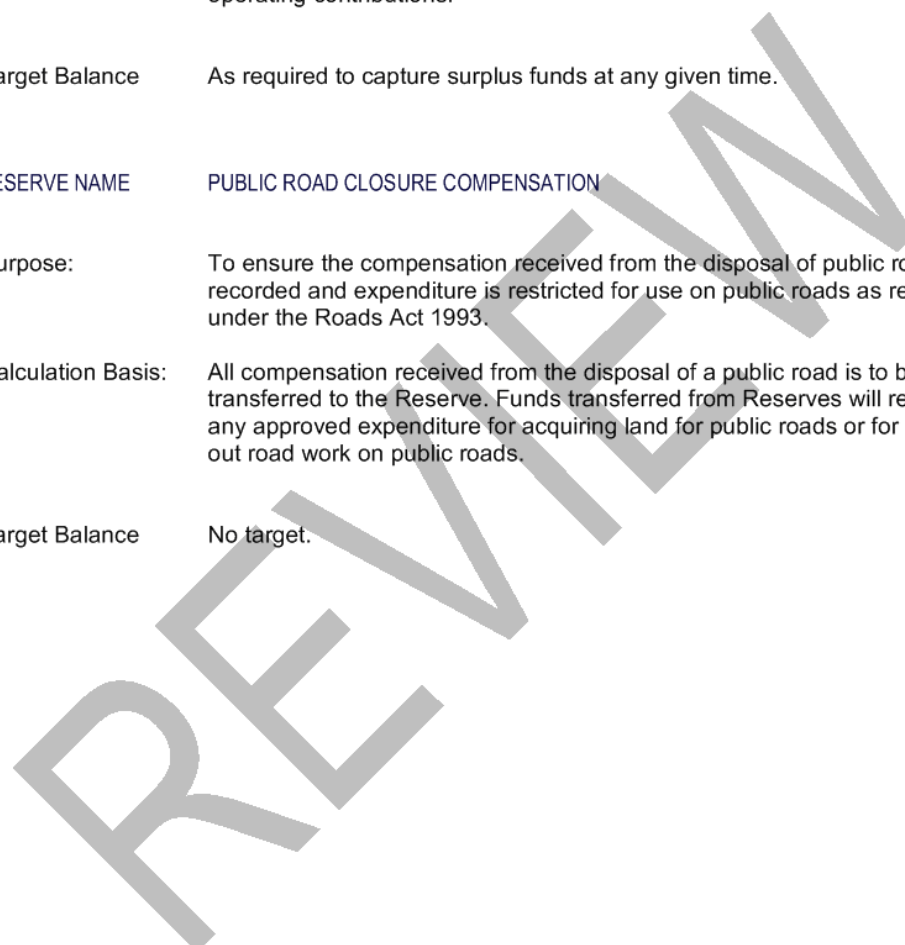
Target Balance As required to capture surplus funds at any given time.

RESERVE NAME PUBLIC ROAD CLOSURE COMPENSATION

Purpose: To ensure the compensation received from the disposal of public roads is recorded and expenditure is restricted for use on public roads as required under the Roads Act 1993.

Calculation Basis: All compensation received from the disposal of a public road is to be transferred to the Reserve. Funds transferred from Reserves will represent any approved expenditure for acquiring land for public roads or for carrying out road work on public roads.

Target Balance No target.



## 9.11 Classification and Categorisation of Crown Reserves Pursuant to Crown Land Management Act 2016

REPORT BY THE REVENUE AND PROPERTY MANAGER

TO 15 APRIL 2020 ORDINARY MEETING

GOV400087, A0220005, PAR300003

### RECOMMENDATION

#### That Council:

1. **receive the report by the Revenue and Property Manager on the Classification and Categorisation of Crown Reserves Pursuant to Crown Land Management Act 2016;**
2. **endorse the *Operational* Classification applied to each of the 22 Council managed Crown land reserves as listed in Attachment 1 to this Report; and**
3. **endorse the *Community* Classification and Categorisation applied to each of the 106 Council managed Crown land reserves as listed in Attachment 2 to this Report.**

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### Executive summary

The Crown Land Management Act 2016 (CLM Act) came in to effect on 1 July 2018. The CLM Act authorises Council to manage certain Crown Land as if it were public land under the Local Government Act 1993 (LG Act).

Under the legislation, Council is required to classify Crown land reserves as either *Community* land or *Operational* land (subject to Ministerial approval), similar to the Council owned land managed under the LG Act.

Council is further required to provide an initial categorisation for the *Community* land.

This Report seeks Council's endorsement of the *Operational* Classification of each of the 22 Council managed Crown land reserves as listed in Attachment 1 to this report and; endorsement of the *Community* Classification and Categorisation applied to each of the 104 Council managed Crown land reserves as listed in Attachment 2 to this Report.

### Disclosure of Interest

Nil.

### Detailed report

With the commencement of the CLM Act on 1 July 2018, councils were automatically appointed as Crown land managers, in place of Trustee of Crown land, to manage their reserves as public land under the LG Act. The government body administering the CLM Act is the Department of Industry – Land and Water (DOI).

The DOI has provided a list of 128 Crown land reserves which are under the management of Council.

These Crown land reserves were either dedicated or reserved for certain purposes in accordance with a gazettal or Ministerial direction by the NSW State Government that guides their use and management by Council.

The CLM Act requires Council, as Crown Land Manager, to:

1. Classify Crown land reserves as either *Community* land or *Operational* land (similar to how Council land is classified under the LG Act);
2. Categorise the Crown land reserves classified as *Community* land (similar to how Council land, is categorised under the LG Act);
3. Prepare Plans of Management (PoMs) for the Crown land reserves classified as *Community* land to coincide with the deadline of June 2021.

#### Classification of Council managed Crown Land Reserves

The Crown land reserves which Council manages are required to be classified as either *Operational* or *Community* land. The default classification for Crown land reserves managed by Council is *Community* land.

In a limited number of circumstances, it is possible for DOI to permit a council to manage certain Crown land reserves as if they were *Operational* land under the LG Act.

Where the Minister gives written consent to classify the land as *Operational* land, a council has almost all the functions it has under the LG Act in relation to *Operational* land, however Council cannot sell the land without further Ministerial consent, nor do anything that contravenes certain regulations and instruments.

The Minister will only consent to classify a Crown land reserve as *Operational* where it can be demonstrated that the land:-

1. does not fall within any of the categories of *Community* land under the LG Act; or
2. cannot continue within any of the categories as *Community* land under the LG Act; or
3. cannot continue to be used and dealt with as it currently can, if it were required to be used and dealt with as *Community* land.

The Minister has authorised Classification as *Operational* land for the 22 Council managed Crown land reserves as listed in Attachment 2 to this Report.

These reserves are -

- 8 Rubbish Depots
- 2 Sanitary Depots
- 11 Bushfire Brigade purpose sites
- 1 Baby Health Centre (Mudgee)

The remaining 106 Council managed Crown land reserves are classified as *Community* land and require categorisation.

#### Categorisation of Council managed Crown Land - s36LG Act & s3.23(3) CLM Act

Under the CLM Act, all Crown land reserves that are classified as *Community* land require an initial categorisation that relates to the purpose of the Crown land reserve.

In determining the category that applies to the reserve, reference must be made to the LG Act provisions and consideration given as to how these would preserve and facilitate use of the land for the purpose for which it was originally dedicated or reserved and, for its current use if this differs.

In reference to categories, where reserves contain more than one clear land use Council can later apply alternative categories or sub-categories to specific parts of the land through the PoMs. This will ensure reserves with multiple uses can be identified and managed within a standard framework.

The Minister has authorised the initial Categorisation of the 106 Council managed *Community land* Crown reserves as cited in Attachment 2 to this Report.

#### Plans of Management - s3.23(6) CLM Act

Council is required to prepare PoMs for its *Community* land reserves by 30/6/2021 and has received grant funding of \$94,087 to assist in the development of the PoMs. A consultant has been contracted to assist in this regard.

DOI's authorisations for classification as *Operational* land and initial Categorisation are appended as Attachments 3-7 to this Report.

It is recommended Council endorse as *Operational* Classification each of the 22 Council managed Crown land reserves as listed in Attachment 1 to this report and; endorse the Classification and Categorisation applied to each of the 104 Council managed Crown land reserves as listed in Attachment 2 to this Report.

## Community Plan implications

Theme	Good Governance
Goal	An effective and efficient organisation
Strategy	Prudently manage risks association with all Council activities

## Strategic implications

### **Council Strategies**

Not Applicable

### **Council Policies**

Not Applicable

### **Legislation**

Crown Land Management Act 2016  
Local Government Act 1993

## Financial implications

Not Applicable

## Associated Risks

Not Applicable

DIANE SAWYERS  
REVENUE AND PROPERTY MANAGER

LEONIE JOHNSON  
CHIEF FINANCIAL OFFICER

1 April 2020

- Attachments:*
1. Operational land Classification.
  2. Community land Classification & Categorisation.
  3. DOI Authority - Operational land, No 1.
  4. DOI Authority - Operational land, No 2.
  5. DOI Authority - Initial Categories, 1 & 2.
  6. DOI Authority - Initial Categories, 3.
  7. DOI Authority - Initial Categories, 4.

APPROVED FOR SUBMISSION:

BRAD CAM  
GENERAL MANAGER

### Council managed Crown Reserve Listing - Operational Land

Property No.	Reserve Number	Reserve Purpose	Reserve Description	Land Classification
	11910 R120023	Bush Fire Brigade Purposes	Cooks Gap RFS At 2748 Ulan Road Cooks Gap	Operational
	16770 R190028	Bush Fire Brigade Purposes	Ilford RFS At 41 Ilford Hall Road, Ilford	Operational
	14195 R190030	Bush Fire Brigade Purposes	Bylong RFS At 7704 Bylong Valley Way, Bylong	Operational
	14704 R190053	Bush Fire Brigade Purposes	Olinda RFS At 4 Coricudgy Road, Olinda	Operational
	4200 R48767	Night Soil Depot	Gulgong Waste Depot at Sandgrove Lane, Gulgong	Operational
	21859 R76624	Sanitary Purposes	Kandos Waste Transfer Station At 110 Kandos Tip Road, Kandos	Operational
	11905 R76889	Rubbish Depot	Birriwa Waste Depot At 132 Birriwa Bus Route, Birriwa	Operational
	11033 R86791	Baby Health Centre	IT Department/Part Tourist Info Council Office At 84 Market Street, Mudgee, NSW 2850	Operational
	11907 R87248	Rubbish Depot	Windeyer Waste Station At 22 Windgraves Road, Windeyer	Operational
	11915 R87456	Rubbish Depot	Wollar Waste Station At 28 Munghorn Street, Wollar	Operational
	20251 R88158	Rubbish Depot	Bylong Rubbish Depot At Bylong Valley Way Bylong	Operational
	7215 R89463	Rubbish Depot	Goolma Waste Transfer Station At 3219 Goolma Road, Goolma	Operational
	19100 R90855	Bush Fire Brigade Purposes	Wollar Bushfire Shed At 8 Barnett Street Wollar	Operational
	19946 R91600	Rubbish Depot	Rural Waste Transfer Station At 8 Yarrawonga Road, Home Rule	Operational
	11276 R94600	Bush Fire Brigade Purposes	Pyramul RFS At 1338 Pyramul Road Pyramul	Operational
	14432 R96286	Bush Fire Brigade Purposes	Clandulla Rural Fire Brigade At 18 Ferris Street, Clandulla	Operational
	11498 R96617	Rubbish Depot	Gulgong Waste Transfer Station At 62 Mineshaft Lane, Gulgong	Operational
	25333 R96679	Bush Fire Brigade Purposes	Mullamuddy RFS At 5 Horse Flat Lane Mullamuddy	Operational
	9380 R96958	Bush Fire Brigade Purposes	Hargraves Rural Fire Service Shed At 114 Merinda Street Hargraves	Operational
	12179 R97493	Bush Fire Brigade Purposes	Goolma Bushfire Shed At 7 Gorries Lane, Goolma	Operational
	11912 R98052	Rubbish Depot	Hargraves Waste Transfer Station At 30 Bowen Street Hargraves	Operational
	10955 Part 36454	Public Recreation; Rural Services	New hargraves RFS shed	Operational



