



MID-WESTERN REGIONAL COUNCIL

INSTRUMENT OF DELEGATION TO MAYOR

Mid-Western Regional Council delegates the following functions to the Mayor in accordance with Section 377 of the *Local Government Act 1993*:

Provision	Item Delegated	Conditions & Limitations
Powers and Duties under the Local Government Act 1993	The Role of Mayor	In accordance with section 226 of the Local Government Act 1993
Powers and Duties under Other Legislation	If, under any legislation other than the Local Government Act 1993, a function is conferred or imposed on the Mayor of Council, the function is taken to be conferred or imposed on the Council and the Mayor of the Council has delegated authority to exercise and/or perform on behalf of the Council the powers, authorities, duties and functions as prescribed under that legislation.	
Management of Council Meetings and Business	<p>To preside at and chair all Council Meetings of the Council.</p> <p>To call Extraordinary Meetings of Council when required.</p>	<p>Subject to any applicable provisions of the Code of Meeting Practice.</p> <p>Subject to any applicable provisions of the Code of Meeting Practice.</p>

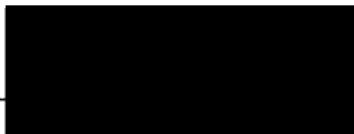
Public Statements and Media Releases	<p>To advise the media and respond to enquiries from the media on matters relating to the affairs of the Council and the local government area generally</p> <p>To issue media releases and make statements to the media on behalf of the Council.</p>	<p>In accordance with Council's Media Policy</p> <p>In accordance with Council's Media Policy</p>
Sign Correspondence and Execute Documents	To sign correspondence on any document requiring the Council Seal.	Execution of any documents under Council Seal must be carried out in compliance with Clause 400 of the <i>Local Government (General) Regulation 2021</i> .
Councillor Attendance at Seminars and Conferences	<p>To approve the attendance of any Councillor at meetings or functions between Council meetings that the Mayor would normally attend on behalf of the Council.</p> <p>To approve professional development activities, including conference attendance</p>	<p>In accordance with Councillor Expenses and Facilities Policy.</p> <p>Within the budget limits of the professional development program</p>
Expenditure	<p>To authorise expenditure on works approved in the Operational Plan up to \$20,000.</p> <p>To authorise work, not approved in the Operational Plan, which in the Mayor's opinion is urgent, at a cost not exceeding \$20,000 except in the case of a bush fire emergency where the limit is \$50,000.</p>	In accordance with the Sustainable Procurement and Contracts Policy.

Performance Management	<p>Monitor the General Manager in the exercise of the General Manager's power, duties and functions</p> <p>To receive complaints about the General Manager and manage those complaints in accordance with the Code of Conduct and Procedures for the Administration of the Code of Conduct, and any other policy in effect.</p>	Subject to any applicable provisions of the Guidelines for the Appointment and Oversight of General Managers prescribed under section 23A of the <i>Local Government Act 1993</i>
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Acknowledgement of Delegation

The powers, authorities, duties and functions contained in this Instrument of Delegation:

- (a) have been delegated by Mid-Western Regional Council by resolution on 9 October 2024;
- (b) must be exercised in accordance with any applicable Act of Parliament;
- (c) must be exercised in accordance with any resolution or policy, procedure or budget adopted from time to time by the Council; and
- (d) have been received, read and accepted by:



Name of Mayor

DEI KENNEDY

Signature

Date: 09/12/2024