Council managed Crown Reserve Listing - Community Land

Property No.	Reserve No.	Purpose	Reserve Description	Land Classification	Category confirmed by Crown
1869	R700001	Public Park	Memorial Park At 22-26 Douro Street, Mudgee	Community	Park
2109	R1000252	Addition - Showground	Mudgee Showground At 11-25 Nicholson Street Mudgee	Community	General Community Use
2109	R1001140	Addition - Showground	Mudgee Showground At 11-25 Nicholson Street Mudgee	Community	General Community Use
2109	R520010	Showground	Mudgee Showground At 11-25 Nicholson Street Mudgee	Community	General Community Use
3816	R47319	Public Recreation	Vacant Land 13 Guntawang Road Galambine	Community	General Community Use
4400	R520036	Public Recreation	The Peoples Park At 3 Caledonian Street, Gulgong	Community	Park
4532	R520110	Fire Brigade Station & Community Purposes & Government Purposes & Heritage Purposes	Gulgong Fire Brigade Station at 104 Herbert Street, Gulgong	Community	General Community Use
5118	R49010	Public Recreation	Reserve 49010 at 9 Cope Road, Gulgong	Community	General Community Use
6878	R74667	Public Recreation--Resting Place	Vacant Land 4298 Hill End Road Hargraves	Community	General Community Use
7195	R1018368	General Cemetery	Wollar Cemetery At 24 Munghorn Street Wollar	Community	General Community Use
7195	R11689	Cemetery Extensions - Plantation	Wollar Cemetery At 24 Munghorn Street Wollar	Community	General Community Use
7221	R88328	Public Recreation	Goolma Hall At 9 Gornies Lane Goolma	Community	General Community Use
8285	R96911	Community Purposes, Government Purposes, Urban Services, Heritage Purposes	Squeakers Childcare Centre At 2-6 Douro Street Mudgee	Community	General Community Use
8552	R84963	Preservation of Graves	Frank Halloran Park At 85 Medley Street, Gulgong	Community	Area of Cultural Significance
8586	R90877	Parking	Gulgong Old Stables Car Park At 106-108 Herbert Street, Gulgong	Community	General Community Use
9023	R75518	Public Recreation	Reserve 75518 At 1320 Castlereagh Highway Culllenbone	Community	General Community Use
9289	R11695	Public Recreation	Reserve 11695 At 2 Price Street, Wollar, NSW 2850	Community	General Community Use
9292	R91152	Public Recreation	Crown Reserve At Henry Bayly Drive, Mudgee	Community	General Community Use
9293	R88823	Public Recreation	Crown Reserve At 2365 Blue Springs Road Bungaba	Community	General Community Use
9295	R91470	Public Recreation	Reserve 91470 At 5351 Wollar Road Wollar	Community	General Community Use
9299	R91643	Preservation of Historical sites & Build	Hargraves Court House At 75 Merinda Street Hargraves	Community	Area of Cultural Significance
9301	R89982	Public Recreation	Beryl's Reserve At Mebul Road, Beryl	Community	General Community Use
9351	R91534	Quarry	Mudgee Quarry At 106 Henry Bayly Drive, Mudgee	Community	General Community Use
9358	R1024888	General Cemetery	Tannabutta Cemetery At 1577 Castlereagh Highway Cudgong	Community	General Community Use
9358	R1024888	Cemetery Extensions	Tannabutta Cemetery At 1577 Castlereagh Highway Cudgong	Community	General Community Use
9358	R18605	Cemetery Extensions	Tannabutta Cemetery At 1577 Castlereagh Highway Cudgong	Community	General Community Use
9385	R1023028	General Cemetery	Windeyer Cemetery At 18 Wilson road, Windeyer	Community	General Community Use
10835	R40891	Athletic Sports - Public Recreation	Victoria Park Mudgee At Church Street Mudgee	Community	Sportsground
11110	R97504	Public Recreation	Maitlands Bar Goldfields At 371 Maitland Bar Road, Avisford	Community	General Community Use
11115	R520037	Public Recreation	Robertson Park At 97A Market St, Mudgee	Community	Park
11116	R520083	Public Recreation	Lawson Park At 2 Short St, Mudgee	Community	Park
11116	R520084	Addition - Public recreation	Lawson Park At 2 Short St, Mudgee	Community	Park
11143	R97218	Boy Scouts	Gulgong Scouts Hall At 25 Cooyal Street Gulgong	Community	General Community Use
11146	R87151	Monument	Tom Saunders Monument At 41 White Street Gulgong	Community	Area of Cultural Significance
11146	R97227	Preservation of Historical Sites & Buildi	Red Hill School At 41 White Street Gulgong	Community	Area of Cultural Significance
11146	R87771	Public Recreation	Red Hill Reserve At 41 White Street Gulgong	Community	General Community Use
11263	R95817	Public Recreation	Adams Lead reserve At 81 Goolma Road, Gulgong	Community	General Community Use
11264	R61206	Public Recreation	Gulgong Tennis Club At 4 Tallawang Rd. Reserve	Community	Sportsground
11774	R120051	Public Recreation	Cumbo Reserve At 3208 Wollar Road Cumbo	Community	General Community Use
11858	R50168	Cemetery	Hargraves Cemetery At 3376 Hill End Road Hargraves	Community	General Community Use
11906	R62055	Public Recreation	Anzac Park At 69-71 Herbert Street, Gulgong	Community	Park
11908	R120050	Public Recreation	Wyaldra Creek Reserve At 351 Barneys Reef Rd, Stubbo	Community	General Community Use
11913	R120018	Public Recreation	J H Stahl Park At 28 Nanoura Street Gulgong	Community	Park
11914	R20772	Public Recreation	Harry Harvey Park At 1 Maitland Street, Wollar	Community	Park
11916	R120073	Public Recreation	Reserve 120073 At 618 Lue Road, Mount Knowles	Community	General Community Use
12034	R87522	Public Recreation	Crown Reserve At 1045 Castlereagh Highway Apple Tree Flat	Community	General Community Use
12043	R84083	Public Recreation & Resting Place	Reserve 84083 At 5616 Hill End Road HARGRAVES	Community	General Community Use
13084	R90876	Preservation Of Historical Sites And Buildings	Gulgong Police Station Car Park At 2 Holtzman Street, Gulgong	Community	Area of Cultural Significance
13316	R83603	Public Recreation	Jos Davis Reserve At 392 Cope Road, Gulgong	Community	General Community Use

## Council managed Crown Reserve Listing - Community Land

Property No.	Reserve No.	Purpose	Reserve Description	Land Classification	Category confirmed by Crown
14406	R55623	Public Recreation	Clandulla Sportsground At 20 Arber Street, Clandulla	Community	Park
14533	R86754	Public Recreation	Crudine Recreation Reserve At 1610 Crudine Road, Crudine	Community	General Community Use
14664	R60834	Public Recreation	Rylstone Rotary Park At 2570 Bylong Valley Way RYLSTONE NSW 2849	Community	General Community Use
14906	R87365	Resting Place	Running Stream Rest Stop At 5419 Castlereagh Highway, Running Stream	Community	General Community Use
14910	R76963	Public Recreation	Crown Reserve At 5414 Castlereagh highway Round Swamp	Community	General Community Use
15271	R85088	Public Baths	Kandos Pool Rotary Park At 1799 Bylong Valley Way Kandos	Community	Park
15870	R96671	Public Recreation	Crown Reserve at 1753 Bylong Valley Way Kandos;Lot 285 Sec DP45384	Community	Park
16172	R84185	Public Recreation	Rylstone Recreation At 3-5 Carwell Street RYLSTONE NSW 2849	Community	General Community Use
16175	R86671	Childrens Playground	Public Park At 29-31 Coomber Street, Rylstone	Community	Park
16221	R55764	Public Recreation	Rylstone Showground At 21 Cudgegong Street, Rylstone	Community	General Community Use
16221	R590025	Public Recreation - Showground	Rylstone Showground At 21 Cudgegong Street, Rylstone	Community	General Community Use
16332	R590069	Public Hall	Rylstone Memorial Hall At 67-75 Louee Street, Rylstone	Community	General Community Use
16332	R590070	Public Hall	Rylstone Memorial Hall At 67-75 Louee Street, Rylstone	Community	General Community Use
16522	R86609	Public Recreation	Sandy Banks Reserve At 4545 Ilford Sofala Road, Sofala	Community	General Community Use
16912	R1015230	General Cemetery	Ilford Cemetery At 148 Cafes Road Ilford	Community	General Community Use
18984	R27039	Public Recreation	Vacant Land Hill End Road Hargraves	Community	General Community Use
19915	R1018128	General Cemetery	Gulgong Cemetery At 2730 Castlereagh Hwy, Gulgong	Community	General Community Use
20117	R74023	Camping Public Recreation & Resting Plce	Reserve 74023 At 2881 Goolma Road Goolma	Community	General Community Use
20220	R87511	Public Recreation	Hargraves BBQ Area At 88 Merinda Street Hargraves	Community	Park
20447	R190025	Public Recreation	Cudgegong Waters Park At 1858 Cudgegong Road Cudgegong	Community	General Community Use
20527	R75098	Public Recreation; Resting Place	Public Recreation; Resting Place;; at1988 Goolma Road TWO MILE FLAT NSW 2852	Community	General Community Use
20533	R87121	Public Recreation	Part Darton Park At 4 Mason Street Kandos	Community	Park
20585	R90968	Public Recreation	Old Lambing Hill Public School At 562 Gollan Road Goolma	Community	General Community Use
20769	R91236	Public Recreation	Turill Community Hall At 6190 Ulan Road, Turill	Community	General Community Use
21288	R1018948	General Cemetery	Mudgee Cemetery At 406 Ulan Road, Buckaroo	Community	General Community Use
21288	R149	Cemetery & Other Public Purposes	Mudgee Cemetery At 406 Ulan Road, Buckaroo	Community	General Community Use
21289	R85895	Resting Place	Apple Tree Flat Resting Place At 1276 Castlereagh Highway Apple Tree Flat.	Community	General Community Use
21397	R95606	Public Recreation	Public Recreation 251 Gardiners Road TWO MILE FLAT NSW 2852	Community	Park
21433	R520082	Public Recreation	Flirtation Hill At 80 Madeira Road Mudgee	Community	Park
21511	R60558	Public Recreation	Charbon Vacant Land At 21 Charbon Road Charbon	Community	General Community Use
21625	R30768	Cemetery	Ulan Cemetery At 97 Main Street Ulan	Community	General Community Use
21721	R78278	Public Recreation	Crown Reserve At 1312 Pyramul Road, Pyramul	Community	General Community Use
21729	R520074	Public Recreation	Public Reserve At 21 Campbells Creek Road Windeyer	Community	General Community Use
21827	R82235	Resting Place	Cherry Tree Hill resting place At 6462 Castlereagh Highway, Ilford	Community	General Community Use
21836	R87094	Resting Place	Resting Place At 4705 Bylong Valley Way	Community	General Community Use
21855	R90756	Public Recreation	Cooyal Creek At 23 Drip Lane Cooyal	Community	General Community Use
21958	R58899	Public Recreation	Simpkins Park At 62 Cooper Drive, Kandos	Community	Sportsground
21959	R61218	Athletics Sports	Kandos Waratah Park At 76 Cooper Drive, Kandos	Community	Sportsground
22086	R83503	Public Recreation	Vacant Land (forms part of Showground) At 5-7 Hall Street Rylstone	Community	General Community Use
22088	R89700	Public Recreation	Vacant Land 1784 Henry Lawson Drive Home Rule	Community	General Community Use
22104	R120019	Public Recreation	Mudgee Common At Common Road Mudgee	Community	Park
22435	R1024848	General Cemetery	Cudgegong Cemetery At 9164BA Castlereagh Highway Cudgegong	Community	General Community Use
22879	R83290	Childrens Playground	Childrens Playground At 25 Swanston Street, Lue	Community	Park
23383	R46862	Preservation Of Graves	Reserve 46862 1740 Windeyer Road WINDEYER	Community	Area of Cultural Significance
23879	R72354	Public Recreation	W F Dunn Memorial Park At 7-19 Nandoura Street, Gulgong	Community	Sportsground
23881	R96117	Public Recreation & Water Supply	Reserve 96117 at 18 Palermo Road Mudgee;Lot 2 Sec DP1054877	Community	General Community Use
23884	R35022	Public Recreation	Cahill Park At 89B Lewis Street Mudgee	Community	Sportsground
23885	R520064	Public Recreation	Victoria Park At 16 Grevillea Street Gulgong	Community	Sportsground
23887	R700000	Public Park	Blackman Park at 11 Park Avenue Mudgee;Lot 395 Sec DP756894	Community	Park
23891	R120049	Public Recreation	Ropes Reserve At 2569 Lue Road Lue	Community	General Community Use
23950	R86031	Public Recreation	Flirtation Hill At 23 - 41 Wenonah Street, Gulgong	Community	Park

**Council managed Crown Reserve Listing - Community Land**

Property No.	Reserve No.	Purpose	Reserve Description	Land Classification	Category confirmed by Crown
24311	R1002561	General Cemetery	Rylstone Cemetery At 73 Narrango Road, Rylstone	Community	General Community Use
24316	R1002606	General Cemetery	Rylstone Cemetery At 75 Narrango Road, Rylstone	Community	General Community Use
24865	R520077	Public Recreation	Vacant Land 185 Woodburn Road Mebul	Community	General Community Use
25088	R73460	Public Recreation~Resting Place	Vacant Land 508 Powells Road Pyangle	Community	General Community Use
8285	R120045	public buildings	Squeakers Childcare Centre At 2-6 Dourro Street Mudgee	Community	General Community Use
8810	R3494	Cemetery	Lue Cemetery At 35 Bara-Lue Road Lue	Community	General Community Use



LBN 19/248

Ms Diane Sawyers  
Mid-Western Regional Council  
PO Box 156  
MUDGEES NSW 2850

Dear Ms Sawyers

**Mid-Western Regional Council's request for consent to manage Crown land as operational land**

I am writing in response to Mid-Western Regional Council's request for Minister's consent to classify 35 Crown reserves as 'operational land' under section 3.22 of the *Crown Land Management Act 2016*.

As a delegate of the Minister for Lands and Forestry, I have approved Council to manage 20 Crown reserves as operational land, excluding those listed in the enclosed attachment.

In making this decision, I have considered justification provided by the Council so as to satisfy the Minister that the land:

- a) *does not fall within any of the categories for community land under the Local Government Act 1993 (LG Act), or*
- b) *could not continue to be used and dealt with as it currently can if it were required to be used and dealt with as community land.*

Council as the Crown land manager will be able to manage the land as operational land under the LG Act, except for any appointment conditions and land management rules and Council will be unable to sell the land without further consent of the Minister.

As a result of this approved operational classification, the Council is not required to categorise or prepare a Plan of Management for the abovementioned Crown land.

This written consent specifically requests Council make clear in its communications about the reclassification that this is to facilitate management, is in accordance with the legislation and consent from the Minister, and that the land cannot be sold without any further consideration by, or consent from, the Minister.

The remaining 15 Crown reserves have been dedicated for the purpose of a cemetery or similar purpose, the future management of these reserves has been placed on hold pending the outcome of departmental policy position, therefore have not to be dealt with as part of this request (see Attachment). Council will be notified of the outcome and request to classify land as operational on confirmation of the policy position.

I have asked that Lee McCourt, Senior Project and Policy Officer, be available to discuss this matter further with you. Ms McCourt may be contacted on 4920 5128 or by email [council.clm@crowland.nsw.gov.au](mailto:council.clm@crowland.nsw.gov.au).

Yours sincerely

A handwritten signature in black ink, consisting of a stylized 'C' followed by a long horizontal line that ends in a small dot.

5 March 2019

**Carl Malmberg**  
**Director of Policy & Projects – Governance & Finance**  
**Department Of Industry – Crown Lands**

Attachment – Schedule of Crown reserves

**Attachment - Schedule of Crown reserves****Table 1:** Schedule of Crown reserves dedicated for the purpose of a cemetery

Reserve No.	Purpose(s)	Lot(s)/DP
R50168	Cemetery	Lot 100-105 DP 756885
R3494	Cemetery	Lot 7300 DP 1140754 Lot 7301 DP 1140754
R30768	Cemetery	Lot 46 DP 750773
R18605	Cemetery extension	Lot 7001 DP 1023927
R149	Cemetery	Lot 7002 DP 1020166
R11689	Cemetery extension Plantation	Lot 7004 DP 1025329
R1024888	Cemetery extension	Lot 7005 DP 1023547
R1024868	General Cemetery	Lot 7004 DP 1023547
R1024848	General Cemetery	Lot 112-119 DP 756906
R1023028	General Cemetery	Lot 7300 DP 1145330
R1018948	General Cemetery	Lot 125-131 DP 755418 Lot 179, 184 and 188 DP 755418
R1018368	General Cemetery	Lot 7005 DP 1025329
R1018128	General Cemetery	Lot 1 DP 650652 Lot 1 DP 1122574 Lot 1 DP 1123016 Lot 19-20 DP 1172228 Lot 7019 DP 1060567 Lot 7020 DP 1060568 Lot 7021 DP 1060560 Lot 7022 DP 1060559
R1015230	General Cemetery	Lot 108-111 DP 755799
R1002561	General Cemetery	Lot 1 DP 650678 Lot 1 DP 668504 Lot 1 DP 668505 Lot 1 DP 724249 Lot 1 DP 1121520 Lot 150 DP 755789 Lot 7023 DP 1030117



Planning,  
Industry &  
Environment

Reference: LBN19/1895

Mr Ian Clayton  
Assistant Revenue and Property Manager  
Mid-Western Regional Council  
86 Market Street  
Mudgee NSW 2850

Dear Mr Clayton

**Subject:** Mid-Western Regional Council's request for consent to manage Crown land as operational land

Thank you for your request for Minister's consent to classify two Crown reserves as 'operational land' under section 3.22 of the *Crown Land Management Act 2016*.

I have reviewed the information provided and am pleased to advise that as a delegate of the Minister for Water, Property and Housing, Council is approved to manage both Crown reserves as operational land under the *Local Government Act 1993* (see – Attachment 1).

In making this decision, I have considered justification provided by Council so as to satisfy the Minister that the land:

- a) *does not fall within any of the categories for community land under the LG Act, or*
- b) *could not continue to be used and dealt with as it currently can if it were required to be used and dealt with as community land.*

Please note, Council is able to manage these reserves as operational land except for any appointment conditions and land management rules and Council will be unable to sell the land without further consent of the Minister. All activities on the reserve must be consistent with the *Native Title Act 1993* (Cth) and therefore consistent with the reserve purpose.

If you have any further questions or need assistance, please contact me on 0422 005 533 or via email at [council.clm@crowmland.nsw.gov.au](mailto:council.clm@crowmland.nsw.gov.au).

Yours sincerely

A handwritten signature in black ink, appearing to read 'Carl Malmberg'.

**CARL MALMBERG**  
**PRINCIPAL POLICY AND PROJECT MANAGER**  
**DEPARTMENT OF PLANNING, INDUSTRY AND ENVIRONMENT – CROWN LANDS**

4 November 2019

Encl.

**Attachment 1:** *Schedule of Crown reserves to be managed as operational land*

**Attachment 1:** *Schedule of Crown reserves to be managed as Operational land*

Reserve No.	Purpose(s)	Lot(s)/DP
R36454	Public Recreation Rural Services	Lot 211 DP 821671
R48767	Night Soil Depot	Lot 468 DP 755433





LBN18/1534

Ms Diane Sawyers  
Manager Revenue & Property  
Mid-Western Regional Council  
PO Box 156, MUDGEE NSW 2850

Dear Ms Sawyers

**Mid-Western Regional Council Initial Assignment of Categories**

I refer to Mid-Western Regional Council's written notice of initial assignment of community land categories to Crown reserves of which Council is the Crown land manager, as required by s3.23 (2) of the *Crown Land Management Act 2016* (the Act).

The Department of Industry Lands & Water has noted that Council has complied with approved guidance for assignment of categories for 83 Crown reserves of which it is the Crown land manager, and that no change to the initial categorisation is required in this instance.

The review of Council's Notice of Initial Assignment has identified two Crown reserves where Council is directed, under Section 3.23(5), *Crown Land Management Act 2016*, to either assign an additional category, or to amend the assigned category. The direction applies to the two reserves in the table below.

<b>Reserve Number</b>	<b>Crown Reserve Purpose(s)</b>	<b>Council's Assigned category</b>	<b>Direction for assignment of categories</b> Section 3.23(5), <i>Crown Land Management Act 2016</i>
R55623	Public Recreation	General Community Use	<b>Park</b>
R58899	Public Recreation	General Community Use	<b>Sportsground</b>

Council may now progress to the preparation of draft plans of management for the 85 Crown reserves, as required by the Act, noting that the draft plans are required to be referred to the land owner prior to public exhibition by the provisions of the *Local Government Act 1993*.

If you wish to discuss any aspect of Council Crown land management, please contact Carl Malmberg, Director Policy and Projects on 0422 005 533 or email [council.clm@crowmland.nsw.gov.au](mailto:council.clm@crowmland.nsw.gov.au)

Yours sincerely



**Ilana Waldman**  
**A/Group Director, Governance and Strategy**

8 November 2018



Reference: LBN19/261

Ms Diane Sawyers  
Manager of Revenue and Property  
Mid-Western Regional Council  
PO Box 156  
MUDGEES NSW 2850

Dear Ms Sawyer

**Mid-Western Regional Council's initial assignment of categories**

I am writing in response to Mid-Western Regional Council's written notice of initial assigned categorisation of three Crown reserves under section 3.22(2) of the *Crown Land Management Act 2016*.

As a delegate of the Minister for Lands and Forestry, I am satisfied that Council has assigned a category that most closely aligns with the purpose of two of the Crown reserves, consistent with departmental guidance for categorisation. No further change is required.

I have also carefully considered Council's categorisation for Crown reserves R95606 (see – Attachment Table 1). However, in accordance with section 3.23(5) of the Act, I direct Council to alter the assigned category, as the Minister considers that:

- a) *the assigned category is not the most closely related to the purposes for which the land is dedicated or reserved, or*
- b) *the management of the land by reference to the assigned category is likely to materially harm the use of the land for any of the purposes for which it is dedicated or reserved.*

Council is encouraged to progress the preparation of draft Plans of Management (PoMs). As required under the *Local Government Act 1993* (LG Act) the draft PoMs must be referred to the landowner prior to public exhibition.

I have asked that Lee McCourt, Principal Policy & Project Manager, be available to discuss this matter further with you. Ms McCourt may be contacted on 4920 5128.

Yours sincerely

A handwritten signature in blue ink, appearing to be 'B Logan', with a horizontal line extending to the right.

**Brendan Logan**  
**A/Group Director – Governance & Finance**  
**Department of Industry – Crown Lands**  
4 April 2019

**Attachment 1.****Table 1: Schedule of Crown reserves direction of assigned categorisation**

Reserve No.	Purpose(s)	Direction
R95606	Public recreation	Council's initial assigned category of General Community Use is <u>not supported</u> .  <b>Direction:</b> Council is directed to re-categorise the reserve as Park in accordance with section 3.23(5) of the Act so as not to cause material harm to the purpose of the reserve.



Reference: LBN19/1837

Ms Diane Sawyers  
Revenue and Property Manager  
PO Box 156  
MUDGEE NSW 2850

Dear Ms Diane Sawyers,

**Subject:** Mid-Western Regional Council's initial assignment of categories

Thank you for your written notice of initial assigned categorisation of 16 Crown reserves under section 3.22(2) of the *Crown Land Management Act 2016* (the CLM Act).

I have reviewed the information provided and am pleased to advise that Council has assigned a category that most closely aligns with the purpose of 15 of the Crown reserves. As a delegate of the Minister for Water, Property and Housing, I wish to confirm that no further change is required to the categorisation.

I encourage Council to progress the preparation of draft Plans of Management (PoMs). When preparing the PoM please carefully consider the reserve purpose. All activities on the reserve must be consistent with the *Native Title Act 1993* (Cth) and therefore consistent with the reserve purpose. Please note that under the *Local Government Act 1993* (LG Act), draft PoMs require referral to the land owner prior to public exhibition. Further guidance about the preparation of draft PoMs is available via <https://www.olg.nsw.gov.au/content/council-crown-land-managers-resources>.

It is noted that Council sought categorisation of the following Crown reserve [R3494]. The categorisation of this reserve requires further investigation by the department. Council will be notified of the outcome in due course.

If you have any further questions or need assistance, please contact me on 0422 005 533 or via email at [council.clm@crowmland.nsw.gov.au](mailto:council.clm@crowmland.nsw.gov.au).

Yours sincerely

A handwritten signature in black ink, consisting of a stylized 'C' followed by a long horizontal stroke that ends in a small dot.

**CARL MALMBERG**  
**PRINCIPAL POLICY AND PROJECT MANAGER**  
**DEPARTMENT OF PLANNING, INDUSTRY AND ENVIRONMENT – CROWN LANDS**

4 November 2019

## Item 10: Operations

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### 10.1 Land Purchase for Road Realignment - 6166 Bylong Valley Way (Part Lot 5 DP 1175935) - Mr L Braithwaite

REPORT BY THE SENIOR WORKS ENGINEER  
TO 15 APRIL 2020 ORDINARY MEETING  
GOV400087, ROA100463

#### RECOMMENDATION

##### That Council:

1. **receive the report by the Senior Works Engineer on the Land Purchase part Lot 5 DP 1175935 for road realignment - 6166 Bylong Valley Way, Budden NSW;**
2. **resolve to purchase the 386m<sup>2</sup> of Lot 5 DP 1175935 ('Sale Land') by agreement with the Vendor for the Sale Price of \$1000.00 for the purpose of public road;**
3. **agree for Council, at its own cost, to procure the preparation, lodgement and registration of an appropriate Subdivision Plan giving effect of the road realignment;**
4. **authorise the General Manager to complete and execute all documentation necessary to effect the subdivision and land purchase; and**
5. **amend the 2019/20 Budget as follows:**
  - 5.1 **Transfer \$4,000 from Bylong Valley Way RNSW, funded \$3,000 from grants, and \$1,000 from RMS contributions to Regional Sealed Road Land Matters.**

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#### Executive summary

The Bylong Valley Way RNSW2080 project requires the purchase of private land to progress re-alignment of a section of the road. It is proposed:

- The transfer of the Sale Land to Council is to be carried out by way of a plan of subdivision ('Subdivision Plan'), the registration of which will cause the Sale Land to be dedicated as a public road, for the purposes of the Roads Act 1993, and become part of Bylong Valley Way, being a public road.
- In consideration of the sale of the Sale Land, Council agrees to pay, and the Vendor agrees to accept, the sum of \$1,000.00 ('Sale Price').

It is recommended that Council proceed with the subdivision and purchase of the Sale Land and authorise the General Manager to perform all duties necessary to finalise the land transfer.

## Disclosure of Interest

Nil

### Detailed report

Council's has been successful in application for Restart NSW funding for proposed pavement strengthening, widening and upgrades to 9.4km's of Bylong Valley Way ('RNSW 2080 fund').

Part of the upgrades proposed for Bylong Valley Way Milestone 2 works requires realignment of the geometry of a corner to improve road safety and handling. In order to progress this element of the project the purchase 386m2 of private land is required. Part of Lot 5 DP1175935 ('Sale Land') is currently owned by Mr. Lionel L. Braithwaite ('the Vendor').

Staff have made contact with the Vendor to discuss terms that would satisfy both parties for acquisition by agreement, that is:

- a) The transfer of the Sale Land to the Purchaser is to be carried out by way of Subdivision Plan, the registration of which will cause the Sale Land to be dedicated as a public road, for the purposes of the Roads Act 1993, and become part of Bylong Valley Way, being a public road.
- b) In consideration of the purchase of the Sale Land, Council agrees to pay, and the Vendor agrees to accept, the sum of \$1,000.00 ('Sale Price').

## Community Plan implications

<b>Theme</b>	<b>Connecting Our Region</b>
Goal	High quality road network that is safe and efficient
Strategy	Provide a roads network that balances asset conditions with available resources and community needs

## Strategic implications

### **Council Strategies**

Not Applicable

### **Council Policies**

Not Applicable

### **Legislation**

Not Applicable

## Financial implications

The Bylong Valley Way upgrade project has a budget of \$5,185,000 with pro rata contributions of 75% RNSW 2080 fund and 25% Council. This will fund the compensation and all associated subdivision and administration expenses.

The budget variation is required to allocate project funds to the purchase of this portion of land for realignment, but has no net impact to the budget or ratios.

<b>Budget Year</b>	<b>Operating</b>	<b>Own Source</b>	<b>Building &amp;</b>
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	Performance Ratio	Revenue	Infrastructure Renewal
2019/20	-	-	-
Future Years	-	-	-

### Associated Risks

This matter is considered low risk and does not require mitigation measures.

RAY KEARNS  
SENIOR WORKS ENGINEER

GARRY HEMSWORTH  
DIRECTOR OPERATIONS

1 April 2020

*Attachments:* 1. Location Map & Corner Realignment Detail.

APPROVED FOR SUBMISSION:

BRAD CAM  
GENERAL MANAGER



Map 1: Bylong Valley Way Location Map

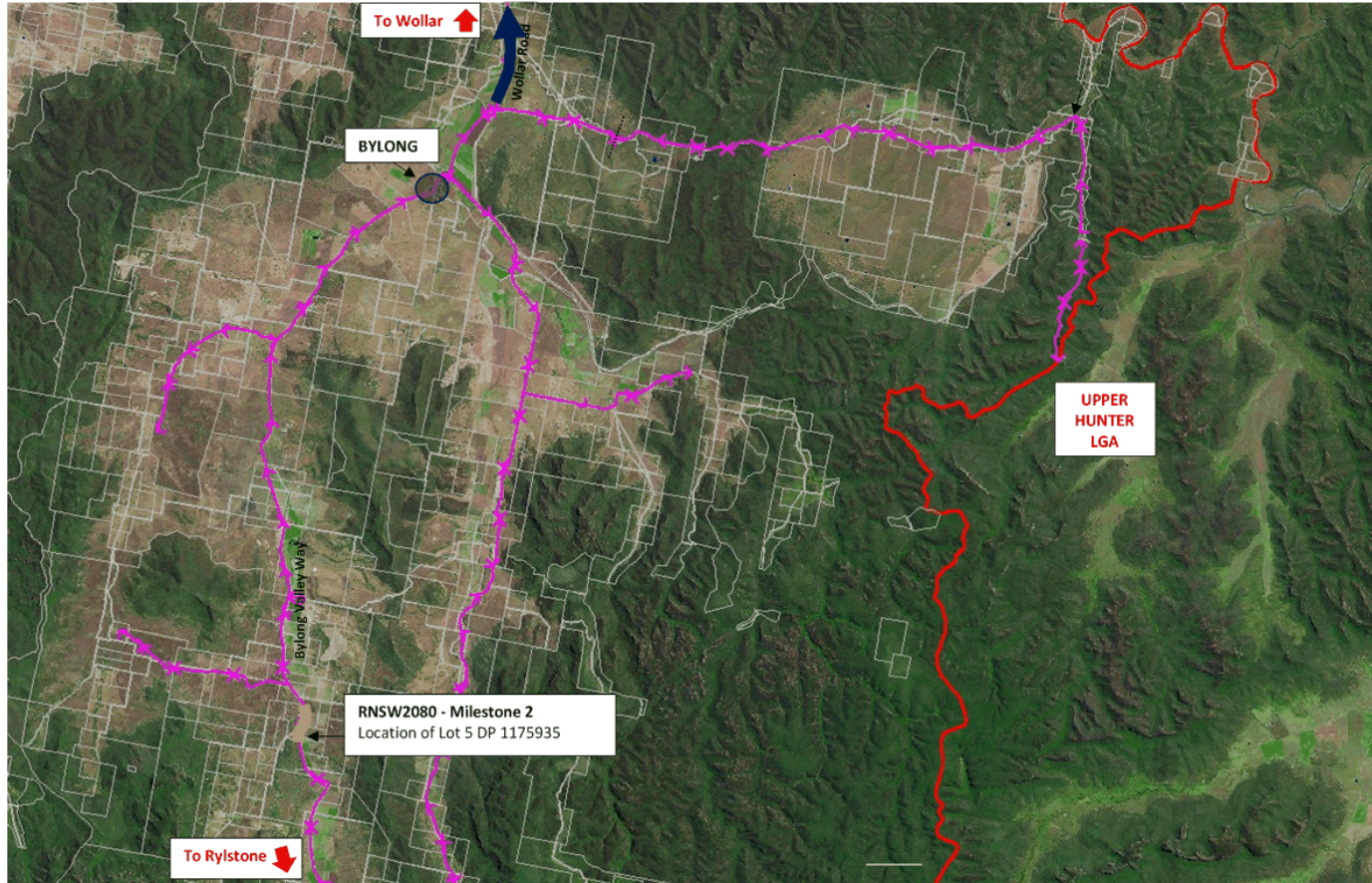
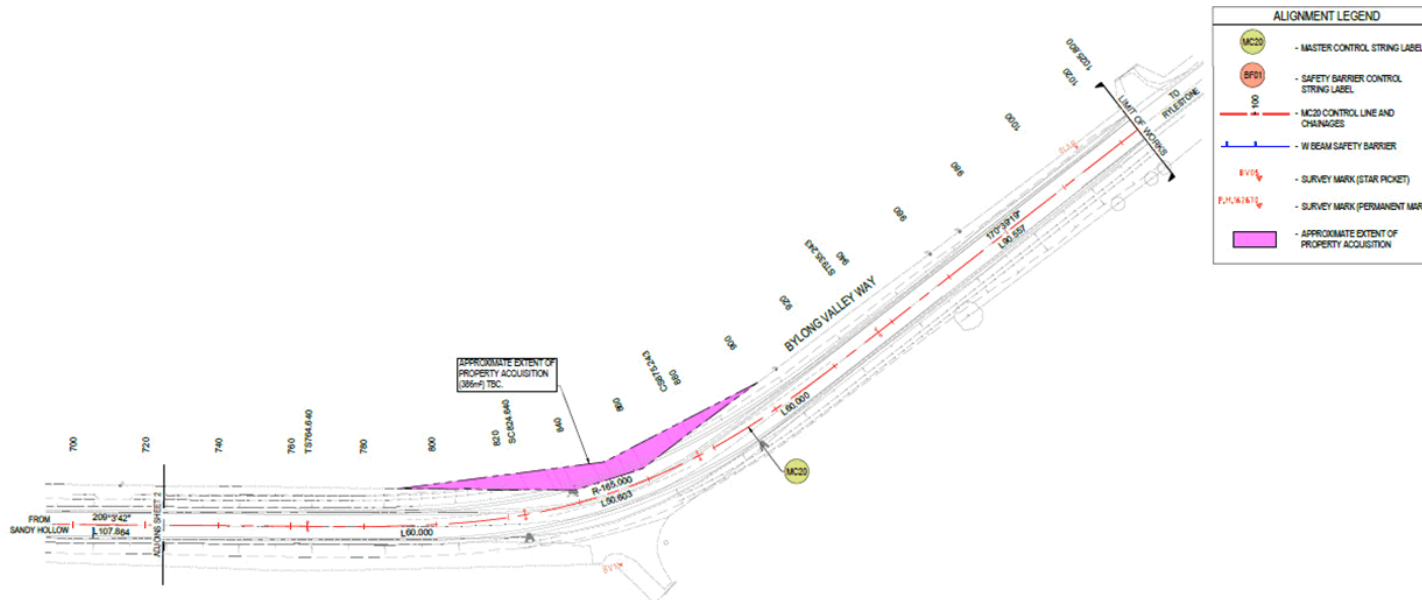


Figure 1: Detail of Corner Realignment



## 10.2 Acceptance of funding for the bridge over the Goulburn River on the Ulan Rd

REPORT BY THE MANAGER WORKS  
TO 15 APRIL 2020 ORDINARY MEETING  
GOV400087, R9214003

### RECOMMENDATION

#### That Council:

1. receive the report by the Manager Works on the Acceptance of funding for the bridge over the Goulburn River on the Ulan Rd;
2. if successful, accept grant funding of \$900,000 from NSW Government under the Fixing Country Roads program;
3. if successful, authorise the Mayor or General Manager to finalise and sign the funding agreement with NSW Government;
4. amend the 2020/21 Budget to include a budget of \$600,000 for the Goulburn River Bridge replacement, funded by \$450,000 grant income, \$59,380 from the Regional Road Bridge Capital budget and \$90,620 from the Asset Replacement Reserve; and
5. amend the 2021/22 Budget to include a budget of \$600,000 for the Goulburn River Bridge replacement, funded by \$450,000 grant income, \$60,863 from the Regional Road Bridge Capital budget and \$89,137 from the Rural Sealed Regional Road Capital budget

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### Executive summary

In October 2019, Council applied for funding to replace the bridge over the Goulburn River on the Ulan Road from the NSW Government's Fixing Country Roads program. The purpose of this report is to amend Council's Budget, and authorise the General Manager to accept the funding and sign the funding agreement and other relevant documentation should Council be successful in receiving grant funding.

### Disclosure of Interest

Nil

### Detailed report

The bridge over the Goulburn River on the Ulan Road is critical to the transport route from the Hunter Valley to the Mid-Western Region. The bridge was constructed in 1930. Council engaged a structural engineer to assess the load rating. The resulting report identifies deficiencies in the structure. The bridge is currently speed restricted as recommended in the report, and no over-mass vehicles or larger heavy combination vehicles are permitted to use the bridge.

Council has applied to the NSW Government through the Fixing Country Roads Program for the design and construction of a new bridge on Ulan Rd over the Goulburn River to current design standards including width and loading, construction of a bypass road, demolition the existing bridge and construction of the new bridge and associated approaches.

The application required Council to fund 25% of the \$1.2 million total project cost, that being \$300,000, with \$900,000 being from the NSW Government. It is recommended that if successful Council accept the funding.

## Community Plan implications

Theme	Connecting Our Region
Goal	Efficient connection of the region to major towns and cities
Strategy	Develop a regional network in partnership with government agencies, that grows with the needs of residents businesses

## Strategic implications

### Council Strategies

Roads Asset Management Plan

### Council Policies

Nil

### Legislation

Roads Act 1993

## Financial implications

Council are required to fund 25% of the \$1.2 million total project cost, that being \$300,000, with \$900,000 being from the NSW Government. The majority of Council's portion of the funding is proposed to come from existing budgets. An additional amount of \$90,620 is required to be funded from the Asset Replacement Reserve as detailed in the recommendation of this report.

Budget Year	Operating Performance Ratio	Own Source Revenue	Building & Infrastructure Renewal
2019/20	-	✘	✓
Future Years	-	✘	✓

## Associated Risks

The structural capacity of the existing bridge over the Goulburn River on the Ulan Rd is a risk to Council.

ANDREW KEARINS  
MANAGER WORKS

GARRY HEMSWORTH  
DIRECTOR OPERATIONS

3 April 2020

*Attachments:* Nil

APPROVED FOR SUBMISSION:

BRAD CAM  
GENERAL MANAGER

## Item 11: Community

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### 11.1 Glen Willow Stage Two Funding - Department of Planning, Industry and Environment - Regional NSW

REPORT BY THE DIRECTOR COMMUNITY  
TO 15 APRIL 2020 ORDINARY MEETING  
GOV400087, PAR300584

#### RECOMMENDATION

##### That Council:

1. receive the report by the Director Community on the Glen Willow Stage Two Funding - Department of Planning, Industry and Environment - - Regional NSW;
2. accept the funding from the Department of Planning, Industry and Environment - Regional NSW for Glen Willow Regional Sports Complex Stage 2;
3. authorise the General Manager to negotiate any outstanding terms, and sign and finalise any required paperwork for the funding arrangement;
4. amend the 2019/20 budget for Glen Willow Upgrades as follows:
  - 4.1 increase grant funding received by \$1,400,440
  - 4.2 with the balance of funds returning to unrestricted cash;
5. amend the 2020/21 budget for Glen Willow Upgrades as follows:
  - 5.1 increase grant funding received by \$8,599,560
  - 5.2 reduce proceeds from new borrowings of \$3,000,000
  - 5.3 increase expenditure by \$3,450,000
  - 5.4 with \$2,149,560 returning to unrestricted cash

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#### Executive summary

The Department of Planning, Industry and Environment Regional NSW has committed funding of \$10,000,000 towards Glen Willow Regional Sports Complex Stage 2. This funding was announced by Member for Dubbo, Dugald Saunders on 20 February 2020. This reports seeks to amend Council's budget to allow for the acceptance of this funding.

#### Disclosure of Interest

Nil

## Detailed report

This report seeks to inform Council of the formal letter of offer for funding provided by the State Government for the Glen Willow Stage 2 project. This relates to an application made by Council under the Regional Growth – Environment and Tourism Fund. This relates to Stage 2 works at Glen Willow and covers funding for the same projects as previously communicated to Council and the community. The project includes the following components:

- New Rugby Union change rooms and clubroom
- New Junior Rugby League amenities building
- 2 new Rugby Union Fields
- 2 new Junior Rugby Union fields with additional area for younger players
- 2 new multi-purpose fields suitable for a multitude of sports, including touch football, soccer and hockey
- Services upgrade
- New road and car parking infrastructure
- Fencing
- Field lighting
- Additional pathways
- Additional shedding

This funding will be combined with the \$6.95 million of Federal funding to deliver the \$17 million Glen Willow Stage 2 works. As Council is aware, these works will provide a major boost for the local economy and be a driver in securing a range of major events at Glen Willow, including major junior sporting carnivals across a range of sports. These carnivals provide the opportunity to access the mid-week market that has the potential to provide tremendous support for accommodation providers and retail outlets throughout the region.

To have secured this amount of funding from Federal and State Governments is a fantastic achievement for the Mid-Western Region and all who have been part of the long process of securing the funds should be congratulated. Particular reference is made to Council's Economic Development team and the work that has gone into another successful funding application. The support from local sporting groups and bodies has also been extremely important in being successful with this funding.

The works will be completed throughout 2020 and 2021 and will also provide a new home for Mudgee Rugby Union and Mudgee Junior Rugby League.

It is noted that while the funding application was made under the Regional Growth – Environment and Tourism Fund, this allocation of funding from the State Government has come from the Drought Stimulus Package.

## Community Plan implications

<b>Theme</b>	<b>Looking After Our Community</b>
Goal	Effective and efficient delivery of infrastructure
Strategy	Provide infrastructure and services to cater for the current and future needs of our community

## Strategic implications

**Council Strategies**  
Recreation Strategy

Glen Willow Master Plan  
Operational Plan and Delivery Program

### Council Policies

Not Applicable

### Legislation

Not Applicable

## Financial implications

The grant funding has increased the scope of works on this project, adding an additional \$3.45m. This is a great result for the community, but results in a deterioration to future Building & Infrastructure Renewal ratio (though increased depreciation). Additional grant funding has also resulted in a deterioration of Own Source Revenue, however it has also seen an improvement to Operating Performance Ratio in both years, with 3.55m returned to unrestricted cash to be used on other Council activities.

Budget Year	Operating Performance Ratio	Own Source Revenue	Building & Infrastructure Renewal
2019/20	✓	✗	-
Future Years	✓	✗	✗

## Associated Risks

There are a number of risks associated with this project. However, the delivery of this project is a priority of Council and this funding provides Council with the opportunity to complete works with the funding being provided by Federal and State Governments. It will lead to increased operational costs, however, the economic benefit to the region of the Glen Willow Complex has been demonstrated on a regular basis.

The current climate provides some other concerning risks regarding the potential to complete construction projects in a reasonable timeframe, the ability to source materials, to obtain competitive quotes and to ensure that the key personnel working on the project remain able to continue. The support given by the Federal and State Governments to the continuation of construction projects provides some mitigation to these risks. Other risks will be managed through the project process.

SIMON JONES  
DIRECTOR COMMUNITY

1 April 2020

*Attachments:* 1. Letter of Offer - Glen Willow Regional Sports Complex - Stage Two.

APPROVED FOR SUBMISSION:

BRAD CAM  
GENERAL MANAGER





Mr Brad Cam  
General Manager  
Mid-Western Regional Council  
PO BOX 156  
MUDGEE NSW 2850

**RE: Glen Willow Regional Sports Complex – Stage 2**

Dear Mr Cam

I am pleased to advise that funding of \$10,000,000 for the above project has been committed from the Drought Stimulus Package.

The funding has been allocated to your project on the basis of the attached application and documentation submitted under the Regional Growth – Environment and Tourism Fund.

**Project timeframe**

The Drought Stimulus Package has been designed to fund shovel-ready infrastructure projects with the objective of delivering economic stimulus for local economies experiencing the flow-on effects of drought.

We ask that Council review the projected timeframes for your project and consider resetting these with the view to delivering an injection of funding into your local economy as soon as possible. We are committed to supporting Council to do this, with the Department of Planning, Industry and Environment *Regional NSW* team available to work with your Council to complete the milestone schedule for your project that is attached with this letter.

**Local procurement**

A key aim of economic stimulus is for an injection of money to be spent quickly, but also locally. We ask Council to consider all options to ensure local trades, professional services and other businesses in your Local Government Area are able to tender and work on this project. NSW Public Works Advisory (PWA) can provide assistance to develop a local procurement plan if required. Council will be asked to report on the estimated per cent of local procurement as an outcome of this program.

**Project delivery support**

The NSW Government is committed to supporting Councils deliver projects funded under the Drought Stimulus Package. PWA is available to provide a range of services to assist with the delivery of individual infrastructure projects and larger programs of work. This could range from PWA managing the entire project, or providing specific services to supplement Council's own capabilities and resources as and when they are required. PWA can utilise regionally based teams, or can integrate individual resources as part of a broader collaborative team within Council.

PWA services include:

- Project and Program Management
- Project Advice and Assurance
- Peer review and technical support
- Design Management
- Procurement and Contract Administration
- Construction Management

To discuss your requirements for assistance in the management of this project with PWA, please contact Geoff Baker at [geoff.baker@finance.nsw.gov.au](mailto:geoff.baker@finance.nsw.gov.au) or (02) 4226 8550.

### Next steps

To ensure that your project can commence as soon as possible, please complete the below actions by 10 April 2020:

1. Confirm that you are able to deliver this project with the funding that has been allocated.
2. Confirm co-contribution funding amounts and sources.
3. Review the attached documentation that was submitted as part of your application, to ensure the project scope, project plan and timeframe to identify the earliest possible commencement date for the project.
4. Complete the attached *Milestone Schedule* in consultation with your allocated Business Development Manager to ensure the payment schedule is aligned with key milestones and timeframes of your project. Please consider any opportunities to fast-track any components of the project.
5. Provide the authorised project contact officer and contact details for this project.
6. Confirm the details outlined in steps 1 and 2 above and return the completed Milestone Schedule and project contact person details via email to [regionalnsw.business@dpc.nsw.gov.au](mailto:regionalnsw.business@dpc.nsw.gov.au)

Following the return and finalisation of the *Milestone Schedule*, the Department of Planning, Industry and Environment will issue a Funding Deed to you for signature. We look forward to working together with your Council to achieve this in a timely manner.

If you wish to discuss any aspect of this project and the Milestone Schedule, please contact Ben Morgan at [ben.morgan@dpc.nsw.gov.au](mailto:ben.morgan@dpc.nsw.gov.au) or 0428 842 282.

Congratulations on receiving funding for this important project.

Yours sincerely



**Chris Hanger**  
Executive Director  
Regional Cabinet, Infrastructure & Programs

19/03/2020

## 11.2 Section 355 Committees of Council

REPORT BY THE DIRECTOR COMMUNITY  
TO 15 APRIL 2020 ORDINARY MEETING  
GOV400087, A0110015

### RECOMMENDATION

#### That Council:

1. **receive the report by the Director Community on the Section 355 Committees of Council;**
2. **note that meetings of Section 355 Committees will not be held in the usual format and timeframe until September 2020;**
3. **note that a meeting can be called if necessary and be held by telephone conference; and**
4. **write to the Committees advising them of these changes.**

---

### Executive summary

The current health concerns and Public Health Orders in relation to COVID-19 require non-essential meetings and travel to be postponed or held online in some format. It is recommended to Council that meeting of all Section 355 Committees be postponed for a 6 month period until September 2020.

If important consultation with a Committee is required, then a meeting can be called and this meeting can be held through a telephone conference.

### Disclosure of Interest

Nil

### Detailed report

Section 355 Committees of Council can provide a good level of service to Council. At present, though, it is important to recognise that many of these Committee meetings are not essential in the light of current public health orders.

Some of the 355 Committees relate to facilities that are now closed or severely restricted in the work being undertaken such as the Gulgong Memorial Hall committee, Red Hill Reserve Committee and the Sports Councils.

If a meeting is required, then arrangements can be made to hold the meeting by telephone conference. Council staff will write to the affected Committees and advise them of these changes.

Please note that the Local Traffic Committee and Internal Audit and Risk Committee are not constituted under Section 355 of the Local Government Act. These Committees can make their own arrangements in relation to its meetings.

Following is a list of current Section 355 Committees:

### **Council Advisory Committees**

<b>Committee</b>	<b>Representative</b>
Australia Day Selection Committee	Cr Des Kennedy Crs to be determined
Gulgong Memorial Hall Committee	Cr Percy Thompson
Gulgong Sports Council Sub Committee	Cr Percy Thompson
Mid-Western Regional Council Heritage Committee	Cr Sam Paine Cr Russell Holden
Mudgee Sports Council Sub Committee	Cr John O'Neill
Cultural Development Committee	Cr Sam Paine
Mid-Western Regional Youth Council	Cr Alex Karavas Cr Sam Paine Cr Russell Holden
Mid-Western Regional Access Committee	Cr Sam Paine Cr Alex Karavas
Mudgee Showground Management Committee	Cr Russell Holden Cr Alex Karavas
Red Hill Reserve Working Party	Cr Paul Cavalier Cr Percy Thompson
Rylstone Sports Council Sub Committee	Cr Peter Shelley
Community Safety Committee	Cr Alex Karavas Cr Des Kennedy
Botobolar Community Committee	Cr O'Neill

Additionally, Councillors have been discussing how best to engage with residents/communities over recent months debating the Public Forum practices. In the coming months Councillors will be briefed on future options other than Section 355 committees to maintain the ten halls Council has in villages across the Mid-Western Region.

The concept to be presented will encourage residents of villages to come together and enter an agreement with Council to manage the assets in their villages forming Community Advisory Groups. It is proposed that these groups will be incorporated bodies responsible for the Halls, receiving Village subsidies annually, and will be encouraged to annually prioritise their villages needs though the budget process. The Manager Governance will make a presentation to a future pre-meeting briefing session.

## Community Plan implications

<b>Theme</b>	<b>Good Governance</b>
Goal	Good communications and engagement
Strategy	Improve communications between Council and the community and create awareness of Council's roles and responsibilities

## Strategic implications

### **Council Strategies**

Community Plan

### **Council Policies**

Code of Practice for Section 355 Committees

### **Legislation**

Local Government Act

## Financial implications

Not applicable

## Associated Risks

There are health risks associated with holding meetings in person. These risks would be mitigated by postponing meeting or holding them by teleconference.

SIMON JONES  
DIRECTOR COMMUNITY

1 April 2020

*Attachments:* Nil

APPROVED FOR SUBMISSION:

BRAD CAM  
GENERAL MANAGER

## Item 12: Reports from Committees

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### 12.1 Local Traffic Committee - March Meeting 2020

REPORT BY THE EXECUTIVE ASSISTANT, OPERATIONS  
TO 15 APRIL 2020 ORDINARY MEETING  
GOV400087, A0100009

#### RECOMMENDATION

##### That Council:

1. receive the report by the Executive Assistant, Operations on the Local Traffic Committee - March meeting 2020;
  2. note the outstanding action item list;
  3. amend and install signage in front of Mudgee Preschool on Lovejoy Street to P15 parking Mon-Fri 8:30am-6pm, Saturday 2P 8:30am-12:30pm
  4. accept and install the temporary reverse angle parking zones for Meares Street adjacent to Hospital redevelopment
  5. request amended plan of Meares Street with signage stating '60 degree angle rear to curb' and Centreline marking continued an additional 30m either side of the intersection
  6. undertake consultation with 31 Meares Street regarding Patient Transport vehicle parking
  7. approves linemarking at the intersection of Lewis and Meares Street be completed with paint and any modifications are to be removed satisfactorily.
  8. agrees that the Traffic committee are to review amended plan prior to Meares Street parking changes installation
  9. approve the event – “Mudgee Small Farm Field Days” Friday and Saturday, 10 & 11 July 2020 – and classify as a Class 2 event under the “Guide to Traffic and Transport Management for Special Events Version 3.4” and proceed with the following conditions:
    - a) A Special Events Transport Management Plan (TMP), is to be prepared in accordance with the Guide to Traffic and Transport Management for Special Events Version 3.4 and submitted to and approved by Council prior to the event;
    - b) Events are to be undertaken in accordance with the requirements of the NSW Police Force with their approval documentation forwarded to Council for notation;
    - c) Controlling noise as required by the Protection Of The Environment
-

**Operations (Noise Control) Regulation 2000;**

- d) Reimbursing Council for the cost of damage repairs;**
- e) Complying with any of Council's Law Enforcement Officers' reasonable directives;**
- f) Maintain areas in a clean and tidy condition. No obstructions are to be left on the roadways or footpaths;**
- g) the qualification of the person creating the Traffic Control Plan must be a holder of the Prepare a Work Zone Traffic Management Plan or superseded Select and Modify Certificate or the Design and Audit Certificate which has not expired;**
- h) Any person directing traffic on a public road is required to possess an appropriate traffic controller's certificate;**
- i) Council must be provided with a current copy of a public liability insurance policy in the amount of at least \$20 million. Such a policy is to list Council, Transport for NSW and NSW Police as Interested Parties;**
- j) The event convener is to consult with all affected businesses and residents adjacent to the proposed closure, in writing, indicating the period during which their accesses will be affected;**
- k) Maintain a four-metre wide emergency vehicle lane;**
- l) Advertise the proposed event in local newspapers with relevant information at least two weeks prior to the date;**
- m) The organiser is to have a debrief with Council and Police with all traffic control documentation and controls tabled for review.**
- n) Traffic Control plans prepared in accordance with Transport for NSW Traffic Control at Worksites Manual.**

**And the following Special Conditions:**

- o) The southbound lane of Church Street, between Short Street and Market Street, be closed between the hours of 12.00pm – 6.00pm on 10 & 11 July 2020.**
  - p) The northbound lane of Church Street at Short Street be reduced in width to permit traffic flow of northbound traffic;**
  - q) Council to allow the following Speed Limit alterations At Henry Lawson Drive on 10 & 11 July 2020;**
    - Henry Lawson Drive, from the intersection of Eurunderee Lane to the Vineyard Motel driveway, be reduced to the speed limit of 80kph,**
    - Henry Lawson Drive from the Vineyard Motel driveway to the Ulan Road intersection be reduced to the speed limit of 60kph,**
  - r) Council to allow the following Speed Limit alterations on Ulan Road on 10 &**
-

11 July 2020;

- From the intersection of Buckaroo Road to George Campbell Drive it is recommended to reduce the speed limit to 80kph,
- from George Campbell Drive to just south of Mt Pleasant Lane it is recommended to reduce the speed to 60kph,
- from just south of Mt Pleasant Lane to just north of Moggs Lane it is recommended to reduce the speed limit to 40kph,
- from just north of Moggs Lane to Short Street it is recommended to reduce speed to 60kph.

s) Council to allow the following Speed Limit alterations on Putta Bucca Road on 10 & 11 July 2020;

- A 60kph speed zone be imposed from the intersection of Henry Lawson Drive to Chestnut Close.

t) All Parking is to be provided on site for the public, exhibitors and staff;

u) Provide two public/exhibitor entry points, one on Ulan Road and one on Henry Lawson Drive.

v) Provide disabled parking access via 269 Ulan Road Entrance

w) the “free courtesy buses” be organised by AREC to allow public and exhibitors transport to the event, as suggested by the organiser; and

x) The “contingency plan for wet weather” affected parking areas, be implemented as required;

10. Approve the event Rylstone Road Closure, between Monday 27 April 2020 – Friday 1 May 2020 and classify as a Class 3 event under the “Guide to Traffic and Transport Management for Special Events Version 3.5” with the following conditions:

a. A Special Events Transport Management Plan (TMP), is to be prepared in accordance with the Guide to Traffic and Transport Management for Special Events Version 3.5 and submitted to and approved by Council prior to the event.

b. A Traffic Control Plan/s (TCP) certified by a person with a ‘Worksite Traffic Control Certificate’ be included in the TMP;

c. Any person directing traffic on a public road is required to possess a valid traffic controller’s certificate;

d. Events are to be undertaken in accordance with the requirements of the NSW Police Service with their approval documentation forwarded to Council for notation;

e. Council must be provided with a current copy of a public liability insurance policy in the amount of at least \$20 million. Such a policy is to note that Council, the Transport for NSW and NSW Police Force are indemnified against any

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**possible action as the result of the event;**

**f. Controlling noise as required by the Protection Of The Environment Operations (Noise Control) Regulation 2000;**

**g. Reimbursing Council for the cost of any damage repairs;**

**h. Complying with any of Council's Law Enforcement Officers' directives;**

**i. Maintain areas in a clean and tidy condition. No obstructions are to be left on the roadways or footpaths;**

**j. The event convener is to consult with all affected businesses and residents adjacent to the proposed closure, in writing, indicating the period during which their accesses will be affected at least two weeks prior to event commencement;**

**k. Advertise the proposed event in local newspapers and radio with relevant information at least two weeks prior to the date;**

**l. The organiser is to have a debrief with Council and Police with all traffic control documentation and controls tabled for review.**

**m. Traffic Control plan to be in accordance with Transport for NSW Traffic Control at Worksites Manual**

**11. Install refuge for safe crossing Lewis St along the north side of Horatio St.**

**12. Install refuge for safe crossing Douro Street between Inglis St & Railway Line**

**13. Install two pedestrian refuges at intersection - Market St and Cox St**

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## Executive summary

The purpose of this report is to advise Council and seek support of the considerations and recommendations of the Local Traffic Committee (LTC).

## Disclosure of Interest

Nil.

## Detailed report

The Local Traffic Committee meeting was held March 20 2020

Two event reports were considered:

- Mudgee Small Farm Field Days
- Rylstone Filming closures
- Anzac Day Gulgong was cancelled and report not considered during the meeting.

Three traffic reports were considered:

- Parking by Mudgee preschool – Love Joy Street
- Proposed changes to Meares Street parking – Hospital redevelopment

- Pedestrian refuge island locations – Mudgee

General business discussion items included:

- Gulgong traffic in the CBD
- Cycle events – timed event classification
- St Matthews redevelopment

Full discussion notes are included in the attachment to this report.

## Community Plan implications

<b>Theme</b>	<b>Connecting Our Region</b>
Goal	High quality road network that is safe and efficient
Strategy	Provide traffic management solutions that promote safer local roads and minimise traffic congestion

GEMMA WILKINS  
EXECUTIVE ASSISTANT, OPERATIONS

GARRY HEMSWORTH  
DIRECTOR OPERATIONS

23 March 2020

*Attachments:* 1. Minutes - Local Traffic Committee - March 2020 Meeting.

APPROVED FOR SUBMISSION:

BRAD CAM  
GENERAL MANAGER

Mid-Western Regional Council

Date: 20 March 2020

## Minutes of the Local Traffic Committee

Held at the Operations Meeting Room - Depot Road Mudgee  
on 20 March 2020.

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Present	Garry Hemsworth Phil Blackman, Cr Alex Karavas, Garry McGovern (NSW Police), Angie Drooger (Transport for NSW), Sharon Grierson (Transport for NSW),
Apologies	Deanne Freeman (Transport for NSW),
Secretary	Gemma Wilkins (MWRC)
Observers zoom)	(via Rusha Rayan (MWRC), Michelle Neilsen (MWRC)

The LTC meeting commenced at 11:30am.

### MINUTES OF PREVIOUS MEETING

**MOTION: NSW Police Garry McGovern / Phillip Blackman**


**That the Minutes of the previous Local Traffic Committee held on 21 February 2020 be taken as read and confirmed.**

## 2

MID-WESTERN REGIONAL COUNCIL | LOCAL TRAFFIC COMMITTEE - 20 MARCH 2020

## MATTERS IN PROGRESS

SUBJECT	RES NO. & DATE	RESOLUTION	ACTION
Mudgee Town Pedestrian Crossings	20 Jan LTC Meeting	Council conduct an audit on all crossings, place counts on Market and Church Street and provide a report to the committee with findings and suggestions for improvements	Consultant engaged – draft expected in March.
Perry Street Parking Issues	15 June 2018	To monitor the parking issues that surround Mudgee High School	Council requested quotation to undertake design work for improvement of this section which was cost prohibitive. Further contacts have been sourced and will follow up again.
Events Night with the Transport for NSW	August 2018		Pending amendment of events process between planning department and operations department to make sure clear message provided by Council.
Request for 'No Stopping' sign	August 2018	Request for a 'No stopping' sign to be placed at the northern end of Ten Dollar hotel.	Will be rolled into Gulgong CBD review.
Request to review traffic flow of Gulgong CBD	November 2018  February 2019	Request a review of the traffic management and parking within the Gulgong CBD  Report to be presented recommending 'no parking' signs changed to 'no stopping' in front of IGA Gulgong  Investigate alternative crossing options for pedestrians in the CBD of Gulgong and present findings to Traffic Committee	Consultant to come in and look at the movement, traffic interactions to assess.
Mudgee CBD High Pedestrian Area	November 2018	Council in support of 40km CBD zone investigation.	Presentation on Wednesday 18 March well received by Councillors. Transport for NSW to provide a report and undertake speed zone review.
St Matthews Traffic Flow	February 2019	Organise meeting onsite Prue Britt, the safety around schools officer with Council, NSW Police and Principal to discuss options	Garry McGovern had many complaints in the last few weeks about this area. Council will look to refer to traffic engineer for holistic approach to school zones.
Oporto Road Speed Humps	February 2019	Council to provide traffic count data to NSW Police to aid increased presence.	Line marking will be implemented on Oporto Road, this will be interim measure before proceeding to speed humps.
Cox Street Opening	May 2019	Council to investigate and bring back report to committee on feasibility in correspondence with associated Rail Authorities.	This item on hold - feasibility study currently underway for Mudgee rail reopening. Council NOM passed at 18 March meeting.

SUBJECT	RES NO. & DATE	RESOLUTION	ACTION
CBD Parking line marking	May 2019	If not address in parking study, prepare report for line marking to be extended to Market street between Church and Lewis and Mortimer Street between Church and Lewis	Design plan to be presented to committee prior to completion
Medical Centre Pedestrian activity	July 2019	Pedestrian yellow sign to be placed 	Referred to Works area of Council for implementation as part of the roundabout development.
No Stopping sign – Oporto Road	September 2019	1. Consult with nearby affected businesses 2. Approve installation of no stopping signs between driveway of 7/9 Oporto road and entry to South Mudgee Surgery	Installation complete – remove for next meeting
Lochiel lane	November 2019	Consult with residents advising proposed changes to the parking arrangements;  'no stopping' signs be installed along eastern side of Lochiel lane;  Monitoring of adherence to 'no stopping signs' to be undertaken for three months, if it appears ineffective Council to consider implementing one way.  Design plan presented to committee for endorsement prior to installation being undertaken.	Design plan to be presented to committee prior to completion.
Disabled parking spot Country fit gym		Further investigations required for suitable design.	Refer extension of footpath to works area and write to owner and request that he make on site provision for disabled parking.
Mudgee Preschool parking zone amendment			Report included in this agenda

PAST EVENT DEBRIEF

EVENT	

## 4

MID-WESTERN REGIONAL COUNCIL | LOCAL TRAFFIC COMMITTEE - 20 MARCH 2020

## CALENDAR OF EVENTS

MONTH	DATE	Comments
FEBRUARY		
Charity Shield	29 February 2020	
MARCH		
Can Cruise		Cancelled
Mudgee Show		No approvals required
APRIL		
Mudgee Anzac Day March	25 April 2020	Cancelled
Gulgong Anzac Day March	25 April 2020	Cancelled
Kandos Anzac Day March	25 April 2020	Cancelled
MAY		
Mudgee Classic	3 <sup>rd</sup> May 2020	Cancelled
JUNE		
Mudgee Glow		Cancelled
JULY		
Small Farm Field Days	10-11 July 2020	In this agenda
AUGUST		
Classic Outback Trial	13 August 2020	

Red = Unapproved

Green = Approved

20/007 LOVEJOY STREET PARKING CHANGES - MUDGEE PRESCHOOL

## RECOMMENDATION

## That Council

1. Amend and install signage in front of Mudgee Preschool on Lovejoy Street to be P15 parking Mon-Fri 8:30am-6pm, Saturday 2P 8:30am-12:30pm

MOTION: NSW Police Garry McGovern / Transport for NSW Representative

That the above recommendation be accepted and approved.

20/008 MEARES STREET PARKING AMENDMENTS - RESUBMITTED PLAN

## RECOMMENDATION

## That Council

1. Accept and install the temporary reverse angle parking zones for Meares Street adjacent to Hospital redevelopment
2. Request amended plan with signage stating '60 degree angle rear to curb' and Centreline marking continued an additional 30m either side of the intersection
4. Undertake consultation with 31 Meares Street regarding Patient Transport vehicle parking
5. Linemarking to be completed with paint, any modifications are to be removed

satisfactorily.

**6. Traffic committee review amended plan prior to installation**

**MOTION: Transport for NSW Representative / Alex Karavas**

**That the above recommendation be accepted and approved.**

- Signage needs to stipulate '60 angle rear to curb'
- Centreline marking should be an additional 30m to the indicated intersection line marking
- Consultation required for the southern residents where the patient transport is proposed for no. 31 Meares Street.

20/009 MUDGEES SMALL FARM FIELD DAYS - 2020 EVENT

**RECOMMENDATION**

**That Council approve the event – “Mudgee Small Farm Field Days” Friday and Saturday, 10 & 11 July 2020 – and classify as a Class 2 event under the “Guide to Traffic and Transport Management for Special Events Version 3.4” and proceed with the following conditions:**

- A Special Events Transport Management Plan (TMP), is to be prepared in accordance with the Guide to Traffic and Transport Management for Special Events Version 3.4 and submitted to and approved by Council prior to the event;**
- Events are to be undertaken in accordance with the requirements of the NSW Police Force with their approval documentation forwarded to Council for notation;**
- Controlling noise as required by the Protection Of The Environment Operations (Noise Control) Regulation 2000;**
- Reimbursing Council for the cost of damage repairs;**
- Complying with any of Council's Law Enforcement Officers' reasonable directives;**
- Maintain areas in a clean and tidy condition. No obstructions are to be left on the roadways or footpaths;**
- the qualification of the person creating the Traffic Control Plan must be a holder of the Prepare a Work Zone Traffic Management Plan or superseded Select and Modify Certificate or the Design and Audit Certificate which has not expired;**
- Any person directing traffic on a public road is required to possess an appropriate traffic controller's certificate;**
- Council must be provided with a current copy of a public liability insurance policy in the amount of at least \$20 million. Such a policy is to list Council, Transport for NSW and NSW Police as Interested Parties;**
- The event convener is to consult with all affected businesses and residents adjacent to the proposed closure, in writing, indicating the period during which their accesses will be affected;**
- Maintain a four-metre wide emergency vehicle lane;**
- Advertise the proposed event in local newspapers with relevant information at least two weeks prior to the date;**
- The organiser is to have a debrief with Council and Police with all traffic control documentation and controls tabled for review.**
- Traffic Control plans prepared in accordance with Transport for NSW Traffic Control at Worksites Manual.**

**And the following Special Conditions:**

## 6

MID-WESTERN REGIONAL COUNCIL | LOCAL TRAFFIC COMMITTEE - 20 MARCH 2020

- o) The southbound lane of Church Street, between Short Street and Market Street, be closed between the hours of 12.00pm – 6.00pm on 10 & 11 July 2020.
- p) The northbound lane of Church Street at Short Street be reduced in width to permit traffic flow of northbound traffic;
- q) Council to allow the following Speed Limit alterations At Henry Lawson Drive on 10 & 11 July 2020;
  - Henry Lawson Drive, from the intersection of Eurunderee Lane to the Vineyard Motel driveway, be reduced to the speed limit of 80kph,
  - Henry Lawson Drive from the Vineyard Motel driveway to the Ulan Road intersection be reduced to the speed limit of 60kph,
- r) Council to allow the following Speed Limit alterations on Ulan Road on 10 & 11 July 2020;
  - From the intersection of Buckaroo Road to George Campbell Drive it is recommended to reduce the speed limit to 80kph,
  - from George Campbell Drive to just south of Mt Pleasant Lane it is recommended to reduce the speed to 60kph,
  - from just south of Mt Pleasant Lane to just north of Moggs Lane it is recommended to reduce the speed limit to 40kph,
  - from just north of Moggs Lane to Short Street it is recommended to reduce speed to 60kph.
- s) Council to allow the following Speed Limit alterations on Putta Bucca Road on 10 & 11 July 2020;
  - A 60kph speed zone be imposed from the intersection of Henry Lawson Drive to Chestnut Close.
- t) All Parking is to be provided on site for the public, exhibitors and staff;
- u) Provide two public/exhibitor entry points, one on Ulan Road and one on Henry Lawson Drive.
- v) Provide disabled parking access via 269 Ulan Road Entrance
- w) the “free courtesy buses” be organised by AREC to allow public and exhibitors transport to the event, as suggested by the organiser; and
- x) The “contingency plan for wet weather” affected parking areas, be implemented as required;

**MOTION:** NSW Police Garry McGovern / Phillip Blackman

That the above recommendation be accepted and approved.

- Queried whether we need to put a condition relating to Government guidelines on Covid19.
- 40km ahead requested on Moggs Lane on both sides TC1830
  - Speed Releases needed for both ends of Ulan Road.
  - Putta Bucca Road – release needed
  - Changed traffic conditions ahead signage required for Ulan Road – by Pitts Lane

20/010 RYLSTONE ROAD CLOSURE REQUEST - IMPALA FILMING AMENDED

#### RECOMMENDATION

That Council

1. Approve the event Rylstone Road Closure, between Monday 27 April 2020 – Friday 1



May 2020 and classify as a Class 3 event under the “Guide to Traffic and Transport Management for Special Events Version 3.5” with the following conditions:

- a. A Special Events Transport Management Plan (TMP), is to be prepared in accordance with the Guide to Traffic and Transport Management for Special Events Version 3.5 and submitted to and approved by Council prior to the event.
- b. A Traffic Control Plan/s (TCP) certified by a person with a ‘Worksite Traffic Control Certificate’ be included in the TMP;
- c. Any person directing traffic on a public road is required to possess a valid traffic controller’s certificate;
- d. Events are to be undertaken in accordance with the requirements of the NSW Police Service with their approval documentation forwarded to Council for notation;
- e. Council must be provided with a current copy of a public liability insurance policy in the amount of at least \$20 million. Such a policy is to note that Council, the Transport for NSW and NSW Police Force are indemnified against any possible action as the result of the event;
- f. Controlling noise as required by the Protection Of The Environment Operations (Noise Control) Regulation 2000;
- g. Reimbursing Council for the cost of any damage repairs;
- h. Complying with any of Council’s Law Enforcement Officers’ directives;
- i. Maintain areas in a clean and tidy condition. No obstructions are to be left on the roadways or footpaths;
- j. The event convener is to consult with all affected businesses and residents adjacent to the proposed closure, in writing, indicating the period during which their accesses will be affected at least two weeks prior to event commencement;
- k. Advertise the proposed event in local newspapers and radio with relevant information at least two weeks prior to the date;
- l. The organiser is to have a debrief with Council and Police with all traffic control documentation and controls tabled for review.
- m. Traffic Control plan to be in accordance with Transport for NSW Traffic Control at Worksites Manual

**MOTION:** Transport for NSW Representative/ Alex Karavas

**That the above recommendation be accepted and approved.**

- Dates above were amended from the original agenda.
- Clarify that there isn’t anything happening in the community for the different dates and the spaces are still available.

20/011 GULGONG ANZAC DAY MARCHES 2020

**Event CANCELLED after agenda was issued.**

20/012 MUDGEES PEDESTRIAN REFUGE - LOCATIONS FOR INSTALLATION 19/20FY

## 8

MID-WESTERN REGIONAL COUNCIL | LOCAL TRAFFIC COMMITTEE - 20 MARCH 2020

**RECOMMENDATION****That Council**

1. **Install refuge for safe crossing Lewis St along the north side of Horatio St.**
2. **Install refuge for safe crossing Douro Street between Inglis St & Railway Lin**
3. **Install two pedestrian refuges at intersection - Market St and Cox St**

**MOTION: Councillor Alex Karavas / Transport for NSW Representative****That the above recommendation be accepted and approved.**

All refuges are in accordance with recommendations in Councils adopted PAMP.

Drawings are indicative, not to scale. Installation in line with TD2011/01a

**GENERAL BUSINESS****GULGONG TRAFFIC ISSUES**

Resident wanting RVs to be diverted around Mayne Street. Committee suggest that to put something in place the footpath provisions in place. In the past the residents have been unsupportive of CBD changes.

**TIMED EVENT – CYCLING**

Garry McGovern checked that a timed event does mean it is classified as a race, so would need to fall under that category.

**ST MATTHEWS REDEVELOPMENT**

Transport for NSW suggests that St Matthews have everything bus/parent pickup and drop off – nothing has been seen in that space. Draft that Garry has seen does have internal drop off and pickup, always communicating with them that keeping Transport for NSW be kept up to date. Request that Council provide an update if possible.

**CORRESPONDENCE**

Nil

**CLOSURE**

There being no further business the meeting concluded at 11:12am

## 12.2 Mid-Western Regional Youth Council

REPORT BY THE MANAGER, COMMUNITY SERVICES  
TO 15 APRIL 2020 ORDINARY MEETING  
GOV400087, COS300610

### RECOMMENDATION

#### That Council:

1. **receive the report by the Manager, Community Services on the Mid-Western Regional Youth Council ;**
2. **note the minutes of the Mid-Western Regional Youth Council meeting convened on 10 March 2020.**

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### Executive summary

This report seeks to inform Council of Youth Council discussions and activities.

### Disclosure of Interest

Nil

### Detailed report

The Mid-Western Regional Youth Council held its most recent monthly meeting on 10 March 2020. The Youth Councillors discussed a range of matters, including activities and events for the upcoming Youth Week and Easter school holidays. Unfortunately, these events and activities have had to be postponed given the current COVID-19 situation. Council's Youth Services Officers are currently working on a range of events and activities to keep local youth engaged through social media channels whilst still complying with Council's policy on the use of social media.

The Youth Council has also been adjusting to a reduced budget given the withdrawal of KEPCO funding. As outlined elsewhere in this Business Paper, however, Council has been successful in obtaining a grant under the Stronger Country Communities funding model in order to continue the Youth Services program for a further two years from 1 July 2020.

### Community Plan implications

Theme	Looking After Our Community
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Goal	Meet the diverse needs of the community and create a sense of belonging
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Strategy	Support programs which strengthen the relationships between the range of community groups
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## Strategic implications

### **Council Strategies**

Council's Youth Strategy provides direction and recommendations for Council and the community to benefit local youth. The Mid-Western Regional Youth Council also takes direction from this document when considering future planning.

### **Council Policies**

Not applicable

### **Legislation**

Not applicable

## Financial implications

Reference is made to the report on the extension of the Youth Services Program with the assistance of Stronger Country Communities Funding elsewhere in this Business Paper.

## Associated Risks

The current COVID-19 climate has resulted in limiting opportunities for Council to engage with local youth. Council's Youth Officers continue to explore viable opportunities to continue that engagement wherever possible.

FIONA TURNER  
MANAGER, COMMUNITY SERVICES

1 April 2020

*Attachments:* 1. Youth Council Minutes 10 March 2020.

APPROVED FOR SUBMISSION:

BRAD CAM  
GENERAL MANAGER



## MINUTES OF YOUTH COUNCIL MEETING

DATE: 10 March 2020  
VENUE: Mudgee Council Chambers,  
86 Market Street, Mudgee  
COMMENCEMENT TIME: 4:10 pm

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### 1. ATTENDANCE

#### 1.1. In Attendance

Youth Councillors: Courtney Boxsell (Deputy Youth Mayor, Chair), Fen Fraser, Rhiannon McPherson, Ayden Seis

Councillors: Councillor Sam Paine (Deputy Mayor)

Council Staff: Fiona Turner (Manager, Community Services), Sam Sbisa (Youth Services Officer; Minutes)

1.2. Apologies: Councillor Russell Holden; Christopher Barry (Youth Mayor); Lucah Hill; Zowie Roberts (Youth Councillor); Cathy Meyers (MWRC Youth Services Officer)

**Motion:** Acceptance of apologies.

Moved: R. McPherson                                  Secoded: F. Fraser                                  -                                  Carried

### 2. MINUTES – 25 February 2020

**Motion:** Acceptance of minutes.

Moved: C. Boxsell    Secoded: R. McPherson                                  -                                  Carried

### 3. CORRESPONDENCE IN/OUT

3.1. None.

### 4. BUDGET

4.1. F Turner reported that Council approved proposed budget amendments. The majority of the remaining budget for 2019/2020 is allocated to salaries and wages in orders to continue the Youth Services programme to the end of financial year. Remaining activities for this financial year will need to limit use of paid facilitators, so the Youth Services Officers will be running the majority. Council is still waiting to receive information about the *Stronger Country Communities* grant application.

### 5. EXISTING BUSINESS

#### 5.1. Youth Council Events

5.1.1. Youth Week 2020 (*Speak Up. Be Involved. Get Connected. Have Fun.*); update

Due to the timing of Youth Week 2020 [YW2020] the Department of Community and Justice [DCJ] has given approval for activities run during the first week of the April school holidays to be branded as YW2020 activities, and grant monies can be spent on those also.

Owing to limited advertising time it was decided not to conduct the *Short Film Competition* this year, but to run it with more preparation next year. Should sufficient funding be available, the option of hosting film workshops during a school holidays next financial year in the lead up to the competition will be investigated. Additional Skatepark BBQs will now be held across the region. Youth will be given the opportunity at these to record their suggestions and opinions about the MWRC [Mid-Western Regional Council] region at these events.

The Mocktail Workshop partnership event with MWRC Library is going ahead, and the possibility of involving Mudgee TAFE's Hospitality Department is being investigated.

YW2020 branded promotional giveaway items supplied by the DCJ have been ordered. Advertising for the events will be finalised and sent to the MWRC Events team for approval shortly.

Expected schedule of events for YW2020, currently is:

- 1 April 2020, Wednesday, Skatepark BBQ – Gulgong
- 3 April 2020, Friday, Mocktail Workshop – Mudgee
- 7 April 2020, Tuesday, Skatepark BBQ – Rylstone
- 8 April 2020, Wednesday, Disney Trivia - Mudgee
- 14 April 2020, Tuesday, Skatepark BBQ – Kandos
- 15 April 2020, Wednesday, Cosplay & Anime – Mudgee
- 16 April 2020, Thursday, Level Up Extended/ Marathon (availability of volunteer Games Masters dependant) - Mudgee

5.1.2. Autumn School Holidays; update

Events for the second week of the school holidays are expected to be:

20 April 2020, Monday, Soccer Workshop with Football NSW – Gulgong

21 April 2020, Tuesday, Terrarium Workshop – Kandos

22 April 2020, Wednesday, Reel Teens – Mudgee

24 April 2020, Thursday, Neon Signs - Mudgee

**Action:** Youth Services team to circulate advertising for both YW2020 and Autumn school holidays events and activities as soon as possible. Youth Councillors to assist Youth Services in promotion prior and during event schedule.

## 6. BUSINESS ARISING

### 6.1. *Book Bouncers* and *The Write Stuff* – C. Boxsell

C Boxsell reported on the success of the *Book Bouncers* programme at Mudgee Library, which Youth Council has been supporting through donations of book packs and refreshments. Similar success of the MWRC Library initiative *The Write Stuff* (a monthly creative writing programme run by the Library) was discussed. C Boxsell asked if Youth Council could continue financial support of the programme through another donation of books. All agreed that this would be a good programme to continue supporting, but it wouldn't be possible this financial year; should the budget be available another donation will be made next financial year.

## 7. GENERAL BUSINESS

7.1. None.

## 8. DETAILS OF NEXT MEETING

8.1. Tuesday 28 April 2020, Mudgee Council Chambers, Market Street, Mudgee.

4:33PM Meeting closed.

## SUMMARY OF ACTION ITEMS

TASK / ACTION	RESPONSIBILITY	COMPLETION
Promote YW2020 and Autumn school holiday activities.	All Youth Councillors, C. Meyers, and S Sbisa	23.04.20
Email One YA book suggestions to S. Sbisa	All Youth Councillors	27.04.20
Follow up with Mal Rock re youth radio	C. Meyers	27.04.20
Prepare submission for TARP funding	C. Meyers	30.04.20

## Item 13: Urgent Business Without Notice

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### URGENT BUSINESS WITHOUT NOTICE

As provided by Clauses 19 & 20 of Council's Code of Meeting Practice (Clause 14 LGMR).

### GIVING NOTICE OF BUSINESS

19. (1) The Council must not transact business at a meeting of the Council:
- (a) unless a Councillor has given notice of the business in writing at least two (2) days prior to the day on which the agenda and business paper is prepared and delivered to Councillors; and
  - (b) unless notice of the business has been sent to the Councillors in accordance with Clause 6 of this Code. (see Section 367 LGA & Clause 14(1) LGMR)
- (2) Subclause (1) does not apply to the consideration of business at a meeting if the business:
- (a) is already before, or directly relates to a matter that is already before the Council (see Clause 14(2)(a) LGMR); or
  - (b) is the election of a chairperson to preside at the meeting as provided by Clause 12(1) (see Clause 14(2)(b) LGMR); or
  - (c) is a matter or topic put to the meeting by the chairperson in accordance with Clause 21 (see Clause 14(2)(c) LGMR); or
  - (d) is a motion for the adoption of recommendations of a committee of the Council; (see Clause 14(2)(d) LGMR); or
  - (e) relates to reports from officers, which in the opinion of the Chairperson or the General Manager are urgent;
  - (f) relates to reports from officers placed on the business paper pursuant to a decision of a committee that additional information be provided to the Council in relation to a matter before the Committee; and
  - (g) relates to urgent administrative or procedural matters that are raised by the Mayor or General Manager.

### BUSINESS WITHOUT NOTICE

20. (1) Despite Clause 19 of this Code, business may be transacted at a meeting of the Council even though due notice of the business has not been given to the Councillors. However, this can happen only if:
- (a) a motion is passed to have the business transacted at the meeting; and
  - (b) the business proposed to be brought forward is ruled by the Chairperson to be of great urgency. Such a motion can be moved without notice. (see Clause 14(3) LGMR)
- (2) Despite Clause 30 of this Code, only the mover of a motion referred to in subclause (1) can speak to the motion before it is put. (see Clause 14(4) LGMR)





## Item 14: Confidential Session

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### LOCAL GOVERNMENT ACT, 1993

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#### 10A *WHICH PARTS OF A MEETING CAN BE CLOSED TO THE PUBLIC?*

- (1) A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
  - (a) the discussion of any of the matters listed in subclause (2), or
  - (b) the receipt or discussion of any of the information so listed.
- (2) The matters and information are the following:
  - (a) personnel matters concerning particular individuals (other than councillors),
  - (b) the personal hardship of any resident or ratepayer,
  - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
  - (d) commercial information of a confidential nature that would, if disclosed:
    - (i) prejudice the commercial position of the person who supplied it, or
    - (ii) confer a commercial advantage on a competitor of the council, or
    - (iii) reveal a trade secret,
  - (e) information that would, if disclosed, prejudice the maintenance of law,
  - (f) matters affecting the security of the council, councillors, council staff or council property,
  - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege,
  - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land,
  - (i) alleged contraventions of any code of conduct requirements applicable under section 440.
- (3) A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) A council, or a committee of a council, may allow members of the public to make representations to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

#### 10D *GROUNDINGS FOR CLOSING PART OF MEETING TO BE SPECIFIED*

- (1) The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.
- (2) The grounds must specify the following:
  - (a) the relevant provision of section 10A(2)
  - (b) the matter that is to be discussed during the closed part of the meeting,
  - (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

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**DISCLOSURE AND MISUSE OF INFORMATION**

- (1) A person must not disclose any information obtained in connection with the administration or execution of this Act unless that disclosure is made:
  - (a) with the consent of the person from whom the information was obtained, or
  - (b) in connection with the administration or execution of this Act, or
  - (c) for the purposes of any legal proceedings arising out of this Act or of any report of any such proceedings, or
  - (d) in accordance with a requirement imposed under the Ombudsman Act 1974 or the Freedom of Information Act 1989, or
  - (e) with other lawful excuse.
  
1. (1A) In particular, if part of a meeting of a council or a committee of a council is closed to the public in accordance with section 10A (1), a person must not, without the authority of the council or the committee, disclose (otherwise than to the council or a councillor of the council) information with respect to the discussion at, or the business of, the meeting.
  
2. (1B) Subsection (1A) does not apply to:
  - (a) the report of a committee of a council after it has been presented to the council, or
  - (b) disclosure made in any of the circumstances referred to in subsection (1) (a)-(e), or
  - (c) disclosure made in circumstances prescribed by the regulations, or
  - (d) any agenda, resolution or recommendation of a meeting that a person is entitled to inspect in accordance with section 12.
  
- (2) A person acting in the administration or execution of this Act must not use, either directly or indirectly, information acquired by the person in that capacity, being information that is not generally known, for the purpose of gaining either directly or indirectly a financial advantage for the person, the person's spouse or de facto partner or a relative of the person.
  
- (3) A person acting in the administration or execution of this Act, and being in a position to do so, must not, for the purpose of gaining either directly or indirectly an advantage for the person, the person's spouse or de facto partner or a relative of the person, influence:
  - (a) the determination of an application for an approval, or
  - (b) the giving of an order.

**Maximum penalty: 50 penalty units**

## MOTION

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**I move that pursuant to the provisions of Section 10 of the Local Government Act, 1993 the meeting be closed to the public.**

After a motion to close the meeting has been moved and seconded and before the vote, the Chairman will ask if there are any other matters, besides those listed on the agenda which should be considered in Confidential Session.

He will then announce those matters to be considered in Confidential Session. In doing so, the Chairman will give reasons why those matters are to be considered in Confidential Session and explain the way in which discussion of the matter in an open meeting would, on balance, be contrary to the public interest.

## CHAIRMAN

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*The following matters have been listed for consideration in Confidential Session:*

### **14.1 Commercial Property Rent Relief**

***The reason for dealing with this report confidentially is that it relates to information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business in accordance with Section 10A(2)(c) of the Local Government Act, 1993.***

***Discussion of this matter in an open meeting would be, on balance, contrary to the public interest as it involves discussion of details of commercial lease arrangements.***

### **9.2 Financial Assistance - Western NSW Public Health Network**

***The reason for dealing with this report confidentially is that it relates to information that would, if disclosed, reveal a trade secret in accordance with Section 10A(2)(d)(iii) of the Local Government Act, 1993.***

***Discussion of this matter in an open meeting would be, on balance, contrary to the public interest as it involves discussion of Information in this report would reveal confidential information, not currently authorised for release..***

The Chairman will then ask the General Manager if there are any written representations from the public on the proposed closure of the meeting.

The General Manager will read out any written representations received.

The Chairman will ask if anyone in the gallery would like to make verbal representations in regard to the matters now to be considered in Confidential Session.

The Chairman will then put the motion "to close the meeting" to the vote.